

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BROCKENHURST

England & Wales - Charity number 1131796

Details

Other names	BROCKENHURST PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-09-24
Register	View on the Charity Commission register

Contact

Address Brockenhurst Parish Church Office
Wilverley Road
Brockenhurst
SO42 7SP

Phone 01590624584

Email office@brockenhurstchurch.com

Website www.brockenhurstchurch.com

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Promotion of Christianity through public worship open to all. The provision of sacred space for personal prayer and contemplation. Pastoral work including visiting the sick and bereaved. Teaching Christianity through sermons, courses and small groups. Taking of religious assemblies in schools. The provision of youth groups with a Christian ethos. Supporting other charities in the UK and overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£288,002	£278,252	-	-
2023-12-31	£276,433	£259,354	-	-
2022-12-31	£245,806	£274,664	-	-
2021-12-31	£264,272	£220,487	-	-
2020-12-31	£240,378	£227,174	-	-

Trustees

Name	Role	Appointed
Rev Simon Frank Eric Newham	Chair	2019-06-13
Angela Swann		2025-04-28
DAPHNE ELIZABETH DODWELL		2023-04-19
Jane Patricia Forrest		2021-04-21
Janet Theresa Lilian Ward		2025-04-28
Jeremy Moss		2019-04-24
Jo Plummer		2017-04-26
John Merrick Pearson		2020-10-22
Martin Fletcher		2021-04-21
PETER JOHN LAY		2011-06-18
Paul Austin Pearse		2022-04-27
Pauline Marion Brown		2020-10-22
Rosalind Norah Waight		2020-10-22
TIMOTHY HENRY WARNER DODWELL		2022-04-27

Accounts

**Brockenhurst Parochial Church Council
St. Nicholas' with St. Saviour's**

Registered Charity 1131796

**Annual Report
and
Financial Statements**

for the year ended 31 December 2024

Vicar:

Revd. Simon Newham



Annual Report for 2024

Background

The Parochial Church Council of the Ecclesiastical Parish of Brockenhurst has the responsibility for promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical in co-operation with the vicar, the Revd Simon Newham to whom day to day management of the parish is delegated.

The ecclesiastical parish is part of the Diocese of Winchester within the Church of England. There are two churches within the parish: St Nicholas' the parish church and St Saviour's located in the centre of the village of Brockenhurst.

The registered name of the PCC is The Parochial Church Council of the Ecclesiastical Parish of Brockenhurst and its registered working name is Brockenhurst PCC. The registered number of the charity is 1131796, and statutory information regarding the Parish may be found on the Charity Commission website, which it is the responsibility of the PCC to update, particularly following the Annual Parochial Church Meeting.

When planning activities for the year the Vicar and PCC have adopted Charity Commission guidance on public benefit and, in particular, specific guidance on charities for the advancement of religion.

Administrative Information

Vicar: Revd. Simon Newham

The correspondence address is:

The Church Office,
Wilverley Road,
Brockenhurst
SO42 7SP

The Independent Examiner is:

Brenda Peers-Ross
29 Drift Road
Selsey
Chichester
West Sussex
PO20 0PW

Our bankers are:

Lloyds Bank Lymington
PO Box 1000
Andover
BX1 1LT

CCLA Investment Management Ltd
The CBF Church of England Funds
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Parochial Church Council

During the period 1 January 2024 until the date that this report was approved the following have served as members of the Parochial Church Council PCC:

<i>Vicar</i>	The Revd. Simon Newham	Chairman from June 2019
<i>Wardens</i>	Mrs Joanna Plummer Mrs Lindy Waight	
<i>Deanery Synod Representatives</i>	Mr Peter Lay Mrs Wendy Lay Mr John Pearson	Treasurer
<i>Elected Members</i>	Mrs Pauline Brown Mrs Liz Dodwell Mr Tim Dodwell Mr Martin Fletcher Mrs Jane Forrest Mr Tony Foulger Mrs Janet McDonald Mr Jeremy Moss Mr Nathan Parnaby Mr Paul Pearse Mrs Lindy Waight	From 19 April 2023 Died 27 October 2024 From 24 April 2024

Structure, Governance and Management

The PCC is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. During 2009 as a result of changes to legislation, The Parochial Church Council (PCC) became a separately registered Charity with the Charity Commission under number 1131796.

Members of the PCC are appointed ex officio, or co-opted, or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

All Church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

Teams and Committees

The PCC operates through a number of teams and committees which meet between full meetings of the PCC. The teams have oversight responsibility for some additional committees. The committees review major risks to which the PCC may be exposed and implement systems or procedures to manage those risks. This includes appropriate training, and taking advice from experts.

- **Standing Committee:** The Standing Committee has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. The Standing Committee comprises the: Vicar, Church Wardens, Treasurer, PCC Secretary, and another member of the PCC;
- **Children and Young People:** Seeks God's heart and vision for our children and youth work. The team encourages the children and young people in their faith and supports the Children and Family worker and helpers in their work;
- **Eco Team:** Seeks to raise awareness of the link between environmental issues and the Christian faith, and to respond with practical action in the Church itself, in the lives of individuals within the church, and in the local and global community;

- **Fabric and Grounds Team:** Manages the maintenance and development of the two church buildings, hall and the church grounds;
- **Finance Team:** Assists the Treasurer with the development of the annual PCC budget; reviews and monitors the state of the PCC's finances; and assists the treasurer with the development of appropriate financial policies for approval by the PCC;
- **Hall Committee:** Manages the running of the Church Hall adjacent to St. Saviour's Church;
- **Mission Team:** The Mission Team is responsible for nominating home and overseas charities to be supported by the church from general funds and special appeals;
- **Pastoral Team:** Seeks to support the elderly and lonely, the sick and vulnerable, and the bereaved within the Parish through pastoral visiting;
- **Prayer Team:** Members of the team are available on request after the Sunday service at St Saviour's for those who would like someone to pray on a specific topic for either themselves or someone known to them. Additionally, prayer ministry is also provided at St Saviour's once each month during communion. From time to time, the team also provides prayer activities and materials in support of parish activities and church seasons.
- **Social Committee:** Organises and manages the social activities within the Parish, including lunches, harvest quiz and an annual Newcomers' Evening;
- **Worship Team:** Plans the services and patterns of worship in both churches, in co-operation with the Vicar.

Objectives and Activities

The PCC is responsible for co-operating with the Vicar in promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also responsible for maintaining the two village churches of St. Nicholas' and St. Saviour's. The vision is to be a Christ Centred Community

There were 198 parishioners on the Church Electoral Roll at the 2024 APCM, of whom 28 were not resident in the Parish compared with 204 in 2023. The size of the worshipping community is 134 with an average weekly attendance of 126 adults and 4 children, although the number increases substantially at major festivals.

Church Warden's Report

What another busy year. Sometimes (especially in the colder, winter months) it is good to look back and reflect upon all that has happened.

Reading back over last year's report we were still talking about Covid and its long-term impact. Hopefully everyone's recollection of those times is now a distant memory and we can look forward.

As wardens we are very aware of the strength of the team that is Brockenhurst Church. We are blessed by an eclectic mix of volunteers who selflessly give up their time and energy, often unseen. They provide such a great foundation and support. There's a team in the office, led by Clare and Kelly, with an amazing squad of volunteers who ensure that the services run smoothly, the community is welcomed, the rotas are seamless, the divergent needs of the church family are met, and the music plays! A huge thank you to them and all who support our church family. We've said some goodbyes this year. In May we bid Luke, Erica and family a very fond farewell. They moved to Odiham, as a family, for Luke to continue his training there (following his ordination). He was presented with a variety of very thoughtful gifts from hand embroidered personalised stoles to a family membership of the hawk conservancy. He gave us packets of hand selected seeds, reminding us of the need for us to sow our seeds into the community.

We also said a very fond goodbye to Tony Foulger who had been a lay minister and faithful servant of Brockenhurst especially St Nicholas Church.

We welcomed Sandra Hall to our team, she has recently retired and is a very welcome addition. Mel (our ordinand and Child and Family Support Worker) continues to work in the three benefice Church Schools (one day a week each) and to establish links with the families in the communities – as well as train for ministry.

Simon continues his tremendous work as Area Dean, providing wise guidance and support to Clergy and PCCs. This, as well as being in charge of the benefice, keeps him fully occupied! As a church, we would like to say a huge thank you to all of those 'retired' clergy and lay ministers, as well as office staff and volunteers who, in addition to the regular weekly Sunday services (at both churches); Thursday communion at St Saviour's; nightly and daily prayer

services; weddings; funerals; christenings and Compline services have stepped in to support Simon over the last year.

Over the past year we have been host to a wide variety of events and visitors, all serving our local community. Some of these, such as CAMEO and Wednesday lunches, are regular – and well supported, although volunteers are always needed. Some are seasonal, such as the amazing Holidays@Home, set in Paris, complete with dancing the can-can, games and fun; Harvest Quiz with Fish and Chip supper; Newcomers (to the village) Party and the wonderful Christmas Dinner. Our visitors have included two bishops, Bishop Philip, the Bishop of Winchester and the Archbishop of Canterbury, just before he resigned from the role. Both men were really interesting and interested in us. Bishop Philip submitted to being publicly questioned by Simon and brought his dog, as well as his wife Ruth. We look forward to meeting our third Bishop (watch this space) soon.

This year has been a time of thought and contemplation. We still face the challenges of running and maintaining two listed buildings, with grounds, and this has continued to challenge our amazing site and grounds teams (as well as our budget). Mostly run by volunteers they have ensured that the churches remain safe, and we remain dry and warm(ish). As the buildings continue to age and the weather continues to challenge us, so it becomes more important for us to pray for and consider the longer-term solutions.

Accordingly an awayday to Beaulieu was arranged for October 2024 so that the ideas referred to in our last report (“a plan [for] ‘our’ church for the next 10 years, to create a vision for the whole church. A survey of members yielded some great thoughts and are a good base for discussion”) could be carefully and sensitively discussed and then prayed about. A follow up meeting was held at the very beginning of March and we look forward to sharing those actions in the next report.

Finally we want to end with a note of gratitude, Jeremy Moss stepped down last April as a warden, huge thanks to him for all his hard work, his care, his concern and his wisdom. Lindy joined the team and is the co-author of this report, so I just want to say welcome and thank you for your diligence and all that you have added to the team this year. It’s been an interesting one! Thank you.

Jo Plummer & Lindy Waight

Financial Review

Independent Examiner

The appointment of Brenda Peers-Ross II as Independent Examiner for these financial statements was approved at the APCM meeting held on 24 April 2024.

Overall Summary

Overall Summary

Total income was £288,002 while total expenditure was £278,252 (before unrealised gains) resulting in a net surplus of £9,750 compared to a net surplus of £17,079 in 2023. However, the 2023 figures include a number of exceptional items:

- VAT reclaim of £4,872 spent on St Saviour’s roof and stone work repairs in 2022
- Appeal receipts of £14,116 for St Nicholas’ path the costs of which are included in the 2024 figures
- Depreciation costs for the St Saviour’s audio system installed in 2018 and installation of cameras, projectors and screens in 2021 depreciated over a five year period.
- Grants from the Parish Council to offset employment costs for work on St Nicholas’ churchyard on behalf of the Council.
- Legacies and one-off donations

These exceptional items account for income of £1,902 in 2024 and £22,566 in 2023:

Exceptional items	2024	2023
	£	£
Income:		
VAT reclaim		4,872
St Nicholas Path appeal		14,116
Legacies	16,400	
One-off donations	7,500	3,000
Grants from the Parish Council	1,108	8,316
	<u>25,008</u>	<u>30,304</u>
Expenditure:		
St Nicholas' Path	19,077	
Depreciation	4,029	7,738
	<u>23,106</u>	<u>7,738</u>
Net exceptional Income	<u>1,902</u>	<u>22,566</u>

The CBF Endowment Fund investments increased in value by £2,068 compared to a gain of £7,769 in 2023.

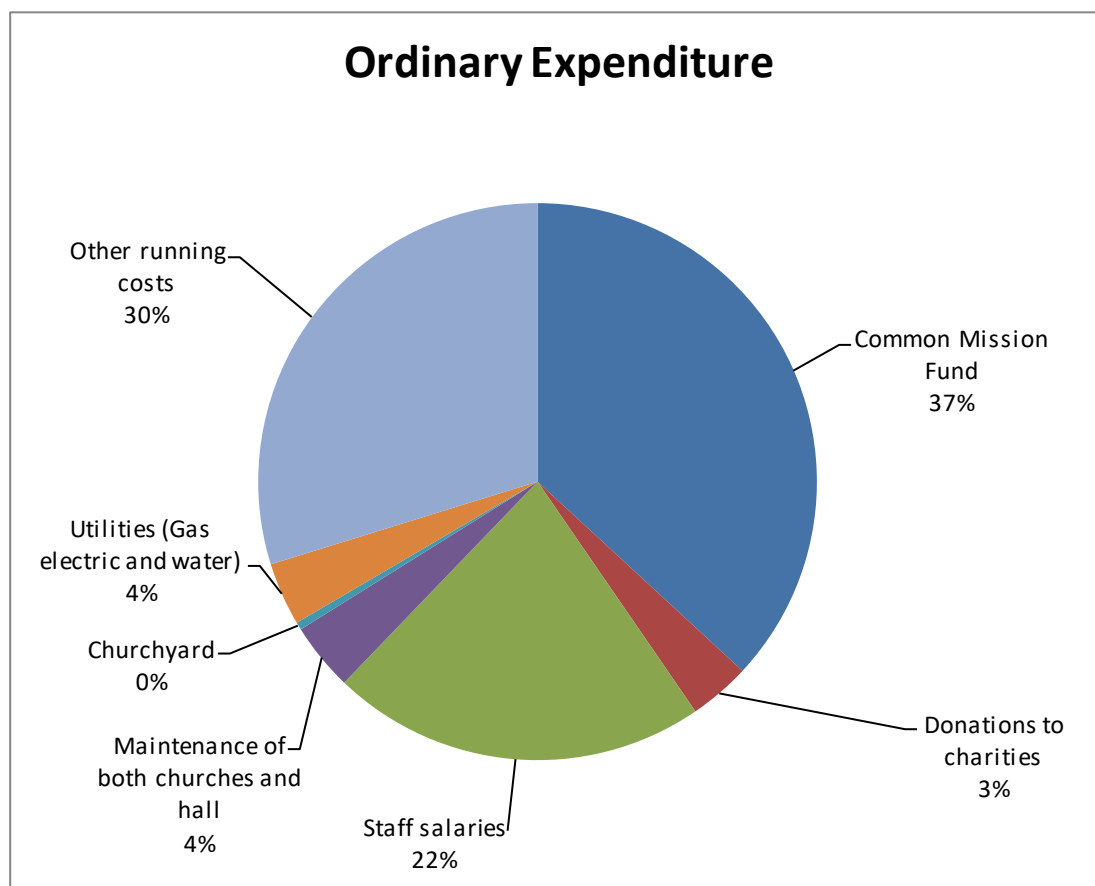
Expenditure

Ordinary expenditure increased from £248,511 in 2023 to £267,263 in 2024 while extraordinary expenditure in 2024 was £10,989 compared to £10,843 in 2023.

Expenditure		2024	2023
		£	£
Ordinary	Common Mission Fund	98,592	108,392
	Donations to charities	9,490	9,511
	Staff salaries	58,068	57,959
	Maintenance of both churches and hall	10,512	5,894
	Churchyard	1,186	3,475
	Utilities (Gas electric and water)	9,780	9,377
	Other running costs	60,558	53,903
		<u>248,186</u>	<u>248,511</u>
Extraordinary/appeals	Charities	6,960	3,105
	Depreciation	4,029	7,738
	St Nicholas' Path installation	19,077	-
	<u>30,066</u>	<u>10,843</u>	
	<u>278,252</u>	<u>259,354</u>	

Extraordinary expenditure comprises:

- Money given to charities from special appeals and collections. In 2024 these comprised:
 - Collections for Basics Bank
 - Collections for Blue Cross
 - Collections for Brockenhurst and Sway Day Care Centre (Friday Club)
 - Donations to Christians Against Poverty (CAP) from Treasure Trail donations
 - Christingle collections for the Children's Society
 - Collections for Christian Aid
 - Collections for NF Mencap Gateway Club
 - Collections for Ministry Aviation Fellowship (MAF)
 - Donations to Rwanda Kigeme diocese
 - Collections for UCCF
- Depreciation charges for the St Saviour's Audio Visual (AV) system.
- Installation cost of the new path at St Nicholas' church.



Ordinary expenditure comprises:

- Payments to the diocesan Common Mission Fund. These were £98,592 in 2024 compared to £108,392 in 2023. These payments fund the work of the diocese of which 71.5% is for:
 - Ministry Training
 - Clergy Appointments and Support
 - Clergy Housing
 - Clergy Remuneration Ministry
- Donations to charities from General Funds amounting to £9,490
- Staff salaries increased, overall, by £127. This is because pay rises were offset by a reduction in employment costs for the maintenance of St Nicholas' churchyard due to this work being taken over by the Parish Council N.B. these payments had been covered by grants received from the Parish Council.
- Maintenance of both churches and hall are the day-to-day maintenance costs. These amounted to £10,512 in 2024 compared to £5,894 in 2023.
- Churchyard maintenance costs were £1,186 in 2024 compared to £3,475 in 2023.
- Utility (gas, electric and water) charges were £9,780 in 2024 compared to £9,377 in 2023. New gas and electric contracts for three and two years respectively came into effect on 1 September 2024 on the expiry of the existing contracts.
- Other running costs are the other running expenses of the parish. In particular there were the following increases in other costs:
 - Training and mission costs £1,636
 - Parish magazine costs £1,556

Income

Ordinary income increased from £253,910 in 2023 to £264,826 while extraordinary income in 2024 was £23,176 compared with £22,523 in 2023.

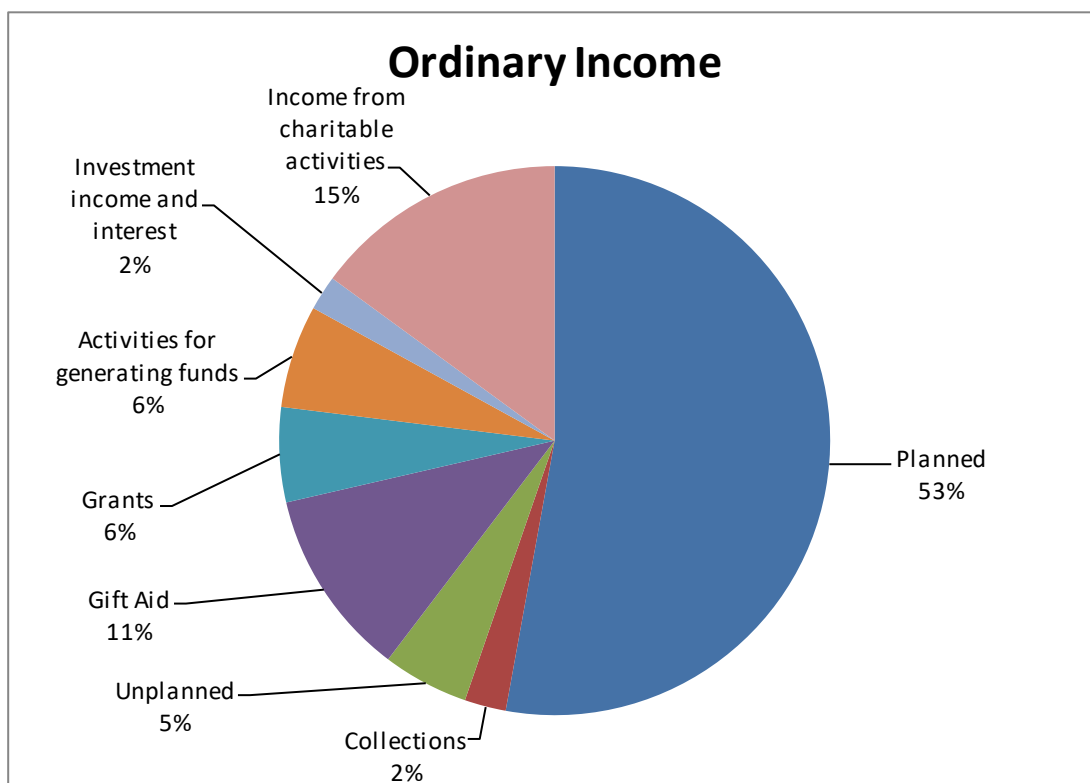
Extraordinary income is income that is not normally expected and comprises:

- Appeal and collections for charities
- Legacies received
- Non-recurring grants
- Appeal income

Extraordinary income in 2024 included:

- Appeal donations for Rwanda Kigeme diocese to provide aid to help the recovery from the Kigeme refugee camp market place fire (£4,751)
- Legacies £16,400

Income		2024	2023
		£	£
Ordinary	Planned	139,951	129,845
	Collections	6,440	7,664
	Unplanned	13,378	9,656
	Gift Aid	29,268	27,700
	Grants	14,781	24,664
	Activities for generating funds	16,032	9,353
	Investment income and interest	5,420	5,581
	Income from charitable activities	39,556	39,447
		<u>264,826</u>	<u>253,910</u>
Extraordinary/appeals	Charity collections	903	588
	Charity donations	4,919	2,482
	Charity Gift Aid	503	265
	St Nicholas' Path	-	14,116
	Grants	-	4,872
	Legacies	16,400	200
	Other	451	-
		<u>23,176</u>	<u>22,523</u>
Total Income		<u>288,002</u>	<u>276,433</u>



Ordinary income comprises:

- Planned donations. These are donations that are made on a regular basis and account for 53% of ordinary income. There was an increase of about £10,000 in planned donations compared to 2023. Planned donations are received through a number of sources:
 - Parish Giving Scheme which allow donations to be indexed linked so that they increase with inflation annually
 - Payments made to the church bank account by standing order
 - Regular payments made through CAF
 - Regular payments made through Stewardship (stewardship.org.uk)
- Collections at church services. These decreased by £1,224 to £6,440 in 2024 accounting for 2% of income.
- Unplanned donations are donations that are not made regularly. These were £13,378 in 2024 accounting for 5% of income. The unplanned donations include a single donation of £6,000 without which there would have been a reduction of £2,278 compared to 2023.
- Gift Aid is collected mainly on planned donations and on collections through the GASDS (Gift Aid Small Donations Scheme). Gift Aid receipts were £29,268 in 2024, £1,568 more than 2023 accounting for 11% of ordinary income
- Grants are received from a number of organisations. In 2024 recurring grants totalling £214,781 (6% of ordinary income) were received from:
 - South Baddesley PCC to help fund the Family and Children’s worker
 - Boldre PCC to help fund the Family and Children’s worker
- Activities for generating funds is 6% of ordinary income and comprises income from:
 - Advertising in the Parish Magazine
 - Charges for wedding flower arrangements
 - Hire of the church
- Investment income and interest is income from:
 - Endowment investment dividends

- Interest from cash on deposit with the Winchester Board of Finance Loans (i.e. money we have loaned to the diocese). The Diocesan Loans fund has now been closed by the diocese and the cash balance returned to the PCC which has resolved to deposit the cash in the CCLA Deposit Fund.
- Other bank interest
- Income from charitable activities is 15% of ordinary income and comprises income received from:
 - Fees for weddings and funerals. These consist of statutory fees laid down by parliament and non-statutory fees (e.g. for heating, vergger, organist) charged by the PCC
 - Sale revenue from the Parish Magazine
 - Revenues from St Nicholas bookstall, souvenir sales and the profit from sales of John Purkess' By-Gone Brockenhurst books. The production costs of the By-Gone Brockenhurst books are paid by the PCC which retains the profits from the sales which amounted to £3,239 in 2024
 - Income from the church hall.

Cash Flow

Net cash flow in 2024 was an increase of £74,973 compared to an increase of £16,441 in 2023. The large increase in cash is mostly accounted for by:

- Transfer of the Diocesan Loans Fund balance of £62,338 from debtors to cash
- Legacies £16,400
- Single one-off donation of £7,500

Ordinary Activities

The church spends the money at its disposal on the following main items:

- The Common Mission Fund (CMF)
- Children and Families work
- Maintenance of the two church buildings (St. Saviour's and St. Nicholas'), the church hall and the churchyards
- Charitable donations given from general income
- Salaries and wages
- Other running expenses e.g. gas, electricity and insurance
- Mission to the parish e.g. Brockcare activities

Money to support these is available from a number of funds, primarily:

- The General Fund including the Hall Management Fund
- The St Nicholas' Fund
- The St. Nicholas' Churchyard Income Fund
- The St. Saviour's Fund
- The Brockcare Funds

In addition money is also available from:

- The Flower Trading Fund
- The Walker Munro Income Fund
- The Harding Income Fund

Reserves

The reserves policy is to keep a cash (or cash equivalent) reserve of three times the average monthly cash expenditure. The PCC considers this is sufficient to cover against

- A sudden loss of income
- Any major repairs that need to be funded urgently

The reserves comprise the cash held in unrestricted funds and at present exclude the cash held in the designated Flower Trading Fund. The total cash reserves held on 31 December 2024 were £128,685 with an additional £3,215 held in the Flower Trading Fund. The average monthly cash expenditure in 2024 was £22,353 for which the reserves policy requires a cash reserve of £67,059. Consequently, the surplus cash reserves available to spend at 31 December 2024 while maintaining the cash reserve required by the reserve policy is £61,626.

Conclusions

Net income in 2024 across all funds was £9,750 compared to £17,079 in 2023. However, these figures are not directly comparable because the 2023 total includes

- Appeal income of £14,116 received for the installation of the new path at St Nicholas’.
- Non-recurring grant of £4,872 received for VAT recovery
- Recurring grant of £8,300 from the Parish Council for maintenance work on St Nicholas’ churchyard (no longer payable)

While the 2024 total includes

- Expenditure of £19,077 for the installation of the new path at St Nicholas’
- Legacies of £16,400

The net figures for ordinary income and expenditure in 2024 and 2023 were £16,640 and £5,399 respectively.

The three year fixed price contracts for gas and two year fixed price contracts for electricity came to an end on 31 August 2024. These were replaced with new contracts: three years for gas to 31 August 2027 and two years for electricity to 31 August 2026.

Income from ordinary donations (planned, collections, unplanned and Gift Aid) has remained more-or-less the same as 2023 with a small increase of £4,500 (2%) while inflation is currently 3%. In addition, this income is vulnerable to an ageing congregation with reductions to be expected in the next five to ten years.

Statement of trustee responsibilities applicable to members of the Parochial Church Council of the Ecclesiastical Parish of Brockenhurst (Brockenhurst PCC)

The trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities Statement of Recommended Practice (SORP);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Annual Financial Statements

The attached financial statements for the year ended 31 December 2024 have been prepared in accordance with the relevant Church Accounting Regulations, applicable Accounting Standards and Statement of Recommended Practice (FRS 102) 2019.

Independent Examiner's Report to Brockenhurst PCC

I have examined the accounts of the Charity set out on pages 15 to 30, which have been prepared on the accrual concept for financial year ending 31st December 2024.

This report is made solely to the Trustees in accordance with Section 43 (3) (a) of the Charities Act 2011. My work has been undertaken so that I might state to the Trustees those matters which we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trustees for our work, for this report, or for the opinions we have formed.

Respective responsibilities of the Trustees and examiner

As described on page 5 the Charity's Trustees are responsible for the preparation of the accounts; you consider that the audit requirements of Section 144 (2) of the Charities Act 2011 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 156 of the Act, whether particular matters have come to our attention.

Basis of independent examiner's report

My examination was conducted in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts, presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met:

2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Brenda Peers-Ross

Brenda Peers-Ross FMAAT. ACIE

16th June 2025

Statement of Financial Activities for the year ended 31 December 2024

	Note	Unrestricted Funds 2024	Restricted Funds 2024	Endowment Funds 2024	Total 2024	Unrestricted Funds 2023	Restricted Funds 2023	Endowment Funds 2023	Total 2023
		£	£	£	£	£	£	£	£
Income and Endowments from:									
Donations and Legacies	2(a)	216,311	10,232	-	226,543	199,574	22,478	-	222,052
Other trading activities	2(b)	16,032	-	-	16,032	9,353	-	-	9,353
Investments	2(c)	2,890	2,530	-	5,420	3,075	2,506	-	5,581
Charitable activities	2(d)	38,446	1,110	-	39,556	38,467	980	-	39,447
Other Income	2(e)	201	250	-	451	-	-	-	-
Total		273,880	14,122	-	288,002	250,469	25,964	-	276,433
Expenditure on:									
Raising funds	3(a)	15,674	1,007	-	16,681	13,984	1,155	-	15,139
Charitable activities	3(b)	225,721	35,850	-	261,571	229,307	14,908	-	244,215
Total		241,395	36,857	-	278,252	243,291	16,063	-	259,354
Net Income/(Expenditure)		32,485	(22,735)	-	9,750	7,178	9,901	-	17,079
Transfers between Funds		(1,446)	1,446	-	-	(956)	956	-	-
Other recognised gains/(losses)									
Gains/(losses) on investments	7	-	-	2,068	2,068	-	-	7,769	7,769
Net Movement in Funds		31,039	(21,289)	2,068	11,818	6,222	10,857	7,769	24,848
Balances brought forward at 1 January		97,049	53,094	90,354	240,497	90,827	42,237	82,585	215,649
Balances carried forward at 31 December		128,088	31,805	92,422	252,315	97,049	53,094	90,354	240,497

The notes on pages 18 to 30 form part of these accounts

Balance sheet at 31 December 2024

	Note	Unrestricted Funds 2024	Restricted Funds 2024	Endowment Funds 2024	Total Funds 2024	Unrestricted Funds 2023	Restricted Funds 2023	Endowment Funds 2023	Total Funds 2023
		£	£	£	£	£	£	£	£
FIXED ASSETS									
Tangible assets		-	10,408	-	10,408	-	14,437	-	14,437
Investment assets: Endowment fund investments	6	-	-	92,422	92,422	-	-	90,354	90,354
		-	10,408	92,422	102,830	-	14,437	90,354	104,791
CURRENT ASSETS									
Stock		4,807	-	-	4,807	5,818	-	-	5,818
Investments		-	-	-	-	-	-	-	-
Debtors and prepayments	8	4,993	7	-	5,000	64,877	18	-	64,895
Short-term deposits		-	-	-	-	-	-	-	-
Cash at bank and in hand		131,900	23,605	-	155,505	41,239	39,291	-	80,530
Total current assets		141,700	23,612	-	165,312	111,934	39,309	-	151,243
LIABILITIES									
Creditors - amounts falling due within one year	9	13,612	2,215	-	15,827	14,885	652	-	15,537
Net current assets/(liabilities)		128,088	21,397	-	149,485	97,049	38,657	-	135,706
Total assets less current liabilities		128,088	31,805	92,422	252,315	97,049	53,094	90,354	240,497
Creditors - amounts falling due after one year		-	-	-	-	-	-	-	-
Total net assets		128,088	31,805	92,422	252,315	97,049	53,094	90,354	240,497
PARISH FUNDS									
Unrestricted	10(a)	128,088			128,088	97,049			97,049
Restricted	10(b)		31,805		31,805		53,094		53,094
Endowment	10(c)			92,422	92,422			90,354	90,354
		128,088	31,805	92,422	252,315	97,049	53,094	90,354	240,497

The notes on pages 18 to 30 form part of this account

Cash flow statement at 31 December 2024

	End 2024	End 2024	End 2023	End 2023
Net cash from operating activities		69,555		10,860
Cash flows from investing activities				
Dividends, interest and rent from investments	5,420		5,581	
Purchase of:				
Tangible fixed assets for use of the PCC	-		-	
		5,420		5,581
Change in cash and cash equivalents in the reporting period		74,975		16,441
Cash and cash equivalents at 1 January		80,530		64,090
Cash and cash equivalents at 31 December		<u>155,505</u>		<u>80,531</u>
Reconciliation of net income/(expenditure) before investment gains				
Net income before investment gains at 31 December		9,750		17,079
Adjustments for:				
Depreciation charges		4,029		7,738
Dividends, interest and rent from investments		(5,420)		(5,581)
Decrease/(Increase) in stock		1,011		112
Decrease/(increase) in debtors		59,895		(953)
(Decrease)/Increase in creditors		290		(7,535)
Net cash provided by/(used in) operating activities		<u>69,555</u>		<u>10,860</u>
Analysis of cash and cash equivalents				
Cash in hand		155,505		80,531
Notice deposits (less than 3 months)		-		-
		<u>155,505</u>		<u>80,531</u>

The notes on pages 18 to 30 form part of this account

Approved by the Parochial Church Council on 28 April 2024 and signed on its behalf by:
Mr Peter Lay (Treasurer)

P. J. Lay

Notes to the financial statements for the year ended 31 December 2023

1. Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations "true and fair view" provisions.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Funds

Unrestricted funds are general funds which can be used for PCC ordinary purposes. They represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated by the PCC for a particular purpose, though also unrestricted, are separately disclosed.

