# WEST LONDON FAMILY CHURCH

England & Wales · Charity number 1131822

## Details

| | |
|---|---|
| **Other names** | WLFC |
| **Status** | Registered |
| **Legal form** | Charitable company |
| **Company number** | 06923418 |
| **Registered** | 2009-09-25 |
| **Register** | View on the Charity Commission register |

## Contact

| | |
|---|---|
| **Address** | 230 Lillie Road<br>London<br>SW6 7QA |
| **Phone** | 02073810133 |
| **Email** | bsteenkamp@wlfc.org |
| **Website** | www.wlfc.org |

## Activities

**Objects:** (A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT IN SUCH WAYS AND IN SUCH PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE DIRECTORS FROM TIME TO TIME MAY THINK FIT;(B) TO RELIEVE SICKNESS AND FINANCIAL HARDSHIP AND TO PROMOTE AND PRESERVE GOOD HEALTH BY THE PROVISIONOF FUNDS, GOODS OR SERVICES OF ANY KIND INCLUDING THROUGH THE PROVISION OF COUNSELLING AND SUPPORT INSUCH PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE DIRECTORS FROM TIME TO TIME THINK FIT; AND(C) TO ADVANCE EDUCATION IN SUCH WAYS AND IN SUCH PARTS OF THE UNITED KINGDOM OR THE WORLD AS THEDIRECTORS FROM TIME TO TIME MAY THINK FIT.

**Activities:** The objects of the Church are for the benefit of the public: a) to advance the Christian faith; b) to relieve sickness and financial hardship; and c) to advance education in such parts of the United Kingdom or the world as the Church Council from time to time think fit.

Downloaded from opencharities.uk/ew/1131822

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

## Geography

- **Area of benefit:** THE UNITED KINGDOM OR THE WORLD
- Hammersmith And Fulham

## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2024-12-31 | £76,848 | £75,748 | - | - |
| 2023-12-31 | £73,133 | £74,207 | - | - |
| 2022-12-31 | £65,293 | £69,687 | - | - |
| 2021-12-31 | £65,863 | £63,114 | - | - |
| 2020-12-31 | £61,920 | £60,657 | - | - |

## Trustees

| Name | Role | Appointed |
|---|---|---|
| **PASTOR BERNHARD STEENKAMP** | Chair | |
| EDWIN MACRAE | | |
| HAWAH GAMANGA | | 2012-09-13 |
| LAURENCE JAMES O'BRIEN | | |
| Rev Philipkutty Ajayakumar | | 2022-10-02 |
| SIMON URGILEZ-IZURIETA | | 2012-09-13 |

Downloaded from opencharities.uk/ew/1131822

**WEST LONDON FAMILY CHURCH**

England & Wales - Charity number 1131822

# Accounts

# ANNUAL REPORT: WEST LONDON FAMILY CHURCH (WLFC)

## For the calendar year 1 January 2024 to 31 December 2024

### REFERENCE AND ADMINISTRATION DETAILS

| | |
|---|---|
| **Registered charity name** | West London Family Church |
| **Charity registration number** | 1131822 |
| **Company registration number** | 06923418 |
| **Registered address** | WLFC, 230 Lillie Road, London SW6 7QA |

### DIRECTORS

The directors who served the charity during this period are as follows:
Pastor Philip Ajayakumar
Ms Hawah Gamanga
Mr Edwin Macrae
Mr Laurence O'Brien
Pastor Bernhard Steenkamp
Mr Simon Urgilez

**Officers of WLFC:**

Treasurer: Ms Laura Guida
Minute taker: Ms Linda Lessle

| | |
|---|---|
| **Company Secretary** | Pastor Bernhard Steenkamp |
| **Bankers** | Lloyds Bank<br>21-25 King St<br>W6 9HW<br>London |
| **Solicitors** | Geldards<br>St James Court<br>Derby<br>DE1 1BT |

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The method for appointing church directors is set out in the governing documents. Essentially, it is by invitation of the board. The directors are responsible for making decisions on all matters of general concern and importance to the church and for all financial matters. The full board endeavours to meet quarterly and more often if required.

To help facilitate the activities of the church, the board will set up sub committees to oversee specific areas of work.

**Induction and Training of the Directors**

No new Directors were appointed to the church leadership team during 2024

**Administrative Information**

The church is a charitable company, limited by guarantee, registered with the Charity Commission and Companies House. The charitable company is governed by its Memorandum and Articles of Association, dated 03 June 2009

**Aims and Purpose**

The church board has the responsibility of promoting the whole mission of the church - pastoral, evangelical, social and ecumenical in Hammersmith and Fulham, the surrounding area and where possible further afield. The church board is also responsible for maintaining the church premises.
The church focuses on supporting children, young people and disadvantaged groups in our local community but also contributes to activities nationally and internationally.

As a small charity we, for many years, have placed importance on working with other local community groups and charities to promote community cohesion and to help with community events.

## OBJECTIVES AND ACTIVITIES

Our purpose is summarised by the church motto: "Touching God, Reaching People, Changing Lives". Our desire is to see the Gospel significantly impact our community.

Our mission as a church is to strengthen each person's confidence and joy in Jesus at every point in his or her lives. Our hope is that in doing so together we will touch and strengthen our local community.

We believe that God not only cares about our church fellowship but also our community and that He is concerned about the smallest detail of all our lives and that He loves us all deeply. With this in mind we try to enable ordinary people to live out their faith in a positive way in their local community.

When planning activities, the board has considered the Charity Commission guidance on public benefit and in particular the specific guidance on charities for the advancement of religion.

We work in multi-year partnerships with both secular and faith-based community organisations. We are respectful of the diversity in the communities we serve.

**Achievements and Performance**

The church building is almost 100 years old and comprises the main church room, 2 side rooms, a kitchen, bathroom facilities and a church office. All accommodation is on the ground floor. It is owned by WLFC but is in constant need of repair which is ongoing.

The designated safety officer is Pastor Bernhard.

The WLFC office is usually open four days a week and there are regular weekly church meetings including our Sunday service, prayer meetings and children and youth work.

In 2024 the building was hired weekly by:

- A Brazilian AOG Church
- A Spanish AOG prayer group
- Kumon (Maths and English Teaching Centre)

For 16 years we have utilised an international method of storytelling and community building based on the Godly Play® tradition and now have Godly Play® trained storytellers as additional volunteers on our team.
We work within a set framework to provide safe places for children, youth, adults and senior citizens to explore their own stories within the context of community stories shared from a Christian worldview. Although many of these stories are shared by the great faiths they also have meaning and provide room for those of no or little faith.

During 2024 we also met regularly on Thursday mornings to do some evangelism in our local community. This has been well received and we have had some very fruitful conversations with many people out on North End road. We expanded this initiative and are now also doing evangelism just outside our church on Friday mornings. A few people have actually joined our church as a result of this initiative.

We also started supporting a Christian ministry in India and are looking forward to how this relationship will develop and grow in the future, and how we may be able to facilitate this happening.

During the summer of 2024 we also hosted 2 dance and evangelistic teams from South Korea. They performed some of their dance routines at our church. We enjoyed their performances and everyone had an uplifting and encouraging time.

**Financial review**

Total receipts on the unrestricted fund were £76,848 and payments totalled £75,748

**Reserves Policy**

The church board has resolved to maintain a balance on the unrestricted funds that equates to at least three months unrestricted payments, this is approximately £20,000 to cover emergencies.

**Investment Policy**

We have no investments other than the land that our building is built on. At present cash resources are held readily available for use in the charity's current account.

**Risk Management**

The directors constantly assess any risks that the charity may be exposed to, and will ensure that appropriate management measures are taken and that sufficient insurance cover is always maintained.

The company has not had any claims made against it and no pending claims have been notified.

## RESPONSIBILITY OF THE DIRECTORS

The charity directors are responsible for preparing the directors Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).
The directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and accounting estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT EXAMINER

The independent examiner is Ms Sue Lewis, FCCA, 6 Park Road, Newbridge, Newport, NP11 4RF.

## SMALL COMPANY PROVISION

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

Registered office:
230 Lillie Road
London
SW6 7QA

Signed on behalf of the trustees

Name: LAWRENCE O'BRIEN
Signed:

Date: 13/07/25

Name: BERNHARD STEENKAMP
Signed:

Date: 13/07/25

# WEST LONDON FAMILY CHURCH

**A REGISTERED CHARITY NUMBER** 1131822
**A REGISTERED COMPANY NUMBER** 6923418

**ADDRESS :**

230 Lillie Road
Fulham
London
SW6 7QA

## INDEX TO ACCOUNTS
## FOR THE YEAR ENDED 31ST DECEMBER 2024


| Page | Description |
|---|---|
| 1 | Independent Examiner's Report |
| 2 | Balance Sheet |
| 3 | Statement of Financial Activities |
| 4 | Income and Expenditure Account |
| 5 to 10 | Notes to the Accounts |

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST LONDON FAMILY CHURCH**

A registered charity number : 1131822

**FOR THE YEAR ENDED 31ST DECEMBER 2024**

The report relates to financial statements set out from page 2 to 10.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act ) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Chairity Commission (under section 145(5)(b)of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounts have not been kept in accordance with section 386 of the Companies Act 2006.
- the accounts do not accord with such records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006,or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Susan Lewis FCCA
6 Park Road
Newbridge
Newport. NP11 4RF

Date: 29th April 2025

## WEST LONDON FAMILY CHURCH

## BALANCE SHEET AS AT 31ST DECEMBER 2024

| | Notes | Unrestricted Funds 2024 £ | Restricted Funds 2024 £ | Total Funds 2024 £ | Total Funds 2023 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | 1 | 690,000 | 0 | 690,000 | 690,000 |
| | | 690,000 | 0 | 690,000 | 690,000 |
| **CURRENT ASSETS** | | | | | |
| Prepayments | | 0 | 0 | 0 | 0 |
| Cash at Bank | | 33,884 | | 33,884 | 33,766 |
| Cash in Hand | | 65 | | 65 | 69 |
| | | 33,949 | 0 | 33,949 | 33,835 |
| **CURRENT LIABILITIES** - Amounts falling due within one year | 12 | 1,674 | 0 | 1,674 | 2,660 |
| | | 1,674 | 0 | 1,674 | 2,660 |
| **NET CURRENT ASSETS/LIABILITIES** | | 32,275 | 0 | 32,275 | 31,175 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 722,275 | 0 | 722,275 | 721,175 |
| **LONG TERM LIABILITIES** | | | | | |
| Amounts falling due after more than one year | | 0 | 0 | 0 | 0 |
| **NET ASSETS** | | £722,275 | £0 | £722,275 | £721,175 |
| **FUNDS** | | | | | |
| Accumulated Fund | 3 | 722,275 | 0 | 722,275 | 721,175 |
| Designated Fund | 3 | | | 0 | 0 |
| Other Funds | 3 | 0 | 0 | 0 | 0 |
| **TOTAL FUNDS** | | £722,275 | £0 | £722,275 | £721,175 |

## WEST LONDON FAMILY CHURCH

## BALANCE SHEET AS AT 31ST DECEMBER 2024

The company is entitled to exemption provided by s477 Companies Act 2006 for the year ended 31st December 2024.

**Trustees Responsibilities**

The members have not required the company to obtain an audit of these accounts for the year ended 31st December 2024 in accordance with s476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

(a) ensuring that the company keeps accounting records that comply with ss386 and 387 Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective january 2015)

The financial statements were approved by the directors on .....11 MAY 2025..... and were signed by :

.....
Mr Bernhard Steenkamp (Chairman)

.....
Mr Laurence O'Brien (Director)

## WEST LONDON FAMILY CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED
## 31ST DECEMBER 2024

| | Notes | Unrestricted Funds 2024 £ | Restricted Funds 2024 £ | Total Funds 2024 £ | Total Funds 2023 £ |
|---|---|---|---|---|---|
| **Incoming Resources** | | | | | |
| Voluntary Income | 4 | 59,713 | 0 | 59,713 | 58,463 |
| Activities Income | 4 | 17,135 | 0 | 17,135 | 14,670 |
| **Total Incoming Resources** | | 76,848 | 0 | 76,848 | 73,133 |
| **Resources Expended** | | | | | |
| **Direct Charitable Expenditure** | | | | | |
| Education and Training | 7 | 52,611 | 0 | 52,611 | 52,903 |
| Community | 8 | 2,947 | 0 | 2,947 | 1,824 |
| Gifts | 9 | 3,700 | 0 | 3,700 | 1,800 |
| Property | 10 | 5,164 | 0 | 5,164 | 5,651 |
| | | 64,422 | 0 | 64,422 | 62,178 |
| **Management And Administration** | | | | | |
| Administration | 11 | 11,326 | 0 | 11,326 | 12,029 |
| | | 11,326 | 0 | 11,326 | 12,029 |
| **Other Expenditure** | | | | | |
| Other | | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 |
| **Resources Expended** | | 75,748 | 0 | 75,748 | 74,207 |
| **Net incoming resources before transfers** | | 1,100 | 0 | 1,100 | -1,074 |
| **Net Movement in Funds for year** | | 1,100 | 0 | 1,100 | -1,074 |
| Fund Balances brought forward | 3 | 721,175 | | 721,175 | 722,249 |
| **Fund Balances carried forward** | | £722,275 | £0 | £722,275 | £721,175 |

## WEST LONDON FAMILY CHURCH

## INCOME ANDEXPENDITURE ACCOUNT
## FOR THE YEAR ENDED
## 31ST DECEMBER 2024

| | Notes | Unrestricted Funds 2024 £ | Total Funds 2023 £ |
|---|---|---|---|
| **TURNOVER** | | | |
| Voluntary Income | 4 | 59,713 | 58,463 |
| Activities Income | 4 | 17,135 | 14,670 |
| | | 76,848 | 73,133 |
| Administrative Expenses | | 75,748 | 74,207 |
| **Operating Surplus/-Deficit** | | 1,100 | -1,074 |
| **Other Operating Income** | | | |
| Interest Receivable | | 0 | 0 |
| Interest Payable and Similar Charges | | 0 | 0 |
| **Surplus/-Defecit on ordinary activities before taxation** | | 1,100 | -1,074 |
| Tax on ordinary Activities | 14 | 0 | 0 |
| **Surplus/-Defecit on ordinary activities after taxation** | | 1,100 | -1,074 |
| Retained surplus (-deficit) brought forward | | 121,175 | 122,249 |
| Retained surplus (-deficit) carried forward | | 122,275 | 121,175 |
| Revaluation Reserve | | 600,000 | 600,000 |
| | | 722,275 | 721,175 |

WEST LONDON FAMILY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
31ST DECEMBER 2024

West London Family Church is a charitable company limited by guarantee and registered with Companies House and the Charities Commission. The company is controlled by the directors, who are also the charity trustees.

## ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

### Accounting Convention

The financial statements have been prepared under the historical cost convention other than certain freehold property which is included at valuation. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) and the Charities Act 1993.

### Incoming Resources

Voluntary income is received by way of donations and gifts and is included in incoming resources when these are receivable.
Interest receivable is included when it is received.

### Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any Value Added Tax which cannot be recovered.

### Depreciation

Freehold Land and Buildings
Depreciation is only provided on freehold land and buildings where the Trustees consider that the remaining useful life is less than 50 years. The rate of depreciation is 2% on a straight line basis.
Equipment, Furniture, fixtures and fittings and Motor Vehicles
Depreciation has been charged at 20% per annum on a straight line basis.

### Taxation

As a registered charity the Church benefits from rates relief and is generally exempt from Income Tax and Capital Gains Tax but not from Value Added Tax. Irrecoverable Value Added Tax is included in the cost of those items to which it relates.
Income tax recovered on deeds of covenants and Gift Aid donations are credited to the general unrestricted funds.

### Fund Accounting

1. Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.
2. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
3. Restricted funds are funds which have been given for particular purposes. The restriction being placed by the donor.

## WEST LONDON FAMILY CHURCH

## NOTE 1 . TANGIBLE FIXED ASSETS AS AT 31ST DECEMBER 2024

DEPRECIATION METHOD - 'STRAIGHT LINE'.
DEPRECIATION ANNUAL RATES:-

| | 2% LAND & BUILDING £ | 20% CHATTELS FITTINGS £ | 20% INSTRMT AUDIO £ | 20% OFFICE EQUIPMNT £ | 20% MOTOR VEHICLES £ | TOTAL £ |
|---|---|---|---|---|---|---|
| **COST** | | | | | | |
| Opening balance | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Additions | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| **DEPRECIATION** | | | | | | |
| Opening balance | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Charge for year | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| **NET BOOK VALUE** | | | | | | |
| At beginning of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |
| At end of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |

## WEST LONDON FAMILY CHURCH

### NOTE 3 CAPITAL FUNDS

| | OPENING BALANCE £ | INFLOW £ | OUTFLOW £ | CLOSING BALANCE £ |
|---|---|---|---|---|
| **Restricted** | | | | |
| Restricted Funds | 0 | 0 | 0 | 0 |
| Transfer To Accumulated | | | | |
| | 0 | 0 | 0 | 0 |
| **Unrestricted** | | | | |
| Accumulated Fund | 721,175 | 76,848 | 75,748 | 722,275 |
| Transfer From Restricted | 0 | 0 | 0 | 0 |
| | 721,175 | 76,848 | 75,748 | 722,275 |
| | | | | |
| **TOTAL** | £721,175 | £76,848 | £75,748 | £722,275 |

### NOTE 4 INCOME GENERAL

| **VOLUNTARY INCOME** | Unrestricted 2024 £ | Restricted 2024 £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|---|---|---|---|
| Tithes & Offerings | 50,301 | 0 | 50,301 | 52,449 |
| HMRC - Gift Aid Rebate | 8,264 | 0 | 8,264 | 5,464 |
| Gifts | 0 | 0 | 0 | 50 |
| Other Income | 1,148 | 0 | 1,148 | 0 |
| Special Collections | 0 | 0 | 0 | 500 |
| **INCOME FROM ACTIVITIES** | | | | |
| Property Income | 17,135 | 0 | 17,135 | 14,670 |
| Conferences / Trips | 0 | 0 | 0 | 0 |
| | | | | |
| **TOTAL** | £76,848 | £0 | £76,848 | £73,133 |

NOTE 5 INVESTMENT INCOME

Investment income was derived from surplus funds being placed on short term deposit with the bank.

NOTE 6 OTHER INCOME

## NOTE 7 EDUCATION AND TRAINING

| | Unrestricted 2024 £ | Restricted 2024 £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|---|---|---|---|
| Training and Teaching | 49,332 | 0 | 49,332 | 49,639 |
| Visiting Ministry | 0 | 0 | 0 | 0 |
| Teaching Resources | 824 | 0 | 824 | 968 |
| Ministry Resources | 1,765 | 0 | 1,765 | 1,625 |
| Books / Bibles | 495 | 0 | 495 | 425 |
| Child Protection | 195 | 0 | 195 | 246 |
| **TOTAL** | £52,611 | £0 | £52,611 | £52,903 |

## NOTE 8 COMMUNITY

| | Unrestricted 2024 £ | Restricted 2024 £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|---|---|---|---|
| Travel Subsistence and Accommodation | 1,615 | 0 | 1,615 | 909 |
| Food and Catering | 1,332 | 0 | 1,332 | 835 |
| Functions | 0 | 0 | 0 | 0 |
| Fellowship Support | 0 | 0 | 0 | 80 |
| Fellowship Recreation | 0 | 0 | 0 | 0 |
| **TOTAL** | £2,947 | £0 | £2,947 | £1,824 |

## NOTE 9 GIFTS

| | Unrestricted 2024 £ | Restricted 2024 £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|---|---|---|---|
| Overseas | 2,900 | 0 | 2,900 | 320 |
| UK Missions | 0 | 0 | 0 | 240 |
| Needy | 200 | 0 | 200 | 310 |
| Organisations | 0 | 0 | 0 | 0 |
| Church gifts | 600 | 0 | 600 | 930 |
| **TOTAL** | £3,700 | £0 | £3,700 | £1,800 |

## NOTE 10 PROPERTY

| | Unrestricted 2024 £ | Restricted 2024 £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|---|---|---|---|
| Repairs & Cleaning | 713 | 0 | 713 | 1,430 |
| Electricity | 1,285 | 0 | 1,285 | 640 |
| Gas | 1,774 | 0 | 1,774 | 2,175 |
| Ins/Water | 1,392 | 0 | 1,392 | 1,406 |
| Other | 0 | 0 | 0 | 0 |
| **TOTAL** | £5,164 | £0 | £5,164 | £5,651 |

## NOTE 11 MANAGEMENT AND ADMINISTRATION

| | Unrestricted 2024 £ | Restricted 2024 £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|---|---|---|---|
| Postage stationery & Office Sundries | 398 | 0 | 398 | 31 |
| Telephone | 908 | 0 | 908 | 1,263 |
| Subs/Licences | 523 | 0 | 523 | 781 |
| Office Adinistration & Equipment | 2,260 | 0 | 2,260 | 1,216 |
| Pension Costs ( Nest) | 2,651 | 0 | 2,651 | 2,248 |
| Professional Fees | 320 | 0 | 320 | 2,289 |
| Book keeping | 2,496 | 0 | 2,496 | 2,496 |
| Bank Charges | 0 | 0 | 0 | 25 |
| Other | 1,770 | 0 | 1,770 | 1,680 |
| **TOTAL** | £11,326 | £0 | £11,326 | £12,029 |

## WEST LONDON FAMILY CHURCH

## NOTE 12

| | Unrestricted 2024 £ | Restricted 2024 £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|---|---|---|---|
| Sundry Trade Creditors | 1,674 | | 1,674 | 2,660 |
| Loan | 0 | | 0 | 0 |
| **TOTAL** | £1,674 | £0 | £1,674 | £2,660 |

## NOTE 13 - WAGES AND SALARIES

| | 2024 £ | 2023 £ |
|---|---|---|
| Wages and Salaries | 49,332 | 49,438 |

The average number of employees during the year was 3 (2023 - 3)

No employee was paid in excess of £60,000

# WEST LONDON FAMILY CHURCH

**A REGISTERED CHARITY NUMBER** 1131822
**A REGISTERED COMPANY NUMBER** 6923418

**ADDRESS :**

230 Lillie Road
Fulham
London
SW6 7QA

## INDEX TO ACCOUNTS
## FOR THE YEAR ENDED 31ST DECEMBER 2024


| Page | Description |
|---|---|
| 1 | Independent Examiner's Report |
| 2 | Balance Sheet |
| 3 | Statement of Financial Activities |
| 4 | Income and Expenditure Account |
| 5 to 10 | Notes to the Accounts |

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST LONDON FAMILY CHURCH**

A registered charity number : 1131822

**FOR THE YEAR ENDED 31ST DECEMBER 2024**

The report relates to financial statements set out from page 2 to 10.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act ) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Chairity Commission (under section 145(5)(b)of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounts have not been kept in accordance with section 386 of the Companies Act 2006.
- the accounts do not accord with such records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006,or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Susan Lewis FCCA
6 Park Road
Newbridge
Newport. NP11 4RF

Date: 29th April 2025

## WEST LONDON FAMILY CHURCH

## BALANCE SHEET AS AT 31ST DECEMBER 2024

| | Notes | Unrestricted Funds 2024 £ | Restricted Funds 2024 £ | Total Funds 2024 £ | Total Funds 2023 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | 1 | 690,000 | 0 | 690,000 | 690,000 |
| | | 690,000 | 0 | 690,000 | 690,000 |
| **CURRENT ASSETS** | | | | | |
| Prepayments | | 0 | 0 | 0 | 0 |
| Cash at Bank | | 33,884 | | 33,884 | 33,766 |
| Cash in Hand | | 65 | | 65 | 69 |
| | | 33,949 | 0 | 33,949 | 33,835 |
| **CURRENT LIABILITIES** - Amounts falling due within one year | 12 | 1,674 | 0 | 1,674 | 2,660 |
| | | 1,674 | 0 | 1,674 | 2,660 |
| **NET CURRENT ASSETS/LIABILITIES** | | 32,275 | 0 | 32,275 | 31,175 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 722,275 | 0 | 722,275 | 721,175 |
| **LONG TERM LIABILITIES** | | | | | |
| Amounts falling due after more than one year | | 0 | 0 | 0 | 0 |
| **NET ASSETS** | | £722,275 | £0 | £722,275 | £721,175 |
| **FUNDS** | | | | | |
| Accumulated Fund | 3 | 722,275 | 0 | 722,275 | 721,175 |
| Designated Fund | 3 | | | 0 | 0 |
| Other Funds | 3 | 0 | 0 | 0 | 0 |
| **TOTAL FUNDS** | | £722,275 | £0 | £722,275 | £721,175 |

## WEST LONDON FAMILY CHURCH

## BALANCE SHEET AS AT 31ST DECEMBER 2024

The company is entitled to exemption provided by s477 Companies Act 2006 for the year ended 31st December 2024.

