

**The Staines Parish Community Care Trust
(Daybreak)**

**Annual Reports and Financial Statements
For the year ended 31st December 2024**

Charity Registration Number 1131827

**The Staines Parish Community Care Trust
(Daybreak)**

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**The Staines Parish Community Care Trust
(Daybreak)**

Statutory Information

Charity Registration Number	1131827
Start of Financial Year	1st January 2024
End of Financial Year	31st December 2024
Trustees	Kim Jane Lansdowne Janet Patricia Matthews Janet Elizabeth Cambray Trudy Burgess The Venerable Richard Stephen Frank Rev Jonathan Aptin Samadi Sinead Mooney John O'Hara Geraldine Rita Forster
Governing Instrument	Trust Deed dated 10th September 2008
Objects	The Trustees shall hold the trust fund as to both capital and income upon trust and may apply the same at any time and from time to time as they shall in their absolute discretion decide in furthering the following objects: (A) to provide specialist care and support to people in the community suffering from long-term illnesses, chronic and or other conditions, disabilities and or mental health problems; (B) to assist with the rehabilitation and assessment of those returning home following hospital care; and (C) to support, advise and provide respite for carers
Registered Address	Peterhouse 14 Thames Side Staines-upon-Thames TW18 2HA
Primary Bankers	HSBC Bank plc 25 High Street Windsor Berks SL4 1LN
Independent Examiner	Lomax Pavey Independent Examiners Ltd The Grain Store Hills Barns Appledram Lane South Chichester West Sussex PO20 7EG

The Staines Parish Community Care Trust (Daybreak)

Trustees' Annual Report For the year ended 31st December 2024

The Trustees present their annual report for the year ended 31st December 2024.

Structure, Governance and Management

The charity is governed by its trust deed dated 10th September 2008 and registered as a charity from 25th September 2009 as an unincorporated association. It is run by its Trustees, who numbered 10 at the date of this report and who have been recruited and appointed in the light of their particular skills and abilities, having regard to the charitable objects of the trust.

Financial Review

All reserves are unrestricted funds and it is intended that they should represent a minimum of anticipated expenditure for the next twelve months.

Operating activities, including grants and donations, have resulted in a surplus of £2,591.00 for the year.

No funds or assets are held as a custodian trustee.

Public Benefit, Objects and Achievements

The Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties.

This is demonstrated by the charitable objects of the charity, namely to provide specialist care and support to all people in the community, particularly those suffering from long term or chronic illnesses and disabilities and respite for their carers.

The charity provides full day care for up to twenty-four such persons and their carers, on a Tuesday, at its premises in St. Peter's Church Hall, Staines. Its work is very much appreciated by all concerned.

Trustees' Responsibilities

The Charities Act 2011 require the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus of the trust for that period. In preparing the charity's accounts, the Trustees are required to:

- Select suitable accounting policies and applying them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

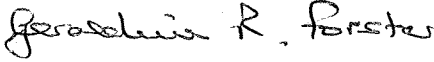
**The Staines Parish Community Care Trust
(Daybreak)**

**Trustees' Annual Report
For the year ended 31st December 2024**

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the trust. They are responsible for safeguarding the assets of the trust and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved on behalf of the Trustees on 5th February 2026

Signed on their behalf by Geraldine R. Forster

Signature: 

**The Staines Parish Community Care Trust
(Daybreak)**

**Independent Examiner's Report
For the year ended 31st December 2024**

Report to the trustees/members of The Staines Parish Community Care Trust (Daybreak) on the accounts for the year ended 31st December 2024 set out on pages 5 to 8.

Respective Responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention: -

- 1) Which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act.have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lomax Pavey
Independent Examiners Ltd
The Grain Store
Hills Barns
Appledram Lane South
Chichester
West Sussex PO20 7EG

Date:

**The Staines Parish Community Care Trust
(Daybreak)**

**Income and Expenditure Account
For the year ended 31st December 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Receipts	2	34,223	-	34,223	35,839
Total receipts		<u>£34,223</u>	<u>£ -</u>	<u>£34,223</u>	<u>£35,839</u>
 Payments	3	31,632	-	31,632	25,085
Total payments		<u>£31,632</u>	<u>£ -</u>	<u>£31,632</u>	<u>£25,085</u>
 Net Receipts/Payments		2,591	-	2,591	10,754
Total funds brought forward		<u>24,781</u>	<u>-</u>	<u>24,781</u>	<u>14,027</u>
Total Funds Carried Forward		<u>£27,372</u>	<u>£ -</u>	<u>£27,372</u>	<u>£24,781</u>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on page 7 to 8 form part of these financial statements.

**The Staines Parish Community Care Trust
(Daybreak)**

**Statement of Assets and Liabilities
As at 31st December 2024**


Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Assets				
Cash at bank and in hand	27,372	-	27,372	24,781
Total Assets	<u>£27,372</u>	<u>£ -</u>	<u>£27,372</u>	<u>£24,781</u>
Liabilities				
Independent Examiners	501	-	501	-
Total Liabilities	<u>£501</u>	<u>£ -</u>	<u>£501</u>	<u>£25,085</u>

Trustees Responsibilities in Relation to Financial Statements

Charity Law requires the Trustees to prepare accounts for each financial period which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 5 and 6.

Approved on behalf of the Trustees on 5th February 2026

Signed on their behalf by Geraldine R. Forster

Signature: 

**The Staines Parish Community Care Trust
(Daybreak)**

**Notes to the Accounts
For the year ended 31st December 2024**

1. Basis of Accounting

The accounts are prepared under the 'Receipts and Payments' basis as prescribed by the Charity Commissioners and they meet the appropriate legal requirements.

2. Receipts	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Grants and donations	8,838	-	8,838	12,367
Fundraising income	2,420	-	2,420	4,009
Guests' contributions	22,775	-	22,775	19,314
Bank deposit interest	190	-	190	149
	<u>£34,223</u>	<u>£ -</u>	<u>£34,223</u>	<u>£35,839</u>

4. Payments	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Wages and salaries	19,813	-	19,813	15,045
Pension costs	844	-	844	527
Payroll and pension admin costs	432	-	432	552
Staff training	-	-	-	-
Hall rent and heating costs	766	-	766	589
Fundraising costs	-	-	-	-
New equipment	1,105	-	1,105	1,384
Insurance	629	-	629	594
Repairs and maintenance	-	-	-	-
Postage, stationery and telephone	-	-	-	40
Computer costs	-	-	-	-
Guests' entertainment	1,843	-	1,843	712
Lunches and refreshments	4,462	-	4,462	5,045
Kitchen and medical supplies	55	-	55	26
Sundry expenses	450	-	450	427
Bank charges	128	-	128	144
Independent Examiner's fees	707	-	707	-
Volunteers' tea party	398	-	398	-
	<u>£31,632</u>	<u>£ -</u>	<u>£31,632</u>	<u>£25,085</u>

**The Staines Parish Community Care Trust
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**Notes to the Accounts
For the year ended 31st December 2024**

4. Cash at Bank and in Hand	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Savings account	9,908	-	9,908	9,718
Current account	17,182	-	17,182	14,930
Cash at hand	282	-	282	133
	<u>£27,372</u>	<u>£ -</u>	<u>£27,372</u>	<u>£24,781</u>

5. Restricted Funds

The Charity held no restricted funds during this or the previous financial period.

6. Payments to Trustees and Other Related Parties

No payments were made to Trustees or any persons connected with them during this financial year. No other material transaction took place between the organisation and a Trustee or anyone connected with them.