

ANNUAL REPORT: WEST LONDON FAMILY CHURCH
For the calendar year 1 January 2020 to 31 December 2020

REFERENCE AND ADMINISTRATION DETAILS

Registered charity name	West London Family Church
Charity registration number	1131822
Company registration number	06923418
Registered address	WLFC, 230 Lillie Road, London SW6 7QA

DIRECTORS

The directors who served the charity during this period are as follows:

Ms Hawah Gamanga

Mr Edwin Macrae

Mr Laurence O'Brien

Pastor Bernhard Steenkamp

Mr Simon Urgilez

Officers of WLFC:

Treasurer Ms Laura Guida

Minute takers Pastor Bridget Steenkamp and Linda Lessle

Company Secretary	Pastor Bernhard Steenkamp
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Bankers	Barclays Bank 75 King Street Hammersmith London W6 9HY
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Solicitors	Geldards St James Court Derby DE1 1BT
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STRUCTURE, GOVERNANCE AND MANAGEMENT

The method for appointing church directors is set out in the governing documents. Essentially, it is by invitation of the Board. The directors are responsible for making decisions on all matters of general concern and importance to the church and for all financial matters. The full Board endeavours to meet quarterly and more often if required.

To help facilitate the activities of the church, the Board will set up sub committees to oversee specific areas of work.

Induction and Training of the Directors

We have had no new directors so we have not needed to offer additional training.

Administrative Information

The church is a charitable company, limited by guarantee, registered with the Charity Commission and Companies House. The charitable company is governed by its Memorandum and Articles of Association, dated 27th May 2009.

Aims and Purpose

The church Board has the responsibility of promoting the whole mission of the church - pastoral, evangelical, social and ecumenical in Hammersmith and Fulham, the surrounding area and where possible further afield. The church Board is also responsible for maintaining the church premises.

The church focuses on supporting children, young people and disadvantaged groups in our local community but also contributes to activities nationally and internationally.

As a small charity we, for many years, have placed importance on working with other local community groups and charities to promote community cohesion and to help with community events.

OBJECTIVES AND ACTIVITIES

Our purpose is summarised by the church motto: "Touching God, Reaching People, Changing Lives". Our desire is to see the Gospel significantly impact our community.

Our mission as a church is to strengthen each person's confidence and joy in Jesus at every point in his or her lives. Our hope is that in doing so together we will touch and strengthen our local community.

We believe that God not only cares about our church fellowship but also our community and that He is concerned about the smallest detail of all our lives and that He loves us all deeply. With this in mind we try to enable ordinary people to live out their faith in a positive way in their local community.

When planning activities, the Board has considered the Charity Commission guidance on public benefit and in particular the specific guidance on charities for the advancement of religion.

We work in multi-year partnerships with both secular and faith-based community organisations. We are respectful of the diversity in the communities we serve.

Achievements and Performance

The church building is almost 100 years old and comprises the main church room, 2 side rooms, a kitchen, bathroom facilities and a church office. All accommodation is on the ground floor. It is owned by WLFC but is in constant need of repair which is ongoing.

The designated safety officer is Pastor Bernhard. Due to Covid lockdowns no annual fire drill was held.

There are 2 designated safeguarding officers, Bridget Steenkamp and Laura Guida who keep abreast with safeguarding.

The WLFC office is usually open four days a week and there are regular weekly church meetings including our Sunday service, prayer meetings and children and youth work. All this went online when the first Covid 19 lockdown took place. The Sunday service was livestreamed on Facebook and the prayer meetings and Sunday school were also livestreamed on Jitsi and Zoom. WhatsApp groups were established for the Sunday school team and a parent's group. Pastors Bernhard and Bridget appointed group leaders and encouraged them to weekly contact the people in their group.

In 2020 the building was being hired weekly by:

- A Brazilian AOG Church
- A Spanish AOG church
- Kumon (Maths and English Centre)
- A Korean lead Prayer ministry
- Kingdom Compassion a local charity.

All these meetings stopped as soon as lockdown happened and the church lost a significant proportion of its rental income.

