

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

England & Wales - Charity number 1131791

## Details

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**Other names** CANVEY PCC

**Status** Registered

**Legal form** Previously excepted

**Registered** 2009-09-23

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. Nicholas Church  
208 Long Road  
Canvey Island  
SS8 0JR

**Phone** 01268511098

**Email** [cipoffice1@gmail.com](mailto:cipoffice1@gmail.com)

**Website** [www.canveycofe.co.uk](http://www.canveycofe.co.uk)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Church - religious services and related attached groups.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Essex

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£187,677	£159,202	-	-
2023-12-31	£171,669	£131,573	-	-
2022-12-31	£169,393	£192,626	-	-
2021-12-31	£148,116	£158,751	-	-
2020-12-31	£169,656	£157,418	-	-

## Trustees

Name	Role	Appointed
ALETTA PENMAN-BARRY		2022-04-01
CAROL TOPLIS		2015-04-19
CAROLE SEYMOUR		2023-04-01
Gillian Fieldwick		2023-04-01
JACKIE LIGHT		2016-04-17
JOSEPHINE CAROL ALLEN RGN		2015-04-19
Jacky Sheerman		2022-04-01
MICHELLE AGNES KAA OBENDE		2014-04-27
NICKI LEE		2018-04-01
NINA SALMON		2018-04-01
PAMELA EILEEN FRENCH		2015-04-19
PETER JAMES RALPH		2015-04-19
Peter Leslie King		2015-04-19
REV LESLEY ANNE MCGLYNN		2015-04-19
REV MARION GLADYS WALFORD BA HONS		
ROY SHEERMAN		2020-04-30
Susan Margaret Elliott		2015-04-19

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND**

England & Wales - Charity number 1131791

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# Accounts

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Charity Registration No. 1131791

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF CANVEY ISLAND**

**ANNUAL REPORT AND UNAUDITED  
FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2024**



**MAYNARD HEADY LLP**  
**CHARTERED ACCOUNTANTS**

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Trustees

Rev Marion Walford B A (Hons)  
Rev L A McGlynn  
Mrs J C Allen RGN  
Mr P L King  
Mrs J Light  
Mrs S M Elliott  
Mrs J Ball  
Mrs N Salmon  
Mrs D Hoad  
Mrs N Lee  
Mrs E Mizon  
Mrs H King  
Mr R Sheerman  
Mrs M Tackie - Obende  
Mr C Denman  
Mrs U Mills Ralph  
Mr P Ralph  
Mrs K Bates  
Mrs L Carlane  
Mrs P French  
Mrs E Denman  
Mrs G Fieldwick  
Mrs A Penman-Barry  
Mrs A Taylor  
Mrs J Sheerman  
Mr R Dudman  
Mrs C Toplis  
Mrs B Alagbe  
Mrs J Dudman  
Mrs C Seymour  
Mrs R Johnson

### Charity number (England and Wales)

1131791

### Principal address

St Nicholas Church  
208 Long Road  
Canvey Island  
Essex  
SS8 0JR

### Independent examiner

Maynard Heady LLP  
Matrix House  
12-16 Lionel Road  
Canvey Island  
Essex  
SS8 9DE

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees present their annual report and financial statements for the year ended 31 December 2024.

#### Administrative Information

The Parish of Canvey Island is a Team Ministry comprising of the three Anglican churches, St Nicholas's, St Anne's and St Katherine's situated in Canvey Island Essex. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is The Parish Office, 208 Long Road, Canvey Island, Essex, SS8 0JR.

The Parochial Church Council (PCC) is a charity now required to register with the Charity Commission – No. 1131791.

PCC Members who have served from 1 January 2024 until the date this report was approved are:

Team Vicar	The Revd Marion Walford	Chairman
Associate Priest	The Revd Lesley McGlynn	
Licensed Lay Ministers	Mrs Karen Bates Mrs Jacqui Light	
Parish Wardens	Mr Peter King Mrs Helen King Mr Redvers Dudman	
District Wardens	Mrs Jo Allen Mrs Janet Ball Mrs Nina Salmon Mrs Nicola Lee Mrs Susan Elliott Mr Colin Denman	
Representative General Synod	on Mrs Michelle Obende	
Representatives on the Deanery Synod	Mrs Pam French Mr Roy Sheerman Mrs Jacky Sheerman Mrs Betty Alagbe	
Elected Members	Mrs Linda Carlane Mrs Doreen Hoad Mrs Nicki Lee Mrs Unis Mills-Ralph Mrs Elaine Mizon Mr Peter Ralph	
Co-opted Members	Mrs Anne Marie Taylor	Headteacher

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing documents under the Parochial Church Council Powers Measure (1956) as amended and Church representation rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

#### Objectives and activities

The charity's objects are to promote the mission of the Church in the ecclesiastical parish of Canvey Island. The policies adopted in furtherance of these objects are to provide buildings, services and facilities to the public and there has been no change in these during the year.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

***FOR THE YEAR ENDED 31 DECEMBER 2024***

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The aims of the Charity are to promote the whole mission of the Church in the ecclesiastical parish of Canvey Island.

The Charity provides public benefit in accordance with The Charities Act 2011.

The charity achieves its aims by providing buildings, facilities and open spaces along with other services.

### *Public benefit*

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2024**

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The Parish of Canvey Island's PCC has the responsibility during this time of co-operating with The Revd Marion Walford who has responsibility for the parish during this period, and the ministry team, in promoting in the ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the St Nicholas Church and St Nicholas Centre, Long Road, Canvey Island, as well as the St Anne's Church Hall, St Anne's Road, Canvey Island and making a contribution towards the costs at St Katherine's Centre (which is situated in the school). We are registered as an Inclusive Church; this is fully supported by the PCC. 10 am services at St Nicholas are live streamed through The Sunday Service. The Sunday Service enables local Church Services to be watched wherever people are throughout the world.

Review Of The Year

### PCC SECRETARY'S REPORT

There have been five PCC meetings during the year, each of these were preceded by a Eucharist. The attendance at the meetings has been good. Prior to each meeting the PCC members received minutes and reports from the DCC's, St Katherine's Church of England School, with the opportunity to review and discuss them at the meetings, in addition to verbal reports being received. The PCC encouraged the Church and the Community to reflect on 'Travelling Well Together'.

St Katherine's C of E Primary School continue to hold face to face assemblies.

Aletta Penman-Barry and Sam Tudor are both in their first year of ordination training. Steven Gard is in his second year of training as a Licensed Lay Minister and has been on placement. Revd Lesley McGlynn, Revd Terry Brown, Karen Bates and Helen King have completed their safeguarding leadership training.

Messy Church - numbers attending have increased.

The service at St Nicholas at 10am is Live Streamed. Morning prayers on Monday via Zoom works well, bringing people together as one Church family.

Bereavement Service took place for those bereaved during the last year.

St Nicholas Pop Up Foodbank continues to increase.

Pilgrimage to Ely Cathedral was lovely.

St Nicholas and St Katherine's have both achieved a Silver Eco Church Award. St Anne's is working towards a bronze award. Leadership is Gold in all Churches.

Women's and Men's Breakfast are now joint. Good feedback feels that everyone mixes well.

A Coronation shared lunch and the King Charles Big Help Out, a Coronation volunteer day, took place. Both were well supported.

Services were held with and for Schools celebrating Harvest.

Remembrance Service was held at the Paddocks, in the Knightswick Centre and in St Nicholas.

Christingle Services and Carol Services and Mary and Joseph visited every School during Advent.

Carol Singing took place in local Care Homes.

Various fund raising events were held during the year including a Curry Night, Variety Evening, Fun Day, Michaelmas Fayre, Line Dancing, Christmas Market, Christmas Tree Festival. St Nicholas took part in the Garden Trail.

The cladding of St Nicholas Hall and Centre has been completed.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2024**

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### **Financial review**

During the year the Charity had total income of £187,677 (2023: £171,669), an increase of £16,008 for the year.

Total expenditure amounted to £159,202 (2023: £131,573) leaving a net surplus for the year of £28,475 (2023: £40,096).

The main source of funds was from donations.

### *Going concern*

The financial statements are prepared on the going concern basis. Trustees are confident that the Charity will be able to continue its operations for the foreseeable future.

### *Reserves policy*

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised, this level of reserves has been maintained throughout the year.

### *Major risks*

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

### **Structure, governance and management**

The charity is a Parochial Church Council.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 DECEMBER 2024*

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The trustees who served during the year are shown below.

Rev Marion Walford B A (Hons)

Rev L A McGlynn

Mrs J C Allen RGN

Mr P L King

Mrs J Light

Mrs S M Elliott

Mrs J Ball

Mrs N Salmon

Mrs D Hoad

Mrs N Lee

Mrs E Mizon

Mrs H King

Mr R Sheerman

Mrs M Tackie - Obende

Mr C Denman

Mrs U Mills Ralph

Mr P Ralph

Mrs K Bates

Mrs L Carlane

Mrs P French

Mrs E Denman

Mrs G Fieldwick

Mrs A Penman-Barry

Mrs A Taylor

Mrs J Sheerman

Mr R Dudman

Mrs C Toplis

Mrs B Alagbe

Mrs J Dudman

Mrs C Seymour

Mrs R Johnson

### *Recruitment and appointment of trustees*

Members of the Parish Church Council are trustees. The trustees are elected at the Annual Parochial Church Meeting. Members of the Clergy are not elected but are automatically part of the Parish Church Council and are therefore also trustees.

Details of the role of trustees are issued to newly appointed members. New members are paired with long standing members who can guide new members and help with any questions they have.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF CANVEY ISLAND**

**TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

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The Trustees' report was approved by the Board of Trustees.