**Trustees Responsibilities**

The members have not required the company to obtain an audit of these accounts for the year ended 31st December 2024 in accordance with s476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

(a) ensuring that the company keeps accounting records that comply with ss386 and 387 Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective january 2015)

The financial statements were approved by the directors on .....11 MAY 2025..... and were signed by :

.....
Mr Bernhard Steenkamp (Chairman)

.....
Mr Laurence O'Brien (Director)

## WEST LONDON FAMILY CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED
## 31ST DECEMBER 2024

| | Notes | Unrestricted Funds 2024 £ | Restricted Funds 2024 £ | Total Funds 2024 £ | Total Funds 2023 £ |
|---|---|---|---|---|---|
| **Incoming Resources** | | | | | |
| Voluntary Income | 4 | 59,713 | 0 | 59,713 | 58,463 |
| Activities Income | 4 | 17,135 | 0 | 17,135 | 14,670 |
| **Total Incoming Resources** | | 76,848 | 0 | 76,848 | 73,133 |
| **Resources Expended** | | | | | |
| **Direct Charitable Expenditure** | | | | | |
| Education and Training | 7 | 52,611 | 0 | 52,611 | 52,903 |
| Community | 8 | 2,947 | 0 | 2,947 | 1,824 |
| Gifts | 9 | 3,700 | 0 | 3,700 | 1,800 |
| Property | 10 | 5,164 | 0 | 5,164 | 5,651 |
| | | 64,422 | 0 | 64,422 | 62,178 |
| **Management And Administration** | | | | | |
| Administration | 11 | 11,326 | 0 | 11,326 | 12,029 |
| | | 11,326 | 0 | 11,326 | 12,029 |
| **Other Expenditure** | | | | | |
| Other | | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 |
| **Resources Expended** | | 75,748 | 0 | 75,748 | 74,207 |
| **Net incoming resources before transfers** | | 1,100 | 0 | 1,100 | -1,074 |
| **Net Movement in Funds for year** | | 1,100 | 0 | 1,100 | -1,074 |
| Fund Balances brought forward | 3 | 721,175 | | 721,175 | 722,249 |
| **Fund Balances carried forward** | | £722,275 | £0 | £722,275 | £721,175 |

## WEST LONDON FAMILY CHURCH

## INCOME ANDEXPENDITURE ACCOUNT
## FOR THE YEAR ENDED
## 31ST DECEMBER 2024

| | Notes | Unrestricted Funds 2024 £ | Total Funds 2023 £ |
|---|---|---|---|
| **TURNOVER** | | | |
| Voluntary Income | 4 | 59,713 | 58,463 |
| Activities Income | 4 | 17,135 | 14,670 |
| | | 76,848 | 73,133 |
| Administrative Expenses | | 75,748 | 74,207 |
| **Operating Surplus/-Deficit** | | 1,100 | -1,074 |
| **Other Operating Income** | | | |
| Interest Receivable | | 0 | 0 |
| Interest Payable and Similar Charges | | 0 | 0 |
| **Surplus/-Defecit on ordinary activities before taxation** | | 1,100 | -1,074 |
| Tax on ordinary Activities | 14 | 0 | 0 |
| **Surplus/-Defecit on ordinary activities after taxation** | | 1,100 | -1,074 |
| Retained surplus (-deficit) brought forward | | 121,175 | 122,249 |
| Retained surplus (-deficit) carried forward | | 122,275 | 121,175 |
| Revaluation Reserve | | 600,000 | 600,000 |
| | | 722,275 | 721,175 |

WEST LONDON FAMILY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
31ST DECEMBER 2024

West London Family Church is a charitable company limited by guarantee and registered with Companies House and the Charities Commission. The company is controlled by the directors, who are also the charity trustees.

## ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

### Accounting Convention

The financial statements have been prepared under the historical cost convention other than certain freehold property which is included at valuation. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) and the Charities Act 1993.

### Incoming Resources

Voluntary income is received by way of donations and gifts and is included in incoming resources when these are receivable.
Interest receivable is included when it is received.

### Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any Value Added Tax which cannot be recovered.

### Depreciation

Freehold Land and Buildings
Depreciation is only provided on freehold land and buildings where the Trustees consider that the remaining useful life is less than 50 years. The rate of depreciation is 2% on a straight line basis.
Equipment, Furniture, fixtures and fittings and Motor Vehicles
Depreciation has been charged at 20% per annum on a straight line basis.

### Taxation

As a registered charity the Church benefits from rates relief and is generally exempt from Income Tax and Capital Gains Tax but not from Value Added Tax. Irrecoverable Value Added Tax is included in the cost of those items to which it relates.
Income tax recovered on deeds of covenants and Gift Aid donations are credited to the general unrestricted funds.

### Fund Accounting

1. Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.
2. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
3. Restricted funds are funds which have been given for particular purposes. The restriction being placed by the donor.

## WEST LONDON FAMILY CHURCH

## NOTE 1 . TANGIBLE FIXED ASSETS AS AT 31ST DECEMBER 2024

DEPRECIATION METHOD - 'STRAIGHT LINE'.
DEPRECIATION ANNUAL RATES:-

| | 2% LAND & BUILDING £ | 20% CHATTELS FITTINGS £ | 20% INSTRMT AUDIO £ | 20% OFFICE EQUIPMNT £ | 20% MOTOR VEHICLES £ | TOTAL £ |
|---|---|---|---|---|---|---|
| **COST** | | | | | | |
| Opening balance | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Additions | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| **DEPRECIATION** | | | | | | |
| Opening balance | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Charge for year | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| **NET BOOK VALUE** | | | | | | |
| At beginning of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |
| At end of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |

## WEST LONDON FAMILY CHURCH

### NOTE 3 CAPITAL FUNDS

| | OPENING BALANCE £ | INFLOW £ | OUTFLOW £ | CLOSING BALANCE £ |
|---|---|---|---|---|
| **Restricted** | | | | |
| Restricted Funds | 0 | 0 | 0 | 0 |
| Transfer To Accumulated | | | | |
| | 0 | 0 | 0 | 0 |
| **Unrestricted** | | | | |
| Accumulated Fund | 721,175 | 76,848 | 75,748 | 722,275 |
| Transfer From Restricted | 0 | 0 | 0 | 0 |
| | 721,175 | 76,848 | 75,748 | 722,275 |
| | | | | |
| **TOTAL** | £721,175 | £76,848 | £75,748 | £722,275 |

### NOTE 4 INCOME GENERAL

| **VOLUNTARY INCOME** | Unrestricted 2024 £ | Restricted 2024 £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|---|---|---|---|
| Tithes & Offerings | 50,301 | 0 | 50,301 | 52,449 |
| HMRC - Gift Aid Rebate | 8,264 | 0 | 8,264 | 5,464 |
| Gifts | 0 | 0 | 0 | 50 |
| Other Income | 1,148 | 0 | 1,148 | 0 |
| Special Collections | 0 | 0 | 0 | 500 |
| **INCOME FROM ACTIVITIES** | | | | |
| Property Income | 17,135 | 0 | 17,135 | 14,670 |
| Conferences / Trips | 0 | 0 | 0 | 0 |
| | | | | |
| **TOTAL** | £76,848 | £0 | £76,848 | £73,133 |

NOTE 5 INVESTMENT INCOME

Investment income was derived from surplus funds being placed on short term deposit with the bank.

NOTE 6 OTHER INCOME

## NOTE 7 EDUCATION AND TRAINING

| | Unrestricted 2024 £ | Restricted 2024 £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|---|---|---|---|
| Training and Teaching | 49,332 | 0 | 49,332 | 49,639 |
| Visiting Ministry | 0 | 0 | 0 | 0 |
| Teaching Resources | 824 | 0 | 824 | 968 |
| Ministry Resources | 1,765 | 0 | 1,765 | 1,625 |
| Books / Bibles | 495 | 0 | 495 | 425 |
| Child Protection | 195 | 0 | 195 | 246 |
| **TOTAL** | £52,611 | £0 | £52,611 | £52,903 |

## NOTE 8 COMMUNITY

| | Unrestricted 2024 £ | Restricted 2024 £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|---|---|---|---|
| Travel Subsistence and Accommodation | 1,615 | 0 | 1,615 | 909 |
| Food and Catering | 1,332 | 0 | 1,332 | 835 |
| Functions | 0 | 0 | 0 | 0 |
| Fellowship Support | 0 | 0 | 0 | 80 |
| Fellowship Recreation | 0 | 0 | 0 | 0 |
| **TOTAL** | £2,947 | £0 | £2,947 | £1,824 |

## NOTE 9 GIFTS

| | Unrestricted 2024 £ | Restricted 2024 £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|---|---|---|---|
| Overseas | 2,900 | 0 | 2,900 | 320 |
| UK Missions | 0 | 0 | 0 | 240 |
| Needy | 200 | 0 | 200 | 310 |
| Organisations | 0 | 0 | 0 | 0 |
| Church gifts | 600 | 0 | 600 | 930 |
| **TOTAL** | £3,700 | £0 | £3,700 | £1,800 |

## NOTE 10 PROPERTY

| | Unrestricted 2024 £ | Restricted 2024 £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|---|---|---|---|
| Repairs & Cleaning | 713 | 0 | 713 | 1,430 |
| Electricity | 1,285 | 0 | 1,285 | 640 |
| Gas | 1,774 | 0 | 1,774 | 2,175 |
| Ins/Water | 1,392 | 0 | 1,392 | 1,406 |
| Other | 0 | 0 | 0 | 0 |
| **TOTAL** | £5,164 | £0 | £5,164 | £5,651 |

## NOTE 11 MANAGEMENT AND ADMINISTRATION

| | Unrestricted 2024 £ | Restricted 2024 £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|---|---|---|---|
| Postage stationery & Office Sundries | 398 | 0 | 398 | 31 |
| Telephone | 908 | 0 | 908 | 1,263 |
| Subs/Licences | 523 | 0 | 523 | 781 |
| Office Adinistration & Equipment | 2,260 | 0 | 2,260 | 1,216 |
| Pension Costs ( Nest) | 2,651 | 0 | 2,651 | 2,248 |
| Professional Fees | 320 | 0 | 320 | 2,289 |
| Book keeping | 2,496 | 0 | 2,496 | 2,496 |
| Bank Charges | 0 | 0 | 0 | 25 |
| Other | 1,770 | 0 | 1,770 | 1,680 |
| **TOTAL** | £11,326 | £0 | £11,326 | £12,029 |

## WEST LONDON FAMILY CHURCH

## NOTE 12

| | Unrestricted 2024 £ | Restricted 2024 £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|---|---|---|---|
| Sundry Trade Creditors | 1,674 | | 1,674 | 2,660 |
| Loan | 0 | | 0 | 0 |
| **TOTAL** | £1,674 | £0 | £1,674 | £2,660 |

## NOTE 13 - WAGES AND SALARIES

| | 2024 £ | 2023 £ |
|---|---|---|
| Wages and Salaries | 49,332 | 49,438 |

The average number of employees during the year was 3 (2023 - 3)

No employee was paid in excess of £60,000

**WEST LONDON FAMILY CHURCH**

England & Wales - Charity number 1131822

# Accounts

# ANNUAL REPORT: WEST LONDON FAMILY CHURCH (WLFC)

## For the calendar year 1 January 2023 to 31 December 2023

### REFERENCE AND ADMINISTRATION DETAILS

| | |
|---|---|
| **Registered charity name** | West London Family Church |
| **Charity registration number** | 1131822 |
| **Company registration number** | 06923418 |
| **Registered address** | WLFC, 230 Lillie Road, London SW6 7QA |

### DIRECTORS

The directors who served the charity during this period are as follows:
Pastor Philip Ajayakumar
Ms Hawah Gamanga
Mr Edwin Macrae
Mr Laurence O'Brien
Pastor Bernhard Steenkamp
Mr Simon Urgilez
Officers of WLFC:
Treasurer: Ms Laura Guida
Minute taker: Ms Linda Lessle

| | |
|---|---|
| **Company Secretary** | Pastor Bernhard Steenkamp |
| **Bankers** | Lloyds Bank<br>417 North End Road<br>Fulham<br>SW6 1NS |
| **Solicitors** | Geldards<br>St James Court<br>Derby<br>DE1 1BT |

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The method for appointing church directors is set out in the governing documents. Essentially, it is by invitation of the board. The directors are responsible for making decisions on all matters of general concern and importance to the church and for all financial matters. The full board endeavours to meet quarterly and more often if required.

To help facilitate the activities of the church, the board will set up sub committees to oversee specific areas of work.

### Induction and Training of the Directors

No new Directors were appointed to the church leadership team during 2023

### Administrative Information

The church is a charitable company, limited by guarantee, registered with the Charity Commission and Companies House. The charitable company is governed by its Memorandum and Articles of Association, dated 03 June 2009

### Aims and Purpose

The church board has the responsibility of promoting the whole mission of the church - pastoral, evangelical, social and ecumenical in Hammersmith and Fulham, the surrounding area and where possible further afield. The church board is also responsible for maintaining the church premises.
The church focuses on supporting children, young people and disadvantaged groups in our local community but also contributes to activities nationally and internationally.

As a small charity we, for many years, have placed importance on working with other local community groups and charities to promote community cohesion and to help with community events.

## OBJECTIVES AND ACTIVITIES

Our purpose is summarised by the church motto: "Touching God, Reaching People, Changing Lives". Our desire is to see the Gospel significantly impact our community.

Our mission as a church is to strengthen each person's confidence and joy in Jesus at every point in his or her lives. Our hope is that in doing so together we will touch and strengthen our local community.

We believe that God not only cares about our church fellowship but also our community and that He is concerned about the smallest detail of all our lives and that He loves us all deeply. With this in mind we try to enable ordinary people to live out their faith in a positive way in their local community.

When planning activities, the board has considered the Charity Commission guidance on public benefit and in particular the specific guidance on charities for the advancement of religion.

We work in multi-year partnerships with both secular and faith-based community organisations. We are respectful of the diversity in the communities we serve.

### Achievements and Performance

The church building is almost 100 years old and comprises the main church room, 2 side rooms, a kitchen, bathroom facilities and a church office. All accommodation is on the ground floor. It is owned by WLFC but is in constant need of repair which is ongoing.

The designated safety officer is Pastor Bernhard.

The WLFC office is usually open four days a week and there are regular weekly church meetings including our Sunday service, prayer meetings and children and youth work.

In 2023 the building was hired weekly by:

- A Brazilian AOG Church
- A Spanish AOG prayer group
- Kumon (Maths and English Teaching Centre)

For 15 years we have utilised an international method of storytelling and community building based on the Godly Play® tradition and now have Godly Play® trained storytellers as additional volunteers on our team.
We work within a set framework to provide safe places for children, youth, adults and senior citizens to explore their own stories within the context of community stories shared from a Christian worldview. Although many of these stories are shared by the great faiths they also have meaning and provide room for those of no or little faith.

**Food distribution**

During 2023 the church received £250.00 every 3-4 months from a generous donor who was keen for this gift to be used to buy food for alleviating poverty in Hammersmith and Fulham. We were able to distribute this food successfully to needy families in the Borough which also allowed us to get to know more people.

**Financial review**

Total receipts on the unrestricted fund were £73 133 and payments totalled £74 207

**Reserves Policy**

The church board has resolved to maintain a balance on the unrestricted funds that equates to at least three months unrestricted payments, this is approximately £20,000 to cover emergencies.

**Investment Policy**

We have no investments other than the land that our building is built on. At present cash resources are held readily available for use in the charity's current account.

**Risk Management**

The directors constantly assess any risks that the charity may be exposed to, and will ensure that appropriate management measures are taken and that sufficient insurance cover is always maintained.

The company has not had any claims made against it and no pending claims have been notified.

The charity directors are responsible for preparing the directors Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).
The directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and accounting estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT EXAMINER

The independent examiner is Ms Sue Lewis, FCCA, 6 Park Road, Newbridge, Newport, NP11 4RF.

## SMALL COMPANY PROVISION

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

Registered office:
230 Lillie Road
London
SW6 7QA

Signed on behalf of the trustees

Name: BERNHARD STEENKAMP
Signed:
Date: 06/10/24

Name: LAURENCE O'BRIEN
Signed:
Date: 06/10/24

# WEST LONDON FAMILY CHURCH

**A REGISTERED CHARITY NUMBER** 1131822
**A REGISTERED COMPANY NUMBER** 6923418

**ADDRESS :**

230 Lillie Road
Fulham
London
SW6 7QA

## INDEX TO ACCOUNTS
## FOR THE YEAR ENDED 31ST DECEMBER 2023


| Page | Description |
|---|---|
| 1 | Independent Examiner's Report |
| 2 | Balance Sheet |
| 3 | Statement of Financial Activities |
| 4 | Income and Expenditure Account |
| 5 to 10 | Notes to the Accounts |

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST LONDON FAMILY CHURCH**

A registered charity number : 1131822

**FOR THE YEAR ENDED 31ST DECEMBER 2023**

The report relates to financial statements set out from page 2 to 10.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act ) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Chairity Commission (under section 145(5)(b)of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounts have not been kept in accordance with section 386 of the Companies Act 2006.
- the accounts do not accord with such records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006,or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Susan Lewis FCCA
6 Park Road
Newbridge
Newport. NP11 4RF

Date: 20th March 2024

## WEST LONDON FAMILY CHURCH

## BALANCE SHEET AS AT 31ST DECEMBER 2023

| | Notes | Unrestricted Funds 2023 £ | Restricted Funds 2023 £ | Total Funds 2023 £ | Total Funds 2022 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | 1 | 690,000 | 0 | 690,000 | 690,000 |
| | | 690,000 | 0 | 690,000 | 690,000 |
| **CURRENT ASSETS** | | | | | |
| Prepayments | | 0 | 0 | 0 | 0 |
| Cash at Bank | | 33,766 | | 33,766 | 33,356 |
| Cash in Hand | | 69 | | 69 | 93 |
| | | 33,835 | 0 | 33,835 | 33,449 |
| **CURRENT LIABILITIES** - Amounts falling due within one year | 12 | 2,660 | 0 | 2,660 | 1,200 |
| | | 2,660 | 0 | 2,660 | 1,200 |
| **NET CURRENT ASSETS/LIABILITIES** | | 31,175 | 0 | 31,175 | 32,249 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 721,175 | 0 | 721,175 | 722,249 |
| **LONG TERM LIABILITIES** | | | | | |
| Amounts falling due after more than one year | | 0 | 0 | 0 | 0 |
| **NET ASSETS** | | £721,175 | £0 | £721,175 | £722,249 |
| **FUNDS** | | | | | |
| Accumulated Fund | 3 | 721,175 | 0 | 721,175 | 722,249 |
| Designated Fund | 3 | | | 0 | 0 |
| Other Funds | 3 | 0 | 0 | 0 | 0 |
| **TOTAL FUNDS** | | £721,175 | £0 | £721,175 | £722,249 |

## WEST LONDON FAMILY CHURCH

## BALANCE SHEET AS AT 31ST DECEMBER 2023

The company is entitled to exemption provided by s477 Companies Act 2006 for the year ended 31st December 2023.