For 12 years we have utilised an international method of storytelling and community building based on the Godly Play® tradition and now have ten Godly Play® trained storytellers as additional volunteers on our team.

We work within a set framework to provide safe places for children, youth, adults and senior citizens to explore their own stories within the context of community stories shared from a Christian worldview. Although many of these stories are shared by the great faiths they also have meaning and provide room for those of no or little faith.

In January Pastor Bridget and a team from a number of different places went on a two-week mission trip to Ethiopia offering training in the Godly Play method.

Volunteers and City Harvest Food hampers

The members of the church Board would like to thank all the volunteers who have worked providing food and craft packs to those in need in both the church and wider community during lockdown. We handed out over 90 Christmas hampers for those in need, as well as over 150 children's Christmas gifts.

Tutoring for secondary school pupils.

Reuben Steenkamp was able to secure funding from the local charity Dr Edward and Bishop King which enabled some newly graduated university students to tutor secondary school students both from the church and the community. This stopped those secondary school students falling behind in schoolwork during lockdown. The tutoring first happened in Covid safe face to face meetings and then online.

Financial review

Total receipts on the unrestricted fund were £61,920 (2019: £77,011) and payments totalled £60,657 (2019: £73,181), producing a surplus of £1,263). The surplus has been set aside to meet the suspected shortfall due to loss of rental income.

Reserves Policy

The church board has resolved to maintain a balance on the unrestricted funds that equates to at least three months unrestricted payments, this is approximately £20,000 to cover emergencies.

Investment Policy

We have no investments other than the land that our building is built on. At present cash resources are held readily available for use in the charity's current account.

Risk Management

The Directors will assess the risk that the charity will be exposed to and will ensure that appropriate management measures are taken and sufficient insurance cover is maintained. Particular attention has been paid this year to the Covid 19 risk assessment and adaptations made to keep those visiting the church and those online safe.

The company has not had any claims made against it and no pending claims have been notified.

RESPONSIBILITY OF THE DIRECTORS

The charity Directors are responsible for preparing the Directors Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the Directors to prepare financial statements for each financial year. Under that law the Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the Directors are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and accounting estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER

The independent examiner is Ms Sue Lewis, FCCA, 6 Park Road, Newbridge, Newport, NP11 4RF.

SMALL COMPANY PROVISION

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

Registered office:
230 Lillie Road
London
SW6 7QA

Bernhard Steenkamp
Company secretary
Date: 28/09/2021

WEST LONDON FAMILY CHURCH

A REGISTERED CHARITY NUMBER : 1131822

A REGISTERED COMPANY NUMBER 6923418

ADDRESS :

230 Lillie Road
Fulham
London
SW6 7QA

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
WEST LONDON FAMILY CHURCH**

A registered charity number : 1131822

FOR THE YEAR ENDED 31ST DECEMBER 2020

The report relates to financial statements set out from page 2 to 10.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounts have not been kept in accordance with section 386 of the Companies Act 2006
- the accounts do not accord with such records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Susan Lewis FCCA
6 Park Road
Newbridge
Newport. NP11 4RF

Date: 17th March 2021

WEST LONDON FAMILY CHURCH

**BALANCE SHEET AS AT
31ST DECEMBER 2020**

	<u>Notes</u>	<u>Unrestricted</u> <u>Funds</u> <u>2019</u> £	<u>Restricted</u> <u>Funds</u> <u>2019</u> £	<u>Total</u> <u>Funds</u> <u>2018</u> £	<u>Total</u> <u>Funds</u> <u>2018</u> £
FIXED ASSETS	1	690,000	0	690,000	690,000
		<u>690,000</u>	<u>0</u>	<u>690,000</u>	<u>690,000</u>
CURRENT ASSETS					
Prepayments		0	0	0	0
Cash at Bank		35,953		35,953	34,420
Cash in Hand		93		93	106
		<u>36,046</u>	<u>0</u>	<u>36,046</u>	<u>34,526</u>
CURRENT LIABILITIES - Amounts					
falling due within one year	12	2,062	0	2,062	1,805
		<u>2,062</u>	<u>0</u>	<u>2,062</u>	<u>1,805</u>
NET CURRENT ASSETS/LIABILITIES		<u>33,984</u>	<u>0</u>	<u>33,984</u>	<u>32,721</u>
TOTAL ASSETS LESS CURRENT					
LIABILITIES		723,984	0	723,984	722,721
LONG TERM LIABILITIES					
Amounts falling due after more					
than one year		0	0	0	0
NET ASSETS		<u>£723,984</u>	<u>£0</u>	<u>£723,984</u>	<u>£722,721</u>
FUNDS					
Accumulated Fund	3	723,984	0	723,984	722,721
Designated Fund	3			0	0
Other Funds	3	0	0	0	0
TOTAL FUNDS		<u>£723,984</u>	<u>£0</u>	<u>£723,984</u>	<u>£722,721</u>