.....  
Rev Marion Walford B A (Hons)

Trustee

Date: 30th June 2025

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

*FOR THE YEAR ENDED 31 DECEMBER 2024*

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The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

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I report to the trustees on my examination of the financial statements of The Parochial Church Council Of The Ecclesiastical Parish of Canvey Island (the charity) for the year ended 31 December 2024.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

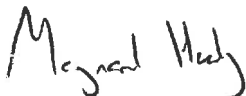
I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 The financial statements do not accord with those records; or
- 3 The financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



#### **Maynard Heady LLP**

Matrix House  
12-16 Lionel Road  
Canvey Island  
Essex

SS8 9DE

Date: *02/02/25*

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>Income and endowments from:</b>							
Donations and legacies	3	93,653	4,607	98,260	76,252	8,298	84,550
Charitable activities	4	84,102	630	84,732	83,046	871	83,917
Investments	5	3,870	-	3,870	2,273	29	2,302
Other income	6	815	-	815	900	-	900
<b>Total income</b>		<b>182,440</b>	<b>5,237</b>	<b>187,677</b>	<b>162,471</b>	<b>9,198</b>	<b>171,669</b>
<b>Expenditure on:</b>							
<u>Raising funds</u>							
Fundraising and publicity	7	156	-	156	317	-	317
<u>Charitable activities</u>							
Depreciation	8	268	-	268	347	-	347
Ministry costs	8	154,686	4,092	158,778	120,988	9,921	130,909
<b>Total charitable expenditure</b>		<b>154,954</b>	<b>4,092</b>	<b>159,046</b>	<b>121,335</b>	<b>9,921</b>	<b>131,256</b>
<b>Total expenditure</b>		<b>155,110</b>	<b>4,092</b>	<b>159,202</b>	<b>121,652</b>	<b>9,921</b>	<b>131,573</b>
<b>Net income and movement in funds</b>		<b>27,330</b>	<b>1,145</b>	<b>28,475</b>	<b>40,819</b>	<b>(723)</b>	<b>40,096</b>
<b>Reconciliation of funds:</b>							
Fund balances at 1 January 2024		124,117	120,583	244,700	83,298	121,306	204,604
<b>Fund balances at 31 December 2024</b>		<b>151,447</b>	<b>121,728</b>	<b>273,175</b>	<b>124,117</b>	<b>120,583</b>	<b>244,700</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## BALANCE SHEET

AS AT 31 DECEMBER 2024

	Notes	2024 £	£	2023 £	£
<b>Fixed assets</b>					
Tangible assets	13		1,006		1,274
<b>Current assets</b>					
Cash at bank and in hand		272,296		244,680	
<b>Creditors: amounts falling due within one year</b>	14				
		(127)		(1,254)	
<b>Net current assets</b>			272,169		243,426
<b>Total assets less current liabilities</b>			273,175		244,700
<b>The funds of the charity</b>					
Restricted income funds	15		121,728		120,583
Unrestricted funds	16		151,447		124,117
			273,175		244,700

The financial statements were approved by the trustees on 30/12/24

  
 .....  
 Rev Marion Walford BA (Hons)  
 Trustee

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

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### 1 Accounting policies

#### Charity information

The Parochial Church Council Of The Ecclesiastical Parish of Canvey Island is a parish council governed by the Parochial Church Council Powers Measure (1956) as amended and Church representation rules.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing documents under the Parochial Church Council Powers Measure (1956) as amended and Church representation rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Designated funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

##### Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### Capitalisation policy

It is the charity's policy to write off items of capital expenditure below £500 to the income and expenditure account.

##### VAT

As the charity is not registered for VAT all irrecoverable VAT paid is written off to the income and expenditure account.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	15% reducing balance
Computers	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### 3 Voluntary income

	Unrestricted funds general 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	93,153	4,607	97,760	69,412	8,298	77,710
Grants	500	-	500	6,840	-	6,840
	<u>93,653</u>	<u>4,607</u>	<u>98,260</u>	<u>76,252</u>	<u>8,298</u>	<u>84,550</u>
<b>Donations and gifts</b>						
Planned giving	34,321	56	34,377	49,266	8,298	57,564
Collections	14,395	160	14,555	16,679	-	16,679
Sundry donations and appeals	44,437	4,391	48,828	3,467	-	3,467
	<u>93,153</u>	<u>4,607</u>	<u>97,760</u>	<u>69,412</u>	<u>8,298</u>	<u>77,710</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

4 Charitable activities	Activities for generating funds		Income from church activities		2024		Total 2024	Total 2023
	2024	£	2024	£	£	£	£	£
General fundraising	20,522		-		-		20,522	26,705
Bookstall	-		-		131		131	100
Church hall lettings	-		51,280		-		51,280	49,256
Fees from weddings, funerals and churchyard	-		12,799		-		12,799	6,910
Adult education	-		-		-		-	946
	<u>20,522</u>		<u>64,079</u>		<u>131</u>		<u>84,732</u>	<u>83,917</u>
Analysis by fund								
Unrestricted funds - general	19,892		64,079		131		84,102	83,046
Restricted funds	630		-		-		630	871
	<u>20,522</u>		<u>64,079</u>		<u>131</u>		<u>84,732</u>	<u>83,917</u>
<b>For the year ended 31 December 2023</b>								
Unrestricted funds - general	26,805		56,241		-		82,046	83,046
Restricted funds	-		871		-		871	871
	<u>26,805</u>		<u>57,112</u>		<u>-</u>		<u>82,917</u>	<u>83,917</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF CANVEY ISLAND**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

**5 Income from investments**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Interest receivable	3,870	-	3,870	2,273	29	2,302
	<u>3,870</u>	<u>-</u>	<u>3,870</u>	<u>2,273</u>	<u>29</u>	<u>2,302</u>

**6 Other income**

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Insurance claims	815	900
	<u>815</u>	<u>900</u>

**7 Expenditure on raising funds**

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
<b>Costs of generating voluntary income</b>		
Staging fundraising events	156	317
	<u>156</u>	<u>317</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

8 Charitable activities	Depreciation 2024 £	Ministry costs 2024 £	Total 2024 £	Total 2023 £
Depreciation and impairment	268	-	268	347
Diocesan parish contributions	-	47,250	47,250	58,741
Other Clergy costs	-	6,054	6,054	14,483
Parish administration	-	26,182	26,182	21,773
Church running expenses	-	41,016	41,016	11,609
Church maintenance	-	20,082	20,082	6,778
Cleaning	-	5,844	5,844	5,286
Upkeep of services	-	3,991	3,991	3,723
Children and Youth	-	1,353	1,353	2,252
Administration	-	7,006	7,006	6,264
	268	158,778	159,046	131,256
	268	158,778	159,046	131,256

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2024**

<b>8</b>	<b>Charitable activities</b>						<b>(Continued)</b>
	<b>Analysis by fund</b>						
	Unrestricted funds - general	268	154,686	154,954	121,335		
	Restricted funds	-	4,092	4,092	9,921		
		<u>268</u>	<u>158,778</u>	<u>159,046</u>	<u>131,256</u>		
	<b>For the year ended 31 December 2023</b>						
	Unrestricted funds - general	347	120,988		121,335		
	Restricted funds	-	9,921		9,921		
		<u>347</u>	<u>130,909</u>		<u>131,256</u>		

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

9	Net movement in funds	2024 £	2023 £
	The net movement in funds is stated after charging/(crediting):		
	Fees payable for the independent examination of the charity's financial statements	-	-
	Depreciation of owned tangible fixed assets	268	347
		<u>          </u>	<u>          </u>

### 10 Trustees

During the year the following Trustees received expenses in relation to the charity:-

Rev M Walford £2,492 (2023: £3,100)  
 Rev L Mc Glynn £181 (2023: £394)  
 P King £145 (2023: £66)

The above payments were with respect to parish expenses.

The following trustees also received the following remuneration for cleaning and maintenance of the halls during the year:-

J Ball                   £1,745 (2023: £1,560) and  
 N Lee                   £1,745 (2023: £1,560)

### 11 Employees

The average monthly number of employees during the year was:

2024 Number	2023 Number
4	4
<u>          </u>	<u>          </u>

There were no employees whose annual remuneration was more than £60,000.

### 12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 13 Tangible fixed assets

	Fixtures and fittings £	Computers £	Total £
<b>Cost</b>			
At 1 January 2024	1,000	3,169	4,169
At 31 December 2024	1,000	3,169	4,169
<b>Depreciation and impairment</b>			
At 1 January 2024	498	2,397	2,895
Depreciation charged in the year	75	193	268
At 31 December 2024	573	2,590	3,163
<b>Carrying amount</b>			
At 31 December 2024	427	579	1,006
At 31 December 2023	502	772	1,274

### 14 Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors	127	1,254

### 15 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 January 2024 £	Incoming resources £	Resources expended £	At 31 December 2024 £
	120,583	5,237	(4,092)	121,728
<b>Previous year:</b>	At 1 January 2023 £	Incoming resources £	Resources expended £	At 31 December 2023 £
	121,306	9,198	(9,921)	120,583

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 16 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2024	Incoming resources	Resources expended	At 31 December 2024
	£	£	£	£
General funds	124,117	182,440	(155,110)	151,447
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>Previous year:</b>	<b>At 1 January 2023</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 31 December 2023</b>
	£	£	£	£
General funds	83,298	162,471	(121,652)	124,117
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

### 17 Analysis of net assets between funds

	Unrestricted funds 2024	Restricted funds 2024	Total 2024
	£	£	£
<b>At 31 December 2024:</b>			
Tangible assets	1,006	-	1,006
Current assets/(liabilities)	150,441	121,728	272,169
	<u>          </u>	<u>          </u>	<u>          </u>
	151,447	121,728	273,175
	<u>          </u>	<u>          </u>	<u>          </u>
	Unrestricted funds 2023	Restricted funds 2023	Total 2023
	£	£	£
<b>At 31 December 2023:</b>			
Tangible assets	1,274	-	1,274
Current assets/(liabilities)	122,843	120,583	243,426
	<u>          </u>	<u>          </u>	<u>          </u>
	124,117	120,583	244,700
	<u>          </u>	<u>          </u>	<u>          </u>

### 18 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF CANVEY ISLAND**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
***FOR THE YEAR ENDED 31 DECEMBER 2024***

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**19 Independent Examiners Fees**

Maynard Heady LLP have conducted the Independent Examination of the Charity on a pro bono basis.

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# Accounts

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF CANVEY ISLAND**

**ANNUAL REPORT AND UNAUDITED  
FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2023**



**MAYNARD HEADY LLP**  
**CHARTERED ACCOUNTANTS**

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Trustees

Rev Marion Walford B A (Hons)  
Rev D S C Tudor MTH  
Rev L A McGlynn  
Mrs J C Allen RGN  
Mr P L King  
Mrs J Light  
Mrs S M Elliott  
Mrs J Ball  
Mrs N Salmon  
Mrs D Hoad  
Mrs N Lee  
Mrs E Mizon  
Mrs H King  
Mr R Sheerman  
Mrs M Tackie - Obende  
Mr C Denman  
Mrs U Mills Ralph  
Mr P Ralph  
Mrs K Bates  
Mrs L Carlane  
Mrs P French  
Mrs E Denman  
Mrs G Fieldwick  
Mrs A Penman-Barry  
Mrs A Taylor  
Mrs J Sheerman  
Mr R Dudman  
Mrs C Toplis  
Mrs B Alagbe  
Mrs J Dudman  
Mrs C Seymour  
Mrs R Johnson

### Charity number

1131791

### Principal address

St Nicholas Church  
208 Long Road  
Canvey Island  
Essex  
SS8 0JR

### Independent examiner

Maynard Heady LLP  
Matrix House  
12-16 Lionel Road  
Canvey Island  
Essex  
SS8 9DE

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

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Independent examiner's report	7
Statement of financial activities	8
Balance sheet	9
Notes to the financial statements	10 - 20

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 DECEMBER 2023**

The trustees present their annual report and financial statements for the year ended 31 December 2023.

### Administrative Information

The Parish of Canvey Island is a Team Ministry comprising of the three Anglican churches, St Nicholas's, St Anne's and St Katherine's situated in Canvey Island Essex. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is The Parish Office, 208 Long Road, Canvey Island, Essex, SS8 0JR.

The Parochial Church Council (PCC) is a charity now required to register with the Charity Commission – No. 1131791.