Restricted Funds represent donations, grants and other income received for a specific objective or invited by the PCC for a specific objective. The Funds may only be expended on the specific objective for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Endowment Funds are funds, the capital of which must be maintained as determined by the terms of the Fund; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending on the purpose for which the endowment was established.

Income

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross. Amounts collected on behalf of other bodies at events held on church premises and handed to their representatives on the day are not considered to be incoming resources of the PCC and are not included in these statements.

Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded. Where the PCC has agreed in principle during the year to make grants up to a specified total, subject only to the ascertainment of the year's result, and such grants are subsequently confirmed and paid, they are provided for in these accounts as an operational (though not a legal) liability and are shown as creditors in the Balance Sheet.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when payable. Any Parish Share unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 109(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000, They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over five years.

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

Short term deposits

These are the cash held on deposit either with the CCLA, Diocesan Loans Fund or at the bank.

2. Income and Endowments

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £
2(a) Donations and Legacies						
Planned giving: Gift Aid donations	98,508	-	98,508	95,368	-	95,368
CAF	19,900	-	19,900	20,300	-	20,300
Other	21,543	-	21,543	14,177	-	14,177
Collections	6,173	1,170	7,343	7,274	978	8,252
Donations Gift Aid donations	406	1,445	1,851	1,135	3,596	4,731
CAF	500	1,000	1,500	550	100	650
Other	9,358	5,588	14,946	10,990	9,883	20,873
Tax Recoverable	28,992	779	29,771	27,250	715	27,965
Grants	14,531	250	14,781	22,530	7,006	29,536
Legacies	16,400	-	16,400	-	200	200
	216,311	10,232	226,543	199,574	22,478	222,052
2(b) Activities for generating funds						
Parish Magazine (advertising)	6,927	-	6,927	5,532	-	5,532
Letting of Church	4,468	-	4,468	1,727	-	1,727
Wedding Flowers	4,525	-	4,525	2,000	-	2,000
Other	112	-	112	94	-	94
	16,032	-	16,032	9,353	-	9,353
2(c) Investments						
Dividends on CBF Investment Fund	-	2,508	2,508	-	2,470	2,470
Bank and WDBF Loans Fund	2,890	22	2,912	3,075	36	3,111
	2,890	2,530	5,420	3,075	2,506	5,581
2(d) Charitable activities						
Fees for weddings and funerals	4,214	-	4,214	4,457	-	4,457
Non-statutory fees	5,427	-	5,427	4,939	-	4,939
Parish magazine sales	5,514	-	5,514	5,530	-	5,530
Bookstall	11,707	-	11,707	12,556	-	12,556
Payments for events	1,112	1,110	2,222	1,631	980	2,611
Trading activities Letting of hall	4,537	-	4,537	3,959	-	3,959
Wednesday Lunches	5,935	-	5,935	5,395	-	5,395
Other	-	-	-	-	-	-
	38,446	1,110	39,556	38,467	980	39,447
2(e) Other Income						
Unpaid DEC cheque	-	250	250	-	-	-
Energy Audit	201	-	201	-	-	-
Advertising refund	-	-	-	-	-	-
	201	250	451	-	-	-
Total incoming resources	273,880	14,122	288,002	250,469	25,964	276,433

3. Expenditure On

		Unrestricted Funds 2024	Restricted Funds 2024	Total 2024	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023
		£	£	£	£	£	£
3(a) Raising funds							
Cost of generating funds							
Trading	Bookstall	8,037	-	8,037	8,077	-	8,077
	Wednesday lunches	3,681	-	3,681	3,572	-	3,572
	Flower arranging	3,209	-	3,209	403	-	403
	Cost of fetes and other events	247	1,007	1,254	1,932	1,155	3,087
Governance costs		500	-	500	-	-	-
		15,674	1,007	16,681	13,984	1,155	15,139
3(b) Charitable Activities							
Missionary and charitable giving	4	9,490	6,960	16,450	9,511	3,105	12,616
Ministry:	Diocesan parish share	98,592	-	98,592	108,392	-	108,392
	Other ministry costs	2,873	-	2,873	2,205	-	2,205
							-
	Gas, Electric & Water	6,705	-	6,705	6,319	-	6,319
	Telephones	1,050	-	1,050	882	-	882
	Insurance	8,091	-	8,091	7,649	-	7,649
	Salaries & wages	5	58,086	58,086	57,374	585	57,959
	Training & Mission costs	5,147	-	5,147	3,466	45	3,511
	Stationery	4,454	-	4,454	4,886	-	4,886
	Bank charges	572	-	572	608	31	639
	Maintenance	1,742	4,256	5,998	2,002	452	2,454
	Upkeep of services	1,691	1,138	2,829	1,450	974	2,424
	Churchyard	806	380	1,186	1,825	1,650	3,475
	Other running expenses	5,137	10	5,147	5,217	328	5,545
Major repairs - installation		1,050	19,077	20,127	-	-	-
Major repairs - structure		-	-	-	-	-	-
New Building Work		-	-	-	-	-	-
Other expenditure		-	-	-	-	-	-
Depreciation		-	4,029	4,029	-	7,738	7,738
Parish magazine costs		10,247	-	10,247	8,691	-	8,691
Church hall running costs							
	Gas & Electric	3,075	-	3,075	3,058	-	3,058
	Maintenance	4,514	-	4,514	3,440	-	3,440
	Other	2,399	-	2,399	2,332	-	2,332
		225,721	35,850	261,571	229,307	14,908	244,215
Total resources expended		241,395	36,857	278,252	243,291	16,063	259,354

4. Missionary and Charitable Giving

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Endowment Funds 2024 £	Total 2024 £	Total 2023 £
Overseas missionary and relief societies:					
Bible Society	1,000	-	-	1,000	1,000
Christian Aid	-	452	-	452	-
Church Mission Society	2,500	-	-	2,500	2,520
DEC (Pakistan Floods)	-	-	-	772	772
Embrace the Middle East	745	-	-	745	749
Jerusalem & Middle East Church Association	500	-	-	500	579
Lent boxes	-	-	-	-	-
Rwanda	500	4,251	-	4,751	500
Sat 7	500	-	-	500	500
Tearfund	1,000	-	-	1,000	1,000
	6,745	4,703	-	12,220	7,620
Home missions and other church societies:					
A Rocha	500	-	-	500	500
Christians Against Poverty	-	770	-	770	-
Childrens' Society	-	260	-	260	266
MAF	-	260	-	260	-
Mission to Seafarers	-	-	-	-	80
UCCF	500	21	-	521	500
	1,000	1,311	-	2,311	1,346
Local charities:					
Basics Bank	-	277	-	277	-
Blue Cross	-	26	-	-	-
Brockenhurst Day Care Centre	500	25	-	525	500
Brockenhurst Gateway (New Forest Mencap)	500	118	-	618	500
Oakhaven Hospice	745	-	-	745	749
Grants from Hardship Fund	-	-	-	-	50
School Cossing Patrol	-	-	-	-	1,851
	1,745	446	-	2,165	3,650
Total Missionary and charitable giving	9,490	6,460	-	16,696	12,616

5. Staff Costs

	2024	2023
	£	£
Wages and salaries	53,259	53,637
National Insurance	-	-
Pension	1,758	1,780
Life Assurance	219	222
Training	-	-
	<hr/>	<hr/>
	55,236	55,639
Payments to organists, singers and bell ringers	2,850	2,320
	<hr/>	<hr/>
	58,086	57,959

During year the PCC employed Parish Administrators; Family and Children’s worker; verger; caretaker and cleaner for the church and hall. No employee was paid more than £60,000

6. Related Parties

No payments or expenses were paid to any PCC member, or persons closely connected to them or related parties.

7. Investments

	St Nicholas' Churchyard £	Walker Munro £	Harding £	Total £
Market value at 1 January 2024	63,161	16,342	10,851	90,354
Disposal	-	-	-	-
Purchases at cost	-	-	-	-
Net gains/(loses)	1,446	374	248	2,068
Market value at 31 December 2024	<u>64,607</u>	<u>16,716</u>	<u>11,099</u>	<u>92,422</u>
Units held	2,794	723	480	

The St Nicholas' Churchyard, Walker Munro and Harding endowment funds are invested in CBF Church of England Investment Fund – Income Shares.

8. Debtors and Prepayments

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Endowment Funds 2024 £	Total Funds 2024 £	2023 £
Debtors					
Gift Aid Tax	2,565	4	-	2,569	708
HMRC (employment)	-	-	-	-	-
Diocesan Loans Fund	-	-	-	-	62,380
Other debtors	<u>2,428</u>	<u>3</u>	<u>-</u>	<u>2,431</u>	<u>1,807</u>
	4,993	7	-	5,000	64,895
Prepayments	-	-	-	-	-
	<u>4,993</u>	<u>7</u>	<u>-</u>	<u>5,000</u>	<u>64,895</u>

9. Liabilities

	Unrestricted	Restricted	Endowment	Total Funds	
	Funds 2024	Funds 2024	Funds 2024	2024	2023
	£	£	£	£	£
Accruals and deferred income					
Charities	-	1,869	-	1,869	253
Other	9,141	97	-	9,238	11,246
	<u>9,141</u>	<u>1,966</u>	<u>-</u>	<u>11,107</u>	<u>11,499</u>
Creditors for goods and services	4,471	250	-	4,721	4,038
Other creditors	-	-	-	-	-
	<u>13,612</u>	<u>2,216</u>	<u>-</u>	<u>15,828</u>	<u>15,537</u>

10. Funds

10(a) Unrestricted Funds

	Balance at 1 January	Incoming Resources	Resources Expended	Net	Transfers	Balance at 31 December
General	103,049	255,824	(218,599)	37,225	(647)	139,627
Hall	(9,771)	13,141	(19,087)	(5,946)	-	(15,717)
Music	940	390	(370)	20	-	960
Flower (Trading)	2,831	4,525	(3,339)	1,186	(799)	3,218
	<u>97,049</u>	<u>273,880</u>	<u>(241,395)</u>	<u>32,485</u>	<u>(1,446)</u>	<u>128,088</u>

For administrative and monitoring purposes the PCC has designated its unrestricted funds into four funds:

- The General Fund is used for the day-to-day running expenses of the church activities that cannot be charged to any other fund;
- The Hall Fund is used for the day-to-day running expenses of the church hall under the control of the Hall Management committee;
- The Music Fund is a designated fund to be spent on the enhancement of music within the worship of both churches.
- The Flower (trading) Fund is a designated fund that accounts for funds raised in the provision and arrangement of church flowers for weddings and funerals. The net income of this fund is used to support the provision of flowers for church services also partly funded by the Flower Pot Fund.

10(b) Restricted Funds

	Note	Balance at 1 January	Incoming Resources	Resources Expended	Net	Transfers	Balance at 31 December
St Nicholas'		1,192	-	(1,595)	(1,595)	403	-
St Nicholas' Churchyard Fund Income		1,470	1,753	(275)	1,478	(2,476)	472
St Nicholas' Path		14,085	2,921	(19,077)	(16,156)	2,074	3
Total St Nicholas'		16,747	4,674	(20,947)	(16,273)	1	475
St Saviour's		-	-	(1,251)	(1,251)	1,251	-
St Saviour's AV2 system		24,865	9	(4,029)	(4,020)	-	20,845
Walker Munro Fund Income		560	454	(360)	94	(654)	-
Total St Saviour's		25,425	463	(5,640)	(5,177)	597	20,845
Brockcare							
General		(221)	335	(10)	325	-	104
Christmas Lunch		1,361	620	(240)	380	-	1,741
Holidays at Home		540	810	(767)	43	-	583
Total Brockcare		1,680	1,765	(1,017)	748	-	2,428
Other							
Charities	4	862	6,575	(6,960)	(385)	49	526
Fabric		2,858	5	(1,050)	(1,045)	-	1,813
Flower Pot		-	339	(1,138)	(799)	799	-
Harding Fund Income		5,322	301	(105)	196	-	5,518
Hardship Fund	4	200	-	-	-	-	200
Total other restricted funds		9,242	7,220	(9,253)	(2,033)	848	8,057
Total restricted funds		53,094	14,122	(36,857)	(22,735)	1,446	31,805

There are a number of restricted funds that account for money donated for specific purposes. In 2024 these funds accounted for income of £14,122 and expenditure of £36,857. These funds include the St Saviour's AV2 Fund which has capitalised assets that were depreciated by £4,029 in 2024.

Specific points regarding each fund are:

- St Nicholas'
 - This accounts for money donated specifically for the maintenance and other running costs of St Nicholas' church.
 - £1,595 was spent on maintenance costs in 2024
- St Nicholas Churchyard Income
 - This fund accounts for the investment income received from the St Nicholas Churchyard endowment fund. This income may be spent on the maintenance of the churchyard and any surplus on the maintenance of St Nicholas' church.
 - Total income was £1,753 from dividends on investments
 - Expenditure included
 - £275 on churchyard maintenance
 - Transfers totalling £2,476 to St Nicholas' Fund for maintenance costs and for the installation of the new path.
- St Nicholas Path
 - This fund was created in 2023 to raise funds for the replacement of the path leading from the gate to St Nicholas' church and vestry.
 - Work to replace the path was completed in 2024 at a cost of £19,077

- St Saviours
 - This fund accounts for money donated specifically for the maintenance and other running costs of St Saviour's church.
- St Saviour's AV System
 - This fund accounts for the appeal income raised in 2018 to pay for the installation of a new sound system in St Saviour's church.
 - The capital cost of the system was fully depreciated in 2023
- St Saviour's AV2 system
 - This fund accounts for the appeal income raised in 2021 to pay for the installation of cameras, projectors and projection screens. This raised a total of £30,531 in 2021 which was reported as income to the AV fund in the 2021 accounts.
 - The cost of the camera and projector installation was £20,144 which has been capitalised
 - The 2024 expenditure of £4,029 is the cost of depreciation for 2024
- Walker Munro Income
 - This fund accounts for the investment income received from the Walker Munro endowment fund.
 - The exact purpose of this fund is unclear as no formal documentation can be found. The PCC have therefore decided that this fund can be used to support the costs of St Saviour's church the construction of which was paid for by the Walker Munro family of Rhinefield House.
 - £360 was expended from this fund in 2024.
- Brockcare General
 - This fund accounts for the general costs of running the Brockcare activities. Brockcare activities such as Holiday at Home attract grant income which is difficult to allocate to general costs. Consequently, the general fund is overspent while more specific funds are in surplus. However, the Brockcare funds have a combined closing value of £2,428
- Christmas Lunch
 - This fund accounts for the income and expenditure associated with providing the Christmas lunch.
 - The total income of £620 comprises charges made for the lunch and donations.
- Holidays at Home
 - This fund accounts for the income and expenditure for the annual Holidays at Home
 - Income exceeded expenditure by £43 leaving £583 in the fund at the end of 2024.
- Charities
 - Any special collection (such as those at Easter, harvest and Christmas) or other fund raising activity on behalf of other charities is treated as a restricted fund. Details of the charities supported in this way are detailed in note 4 under the restricted funds heading.
 - In total, £6,575 was raised for charities.
- Fabric Fund
 - The Fabric Fund accounts for donations given for the maintenance of the fabric of both churches
- Flower Pot
 - The Flower Pot fund accounts for Flower Pot collections received for the provision of church flowers.
 - The costs of the church flowers are paid for from the Flower Pot Fund supplemented by funds from the (unrestricted) Flower (Trading) Fund.
- Harding Income
 - This accounts for investment income received from the Harding Investment Fund used to maintain the Harding grave in St Nicholas' churchyard
- Hardship Fund

10 (c) Endowment Funds

Note	Balance at 1 January Restated	Incoming Resources	Resources Expended	Investment Gains	Transfers	Balance at 31 December
St Nicholas' Churchyard	63,161	-	-	1,446	-	64,607
Walker Munro	16,342	-	-	374	-	16,716
Harding	10,851	-	-	248	-	11,099
	<u>90,354</u>	<u>-</u>	<u>-</u>	<u>2,068</u>	<u>-</u>	<u>92,422</u>

The Endowment Funds comprise

- The St Nicholas Churchyard Fund which was established by a gift of £15,000. The investment income from the fund can be used for the maintenance of the St Nicholas Churchyard and also for maintenance of St Nicholas church;
- The Walker Munro Fund for which the purpose is unclear. Consequently, the PCC have resolved that the investment income from the Walker Munro Fund can be used for the maintenance of St Saviours church;
- The Harding fund was established by a gift of £2,000 from Miss Harding to maintain her parents grave and to be used for other ecclesiastical purposes. The capital was left in trust to the Vicar and Church Wardens in 1976 for 79 years after which the capital becomes the property of the PCC.

11. Fixed Assets

		St Saviour's AV2
		£
Cost or valuation	At beginning of the year	20,144
	Additions at cost	-
	At end of the year	<u>20,144</u>
Depreciation	At beginning of the year	5,707
	Charge for the year	4,029
	At end of the year	<u>9,736</u>
Net book value	At beginning of the year	14,437
	At end of the year	10,408

12. Retirement and Post-Employment Benefits

Brockenhurst PCC participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2024: £1,758, 2023: £1,780).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a surplus of £34.8m on the ongoing assumptions used. At the most recent annual review effective 1 January 2025, the Board chose to grant a discretionary bonus of 6.7% to both pensions not yet in payment and pensions in payment in respect of service prior to April 1997; and a bonus on pensions in payment in respect of post April 2006 service so that the pension increase was 2.7% (where usually it would be calculated based on inflation up to 2.5%). This followed improvements in the funding position over 2024. There is no requirement for deficit payments at the current time.

The next valuation is due as at 31 December 2025.

For the Pension Builder 2014 section, the valuation revealed a surplus of £8.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Brockenhurst PCC could become responsible for paying a share of the failed employer's pension liabilities.

Accounts

**Brockenhurst Parochial Church Council
St. Nicholas' with St. Saviour's**

Registered Charity 1131796

**Annual Report
and
Financial Statements**

for the year ended 31 December 2023

Vicar:

Revd. Simon Newham



Annual Report for 2023

Background

The Parochial Church Council of the Ecclesiastical Parish of Brockenhurst has the responsibility for promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical in co-operation with the vicar, the Revd Simon Newham to whom day to day management of the parish is delegated.

The ecclesiastical parish is part of the Diocese of Winchester within the Church of England. There are two churches within the parish: St Nicholas' the parish church and St Saviour's located in the centre of the village of Brockenhurst.

The registered name of the PCC is The Parochial Church Council of the Ecclesiastical Parish of Brockenhurst and its registered working name is Brockenhurst PCC. The registered number of the charity is 1131796, and statutory information regarding the Parish may be found on the Charity Commission website, which it is the responsibility of the PCC to update, particularly following the Annual Parochial Church Meeting.

When planning activities for the year the Vicar and PCC have adopted Charity Commission guidance on public benefit and, in particular, specific guidance on charities for the advancement of religion.

Administrative Information

Vicar: Revd. Simon Newham

The correspondence address is:

The Church Office,
Wilverley Road,
Brockenhurst
SO42 7SP

The Independent Examiner is:

Brenda Peers-Ross
29 Drift Road
Selsey
Chichester
West Sussex
PO20 0PW

Our bankers are:

Lloyds Bank Lymington
PO Box 1000
Andover
BX1 1LT

Winchester Diocesan Board of Finance
Old Alresford Place
Old Alresford
SO24 9DH

CCLA Investment Management Ltd
The CBF Church of England Funds
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Parochial Church Council

During the period 1 January 2023 until the date that this report was approved the following have served as members of the Parochial Church Council PCC:

<i>Vicar</i>	The Revd. Simon Newham	Chairman from June 2019
<i>Wardens</i>	Mr Jeremy Moss Mrs Joanna Plummer	
<i>Deanery Synod Representatives</i>	Mr Peter Lay Mrs Wendy Lay Mr John Pearson	Treasurer From 19 April 2023
<i>Elected Members</i>	Mrs Pauline Brown Mr Bob Coombs Mrs Liz Dodwell Mr Tim Dodwell Mr Martin Fletcher Mrs Jane Forrest Mr Tony Foulger Mrs Joyce Kolaczowski Mrs Wendy Lay Mrs Janet McDonald Mr Nathan Parnaby Mr Paul Pearse Mrs Lindy Waight	Resigned January 2024 From 19 April 2023 To 19 April 2023 To 19 April 2023

Structure, Governance and Management

The PCC is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. During 2009 as a result of changes to legislation, The Parochial Church Council (PCC) became a separately registered Charity with the Charity Commission under number 1131796.

Members of the PCC are appointed ex officio, or co-opted, or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

All Church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

Teams and Committees

The PCC operates through a number of teams and committees which meet between full meetings of the PCC. The teams have oversight responsibility for some additional committees. The committees review major risks to which the PCC may be exposed and implement systems or procedures to manage those risks. This includes appropriate training, and taking advice from experts.

- **Standing Committee:** The Standing Committee has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. The Standing Committee comprises the: Vicar, Church Wardens, Treasurer, PCC Secretary, and another member of the PCC;
- **Children and Young People:** Seeks God's heart and vision for our children and youth work. The team encourages the children and young people in their faith and supports the Children and Family worker and helpers in their work;

- **Eco Team:** Seeks to raise awareness of the link between environmental issues and the Christian faith, and to respond with practical action in the Church itself, in the lives of individuals within the church, and in the local and global community;
- **Fabric and Grounds Team:** Manages the maintenance and development of the two church buildings, hall and the church grounds;
- **Finance Team:** Assists the Treasurer with the development of the annual PCC budget; reviews and monitors the state of the PCC's finances; and assists the treasurer with the development of appropriate financial policies for approval by the PCC;
- **Hall Committee:** Manages the running of the Church Hall adjacent to St. Saviour's Church;
- **Mission Team:** The Mission Team is responsible for nominating home and overseas charities to be supported by the church from general funds and special appeals;
- **Pastoral Team:** Seeks to support the elderly and lonely, the sick and vulnerable, and the bereaved within the Parish through pastoral visiting;
- **Prayer Team:** Members of the team are available every Sunday after the 9.30am service at St Saviour's for those who would like prayer. They also arrange and lead other prayer meetings during the year;
- **Social Committee:** Organises and manages the social activities within the Parish, including lunches, harvest quiz and an annual Newcomers' Evening;
- **Worship Team:** Plans the services and patterns of worship in both churches, in co-operation with the Vicar.

Objectives and Activities

The PCC is responsible for co-operating with the Vicar in promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also responsible for maintaining the two village churches of St. Nicholas' and St. Saviour's. The vision is to be a Christ Centred Community

There were 204 parishioners on the Church Electoral Roll at the 2023 APCM, of whom 28 were not resident in the Parish compared with 208 in 2022. The size of the worshipping community is 142 with an average weekly attendance of 120 adults and 11 children, although the number increases substantially at major festivals.

Review of the year

Introduction

Church and event attendance to has now largely returned to a pre-covid level although the average age of the congregation is increasing and overall numbers are on a gentle decline.

The PCC met on its planned bi-monthly schedule throughout 2023 with the PCC Teams meeting regularly and reporting to the PCC for guidance where necessary.

The key points of focus for our Church in 2023 were:

- Providing a weekly pattern of worship and community for our congregations
- Opening our churches (St Nicholas' church and St Saviour's) each day
- A series of events focussing on our Year of Sharing our Faith
- Community engagement activities such as Brockcare and Eco Church
- Expanding use of our Church Hall for local groups and events
- Digital Church – use of display screens and digital music with online recordings
- SO4:12 a children's focussed monthly Sunday morning 'event' held in the Primary School Hall.

Support for our congregations

Our pattern of weekly services continued as:

- Sunday 09:00 Holy Communion at St Nicholas' (BCP on first Sunday of month)
- Sunday 10:30 Sunday Worship at St Saviour's (Holy Communion on third Sunday)
- Thursday 10:00 Holy Communion at St Saviour's

From September 2023 we started an experiment to hold the third Sunday 09:00 Holy Communion service at St Saviours to encourage the congregations to mix and save on weekly heating cost for two buildings.

Throughout the year our Vicar Simon led daily Morning and Evening Prayer online following the pattern of the Church of England Daily Prayer programme. Holy Communion was regularly taken to the care and residential homes in the village by members of our Worship Team.

The experimental 'Open' Service was discontinued after the summer to be replaced by SO4:12 – a children focussed service event held on the fourth Sunday in the Primary School Hall. This event combines song, games and craft around a bible theme and has gathered an increasing following from pre-school families. The 1030 service in St Saviours continues at the same time providing for the older congregation.

Our House-Groups were an important source of fellowship and learning during 2023 and actively engaged in the Year of Sharing our Faith by each organising an event to spend time with those outside our fellowship.

Once again in October we held a Bereavement Service in St Saviour's to offer support to those who have lost a loved one with the usual afternoon tea for refreshment.

Remembrance commemorations were held in November with another highly visible field of 1000 crochet poppies in St Saviour's grounds appearing to flow out from the east window.

Over Christmas our two Carol services were popular as were our Christmas eve and Christmas morning services with the Christmas Eve Crib service attracting more than 200 people including many families with children.

Simon Newham, our vicar, continued to work in the three primary schools adding to his contribution as a Governor at Brockenhurst. Brockenhurst College supported and encouraged our Children and Youth coordinator who facilitated term time weekly Christian Union meetings including a popular 'grill the vicar' event.

Schools Outreach

Mel Osborne, our Children and Families Worker, is working within the three Church Primary Schools of our Benefice Brockenhurst, William Gilpin (Boldre) and South Baddesley. She is supporting the children and teacher teams in each school as they seek to present the relevance of Christ's message.

Through the year Mel has developed strong links with the children and families, with many good conversations showing the love of God for all.

We were thrilled when Mel was accepted for Ordination during 2023 and we have welcomed her fully into Brockenhurst church as part of her ordination training over the next three years.

Our role in the community

Brockcare – our pastoral group providing support to the vulnerable and elderly in the village continued to provide home visits and activities including transport for those who are isolated or unable to get about easily.

Activities such as Wednesday Lunches, Thursday coffee mornings (CAMEO, **C**ome **A**nd **M**eet **E**ach **O**ther) and Light Lunch as well as our annual Holidays At Home were enthusiastically supported by older members of our community.

Christmas Day lunch was provided for some of the villagers who would otherwise be on their own. The lunches were generously cooked by a local chef in the Church Hall and supported by members of the church family.

We also served our community through baptisms, weddings and funerals with a particularly active year for weddings in both buildings.

Deanery & Diocese Support

Simon Newham, our vicar was appointed Rural Dean in 2022 and able to contribute his skills and experience to encouraging and supporting parishes and incumbents in the wider area. This has been a significant call on his time during 2023 with two parishes going through interregnum. In addition Andrew Neaum retired as House for Duty priest in Boldre and South Baddesley giving Simon further calls on his time and were thankful that Terence Handley MacMath was appointed as Andrew's replacement in September.

Our Curate Stephen Bennet, Ordinand Luke Augustyn and associate priest Mary Nicholson provided valuable support to Simon throughout the year, as did our retired clergy Diane Webster and Alan Graham and Local Licenced Ministers Tony Foulger and John Pearson.

Financial Review

Independent Examiner

The appointment of Mr Lewis Ball as Independent Examiner for these financial statements was approved at the APCM meeting held on 19 April 2023. However, due to the death of Mr Ball the PCC has appointed Brenda Peers-Ross as Independent Examiner.

Overall Summary

Total income was £276,433 while total expenditure was £259,354 (before unrealised investment gains) resulting in a net surplus £17,079 compared to net deficit in 2022 of £28,859. However, these figures include a number of exceptional items:

- VAT reclaim of £4,872 spent on St Saviour's roof and stonework repairs in 2022.
- Appeal receipts of £14,116 for St Nicholas' path
- £3,000 donation for church maintenance
- Depreciation costs of £3,709 for the St Saviour's audio system installed in 2018 and £4,012 for the installation of cameras, projectors and screens in St Saviour's church funded from the AV appeal held in 2021. Both projects are depreciated over a five year period.
- Grants of £8,316 from the Parish Council to offset employment costs for work on St. Nicolas' churchyard on behalf of the Council.

The CBF Endowment Fund investments increased in value by 7,769 compared to a decrease in value of £11,018 in 2022 and a gain in value in 2021 of £11,715.

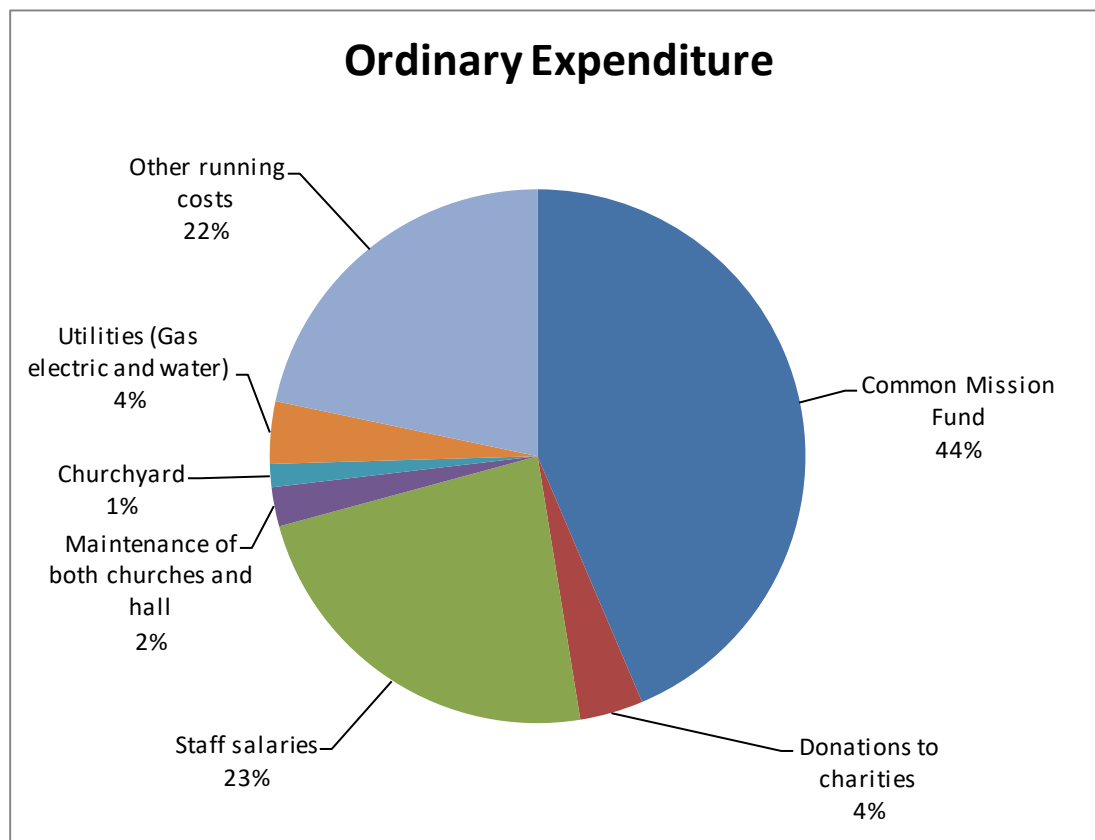
Expenditure

Ordinary expenditure increased from £234,037 in 2022 to £248,511 in 2023 while extraordinary expenditure in 2023 was £10,843 compared to £40,628 in 2022.