The company is entitled to exemption provided by s477 Companies Act 2006 for the year ended 31st December 2020.

Trustees Responsibilities

The members have not required the company to obtain an audit of these accounts for the year ended 31st December 2020 in accordance with s476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

(a) ensuring that the company keeps accounting records that comply with ss386 and 387 Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015)

The financial statements were approved by the director on 17th March 2021 and were signed by:



Mr Bernard Steenkamp (Chairman)



Mr Laurence O'Brien (Director)

WEST LONDON FAMILY CHURCH

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2020

	<u>Notes</u>	<u>Unrestricted</u> <u>Funds</u> <u>2020</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>2020</u> <u>£</u>	<u>Total</u> <u>Funds</u> <u>2020</u> <u>£</u>	<u>Total</u> <u>Funds</u> <u>2019</u> <u>£</u>
Incoming Resources					
Voluntary Income	4	53,320	0	53,320	50,231
Activities Income	4	8,600	0	8,600	26,780
Other Income		0	0	0	0
Total Incoming Resources		61,920	0	61,920	77,011
Costs of Generating Funds					
Operating Costs		0	0	0	0
Resources Expended					
Direct Charitable Expenditure					
Education and Training	7	40,942	0	40,942	48,275
Community	8	1,197	0	1,197	1,592
Gifts	9	602	0	602	3,751
Property	10	8,249	0	8,249	9,399
		50,990	0	50,990	63,017
Management And Administration					
Administration	11	9,667	0	9,667	10,164
		9,667	0	9,667	10,164
Other Expenditure					
Other		0	0	0	0
		0	0	0	0
Resources Expended		60,657	0	60,657	73,181
Net incoming resources before transfer:		1,263	0	1,263	3,830
Transfers Utilised/Released		0	0	0	0
Net Movement in Funds for year		1,263	0	1,263	3,830
Fund Balances brought forward	3	722,721		722,721	718,891
Fund Balances carried forward		£723,984	£0	£723,984	£722,721

WEST LONDON FAMILY CHURCH

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2020

	<u>Notes</u>	<u>Unrestricted Funds</u> 2020 £	<u>Total Funds</u> 2019 £
TURNOVER			
Voluntary Income	4	53,320	50,231
Activities Income	4	8,600	26,780
		<hr/> 61,920	<hr/> 77,011
Administrative Expenses		<hr/> 60,657	<hr/> 73,181
Operating Surplus/-Deficit		1,263	3,830
Other Operating Income			
Interest Receivable		0	0
Interest Payable and Similar Charges		<hr/> 0	<hr/> 0
Surplus/-Defecit on ordinary activities before taxation		1,263	3,830
Tax on ordinary Activities	14	<hr/> 0	<hr/> 0
Surplus/-Defecit on ordinary activities after taxation		1,263	3,830
Retained surplus (-deficit) brought forward		<hr/> 122,721	<hr/> 118,891
Retained surplus (-deficit) carried forward		123,984	122,721
Revaluation Reserve		600,000	600,000
		<hr/> <hr/> 723,984	<hr/> <hr/> 722,721

WEST LONDON FAMILY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
31ST DECEMBER 2020

West London Family Church is a charitable company limited by guarantee and registered with Companies House and the Charities Commission. The company is controlled by the directors, who are also the charity trustees.

ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

Accounting Convention

The financial statements have been prepared under the historical cost convention other than certain freehold property which is included at valuation. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) and the Charities Act 1993.

Incoming Resources

Voluntary income is received by way of donations and gifts and is included in incoming resources when these are receivable.

Interest receivable is included when it is received.

Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any Value Added Tax which cannot be recovered.

Depreciation

Freehold Land and Buildings

Depreciation is only provided on freehold land and buildings where the Trustees consider that the remaining useful life is less than 50 years. The rate of depreciation is 2% on a straight line basis.

Equipment, Furniture, fixtures and fittings and Motor Vehicles

Depreciation has been charged at 20% per annum on a straight line basis.

Taxation

As a registered charity the Church benefits from rates relief and is generally exempt from Income Tax and Capital Gains Tax but not from Value Added Tax. Irrecoverable Value Added Tax is included in the cost of those items to which it relates.

Income tax recovered on deeds of covenants and Gift Aid donations are credited to the general unrestricted funds.

Fund Accounting

1. Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.
2. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
3. Restricted funds are funds which have been given for particular purposes. The restriction being placed by the donor.

WEST LONDON FAMILY CHURCH

NOTE 1 . TANGIBLE FIXED ASSETS AS AT 31ST DECEMBER 2020

DEPRECIATION METHOD - 'STRAIGHT LINE'.

DEPRECIATION ANNUAL RATES:-

	<u>2%</u> <u>LAND &</u> <u>BUILDING</u> £	<u>20%</u> <u>CHATELS</u> <u>FITTINGS</u> £	<u>20%</u> <u>INSTRMT</u> <u>AUDIO</u> £	<u>20%</u> <u>OFFICE</u> <u>EQUIPMNT</u> £	<u>20%</u> <u>MOTOR</u> <u>VEHICLES</u> £	<u>TOTAL</u> £
COST						
Opening balance	690,000	0	550	2,980	0	693,530
Disposals	0	0	0	0	0	0
Additions	0	0	0	0	0	0
<u>CLOSING BALANCE</u>	<u>690,000</u>	<u>0</u>	<u>550</u>	<u>2,980</u>	<u>0</u>	<u>693,530</u>
DEPRECIATION						
Opening balance	0	0	550	2,980	0	3,530
Disposals	0	0	0	0	0	0
Charge for year	0	0	0	0	0	0
<u>CLOSING BALANCE</u>	<u>0</u>	<u>0</u>	<u>550</u>	<u>2,980</u>	<u>0</u>	<u>3,530</u>
NET BOOK VALUE						
At beginning of year	<u>£690,000</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£690,000</u>
At end of year	<u>£690,000</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£690,000</u>

WEST LONDON FAMILY CHURCH

NOTE 3 CAPITAL FUNDS

	OPENING BALANCE £	INFLOW £	OUTFLOW £	CLOSING BALANCE £
Restricted				
Restricted Funds	0	0	0	0
Transfer To Accumulated	0	0	0	0
Designated				
	0	0	0	0
	0	0	0	0
Unrestricted				
Accumulated Fund	722,721	61,920	60,657	723,984
Transfer From Restricted	0	0	0	0
	722,721	61,920	60,657	723,984
TOTAL	£722,721	£61,920	£60,657	£723,984

NOTE 4 INCOME GENERAL

	Unrestricted 2020 £	Restricted 2020 £	TOTAL 2020 £	TOTAL 2019 £
VOLUNTARY INCOME				
Offerings, Collections, Donations	5,466	0	5,466	35,055
Covenants / Gift Aid	28,078	0	28,078	7,023
HMRC - Gift Aid Rebate	2,278	0	2,278	7,023
Gifts	9767	0	9,767	7,023
Other Income	1,613	0	1,613	1,359
Special Collections	2,500	0	2,500	1,248
HMRC - JRS Grant	3,618	0	3,618	1,248
INCOME FROM ACTIVITIES				
Property Income	8,600	0	8,600	26,780
Conferences / Trips	0	0	0	0
Nursery	0	0	0	0
TOTAL	£61,920	£0	£61,920	£86,759

WEST LONDON FAMILY CHURCH

NOTE 5 INVESTMENT INCOME

Investment income was derived from surplus funds being placed on short term deposit with the bank.

