

## **Annual Reports 2021 - St Stephen's Canonbury**

**Presented at APCM: 24th April 2022**

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## **1. Church Warden Report - Susan Rice, Church Warden**

Due to the pandemic, 2021 continued to bring its challenges but as a church family we have been able to carry on in many ways with minimal effect on church life. We managed to come out of covid lockdown restrictions with regular services and community outreach through the Manna and Urban Hope, while ensuring that we continued to adhere to our safeguarding policies, training and covid guidelines.

In June 2021, John Beauchamp announced that he was leaving as the Vicar of St Stephen's, having been appointed to another role. One might describe the incumbent's departure as something that happened overnight but with the support of the PCC and previous church wardens, I was able to take on the additional responsibilities of the church warden as per the Church of Guidelines in the case of a vacant vicar position.

During the vacancy, The Ven. Adam Atkinson, Archdeacon of Charing Cross conducted a Triennial Parish Visitation on 24th October 2021. A visitation helps the parish enact appropriate compliance measures and uses third party insight to reflect on culture, governance, mission and then take developmental action. The visitation report highlighted that "there is much at St Stephen's about which to be positive, among the level of commitment from volunteers and lay leaders. The PCC is very engaged, and there is an age, and cultural spread which is commendable and good skills present around the table". However, there were also some suggested feedback and key actions that were identified and have been resolved as matter priority by the PCC through 2021.

As the lone church warden, I was able to undertake and understand the full remit of the responsibilities and duties of a church warden. I look forward to the appointment of another church warden for the next year, this support will be valuable to not just me but St Stephen's as a whole and our future Vicar, once appointed. I would like to thank the PCC, Rose, our Administrator, Staff Committee, Urban Hope and Manna Management Committees, Finance and Buildings Committees, for all do to ensure St Stephen's continues to serve our church family and local communities.

## **2. Health and Safety Report - Rose Mwesigwa H & S officer; Suzanne Roberts PCC H&S representative)**

Rose Mwesigwa has maintained a general oversight of Health and Safety for our buildings with the Church Warden and Welcome Team continuing this during services and church events.

From a Health & Safety point of view the focus has been on ensuring we have provided a safe worship and community space, and a safe work environment for staff and volunteers, despite the COVID-19 pandemic; and that we have remained compliant with government legislation and recommendations throughout.

We have ensured that COVID risk assessments are in place and followed for all key activities i.e., Services of worship on Sundays, Occasional Offices (Marriages and Funerals), and Urban Hope and Manna work; and that these have been reviewed, and where necessary, updated as guidance and regulations changed. The church spire also underwent planned maintenance and we worked with the contractors to ensure a safe working and worshiping environment during this time.

In 2021 following professional advice on pest control we contracted an external pest control service to provide routine monitoring and pest control.

Of a more routine nature, the annual H&S inspection was completed in February 2021. The fire alarm was inspected and serviced in August 2021 and fire alarm testing continues at least twice a month. Throughout the year general maintenance has been carried out to keep our buildings fit and safe for purpose and the kitchen undergoes a deep clean every school break - we have maintained our 5-star food hygiene rating.

There have been no significant health and safety incidents to report.

Thank you to everyone for keeping a level of safety awareness and reporting any concerns to keep St Stephen's a safe place to work and worship.

### **3. Safeguarding Report - Suzanne Roberts, Parish Safeguarding Officer**

Throughout the year St Stephen's has continued to support vulnerable children and adults through The Manna, Urban Hope and within the worshipping

community and we have ensured appropriate procedures are being followed and records kept where required.

In May 2021 the new PCC re-appointed our Church Safeguarding Officer (Suzanne Roberts) and Children's Champions (Joy Faulkner, Mat Barber) and adopted the Diocesan parish safeguarding policy as its own; a copy of the summary statement has been displayed on the church and hall's notice boards throughout the year. A link to the Safeguarding Policy is provided on the front page of St Stephen's website and practical implications are summarised in the Church of England Parish Safeguarding Handbook – Promoting a Safer Church which can be found at:

<https://www.churchofengland.org/sites/default/files/2019-10/ParishSafeGuardingHandBookAugust2019Web.pdf>

As Church Safeguarding Officer, I continue to be grateful for the Diocese of London Safeguarding policy and team of staff who give a clear framework, direction and support for this work.

The Diocesan annual Parish audit was completed in June 2021 and the action plan adopted by the PCC. There has been a continued focus to ensure appropriate safeguarding and first aid training for staff, volunteers, and the PCC. In addition, we were directed to move from 5 yearly DBS checks, where required (staff and volunteers), to 3-yearly checks; we will meet this standard in 2022.

#### **4. Mission Report - Mary Thomas**

We continue to support our missionaries and we are thrilled that despite all the restrictions with the Covid pandemic over the past year we had a visit from Tim and Rachel Green and we're happy Geoff and Caroline Shave managed to get home for a short break with the family over Christmas.