		2023	2022
Ordinary	Common Mission Fund	£ 108,392	£ 112,705
	Donations to charities	£ 9,511	£ 8,819
	Staff salaries	£ 57,959	£ 35,806
	Maintenance of both churches and hall	£ 5,894	£ 10,564
	Churchyard	£ 3,475	£ 7,341
	Utilities (Gas electric and water)	£ 9,377	£ 8,353
	Other running costs	£ 53,903	£ 50,449
		<u>£ 248,511</u>	<u>£ 234,037</u>
Extraordinary/appeals	Charities	£ 3,105	£ 3,824
	St Saviour's roof repairs	£ -	£ 31,078
	Depreciation	£ 7,738	£ 5,726
		<u>£ 10,843</u>	<u>£ 40,628</u>
	<u>£ 259,354</u>	<u>£ 274,665</u>	

Extraordinary expenditure comprises:

- Money given to charities from special appeals and collections
- Depreciation charges for the St Saviours Audio Visual (AV) system



Ordinary expenditure comprises:

- Payments to the diocesan Common Mission Fund. These were £108,392 in 2023 which is a decrease of about £4,000 compared to 2022.
- Donations to charities from General Funds amounting to £9,511.
- Staff salaries increased by about £22,000 to £57,959 an increase of 62%. These include employment costs for the maintenance of St Nicholas' churchyard which are offset by grants received from the Parish Council. A Family and Children's worker was employed from December 2022 with costs shared between Brockenhurst, Boldre and South Baddesley parishes for which the Boldre and South Baddesley contributions are reported as grants.
- Maintenance of both churches and hall are the day-to-day maintenance costs. These amounted to £5,894 in 2023 compared to £10,564 in 2022 which included repairs to St Saviour's boiler costing £5,000.
- The churchyard maintenance costs were £3,475 compared to 7,341 in 2022.
- Utilities (gas, electric and water) charges were £9,377 compared to £8,353 in 2022. The previous electricity contract finished at the end of August 2022 and a new, two year, contract was started from 1 September. The gas tariff was unchanged for 2023 as the current gas contract is a fixed price for three years from 1 September 2021. Consequently, the current gas and electric prices are fixed until August 2024.
- Other running costs are the other running expenses of the parish.

Income

Ordinary income increased from £239,555 in 2022 to £253,910 in 2023 while extraordinary income in 2023 was £22,523 compared to £6,251 in 2022.

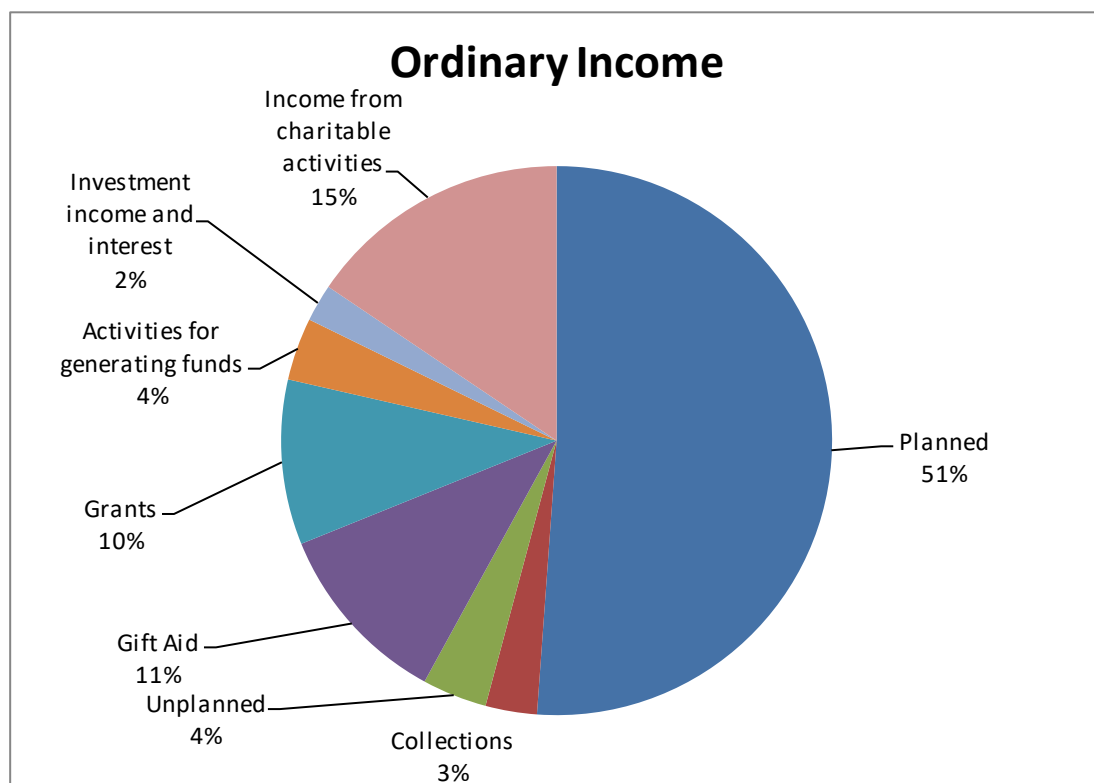
Extraordinary income comprises:

- Appeal and collection income for charities
- Legacies received
- Non-recurring grants
- Appeal income

Extraordinary income in 2023 included:

- Appeal income from St Nicholas' Path appeal of £14,116
- Non-recurring grant of £4,872 recovering VAT paid on the St Saviour's roof repairs in 2022

Income		2023	2022
Ordinary	Planned	£ 129,845	£ 130,922
	Collections	£ 7,664	£ 5,440
	Unplanned	£ 9,656	£ 10,401
	Gift Aid	£ 27,700	£ 25,698
	Grants	£ 24,664	£ 7,643
	Activities for generating funds	£ 9,353	£ 12,083
	Investment income and interest	£ 5,581	£ 4,127
	Income from charitable activities	£ 39,447	£ 43,241
		<u>£ 253,910</u>	<u>£ 239,555</u>
Extraordinary/appeals	Charity collections	£ 588	£ 1,863
	Charity donations	£ 2,482	£ 1,289
	Charity Gift Aid	£ 265	£ 574
	St Nicholas' Path	£ 14,116	£ -
	Grants	£ 4,872	£ 1,825
	Legacies	£ 200	£ 700
	Other	£ -	£ -
		<u>£ 22,523</u>	<u>£ 6,251</u>
Total Income		<u>£ 276,433</u>	<u>£ 245,806</u>



Ordinary income comprises:

- Planned donations. These are donations that are made on a regular basis and account for 51% of ordinary income. There was a slight drop of about £1,000 in planned donations compared to 2022. Planned donations are received through a number of sources:
 - Parish Giving Scheme which allow donations to be indexed linked so that they increase with inflation annually
 - Payments made to the church bank account by standing order
 - Regular payments made through CAF
 - Regular payments made through Stewardship (stewardship.org.uk)
- Collections at church services. These increased by £2,200 to £7,664 in 2023 accounting for 3% of income.
- Unplanned donations are donations that are not made regularly. These were £9,656 in 2023 £745 less than in 2022 accounting for 4% of ordinary income.
- Gift Aid is collected mainly on planned donations and on collections through the GASDS (Gift Aid Small Donations Scheme). Gift Aid receipts were £27,700 in 2023, £2,000 more than 2022 accounting for 11% of ordinary income
- Grants are received from a number of organisations. In 2023 recurring grants totalling £24,664 (10% of ordinary income) were received from:
 - Brockenhurst Parish Council to fund maintenance work on St Nicholas' churchyard. This work will cease at the end of January 2024. The grants received in 2023 were for work up to the end of September with the work from October being covered by another grant to be claimed in 2024
 - Listed Places of Worship (LPW) Grant Scheme
 - South Baddesley PCC to help fund the Family and Children's worker
 - Boldre PCC to help fund the Family and Children's worker
- Activities for generating funds is 5% of ordinary income and comprises income from:
 - Advertising in the Parish Magazine

- Charges for wedding flower arrangements
- Hire of the church
- Investment income and interest is income from:
 - Endowment investment dividends
 - Interest from cash on deposit with the Winchester Board of Finance Loans (i.e. money we have loaned to the diocese)
 - Other bank interest
- Income from charitable activities is 18% of ordinary income and comprises income received from:
 - Fees for weddings and funerals. These consist of statutory fees laid down by parliament and non-statutory fees (e.g. for heating, verges, organist) charged by the PCC
 - Sale revenue from the Parish Magazine
 - Revenues from St Nicholas bookstall, souvenir sales and the profit from sales of John Purkess' By-Gone Brockenhurst books. The production costs of the By-Gone Brockenhurst books are paid by the PCC which retains the profits from the sales which amounted to £3,800 in 2023
 - Payments for events e.g. the performances of the Titanic the Last Hero and the last coward by the searchlight theatre company.
 - Income from the church hall

Cash Flow

Net cash flow in 2023 was an increase of £16,441 compared to a decrease in cash of £40,321 in 2022. The increase in cash is accounted for by cash paid to and retained in the St Nicholas' Path Fund; 2022 expenditure including cash spent from the St Saviour's AV appeal fund built up in 2021 and the cost of repairs identified by the Quinquennial Survey paid for from funds put aside in 2020.

Ordinary Activities

The church spends the money at its disposal on the following main items:

- The Common Mission Fund (Parish Share)
- Children and Families work
- Maintenance of the two church buildings (St Saviour's and St Nicholas'), The church hall, and the churchyards
- Charitable giving from general income
- Other running expenses e.g. gas, electricity, insurance and salaries
- Mission to the parish e.g. Brockcare activities

Money to support these is available from a number of funds, primarily:

- The General Fund including the Hall Management Fund
- The St Nicholas' Fund
- The St Nicholas' Churchyard Income Fund
- The St Saviour's Fund
- The Brockcare funds

In addition money is also available from:

- The Flower Trading Fund
- The Walker Munro Income Fund
- The Harding income fund

Looking Forward

The PCC has employed a Children's and Family worker starting in December 2022 on a three year contract. The cost of this is shared between Brockenhurst, South Baddesley and Boldre PCCs. At present funding for this work is coming from general funds.

Reserves

The reserves policy is to keep a cash (or cash equivalent) reserve of three times the average monthly cash expenditure. The PCC considers this is sufficient to cover against

- A sudden loss of income
- Any major repairs that need to be funded urgently

The reserves comprise the cash held in unrestricted funds and at present exclude the cash held in the unrestricted Flower Trading Fund. The total cash reserves held on 31 December 2023 were £99,895 (£38,409 held by the bank plus £61,486 deposited with the Winchester Diocesan Loans Fund) with an additional £2,830 held in the flower funds. The average monthly cash expenditure in 2023 was £22,600 for which the reserves policy requires a cash reserve of £67,800. Consequently, the surplus reserves available to spend at 31 December 2023 while maintaining the reserve required by the policy is £32,095.

Conclusions

The 2023 net income across all funds was £17,079 compared to a deficit of £28,859 in 2022. However, these figures are not easy to compare because the 2022 total includes

- Extraordinary expenditure of £31,078 for St Saviour's repairs identified by the last Quinquennial Inspection from funds put aside in 2021
- Extraordinary non-recurring energy grant from the diocese of £1,825

While the 2023 total includes

- Appeal donations of £14,116 (unspent to date) received for St Nicholas' Path Fund.
- Grant for the recovery of VAT paid as part of the £31,078 cost of St Saviour's repairs.

The net figures for ordinary income and expenditure in 2023 and 2022 were £5,399 and £5,518 respectively.

To some extent the PCC is protected from the large increases in gas prices because the current gas contract is fixed until the end of August 2024 after which it is expected there will be price rise when the contract is renewed. The electricity contract ended at the end of August and was renewed until September 2024 albeit at a higher price.

Income from ordinary donations (planned, collections, unplanned and Gift Aid) has remained more-or-less the same as 2022 while inflation has peaked at around 10%. As a result future income is likely to fall short of expenditure. In addition, this income is vulnerable to an aging congregation with reductions to be expected in the next five to ten years.

The PCC has been able fund the employment of a Children's and Family worker on a three year contract, as an important part of its ministry, from the funds currently available.

Statement of trustee responsibilities applicable to members of the Parochial Church Council of the Ecclesiastical Parish of Brockenhurst (Brockenhurst PCC)

The trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities Statement of Recommended Practice (SORP);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Annual Financial Statements

The attached financial statements for the year ended 31 December 2023 have been prepared in accordance with the relevant Church Accounting Regulations, applicable Accounting Standards and Statement of Recommended Practice (FRS 102) 2019.

Independent Examiner's Report to Brockenhurst PCC

I have examined the accounts of the Charity set out on pages 15 to 30, which have been prepared on the accrual concept for financial year ending 31st December 2023.

This report is made solely to the Trustees in accordance with Section 43 (3) (a) of the Charities Act 2011. My work has been undertaken so that I might state to the Trustees those matters which we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trustees for our work, for this report, or for the opinions we have formed.

Respective responsibilities of the Trustees and examiner

As described on page 5 the Charity's Trustees are responsible for the preparation of the accounts; you consider that the audit requirements of Section 144 (2) of the Charities Act 2011 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 156 of the Act, whether particular matters have come to our attention.

Basis of independent examiner's report

My examination was conducted in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts, presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met:

2. to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Brenda Peers-Ross

Brenda Peers-Ross FMAAT. ACIE

Statement of Financial Activities for the year ended 31 December 2023

	Note	Unrestricted Funds 2023	Restricted Funds 2023	Endowment Funds 2023	Total 2023	Unrestricted Funds 2022	Restricted Funds 2022	Endowment Funds 2022	Total 2022
		£	£	£	£	£	£	£	£
Income and Endowments from:									
Donations and Legacies	2(a)	199,574	22,478	-	222,052	180,645	5,710	-	186,355
Other trading activities	2(b)	9,353	-	-	9,353	12,083	-	-	12,083
Investments	2(c)	3,075	2,506	-	5,581	1,112	3,015	-	4,127
Charitable activities	2(d)	38,467	980	-	39,447	42,251	990	-	43,241
Other Income	2(e)	-	-	-	-	-	-	-	-
Total		250,469	25,964	-	276,433	236,091	9,715	-	245,806
Expenditure on:									
Raising funds	3(a)	13,984	1,155	-	15,139	11,792	506	-	12,298
Charitable activities	3(b)	229,307	14,908	-	244,215	245,002	17,365	-	262,367
Total		243,291	16,063	-	259,354	256,794	17,871	-	274,665
Net Income/(Expenditure)		7,178	9,901	-	17,079	(20,703)	(8,156)	-	(28,859)
Transfers between Funds		(956)	956	-	-	(2,537)	2,537	-	-
Other recognised gains/(losses)									
Gains/(losses) on investments	7	-	-	7,769	7,769	-	-	(11,018)	(11,018)
Net Movement in Funds		6,222	10,857	7,769	24,848	(23,240)	(5,619)	(11,018)	(39,877)
Balances brought forward at 1 January		90,827	42,237	82,585	215,649	114,067	47,856	93,603	255,526
Balances carried forward at 31 December		97,049	53,094	90,354	240,497	90,827	42,237	82,585	215,649

The notes on pages 17 to 30 form part of these accounts

Balance sheet at 31 December 2023

	Note	Unrestricted Funds 2023	Restricted Funds 2023	Endowment Funds 2023	Total Funds 2023	Unrestricted Funds 2022	Restricted Funds 2022	Endowment Funds 2022	Total Funds 2022
		£	£	£	£	£	£	£	£
FIXED ASSETS									
Tangible assets		-	14,436	-	14,436	-	22,173	-	22,173
Investment assets: Endowment fund investments	6	-	-	90,354	90,354	-	-	82,585	82,585
		-	14,436	90,354	104,790	-	22,173	82,585	104,758
CURRENT ASSETS									
Stock		5,818	-	-	5,818	5,930	-	-	5,930
Investments		-	-	-	-	-	-	-	-
Debtors and prepayments	8	64,877	18	-	64,895	63,897	45	-	63,942
Short-term depositors		-	-	-	-	-	-	-	-
Cash at bank and in hand		41,239	39,292	-	80,531	40,499	23,591	-	64,090
Total current assets		111,934	39,310	-	151,244	110,326	23,636	-	133,962
LIABILITIES									
Creditors - amounts falling due within one year	9	14,885	652	-	15,537	19,499	3,573	-	23,072
Net current assets/(liabilities)		97,049	38,658	-	135,707	90,827	20,063	-	110,890
Total assets less current liabilities		97,049	53,094	90,354	240,497	90,827	42,237	82,585	215,649
Creditors - amounts falling due after one year		-	-	-	-	-	-	-	-
Total net assets		97,049	53,094	90,354	240,497	90,827	42,237	82,585	215,649
PARISH FUNDS									
Unrestricted	10(a)	97,049			97,049	90,827			90,827
Restricted	10(b)		53,094		53,094		42,237		42,237
Endowment	10(c)			90,354	90,354			82,585	82,585
		97,049	53,094	90,354	240,497	90,827	42,237	82,585	215,649

The notes on pages 17 to 30 form part of this account

Cash flow statement at 31 December 2023

	End 2023	End 2023	End 2022	End 2022
Net cash from operating activities		10,860		(24,304)
Cash flows from investing activities				
Dividends, interest and rent from investments	5,581		4,127	
Purchase of:				
Tangible fixed assets for use of the PCC	-		(20,144)	
		<u>5,581</u>		<u>(16,017)</u>
Change in cash and cash equivalents in the reporting period		16,441		(40,321)
Cash and cash equivalents at 1 January		64,090		104,411
Cash and cash equivalents at 31 December		<u><u>80,531</u></u>		<u><u>64,090</u></u>
Reconciliation of net income/(expenditure) before investment gains				
Net income before investment gains at 31 December		17,079		(28,858)
Adjustments for:				
Depreciation charges		7,738		5,726
Dividends, interest and rent from investments		(5,581)		(4,127)
Decrease/(Increase) in stock		112		(4,030)
Decrease/(increase) in debtors		(953)		710
(Decrease)/Increase in creditors		(7,535)		6,275
Net cash provided by/(used in) operating activities		<u><u>10,860</u></u>		<u><u>(24,304)</u></u>
Analysis of cash and cash equivalents				
Cash in hand		80,531		64,090
Notice deposits (less than 3 months)		-		-
		<u><u>80,531</u></u>		<u><u>64,090</u></u>

The notes on pages 17 to 30 form part of this account

Approved by the Parochial Church Council on 12 April 2023 and signed on its behalf by:
Mr Peter Lay (Treasurer)

P. J. Lay

Notes to the financial statements for the year ended 31 December 2023

1. Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations "true and fair view" provisions.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Funds

Unrestricted funds are general funds which can be used for PCC ordinary purposes. They represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated by the PCC for a particular purpose, though also unrestricted, are separately disclosed.

Restricted Funds represent donations, grants and other income received for a specific objective or invited by the PCC for a specific objective. The Funds may only be expended on the specific objective for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Endowment Funds are funds, the capital of which must be maintained as determined by the terms of the Fund; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending on the purpose for which the endowment was established.

Income

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross. Amounts collected on behalf of other bodies at events held on church premises and handed to their representatives on the day are not considered to be incoming resources of the PCC and are not included in these statements.

Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded. Where the PCC has agreed in principle during the year to make grants up to a specified total, subject only to the ascertainment of the year's result, and such grants are subsequently confirmed and paid, they are provided for in these accounts as an operational (though not a legal) liability and are shown as creditors in the Balance Sheet.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when payable. Any Parish Share unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 109(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000, They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over five years.

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

Short term deposits

These are the cash held on deposit either with the CCLA, Diocesan Loans Fund or at the bank.

2. Income and Endowments

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £
2(a) Donations and Legacies						
Planned giving: Gift Aid donations	95,368	-	95,368	88,205	36	88,241
CAF	20,300	-	20,300	24,800	-	24,800
Other	14,177	-	14,177	17,881	-	17,881
Collections	7,274	978	8,252	5,122	2,181	7,303
Donations Gift Aid donations	1,135	3,596	4,731	969	325	1,294
CAF	550	100	650	250	100	350
Other	10,990	9,883	20,873	8,482	1,564	10,046
Tax Recoverable	27,250	715	27,965	25,618	654	26,272
Grants	22,530	7,006	29,536	9,318	150	9,468
Legacies	-	200	200	-	700	700
	199,574	22,478	222,052	180,645	5,710	186,355
2(b) Activities for generating funds						
Parish Magazine (advertising)	5,532	-	5,532	5,859	-	5,859
Letting of Church	1,727	-	1,727	-	-	-
Wedding Flowers	2,000	-	2,000	5,300	-	5,300
Other	94	-	94	924	-	924
	9,353	-	9,353	12,083	-	12,083
2(c) Investments						
Dividends on CBF Investment Fund	-	2,470	2,470	-	3,014	3,014
Bank and WDBF Loans Fund	3,075	36	3,111	1,112	1	1,113
	3,075	2,506	5,581	1,112	3,015	4,127
2(d) Charitable activities						
Fees for weddings and funerals	4,457	-	4,457	6,087	-	6,087
Non-statutory fees	4,939	-	4,939	7,904	-	7,904
Parish magazine sales	5,530	-	5,530	4,671	-	4,671
Bookstall	12,556	-	12,556	12,115	-	12,115
Payments for events	1,631	980	2,611	2,000	990	2,990
Trading activities Letting of hall	3,959	-	3,959	4,374	-	4,374
Wednesday Lunches	5,395	-	5,395	5,100	-	5,100
Other	-	-	-	-	-	-
	38,467	980	39,447	42,251	990	43,241
2(e) Other Income						
Insurance claim	-	-	-	-	-	-
Covid-19 SSP refund	-	-	-	-	-	-
Advertising refund	-	-	-	-	-	-
	-	-	-	-	-	-
Total incoming resources	250,469	25,964	276,433	236,091	9,715	245,806

3. Expenditure On

		Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £
3(a) Raising funds							
Cost of generating funds							
Trading							
Bookstall		8,077	-	8,077	7,978	-	7,978
Wednesday lunches		3,572	-	3,572	3,393	-	3,393
Flower arranging		403	-	403	163	-	163
Cost of fetes and other events		1,932	1,155	3,087	258	506	764
		13,984	1,155	15,139	11,792	506	12,298
3(b) Charitable Activities							
Missionary and charitable giving	4	9,511	3,105	12,616	8,819	3,824	12,643
Ministry:							
Diocesan parish share		108,392	-	108,392	112,705	-	112,705
Other ministry costs		2,205	-	2,205	1,853	426	2,279
							-
Gas, Electric & Water		6,319	-	6,319	6,016	-	6,016
Telephones		882	-	882	803	-	803
Insurance		7,649	-	7,649	6,948	-	6,948
Salaries & wages	5	57,374	585	57,959	35,686	120	35,806
Training & Mission costs		3,466	45	3,511	880	-	880
Stationery		4,886	-	4,886	4,493	-	4,493
Bank charges		608	31	639	590	-	590
Maintenance		2,002	452	2,454	7,642	576	8,218
Upkeep of services		1,450	974	2,424	2,957	1,029	3,986
Churchyard		1,825	1,650	3,475	3,559	3,782	7,341
Other running expenses		5,217	328	5,545	8,518	304	8,822
Major repairs - installation		-	-	-	-	-	-
Major repairs - structure		-	-	-	29,501	1,577	31,078
New Building Work		-	-	-	-	-	-
Other expenditure		-	-	-	-	-	-
Depreciation		-	7,738	7,738	-	5,727	5,727
Parish magazine costs		8,691	-	8,691	7,870	-	7,870
Church hall running costs							
Gas & Electric		3,058	-	3,058	2,337	-	2,337
Maintenance		3,440	-	3,440	2,346	-	2,346
Other		2,332	-	2,332	1,479	-	1,479
		229,307	14,908	244,215	245,002	17,365	262,367
Total resources expended		243,291	16,063	259,354	256,794	17,871	274,665

4. Missionary and Charitable Giving

	Unrestricted Funds 2023	Restricted Funds 2023	Endowment Funds 2023	Total 2023	Total 2022 As Restated
	£	£	£	£	£
Overseas missionary and relief societies:					
Bible Society	1,000	-	-	1,000	1,000
Church Mission Society	2,500	20	-	2,520	2,500
DEC (Pakistan Floods)	-	-	-	772	819
Embrace the Middle East	749	-	-	749	626
Leprosy Mission	-	-	-	-	255
Jerusalem & Middle East Church Association	500	79	-	579	500
Lent boxes	-	-	-	-	702
Rwanda	500	-	-	500	1,050
Sat 7	500	-	-	500	500
Tearfund	1,000	-	-	1,000	1,210
UNICEF	-	-	-	-	250
	6,749	99	-	7,620	9,412
Home missions and other church societies:					
A Rocha	500	-	-	500	500
Acorn Chaplaincy	-	-	-	-	105
Childrens' Society	13	253	-	266	205
Mission to Seafarers	-	80	-	80	-
UCCF	500	-	-	500	500
	1,013	333	-	1,346	1,310
Local charities:					
Basics Bank	-	-	-	-	295
Brockenhurst Day Care Centre	500	-	-	500	500
Brockenhurst Gateway (New Forest Mencap)	500	-	-	500	500
Oakhaven Hospice	749	-	-	749	626
Grants from Hardship Fund	-	50	-	50	-
School Crossing Patrol	-	1,851	-	1,851	-
	1,749	1,901	-	3,650	1,921
Total Missionary and charitable giving	9,511	2,333	-	12,616	12,643

5. Staff Costs

	2023	2022
	£	£
Wages and salaries	55,957	34,874
National Insurance	-	-
Pension	1,780	925
Life Assurance	222	7
Training	-	-
	<hr/>	<hr/>
	57,959	35,806

During year the PCC employed a Parish Administrator; Family and Children's worker; verger; organists; caretaker and cleaner for the church and hall. No employee was paid more than £60,000

6. Related Parties

No payments or expenses were paid to any PCC member, or persons closely connected to them or related parties.

7. Investments

	St Nicholas' Churchyard £	Walker Munro £	Harding £	Total £
Market value at 1 January 2023	57,730	14,937	9,918	82,585
Disposal	-	-	-	-
Purchases at cost	-	-	-	-
Net gains/(loses)	5,431	1,405	933	7,769
Market value at 31 December 2023	<u>63,161</u>	<u>16,342</u>	<u>10,851</u>	<u>90,354</u>
Units held	2,794	723	480	

The St Nicholas' Churchyard, Walker Munro and Harding endowment funds are invested in CBF Church of England Investment Fund – Income Shares.

8. Debtors and Prepayments

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Endowment Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Debtors					
Gift Aid Tax	690	18	-	708	1,125
HMRC (employment)	-	-	-	-	-
Diocesan Loans Fund	62,380	-	-	62,380	61,966
Other debtors	1,807	-	-	1,807	852
	<u>64,877</u>	<u>18</u>	<u>-</u>	<u>64,895</u>	<u>63,943</u>
Prepayments	-	-	-	-	-
	<u>64,877</u>	<u>18</u>	<u>-</u>	<u>64,895</u>	<u>63,943</u>

9. Liabilities

	Unrestricted	Restricted	Endowment	Total Funds	
	Funds 2023	Funds 2023	Funds 2023	2023	2022
	£	£	£	£	£
Accruals and deferred income					
Charities	-	253	-	253	10,480
Other	11,153	93	-	11,246	7,022
	<u>11,153</u>	<u>346</u>	<u>-</u>	<u>11,499</u>	<u>17,502</u>
Creditors for goods and services	3,732	306	-	4,038	5,570
Other creditors	-	-	-	-	-
	<u>14,885</u>	<u>652</u>	<u>-</u>	<u>15,537</u>	<u>23,072</u>

10. Funds

10(a) Unrestricted Funds

	Balance at 1 January	Incoming Resources	Resources Expended	Net	Transfers	Balance at 31 December
General	92,665	235,501	(225,117)	10,384	-	103,049
Hall	(5,603)	12,134	(16,302)	(4,168)	-	(9,771)
Fabric	-	-	-	-	-	-
Music	820	834	(246)	588	(468)	940
Flower (Trading)	2,945	2,000	(1,626)	374	(488)	2,831
	<u>90,827</u>	<u>250,469</u>	<u>(243,291)</u>	<u>7,178</u>	<u>(956)</u>	<u>97,049</u>

For administrative and monitoring purposes the PCC has designated its unrestricted funds into five funds:

- The General Fund is used for the day-to-day running expenses of the church activities that cannot be charged to any other fund;
- The Hall Fund is used for the day-to-day running expenses of the church hall under the control of the Hall Management committee;
- The Fabric Fund was created from unrestricted monies at the end of 2021 as a designated fund to help pay for the repairs identified by the 2020 Quinquennial Survey. This fund has now been spent on the repairs to St Saviour's fabric.
- The Music Fund is a designated fund to be spent on the enhancement of music within the worship of both churches.
- The Flower (trading) Fund is a designated fund that accounts for funds raised in the provision and arrangement of church flowers for weddings and funerals. The net income of this fund is used to support the provision of flowers for church services also partly funded by the Flower Pot Fund.

10(b) Restricted Funds

	Note	Balance at 1 January	Incoming Resources	Resources Expended	Net	Transfers	Balance at 31 December
St Nicholas'		606	816	(230)	586	-	1,192
St Nicholas' Churchyard Fund Income		1,289	1,726	(1,545)	181	-	1,470
St Nicholas' Path		-	14,116	(31)	14,085	-	14,085
Total St Nicholas'		1,895	16,658	(1,806)	14,852	-	16,747
St Saviour's		-	-	-	-	-	-
St Saviour's AV system		3,709	-	(3,709)	(3,709)	-	-
St Saviour's AV2 system		28,877	17	(4,029)	(4,012)	-	24,865
Walker Munro Fund Income		113	447	-	447	-	560
Total St Saviour's		32,699	464	(7,738)	(7,274)	-	25,425
Brockcare							
General		(454)	300	(67)	233	-	(221)
Christmas Lunch		1,337	330	(306)	24	-	1,361
Holidays at Home		945	750	(1,155)	(405)	-	540
Total Brockcare		1,828	1,380	(1,528)	(148)	-	1,680
Charities	4	581	3,335	(3,055)	280	-	861
Fabric		-	3,020	(162)	2,858	-	2,858
Flower Pot		6	480	(974)	(494)	488	-
Music		97	80	(645)	(565)	468	-
Harding Fund Income		5,130	297	(105)	192	-	5,322
Hardship Fund	4	-	250	(50)	200	-	200
Youth Worker		-	-	-	-	-	-
Total other restricted funds		5,814	7,462	(4,991)	2,471	956	9,241
Total restricted funds		42,236	25,964	(16,063)	9,901	956	53,093

There are a number of restricted funds that account for money donated for specific purposes. In 2023 these funds accounted for income of £7,462 and expenditure of £4,991. These funds include the St Saviour's AV and AV2 Funds both of which have capitalised assets with total depreciation of £7,738 in 2023.