PCC Members who have served from 1 January 2023 until the date this report was approved are:

Team Vicar	The Revd Marion Walford	Chairman
Associate Priest	The Revd Lesley McGlynn	
Licensed Lay Ministers	Mrs Karen Bates Mrs Jacqui Light	
Parish Wardens	Mr Peter King Mrs Helen King Mr Redvers Dudman	
District Wardens	Mrs Jo Allen Mrs Janet Ball Mrs Nina Salmon Mrs Nicola Lee Mrs Susan Elliott Mr Colin Denman	
Representative on General Synod	Mrs Michelle Obende	
Representatives on the Deanery Synod	Mrs Pam French Mr Roy Sheerman Mrs Jacky Sheerman Mrs Betty Alagbe	
Elected Members	Mrs Linda Carlane Mrs Doreen Hoad Mrs Nicki Lee Mrs Unis Mills-Ralph Mrs Elaine Mizon Mr Peter Ralph	
Co-opted Members	Mrs Anne Marie Taylor	Headteacher

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing documents under the Parochial Church Council Powers Measure (1956) as amended and Church representation rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

### Objectives and activities

The charity's objects are to promote the mission of the Church in the ecclesiastical parish of Canvey Island. The policies adopted in furtherance of these objects are to provide buildings, services and facilities to the public and there has been no change in these during the year.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

***FOR THE YEAR ENDED 31 DECEMBER 2023***

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The aims of the Charity are to promote the whole mission of the Church in the ecclesiastical parish of Canvey Island.

The Charity provides public benefit in accordance with The Charities Act 2011.

The charity achieves its aims by providing buildings, facilities and open spaces along with other services.

### *Public benefit*

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2023**

---

The Parish of Canvey Island's PCC has the responsibility during this time of co-operating with The Revd Marion Walford who has responsibility for the parish during this period, and the ministry team, in promoting in the ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the St Nicholas Church and St Nicholas Centre, Long Road, Canvey Island, as well as the St Anne's Church Hall, St Anne's Road, Canvey Island and making a contribution towards the costs at St Katherine's Centre (which is situated in the school). We are registered as an Inclusive Church; this is fully supported by the PCC. 10 am services at St Nicholas are live streamed through The Sunday Service. The Sunday Service enables local Church Services to be watched wherever people are throughout the world.

Review Of The Year

### **PCC SECRETARY'S REPORT**

There have been five PCC meetings during the year, each of these were preceded by a Eucharist. The attendance at the meetings has been good. Prior to each meeting the PCC members received minutes and reports from the DCC's, St Katherine's Church of England School, with the opportunity to review and discuss them at the meetings, in addition to verbal reports being received. The PCC encouraged the Church and the Community to reflect on 'Travelling Well Together'.

St Katherine's C of E Primary School continue to hold face to face assemblies.

Aletta Penman-Barry and Sam Tudor are both in their first year of ordination training. Steven Gard is in his second year of training as a Licensed Lay Minister and has been on placement. Revd Lesley McGlynn, Revd Terry Brown, Karen Bates and Helen King have completed their safeguarding leadership training.

Messy Church - numbers attending have increased.

The service at St Nicholas at 10am is Live Streamed. Morning prayers on Monday via Zoom works well, bringing people together as one Church family.

Bereavement Service took place for those bereaved during the last year.

St Nicholas Pop Up Foodbank continues to increase.

Pilgrimage to Ely Cathedral was lovely.

St Nicholas and St Katherine's have both achieved a Silver Eco Church Award. St Anne's is working towards a bronze award. Leadership is Gold in all Churches.

Women's and Men's Breakfast are now joint. Good feedback feels that everyone mixes well.

A Coronation shared lunch and the King Charles Big Help Out, a Coronation volunteer day, took place. Both were well supported.

Services were held with and for Schools celebrating Harvest.

Remembrance Service was held at the Paddocks, in the Knightswick Centre and in St Nicholas. Christingle Services and Carol Services and Mary and Joseph visited every School during Advent. Carol Singing took place in local Care Homes.

Various fund raising events were held during the year including a Curry Night, Variety Evening, Fun Day, Michaelmas Fayre, Line Dancing, Christmas Market, Christmas Tree Festival. St Nicholas took part in the Garden Trail.

The cladding of St Nicholas Hall and Centre has been completed.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2023**

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### **Financial review**

During the year the Charity had total income of £171,669 (2022: £169,393), an increase of £2,276 for the year.

Total expenditure amounted to £131,573 (2022: £192,626) leaving a net surplus for the year of £40,096 (2022: £23,233 deficit).

The Trustees are confident that the income will return to pre pandemic levels during the current financial year.

### *Going concern*

The financial statements are prepared on the going concern basis. Trustees are confident that the Charity will be able to continue its operations for the foreseeable future.

### *Reserves policy*

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised, this level of reserves has been maintained throughout the year.

### *Major risks*

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

### **Structure, governance and management**

The charity is a Parochial Church Council.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2023**

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The trustees who served during the year are shown below.

Rev Marion Walford BA (Hons)

Rev D S C Tudor MTH

Rev LA McGlynn

Mrs J C Allen RGN

Mr P L King

Mrs J Light

Mrs S M Elliott

Mrs J Ball

Mrs N Salmon

Mrs D Hoad

Mrs N Lee

Mrs E Mizon

Mrs H King

Mr R Sheerman

Mrs M Tackie - Obende

Mr C Denman

Mrs U Mills Ralph

Mr P Ralph

Mrs K Bates

Mrs L Carlane

Mrs P French

Mrs E Denman

Mrs G Fieldwick

Mrs A Penman-Barry

Mrs A Taylor

Mrs J Sheerman

Mr R Dudman

Mrs C Toplis

Mrs B Alagbe

Mrs J Dudman

Mrs C Seymour

Mrs R Johnson

### *Recruitment and appointment of trustees*

Members of the Parish Church Council are trustees. The trustees are elected at the Annual Parochial Church Meeting. Members of the Clergy are not elected but are automatically part of the Parish Church Council and are therefore also trustees.

Details of the role of trustees are issued to newly appointed members. New members are paired with long standing members who can guide new members and help with any questions they have.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF CANVEY ISLAND**

**TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

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The Trustees' report was approved by the Board of Trustees.

  
.....  
Rev Marion Walford B A (Hons)  
Trustee

Date: 24/1/24.....

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

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I report to the trustees on my examination of the financial statements of The Parochial Church Council Of The Ecclesiastical Parish of Canvey Island (the charity) for the year ended 31 December 2023.

#### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

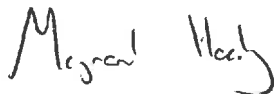
I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 The financial statements do not accord with those records; or
- 3 The financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Maynard Heady LLP**

Matrix House  
12-16 Lionel Road  
Canvey Island  
Essex  
SS8 9DE

Dated: 24.12.24

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
<b>Income and endowments from:</b>							
Donations and legacies	3	76,252	8,298	84,550	69,171	17,582	86,753
Charitable activities	4	83,046	871	83,917	78,678	3,294	81,972
Investments	5	2,273	29	2,302	606	62	668
Other income	6	900	-	900	-	-	-
<b>Total income</b>		<b>162,471</b>	<b>9,198</b>	<b>171,669</b>	<b>148,455</b>	<b>20,938</b>	<b>169,393</b>
<b>Expenditure on:</b>							
<u>Raising funds</u>							
Fundraising and publicity	7	317	-	317	-	-	-
<u>Charitable activities</u>							
Depreciation	8	347	-	347	448	-	448
Ministry costs	8	120,988	9,921	130,909	168,304	23,874	192,178
<b>Total charitable expenditure</b>		<b>121,335</b>	<b>9,921</b>	<b>131,256</b>	<b>168,752</b>	<b>23,874</b>	<b>192,626</b>
<b>Total expenditure</b>		<b>121,652</b>	<b>9,921</b>	<b>131,573</b>	<b>168,752</b>	<b>23,874</b>	<b>192,626</b>
<b>Net income/(expenditure) and movement in funds</b>		<b>40,819</b>	<b>(723)</b>	<b>40,096</b>	<b>(20,297)</b>	<b>(2,936)</b>	<b>(23,233)</b>
<b>Reconciliation of funds:</b>							
Fund balances at 1 January 2023		83,298	121,306	204,604	103,595	124,242	227,837
<b>Fund balances at 31 December 2023</b>		<b>124,117</b>	<b>120,583</b>	<b>244,700</b>	<b>83,298</b>	<b>121,306</b>	<b>204,604</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	2023		2022	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	13		1,274		1,621
<b>Current assets</b>					
Cash at bank and in hand		244,680		204,908	
<b>Creditors: amounts falling due within one year</b>	14				
		(1,254)		(1,925)	
<b>Net current assets</b>			243,426		202,983
<b>Total assets less current liabilities</b>			244,700		204,604
<b>The funds of the charity</b>					
Restricted income funds	15		120,583		121,306
Unrestricted funds	16		124,117		83,298
			244,700		204,604

The financial statements were approved by the trustees on 24/12/23

  
 Rev Marion Walford B A (Hons)  
 Trustee

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

---

### 1 Accounting policies

#### Charity information

The Parochial Church Council Of The Ecclesiastical Parish of Canvey Island is a parish council governed by the Parochial Church Council Powers Measure (1956) as amended and Church representation rules.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing documents under the Parochial Church Council Powers Measure (1956) as amended and Church representation rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Designated funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

##### Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### Capitalisation policy

It is the charity's policy to write off items of capital expenditure below £500 to the income and expenditure account.

##### VAT

As the charity is not registered for VAT all irrecoverable VAT paid is written off to the income and expenditure account.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	15% reducing balance
Computers	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Voluntary income

	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	69,412	8,298	77,710	69,171	17,582	86,753
Grants	6,840	-	6,840	-	-	-
	<u>76,252</u>	<u>8,298</u>	<u>84,550</u>	<u>69,171</u>	<u>17,582</u>	<u>86,753</u>
<b>Donations and gifts</b>						
Planned giving	49,266	8,298	57,564	41,150	-	41,150
Collections	16,679	-	16,679	10,207	-	10,207
Sundry donations and appeals	3,467	-	3,467	17,814	17,582	35,396
	<u>69,412</u>	<u>8,298</u>	<u>77,710</u>	<u>69,171</u>	<u>17,582</u>	<u>86,753</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2023

4 Charitable activities	Activities for	Income from	Total	Total
	generating	church	2023	2022
	funds	activities	£	£
	2023	2023		
General fundraising	26,705	-	26,705	30,179
Bookstall	100	-	100	226
Church hall lettings	-	49,256	49,256	33,841
Fees from weddings, funerals and churchyard	-	6,910	6,910	17,010
Adult education	-	946	946	716
	<u>26,805</u>	<u>57,112</u>	<u>83,917</u>	<u>81,972</u>
Analysis by fund				
Unrestricted funds - general	26,805	56,241	83,046	78,678
Restricted funds	-	871	871	3,294
	<u>26,805</u>	<u>57,112</u>	<u>83,917</u>	<u>81,972</u>
For the year ended 31 December 2022				
Unrestricted funds - general	27,827	50,851	78,678	78,678
Restricted funds	2,578	716	3,294	3,294
	<u>30,405</u>	<u>51,567</u>	<u>81,972</u>	<u>81,972</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF CANVEY ISLAND**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

