

ST AUGUSTINES CENTRE HALIFAX

England & Wales · Charity number 1131784

Details

Status	Registered
Legal form	Charitable company
Company number	06819800
Registered	2009-09-23
Register	View on the Charity Commission register

Contact

Address	St. Augustines Centre Hanson Lane Halifax HX1 5PG
Phone	01422352492
Email	info@staugustinescentrehalifax.org.uk
Website	www.staugustinescentrehalifax.org.uk

Activities

Objects: TO PROMOTE THE FOLLOWING PURPOSES PARTICULARLY FOR THE BENEFIT OF THE RESIDENTS OF THE PARK WARD OF CALDERDALE BOROUGH IN WEST YORKSHIRE AND THE WIDER AREA:-A) THE ADVANCEMENT OF EDUCATION THROUGH TRAINING, ADVICE AND GUIDANCE BY WHATEVER CHARITABLE MEANS THE DIRECTORS THINK FIT;B) THE RELIEF OR PREVENTION OF POVERTY AND THE PROMOTION OF GOOD HEALTH THROUGH THE PROVISION OF ADVICE, COUNSELLING, TRAINING, INFORMATION AND GUIDANCE SESSIONS AND HEALTHY MEALS;C) THE PROVISION OF FACILITIES FOR RECREATION AND OTHER LEISURE TIME OCCUPATION FOR THOSE PERSONS WHO HAVE NEED BY REASON OF THEIR YOUTH, AGE, INFIRMITY, SOCIAL OR ECONOMIC CIRCUMSTANCES, OR FOR THE PUBLIC AT LARGE, WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE AND AS A WAY OF PROMOTING COMMUNITY COHESION.D) THE EDUCATION, CARE AND DEVELOPMENT OF CHILDREN, PARTICULARLY THOSE AGED 0-11 YEARS.E) THE FURTHERANCE OF SUCH OTHER CHARITABLE PURPOSES AS THE DIRECTORS DETERMINE.

Activities: Providing and developing a community based local resource operating from a local base within the Park Ward of Calderdale Borough in West Yorkshire. We offer education, care, training, personal development, sanctuary and community outreach; and assist in relieving poverty, deprivation and isolation.We promote health, wellbeing and community cohesion, particularly in the local population.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** LOCAL
- Calderdale

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£809,462	£799,921	£430,676	22
2023-12-31	£738,413	£686,825	£421,135	19
2022-12-31	£740,184	£584,285	£369,547	20
2021-12-31	£530,612	£475,832	£213,648	17
2020-12-31	£460,958	£332,718	-	-

Trustees

Name	Role	Appointed
Jessica Fowle	Chair	2021-11-15
Alice Georgia Garrod		2024-04-16
Andrew Richard Alan Jones		2018-11-14
Ashley Charles Parkin		2021-11-15
Elina Maano Kasoondy Eady		2022-12-05
Jacqueline Elizabeth Addison		2024-04-16
Keith Raymond Baulcombe		2022-12-05
Lora Noelle Evans		2022-12-05
Rachel Louise Green		2024-04-16
Sara Suheim		2024-04-16
Sean Patrick McGonigle		2024-04-16
Simon Dominic Bottomley		2017-09-13

Accounts

St. Augustine's Centre, Halifax

Charity number 1131784

A company limited by guarantee number 06819800

Annual Report and Financial Statements for the year ended 31 December 2024



St. Augustine's Centre, Halifax

Annual Report and Financial Statements for the year ended 31 December 2024

Contents	Page
Trustees' report	2 to 10
Examiner's report	11
Statement of financial activities	12
Balance sheet	13
Statement of cash flows	14
Notes to the accounts	15 to 26

Prepared by West Yorkshire Community Accountancy Service CIO

St. Augustine's Centre, Halifax

Trustees' report for the year ended 31 December 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Jessica Fowle	Co-Chair	
Andrew Jones	Co-Chair	
Mark Pattison	Co-Chair	Resigned 16 April 2024
Simon Bottomley	Treasurer and secretary	
Ashley Parkin		
Hina Gillani		Resigned 2 December 2024
Keith Baulcombe		
Elina Eady		
Lora Evans		
Hakar Abdulaziz		Resigned 2 December 2024
Sara Suheim		Appointed 16 April 2024
Rachel Green		Appointed 16 April 2024
Sean McGonigle		Appointed 16 April 2024
Alice Garrod		Appointed 16 April 2024
Jacqueline Addison		Appointed 16 April 2024
Christopher Foley		Appointed 1 September 2025

Charity number 1131784 Registered in England and Wales

Company number 06819800 Registered in England and Wales

Registered and principal address

St. Augustine's Centre
Hanson Lane
Halifax
HX1 5PG

Bankers

Unity Trust Bank PLC
Nine Brindley Place
Birmingham
B1 2HB

CCLA Investment Management Ltd
The CBF Church of England Funds
80 Cheapside
London
EC2V 6DZ

Calderdale Credit Union
17-19 Commercial Street
Halifax
HX1 1HJ

Nationwide Building Society
1/2 George Square
Halifax
HX1 1HF

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2024

Structure, governance and management

The charity is a company limited by guarantee and was formed on 16 February 2009. It is governed by a memorandum and articles of association which were amended on 20 April 2009 and 1 December 2022. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Objectives and activities

The charity's objects

To promote the following purposes particularly for the benefit of the residents of the Park Ward of Calderdale Borough in West Yorkshire, and the wider area:

The advancement of education through training, advice and guidance by whatever charitable means the directors think fit;

The relief or prevention of poverty and the promotion of good health through the provision of advice, counselling, training, information and guidance sessions, and healthy meals;

The provision of facilities for recreation and other leisure time occupation for those persons who have need by reason of their youth, age, infirmity, social or economic circumstances, or for the public at large, with the object of improving their conditions of life and as a way of promoting community cohesion;

The education, care and development of children, particularly those aged 0-11 years;

The furtherance of such other charitable purposes as the directors determine.

The charity's main activities

We are a specialist charity working with people seeking asylum, and new refugees, who are rebuilding their lives in Calderdale.

We provide specialist advice on immigration and asylum, and one-to-one support with welfare, housing, health, and access to wider services.

We offer English language classes, training, creative, social, sports and wellbeing activities, trips and volunteering opportunities. We also run a befriending and integration service and give awareness raising talks to schools, businesses and community organisations.

Our centre has a free shop from which we offer donated clothes and shoes, a salon providing haircuts and beauty, a 'chill out' room to relax and socialise in and a garden. We also refurbish bikes and second-hand tech which we can then give to our Centre Members. On Mondays and Thursdays, we provide a cooked lunch at our Welcome Cafe, which is free and open to everyone.

Public benefit statement

In setting our objectives and planning our activities, the Trustees of St. Augustines's Centre Halifax have paid due regard to the Charity Commission's guidance on public benefit.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2024

Achievements and performance

Co-chairs' introduction

We are pleased to present the Annual Report of the St Augustine's Centre for 2024. This year, the Centre has gone from strength to strength although the international and national context in which we operate has remained extremely difficult. From the deadly conflict in Gaza to the dreadful civil war in Sudan, from the oppression and persecution of people in many countries to climate-related poverty and forced displacement, our community of people seeking sanctuary in Calderdale has faced trauma, loss and uncertainty. In the face of this, their resilience, strength and determination to re-build shattered lives and contribute to our community remains an inspiration.

In the UK, 2024 saw more of the hostile legislation and anti-migrant rhetoric of the previous year with detentions of people deemed to be "illegal" in preparation for deportation. This caused great fear and anxiety amongst our Centre Members, with one being detained and transferred to a detention centre near Gatwick Airport before being released on appeal. We pay tribute to our amazing staff who responded with speed and effectiveness to inform Centre Members of their rights and prepare them in the case of detention but also to give reassurance and support.

The year also saw the unprecedented explosion of far-right violence and hate crime across the country with attempts to burn down hotels with people seeking asylum trapped inside. Although our Centre Members were appalled and frightened by the national news they were seeing, we were fortunate that no such violence occurred in Calderdale. We gratefully acknowledge the help of the local police and the council in helping to keep our community and Centre safe. We were also overwhelmed by the response of local people and organisations who gave support, made donations and told our Centre Members "this is not who we are, refugees are welcome here".

During 2024 three of our trustees stood down from the board – Hakar, Hina and Mark. The first two brought invaluable perspectives through their lived experience, and Mark has made a very significant contribution to the organisation both as co-chair in the past and trustee over many years. We sincerely thank all three of them. During the year we welcomed Jackie, Sean, Alice, Sara and Rachel as new Trustees, between them bringing a wealth of experience and skills and strengthening all the strategic areas of expertise we had identified as required.

We have continued to strengthen governance and our portfolio of policies, refined the risk register, pushed forward work on GDPR and safeguarding, and reviewed our strategic priorities. We held a special board meeting on detentions and deportations and agreed a clear framework for action relating to the Rwanda policies and what actions we could legitimately take.

Our Director's report outlines the range of services we provided in 2024, the numbers of people involved and examples of our work's impact. Our staff have responded brilliantly to changing pressures and have taken opportunities to constantly improve what we do. Our inter-agency partnerships are stronger than ever and enhance our integration work.

After a great deal of thought our Director Sara has decided to step down after five years leading St Augustine's. We will miss her greatly but know that, due to her focused work, the organisation is in a stronger position than ever. After a rigorous recruitment process involving Centre Members, staff and trustees, we were delighted to appoint Elli Free as our new Director. She has an exceptional track record and has led a variety of refugee organisations; we look forward to working with her in 2025, taking St Augustine's from strength to strength.

As always, we are hugely proud that through the collaborative efforts of trustees, staff, volunteers, partners, funders and donors, we have supported our diverse group of Centre Members in 2024 and increasingly involved them in the running of St Augustine's Centre. A big thanks as ever to all our funders, new and old. We would like to pay special tribute to our excellent and committed staff group, led by our brilliant Director Sara, who continue to do incredible work and make a massive difference to the lives of our Centre Members and our community.

Andrew Jones and Jess Fowle (Co-Chairs, Board of Trustees) - March 2025

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2024

Achievements and performance continued

Director's report

'It is a privilege to work with everyone at St Augustine's - a deep well of humanity and resilience in a world that needs these things so much. So special, so precious. Thank you.'

M, local volunteer

Headlines

This year was a challenging but productive year in equal measure. As stated above, the increasingly hostile environment, the Rwanda scheme and the riots in the Summer brought significant worries and pressures for our Centre Members, and therefore, to our wider organisation. The need to respond rapidly to changing legislation and racist threats to people seeking asylum and immigration centres across the UK put additional pressure on staff and volunteers, on top of already demanding work. Against that backdrop, we are especially proud of what we managed to achieve; and it is thanks to our 21 staff members, 280 volunteers, 12 Trustees and many supporters and funders who remained focused and resilient in the face of these challenges.

In 2024 we supported 1,957 men women and children from 85 countries speaking 54 languages. 42% were women and girls and 40% were aged 26 or under. That is a 17% rise in demand for our work compared to 2023.

We provided 1,276 people (we call the people we support 'Centre Members') with one-to-one welfare, asylum and immigration support, and 1,442 people took part in a range of activities including English, food, clothes, tech, events, trips, sports and cultural activities. Our English classes were attended by 435 Centre Members and 163 more were referred on to Calderdale College for a wider range of classes.

Fifty per cent of the 280 volunteers who helped us run last year, were current or former Centre Members, who were able to use their many skills, learn new ones and give back to the community. We are proud to have achieved the Calderdale Voluntary Sector Initiative's Quality Standard for Volunteering in 2024.

Challenges

Like most organisations in the voluntary sector, the fundraising environment is highly competitive and we are experiencing significantly more rejections than previously; there is more demand for less available funding and unless we can continue to maintain the income needed, we may have to reduce our services in the coming years.

The change of government in 2024, meant many people previously stuck in the asylum system started getting positive decisions. This was great news, though in practice it meant we were suddenly supporting high number of individuals and families facing destitution. Homelessness amongst refugees has risen by 250% nationally in the last year according to Ministry of Housing, Communities and Local Government. The government also introduced a new digital scheme called eVisas to replace Biometric Residence Cards, which meant hundreds of Centre Members needed to re-register through a relatively complex procedure to prove they had a right to live in the UK.

In response, our 'Move On' Team developed a new eVisa service and stronger housing / homelessness partnerships.

In the absence of solicitors, almost everyone seeking asylum now must navigate their asylum claim entirely unrepresented. In addition to the higher number of people getting positive results, we started to see more negative decisions in 2024 and we expect this trend to continue. Our small Immigration team are lodging more appeals as a result and, given the demise of Legal Aid, the demand for this service is far higher than we can accommodate.

It isn't surprising to note that mental health and safeguarding issues have been higher than usual and we see this increasing over the coming year/s. The Refugee Council estimate that 61% of people seeking asylum experiencing severe mental stress, and refugees are 500% more likely to have mental health needs than the wider UK population.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2024

Achievements and performance continued

As part of this, we are seeing more complex casework requiring greater input from statutory services who themselves are stretched and often unable to work in partnership in the way they have previously. We know that nationally, complex safeguarding incidents involving people seeking asylum are becoming more frequent. This means individuals in the asylum system facing multiple challenges such as mental health, trauma related PTSD and social isolation occasionally leading to substance misuse and criminal behaviours, are being moved around the country with little or no support provision in place. We have been working with a few individuals in this situation lately and supporting them involves time consuming safeguarding related casework. What we need is a joined up regional or national concerted effort with statutory and voluntary sector partners to ensure stronger welfare and safeguarding procedures. Locally, we are working to put more effective processes in place with the Council, to ensure when complex cases arise, they are ready to support us and the person/people in question. This is difficult, complex, entrenched work but without appropriate support these individuals, who have often experienced unimaginable challenges, may become a danger to themselves and others.

Ensuring our team feel they have the training, boundaries and support in place to remain resilient whilst working for St Augustine's is paramount for us.

Our Awareness Raising and Donation role came to an end after two very successful years under the management of Les Patrick who developed a host of new partnerships. This work will carry on being led by volunteers though this could have a knock-on effect on levels of donations achieved.

Achievements

Developing specific services

In partnership with Calderdale Council, we developed a new Senior Caseworker (Destitution) role which we recruited to at the end of 2024. This will provide additional capacity to help mitigate homelessness and encourage greater collaboration with the Council's homelessness services.

Our family work expanded considerably and we've been able to make key strategic partnerships including commissioned research by Locala into oral hygiene support for families seeking asylum.

Our work with local partners has deepened with several organisations holding hyper local clinics from our premises. This means key local organisations have a better understanding of the needs and priorities of people seeking sanctuary and they have quicker access to this group of traditionally 'hard to reach' people. Those holding clinics with us are: Citizen's Advice Bureau; HOTS (Halifax Opportunities Trust); Solace, who we commission to run a mental health triage service and the Refugee Integration team at Calderdale Council. We are also working more closely with the Housing and Homelessness team and other housing advisors including Refugees At Home, Y-Pass and P3. Several other organisations attend our Welcome Café regularly to share information and opportunities with Centre Members. These include Voluntary Action Calderdale, Calderdale Libraries, Sexual Health Service, Leisure Centres, Mission Zero (HIV testing) and Calderdale College amongst others.

