

Charity Registration Number 1131867

**Workington St Michael**  
**Parochial Church Council**  
**Unaudited Financial Statements**  
**31 December 2020**

**robinson+co**

**Chartered Accountants**

# Workington St Michael Parochial Church Council

## Financial Statements

Year ended 31 December 2020

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# Workington St Michael Parochial Church Council

## Trustees' Annual Report

Year ended 31 December 2019

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The trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2020.

### Reference and administrative details

Registered charity name	Workington St Michael Parochial Church Council
Charity registration number	1131867
Principal office	Workington Parochial Church Council Parish Office St Michael's Church Falcon Place Workington CA14 2EZ

### The trustees

Chair	The Very Revd Dr Frances Ward
Curate	The Revd Dr Peter Powell
Reader emeritus	Mr Richard Jones
Wardens	Mr Eric Martin Mr Stuart Edger
Secretary	Mrs Margaret Smith (resigned March 2020) Mrs Julia Sharpe (appointed March 2020)
Treasurer	Mrs Lorna Wilson
Lay Chairperson	Mr Eric Martin
Deanery Synod Representatives	Mrs Brian Wilkinson (from 2020) Mrs Julia Sharpe (from 2020) Mr Margaret Nichol (from 2020)
Safeguarding Officer	Mrs Joanne Braniff

# Workington St Michael Parochial Church Council

## Trustees' Annual Report *(continued)*

Year ended 31 December 2020

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To serve until APCM 2021	Mrs Margaret Smith Mrs Lorna Wilson
To serve until APCM 2022	Mr Richard Ashcroft Mrs Joanne Braniff Mrs Margaret Nichol Mrs Clare Stilwell
To serve until APCM 2023	Mr Eric Martin Mr Stuart Edger Mrs Stephanie Hughes Mrs Julia Sharpe Mr Mark Stilwell Mr Keith Beattie Mrs Helen Tinnion Mr Brian Wilkinson

### Committees

The PCC meets approximately eight times a year to oversee the overall direction of vision and strategy, and the work of a number of committees, which meet as required between full meetings of the PCC. During 2020, owing to the Covid Lockdown imposed in March, PCC meetings were suspended from April to July.

### Standing and Finance Committee

This committee meets as a subcommittee of the PCC, and is comprised of the Priest in Charge, the Lay Chair, the Wardens, the Secretary, the Treasurer and any co-opted members. It transacts the business of the PCC between its meetings and also serves as the Fabric Committee in relation to the Church and the Parish Rooms.

### Social Committee

This committee makes arrangements for and co-ordinates social activities of the parish church, to develop and promote good fellowship, to fund raise for the parish and for other social causes.

### Stewardship Committee

This committee has not met in recent years. When it does, it oversees parish giving and stewardship to generate income to cover expenditure and to meet the annual Parish Offer.

### Safeguarding Committee

This committee oversees parish safeguarding policies and supports the Safeguarding Officer.

**Company secretary** Mrs Julia Sharpe

### Accountants

robinson+co  
Chartered Accountants  
Oxford Chambers  
New Oxford Street  
Workington  
CA14 2LR



# Workington St Michael Parochial Church Council

## Trustees' Annual Report *(continued)*

Year ended 31 December 2020

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### Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) lately amended by the Church Representation Rules, 2020. The PCC became an Official Charity registered with the Charity Commission in 2009, Charity Number 1131867.

#### *Recruitment and Appointment of Members*

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

#### *Related Parties*

The Parish Church of St Michael was destroyed by fire in September 1994. To facilitate the rebuilding process a limited company, "St Michael's Church Workington Limited", was formed in July 1996. Its trustees/directors are appointed according to its constitution, and in 2020 were The Very Revd Dr Frances Ward (Chair) (from 2020), Eric Martin, Stuart Edger, Margaret Smith and Revd Dr Peter Powell. Lorna Wilson is the Company Secretary. It held the AGM in October 2020 and meets four times a year.

### Objectives and activities

The PCC's objectives are to provide worship and provide facilities to benefit the environment and the community at large.

#### *Public Benefit*

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities, and how these planned activities will contribute to the aims and objectives they have set.