Specific points regarding each fund are:

- St Nicholas'
 - This accounts for money donated specifically for the maintenance and other running costs of St Nicholas' church.
 - Income received in 2023 included a legacy of £200
 - £230 was spent on maintenance costs.
- St Nicholas Churchyard Income
 - This fund accounts for the investment income received from the St Nicholas Churchyard endowment fund. This income may be spent on the maintenance of the churchyard and any surplus on the maintenance of St Nicholas' church.
 - Expenditure included
 - £195 notice board maintenance
 - £1,350 on tree work
- St Nicholas Path
 - This fund was created in 2023 to raise funds for the replacement of the path leading from the gate to St Nicholas' church and vestry. Work to replace the path is expected to be completed in 2024.

- The appeal raised £14,116 including a grant of £6,756 from The Brockenhurst Community Trust.
- St Saviours
 - This fund accounts for money donated specifically for the maintenance and other running costs of St Saviour's church.
- St Saviour's AV System
 - This fund accounts for the appeal income raised in 2018 to pay for the installation of a new sound system in St Saviour's church.
 - The cost of the sound system was capitalised and this fund now accounts for the depreciation of the sound system over a five year period.
 - The 2023 expenditure of £3,709 is the cost of depreciation for 2023.
 - The capital cost of the system was fully depreciated in 2023
- St Saviour's AV2 system
 - This fund accounts for the appeal income raised in 2021 to pay for the installation of cameras, projectors and projection screens. This raised a total of £30,531 in 2021 which was reported as income to the AV fund in the 2021 accounts.
 - The cost of the camera and projector installation was £20,144 which has been capitalised
 - The 2023 expenditure of £4,029 is the cost of depreciation for 2023
- Walker Munro Income
 - This fund accounts for the investment income received from the Walker Munro endowment fund.
 - The exact purpose of this fund is unclear as no formal documentation can be found. The PCC have therefore decided that this fund can be used to support the costs of St Saviour's church the construction of which was paid for by the Walker Munro family of Rhinefield House.
 - No money was expended from this fund in 2023..
- Brockcare General
 - This fund accounts for the general costs of running the Brockcare activities. Brockcare activities such as Holiday at Home attract grant income which is difficult to allocate to general costs. Consequently, the general fund is overspent while more specific funds are in surplus. However, the Brockcare funds have a combined closing value of £1,680
- Christmas Lunch
 - This fund accounts for the income and expenditure associated with providing the Christmas lunch.
 - The total income of £330 comprises charges made for the lunch and donations.
 - The expenditure of £306 includes
- Holidays at Home
 - This fund accounts for the income and expenditure for the annual Holidays at Home
 - Expenditure exceeded income by £405 leaving £540 in the fund at the end of 2023.
- Charities
 - Any collection (such as those at Easter, harvest and Christmas) or other fund raising activity on behalf of other charities is treated as a restricted fund. Details of the charities supported in this way are detailed in note 4 under the restricted funds heading.
 - In total, £3,335 was raised for charities.
 - The balance of £861 includes funds of £488 not allocated to a specific charity available to be donated in cases of urgent need.
- Music
 - The music fund was established to support the musical activities of both churches in the parish (St Saviour's and St Nicholas'). This fund has been run down over the course of 2023.
 - Money from the fund was used in 2023 to pay for:
 - Organist fees for Christmas services
 - Piano tuning
- Harding Income
 - This accounts for investment income received from the Harding Investment Fund used to maintain the Harding grave in St Nicholas' churchyard

10 (c) Endowment Funds

Note	Balance at 1 January	Incoming Resources	Resources Expended	Investment Gains	Transfers	Balance at 31 December
St Nicholas' Churchyard	49,541	-	-	5,431	-	54,972
Walker Munro	12,818	-	-	1,405	-	14,223
Harding	8,511	-	-	933	-	9,444
	<u>70,870</u>	<u>-</u>	<u>-</u>	<u>7,769</u>	<u>-</u>	<u>78,639</u>

The Endowment Funds comprise

- The St Nicholas Churchyard Fund which was established by a gift of £15,000. The investment income from the fund can be used for the maintenance of the St Nicholas Churchyard and also for maintenance of St Nicholas church;
- The purpose of this fund is unclear and the PCC have resolved that the investment income from the Walker Munro Fund can be used for the maintenance of St Saviours church;
- The Harding fund was established by a gift of £2,000 from Miss Harding to maintain her parents grave and to be used for other ecclesiastical purposes. The capital was left in trust to the Vicar and Church Wardens in 1976 for 79 years after which the capital becomes the property of the PCC.

11. Fixed Assets

		St S AV1 £	St S AV2 £	Total £
Cost or valuation	At beginning of the year	20,117	20,144	40,261
	Additions at cost	-	-	-
	At end of the year	<u>20,117</u>	<u>20,144</u>	<u>40,261</u>
Depreciation	At beginning of the year	16,408	1,679	18,087
	Charge for the year	3,709	4,029	7,738
	At end of the year	<u>20,117</u>	<u>5,708</u>	<u>25,825</u>
Net book value	At beginning of the year	3,709	18,466	22,175
	At end of the year	-	14,436	14,436

12. Retirement and Post-Employment Benefits

Brockenhurst PCC participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2023: £1,780, 2022: £925).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019.

For the Pension Builder Classic section, the 2019 valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review effective 1 January 2024, the Board chose to grant a discretionary bonus of 6.7% to both pensions not yet in payment and pensions in payment in respect of service prior to April 1997; and a bonus on pensions in payment in respect of post April 2006 service so that the pension increase was 5% (where usually it would be calculated based on inflation up to 2.5%). This followed improvements in the funding position over 2023. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the 2019 valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The next valuation was due as at 31 December 2022. Calculations for this are currently under way.

The legal structure of the scheme is such that if another employer fails, Brockenhurst PCC could become responsible for paying a share of the failed employer's pension liabilities.

Accounts

**Brockenhurst Parochial Church Council
St. Nicholas' with St. Saviour's**

Registered Charity 1131796

**Annual Report
and
Financial Statements**

for the year ended 31 December 2022

Vicar:

Revd. Simon Newham



Annual Report for 2022

Background

The Parochial Church Council of the Ecclesiastical Parish of Brockenhurst has the responsibility for promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical in co-operation with the vicar, the Revd Simon Newham to whom day to day management of the parish is delegated.

The ecclesiastical parish is part of the Diocese of Winchester within the Church of England. There are two churches within the parish: St Nicholas' the parish church and St Saviour's located in the centre of the village of Brockenhurst.

The registered name of the PCC is The Parochial Church Council of the Ecclesiastical Parish of Brockenhurst and its registered working name is Brockenhurst PCC. The registered number of the charity is 1131796, and statutory information regarding the Parish may be found on the Charity Commission website, which it is the responsibility of the PCC to update, particularly following the Annual Parochial Church Meeting.

When planning activities for the year the Vicar and PCC have adopted Charity Commission guidance on public benefit and, in particular, specific guidance on charities for the advancement of religion.

Administrative Information

Vicar: Revd. Simon Newham

The correspondence address is:

The Church Office,
Wilverley Road,
Brockenhurst
SO42 7SP

The Independent Examiner is:

Lewis Ball & Co
William House
32 Bargates
Christchurch
Dorset
BH23 1QL

Our bankers are:

Lloyds Bank Lymington
PO Box 1000
Andover
BX1 1LT

Winchester Diocesan Board of Finance
Old Alresford Place
Old Alresford
SO24 9DH

CCLA Investment Management Ltd
The CBF Church of England Funds
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Parochial Church Council

During the period 1 January 2022 until the date that this report was approved the following have served as members of the Parochial Church Council PCC:

<i>Vicar</i>	The Revd. Simon Newham	Chairman from June 2019
<i>Wardens</i>	Mr Jeremy Moss Mrs Joanna Plummer	
<i>Deanery Synod Representatives</i>	Mr Peter Lay Mr John Pearson Mr Martyn Taylor	Treasurer Resigned November 2022
<i>Elected Members</i>	Mrs Pauline Brown Mr Bob Coombs Mr Tim Dodwell Mr Martin Fletcher Mrs Jane Forrest Mr Tony Foulger Mrs Joyce Kolaczowski Mrs Wendy Lay Mrs Janet McDonald Mr Nathan Parnaby Mr Paul Pearse Mrs Lindy Waight	

Structure, Governance and Management

The PCC is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. During 2009 as a result of changes to legislation, The Parochial Church Council (PCC) became a separately registered Charity with the Charity Commission under number 1131796.

Members of the PCC are appointed ex officio, or co-opted, or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

All Church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

Teams and Committees

The PCC operates through a number of teams and committees which meet between full meetings of the PCC. The teams have oversight responsibility for some additional committees. The committees review major risks to which the PCC may be exposed and implement systems or procedures to manage those risks. This includes appropriate training, and taking advice from experts.

- **Standing Committee:** The Standing Committee has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. The Standing Committee comprises the: Vicar, Church Wardens, Treasurer, PCC Secretary, and another member of the PCC;
- **Children and Young People:** Seeks God's heart and vision for our children and youth work. The team encourages the children and young people in their faith and supports the Children and Family worker and helpers in their work;

- **Eco Team:** Seeks to raise awareness of the link between environmental issues and the Christian faith, and to respond with practical action in the Church itself, in the lives of individuals within the church, and in the local and global community;
- **Fabric and Grounds Team:** Manages the maintenance and development of the two church buildings, hall and the church grounds;
- **Finance Team:** Assists the Treasurer with the development of the annual PCC budget; reviews and monitors the state of the PCC's finances; and assists the treasurer with the development of appropriate financial policies for approval by the PCC;
- **Hall Committee:** Manages the running of the Church Hall adjacent to St. Saviour's Church;
- **Mission Team:** The Mission Team is responsible for nominating home and overseas charities to be supported by the church from general funds and special appeals;
- **Pastoral Team:** Seeks to support the elderly and lonely, the sick and vulnerable, and the bereaved within the Parish through pastoral visiting;
- **Prayer Team:** Members of the team are available every Sunday after the 9.30am service at St Saviour's for those who would like prayer. They also arrange and lead other prayer meetings during the year;
- **Social Committee:** Organises and manages the social activities within the Parish, including lunches, harvest quiz and an annual Newcomers' Evening;
- **Worship Team:** Plans the services and patterns of worship in both churches, in co-operation with the Vicar.

Objectives and Activities

The PCC is responsible for co-operating with the Vicar in promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also responsible for maintaining the two village churches of St. Nicholas' and St. Saviour's. The vision is to be a Christ Centred Community

There were 208 parishioners on the Church Electoral Roll at the 2022 APCM, of whom 25 were not resident in the Parish compared with 212 in 2021. The size of the worshipping community is 142 with an average weekly attendance of 120 adults and 11 children, although the number increases substantially at major festivals.

Review of the year

Introduction

This year gave a welcome 'return to normality' after the strictures of Covid, although it took most of the period for church and event attendance to return to pre-covid levels.

The full PCC was able to meet on its planned bi-monthly schedule throughout 2022 with the PCC Teams meeting regularly and reporting to the PCC for guidance where necessary.

The key points of focus for our Church in 2022 were:

- Providing a weekly pattern of worship and community for our congregations
- Opening our churches (St Nicholas' church and St Saviour's) each day for private prayer
- A series of events focussing on our Year of Vocations
- Community engagement activities such as Brockcare and Eco Church
- Expanding use of our Church Hall for local groups and events
- Digital Church – interactive broadcast of services online with recordings available

Support for our congregations

Our pattern of weekly services has now settled as:

- Sunday 0900 Holy Communion at St Nicholas' (BCP on first Sunday of month)
- Sunday 1030 Sunday Worship at St Saviour's (Holy Communion on third Sunday)
- Thursday 1000 Holy Communion at St Saviour's

Throughout the year our Vicar Simon led daily Morning and Evening Prayer online using Zoom audio facilities and following the pattern suggested by the Church of England Daily Prayer programme. Holy Communion was regularly taken to the care and residential homes in the village by members of our Worship Team.

The experimental 'Open' Service was continued through the year on a monthly basis at St Saviours on the fourth Sunday. This service has a less formal style and focusses on a topic such as 'Mental Health' or 'the Holy Spirit' and allows for discussion as well as worship and teaching.

Our House-Groups were an important source of fellowship and learning during 2022 and spent time looking at Vocations as part of our yearly focus.

Once again in October we held a Bereavement Service in St Saviour's to offer support to those who have lost a loved one with the usual afternoon tea for refreshment.

Remembrance commemorations were held in November with another highly visible field of 1000 crocheted poppies in St Saviour's grounds once again appearing to flow out from the east window.

Over Christmas our two Carol Services were popular as were our Christmas eve and Christmas morning services which were held inside this year as the weather was too cold to be outside.

Simon Newham, our vicar, continued to enthusiastically grow our links to local primary schools holding a regular weekly Assembly in addition to his contribution as a Governor at Brockenhurst. Links with Brockenhurst College grew through our Children and Youth coordinator leading to the start of a formal Christian Union which held a popular Cookies and Carols in the Quad event at Christmas.

Schools Outreach

In combination with the parishes of Boldre and South Baddesley in our benefice we appointed Mel Osborne as our Children and Families Worker starting in December 2022. Mel's focus is to work within our three Church Primary Schools of Brockenhurst, William Gilpin (Boldre) and South Baddesley.

This new initiative has been warmly welcomed supported by the three Head Teachers and we are looking to grow stronger links with the children and families in our villages through this work.

Our role in the community

Brockcare – our pastoral group providing support to the vulnerable and elderly in the village continued to provide home visits and activities including transport for those who are isolated or unable to get about easily.

Activities such as Wednesday Lunches and Thursday coffee mornings (CAMEO, Come And Meet Each Other) and our annual Holidays At Home we welcomed back to full operation. With the rise in energy costs a 'warm hub' soup lunch and activities were provided on Thursdays.

Again Christmas Day lunch was provided for some of the villagers who would otherwise be on their own. The lunches were generously cooked by a local chef in the Church Hall and supported by members of the church family.

We also served our community through baptisms, weddings and funerals with a particularly active year for weddings following the restrictions of previous years.

Deanery & Diocese Support

Simon Newham, our vicar was appointed Rural Dean in 2022 and able to contribute his skills and experience to encouraging and supporting parishes and incumbents in the wider area. While this has increased his workload he has been supported by two training appointments. Luke Augustyn joined our parish part-time in September as an Ordinand whilst he continues to study at St Melitus College in London. At the close of 2022 Stephen Bennet was appointed to join us as a Curate in early 2023.

Financial Review

Independent Examiner

The appointment of Mr Lewis Ball as Independent Examiner for these financial statements was approved at the APCM meeting held on 27 April 2022.

Overall Summary

Total income was £245,806 while total expenditure was £274,664 (before unrealised investment losses) resulting in net expenditure of £28,858 compared to net income in 2021 of £43,785. However, these figures include a number of exceptional items:

- Expenditure on St Saviour’s roof and stonework repairs amounted to £29,501. This was funded from funds put aside in previous years
- Depreciation costs of £4,047 for the St Saviour’s audio system installed in 2018 and £1,653 for the installation of cameras, projectors and screens in St Saviour’s church funded from the AV appeal held in 2021. Both projects are depreciated over a five year period.
- Legacies of £700

Ordinary income amounted to £238,943 while ordinary expenditure amounted to £234,036 a net surplus of £4,907.

The CBF Endowment Fund investments decreased in value by £11,018 compared to a gain in value in 2021 of £11,715.

Expenditure

Ordinary expenditure increased from £200,093 in 2021 to £234,036 in 2022 while extraordinary expenditure was £40,628

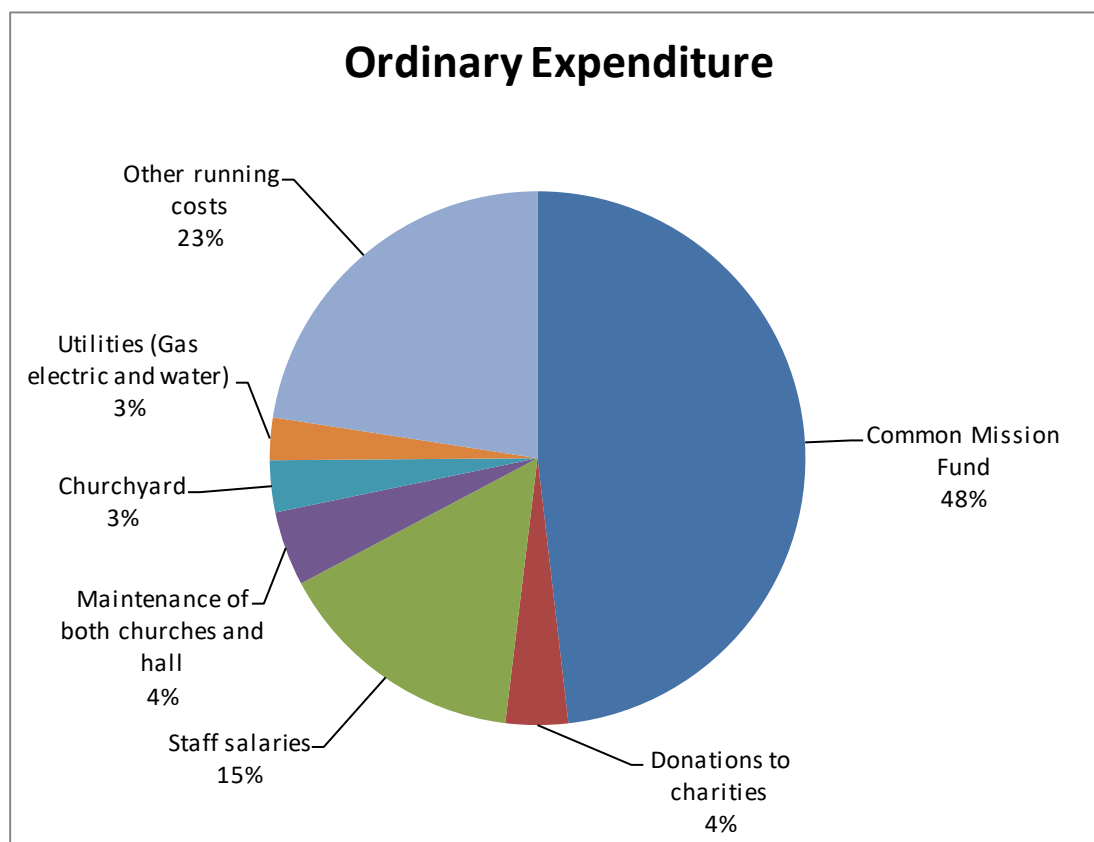
		2022	2021
Ordinary	Common Mission Fund	£ 112,705	£ 105,442
	Donations to charities	£ 8,819	£ 10,000
	Staff salaries	£ 35,806	£ 26,845
	Maintenance of both churches and hall	£ 10,564	£ 8,260
	Churchyard	£ 7,341	£ 1,810
	Utilities (Gas electric and water)	£ 6,016	£ 4,465
	Other running costs	£ 52,785	£ 43,271
		<u>£ 234,036</u>	<u>£ 200,093</u>
Extraordinary/appeals	Charities	£ 3,824	£ 13,049
	St Saviour's roof and stonework repairs	£ 31,078	£ -
	Depreciation	£ 5,726	£ 7,345
		<u>£ 274,664</u>	<u>£ 220,487</u>

Extraordinary expenditure comprises:

- Money given to charities from special appeals and collections
- The cost of repairs to St Saviour’s church identified by the Quinquennial survey

- Depreciation charges for the St Saviours Audio Visual (AV) system N.B. in 2021 there were also depreciation charges for the hall development but this is now fully depreciated.

Ordinary expenditure comprises:



- Payments to the diocesan Common Mission Fund. These were £112,705 in 2022 which is an increase of about £7,000 compared to 2021.
- Donations to charities from General Funds amounting to £8,819. These include £819 profit from the Screwtape Letters donated to the DEC Pakistan Flood appeal and in 2021 an extra £2,000 was donated to Rwanda.
- Staff salaries increased by about £9,000 to £35,806 an increase of 33%. These include employment costs for the maintenance of St Nicholas’ churchyard which are offset by grants received from the Parish Council. A Family and Children’s worker was employed from December 2022 with costs shared between Brockenhurst, Boldre and South Baddesley parishes for which the Boldre and South Baddesley contributions are reported as grants.
- Maintenance of both churches and hall are the day-to-day maintenance costs. These amounted to £10,564 in 2022 about £2,300 more than in 2021.
- The churchyard maintenance costs were £7,341 about £5,500 more than in 2021 mainly due to the cost of tree work in both churchyards.
- Utilities (gas, electric and water) charges rose by £1,500. The electricity contract finished at the end of August and a new, two year, contract was started from the 1st September resulting in a higher tariff for electricity. The gas tariff was unchanged for 2022 as the gas contract is for three years and started on 1 September 2021. Consequently, gas and electric prices are fixed until August 2024.
- Other running costs are the other running expenses of the parish.

Income

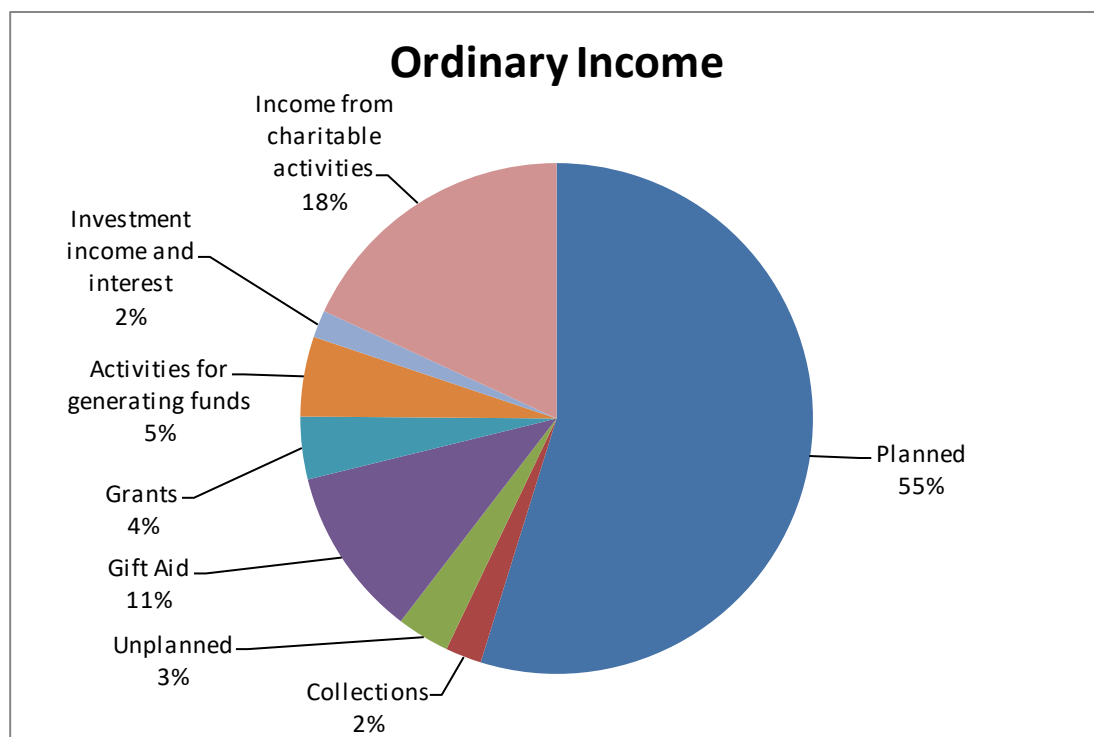
Ordinary income increased from £214,917 in 2021 to £238,943 in 2022 while extraordinary income was £6,863

	2022	2021
Planned	£ 130,922	£ 133,437
Collections	£ 5,440	£ 1,930
Unplanned	£ 7,964	£ 7,168
Gift Aid	£ 25,698	£ 28,708
Grants	£ 9,468	£ 4,642
Activities for generating funds	£ 12,083	£ 9,088
Investment income and interest	£ 4,127	£ 2,826
Income from charitable activities	£ 43,241	£ 27,118
	£ 238,943	£ 214,917
Charity collections	£ 1,863	£ 1,198
Charity donations	£ 3,726	£ 11,019
Charity Gift Aid	£ 574	£ 1,312
St Saviour's AV system appeal	£ -	£ 30,531
Legacies	£ 700	£ 3,500
Other	£ -	£ 1,795
	£ 245,806	£ 264,272

Extraordinary income comprises:

- Appeals and collections for charities
- Legacies

Ordinary income comprises



- Planned donations. These are donations that are made on a regular basis and account for 55% of ordinary income. There was a slight drop of about £3,500 (about 3%) in planned donations compared to 2021. Planned donations are received through a number of sources:
 - Parish Giving Scheme which allow donations to be indexed linked so that they increase with inflation annually
 - Payments made to the church bank account by standing order
 - Payments made through CAF
 - Payments made through Stewardship (stewardship.org.uk)
- Collections at church services increased by £3,500 to £5,440 in 2022 accounting for 2% of income.
- Unplanned donations are donations that are not made regularly. These were £7,964 in 2022 broadly similar to 2021 accounting for 3% of ordinary income.
- Gift Aid is collected mainly on planned donations and collections through the GASDS (Gift Aid Small Donations Scheme). Gift Aid receipts accounted for 11% of ordinary but were about £3,000 less in 2022 compared to 2021 reflecting the drop in planned donations.
- Grants are received from a number of organisations. In 2022 grants totalling £9,468 (4% of ordinary income) were received from:
 - Brockenhurst Parish Council to fund maintenance work on St Nicholas' churchyard. The grants received were for work up to the end of September with the work from October being covered by another grant to be claimed in 2023
 - Winchester Diocesan Board of Finance energy grant of £1,825
 - South Baddesley PCC to help fund the Family and Children's worker
 - Boldre PCC to help fund the Family and Children's worker
- Activities for generating funds is 5% of ordinary income and comprises income from:
 - Advertising in the Parish Magazine
 - Charges for wedding flower arrangements
 - Hire of the church
- Investment income and interest is income from:
 - Endowment investment dividends
 - Interest from cash on deposit with the Winchester Board of Finance Loans (i.e. money we have loaned to the diocese)
 - Other bank interest
- Income from charitable activities is 18% of ordinary income and comprises income received from:
 - Fees for weddings and funerals. These consist of statutory fees laid down by parliament and non-statutory fees (e.g. for heating, vergger, organist) charged by the PCC
 - Sale revenue from the Parish Magazine
 - Revenues from St Nicholas bookstall and souvenir sales and the sales of John Purkess' By_gone Brockenhurst books
 - Payments for events e.g. the performances of the Screwtape Letters.
 - Income from the church hall

Cash Flow

Net cash flow was a reduction of £40,321 compared to an increase in cash of £59,184 in 2021. This is accounted for by cash being spent from the St Saviour's AV appeal fund built up in 2021 and the cost of repairs identified by the Quinquennial Survey paid for from funds put aside in 2020.

The cost of St Saviour's AV enhancement was £20,144 which left £10,413 cash in the AV appeal fund. It is planned that this will be spent on ordinary expenditure in accordance with the terms of the appeal. The cost of the

installation has been capitalised so appears as an asset on the balance sheet to be depreciated over five years in compliance with the PCC policy on capital expenditure.

Ordinary Activities

The church spends the money at its disposal on the following main items:

- The Common Mission Fund (Parish Share)
- Children and Families work
- Maintenance of the two church buildings (St Saviour's and St Nicholas'), The church hall, and the churchyards
- Charitable giving from general income
- Other running expenses e.g. gas, electricity, insurance and salaries
- Mission to the parish e.g. Brockcare activities

Money to support these is available from a number of funds, primarily:

- The General Fund including the Hall Management Fund
- The St Nicholas' Fund
- The St Nicholas' Churchyard Income Fund
- The St Saviour's Fund
- The Brockcare funds

In addition money is also available from:

- The Flower Trading Fund
- The Walker Munro Income Fund
- The Harding income fund

Looking Forward

The PCC has employed a Children's and Family worker starting in December 2022 on a three year contract. The cost of this is shared between Brockenhurst, South Baddesley and Boldre PCCs. At present funding for this work is coming from general funds.

Reserves

The reserves policy is to keep a cash (or cash equivalent) reserve of three times the average monthly cash expenditure. The PCC considers this is sufficient to cover against

- A sudden loss of income
- Any major repairs that need to be funded urgently

The reserves comprise the cash held in unrestricted funds and at present exclude the cash held in the unrestricted Flower Trading Fund. The total cash reserves held on 31 December 2022 were £99,041 (£37,555 plus £61,486 deposited with the Winchester Diocesan Loans Fund) with an additional £2,943 held in the flower funds. The average monthly cash expenditure in 2022 was £23,000 for which the reserves policy requires a cash reserve of £69,000. Consequently, the surplus reserves available to spend at 31 December 2022 while maintaining the reserve required by the policy is £30,041.

Conclusions

The repairs to St Saviour's church identified by the Quinquennial Survey were scaled back and completed at an overall cost of £31,000 which was less than the original estimates enabling them to be funded almost entirely from the £30,000 put aside at the end of 2020.

The enhancement to St Saviour's AV system was installed at a cost of £20,144 leaving £10,400 in the AV fund to be spent with general funds.

To some extent the PCC is protected from the large increases in gas prices because the current gas contract is fixed until the end of August 2024 after which it is expected there will be price rise when the contract is renewed. The electricity contract ended at the end of August and was renewed until September 2024 albeit at a higher price.

Now that the Covid-19 pandemic is over income has returned to a normal pattern.

Unfortunately planned income which accounts for 55% of ordinary income (before Gift Aid is added) has fallen by 2% while inflation has risen to 10% and other income is more-or-less similar to previous years. As a result income is likely to fall short of expenditure. In addition, this income is vulnerable to an aging congregation with reductions to be expected in the next five to ten years.

The PCC has been able fund the employment of a Children's and Family worker on a three year contract, as an important part of its ministry, from the funds currently available.

Statement of trustee responsibilities applicable to members of the Parochial Church Council of the Ecclesiastical Parish of Brockenhurst (Brockenhurst PCC)

The trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities Statement of Recommended Practice (SORP);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Annual Financial Statements

The attached financial statements for the year ended 31 December 2022 have been prepared in accordance with the relevant Church Accounting Regulations, applicable Accounting Standards and Statement of Recommended Practice (FRS 102) 2015.

Independent Examiner's Report to Brockenhurst PCC

We report on the accounts for the year ended 31 December 2022 which are set out on pages 14 to 29.

Respective responsibilities of the Trustees and Independent Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to our attention.