This year was a high point in terms of creatively sharing the stories of our Centre Members:

The renowned giant puppet, Little Amal (a child refugee from Syria), came to Halifax and we were asked to lead the creative story which took Amal and many followers through the town centre and into the Piece Hall for an Integration Festival attended by 6,000 people.

As part of the Integration Festival, we created a fashion show with 13 Centre Members who repurposed old clothes to express their individual and varied stories. You can read a blog by one of the participants here: <https://staugustinescentrehalifax.org.uk/sewing-hope-a-stitch-overseas/>

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2024

Achievements and performance continued

Our creative writing project in partnership with Northern BroadSides and Arvon resulted in a residency and for the first time, a book which was published recently.

Five female Centre Members were invited to make short films about their lives to be screened as part of the Hebden Bridge Film Festival 2025, and a blog about his passion for football by our Activities Co-ordinator (himself a refugee) is being turned into a short film to be premiered in 2025. You can read the blog here: <https://staugustinescentrehalifax.org.uk/home-ground-join-us-for-a-film-about-st-augustines-fc/>

This was our best year for sports development yet, with a focus on getting more women involved. We had regular groups involved in football, cricket, boxing, table tennis, climbing, squash, and a new partnership with Council run leisure centres enabling free gym membership.

Developing support, expertise and processes

We spent eighteen months collaboratively developing a new EDI Policy and Strategy which we completed in late 2024 and are now beginning to action. They were developed with 100 of our Centre Members, all our staff and trustees and a small group of volunteers, supported by consultant Ngozi Lyn Cole. Equity, Diversity and Inclusion are at the heart of who we are; it's our energy and fuel and we can't exist without it. Read a blog by one of our LGBTQI+ centre members and their experience of St Augustine's Centre: <https://staugustinescentrehalifax.org.uk/embracing-pride-month-my-story/>

We are particularly proud that since late 2024, 50% of our staff and freelance team now have lived experience of the asylum and wider immigration system.

Qualitative researcher Professor Emerita Jennifer Mason (also a volunteer with us) undertook pro bono research exploring the work of our Support Team. This helped us better understand the nature of this often-challenging work and how we can better support our team. You can read a blog about their work here: <https://staugustinescentrehalifax.org.uk/fighting-for-the-basic-stuff/>

We have a new leadership and immigration partnership within West Yorkshire with PAFRAS (Positive Action for Refugees and Asylum Seekers, based in Leeds), and I-ask, (Immigration and Asylum Support Kirklees), to share experience and develop joint advocacy messages.

It's often hard to share with potential funders, volunteers and supporters the impact of our work and illustrate the atmosphere of our centre. Last year we worked in partnership with local film maker Matt Radcliffe who has produced this wonderful short film which means we can share our story widely: <https://youtu.be/j6NrKXBejJU>

We were delighted to be the Mayor of Calderdale's chosen charity in 2024/2025. This is a strong endorsement of our work and has raised the profile of the centre and people seeking asylum and brought in additional income through various fundraising initiatives led by the Mayor. We also launched our Altogether 24 campaign which asked local people to collectively walk, run, hop, swim 24,000 miles (the circumference of the earth) and raise £24,000. We didn't quite make our target (only £6.5K short!) but we managed to involve hundreds of people of all ages whilst raising awareness for our work.

We also wanted to have a deeper conversation about immigration alongside experts and were delighted to source a fantastic panel of experts to Halifax Town Hall: Enver Solomon (CEO Refugee Council); Lou Calvery (CEO Asylum Matters); Gulwali Passarlay (refugee and author) and Andrew Connolly (journalist, broadcaster and author).

Improving our premises

We built a disabled ramp so that the ground floor of both buildings we rent are accessible now.

Thanks to a partnership with a local school, Halifax Academy, and Halifax Opportunities Trust we now have wonderful artwork created by Centre Members and a giant WELCOME sign in our gardens.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2024

Achievements and performance continued

After protracted negotiations with our landlords, by the end of 2024 we were on the cusp of signing a lease for the largest of the two buildings we rent. However this was delayed to evaluate an opportunity that, in the end, we chose not to pursue. We are pleased to say that a 5 year lease became effective from August 1st 2025. With this comes a doubling of our rent, but also the potential opportunity to purchase the building. The challenge is how to raise the funds needed to purchase and refurbish an old Victorian Vicarage, whilst also fundraising for our day-to-day work and delivering our services.

Finally, as mentioned above in our Co-Chairs introduction, I decided to step down after five deeply fulfilling and full-on years. I am delighted to pass the baton onto our new Director Elli Free, who brings the passion, skills and experience to keep this wonderful place thriving.

As this is my last annual report, I'd like to say on record that it has been a privilege to work at St Augustine's alongside our fantastic staff, volunteers, trustees and most of all, our Centre Members who teach us what resilience looks like every day. The world needs places like St Augustine's now more than ever. A place where people of many backgrounds, beliefs and cultures co-exist alongside one another, respecting difference and each contributing to the bigger whole.

Sara Robinson, Director from March 2020 – March 2025

Plans for the future

We have grown considerably in recent years. In this challenging financial environment, including increased running costs eg rent and national insurance increases, alongside a more competitive fundraising environment, our aim is to maintain around the current level of turnover and not grow further. This will enable us to continue the holistic support for people seeking asylum and refugees arriving in Calderdale and have a realistic aim to raise the funds required for this.

A key focus for the organisation is to ensure people with lived experience are part of our senior management team and we are currently planning the recruitment of a deputy director with lived experience. We also want to ensure that people with lived experience continue to be involved at every level of our organisation, from co-producing work with centre members, to ensuring a high proportion of our staff and volunteers have experience of the immigration system. This is a key aspect of ensuring our centre is relevant and providing what is needed for people who are seeking sanctuary in Calderdale.

The challenging social and political climate means we will work even harder, alongside our partners, to challenge anti-refugee narratives and to help ensure people are welcome in Calderdale.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2024

Financial review

Funding

Total income increased significantly as demand for support continued at a high level, £809,462 (2023: £738,413). Therefore because of additional services, and significant inflationary pressures, our expenditure increased to £799,921 (2023: £686,825) principally supported by specific funding. Maintaining this level of support and activity is becoming increasingly difficult to fund so we are not intending to grow any larger. We were the unexpected beneficiary of a legacy of £98k in 2024 from the will of Glenda Sedman. The Trustees have agreed to Designate £48k of this to improve the resilience of the organisation in what are challenging times.

For our Reserves position see the Reserves Policy section below.

The number of organisations we have received grants from continues to be widespread and as always, we continue to pursue other possibilities. We are grateful to all organisations who have supported us in 2024 and especially to our long-term partners, Calderdale Metropolitan Borough Council (CMBC) and Community Foundation for Calderdale (CFfC). The 4-year funding we received from the National Lottery Community Fund (NLCF) in 2022 gives us stability in funding our Support Work. In 2024 there has also been significant support from UKSPF, JTI/PAFRAS, Lloyds Foundation, Bearder Trust, Halifax Opportunities Trust (HOTS) and Locala for different elements of our work.

Unrestricted funds are vital to the Centre's ongoing activities and we are very grateful that this continues to grow at a time when there is great pressure on people's disposable income. We look to supplement this through fund raising initiatives and appeals.

Investment Policy

Aside from retaining a prudent amount in reserves each year most of the charity's funds are to be spent in the short term so there are few funds for long term investment. Where possible we do put our money in accounts that earn a return but with no long-term tie in.

Reserves policy

The Board of Trustees has reviewed the reserves policy and concluded holding free reserves equivalent to 2 to 3 months running costs of the current working budget is sufficient, which is between £126k and £189k for the 2025 budget. This will allow the charity to continue normal activities in the event of a significant drop in funding.

The calculation for the reserves is as follows:

The total funds held at the year end were £430,676. Restricted funds were £182,502, leaving £248,174 in unrestricted funds. This includes tangible fixed assets with a value of £23,695 and designated funds of £48,000, see note 10, leaving unrestricted free reserves of £176,479 (2023: £155,928).

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2024

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

approved by the board of trustees on 23 September 2025

Simon Bottomley (Trustee)

St. Augustine's Centre, Halifax

Independent examiner's report to the trustees of St. Augustine's Centre, Halifax

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 December 2024, which are set out on pages 12 to 26.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

24 September 2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

St. Augustine's Centre, Halifax
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Income from:					
Donations and legacies	(2)	204,182	579,640	783,822	729,317
Charitable activities	(3)	13,878	965	14,843	3,842
Fundraising		41	1,917	1,958	2,004
Bank interest		8,839	-	8,839	3,250
Total income		<u>226,940</u>	<u>582,522</u>	<u>809,462</u>	<u>738,413</u>
Expenditure on:					
Charitable activities	(4)	257,847	542,074	799,921	686,825
Total expenditure		<u>257,847</u>	<u>542,074</u>	<u>799,921</u>	<u>686,825</u>
Net income / (expenditure)		<u>(30,907)</u>	<u>40,448</u>	<u>9,541</u>	<u>51,588</u>
Transfers between funds	(4)	<u>48,356</u>	<u>(48,356)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>17,449</u>	<u>(7,908)</u>	<u>9,541</u>	<u>51,588</u>
Fund balances brought forward		<u>230,725</u>	<u>190,410</u>	<u>421,135</u>	<u>369,547</u>
Fund balances carried forward	(5)	<u>248,174</u>	<u>182,502</u>	<u>430,676</u>	<u>421,135</u>

All incoming resources and resources expended derive from continuing activities.

St. Augustine's Centre, Halifax

Balance sheet

as at 31 December 2024

		2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(6)	23,695	-	23,695	74,797
Total fixed assets		<u>23,695</u>	<u>-</u>	<u>23,695</u>	<u>74,797</u>
Current assets					
Stock		-	-	-	-
Debtors and prepayments	(7)	19,124	-	19,124	23,736
Cash at bank and in hand	(8)	227,295	182,502	409,797	341,469
Total current assets		<u>246,419</u>	<u>182,502</u>	<u>428,921</u>	<u>365,205</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(9)	21,940	-	21,940	18,867
Total current liabilities		<u>21,940</u>	<u>-</u>	<u>21,940</u>	<u>18,867</u>
Net current assets / (liabilities)		<u>224,479</u>	<u>182,502</u>	<u>406,981</u>	<u>346,338</u>
Net assets		<u>248,174</u>	<u>182,502</u>	<u>430,676</u>	<u>421,135</u>
Funds					
Unrestricted funds					
General unrestricted funds		200,174	-	200,174	230,725
Designated funds	(10)	48,000	-	48,000	-
Unrestricted funds		<u>248,174</u>	<u>-</u>	<u>248,174</u>	<u>230,725</u>
Restricted funds		<u>-</u>	<u>182,502</u>	<u>182,502</u>	<u>190,410</u>
Total funds		<u>248,174</u>	<u>182,502</u>	<u>430,676</u>	<u>421,135</u>

For the year ending 31 December 2024 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 23 September 2025

Simon Bottomley (Trustee)

St. Augustine's Centre, Halifax
Statement of cash flows
for the year ended 31 December 2024

	2024 £	2023 £
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	<u>68,328</u>	<u>126,770</u>
Cash flows from investing activities:		
Bank interest		-
Purchase of tangible fixed assets (excluding donated assets)	-	(63,961)
Net cash provided by (used in) investing activities	<u>-</u>	<u>(63,961)</u>
Cash flows from financing activities:		
Repayments on borrowing	-	
Cash inflows from new borrowing	-	
Net cash provided by (used in) financing activities	<u>-</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period	68,328	62,809
Cash and cash equivalents at the beginning of the reporting period	<u>341,469</u>	<u>278,660</u>
Cash and cash equivalents at the end of the reporting period	<u>409,797</u>	<u>341,469</u>

Reconciliation of net movement in funds to net cash flow from operating activities	2024	2023
	£	£
Net movement in funds for the reporting period (as per the statement of financial activities)	9,541	51,588
Adjustments for:		
Depreciation charges	51,102	51,101
Bank interest		
(Increase) / decrease in debtors	4,612	24,194
Increase / (decrease) in creditors	3,073	(113)
Net cash provided by (used in) operating activities	<u>68,328</u>	<u>126,770</u>

Analysis of cash and cash equivalents	2024	2023
	£	£
Cash in hand	1,358	613
Notice deposits (less than 30 days)	408,439	340,856
Total cash and cash equivalents	<u>409,797</u>	<u>341,469</u>

St. Augustine's Centre, Halifax

Notes to the accounts

for the year ended 31 December 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £700 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Buildings: over 25 years

Equipment: over 4 years

Equipment held under finance leases: over the life of the lease

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

St. Augustine's Centre, Halifax
Notes to the accounts
for the year ended 31 December 2024

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2024

2 Donations and legacies	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bearder Charity	17,000	2,000	19,000	4,000
Calderdale Met. Borough Council (CMBC)	-	296,124	296,124	366,196
Civic Power Fund	1,000	-	1,000	-
Community Foundation for Calderdale (CFFC)	2,500	55,938	58,438	46,226
Culturedale	-	4,450	4,450	-
Cyclist Club	-	3,100	3,100	4,492
Family Social Welfare Council	-	5,545	5,545	-
Groundwork UK	-	1,500	1,500	-
Halifax Opportunities Trust	-	500	500	-
Home Office	-	1,000	1,000	-
Halifax Opportunitites Trust (HOTS)	-	2,575	2,575	-
JTI / PAFRAS	-	44,000	44,000	-
Lloyds Foundation	-	27,500	27,500	-
Locala	-	18,000	18,000	-
NACCOM	11,291	-	11,291	-
National Lottery Community Fund	-	74,700	74,700	74,700
NHS West Yorkshire ICB	-	14,000	14,000	-
Norfox	-	1,500	1,500	-
Northern BroadSides	-	300	300	-
Refugee Action	-	9,456	9,456	29,722
Rokt Climbing Gym	-	129	129	-
South West Yorkshire Partnership NHS	-	3,500	3,500	-
Sport England	-	9,690	9,690	-
The Brunswick Centre	725	-	725	-
TK Maxx and Homesense Foundation	-	500	500	-
West Yorkshire Combined Authority (WYCA)	1,960	-	1,960	6,951
Arts Council England (ACE)	-	-	-	22,823
Counterpoints arts	-	-	-	4,000
Halifax Opportunities Trust	-	-	-	1,550
Neighbourly	-	-	-	11,000
Screwfix	-	-	-	5,000
Sisters United	-	-	-	2,584
Spotted Foundation	-	-	-	500
The Brelms Trust	-	-	-	5,000
The Lloyds Foundation	-	-	-	25,000
UKSPF	-	-	-	40,450
Legacies	98,407	-	98,407	-
Donations	70,253	3,465	73,718	77,688
Gift aid	1,046	168	1,214	1,435
	<u>204,182</u>	<u>579,640</u>	<u>783,822</u>	<u>729,317</u>
3 Charitable activities income	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Service charges and room hire	3,325	965	4,290	3,842
	<u>3,325</u>	<u>965</u>	<u>4,290</u>	<u>3,842</u>