### Achievements and performance

#### *Church attendance*

There were 150 parishioners on the Electoral Roll in September 2020. Attendance on normal Sundays is approximately as follows:-

8:00am	5	Common Worship (Said)
9:30am	50-60	Common Worship (Sung) + Sunday School
6:30pm	10	Evening (BCP) Sung

However, from 17 March 2020 the nation went into Lockdown in response to the Covid 19 Pandemic, and St Michael's Church was closed until 12 July 2020, when the 9.30 service resumed, under strict restrictions of number and social distanced attendance to ensure each worshipper was safe, with masks worn, and essential sanitising in place. These restrictions pertained under the end of 2020 (and beyond).

Midweek attendance is approximately as follows:

Wednesday	10:00am	20	Common Worship (Said)
Thursday	6:30pm	3	Common Worship (Said)

Baptisms during 2020:	6
Funerals in Church:	19
Weddings in Church:	2



# Workington St Michael Parochial Church Council

## Trustees' Annual Report *(continued)*

Year ended 31 December 2020

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### Achievements and performance *(continued)*

#### *Review of the year - Chair's Report*

The extraordinary and unprecedented events caused by the COVID 19 pandemic of 2020/21 resulted in an authorised delay in holding the APCM in 2020 and the preparation of the Financial Statements. The APCM was originally scheduled for 27 April 2020, and was held on 28 September 2020. PCC meetings were suspended until July, in accordance with Government directive, and resumed person to person from July to December, following social distancing rules.

This Annual Report pays tribute to the many people who provided time, support, resources and a commitment above and beyond the normal. A huge thanks goes out to each and everyone.

**Ministry and Worship:** On 2 February 2020, The Very Revd Dr Frances Ward was licensed as Priest in Charge of St Michael's and St John's Churches in Workington, to serve half time, with the stipend shared with the Revd Malcolm Stilwell. The Revd Dr Peter Powell continued his curacy, which will end at Petertide, 2021. During 2020 worship continued either with a congregation (until Sunday 15 March 2020) after which it was suspended, with on line services broadcast from the Rectory each Sunday and then from St Michael's Church after churches were re-opened in July, with a congregation from 12 July 2020 until the end of the year. Online worship was made possible by Mr Mark Stilwell, and the organ was played by Mr Mark Hazzard, with singing provided by Ms Matilda Poward. Drs Ward and Powell continued their **pastoral ministry** over both parishes, phoning parishioners on a regular basis, conducting funerals as required in church and at the crematorium or graveside.

**Building and Maintenance:** A great deal of usual activity was suspended, and also plans to carry forward progress, for example, on Parish Rooms renovations was postponed. In December the PCC resolved to change the purposes of the Restoration Fund to extend its use to include all buildings owned by the Church, and the Charity Commission was notified. The PCC continues to be grateful to Eric Martin, in particular, for his commitment to ensure our facilities continues to be well maintained for use by the congregation and organisations throughout our community.

Throughout 2020 the **Social committee**, chaired by Mrs Clare Stilwell, continued to meet in person or on Zoom to plan a calendar of events for 2021, and the Young Ladies Group provided cakes for isolated citizens across town, for which Lorna Wilson received commendation from the High Sheriff.

The **Sunday School** met while the Church was open for worship, and Wendy Kendall, the Sunday School leader, continued contact with families and young people, for which the PCC was grateful. The **Tots Group and Youth Group** were suspended for 2020, ready to reopen in 2021, when restrictions are sufficiently lifted. Thanks to Mrs Joan Collins and Mrs Lorna Wilson and their teams for their continued commitment, time and effort.

### Financial review

The Parish Offer for 2020 was pledged at £36,000, raised from £33,610 in 2019. At the end of 2020 it became clear that the parish income through giving did not meet this amount, and as in previous years, the PCC resolved to meet the shortfall (in 2020 of £21,000) from reserves and the current account.

#### *Reserves policy and going concern*

It is the policy of the PCC to maintain unrestricted funds, which are 'free reserves' of the organisation, at the maximum possible level to provide sufficient funds to generate income to cover some of the expenses of the PCC and to respond to emergency requests for grants, which may arise from time to time. The policy will require review, particularly in the light of the challenges of 2020, which anticipate a significant reduction in income and funding.