**Trustees Responsibilities**

The members have not required the company to obtain an audit of these accounts for the year ended 31st December 2023 in accordance with s476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

(a) ensuring that the company keeps accounting records that comply with ss386 and 387 Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective january 2015)

The financial statements were approved by the directors on ....2 JUNE 2024.... and were signed by :

..... .....

Mr Bernhard Steenkamp (Chairman) Mr Laurence O'Brien (Director)

## WEST LONDON FAMILY CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED
## 31ST DECEMBER 2023

| | Notes | Unrestricted Funds 2023 £ | Restricted Funds 2023 £ | Total Funds 2023 £ | Total Funds 2022 £ |
|---|---|---|---|---|---|
| **Incoming Resources** | | | | | |
| Voluntary Income | 4 | 58,463 | 0 | 58,463 | 51,568 |
| Activities Income | 4 | 14,670 | 0 | 14,670 | 13,725 |
| **Total Incoming Resources** | | 73,133 | 0 | 73,133 | 65,293 |
| **Resources Expended** | | | | | |
| **Direct Charitable Expenditure** | | | | | |
| Education and Training | 7 | 52,903 | 0 | 52,903 | 50,808 |
| Community | 8 | 1,824 | 0 | 1,824 | 1,138 |
| Gifts | 9 | 1,800 | 0 | 1,800 | 1,339 |
| Property | 10 | 5,651 | 0 | 5,651 | 5,634 |
| | | 62,178 | 0 | 62,178 | 58,919 |
| **Management And Administration** | | | | | |
| Administration | 11 | 12,029 | 0 | 12,029 | 10,768 |
| | | 12,029 | 0 | 12,029 | 10,768 |
| **Other Expenditure** | | | | | |
| Other | | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 |
| **Resources Expended** | | 74,207 | 0 | 74,207 | 69,687 |
| **Net incoming resources before transfers** | | -1,074 | 0 | -1,074 | -4,394 |
| Transfers Utilised/Released | | 0 | 0 | 0 | 0 |
| **Net Movement in Funds for year** | | -1,074 | 0 | -1,074 | -4,394 |
| Fund Balances brought forward | 3 | 722,249 | | 722,249 | 726,643 |
| **Fund Balances carried forward** | | £721,175 | £0 | £721,175 | £722,249 |

## WEST LONDON FAMILY CHURCH

## INCOME ANDEXPENDITURE ACCOUNT
## FOR THE YEAR ENDED
## 31ST DECEMBER 2023

| | Notes | Unrestricted Funds 2023 £ | Total Funds 2022 £ |
|---|---|---|---|
| **TURNOVER** | | | |
| Voluntary Income | 4 | 58,463 | 51,568 |
| Activities Income | 4 | 14,670 | 13,725 |
| | | 73,133 | 65,293 |
| Administrative Expenses | | 74,207 | 69,687 |
| **Operating Surplus/-Deficit** | | -1,074 | -4,394 |
| **Other Operating Income** | | | |
| Interest Receivable | | 0 | 0 |
| Interest Payable and Similar Charges | | 0 | 0 |
| **Surplus/-Defecit on ordinary activities before taxation** | | -1,074 | -4,394 |
| Tax on ordinary Activities | 14 | 0 | 0 |
| **Surplus/-Defecit on ordinary activities after taxation** | | -1,074 | -4,394 |
| Retained surplus (-deficit) brought forward | | 122,249 | 126,643 |
| Retained surplus (-deficit) carried forward | | 121,175 | 122,249 |
| Revaluation Reserve | | 600,000 | 600,000 |
| | | 721,175 | 722,249 |

WEST LONDON FAMILY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
31ST DECEMBER 2023

West London Family Church is a charitable company limited by guarantee and registered with Companies House and the Charities Commission. The company is controlled by the directors, who are also the charity trustees.

## ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

### Accounting Convention

The financial statements have been prepared under the historical cost convention other than certain freehold property which is included at valuation. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) and the Charities Act 1993.

### Incoming Resources

Voluntary income is received by way of donations and gifts and is included in incoming resources when these are receivable.
Interest receivable is included when it is received.

### Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any Value Added Tax which cannot be recovered.

### Depreciation

Freehold Land and Buildings
Depreciation is only provided on freehold land and buildings where the Trustees consider that the remaining useful life is less than 50 years. The rate of depreciation is 2% on a straight line basis.
Equipment, Furniture, fixtures and fittings and Motor Vehicles
Depreciation has been charged at 20% per annum on a straight line basis.

### Taxation

As a registered charity the Church benefits from rates relief and is generally exempt from Income Tax and Capital Gains Tax but not from Value Added Tax. Irrecoverable Value Added Tax is included in the cost of those items to which it relates.
Income tax recovered on deeds of covenants and Gift Aid donations are credited to the general unrestricted funds.

### Fund Accounting

1. Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.
2. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
3. Restricted funds are funds which have been given for particular purposes. The restriction being placed by the donor.

## WEST LONDON FAMILY CHURCH

## NOTE 1 . TANGIBLE FIXED ASSETS AS AT 31ST DECEMBER 2023

DEPRECIATION METHOD - 'STRAIGHT LINE'.
DEPRECIATION ANNUAL RATES:-

| | 2% LAND & BUILDING £ | 20% CHATTELS FITTINGS £ | 20% INSTRMT AUDIO £ | 20% OFFICE EQUIPMNT £ | 20% MOTOR VEHICLES £ | TOTAL £ |
|---|---|---|---|---|---|---|
| **COST** | | | | | | |
| Opening balance | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Additions | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| **DEPRECIATION** | | | | | | |
| Opening balance | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Charge for year | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| **NET BOOK VALUE** | | | | | | |
| At beginning of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |
| At end of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |

## WEST LONDON FAMILY CHURCH

### NOTE 3 CAPITAL FUNDS

| | OPENING BALANCE £ | INFLOW £ | OUTFLOW £ | CLOSING BALANCE £ |
|---|---|---|---|---|
| **Restricted** | | | | |
| Restricted Funds | 0 | 0 | 0 | 0 |
| Transfer To Accumulated | | | | |
| | 0 | 0 | 0 | 0 |
| **Unrestricted** | | | | |
| Accumulated Fund | 722,249 | 73,133 | 74,207 | 721,175 |
| Transfer From Restricted | 0 | 0 | 0 | 0 |
| | 722,249 | 73,133 | 74,207 | 721,175 |
| | | | | |
| **TOTAL** | £722,249 | £73,133 | £74,207 | £721,175 |

### NOTE 4 INCOME GENERAL

| **VOLUNTARY INCOME** | Unrestricted 2023 £ | Restricted 2023 £ | TOTAL 2023 £ | TOTAL 2022 £ |
|---|---|---|---|---|
| Tithes & Offerings | 52,449 | 0 | 52,449 | 45,641 |
| HMRC - Gift Aid Rebate | 5,464 | 0 | 5,464 | 5,002 |
| Gifts | 50 | 0 | 50 | 570 |
| Other Income | 0 | 0 | 0 | 0 |
| Special Collections | 500 | 0 | 500 | 355 |
| **INCOME FROM ACTIVITIES** | | | | |
| Property Income | 14,670 | 0 | 14,670 | 13,460 |
| Conferences / Trips | 0 | 0 | 0 | 265 |
| | | | | |
| **TOTAL** | £73,133 | £0 | £73,133 | £65,293 |

NOTE 5 INVESTMENT INCOME

Investment income was derived from surplus funds being placed on short term deposit with the bank.

NOTE 6 OTHER INCOME

## NOTE 7 EDUCATION AND TRAINING

| | Unrestricted 2023 £ | Restricted 2023 £ | TOTAL 2023 £ | TOTAL 2022 £ |
|---|---|---|---|---|
| Training and Teaching | 49,639 | 0 | 49,639 | 47,757 |
| Visiting Ministry | 0 | 0 | 0 | 880 |
| Teaching Resources | 968 | 0 | 968 | 399 |
| Ministry Resources | 1,625 | 0 | 1,625 | 899 |
| Books / Bibles | 425 | 0 | 425 | 643 |
| Child Protection | 246 | 0 | 246 | 230 |
| **TOTAL** | £52,903 | £0 | £52,903 | £50,808 |

## NOTE 8 COMMUNITY

| | Unrestricted 2023 £ | Restricted 2023 £ | TOTAL 2023 £ | TOTAL 2022 £ |
|---|---|---|---|---|
| Transport | 909 | 0 | 909 | 0 |
| Catering | 835 | 0 | 835 | 1,109 |
| Functions | 0 | 0 | 0 | 0 |
| Fellowship Support | 80 | 0 | 80 | 29 |
| Fellowship Recreation | 0 | 0 | 0 | 0 |
| **TOTAL** | £1,824 | £0 | £1,824 | £1,138 |

## NOTE 9 GIFTS

| | Unrestricted 2023 £ | Restricted 2023 £ | TOTAL 2023 £ | TOTAL 2022 £ |
|---|---|---|---|---|
| Overseas | 320 | 0 | 320 | 450 |
| UK Missions | 240 | 0 | 240 | 240 |
| Needy | 310 | 0 | 310 | 120 |
| Organisations | 0 | 0 | 0 | 0 |
| Church gifts | 930 | 0 | 930 | 529 |
| **TOTAL** | £1,800 | £0 | £1,800 | £1,339 |

## NOTE 10 PROPERTY

| | Unrestricted 2023 £ | Restricted 2023 £ | TOTAL 2023 £ | TOTAL 2022 £ |
|---|---|---|---|---|
| Repairs & Cleaning | 1,430 | 0 | 1,430 | 1,999 |
| Electricity | 640 | 0 | 640 | 1,322 |
| Gas | 2,175 | 0 | 2,175 | 983 |
| Ins/Water | 1,406 | 0 | 1,406 | 1,330 |
| Other | 0 | 0 | 0 | 0 |
| **TOTAL** | £5,651 | £0 | £5,651 | £5,634 |

## NOTE 11 MANAGEMENT AND ADMINISTRATION

| | Unrestricted 2023 £ | Restricted 2023 £ | TOTAL 2023 £ | TOTAL 2022 £ |
|---|---|---|---|---|
| Postage/stationery | 31 | 0 | 31 | 0 |
| Telephone | 1,263 | 0 | 1,263 | 1,111 |
| Subs/Licences | 781 | 0 | 781 | 1,153 |
| Office Adinistration & Equipment | 1,216 | 0 | 1,216 | 2,459 |
| Pension Costs ( Nest) | 2,248 | 0 | 2,248 | 2,035 |
| Professional Fees | 2,289 | 0 | 2,289 | 1,275 |
| Book keeping | 2,496 | 0 | 2,496 | 2,496 |
| Bank Charges | 25 | 0 | 25 | 0 |
| Other | 1,680 | 0 | 1,680 | 239 |
| **TOTAL** | £12,029 | £0 | £12,029 | £10,768 |

## WEST LONDON FAMILY CHURCH

### NOTE 12

| | Unrestricted 2023 £ | Restricted 2023 £ | TOTAL 2023 £ | TOTAL 2022 £ |
|---|---|---|---|---|
| Sundry Trade Creditors | 2,660 | | 2,660 | 725 |
| Loan | 0 | | 0 | 0 |
| **TOTAL** | £2,660 | £0 | £2,660 | £725 |

### NOTE 13 - WAGES AND SALARIES

| | 2023 £ | 2022 £ |
|---|---|---|
| Wages and Salaries | 49,438 | 45,194 |

The average number of employees during the year was 3 (2022: 2)

No employee was paid in excess of £60,000

# WEST LONDON FAMILY CHURCH

**A REGISTERED CHARITY NUMBER** 1131822
**A REGISTERED COMPANY NUMBER** 6923418

**ADDRESS :**

230 Lillie Road
Fulham
London
SW6 7QA

## INDEX TO ACCOUNTS
## FOR THE YEAR ENDED 31ST DECEMBER 2023


| Page | Description |
|---|---|
| 1 | Independent Examiner's Report |
| 2 | Balance Sheet |
| 3 | Statement of Financial Activities |
| 4 | Income and Expenditure Account |
| 5 to 10 | Notes to the Accounts |

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST LONDON FAMILY CHURCH**

A registered charity number : 1131822

**FOR THE YEAR ENDED 31ST DECEMBER 2023**

The report relates to financial statements set out from page 2 to 10.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act ) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Chairity Commission (under section 145(5)(b)of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounts have not been kept in accordance with section 386 of the Companies Act 2006.
- the accounts do not accord with such records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006,or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Susan Lewis FCCA
6 Park Road
Newbridge
Newport. NP11 4RF

Date: 20th March 2024

## WEST LONDON FAMILY CHURCH

## BALANCE SHEET AS AT 31ST DECEMBER 2023

| | Notes | Unrestricted Funds 2023 £ | Restricted Funds 2023 £ | Total Funds 2023 £ | Total Funds 2022 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | 1 | 690,000 | 0 | 690,000 | 690,000 |
| | | 690,000 | 0 | 690,000 | 690,000 |
| **CURRENT ASSETS** | | | | | |
| Prepayments | | 0 | 0 | 0 | 0 |
| Cash at Bank | | 33,766 | | 33,766 | 33,356 |
| Cash in Hand | | 69 | | 69 | 93 |
| | | 33,835 | 0 | 33,835 | 33,449 |
| **CURRENT LIABILITIES** - Amounts falling due within one year | 12 | 2,660 | 0 | 2,660 | 1,200 |
| | | 2,660 | 0 | 2,660 | 1,200 |
| **NET CURRENT ASSETS/LIABILITIES** | | 31,175 | 0 | 31,175 | 32,249 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 721,175 | 0 | 721,175 | 722,249 |
| **LONG TERM LIABILITIES** | | | | | |
| Amounts falling due after more than one year | | 0 | 0 | 0 | 0 |
| **NET ASSETS** | | £721,175 | £0 | £721,175 | £722,249 |
| **FUNDS** | | | | | |
| Accumulated Fund | 3 | 721,175 | 0 | 721,175 | 722,249 |
| Designated Fund | 3 | | | 0 | 0 |
| Other Funds | 3 | 0 | 0 | 0 | 0 |
| **TOTAL FUNDS** | | £721,175 | £0 | £721,175 | £722,249 |

## WEST LONDON FAMILY CHURCH

## BALANCE SHEET AS AT 31ST DECEMBER 2023

The company is entitled to exemption provided by s477 Companies Act 2006 for the year ended 31st December 2023.

**Trustees Responsibilities**

The members have not required the company to obtain an audit of these accounts for the year ended 31st December 2023 in accordance with s476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

(a) ensuring that the company keeps accounting records that comply with ss386 and 387 Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective january 2015)

The financial statements were approved by the directors on ....2 JUNE 2024.... and were signed by :

..... .....

Mr Bernhard Steenkamp (Chairman) Mr Laurence O'Brien (Director)

## WEST LONDON FAMILY CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED
## 31ST DECEMBER 2023

| | Notes | Unrestricted Funds 2023 £ | Restricted Funds 2023 £ | Total Funds 2023 £ | Total Funds 2022 £ |
|---|---|---|---|---|---|
| **Incoming Resources** | | | | | |
| Voluntary Income | 4 | 58,463 | 0 | 58,463 | 51,568 |
| Activities Income | 4 | 14,670 | 0 | 14,670 | 13,725 |
| **Total Incoming Resources** | | 73,133 | 0 | 73,133 | 65,293 |
| **Resources Expended** | | | | | |
| **Direct Charitable Expenditure** | | | | | |
| Education and Training | 7 | 52,903 | 0 | 52,903 | 50,808 |
| Community | 8 | 1,824 | 0 | 1,824 | 1,138 |
| Gifts | 9 | 1,800 | 0 | 1,800 | 1,339 |
| Property | 10 | 5,651 | 0 | 5,651 | 5,634 |
| | | 62,178 | 0 | 62,178 | 58,919 |
| **Management And Administration** | | | | | |
| Administration | 11 | 12,029 | 0 | 12,029 | 10,768 |
| | | 12,029 | 0 | 12,029 | 10,768 |
| **Other Expenditure** | | | | | |
| Other | | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 |
| **Resources Expended** | | 74,207 | 0 | 74,207 | 69,687 |
| **Net incoming resources before transfers** | | -1,074 | 0 | -1,074 | -4,394 |
| Transfers Utilised/Released | | 0 | 0 | 0 | 0 |
| **Net Movement in Funds for year** | | -1,074 | 0 | -1,074 | -4,394 |
| Fund Balances brought forward | 3 | 722,249 | | 722,249 | 726,643 |
| **Fund Balances carried forward** | | £721,175 | £0 | £721,175 | £722,249 |

## WEST LONDON FAMILY CHURCH

## INCOME ANDEXPENDITURE ACCOUNT
## FOR THE YEAR ENDED
## 31ST DECEMBER 2023

| | Notes | Unrestricted Funds 2023 £ | Total Funds 2022 £ |
|---|---|---|---|
| **TURNOVER** | | | |
| Voluntary Income | 4 | 58,463 | 51,568 |
| Activities Income | 4 | 14,670 | 13,725 |
| | | 73,133 | 65,293 |
| Administrative Expenses | | 74,207 | 69,687 |
| **Operating Surplus/-Deficit** | | -1,074 | -4,394 |
| **Other Operating Income** | | | |
| Interest Receivable | | 0 | 0 |
| Interest Payable and Similar Charges | | 0 | 0 |
| **Surplus/-Defecit on ordinary activities before taxation** | | -1,074 | -4,394 |
| Tax on ordinary Activities | 14 | 0 | 0 |
| **Surplus/-Defecit on ordinary activities after taxation** | | -1,074 | -4,394 |
| Retained surplus (-deficit) brought forward | | 122,249 | 126,643 |
| Retained surplus (-deficit) carried forward | | 121,175 | 122,249 |
| Revaluation Reserve | | 600,000 | 600,000 |
| | | 721,175 | 722,249 |

WEST LONDON FAMILY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
31ST DECEMBER 2023

West London Family Church is a charitable company limited by guarantee and registered with Companies House and the Charities Commission. The company is controlled by the directors, who are also the charity trustees.

## ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

### Accounting Convention

The financial statements have been prepared under the historical cost convention other than certain freehold property which is included at valuation. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) and the Charities Act 1993.

### Incoming Resources

Voluntary income is received by way of donations and gifts and is included in incoming resources when these are receivable.
Interest receivable is included when it is received.

### Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any Value Added Tax which cannot be recovered.

### Depreciation

Freehold Land and Buildings
Depreciation is only provided on freehold land and buildings where the Trustees consider that the remaining useful life is less than 50 years. The rate of depreciation is 2% on a straight line basis.
Equipment, Furniture, fixtures and fittings and Motor Vehicles
Depreciation has been charged at 20% per annum on a straight line basis.

### Taxation

As a registered charity the Church benefits from rates relief and is generally exempt from Income Tax and Capital Gains Tax but not from Value Added Tax. Irrecoverable Value Added Tax is included in the cost of those items to which it relates.
Income tax recovered on deeds of covenants and Gift Aid donations are credited to the general unrestricted funds.

### Fund Accounting

1. Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.
2. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
3. Restricted funds are funds which have been given for particular purposes. The restriction being placed by the donor.

## WEST LONDON FAMILY CHURCH

## NOTE 1 . TANGIBLE FIXED ASSETS AS AT 31ST DECEMBER 2023

DEPRECIATION METHOD - 'STRAIGHT LINE'.
DEPRECIATION ANNUAL RATES:-

| | 2% LAND & BUILDING £ | 20% CHATTELS FITTINGS £ | 20% INSTRMT AUDIO £ | 20% OFFICE EQUIPMNT £ | 20% MOTOR VEHICLES £ | TOTAL £ |
|---|---|---|---|---|---|---|
| **COST** | | | | | | |
| Opening balance | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Additions | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| **DEPRECIATION** | | | | | | |
| Opening balance | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Charge for year | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| **NET BOOK VALUE** | | | | | | |
| At beginning of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |
| At end of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |

## WEST LONDON FAMILY CHURCH

### NOTE 3 CAPITAL FUNDS

| | OPENING BALANCE £ | INFLOW £ | OUTFLOW £ | CLOSING BALANCE £ |
|---|---|---|---|---|
| **Restricted** | | | | |
| Restricted Funds | 0 | 0 | 0 | 0 |
| Transfer To Accumulated | | | | |
| | 0 | 0 | 0 | 0 |
| **Unrestricted** | | | | |
| Accumulated Fund | 722,249 | 73,133 | 74,207 | 721,175 |
| Transfer From Restricted | 0 | 0 | 0 | 0 |
| | 722,249 | 73,133 | 74,207 | 721,175 |
| | | | | |
| **TOTAL** | £722,249 | £73,133 | £74,207 | £721,175 |

### NOTE 4 INCOME GENERAL

| **VOLUNTARY INCOME** | Unrestricted 2023 £ | Restricted 2023 £ | TOTAL 2023 £ | TOTAL 2022 £ |
|---|---|---|---|---|
| Tithes & Offerings | 52,449 | 0 | 52,449 | 45,641 |
| HMRC - Gift Aid Rebate | 5,464 | 0 | 5,464 | 5,002 |
| Gifts | 50 | 0 | 50 | 570 |
| Other Income | 0 | 0 | 0 | 0 |
| Special Collections | 500 | 0 | 500 | 355 |
| **INCOME FROM ACTIVITIES** | | | | |
| Property Income | 14,670 | 0 | 14,670 | 13,460 |
| Conferences / Trips | 0 | 0 | 0 | 265 |
| | | | | |
| **TOTAL** | £73,133 | £0 | £73,133 | £65,293 |

NOTE 5 INVESTMENT INCOME

Investment income was derived from surplus funds being placed on short term deposit with the bank.