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2024

4 Charitable activities expenditure		Activities undertaken directly	Support costs	2024 Total cost	2023 Total cost
		£	£	£	£
Charitable activities		684,740	115,181	799,921	686,825
		<u>684,740</u>	<u>115,181</u>	<u>799,921</u>	<u>686,825</u>

4a Support costs		2024 Total cost	2023 Total cost
		£	£
Support cost type			
Management, finance and administration support		80,767	75,624
Office costs		26,466	25,684
Human resources		3,755	4,410
Subscriptions		2,767	1,841
Governance		1,426	849
		<u>115,181</u>	<u>108,408</u>

4b Charitable activities expenditure detail		2024 Unrestricted funds	2024 Restricted funds	2024 Total cost	2023 Total cost
		£	£	£	£
Salaries NI and pensions	(8c)	102,837	414,358	517,195	432,635
Independent examination		2,223	-	2,223	1,953
Administration		2,543	-	2,543	1,490
Bank charges		334	-	334	323
Cleaning		3,247	-	3,247	3,309
Marketing and communications		8,376	-	8,376	2,309
Governance		1,408	18	1,426	849
Health, safety and medical costs		845	-	845	2,037
Human resources		3,755	-	3,755	4,410
Insurance		5,537	-	5,537	5,664
Decor and maintenance		11,042	-	11,042	13,410
Rent and room hire		9,469	-	9,469	9,269
Staff wellbeing		4,992	234	5,226	5,613
Stationery, postage and office costs		4,255	23	4,278	3,625
Subscriptions		2,767	-	2,767	1,841
Telephone, internet and digital		15,711	406	16,117	14,409
Training		2,679	117	2,796	3,543
Travel expenses		-	-	-	238
Utilities		11,119	-	11,119	9,865
Food and refreshments		-	-	-	1,171
Capital and redevelopment works		7,290	7,986	15,276	3,777
Support programme expenditure		1,832	29,714	31,546	21,749
Volunteer expenses		-	-	-	191
Activities programme expenditure		4,484	89,218	93,702	92,044
Depreciation		51,102	-	51,102	51,101
		<u>257,847</u>	<u>542,074</u>	<u>799,921</u>	<u>686,825</u>

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2024

4c Staff costs and numbers	2024	2023
	£	£
Gross salaries	465,597	382,889
Social security costs	37,460	30,342
Employment allowance	(5,000)	(5,000)
Pensions	9,683	7,926
Freelance workers	13,987	16,478
	<u>521,727</u>	<u>432,635</u>

The average number of employees during the year was 21.8, being an average of 15.8 full time equivalent (2023: 18.9, 11.9 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2024	2023
	£	£
Costs of the scheme to the charity for the year	9,683	7,926
Amount of any contributions outstanding at the year end	2,127	2,123

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2024

5 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
CFFC - Fencing	3,810	-	3,810	-	-
Neighbourly	233	-	233	-	-
Screwfix	706	-	706	-	-
Tees Valley Combined Auth.	498	-	498	-	-
UKSPF Fencing	2,739	-	2,739	-	-
Arts Council - Lottery	975	-	975	-	-
Creative Minds NHS	37	3,500	3,537	-	-
Culturedale	-	5,950	5,533	-	417
Manasamitra	-	300	300	-	-
Northern Broadsides	-	300	-	(300)	-
Sisters United	2,584	-	-	(2,584)	-
Spirit in Mind	357	-	357	-	-
Bearder Trust	-	1,552	1,552	-	-
CFFC - Wind Farm	-	7,000	-	-	7,000
CFFC COL 23/24	3,229	-	3,229	-	-
CFFC COL 24	-	3,998	3,998	-	-
Donations for Digital Inclusion	316	432	332	-	416
UKSPF	(726)	9,050	5,294	-	3,030
UKSPF	1,393	-	481	-	912
CFFC COL 23/24	2,288	-	2,288	-	-
CFFC COL 24	-	1,741	1,741	-	-
Ebay / Bags2School	704	1,937	537	-	2,104
CFFC - Wellbeing	1,603	-	1,603	-	-
FSWC Trust	-	5,545	-	-	5,545
Bearder Trust	5,464	448	2,349	(3,563)	-
CMB Council	998	-	-	(998)	-
Donations for Destitution	-	82	82	-	-
Active Calderdale	4,166	26,653	23,183	(2,628)	5,008
Brelms	56	-	56	-	-
CFFC - Legal Literacy	8,796	-	8,796	-	-
CFFC Advice	3,364	17,800	15,489	(1,350)	4,325
CFFC Stronger N.hood	-	13,436	10,077	-	3,359
CMBC Destitution	-	39,200	5,040	-	34,160
CMBC English & Vol	14,903	-	14,903	-	-
CMBC Hotels & Drop in 2024	24,200	93,000	94,390	-	22,810
Hotel sport travel contributions	-	528	500	-	28
CMBC Family Hubs	46,760	-	26,625	(10,500)	9,635
JTI / PAFRAS	3,207	48,456	31,558	(4,000)	16,105
Lloyds recovery fund	556	27,500	28,056	-	-
Locala	-	18,000	15,296	(1,300)	1,404
NLCF	21,960	69,700	66,064	(8,927)	16,669
Public Health	9,539	-	9,539	-	-
UKSPF	-	59,790	42,354	-	17,436
VPRS Salaries	5,834	35,000	24,075	(9,532)	7,227
Active Calderdale Bikes	1,308	-	1,308	-	-
CMBC Active Travel	-	12,813	2,057	-	10,756
Cyclists Club	2,207	3,131	5,338	-	-
Donations (Sports and bikes)	638	355	993	-	-
HOTS - Staying Well	-	1,200	1,040	-	160
HOTS - Staying Well	-	300	213	-	87
Sport England	60	9,690	5,710	-	4,040
Sub total, carried overleaf	174,762	518,387	474,834	(45,682)	172,633

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2024

5 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Balances c/f from prev. page	174,762	518,387	474,834	(45,682)	172,633
Sported Foundation	367	-	-	-	367
CFFC - Local Care	1,539	-	1,539	-	-
Home Office	-	1,000	1,000	-	-
Healthy Minds	5,886	-	5,886	-	-
JTI / PAFRAS	-	5,000	3,501	-	1,499
NLCF	634	5,000	3,278	-	2,356
NHS Mental Health	-	14,000	11,818	-	2,182
CFFC - Holidays	2,051	9,499	8,876	(2,674)	-
CFFC	-	3,450	3,109	-	341
Culturedale - Little Amal	-	2,500	2,500	-	-
Hebden Bridge Arts	-	100	100	-	-
HOTS	-	1,075	1,075	-	-
Misc Trips/Events	1,030	150	1,078	-	102
Norfox	-	1,500	1,500	-	-
TK MAXX	11	500	11	-	500
VPRS Integration	619	5,000	5,149	-	470
CFFC	-	1,500	1,500	-	-
CFFC - Household 24-25	-	5,000	3,155	-	1,845
CFFC COL 23/24	3,479	-	3,479	-	-
CFFC COL 24	-	4,261	4,261	-	-
Donations for Welcome Cafe	-	2,600	2,393	-	207
HOTS - family meals	-	500	500	-	-
Tesco Groundwork	-	1,500	1,500	-	-
Glenda Sedman	-	-	-	-	-
CFFC Laptop Fund	5	-	5	-	-
Donations	25	-	25	-	-
Mears	2	-	2	-	-
	<u>190,410</u>	<u>582,522</u>	<u>542,074</u>	<u>(48,356)</u>	<u>182,502</u>

Fund name	Purpose of restriction
CFFC - Fencing	For fencing to be installed around support building
Neighbourly	Towards the cost of insulation
Screwfix	Redecorating and building a new kitchen in the attic after insulation work.
Tees Valley Combined Auth.	Solar power panels and insulation
UKSPF Fencing	For fencing to be installed around support building
Arts Council - Lottery	Costs of a large public art project for Refugee Week and participatory art projects.
Creative Minds NHS	Art project costs - travel, refreshments, equipment, facilitator costs
Culturedale	Towards a fashion show and other cultural projects.
Manasamitra	Towards kite and writing projects.
Northern Broad sides	For the writers' refuge creative writers project.
Sisters United	We are holding this money currently for a third party. If it isn't spent by mid 2024 it becomes ours to spend on activities with women.
Spirit in Mind	Music classes and associated equipment and music trips
Bearder Trust	Towards the cost of Dongles.
CFFC - Wind Farm	For Digital inclusion costs
CFFC COL 23/24	To cover the costs of essentials for people seeking sanctuary - food, underwear, repurposed tech
CFFC COL 24	To cover the costs of essentials for people seeking sanctuary - food, underwear, repurposed tech

St. Augustine's Centre, Halifax

Notes to the accounts continued

for the year ended 31 December 2024

5 Restricted funds

Fund name	Purpose of restriction
Donations for Digital Inclusion	For tech lab provision of repair laptops and tablets
UKSPF	Towards expenses for Digital Inclusion
UKSPF	Salary costs and expenses involved in running the following services: Active management, English provision and the Move On service.
CFFC COL 23/24	To cover the costs of essentials for people seeking sanctuary - food, underwear, repurposed tech
CFFC COL 24	To cover the costs of essentials for people seeking sanctuary - food, underwear, repurposed tech
Ebay / Bags2School	To cover the costs of our Free Shop (purchasing new underwear, washing powder, salon costs and associated needs)
CFFC - Wellbeing	Gardening project
FSWC Trust	Gardening project
Bearder Trust	Towards destitution and special one off costs for Centre Members
CMB Council	Towards the Welcome café costs
Donations for Destitution	Towards tech repair costs.
Active Calderdale	Health worker costs and mental health services
Brelms	Towards the salary costs relating to the English language programme
CFFC - Legal Literacy	To provide specialist OISC immigration advice - to cover the salaries of our Immigration Advisors
CFFC Advice	Towards cost of Caseworker
CFFC Stronger N.hood	Towards the cost of a Volunteer Co-ordinator.
CMBC Destitution	Towards housing management costs
CMBC English & Vol	To fund English Language provision.
CMBC Hotels & Drop in 2024	To deliver a range of services including Advice Drop In; Hotel support; Integration and Activities
Hotel sport travel contributions	For ROKT and Calder Squash.
CMBC Family Hubs	To fund our family support service.
JTI / PAFRAS	For immigration service costs
Lloyds recovery fund	Cost of Office Manager
Locala	For staff costs for the oral hygiene project.
NLCF	For support service provision of one to one welfare
Public Health	Towards the salary costs of the Director (leadership of the organisation)
UKSPF	For staff salaries for provision of English, Move On and Activities costs. It also covers costs for the Digital Inclusion Project.
VPRS Salaries	For the vulnerable persons resettlement scheme
Active Calderdale Bikes	To cover equipment and expenses for the bike project.
CMBC Active Travel	For staff travel, training and equipment costs for the bike project.
Cyclists Club	To purchase equipment to repair donated bikes and cover the costs of guided bike rides
Donations (Sports and bikes)	For the bike repair shop and towards sport provision
HOTS - Staying Well	Pitch fees for the football programme.
HOTS - Staying Well	Bus fares for the football programme.
Sport England	Provision of sports activities and bike repair project
Sported Foundation	Towards football coaching
CFFC - Local Care	To pay for 2-3 months of mental health support via Solace
Home Office	Carrying out eVisa work.
Healthy Minds	Health worker costs and mental health services
JTI / PAFRAS	For the Immigration advice project.
NLCF	For support service provision of one to one welfare
NHS Mental Health	For the mental health programme.
CFFC - Holidays	Towards a holiday activity for children seeking sanctuary

St. Augustine's Centre, Halifax

Notes to the accounts continued

for the year ended 31 December 2024

5 Restricted funds

Fund name	Purpose of restriction
CFFC	For trips and events.
Culturedale - Little Amal	Co-ordination costs towards the cultural integration event.
Hebden Bridge Arts	Transport costs for a cultural trip.
HOTS	For family activities.
Misc Trips/Events	For trips and events
Norfox	For summer family activities.
TK MAXX	Costs of trips and events
VPRS Integration	For the vulnerable persons resettlement scheme
CFFC	Volunteering and befriending programme expenses.
CFFC - Household 24-25	Welcome café food costs and free shop.
CFFC COL 23/24	To cover the costs of essentials for people seeking sanctuary - food, underwear, repurposed tech
CFFC COL 24	To cover the costs of essentials for people seeking sanctuary - food, underwear, repurposed tech
Donations for Welcome Cafe	For food costs.
HOTS - family meals	Family meals during school holidays.
Tesco Groundwork	For Welcome café food costs.
Glenda Sedman	Legacy received in 2024.
CFFC Laptop Fund	To purchase equipment to repair donated laptops
Donations	Towards activity costs
Mears	For trips and events

Analysis of transfers	£	Purpose
Northern Broadside	300	Contribution towards overhead costs
Sisters United	2,584	Contribution towards overhead costs
Bearder Trust	3,563	Contribution towards overhead costs
CMB Council	998	Contribution towards overhead costs
Active Calderdale	2,628	Contribution towards overhead costs
CFFC Advice	1,350	Contribution towards overhead costs
Hotel sport travel contributions	10,500	Contribution towards overhead costs
Family Hubs	4,000	Contribution towards overhead costs
Locala	1,300	Contribution towards overhead costs
NLCF	8,927	Contribution towards overhead costs
VPRS Salaries	9,532	Contribution towards overhead costs
eVisas	-	Contribution towards overhead costs
CFFC - Holidays	2,674	Contribution towards overhead costs
	<u>48,356</u>	

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2024

6 Tangible assets	Leasehold improvement	Buildings	Equipment	Total
<u>Cost</u>	£	£	£	£
At 1 January 2024	150,680	2,500	2,499	155,679
Additions	-	-	-	-
At 31 December 2024	150,680	2,500	2,499	155,679
<u>Depreciation</u>				
At 1 January 2024	79,132	500	1,250	80,882
Charge for year	50,227	250	625	51,102
At 31 December 2024	129,359	750	1,875	131,984
<u>Net book value</u>				
At 31 December 2024	21,321	1,750	624	23,695
At 31 December 2023	71,548	2,000	1,249	74,797

7 Debtors and prepayments	2024	2023
	£	£
Debtors	189	1,950
Prepayments	6,145	6,831
Accrued income	12,790	14,120
Other debtors	-	835
	19,124	23,736

8 Cash at bank and in hand	2024	2023
	£	£
Cash at bank	408,439	340,856
Cash in hand	1,358	613
	409,797	341,469

9 Creditors and accruals	2024	2023
	£	£
Accruals	11,426	7,756
Other creditors	10,514	11,111
	21,940	18,867

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2024

10 Designated funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Resilience fund	-	-	-	48,000	48,000
	-	-	-	48,000	48,000

Fund name	Reason for designation
Resilience fund	Toward improving the resilience of the organisation. The trustees anticipate the fund will be utilised within the next two years.

11 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £47,478 (previous year: £41,647).