NOTE 6 OTHER INCOME

NOTE 7 EDUCATION AND TRAINING

	Unrestricted 2020 £	Restricted 2020 £	TOTAL 2020 £	TOTAL 2019 £
Training and Teaching	39,992	0	39,992	38,814
Visiting Ministry	200	0	200	635
Teaching Resources	120	0	120	2,142
Ministry Resources	329	0	329	3,289
Books / Bibles	0	0	0	1,643
Publicity / Outreach	301	0	301	1,752
TOTAL	£40,942	£0	£40,942	£48,275

NOTE 8 COMMUNITY

	Unrestricted 2020 £	Restricted 2020 £	TOTAL 2020 £	TOTAL 2019 £
Transport	364	0	364	110
Catering	682	0	682	1,147
Functions	0	0	0	335
Fellowship Support	151	0	151	0
Fellowship Recreation	0	0	0	0
TOTAL	£1,197	£0	£1,197	£1,592

WEST LONDON FAMILY CHURCH

NOTE 9 GIFTS

	Unrestricted 2020 £	Restricted 2020 £	TOTAL 2020 £	TOTAL 2019 £
Overseas	0	0	0	0
UK Missions	260	0	260	1,110
Needy	0	0	0	2,184
Organisations	0	0	0	0
Church personnel	342	0	342	92
TOTAL	£602	£0	£602	£3,386

NOTE 10 PROPERTY

	Unrestricted 2020 £	Restricted 2020 £	TOTAL 2020 £	TOTAL 2019 £
Repairs & Cleaning	4,705	0	4,705	5,372
Electricity	1,305	0	1,305	1,564
Gas	1,043	0	1,043	1,308
Ins/Water	1,196	0	1,196	1,155
Other	0	0	0	0
TOTAL	£8,249	£0	£8,249	£9,399

NOTE 11 MANAGEMENT AND ADMINISTRATION

	Unrestricted 2020 £	Restricted 2020 £	TOTAL 2020 £	TOTAL 2019 £
Postage/stationery	424	0	424	464
Telephone	1,004	0	1,004	1,205
Subs/Licences	1,376	0	1,376	1,392
Office Equipment	551	0	551	184
Administration & Computer Costs	1,166	0	1,166	707
Pension Costs (Nest)	1,831	0	1,831	1,864
Professional Fees	700	0	700	700
Book keeping	2,496	0	2,496	2,288
Bank Charges	66	0	66	0
Other	53	0	53	1,360
TOTAL	£9,667	£0	£9,667	£10,164

WEST LONDON FAMILY CHURCH

NOTE 12

	Unrestricted 2020 £	Restricted 2020 £	TOTAL 2020 £	TOTAL 2019 £
Sundry Trade Creditors	450		450	0
PAYE Liability	1,612		1,612	1,805
Loan	0		0	0
TOTAL	£2,062	£0	£2,062	£1,805

NOTE 13 - WAGES AND SALARIES

	2020 £	2019 £
Wages and Salaries	41,591	40,694

The average number of employees during the year was 2 (2019: 2)

No employee was paid in excess of £60,000

WEST LONDON FAMILY CHURCH

A REGISTERED CHARITY NUMBER : 1131822

A REGISTERED COMPANY NUMBER 6923418

ADDRESS :

230 Lillie Road

Fulham

London

SW6 7QA

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
WEST LONDON FAMILY CHURCH**

A registered charity number : 1131822

FOR THE YEAR ENDED 31ST DECEMBER 2020

The report relates to financial statements set out from page 2 to 10.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounts have not been kept in accordance with section 386 of the Companies Act 2006
- the accounts do not accord with such records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Susan Lewis FCCA
6 Park Road
Newbridge
Newport. NP11 4RF