NOTE 6 OTHER INCOME

## NOTE 7 EDUCATION AND TRAINING

| | Unrestricted 2023 £ | Restricted 2023 £ | TOTAL 2023 £ | TOTAL 2022 £ |
|---|---|---|---|---|
| Training and Teaching | 49,639 | 0 | 49,639 | 47,757 |
| Visiting Ministry | 0 | 0 | 0 | 880 |
| Teaching Resources | 968 | 0 | 968 | 399 |
| Ministry Resources | 1,625 | 0 | 1,625 | 899 |
| Books / Bibles | 425 | 0 | 425 | 643 |
| Child Protection | 246 | 0 | 246 | 230 |
| **TOTAL** | £52,903 | £0 | £52,903 | £50,808 |

## NOTE 8 COMMUNITY

| | Unrestricted 2023 £ | Restricted 2023 £ | TOTAL 2023 £ | TOTAL 2022 £ |
|---|---|---|---|---|
| Transport | 909 | 0 | 909 | 0 |
| Catering | 835 | 0 | 835 | 1,109 |
| Functions | 0 | 0 | 0 | 0 |
| Fellowship Support | 80 | 0 | 80 | 29 |
| Fellowship Recreation | 0 | 0 | 0 | 0 |
| **TOTAL** | £1,824 | £0 | £1,824 | £1,138 |

## NOTE 9 GIFTS

| | Unrestricted 2023 £ | Restricted 2023 £ | TOTAL 2023 £ | TOTAL 2022 £ |
|---|---|---|---|---|
| Overseas | 320 | 0 | 320 | 450 |
| UK Missions | 240 | 0 | 240 | 240 |
| Needy | 310 | 0 | 310 | 120 |
| Organisations | 0 | 0 | 0 | 0 |
| Church gifts | 930 | 0 | 930 | 529 |
| **TOTAL** | £1,800 | £0 | £1,800 | £1,339 |

## NOTE 10 PROPERTY

| | Unrestricted 2023 £ | Restricted 2023 £ | TOTAL 2023 £ | TOTAL 2022 £ |
|---|---|---|---|---|
| Repairs & Cleaning | 1,430 | 0 | 1,430 | 1,999 |
| Electricity | 640 | 0 | 640 | 1,322 |
| Gas | 2,175 | 0 | 2,175 | 983 |
| Ins/Water | 1,406 | 0 | 1,406 | 1,330 |
| Other | 0 | 0 | 0 | 0 |
| **TOTAL** | £5,651 | £0 | £5,651 | £5,634 |

## NOTE 11 MANAGEMENT AND ADMINISTRATION

| | Unrestricted 2023 £ | Restricted 2023 £ | TOTAL 2023 £ | TOTAL 2022 £ |
|---|---|---|---|---|
| Postage/stationery | 31 | 0 | 31 | 0 |
| Telephone | 1,263 | 0 | 1,263 | 1,111 |
| Subs/Licences | 781 | 0 | 781 | 1,153 |
| Office Adinistration & Equipment | 1,216 | 0 | 1,216 | 2,459 |
| Pension Costs ( Nest) | 2,248 | 0 | 2,248 | 2,035 |
| Professional Fees | 2,289 | 0 | 2,289 | 1,275 |
| Book keeping | 2,496 | 0 | 2,496 | 2,496 |
| Bank Charges | 25 | 0 | 25 | 0 |
| Other | 1,680 | 0 | 1,680 | 239 |
| **TOTAL** | £12,029 | £0 | £12,029 | £10,768 |

## WEST LONDON FAMILY CHURCH

### NOTE 12

| | Unrestricted 2023 £ | Restricted 2023 £ | TOTAL 2023 £ | TOTAL 2022 £ |
|---|---|---|---|---|
| Sundry Trade Creditors | 2,660 | | 2,660 | 725 |
| Loan | 0 | | 0 | 0 |
| **TOTAL** | £2,660 | £0 | £2,660 | £725 |

### NOTE 13 - WAGES AND SALARIES

| | 2023 £ | 2022 £ |
|---|---|---|
| Wages and Salaries | 49,438 | 45,194 |

The average number of employees during the year was 3 (2022: 2)

No employee was paid in excess of £60,000

**WEST LONDON FAMILY CHURCH**

England & Wales - Charity number 1131822

# Accounts

# ANNUAL REPORT: WEST LONDON FAMILY CHURCH (WLFC)

## For the calendar year 1 January 2022 to 31 December 2022

### REFERENCE AND ADMINISTRATION DETAILS

| | |
|---|---|
| **Registered charity name** | West London Family Church |
| **Charity registration number** | 1131822 |
| **Company registration number** | 06923418 |
| **Registered address** | WLFC, 230 Lillie Road, London SW6 7QA |

### DIRECTORS

The directors who served the charity during this period are as follows:
Pastor Philip Ajayakumar
Ms Hawah Gamanga
Mr Edwin Macrae
Mr Laurence O'Brien
Pastor Bernhard Steenkamp
Mr Simon Urgilez
Officers of WLFC:
Treasurer: Ms Laura Guida
Minute taker: Ms Linda Lessle

| | |
|---|---|
| **Company Secretary** | Pastor Bernhard Steenkamp |
| **Bankers** | Barclays Bank<br>75 King Street<br>Hammersmith<br>London<br>W6 9HY |
| **Solicitors** | Geldards<br>St James Court<br>Derby<br>DE1 1BT |

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The method for appointing church directors is set out in the governing documents. Essentially, it is by invitation of the board. The directors are responsible for making decisions on all matters of general concern and importance to the church and for all financial matters. The full board endeavours to meet quarterly and more often if required.

To help facilitate the activities of the church, the board will set up sub committees to oversee specific areas of work.

### Induction and Training of the Directors

Pastor Philip has been appointed as a Director for WLFC and has received the relevant induction and training for this role.

### Administrative Information

The church is a charitable company, limited by guarantee, registered with the Charity Commission and Companies House. The charitable company is governed by its Memorandum and Articles of Association, dated 27th May 2009.

### Aims and Purpose

The church board has the responsibility of promoting the whole mission of the church - pastoral, evangelical, social and ecumenical in Hammersmith and Fulham, the surrounding area and where possible further afield. The church board is also responsible for maintaining the church premises.
The church focuses on supporting children, young people and disadvantaged groups in our local community but also contributes to activities nationally and internationally.

As a small charity we, for many years, have placed importance on working with other local community groups and charities to promote community cohesion and to help with community events.

## OBJECTIVES AND ACTIVITIES

Our purpose is summarised by the church motto: "Touching God, Reaching People, Changing Lives". Our desire is to see the Gospel significantly impact our community.

Our mission as a church is to strengthen each person's confidence and joy in Jesus at every point in his or her lives. Our hope is that in doing so together we will touch and strengthen our local community.

We believe that God not only cares about our church fellowship but also our community and that He is concerned about the smallest detail of all our lives and that He loves us all deeply. With this in mind we try to enable ordinary people to live out their faith in a positive way in their local community.

When planning activities, the board has considered the Charity Commission guidance on public benefit and in particular the specific guidance on charities for the advancement of religion.

We work in multi-year partnerships with both secular and faith-based community organisations. We are respectful of the diversity in the communities we serve.

### Achievements and Performance

The church building is almost 100 years old and comprises the main church room, 2 side rooms, a kitchen, bathroom facilities and a church office. All accommodation is on the ground floor. It is owned by WLFC but is in constant need of repair which is ongoing.

The designated safety officer is Pastor Bernhard.

The WLFC office is usually open four days a week and there are regular weekly church meetings including our Sunday service, prayer meetings and children and youth work.

In 2022 the building was hired weekly by:

- A Brazilian AOG Church
- A Spanish AOG church
- Kumon (Maths and English Centre)

For 13 years we have utilised an international method of storytelling and community building based on the Godly Play® tradition and now have Godly Play® trained storytellers as additional volunteers on our team.
We work within a set framework to provide safe places for children, youth, adults and senior citizens to explore their own stories within the context of community stories shared from a Christian worldview. Although many of these stories are shared by the great faiths they also have meaning and provide room for those of no or little faith.

**Volunteers and City Harvest Food.**

WLFC had an agreement with City Harvest to receive food from them every Friday in 2022. This food was sorted, packed and distributed by church volunteers to needy families mainly in Fuham. This turned out to be a great way to get to know more people and families in the community, and also to understand the needs and challenges in the community better.

**Financial review**

Total receipts on the unrestricted fund were £65,293 and payments totalled £69,687 which resulted in a small deficit of £4,394 which was sufficiently covered by the reserves policy.

**Reserves Policy**

The church board has resolved to maintain a balance on the unrestricted funds that equates to at least three months unrestricted payments, this is approximately £20,000, to cover emergencies.

**Investment Policy**

We have no investments other than the land that our building is built on. At present cash resources are held readily available for use in the charity's current account.

**Risk Management**

The directors constantly assess any risks that the charity may be exposed to, and will ensure that appropriate management measures are taken and that sufficient insurance cover is always maintained.

The company has not had any claims made against it and no pending claims have been notified.

## RESPONSIBILITY OF THE DIRECTORS

The charity directors are responsible for preparing the directors Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and accounting estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT EXAMINER

The independent examiner is Ms Sue Lewis, FCCA, 6 Park Road, Newbridge, Newport, NP11 4RF.

## SMALL COMPANY PROVISION

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

Registered office:
230 Lillie Road
London
SW6 7QA

Signed on behalf of the trustees

Name: BERNHARD STEENKAMP
Signed:
Date: 24/09/2023

Name: LAWRENCE O' BRIEN
Signed:
Date: 24/09/2023

# WEST LONDON FAMILY CHURCH

**A REGISTERED CHARITY NUMBER** 1131822
**A REGISTERED COMPANY NUMBER** 6923418

**ADDRESS :**

230 Lillie Road
Fulham
London
SW6 7QA

## INDEX TO ACCOUNTS
## FOR THE YEAR ENDED 31ST DECEMBER 2022


| Page | Description |
|---|---|
| 1 | Independent Examiner's Report |
| 2 | Balance Sheet |
| 3 | Statement of Financial Activities |
| 4 | Income and Expenditure Account |
| 5 to 10 | Notes to the Accounts |

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST LONDON FAMILY CHURCH**

A registered charity number : 1131822

**FOR THE YEAR ENDED 31ST DECEMBER 2022**

The report relates to financial statements set out from page 2 to 10.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act ) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Chairity Commission (under section 145(5)(b)of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounts have not been kept in accordance with section 386 of the Companies Act 2006.
- the accounts do not accord with such records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006,or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Susan Lewis FCCA
6 Park Road
Newbridge
Newport. NP11 4RF

Date: 28th March 2023

## WEST LONDON FAMILY CHURCH

### BALANCE SHEET AS AT 31ST DECEMBER 2022

| | Notes | Unrestricted Funds 2022 £ | Restricted Funds 2022 £ | Total Funds 2022 £ | Total Funds 2021 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | 1 | 690,000 | 0 | 690,000 | 690,000 |
| | | 690,000 | 0 | 690,000 | 690,000 |
| **CURRENT ASSETS** | | | | | |
| Prepayments | | 0 | 0 | 0 | 0 |
| Cash at Bank | | 33,356 | | 33,356 | 38,324 |
| Cash in Hand | | 93 | | 93 | 93 |
| | | 33,449 | 0 | 33,449 | 38,417 |
| **CURRENT LIABILITIES** - Amounts falling due within one year | 12 | 1,200 | 0 | 1,200 | 1,774 |
| | | 1,200 | 0 | 1,200 | 1,774 |
| **NET CURRENT ASSETS/LIABILITIES** | | 32,249 | 0 | 32,249 | 36,643 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 722,249 | 0 | 722,249 | 726,643 |
| **LONG TERM LIABILITIES** Amounts falling due after more than one year | | 0 | 0 | 0 | 0 |
| **NET ASSETS** | | £722,249 | £0 | £722,249 | £726,643 |
| **FUNDS** | | | | | |
| Accumulated Fund | 3 | 722,249 | 0 | 722,249 | 726,643 |
| Designated Fund | 3 | | | 0 | 0 |
| Other Funds | 3 | 0 | 0 | 0 | 0 |
| **TOTAL FUNDS** | | £722,249 | £0 | £722,249 | £726,643 |

The company is entitled to exemption provided by s477 Companies Act 2006 for the year ended 31st December 2022.

**Trustees Responsibilities**

The members have not required the company to obtain an audit of these accounts for the year ended 31st December 2022 in accordance with s476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

(a) ensuring that the company keeps accounting records that comply with ss386 and 387 Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statement so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective january 2015)

The financial statements were approved by the director on 08/06/2023 and were signed by:

..... .....

Mr Bernard Steenkamp (Chairman) Mr Laurence O'Brien (Director)

## WEST LONDON FAMILY CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED
## 31ST DECEMBER 2022

| | Notes | Unrestricted Funds 2022 £ | Restricted Funds 2022 £ | Total Funds 2022 £ | Total Funds 2021 £ |
|---|---|---|---|---|---|
| **Incoming Resources** | | | | | |
| Voluntary Income | 4 | 51,568 | 0 | 51,568 | 55,913 |
| Activities Income | 4 | 13,725 | 0 | 13,725 | 9,950 |
| **Total Incoming Resources** | | 65,293 | 0 | 65,293 | 65,863 |
| **Resources Expended** | | | | | |
| **Direct Charitable Expenditure** | | | | | |
| Education and Training | 7 | 50,808 | 0 | 50,808 | 46,149 |
| Community | 8 | 1,138 | 0 | 1,138 | 1,386 |
| Gifts | 9 | 1,339 | 0 | 1,339 | 685 |
| Property | 10 | 5,634 | 0 | 5,634 | 4,372 |
| | | 58,919 | 0 | 58,919 | 52,592 |
| **Management And Administration** | | | | | |
| Administration | 11 | 10,768 | 0 | 10,768 | 10,522 |
| | | 10,768 | 0 | 10,768 | 10,522 |
| **Other Expenditure** | | | | | |
| Other | | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 |
| **Resources Expended** | | 69,687 | 0 | 69,687 | 63,114 |
| **Net incoming resources before transfers** | | -4,394 | 0 | -4,394 | 2,749 |
| Transfers Utilised/Released | | 0 | 0 | 0 | 0 |
| **Net Movement in Funds for year** | | -4,394 | 0 | -4,394 | 2,749 |
| Fund Balances brought forward | 3 | 726,643 | | 726,643 | 723,894 |
| **Fund Balances carried forward** | | £722,249 | £0 | £722,249 | £726,643 |

## WEST LONDON FAMILY CHURCH

## INCOME ANDEXPENDITURE ACCOUNT
## FOR THE YEAR ENDED
## 31ST DECEMBER 2022

| | Notes | Unrestricted Funds 2022 £ | Total Funds 2021 £ |
|---|---|---|---|
| **TURNOVER** | | | |
| Voluntary Income | 4 | 51,568 | 55,913 |
| Activities Income | 4 | 13,725 | 9,950 |
| | | 65,293 | 65,863 |
| Administrative Expenses | | 69,687 | 63,114 |
| **Operating Surplus/-Deficit** | | -4,394 | 2,749 |
| **Other Operating Income** | | | |
| Interest Receivable | | 0 | 0 |
| Interest Payable and Similar Charges | | 0 | 0 |
| **Surplus/-Defecit on ordinary activities before taxation** | | -4,394 | 2,749 |
| Tax on ordinary Activities | 14 | 0 | 0 |
| **Surplus/-Defecit on ordinary activities after taxation** | | -4,394 | 2,749 |
| Retained surplus (-deficit) brought forward | | 126,643 | 123,894 |
| Retained surplus (-deficit) carried forward | | 122,249 | 126,643 |
| Revaluation Reserve | | 600,000 | 600,000 |
| | | 722,249 | 726,643 |

WEST LONDON FAMILY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
31ST DECEMBER 2022

West London Family Church is a charitable company limited by guarantee and registered with Companies House and the Charities Commission. The company is controlled by the directors, who are also the charity trustees.

## ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

### Accounting Convention

The financial statements have been prepared under the historical cost convention other than certain freehold property which is included at valuation. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) and the Charities Act 1993.

### Incoming Resources

Voluntary income is received by way of donations and gifts and is included in incoming resources when these are receivable.
Interest receivable is included when it is received.

### Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any Value Added Tax which cannot be recovered.

### Depreciation

Freehold Land and Buildings
Depreciation is only provided on freehold land and buildings where the Trustees consider that the remaining useful life is less than 50 years. The rate of depreciation is 2% on a straight line basis.
Equipment, Furniture, fixtures and fittings and Motor Vehicles
Depreciation has been charged at 20% per annum on a straight line basis.

### Taxation

As a registered charity the Church benefits from rates relief and is generally exempt from Income Tax and Capital Gains Tax but not from Value Added Tax. Irrecoverable Value Added Tax is included in the cost of those items to which it relates.
Income tax recovered on deeds of covenants and Gift Aid donations are credited to the general unrestricted funds.

### Fund Accounting

1. Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.
2. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
3. Restricted funds are funds which have been given for particular purposes. The restriction being placed by the donor.

## WEST LONDON FAMILY CHURCH

## NOTE 1 . TANGIBLE FIXED ASSETS AS AT 31ST DECEMBER 2022

DEPRECIATION METHOD - 'STRAIGHT LINE'.
DEPRECIATION ANNUAL RATES:-

| | 2% LAND & BUILDING £ | 20% CHATTELS FITTINGS £ | 20% INSTRMT AUDIO £ | 20% OFFICE EQUIPMNT £ | 20% MOTOR VEHICLES £ | TOTAL £ |
|---|---|---|---|---|---|---|
| **COST** | | | | | | |
| Opening balance | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Additions | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| **DEPRECIATION** | | | | | | |
| Opening balance | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Charge for year | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| **NET BOOK VALUE** | | | | | | |
| At beginning of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |
| At end of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |

## WEST LONDON FAMILY CHURCH

### NOTE 3 CAPITAL FUNDS

| | OPENING BALANCE £ | INFLOW £ | OUTFLOW £ | CLOSING BALANCE £ |
|---|---|---|---|---|
| **Restricted** | | | | |
| Restricted Funds | 0 | 0 | 0 | 0 |
| Transfer To Accumulated | | | | |
| | 0 | 0 | 0 | 0 |
| **Unrestricted** | | | | |
| Accumulated Fund | 726,643 | 65,293 | 69,687 | 722,249 |
| Transfer From Restricted | 0 | 0 | 0 | 0 |
| | 726,643 | 65,293 | 69,687 | 722,249 |
| | | | | |
| **TOTAL** | £726,643 | £65,293 | £69,687 | £722,249 |

### NOTE 4 INCOME GENERAL

| **VOLUNTARY INCOME** | Unrestricted 2022 £ | Restricted 2022 £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|---|---|---|---|
| Offerings, Collections, Donations | 23,911 | 0 | 23,911 | 20,148 |
| Covenants / Gift Aid | 21,730 | 0 | 21,730 | 23,916 |
| HMRC - Gift Aid Rebate | 5,002 | 0 | 5,002 | 5,979 |
| Gifts | 570 | 0 | 570 | 950 |
| Other Income | 0 | 0 | 0 | 0 |
| Special Collections | 355 | 0 | 355 | 685 |
| HMRC - JRS Grant | 0 | 0 | 0 | 3,752 |
| EDF Energy Refund | | | | 483 |
| **INCOME FROM ACTIVITIES** | | | | |
| Property Income | 13,460 | 0 | 13,460 | 9,950 |
| Conferences / Trips | 265 | 0 | 265 | 0 |
| | | | | |
| **TOTAL** | £65,293 | £0 | £65,293 | £65,863 |

NOTE 5 INVESTMENT INCOME

Investment income was derived from surplus funds being placed on short term deposit with the bank.