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# Workington St Michael Parochial Church Council

## Trustees' Annual Report *(continued)*

Year ended 31 December 2020

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### Financial review *(continued)*

#### *Principal funding sources*

Aside from the income generated by the church hall lettings, the principal funding is voluntary income through planned giving, service collections and general donations.

#### *Risk Management*

During 2020, the members have continued to be mindful of the major strategic, business and operational risks which the PCC faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks, however, the Covid pandemic has made risk generally much more difficult to assess.

### Planning for a secure financial future

Against a national context of financial crisis, exacerbated by the pandemic, the current financial position with impacts on income streams, provides real cause for concern and the Standing Committee and PCC drew up terms of reference for a review of finances, and asked Mr Geoff Hine to help as a critical friend. The terms of reference were:

1. Greater clarity and transparency to aid financial decision making
2. More accurate Forecasting, to include consideration of
  - a. trends, fixed costs, expected income, etc
  - b. Income generation
  - c. Budget planning, including ongoing maintenance budget
  - d. Scenario planning, given Covid
3. Greater understanding of the financial relationship between the PCC and the Limited Company
4. Clear judgement on how to improve stewardship and planned giving

This review was agreed at the APCM 2020, to incorporate St Michael's Church (Workington) Limited, to enable the best possible financial planning, based upon Cash Flow Forecasts and Projected Statements of Financial Activity. The review would also enable the PCC trustees to clarify the relationship between the PCC and the Limited Company to ascertain whether the current business model is still fit for purpose, and whether the Limited Company needs to be closed down as part of the review of current practices and business models. The review will also help the PCC determine realistic budget planning, with a reserve policy in place, in accordance with Charity Commission guidelines, based on maximised income and careful expenditure. The review is likely to commend a stewardship campaign in 2021 or 2022, to increase planned giving donations. The PCC is taking its responsibilities seriously to manage the Church resources into the future.

The trustees annual report was approved at the APCM on 19 May 2021 and signed on behalf of the board of trustees by:

*Frances Ward*

*19 May 2021*

**The Very Revd Dr Frances Ward**

Priest in Charge, chair of the PCC, and of the Standing Committee

# **Workington St Michael Parochial Church Council**

## **Independent Examiner's Report to the Trustees of Workington St Michael Parochial Church Council**

**Year ended 31 December 2020**

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I report to the trustees on my examination of the financial statements of Workington St Michael Parochial Church Council ('the charity') for the year ended 31 December 2020.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Darren Mewse FCA**  
Chartered Accountant

Independent examiner  
robinson+co  
Chartered Accountants  
Oxford Chambers  
New Oxford Street  
Workington  
CA14 2LR

19 May 2021



# Workington St Michael Parochial Church Council

## Statement of Financial Activities

Year ended 31 December 2020

		2020			2019
	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	4	32,566	7,837	—	40,403
Charitable activities	5	9,174	—	—	9,174
Other trading activities	6	5,270	—	—	5,270
Investment income	7	3,214	387	—	3,601
<b>Total income</b>		<u>50,224</u>	<u>8,224</u>	<u>—</u>	<u>58,448</u>
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of other trading activities	8	63	—	—	63
Expenditure on charitable activities	9,10	81,474	15,754	—	97,228
Other expenditure	11	—	—	—	—
<b>Total expenditure</b>		<u>81,537</u>	<u>15,754</u>	<u>—</u>	<u>97,291</u>
Net gains on investments	12	—	—	3,206	3,206
<b>Net (expenditure)/income</b>		<u>(31,313)</u>	<u>(7,530)</u>	<u>3,206</u>	<u>(35,637)</u>
Transfers between funds		6,817	(6,817)	—	—
<b>Net movement in funds</b>		<u>(24,496)</u>	<u>(14,347)</u>	<u>3,206</u>	<u>1,777</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		331,450	85,171	142,048	558,669
<b>Total funds carried forward</b>		<u>306,954</u>	<u>70,824</u>	<u>145,254</u>	<u>558,669</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 9 to 22 form part of these financial statements.