Basis of Independent Examiner's Statement

Our examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes the review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently we do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with our examination, no matters have come to my attention

1. which give us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr L D Ball FCPA

Lewis Ball & Co
William House
32 Bargates
Christchurch
Dorset
BH23 1QL

18 March 2023

Statement of Financial Activities for the year ended 31 December 2022

	Note	Unrestricted Funds 2022	Restricted Funds 2022	Endowment Funds 2022	Total 2022	Unrestricted Funds 2021	Restricted Funds 2021	Endowment Funds 2021	Total 2021
		£	£	£	£	£	£	£	£
Income and Endowments from:									
Donations and Legacies	2(a)	180,645	5,710	-	186,355	174,748	48,697	-	223,445
Other trading activities	2(b)	12,083	-	-	12,083	9,088	-	-	9,088
Investments	2(c)	1,112	3,015	-	4,127	451	2,375	-	2,826
Charitable activities	2(d)	42,251	990	-	43,241	27,118	-	-	27,118
Other Income	2(e)	-	-	-	-	1,795	-	-	1,795
Total		236,091	9,715	-	245,806	213,200	51,072	-	264,272
Expenditure on:									
Raising funds	3(a)	11,792	506	-	12,298	6,629	736	-	7,365
Charitable activities	3(b)	245,002	17,364	-	262,366	187,918	25,204	-	213,122
Total		256,794	17,870	-	274,664	194,547	25,940	-	220,487
Net Income/(Expenditure)		(20,703)	(8,155)	-	(28,858)	18,653	25,132	-	43,785
Transfers between Funds		(2,537)	2,537	-	-	-	-	-	-
Other recognised gains/(losses)									
Gains/(losses) on investments	7	-	-	(11,018)	(11,018)	-	-	11,715	11,715
Net Movement in Funds		(23,240)	(5,618)	(11,018)	(39,876)	18,653	25,132	11,715	55,500
Balances brought forward at 1 January		114,067	47,855	93,603	255,525	95,414	22,723	81,888	200,025
Balances carried forward at 31 December		90,827	42,237	82,585	215,649	114,067	47,855	93,603	255,525

The notes on pages 17 to 29 form part of these accounts

Balance sheet at 31 December 2022

	Note	Unrestricted Funds 2022	Restricted Funds 2022	Endowment Funds 2022	Total Funds 2022	Unrestricted Funds 2021	Restricted Funds 2021	Endowment Funds 2021	Total Funds 2021
		£	£	£	£	£	£	£	£
FIXED ASSETS									
Tangible assets		-	22,173	-	22,173	-	7,755	-	7,755
Investment assets: Endowment fund investments	6	-	-	82,585	82,585	-	-	93,603	93,603
		-	22,173	82,585	104,758	-	7,755	93,603	101,358
CURRENT ASSETS									
Stock		5,930	-	-	5,930	1,900	-	-	1,900
Investments		-	-	-	-	-	-	-	-
Debtors and prepayments	8	63,897	46	-	63,943	64,219	434	-	64,653
Short-term depositors		-	-	-	-	-	-	-	-
Cash at bank and in hand		40,499	23,591	-	64,090	62,631	41,780	-	104,411
Total current assets		110,326	23,637	-	133,963	128,750	42,214	-	170,964
LIABILITIES									
Creditors - amounts falling due within one year	9	19,499	3,573	-	23,072	14,683	2,114	-	16,797
Net current assets/(liabilities)		90,827	20,064	-	110,891	114,067	40,100	-	154,167
Total assets less current liabilities		90,827	42,237	82,585	215,649	114,067	47,855	93,603	255,525
Creditors - amounts falling due after one year		-	-	-	-	-	-	-	-
Total net assets		90,827	42,237	82,585	215,649	114,067	47,855	93,603	255,525
PARISH FUNDS									
Unrestricted	10(a)	90,827			90,827	114,067			114,067
Restricted	10(b)		42,237		42,237		47,855		47,855
Endowment	10(c)			82,585	82,585			93,603	93,603
		90,827	42,237	82,585	215,649	114,067	47,855	93,603	255,525

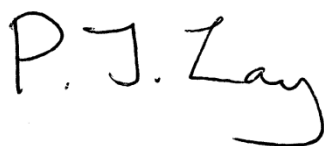
The notes on pages 17 to 29 form part of this account

Cash flow statement at 31 December 2022

	End 2022	End 2022	End 2021	End 2021
Net cash from operating activities		(24,304)		56,358
Cash flows from investing activities				
Dividends, interest and rent from investments	4,127		2,826	
Purchase of:				
Tangible fixed assets for use of the PCC	(20,144)		-	
		<u>(16,017)</u>		<u>2,826</u>
Change in cash and cash equivalents in the reporting period		(40,321)		59,184
Cash and cash equivalents at 1 January		104,411		45,227
Cash and cash equivalents at 31 December		<u><u>64,090</u></u>		<u><u>104,411</u></u>
Reconciliation of net income/(expenditure) before investment gains				
Net income before investment gains at 31 December		(28,858)		43,785
Adjustments for:				
Depreciation charges		5,726		7,345
Dividends, interest and rent from investments		(4,127)		(2,826)
Decrease/(Increase) in stock		(4,030)		(458)
Decrease/(increase) in debtors		710		2,643
(Decrease)/Increase in creditors		6,275		5,869
Net cash provided by/(used in) operating activities		<u><u>(24,304)</u></u>		<u><u>56,358</u></u>
Analysis of cash and cash equivalents				
Cash in hand		64,090		104,411
Notice deposits (less than 3 months)		-		-
		<u><u>64,090</u></u>		<u><u>104,411</u></u>

The notes on pages 17 to 29 form part of this account

Approved by the Parochial Church Council on 27 March 2023 and signed on its behalf by:
Mr Peter Lay (Treasurer)



Notes to the financial statements for the year ended 31 December 2022

1. Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations "true and fair view" provisions.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Funds

Unrestricted funds are general funds which can be used for PCC ordinary purposes. They represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated by the PCC for a particular purpose, though also unrestricted, are separately disclosed.

Restricted Funds represent donations, grants and other income received for a specific objective or invited by the PCC for a specific objective. The Funds may only be expended on the specific objective for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Endowment Funds are funds, the capital of which must be maintained as determined by the terms of the Fund; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending on the purpose for which the endowment was established.

Income

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross. Amounts collected on behalf of other bodies at events held on church premises and handed to their representatives on the day are not considered to be incoming resources of the PCC and are not included in these statements.

Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded. Where the PCC has agreed in principle during the year to make grants up to a specified total, subject only to the ascertainment of the year's result, and such grants are subsequently confirmed and paid, they are provided for in these accounts as an operational (though not a legal) liability and are shown as creditors in the Balance Sheet.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when payable. Any Parish Share unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 109(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000, They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over five years.

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

Short term deposits

These are the cash held on deposit either with the CCLA, Diocesan Loans Fund or at the bank.

2. Income and Endowments

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £
2(a) Donations and Legacies						
Planned giving: Gift Aid donations	88,205	36	88,241	89,055	87	89,142
CAF	24,800	-	24,800	25,050	-	25,050
Other	17,881	-	17,881	19,134	111	19,245
Collections	5,122	2,181	7,303	1,582	1,546	3,128
Donations: Gift Aid donations	969	325	1,294	4,506	15,623	20,129
CAF	250	100	350	-	13,200	13,200
Other	8,482	1,564	10,046	5,243	10,146	15,389
Tax Recoverable	25,618	654	26,272	25,686	4,334	30,020
Grants	9,318	150	9,468	4,492	150	4,642
Legacies	-	700	700	-	3,500	3,500
	180,645	5,710	186,355	174,748	48,697	223,445
2(b) Activities for generating funds						
Parish Magazine (advertising)	5,859	-	5,859	5,649	-	5,649
Wedding Flowers	5,300	-	5,300	2,520	-	2,520
Other	924	-	924	919	-	919
	12,083	-	12,083	9,088	-	9,088
2(c) Investments						
Dividends on CBF Investment Fund	-	3,014	3,014	-	2,375	2,375
Bank and WDBF Loans Fund	1,112	1	1,113	451	-	451
	1,112	3,015	4,127	451	2,375	2,826
2(d) Charitable activities						
Fees for weddings and funerals	6,087	-	6,087	4,552	-	4,552
Non-statutory fees	7,904	-	7,904	4,460	-	4,460
Parish magazine sales	4,671	-	4,671	4,858	-	4,858
Bookstall	12,115	-	12,115	9,320	-	9,320
Payments for events	2,000	990	2,990	730	-	730
Trading activities: Letting of hall	4,374	-	4,374	967	-	967
Wednesday Lunches	5,100	-	5,100	2,229	-	2,229
Other	-	-	-	2	-	2
	42,251	990	43,241	27,118	-	27,118
2(e) Other Income						
Insurance claim	-	-	-	1,660	-	1,660
Covid-19 SSP refund	-	-	-	135	-	135
Advertising refund	-	-	-	-	-	-
	-	-	-	1,795	-	1,795
Total incoming resources	236,091	9,715	245,806	213,200	51,072	264,272

3. Expenditure On

		Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £
3(a) Raising funds							
Cost of generating funds							
Trading							
Bookstall		7,978	-	7,978	3,484	-	3,484
Wednesday lunches		3,393		3,393	1,102		1,102
Flower arranging		163	-	163	2,043	-	2,043
Cost of fetes and other events		258	506	764	-	736	736
		11,792	506	12,298	6,629	736	7,365
3(b) Charitable Activities							
Missionary and charitable giving	4	8,819	3,824	12,643	10,000	13,049	23,049
Ministry:							
Diocesan parish share		112,705	-	112,705	105,442	-	105,442
Other ministry costs		1,853	426	2,279	1,230	159	1,389
Gas, Electric & Water		6,016	-	6,016	4,465	-	4,465
Telephones		803	-	803	896	-	896
Insurance		6,948	-	6,948	6,694	-	6,694
Salaries & wages	5	35,686	120	35,806	26,845	108	26,953
Training & Mission costs		880	-	880	251	-	251
Stationery		4,493	-	4,493	4,256	-	4,256
Bank charges		590	-	590	660	-	660
Maintenance		7,642	576	8,218	5,098	1,456	6,554
Upkeep of sevicees		2,957	1,029	3,986	1,171	307	1,478
Churchyard		3,559	3,782	7,341	1,086	724	1,810
Other running expenses		8,518	304	8,822	4,342	76	4,418
Major repairs - installation		-	-	-	4,099	-	4,099
Major repairs - structure		29,501	1,577	31,078	-	1,980	1,980
New Building Work		-	-	-	-	-	-
Other expenditure		-	-	-	-	-	-
Depreciation		-	5,726	5,726	-	7,345	7,345
Parish magazine costs		7,870	-	7,870	7,603	-	7,603
Church hall running costs							
Gas & Electric		2,337	-	2,337	1,630	-	1,630
Maintenance		2,346	-	2,346	1,706	-	1,706
Other		1,479	-	1,479	444	-	444
		245,002	17,364	262,366	187,918	25,204	213,122
Total resources expended		256,794	17,870	274,664	194,547	25,940	220,487

4. Missionary and Charitable Giving

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total 2022 £	Total 2021 £
Overseas missionary and relief societies:					
Bible Society	1,000	-	-	1,000	1,000
Church Mission Society	2,500	-	-	2,500	2,579
DEC (Pakistan Floods)	819	-	-		
Embrace the Middle East	-	626	-	626	367
Leprosy Mission	-	255	-	255	-
Jerusalem & Middle East Church Association	500	-	-	500	750
Lent boxes	-	702	-	702	796
Rwanda	500	550	-	1,050	13,008
Sat 7	500	-	-	500	500
Tearfund	1,000	210	-	1,210	1,000
UNICEF	-	250	-	250	-
	6,819	2,593	-	8,343	20,000
Home missions and other church societies:					
A Rocha	500	-	-	500	
Acorn Chaplaincy	-	105	-	105	
Childrens' Society	-	205	-	205	326
Christians Against Poverty	-	-	-	-	750
Mission to Seafarers	-	-	-	-	283
UCCF	500	-	-	500	639
Young Minds	-	-	-	-	-
	1,000	310	-	705	1,998
Local charities:					
Basics Bank	-	295	-	295	184
Brockenhurst Day Care Centre	500	-	-	500	-
Brockenhurst Gateway (New Forest Mencap)	500	-	-	500	500
Oakhaven Hospice	-	626	-	626	367
	1,000	921	-	1,921	1,051
Total Missionary and charitable giving	8,819	3,824	-	10,969	23,049

5. Staff Costs

	2022	2021
	£	£
Wages and salaries	34,874	26,827
National Insurance	-	-
Pension	925	116
Life Assurance	7	10
Training	-	-
	<hr/>	<hr/>
	35,806	26,953

During year the PCC employed a Parish Administrator; Family and Children's worker; verger; organists; caretaker and cleaners for the church and hall. No employee was paid more than £60,000

6. Related Parties

No payments or expenses were paid to any PCC member, or persons closely connected to them or related parties.

7. Investments

	St Nicholas' Churchyard £	Walker Munro £	Harding £	Total £
Market value at 1 January 2022	65,432	16,930	11,241	93,603
Disposal	-	-	-	-
Purchases at cost	-	-	-	-
Net gains/(loses)	(7,702)	(1,993)	(1,323)	(11,018)
Market value at 31 December 2022	<u>57,730</u>	<u>14,937</u>	<u>9,918</u>	<u>82,585</u>
Units held	2,794	723	480	

The St Nicholas' Churchyard, Walker Munro and Harding endowment funds are invested in CBF Church of England Investment Fund – Income Shares.

8. Debtors and Prepayments

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total Funds 2022 £	2021 £
Debtors					
Gift Aid Tax	1,079	46	-	1,125	2,257
HMRC (employment)	-	-	-	-	-
Diocesan Loans Fund	61,966	-	-	61,966	61,569
Other debtors	852	-	-	852	727
	<u>63,897</u>	<u>46</u>	<u>-</u>	<u>63,943</u>	<u>64,553</u>
Prepayments	-	-	-	-	100
	<u>63,897</u>	<u>46</u>	<u>-</u>	<u>63,943</u>	<u>64,653</u>

9. Liabilities

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total Funds	
				2022 £	2021 £
Accruals and deferred income					
Charities	7,265	3,215	-	10,480	957
Other	6,931	91	-	7,022	9,018
	<u>14,196</u>	<u>3,306</u>	<u>-</u>	<u>17,502</u>	<u>9,975</u>
Creditors for goods and services	5,303	267	-	5,570	6,822
Other creditors	-	-	-	-	-
	<u>19,499</u>	<u>3,573</u>	<u>-</u>	<u>23,072</u>	<u>16,797</u>

10. Funds

10(a) Unrestricted Funds

	Balance at 1 January	Incoming Resources	Resources Expended	Net	Transfers	Balance at 31 December
General	84,276	219,553	(209,620)	9,933	(1,544)	92,665
Hall	(3,659)	11,018	(12,962)	(1,944)	-	(5,603)
Fabric	30,000	-	(29,501)	(29,501)	(499)	-
Music	600	220	-	220	-	820
Flower (Trading)	2,850	5,300	(4,711)	589	(494)	2,945
	<u>114,067</u>	<u>236,091</u>	<u>(256,794)</u>	<u>(20,703)</u>	<u>(2,537)</u>	<u>90,827</u>

For administrative and monitoring purposes the PCC has designated its unrestricted funds into five funds:

- The General Fund is used for the day-to-day running expenses of the church activities that cannot be charged to any other fund;
- The Hall Fund is used for the day-to-day running expenses of the church hall under the control of the Hall Management committee;
- The Fabric Fund was created from unrestricted monies at the end of 2021 as a designated fund to help pay for the repairs identified by the 2020 Quinquennial Survey. This fund has now been spent on the repairs to St Saviour's fabric.
- The Music Fund is a designated fund to be spent on the enhancement of music within the worship of both churches.
- The Flower (trading) Fund is a designated fund that accounts for funds raised in the provision and arrangement of church flowers for weddings and funerals. The net income of this fund is used to support the provision of flowers for church services also partly funded by the Flower Pot Fund.

10(b) Restricted Funds

	Note	Balance at 1 January	Incoming Resources	Resources Expended	Net	Transfers	Balance at 31 December
St Nicholas'		83	745	(222)	523	-	606
St Nicholas' Churchyard Fund Income		1,882	2,275	(3,677)	(1,402)	809	1,289
Total St Nicholas'		1,965	3,020	(3,899)	(879)	809	1,895
St Saviour's		-	-	(120)	(120)	120	-
St Saviour's AV system		7,757	-	(4,047)	(4,047)	-	3,710
St Saviour's AV2 system		30,530	26	(1,679)	(1,653)	-	28,877
Walker Munro Fund Income		452	444	(1,577)	(1,133)	794	113
Total St Saviour's		38,739	470	(7,423)	(6,953)	914	32,700
Youth Worker		61	45	(426)	(381)	320	-
Total Youth		61	45	(426)	(381)	320	-
Brockcare							
General		(724)	280	(10)	270	-	(454)
Christmas Lunch		1,046	585	(294)	291	-	1,337
Holidays at Home		521	930	(506)	424	-	945
Total Brockcare		843	1,795	(810)	985	-	1,828
Charities	4	679	3,726	(3,824)	(98)	-	581
Flower Pot		177	364	(1,029)	(665)	494	6
Music		451	-	(354)	(354)	-	97
Harding Fund Income		4,940	295	(105)	190	-	5,130
Total other restricted funds		6,247	4,385	(5,312)	(927)	494	5,814
Total restricted funds		47,855	9,715	(17,870)	(8,155)	2,537	42,237

There are a number of restricted funds that account for money donated for specific purposes. In 2022 these funds accounted for income of £9,715 and expenditure of £17,870. These funds include the St Saviour's AV and AV2 Funds both of which have capitalised assets with total depreciation of £5,726 in 2022.

Specific points regarding each fund are:

- St Nicholas'
 - This accounts for money donated specifically for the maintenance and other running costs of St Nicholas' church.
 - Income received in 2022 included a legacy of £700
 - £222 was spent on maintenance costs.
- St Nicholas Churchyard Income
 - This fund accounts for the investment income received from the St Nicholas Churchyard endowment fund. This income may be spent on the maintenance of the churchyard and any surplus on the maintenance of St Nicholas' church.
 - Expenditure included
 - £1,440 spent on the handrail leading to St Nicholas' church
 - £2,028 on tree work
- St Saviours
 - This fund accounts for money donated specifically for the maintenance and other running costs of St Saviour's church.
- St Saviour's AV System

- This fund accounts for the appeal income raised in 2018 to pay for the installation of a new sound system in St Saviour's church.
- The cost of the sound system was capitalised and this fund now accounts for the depreciation of the sound system over a five year period.
- The 2022 expenditure of £4,047 is the cost of depreciation for 2022.
- The system will be fully depreciated in 2023
- St Saviour's AV2 system
 - This fund accounts for the appeal income raised in 2021 to pay for the installation of cameras, projectors and projection screens. This raised a total of £30,531 in 2021 which was reported as income to the AV fund in the 2021 accounts.
 - The cost of the camera and projector installation was £20,144 which has been capitalised
 - The 2022 expenditure of £1,679 is the cost of depreciation for 2022
- Walker Munro Income
 - This fund accounts for the investment income received from the Walker Munro endowment fund.
 - The exact purpose of this fund is unclear as no formal documentation can be found. The PCC have therefore decided that this fund can be used to support the costs of St Saviour's church the construction of which was paid for by the Walker Munro family of Rhinefield House.
 - Money from the fund was used as part payment for the repairs to St Saviour's church recommended in the 2020 Quinquennial Survey.
- Brockcare General
 - This fund accounts for the general costs of running the Brockcare activities. Brockcare activities such as Holiday at Home attract grant income which is difficult to allocate to general costs. Consequently, the general fund is overspent while more specific funds are in surplus. However, the Brockcare funds have a combined closing value of £1,828
- Christmas Lunch
 - This fund accounts for the income and expenditure associated with providing the Christmas lunch.
 - The total income of £585 comprises charges made for the lunch and donations.
 - Income exceeded expenditure resulting in a small surplus of £291
- Holidays at Home
 - This fund accounts for the income and expenditure for the annual Holidays at Home
 - Income, including a grant of £150 from the Groome Trust exceeded expenditure by £424
- Charities
 - Any collection (such as those at Easter, harvest and Christmas) or other fund raising activity on behalf of other charities is treated as a restricted fund. Details of the charities supported in this way are detailed in note 4 under the restricted funds heading.
 - In total, £3,726 was raised for charities.
 - Payments of £3,824 included some receipts left over from previous years.
- Music
 - The music fund was established to support the musical activities of both churches in the parish (St Saviour's and St Nicholas'). It is intended that this fund will be run down.
 - Money from the fund was used in 2022 to pay for:
 - Leader's expenses for choir rehearsals
 - Maintenance of St Nicholas' Church organ
- Harding Income
 - This accounts for investment income received from the Harding Investment Fund used to maintain the Harding grave in St Nicholas' churchyard

10 (c) Endowment Funds

Note	Balance at 1 January	Incoming Resources	Resources Expended	Investment Gains	Transfers	Balance at 31 December
St Nicholas' Churchyard	57,243	-	-	(7,702)	-	49,541
Walker Munro	14,811	-	-	(1,993)	-	12,818
Harding	9,834	-	-	(1,323)	-	8,511
	<u>81,888</u>	<u>-</u>	<u>-</u>	<u>(11,018)</u>	<u>-</u>	<u>70,870</u>

The Endowment Funds comprise

- The St Nicholas Churchyard Fund which was established by a gift of £15,000. The investment income from the fund can be used for the maintenance of the St Nicholas Churchyard and also for maintenance of St Nicholas church;
- The purpose of this fund is unclear and the PCC have resolved that the investment income from the Walker Munro Fund can be used for the maintenance of St Saviours church;
- The Harding fund was established by a gift of £2,000 from Miss Harding to maintain her parents grave and to be used for other ecclesiastical purposes. The capital was left in trust to the Vicar and Church Wardens in 1976 for 79 years after which the capital becomes the property of the PCC.

11. Fixed Assets

		St S AV1 £	St S AV2 £	Total £
Cost or valuation	At beginning of the year	20,117	-	20,117
	Additions at cost	-	20,144	20,144
	At end of the year	<u>20,117</u>	<u>20,144</u>	<u>40,261</u>
Depreciation	At beginning of the year	12,362	-	12,362
	Charge for the year	4,047	1,679	5,726
	At end of the year	<u>16,409</u>	<u>1,679</u>	<u>18,088</u>
Net book value	At beginning of the year	7,755	-	7,755
	At end of the year	3,708	18,465	22,173

12. Retirement and Post-Employment Benefits

Brockenhurst PCC participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2022: £925, 2021: £116).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019. The next valuation is due as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 10.1% following improvements in the funding position over 2022. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Brockenhurst PCC could become responsible for paying a share of the failed employer's pension liabilities.

Accounts

**Brockenhurst Parochial Church Council
St. Nicholas' with St. Saviour's**

Registered Charity 1131796

**Annual Report
and
Financial Statements**

for the year ended 31 December 2021

Vicar:

Revd. Simon Newham



Annual Report for 2021

Background

The Parochial Church Council of the Ecclesiastical Parish of Brockenhurst has the responsibility for promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical in co-operation with the vicar, the Revd Simon Newham to whom day to day management of the parish is delegated.

The ecclesiastical parish is part of the Diocese of Winchester within the Church of England. There are two churches within the parish: St Nicholas' the parish church and St Saviour's located in the centre of the village of Brockenhurst.

The registered name of the PCC is The Parochial Church Council of the Ecclesiastical Parish of Brockenhurst and its registered working name is Brockenhurst PCC. The registered number of the charity is 1131796, and statutory information regarding the Parish may be found on the Charity Commission website, which it is the responsibility of the PCC to update, particularly following the Annual Parochial Church Meeting.

When planning activities for the year the Vicar and PCC have adopted Charity Commission guidance on public benefit and, in particular, specific guidance on charities for the advancement of religion.

Administrative Information

Vicar: Revd. Simon Newham

The correspondence address is:

The Church Office,
Wilverley Road,
Brockenhurst
SO42 7SP

The Independent Examiner is:

Lewis Ball & Co
William House
32 Bargates
Christchurch
Dorset
BH23 1QL

Our bankers are:

Lloyds Bank Lymington
PO Box 1000
Andover
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Winchester Diocesan Board of Finance
Old Alresford Place
Old Alresford
SO24 9DH

CCLA Investment Management Ltd
The CBF Church of England Funds
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Parochial Church Council

During the period 1 January 2021 until the date that this report was approved the following have served as members of the Parochial Church Council PCC:

<i>Vicar</i>	The Revd. Simon Newham	Chairman from June 2019
<i>Wardens</i>	Mrs Rosalind Dennison Mr Jeremy Moss	
<i>Deanery Synod Representatives</i>	Mr Peter Lay Mr John Pearson Mr Martyn Taylor	Treasurer
<i>Elected Members</i>	Mrs Pauline Brown Mr Bob Coombs Mr Tim Dodwell Mrs Liz Dodwell Mrs Di Fletcher Mr Martin Fletcher Mrs Jane Forrest Mr Tony Foulger Mrs Joyce Kolaczowski Mrs Wendy Lay Mrs Janet McDonald Mr Nathan Parnaby Mrs Camilla Pearse Mrs Jo Plummer Mrs Lindy Waight	Retired at 2021 APCM Retired at 2021 APCM Retired at 2021 APCM

Structure, Governance and Management

The PCC is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. During 2009 as a result of changes to legislation, The Parochial Church Council (PCC) became a separately registered Charity with the Charity Commission under number 1131796.

Members of the PCC are appointed ex officio, or co-opted, or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

All Church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

Teams and Committees

The PCC operates through a number of teams and committees which meet between full meetings of the PCC. The teams have oversight responsibility for some additional committees. The committees review major risks to which the PCC may be exposed and implement systems or procedures to manage those risks. This includes appropriate training, and taking advice from experts.

- **Standing Committee:** The Standing Committee has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. The Standing Committee comprises the: Vicar, Church Wardens, Treasurer, PCC Secretary, and another member of the PCC;
- **Children and Youth Team:** Seeks God's heart and vision for our children and youth work. The team encourages the children and young people in their faith and supports the leaders and helpers in their work;

- **Fabric Team:** Manages the maintenance and development of the two church buildings, hall and the church grounds;
- **Finance Team:** Assists the Treasurer with the development of the annual PCC budget; reviews and monitors the state of the PCC's finances; and assists the treasurer with the development of appropriate financial policies for approval by the PCC;
- **Hall Committee:** Manages the running of the Church Hall adjacent to St. Saviour's Church;
- **Mission Team:** Promotes the support of the wider church, both at home and overseas;
- **Pastoral Team:** Seeks to support the elderly and lonely, the sick and vulnerable, and the bereaved within the Parish through pastoral visiting;
- **Prayer Team:** Prayer ministry restarted in September 2021 and is offered twice monthly during the 10:30 service at St Saviour's;
- **Social Committee:** Organises and manages the social activities within the Parish, ranging from lunches and BBQ's to an annual Newcomers' Evening and a Summer Celebration event; and
- **Worship Team:** Plans the services and patterns of worship in both churches, in co-operation with the Vicar.
- **Eco Team:** Seeks to raise awareness of the link between environmental issues and the Christian faith, and to respond with practical action in the Church itself, in the lives of individuals within the church, and in the local and global community.

Objectives and Activities

The PCC is responsible for co-operating with the Vicar in promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also responsible for maintaining the two village churches of St. Nicholas' and St. Saviour's. The vision is to be a Christ Centred Community

There were 212 parishioners on the Church Electoral Roll at the 2021 APCM, of whom 28 were not resident in the Parish compared with 214 in 2020. The size of the worshipping community is 159 with an average weekly attendance of 116 adults and 15 children, although the number increases substantially at major festivals. As a result of the closure of churches, due to the Covid-19 Pandemic, Sunday and weekday services have been made available online.

Review of the year

Despite the ongoing impact of Covid 19 the full PCC met on its planned bi-monthly schedule throughout 2021. The meetings in January and March were held online using Zoom. The APCM in April was the first in-person meeting with the option for online attendance. The PCC committees and appointed teams returned to a more normal approach between PCC meetings as the year progressed and their reports were received by the PCC, discussed and acted on where necessary.

The key points of focus for our Church in 2021 were:

- Continuing support for our congregations under pandemic precautions
- Opening St Nicholas church (and from June St Saviour's church) each day as a place for private prayer
- Operating services cautiously to protect and reassure
- Digital Church – interactive broadcast of services online with recordings available
- Renewing our community work as regulations allowed

We have two church buildings – St Nicholas' (the parish church) and St Saviour's. Sunday services were restricted to be held only online for the first 3 months of the year reopening with the Palm Sunday service at St Saviour's building and in July regular Sunday services resumed at St Nicholas'.

Support for our congregations

After the first 3 months' of 2021 in-person services resumed following a revised pattern at St Saviour's:

- Sunday 0900 Holy Communion (BCP on first Sunday of month)
- Sunday 1030 Sunday Worship (Holy Communion on third Sunday)
- Thursday 1000 Holy Communion

From the start of July the Sunday 0900 Holy Communion service moved to be held at St Nicholas' church.

Covid precautions were in place in our buildings throughout the year, with mask wearing and sanitiser use requested even when it was not mandated by the national regulations.

Throughout the year our Vicar Simon led daily Morning and Evening Prayer online using Zoom audio facilities and following the pattern suggested by the Church of England Daily Prayer programme. Holy Communion was taken to the care and residential homes in the village when Covid-19 restrictions allowed.

For the first 3 months of the year St Saviour's services were broadcast only online returning to a 'mixed-economy' from Easter allowing the congregation to choose which way to attend depending on their circumstances. Throughout the year these online services have allowed us to reach some elderly and infirm people who would have been unable to attend in person even during more normal times.

The experimental 'Open' Service was continued through the year on a monthly basis – initially at 1700 on Sunday afternoon. This service has a less formal style and focusses on a topic such as 'Ageing Well' or 'What is heaven like' and allows for discussion as well as worship and teaching. In the autumn this service moved to 1030 on Sunday mornings on the fourth Sunday each month.

Many House-Groups continued during 2021 using online facilities or other innovative approaches (walks, etc) to allow continued fellowship.

In October we held a Bereavement Service in St Saviour's to offer support to those who have lost a loved one with the usual afternoon tea for refreshment.

Remembrance services in November resumed with another highly visible field of 1000 crocheted poppies in St Saviour's grounds appearing to flow out from the east window..

Christmas activities were again adapted for the Coronavirus world, with two Carol Services proving popular both in person and online. On Christmas Eve and Christmas morning services were held inside this year as the weather was too poor to be outside. However numbers were limited as the resurgence of a new Covid-19 strain led people to be very cautious in the days leading up to family Christmas celebrations.

Simon Newham, our vicar, continued enthusiastically to grow our links to local primary schools using both a weekly Assembly video and in-person when restrictions allowed. Our Children and Youth coordinator successfully grew links with Brockenhurst College, leading to the start of a small but successful weekly study and fellowship group of students.

Digital Church

The church's digital activities developed through the year with an update and refresh of the website launched after Easter. This facility allows newcomers to Brockenhurst to see our activities and provides a link point for information to the congregation. In the autumn new facilities were provided to email our weekly Spotlight information sheet to those who register together with a bi-weekly Prayer Blog.

The website also provides a central point for access to our online services, both live and historic recordings under the Virtual Church banner.

The live services used the Zoom platform to connect remote attendees – enabling contributions (reading, prayer, thoughts) from those not in the building. In this way a community 'feel' continued when we were not able to meet in-person with interaction between attendees after the services.

A project was initiated to upgrade the 'temporary' audio-visual facilities in St Saviour's to a more permanent arrangement. A successful appeal was made for funds although the subsequent Diocese Faculty application process was not completed by the close of the year.

Our role in the community

Brockcare – our pastoral group providing support to the vulnerable and elderly in the village continued to provide support for those shielding and isolated.

Activities such as Wednesday Lunches and Thursday coffee mornings (CAMEO, **C**ome **A**nd **M**ee**T** **E**ach **O**ther) and our annual Holidays At Home gradually resumed from July onwards as caution allowed.

Once again Christmas Day lunch was provided for some of the villagers who would otherwise be on their own. The lunches were generously donated by the Forest Park Hotel and supported by members of the church family who delivered the lunches to homes. A smaller group met to eat together in the Church Hall.

We also served our community through baptisms, weddings and funerals as allowed under the restrictions including the provision of online access so that people not able to attend could participate.

Financial Review

Independent Examiner

The appointment of Mr Lewis Ball as Independent Examiner for these financial statements was approved at the APCM meeting held on 21 April 2021.