NOTE 6 OTHER INCOME

## NOTE 7 EDUCATION AND TRAINING

| | Unrestricted 2022 £ | Restricted 2022 £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|---|---|---|---|
| Training and Teaching | 47,757 | 0 | 47,757 | 44,087 |
| Visiting Ministry | 880 | 0 | 880 | 1,120 |
| Teaching Resources | 399 | 0 | 399 | 476 |
| Ministry Resources | 899 | 0 | 899 | 104 |
| Books / Bibles | 643 | 0 | 643 | 362 |
| Child Protection | 230 | 0 | 230 | 0 |
| **TOTAL** | £50,808 | £0 | £50,808 | £46,149 |

## NOTE 8 COMMUNITY

| | Unrestricted 2022 £ | Restricted 2022 £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|---|---|---|---|
| Transport | 0 | 0 | 0 | 782 |
| Catering | 1,109 | 0 | 1,109 | 452 |
| Functions | 0 | 0 | 0 | 0 |
| Fellowship Support | 29 | 0 | 29 | 152 |
| Fellowship Recreation | 0 | 0 | 0 | 0 |
| **TOTAL** | £1,138 | £0 | £1,138 | £1,386 |

## NOTE 9 GIFTS

| | Unrestricted 2022 £ | Restricted 2022 £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|---|---|---|---|
| Overseas | 450 | 0 | 450 | 0 |
| UK Missions | 240 | 0 | 240 | 260 |
| Needy | 120 | 0 | 120 | 0 |
| Organisations | 0 | 0 | 0 | 0 |
| Church gifts | 529 | 0 | 529 | 342 |
| **TOTAL** | £1,339 | £0 | £1,339 | £602 |

## NOTE 10 PROPERTY

| | Unrestricted 2022 £ | Restricted 2022 £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|---|---|---|---|
| Repairs & Cleaning | 1,999 | 0 | 1,999 | 4,705 |
| Electricity | 1,322 | 0 | 1,322 | 1,305 |
| Gas | 983 | 0 | 983 | 1,043 |
| Ins/Water | 1,330 | 0 | 1,330 | 1,196 |
| Other | 0 | 0 | 0 | 0 |
| **TOTAL** | £5,634 | £0 | £5,634 | £8,249 |

## NOTE 11 MANAGEMENT AND ADMINISTRATION

| | Unrestricted 2022 £ | Restricted 2022 £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|---|---|---|---|
| Postage/stationery | | 0 | 0 | 424 |
| Telephone | 1,111 | 0 | 1,111 | 1,004 |
| Subs/Licences | 1,153 | 0 | 1,153 | 1,376 |
| Office Equipment | 1,053 | 0 | 1,053 | 551 |
| Administration & Computer Costs | 1,406 | 0 | 1,406 | 1,166 |
| Pension Costs ( Nest) | 2,035 | 0 | 2,035 | 1,831 |
| Professional Fees | 1,275 | 0 | 1,275 | 700 |
| Book keeping | 2,496 | 0 | 2,496 | 2,496 |
| Bank Charges | 0 | 0 | 0 | 66 |
| Other | 239 | 0 | 239 | 53 |
| **TOTAL** | £10,768 | £0 | £10,768 | £9,667 |

## WEST LONDON FAMILY CHURCH

## NOTE 12

| | Unrestricted 2022 £ | Restricted 2022 £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|---|---|---|---|
| Sundry Trade Creditors | 725 | | 725 | 700 |
| PAYE Liability | 475 | | 475 | 1,074 |
| Loan | 0 | | 0 | 0 |
| **TOTAL** | £1,200 | £0 | £1,200 | £1,774 |

## NOTE 13 - WAGES AND SALARIES

| | 2022 £ | 2021 £ |
|---|---|---|
| Wages and Salaries | 45,194 | 41,251 |

The average number of employees during the year was 3 (2021: 2)

No employee was paid in excess of £60,000

# WEST LONDON FAMILY CHURCH

**A REGISTERED CHARITY NUMBER** 1131822
**A REGISTERED COMPANY NUMBER** 6923418

**ADDRESS :**

230 Lillie Road
Fulham
London
SW6 7QA

## INDEX TO ACCOUNTS
## FOR THE YEAR ENDED 31ST DECEMBER 2022


| Page | Description |
|---|---|
| 1 | Independent Examiner's Report |
| 2 | Balance Sheet |
| 3 | Statement of Financial Activities |
| 4 | Income and Expenditure Account |
| 5 to 10 | Notes to the Accounts |

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST LONDON FAMILY CHURCH**

A registered charity number : 1131822

**FOR THE YEAR ENDED 31ST DECEMBER 2022**

The report relates to financial statements set out from page 2 to 10.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act ) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Chairity Commission (under section 145(5)(b)of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounts have not been kept in accordance with section 386 of the Companies Act 2006.
- the accounts do not accord with such records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006,or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Susan Lewis FCCA
6 Park Road
Newbridge
Newport. NP11 4RF

Date: 28th March 2023

## WEST LONDON FAMILY CHURCH

### BALANCE SHEET AS AT 31ST DECEMBER 2022

| | Notes | Unrestricted Funds 2022 £ | Restricted Funds 2022 £ | Total Funds 2022 £ | Total Funds 2021 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | 1 | 690,000 | 0 | 690,000 | 690,000 |
| | | 690,000 | 0 | 690,000 | 690,000 |
| **CURRENT ASSETS** | | | | | |
| Prepayments | | 0 | 0 | 0 | 0 |
| Cash at Bank | | 33,356 | | 33,356 | 38,324 |
| Cash in Hand | | 93 | | 93 | 93 |
| | | 33,449 | 0 | 33,449 | 38,417 |
| **CURRENT LIABILITIES** - Amounts falling due within one year | 12 | 1,200 | 0 | 1,200 | 1,774 |
| | | 1,200 | 0 | 1,200 | 1,774 |
| **NET CURRENT ASSETS/LIABILITIES** | | 32,249 | 0 | 32,249 | 36,643 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 722,249 | 0 | 722,249 | 726,643 |
| **LONG TERM LIABILITIES** Amounts falling due after more than one year | | 0 | 0 | 0 | 0 |
| **NET ASSETS** | | £722,249 | £0 | £722,249 | £726,643 |
| **FUNDS** | | | | | |
| Accumulated Fund | 3 | 722,249 | 0 | 722,249 | 726,643 |
| Designated Fund | 3 | | | 0 | 0 |
| Other Funds | 3 | 0 | 0 | 0 | 0 |
| **TOTAL FUNDS** | | £722,249 | £0 | £722,249 | £726,643 |

The company is entitled to exemption provided by s477 Companies Act 2006 for the year ended 31st December 2022.

**Trustees Responsibilities**

The members have not required the company to obtain an audit of these accounts for the year ended 31st December 2022 in accordance with s476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

(a) ensuring that the company keeps accounting records that comply with ss386 and 387 Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statement so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective january 2015)

The financial statements were approved by the director on 08/06/2023 and were signed by:

..... .....

Mr Bernard Steenkamp (Chairman) Mr Laurence O'Brien (Director)

## WEST LONDON FAMILY CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED
## 31ST DECEMBER 2022

| | Notes | Unrestricted Funds 2022 £ | Restricted Funds 2022 £ | Total Funds 2022 £ | Total Funds 2021 £ |
|---|---|---|---|---|---|
| **Incoming Resources** | | | | | |
| Voluntary Income | 4 | 51,568 | 0 | 51,568 | 55,913 |
| Activities Income | 4 | 13,725 | 0 | 13,725 | 9,950 |
| **Total Incoming Resources** | | 65,293 | 0 | 65,293 | 65,863 |
| **Resources Expended** | | | | | |
| **Direct Charitable Expenditure** | | | | | |
| Education and Training | 7 | 50,808 | 0 | 50,808 | 46,149 |
| Community | 8 | 1,138 | 0 | 1,138 | 1,386 |
| Gifts | 9 | 1,339 | 0 | 1,339 | 685 |
| Property | 10 | 5,634 | 0 | 5,634 | 4,372 |
| | | 58,919 | 0 | 58,919 | 52,592 |
| **Management And Administration** | | | | | |
| Administration | 11 | 10,768 | 0 | 10,768 | 10,522 |
| | | 10,768 | 0 | 10,768 | 10,522 |
| **Other Expenditure** | | | | | |
| Other | | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 |
| **Resources Expended** | | 69,687 | 0 | 69,687 | 63,114 |
| **Net incoming resources before transfers** | | -4,394 | 0 | -4,394 | 2,749 |
| Transfers Utilised/Released | | 0 | 0 | 0 | 0 |
| **Net Movement in Funds for year** | | -4,394 | 0 | -4,394 | 2,749 |
| Fund Balances brought forward | 3 | 726,643 | | 726,643 | 723,894 |
| **Fund Balances carried forward** | | £722,249 | £0 | £722,249 | £726,643 |

## WEST LONDON FAMILY CHURCH

## INCOME ANDEXPENDITURE ACCOUNT
## FOR THE YEAR ENDED
## 31ST DECEMBER 2022

| | Notes | Unrestricted Funds 2022 £ | Total Funds 2021 £ |
|---|---|---|---|
| **TURNOVER** | | | |
| Voluntary Income | 4 | 51,568 | 55,913 |
| Activities Income | 4 | 13,725 | 9,950 |
| | | 65,293 | 65,863 |
| Administrative Expenses | | 69,687 | 63,114 |
| **Operating Surplus/-Deficit** | | -4,394 | 2,749 |
| **Other Operating Income** | | | |
| Interest Receivable | | 0 | 0 |
| Interest Payable and Similar Charges | | 0 | 0 |
| **Surplus/-Defecit on ordinary activities before taxation** | | -4,394 | 2,749 |
| Tax on ordinary Activities | 14 | 0 | 0 |
| **Surplus/-Defecit on ordinary activities after taxation** | | -4,394 | 2,749 |
| Retained surplus (-deficit) brought forward | | 126,643 | 123,894 |
| Retained surplus (-deficit) carried forward | | 122,249 | 126,643 |
| Revaluation Reserve | | 600,000 | 600,000 |
| | | 722,249 | 726,643 |

WEST LONDON FAMILY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
31ST DECEMBER 2022

West London Family Church is a charitable company limited by guarantee and registered with Companies House and the Charities Commission. The company is controlled by the directors, who are also the charity trustees.

## ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

### Accounting Convention

The financial statements have been prepared under the historical cost convention other than certain freehold property which is included at valuation. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) and the Charities Act 1993.

### Incoming Resources

Voluntary income is received by way of donations and gifts and is included in incoming resources when these are receivable.
Interest receivable is included when it is received.

### Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any Value Added Tax which cannot be recovered.

### Depreciation

Freehold Land and Buildings
Depreciation is only provided on freehold land and buildings where the Trustees consider that the remaining useful life is less than 50 years. The rate of depreciation is 2% on a straight line basis.
Equipment, Furniture, fixtures and fittings and Motor Vehicles
Depreciation has been charged at 20% per annum on a straight line basis.

### Taxation

As a registered charity the Church benefits from rates relief and is generally exempt from Income Tax and Capital Gains Tax but not from Value Added Tax. Irrecoverable Value Added Tax is included in the cost of those items to which it relates.
Income tax recovered on deeds of covenants and Gift Aid donations are credited to the general unrestricted funds.

### Fund Accounting

1. Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.
2. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
3. Restricted funds are funds which have been given for particular purposes. The restriction being placed by the donor.

## WEST LONDON FAMILY CHURCH

## NOTE 1 . TANGIBLE FIXED ASSETS AS AT 31ST DECEMBER 2022

DEPRECIATION METHOD - 'STRAIGHT LINE'.
DEPRECIATION ANNUAL RATES:-

| | 2% LAND & BUILDING £ | 20% CHATTELS FITTINGS £ | 20% INSTRMT AUDIO £ | 20% OFFICE EQUIPMNT £ | 20% MOTOR VEHICLES £ | TOTAL £ |
|---|---|---|---|---|---|---|
| **COST** | | | | | | |
| Opening balance | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Additions | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| **DEPRECIATION** | | | | | | |
| Opening balance | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Charge for year | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| **NET BOOK VALUE** | | | | | | |
| At beginning of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |
| At end of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |

## WEST LONDON FAMILY CHURCH

### NOTE 3 CAPITAL FUNDS

| | OPENING BALANCE £ | INFLOW £ | OUTFLOW £ | CLOSING BALANCE £ |
|---|---|---|---|---|
| **Restricted** | | | | |
| Restricted Funds | 0 | 0 | 0 | 0 |
| Transfer To Accumulated | | | | |
| | 0 | 0 | 0 | 0 |
| **Unrestricted** | | | | |
| Accumulated Fund | 726,643 | 65,293 | 69,687 | 722,249 |
| Transfer From Restricted | 0 | 0 | 0 | 0 |
| | 726,643 | 65,293 | 69,687 | 722,249 |
| | | | | |
| **TOTAL** | £726,643 | £65,293 | £69,687 | £722,249 |

### NOTE 4 INCOME GENERAL

| **VOLUNTARY INCOME** | Unrestricted 2022 £ | Restricted 2022 £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|---|---|---|---|
| Offerings, Collections, Donations | 23,911 | 0 | 23,911 | 20,148 |
| Covenants / Gift Aid | 21,730 | 0 | 21,730 | 23,916 |
| HMRC - Gift Aid Rebate | 5,002 | 0 | 5,002 | 5,979 |
| Gifts | 570 | 0 | 570 | 950 |
| Other Income | 0 | 0 | 0 | 0 |
| Special Collections | 355 | 0 | 355 | 685 |
| HMRC - JRS Grant | 0 | 0 | 0 | 3,752 |
| EDF Energy Refund | | | | 483 |
| **INCOME FROM ACTIVITIES** | | | | |
| Property Income | 13,460 | 0 | 13,460 | 9,950 |
| Conferences / Trips | 265 | 0 | 265 | 0 |
| | | | | |
| **TOTAL** | £65,293 | £0 | £65,293 | £65,863 |

NOTE 5 INVESTMENT INCOME

Investment income was derived from surplus funds being placed on short term deposit with the bank.

NOTE 6 OTHER INCOME

## NOTE 7 EDUCATION AND TRAINING

| | Unrestricted 2022 £ | Restricted 2022 £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|---|---|---|---|
| Training and Teaching | 47,757 | 0 | 47,757 | 44,087 |
| Visiting Ministry | 880 | 0 | 880 | 1,120 |
| Teaching Resources | 399 | 0 | 399 | 476 |
| Ministry Resources | 899 | 0 | 899 | 104 |
| Books / Bibles | 643 | 0 | 643 | 362 |
| Child Protection | 230 | 0 | 230 | 0 |
| **TOTAL** | £50,808 | £0 | £50,808 | £46,149 |

## NOTE 8 COMMUNITY

| | Unrestricted 2022 £ | Restricted 2022 £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|---|---|---|---|
| Transport | 0 | 0 | 0 | 782 |
| Catering | 1,109 | 0 | 1,109 | 452 |
| Functions | 0 | 0 | 0 | 0 |
| Fellowship Support | 29 | 0 | 29 | 152 |
| Fellowship Recreation | 0 | 0 | 0 | 0 |
| **TOTAL** | £1,138 | £0 | £1,138 | £1,386 |

## NOTE 9 GIFTS

| | Unrestricted 2022 £ | Restricted 2022 £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|---|---|---|---|
| Overseas | 450 | 0 | 450 | 0 |
| UK Missions | 240 | 0 | 240 | 260 |
| Needy | 120 | 0 | 120 | 0 |
| Organisations | 0 | 0 | 0 | 0 |
| Church gifts | 529 | 0 | 529 | 342 |
| **TOTAL** | £1,339 | £0 | £1,339 | £602 |

## NOTE 10 PROPERTY

| | Unrestricted 2022 £ | Restricted 2022 £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|---|---|---|---|
| Repairs & Cleaning | 1,999 | 0 | 1,999 | 4,705 |
| Electricity | 1,322 | 0 | 1,322 | 1,305 |
| Gas | 983 | 0 | 983 | 1,043 |
| Ins/Water | 1,330 | 0 | 1,330 | 1,196 |
| Other | 0 | 0 | 0 | 0 |
| **TOTAL** | £5,634 | £0 | £5,634 | £8,249 |

## NOTE 11 MANAGEMENT AND ADMINISTRATION

| | Unrestricted 2022 £ | Restricted 2022 £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|---|---|---|---|
| Postage/stationery | | 0 | 0 | 424 |
| Telephone | 1,111 | 0 | 1,111 | 1,004 |
| Subs/Licences | 1,153 | 0 | 1,153 | 1,376 |
| Office Equipment | 1,053 | 0 | 1,053 | 551 |
| Administration & Computer Costs | 1,406 | 0 | 1,406 | 1,166 |
| Pension Costs ( Nest) | 2,035 | 0 | 2,035 | 1,831 |
| Professional Fees | 1,275 | 0 | 1,275 | 700 |
| Book keeping | 2,496 | 0 | 2,496 | 2,496 |
| Bank Charges | 0 | 0 | 0 | 66 |
| Other | 239 | 0 | 239 | 53 |
| **TOTAL** | £10,768 | £0 | £10,768 | £9,667 |

## WEST LONDON FAMILY CHURCH

## NOTE 12

| | Unrestricted 2022 £ | Restricted 2022 £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|---|---|---|---|
| Sundry Trade Creditors | 725 | | 725 | 700 |
| PAYE Liability | 475 | | 475 | 1,074 |
| Loan | 0 | | 0 | 0 |
| **TOTAL** | £1,200 | £0 | £1,200 | £1,774 |

## NOTE 13 - WAGES AND SALARIES

| | 2022 £ | 2021 £ |
|---|---|---|
| Wages and Salaries | 45,194 | 41,251 |

The average number of employees during the year was 3 (2021: 2)

No employee was paid in excess of £60,000

**WEST LONDON FAMILY CHURCH**

England & Wales - Charity number 1131822

# Accounts

# ANNUAL REPORT: WEST LONDON FAMILY CHURCH

## For the calendar year 1 January 2021 to 31 December 2021

### REFERENCE AND ADMINISTRATION DETAILS

| | |
|---|---|
| **Registered charity name** | West London Family Church |
| **Charity registration number** | 1131822 |
| **Company registration number** | 06923418 |
| **Registered address** | WLFC, 230 Lillie Road, London SW6 7QA |

### DIRECTORS

The directors who served the charity during this period are as follows:
Ms Hawah Gamanga
Mr Edwin Macrae
Mr Laurence O'Brien
Pastor Bernhard Steenkamp
Mr Simon Urgilez
Officers of WLFC:
Treasurer Ms Laura Guida
Minute takers Pastor Bridget Steenkamp and Linda Lessle

| | |
|---|---|
| **Company Secretary** | Pastor Bernhard Steenkamp |
| **Bankers** | Barclays Bank<br>75 King Street<br>Hammersmith<br>London<br>W6 9HY |
| **Solicitors** | Geldards<br>St James Court<br>Derby<br>DE1 1BT |

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The method for appointing church directors is set out in the governing documents. Essentially, it is by invitation of the board. The directors are responsible for making decisions on all matters of general concern and importance to the church and for all financial matters. The full board endeavours to meet quarterly and more often if required.

To help facilitate the activities of the church, the board will set up sub committees to oversee specific areas of work.

### Induction and Training of the Directors

We have had no new directors so we have not needed to offer additional training.

### Administrative Information

The church is a charitable company, limited by guarantee, registered with the Charity Commission and Companies House. The charitable company is governed by its Memorandum and Articles of Association, dated 27th May 2009.

### Aims and Purpose

The church board has the responsibility of promoting the whole mission of the church - pastoral, evangelical, social and ecumenical in Hammersmith and Fulham, the surrounding area and where possible further afield. The church board are also responsible for maintaining the church premises.
The church focuses on supporting children, young people and disadvantaged groups in our local community but also contributes to activities nationally and internationally.

As a small charity we, for many years, have placed importance on working with other local community groups and charities to promote community cohesion and to help with community events.

## OBJECTIVES AND ACTIVITIES

Our purpose is summarised by the church motto: "Touching God, Reaching People, Changing Lives". Our desire is to see the Gospel significantly impact our community.

Our mission as a church is to strengthen each person's confidence and joy in Jesus at every point in his or her lives. Our hope is that in doing so together we will touch and strengthen our local community.

We believe that God not only cares about our church fellowship but also our community and that He is concerned about the smallest detail of all our lives and that He loves us all deeply. With this in mind we try to enable ordinary people to live out their faith in a positive way in their local community.

When planning activities, the board has considered the Charity Commission guidance on public benefit and in particular the specific guidance on charities for the advancement of religion.

We work in multi-year partnerships with both secular and faith-based community organisations. We are respectful of the diversity in the communities we serve.

### Achievements and Performance

The church building is almost 100 years old and comprises the main church room, 2 side rooms, a kitchen, bathroom facilities and a church office. All accommodation is on the ground floor. It is owned by WLFC but is in constant need of repair which is ongoing.

The designated safety officer is Pastor Bernhard. Due to Covid lockdowns no annual fire drill was held. Annual fire safety checks were still held.
There are 2 designated safeguarding officers, Bridget Steenkamp and Laura Guida who keep abreast with safeguarding.

The WLFC office is usually open four days a week and there are regular weekly church meetings including our Sunday service, prayer meetings and children and youth work. All this went online when the first Covid -19 lockdown took place. The Sunday service was held on Facebook and the prayer meetings and Sunday school moved to Jitsi and Zoom platforms. The church Sunday school team and a parents group were both set up on WhatsApp. Pastor Bernhard and Bridget appointed group leaders and encouraged them to contact the people in their group weekly. Slowly we began face to face meetings from March 2021.

In 2021 the building was hired weekly by:

- A Brazilian AOG Church
- A Spanish AOG church
- Kumon (Maths and English Centre)
- All these meetings stopped as soon as lockdown happened, and the church lost its rental income. They have since resumed.

For 12 years we have utilised an international method of storytelling and community building based on the Godly Play® tradition and now have Godly Play® trained storytellers as additional volunteers on our team.
We work within a set framework to provide safe places for children, youth, adults and senior citizens to explore their own stories within the context of community stories shared from a Christian worldview. Although many of these stories are shared by the great faiths they also have meaning and provide room for those of no or little faith.

In May 2021 Pastor Bridget and another Godly Play trained volunteer began weekly visits to Farm Lane nursing home.

**Volunteers and City Harvest Food hampers**

The members of the church board would like to thank all the volunteers who have worked providing food parcels to those in need in both the church and wider community. We handed over 70 Christmas hampers to those in need, as well as our usual weekly food parcels.

**Secondary school pupils retreat.**

Pastor Bridget Steenkamp used the remaining funding from the local charity Dr Edward and Bishop King (financial year 2020) for a small summer youth retreat.

**Financial review**

Total receipts on the unrestricted fund were £65 863.00 and payments totalled £63 114.00 producing a surplus of £2 749.00 The surplus has been set aside to meet the suspected shortfall due to loss of rental income.

**Reserves Policy**

The church board has resolved to maintain a balance on the unrestricted funds that equates to at least three months unrestricted payments, this is approximately £20,000 to cover emergencies.

**Investment Policy**

We have no investments other than the land that our building is built on. At present cash resources are held readily available for use in the charity's current account.

**Risk Management**

The directors will assess the risk that the charity will be exposed to and will ensure that appropriate management measures are taken and sufficient insurance cover is maintained. Particular attention has been paid this year to the Covid -19 risk assessment and adaptations made to keep those visiting the church and those online safe.

The company has not had any claims made against it and no pending claims have been notified.

## RESPONSIBILITY OF THE DIRECTORS

The charity directors are responsible for preparing the directors Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).
The directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and accounting estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT EXAMINER

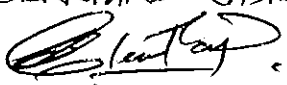
The independent examiner is Ms Sue Lewis, FCCA, 6 Park Road, Newbridge, Newport, NP11 4RF.