12 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2024	2023
	£	£
Within one year	8,175	2,800
In the second to fifth years inclusive	51,600	2,800
Over five years from the balance sheet date	7,525	-
	<u>67,300</u>	<u>5,600</u>

St. Augustine's Centre, Halifax

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2024

	2024 Unrestricted funds £	2023 Unrestricted funds £	2024 Restricted funds £	2023 Restricted funds £	2024 Total funds £	2023 Total funds £
Income						
Donations and legacies	204,182	76,489	579,640	652,828	783,822	729,317
Charitable activities	13,878	1,753	965	2,089	14,843	3,842
Fundraising	41	10	1,917	1,994	1,958	2,004
Bank interest	8,839	3,250	-	-	8,839	3,250
Total income	226,940	81,502	582,522	656,911	809,462	738,413
Expenditure						
Charitable activities	257,847	192,126	542,074	494,699	799,921	686,825
Total expenditure	257,847	192,126	542,074	494,699	799,921	686,825
Net income / (expenditure)	(30,907)	(110,624)	40,448	162,212	9,541	51,588
Transfers between funds	48,356	134,872	(48,356)	(134,872)	-	-
Net movement in funds	17,449	24,248	(7,908)	27,340	9,541	51,588
Fund balances brought forward	230,725	206,477	190,410	163,070	421,135	369,547
Fund balances carried forward	248,174	230,725	182,502	190,410	430,676	421,135

Accounts

St. Augustine's Centre, Halifax

Charity number 1131784

A company limited by guarantee number 06819800

Annual Report and Financial Statements for the year ended 31 December 2023



St. Augustine's Centre, Halifax

Annual Report and Financial Statements for the year ended 31 December 2023

Contents	Page
Trustees' report	2 to 9
Examiner's report	10
Statement of financial activities	11
Balance sheet	12
Statement of cash flows	13
Notes to the accounts	14 to 24

Prepared by West Yorkshire Community Accountancy Service CIO

St. Augustine's Centre, Halifax

Trustees' report for the year ended 31 December 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Jessica Fowle	Co.Chair	
Andrew Jones	Co.Chair	
Mark Pattison	Co.Chair	Resigned 16 April 2024
Simon Bottomley	Treasurer and secretary	
Richard Seton		Resigned 13 November 2023
Ashley Parkin		
Hina Gillani		
Keith Baulcombe		
Elina Eady		
Lora Evans		
Ebrahim Ghadirfar		Resigned 4 December 2023
Adesina Lawal		Resigned 4 December 2023
Hakar Abdulaziz		Appointed 13 November 2023
Sara Suheim		Appointed 16 April 2024
Rachel Green		Appointed 16 April 2024
Sean Patrick		Appointed 16 April 2024
Alice Garrod		Appointed 16 April 2024
Jacqueline Addison		Appointed 16 April 2024

Charity number 1131784 Registered in England and Wales

Company number 06819800 Registered in England and Wales

Registered and principal address

St. Augustine's Centre
Hanson Lane
Halifax
HX1 5PG

Bankers

Unity Trust Bank PLC
Nine Brindley Place
Birmingham
B1 2HB

CCLA Investment Management Ltd
The CBF Church of England Funds
80 Cheapside
London
EC2V 6DZ

Calderdale Credit Union
17-19 Commercial Street
Halifax
HX1 1HJ

Nationwide Building Society
1/2 George Square
Halifax
HX1 1HF

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2023

Structure, governance and management

The charity is a company limited by guarantee and was formed on 16 February 2009. It is governed by a memorandum and articles of association which were amended on 20 April 2009 and 1 December 2022. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Objectives and activities

The charity's objects

To promote the following purposes particularly for the benefit of the residents of the Park Ward of Calderdale Borough in West Yorkshire, and the wider area:

The advancement of education through training, advice and guidance by whatever charitable means the directors think fit;

The relief or prevention of poverty and the promotion of good health through the provision of advice, counselling, training, information and guidance sessions and healthy meals;

The provision of facilities for recreation and other leisure time occupation for those persons who have need by reason of their youth, age, infirmity, social or economic circumstances, or for the public at large, with the object of improving their conditions of life and as a way of promoting community cohesion;

The education, care and development of children, particularly those aged 0-11 years;

The furtherance of such other charitable purposes as the directors determine.

The charity's main activities

We are a specialist charity working with people seeking asylum, and new refugees, who are rebuilding their lives in Calderdale.

We are a community of around 19 staff, 180 volunteers, and over a thousand 'centre members' from 76 countries. From our community centre in Park Ward, Halifax we offer a person-centred approach, in a welcoming, safe and inclusive space.

We provide specialist advice on immigration and asylum, and one-to-one support with welfare, housing, health, and access to wider services.

We offer English language classes, training, creative, social, sports and wellbeing activities, trips and volunteering opportunities. We also run a befriending and integration service and give awareness raising talks to schools, businesses and community organisations.

Our centre has a free shop from which we offer donated clothes and shoes, a salon providing haircuts and beauty, a 'chill out' room to relax and socialise in and a garden. We also refurbish bikes and second-hand tech which we can then give to our centre members. On Mondays and Thursdays, we provide a cooked lunch at our Welcome Cafe, which is free and open to everyone.

Public benefit statement

In setting our objectives and planning our activities, the Trustees of St. Augustines's Centre Halifax have paid due regard to the Charity Commission's guidance on public benefit.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2023

Chair's report

Welcome to our annual report for 2023, another great year for the St Augustine's Centre in challenging times!

In 2023 the national context in which we work became ever darker with the introduction of the Illegal Migration Act becoming law in July 2023. Despite the Supreme Court ruling that the plan to process asylum claims in Rwanda was unlawful, in December the Government introduced the Safety of Rwanda (asylum and immigration) Bill to override the court's ruling. Although not yet implemented, the proposals to deport people to east Africa caused significant anxiety amongst our community, adding to mental distress for many. There was continuing use of hotels in Calderdale as "contingency accommodation" coupled with a doubling of occupancy in each room which caused more stress. Long delays in deciding immigration claims continued for some along with an ever worsening shortage of legal advice. But, for others, rapid positive decisions and the removal of asylum support has led to increased levels of homelessness and destitution.

Against this gloomy backdrop however, many individuals and organisations refused to accept the cruel treatment of people seeking asylum and the demonisation of refugees. St Augustine's stands alongside many organisations and individuals across Calderdale, Yorkshire and the country who reject these policies and narratives. We continue to provide a warm welcome, a listening ear, excellent advice and support and an amazing range of services and activities for our centre members. Alongside the challenging times, there were innumerable moments of happiness with centre members finding friendship and connection within the family that is St Augustine's. The Centre remains a place full of energy, activity, hope and positivity. Achieving all this, in these difficult times, is a remarkable achievement and a testament to the whole team at St Augustine's, staff, trustees and volunteers.

During the year we have strengthened our board governance arrangements, increased the effectiveness of board sub-groups and produced or refreshed several key policies. In a changing environment we took time to review our strategic priorities to ensure we were responsive to the current context. A new strategy on housing and destitution was produced by the team. In 2023 we said goodbye to three trustees, Toby, Ebrahim and Lawal - we thank them all very much for their contributions. In two cases they brought valuable perspectives to the board from their lived experience. In December we were delighted to welcome Hakar Abdulaziz to the board whose lived experience as a Syrian refugee and experienced aid worker is significantly enhancing our work.

Our Centre Members form around half of our 180 volunteers (numbers vary). They make a huge contribution to what we do, and how we do it, and they derive real satisfaction from using their many skills and talents. Many activities or services are co-led by Centre Members, for example the bike project, the IT project that refurbishes and repairs laptops and phones, the Welcome Café, the free shop, the hair and beauty salon.

It is important to us that we have significant numbers of people with lived experience of migration and the asylum system in all parts of the organisation, the board, staff and volunteers.

Our Director's report outlines in more detail the array of services we provided in 2023, the numbers of people involved and examples of the impact of our work. Our partnerships with other agencies go from strength to strength and enhance significantly what we do, at the same time as fostering integration. Raising awareness has been a key theme in 2023 and much has been achieved.

St Augustine's simply would not exist without the extraordinary effort, teamwork and trust between our Centre Members, staff, volunteers, partners and board of trustees. At a time when finances are increasingly tight, we are extremely grateful to all our funders – from Calderdale Council through to individual donors. Despite the challenges of the 'hostile environment' – our staff remain positive and committed to making a difference. We would like to pay tribute to their remarkable resilience and say a special thankyou to our Director, Sara, whose compassionate and determined leadership makes all of this possible.

Andrew Jones and Jess Fowle (Co-Chairs, Board of Trustees)

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2023

Director's report

Context

2020 was about responding to the pandemic. 2021 was about building capacity, diversifying our team, tightening up our operations and a significant expansion in our activities offer. 2022 was about responding to new asylum hotels and a focus on policies, systems and legal compliance.

In 2023 we developed new services in response to a need for greater family support, mental health expertise, focussed help for people with newly granted Leave to Remain, and legal literacy. We've improved the way we communicate internally and externally particularly around the use of translation, and sharing more blogs about our work and widened our Awareness Raising programme. In response to the growth of the far right, we've developed new policies and processes, strengthened our Health and Safety, Data Protection, sustainability and IT processes. Staff wellbeing and reviewing our approach to EDI (Equalities, Diversity and Inclusion) have been key for us this year.

Now there are three established asylum hotels in Calderdale, we have seen a greater turnover of people who are placed in hotels for 2- 15 months and then with a few hours warning, moved on to 'dispersed accommodation', usually elsewhere in the north of England. Whilst most are pleased to have the freedom to cook in their own spaces, being plucked from a support network can be hugely challenging. For the team at St Augustine's, the way we now build relationships with centre members is more transitory and we have had to adapt to a rapid turnover of volunteers as a result.

The hostile environment and new immigration legislation continues apace which makes it hard to plan in the long term, as the immigration sector falls victim time and time again to governmental agendas.

This has only made us more determined to provide people in Calderdale who are fleeing war and persecution, the practical support they need to rebuild their lives with dignity.

We've continued to grow in response to need and consolidate our services, policies and systems in partnership with so many statutory and voluntary organisations and people. We are delighted that with help from Valley of Sanctuary, Calderdale Council is now working towards becoming a Council of Sanctuary. This image from our 2023 Refugee Week huge land art project sums up that spirit:

Stencilled giant land art of two women holding each other with the word compassion stencilled underneath



You can learn more about this project in the short film: <https://youtu.be/SgCYISWKWLk>

It was wonderful to end the year with a rousing screening of Bafta winner Waad Al-Kateab's 'We Dare to Dream' film about the Olympic Refugee Team. Waad gave a post film talk to 400 people, 150 of whom were our centre members.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2023

Achievements and performance

In 2023 we supported 1621 men, women and children, the vast majority of whom are seeking sanctuary in Calderdale.

Developing specific services

In response to the Illegal Migration Bill and the increasing lack of Legal Aid and solicitors, we started to build a Legal Literacy service offering regular talks in hotels at our centre helping people better understand the UK asylum system and any recent legislative changes. Alongside this we are growing the number of staff and volunteers in the organisation with OISC qualifications who are therefore able to give specialist, accredited immigration advice.

We developed our Welcome Programme and a range of associated talks for new arrivals to encourage more independence and integration around issues such as health, the local area, asylum and what to expect if you are granted Leave to Remain.

We created a new part-time post 'Senior Caseworker: Positive Move On' with a dedicated worker who supports people leaving the asylum system looking for housing, employment and help with other practical issues.

In response to growing mental health issues, we're delighted this year to have finally realised our ambition to bring in more mental health expertise. In partnership with Solace a seconded Mental health worker operates from our premises two days a week.

For some time, we've struggled to build relationships and support families in the way we knew they needed. So together with Family Hubs we created a part-time Family Co-ordinator role which has strengthened partnerships and a clearer family focussed offer.

We recruited a new 12 hour a week post to develop our Awareness Raising programme and encourage more donations and fundraising. This has resulted in fantastic partnerships with numerous schools and organisations who are keen to push beyond hostile governmental rhetoric and media headlines.

As part of our wide range of activities, our Bike Project has gone from strength to strength, and we are seeing many more people refurbishing and cycling donated bikes. Sport England have noted this initiative as a model of good practice. Utilising the skills of our centre members, we have introduced a salon where free haircuts, nail and beauty treatments are offered four days a week. We've also created a sewing room, where tailors from our community can create and undertake clothes alternations.

Sadly, the house for destitute people that we had been renting at a peppercorn rent was sold, which means we are now looking for alternative hosting options and consolidating our housing and destitution strategy.

Developing capacity, expertise and processes

We've consolidated our Comms role, streamlined what we do and significantly enhanced the way we communicate externally and particularly internally, which involved connecting with people who speak 54 languages. Offering more regularly translated resources has been part of that development. As part of this work, we have developed our story telling through blogs and case studies, often co-written by people with lived experience.

In response to the rise of the far right, and to protect our community and team, we created an Anti-Asylum Activity policy and processes, which draws on best practice in the sector and advice from the Police and Council.

We created a comprehensive strategic risk register and achieved a quality mark for excellence in our Volunteer Programme. We moved to more paperless systems, have become vigilant around Data protection and significantly improved our use of IT.

Our new Inclusion Sub-group made up of Trustees and staff led an EDI review and helped us look at how we better support people with protected characteristics at the point of arrival and beyond, particularly people with disabilities and members of the LGBTQ community. They have enabled us to review how we support the 7 staff for whom English is not their first language whilst celebrating the immense contribution they make to our staff team.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2023

Achievements and performance continued

Staff and volunteer wellbeing has been another focus, and we now offer monthly wellbeing budget of £20 per staff member, as well as access to counselling, trauma informed support, clearer HR policies (particularly around TOIL), training and away days.

We managed to raise over £76,000 in donations including a skydive by three staff which brought in £23,000 thanks to matched funding sourced by the Community Foundation for Calderdale.

Improving our premises

Thanks to a partnership with West Yorkshire Police and local funders, we've managed to protect our premises and reduce vandalism by erecting a perimeter fence and create more synergy and accessibility between our two buildings. This has freed up more land to grow vegetables & fruit for use in our Welcome Café.

We've improved the energy efficiency of our premises and sustainability of our operations by adding insulation, solar panels and LED lighting throughout. A new sustainability policy has set some clear targets around utility usage and recycling. We try to prioritise sustainability in all we do, making the explicit link between migration and climate change.

We had hoped to get a lease in place for our Activities Building and clarify relationships with our different Church of England landlords but after two years of trying we are little further forward.

Financial review

Total income plateaued as demand for support continued at a high level, £738,413 (2022: £740,184). As a result of additional services and significant inflationary pressures our expenditure increased to £686,825 (2022: £582,693) supported by specific funding. From this we had a moderate increase in restricted reserves of £27,340 (2022: £72,199), as per the Statement of Financial Activities, and unrestricted reserves increased by £24,248 (2022: £23,355).

The number of organisations we have received grants from continues to be widespread and as always, we continue to pursue other possibilities. We are grateful to all organisations who have supported us in 2023 and especially to our long-term partners, Calderdale Metropolitan Borough Council and Community Foundation for Calderdale (CFfC). The 4-year funding we received from the National Lottery Community Fund in 2022 gives us stability in funding our Support Work. There has also been significant support from UKSPF, Refugee Action and Lloyds Foundation.