Date: 17th March 2021

WEST LONDON FAMILY CHURCH

BALANCE SHEET AS AT 31ST DECEMBER 2020

	<u>Notes</u>	<u>Unrestricted</u> <u>Funds</u> <u>2019</u> £	<u>Restricted</u> <u>Funds</u> <u>2019</u> £	<u>Total</u> <u>Funds</u> <u>2018</u> £	<u>Total</u> <u>Funds</u> <u>2018</u> £
FIXED ASSETS	1	690,000	0	690,000	690,000
		<u>690,000</u>	<u>0</u>	<u>690,000</u>	<u>690,000</u>
CURRENT ASSETS					
Prepayments		0	0	0	0
Cash at Bank		35,953		35,953	34,420
Cash in Hand		93		93	106
		<u>36,046</u>	<u>0</u>	<u>36,046</u>	<u>34,526</u>
CURRENT LIABILITIES - Amounts					
falling due within one year	12	2,062	0	2,062	1,805
		<u>2,062</u>	<u>0</u>	<u>2,062</u>	<u>1,805</u>
NET CURRENT ASSETS/LIABILITIES		<u>33,984</u>	<u>0</u>	<u>33,984</u>	<u>32,721</u>
TOTAL ASSETS LESS CURRENT					
LIABILITIES		723,984	0	723,984	722,721
LONG TERM LIABILITIES					
Amounts falling due after more					
than one year		0	0	0	0
NET ASSETS		<u>£723,984</u>	<u>£0</u>	<u>£723,984</u>	<u>£722,721</u>
FUNDS					
Accumulated Fund	3	723,984	0	723,984	722,721
Designated Fund	3			0	0
Other Funds	3	0	0	0	0
TOTAL FUNDS		<u>£723,984</u>	<u>£0</u>	<u>£723,984</u>	<u>£722,721</u>

The company is entitled to exemption provided by s477 Companies Act 2006 for the year ended 31st December 2020.

Trustees Responsibilities

The members have not required the company to obtain an audit of these accounts for the year ended 31st December 2020 in accordance with s476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records that comply with ss386 and 387 Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015)

The financial statements were approved by the director on 17th March 2021 and were signed by:



Mr Bernard Steenkamp (Chairman)



Mr Laurence O'Brien (Director)

WEST LONDON FAMILY CHURCH

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2020

	<u>Notes</u>	<u>Unrestricted</u> <u>Funds</u> <u>2020</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>2020</u> <u>£</u>	<u>Total</u> <u>Funds</u> <u>2020</u> <u>£</u>	<u>Total</u> <u>Funds</u> <u>2019</u> <u>£</u>
Incoming Resources					
Voluntary Income	4	53,320	0	53,320	50,231
Activities Income	4	8,600	0	8,600	26,780
Other Income		0	0	0	0
Total Incoming Resources		61,920	0	61,920	77,011
Costs of Generating Funds					
Operating Costs		0	0	0	0
Resources Expended					
Direct Charitable Expenditure					
Education and Training	7	40,942	0	40,942	48,275
Community	8	1,197	0	1,197	1,592
Gifts	9	602	0	602	3,751
Property	10	8,249	0	8,249	9,399
		50,990	0	50,990	63,017
Management And Administration					
Administration	11	9,667	0	9,667	10,164
		9,667	0	9,667	10,164
Other Expenditure					
Other		0	0	0	0
		0	0	0	0
Resources Expended		60,657	0	60,657	73,181
Net incoming resources before transfer:		1,263	0	1,263	3,830
Transfers Utilised/Released		0	0	0	0
Net Movement in Funds for year		1,263	0	1,263	3,830
Fund Balances brought forward	3	722,721		722,721	718,891
Fund Balances carried forward		£723,984	£0	£723,984	£722,721