Overall Summary

Total income was £264,272 (before unrealised investment gains) while total expenditure was £220,487 resulting in an overall surplus of £43,785. However, this includes the following exceptional items and depreciation charges

- Legacies of £3,500
- Income raised by the St Saviours AV appeal of £30,531
- Depreciation charges of £7,345

If these are excluded the underlying surplus was £17,099 compared to an underlying surplus of £2,957 in 2020.

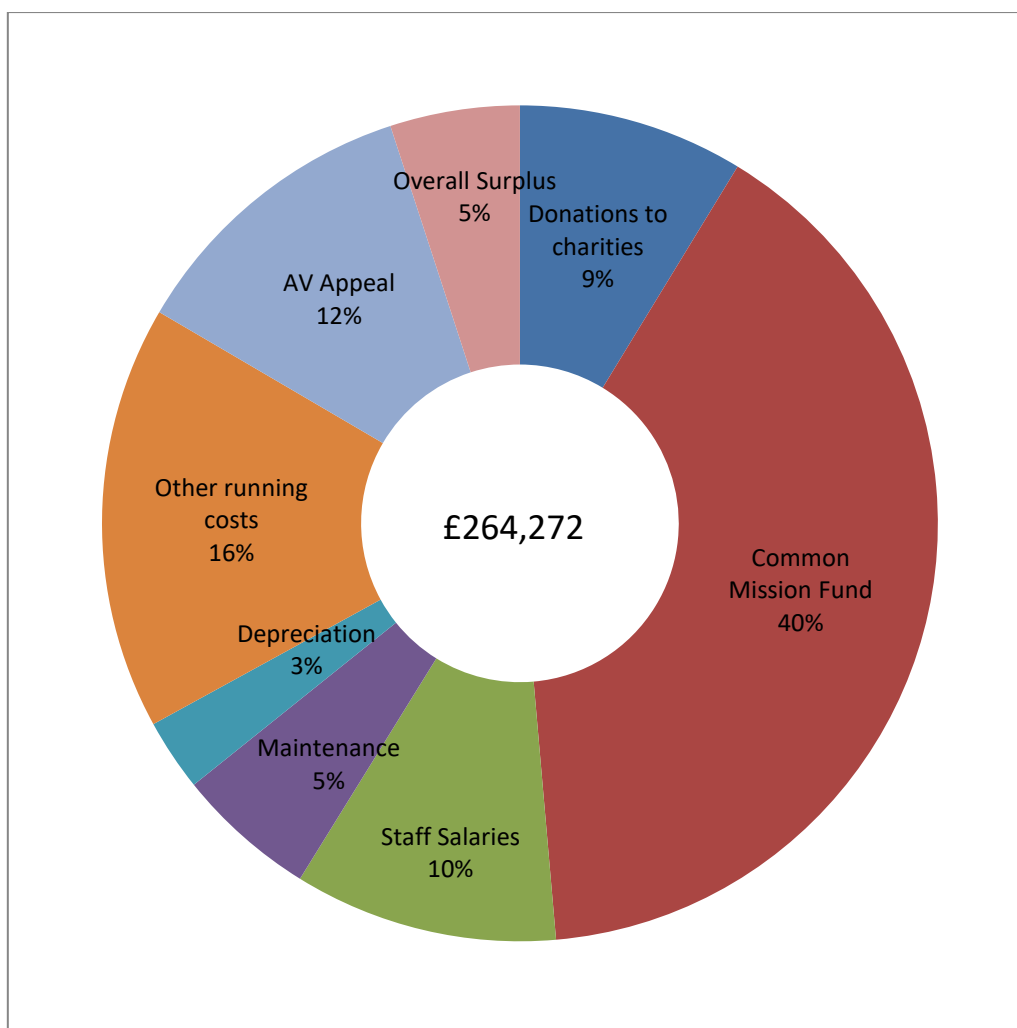
These figures also include money raised for charities. If these are excluded the net surplus in 2021 was £4,050 compared to a deficit of £4,356 in 2020.

Overall Expenditure

Overall expenditure was £220,487 against total income of £264,272 or £220,212 if money raised by the St Saviour's AV appeal and money raised for charities is excluded.

Total income accounts for the following major categories of expenditure, costs and funds carried forward to 2022 were

	2021	2020
• Donations to charities	£23,049	£15,813
• Common Mission Fund	£105,442	£115,152
• Staff salaries (including the employment costs of the Youth Worker)	£22,976	£37,997
• Maintenance of both churches and the hall	£14,339	£8,496
• Other running costs (electricity, gas, clergy expenses, insurance etc.)	£43,359	£36,463
• Depreciation charges	£7,345	£13,253
• St Saviour's AV Appeal income	£30,531	£0
• Overall surplus/(deficit)	£13,254	£13,204



Donations to Charities

Total donations amounted to £23,049 (£10,000 from General Funds and £13,049 from money raised for specific charities). In particular, the diocese of Kigeme in Rwanda was supported by donations of £13,008; £2,500 from general funds and £10,508 raised by an appeal.

Common Mission Fund

The contribution to the Common Mission Fund was £105,422 compared to £115,152 in 2020. This represents 40% of the total income.

Staff Salaries

Staff salaries were £26,953 compared to £37,997 in 2020. The reduction of £11,044 is because there was no Youth Worker employed in 2020. However, the PCC plans to employ a family worker to be shared with the parishes of Boldre and South Baddesley for which the Brockenhurst share is expected to cost about £18,000 per year.

The caretaker’s contract was extended to include extra work in the churchyard on behalf of the Parish Council. The cost of this is reported in the staff costs and is paid for by grants received from the Parish Council.

Maintenance

Total maintenance costs were £14,339 compared to 8,496 in 2020.

	2021	2020
• Ordinary maintenance costs (churches)	£6,554	£3,314
• Ordinary maintenance costs (hall)	£1,706	£5,182
• Installation of LED lighting in St Saviour’s church	£4,099	£0
• St Saviour’s roof survey	£1,980	£1,980

Other running costs

These are the ordinary running expenses (such as the cost of gas, electricity, insurance etc.). They amount to £43,359 (16% of total income) compared to £36,463 in 2020 an increase of 19%. In particular:

	2021	2020	Increase
• Bookstall	£3,484	£2,268	54%
• Wedding flowers	£2,043	£396	416%
• Parish Magazine	£7,603	£5,520	38%

The increase in bookstall costs is mainly due to the cost of printing additional copies of John Purkess' books By-Gone Brockenhurst. The increase in wedding flowers is due to the increased number of weddings in 2021 compared to 2020 as we come out of the Covid-19 Pandemic (these costs are covered by the income generated of £2,520).

St Saviour's AV Appeal

The AV appeal raised £30,531 which represents 12% of total income. There was no expenditure on the AV system because the PCC is waiting for the appropriate permission from the diocese. Consequently, the entire sum raised is carried forward to 2022.

Overall Surplus

The overall surplus, carried forward to 2022, was £13,254 which represents 5% of total income.

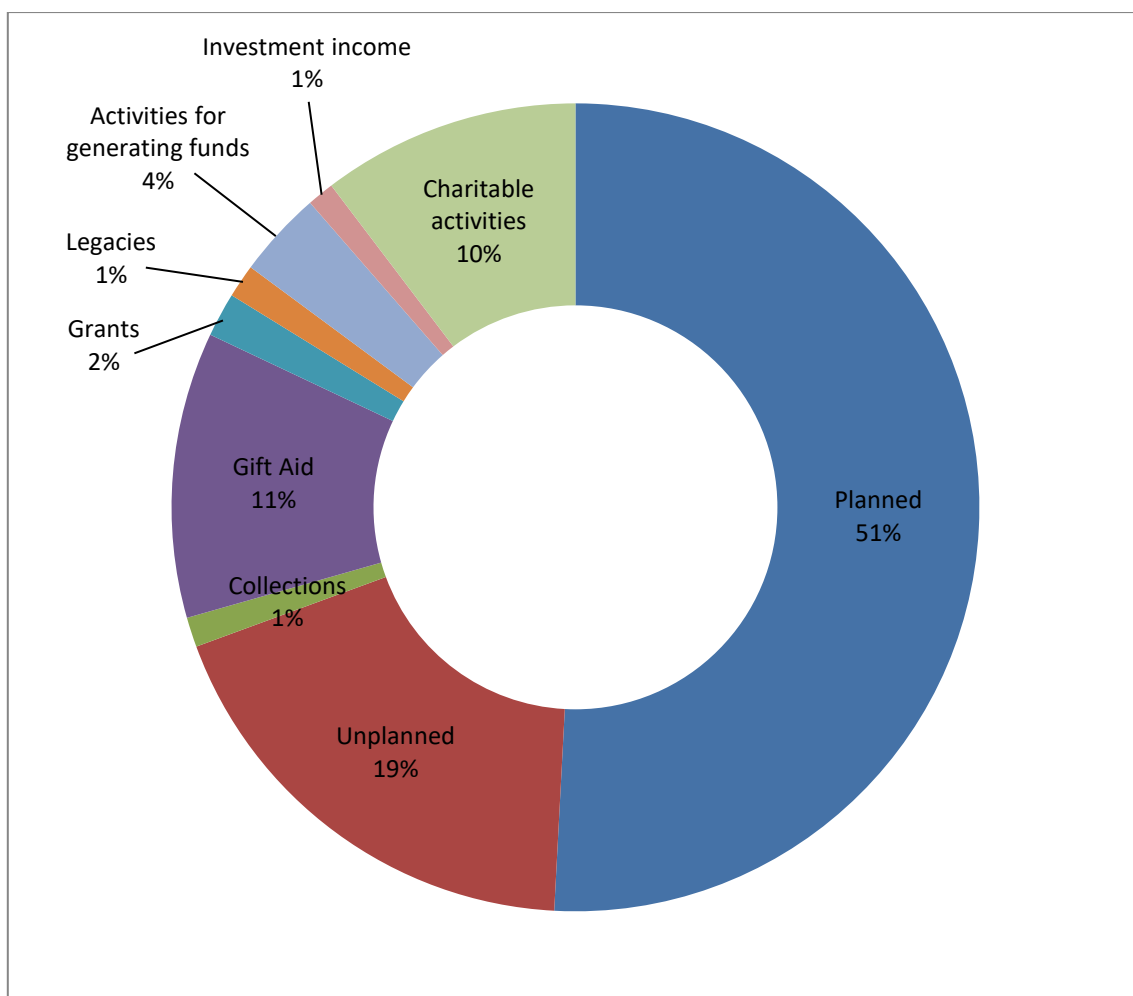
Overall Income

Income comes mainly from donations and the associated Gift Aid claimed from HMRC. Income was boosted in 2021 by:

- Legacies of £3,500
- Covid-19 appeal for Kigeme diocese, Rwanda which raised £10,508
- St Saviour's AV appeal which raised £30,531

The graph below shows the proportion of income coming from the main accounting categories. This shows that

- 82% of income came from donations including Gift Aid claimed on donations
- 51% of income came from planned, regular donations given through
 - Parish Giving Scheme
 - Standing Orders
 - Charities Aid Foundation (CAF)
 - Other regular donations
- 11% of income comes from Gift Aid claimed on donations
- 3% came from Legacies and grants (Covid-19 JRS and Parish Council)
- 10% came from charitable activities. This includes things such as fees received for weddings and funerals, trading activities and the parish magazine sales.



The broad categories of income were:

	2021	2020	Change
• Planned	£133,437	£136,729	-2%
• Unplanned	£48,718	£19,490	150%
• Collections	£3,128	£3,475	-10%
• Gift Aid	£30,020	£29,645	1%
• Grants	£4,642	£7,771	-40%
• Legacies	£3,500	£18,500	-81%
• Activities for generating funds	£9,088	£5,196	75%
• Investment income	£2,826	£2,744	3%
• Charitable activities	£27,118	£16,769	62%
• Other income	£1,795	£59	

Unplanned income includes money raised by the Rwanda and St Saviour’s AV appeals (a total of £41,039). If this is excluded the total income is £221,438 compared to £234,709 received in 2020, a reduction of 6%.

Appeals

During 2021 two appeals were held to

- Help support the diocese of Kigeme in Rwanda from the impact of the Covi-19 Pandemic. This raised £10,508.
- Raise funds to enhance the Audio Video system in St Saviour's church by installing projectors and screens, and cameras to support online streaming of services. This raised £30,531

Ordinary Activities

The church spends the money at its disposal on the following main items:

- The Common Mission Fund (Parish Share)
- Youth Work
- Maintenance on the two church buildings (St Saviour's and St Nicholas') the church hall, and the churchyards
- Charitable giving from general income
- Other running expenses e.g. gas, electricity, insurance and salaries.
- Mission to the parish e.g. Brockcare activities

Money to support these is available from a number of Funds, primarily:

- The General Fund
- The Hall Management Fund
- The Youth Work Fund
- The St Nicholas Fund
- The St Nicholas Churchyard Income Fund
- The St Saviour's Fund
- The Brockcare funds

In addition money is also available from:

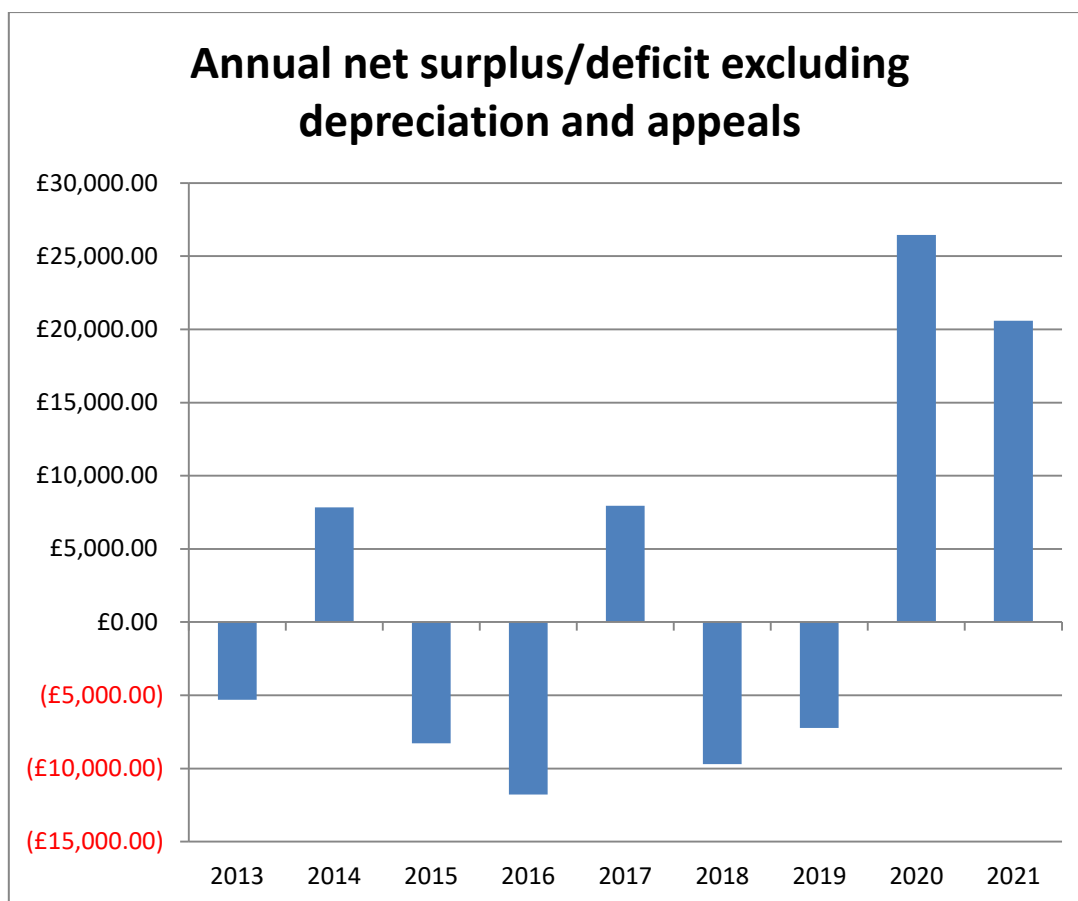
- The flower funds which are used to fund the provision of flowers in the two churches
- The Walker Munro Income Fund

Comparison with Previous Years

Excluding depreciation charges and appeal income there was a surplus of £20,029 in 2021 compared to £26,160 in 2020 as shown in the graph below which shows the overall surplus or deficit for the years 2013 to 2021. This was boosted by extraordinary income in 2020 from:

	2021	2020
• Legacies	£3,500	£18,500
• One-off donations	£0	£5,000

If these are excluded the overall surplus before depreciation is £16,529 in 2021 compared to £2,660 in 2020.



Looking Forward

The PCC has agreed to increase its expenditure to:

- Pay for a Family Worker shared with the parishes of Boldre and South Baddesley for a period of three years. The Brockenhurst share of this will be about £18,000 per year.
- Pay for the repairs to St Saviour's roof identified in the Quinquennial survey. This is expected to cost in the region of £45,000
- Pay for other repairs identified by the Quinquennial survey

In the short term these will be funded from:

- The Quinquennial Fabric Fund which is £30,000 put aside to pay for Quinquennial repairs
- Funds accumulated from previous surpluses
- The reserves

Reserves

The reserves policy is to keep a cash (or cash equivalent) reserve of three times the average monthly cash expenditure. The PCC considers this is sufficient to cover against

- A sudden loss of income
- Any major repairs that need to be funded urgently

The reserves comprise the cash held in unrestricted funds and at present exclude the cash held in the unrestricted flower funds. The total cash reserves held on 31 December 2021 were £90,668 (£29,182 plus £61,486 deposited in the Diocesan Loans Fund) with an additional £2,849 held in the flower funds. The average monthly cash expenditure in 2021 was £18,791 for which the reserves policy requires a reserve of £56,373. Consequently, the surplus reserves at 31 December 2021 available to spend while maintaining the reserve required by the policy is £34,295.

Conclusions

Although the continuation of the Covid-19 Pandemic meant the churches were only partially open the year ended in a surplus. Two appeals were held. One to support the diocese of Kigeme in Rwanda and one to raise funds to enhance and extend the capabilities of the Audio Video (AV) system in St Saviour's church. Both of these met with a generous response, as reported in these accounts, and the AV appeal exceeded its target.

After a number of years during which net ordinary income was on average zero we have now had two years with a surplus. However, the PCC is embarking on a period of extra expenditure in order to employ a Family Worker and to pay for the repairs identified by the quinquennial survey. In addition ordinary expenditure is likely to rise as a result of inflation. Cost pressures will require careful monitoring of expenditure and income will need to grow with inflation.

Statement of trustee responsibilities applicable to members of the Parochial Church Council of the Ecclesiastical Parish of Brockenhurst (Brockenhurst PCC)

The trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities Statement of Recommended Practice (SORP);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Annual Financial Statements

The attached financial statements for the year ended 31 December 2021 have been prepared in accordance with the relevant Church Accounting Regulations, applicable Accounting Standards and Statement of Recommended Practice (FRS 102) 2015.

Independent Examiner's Report to Brockenhurst PCC

We report on the accounts for the year ended 31 December 2021 which are set out on pages 16 to 32.

Respective responsibilities of the Trustees and Independent Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to our attention.

Basis of Independent Examiner's Statement

Our examination was carried out in accordance with the General Directions given by the Charity Commission.

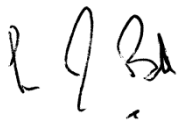
An examination includes the review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently we do not express an audit opinion on the accounts.

Independent Examiner's Statement

Since the gross income for the year exceeds the amount provided in section 145(3) of the Act, we conform that we are qualified to act as Independent Examiner under the provisions of that section of the Act and that our qualification is as shown below.

In connection with our examination, no matters have come to my attention

1. which give us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr L D Ball FCPA

Lewis Ball & Co
William House
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BH23 1QL

March 2022

Statement of Financial Activities for the year ended 31 December 2021

	Note	Unrestricted Funds 2021	Restricted Funds 2021	Endowment Funds 2021	Total 2021	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total 2020
		£	£	£	£	£	£	£	£
Income and Endowments from:									
Donations and Legacies	2(a)	174,748	48,697	-	223,445	196,490	19,120	-	215,610
Other trading activities	2(b)	9,088	-	-	9,088	5,196	-	-	5,196
Investments	2(c)	451	2,375	-	2,826	451	2,293	-	2,744
Charitable activities	2(d)	27,118	-	-	27,118	16,769	-	-	16,769
Other Income	2(e)	1,795	-	-	1,795	59	-	-	59
Total		213,200	51,072	-	264,272	218,965	21,413	-	240,378
Expenditure on:									
Raising funds	3(a)	6,629	736	-	7,365	3,493	-	-	3,493
Charitable activities	3(b)	187,918	25,204	-	213,122	181,424	42,257	-	223,681
Total		194,547	25,940	-	220,487	184,917	42,257	-	227,174
Net Income/(Expenditure)		18,653	25,132	-	43,785	34,048	(20,844)	-	13,204
Transfers between Funds		-	-	-	-	(8,552)	8,552	-	-
Other recognised gains/(losses)									
Gains/(losses) on investments	7	-	-	11,715	11,715	-	-	5,269	5,269
Net Movement in Funds		18,653	25,132	11,715	55,500	25,496	(12,292)	5,269	18,473
Balances brought forward at 1 January		95,414	22,723	81,888	200,025	69,918	35,015	76,619	181,552
Balances carried forward at 31 December		114,067	47,855	93,603	255,525	95,414	22,723	81,888	200,025

The notes on pages 19 to 32 form part of these accounts

Balance sheet at 31 December 2021

	Note	Unrestricted Funds 2021	Restricted Funds 2021	Endowment Funds 2021	Total Funds 2021	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total Funds 2020
		£	£	£	£	£	£	£	£
FIXED ASSETS									
Tangible assets		-	7,755	-	7,755	-	15,100	-	15,100
Investment assets: Endowment fund investments	6	-	-	93,603	93,603	-	-	81,888	81,888
		-	7,755	93,603	101,358	-	15,100	81,888	96,988
CURRENT ASSETS									
Stock		1,900	-	-	1,900	1,442	-	-	1,442
Investments		-	-	-	-	-	-	-	-
Debtors and prepayments	8	64,219	434	-	64,653	67,226	70	-	67,296
Short-term depositors		-	-	-	-	-	-	-	-
Cash at bank and in hand		62,631	41,780	-	104,411	36,250	8,977	-	45,227
Total current assets		128,750	42,214	-	170,964	104,918	9,047	-	113,965
LIABILITIES									
Creditors - amounts falling due within one year	9	14,683	2,114	-	16,797	9,504	1,424	-	10,928
Net current assets/(liabilities)		114,067	40,100	-	154,167	95,414	7,623	-	103,037
Total assets less current liabilities		114,067	47,855	93,603	255,525	95,414	22,723	81,888	200,025
Creditors - amounts falling due after one year		-	-	-	-	-	-	-	-
Total net assets		114,067	47,855	93,603	255,525	95,414	22,723	81,888	200,025
PARISH FUNDS									
Unrestricted	10(a)	114,067			114,067	95,414			95,414
Restricted	10(b)		47,855		47,855		22,723		22,723
Endowment	10(c)			93,603	93,603			81,888	81,888
		114,067	47,855	93,603	255,525	95,414	22,723	81,888	200,025

The notes on pages 19 to 32 form part of this account

Cash flow statement at 31 December 2021

	<u>End 2021</u>	<u>End 2021</u>	<u>End 2020</u>	<u>End 2020</u>
Net cash from operating activities		56,358		18,883
Cash flows from investing activities				
Dividends, interest and rent from investments	2,826		2,744	
Purchase of:				
Tangible fixed assets for use of the PCC	-		-	
		<u>2,826</u>		<u>2,744</u>
Change in cash and cash equivalents in the reporting period		59,184		21,627
Cash and cash equivalents at 1 January		45,227		23,600
Cash and cash equivalents at 31 December		<u>104,411</u>		<u>45,227</u>
Reconciliation of net income/(expenditure) before investment gains				
Net income before investment gains at 31 December		43,785		13,204
Adjustments for:				
Depreciation charges		7,345		13,253
Dividends, interest and rent from investments		(2,826)		(2,744)
Decrease/(Increase) in stock		(458)		(643)
Decrease/(increase) in debtors		2,643		(2,835)
(Decrease)/Increase in creditors		5,869		(1,352)
Net cash provided by/(used in) operating activities		<u>56,358</u>		<u>18,883</u>
Analysis of cash and cash equivalents				
Cash in hand		104,411		45,227
Notice deposits (less than 3 months)		-		-
		<u>104,411</u>		<u>45,227</u>

The notes on pages 19 to 32 form part of this account

Approved by the Parochial Church Council on 28 March 2022 and signed on its behalf by:
 Revd Simon Newham (Chairman), Mr Peter Lay (Treasurer)




Notes to the financial statements for the year ended 31 December 2021

1. Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations "true and fair view" provisions.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Funds

Unrestricted funds are general funds which can be used for PCC ordinary purposes. They represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated by the PCC for a particular purpose, though also unrestricted, are separately disclosed.

Restricted Funds represent donations, grants and other income received for a specific objective or invited by the PCC for a specific objective. The Funds may only be expended on the specific objective for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Endowment Funds are funds, the capital of which must be maintained as determined by the terms of the Fund; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending on the purpose for which the endowment was established.

Income

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross. Amounts collected on behalf of other bodies at events held on church premises and handed to their representatives on the day are not considered to be incoming resources of the PCC and are not included in these statements.

Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded. Where the PCC has agreed in principle during the year to make grants up to a specified total, subject only to the ascertainment of the year's result, and such grants are subsequently confirmed and paid, they are provided for in these accounts as an operational (though not a legal) liability and are shown as creditors in the Balance Sheet.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when payable. Any Parish Share unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 109(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000, They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over five years.

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

Short term deposits

These are the cash held on deposit either with the CCLA, Diocesan Loans Fund or at the bank.

2. Income and Endowments

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £
2(a) Donations and Legacies						
Planned giving: Gift Aid donations	89,055	87	89,142	96,765	3,423	100,188
CAF	25,050	-	25,050	26,050	-	26,050
Other	19,134	111	19,245	10,216	275	10,491
Collections	1,582	1,546	3,128	2,242	1,233	3,475
Donations Gift Aid donations	4,506	15,623	20,129	3,440	4,140	7,580
CAF	-	13,200	13,200	5,000	200	5,200
Other	5,243	10,146	15,389	4,294	2,416	6,710
Tax Recoverable	25,686	4,334	30,020	27,728	1,917	29,645
Grants	4,492	150	4,642	2,255	5,516	7,771
Legacies	-	3,500	3,500	18,500	-	18,500
	174,748	48,697	223,445	196,490	19,120	215,610
2(b) Activities for generating funds						
Parish Magazine (advertising)	5,649	-	5,649	4,766	-	4,766
Wedding Flowers	2,520	-	2,520	411	-	411
Other	919	-	919	19	-	19
	9,088	-	9,088	5,196	-	5,196
2(c) Investments						
Dividends on CBF Investment Fund	-	2,375	2,375	-	2,293	2,293
Bank and WDBF Loans Fund	451	-	451	451	-	451
	451	2,375	2,826	451	2,293	2,744
2(d) Charitable activities						
Fees for weddings and funerals	4,552	-	4,552	1,852	-	1,852
Non-statutory fees	4,460	-	4,460	1,375	-	1,375
Parish magazine sales	4,858	-	4,858	4,711	-	4,711
Bookstall	9,320	-	9,320	5,959	-	5,959
Payments for events	730	-	730	183	-	183
Trading activities Letting of hall	967	-	967	1,445	-	1,445
Wednesday Lunches	2,229	-	2,229	1,201	-	1,201
Other	2	-	2	43	-	43
	27,118	-	27,118	16,769	-	16,769
2(e) Other Income						
Insurance claim	1,660	-	1,660	-	-	-
Covid-19 SSP refund	135	-	135	-	-	-
Advertising refund	-	-	-	59	-	59
	1,795	-	1,795	59	-	59
Total incoming resources	213,200	51,072	264,272	218,965	21,413	240,378

3. Expenditure On

		Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £
3(a) Raising funds							
Cost of generating funds							
Trading							
Bookstall		3,484	-	3,484	2,268	-	2,268
Wednesday lunches		1,102		1,102	829		829
Flower arranging		2,043	-	2,043	396	-	396
Cost of fetes and other events		-	736	736	-	-	-
		<u>6,629</u>	<u>736</u>	<u>7,365</u>	<u>3,493</u>	<u>-</u>	<u>3,493</u>
3(b) Charitable Activities							
Missionary and charitable giving	4	10,000	13,049	23,049	8,500	7,313	15,813
Ministry:							
Diocesan parish share		105,442	-	105,442	115,152	-	115,152
Other ministry costs		1,230	159	1,389	1,224	411	1,635
Gas, Electric & Water		4,465	-	4,465	3,492	67	3,559
Telephones		896	-	896	774	-	774
Insurance		6,694	-	6,694	6,684	-	6,684
Salaries & wages	5	26,845	108	26,953	21,638	16,359	37,997
Training & Mission costs		251	-	251	851	-	851
Stationery		4,256	-	4,256	3,601	-	3,601
Bank charges		660	-	660	452	-	452
Maintenance		5,098	1,456	6,554	693	2,621	3,314
Upkeep of services		1,171	307	1,478	1,374	472	1,846
Churchyard		1,086	724	1,810	691	1,271	1,962
Other running expenses		4,342	76	4,418	4,182	490	4,672
Major repairs - installation		4,099	-	4,099	-	-	-
Major repairs - structure		-	1,980	1,980	-	-	-
New Building Work		-	-	-	-	-	-
Depreciation		-	7,345	7,345	-	13,253	13,253
Parish magazine costs		7,603	-	7,603	5,520	-	5,520
Church hall running costs							
Gas & Electric		1,630	-	1,630	1,205	-	1,205
Maintenance		1,706	-	1,706	5,182	-	5,182
Other		444	-	444	209	-	209
		<u>187,918</u>	<u>25,204</u>	<u>213,122</u>	<u>181,424</u>	<u>42,257</u>	<u>223,681</u>
Total resources expended		<u>194,547</u>	<u>25,940</u>	<u>220,487</u>	<u>184,917</u>	<u>42,257</u>	<u>227,174</u>

4. Missionary and Charitable Giving

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total 2021 £	Total 2020 £
Overseas missionary and relief societies:					
Bible Society	1,000	-	-	1,000	1,000
Church Mission Society	2,500	79	-	2,579	2,500
Embrace the Middle East	-	367	-	367	-
Leprosy Mission	-	-	-	-	645
Jerusalem & Middle East Church Association	750	-	-	750	1,021
Lent boxes	-	796	-	796	372
Rwanda	2,500	10,508	-	13,008	6,610
Sat 7	500	-	-	500	-
Tearfund	1,000	-	-	1,000	1,000
	8,250	11,750	-	20,000	13,148
Home missions and other church societies:					
Childrens' Society	-	326	-	326	-
Christians Against Poverty	750	-	-	750	750
Mission to Seafarers	-	283	-	283	-
UCCF	500	139	-	639	-
Young Minds	-	-	-	-	54
	1,250	748	-	1,998	804
Local charities:					
Basics Bank	-	184	-	184	20
Brockenhurst Day Care Centre	-	-	-	-	750
Brockenhurst Gateway (New Forest Mencap)	500	-	-	500	800
Oakhaven Hospice	-	367	-	367	291
	500	551	-	1,051	1,861
Total Missionary and charitable giving	10,000	13,049	-	23,049	15,813

5. Staff Costs

	2021	2020
	£	£
Wages and salaries	26,827	37,341
National Insurance	-	-
Pension	116	579
Life Assurance	10	77
Training	-	-
	<u>26,953</u>	<u>37,997</u>

During year the PCC employed a Parish Administrator; organists; caretaker and cleaners for the church and hall. No employee was paid more than £60,000

6. Related Parties

No payments or expenses were paid to any PCC member, or persons closely connected to them or related parties.