**5 Income from investments**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Interest receivable	2,273	29	2,302	606	62	668

**6 Other income**

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Insurance claims	900	-

**7 Expenditure on raising funds**

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
<b>Costs of generating voluntary income</b>		
Staging fundraising events	317	-

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2023

8 Charitable activities	Depreciation		Ministry costs		Total	
	2023	£	2023	£	2023	£
Depreciation and impairment	347		-		347	448
Diocesan parish contributions	-		58,741		58,741	66,897
Other Clergy costs	-		14,483		14,483	23,692
Parish administration	-		21,773		21,773	16,045
Church running expenses	-		11,609		11,609	17,468
Church maintenance	-		6,778		6,778	47,018
Cleaning	-		5,286		5,286	5,127
Upkeep of services	-		3,723		3,723	2,550
Children and Youth	-		2,252		2,252	1,507
Administration	-		6,264		6,264	10,974
Deposit returns	-		-		-	900
	347		130,909		131,256	192,626
	347		130,909		131,256	192,626

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

<b>8</b>	<b>Charitable activities</b>		<b>(Continued)</b>
	<b>Analysis by fund</b>		
	Unrestricted funds - general	121,335	168,752
	Restricted funds	9,921	23,874
		<u>130,909</u>	<u>192,626</u>
		<u>347</u>	<u>192,626</u>
	<b>For the year ended 31 December 2022</b>		
	Unrestricted funds - general	168,304	168,752
	Restricted funds	23,874	23,874
		<u>192,178</u>	<u>192,626</u>
		<u>448</u>	<u>192,626</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

<b>9</b>	<b>Net movement in funds</b>	<b>2023</b>	<b>2022</b>
		£	£
	The net movement in funds is stated after charging/(crediting):		
	Depreciation of owned tangible fixed assets	347	448
		<u>          </u>	<u>          </u>

### 10 Trustees

During the year the following Trustees received expenses in relation to the charity:-

Rev M Walford £3,100 (2022: £3,267)  
 Rev L Mc Glynn £394 (2022: £203)  
 P King £66 (2022: £nil)

The above payments were with respect to parish expenses.

During the year Dawn Artley, who is a trustee of the charity, received £499 with respect to her role as Parish administrator (2022: £8,936). Pension contributions of £nil (2022: £328) were made by the charity into a defined contribution pension scheme for Mrs Artley.

The following trustees also received the following remuneration during the year:-

J Ball £1,560 (2022: £1,500)  
 N Lee £1,560 (2022: £1,570) and  
 P French £nil (2022: £188)

### 11 Employees

The average monthly number of employees during the year was:

		<b>2023</b>	<b>2022</b>
		<b>Number</b>	<b>Number</b>
		4	6
		<u>          </u>	<u>          </u>

There were no employees whose annual remuneration was more than £60,000.

### 12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

### 13 Tangible fixed assets

	Fixtures and fittings £	Computers £	Total £
<b>Cost</b>			
At 1 January 2023	1,000	3,169	4,169
At 31 December 2023	1,000	3,169	4,169
<b>Depreciation and impairment</b>			
At 1 January 2023	409	2,139	2,548
Depreciation charged in the year	89	258	347
At 31 December 2023	498	2,397	2,895
<b>Carrying amount</b>			
At 31 December 2023	502	772	1,274
At 31 December 2022	591	1,030	1,621

### 14 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	-	1,925
Other creditors	1,254	-
	1,254	1,925

### 15 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 January 2023 £	Incoming resources £	Resources expended £	At 31 December 2023 £
	121,306	9,198	(9,921)	120,583
<b>Previous year:</b>	At 1 January 2022 £	Incoming resources £	Resources expended £	At 31 December 2022 £
	124,242	20,938	(23,874)	121,306



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF CANVEY ISLAND**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

***FOR THE YEAR ENDED 31 DECEMBER 2023***

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**19 Independent Examiners Fees**

Maynard Heady LLP have conducted the Independent Examination of the Charity on a pro bono basis.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND**

England & Wales - Charity number 1131791

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# Accounts

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF CANVEY ISLAND**

**ANNUAL REPORT AND UNAUDITED  
FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**



**MAYNARD HEADY LLP**  
**CHARTERED ACCOUNTANTS**

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Trustees**

Rev Marion Walford B A (Hons)  
Rev D S C Tudor MTH  
Rev T F Brown  
Rev L A McGlynn  
Mrs C Oxlade  
Mrs J C Allen RGN  
Mr P L King  
Mrs D Artley  
Mrs J Light  
Mr A Thoupos  
Mr J V Quinton  
Mrs K J Brown  
Mrs S M Elliott  
Mr S P Gard  
Dr D M Kramer PHD BSC  
Mrs L M Dean  
Mrs J Ball  
Mrs N Salmon  
Mr I McLellan  
Mrs D Hoad  
Mrs N Lee  
Mrs E Mizon  
Mrs H King  
Mr R Sheerman  
Ms E Jeary  
Mrs M Tackie - Obende  
Mr C Denman  
Mrs U Mills Ralph  
Mr P Ralph  
Mrs K Bates  
Mrs L Carlane  
Mrs P French  
Mrs E Denman  
Mrs G Fieldwick  
Mrs A Penman-Barry  
Mrs A Taylor  
Mrs J Sheerman

**Charity number** 1131791

**Principal address** St Nicholas Church  
208 Long Road  
Canvey Island  
Essex  
SS8 0JR

**Independent examiner** Maynard Heady LLP  
Matrix House  
12 - 16 Lionel Road  
Canvey Island  
Essex  
SS8 9DE

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

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Balance sheet	10
Notes to the financial statements	11 - 21

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 DECEMBER 2022**

The trustees present their annual report and financial statements for the year ended 31 December 2022.

### Administrative Information

The Parish of Canvey Island is a Team Ministry comprising of the three Anglican churches, St Nicholas's, St Anne's and St Katherine's situated in Canvey Island Essex. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is The Parish Office, 208 Long Road, Canvey Island, Essex, SS8 0JR.

The Parochial Church Council (PCC) is a charity now required to register with the Charity Commission – No. 1131791.

PCC Members who have served from 1 January 2022 until the date this report was approved are:

Team Vicar	The Revd Marion Walford	Chairman
Associate Priests	The Revd Lesley McGlynn The Revd Terry Brown	
Parish Wardens	Mr Peter King Mrs Susan Thake Mr Andrew Thoupos	
District Wardens	Mr Robert Parker Mrs Jo Allen Mr James Quinton Mrs Janet Ball Mrs Helen King Mrs Nina Salmon	
Representative General Synod	on Mrs Michelle Obende	
Representatives on the Deanery Synod	Mrs Kay Brown Mrs Lily Dean Mrs Pam French Mr Stephen Gard Mrs Christine Oxlade Mr Roy Sheerman Mrs Jacky Sheerman	
Elected Members	Mrs Karen Bates Mrs Linda Carlane Mr Colin Denham Mrs Susan Elliott Mrs Doreen Hoad Mrs Elizabeth Jeary Mr Dean Kramer Mrs Nicki Lee Mr David Manclark Mr Ian McLellan Mrs Unis Mills-Ralph Mrs Elaine Mizon Mr Peter Ralph Mrs Sue Page	
Co-opted Members	Mrs Dawn Artley Mrs Anne Marie Taylor	Administrator Headteacher

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2022**

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The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing documents under the Parochial Church Council Powers Measure (1956) as amended and Church representation rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

### **Objectives and activities**

The charity's objects are to promote the mission of the Church in the ecclesiastical parish of Canvey Island. The policies adopted in furtherance of these objects are to provide buildings, services and facilities to the public and there has been no change in these during the year.

The aims of the Charity are to promote the whole mission of the Church in the ecclesiastical parish of Canvey Island.

The Charity provides public benefit in accordance with The Charities Act 2011.

The charity achieves its aims by providing buildings, facilities and open spaces along with other services.

### *Public benefit*

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2022**

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The Parish of Canvey Island's PCC has the responsibility during this time of co-operating with The Revd Marion Walford who has responsibility for the parish during this period, and the ministry team, in promoting in the ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the St Nicholas Church and St Nicholas Centre, Long Road, Canvey Island, as well as the St Anne's Church Hall, St Anne's Road, Canvey Island and making a contribution towards the costs at St Katherine's Centre (which is situated in the school). We are registered as an Inclusive Church; this is fully supported by the PCC. 10 am services at St Nicholas are live streamed through The Sunday Service. The Sunday Service enables local Church Services to be watched wherever people are throughout the world. During the Pandemic we have ensured all the Churches and halls in the Parish are COVID Secure.

Review Of The Year

### **PCC SECRETARY'S REPORT**

There have been five PCC meetings during the year, each of these were preceded by a Eucharist. The attendance at the meetings has been good. Prior to each meeting the PCC members received minutes and reports from the DCC's, St Katherine's Church of England School, with the opportunity to review and discuss them at the meetings, in addition to verbal reports being received. Two meetings included a presentation on the SHAPE Course, including looking at our Spiritual Gifts. The PCC encouraged the Church and the Community to reflect on 'What the Church Means To Me.'

St Katherine's C of E Primary School began to hold face to face assemblies as we moved forward from the Pandemic.

Jacqui Light was Licensed as a Licensed Lay Minister. Aletta Penman-Barry completed the Course In Christian Studies.

Messy Church resumed in March, during the year the numbers attending have increased.

The service at St Nicholas at 10am is Live Streamed. Morning prayers on Monday via Zoom works well, bringing people together as one Church family.

On the Second Sunday of the month St Annes and St Katherines Sunday Service will have no Eucharist. We are now offering different styles of worship.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2022**

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### **PCC SECRETARY'S REPORT continued**

Bereavement Service took place for those bereaved during the last year.

St Nicholas Pop Up Foodbank has been presented with a Special Recognition Award from the Town Council. Volunteers attended a ceremony. The numbers using the Pop-Up Food Bank continues to increase.

Pilgrimage to Canterbury Cathedral was lovely.

Pilgrimage to Oberammergau went ahead on 19th to 23rd May. Twelve years since this last took place. The experience was very realistic and shocking, but amazing at the same time. Pilgrims were pleased they had gone.

St Nicholas has achieved a bronze Eco Church Award and is working towards a Silver Award. St Anne's is working towards a bronze award. Leadership is Gold in both Churches.

Women's and Men's Breakfast are now joint. Good feedback feels that everyone mixes well.

Platinum Jubilee Celebrations, service on Thursday Morning was well received, and a shared launch was held on the Sunday. The Church was open and there was a service in recognition of the death of HM Queen Elizabeth II.

Services were held with and for Schools celebrating Harvest.

Remembrance Service was held at the Paddocks and in the Knightswick Centre.

Christingle Services and Carol Services and Mary and Joseph visited every School during Advent.

Carol Singing took place at Sandy Bay and Hamilton Court for the first time.

Being mindful of heating bills, during the winter months Evening Prayer on Sundays took place in the coffee bar, and we offered a warm space from 5.30pm to 7.30pm each Sunday.

Various fund raising events were held during the year including a Curry Night, Variety Evening, Fun Day, Michaelmas Fayre, Line Dancing, Christmas Market, Christmas Tree Festival. St Nicholas took part in the Garden Trail.