# Workington St Michael Parochial Church Council

## Statement of Financial Position

31 December 2020

	Note	2020 £	2019 £
<b>Fixed assets</b>			
Tangible fixed assets	16	41,866	44,801
Fixed asset investments	17	65,349	62,143
		<u>107,215</u>	<u>106,944</u>
<b>Current assets</b>			
Debtors	18	9,421	22,899
Short term deposits	19	410,869	427,275
Cash at bank and in hand		19,225	14,670
		<u>439,515</u>	<u>464,844</u>
<b>Creditors: amounts falling due within one year</b>	20	(23,698)	(13,119)
<b>Net current assets</b>		<u>415,817</u>	<u>451,725</u>
<b>Total assets less current liabilities</b>		<u>523,032</u>	<u>558,669</u>
<b>Net assets</b>		<u>523,032</u>	<u>558,669</u>
<b>Funds of the charity</b>			
Endowment funds:			
Permanent endowment funds		137,868	134,662
Expendable endowment funds		7,386	7,386
Restricted funds		70,824	85,171
Unrestricted funds		306,954	331,450
<b>Total charity funds</b>	21	<u>523,032</u>	<u>558,669</u>

These financial statements were approved by the board of trustees and authorised for issue on 19 May 2021, and are signed on behalf of the board by:

The Very Revd Dr Frances Ward  
Chair

*Frances Ward* 19 May 2021

The notes on pages 9 to 22 form part of these financial statements.



# Workington St Michael Parochial Church Council

## Notes to the Financial Statements

Year ended 31 December 2020

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### 1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Workington Parochial Church Council, Parish Office, St Michael's Church, Falcon Place, Workington, CA14 2EZ.

### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

The financial statements have been produced to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Disclosure exemptions

The charity has taken advantage of the exemption in FRS 102 Update Bulletin 1 from the requirement to produce a cashflow statement because it is a small charity.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

# Workington St Michael Parochial Church Council

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

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### 3. Accounting policies *(continued)*

#### Judgements and key sources of estimation uncertainty *(continued)*

##### Significant judgements

The judgements (apart from those involving estimations) that the members have made in the process of applying the entity's accounting policies and that have the most significant effect on the amounts recognised in the financial statements are as follows:

##### Investment valuations

Investments held by the PCC are listed and therefore are independently valued at market value.

##### Impairment of tangible fixed assets

The PCC is required to review fixed assets for impairment. The members make judgments about the condition of assets and review their estimated lives. Key sources of estimation uncertainty Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. The key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are as follows:

The useful economic life of each category of fixed asset is assessed when acquired by the PCC. A degree of estimation is occasionally used in assessing the useful economic life of assets.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds

#### Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

- legacy income is recognised when receipt is probable and entitlement is established.

- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.



# Workington St Michael Parochial Church Council

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

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### 3. Accounting policies *(continued)*

#### Incoming resources *(continued)*

- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.
- income from investments is included in the year in which it is receivable.
- realised gains or losses are recognised when investments are sold.
- unrealised gains or losses are accounted for on revaluation of investments at 31 December.

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is not provided for in these accounts as it is an operational (though not a legal) liability.

#### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Consecrated and beneficed property is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

# Workington St Michael Parochial Church Council

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

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### 3. Accounting policies *(continued)*

#### Depreciation

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Freehold property	- 2% straight line
Fixtures and fittings	- 25% straight line

#### Investments

Investments held as fixed assets are revalued at mid-market value at the balance sheet date and the gain or loss taken to the statement of financial activities.

Current asset investments are at the lower of cost and net realisable value.

#### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

#### Financial instruments

Basic financial instruments are recognised at amortised cost, except for fixed asset investments which are measured at fair value.