7. Investments

	St Nicholas' Churchyard £	Walker Munro £	Harding £	Total £
Market value at 1 January 2021	57,243	14,811	9,834	81,888
Disposal	-	-	-	-
Purchases at cost	-	-	-	-
Net gains	8,189	2,119	1,407	11,715
Market value at 31 December 2021	<u>65,432</u>	<u>16,930</u>	<u>11,241</u>	<u>93,603</u>
Units held	2,794	723	480	

The St Nicholas' Churchyard, Walker Munro and Harding endowment funds are invested in CBF Church of England Investment Fund – Income Shares.

8. Debtors and Prepayments

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total Funds	
				2021 £	2020 £
Debtors					
Gift Aid Tax	1,824	433	-	2,257	782
HMRC (employment)	-	-	-	-	-
Diocesan Loans Fund	61,569	-	-	61,569	61,486
Other debtors	726	1	-	727	4,445
	<u>64,119</u>	<u>434</u>	<u>-</u>	<u>64,553</u>	<u>66,713</u>
Prepayments	100	-	-	100	583
	<u>64,219</u>	<u>434</u>	<u>-</u>	<u>64,653</u>	<u>67,296</u>

9. Liabilities

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total Funds	
				2021 £	2020 £
Accruals and deferred income					
Charities	-	957	-	957	1,047
Other	8,926	92	-	9,018	7,238
	<u>8,926</u>	<u>1,049</u>	<u>-</u>	<u>9,975</u>	<u>8,285</u>
Creditors for goods and services	5,757	1,065	-	6,822	2,643
Other creditors	-	-	-	-	-
	<u>14,683</u>	<u>2,114</u>	<u>-</u>	<u>16,797</u>	<u>10,928</u>

10. Funds

10(a) Unrestricted Funds

	Balance at 1 January	Incoming Resources	Resources Expended	Net	Transfers	Balance at 31 December
General	62,896	205,646	(184,266)	21,380	-	84,276
Hall	-	4,559	(8,218)	(3,659)	-	(3,659)
Fabric	30,000	-	-	-	-	30,000
Music	125	475	-	475	-	600
St Nicholas' Flower Trading	-	-	-	-	-	-
St Saviour's Flower Trading	-	-	-	-	-	-
Flower (Trading)	2,393	2,520	(2,063)	457	-	2,850
	<u>95,414</u>	<u>213,200</u>	<u>(194,547)</u>	<u>18,653</u>	<u>-</u>	<u>114,067</u>

For administrative and monitoring purposes the PCC has designated its unrestricted funds into five funds:

- The General Fund is used for the day-to-day running expenses of the church activities that cannot be charged to any other fund;
- The Hall Fund is used for the day-to-day running expenses of the church hall under the control of the Hall Management committee;
- The PCC has designated £30,000 of unrestricted money as the Fabric Fund to cover the costs of implementing the recommendations of the Quinquennial survey conducted on both churches in 2020. These costs are estimated to be £30,000 and the expenditure will be spread over the next five years.
- The Music Fund is a designated fund to be spent on the enhancement of music within the worship of both churches.
- The Flower (trading) Fund is a designated fund that accounts for funds raised in the provision and arrangement of church flowers for weddings and funerals. The net income of this fund is used to support the provision of flowers for church services also partly funded by the Flower Pot Fund.

10(b) Restricted Funds

	Note	Balance at 1 January	Incoming Resources	Resources Expended	Net	Transfers	Balance at 31 December
St Nicholas'		-	1,000	(917)	83	-	83
St Nicholas' Churchyard Fund Income		222	1,660	-	1,660	-	1,882
St Nicholas' Flower Guild		66	180	(354)	(174)	108	-
Total St Nicholas'		288	2,840	(1,271)	1,569	108	1,965
St Saviour's		235	2,500	(2,758)	(258)	23	-
St Saviour's AV system		11,803	30,531	(4,047)	26,484	-	38,287
Walker Munro Fund Income		315	430	(270)	160	(23)	452
St Saviour's Flower Guild		3	206	(19)	187	(190)	-
Total St Saviour's		12,356	33,667	(7,094)	26,573	(190)	38,739
Youth Worker		-	220	(159)	61	-	61
Total Youth		-	220	(159)	61	-	61
Brockcare							
General		(706)	25	(43)	(18)	-	(724)
Christmas Lunch		1,076	43	(73)	(30)	-	1,046
Holidays at Home		816	368	(663)	(295)	-	521
Total Brockcare		1,186	436	(779)	(343)	-	843
Charities	4	199	13,529	(13,049)	480	-	679
Flower Pot		-	95	-	95	82	177
Music		636	-	(185)	(185)	-	451
Harding Fund Income		4,760	285	(105)	180	-	4,940
Total other restricted funds		5,595	13,909	(13,339)	570	82	6,247
Hall Development							
Kitchen		2,842	-	(2,842)	(2,842)	-	-
Carpet		456	-	(456)	(456)	-	-
Total Hall Development		3,298	-	(3,298)	(3,298)	-	-
Total restricted funds		22,723	51,072	(25,940)	25,132	-	47,855

There are a number of restricted funds that account for money donated for specific purposes. In 2021 these funds accounted for income of £51,072 and expenditure of £25,940. These funds include the St Saviour's AV Fund, and the Hall Development Kitchen and Carpet Funds all of which have capitalised assets with total depreciation of £7,345 in 2021.

Specific points regarding each fund are:

- St Nicholas'
 - This accounts for money donated specifically for the maintenance and other running costs of St Nicholas' church.
 - Income of £1,000 was received from a legacy in 2021 and £917 was spent on maintenance costs.
- St Nicholas Churchyard Income
 - This fund accounts for the investment income received from the St Nicholas Churchyard endowment fund. This income may be spent on the maintenance of the churchyard and any surplus on the maintenance of St Nicholas' church.

- **St Nicholas Flower Guild**
 - This fund accounts for money given for the provision of flowers in St Nicholas such as the Flower Pot collections and other donations. This is separate from any money raised through the provision of wedding flowers which is regarded as a trading activity the profit from which is treated as unrestricted income.
 - This fund has been merged with the corresponding fund for St Saviour's and the assets transferred to the Flower Pot Fund.
 - The provision of flowers is reported as part of the Upkeep of Services costs.
- **St Saviours**
 - This fund accounts for money donated specifically for the maintenance and other running costs of St Saviour's church.
- **St Saviour's AV System**
 - This fund accounts for the appeal income raised to pay for the installation of a new Audio Video (AV) system in St Saviour's church.
 - The cost of the sound system was capitalised and this fund now accounts for the depreciation of the sound system over a five year period.
 - The 2021 expenditure of £4,047 is the cost of depreciation for 2021.
 - A further appeal was held in 2021 to raise funds to enhance the video system. This raised a total of £30,531.
- **Walker Munro**
 - This fund accounts for the investment income received from the Walker Munro endowment fund.
 - The exact purpose of this fund is unclear as no formal documentation can be found. The PCC have therefore decided that this fund can be used to support the costs of St Saviour's church the construction of which was paid for by the Walker Munro family of Rhinefield House.
 - Money from the fund was used to pay for maintenance of St Saviour's church.
- **St Saviours Flower Guild**
 - This fund accounts for money given for the provision of flowers in St Saviour's such as the Flower Pot collections and other donations. This is separate from any money raised through the provision of wedding flowers which is regarded as a trading activity the profit from which is treated as unrestricted income.
 - This fund has been merged with the corresponding fund for St Nicholas' and the assets transferred to the Flower Pot Fund.
 - The provision of flowers is reported as part of the Upkeep of Services costs
- **Youth Worker**
 - This fund accounts for the income and expenditure of funds received explicitly for Youth Work. Only one donor is still regularly supporting this fund.
 - A Youth Worker was not employed in 2021 but it is hoped to recruit a family worker later in 2022 to be shared with Boldre and South Baddesley parishes.
- **Brockcare General**
 - This fund accounts for the general costs of running the Brockcare activities. Brockcare activities such as Holiday at Home attract grant income which is difficult to allocate to general costs. Consequently, the general fund is overspent while more specific funds are in surplus. The PCC aim to resolve this issue but no solution has been found to date.
- **Christmas Lunch**
 - This fund accounts for the income and expenditure associated with providing the Christmas lunch.
 - The total income of £430 comprises charges made for the lunch and grant income of £100 received from the Groome Trust.
 - Income exceeded expenditure resulting in a small surplus of £198
- **Holidays at Home**
 - This fund accounts for the income and expenditure for the annual Holidays at Home
 - Due to the Covid-19 Pandemic there was no Holidays at Home in 2020 so income and expenditure are both zero.

- Charities
 - Any collection (such as those at Easter, harvest and Christmas) or other fund raising activity on behalf of other charities is treated as a restricted fund. Details of the charities supported in this way are detailed in note 4 under the restricted funds heading.
 - In total, £13,529 was raised for charities including £10,508 raised by an emergency appeal to support the Kigeme diocese, Rwanda, as a result of the Covid-19 Pandemic.
- Music
 - The music fund was established to support the musical activities of both churches in the parish (St Saviour's and St Nicholas').
 - Income predominately comes from choir members who donate their fees for singing at funerals.
 - Money from the fund was used in 2021 to pay for:
 - Subscription to the RSCM
- Harding Income
 - This accounts for investment income received from the Harding Investment Fund used to maintain the Harding grave in St Nicholas' churchyard
- Hall Development Funds
 - These are the funds opened to fund the extension to the church hall. These funds now account for the depreciation of the capitalised assets (kitchen and carpet). These assets will become fully depreciated in 2021.
 - Kitchen
 - This accounts for any money donated specifically for the refurbishment of the hall kitchen as part of the development project.
 - The cost of the kitchen was capitalised at £42,612 to be depreciated to £0 over a five year period.
 - The expenditure of £2,842 from this fund represents the depreciation for 2021.
 - The kitchen is now fully depreciated.
 - Carpet
 - This accounts for money given for the re-carpeting of the hall.
 - The hall carpet was capitalised at £3,420 to be depreciated to £0 over 5 years.
 - The expenditure of £456 from this fund represents the depreciation for 2021.
 - The carpet is now fully depreciated.

10 (c) Endowment Funds

Note	Balance at 1 January	Incoming Resources	Resources Expended	Investment Gains	Transfers	Balance at 31 December
St Nicholas' Churchyard	57,243	-	-	8,189	-	65,432
Walker Munro	14,811	-	-	2,119	-	16,930
Harding	9,834	-	-	1,407	-	11,241
	<u>81,888</u>	<u>-</u>	<u>-</u>	<u>11,715</u>	<u>-</u>	<u>93,603</u>

The Endowment Funds comprise

- The St Nicholas Churchyard Fund which was established by a gift of £15,000. The income from this can be used for the maintenance of the St Nicholas Churchyard and also for maintenance of St Nicholas church;
- The purpose of the Parish Church Fund was unclear and the PCC resolved that the best use of the funds available was to consolidate them with the St Nicholas restricted fund
- The income from the Walker Munro Fund can be used for the maintenance of St Saviours church;
- The Harding fund was established by a gift of £2,000 from Miss Harding to maintain her parents grave. The capital was left in trust to the Vicar and Church Wardens in 1976 for 79 years after which the capital becomes the property of the PCC.

11. Fixed Assets

		Kitchen £	Carpet £	St S AV £	Total £
Cost or valuation	At beginning of the year	42,612	3,420	20,117	66,149
	Additions at cost	-	-	-	-
	At end of the year	<u>42,612</u>	<u>3,420</u>	<u>20,117</u>	<u>66,149</u>
Depreciation	At beginning of the year	39,770	2,964	8,315	51,049
	Charge for the year	2,842	456	4,047	7,345
	At end of the year	<u>42,612</u>	<u>3,420</u>	<u>12,362</u>	<u>58,394</u>
Net book value	At beginning of the year	2,841	456	11,805	15,102
	At end of the year	-	-	7,755	7,755

12. Retirement and Post-Employment Benefits

Brockenhurst PCC participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (**2021: £116, 2020: £618**).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019. The next valuation is due as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 3% following improvements in the funding position over 2021. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Brockenhurst PCC could become responsible for paying a share of the failed employer's pension liabilities.

Accounts

**Brockenhurst Parochial Church Council
St. Nicholas' with St. Saviour's**

Registered Charity 1131796

**Annual Report
and
Financial Statements**

for the year ended 31 December 2020

Vicar:

Revd. Simon Newham



Annual Report for 2020

Background

The Parochial Church Council of the Ecclesiastical Parish of Brockenhurst has the responsibility for promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical in co-operation with the vicar, the Revd Simon Newham to whom day to day management of the parish is delegated.

The ecclesiastical parish is part of the Diocese of Winchester within the Church of England. There are two churches within the parish: St Nicholas' the parish church and St Saviour's located in the centre of the village of Brockenhurst.

The registered name of the PCC is The Parochial Church Council of the Ecclesiastical Parish of Brockenhurst and its registered working name is Brockenhurst PCC. The registered number of the charity is 1131796, and statutory information regarding the Parish may be found on the Charity Commission website, which it is the responsibility of the PCC to update, particularly following the Annual Parochial Church Meeting.

When planning activities for the year the Vicar and PCC have adopted Charity Commission guidance on public benefit and, in particular, specific guidance on charities for the advancement of religion.

Administrative Information

Vicar: Revd. Simon Newham

The correspondence address is:

The Church Office,
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The Independent Examiner is:

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HSBC Lymington
102 High Street
Lymington
SO41 9ZP

Winchester Diocesan Board of Finance
Old Alresford Place
Old Alresford
SO24 9DH

CCLA Investment Management Ltd
The CBF Church of England Funds
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Parochial Church Council

During the period 1 January 2020 until the date that this report was approved the following have served as members of the Parochial Church Council PCC:

<i>Vicar</i>	The Revd. Simon Newham	Chairman from June 2019
<i>Wardens</i>	Mrs Rosalind Dennison Mr Jeremy Moss Mr Alan Wright	Retired at 2020 APCM
<i>Deanery Synod Representatives</i>	Mr Peter Lay Mr John Pearson Mr Martyn Taylor Mrs Cynthia Wilson	Treasurer Retired at 2020 APCM
<i>Elected Members</i>	Mrs Pauline Brown Mrs Tina Cumberlege Mrs Elizabeth Dodwell Mr Timothy Dodwell Mrs Diana Fletcher Mr Tony Foulger Mr Geoffrey Jennings Mrs Joyce Kolaczowski Mr Simon Lansdowne Mrs Wendy Lay Mr Nathan Parnaby Mrs Camilla Pearse Mrs Jo Plummer Mrs Lindy Waight	Resigned during the year Retired at 2020 APCM Retired at 2020 APCM

Structure, Governance and Management

The PCC is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. During 2009 as a result of changes to legislation, The Parochial Church Council (PCC) became a separately registered Charity with the Charity Commission under number 1131796.

Members of the PCC are appointed ex officio, or co-opted, or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

All Church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

Teams and Committees

The PCC operates through a number of teams and committees which meet between full meetings of the PCC. The teams have oversight responsibility for some additional committees. The committees review major risks to which the PCC may be exposed and implement systems or procedures to manage those risks. This includes appropriate training, and taking advice from experts.

- **Standing Committee:** The Standing Committee has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. The Standing Committee comprises the: Vicar, Church Wardens, Treasurer, PCC Secretary, and another member of the PCC;

- **Children and Youth Team:** Seeks God's heart and vision for our children and youth work. The team encourages the children and young people in their faith and supports the leaders and helpers in their work;
- **Fabric Team:** Manages the maintenance and development of the two church buildings, hall and the church grounds;
- **Finance Team:** Assists the Treasurer with the development of the annual PCC budget; reviews and monitors the state of the PCC's finances; and assists the treasurer with the development of appropriate financial policies for approval by the PCC;
- **Hall Committee:** Manages the running of the Church Hall adjacent to St. Saviour's Church;
- **Mission Team:** Promotes the support of the wider church, both at home and overseas;

- **Pastoral Team:** Seeks to support the elderly and lonely, the sick and vulnerable, and the bereaved within the Parish through pastoral visiting;
- **Prayer Team:** Members of the team are available every Sunday after the 9.30am service at St Saviour's for those who would like prayer. They also arrange and lead other prayer meetings during the year;
- **Social Committee:** Organises and manages the social activities within the Parish, ranging from lunches and BBQ's to an annual Newcomers' Evening and a Summer Celebration event; and
- **Worship Team:** Plans the services and patterns of worship in both churches, in co-operation with the Vicar.
- **Eco Team:** Seeks to raise awareness of the link between environmental issues and the Christian faith, and to respond with practical action in the Church itself, in the lives of individuals within the church, and in the local and global community.

Objectives and Activities

The PCC is responsible for co-operating with the Vicar in promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also responsible for maintaining the two village churches of St. Nicholas' and St. Saviour's. The vision is to be a Christ Centred Community

There were 214 parishioners on the Church Electoral Roll at the 2020 APCM, of whom 28 were not resident in the Parish compared with 219 in 2019. The size of the worshipping community is 196 with an average weekly attendance of 77, although the number increases substantially at major festivals. As a result of the closure of churches, due to the Covid-19 Pandemic, Sunday and weekday services have been made available online and attract similar numbers of worshippers.

Review of the year

Despite the impact of the pandemic the full PCC met four times using online facilities and with a high level of attendance. The PCC committees and appointed teams continued between PCC meetings and their reports were received by the PCC, discussed and acted on where necessary.

The key points of focus for our Church in 2020 were:

- Support for our congregations in the Pandemic
- Digital Church – moving services and facilities online
- Opening St Nicholas church each day as a place for private prayer
- Operating services and administration as safely as possible
- Our role in the community

We have two church buildings – St Nicholas' (the parish church) and St Saviour's. Both buildings were closed during the first Pandemic Lockdown in line with Government and Diocesan instructions. Services moved online – initially through a pre-recorded video service and ultimately with 'live' online services using Zoom video facilities.

Support for our congregations

During the first 3 months' of 2020 during activities continued following our normal Sunday service patterns:

St Nicholas' – 0800 Holy Communion & 11.15 Service of Word – with monthly Evensong
St Saviour's – 0930 Holy Communion (2x), Café Church & Family Service each month

Daily Morning Prayer (St Saviour's) and Evening Prayer (St Nicholas') services were held together with a weekly Holy Communion on Thursday mornings. Each month Holy Communion was taken to two care homes and two residential homes in the village.

These activities were curtailed from the end of March following the Covid-19 Pandemic restriction imposed on social distancing and 'stay-at-home' to be replaced by online services and an emerging alternative pattern of physical services when restrictions were reduced from late June. In November restrictions were tightened and physical services again curtailed for that month.

From mid-June St Nicholas' church was opened daily for Private Prayer and a weekly Sunday service at St Saviour's restarted from mid-July – with strict restrictions on distancing, hygiene and no singing! In August a second Sunday service of Holy Communion at St Saviour's was introduced while attendance at the Thursday Holy Communion service was allowed from mid-July.

Many housegroups continued during 2020 with various innovative approaches (Zoom, walks, etc.) to allow continued fellowship.

In October we held a Bereavement Service in St Saviour's to offer support to those who have lost a loved one although the usual afternoon tea had to be absent.

Remembrance services in November were moved online with success but the most dramatic expression was the field of 1000 crocheted poppies setup in front of St Saviour's and much photographed by passers-by.

Christmas activities were adapted for the new normal of a Coronavirus world, with two 'Covid Carol Services' proving popular both in person and online. On Christmas Eve and Christmas morning we held outside services in front of St Saviour's with an informal children's Nativity play on Christmas Eve. The outside format allowed more people to attend in safety and showed our presence to anyone passing by.

Our Youth and Children's worker's contract came to an end in September and the PCC elected not to renew as demographic changes in the village coupled with the effects of the pandemic had made progress with this aspect of our work unproductive. However Simon Newham, our vicar, continues enthusiastically with his links to local primary schools including the creation of a weekly Assembly video which is appreciated by parents too. The PCC appointed one of its members as a new Children and Youth coordinator so that new plans for this work, including within the local Brookenhurst College, can be developed during 2021.

Digital Church

The pandemic and lockdown forced a significant switch to move our activities online using the website as the focal point (<https://www.brookenhurstchurch.com>). Initially used for communications of key information and news (Brockcare, local services etc.) a programme of online 'Virtual Church' services was developed.

Simon Newham (Vicar) and John Pearson (Lay Reader) quickly showed great skills in recording and editing offline video services which were published each Sunday from the end of March. Over time a method of capturing and broadcasting 'live' services from St Saviour's was developed without requiring major investment. These facilities allowed both live input from the church combined with pre-recorded video material (songs, talks) and eventually even remote guest speakers (live or recorded).

These live services used the Zoom platform to connect remote attendees – enabling contributions (reading, prayer, thoughts) from those not in the building. In this way a community 'feel' was maintained with lots of interaction between attendees after the services. The services were also recorded and available to watch after the event through the website.

These facilities developed during the year and become more reliable and comprehensive. In turn more members of our congregation became familiar with their part in the technology, many learning new skills despite advancing years. Each week all three services were captured in this way and continued to cater for those unable to attend even when the church building was open.

A further 'audio only' facility was provided for those unable to connect by the internet, giving contact to anyone able to simply receive a phone call broadcast of the service. Several folk confined to residential care were able to participate in his way which would not have been possible in 'normal' times.

Our role in the community

Brockcare – our pastoral group providing support to the vulnerable and elderly in the village took a leading role from late March to organise help for those shielding and isolated. A full leaflet drop was quickly arranged to every Brockenhurst household offering help with shopping and supplies and a list of almost 100 people willing to provide help was coordinated. Regular telephone calls and contact were organised with the elderly to give support and contact.

Other activities such as Wednesday Lunches and Thursday coffee mornings (CAMEO, **C**ome **A**nd **M**ee**T** **E**ach **O**ther) and our annual Holidays At Home were curtailed from late March although weekly 'socially distanced teas' were able to be provided in September and October.

Remarkably Christmas Day lunch was provided for some of the villagers who would otherwise be on their own. This was supported by members of the church family who delivered the lunches to homes having been prepared in the Church Hall by a professional caterer who willingly gave their time free of charge.

We also served our community through baptisms, weddings and funerals as allowed under the restrictions including the provision of online access so that people not able to attend could participate.

Financial Review

Independent Examiner

The appointment of Mr Lewis Ball as Independent Examiner for these financial statements was approved at the APCM meeting held on 22 October 2020.

Overall Summary

Overall there was a net surplus of £13,204 before the unrealised investment gains are taken into account. However, this includes the following exceptional items and depreciation charges

- Legacies of £18,500
- Donation of £5,000
- Depreciation charges of £13,253

If depreciation charges are excluded the surplus before depreciation was £26,457 and £2,957 if the exceptional income from legacies and donations is excluded.

Impact of Covid-19 Pandemic

The pandemic resulted in an estimated loss of income of about £15,800 compared to 2019 from

- letting the hall
- wedding and funeral fees
- collections

However, this was partially offset by Job Retention Scheme grants of £7,800 received from HMRC resulting in an overall loss of income due to the pandemic of about £7,960 compared to 2019.

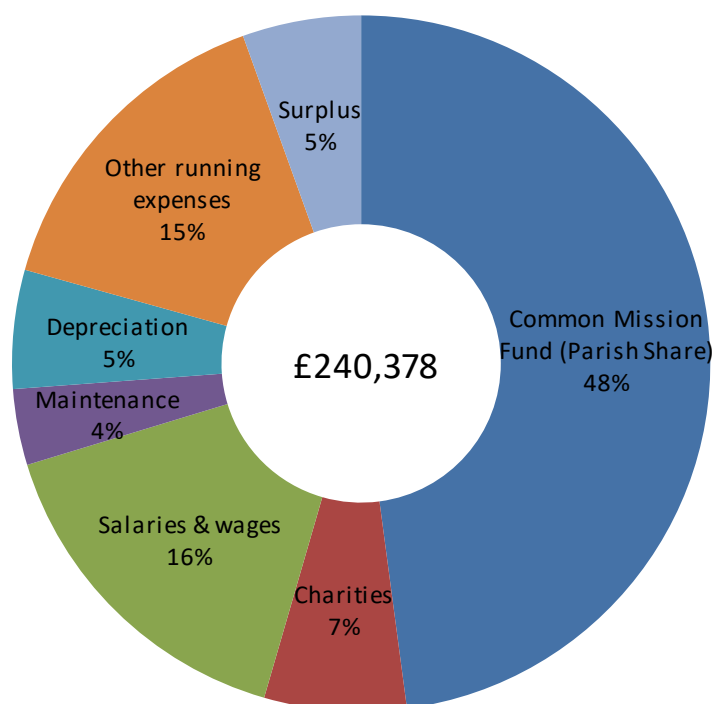
The loss of income was also further offset by a reduction in gas consumption resulting in a reduction in Gas, Electric and Water charges of £7,900 in 2019 to £3,500 in 2020.

Overall Expenditure

Overall expenditure was £227,174 against income of £240,378 resulting in an overall surplus of £13,204 compared to a deficit in 2019 of £4,262 from expenditure of £260,912 against income of £256,650.

Contributions to the Diocesan Common Mission Fund (Parish Share) amounted to £115,152 (or 48% of overall income) in 2020 compared with £110,330 in 2019. Other major categories of expenditure were

	2020	2019
• Donations to charities	£15,813	£19,038
• Staff salaries (including the employment costs of the Youth Worker)	£37,997	£47,235
• Total expenditure on youth work	£16,693	£22,786
• Maintenance of both churches and the hall	£8,496	£12,550
• Other running costs (electricity, gas, clergy expenses, insurance etc.)	£36,463	£58,508
• Depreciation charges	£13,253	£13,251
• Overall surplus/(deficit)	£13,204	(£4,262)



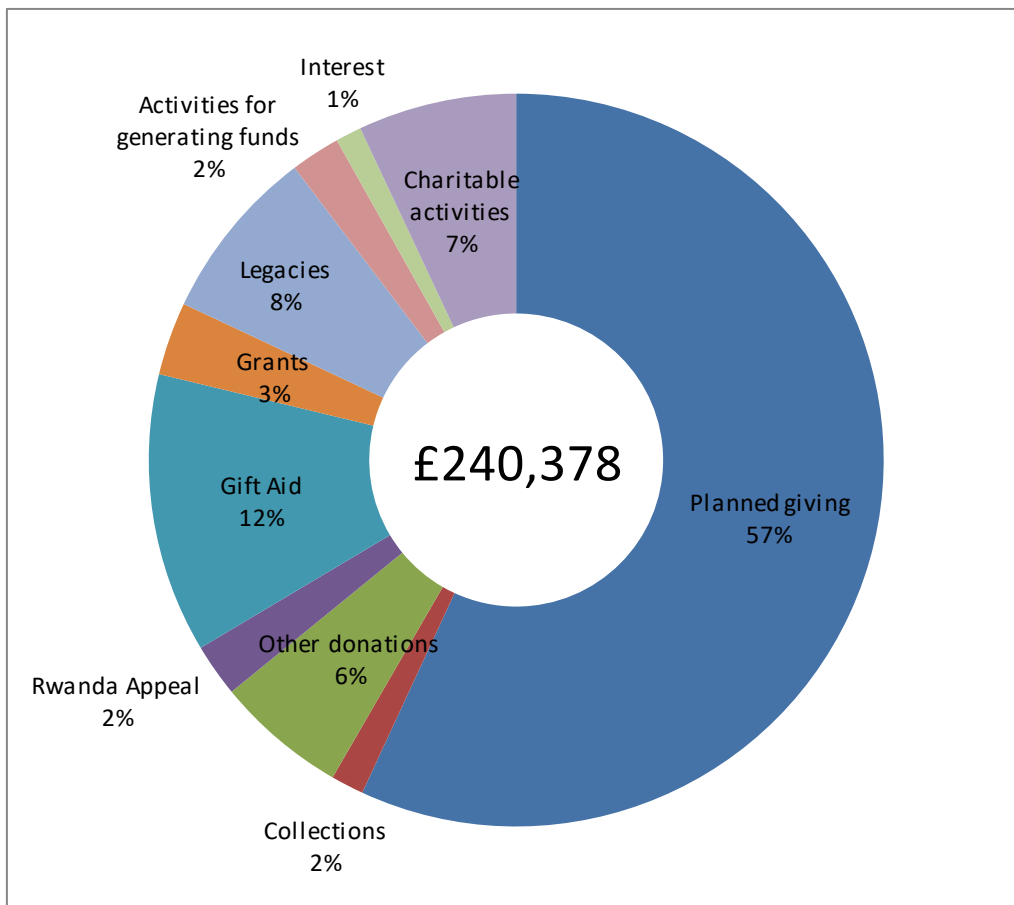
Overall Income

Income comes mainly from donations and the associated Gift Aid claimed from HMRC. Income was boosted in 2020 by:

- Legacies of £18,500 (8% of overall income)
- Job Retention Scheme (JRS) grants from HMRC of £7,771 (3% of overall income)
- Covid-19 appeal for Kigeme diocese, Rwanda

The graph below shows the proportion of income coming from the main accounting categories. This shows that

- 79% of income came from donations including Gift Aid claimed on donations
- 57% of income came from planned, regular donations given through
 - Parish Giving Scheme
 - Standing Orders
 - Charities Aid Foundation (CAF)
 - Other regular donations
- 12% of income comes from Gift Aid claimed on donations
- 11% came from Legacies and the Covid-19 JRS grants
- 10% came from normal activities. This includes things like fees received for weddings and funerals, trading activities and the parish magazine.



Appeals

During 2020 an appeal was held to help support the diocese of Kigeme in Rwanda from the impact of the Covi-19 Pandemic. This raised £5,610.