The cladding of St Nicholas Hall and Centre has been completed.

### **Achievements and performance**

*Significant activities and achievements against objectives*

#### **Financial review**

During the year the Charity had total income of £169,393 (2021: £148,116), an increase of £21,277 for the year.

Total expenditure amounted to £192,626 (2021: £158,751) leaving a net deficit for the year of £23,233 (2021: £10,635 deficit).

The Trustees are confident that the income will return to pre pandemic levels during the current financial year.

#### *Going concern*

The financial statements are prepared on the going concern basis. Trustees are confident that the Charity will be able to continue its operations for the foreseeable future.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2022**

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### *Reserves policy*

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised, this level of reserves has been maintained throughout the year.

### *Major risks*

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

### **Structure, governance and management**

The charity is a Parochial Church Council.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 DECEMBER 2022*

---

Rev Marion Walford B A (Hons)

Rev D S C Tudor MTH

Rev T F Brown

Rev L A McGlynn

Mrs C Oxlade

Mrs J C Allen RGN

Mr P L King

Mrs D Artley

Mrs J Light

Mr A Thoupos

Mr J V Quinton

Mrs K J Brown

Mrs S M Elliott

Mr S P Gard

Dr D M Kramer PHD BSC

Mrs L M Dean

Mrs J Ball

Mrs N Salmon

Mr I McLellan

Mrs D Hoad

Mrs N Lee

Mrs E Mizon

Mrs H King

Mr R Sheerman

Ms E Jeary

Mrs M Tackie - Obende

Mr C Denman

Mrs U Mills Ralph

Mr P Ralph

Mrs K Bates

Mrs L Carlane

Mrs P French

Mrs E Denman

Mrs G Fieldwick

Mrs A Penman-Barry

Mrs A Taylor

Mrs J Sheerman

### *Recruitment and appointment of trustees*

Members of the Parish Church Council are trustees. The trustees are elected at the Annual Parochial Church Meeting. Members of the Clergy are not elected but are automatically part of the Parish Church Council and are therefore also trustees.

Details of the role of trustees are issued to newly appointed members. New members are paired with long standing members who can guide new members and help with any questions they have.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF CANVEY ISLAND**

**TRUSTEES' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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The Trustees' report was approved by the Board of Trustees.

  
.....  
Rev Marion Walford B A (Hons)  
Trustee

Date: 26th October 2023

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

---

I report to the trustees on my examination of the financial statements of The Parochial Church Council Of The Ecclesiastical Parish of Canvey Island (the charity) for the year ended 31 December 2022.

#### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 The financial statements do not accord with those records; or
- 3 The financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Maynard Heady LLP



Matrix House  
12 - 16 Lionel Road  
Canvey Island  
Essex  
SS8 9DE

Dated: 26/10/23

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
<b>Income from:</b>							
Donations and legacies	3	69,171	17,582	86,753	74,258	17,659	91,917
Charitable activities	4	78,678	3,294	81,972	54,000	2,072	56,072
Investments	5	606	62	668	12	115	127
<b>Total income</b>		<b>148,455</b>	<b>20,938</b>	<b>169,393</b>	<b>128,270</b>	<b>19,846</b>	<b>148,116</b>
<b>Charitable activities</b>							
Depreciation	6	448	-	448	581	-	581
Ministry costs	6	168,304	23,874	192,178	129,828	28,342	158,170
<b>Total charitable expenditure</b>		<b>168,752</b>	<b>23,874</b>	<b>192,626</b>	<b>130,409</b>	<b>28,342</b>	<b>158,751</b>
Total expenditure		168,752	23,874	192,626	130,409	28,342	158,751
<b>Net expenditure and movement in funds</b>		<b>(20,297)</b>	<b>(2,936)</b>	<b>(23,233)</b>	<b>(2,139)</b>	<b>(8,496)</b>	<b>(10,635)</b>
<b>Reconciliation of funds:</b>							
Fund balances at 1 January 2022		103,595	124,242	227,837	105,734	132,738	238,472
<b>Fund balances at 31 December 2022</b>		<b>83,298</b>	<b>121,306</b>	<b>204,604</b>	<b>103,595</b>	<b>124,242</b>	<b>227,837</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
<b>Fixed assets</b>					
Tangible assets	10		1,621		2,069
<b>Current assets</b>					
Cash at bank and in hand		204,908		227,878	
<b>Creditors: amounts falling due within one year</b>	11	1,925		2,110	
Net current assets			202,983		225,768
<b>Total assets less current liabilities</b>			204,604		227,837
<b>The funds of the charity</b>					
Restricted income funds	12		121,306		124,242
Unrestricted funds			83,298		103,595
			204,604		227,837

The financial statements were approved by the trustees on 26/10/23



Rev Marion Walford BA (Hons)  
Trustee

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

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### 1 Accounting policies

#### Charity information

The Parochial Church Council Of The Ecclesiastical Parish of Canvey Island is a parish council governed by the Parochial Church Council Powers Measure (1956) as amended and Church representation rules.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing documents under the Parochial Church Council Powers Measure (1956) as amended and Church representation rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Designated funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

##### Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### Capitalisation policy

It is the charity's policy to write off items of capital expenditure below £500 to the income and expenditure account.

##### VAT

As the charity is not registered for VAT all irrecoverable VAT paid is written off to the income and expenditure account.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	15% reducing balance
Computers	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Voluntary income

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	69,171	17,582	86,753	73,380	17,659	91,039
Furlough claims	-	-	-	878	-	878
	<u>69,171</u>	<u>17,582</u>	<u>86,753</u>	<u>74,258</u>	<u>17,659</u>	<u>91,917</u>
<b>Donations and gifts</b>						
Planned giving	41,150	-	41,150	31,927	-	31,927
Collections	10,207	-	10,207	8,276	-	8,276
Sundry donations and appeals	17,814	17,582	35,396	33,177	17,659	50,836
	<u>69,171</u>	<u>17,582</u>	<u>86,753</u>	<u>73,380</u>	<u>17,659</u>	<u>91,039</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

4 Charitable activities	Activities for generating funds		Income from church activities		Total	
	2022	£	2022	£	2022	2021
General fundraising	30,179	£	-	£	30,179	17,651
Bookstall	226		-		226	256
Church hall lettings	-		33,841		33,841	24,940
Fees from weddings, funerals and churchyard	-		17,010		17,010	13,054
Adult education	-		716		716	171
	<u>30,405</u>		<u>51,567</u>		<u>81,972</u>	<u>56,072</u>
Analysis by fund						
Unrestricted funds - general	27,827		50,851		78,678	54,000
Restricted funds	<u>2,578</u>		<u>716</u>		<u>3,294</u>	<u>2,072</u>
	<u>30,405</u>		<u>51,567</u>		<u>81,972</u>	<u>56,072</u>
For the year ended 31 December 2021						
Unrestricted funds - general	16,006		37,994		54,000	54,000
Restricted funds	<u>1,901</u>		<u>171</u>		<u>2,072</u>	<u>2,072</u>
	<u>17,907</u>		<u>38,165</u>		<u>56,072</u>	<u>56,072</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF CANVEY ISLAND**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**5 Income from investments**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Interest receivable	606	62	668	12	115	127

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

6 Charitable activities	Depreciation		Ministry costs		Total	
	2022	£	2022	£	2022	2021
		£		£		£
Depreciation and impairment	448		-		448	581
Diocesan parish contributions	-		66,897		66,897	66,135
Other Clergy costs	-		23,692		23,692	10,473
Parish administration	-		16,045		16,045	20,810
Church running expenses	-		17,468		17,468	32,974
Church maintenance	-		47,018		47,018	12,611
Cleaning	-		5,127		5,127	4,748
Upkeep of services	-		2,550		2,550	3,267
Children and Youth	-		1,507		1,507	839
Administration	-		10,974		10,974	5,813
Deposit returns	-		900		900	500
	448		192,178		192,626	158,751
	448		192,178		192,626	158,751

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>6</b>	<b>Charitable activities</b>				<b>(Continued)</b>
	<b>Analysis by fund</b>				
	Unrestricted funds - general	448	168,304	168,752	130,409
	Restricted funds	-	23,874	23,874	28,342
		<u>448</u>	<u>192,178</u>	<u>192,626</u>	<u>158,751</u>
		<u><u>448</u></u>	<u><u>192,178</u></u>	<u><u>192,626</u></u>	<u><u>158,751</u></u>
	<b>For the year ended 31 December 2021</b>				
	Unrestricted funds - general	581	129,828		130,409
	Restricted funds	-	28,342		28,342
		<u>581</u>	<u>158,170</u>		<u>158,751</u>
		<u><u>581</u></u>	<u><u>158,170</u></u>		<u><u>158,751</u></u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

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### 7 Trustees

During the year the following Trustees received expenses in relation to the charity:-

Rev M Walford £3,267 (2021: £1,421)  
Rev L Mc Glynn £203 (2021: £239)  
T Arnold £nil (2021: £273)

The above payments were with respect to parish expenses

During the year Dawn Artley, who is a trustee of the charity, received £8,936 with respect to her role as Parish administrator (2021: £16,380). Pension contributions of £328 (2021: £491) were made by the charity into a defined contribution pension scheme for Mrs Artley.

The following trustees also received the following remuneration during the year:-

J Ball £1,500 (2021: £1,513)  
N Lee £1,570 (2021: £1,590) and  
P French £188 (2021: £90)

### 8 Employees

The average monthly number of employees during the year was:

2022 Number	2021 Number
6	6

No members of staff were paid over £60,000.

There were no employees whose annual remuneration was more than £60,000.

#### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

### 9 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF CANVEY ISLAND**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**10 Tangible fixed assets**

	Fixtures and fittings £	Computers £	Total £
<b>Cost</b>			
At 1 January 2022	1,000	3,169	4,169
At 31 December 2022	1,000	3,169	4,169
<b>Depreciation and impairment</b>			
At 1 January 2022	305	1,795	2,100
Depreciation charged in the year	104	344	448
At 31 December 2022	409	2,139	2,548
<b>Carrying amount</b>			
At 31 December 2022	591	1,030	1,621
At 31 December 2021	695	1,374	2,069

**11 Creditors: amounts falling due within one year**

	2022 £	2021 £
Other taxation and social security	1,925	2,110

**12 Restricted funds**

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 January 2022 £	Incoming resources £	Resources expended £	At 31 December 2022 £
	124,242	20,938	(23,874)	121,306
<b>Previous year:</b>	At 1 January 2021 £	Incoming resources £	Resources expended £	At 31 December 2021 £
	132,738	19,846	(28,342)	124,242

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2022

#### 13 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2022	Incoming resources	Resources expended	At 31 December 2022
	£	£	£	£
General funds	103,595	148,455	(168,752)	83,298
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>Previous year:</b>	<b>At 1 January 2021</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 31 December 2021</b>
	£	£	£	£
General funds	105,734	128,270	(130,409)	103,595
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

#### 14 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
<b>Fund balances at 31 December 2022 are represented by:</b>			
Tangible assets	1,621	-	1,621
Current assets/(liabilities)	81,677	121,306	202,983
	<u>          </u>	<u>          </u>	<u>          </u>
	83,298	121,306	204,604
	<u>          </u>	<u>          </u>	<u>          </u>
	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
<b>Fund balances at 31 December 2021 are represented by:</b>			
Tangible assets	2,069	-	2,069
Current assets/(liabilities)	101,526	124,242	225,768
	<u>          </u>	<u>          </u>	<u>          </u>
	103,595	124,242	227,837
	<u>          </u>	<u>          </u>	<u>          </u>

#### 15 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF CANVEY ISLAND**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

***FOR THE YEAR ENDED 31 DECEMBER 2022***

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**16 Independent Examiners Fees**

Maynard Heady LLP have conducted the Independent Examination of the Charity on a pro bono basis.