WEST LONDON FAMILY CHURCH

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2020

	<u>Notes</u>	<u>Unrestricted Funds</u> 2020 £	<u>Total Funds</u> 2019 £
TURNOVER			
Voluntary Income	4	53,320	50,231
Activities Income	4	8,600	26,780
		<hr/> 61,920	<hr/> 77,011
Administrative Expenses		<hr/> 60,657	<hr/> 73,181
Operating Surplus/-Deficit		1,263	3,830
Other Operating Income			
Interest Receivable		0	0
Interest Payable and Similar Charges		<hr/> 0	<hr/> 0
Surplus/-Defecit on ordinary activities before taxation		1,263	3,830
Tax on ordinary Activities	14	<hr/> 0	<hr/> 0
Surplus/-Defecit on ordinary activities after taxation		1,263	3,830
Retained surplus (-deficit) brought forward		<hr/> 122,721	<hr/> 118,891
Retained surplus (-deficit) carried forward		123,984	122,721
Revaluation Reserve		600,000	600,000
		<hr/> <hr/> 723,984	<hr/> <hr/> 722,721

WEST LONDON FAMILY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
31ST DECEMBER 2020

West London Family Church is a charitable company limited by guarantee and registered with Companies House and the Charities Commission. The company is controlled by the directors, who are also the charity trustees.

ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

Accounting Convention

The financial statements have been prepared under the historical cost convention other than certain freehold property which is included at valuation. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) and the Charities Act 1993.

Incoming Resources

Voluntary income is received by way of donations and gifts and is included in incoming resources when these are receivable.

Interest receivable is included when it is received.

Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any Value Added Tax which cannot be recovered.

Depreciation

Freehold Land and Buildings

Depreciation is only provided on freehold land and buildings where the Trustees consider that the remaining useful life is less than 50 years. The rate of depreciation is 2% on a straight line basis.

Equipment, Furniture, fixtures and fittings and Motor Vehicles

Depreciation has been charged at 20% per annum on a straight line basis.

Taxation

As a registered charity the Church benefits from rates relief and is generally exempt from Income Tax and Capital Gains Tax but not from Value Added Tax. Irrecoverable Value Added Tax is included in the cost of those items to which it relates.

Income tax recovered on deeds of covenants and Gift Aid donations are credited to the general unrestricted funds.

Fund Accounting

1. Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.
2. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
3. Restricted funds are funds which have been given for particular purposes. The restriction being placed by the donor.

WEST LONDON FAMILY CHURCH

NOTE 1 . TANGIBLE FIXED ASSETS AS AT 31ST DECEMBER 2020

DEPRECIATION METHOD - 'STRAIGHT LINE'.

DEPRECIATION ANNUAL RATES:-

	<u>2%</u> <u>LAND &</u> <u>BUILDING</u> £	<u>20%</u> <u>CHATELS</u> <u>FITTINGS</u> £	<u>20%</u> <u>INSTRMT</u> <u>AUDIO</u> £	<u>20%</u> <u>OFFICE</u> <u>EQUIPMNT</u> £	<u>20%</u> <u>MOTOR</u> <u>VEHICLES</u> £	<u>TOTAL</u> £
COST						
Opening balance	690,000	0	550	2,980	0	693,530
Disposals	0	0	0	0	0	0
Additions	0	0	0	0	0	0
<u>CLOSING BALANCE</u>	<u>690,000</u>	<u>0</u>	<u>550</u>	<u>2,980</u>	<u>0</u>	<u>693,530</u>
DEPRECIATION						
Opening balance	0	0	550	2,980	0	3,530
Disposals	0	0	0	0	0	0
Charge for year	0	0	0	0	0	0
<u>CLOSING BALANCE</u>	<u>0</u>	<u>0</u>	<u>550</u>	<u>2,980</u>	<u>0</u>	<u>3,530</u>
NET BOOK VALUE						
At beginning of year	<u>£690,000</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£690,000</u>
At end of year	<u>£690,000</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£690,000</u>

WEST LONDON FAMILY CHURCH

NOTE 3 CAPITAL FUNDS

	OPENING BALANCE £	INFLOW £	OUTFLOW £	CLOSING BALANCE £
Restricted				
Restricted Funds	0	0	0	0
Transfer To Accumulated	0	0	0	0
Designated				
	0	0	0	0
	0	0	0	0
Unrestricted				
Accumulated Fund	722,721	61,920	60,657	723,984
Transfer From Restricted	0	0	0	0
	722,721	61,920	60,657	723,984
TOTAL	£722,721	£61,920	£60,657	£723,984