Ordinary Activities

The church spends the money at its disposal on the following main items:

- The Common Mission Fund (Parish Share)
- Youth Work
- Maintenance on the two church buildings (St Saviour's and St Nicholas') the church hall, and the churchyards
- Charitable giving from general income
- Other running expenses e.g. gas, electricity, insurance and salaries.
- Mission to the parish e.g. Brockcare activities

Money to support these is available from a number of Funds, primarily:

- The General Fund
- The Hall Management Fund
- The Youth Work Fund
- The St Nicholas Fund
- The St Nicholas Churchyard Income Fund
- The St Saviour's Fund

- The Brockcare funds

In addition money is also available from:

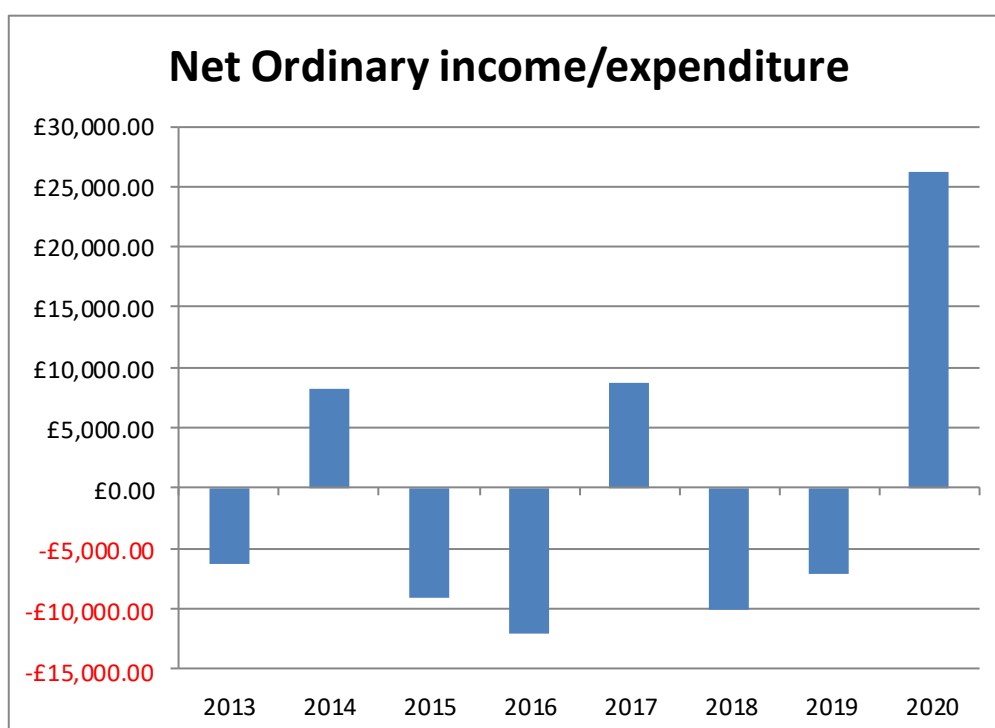
- The flower funds which are used to fund the provision of flowers in the two churches
- The Walker Munro Income Fund

Comparison with Previous Years

Excluding depreciation charges and appeal income there was a large surplus of £26,160 as shown in the graph below which shows the overall surplus or deficit for the years 2013 to 2020. This was boosted by extraordinary income from:

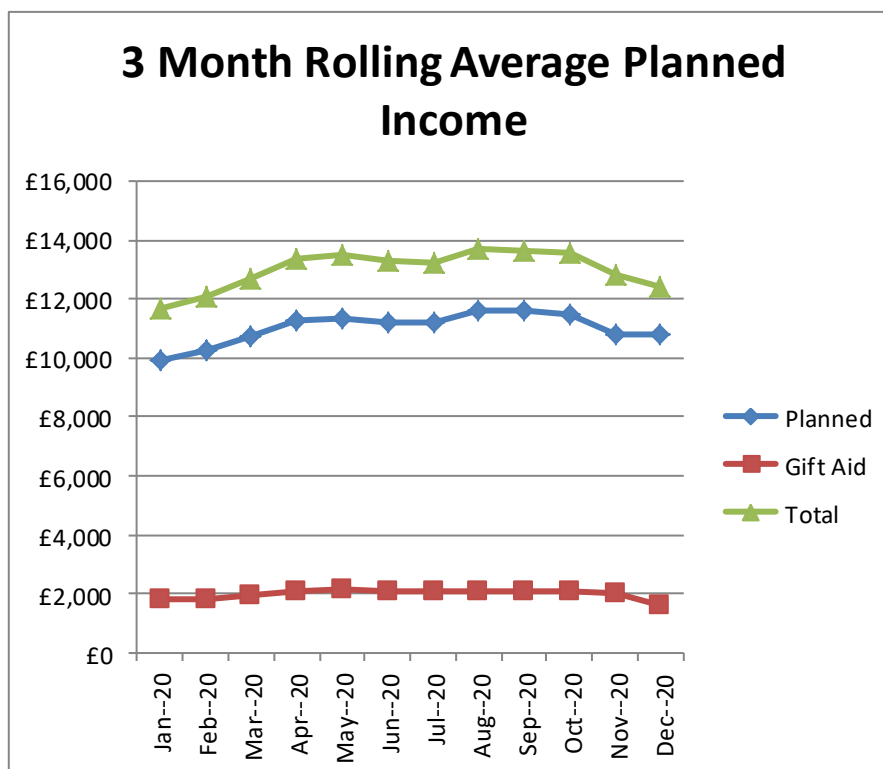
- Legacies £18,500
- One-off donations £5,000

If these are excluded the overall surplus before depreciation is £2,660.



Stewardship Campaign

A Stewardship Campaign was held in February 2020 resulting in an increase in planned donations from about £10,000 per month to about £11,500 per month in May an increase of 15%. However, recently a number of regular donations have been lost and monthly donations have dropped by about £700 to £10,800 in December.



Reserves

The PCC reviewed the reserves policy and decided that it was sufficient to keep a cash (or cash equivalent) reserve of three times the average monthly cash expenditure. The PCC considers this is sufficient to cover against

- A sudden loss of income
- Any major repairs that need to be funded urgently

The reserves comprise the cash held in unrestricted funds and at present exclude the cash held in the unrestricted flower funds. The cash reserves held on 31 December 2020 were £93,021 with an additional £2,393 held in the flower funds. The average monthly cash expenditure in 2020 was £20,500 for which the reserves policy requires a reserve of £61,500. The PCC decided that £30,000 of unrestricted funds should be designated as a Fabric Fund to pay for the repairs and maintenance work on the two churches, recommended by the Quinquennial Inspection carried out in 2020, over the next five years. Consequently, the undersigned reserves at 31 December 2020 are £63,021 which is £1,500 more than required by the reserves policy. However, the PCC believes to be reasonable because cash expenditure in 2020 has been lower than normal due to the Covid-19 Pandemic

Conclusions

2020 was an extraordinary year due to the Covid-19 Pandemic. Although income was reduced due to the churches being closed, the lack of fees from cancelled or postponed weddings, the reduction of income from collections and lack of income from hiring the church hall expenditure was less than normal and donations increased due to the response to the Stewardship Campaign. The overall outcome was a surplus even before income from legacies and extra-ordinary donations is taken into account. This positive outcome has allowed the PCC to set aside funds to cover the costs of the repairs identified by the Quinquennial Inspection which are estimated to cost around £30,000 over the next five years.

Although there was a large surplus in 2020 the church is reliant on income from regular donations, which account for 79% of all income. There was a good response to the Stewardship Campaign in February, increasing regular donations by 15%. However, some of these gains have recently been lost so that the monthly regular income is now about 9% higher than in December 2019.

Statement of trustee responsibilities applicable to members of the Parochial Church Council of the Ecclesiastical Parish of Brockenhurst (Brockenhurst PCC)

The trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities Statement of Recommended Practice (SORP);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Annual Financial Statements

The attached financial statements for the year ended 31 December 2020 have been prepared in accordance with the relevant Church Accounting Regulations, applicable Accounting Standards and Statement of Recommended Practice (FRS 102) 2015.

Independent Examiner's Report to Brockenhurst PCC

We report on the accounts for the year ended 31 December 2020 which are set out on pages 14 to 30.

Respective responsibilities of the Trustees and Independent Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to our attention.

Basis of Independent Examiner's Statement

Our examination was carried out in accordance with the General Directions given by the Charity Commission.


An examination includes the review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently we do not express an audit opinion on the accounts.

Independent Examiner's Statement

Since the gross income for the year exceeds the amount provided in section 145(3) of the Act, we conform that we are qualified to act as Independent Examiner under the provisions of that section of the Act and that our qualification is as shown below.

In connection with our examination, no matters have come to my attention

1. which give us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr L D Ball FCPA

Lewis Ball & Co
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BH23 1QL

Statement of Financial Activities for the year ended 31 December 2020

	Note	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total 2020	Unrestricted Funds 2019	Restricted Funds 2019	Endowment Funds 2019	Total 2019
		£	£	£	£	£	£	£	£
Income and Endowments from:									
Donations and Legacies	2(a)	196,490	19,120	-	215,610	168,253	45,772	-	214,025
Other trading activities	2(b)	5,196	-	-	5,196	11,289	-	-	11,289
Investments	2(c)	451	2,293	-	2,744	773	2,229	-	3,002
Charitable activities	2(d)	16,769	-	-	16,769	25,827	1,459	-	27,286
Other Income	2(e)	59	-	-	59	465	583	-	1,048
Total		218,965	21,413	-	240,378	206,607	50,043	-	256,650
Expenditure on:									
Raising funds	3(a)	3,493	-	-	3,493	8,756	-	-	8,756
Charitable activities	3(b)	181,424	42,257	-	223,681	189,595	62,561	-	252,156
Total		184,917	42,257	-	227,174	198,351	62,561	-	260,912
Net Income/(Expenditure)		34,048	(20,844)	-	13,204	8,256	(12,518)	-	(4,262)
Transfers between Funds		(8,552)	8,552	-	-	9,717	(9,717)	-	-
Other recognised gains/(losses)									
Gains/(losses) on investments	7	-	-	5,269	5,269	-	-	12,074	12,074
Net Movement in Funds		25,496	(12,292)	5,269	18,473	17,973	(22,235)	12,074	7,812
Balances brought forward at 1 January		69,918	35,015	76,619	181,552	51,945	57,250	64,545	173,740
Balances carried forward at 31 December		95,414	22,723	81,888	200,025	69,918	35,015	76,619	181,552

The notes on pages 17 to 30 form part of these accounts

Balance sheet at 31 December 2020

	Note	Unrestricted Funds 2020	Restricted Funds 2020	Endowment Funds 2020	Total Funds 2020	Unrestricted Funds 2019	Restricted Funds 2019	Endowment Funds 2019	Total Funds 2019
		£	£	£	£	£	£	£	£
FIXED ASSETS									
Tangible assets	11	-	15,100	-	15,100	-	28,353	-	28,353
Investment assets: Endowment fund investments	6	-	-	81,888	81,888	-	-	76,619	76,619
		-	15,100	81,888	96,988	-	28,353	76,619	104,972
CURRENT ASSETS									
Stock		1,442	-	-	1,442	799	-	-	799
Investments		-	-	-	-	-	-	-	-
Debtors and prepayments	8	67,226	70	-	67,296	63,993	468	-	64,461
Short-term deposits		-	-	-	-	-	-	-	-
Cash at bank and in hand		36,250	8,977	-	45,227	14,089	9,511	-	23,600
Total current assets		104,918	9,047	-	113,965	78,881	9,979	-	88,860
LIABILITIES									
Creditors - amounts falling due within one year	9	9,504	1,424	-	10,928	8,963	3,317	-	12,280
Net current assets/(liabilities)		95,414	7,623	-	103,037	69,918	6,662	-	76,580
Total assets less current liabilities		95,414	22,723	81,888	200,025	69,918	35,015	76,619	181,552
Creditors - amounts falling due after one year		-	-	-	-	-	-	-	-
Total net assets		95,414	22,723	81,888	200,025	69,918	35,015	76,619	181,552
PARISH FUNDS									
Unrestricted	10(a)	95,414			95,414	69,918			69,918
Restricted	10(b)		22,723		22,723		35,015		35,015
Endowment	10(c)			81,888	81,888			76,619	76,619
		95,414	22,723	81,888	200,025	69,918	35,015	76,619	181,552

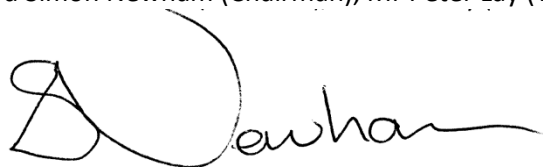
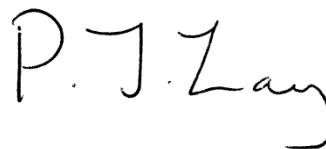
The notes on pages 17 to 30 form part of this account

Cash flow statement at 31 December 2020

	<u>End 2020</u>	<u>End 2020</u>	<u>End 2019</u>	<u>End 2019</u>
Net cash from operating activities		18,883		4,634
Cash flows from investing activities				
Dividends, interest and rent from investments	2,744		3,002	
Purchase of:				
Tangible fixed assets for use of the PCC	-		<u>(117)</u>	
		<u>2,744</u>		<u>2,885</u>
Change in cash and cash equivalents in the reporting period		21,627		7,519
Cash and cash equivalents at 1 January		23,600		16,081
Cash and cash equivalents at 31 December		<u><u>45,227</u></u>		<u><u>23,600</u></u>
Reconciliation of net income/(expenditure) before investment gains				
Net income before investment gains at 31 December		13,204		(4,262)
Adjustments for:				
Depreciation charges		13,253		13,251
Dividends, interest and rent from investments		(2,744)		(3,002)
Decrease/(Increase) in stock		(643)		17
Decrease/(increase) in debtors		(2,835)		8,419
(Decrease)/Increase in creditors		(1,352)		(9,789)
Net cash provided by/(used in) operating activities		<u><u>18,883</u></u>		<u><u>4,634</u></u>
Analysis of cash and cash equivalents				
Cash in hand		45,227		23,600
Notice deposits (less than 3 months)		-		-
		<u><u>45,227</u></u>		<u><u>23,600</u></u>

The notes on pages 17 to 30 form part of this account

Approved by the Parochial Church Council on 25 March 2021 and signed on its behalf by:
 Revd Simon Newham (Chairman), Mr Peter Lay (Treasurer)

Notes to the financial statements for the year ended 31 December 2020

1. Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations "true and fair view" provisions.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Funds

Unrestricted funds are general funds which can be used for PCC ordinary purposes. They represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated by the PCC for a particular purpose, though also unrestricted, are separately disclosed.

Restricted Funds represent donations, grants and other income received for a specific objective or invited by the PCC for a specific objective. The Funds may only be expended on the specific objective for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Endowment Funds are funds, the capital of which must be maintained as determined by the terms of the Fund; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending on the purpose for which the endowment was established.

Income

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross. Amounts collected on behalf of other bodies at events held on church premises and handed to their representatives on the day are not considered to be incoming resources of the PCC and are not included in these statements.

Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded. Where the PCC has agreed in principle during the year to make grants up to a specified total, subject only to the ascertainment of the year's result, and such grants are subsequently confirmed and paid, they are provided for in these accounts as an operational (though not a legal) liability and are shown as creditors in the Balance Sheet.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when payable. Any Parish Share unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 109(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000, They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over five years.

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

Short term deposits

These are the cash held on deposit either with the CCLA, Diocesan Loans Fund or at the bank.

2. Income and Endowments

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £
2(a) Donations and Legacies						
Planned giving: Gift Aid donations	96,765	3,423	100,188	86,175	9,033	95,208
CAF	26,050	-	26,050	22,500	-	22,500
Other	10,216	275	10,491	8,820	225	9,045
Collections	2,242	1,233	3,475	9,496	5,685	15,181
Donations Gift Aid donations	3,440	4,140	7,580	2,919	14,815	17,734
CAF	5,000	200	5,200	40	1,050	1,090
Other	4,294	2,416	6,710	7,482	7,050	14,532
Tax Recoverable	27,728	1,917	29,645	25,321	6,064	31,385
Grants	2,255	5,516	7,771	-	100	100
Legacies	18,500	-	18,500	5,500	1,750	7,250
	196,490	19,120	215,610	168,253	45,772	214,025
2(b) Activities for generating funds						
Parish Magazine (advertising)	4,766	-	4,766	5,748	-	5,748
Wedding Flowers	411	-	411	5,541	-	5,541
Other	19	-	19	-	-	-
	5,196	-	5,196	11,289	-	11,289
2(c) Investments						
Dividends on CBF Investment Fund	-	2,293	2,293	-	2,227	2,227
Bank and WDBF Loans Fund	451	-	451	773	2	775
	451	2,293	2,744	773	2,229	3,002
2(d) Charitable activities						
Fees for weddings and funerals	1,852	-	1,852	6,387	-	6,387
Non-statutory fees	1,375	-	1,375	666	-	666
Parish magazine sales	4,711	-	4,711	4,369	-	4,369
Bookstall	5,959	-	5,959	2,395	-	2,395
Payments for events	183	-	183	773	1,459	2,232
Trading activities Letting of hall	1,445	-	1,445	6,125	-	6,125
Wednesday Lunches	1,201	-	1,201	5,112	-	5,112
Other	43	-	43	-	-	-
	16,769	-	16,769	25,827	1,459	27,286
2(e) Other Income						
Insurance claim	-	-	-	-	-	-
Pension Refund	59	-	59	-	583	583
Interregnum	-	-	-	465	-	465
	59	-	59	465	583	1,048
Total incoming resources	218,965	21,413	240,378	206,607	50,043	256,650

3. Expenditure On

		Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £
3(a) Raising funds							
Cost of generating funds							
Trading							
Bookstall		2,268	-	2,268	1,552	-	1,552
Wednesday lunches		829	-	829	3,601	-	3,601
Flower arranging		396	-	396	3,603	-	3,603
Cost of fetes and other events		-	-	-	-	-	-
		3,493	-	3,493	8,756	-	8,756
3(b) Charitable Activities							
Missionary and charitable giving	4	8,500	7,313	15,813	13,000	6,038	19,038
Ministry:							
Diocesan parish share		115,152	-	115,152	110,330	-	110,330
Other ministry costs		1,224	411	1,635	1,172	1,417	2,589
Gas, Electric & Water		3,492	67	3,559	7,953	-	7,953
Insurance		6,684	-	6,684	6,744	-	6,744
Salaries & wages	5	21,638	16,359	37,997	25,292	21,943	47,235
Training & Mission costs		851	-	851	332	-	332
Stationery		3,601	-	3,601	2,843	-	2,843
Bank charges		452	-	452	575	-	575
Maintenance		693	2,621	3,314	1,271	8,469	9,740
Upkeep of seivces		1,374	472	1,846	1,819	1,297	3,116
Churchyard		691	1,271	1,962	540	2,441	2,981
Other running expenses		4,956	490	5,446	5,987	1,801	7,788
Major repairs - installation		-	-	-	-	-	-
Major repairs - structure		-	-	-	-	5,232	5,232
New Building Work		-	-	-	-	-	-
Other expenditure		-	-	-	-	672	672
Depreciation		-	13,253	13,253	-	13,251	13,251
Parish magazine costs		5,520	-	5,520	5,062	-	5,062
Church hall running costs							
Gas & Electric		1,205	-	1,205	1,961	-	1,961
Maintenance		5,182	-	5,182	2,810	-	2,810
Depreciation		-	-	-	-	-	-
Other		209	-	209	1,904	-	1,904
		181,424	42,257	223,681	189,595	62,561	252,156
Total resources expended		184,917	42,257	227,174	198,351	62,561	260,912

4. Missionary and Charitable Giving

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Endowment Funds 2020 £	Total 2020 £	Total 2019 £
Overseas missionary and relief societies:					
Aid for Romania	-	-	-	-	-
Bible Society	1,000	-	-	1,000	1,000
Church Mission Society	2,500	-	-	2,500	2,500
DEC (Cyclone Idai)	-	-	-	-	740
Leprosy Mission	-	645	-	645	-
Jerusalem & Middle East Church Association	750	271	-	1,021	1,408
Lent boxes	-	372	-	372	428
Open Doors	-	-	-	-	1,000
Rwanda	1,000	5,610	-	6,610	1,500
Sat 7	-	-	-	-	1,000
Tearfund	1,000	-	-	1,000	2,423
	6,250	6,898	-	13,148	11,999
Home missions and other church societies:					
Childrens' Society	-	-	-	-	307
Christians Against Poverty	750	-	-	750	750
Young Minds	-	54	-	54	-
	750	54	-	804	1,057
Local charities:					
Basics Bank	-	20	-	20	-
Bishop's Ordination Fund	-	-	-	-	639
Brockenhurst Day Care Centre	750	-	-	750	750
Naomi House	-	-	-	-	1,126
New Forest Mencap	750	50	-	800	750
Oakhaven Hospice	-	291	-	291	1,876
Royal British Legion	-	-	-	-	841
	1,500	361	-	1,861	5,982
Total Missionary and charitable giving	8,500	7,313	-	15,813	19,038

5. Staff Costs

	2020	2019
	£	£
Wages and salaries	37,341	46,328
National Insurance	-	-
Pension	579	806
Life Assurance	77	101
Training	-	-
	<u>37,997</u>	<u>47,235</u>

During year the PCC employed a Parish Administrator; Youth Worker; Family Worker; organists; sexton and cleaners for the church and hall. No employee was paid more than £60,000

6. Related Parties

No payments or expenses were paid to any PCC member, or persons closely connected to them or related parties.

7. Investments

	St Nicholas' Churchyard £	Walker Munro £	Harding £	Total £
Market value at 1 January 2020	53,560	13,858	9,201	76,619
Disposal	-	-	-	-
Purchases at cost	-	-	-	-
Net gains	3,683	953	633	5,269
Market value at 31 December 2020	<u>57,243</u>	<u>14,811</u>	<u>9,834</u>	<u>81,888</u>
Units held	2,794	723	480	

The St Nicholas' Churchyard, Walker Munro and Harding endowment funds are invested in CBF Church of England Investment Fund – Income Shares.

8. Debtors and Prepayments

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Endowment Funds 2020 £	Total Funds 2020 £	2019 £
Debtors					
Gift Aid Tax	777	5	-	782	1,168
HMRC (employment)	-	-	-	-	-
Diocesan Loans Fund	61,486	-	-	61,486	61,486
Other debtors	4,380	65	-	4,445	1,228
	<u>66,643</u>	<u>70</u>	<u>-</u>	<u>66,713</u>	<u>63,882</u>
Prepayments	583	-	-	583	579
	<u>67,226</u>	<u>70</u>	<u>-</u>	<u>67,296</u>	<u>64,461</u>

9. Liabilities

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Endowment Funds 2020 £	Total Funds	
				2020 £	2019 £
Accruals and deferred income					
Charities	-	1,047	-	1,047	2,597
Other	6,961	277	-	7,238	6,119
	<u>6,961</u>	<u>1,324</u>	<u>-</u>	<u>8,285</u>	<u>8,716</u>
Creditors for goods and services	2,543	100	-	2,643	3,564
Other creditors	-	-	-	-	-
	<u>9,504</u>	<u>1,424</u>	<u>-</u>	<u>10,928</u>	<u>12,280</u>

10. Funds

10(a) Unrestricted Funds

	Balance at 1 January	Incoming Resources	Resources Expended	Net	Transfers	Balance at 31 December
General	67,324	213,282	(173,976)	39,306	(43,734)	62,896
Hall	-	5,147	(10,545)	(5,398)	5,398	-
Fabric	-	-	-	-	30,000	30,000
Music	-	125	-	125	-	125
St Nicholas' Flower Trading	1,279	411	(396)	15	(1,294)	-
St Saviour's Flower Trading	1,315	-	-	-	(1,315)	-
Flower (Trading)	-	-	-	-	2,393	2,393
	<u>69,918</u>	<u>218,965</u>	<u>(184,917)</u>	<u>34,048</u>	<u>(8,552)</u>	<u>95,414</u>

For administrative and monitoring purposes the PCC has designated its unrestricted funds into five funds:

- The General Fund is used for the day-to-day running expenses of the church activities that cannot be charged to any other fund;
- The Hall Fund is used for the day-to-day running expenses of the church hall under the control of the Hall Management committee;
- The PCC has designated £30,000 of unrestricted money as the Fabric Fund to cover the costs of implementing the recommendations of the Quinquennial survey conducted on both churches in 2020. These costs are estimated to be £30,000 and the expenditure will be spread over the next five years.
- The Music Fund is a designated fund to be spent on the enhancement of music within the worship of both churches.
- The two flower trading funds were designated funds that account for funds raised in the provision and arrangement of church flowers for weddings and funerals. The net income of these funds is used to support the provision of flowers for church services also partly funded by the corresponding restricted funds. These funds have now been merged into a single Flower (Trading) fund.

10(b) Restricted Funds

	Note	Balance at 1 January	Incoming Resources	Resources Expended	Net	Transfers	Balance at 31 December
St Nicholas'		14	-	(2,062)	(2,062)	2,048	-
St Nicholas' Churchyard Fund Income		260	1,603	(1,216)	387	(425)	222
St Nicholas' Flower Guild		191	146	(271)	(125)	-	66
Total St Nicholas'		465	1,749	(3,549)	(1,800)	1,623	288
St Saviour's		-	500	(402)	98	137	235
St Saviour's AV system		15,850	-	(4,047)	(4,047)	-	11,803
Walker Munro Fund Income		-	415	(174)	241	74	315
St Saviour's Flower Guild		-	95	(309)	(214)	217	3
Total St Saviour's		15,850	1,010	(4,932)	(3,922)	428	12,356
Youth Worker		-	10,192	(16,693)	(6,501)	6,501	-
Total Youth		-	10,192	(16,693)	(6,501)	6,501	-
Brockcare							
General		(796)	200	(110)	90	-	(706)
Christmas Lunch		878	430	(232)	198	-	1,076
Holidays at Home		816	-	-	-	-	816
Total Brockcare		898	630	(342)	288	-	1,186
Charities	4	105	7,407	(7,313)	94	-	199
Music		603	150	(117)	33	-	636
Harding Fund Income		4,590	275	(105)	170	-	4,760
Total other restricted funds		5,298	7,832	(7,535)	297	-	5,595
Hall Development							
Kitchen		11,364	-	(8,522)	(8,522)	-	2,842
Carpet		1,140	-	(684)	(684)	-	456
Total Hall Development		12,504	-	(9,206)	(9,206)	-	3,298
Total restricted funds		35,015	21,413	(42,257)	(20,844)	8,552	22,723

There are a number of restricted funds that account for money donated for specific purposes. In 2020 these funds accounted for income of £21,413 and expenditure of £42,257. These funds include the St Saviour's AV Fund, and the Hall Development Kitchen and Carpet Funds all of which have capitalised assets with total depreciation of £13,215 in 2020.

Specific points regarding each fund are:

- St Nicholas'
 - This accounts for money donated specifically for the maintenance and other running costs of St Nicholas' church.
 - No income was received in 2020. However, expenditure of £2,062 was allocated to this fund supported by transfers of £2,048 from other funds..
- St Nicholas Churchyard Income

- This fund accounts for the investment income received from the St Nicholas Churchyard endowment fund. This income may be spent on the maintenance of the churchyard and any surplus on the maintenance of St Nicholas' church.
- St Nicholas Flower Guild
 - This fund accounts for money given for the provision of flowers in St Nicholas such as the Flower Pot collections and other donations. This is separate from any money raised through the provision of wedding flowers which is regarded as a trading activity the profit from which is treated as unrestricted income.
 - The provision of flowers is reported as part of the Upkeep of Services costs.
- St Saviours
 - This fund accounts for money donated specifically for the maintenance and other running costs of St Saviour's church.
- St Saviour's AV System
 - This fund accounts for the appeal income raised to pay for the installation of a new sound system in St Saviour's church.
 - The cost of the sound system was capitalised and this fund now accounts for the depreciation of the sound system over a five year period.
 - The 2020 expenditure of £4,047 is the cost of depreciation for 2020.
- Walker Munro
 - This fund accounts for the investment income received from the Walker Munro endowment fund.
 - The exact purpose of this fund is unclear as no formal documentation can be found. The PCC have therefore decided that this fund can be used to support the costs of St Saviour's church the construction of which was paid for by the Walker Munro family of Rhinefield House.
 - Money from the fund was used to pay for maintenance of St Saviour's church.
- St Saviours Flower Guild
 - This fund accounts for money given for the provision of flowers in St Saviour's such as the Flower Pot collections and other donations. This is separate from any money raised through the provision of wedding flowers which is regarded as a trading activity the profit from which is treated as unrestricted income.
 - The provision of flowers is reported as part of the Upkeep of Services costs
- Youth Worker
 - This fund accounts for the income and expenditure of funds received explicitly for Youth Work. Only a few donors are still supporting this fund so the cost of youth work has been partially paid from the General Fund (accounted for as a transfer of funds into the Youth Worker fund)
 - A Youth Worker was employed from January to September resulting in less expenditure than normal.
 - The total cost of youth work was £16,693 against which £10,192 of restricted funds for youth work were received.
 - Expenditure exceeded the fund's assets and income by £6,501 in 2020, the cost of which was met out of general funds.
- Brockcare General
 - This fund accounts for the general costs of running the Brockcare activities. Brockcare activities such as Holiday at Home attract grant income which is difficult to allocate to general costs. Consequently, the general fund is overspent while more specific funds are in surplus. The PCC aim to resolve this issue but no solution has been found to date.
- Christmas Lunch
 - This fund accounts for the income and expenditure associated with providing the Christmas lunch.
 - The total income of £430 comprises charges made for the lunch and grant income of £100 received from the Groome Trust.
 - Income exceeded expenditure resulting in a small surplus of £198
- Holidays at Home
 - This fund accounts for the income and expenditure for the annual Holidays at Home

- Due to the Covid-19 Pandemic there was no Holidays at Home in 2020 so income and expenditure are both zero.
- Charities
 - Any collection (such as those at Easter, harvest and Christmas) or other fund raising activity on behalf of other charities is treated as a restricted fund. Details of the charities supported in this way are detailed in note 4 under the restricted funds heading.
 - In total, £7,313 was raised for charities including £5,610 raised by an emergency appeal to support the Kigeme diocese, Rwanda, as a result of the Covid-19 Pandemic.
- Music
 - The music fund was established to support the musical activities of both churches in the parish (St Saviour's and St Nicholas').
 - Income predominately comes from choir members who donate their fees for singing at funerals.
 - Money from the fund was used in 2020 to pay for:
 -
 - Subscription to the RSCM
- Harding Income
 - This accounts for investment income received from the Harding Investment Fund used to maintain the Harding grave in St Nicholas' churchyard
- Hall Development Funds
 - These are the funds opened to fund the extension to the church hall. These funds now account for the depreciation of the capitalised assets (kitchen and carpet). These assets will become fully depreciated in 2021.
 - Kitchen
 - This accounts for any money donated specifically for the refurbishment of the hall kitchen as part of the development project.
 - The cost of the kitchen was capitalised at £42,612 to be depreciated to £0 over a five year period.
 - The expenditure of £8,522 from this fund represents the depreciation for 2020.
 - Carpet
 - This accounts for money given for the re-carpeting of the hall.
 - The hall carpet was capitalised at £3,420 to be depreciated to £0 over 5 years.
 - The expenditure of £684 from this fund represents the depreciation for 2020.

10 (c) Endowment Funds

Note	Balance at 1 January	Incoming Resources	Resources Expended	Investment Gains	Transfers	Balance at 31 December
St Nicholas' Churchyard	53,560	-	-	3,683	-	57,243
Walker Munro	13,858	-	-	953	-	14,811
Harding	9,201	-	-	633	-	9,834
	<u>76,619</u>	<u>-</u>	<u>-</u>	<u>5,269</u>	<u>-</u>	<u>81,888</u>

The Endowment Funds comprise

- The St Nicholas Churchyard Fund which was established by a gift of £15,000. The income from this can be used for the maintenance of the St Nicholas Churchyard and also for maintenance of St Nicholas church;
- The purpose of the Parish Church Fund was unclear and the PCC resolved that the best use of the funds available was to consolidate them with the St Nicholas restricted fund
- The income from the Walker Munro Fund can be used for the maintenance of St Saviours church;
- The Harding fund was established by a gift of £2,000 from Miss Harding to maintain her parents grave. The capital was left in trust to the Vicar and Church Wardens in 1976 for 79 years after which the capital becomes the property of the PCC.

11. Fixed Assets

		Kitchen £	Carpet £	St S AV £	Total £
Cost or valuation	At beginning of the year	42,612	3,420	20,117	66,149
	Additions at cost	-	-	-	-
	At end of the year	<u>42,612</u>	<u>3,420</u>	<u>20,117</u>	<u>66,149</u>
Depreciation	At beginning of the year	31,248	2,280	4,268	37,796
	Charge for the year	8,522	684	4,047	13,253
	At end of the year	<u>39,770</u>	<u>2,964</u>	<u>8,315</u>	<u>51,049</u>
Net book value	At beginning of the year	11,364	1,140	15,849	28,353
	At end of the year	2,842	456	11,802	15,100

12. Retirement and Post-Employment Benefits

Brockenhurst PCC participates in the Pension Builder Scheme section of the Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2020: £579 2019: £806).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016. A valuation as at 31 December 2019 was under way as at 31 December 2020.

For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Brockenhurst PCC could become responsible for paying a share of that employer's pension liabilities.