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# Accounts

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
PARISH OF CANVEY ISLAND**

**ANNUAL REPORT AND UNAUDITED  
FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2021**



**MAYNARD HEADY LLP**  
**CHARTERED ACCOUNTANTS**

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Trustees

Rev Marion Walford B A (Hons)  
Rev D S C Tudor MTH  
Rev M Walford  
Rev T F Brown  
Rev L A McGlynn  
C Oxlade  
J C Allen RGN  
Mr P L King  
D Artley  
J Light  
Mr A Thoupos  
Mr J V Quinton  
K J Brown  
S M Elliott  
Mr S P Gard  
Dr D M Kramer PHD BSC  
L M Dean  
Mrs J Ball  
Mrs N Salmon  
Mr I McLellan  
Mrs D Hoad  
Mrs N Lee  
Mrs E Mizon  
Mrs H King  
Mr R Sheerman  
Ms E Jeary

### Charity number

1131791

### Principal address

St Nicholas Church  
208 Long Road  
Canvey Island  
Essex  
SS8 0JR

### Independent examiner

Maynard Heady LLP  
Matrix House  
12 - 16 Lionel Road  
Canvey Island  
Essex  
SS8 9DE

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

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Balance sheet	8
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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 DECEMBER 2021**

The trustees present their annual report and financial statements for the year ended 31 December 2021.

### Administrative Information

The Parish of Canvey Island is a Team Ministry comprising of the three Anglican churches, St Nicholas', St Anne's and St Katherine's situated in Canvey Island Essex. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is The Parish Office, 208 Long Road, Canvey Island, Essex, SS8 0JR.

The Parochial Church Council (PCC) is a charity now required to register with the Charity Commission – No. 1131791.

PCC Members who have served from 1 January 2021 until the date this report was approved are:

Team Vicar	The Revd Marion Walford	Chairman
Associate Priests	The Revd Lesley McGlynn The Revd Terry Brown	
Parish Wardens	Mr Peter King Mrs Susan Thake Mr Andrew Thoupos	
District Wardens	Mr Robert Parker Mrs Jo Allen Mr James Quinton Mrs Janet Ball Mrs Helen King <i>Mrs Nina Salmon</i>	
Representative General Synod	on Mrs Michelle Obende	
Representatives on the Deanery Synod	Mrs Kay Brown Mrs Lily Dean Mrs Pam French Mr Stephen Gard Mrs Christine Oxlade Mr Roy Sheerman <i>Mrs Jacky Sheerman</i>	
Elected Members	Mrs Karen Bates Mrs Linda Carlane Mr Colin Denham Mrs Susan Elliott Mrs Doreen Hoad Mrs Elizabeth Jeary Mr Dean Kramer Mrs Nicki Lee Mr David Manclark Mr Ian McLellan Mrs Unis Mills-Ralph Mrs Elaine Mizon Mr Peter Ralph Mrs Sue Page	
Co-opted Members	Mrs Dawn Artley <i>Mrs Anne Marie Taylor</i>	Administrator Headteacher

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2021**

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The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing documents under the Parochial Church Council Powers Measure (1956) as amended and Church representation rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

### **Objectives and activities**

The charity's objects are to promote the mission of the Church in the ecclesiastical parish of Canvey Island. The policies adopted in furtherance of these objects are to provide buildings, services and facilities to the public and there has been no change in these during the year.

The aims of the Charity are to promote the whole mission of the Church in the ecclesiastical parish of Canvey Island.

The Charity provides public benefit in accordance with The Charities Act 2011.

The charity achieves its aims by providing buildings, facilities and open spaces along with other services.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The Parish of Canvey Island's PCC has the responsibility during this time of co-operating with The Revd Marion Walford who has responsibility for the parish during this period, and the ministry team, in promoting in the ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the St Nicholas Church and St Nicholas Centre, Long Road, Canvey Island, as well as the St Anne's Church Hall, St Anne's Road, Canvey Island and making a contribution towards the costs at St Katherine's Centre (which is situated in the school). We are registered as an Inclusive Church; this is fully supported by the PCC. 10 am services at St Nicholas are live streamed through The Sunday Service. The Sunday Service enables local Church Services to be watched wherever people are throughout the world. During the Pandemic we have ensured all the Churches and halls in the Parish are COVID Secure.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2021**

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### **Achievements and performance**

At the Annual Parochial Church Meeting April 2020, the number of persons registered on the Parish Electoral Roll stood at 354. The current Number on the Electoral Roll is 348, 11 persons have died since April 2021, and five persons have been added.

### **Review of the Year**

#### **PCC SECRETARY'S REPORT**

There have been 5 PCC meetings since April 2021 each of these were preceded by a Eucharist. The average attendance over the year has been satisfactory.

Prior to each of the meetings the PCC members received minutes and reports from the DCC's, St Katherine's School and sundry committees with the opportunity to review and discuss them at the next meeting.

After Covid delays for the cladding and Church and Centre doors, the doors are now fitted and the cladding work has begun.

Minutes from PCC meetings and the corresponding reports are displayed in our Churches after each meeting. If any questions arise, they can be directed to a representative on the PCC or via the Secretary to the PCC.

Church Services are go ahead, amazing to see the Christingles in December. Congregations are growing.

Our foodbank is growing, with the closure of Yellow Door Foodbank and Salvation Army only opened on Thursday mornings, it is busier than ever. New people are coming through the doors daily. We are giving out over 150 bags per week. The generosity has been fantastic from people donating food and money. A very big thank you to all.

I would also like to thank all the volunteers that assist with Foodbank and Open Church. They are all doing an amazing job. It's not only passing over bags of food to people, but taking deliveries, sorting through the food and listening to those who come in. Some people come in crying and embarrassed, they have not been in this position before. It has been a journey with the foodbank, but all have done a wonderful job. They turn up before their 'shift' and stay long after their time, also a few have popped in for something and ending up staying to help out. And, at last, our Pop Up Foodbank received, from the Town Council, a recognition award, it was greatly deserved.

Parish Office continues to be busy. A very big thank you to all that help out. Thank you all for a great year. God bless you all.

Minutes from PCC meetings and the corresponding reports are displayed in our Churches after they are approved so are available for anyone to read. If any questions arise, they can be directed to a representative of the PCC or via the PCC Secretary.

### **Financial review**

During the year the Charity had total income of £148,116 (2020: £169,656). Income for the year was reduced by £21,540, mainly due to Covid restrictions.

Total expenditure amounted to £158,751 (2020: £157,418) leaving a net deficit for the year of £10,635 (2020: £12,238 surplus).

The Trustees are confident that the income will return to pre pandemic levels during the current financial year.

The financial statements are prepared on the going concern basis. Trustees are confident that the Charity will be able to continue its operations for the foreseeable future.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2021**

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It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised, this level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

### **Structure, governance and management**

The charity is a Parochial Church Council.

Rev Marion Walford B A (Hons)

Rev D S C Tudor MTH

Rev M Walford

Rev T F Brown

Rev L A McGlynn

C Oxlade

J C Allen RGN

Mr P L King

D Artley

J Light

Mr A Thoupos

Mr J V Quinton

K J Brown

S M Elliott

Mr S P Gard

Dr D M Kramer PHD BSC

L M Dean

Mrs J Ball

Mrs N Salmon

Mr I McLellan

Mrs D Hoad

Mrs N Lee

Mrs E Mizon

Mrs H King

Mr R Sheerman

Ms E Jeary

Members of the Parish Church Council are trustees. The trustees are elected at the Annual Parochial Church Meeting. Members of the Clergy are not elected but are automatically part of the Parish Church Council and are therefore also trustees.

Details of the role of trustees are issued to newly appointed members. New members are paired with long standing members who can guide new members and help with any questions they have.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
PARISH OF CANVEY ISLAND**

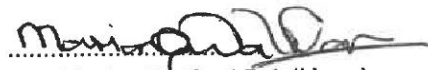
**TRUSTEES' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2021**

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**Supplier payment policy**

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The Trustees' report was approved by the Board of Trustees.



Rev Marion Walford B A (Hons)  
Trustee

Date: 13th October 2022

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

---

I report to the trustees on my examination of the financial statements of The Parochial Church Council Of The Ecclesiastical Parish of Canvey Island (the charity) for the year ended 31 December 2021.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

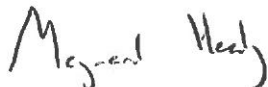
I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 The financial statements do not accord with those records; or
- 3 The financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Maynard Heady LLP**

Matrix House  
12 - 16 Lionel Road  
Canvey Island  
Essex  
SS8 9DE

Dated: 14/01/22

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total Unrestricted funds 2021 £	Restricted funds 2020 £	Total 2020 £
<b>Income from:</b>						
Voluntary income	3	74,258	17,659	91,917	69,461	87,623
Charitable activities	4	54,000	2,072	56,072	4,701	81,655
Investments	5	12	115	127	223	378
<b>Total income</b>		<b>128,270</b>	<b>19,846</b>	<b>148,116</b>	<b>23,018</b>	<b>169,656</b>
<b>Expenditure on:</b>						
<b>Raising funds</b>						
Costs of generating voluntary income	6	-	-	-	96	96
<b>Charitable activities</b>						
Depreciation	7	581	-	581	755	755
Ministry costs	7	129,828	28,342	158,170	16,792	154,813
Church activities	7	-	-	-	1,754	1,754
<b>Total charitable expenditure</b>		<b>130,409</b>	<b>28,342</b>	<b>158,751</b>	<b>16,792</b>	<b>157,322</b>
<b>Total expenditure</b>		<b>130,409</b>	<b>28,342</b>	<b>158,751</b>	<b>16,792</b>	<b>157,418</b>
Gross transfers between funds		-	-	-	(56,859)	56,859
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<b>(2,139)</b>	<b>(8,496)</b>	<b>(10,635)</b>	<b>(50,847)</b>	<b>12,238</b>
Fund balances at 1 January 2021		105,734	132,738	238,472	69,653	226,234
<b>Fund balances at 31 December 2021</b>		<b>103,595</b>	<b>124,242</b>	<b>227,837</b>	<b>132,738</b>	<b>238,472</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021		2020	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	10		2,069		2,650
<b>Current assets</b>					
Cash at bank and in hand		227,878		239,309	
<b>Creditors: amounts falling due within one year</b>	11	(2,110)		(3,487)	
Net current assets			225,768		235,822
<b>Total assets less current liabilities</b>			227,837		238,472
<b>Income funds</b>					
Restricted funds			124,242		132,738
Unrestricted funds - general			103,595		105,734
			227,837		238,472

The financial statements were approved by the Trustees on 24th April 2022

  
 Rev Marion Walford B A (Hons)  
 Trustee

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

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### 1 Accounting policies

#### Charity information

The Parochial Church Council Of The Ecclesiastical Parish of Canvey Island is a parish council governed by the Parochial Church Council Powers Measure (1956) as amended and Church representation rules.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing documents under the Parochial Church Council Powers Measure (1956) as amended and Church representation rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Designated funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

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### 1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

During the year the Charity received furlough payments totalling £878.