# Workington St Michael Parochial Church Council

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

### 4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<b>Donations</b>			
Collections at all services	2,890	—	2,890
Planned giving	21,155	—	21,155
Gift aid donations	1,220	—	1,220
Taxes recoverable	(3,131)	—	(3,131)
Sundry donations	7,070	7,837	14,907
<b>Legacies</b>			
Legacies	3,362	—	3,362
<b>Grants</b>			
Grants receivable	—	—	—
	<u>32,566</u>	<u>7,837</u>	<u>40,403</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
<b>Donations</b>			
Collections at all services	6,649	—	6,649
Planned giving	21,774	—	21,774
Gift aid donations	4,215	—	4,215
Taxes recoverable	4,000	—	4,000
Sundry donations	6,997	1,611	8,608
<b>Legacies</b>			
Legacies	954	—	954
<b>Grants</b>			
Grants receivable	—	11,484	11,484
	<u>44,589</u>	<u>13,095</u>	<u>57,684</u>

### 5. Charitable activities

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Fees	8,953	8,953	11,083	11,083
Magazine donations and advertising	221	221	457	457
	<u>9,174</u>	<u>9,174</u>	<u>11,540</u>	<u>11,540</u>



# Workington St Michael Parochial Church Council

## Notes to the Financial Statements (continued)

Year ended 31 December 2020

### 6. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Shop income	241	-	241
Church hall lettings	2,672	-	2,672
Fetes, bazaars and other fund raising	2,357	-	2,357
Sundry income	-	-	-
	<u>5,270</u>	<u>-</u>	<u>5,270</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Shop income	1,510	-	1,510
Church hall lettings	6,679	-	6,679
Fetes, bazaars and other fund raising	6,489	142	6,631
Sundry income	456	-	456
	<u>15,134</u>	<u>142</u>	<u>15,276</u>

### 7. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Dividend income	1,831	-	1,831
Bank interest receivable	1,383	387	1,770
	<u>3,214</u>	<u>387</u>	<u>3,601</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Dividend income	1,777	-	1,777
Bank interest receivable	2,533	686	3,219
	<u>4,310</u>	<u>686</u>	<u>4,996</u>

### 8. Costs of other trading activities

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Fundraising costs	<u>63</u>	<u>63</u>	<u>126</u>	<u>126</u>



# **Workington St Michael Parochial Church Council**

## **Notes to the Financial Statements (continued)**

**Year ended 31 December 2020**

### **9. Expenditure on charitable activities by fund type**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Organist's expenses	653	—	653
Ministry – parish offer	36,000	—	36,000
Ministry – clergy expenses	410	—	410
Church running expenses	9,026	—	9,026
Church repairs and maintenance	4,501	13,913	18,414
Church hall running costs	5,198	—	5,198
Diocese fees	3,535	—	3,535
Contribution to St Michaels Church Workington Ltd	10,000	—	10,000
Sundry expenses	4,695	1,021	5,716
Depreciation of tangible fixed assets	2,115	820	2,935
Missionary and charitable giving	—	—	—
Accountancy charges	2,015	—	2,015
Telephone and internet charges	1,384	—	1,384
Printing and stationery	1,942	—	1,942
	<u>81,474</u>	<u>15,754</u>	<u>97,228</u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Organist's expenses	1,508	—	1,508
Ministry – parish offer	33,610	—	33,610
Ministry – clergy expenses	2,477	—	2,477
Church running expenses	8,413	—	8,413
Church repairs and maintenance	2,067	2,454	4,521
Church hall running costs	6,982	—	6,982
Diocese fees	5,129	—	5,129
Contribution to St Michaels Church Workington Ltd	3,196	—	3,196
Sundry expenses	7,099	—	7,099
Depreciation of tangible fixed assets	2,115	820	2,935
Missionary and charitable giving	283	3,040	3,323
Accountancy charges	1,965	—	1,965
Telephone and internet charges	1,615	—	1,615
Printing and stationery	2,668	—	2,668
	<u>79,127</u>	<u>6,314</u>	<u>85,441</u>

### **10. Expenditure on charitable activities by activity type**

	Activities undertaken directly £	Total funds 2020 £	Total fund 2019 £
Church activities	<u>97,228</u>	<u>97,228</u>	<u>85,441</u>