At the end of 2022 we were successful in obtaining a grant from Net Zero Hub which allowed us in 2023 to improve the insulation of both buildings, install energy efficient lighting and fit Solar Panels with a battery backup on the Support building. This helps in our drive to be a greener, net zero organisation.

To supplement the ongoing support from individuals and local organisations who provide our unrestricted funds two members of staff did a sponsored skydive for which CFfC obtained match funding, resulting in over £23k being raised. These unrestricted funds are vital to the Centre's ongoing activities and we are very grateful that this continues at a time when there is great pressure on people's disposable income.

Investment Policy

Aside from retaining a prudent amount in reserves each year most of the charity's funds are to be spent in the short term so there are few funds for long term investment. Where possible we do put our money in accounts that earn a return but with no long-term tie in.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2023

Reserves policy

The Board of Trustees has agreed to maintain a reserve level equivalent to not less than 3 months' running costs in order to enable the smooth running of the charity. This would equate to approximately £170,000 based on annual expenditure of £680,000. At the previous year end the target was £145,000 based on annual expenditure of £580,000.

The charity's free reserves, excluding fixed assets, at the year end were £155,928 (2022: £131,132). The calculation for the reserves is as follows:

The total funds held at the year end were £421,135. Restricted funds were £190,410, leaving £230,725 in unrestricted funds. This includes tangible fixed assets with a value of £74,797. Excluding the restricted funds and tangible fixed assets from the total funds leaves unrestricted free reserves of £155,928.

Plans for 2024

Leadership and Governance

- Recruit new Trustees to fill gaps in skills and experience
- Develop the leadership of the Activities Team as a senior staff member is leaving

Services

- Prioritise our immigration and destitution work, including the continued building of our Legal Literacy work
- Develop our new 'Move on' service to prepare people for their new life as refugees
- Develop our new Mental Health service with Solace
- Launch a new solidarity based fundraising campaign, that raises money but also flies in the face of the hostile environment.

Processes and policies

- Develop a more effective induction for new trustees, staff and volunteers including access support needs for staff
- Act on our Anti-Asylum policy in practice to keep our whole community safe online and in person
- Complete an EDI review, strategy, policy and action plan
- Complete final Data Protection actions from the previous review
- Develop a clearer training offer for staff
- Develop a staff handbook
- Review which policies are outstanding and create them

Premises and IT

- Bring in faster internet and improve our ability to hold hybrid meetings effectively
- Build a disabled ramp to access the Support building and open up the access between both buildings
- Learn how to better utilise and analyse our data to help make informed decisions.
- Agree a lease for our Activities building

Achieve all actions from our Communications review:

- move our website onto a Wordpress platform
- develop more blogs in the world of people with lived experience
- commission professional short films to tell our stories
- improve the quality of our Newsletters
- analytical capability deep dive of our social media and use of our website

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2023

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

approved by the board of trustees on 1 August 2024

Simon Bottomley (Trustee)

St. Augustine's Centre, Halifax

Independent examiner's report to the trustees of St. Augustine's Centre, Halifax

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 December 2023, which are set out on pages 11 to 24.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

1 August 2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

St. Augustine's Centre, Halifax
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Donations and legacies	(2)	76,489	652,828	729,317	737,430
Charitable activities	(3)	1,753	2,089	3,842	1,591
Fundraising		10	1,994	2,004	-
Bank interest		3,250	-	3,250	1,163
Total income		<u>81,502</u>	<u>656,911</u>	<u>738,413</u>	<u>740,184</u>
Expenditure on:					
Charitable activities	(4)	192,126	494,699	686,825	584,285
Total expenditure		<u>192,126</u>	<u>494,699</u>	<u>686,825</u>	<u>584,285</u>
Net income / (expenditure)		<u>(110,624)</u>	<u>162,212</u>	<u>51,588</u>	<u>155,899</u>
Transfers between funds	(4)	<u>134,872</u>	<u>(134,872)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>24,248</u>	<u>27,340</u>	<u>51,588</u>	<u>155,899</u>
Fund balances brought forward		<u>206,477</u>	<u>163,070</u>	<u>369,547</u>	<u>213,648</u>
Fund balances carried forward	(5)	<u>230,725</u>	<u>190,410</u>	<u>421,135</u>	<u>369,547</u>

All incoming resources and resources expended derive from continuing activities.

St. Augustine's Centre, Halifax

Balance sheet

as at 31 December 2023

		2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(6)	74,797	-	74,797	61,937
Total fixed assets		<u>74,797</u>	<u>-</u>	<u>74,797</u>	<u>61,937</u>
Current assets					
Stock		-	-	-	
Debtors and prepayments	(7)	21,305	2,431	23,736	47,930
Cash at bank and in hand	(8)	153,490	187,979	341,469	278,660
Total current assets		<u>174,795</u>	<u>190,410</u>	<u>365,205</u>	<u>326,590</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(9)	18,867	-	18,867	18,980
Total current liabilities		<u>18,867</u>	<u>-</u>	<u>18,867</u>	<u>18,980</u>
Net current assets / (liabilities)		<u>155,928</u>	<u>190,410</u>	<u>346,338</u>	<u>307,610</u>
Net assets		<u>230,725</u>	<u>190,410</u>	<u>421,135</u>	<u>369,547</u>
Funds					
Unrestricted funds		230,725	-	230,725	206,477
Restricted funds		-	190,410	190,410	163,070
Total funds		<u>230,725</u>	<u>190,410</u>	<u>421,135</u>	<u>369,547</u>

For the year ending 31 December 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 1 August 2024

Simon Bottomley (Trustee)

St. Augustine's Centre, Halifax
Statement of cash flows
for the year ended 31 December 2023

	2023 £	2022 £
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	<u>126,770</u>	<u>128,761</u>
Cash flows from investing activities:		
Bank interest		1,163
Purchase of tangible fixed assets (excluding donated assets)	<u>(63,961)</u>	<u>(91,718)</u>
Net cash provided by (used in) investing activities	<u>(63,961)</u>	<u>(90,555)</u>
Cash flows from financing activities:		
Repayments on borrowing	-	-
Cash inflows from new borrowing	<u>-</u>	<u>-</u>
Net cash provided by (used in) financing activities	<u>-</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period	62,809	38,206
Cash and cash equivalents at the beginning of the reporting period	<u>278,660</u>	<u>240,454</u>
Cash and cash equivalents at the end of the reporting period	<u>341,469</u>	<u>278,660</u>

Reconciliation of net movement in funds to net cash flow from operating activities	2023	2022
	£	£
Net movement in funds for the reporting period (as per the statement of financial activities)	51,588	155,899
Adjustments for:		
Depreciation charges	51,101	29,781
Bank interest		(1,163)
(Increase) / decrease in debtors	24,194	(37,595)
Increase / (decrease) in creditors	<u>(113)</u>	<u>(18,161)</u>
Net cash provided by (used in) operating activities	<u>126,770</u>	<u>128,761</u>

Analysis of cash and cash equivalents	2023	2022
	£	£
Cash in hand	613	104
Notice deposits (less than 30 days)	<u>340,856</u>	<u>278,556</u>
Total cash and cash equivalents	<u>341,469</u>	<u>278,660</u>

St. Augustine's Centre, Halifax

Notes to the accounts

for the year ended 31 December 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

A change has been made to the restricted fund balances brought forward from the previous year. It came to light during the year that the treatment of a £15,000 balance had been incorrectly classified as restricted when it was in fact unrestricted. The balances in the SOFA and note 5 have been amended accordingly. No other changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £700 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Buildings: over 25 years

Equipment: over 4 years

Equipment held under finance leases: over the life of the lease

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

St. Augustine's Centre, Halifax
Notes to the accounts
for the year ended 31 December 2023

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2023

2 Donations and legacies	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Arts Council England (ACE)	-	22,823	22,823	-
Bearder Charity	-	4,000	4,000	3,300
Calderdale Met. Borough Council (CMBC)	-	366,196	366,196	238,243
Community Foundation for Calderdale (CFFC)	-	46,226	46,226	58,944
Counterpoints arts	-	4,000	4,000	-
Cyclist Club	-	4,492	4,492	1,600
Halifax Opportunities Trust	-	1,550	1,550	-
National Lottery Community Fund (NLCF)	-	74,700	74,700	74,700
Neighbourly	-	11,000	11,000	-
Refugee Action	-	29,722	29,722	29,600
Screwfix	-	5,000	5,000	-
Sisters United	-	2,584	2,584	-
Sported Foundation	-	500	500	-
The Brelms Trust	-	5,000	5,000	5,000
The Lloyds Foundation	-	25,000	25,000	27,250
UKSPF	-	40,450	40,450	-
WYCA	-	6,951	6,951	-
AB Charitable Trust	-	-	-	17,000
Calderdale Valley of Sanctuary	-	-	-	4,358
Cosarf Charitable Foundation	-	-	-	150
Healthy Minds	-	-	-	15,000
Hebden Bridge Arts Festival	-	-	-	1,800
Mears Group	-	-	-	344
Newground	-	-	-	500
Northern Powerhouse Boxing Academy	-	-	-	225
Sheffield Hallam University	-	-	-	20,391
South West Yorkshire Partnership NHS	-	-	-	7,920
Sport England	-	-	-	10,135
Tees Valley Combined Authority	-	-	-	25,842
The Clothworkers Foundation	-	-	-	9,700
The Henry Smith Charity	-	-	-	30,000
The Tudor Trust	-	-	-	30,000
TK Maxx & Homesense Foundation	-	-	-	500
University of Huddersfield	-	-	-	100
Voluntary Action Calderdale	-	-	-	6,240
VSI Alliance	-	-	-	334
W.F Southall Trust	-	-	-	4,917
West Yorkshire Combined Authority (WYCA)	-	-	-	4,545
Yorkshire Dales Millennium Trust	-	-	-	100
Donations	75,054	2,634	77,688	106,500
Gift aid	1,435	-	1,435	2,192
	76,489	652,828	729,317	737,430
3 Charitable activities income	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Service charges and room hire	500	2,170	2,670	1,591
	500	2,170	2,670	1,591

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2023

4 Charitable activities expenditure		Activities undertaken directly	Support costs	2023 Total cost	2022 Total cost
		£	£	£	£
Charitable activities		578,417	108,408	686,825	584,285
		<u>578,417</u>	<u>108,408</u>	<u>686,825</u>	<u>584,285</u>
4a Support costs				2023 Total cost	2022 Total cost
				£	£
Support cost type					
Management, finance and administration support				75,624	63,176
Office costs				25,684	17,773
Human resources				4,410	4,598
Subscriptions				1,841	1,010
Governance				849	2,662
				<u>108,408</u>	<u>89,219</u>
4b Charitable activities expenditure detail		2023 Unrestricted funds	2023 Restricted funds	2023 Total cost	2022 Total cost
		£	£	£	£
Salaries NI and pensions	(8c)	57,413	375,222	432,635	384,921
Independent examination		1,953	-	1,953	1,953
Administration		1,490	-	1,490	1,112
Bank charges		323	-	323	395
Cleaning		3,309	-	3,309	1,259
Marketing and communications		2,309	-	2,309	2,083
Governance		849	-	849	2,662
Health, safety and medical costs		1,830	207	2,037	2,288
Human resources		4,410	-	4,410	4,598
Insurance		5,664	-	5,664	5,090
Decor and maintenance		12,002	1,408	13,410	9,200
Rent and room hire		9,269	-	9,269	9,800
Staff wellbeing		5,613	-	5,613	2,979
Stationery, postage and office costs		3,495	130	3,625	4,051
Subscriptions		1,841	-	1,841	1,010
Telephone, internet and digital		13,421	988	14,409	8,455
Training		3,483	60	3,543	2,245
Travel expenses		238	-	238	193
Utilities		9,865	-	9,865	9,384
Food and refreshments		1,171	-	1,171	469
Capital and redevelopment works		-	3,777	3,777	1,781
Support programme expenditure		-	21,749	21,749	30,574
Volunteer expenses		-	191	191	44
Activities programme expenditure		1,077	90,967	92,044	67,958
Depreciation		51,101	-	51,101	29,781
		<u>192,126</u>	<u>494,699</u>	<u>686,825</u>	<u>584,285</u>

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2023

4c Staff costs and numbers	2023	2022
	£	£
Gross salaries	382,889	355,458
Social security costs	30,342	26,899
Employment allowance	(5,000)	(5,000)
Pensions	7,926	7,564
Freelance workers	16,478	-
	<u>432,635</u>	<u>384,921</u>

The average number of employees during the year was 18.9, being an average of 13.6 full time equivalent (2022: 19.9, 13.2 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	7,926	7,564
Amount of any contributions outstanding at the year end	2,123	1,779

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2023

5 Restricted funds	Balance b/f Restated £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Active Calderdale	9,661	26,653	27,840	(3,000)	5,474
Arts Council - Lottery	-	22,823	21,848	-	975
Bearder Trust	3,950	4,000	2,486	-	5,464
Brelms	-	5,000	4,944	-	56
CFFC - Fencing	14,766	-	-	(10,956)	3,810
CFFC - Holidays	300	10,751	7,688	(1,312)	2,051
CFFC - Household	4,664	-	4,664	-	-
CFFC - Legal Literacy	-	9,900	1,104	-	8,796
CFFC - Local Care	-	5,525	3,986	-	1,539
CFFC - Wellbeing	5,000	-	3,397	-	1,603
CFFC Cost of Living 23/24	11,220	15,950	12,264	(5,910)	8,996
CFFC Ghandi Foundation	1,328	172	1,500	-	-
CFFC Laptop Fund	372	-	367	-	5
CFFC -Welcome Cafe	-	4,100	4,100	-	-
CMBC Advice	102	15,954	12,692	-	3,364
CMBC Cost of living	-	-	-	-	-
CMBC Destitution	159	9,071	8,232	-	998
CMBC English & Vol	-	30,000	15,097	-	14,903
CMBC Hotel and drop in	9,570	133,018	93,778	(24,610)	24,200
Counterpoints Arts	-	4,000	4,000	-	-
Creative Minds NHS	1,641	482	2,086	-	37
Cyclists Club	-	4,492	2,285	-	2,207
Donations	-	49	24	-	25
Donations (Sports and bikes)	493	145	-	-	638
Donations for Destitution	1,434	-	1,434	-	-
Donations for Digital Inclusion	198	118	-	-	316
Donations for Welcome Cafe	2,870	400	3,270	-	-
Ebay / Bags2School / Donations	-	3,007	2,303	-	704
CMBC Family Hubs	-	85,500	25,740	(13,000)	46,760
Healthy Minds	10,886	-	5,000	-	5,886
HOTS - Overheads	-	1,550	-	(1,550)	-
Lloyds recovery fund	544	25,000	24,988	-	556
Mears	344	-	342	-	2
Misc Trips/Events	-	2,030	1,000	-	1,030
Neighbourly	-	11,000	1,947	(8,820)	233
Never Hungry Again CFFC	1,659	-	1,659	-	-
NLCF	14,821	74,700	61,259	(5,668)	22,594
Opera North	-	314	314	-	-
Public Health	25,930	-	16,391	-	9,539
Refugee Action	3,359	29,722	23,002	(6,872)	3,207
Screwfix	-	5,000	4,294	-	706
Sisters United	-	2,584	-	-	2,584
Spirit in Mind	2,561	-	2,204	-	357
Sport England	5,077	-	5,017	-	60
Sported Foundation	-	500	133	-	367
Tees Valley Combined Authority	24,471	-	-	(23,973)	498
TK MAXX	500	-	489	-	11
UKSPF	-	55,450	54,783	-	667
UKSPF Fencing	-	16,000	-	(13,261)	2,739
Uniform Fund	448	-	448	-	-
VPRS Integration	4,742	35,000	24,300	(8,989)	6,453
WYCA Fencing	-	6,951	-	(6,951)	-
	<u>163,070</u>	<u>656,911</u>	<u>494,699</u>	<u>(134,872)</u>	<u>190,410</u>