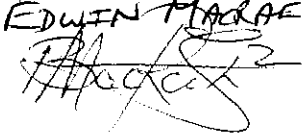
## SMALL COMPANY PROVISION

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

Registered office:
230 Lillie Road
London
SW6 7QA

Signed on behalf of the trustees

Name: BERNHARD CASPER STEENKAMP
Signed: 
Date: 11/09/2022

Name: EDWIN MACRAE
Signed: 

Date: 11/09/2022

# WEST LONDON FAMILY CHURCH

**A REGISTERED CHARITY NUMBER** 1131822
**A REGISTERED COMPANY NUMBER** 6923418

**ADDRESS :**

230 Lillie Road
Fulham
London
SW6 7QA

## INDEX TO ACCOUNTS
## FOR THE YEAR ENDED 31ST DECEMBER 2021


| Page | Description |
|---|---|
| 1 | Independent Examiner's Report |
| 2 | Balance Sheet |
| 3 | Statement of Financial Activities |
| 4 | Income and Expenditure Account |
| 5 to 10 | Notes to the Accounts |

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST LONDON FAMILY CHURCH**

A registered charity number : 1131822

**FOR THE YEAR ENDED 31ST DECEMBER 2021**

The report relates to financial statements set out from page 2 to 10.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act ) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Chairity Commission (under section 145(5)(b)of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounts have not been kept in accordance with section 386 of the Companies Act 2006.
- the accounts do not accord with such records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006,or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Susan Lewis FCCA
6 Park Road
Newbridge
Newport. NP11 4RF



Date: 16th May 2022

## WEST LONDON FAMILY CHURCH

### BALANCE SHEET AS AT 31ST DECEMBER 2021

| | Notes | Unrestricted Funds 2021 £ | Restricted Funds 2021 £ | Total Funds 2021 £ | Total Funds 2020 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | 1 | 690,000 | 0 | 690,000 | 690,000 |
| | | 690,000 | 0 | 690,000 | 690,000 |
| **CURRENT ASSETS** | | | | | |
| Prepayments | | 0 | 0 | 0 | 0 |
| Cash at Bank | | 38,324 | | 38,324 | 35,953 |
| Cash in Hand | | 93 | | 93 | 93 |
| | | 38,417 | 0 | 38,417 | 36,046 |
| **CURRENT LIABILITIES** - Amounts falling due within one year | 12 | 1,774 | 0 | 1,774 | 2,062 |
| | | 1,774 | 0 | 1,774 | 2,062 |
| **NET CURRENT ASSETS/LIABILITIES** | | 36,643 | 0 | 36,643 | 33,984 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 726,643 | 0 | 726,643 | 723,984 |
| **LONG TERM LIABILITIES** Amounts falling due after more than one year | | 0 | 0 | 0 | 0 |
| **NET ASSETS** | | £726,643 | £0 | £726,643 | £723,984 |
| **FUNDS** | | | | | |
| Accumulated Fund | 3 | 726,643 | 0 | 726,643 | 723,984 |
| Designated Fund | 3 | | | 0 | 0 |
| Other Funds | 3 | 0 | 0 | 0 | 0 |
| **TOTAL FUNDS** | | £726,643 | £0 | £726,643 | £723,984 |

The company is entitled to exemption provided by s477 Companies Act 2006 for the year ended 31st December 2020.

**Trustees Responsibilities**

The members have not required the company to obtain an audit of these accounts for the year ended 31st December 2020 in accordance with s476 of the Companies Act 2006.

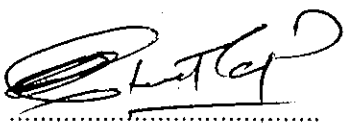
The trustees acknowledge their responsibilities for:

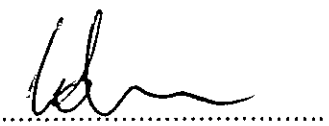
(a) ensuring that the company keeps accounting records that comply with ss386 and 387 Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statement so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective january 2015)

The financial statements were approved by the director on 16th May 2022 and were signed by:





Mr Bernard Steenkamp (Chairman) Mr Laurence O'Brien (Director)

## WEST LONDON FAMILY CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED
## 31ST DECEMBER 2021

| | Notes | Unrestricted Funds 2021 £ | Restricted Funds 2021 £ | Total Funds 2021 £ | Total Funds 2020 £ |
|---|---|---|---|---|---|
| **Incoming Resources** | | | | | |
| Voluntary Income | 4 | 55,913 | 0 | 55,913 | 53,320 |
| Activities Income | 4 | 9,950 | 0 | 9,950 | 8,600 |
| Other Income | | 0 | 0 | 0 | 0 |
| **Total Incoming Resources** | | 65,863 | 0 | 65,863 | 61,920 |
| **Costs of Generating Funds** | | | | | |
| Operating Costs | | 0 | 0 | 0 | 0 |
| **Resources Expended** | | | | | |
| **Direct Charitable Expenditure** | | | | | |
| Education and Training | 7 | 46,149 | 0 | 46,149 | 40,942 |
| Community | 8 | 1,386 | 0 | 1,386 | 1,197 |
| Gifts | 9 | 685 | 0 | 685 | 602 |
| Property | 10 | 4,372 | 0 | 4,372 | 8,249 |
| | | 52,592 | 0 | 52,592 | 50,990 |
| **Management And Administration** | | | | | |
| Administration | 11 | 10,522 | 0 | 10,522 | 9,667 |
| | | 10,522 | 0 | 10,522 | 9,667 |
| **Other Expenditure** | | | | | |
| Other | | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 |
| **Resources Expended** | | 63,114 | 0 | 63,114 | 60,657 |
| **Net incoming resources before transfers** | | 2,749 | 0 | 2,749 | 1,865 |
| Transfers Utilised/Released | | 0 | 0 | 0 | 0 |
| **Net Movement in Funds for year** | | 2,749 | 0 | 2,749 | 1,865 |
| Fund Balances brought forward | 3 | 723,894 | | 723,894 | 723,984 |
| **Fund Balances carried forward** | | £726,643 | £0 | £726,643 | £725,849 |

## WEST LONDON FAMILY CHURCH

## INCOME ANDEXPENDITURE ACCOUNT
## FOR THE YEAR ENDED
## 31ST DECEMBER 2021

| | Notes | Unrestricted Funds 2021 | Total Funds 2020 |
|---|---|---|---|
| **TURNOVER** | | £ | £ |
| Voluntary Income | 4 | 55,913 | 53,320 |
| Activities Income | 4 | 9,950 | 8,600 |
| | | 65,863 | 61,920 |
| Administrative Expenses | | 63,114 | 60,657 |
| **Operating Surplus/-Deficit** | | 2,749 | 1,263 |
| **Other Operating Income** | | | |
| Interest Receivable | | 0 | 0 |
| Interest Payable and Similar Charges | | 0 | 0 |
| **Surplus/-Defecit on ordinary activities before taxation** | | 2,749 | 1,263 |
| Tax on ordinary Activities | 14 | 0 | 0 |
| **Surplus/-Defecit on ordinary activities after taxation** | | 2,749 | 1,263 |
| Retained surplus (-deficit) brought forward | | 123,894 | 122,721 |
| Retained surplus (-deficit) carried forward | | 126,643 | 123,984 |
| Revaluation Reserve | | 600,000 | 600,000 |
| | | 726,643 | 723,984 |

WEST LONDON FAMILY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
31ST DECEMBER 2021

West London Family Church is a charitable company limited by guarantee and registered with Companies House and the Charities Commission. The company is controlled by the directors, who are also the charity trustees.

## ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

### Accounting Convention

The financial statements have been prepared under the historical cost convention other than certain freehold property which is included at valuation. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) and the Charities Act 1993.

### Incoming Resources

Voluntary income is received by way of donations and gifts and is included in incoming resources when these are receivable.
Interest receivable is included when it is received.

### Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any Value Added Tax which cannot be recovered.

### Depreciation

Freehold Land and Buildings
Depreciation is only provided on freehold land and buildings where the Trustees consider that the remaining useful life is less than 50 years. The rate of depreciation is 2% on a straight line basis.
Equipment, Furniture, fixtures and fittings and Motor Vehicles
Depreciation has been charged at 20% per annum on a straight line basis.

### Taxation

As a registered charity the Church benefits from rates relief and is generally exempt from Income Tax and Capital Gains Tax but not from Value Added Tax. Irrecoverable Value Added Tax is included in the cost of those items to which it relates.
Income tax recovered on deeds of covenants and Gift Aid donations are credited to the general unrestricted funds.

### Fund Accounting

1. Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.
2. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
3. Restricted funds are funds which have been given for particular purposes. The restriction being placed by the donor.

## WEST LONDON FAMILY CHURCH

## NOTE 1 . TANGIBLE FIXED ASSETS AS AT 31ST DECEMBER 2021

DEPRECIATION METHOD - 'STRAIGHT LINE'.
DEPRECIATION ANNUAL RATES:-

| | 2% LAND & BUILDING £ | 20% CHATTELS FITTINGS £ | 20% INSTRMT AUDIO £ | 20% OFFICE EQUIPMNT £ | 20% MOTOR VEHICLES £ | TOTAL £ |
|---|---|---|---|---|---|---|
| **COST** | | | | | | |
| Opening balance | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Additions | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| **DEPRECIATION** | | | | | | |
| Opening balance | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Charge for year | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| **NET BOOK VALUE** | | | | | | |
| At beginning of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |
| At end of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |

## WEST LONDON FAMILY CHURCH

### NOTE 3 CAPITAL FUNDS

| | OPENING BALANCE £ | INFLOW £ | OUTFLOW £ | CLOSING BALANCE £ |
|---|---|---|---|---|
| **Restricted** | | | | |
| Restricted Funds | 0 | 0 | 0 | 0 |
| Transfer To Accumulated | | | | |
| | 0 | 0 | 0 | 0 |
| **Designated** | | | | |
| | 0 | 0 | 0 | 0 |
| | | | | 0 |
| | 0 | 0 | 0 | 0 |
| **Unrestricted** | | | | |
| Accumulated Fund | 723,894 | 65,863 | 63,114 | 726,643 |
| Transfer From Restricted | 0 | 0 | 0 | 0 |
| | 723,894 | 65,863 | 63,114 | 726,643 |
| | | | | |
| **TOTAL** | £723,894 | £65,863 | £63,114 | £726,643 |

### NOTE 4 INCOME GENERAL

| VOLUNTARY INCOME | Unrestricted 2021 £ | Restricted 2021 £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|---|---|---|---|
| Offerings, Collections, Donations | 1,700 | 0 | 1,700 | 5,466 |
| Covenants / Gift Aid | 42,364 | 0 | 42,364 | 28,078 |
| HMRC - Gift Aid Rebate | 5,979 | 0 | 5,979 | 2,278 |
| Gifts | 950 | 0 | 950 | 9767 |
| Other Income | | 0 | 0 | 1,613 |
| Special Collections | 685 | 0 | 685 | 2,500 |
| HMRC - JRS Grant | 3,752 | 0 | 3,752 | 3,618 |
| EDF Energy Refund | 483 | 0 | 483 | 0 |
| **INCOME FROM ACTIVITIES** | | | | |
| Property Income | 9,950 | 0 | 9,950 | 8,600 |
| Conferences / Trips | 0 | 0 | 0 | 0 |
| Nursery | 0 | 0 | 0 | 0 |
| **TOTAL** | £65,863 | £0 | £65,863 | £61,920 |

NOTE 5 INVESTMENT INCOME

Investment income was derived from surplus funds being placed on short term deposit with the bank.

NOTE 6 OTHER INCOME

## NOTE 7 EDUCATION AND TRAINING

| | Unrestricted 2021 £ | Restricted 2021 £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|---|---|---|---|
| Training and Teaching | 44,087 | 0 | 44,087 | 39,992 |
| Visiting Ministry | 1,120 | 0 | 1,120 | 200 |
| Teaching Resources | 476 | 0 | 476 | 120 |
| Ministry Resources | 104 | 0 | 104 | 329 |
| Books / Bibles | 362 | 0 | 362 | 0 |
| Publicity / Outreach | | 0 | 0 | 301 |
| **TOTAL** | £46,149 | £0 | £46,149 | £40,942 |

## NOTE 8 COMMUNITY

| | Unrestricted 2021 £ | Restricted 2021 £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|---|---|---|---|
| Transport | 782 | 0 | 782 | 364 |
| Catering | 452 | 0 | 452 | 682 |
| Functions | 0 | 0 | 0 | 0 |
| Fellowship Support | 152 | 0 | 152 | 151 |
| Fellowship Recreation | 0 | 0 | 0 | 0 |
| **TOTAL** | £1,386 | £0 | £1,386 | £1,197 |

## NOTE 9 GIFTS

| | Unrestricted 2021 £ | Restricted 2021 £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|---|---|---|---|
| Overseas | 685 | 0 | 685 | 0 |
| UK Missions | 0 | 0 | 0 | 260 |
| Needy | 0 | 0 | 0 | 0 |
| Organisations | 0 | 0 | 0 | 0 |
| Church personnel | 0 | 0 | 0 | 342 |
| **TOTAL** | £685 | £0 | £685 | £602 |

## NOTE 10 PROPERTY

| | Unrestricted 2021 £ | Restricted 2021 £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|---|---|---|---|
| Repairs & Cleaning | 1,586 | 0 | 1,586 | 4,705 |
| Electricity | 824 | 0 | 824 | 1,305 |
| Gas | 938 | 0 | 938 | 1,043 |
| Ins/Water | 1,024 | 0 | 1,024 | 1,196 |
| Other | | 0 | 0 | 0 |
| **TOTAL** | £4,372 | £0 | £4,372 | £8,249 |

## NOTE 11 MANAGEMENT AND ADMINISTRATION

| | Unrestricted 2021 £ | Restricted 2021 £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|---|---|---|---|
| Postage/stationery | 138 | 0 | 138 | 424 |
| Telephone | 1,067 | 0 | 1,067 | 1,004 |
| Subs/Licences | 1,577 | 0 | 1,577 | 1,376 |
| Office Equipment | 719 | 0 | 719 | 551 |
| Administration & Computer Costs | 1,714 | 0 | 1,714 | 1,166 |
| Pension Costs ( Nest) | 2,209 | 0 | 2,209 | 1,831 |
| Professional Fees | 700 | 0 | 700 | 700 |
| Book keeping | 2,288 | 0 | 2,288 | 2,496 |
| Bank Charges | 49 | 0 | 49 | 66 |
| Other | 61 | 0 | 61 | 53 |
| **TOTAL** | £10,522 | £0 | £10,522 | £9,667 |

## WEST LONDON FAMILY CHURCH

## NOTE 12

| | Unrestricted 2021 £ | Restricted 2021 £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|---|---|---|---|
| Sundry Trade Creditors | 700 | | 700 | 450 |
| PAYE Liability | 1,074 | | 1,074 | 1,612 |
| Loan | 0 | | 0 | 0 |
| **TOTAL** | £1,774 | £0 | £1,774 | £2,062 |

## NOTE 13 - WAGES AND SALARIES

| | 2021 £ | 2020 £ |
|---|---|---|
| Wages and Salaries | 41,251 | 41,591 |

The average number of employees during the year was 2 (2021: 2)

No employee was paid in excess of £60,000

# WEST LONDON FAMILY CHURCH

**A REGISTERED CHARITY NUMBER** 1131822
**A REGISTERED COMPANY NUMBER** 6923418

**ADDRESS :**

230 Lillie Road
Fulham
London
SW6 7QA

## INDEX TO ACCOUNTS
## FOR THE YEAR ENDED 31ST DECEMBER 2021


| Page | Description |
|---|---|
| 1 | Independent Examiner's Report |
| 2 | Balance Sheet |
| 3 | Statement of Financial Activities |
| 4 | Income and Expenditure Account |
| 5 to 10 | Notes to the Accounts |

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST LONDON FAMILY CHURCH**

A registered charity number : 1131822

**FOR THE YEAR ENDED 31ST DECEMBER 2021**

The report relates to financial statements set out from page 2 to 10.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act ) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Chairity Commission (under section 145(5)(b)of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounts have not been kept in accordance with section 386 of the Companies Act 2006.
- the accounts do not accord with such records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006,or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Susan Lewis FCCA
6 Park Road
Newbridge
Newport. NP11 4RF



Date: 16th May 2022

## WEST LONDON FAMILY CHURCH

### BALANCE SHEET AS AT 31ST DECEMBER 2021

| | Notes | Unrestricted Funds 2021 £ | Restricted Funds 2021 £ | Total Funds 2021 £ | Total Funds 2020 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | 1 | 690,000 | 0 | 690,000 | 690,000 |
| | | 690,000 | 0 | 690,000 | 690,000 |
| **CURRENT ASSETS** | | | | | |
| Prepayments | | 0 | 0 | 0 | 0 |
| Cash at Bank | | 38,324 | | 38,324 | 35,953 |
| Cash in Hand | | 93 | | 93 | 93 |
| | | 38,417 | 0 | 38,417 | 36,046 |
| **CURRENT LIABILITIES** - Amounts falling due within one year | 12 | 1,774 | 0 | 1,774 | 2,062 |
| | | 1,774 | 0 | 1,774 | 2,062 |
| **NET CURRENT ASSETS/LIABILITIES** | | 36,643 | 0 | 36,643 | 33,984 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 726,643 | 0 | 726,643 | 723,984 |
| **LONG TERM LIABILITIES** Amounts falling due after more than one year | | 0 | 0 | 0 | 0 |
| **NET ASSETS** | | £726,643 | £0 | £726,643 | £723,984 |
| **FUNDS** | | | | | |
| Accumulated Fund | 3 | 726,643 | 0 | 726,643 | 723,984 |
| Designated Fund | 3 | | | 0 | 0 |
| Other Funds | 3 | 0 | 0 | 0 | 0 |
| **TOTAL FUNDS** | | £726,643 | £0 | £726,643 | £723,984 |

The company is entitled to exemption provided by s477 Companies Act 2006 for the year ended 31st December 2020.

**Trustees Responsibilities**

The members have not required the company to obtain an audit of these accounts for the year ended 31st December 2020 in accordance with s476 of the Companies Act 2006.

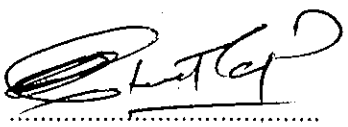
The trustees acknowledge their responsibilities for:

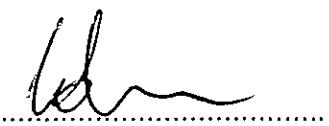
(a) ensuring that the company keeps accounting records that comply with ss386 and 387 Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statement so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective january 2015)

The financial statements were approved by the director on 16th May 2022 and were signed by:





Mr Bernard Steenkamp (Chairman) Mr Laurence O'Brien (Director)

## WEST LONDON FAMILY CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED
## 31ST DECEMBER 2021

| | Notes | Unrestricted Funds 2021 £ | Restricted Funds 2021 £ | Total Funds 2021 £ | Total Funds 2020 £ |
|---|---|---|---|---|---|
| **Incoming Resources** | | | | | |
| Voluntary Income | 4 | 55,913 | 0 | 55,913 | 53,320 |
| Activities Income | 4 | 9,950 | 0 | 9,950 | 8,600 |
| Other Income | | 0 | 0 | 0 | 0 |
| **Total Incoming Resources** | | 65,863 | 0 | 65,863 | 61,920 |
| **Costs of Generating Funds** | | | | | |
| Operating Costs | | 0 | 0 | 0 | 0 |
| **Resources Expended** | | | | | |
| **Direct Charitable Expenditure** | | | | | |
| Education and Training | 7 | 46,149 | 0 | 46,149 | 40,942 |
| Community | 8 | 1,386 | 0 | 1,386 | 1,197 |
| Gifts | 9 | 685 | 0 | 685 | 602 |
| Property | 10 | 4,372 | 0 | 4,372 | 8,249 |
| | | 52,592 | 0 | 52,592 | 50,990 |
| **Management And Administration** | | | | | |
| Administration | 11 | 10,522 | 0 | 10,522 | 9,667 |
| | | 10,522 | 0 | 10,522 | 9,667 |
| **Other Expenditure** | | | | | |
| Other | | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 |
| **Resources Expended** | | 63,114 | 0 | 63,114 | 60,657 |
| **Net incoming resources before transfers** | | 2,749 | 0 | 2,749 | 1,865 |
| Transfers Utilised/Released | | 0 | 0 | 0 | 0 |
| **Net Movement in Funds for year** | | 2,749 | 0 | 2,749 | 1,865 |
| Fund Balances brought forward | 3 | 723,894 | | 723,894 | 723,984 |
| **Fund Balances carried forward** | | £726,643 | £0 | £726,643 | £725,849 |

## WEST LONDON FAMILY CHURCH

## INCOME ANDEXPENDITURE ACCOUNT
## FOR THE YEAR ENDED
## 31ST DECEMBER 2021

| | Notes | Unrestricted Funds 2021 | Total Funds 2020 |
|---|---|---|---|
| **TURNOVER** | | £ | £ |
| Voluntary Income | 4 | 55,913 | 53,320 |
| Activities Income | 4 | 9,950 | 8,600 |
| | | 65,863 | 61,920 |
| Administrative Expenses | | 63,114 | 60,657 |
| **Operating Surplus/-Deficit** | | 2,749 | 1,263 |
| **Other Operating Income** | | | |
| Interest Receivable | | 0 | 0 |
| Interest Payable and Similar Charges | | 0 | 0 |
| **Surplus/-Defecit on ordinary activities before taxation** | | 2,749 | 1,263 |
| Tax on ordinary Activities | 14 | 0 | 0 |
| **Surplus/-Defecit on ordinary activities after taxation** | | 2,749 | 1,263 |
| Retained surplus (-deficit) brought forward | | 123,894 | 122,721 |
| Retained surplus (-deficit) carried forward | | 126,643 | 123,984 |
| Revaluation Reserve | | 600,000 | 600,000 |
| | | 726,643 | 723,984 |

WEST LONDON FAMILY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
31ST DECEMBER 2021

West London Family Church is a charitable company limited by guarantee and registered with Companies House and the Charities Commission. The company is controlled by the directors, who are also the charity trustees.

## ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

### Accounting Convention

The financial statements have been prepared under the historical cost convention other than certain freehold property which is included at valuation. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) and the Charities Act 1993.