Tim and Rachel Green have had a connection with St Stephens for a very long time, Tim staying with the Ainger's when he did his PhD many years ago. They have a strong call to serve Jesus amongst students of university age in various parts of the world in Pakistan, Jordan, including for a time in Oxford & have been in Kuala Lumpur for the past 8 years. Their work is by no means confined to Malaysia but is spread throughout the Muslim world. Tim has worked principally on the "Word of Life" which is a study course aimed at students of university age and Rachel works on the International Student Ministry who are coming to Malaysia to study. Elizabeth Ainger has had a recent newsletter from Tim. They are keen to

share with us at St Stephens how the work has been so blessed and to talk about their plans for the future with their infectious enthusiasm (in a non-Covid way!). Date to be arranged.

Geoff and Caroline have been members of St Stephens for many years and felt called to serve the Lord with Campus Crusade for Christ and Agape UK, initially at a university in Namibia but for the last few years in Cape Town, South Africa, working with a strategy of Campus Crusade called Leader Impact. This is aimed at businessmen and women encouraging and supporting them to think and act intentionally to bring faith into the workplace creating honesty, transparency, and justice in all their dealings. Geoff has been involved in Making Life Count sessions on Zoom during the pandemic and Caroline helps organise events and celebrations.

Campus Crusade for Christ celebrates its 50th year (and Caz turns 50 too!) the vision for 2022 is that by the end of the year they would see hundreds of new people engaged with evangelism and discipleship by committing their life to his service through Labour, Influence, Finances, and Expertise. Their desire is to see the Holy Spirit move in people's lives & salvation decisions made with the inspired slogan "Until everyone knows".

Rufin has contacted our twin sister St Stephens Luanda church & Fernando sends an update. "Greetings from St Stephens Luanda congregation! We are all doing well by the grace of the Almighty. Warm regards to all our brothers & sisters of St Stephen's Canonbury."

The Lent appeal in 2021 was to the Bishop of London appeal for organisations in London combating youth violence & knife crimes. The Christmas appeal was to Coram, the oldest children's charity established in 1739 dedicated to improving the lives of the UK's most vulnerable children & young people.

Members include Elizabeth Ainger, Mary Thomas, Rufin Batota Mpeho and Anna Sheppard.

## **5. Deanery Synod Annual Report - Timothy Muller, Deanery Synod representative**

The Deanery Synod did not meet in person in 2021 but the St Stephen's representatives are Anna Sheppard and Timothy Muller. At the time of writing, they were pleased to report the first in-person Deanery Synod meeting since the start of the pandemic had taken place in February 2022. This will be fully reported on in 2022's Annual Reports.

## **6. Buildings Report - Mike Dana, Buildings Committee chair**

The 2016 Quinquennial report referred to cracks in the masonry supporting the spire requiring further investigation. After expert investigation, Carden & Godfrey prepared the plans, specifications for tender and conducted the tendering process. The total project cost, including VAT, was estimated at £84,139.

The works were successfully completed, with some additional costs over and above the contingencies allowed, in November 2021. The final cost for the project was £89,736 including VAT. This was financed by:

Cloudesley Charity	£60,000
VAT reclaim	£13,562
All churches Trust	£ 3,500
Local fundraising	£ 1,500
St Stephen's General fund	£11,174

During 2021:

1. A central heating service was carried out in 2020 which highlighted work needed. Not all the works were carried out in 2020, with the remedial work completed in 2021.
2. A 5-year fixed wiring test was carried out showing that remedial work was required, which was signed off in March 2021
3. The vicarage terrace, which forms the roof over the hall kitchen, continued to be a problem. Moving into 2022 we will look to find an agreement with the Diocese on how to proceed.

As the only remaining member of the Buildings Committee, I am in urgent need of support moving into 2022. If you would like to serve, or know anyone who would like to serve, on the committee, please let me know.

## **7. Staffing Committee 2021 Annual Report - Katie Melville Chair, Staffing Committee**

Staffing Committee members: Katie Melville (chair), Lizzie Evans, Susan Ekpe-Rice and John Creyke

The Staffing Committee and the PCC are deeply appreciative of the tireless work done on behalf of all of us by our staff members. They keep the day-to-day life of St. Stephen's, with the Manna and Urban Hope (guided by their respective Management Committees) on track. During 2020, Covid 19 necessitated changes in working practice for all our staff. During 2021 working life has moved on again, and our staff are to be congratulated for their willingness to be adaptable. On behalf of our St. Stephen's community, I wish to record our special thanks to them for what they have each been doing for us, and for those they serve on our behalf in the local community.