St. Augustine's Centre, Halifax

Notes to the accounts continued

for the year ended 31 December 2023

5 Restricted funds

Fund name	Purpose of restriction
Active Calderdale	For the provision of sport and wellbeing activities
Arts Council - Lottery	Costs of a large public art project for Refugee Week and associated art activities
Bearder Trust	Towards destitution and special one off costs for Centre Members
Brelms	Towards the salary costs relating to the English language programme
CFFC - Fencing	For fencing to be installed around support building
CFFC - Holidays	Towards a holiday activity for children seeking sanctuary
CFFC - Household	For destitution costs and support with cost of living
CFFC - Legal Literacy	To provide specialist OISC immigration advice - to cover the salaries of our Immigration Advisors
CFFC - Local Care	To pay for 2-3 months of mental health support via Solace
CFFC - Wellbeing	Gardening project
CFFC Cost of Living 23/24	To cover the costs of essentials for people seeking sanctuary - food, underwear, repurposed tech
CFFC Ghandi Foundation	For the costs of creative activities, trips and events
CFFC Laptop Fund	To purchase equipment to repair donated laptops
CFFC -Welcome Cafe	To purchase ingredients for our twice weekly Welcome Café - open to all and free
CMBC Advice	Towards cost of Caseworker
CMBC Cost of living	To cover the costs of essentials for people seeking sanctuary - food, underwear, repurposed tech.
CMBC Destitution	Towards housing management costs
CMBC English & Vol	To fund English Language provision, specifically the salary of our Head of Activities who runs our English programme
CMBC Hotel and drop in	To deliver a range of services including Advice Drop In; Hotel support; Integration and Activities
Counterpoints Arts	Towards Refugee week project costs
Creative Minds NHS	Art project costs - travel, refreshments, equipment, facilitator costs
Cyclists Club	To purchase equipment to repair donated bikes and cover the costs of guided bike rides
Donations	Towards activity costs
Donations (Sports and bikes)	For the bike repair shop and towards sport provision
Donations for Destitution	For living costs and housing support
Donations for Digital Inclusion	For tech lab provision of repair laptops and tablets
Donations for Welcome Cafe	For provision of food through Welcome Cafe
Ebay / Bags2School / Donations	To cover the costs of our Free Shop (purchasing new underwear, washing powder, salon costs and associated needs)
CMBC Family Hubs	For Family Hubs Parenting Support Work
Healthy Minds	Health worker costs and mental health services
HOTS - Overheads	Towards overheads incurred in running the Welcome Cafe (utilities / rent etc)
Lloyds recovery fund	Cost of Office Manager
Mears	For trips and events
Misc Trips/Events	For trips and events
Neighbourly	Towards the cost of insulation
Never Hungry Again CFFC	For provision of food through Welcome Cafe and volunteer training
NLCF	For support service provision of one to one welfare
Opera North	To cover the costs of travel and refreshments to participate in cultural activities run by Opera North
Public Health	Towards the salary costs of the Director (leadership of the organisation)

St. Augustine's Centre, Halifax

Notes to the accounts continued

for the year ended 31 December 2023

5 Restricted funds

Fund name	Purpose of restriction
Refugee Action	For immigration service costs
Screwfix	Redecorating and building a new kitchen in the attic after insulation work.
Sisters United	We are holding this money currently for a third party. If it isn't spent by mid 2024 it becomes ours to spend on activities with women.
Spirit in Mind	Music classes and associated equipment and music trips
Sport England	Provision of sports activities and bike repair project
Spotted Foundation	Towards football coaching
Tees Valley Combined Authority	Solar power panels and insulation
TK MAXX	Costs of trips and events
UKSPF	Salary costs and expenses involved in running the following services: Bike shop; Volunteering; English provision; Premises Management and Digital Inclusion
UKSPF Fencing	For fencing to be installed around support building
Uniform Fund	Support for families needing to buy uniforms
VPRS Integration	For the vulnerable persons resettlement scheme
WYCA Fencing	Towards fencing costs

Analysis of transfers

Transfers relating to fixed asset additions.

	£
CFFC - Fencing	10,956
Neighbourly	8,820
TVCA	23,973
UKSPF Fencing	13,261
WYCA Fencing	6,951
Total	<u>63,961</u>

Contribution towards overhead costs

	£
CFFC COL 23/24	1,890
Active Calderdale	3,000
CFFC - Cost of Living 2023	4,020
CMBC Hotels & Drop in	24,610
Family Hubs	13,000
Refugee Action	6,872
NLCF	5,668
VPRS Integration	8,989
CFFC - Holidays	1,312
HOTS - Overheads	1,550
	<u>70,911</u>
Total transfers	<u>134,872</u>

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2023

6 Tangible assets	Leasehold improvements	Buildings	Equipment	Total
<u>Cost</u>	£	£	£	£
At 1 January 2023	86,719	2,500	2,499	91,718
Additions	63,961	-	-	63,961
At 31 December 2023	150,680	2,500	2,499	155,679
<u>Depreciation</u>				
At 1 January 2023	28,906	250	625	29,781
Charge for year	50,226	250	625	51,101
At 31 December 2023	79,132	500	1,250	80,882
<u>Net book value</u>				
At 31 December 2023	71,548	2,000	1,249	74,797
At 31 December 2022	57,813	2,250	1,874	61,937
7 Debtors and prepayments			2023	2022
			£	£
Debtors			1,950	1,673
Prepayments			6,831	4,797
Accrued income			14,120	41,460
Other debtors			835	-
			23,736	47,930
8 Cash at bank and in hand			2023	2022
			£	£
Cash at bank			340,856	278,556
Cash in hand			613	104
			341,469	278,660
9 Creditors and accruals			2023	2022
			£	£
Creditors			-	-
Accruals			7,756	10,686
Taxation and social security			-	6,515
Other creditors			11,111	1,779
			18,867	18,980

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2023

10 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £41,647 (previous year: £37,238).

11 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

	2023	2022
	£	£
Within one year	2,800	2,800
In the second to fifth years inclusive	2,800	5,600
Over five years from the balance sheet date	-	-
	<u>5,600</u>	<u>8,400</u>

St. Augustine's Centre, Halifax

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income				Restated		
Donations and legacies	76,489	116,764	652,828	620,666	729,317	737,430
Charitable activities	1,753	1,591	2,089	-	3,842	1,591
Fundraising	10	-	1,994	-	2,004	-
Bank interest	3,250	1,163	-	-	3,250	1,163
Total income	81,502	119,518	656,911	620,666	738,413	740,184
Expenditure						
Charitable activities	192,126	133,412	494,699	450,873	686,825	584,285
Total expenditure	192,126	133,412	494,699	450,873	686,825	584,285
Net income / (expenditure)	(110,624)	(13,894)	162,212	169,793	51,588	155,899
Transfers between funds	134,872	112,594	(134,872)	(112,594)	-	-
Net movement in funds	24,248	98,700	27,340	57,199	51,588	155,899
Fund balances brought forward	206,477	107,777	163,070	105,871	369,547	213,648
Fund balances carried forward	230,725	206,477	190,410	163,070	421,135	369,547

Accounts

St. Augustine's Centre, Halifax

Charity number 1131784

A company limited by guarantee number 06819800

Annual Report and Financial Statements for the year ended 31 December 2022



West Yorkshire Community Accounting Service

St. Augustine's Centre, Halifax

Annual Report and Financial Statements for the year ended 31 December 2022

Contents	Page
Trustees' report	2 to 8
Examiner's report	9
Statement of financial activities	10
Balance sheet	11
Statement of cash flows	12
Notes to the accounts	13 to 24

Prepared by West Yorkshire Community Accountancy Service CIO

St. Augustine's Centre, Halifax

Trustees' report for the year ended 31 December 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Mark Pattison	Co.Chair	
Andrew Jones	Co.Chair	
Simon Bottomley	Treasurer and secretary	
Katie Fawcett		Resigned 5 December 2022
Richard Seton		
Jessica Fowle		
Ashley Parkin		
Danielle Chavrimootoo		Resigned 5 December 2022
Doreen Mbazazi		Resigned 5 December 2022
Hina Gillani		Appointed 5 December 2022
Keith Baulcombe		Appointed 5 December 2022
Elina Eady		Appointed 5 December 2022
Lora Evans		Appointed 5 December 2022
Ebrahim Ghadirfar		Appointed 5 December 2022
Adesina Lawal		Appointed 5 December 2022
Charity number	1131784	Registered in England and Wales
Company number	06819800	Registered in England and Wales
Registered and principal address	Bankers	
St. Augustine's Centre	Unity Trust Bank PLC	CCLA Investment Management Ltd
Hanson Lane	Nine Brindley Place	The CBF Church of England Funds
Halifax	Birmingham	80 Cheapside
HX1 5PG	B1 2HB	London
		EC2V 6DZ
	Calderdale Credit Union	Nationwide Building Society
	17-19 Commercial Street	1/2 George Square
	Halifax	Halifax
	HX1 1HJ	HX1 1HF

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 16 February 2009. It is governed by a memorandum and articles of association which were amended on 20 April 2009 and 1 December 2022. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2022

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Objectives and activities

The charity's objects

To promote the following purposes particularly for the benefit of the residents of the Park Ward of Calderdale Borough in West Yorkshire, and the wider area:

The advancement of education through training, advice and guidance by whatever charitable means the directors think fit;

The relief or prevention of poverty and the promotion of good health through the provision of advice, counselling, training, information and guidance sessions and healthy meals;

The provision of facilities for recreation and other leisure time occupation for those persons who have need by reason of their youth, age, infirmity, social or economic circumstances, or for the public at large, with the object of improving their conditions of life and as a way of promoting community cohesion;

The education, care and development of children, particularly those aged 0-11 years;

The furtherance of such other charitable purposes as the directors determine.

The charity's main activities

We are a specialist charity working with people seeking asylum, and new refugees, who are rebuilding their lives in Calderdale.

We are a community of around 19 staff, 180 volunteers, and over a thousand 'centre members' from 76 countries. From our community centre in Park Ward, Halifax we offer a person-centred approach, in a welcoming, safe and inclusive space.

We provide specialist advice on immigration and asylum, and one-to-one support with welfare, housing, health, and access to wider services.

We offer English language classes, training, creative, social, sports and wellbeing activities, trips and volunteering opportunities. We also run a befriending and integration service and give awareness raising talks to schools, businesses and community organisations.

Our centre has a free shop from which we offer donated clothes and shoes, a salon providing haircuts and beauty, a 'chill out' room to relax and socialise in and a garden. We also refurbish bikes and second-hand tech which we can then give to our centre members. On Mondays and Thursdays, we provide a cooked lunch at our Welcome Cafe, which is free and open to everyone.

Public benefit statement

In setting our objectives and planning our activities, the Trustees of St. Augustines's Centre Halifax have paid due regard to the Charity Commission's guidance on public benefit.

Co-Chair's report

Another amazing year for the St Augustine's Centre in challenging times! In 2022 we have continued to build capacity, grown and diversified our team, tightened up our operations and governance, at the same time as delivering a wide range of services and activities for our Centre Members.

In December 2022 our Co-Chair Mark Pattison stood down, we thank him for his sterling work and commitment and are glad that he remains on the board. We are very pleased to welcome our new Co-Chair Jess Fowle who joins Andrew in this role.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2022

Co-Chair's report continued

We recruited five new trustees in 2022 and welcome Ebrahim, Elli, Keith, Lora and Lawal who between them bring a wealth of experience and knowledge to the board, including experience of seeking sanctuary in the UK. This brings the number of trustees up to 12. We said goodbye to three trustees in 2022, Doreen, Danielle and Katie – we thank them very much for their contributions. During the year we have strengthened our board governance arrangements, reviewed our strategic priorities, increased the effectiveness of board sub-groups and produced or refreshed several key policies.

The context of our work has been difficult – increased use of hotels in Calderdale as contingency accommodation by the Home Office, the implementation of the Nationality and Borders Act 2022, increased delays in immigration decisions, the Rwanda proposals, the rise of far-right hostility to people seeking asylum and refugees, a national financial and cost of living crisis – these challenges are just the tip of the iceberg. But despite these challenges, this has been a year when St Augustine's has grown and flourished and tangibly improved and brightened the lives of the people we support. Achieving all this in these difficult times is a remarkable achievement and a testament to the whole team at St Augustine's, staff, trustees and volunteers.

Part of the government's "hostile environment" is to frequently move people accommodated in the hotels around the country, often at short notice. Whilst there are currently almost 200 places for people seeking asylum in hotels in Calderdale, the turnover of people has meant we have supported nearly 1,500 people over 2022, pulling the organisation in a new direction with more outreach services operating in the hotels.

During the year we have brought more people with lived experience of migration and the asylum system into all parts of the organisation. We are particularly proud to have 9 people with lived experience (1/3rd) on the staff and board teams and just under half of our 180 volunteers are Centre Members who have sought sanctuary in Calderdale. Many activities or services are co-led by Centre Members, for example the bike project, the IT project that refurbishes and repairs laptops and phones, the Welcome Café, the free shop, the hair and beauty salon.

The wider report below outlines in more detail the array of services we provided in 2022, the numbers of people involved and examples of the impact of our work.

As always, we are hugely proud that through the collaborative efforts of trustees, staff, volunteers, partners, funders and donors, we have supported our Centre Members in 2022 with a wide range of needs, and increasingly involved them in the running of St Augustine's Centre. A big thanks as ever to all our funders, new and old. We would like to pay special tribute to our excellent and committed staff group, led by our brilliant Director Sara, who continue to do incredible work and make a massive difference to the lives of our centre members and our community.

Andrew Jones and Jess Fowle (Co-Chairs, Board of Trustees)
May-23

Achievements and performance

In 2022 we supported nearly 1500 people, the vast majority of whom are seeking sanctuary in Calderdale.

If 2020 was about responding to the pandemic, and 2021 was about building capacity, diversifying our team, tightening up our operations and significant expansion in our activities offer; 2022 was about responding to new asylum hotels and a focus on policies, systems and legal compliance.