# **Workington St Michael Parochial Church Council**

## **Notes to the Financial Statements *(continued)***

**Year ended 31 December 2020**

### **11. Other expenditure**

	Restricted Funds £	Total Funds 2020 £	Restricted Funds £	Total Funds 2019 £
Archaeology	<u>—</u>	<u>—</u>	<u>12,785</u>	<u>12,785</u>

### **12. Net gains on investments**

	Endowment Funds £	Total Funds 2020 £	Endowment Funds £	Total Funds 2019 £
Gains/(losses) on listed investments	<u>3,206</u>	<u>3,206</u>	<u>10,633</u>	<u>10,633</u>

### **13. Net (expenditure)/income**

Net (expenditure)/income is stated after charging/(crediting):

	2020 £	2019 £
Depreciation of tangible fixed assets	<u>2,935</u>	<u>2,935</u>

### **14. Independent examination fees**

	2020 £	2019 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,015</u>	<u>1,965</u>

### **15. Trustee remuneration and expenses**

There were no employment costs or remuneration in the year (2019 - £nil).

There are no other staff costs relating to the trustees (key management personnel).

# Workington St Michael Parochial Church Council

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

### 16. Tangible fixed assets

	Freehold property £	Fixtures and fittings £	Total £
<b>Cost</b>			
At 1 January 2020 and 31 December 2020	<u>75,000</u>	<u>21,376</u>	<u>96,376</u>
<b>Depreciation</b>			
At 1 January 2020	34,500	17,075	51,575
Charge for the year	<u>1,500</u>	<u>1,435</u>	<u>2,935</u>
<b>At 31 December 2020</b>	<u>36,000</u>	<u>18,510</u>	<u>54,510</u>
<b>Carrying amount</b>			
At 31 December 2020	<u>39,000</u>	<u>2,866</u>	<u>41,866</u>
At 31 December 2019	<u>40,500</u>	<u>4,301</u>	<u>44,801</u>

### 17. Fixed asset investments

	Listed investments £
<b>Valuation</b>	
At 1 January 2020	62,143
Additions	—
Fair value movements	<u>3,206</u>
<b>At 31 December 2020</b>	<u>65,349</u>
<b>Carrying amount</b>	
At 31 December 2020	<u>65,349</u>
At 31 December 2019	<u>62,143</u>

All investments shown above are held at valuation.

#### Financial assets held at fair value

The historical cost of fixed asset investments at 31 December 2020 was £36,500 (2019: £36,500).

All fixed asset investments are held within the United Kingdom.

The above investments consisted of 3,189.75 income shares in the CBF Church of England Investment Fund. The share valuation at 31 December 2020 was 2048.73p per share (2019 - 1948.21p).

# Workington St Michael Parochial Church Council

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

### 18. Debtors

	2020	2019
	£	£
Prepayments and accrued income	568	433
Other debtors	8,853	22,466
	<u>9,421</u>	<u>22,899</u>

### 19. Short term deposits

	2020	2019
	£	£
Short-term deposits brought forward	427,275	458,202
Short-term deposits additions	3,594	8,910
Short-term deposits disposals	(20,000)	(39,837)
	<u>410,869</u>	<u>427,275</u>

Short-term deposits comprise short-term deposits in the CBF Church of England Deposit Fund or at the bank.

### 20. Creditors: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	21,210	8,976
Accruals and deferred income	2,488	4,143
	<u>23,698</u>	<u>13,119</u>



# Workington St Michael Parochial Church Council

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

### 21. Analysis of charitable funds

#### Unrestricted funds

	At 1 Jan 2020 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Dec 2020 £
General funds	302,412	50,105	(81,537)	6,817	—	277,797
A Hogarth fund	1,000	—	—	—	—	1,000
G E Jones fund	28,038	119	—	—	—	28,157
	<u>331,450</u>	<u>50,224</u>	<u>(81,537)</u>	<u>6,817</u>	<u>—</u>	<u>306,954</u>

  

	At 1 Jan 2019 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Dec 2019 £
General funds	306,301	75,364	(79,253)	—	—	302,412
A Hogarth fund	1,000	—	—	—	—	1,000
G E Jones fund	27,829	209	—	—	—	28,038
	<u>335,130</u>	<u>75,573</u>	<u>(79,253)</u>	<u>—</u>	<u>—</u>	<u>331,450</u>