At the close of 2021, the PCC employed 5 paid members of staff (2 full-time, 3 part-time), as follows:

**Administration:** Rose Mwesigwa (Administrator - Finance and Buildings Management)

**The Manna:** Kate Moore (Manna Project Worker), Kemi Buraimoh (Manna Catering Coordinator)

**Urban Hope:** Mat Barber (Director, Urban Hope), Nicole Newman (Youth and Community Worker).

### **Staffing changes during 2021:**

**Urban Hope:** Toyin Ayedun-Alase left Urban Hope in May 2021. K'Journ Johnson left in September 2021. Bethany Kilminster joined in August and left in November 2021. Nicole Newman joined in October 2021.

**The Manna:** Kaaren Morris left The Manna in August 2021.

Changes in working during 2021 as some Covid restrictions were eased:

**Urban Hope:** Urban Hope was able to continue work, as schools remained open, and some work was done from home. Clubs reopened in the halls.

**The Manna:** The Manna remained open throughout the pandemic, thanks to remarkable commitment from each member of staff and a number of wonderful volunteers. During 2021, the number of clients attending has increased, the priority still being given to those who are street homeless or without access to shower/laundry facilities. Sessions remain open longer than in pre-pandemic times: Tuesday 2-7, Thursday 10-4, Friday 10-4.

**Administration:** Rose returned to work in the office on Mondays, and Friday afternoons, working from home at other times.

Cleaning of the church and the halls has been done on a contract basis since February 2018. In October 2020 the contract was taken up by Simone Silva dos Santos. She is currently doing 8 hrs/week.

Caretaking duties are shared on an informal basis by the occupants of the maisonette.

Staff salaries are paid through either

- a) the PCC General Fund (administration, and contribution to costs at both the Manna and Urban Hope)
- b) funding through grants and from other organisations
- c) giving from supporters or
- d) fundraising activities.

In addition to our paid staff, our Volunteers are the lifeblood of St. Stephen's and our outreach projects. Many hours of unpaid work are done by some of our church members and other local people, supporting Urban Hope and the Manna in particular.

On behalf of all church members, I would like to say a huge thank you to our staff, and all those who do so much on a voluntary basis, for their continuing commitment and hard work.

### **8. Manna Annual Report 2021 - Anne Cartwright, MMC Member and Project Volunteer**

St Stephen's PCC delegates the day-to-day and strategic operation of The Manna to the Manna Management Committee whose members are Tim Elliott (chair), Amanda Gowing, Dipak Kapur, John Creyke, Len Chalkley, David Ainger, and Anne Cartwright (treasurer).

The Manna is St. Stephen's project for local homeless and marginalised people. We have been operating for 32 years responding to needs such as homelessness, poverty, addiction, and isolation.

The project has 5 elements:

- Day Centre – open three days a week to provide food, showers, laundry, computer access, storage, a mailing address, clothing
- One-to-one support and advocacy
- Small group activities: gardening, art, poetry, singing, walking, cultural visits



- An opportunity to “put back in” with many clients involved in the practicalities of running the day centre
- Partnership working with many other agencies including outreach workers who know they will find new and existing clients at The Manna

Throughout Covid and the lockdowns of 2020 and 2021 The Manna has remained open, unlike many other projects which withdrew services from people in need. In fact, we expanded, in terms of both opening hours and provision of services. We gained many new clients and reverted to prioritising basic needs to keep people alive and safe. By being physically open we were able to link many people into services that were otherwise denied to those without IT access or phones (or without somewhere to charge a phone).

In the last two years we welcomed many new clients, including people from 59 different countries. By the end of 2021 a typical day’s attendance was 25 rough sleepers and 45 precariously-housed people.

Kaaren, our coordinator, left during 2021 and has not yet been replaced so we have been very dependent on our two part-time staff, Kemi and Kate, who have been with us for many years. We have also relied heavily on around twenty volunteers and a loyal and hard-working group of client-volunteers.

We made considerable efforts to keep The Manna Covid-safe but were careful to balance competing risks. No clients are known to have contracted Covid; many would have been severely isolated and in other ways damaged had we not been open. We worked particularly on vaccination, sustaining tenancies, keeping benefit claims in payment, supporting people into work, and navigating an almost inaccessible GP and dentistry system.

We are grateful to our funders: Cloudesley, Cripplegate, Islington Council, Pret Foundation, Brown Dog, Co-op Community Fund, Assura, Marsh, Arnold Clark, and Asda Foundation and to the many individuals who have supported us financially. Our budgeting process has been well managed by Anne and we are in a strong financial position with carried over surplus which we currently believe to be sufficient to cover all known eventualities in this coming year. We value our rootedness in St Stephen’s and have tried to play our part in looking after the shared building.