### 1.5 Expenditure

#### Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

#### Capitalisation policy

It is the charity's policy to write off items of capital expenditure below £500 to the income and expenditure account.

#### VAT

As the charity is not registered for VAT all irrecoverable VAT paid is written off to the income and expenditure account.

### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	15% reducing balance
Computers	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

### 1 Accounting policies (Continued)

#### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Voluntary income

	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £
Donations and gifts	73,380	17,659	91,039	68,088	18,162	86,250
Furlough claims	878	-	878	1,373	-	1,373
	<u>74,258</u>	<u>17,659</u>	<u>91,917</u>	<u>69,461</u>	<u>18,162</u>	<u>87,623</u>
<b>Donations and gifts</b>						
Planned giving	31,927	-	31,927	31,463	561	32,024
Collections	8,276	-	8,276	5,232	-	5,232
Sundry donations and appeals	33,177	17,659	50,836	31,393	8,400	39,793
Other	-	-	-	-	9,201	9,201
	<u>73,380</u>	<u>17,659</u>	<u>91,039</u>	<u>68,088</u>	<u>18,162</u>	<u>86,250</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

4 Charitable activities	Activities for generating funds		Income from church activities		Total 2021		Total 2020	
	2021	£	2021	£	2021	£	2020	£
General fundraising	17,651		-		17,651		8,649	
Bookstall	256		-		256		297	
Church hall lettings	-		24,940		24,940		18,062	
Fees from weddings	-		13,054		13,054		50,975	
Adult education	-		171		171		3,672	
	<u>17,907</u>		<u>38,165</u>		<u>56,072</u>		<u>81,655</u>	
Analysis by fund								
Unrestricted funds - general	16,006		37,994		54,000		76,954	
Restricted funds	1,901		171		2,072		4,701	
	<u>17,907</u>		<u>38,165</u>		<u>56,072</u>		<u>81,655</u>	
<b>For the year ended 31 December 2020</b>								
Unrestricted funds - general	7,861		69,093				76,954	
Restricted funds	1,085		3,616				4,701	
	<u>8,946</u>		<u>72,709</u>				<u>81,655</u>	

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
PARISH OF CANVEY ISLAND**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**5 Investments**

	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £
Interest receivable	12	115	127	223	155	378
	<u>12</u>	<u>115</u>	<u>127</u>	<u>223</u>	<u>155</u>	<u>378</u>

**6 Raising funds**

	Total 2021 £	Unrestricted funds general 2020 £
<u>Costs of generating voluntary income</u>		
Special appeal costs	-	96
	<u>-</u>	<u>96</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

7 Charitable activities	Depreciation		Ministry costs		Church activities		Total	
	2021	£	2021	£	2021	£	2021	2020
		£		£		£		£
Depreciation and impairment	581		-		-		581	755
Donations	-		-		-		-	1,754
Diocesan parish contributions	-		66,135		-		66,135	36,874
Other Clergy costs	-		10,473		-		10,473	2,564
Parish administration	-		20,810		-		20,810	16,878
Church running expenses	-		32,974		-		32,974	18,422
Church maintenance	-		12,611		-		12,611	18,790
Cleaning	-		4,748		-		4,748	4,729
Upkeep of services	-		3,267		-		3,267	4,146
Fees to Diocese	-		-		-		-	40,359
Pilgrimages	-		-		-		-	3,134
Children and Youth	-		839		-		839	4,063
Administration	-		5,813		-		5,813	4,334
Deposit returns	-		500		-		500	520
	581		158,170		-		158,751	157,322
	581		158,170		-		158,751	157,322

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

<b>7</b>	<b>Charitable activities</b>				<b>(Continued)</b>
	<b>Analysis by fund</b>				
	Unrestricted funds - general	581	129,828	-	130,409
	Restricted funds	-	28,342	-	28,342
		<u>581</u>	<u>158,170</u>	<u>-</u>	<u>158,751</u>
		<u><u>581</u></u>	<u><u>158,170</u></u>	<u><u>-</u></u>	<u><u>158,751</u></u>
	<b>For the year ended 31 December 2020</b>				
	Unrestricted funds - general	755	138,021	1,754	140,530
	Restricted funds	-	16,792	-	16,792
		<u>755</u>	<u>154,813</u>	<u>1,754</u>	<u>157,322</u>
		<u><u>755</u></u>	<u><u>154,813</u></u>	<u><u>1,754</u></u>	<u><u>157,322</u></u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

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### 8 Trustees

During the year the following Trustees received expenses in relation to the charity:-

Rev M Walford £2,530 (2021: £1,421)  
Rev L Mc Glynn £123 (2021: £239)  
T Arnold £nil (2021: £273)  
S Croucher £112 (2021: £nil)

The above payments were with respect to parish expenses

During the year Dawn Artley, who is a trustee of the charity, received £16,380 with respect to her role as Parish administrator (2020: £16,380). Pension contributions of £491 (2020: £4910) were made by the charity into a defined contribution pension scheme for Mrs Artley.

The following trustees also received the following remuneration during the year:-

J Ball £1,513 (2020: £1,373)  
J Slade £2,285 (2020: £2,090)  
N Lee £1,590 (2020: £1,560) and  
P French £90 (2020: £32)

### 9 Employees

The average monthly number of employees during the year was:

2021 Number	2020 Number
6	6

No members of staff were paid over £60,000.

There were no employees whose annual remuneration was more than £60,000.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

10 Tangible fixed assets	Fixtures and fittings £	Computers £	Total £
<b>Cost</b>			
At 1 January 2021	1,000	3,169	4,169
At 31 December 2021	1,000	3,169	4,169
<b>Depreciation and impairment</b>			
At 1 January 2021	182	1,337	1,519
Depreciation charged in the year	123	458	581
At 31 December 2021	305	1,795	2,100
<b>Carrying amount</b>			
At 31 December 2021	695	1,374	2,069
At 31 December 2020	818	1,832	2,650

11 Creditors: amounts falling due within one year	2021 £	2020 £
Other taxation and social security	2,110	1,726
Accruals and deferred income	-	1,761
	2,110	3,487

## 12 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

### 13 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 December 2021 are represented by:						
Tangible assets	2,069	-	2,069	2,650	-	2,650
Current assets/ (liabilities)	101,526	124,242	225,768	103,084	132,738	235,822
	<u>103,595</u>	<u>124,242</u>	<u>227,837</u>	<u>105,734</u>	<u>132,738</u>	<u>238,472</u>

### 14 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

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# Accounts

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**The Parish of Canvey Island - Annual Report of the Parochial Church  
Council for the  
Year Ended 31 December 2020**

**Administrative Information**

The Parish of Canvey Island is a Team Ministry comprising of the three Anglican churches, St Nicholas', St Anne's and St Katherine's situated on Canvey Island Essex. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is The Parish Office, 208 Long Road, Canvey Island, Essex, SS8 0JR.

The Parochial Church Council (PCC) is a charity now required to register with the Charity Commission - No. 1131791.

PCC Members who have served from 1 January 2020 until the date this report was approved are:

Rector	The Revd David St Clair Tudor	Chairman
Team Vicar	The Revd Marion Walford	
Associate Priest	The Revd Lesley McGlynn The Revd Terry Brown	
Parish Wardens	Mrs Susan Thake Mr Andrew Thoupos	
District Wardens	Mr Robert Parker Mrs Gloria Sodipo Mrs Jo Allen Mr James Quinton Mrs Janet Ball Mr Peter King Mrs Nina Salmon	
Representatives on the General Synod	Mrs Michelle Obende	
Representatives on the Deanery Synod	Mrs Kay Brown Mrs Christine Oxlade Mrs Pam French Mrs Jacqui Light Mr Jim Quinton Mr Stephen Gard Mrs Jacky Sheerman Roy Sheerman	
Elected Members	Mr Ian McLEllan Mrs Susan Elliott Mrs Doreen Hoad Mr David Manclark Mrs Nicki Lee Mrs Lily Dean Mrs Elaine Mizon Gary Mizon Mrs Helen King	

	Mrs Sue Page Mr Dean Kramer Mrs Margaret Jeary Mrs Wendy Styles Mrs Linda Parker Mrs Amanda Ealham Mrs Elizabeth Jeary Mrs Unis Mills-Ralph Mr Peter Ralph Mrs Margaret Howes Mrs Karen Bates Mrs Gillian Fieldwick Mrs Pauline Benns Mrs Linda Rogers Mr John Robinson Mrs Jacqui Light Mr Fred Springford	
Co-opted Members	Mrs Dawn Artley Mrs Trudy Arnold Mrs Anne Marie Taylor	Administrator Licensed Lay Minister Headteacher

### **Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### **Objectives and Activities**

The Parish of Canvey Island's PCC has the responsibility of co-operating with the incumbent, and the ministry team, in promoting in the ecclesiastical Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the St Nicholas Church and St Nicholas Centre, Long Road, Canvey Island, as well as the St Anne's Church Hall, St Anne's Road, Canvey Island and making a contribution towards the costs at St Katherine's Centre (which is situated in the school).

### **Achievements and Performance**

At the Annual Parochial Church Meeting 2019 the number of persons registered on the Parish Electoral Roll stood at 360.

- 5 persons died in the course of the year.
- 1 person was ordained.
- 7 persons newly joined Electoral Roll.

The current number on the new Electoral Roll to date is therefore 360.

### **Review of the Year**

There have been 3 PCC meetings since our delayed last APCM in September 2020 each of these were preceded by a Bible Reading and Prayer. The average attendance over the year has been satisfactory.

Prior to each of the meetings the PCC members received minutes and reports from the DCC's, St Katherine's School and sundry committees with the opportunity to review and discuss them at the next meeting.

The Pandemic has caused a delay for the cladding of the St Nicholas Centre, the new external doors to the Church and Centre, will be installed in 2021.

Minutes from PCC meetings and the corresponding reports are displayed in our Churches after each meeting. If any questions arise, they can be directed to a representative on the PCC or via the Secretary to the PCC.

The PCC continues to support Jacqui Light in her first year of training as a Licensed Lay Minister and Karen Bates who is in her final year of study and will be licensed as a Licensed Lay Minister in September 2021. The Reverend Trudy Arnold was ordained Deacon on 13<sup>th</sup> September 2020 and will be priested in the summer of 2021.

Services took place in Church during 2020 and via live stream until the week before Christmas. The Christmas Carol Service was in Church and live streamed. On Christmas Eve St Nicholas Church was open all day and a Christingle Service was recorded and released on Christmas Eve.