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

# **Workington St Michael Parochial Church Council**

## **Notes to the Financial Statements *(continued)***

**Year ended 31 December 2020**

### **21. Analysis of charitable funds *(continued)***

#### **Restricted funds**

	At 1 Jan 2020 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Dec 2020 £
Miscellaneous						
Restricted Funds	35,498	7,974	(1,840)	(6,817)	—	34,815
Restoration fund	38,174	201	(10,705)	—	—	27,670
Fabric fund	11,499	49	(3,209)	—	—	8,339
	<u>85,171</u>	<u>8,224</u>	<u>(15,754)</u>	<u>(6,817)</u>	<u>—</u>	<u>70,824</u>

  

	At 1 Jan 2019 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Dec 2019 £
Miscellaneous						
Restricted Funds	39,174	13,480	(17,156)	—	—	35,498
Restoration fund	39,760	357	(1,943)	—	—	38,174
Fabric fund	11,413	86	—	—	—	11,499
	<u>90,347</u>	<u>13,923</u>	<u>(19,099)</u>	<u>—</u>	<u>—</u>	<u>85,171</u>

Restricted funds are those funds which must be spent on restricted purposes in accordance with the donors' wishes.

The miscellaneous fund and the fabric fund represent accumulated donations and investment income for the stated purpose.

Also included in miscellaneous restricted funds is insurance interest fund monies. The PCC has decided to show these as restricted funds although the PCC's insurers paid the monies without any restriction other than that the funds had to be used for the church rebuilding.

The restoration fund represents monies raised for the church rebuilding.



# Workington St Michael Parochial Church Council

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

### 21. Analysis of charitable funds *(continued)*

#### Endowment funds

	At 1 Jan 2020 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Dec 2020 £
Elsie Shaw						
Bequest	77,524	—	—	—	3,206	80,730
MA & N Hogarth	57,138	—	—	—	—	57,138
Miss V S Bowes	447	—	—	—	—	447
Revd. T W Jackson	6,939	—	—	—	—	6,939
	<u>142,048</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>3,206</u>	<u>145,254</u>

  

	At 1 Jan 2019 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Dec 2019 £
Elsie Shaw						
Bequest	66,891	—	—	—	10,633	77,524
MA & N Hogarth	57,138	—	—	—	—	57,138
Miss V S Bowes	447	—	—	—	—	447
Revd. T W Jackson	6,939	—	—	—	—	6,939
	<u>131,415</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>10,633</u>	<u>142,048</u>

The V S Bowes fund is restricted to use for the parish hall.

The T W Jackson fund is restricted to use for the church fabric.

The Elsie Shaw bequest and the MA & N Hogarth permanent fund are permanent endowments but the income can be used for general church purposes and is therefore unrestricted.

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**22. Analysis of net assets between funds**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £
Tangible fixed assets	40,226	1,640	–	41,866
Investments	–	–	65,349	65,349
Current assets	290,426	69,184	79,905	439,515
Creditors less than 1 year	(23,698)	–	–	(23,698)
<b>Net assets</b>	<u>306,954</u>	<u>70,824</u>	<u>145,254</u>	<u>523,032</u>

  

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2019 £
Tangible fixed assets	42,341	2,460	–	44,801
Investments	–	–	62,143	62,143
Current assets	302,228	82,711	79,905	464,844
Creditors less than 1 year	(13,119)	–	–	(13,119)
<b>Net assets</b>	<u>331,450</u>	<u>85,171</u>	<u>142,048</u>	<u>558,669</u>

**23. Connected persons**

St Michaels Church Workington Limited is a connected person in relation to the Council, the directors of the Company being members of the Standing Committee of the PCC. The Company was incorporated on 9 July 1996 and its objects are to assist and promote the religious and other charitable work of the Church and in particular to oversee the reconstruction of the church and employ suitable persons to act as project managers and assist the local community.

During the year the PCC made a contribution to the company in the sum of £10,000 (2019 - £3,196).

**24. Related parties**

The charity received donations in the year from trustees of £9,183 (2019 - £7,510).