What does 2022 hold for The Manna? We look forward to a little less stress as other services open up again and to re-starting some of the activities that have

been in abeyance. We have been struggling to recruit two new staff and hope this will be resolved soon. When that is resolved, we will be in a strong position to react as needed to client needs as they arise (and we should not be surprised if those needs increase in the coming year).

We hope to find time and space to process all we have learned from our clients over the last two years so that The Manna will continue to be a community that welcomes all and supports people in just the right way.

## **9. Urban Hope Report - Mat Barber, Youth Director**

St Stephen's PCC delegates the day-to-day and strategic operation of Urban Hope to the Management Committee whose members are: Mike Dana (chair), Andy Turner, Sam Adolpho, Sarah Strang, Jane Thurlow, and Katie Durkin (Treasurer).

Over the last year we have gone from strength to strength and built on the work of 2020 as we looked at how we could continue to support young people through the challenges they face that were exacerbated by the pandemic. Working with over 180 young people the focus of our work has been to continue to support young people and help to build positive mental health.

Urban Hope has continued to build on our community drop-in youth club sessions, alongside our schools' work. We have also been building up additional support to young people, including providing targeted support, including job support, for young people.

The Drop-in youth club sessions have gone well. We have continued to see new young people attend the sessions. The Junior club has continued to grow, with many young people attending from William Tyndale school, from the same year group and the same class. Food has remained integral to these sessions with young people learning to cook and able to try new foods. Alongside the food, arts and crafts have become a big part of the sessions. Young people regularly paint canvases which they can take home. Making slime is always a fun activity.

We ended the year with our Christmas Celebration where we had over 60 people join us for a full roast dinner. It was nice that we could invite parents as well as the young people and have all the groups come together. For some

young people it really helped their mental health and was a great way for us to end the year.

During the school holidays we have been able to provide a safe space for young people outside of the drop-ins and provide opportunities for positive risk taking, such as kayaking, and throughout the summer we were able to work within the restrictions to provide a wide range of activities.

Since September the school's work at the City of London Academy Highbury Grove has been supported to develop further by funding we have secured from the Academy. Throughout the year we continued to mentor young people who were struggling in a mainstream educational setting, to run a year 7's lunch club, and the Academy funding helped us build stronger relationships with the school and to provide more focused and targeted work.

The year 7 lunch club was attended by between 30-50 young people each day, and we were supported to deliver this by year 9 volunteers. The Year 9 volunteers have grown in confidence and have continued to support some of the Year 7 students to feel settled and welcomed into the school. For some this lunch club is the highlight of their day.

Alongside the mentoring we have been able to offer some in class support, and it has been good to see how the young people benefit from this more focused work.

As the Youth Work Director, I have also regularly attended the school's weekly inclusion meeting where some of the more vulnerable and at-risk students are discussed. This has been helpful in building relationships with the Academies Year Leaders and in finding additional ways we can work with the Academy to better support them and the young people. For the individual students this has also given us the opportunity to share some of the good things that they are doing as well as supporting them with the challenges.

Through all our work we are seeing the impact that the pandemic has had on young people. This has included more young people with mental ill health, more young people struggling to develop positive social skills, and more young people engaging in risk taking behaviours and experiencing trauma. We have worked to provide mental health first aid training for our staff and this has supported us as we provide targeted mentoring.

We have also seen the opportunity to employ old Urban Hopefuls who have been able to work with us in the Academy and run our drop-in sessions. It has been great to support their development from young person to youth worker. This has worked really well, and we are looking at how we can continue to build on this and offer it to more young people.

In 2022 we are looking to continue to build on the great work of this year and to be able to offer more support into local schools, including working in primary schools and building a team of youth workers to take this forward.

I would like to take this opportunity to thank everybody who has supported the work of Urban Hope, both practical volunteering and as financial support, without which we would not have been able to achieve all that we have. We would like to thank Cripplegate, Islington Giving, Breadsticks, Children In Need, and Jack Petchey for their continued financial support and for the support of St Stephen's church community in providing our base.

#### **10. Dreams - Mat Barber, Youth Director**

I would like to thank Joy Faulkner-Mpeho for her continued support with Dreams over the last year. She has helped us provide a regular space on Sunday mornings where we have been able to support young people explore who God is to them. Some of this support happened over Zoom but it was great that when we were able to meet back in person and could use the church halls to provide a space for discussions and some crafts.

One of the highlights of the year was working towards delivering a play as part of the Christmas Service. The young people helped us pick the script and adapt it for the day. They came every week to help shape the play and to practise. They did an amazing job throughout and really enjoyed the day itself. The young people have become passionate about how they can contribute in other ways to the church services and are looking at how we can build on this to see what else we can do over the coming year.