Christmas Midnight Mass and the Christmas morning service were live streamed from St Nicholas by the Reverend Marion Walford, without a congregation in Church. Weddings, Baptisms and funerals took place during the later part of the year observing all guidelines. A big thank you for the Reverend Marion Walford bringing the Services on line during 2020, during periods of lock down and restrictions. And for all her hardwork and support behind the scenes.

The Pop-up Foodbank continues to meet a need in the community. With new people coming through the doors daily. We are still preparing and giving out 100 plus bags per week. The generosity has been fantastic from people donating food and money. A very big thank you to all. We record grateful thanks to all the volunteers that assist with the Pop-Up Foodbank and Open Church. They are all doing an amazing job. It's not only passing over bags of food to people, but taking deliveries, sorting through the food and listening to those who come in. Some people come in crying and embarrassed, they have not been in this position before. The volunteers turn up before their 'shift' and stay long after their time, also a few have popped in for something and ending up staying to help out. We have been giving out 100 plus bags a week. The Pop-Up Food Bank is open every day including all Bank Holidays and Christmas Day.

The groups using the premises will begin to return subject to Government guidelines.

The Anglican Church in Canvey Island is an Inclusive Church. During 2021 the Church will meet to look at and discuss Living In Love and Faith.

## **Financial Review**

Accounts recorded.

## **INDEPENDENT EXAMINER'S REPORT TO THE PCC OF CANVEY ISLAND ESSEX**

Annual Report approved for submission to the Charity Commission at the PCC meeting on the 18<sup>th</sup> April 2021.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
PARISH OF CANVEY ISLAND**

**STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
<b>Income from:</b>						
Voluntary income	3	18,162	87,623	91,570	47,984	139,554
Charitable activities	4	76,954	81,655	152,378	67,988	220,366
Investments	5	223	378	199	102	301
<b>Total income</b>	<u>146,638</u>	<u>23,018</u>	<u>169,656</u>	<u>244,147</u>	<u>116,074</u>	<u>360,221</u>
<b>Expenditure on:</b>						
Raising funds						
Costs of generating voluntary income	6	96	96	685	-	685
<b>Charitable activities</b>						
Depreciation	7	755	755	764	-	764
Ministry costs	7	138,021	154,813	184,478	134,235	318,713
Church activities	7	1,754	1,754	9,546	-	9,546
<b>Total charitable expenditure</b>	<u>140,530</u>	<u>16,792</u>	<u>157,322</u>	<u>194,788</u>	<u>134,235</u>	<u>329,023</u>
<b>Total resources expended</b>	<u>140,626</u>	<u>16,792</u>	<u>157,418</u>	<u>195,473</u>	<u>134,235</u>	<u>329,708</u>
<b>Net incoming resources before transfers</b>	6,012	6,226	12,238	48,674	(18,161)	30,513
Gross transfers between funds	(56,859)	56,859	-	28,338	(28,338)	-
<b>Net (expenditure)/income for the year/ Net movement in funds</b>	(50,847)	63,085	12,238	77,012	(46,499)	30,513
Fund balances at 1 January 2020	156,581	69,653	226,234	79,569	116,152	195,721
<b>Fund balances at 31 December 2020</b>	<u>105,734</u>	<u>132,738</u>	<u>238,472</u>	<u>156,581</u>	<u>69,653</u>	<u>226,234</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
PARISH OF CANVEY ISLAND**

**BALANCE SHEET**

**AS AT 31 DECEMBER 2020**

	Notes	2020 £	2019 £	2019 £
<b>Fixed assets</b>				
Tangible assets	10	2,650		3,405
<b>Current assets</b>				
Debtors	11	239,309	8,094	
Cash at bank and in hand		239,309	219,222	
		<u>239,309</u>	<u>227,316</u>	
<b>Creditors: amounts falling due within one year</b>	12	<u>(3,487)</u>	<u>(4,487)</u>	
<b>Net current assets</b>		235,822		222,829
<b>Total assets less current liabilities</b>		<u>238,472</u>		<u>226,234</u>
<b>Income funds</b>				
Restricted funds		132,738		69,653
Unrestricted funds - general		105,734		156,581
		<u>238,472</u>		<u>226,234</u>

The financial statements were approved by the Trustees on 15th March 2021

  
Rev Marion Watford BA (Hons)  
Trustee

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

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### 1 Accounting policies

#### Charity information

The Parochial Church Council Of The Ecclesiastical Parish of Canvey Island is a parish council governed by the Parochial Church Council Powers Measure (1956) as amended and Church representation rules.

### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing documents under the Parochial Church Council Powers Measure (1956) as amended and Church representation rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Designated funds are subject to specific conditions by donors that the capital must be maintained by the charity.

### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
PARISH OF CANVEY ISLAND**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2020**

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**1 Accounting policies** (Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

**1.5 Expenditure**

**Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Capitalisation policy**

It is the charity's policy to write off items of capital expenditure below £500 to the income and expenditure account.

**VAT**

As the charity is not registered for VAT all irrecoverable VAT paid is written off to the income and expenditure account.

**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	15% reducing balance
Computers	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

**1.7 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**1 Accounting policies** (Continued)

**1.9 Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**2 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**3 Voluntary income**

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	general 2020	2020	2020	general 2019	2019	2019
	£	£	£	£	£	£
Donations and gifts	68,088	18,162	86,250	91,570	47,984	139,554
Furlough claims	1,373	-	1,373	-	-	-
	<u>69,461</u>	<u>18,162</u>	<u>87,623</u>	<u>91,570</u>	<u>47,984</u>	<u>139,554</u>
<b>Donations and gifts</b>						
Planned giving	31,463	561	32,024	33,903	1,085	34,988
Collections	5,232	-	5,232	13,742	-	13,742
Sundry donations and appeals	31,393	8,400	39,793	43,888	46,899	90,787
Other	-	9,201	9,201	37	-	37
	<u>68,088</u>	<u>18,162</u>	<u>86,250</u>	<u>91,570</u>	<u>47,984</u>	<u>139,554</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 4 Charitable activities

	Activities for generating funds 2020 £	Income from church activities 2020 £	Total 2020 £	Total 2019 £
General fundraising	8,649	-	8,649	28,619
Bookstall	297	-	297	361
Church hall lettings	-	18,062	18,062	44,450
Fees from weddings	-	50,975	50,975	81,163
Adult education	-	3,672	3,672	316
Pilgrimages	-	-	-	65,457
	<u>8,946</u>	<u>72,709</u>	<u>81,655</u>	<u>220,366</u>
Analysis by fund				
Unrestricted funds - general	7,861	69,093	76,954	152,378
Restricted funds	1,085	3,616	4,701	67,988
	<u>8,946</u>	<u>72,709</u>	<u>81,655</u>	<u>220,366</u>
<b>For the year ended 31 December 2019</b>				
Unrestricted funds - general	26,449	125,929		152,378
Restricted funds	2,531	65,457		67,988
	<u>28,980</u>	<u>191,386</u>		<u>220,366</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2020**

5	Investments	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Restricted funds 2019 £	Total 2019 £
	Interest receivable	223	155	378	199	102	301
<b>6</b>	<b>Raising funds</b>				Unrestricted funds general 2020 £	Unrestricted funds general 2019 £	
	<u>Costs of generating voluntary income</u>				96	685	
	<u>Special appeal costs</u>				96	685	

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 7 Charitable activities

	Depreciation	Ministry	Church	Total	Total
	2020	costs	activities	2020	2019
	£	2020	2020	£	£
Depreciation and impairment	755	-	-	755	764
Donations	-	-	1,754	1,754	9,546
Diocesan parish contributions	-	36,874	-	36,874	89,037
Other Clergy costs	-	2,564	-	2,564	5,821
Parish administration	-	16,878	-	16,878	21,608
Church running expenses	-	18,422	-	18,422	14,080
Church maintenance	-	18,790	-	18,790	31,581
Cleaning	-	4,729	-	4,729	6,541
Upkeep of services	-	4,146	-	4,146	10,786
Fees to Diocese	-	40,359	-	40,359	57,525
Pilgrimages	-	3,134	-	3,134	65,002
Children and Youth	-	4,063	-	4,063	5,810
Administration	-	4,334	-	4,334	10,222
Deposit returns	-	520	-	520	700
	<u>755</u>	<u>154,813</u>	<u>1,754</u>	<u>157,322</u>	<u>329,023</u>
	<u>755</u>	<u>154,813</u>	<u>1,754</u>	<u>157,322</u>	<u>329,023</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANVEY ISLAND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

<b>7</b>	<b>Charitable activities</b>					<b>(Continued)</b>
	<b>Analysis by fund</b>					
	Unrestricted funds - general	755	138,021	1,754	140,530	194,788
	Restricted funds	-	16,792	-	16,792	134,235
		<u>755</u>	<u>154,813</u>	<u>1,754</u>	<u>157,322</u>	<u>329,023</u>
	<b>For the year ended 31 December 2019</b>					
	Unrestricted funds - general	764	184,478	9,546		194,788
	Restricted funds	-	134,235	-		134,235
		<u>764</u>	<u>318,713</u>	<u>9,546</u>		<u>329,023</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**8 Trustees**

During the year the following Trustees received expenses in relation to the charity:-

Rev M Walford £1,421 (2019: £3,056)  
 Rev D S Tudor £nil (2019: £1,018)  
 Rev L Mc Glynn £239 (2019: £670)  
 T Arnold £273 (2019: £809)  
 L Brown £nil (2019: £58)  
 T Brown £nil (2019: £210)

During the year Dawn Arley, who is a trustee of the charity, received £16,380 with respect to her role as Parish administrator (2019: £16,266). Pension contributions of £491 (2019: £555) were made by the charity into a defined contribution pension scheme for Mrs Arley.

The following trustees also received the following remuneration during the year:-

J Ball £1,373 (2019: £1,560)  
 N Lee £1,560 (2019: £1,560) and  
 P French £32 (2019: £147)

**9 Employees**

**Number of employees**

The average monthly number of employees during the year was:

	2020	2019
Number	Number	Number
	6	6

**10 Tangible fixed assets**

	Fixtures and fittings	Computers	Total
	£	£	£
<b>Cost</b>			
At 1 January 2020	1,000	3,169	4,169
At 31 December 2020	1,000	3,169	4,169
<b>Depreciation and impairment</b>			
At 1 January 2020	38	726	764
Depreciation charged in the year	144	611	755
At 31 December 2020	182	1,337	1,519
<b>Carrying amount</b>			
At 31 December 2020	818	1,832	2,650
At 31 December 2019	962	2,443	3,405



THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
PARISH OF CANVEY ISLAND

INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF CANVEY ISLAND

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I report to the trustees on my examination of the financial statements of The Parochial Church Council Of The Ecclesiastical Parish of Canvey Island (the charity) for the year ended 31 December 2020.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 The financial statements do not accord with those records; or
- 3 The financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

  
Maynard Heady LLP

Matrix House  
12-16 Lionel Road  
Canvey Island  
Essex  
SS8 9DE

Dated: ..... 18/5/2021 .....