### Incoming Resources

Voluntary income is received by way of donations and gifts and is included in incoming resources when these are receivable.
Interest receivable is included when it is received.

### Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any Value Added Tax which cannot be recovered.

### Depreciation

Freehold Land and Buildings
Depreciation is only provided on freehold land and buildings where the Trustees consider that the remaining useful life is less than 50 years. The rate of depreciation is 2% on a straight line basis.
Equipment, Furniture, fixtures and fittings and Motor Vehicles
Depreciation has been charged at 20% per annum on a straight line basis.

### Taxation

As a registered charity the Church benefits from rates relief and is generally exempt from Income Tax and Capital Gains Tax but not from Value Added Tax. Irrecoverable Value Added Tax is included in the cost of those items to which it relates.
Income tax recovered on deeds of covenants and Gift Aid donations are credited to the general unrestricted funds.

### Fund Accounting

1. Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.
2. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
3. Restricted funds are funds which have been given for particular purposes. The restriction being placed by the donor.

## WEST LONDON FAMILY CHURCH

## NOTE 1 . TANGIBLE FIXED ASSETS AS AT 31ST DECEMBER 2021

DEPRECIATION METHOD - 'STRAIGHT LINE'.
DEPRECIATION ANNUAL RATES:-

| | 2% LAND & BUILDING £ | 20% CHATTELS FITTINGS £ | 20% INSTRMT AUDIO £ | 20% OFFICE EQUIPMNT £ | 20% MOTOR VEHICLES £ | TOTAL £ |
|---|---|---|---|---|---|---|
| **COST** | | | | | | |
| Opening balance | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Additions | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| **DEPRECIATION** | | | | | | |
| Opening balance | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Charge for year | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| **NET BOOK VALUE** | | | | | | |
| At beginning of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |
| At end of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |

## WEST LONDON FAMILY CHURCH

### NOTE 3 CAPITAL FUNDS

| | OPENING BALANCE £ | INFLOW £ | OUTFLOW £ | CLOSING BALANCE £ |
|---|---|---|---|---|
| **Restricted** | | | | |
| Restricted Funds | 0 | 0 | 0 | 0 |
| Transfer To Accumulated | | | | |
| | 0 | 0 | 0 | 0 |
| **Designated** | | | | |
| | 0 | 0 | 0 | 0 |
| | | | | 0 |
| | 0 | 0 | 0 | 0 |
| **Unrestricted** | | | | |
| Accumulated Fund | 723,894 | 65,863 | 63,114 | 726,643 |
| Transfer From Restricted | 0 | 0 | 0 | 0 |
| | 723,894 | 65,863 | 63,114 | 726,643 |
| | | | | |
| **TOTAL** | £723,894 | £65,863 | £63,114 | £726,643 |

### NOTE 4 INCOME GENERAL

| VOLUNTARY INCOME | Unrestricted 2021 £ | Restricted 2021 £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|---|---|---|---|
| Offerings, Collections, Donations | 1,700 | 0 | 1,700 | 5,466 |
| Covenants / Gift Aid | 42,364 | 0 | 42,364 | 28,078 |
| HMRC - Gift Aid Rebate | 5,979 | 0 | 5,979 | 2,278 |
| Gifts | 950 | 0 | 950 | 9767 |
| Other Income | | 0 | 0 | 1,613 |
| Special Collections | 685 | 0 | 685 | 2,500 |
| HMRC - JRS Grant | 3,752 | 0 | 3,752 | 3,618 |
| EDF Energy Refund | 483 | 0 | 483 | 0 |
| **INCOME FROM ACTIVITIES** | | | | |
| Property Income | 9,950 | 0 | 9,950 | 8,600 |
| Conferences / Trips | 0 | 0 | 0 | 0 |
| Nursery | 0 | 0 | 0 | 0 |
| **TOTAL** | £65,863 | £0 | £65,863 | £61,920 |

NOTE 5 INVESTMENT INCOME

Investment income was derived from surplus funds being placed on short term deposit with the bank.

NOTE 6 OTHER INCOME

## NOTE 7 EDUCATION AND TRAINING

| | Unrestricted 2021 £ | Restricted 2021 £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|---|---|---|---|
| Training and Teaching | 44,087 | 0 | 44,087 | 39,992 |
| Visiting Ministry | 1,120 | 0 | 1,120 | 200 |
| Teaching Resources | 476 | 0 | 476 | 120 |
| Ministry Resources | 104 | 0 | 104 | 329 |
| Books / Bibles | 362 | 0 | 362 | 0 |
| Publicity / Outreach | | 0 | 0 | 301 |
| **TOTAL** | £46,149 | £0 | £46,149 | £40,942 |

## NOTE 8 COMMUNITY

| | Unrestricted 2021 £ | Restricted 2021 £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|---|---|---|---|
| Transport | 782 | 0 | 782 | 364 |
| Catering | 452 | 0 | 452 | 682 |
| Functions | 0 | 0 | 0 | 0 |
| Fellowship Support | 152 | 0 | 152 | 151 |
| Fellowship Recreation | 0 | 0 | 0 | 0 |
| **TOTAL** | £1,386 | £0 | £1,386 | £1,197 |

## NOTE 9 GIFTS

| | Unrestricted 2021 £ | Restricted 2021 £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|---|---|---|---|
| Overseas | 685 | 0 | 685 | 0 |
| UK Missions | 0 | 0 | 0 | 260 |
| Needy | 0 | 0 | 0 | 0 |
| Organisations | 0 | 0 | 0 | 0 |
| Church personnel | 0 | 0 | 0 | 342 |
| **TOTAL** | £685 | £0 | £685 | £602 |

## NOTE 10 PROPERTY

| | Unrestricted 2021 £ | Restricted 2021 £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|---|---|---|---|
| Repairs & Cleaning | 1,586 | 0 | 1,586 | 4,705 |
| Electricity | 824 | 0 | 824 | 1,305 |
| Gas | 938 | 0 | 938 | 1,043 |
| Ins/Water | 1,024 | 0 | 1,024 | 1,196 |
| Other | | 0 | 0 | 0 |
| **TOTAL** | £4,372 | £0 | £4,372 | £8,249 |

## NOTE 11 MANAGEMENT AND ADMINISTRATION

| | Unrestricted 2021 £ | Restricted 2021 £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|---|---|---|---|
| Postage/stationery | 138 | 0 | 138 | 424 |
| Telephone | 1,067 | 0 | 1,067 | 1,004 |
| Subs/Licences | 1,577 | 0 | 1,577 | 1,376 |
| Office Equipment | 719 | 0 | 719 | 551 |
| Administration & Computer Costs | 1,714 | 0 | 1,714 | 1,166 |
| Pension Costs ( Nest) | 2,209 | 0 | 2,209 | 1,831 |
| Professional Fees | 700 | 0 | 700 | 700 |
| Book keeping | 2,288 | 0 | 2,288 | 2,496 |
| Bank Charges | 49 | 0 | 49 | 66 |
| Other | 61 | 0 | 61 | 53 |
| **TOTAL** | £10,522 | £0 | £10,522 | £9,667 |

## WEST LONDON FAMILY CHURCH

## NOTE 12

| | Unrestricted 2021 £ | Restricted 2021 £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|---|---|---|---|
| Sundry Trade Creditors | 700 | | 700 | 450 |
| PAYE Liability | 1,074 | | 1,074 | 1,612 |
| Loan | 0 | | 0 | 0 |
| **TOTAL** | £1,774 | £0 | £1,774 | £2,062 |

## NOTE 13 - WAGES AND SALARIES

| | 2021 £ | 2020 £ |
|---|---|---|
| Wages and Salaries | 41,251 | 41,591 |

The average number of employees during the year was 2 (2021: 2)

No employee was paid in excess of £60,000

**WEST LONDON FAMILY CHURCH**

England & Wales - Charity number 1131822

# Accounts

**ANNUAL REPORT: WEST LONDON FAMILY CHURCH**
**For the calendar year 1 January 2020 to 31 December 2020**

## REFERENCE AND ADMINISTRATION DETAILS

| | |
|---|---|
| **Registered charity name** | West London Family Church |
| **Charity registration number** | 1131822 |
| **Company registration number** | 06923418 |
| **Registered address** | WLFC, 230 Lillie Road, London SW6 7QA |

## DIRECTORS

The directors who served the charity during this period are as follows:
Ms Hawah Gamanga
Mr Edwin Macrae
Mr Laurence O'Brien
Pastor Bernhard Steenkamp
Mr Simon Urgilez
Officers of WLFC:
Treasurer Ms Laura Guida
Minute takers Pastor Bridget Steenkamp and Linda Lessle

| | |
|---|---|
| **Company Secretary** | Pastor Bernhard Steenkamp |
| **Bankers** | Barclays Bank<br>75 King Street<br>Hammersmith<br>London<br>W6 9HY |
| **Solicitors** | Geldards<br>St James Court<br>Derby<br>DE1 1BT |

## STRUCTURE, GOVERNANCE AND MANAGEMENT

The method for appointing church directors is set out in the governing documents. Essentially, it is by invitation of the Board. The directors are responsible for making decisions on all matters of general concern and importance to the church and for all financial matters. The full Board endeavours to meet quarterly and more often if required.

To help facilitate the activities of the church, the Board will set up sub committees to oversee specific areas of work.

## Induction and Training of the Directors

We have had no new directors so we have not needed to offer additional training.

## Administrative Information

The church is a charitable company, limited by guarantee, registered with the Charity Commission and Companies House. The charitable company is governed by its Memorandum and Articles of Association, dated 27th May 2009.

## Aims and Purpose

The church Board has the responsibility of promoting the whole mission of the church - pastoral, evangelical, social and ecumenical in Hammersmith and Fulham, the surrounding area and where possible further afield. The church Board is also responsible for maintaining the church premises.
The church focuses on supporting children, young people and disadvantaged groups in our local community but also contributes to activities nationally and internationally.

As a small charity we, for many years, have placed importance on working with other local community groups and charities to promote community cohesion and to help with community events.

## OBJECTIVES AND ACTIVITIES

Our purpose is summarised by the church motto: “Touching God, Reaching People, Changing Lives”. Our desire is to see the Gospel significantly impact our community.

Our mission as a church is to strengthen each person’s confidence and joy in Jesus at every point in his or her lives. Our hope is that in doing so together we will touch and strengthen our local community.

We believe that God not only cares about our church fellowship but also our community and that He is concerned about the smallest detail of all our lives and that He loves us all deeply. With this in mind we try to enable ordinary people to live out their faith in a positive way in their local community.

When planning activities, the Board has considered the Charity Commission guidance on public benefit and in particular the specific guidance on charities for the advancement of religion.

We work in multi-year partnerships with both secular and faith-based community organisations. We are respectful of the diversity in the communities we serve.

## Achievements and Performance

The church building is almost 100 years old and comprises the main church room, 2 side rooms, a kitchen, bathroom facilities and a church office. All accommodation is on the ground floor. It is owned by WLFC but is in constant need of repair which is ongoing.

The designated safety officer is Pastor Bernhard. Due to Covid lockdowns no annual fire drill was held.
There are 2 designated safeguarding officers, Bridget Steenkamp and Laura Guida who keep abreast with safeguarding.

The WLFC office is usually open four days a week and there are regular weekly church meetings including our Sunday service, prayer meetings and children and youth work. All this went online when the first Covid 19 lockdown took place. The Sunday service was livestreamed on Facebook and the prayer meetings and Sunday school were also livestreamed on Jitsi and Zoom. WhatsApp groups were established for the Sunday school team and a parent's group. Pastors Bernhard and Bridget appointed group leaders and encouraged them to weekly contact the people in their group.

In 2020 the building was being hired weekly by:

- A Brazilian AOG Church
- A Spanish AOG church
- Kumon (Maths and English Centre)
- A Korean lead Prayer ministry
- Kingdom Compassion a local charity.

All these meetings stopped as soon as lockdown happened and the church lost a significant proportion of its rental income.

For 12 years we have utilised an international method of storytelling and community building based on the Godly Play® tradition and now have ten Godly Play® trained storytellers as additional volunteers on our team.
We work within a set framework to provide safe places for children, youth, adults and senior citizens to explore their own stories within the context of community stories shared from a Christian worldview. Although many of these stories are shared by the great faiths they also have meaning and provide room for those of no or little faith.

In January Pastor Bridget and a team from a number of different places went on a two-week mission trip to Ethiopia offering training in the Godly Play method.

## Volunteers and City Harvest Food hampers

The members of the church Board would like to thank all the volunteers who have worked providing food and craft packs to those in need in both the church and wider community during lockdown. We handed out over 90 Christmas hampers for those in need, as well as over 150 children’s Christmas gifts.

**Tutoring for secondary school pupils.**

Reuben Steenkamp was able to secure funding from the local charity Dr Edward and Bishop King which enabled some newly graduated university students to tutor secondary school students both from the church and the community. This stopped those secondary school students falling behind in schoolwork during lockdown. The tutoring first happened in Covid safe face to face meetings and then online.

**Financial review**

Total receipts on the unrestricted fund were £61,920 (2019: £77,011) and payments totalled £60,657 (2019: £73,181), producing a surplus of £1,263). The surplus has been set aside to meet the suspected shortfall due to loss of rental income.

**Reserves Policy**

The church board has resolved to maintain a balance on the unrestricted funds that equates to at least three months unrestricted payments, this is approximately £20,000 to cover emergencies.

**Investment Policy**

We have no investments other than the land that our building is built on. At present cash resources are held readily available for use in the charity's current account.

**Risk Management**

The Directors will assess the risk that the charity will be exposed to and will ensure that appropriate management measures are taken and sufficient insurance cover is maintained. Particular attention has been paid this year to the Covid 19 risk assessment and adaptations made to keep those visiting the church and those online safe.

The company has not had any claims made against it and no pending claims have been notified.

**RESPONSIBILITY OF THE DIRECTORS**

The charity Directors are responsible for preparing the Directors Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the Directors to prepare financial statements for each financial year. Under that law the Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the Directors are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and accounting estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**INDEPENDENT EXAMINER**

The independent examiner is Ms Sue Lewis, FCCA, 6 Park Road, Newbridge, Newport, NP11 4RF.

**SMALL COMPANY PROVISION**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

Registered office:
230 Lillie Road
London
SW6 7QA

**Bernhard Steenkamp**
**Company secretary**
**Date: 28/09/2021**

# WEST LONDON FAMILY CHURCH

**A REGISTERED CHARITY NUMBER :** 1131822
**A REGISTERED COMPANY NUMBER** 6923418

**ADDRESS :**

230 Lillie Road
Fulham
London
SW6 7QA

## INDEX TO ACCOUNTS
## FOR THE YEAR ENDED 31ST DECEMBER 2020


| Page | Description |
|---|---|
| 1 | Independent Examiner's Report |
| 2 | Balance Sheet |
| 3 | Statement of Financial Activities |
| 4 | Income and Expenditure Accoun |
| 5 to 10 | Notes to the Accounts |

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST LONDON FAMILY CHURCH**

A registered charity number : 1131822

**FOR THE YEAR ENDED 31ST DECEMBER 2020**

The report relates to financial statements set out from page 2 to 10.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act ) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Chairity Commission (under section 145(5)(b)of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounts have not been kept in accordance with section 386 of the Companies Act 200
- the accounts do not accord with such records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006,or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Susan Lewis FCCA
6 Park Road
Newbridge
Newport. NP11 4RF

Date: 17th March 2021

## WEST LONDON FAMILY CHURCH

## BALANCE SHEET AS AT 31ST DECEMBER 2020

| | Notes | Unrestricted Funds 2019 £ | Restricted Funds 2019 £ | Total Funds 2018 £ | Total Funds 2018 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | 1 | 690,000 | 0 | 690,000 | 690,000 |
| | | 690,000 | 0 | 690,000 | 690,000 |
| **CURRENT ASSETS** | | | | | |
| Prepayments | | 0 | 0 | 0 | 0 |
| Cash at Bank | | 35,953 | | 35,953 | 34,420 |
| Cash in Hand | | 93 | | 93 | 106 |
| | | 36,046 | 0 | 36,046 | 34,526 |
| **CURRENT LIABILITIES** - Amounts falling due within one year | 12 | 2,062 | 0 | 2,062 | 1,805 |
| | | 2,062 | 0 | 2,062 | 1,805 |
| **NET CURRENT ASSETS/LIABILITIES** | | 33,984 | 0 | 33,984 | 32,721 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 723,984 | 0 | 723,984 | 722,721 |
| **LONG TERM LIABILITIES** Amounts falling due after more than one year | | 0 | 0 | 0 | 0 |
| **NET ASSETS** | | £723,984 | £0 | £723,984 | £722,721 |
| **FUNDS** | | | | | |
| Accumulated Fund | 3 | 723,984 | 0 | 723,984 | 722,721 |
| Designated Fund | 3 | | | 0 | 0 |
| Other Funds | 3 | 0 | 0 | 0 | 0 |
| **TOTAL FUNDS** | | £723,984 | £0 | £723,984 | £722,721 |

The company is entitled to exemption provided by s477 Companies Act 2006 for the year ended 31st December 2020.

**Trustees Responsibilities**

The members have not required the company to obtain an audit of these accounts for the year ended 31st December 2020 in accordance with s476 of the Companies Act 2006.

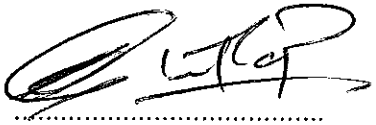
The trustees acknowledge their responsibilities for:

(a) ensuring that the company keeps accounting records that comply with ss386 and 387 Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective january 2015)

The financial statements were approved by the director on 17th March 2021 and were signed by:





..... .....

Mr Bernard Steenkamp (Chairman) Mr Laurence O'Brien (Director)

## WEST LONDON FAMILY CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED
## 31ST DECEMBER 2020

| | Notes | Unrestricted Funds 2020 £ | Restricted Funds 2020 £ | Total Funds 2020 £ | Total Funds 2019 £ |
|---|---|---|---|---|---|
| **Incoming Resources** | | | | | |
| Voluntary Income | 4 | 53,320 | 0 | 53,320 | 50,231 |
| Activities Income | 4 | 8,600 | 0 | 8,600 | 26,780 |
| Other Income | | 0 | 0 | 0 | 0 |
| **Total Incoming Resources** | | 61,920 | 0 | 61,920 | 77,011 |
| **Costs of Generating Funds** | | | | | |
| Operating Costs | | 0 | 0 | 0 | 0 |
| **Resources Expended** | | | | | |
| **Direct Charitable Expenditure** | | | | | |
| Education and Training | 7 | 40,942 | 0 | 40,942 | 48,275 |
| Community | 8 | 1,197 | 0 | 1,197 | 1,592 |
| Gifts | 9 | 602 | 0 | 602 | 3,751 |
| Property | 10 | 8,249 | 0 | 8,249 | 9,399 |
| | | 50,990 | 0 | 50,990 | 63,017 |
| **Management And Administration** | | | | | |
| Administration | 11 | 9,667 | 0 | 9,667 | 10,164 |
| | | 9,667 | 0 | 9,667 | 10,164 |
| **Other Expenditure** | | | | | |
| Other | | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 |
| **Resources Expended** | | 60,657 | 0 | 60,657 | 73,181 |
| **Net incoming resources before transfers** | | 1,263 | 0 | 1,263 | 3,830 |
| Transfers Utilised/Released | | 0 | 0 | 0 | 0 |
| **Net Movement in Funds for year** | | 1,263 | 0 | 1,263 | 3,830 |
| Fund Balances brought forward | 3 | 722,721 | | 722,721 | 718,891 |
| **Fund Balances carried forward** | | £723,984 | £0 | £723,984 | £722,721 |

## WEST LONDON FAMILY CHURCH

## INCOME ANDEXPENDITURE ACCOUNT
## FOR THE YEAR ENDED
## 31ST DECEMBER 2020

| | Notes | Unrestricted Funds 2020 £ | Total Funds 2019 £ |
|---|---|---|---|
| **TURNOVER** | | | |
| Voluntary Income | 4 | 53,320 | 50,231 |
| Activities Income | 4 | 8,600 | 26,780 |
| | | 61,920 | 77,011 |
| Administrative Expenses | | 60,657 | 73,181 |
| **Operating Surplus/-Deficit** | | 1,263 | 3,830 |
| **Other Operating Income** | | | |
| Interest Receivable | | 0 | 0 |
| Interest Payable and Similar Charges | | 0 | 0 |
| **Surplus/-Defecit on ordinary activities before taxation** | | 1,263 | 3,830 |
| Tax on ordinary Activities | 14 | 0 | 0 |
| **Surplus/-Defecit on ordinary activities after taxation** | | 1,263 | 3,830 |
| Retained surplus (-deficit) brought forward | | 122,721 | 118,891 |
| Retained surplus (-deficit) carried forward | | 123,984 | 122,721 |
| Revaluation Reserve | | 600,000 | 600,000 |
| | | 723,984 | 722,721 |

WEST LONDON FAMILY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
31ST DECEMBER 2020

West London Family Church is a charitable company limited by guarantee and registered with Companies House and the Charities Commission. The company is controlled by the directors, who are also the charity trustees.

## ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

### Accounting Convention

The financial statements have been prepared under the historical cost convention other than certain freehold property which is included at valuation. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) and the Charities Act 1993.

### Incoming Resources

Voluntary income is received by way of donations and gifts and is included in incoming resources when these are receivable.
Interest receivable is included when it is received.

### Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any Value Added Tax which cannot be recovered.

### Depreciation

Freehold Land and Buildings
Depreciation is only provided on freehold land and buildings where the Trustees consider that the remaining useful life is less than 50 years. The rate of depreciation is 2% on a straight line basis.
Equipment, Furniture, fixtures and fittings and Motor Vehicles
Depreciation has been charged at 20% per annum on a straight line basis.

### Taxation

As a registered charity the Church benefits from rates relief and is generally exempt from Income Tax and Capital Gains Tax but not from Value Added Tax. Irrecoverable Value Added Tax is included in the cost of those items to which it relates.
Income tax recovered on deeds of covenants and Gift Aid donations are credited to the general unrestricted funds.