#### **11. Finance Report - Ralph Dunham**

The total income for the year 2021 was £448,649. This income was made up of restricted funds of £236,914; this includes £112,952 of donations and grants to

support the work of the Manna and Manna Welfare and £123,962 to support the work of Urban Hope. Grants were also received for work on the Church Tower of £60,000. Unrestricted funds incoming amounted to £150,734.67 principally Church

Giving and fees earned from property and Church activities. Contributions from Church members including gift aid amounted to £84,210.25, a reduction on income

of £92,744 in the previous year, however, income from premises hire was up to £13,555, up from 2020 (£7,760) but still down from £43,493 in 2019.

Expenditure for the year 2020 amounted to £450,777.91. Spending was £205,923 of

restricted funds and £244,854.47 of unrestricted funds. The financial position at year end was £275,460.94 (2020: £277,590) made up of £227,301.74 (2020: £207,700) of restricted funds and £48,159.20 (2019: £69,890) of unrestricted funds.

The Manna (including Welfare), Urban Hope and the General Church fund are all within their stated reserves policy of 3 months expenditure. Urban Hope and Manna

have strong reserves well in excess of the reserves policy. However the financial position of the General fund is only just over the reserves policy, and the PCC continue to monitor the financial position, and have made some decisions in the 2022 budget to improve the financial position of the General Fund and the overall

level of unrestricted funds; especially in light of the large increases in utility costs

which had an impact last year and will continue to put cost pressure on the running of the Church.

Budgets have been approved for 2022 by the PCC and management committees of

each of the ministries. Manna raised sufficient grant income to support their work

and posted a surplus of £39,086.95. Note that this surplus contains grant income

that is allocated for activities in 2022. Urban Hope continue to raise sufficient grant

income to cover their activities and posted a small deficit of £8,006.21 in 2021 but

remain in a strong financial position.

Covid has continued to impact the finances of the Church by limiting the ability to raise income at services and through premises letting. Costs have been saved where possible. Finance committee, Standing Committee and PCC continue to monitor the ongoing financial situation closely but have already seen income improve as Services return to normal and Hall hires return in 2022. Without an incumbent there is a lot of pressure on the finance team last year and I am always keen to recruit new members to the team. Please let me know if this is something that might be of interest?

I would like to thank all the finance team within the Church: Rose Mwesigwa (Church Administrator), Anne Cartwright (Manna Treasurer), Kate Durkin (Urban Hope Treasurer), Matt Barber (Urban Hope Operations Manager) and Katie Melville (Staff). I would also like to thank especially David Coffey who has been the Gift Aid secretary for many years. He has also been a great support to me when I took over this role. He and Julianne have moved away from the Parish, but he has continued to help me out. We have almost completed the transfer of the final pieces of the gift Aid administration, and I would like to express my sincere thanks for all his help.

Ralph Dunham – Treasurer

## **12. Electoral Roll Report, Rose Mwesigwa/Rachel Woolf**

During the past year the following changes have been made to the electoral roll.

The names of 3 people have been removed from the electoral roll on the basis that two respected members of our congregation have sadly passed away and one person has moved away.

This year being compounded by the ongoing COVID19 pandemic, the demands of the vacancy here at St Stephen's, particularly the extra burden of matters arising from the suspension of the living, the Archdeacon's triennial visitation and dealings with the parsonage board, we have fallen behind on electoral roll recording.

Work has started on the revision and it will be completed carefully and conscientiously over the next 2 months.

These changes have reduced the number of persons on our Electoral Roll at time of writing to 91.

# St Stephens Canonbury

## Statement of Financial Activities

Financial Year: 2021

	Unrestricted	Restricted	Endowment	Total	Prior Year
Incoming Resources					
Donations & Legacies	136,537.37	232,117.02	0.00	368,654.39	339,756
Charitable Activities	10,287.24	1,730.00	0.00	12,017.24	11,035
Investments	4,002.16	14.09	0.00	4,016.25	86
Trading Activities	60,907.90	4.19	0.00	60,912.09	60,461
Other	0.00	3,048.88	0.00	3,048.88	0
Total incoming resources	211,734.67	236,914.18	0.00	448,648.85	411,339
Resources Used					
Charitable Activities	141,964.83	205,923.44	0.00	347,888.27	297,474
Raising Funds	0.00	0.00	0.00	0.00	0
Other Activities	85,934.37	0.00	0.00	85,934.37	47,093
Support	16,955.27	0.00	0.00	16,955.27	31,702
Total resources used	244,854.47	205,923.44	0.00	450,777.91	376,268
Net Incoming / Outgoing Resources (before transfers)	-33,119.80	30,990.74	0.00	-2,129.06	35,071
Fund Transfers In	0.00	2,138.76	0.00	2,138.76	0.00
Fund Transfers Out	0.00	2,138.76	0.00	2,138.76	0.00
Net Incoming / Outgoing Resources (before gains/losses)	-33,119.80	30,990.74	0.00	-2,129.06	35,071
Investment Gains (or Losses)	0.00	0.00	0.00	0.00	0.00
Net Incoming / Outgoing Resources (before Asset Revaluation)	-33,119.80	30,990.74	0.00	-2,129.06	35,071
Asset Revaluation	0.00	0.00	0.00	0.00	0.00
Net Movement of Funds	-33,119.80	30,990.74	0.00	-2,129.06	35,071
Total Funds Brought Forward	81,279.00	196,311.00	0.00	277,590.00	0.00
Total Funds Carried Forward	48,159.20	227,301.74	0.00	275,460.94	277,590
Represented By					
General (Unrestricted)	48,159.20	0.00	0.00	48,159.20	81,279.00
Urban Hope (Restricted)	0.00	80,996.79	0.00	80,996.79	89,003.00
Manna (Restricted)	0.00	140,119.71	0.00	140,119.71	98,984.00
Manna Welfare (Restricted)	0.00	6,185.24	0.00	6,185.24	8,234.00