There are now three hotels housing almost 200 people seeking asylum (including many families) as well as further dispersal accommodation which means the number of people in Calderdale has doubled in the last two years. The nature of asylum hotels requires a particular response because people are less independent and there temporarily (though that can mean 1 year plus). They are unable to cook their own food, have less freedom to come and go, live on a maximum of £8 a week and have to get used to living with multiple people from different countries. Working with the Council we have recruited two posts to support and integrate residents. This work is a challenge for all, but we are proud of the way we have been able to respond by providing English classes and activities in situ, find school and nursery places and advocate on behalf of residents' needs.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2022

Achievements and performance continued

Immigration processes and legislation are changing all the time and we have been able to adapt accordingly.

Our aim was to increase the number of long term funders (for larger amounts) and we are delighted to have secured a 4-year lottery award for our Support work. Our relationship with the Council is stronger than ever and we have secured a three-year funding agreement with them which enables us to adapt to rising numbers and asylum accommodation. We re-established our immigration service through a new three-year partnership with Justice Together Initiative and Refugee Action.

We managed to raise over £75K in donations in 2022 which is a 20% jump from 2021. This is part thanks to a new Awareness Raising Programme of talks for schools, businesses and voluntary organisations we have launched with the aim of busting myths and spreading compassion. We have a strong reputation locally and within the immigration sector.

We undertook governance development work, recruited 5 new Trustees, introduced sub-groups and task and finish groups, changed our Memorandum and Articles of Association for the appointment of Trustees, and our overall purpose statement. Two notable sub-groups include one looking at sustainability which will be a focus for 2023 and another on Inclusion to push forward our Experts by Experience and Equalities, Diversity and Inclusion aims.

We've a new Safeguarding Policy and processes in place and we've achieved 90% of a very comprehensive GDPR audit and action plan.

We've partnered with HR and Health Safety specialists 'worknest' and as a result are putting in place a range of new policies and procedures.

We've dealt with the vandalism issues thanks to an excellent relationship with the Police who have installed their own temporary CCTV, arrested some of the individuals involved and helped us secure the funds to install fencing around a vulnerable part of our property.

We have got to grips with our CRM system now which means we are experts in quantitatively understand our impact and the resources are there to explore our qualitative impact more in time.

Volunteer development has become a focus in 2022 and we undertook a survey and have started to implement recommendations including a quarterly Volunteer newsletter, monthly awards, clearer training and line management.

We opened a 'chill out room' and 'warm space' designed pro bono by an excellent designer which means it's a room that people feel comfortable to be in. It has facilities to make hot drinks, board games, x-box, a piano, children's toys, large and intimate meeting spaces, phone charging, free WIFI and more.

We also developed a new Drop-In Manager role for our Advice Drop-In which means the way we run this service and how we recruit and train volunteer caseworkers is considerably improved. We have some new, talented staff on board, notably a Premises & IT Manager who has taken on a lot of the leadership for this area of work, including Health and Safety processes.

Having people with lived experience of seeking asylum represented in our staff, trustee and volunteer team, brings exceptional insights and experiences, and together with those of our centre members, they shape what we do.

We have made our commitment to LGBTQ Staff and centre members more visible through posters and a Centre Member agreement that everyone must sign.

Finally, we took on a house management provider to manage the house we have available for people who have become destitute. This has meant we can focus on immigration and integration support rather than using our time to deal with housing issues.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2022

Plans for future periods

In 2023 and beyond we plan to:

Develop specific services

- Build up a Legal Literacy service in recognition of the lack of Legal Aid and solicitors, with staff and volunteers
- Respond to significant changes in the asylum legislation through the Illegal Migration Bill
- Improve our Welcome Programme and a programme of associated talks for new arrivals to encourage more independence and integration
- Build on our Awareness Raising programme and encourage more donations and fundraisers
- Build up our Cycle Club and bike refurb skills

Develop capacity and expertise

- Recruit more volunteers with lived experience to support casework and legal literacy work
- Improve capacity in our comms team

Update and create new policies and processes

- Develop a Sustainability policy and prioritise sustainability in all we do, making the explicit link between migration and climate change
- Develop a response to the rise of the far right and anti-asylum movements to protect our community

Improve our story telling through blogs and case studies

- Develop our qualitative impact assessment
- Complete the upgrade to our GDPR process
- Update our strategic risk register
- Begin to work on paperless systems
- Achieve Volunteering gold standard

Improve our premises

- Reduce vandalism by erecting a fence and creating more physical synergy and accessibility between our two buildings
- Grow more vegetables & fruit for use in our Welcome Café
- Improve the energy efficiency of our premises and sustainability of our operations
- Put a robust lease in place for our Activities Building and clarify relationships with our different landlords

Financial review

The net income for the year was £155,899, including net income of £83,700 on unrestricted funds and net income of £72,199 on restricted funds after transfers.

Funding

Total income rose significantly as we engaged with more partners and saw a substantial increase in the demand for support, to £740,184 (2022: £530,612). As a result of these additional services our expenditure also increased to £582,693 (2022: £475,812). This resulted in a rise in restricted reserves of £72,199 (2022: £13,425), as per the Statement of Financial Activities, and unrestricted reserves increased again by £23,355 (2022: £13,425).

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2022

Financial review continued

With the appointment of our Centre Director Sara in March 2020 there has been a significant increase in the number of funders and amount of funding. She has established strong relationships with several funders who have offered us substantial support at a time when many charities have seen their income fall significantly. The number of organisations we have received grants from increased again in 2022 and we continue to pursue other possibilities. We are grateful to all organisations who have supported us in 2022 and as always to our long-term partners, Calderdale Metropolitan Borough Council and Community Foundation for Calderdale (CFfC). As mentioned elsewhere we have received 4-year funding from the National Lottery Community Fund and this will greatly help our fund our Support Work. There has also been significant support from Blue Thread, Refugee Action and Lloyds Foundation, both financial and physical, plus funding over 3 years from both The Tudor Trust and Henry Smith Charity has continued.

During 2022 we finally undertook our extension project to the Support Centre building. This has created a proper reception area from which to operate our services plus the garage has been converted to provide additional room space. Capital funding is more difficult to obtain so our thanks go to The Clothworkers Foundation, Tudor Trust and Rotary Club of Halifax who helped us with this. The substantial increase in building costs meant we had to fund more of this from our unrestricted reserves than we had expected. At the end of 2022 we were successful in obtaining a grant from Net Zero Hub which will allow us in 2023 to improve the insulation of both buildings, install energy efficient lighting and fit Solar Panels with a battery backup on the Support building.

The ongoing support from individuals and local organisations who provide our unrestricted funds are vital to the Centre's ongoing activities and we are very grateful that this continues at a time when there is great pressure on people's disposable income.

Investment Policy

Aside from retaining a prudent amount in reserves each year most of the charity's funds are to be spent in the short term so there are few funds for long term investment

Reserves policy

The Board of Trustees has agreed to maintain a reserve level equivalent to not less than 3 months' running costs in order to enable the smooth running of the charity. This would equate to approximately £145,000 based on annual expenditure of £580,000.

The total funds held at the year end were £371,139. Restricted funds were £178,070, leaving £193,069 in unrestricted funds. This includes tangible fixed assets with a value of £61,937. Excluding the restricted funds and tangible fixed assets from the total funds leaves unrestricted free reserves of £131,132.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 1/9/2023

Simon Bottomley (Trustee)

St. Augustine's Centre, Halifax

Independent examiner's report to the trustees of St. Augustine's Centre, Halifax

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 December 2022, which are set out on pages 10 to 24.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

6/9/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

St. Augustine's Centre, Halifax
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Donations and legacies	(2)	68,818	11,374	80,192	61,968
Charitable activities	(3)	21,037	637,792	658,829	468,575
Fundraising		-	-	-	24
Bank interest		1,163	-	1,163	45
Total income		<u>91,018</u>	<u>649,166</u>	<u>740,184</u>	<u>530,612</u>
Expenditure on:					
Charitable activities	(4)	119,912	464,373	584,285	475,832
Total expenditure		<u>119,912</u>	<u>464,373</u>	<u>584,285</u>	<u>475,832</u>
Net income / (expenditure)		<u>(28,894)</u>	<u>184,793</u>	<u>155,899</u>	<u>54,780</u>
Transfers between funds	(4)	<u>112,594</u>	<u>(112,594)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>83,700</u>	<u>72,199</u>	<u>155,899</u>	<u>54,780</u>
Fund balances brought forward		<u>107,777</u>	<u>105,871</u>	<u>213,648</u>	<u>158,868</u>
Fund balances carried forward	(5)	<u>191,477</u>	<u>178,070</u>	<u>369,547</u>	<u>213,648</u>

All incoming resources and resources expended derive from continuing activities.

St. Augustine's Centre, Halifax

Balance sheet

as at 31 December 2022

		2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(6)	61,937	-	61,937	-
Total fixed assets		<u>61,937</u>	<u>-</u>	<u>61,937</u>	<u>-</u>
Current assets					
Debtors and prepayments	(7)	17,128	30,802	47,930	10,335
Cash at bank and in hand	(8)	131,392	147,268	278,660	240,454
Total current assets		<u>148,520</u>	<u>178,070</u>	<u>326,590</u>	<u>250,789</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(9)	18,980	-	18,980	37,141
Total current liabilities		<u>18,980</u>	<u>-</u>	<u>18,980</u>	<u>37,141</u>
Net current assets / (liabilities)		<u>129,540</u>	<u>178,070</u>	<u>307,610</u>	<u>213,648</u>
Net assets		<u>191,477</u>	<u>178,070</u>	<u>369,547</u>	<u>213,648</u>
Funds					
Unrestricted funds		191,477	-	191,477	107,777
Restricted funds		-	178,070	178,070	105,871
Total funds		<u>191,477</u>	<u>178,070</u>	<u>369,547</u>	<u>213,648</u>

For the year ending 31 December 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 1/9/2023

Simon Bottomley (Trustee)

St. Augustine's Centre, Halifax
Statement of cash flows
for the year ended 31 December 2022

	2022 £	2021 £
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	<u>128,761</u>	<u>89,483</u>
Cash flows from investing activities:		
Bank interest	1,163	45
Purchase of tangible fixed assets (excluding donated assets)	<u>(91,718)</u>	<u>-</u>
Net cash provided by (used in) investing activities	<u>(90,555)</u>	<u>45</u>
Cash flows from financing activities:		
Repayments on borrowing	-	-
Cash inflows from new borrowing	<u>-</u>	<u>-</u>
Net cash provided by (used in) financing activities	<u>-</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period	38,206	89,528
Cash and cash equivalents at the beginning of the reporting period	<u>240,454</u>	<u>150,926</u>
Cash and cash equivalents at the end of the reporting period	<u>278,660</u>	<u>240,454</u>

Reconciliation of net movement in funds to net cash flow from operating activities	2022	2021
	£	£
Net movement in funds for the reporting period (as per the statement of financial activities)	155,899	54,780
Adjustments for:		
Depreciation charges	29,781	-
Bank interest	(1,163)	(45)
(Increase) / decrease in debtors	(37,595)	44,908
Increase / (decrease) in creditors	<u>(18,161)</u>	<u>(10,160)</u>
Net cash provided by (used in) operating activities	<u>128,761</u>	<u>89,483</u>

Analysis of cash and cash equivalents	2022	2021
	£	£
Cash in hand	104	539
Notice deposits (less than 30 days)	<u>278,556</u>	<u>239,915</u>
Total cash and cash equivalents	<u>278,660</u>	<u>240,454</u>

St. Augustine's Centre, Halifax

Notes to the accounts

for the year ended 31 December 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £700 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Buildings: over 25 years

Equipment: over 4 years

Equipment held under finance leases: over the life of the lease

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

St. Augustine's Centre, Halifax
Notes to the accounts
for the year ended 31 December 2022

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2022

2 Donations and legacies	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
General donations	66,626	11,374	78,000	60,232
Gift aid	2,192	-	2,192	1,736
	<u>68,818</u>	<u>11,374</u>	<u>80,192</u>	<u>61,968</u>
 3 Charitable activities income	 2022	 2022	 2022	 2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Grants for charitable activities				
AB Charitable Trust	17,000	-	17,000	-
Bearder Charity	-	3,300	3,300	-
Blue Thread	-	28,500	28,500	-
Calderdale Met. Borough Council (CMBC)	500	237,743	238,243	180,344
Calderdale Valley of Sanctuary	44	4,314	4,358	-
Community Foundation for Calderdale (CFFC)	-	58,944	58,944	75,331
Cosarf Charitable Foundation	-	150	150	-
Cyclist Club	-	1,600	1,600	-
Healthy Minds	-	15,000	15,000	-
Hebden Bridge Arts Festival	-	1,800	1,800	700
Mears Group	-	344	344	1,000
National Lottery Community Fund (NLCF)	-	74,700	74,700	-
Newground	-	500	500	500
Northern Powerhouse Boxing Academy	-	225	225	-
Refugee Action	-	29,600	29,600	2,000
Sheffield Hallam University	-	20,391	20,391	31,371
South West Yorkshire Partnership NHS	-	7,920	7,920	-
Sport England	-	10,135	10,135	-
Tees Valley Combined Authority	-	25,842	25,842	-
The Brelms Trust	-	5,000	5,000	5,000
The Clothworkers Foundation	-	9,700	9,700	-
The Henry Smith Charity	-	30,000	30,000	30,000
The Lloyds Foundation	2,250	25,000	27,250	52,195
The Tudor Trust	-	30,000	30,000	32,000
TK Maxx & Homesense Foundation	-	500	500	-
University of Huddersfield	100	-	100	-
Voluntary Action Calderdale	-	6,240	6,240	25,000
VSI Alliance	-	334	334	227
W.F Southall Trust	-	4,917	4,917	4,917
West Yorkshire Combined Authority (WYCA)	-	4,545	4,545	-
Yorkshire Dales Millennium Trust	-	100	100	-
Barrow Cadbury Trust	-	-	-	18,620
Halifax Opportunities Trust	-	-	-	1,000
South West NHS Foundation Trust	-	-	-	2,000
The Great Bike Revival	-	-	-	1,500
The Neighbourly Foundation	-	-	-	1,000
University College London	-	-	-	1,200
Café Wednesday and catering	-	-	-	542
Service charges and room hire	1,143	448	1,591	1,012
Other income	-	-	-	1,116
	<u>21,037</u>	<u>637,792</u>	<u>658,829</u>	<u>468,575</u>

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2022

4 Charitable activities expenditure

	Activities undertaken directly £	Support costs £	2022 Total cost £	2021 Total cost £
Charitable activities	495,066	89,219	584,285	475,832
	<u>495,066</u>	<u>89,219</u>	<u>584,285</u>	<u>475,832</u>

4a Support costs

	2022 Total cost £	2021 Total cost £
Support cost type		
Management, finance and administration support	63,176	54,575
Office costs	17,773	15,518
Human resources	4,598	3,837
Subscriptions	1,010	707
Governance	2,662	1,668
	<u>89,219</u>	<u>76,305</u>