NOTE 4 INCOME GENERAL

	Unrestricted 2020 £	Restricted 2020 £	TOTAL 2020 £	TOTAL 2019 £
VOLUNTARY INCOME				
Offerings, Collections, Donations	5,466	0	5,466	35,055
Covenants / Gift Aid	28,078	0	28,078	7,023
HMRC - Gift Aid Rebate	2,278	0	2,278	7,023
Gifts	9767	0	9,767	7,023
Other Income	1,613	0	1,613	1,359
Special Collections	2,500	0	2,500	1,248
HMRC - JRS Grant	3,618	0	3,618	1,248
INCOME FROM ACTIVITIES				
Property Income	8,600	0	8,600	26,780
Conferences / Trips	0	0	0	0
Nursery	0	0	0	0
TOTAL	£61,920	£0	£61,920	£86,759

WEST LONDON FAMILY CHURCH

NOTE 5 INVESTMENT INCOME

Investment income was derived from surplus funds being placed on short term deposit with the bank.

NOTE 6 OTHER INCOME

NOTE 7 EDUCATION AND TRAINING

	Unrestricted 2020 £	Restricted 2020 £	TOTAL 2020 £	TOTAL 2019 £
Training and Teaching	39,992	0	39,992	38,814
Visiting Ministry	200	0	200	635
Teaching Resources	120	0	120	2,142
Ministry Resources	329	0	329	3,289
Books / Bibles	0	0	0	1,643
Publicity / Outreach	301	0	301	1,752
TOTAL	£40,942	£0	£40,942	£48,275

NOTE 8 COMMUNITY

	Unrestricted 2020 £	Restricted 2020 £	TOTAL 2020 £	TOTAL 2019 £
Transport	364	0	364	110
Catering	682	0	682	1,147
Functions	0	0	0	335
Fellowship Support	151	0	151	0
Fellowship Recreation	0	0	0	0
TOTAL	£1,197	£0	£1,197	£1,592

WEST LONDON FAMILY CHURCH

NOTE 9 GIFTS

	Unrestricted 2020 £	Restricted 2020 £	TOTAL 2020 £	TOTAL 2019 £
Overseas	0	0	0	0
UK Missions	260	0	260	1,110
Needy	0	0	0	2,184
Organisations	0	0	0	0
Church personnel	342	0	342	92
TOTAL	£602	£0	£602	£3,386

NOTE 10 PROPERTY

	Unrestricted 2020 £	Restricted 2020 £	TOTAL 2020 £	TOTAL 2019 £
Repairs & Cleaning	4,705	0	4,705	5,372
Electricity	1,305	0	1,305	1,564
Gas	1,043	0	1,043	1,308
Ins/Water	1,196	0	1,196	1,155
Other	0	0	0	0
TOTAL	£8,249	£0	£8,249	£9,399

NOTE 11 MANAGEMENT AND ADMINISTRATION

	Unrestricted 2020 £	Restricted 2020 £	TOTAL 2020 £	TOTAL 2019 £
Postage/stationery	424	0	424	464
Telephone	1,004	0	1,004	1,205
Subs/Licences	1,376	0	1,376	1,392
Office Equipment	551	0	551	184
Administration & Computer Costs	1,166	0	1,166	707
Pension Costs (Nest)	1,831	0	1,831	1,864
Professional Fees	700	0	700	700
Book keeping	2,496	0	2,496	2,288
Bank Charges	66	0	66	0
Other	53	0	53	1,360
TOTAL	£9,667	£0	£9,667	£10,164

WEST LONDON FAMILY CHURCH

NOTE 12

	Unrestricted 2020 £	Restricted 2020 £	TOTAL 2020 £	TOTAL 2019 £
Sundry Trade Creditors	450		450	0
PAYE Liability	1,612		1,612	1,805
Loan	0		0	0
TOTAL	£2,062	£0	£2,062	£1,805

NOTE 13 - WAGES AND SALARIES

	2020 £	2019 £
Wages and Salaries	41,591	40,694

The average number of employees during the year was 2 (2019: 2)

No employee was paid in excess of £60,000