# St Stephens Canonbury

## Balance Sheet (by Fund Type)

Date: 31/12/2021

	Unrestricted	Restricted	Endowment	Total	Prior Year
Current Assets					
Cash	48,959.20	227,266.99	0.00	276,226.19	269,587.02
Accounts Receivable	0.00	0.00	0.00	0.00	4,000.00
Prepayments	0.00	34.75	0.00	34.75	0.00
Total	48,959.20	227,301.74	0.00	276,260.94	273,587.02
Non-Current Assets					
Fixed Assets	0.00	0.00	0.00	0.00	10,400.00
Investments	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	10,400.00
Current Liabilities					
Accounts Payable	0.00	0.00	0.00	0.00	1,197.02
Deferred Income	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	1,197.02
Non-Current Liabilities					
Long Term Loan / Mortgage	800.00	0.00	0.00	800.00	5,200.00
Total	800.00	0.00	0.00	800.00	5,200.00
Total Net Assets (Assets Minus Liabilities)	48,159.20	227,301.74	0.00	275,460.94	277,590.00
Represented By					
General (Unrestricted)	48,159.20			48,159.20	81,279.00
Urban Hope (Restricted)		80,996.79		80,996.79	89,003.00
Manna (Restricted)		140,119.71		140,119.71	98,984.00
Manna Welfare (Restricted)		6,185.24		6,185.24	8,324.00

## St Stephen's Church, Canonbury

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### 1. Accounting Policies

- a. The financial statements have been prepared under the historical cost convention and in accordance with the Church Accounting Regulations 2006 and the Financial Reporting Standard for Smaller Entities "(FRSSE 2015)". FRSSE 2015 has been applied since 1 January 2015 and there has been no material change to the accounting or presentation of the financial statements.
- b. The PCC considers that there are no material uncertainties about the church's ability to continue as a going concern. Key judgements that the PCC has made which have a significant effect on the accounts include estimating future income, expenditure, and cash flows. The PCC does not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.
- c. Voluntary income is received by way of collections and planned giving. Collections are recognised when received. Planned giving under gift aid is recognised only when received. Income tax recoverable on gift aid donations is recognised in full when receivable.
- d. Grant and contract income is recognised in full in the year in which it is receivable. Amounts that may not be spent until the following year are treated as Deferred Income.
- e. Income from rents, lettings, statutory fees and bank interest is recognised when receivable.
- f. Resources expended are recognised in the period in which they are incurred and allocated to the fund to which they relate
- g. Grants and donations payable are accounted for when paid or when awarded if that award creates a binding obligation.
- h. Governance costs include the compliance with constitutional and statutory requirements.
- i. Items of equipment are capitalised only where the purchase price exceeds £5,000. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life. Consecrated and beneficed property is excluded from the accounts by s.96(2)(a) of the Charities Act 1993. The Church halls, offices and Maisonette are integrated into the Church Complex, which is insured for £7m. No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC consider this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the year incurred.
- j. Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund. Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the church.
- k. On transfer to a new accounting system in 2021 some adjustments were made to the 2021 figures and as a result some comparatives may not match the 2020 figures.

