



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	26	September	2019		25	September	2020

Section A Reference and administration details

Charity name

St. Aidan's N4 Parent Staff Association

Other names charity is known by

N/A

Registered charity number (if any)

Charity's principal address

St. Aidan's VC Primary School

Albany Road

London

Postcode

N4 4RR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jetta Norton	Governor		
2	Elaine Gutzmore	Governor		
3	Anne Etchells	Headteacher		
4	Alexandra O'Dell	Chair		
5	Treasurer	Laura Harrison		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated constitution
Trustee selection methods (eg. appointed by, elected by)	Appointed by parent body

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of pupils in the school in particular by:

- developing effective relationships between the staff, parents and others associated with the school
- engaging in activities or providing facilities or equipment which support the school and advance the education of pupils

Developing effective relationships between the staff, parents and others associated with the school

The PSA has held a number of social events during the year with the aim of promoting effective relationships.

The PSA Christmas Fair, held near the end of the Autumn term, was well attended by both families from St. Aidan's and from the wider community. The school choir performed and visitors were able to purchase food and Christmas gifts from the wide range of stalls.

Usual activities were impacted by COVID during the Spring and Summer terms and a planned quiz was cancelled and the Summer Fair did not take place.

Engaging in activities or providing facilities or equipment which support the school and advance the education of pupils

This year the PSA has made significant contributions to the school which has supported the school and advanced the education of the pupils:

Significant contributions have been:

- Continued sponsorship of a child through Plan UK.
- Funding the cost of the school counsellor for 2 academic years, which the school accesses via Hope in Tottenham.
- Continued funding of fruit for children in Key Stage 2. This additional funding means that the school is able to offer fruit to all children across the school at playtime, not just those in Key Stage 1.
- A Christmas pantomime for all children across the school.
- Funding WICT (whole class instrument teaching) for Year 4.

The Trustees have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- The PSA Christmas Fair, held near the end of the Autumn term, was well attended by both families from St. Aidan's and from the wider community. The school choir performed and visitors were able to purchase food and Christmas gifts from the wide range of stalls.
- Funding the cost of the school counsellor for 2 academic years, which the school accesses via Hope in Tottenham.
- A Christmas pantomime for all children across the school.
- Continued sponsorship of a child through Plan UK.
- Continued funding of fruit for children in Key Stage 2. This additional funding means that the school is able to offer fruit to all children across the school at playtime, not just those in Key Stage 1.
- Funding WICT (whole class instrument teaching) for Year 4

Section E

Financial review

Brief statement of the charity's policy on reserves

Financial updates are given regularly. Whilst most monies are committed within the year, there are occasions when money is reserved for a specific project.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

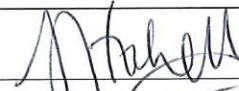
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
Anne Echells	
Trustee	
2/11/2020	

Receipts and payments accounts

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Receipts and payments accounts

the period from	12-Sep-19	To	11-Sep-20
	12-Sep-19		11-Sep-20

the period from	12-Sep-19	To	11-Sep-20
	12-Sep-19		11-Sep-20

Section A Receipts and payments

	Unrestricted funds		Restricted funds		Endowment funds		Total funds		Last year	
	to the nearest £		to the nearest £		to the nearest £		to the nearest £		to the nearest £	
A1 Receipts										
Donation		48,218	-	-	-	-	48,218	-	24,477	-
EF		-	-	-	-	-	-	-	-	-
Summer Fair		104	-	-	-	-	104	8,345	8,345	8,345
Winter Fair		5,746	-	-	-	-	5,746	5,747	5,747	5,747
Quiz		-	-	-	-	-	-	1,112	1,112	1,112
David Andrews		-	-	-	-	-	-	2,340	2,340	2,340
Uniform Sale		-	-	-	-	-	-	91	91	91
Concert Collection		-	-	-	-	-	-	199	199	199
Sub total (Gross income for AY)		54,068	-	-	-	-	54,068	-	42,311	42,311

A2 Asset and investment sales, (see table).	-	-	-	-	-	-
<i>Sub total</i>	-	-	-	-	-	-
<i>Total receipts</i>	54,068	-	-	-	54,068	42,311

Total receipts	54,068	-	54,068	42,311
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A3 Payments					
Sundry	276	-	-	-	276
Plan Int	144	-	-	-	144
New Parents' Evening	27	-	-	-	27
Fruit		-	-	-	-
Staff Meal		-	-	-	-
PSA sundry		-	-	-	-
Counsellor	19,800	-	-	-	19,800
Music lessons	3,600	-	-	-	3,600
Books		-	-	-	-
Playpod	800	-	-	-	800
Grant	6,200	-	-	-	6,200
Coding		-	-	-	-
Staff Gifts	96	-	-	-	96
PSA	110	-	-	-	110
Flowers		-	-	-	-
Year six	742	-	-	-	742
Panto	863	-	-	-	863
PSA Notice Board	552	-	-	-	552
Sub total	33,209	-	-	-	33,209

Sub total	33,209	-	-	33,209	12,161
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A4 Asset and investment purchases, (see table)									
Bus			-	-	-	-	-	-	3,462
IT			-	-	-	-	-	-	15,889
Palace gardens		10,000	-	-	-	-	-	10,000	10,997
Furniture		10,290	-	-	-	-	-	10,290	-
Mobile oven			-	-	-	-	-	-	2,655
Curtains			-	-	-	-	-	-	2,846
Sub total		20,290	-	-	-	-	-	20,290	35,848

Total payments	53,499	-	-	53,499	48,009
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Net of receipts/(payments)	569	-	-	569	-	-
A5 Transfers between funds	-	-	-	-	-	-
A6 Cash funds last year end	54,355	-	-	54,355	60,053	-
Cash funds this year end	54,924	-	-	54,924	54,355	5,698

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	54,924	-	-
		-	-	-
		54,924	-	-
	Total cash funds (agree balances with receipts and payments accounts))	54,924	-	-

[illegible]

B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-

[illegible]

B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
		*	-	
			-	
			-	

Signed by one or two trustees on behalf
of all the trustees

Signature

Print Name

Date of _____

2	11	2020
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