### Fund Accounting

1. Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.
2. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
3. Restricted funds are funds which have been given for particular purposes. The restriction being placed by the donor.

## WEST LONDON FAMILY CHURCH

## NOTE 1 . TANGIBLE FIXED ASSETS AS AT 31ST DECEMBER 2020

DEPRECIATION METHOD - 'STRAIGHT LINE'.
DEPRECIATION ANNUAL RATES :-

| | 2% LAND & BUILDING £ | 20% CHATTELS FITTINGS £ | 20% INSTRMT AUDIO £ | 20% OFFICE EQUIPMNT £ | 20% MOTOR VEHICLES £ | TOTAL £ |
|---|---|---|---|---|---|---|
| **COST** | | | | | | |
| Opening balance | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Additions | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| **DEPRECIATION** | | | | | | |
| Opening balance | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Charge for year | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| **NET BOOK VALUE** | | | | | | |
| At beginning of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |
| At end of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |

## WEST LONDON FAMILY CHURCH

### NOTE 3 CAPITAL FUNDS

| | OPENING BALANCE £ | INFLOW £ | OUTFLOW £ | CLOSING BALANCE £ |
|---|---|---|---|---|
| **Restricted** | | | | |
| Restricted Funds | 0 | 0 | 0 | 0 |
| Transfer To Accumulated | | | | |
| | 0 | 0 | 0 | 0 |
| **Designated** | | | | |
| | 0 | 0 | 0 | 0 |
| | | | | 0 |
| | 0 | 0 | 0 | 0 |
| **Unrestricted** | | | | |
| Accumulated Fund | 722,721 | 61,920 | 60,657 | 723,984 |
| Transfer From Restricted | 0 | 0 | 0 | 0 |
| | 722,721 | 61,920 | 60,657 | 723,984 |
| | | | | |
| **TOTAL** | £722,721 | £61,920 | £60,657 | £723,984 |

### NOTE 4 INCOME GENERAL

| **VOLUNTARY INCOME** | Unrestricted 2020 £ | Restricted 2020 £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|---|---|---|---|
| Offerings, Collections, Donations | 5,466 | 0 | 5,466 | 35,055 |
| Covenants / Gift Aid | 28,078 | 0 | 28,078 | 7,023 |
| HMRC - Gift Aid Rebate | 2,278 | 0 | 2,278 | 7,023 |
| Gifts | 9767 | 0 | 9,767 | 7,023 |
| Other Income | 1,613 | 0 | 1,613 | 1,359 |
| Special Collections | 2,500 | 0 | 2,500 | 1,248 |
| HMRC - JRS Grant | 3,618 | 0 | 3,618 | 1,248 |
| **INCOME FROM ACTIVITIES** | | | | |
| Property Income | 8,600 | 0 | 8,600 | 26,780 |
| Conferences / Trips | 0 | 0 | 0 | 0 |
| Nursery | 0 | 0 | 0 | 0 |
| **TOTAL** | £61,920 | £0 | £61,920 | £86,759 |

NOTE 5 INVESTMENT INCOME

Investment income was derived from surplus funds being placed on short term deposit with the bank.

NOTE 6 OTHER INCOME

## NOTE 7 EDUCATION AND TRAINING

| | Unrestricted 2020 £ | Restricted 2020 £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|---|---|---|---|
| Training and Teaching | 39,992 | 0 | 39,992 | 38,814 |
| Visiting Ministry | 200 | 0 | 200 | 635 |
| Teaching Resources | 120 | 0 | 120 | 2,142 |
| Ministry Resources | 329 | 0 | 329 | 3,289 |
| Books / Bibles | 0 | 0 | 0 | 1,643 |
| Publicity / Outreach | 301 | 0 | 301 | 1,752 |
| **TOTAL** | £40,942 | £0 | £40,942 | £48,275 |

## NOTE 8 COMMUNITY

| | Unrestricted 2020 £ | Restricted 2020 £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|---|---|---|---|
| Transport | 364 | 0 | 364 | 110 |
| Catering | 682 | 0 | 682 | 1,147 |
| Functions | 0 | 0 | 0 | 335 |
| Fellowship Support | 151 | 0 | 151 | 0 |
| Fellowship Recreation | 0 | 0 | 0 | 0 |
| **TOTAL** | £1,197 | £0 | £1,197 | £1,592 |

## NOTE 9 GIFTS

| | Unrestricted 2020 £ | Restricted 2020 £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|---|---|---|---|
| Overseas | 0 | 0 | 0 | 0 |
| UK Missions | 260 | 0 | 260 | 1,110 |
| Needy | 0 | 0 | 0 | 2,184 |
| Organisations | 0 | 0 | 0 | 0 |
| Church personnel | 342 | 0 | 342 | 92 |
| **TOTAL** | £602 | £0 | £602 | £3,386 |

## NOTE 10 PROPERTY

| | Unrestricted 2020 £ | Restricted 2020 £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|---|---|---|---|
| Repairs & Cleaning | 4,705 | 0 | 4,705 | 5,372 |
| Electricity | 1,305 | 0 | 1,305 | 1,564 |
| Gas | 1,043 | 0 | 1,043 | 1,308 |
| Ins/Water | 1,196 | 0 | 1,196 | 1,155 |
| Other | 0 | 0 | 0 | 0 |
| **TOTAL** | £8,249 | £0 | £8,249 | £9,399 |

## NOTE 11 MANAGEMENT AND ADMINISTRATION

| | Unrestricted 2020 £ | Restricted 2020 £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|---|---|---|---|
| Postage/stationery | 424 | 0 | 424 | 464 |
| Telephone | 1,004 | 0 | 1,004 | 1,205 |
| Subs/Licences | 1,376 | 0 | 1,376 | 1,392 |
| Office Equipment | 551 | 0 | 551 | 184 |
| Administration & Computer Costs | 1,166 | 0 | 1,166 | 707 |
| Pension Costs ( Nest) | 1,831 | 0 | 1,831 | 1,864 |
| Professional Fees | 700 | 0 | 700 | 700 |
| Book keeping | 2,496 | 0 | 2,496 | 2,288 |
| Bank Charges | 66 | 0 | 66 | 0 |
| Other | 53 | 0 | 53 | 1,360 |
| **TOTAL** | £9,667 | £0 | £9,667 | £10,164 |

## WEST LONDON FAMILY CHURCH

## NOTE 12

| | Unrestricted 2020 £ | Restricted 2020 £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|---|---|---|---|
| Sundry Trade Creditors | 450 | | 450 | 0 |
| PAYE Liability | 1,612 | | 1,612 | 1,805 |
| Loan | 0 | | 0 | 0 |
| **TOTAL** | £2,062 | £0 | £2,062 | £1,805 |

## NOTE 13 - WAGES AND SALARIES

| | 2020 £ | 2019 £ |
|---|---|---|
| Wages and Salaries | 41,591 | 40,694 |

The average number of employees during the year was 2 (2019: 2)

No employee was paid in excess of £60,000

# WEST LONDON FAMILY CHURCH

**A REGISTERED CHARITY NUMBER :** 1131822
**A REGISTERED COMPANY NUMBER** 6923418

**ADDRESS :**

230 Lillie Road
Fulham
London
SW6 7QA

## INDEX TO ACCOUNTS
## FOR THE YEAR ENDED 31ST DECEMBER 2020


| Page | Description |
|---|---|
| 1 | Independent Examiner's Report |
| 2 | Balance Sheet |
| 3 | Statement of Financial Activities |
| 4 | Income and Expenditure Accoun |
| 5 to 10 | Notes to the Accounts |

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST LONDON FAMILY CHURCH**

A registered charity number : 1131822

**FOR THE YEAR ENDED 31ST DECEMBER 2020**

The report relates to financial statements set out from page 2 to 10.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act ) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Chairity Commission (under section 145(5)(b)of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounts have not been kept in accordance with section 386 of the Companies Act 200
- the accounts do not accord with such records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006,or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Susan Lewis FCCA
6 Park Road
Newbridge
Newport. NP11 4RF

Date: 17th March 2021

## WEST LONDON FAMILY CHURCH

## BALANCE SHEET AS AT 31ST DECEMBER 2020

| | Notes | Unrestricted Funds 2019 £ | Restricted Funds 2019 £ | Total Funds 2018 £ | Total Funds 2018 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | 1 | 690,000 | 0 | 690,000 | 690,000 |
| | | 690,000 | 0 | 690,000 | 690,000 |
| **CURRENT ASSETS** | | | | | |
| Prepayments | | 0 | 0 | 0 | 0 |
| Cash at Bank | | 35,953 | | 35,953 | 34,420 |
| Cash in Hand | | 93 | | 93 | 106 |
| | | 36,046 | 0 | 36,046 | 34,526 |
| **CURRENT LIABILITIES** - Amounts falling due within one year | 12 | 2,062 | 0 | 2,062 | 1,805 |
| | | 2,062 | 0 | 2,062 | 1,805 |
| **NET CURRENT ASSETS/LIABILITIES** | | 33,984 | 0 | 33,984 | 32,721 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 723,984 | 0 | 723,984 | 722,721 |
| **LONG TERM LIABILITIES** Amounts falling due after more than one year | | 0 | 0 | 0 | 0 |
| **NET ASSETS** | | £723,984 | £0 | £723,984 | £722,721 |
| **FUNDS** | | | | | |
| Accumulated Fund | 3 | 723,984 | 0 | 723,984 | 722,721 |
| Designated Fund | 3 | | | 0 | 0 |
| Other Funds | 3 | 0 | 0 | 0 | 0 |
| **TOTAL FUNDS** | | £723,984 | £0 | £723,984 | £722,721 |

The company is entitled to exemption provided by s477 Companies Act 2006 for the year ended 31st December 2020.

**Trustees Responsibilities**

The members have not required the company to obtain an audit of these accounts for the year ended 31st December 2020 in accordance with s476 of the Companies Act 2006.

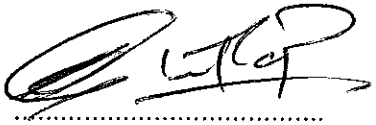
The trustees acknowledge their responsibilities for:

(a) ensuring that the company keeps accounting records that comply with ss386 and 387 Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective january 2015)

The financial statements were approved by the director on 17th March 2021 and were signed by:





..... .....

Mr Bernard Steenkamp (Chairman) Mr Laurence O'Brien (Director)

## WEST LONDON FAMILY CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED
## 31ST DECEMBER 2020

| | Notes | Unrestricted Funds 2020 £ | Restricted Funds 2020 £ | Total Funds 2020 £ | Total Funds 2019 £ |
|---|---|---|---|---|---|
| **Incoming Resources** | | | | | |
| Voluntary Income | 4 | 53,320 | 0 | 53,320 | 50,231 |
| Activities Income | 4 | 8,600 | 0 | 8,600 | 26,780 |
| Other Income | | 0 | 0 | 0 | 0 |
| **Total Incoming Resources** | | 61,920 | 0 | 61,920 | 77,011 |
| **Costs of Generating Funds** | | | | | |
| Operating Costs | | 0 | 0 | 0 | 0 |
| **Resources Expended** | | | | | |
| **Direct Charitable Expenditure** | | | | | |
| Education and Training | 7 | 40,942 | 0 | 40,942 | 48,275 |
| Community | 8 | 1,197 | 0 | 1,197 | 1,592 |
| Gifts | 9 | 602 | 0 | 602 | 3,751 |
| Property | 10 | 8,249 | 0 | 8,249 | 9,399 |
| | | 50,990 | 0 | 50,990 | 63,017 |
| **Management And Administration** | | | | | |
| Administration | 11 | 9,667 | 0 | 9,667 | 10,164 |
| | | 9,667 | 0 | 9,667 | 10,164 |
| **Other Expenditure** | | | | | |
| Other | | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 |
| **Resources Expended** | | 60,657 | 0 | 60,657 | 73,181 |
| **Net incoming resources before transfers** | | 1,263 | 0 | 1,263 | 3,830 |
| Transfers Utilised/Released | | 0 | 0 | 0 | 0 |
| **Net Movement in Funds for year** | | 1,263 | 0 | 1,263 | 3,830 |
| Fund Balances brought forward | 3 | 722,721 | | 722,721 | 718,891 |
| **Fund Balances carried forward** | | £723,984 | £0 | £723,984 | £722,721 |

## WEST LONDON FAMILY CHURCH

## INCOME ANDEXPENDITURE ACCOUNT
## FOR THE YEAR ENDED
## 31ST DECEMBER 2020

| | Notes | Unrestricted Funds 2020 £ | Total Funds 2019 £ |
|---|---|---|---|
| **TURNOVER** | | | |
| Voluntary Income | 4 | 53,320 | 50,231 |
| Activities Income | 4 | 8,600 | 26,780 |
| | | 61,920 | 77,011 |
| Administrative Expenses | | 60,657 | 73,181 |
| **Operating Surplus/-Deficit** | | 1,263 | 3,830 |
| **Other Operating Income** | | | |
| Interest Receivable | | 0 | 0 |
| Interest Payable and Similar Charges | | 0 | 0 |
| **Surplus/-Defecit on ordinary activities before taxation** | | 1,263 | 3,830 |
| Tax on ordinary Activities | 14 | 0 | 0 |
| **Surplus/-Defecit on ordinary activities after taxation** | | 1,263 | 3,830 |
| Retained surplus (-deficit) brought forward | | 122,721 | 118,891 |
| Retained surplus (-deficit) carried forward | | 123,984 | 122,721 |
| Revaluation Reserve | | 600,000 | 600,000 |
| | | 723,984 | 722,721 |

WEST LONDON FAMILY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED
31ST DECEMBER 2020

West London Family Church is a charitable company limited by guarantee and registered with Companies House and the Charities Commission. The company is controlled by the directors, who are also the charity trustees.

## ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

### Accounting Convention

The financial statements have been prepared under the historical cost convention other than certain freehold property which is included at valuation. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) and the Charities Act 1993.

### Incoming Resources

Voluntary income is received by way of donations and gifts and is included in incoming resources when these are receivable.
Interest receivable is included when it is received.

### Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any Value Added Tax which cannot be recovered.

### Depreciation

Freehold Land and Buildings
Depreciation is only provided on freehold land and buildings where the Trustees consider that the remaining useful life is less than 50 years. The rate of depreciation is 2% on a straight line basis.
Equipment, Furniture, fixtures and fittings and Motor Vehicles
Depreciation has been charged at 20% per annum on a straight line basis.

### Taxation

As a registered charity the Church benefits from rates relief and is generally exempt from Income Tax and Capital Gains Tax but not from Value Added Tax. Irrecoverable Value Added Tax is included in the cost of those items to which it relates.
Income tax recovered on deeds of covenants and Gift Aid donations are credited to the general unrestricted funds.

### Fund Accounting

1. Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.
2. Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
3. Restricted funds are funds which have been given for particular purposes. The restriction being placed by the donor.

## WEST LONDON FAMILY CHURCH

## NOTE 1 . TANGIBLE FIXED ASSETS AS AT 31ST DECEMBER 2020

DEPRECIATION METHOD - 'STRAIGHT LINE'.
DEPRECIATION ANNUAL RATES :-

| | 2% LAND & BUILDING £ | 20% CHATTELS FITTINGS £ | 20% INSTRMT AUDIO £ | 20% OFFICE EQUIPMNT £ | 20% MOTOR VEHICLES £ | TOTAL £ |
|---|---|---|---|---|---|---|
| **COST** | | | | | | |
| Opening balance | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Additions | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 690,000 | 0 | 550 | 2,980 | 0 | 693,530 |
| **DEPRECIATION** | | | | | | |
| Opening balance | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| Disposals | 0 | 0 | 0 | 0 | 0 | 0 |
| Charge for year | 0 | 0 | 0 | 0 | 0 | 0 |
| CLOSING BALANCE | 0 | 0 | 550 | 2,980 | 0 | 3,530 |
| **NET BOOK VALUE** | | | | | | |
| At beginning of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |
| At end of year | £690,000 | £0 | £0 | £0 | £0 | £690,000 |

## WEST LONDON FAMILY CHURCH

### NOTE 3 CAPITAL FUNDS

| | OPENING BALANCE £ | INFLOW £ | OUTFLOW £ | CLOSING BALANCE £ |
|---|---|---|---|---|
| **Restricted** | | | | |
| Restricted Funds | 0 | 0 | 0 | 0 |
| Transfer To Accumulated | | | | |
| | 0 | 0 | 0 | 0 |
| **Designated** | | | | |
| | 0 | 0 | 0 | 0 |
| | | | | 0 |
| | 0 | 0 | 0 | 0 |
| **Unrestricted** | | | | |
| Accumulated Fund | 722,721 | 61,920 | 60,657 | 723,984 |
| Transfer From Restricted | 0 | 0 | 0 | 0 |
| | 722,721 | 61,920 | 60,657 | 723,984 |
| | | | | |
| **TOTAL** | £722,721 | £61,920 | £60,657 | £723,984 |

### NOTE 4 INCOME GENERAL

| **VOLUNTARY INCOME** | Unrestricted 2020 £ | Restricted 2020 £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|---|---|---|---|
| Offerings, Collections, Donations | 5,466 | 0 | 5,466 | 35,055 |
| Covenants / Gift Aid | 28,078 | 0 | 28,078 | 7,023 |
| HMRC - Gift Aid Rebate | 2,278 | 0 | 2,278 | 7,023 |
| Gifts | 9767 | 0 | 9,767 | 7,023 |
| Other Income | 1,613 | 0 | 1,613 | 1,359 |
| Special Collections | 2,500 | 0 | 2,500 | 1,248 |
| HMRC - JRS Grant | 3,618 | 0 | 3,618 | 1,248 |
| **INCOME FROM ACTIVITIES** | | | | |
| Property Income | 8,600 | 0 | 8,600 | 26,780 |
| Conferences / Trips | 0 | 0 | 0 | 0 |
| Nursery | 0 | 0 | 0 | 0 |
| **TOTAL** | £61,920 | £0 | £61,920 | £86,759 |

NOTE 5 INVESTMENT INCOME

Investment income was derived from surplus funds being placed on short term deposit with the bank.

NOTE 6 OTHER INCOME

## NOTE 7 EDUCATION AND TRAINING

| | Unrestricted 2020 £ | Restricted 2020 £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|---|---|---|---|
| Training and Teaching | 39,992 | 0 | 39,992 | 38,814 |
| Visiting Ministry | 200 | 0 | 200 | 635 |
| Teaching Resources | 120 | 0 | 120 | 2,142 |
| Ministry Resources | 329 | 0 | 329 | 3,289 |
| Books / Bibles | 0 | 0 | 0 | 1,643 |
| Publicity / Outreach | 301 | 0 | 301 | 1,752 |
| **TOTAL** | £40,942 | £0 | £40,942 | £48,275 |

## NOTE 8 COMMUNITY

| | Unrestricted 2020 £ | Restricted 2020 £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|---|---|---|---|
| Transport | 364 | 0 | 364 | 110 |
| Catering | 682 | 0 | 682 | 1,147 |
| Functions | 0 | 0 | 0 | 335 |
| Fellowship Support | 151 | 0 | 151 | 0 |
| Fellowship Recreation | 0 | 0 | 0 | 0 |
| **TOTAL** | £1,197 | £0 | £1,197 | £1,592 |

## NOTE 9 GIFTS

| | Unrestricted 2020 £ | Restricted 2020 £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|---|---|---|---|
| Overseas | 0 | 0 | 0 | 0 |
| UK Missions | 260 | 0 | 260 | 1,110 |
| Needy | 0 | 0 | 0 | 2,184 |
| Organisations | 0 | 0 | 0 | 0 |
| Church personnel | 342 | 0 | 342 | 92 |
| **TOTAL** | £602 | £0 | £602 | £3,386 |

## NOTE 10 PROPERTY

| | Unrestricted 2020 £ | Restricted 2020 £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|---|---|---|---|
| Repairs & Cleaning | 4,705 | 0 | 4,705 | 5,372 |
| Electricity | 1,305 | 0 | 1,305 | 1,564 |
| Gas | 1,043 | 0 | 1,043 | 1,308 |
| Ins/Water | 1,196 | 0 | 1,196 | 1,155 |
| Other | 0 | 0 | 0 | 0 |
| **TOTAL** | £8,249 | £0 | £8,249 | £9,399 |

## NOTE 11 MANAGEMENT AND ADMINISTRATION

| | Unrestricted 2020 £ | Restricted 2020 £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|---|---|---|---|
| Postage/stationery | 424 | 0 | 424 | 464 |
| Telephone | 1,004 | 0 | 1,004 | 1,205 |
| Subs/Licences | 1,376 | 0 | 1,376 | 1,392 |
| Office Equipment | 551 | 0 | 551 | 184 |
| Administration & Computer Costs | 1,166 | 0 | 1,166 | 707 |
| Pension Costs ( Nest) | 1,831 | 0 | 1,831 | 1,864 |
| Professional Fees | 700 | 0 | 700 | 700 |
| Book keeping | 2,496 | 0 | 2,496 | 2,288 |
| Bank Charges | 66 | 0 | 66 | 0 |
| Other | 53 | 0 | 53 | 1,360 |
| **TOTAL** | £9,667 | £0 | £9,667 | £10,164 |

## WEST LONDON FAMILY CHURCH

## NOTE 12

| | Unrestricted 2020 £ | Restricted 2020 £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|---|---|---|---|
| Sundry Trade Creditors | 450 | | 450 | 0 |
| PAYE Liability | 1,612 | | 1,612 | 1,805 |
| Loan | 0 | | 0 | 0 |
| **TOTAL** | £2,062 | £0 | £2,062 | £1,805 |

## NOTE 13 - WAGES AND SALARIES

| | 2020 £ | 2019 £ |
|---|---|---|
| Wages and Salaries | 41,591 | 40,694 |

The average number of employees during the year was 2 (2019: 2)

No employee was paid in excess of £60,000