# St Stephens Canonbury

## Income & Expenditure Summary

### Income

	General	Urban Hope	Manna	Manna Welfare	Actual Income	Total Budget	Budget Received
Activities							
Bank Interest	4,002.16	0.00	14.09	0.00	4,016.25	80.00	5020%
Premise Lettings	13,555.00	0.00	0.00	0.00	13,555.00	0.00	n/a
Rents	60,907.90	0.00	0.00	0.00	60,907.90	56,420.00	108%
Services	0.00	0.00	4.19	0.00	4.19	0.00	n/a
Statutory Fees	40.00	0.00	15,628.07	0.00	15,668.07	500.00	3134%
	78,505.06	0.00	15,646.35	0.00	94,151.41	57,000.00	165%
Collections							
Collections	366.07	0.00	0.00	0.00	366.07	2,500.00	15%
	366.07	0.00	0.00	0.00	366.07	2,500.00	15%
Gift Aid Donations							
Appeals	916.86	0.00	0.00	0.00	916.86	0.00	n/a
General Mission	78,202.24	0.00	0.00	0.00	78,202.24	93,125.00	84%
Manna	0.00	0.00	2,345.00	0.00	2,345.00	0.00	n/a
Urban Hope	0.00	3,696.75	0.00	0.00	3,696.75	0.00	n/a
	79,119.10	3,696.75	2,345.00	0.00	85,160.85	93,125.00	91%
Grants							
Buildings	60,000.00	0.00	0.00	0.00	60,000.00	0.00	n/a
General	0.00	0.00	0.00	0.00	0.00	0.00	n/a
Manna	-8,700.00	0.00	84,861.70	0.00	76,161.70	-8,700.00	-875%
Urban Hope	-10,572.50	80,478.50	0.00	0.00	69,906.00	-10,950.00	-638%
	40,727.50	80,478.50	84,861.70	0.00	206,067.70	-19,650.00	-1049%
Income Tax Recoverable							
Appeals	0.00	0.00	0.00	0.00	0.00	0.00	n/a
Buildings	0.00	0.00	0.00	0.00	0.00	0.00	n/a
General Mission	0.00	0.00	0.00	0.00	0.00	0.00	n/a
Manna	0.00	0.00	337.50	0.00	337.50	0.00	n/a
Urban Hope	0.00	540.00	0.00	0.00	540.00	0.00	n/a
	0.00	540.00	337.50	0.00	877.50	0.00	n/a
Other Donations							
Appeals	760.00	0.00	0.00	0.00	760.00	0.00	n/a
Buildings	6,615.00	0.00	0.00	0.00	6,615.00	0.00	n/a

General Mission	5,641.94	0.00	0.00	0.00	5,641.94	3,000.00	188%
Manna	0.00	0.00	20,771.88	0.00	20,771.88	0.00	n/a

	General	Urban Hope	Manna	Manna Welfare	Actual Income	Total Budget	Budget Received
Urban Hope	0.00	28,236.50	0.00	0.00	28,236.50	0.00	n/a
	13,016.94	28,236.50	20,771.88	0.00	62,025.32	3,000.00	2068%
<b>TOTAL</b>	<b>211,734.67</b>	<b>112,951.75</b>	<b>123,962.43</b>	<b>0.00</b>	<b>448,648.85</b>	<b>135,975.00</b>	<b>330%</b>

## Expenditure

	General	Urban Hope	Manna	Manna Welfare	Actual Expenditure	Total Budget	Budget Spent
London Diocese							
Common Fund	75,000.00	0.00	0.00	0.00	75,000.00	75,000.00	100%
	75,000.00	0.00	0.00	0.00	75,000.00	75,000.00	100%
Mission and Charitable Giving							
Grants and Appeals	5,197.50	0.00	0.00	0.00	5,197.50	4,000.00	130%
	5,197.50	0.00	0.00	0.00	5,197.50	4,000.00	130%
Other Mission							
Mission Costs	12,590.68	10,391.26	26,143.08	0.00	49,125.02	2,700.00	1819%
Office Expenses	3,802.23	6,523.88	1,490.27	0.00	11,816.38	3,400.00	348%
Training	0.00	0.00	1,271.32	0.00	1,271.32	800.00	159%
	16,392.91	16,915.14	28,904.67	0.00	62,212.72	6,900.00	902%
Premises Running							
Equipment	5,001.06	1,205.12	2,097.42	0.00	8,303.60	0.00	n/a
Insurance	4,166.97	0.00	0.00	0.00	4,166.97	4,300.00	97%
Maintenance	85,864.11	615.02	0.00	0.00	86,479.13	12,200.00	709%
Rents	32,833.11	0.00	4,000.00	0.00	36,833.11	33,000.00	112%
Staff Costs	9,018.72	102,222.68	49,963.39	0.00	161,204.79	12,000.00	1343%
Utilities	11,380.09	0.00	0.00	0.00	11,380.09	4,950.00	230%
	148,264.06	104,042.82	56,060.81	0.00	308,367.69	66,450.00	464%
<b>TOTAL</b>	<b>244,854.47</b>	<b>120,957.96</b>	<b>84,965.48</b>	<b>0.00</b>	<b>450,777.91</b>	<b>152,350.00</b>	<b>296%</b>

## Net Total

	General	Urban Hope	Manna	Manna Welfare	Actual Net	Budget Surplus	Budget %
Income - Expenditure	-33,119.80	-8,006.21	38,996.95	0.00	-2,129.06	-16,375.00	n/a

# St Stephens Canonbury

## Fund Movement Summary

Financial Year: 2021

Fund Name	Opening Balance	Income	Expenditure	Fund Transfers	Investment Gains (or Losses)	Asset Revaluation	Closing Balance
General	81,279.00	211,737.81	244,857.61	0.00	0.00	0.00	48,159.20
Urban Hope	89,003.00	112,951.75	120,957.96	0.00	0.00	0.00	80,996.79
Manna	98,984.00	123,962.43	84,965.48	+2,138.76	0.00	0.00	140,119.71
Manna Welfare	8,324.00	0.00	0.00	-2,138.76	0.00	0.00	6,185.24
<b>TOTAL</b>	<b>277,590.00</b>	<b>448,651.99</b>	<b>450,781.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>275,460.94</b>

### Purposes of Restricted Funds

**a. Manna**

Donations and grants made to support the work of the Manna. This involves the employment of project workers and support workers as needed, providing a sense of community and practical, emotional and spiritual support to vulnerable people in the community.

**b. General**

Grants received for specific projects in the church.

**c. Urban Hope**

Donations and grants made to support the work of Urban Hope. This includes work among young people involving employment of a Senior Youth Worker and support workers as needed, running youth clubs and detached youth work.

**d. Appeals**

Donations received and passed to Charities for which an appeal has been run.

**e. High Leigh**

Funds received and spent for the purpose of the church residential weekend

**f. Manna Welfare**

Grants administered by the Manna on behalf of third-party organisations to be used for the support of individuals.

## **Residential Accommodation**

Following a resolution dated 3 July 1973 of the Town Planning & Development Committee of the London Borough of Islington (the Council), the PCC holds the nomination rights for four flats owned by the London Borough of Islington (16a Cleveland Road, 43a Cleveland Road, 141a Downham Road, 248a Essex Road). The resolution was passed following a declaration of the redundancy of St John the Baptist Church, Cleveland Road. The flats provide affordable housing for church workers and volunteer workers, who occupy the flats under Shorthold Tenancy Agreements with the PCC.

The PCC pays rent to the London Borough of Islington and recovers rent from the tenants based on individual Shorthold Tenancy Agreements. The church property known as the Maisonette (19 Canonbury Road) is occupied by four tenants under a Shorthold Tenancy Agreement.

## **Trusts administered by the Vicar & Church Wardens**

### **a. Holiday Home Fund - Charity Number 237285**

The objects are to grant money to defray some expenses of rest or change of air (including transport and obtaining domestic help) for poor parishioners, church members and others in the area.

<b>COIF Share value</b>	<b>Units</b>	<b>Price</b>	<b>2021 £</b>	<b>2020 £</b>
Value at 31st December	34	2,057	<b>699</b>	612
Value at 31st December	337	2,057	<b>6,931</b>	6,069
			<b>7,630</b>	6,682
<b>Income and Expenditure</b>				
Bank Balance at 1st January			<b>3,153</b>	2,958
Income: COIF Dividends			<b>196</b>	192
Bank interest				3
Expenses: Grants Made			-	-
<b>Bank Balance at 31st December</b>			<b>3,350</b>	3,153

**b. St. Stephen's National School - Charity Number 312354**

The objects are to promote religious instruction by means of a Sunday School or otherwise (33%) and to promote religious education (including social and physical) of persons under 25 resident in the parish and in need of financial assistance (67%).

COIF Share value	Units	Price	2021 £	2020 £
Value at 31st December	419	2,057	<u>8,617</u>	<u>7,546</u>
			<u>8,617</u>	<u>7,546</u>
<b>Income and Expenditure</b>				
Bank Balance at 1st January			675.39	458
Income: COIF Dividends			222	217
Bank interest				
Expenses: Grants Made			-	-
<b>Bank Balance at 31st December</b>			<u><u>897.09</u></u>	<u><u>675</u></u>

**c. St. Stephen's Parish Housing Company Limited - Company Number 01591276**

A dormant mutual trading company that does not operate with a view to profit. The Directors are the serving churchwardens. They hold two shares on behalf of the PCC.

# Independent examiner's report to the PCC of St Stephens Canonbury

I report to the PCC on my examination of the accounts of St Stephens Canonbury for the year ended 31 December 2021.

This report is made solely to the PCC as a body, in accordance with the Charities Act 2011. My examination has been undertaken so that I might state to the PCC those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC as a body, for my examination, for this report, or for the opinions I have formed.

## Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2016 ('the Regulations').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1** Accounting records were not kept as required by section 130 of the Act; or
- 1** The accounts do not accord with those records; or
- 2** The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations



2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or

- 3** The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to be 'Jonathan Orchard', written in a cursive style.

Jonathan Orchard FCA  
Fairview, Mollington, Banbury OX17 1AZ  
28 October 2022