4b Charitable activities expenditure detail

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total cost £	2021 Total cost £
Salaries NI and pensions (8c)	25,353	359,568	384,921	339,546
Independent examination	1,953	-	1,953	2,112
Administration	1,112	-	1,112	2,918
Bank charges	395	-	395	851
Cleaning	1,259	-	1,259	879
Marketing and communications	2,083	-	2,083	9,598
Governance	2,662	-	2,662	1,668
Health, safety and medical costs	1,818	470	2,288	2,311
Human resources	4,598	-	4,598	3,837
Hygiene covid costs	-	-	-	-
Insurance	5,090	-	5,090	2,627
Decor and maintenance	9,200	-	9,200	9,231
Rent and room hire	4,277	5,523	9,800	6,405
Staff wellbeing	2,922	57	2,979	2,537
Stationery, postage and office costs	3,991	60	4,051	2,963
Subscriptions	1,010	-	1,010	707
Telephone, internet and digital	8,213	242	8,455	8,232
Training	2,245	-	2,245	1,097
Travel expenses	158	35	193	298
Utilities	9,384	-	9,384	6,068
Food and refreshments	469	-	469	327
Capital and redevelopment works	1,781	-	1,781	984
Support programme expenditure	74	30,500	30,574	11,407
Volunteer expenses	-	44	44	22
Activities programme expenditure	84	67,874	67,958	58,712
Sundry	-	-	-	495
Depreciation	29,781	-	29,781	-
	<u>119,912</u>	<u>464,373</u>	<u>584,285</u>	<u>475,832</u>

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2022

4c Staff costs and numbers	2022	2021
	£	£
Gross salaries	355,458	308,229
Social security costs	26,899	20,564
Employment allowance	(5,000)	(4,000)
Pensions	7,564	8,237
Redundancy costs	-	6,516
	<u>384,921</u>	<u>339,546</u>

The average number of employees during the year was 19.8, being an average of 14 full time equivalent (2021: 17.2, 12.7 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2022	2021
	£	£
Costs of the scheme to the charity for the year	7,564	8,237
Amount of any contributions outstanding at the year end	1,779	1,702

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2022

5 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Capital funding	21,855	10,000	-	(31,855)	-
Active Calderdale	3,046	34,347	19,232	(8,500)	9,661
Big Bike Revival	423	1,600	2,023	-	-
Bearder Trust	-	5,300	1,350	-	3,950
Blue Thread	-	28,500	12,273	(1,227)	15,000
Brelms Trust	-	5,000	5,000	-	-
CFFC - Fencing	-	15,000	-	(234)	14,766
CFFC Destitution Fund	347	2,500	2,847	-	-
CFFC - Household	-	5,000	336	-	4,664
CFFC Laptop Fund	-	3,887	2,415	(1,100)	372
CFFC - Wellbeing	-	5,000	-	-	5,000
CFFC Health Inequalities	1,458	1,000	2,458	-	-
CFFC Housing	3,665	-	3,665	-	-
CFFC Health	-	4,290	4,290	-	-
CFFC Hotel and drop in	-	46,020	31,450	(5,000)	9,570
CFFC - Holidays	534	7,395	5,973	(1,656)	300
CFFC Trips	-	2,600	2,600	-	-
CFFC Befriending	4,892	-	4,892	-	-
City Connect (Bike Project)	-	4,545	4,545	-	-
CMBC - Household Fund	-	23,450	23,450	-	-
CMBC Small Grants	-	2,800	2,800	-	-
CMBC Walk the Calderdale Way	2,165	-	2,165	-	-
CMBC Destitution	-	7,663	7,504	-	159
CMBC Advice	-	12,764	12,662	-	102
CMBC Integration	1,948	15,000	16,948	-	-
CMBC Flavourfest	-	500	500	-	-
CMBC - Luncheon Club	-	1,000	-	(1,000)	-
Cosarf Foundation	-	150	150	-	-
Creative Minds NHS	3	2,960	1,322	-	1,641
Donations	32	5	37	-	-
Donations (Sports and bikes)	8	594	109	-	493
Donations for Destitution	3,495	-	2,061	-	1,434
Donations for Digital Inclusion	40	158	-	-	198
Donations for Welcome Cafe	2,570	300	-	-	2,870
CFFC Ghandi Foundation	11,265	-	9,937	-	1,328
Hebden Bridge Arts Festival	-	1,800	1,800	-	-
Healthy Minds	-	15,000	4,114	-	10,886
Henry Smith	-	30,000	-	(30,000)	-
Halifax Opportunities Trust	76	-	76	-	-
Inclusive Economy (CMDC)	-	58,000	58,000	-	-
Refugee Action	-	29,600	20,341	(5,900)	3,359
Sub total	57,822	383,728	269,325	(86,472)	85,753
carried overleaf					

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2022

5 Restricted funds continued

	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Sub totals brought forward	57,822	383,728	269,325	(86,472)	85,753
NLCF	-	74,700	49,879	(10,000)	14,821
Mears	-	344	-	-	344
Migration Yorkshire	-	250	250	-	-
Never Hungry Again CFFC	-	4,900	3,241	-	1,659
Newground Together	-	500	500	-	-
NHS CCG Engagement Work	-	-	-	-	-
Public Health	32,604	-	6,674	-	25,930
Rotary Club	-	7,600	-	(7,600)	-
SHU - Family Reunion	3,543	20,391	23,934	-	-
Southall Trust	-	4,917	4,917	-	-
Spirit in Mind	-	4,960	1,000	(1,399)	2,561
Sport England	-	9,010	3,933	-	5,077
Tesco Groundwork	-	1,125	1,125	-	-
Thomson Reuters	-	750	(2)	(752)	-
Thomson Reuters	676	-	676	-	-
TK MAXX	-	500	-	-	500
Tudor Trust	-	30,000	30,000	-	-
Tees Valley Combined Authority	-	25,842	-	(1,371)	24,471
Uniform Fund	526	-	78	-	448
VAC Winter Treatment	-	6,240	6,240	-	-
Valley of Sanctuary	-	3,355	3,355	-	-
VPRS Integration	3,393	33,500	27,151	(5,000)	4,742
VSI Alliance (DBS Funding)	-	334	334	-	-
VSI Health Inequalities	7,307	-	7,307	-	-
Lloyds recovery fund	-	25,000	24,456	-	544
CMBC Cost of living	-	11,220	-	-	11,220
	<u>105,871</u>	<u>649,166</u>	<u>464,373</u>	<u>(112,594)</u>	<u>178,070</u>

Fund name	Purpose of restriction
Capital funding	For Support Centre extension costs
Active Calderdale	For the provision of sport and wellbeing activities
Big Bike Revival	To run the Bike refurbishment scheme
Bearder Trust	Towards destitution and special one off costs for Centre Members
Blue Thread	Mental health and destitution
Brelms Trust	Towards the salary costs relating to the English language programme
CFFC - Fencing	For fencing to be installed around support building
CFFC Destitution Fund	For food and travel for people who are destitute
CFFC - Household	Underwear and salon costs for the Free Shop
CFFC Laptop Fund	To purchase equipment to repair donated laptops
CFFC - Wellbeing	Gardening project
CFFC Health Inequalities	For a health service and development with health partners
CFFC Housing	To temporarily cover the salary of the senior housing caseworker

St. Augustine's Centre, Halifax

Notes to the accounts continued

for the year ended 31 December 2022

5 Restricted funds continued

Fund name	Purpose of restriction
CFFC Health	Costs of employing Health worker
CFFC Hotel and drop in	Costs of employing 2 x hotel workers and Advice Drop In Manager & associates activities costs
CFFC - Holidays	Towards a holiday activity for children seeking sanctuary
CFFC Trips	Trips and events (Filey, EID, Nawroz, Christmas etc)
CFFC Befriending	For a befriending project
City Connect (Bike Project)	(Bike Project) for repairing bikes
CMBC - Household Fund	For destitution costs and support with cost of living
CMBC Small Grants	Gardening project
CMBC Walk the Calderdale Way	For the 'Walk the Calderdale Way' project
CMBC Destitution	Towards housing management costs
CMBC Advice	Towards cost of Caseworker
CMBC Integration	For activities enabling newly arrived people to settle in
CMBC Flavourfest	Creation of food tasters from around the world at our Open Day
CMBC - Luncheon Club	Costs of utilities running our Welcome Cafe
Cosarf Foundation	Destitution payment for one individual
Creative Minds NHS	To make the studio effective from being a nursery
Donations	Towards project activities
Donations (Sports and bikes)	For the bike repair shop and towards sport provision
Donations for Destitution	For living costs and housing support
Donations for Digital Inclusion	For tech lab provision of repair laptops and tablets
Donations for Welcome Cafe	For provision of food through Welcome Cafe
CFFC Ghandi Foundation	For the costs of creative activities, trips and events
Hebden Bridge Arts Festival	Arts project and resulting exhibition
Healthy Minds	Health worker costs and mental health services
Henry Smith	Volunteering and Befriending service
Halifax Opportunities Trust	For food and Christmas hampers
Inclusive Economy (CMDC)	staff salaries and expenses relating to English provision, volunteering and befriending service and welcome café food costs, as well as the costs of trips and events, underwear in our shop of donated clothes and tech refurb costs.
Refugee Action	For immigration service costs
NLCF	For support service provision of one to one welfare
Mears	for trips and events
Migration Yorkshire	cost of bus transport to the Integration Festival
Never Hungry Again CFFC	For provision of food through Welcome Cafe and volunteer training
Newground Together	English classes expenses
NHS CCG Engagement Work	Health research project and cost of Health worker
Public Health	Health research project and cost of Health worker
Rotary Club	Building work to create an extension
SHU - Family Reunion	For the Refugee Family Reunion project
Southall Trust	Cost of cleaner's salary
Spirit in Mind	Music classes and associated equipment and music trips
Sport England	Provision of sports activities and bike repair project
Tesco Groundwork	For provision of food through Welcome Cafe and volunteer training

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2022

5 Restricted funds continued

Fund name	Purpose of restriction
Thomson Reuters	Build work to create an extension
Thomson Reuters	For the refurb of the salon and old nursery area
TK MAXX	Costs of trips and events
Tudor Trust	Cost of Centre Director
Tees Valley Combined Authority	Solar power panels and insulation
Uniform Fund	Support for families needing to buy uniforms
VAC Winter Treatment	Salary costs of Caseworkers to provide one to one welfare support
Valley of Sanctuary	Towards costs of awareness raising programme
VPRS Integration	For the vulnerable persons resettlement scheme
VSI Alliance (DBS Funding)	To cover the costs of DBS checks for volunteers
VSI Health Inequalities	For a health service and development with health partners
Lloyds recovery fund	Cost of Office Manager (though this is unrestricted)
CMBC Cost of living	To provide a warm space for project activities

The transfers relate to the fixed asset additions.

	£
Capital funding	31,855
Active Calderdale	2,500
CFFC - Fencing	234
CFFC Laptop Fund	1,100
Rotary Club	7,600
Spirit in Mind	1,399
Thomson Reuters	752
Tees Valley Combined Authority	1,371
Total	46,811

Contribution towards overhead costs

	£
Active Calderdale	6,000
Blue Thread	1,227
CFFC - Holidays	1,656
CMBC Hotels & Drop in	5,000
CMBC - Luncheon Club	1,000
Henry Smith	30,000
Refugee Action	5,900
NLCF	10,000
VPRS Integration	5,000
Total	65,783

Total transfers	112,594
------------------------	----------------

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2022

6 Tangible assets	Leasehold improvements	Buildings	Equipment	Total
<u>Cost</u>	£	£	£	£
At 1 January 2022	-	-	-	-
Additions	86,719	2,500	2,499	91,718
At 31 December 2022	86,719	2,500	2,499	91,718
<u>Depreciation</u>				
At 1 January 2022	-	-	-	-
Charge for year	28,906	250	625	29,781
At 31 December 2022	28,906	250	625	29,781
<u>Net book value</u>				
At 31 December 2022	57,813	2,250	1,874	61,937
At 31 December 2021	-	-	-	-

7 Debtors and prepayments	2022	2021
	£	£
Debtors	1,673	-
Prepayments	4,797	3,369
Accrued income	41,460	6,966
	<u>47,930</u>	<u>10,335</u>

8 Cash at bank and in hand	2022	2021
	£	£
Cash at bank	278,556	239,915
Cash in hand	104	539
	<u>278,660</u>	<u>240,454</u>

9 Creditors and accruals	2022	2021
	£	£
Accruals	10,686	1,860
Deferred income (see note below for analysis)	-	23,450
Taxation and social security	6,515	4,772
Other creditors	1,779	7,059
	<u>18,980</u>	<u>37,141</u>

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2022

10 Deferred income

	Deferred to next year	Released from last year
	£	£
CMBC - Destitution	-	13,450
CMBC - Digital Inclusion	-	6,000
CMBC - Welcome Café	-	2,000
CMBC - Free Shop	-	2,000
	<u>-</u>	<u>23,450</u>

11 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £37,238 (previous year: £35,792).

12 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2022	2021
	£	£
Within one year	2,800	2,798
In the second to fifth years inclusive	5,600	8,280
Over five years from the balance sheet date	-	-
	<u>8,400</u>	<u>11,078</u>

St. Augustine's Centre, Halifax

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Donations and legacies	68,818	51,050	11,374	10,918	80,192	61,968
Charitable activities	21,037	81,535	637,792	387,040	658,829	468,575
Fundraising	-	-	-	24	-	24
Bank interest	1,163	45	-	-	1,163	45
Total income	91,018	132,630	649,166	397,982	740,184	530,612
Expenditure						
Charitable activities	119,912	113,919	464,373	361,913	584,285	475,832
Total expenditure	119,912	113,919	464,373	361,913	584,285	475,832
Net income / (expenditure)	(28,894)	18,711	184,793	36,069	155,899	54,780
Transfers between funds	112,594	22,644	(112,594)	(22,644)	-	-
Net movement in funds	83,700	41,355	72,199	13,425	155,899	54,780
Fund balances brought forward	107,777	66,422	105,871	92,446	213,648	158,868
Fund balances carried forward	191,477	107,777	178,070	105,871	369,547	213,648

Accounts

St. Augustine's Centre, Halifax

Charity number 1131784

A company limited by guarantee number 06819800

Annual Report and Financial Statements for the year ended 31 December 2021



St.
Augustine's
Centre



West Yorkshire Community Accounting Service

St. Augustine's Centre, Halifax

Annual Report and Financial Statements for the year ended 31 December 2021

Contents	Page
Trustees' report	2 to 8
Examiner's report	9
Statement of financial activities	10
Balance sheet	11
Statement of cash flows	12
Notes to the accounts	13 to 22

Prepared by West Yorkshire Community Accounting Service

St. Augustine's Centre, Halifax

Trustees' report for the year ended 31 December 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Rev. John Hellewell	Chair	Resigned July 2021
Mark Pattison	Co.Chair	
Andrew Jones	Co.Chair	
Simon Bottomley	Treasurer and secretary	
Katie Fawcett		
Katrina Clarke		Resigned November 2021
Iman Al-Harathi		Resigned November 2021
Richard Seton		Appointed November 2021
Jessica Fowle		Appointed November 2021
Ashley Parkin		Appointed November 2021
Danielle Chavrimootoo		Appointed November 2021
Doreen Mbazazi		Appointed November 2021
Hina Gillani		Appointed November 2021

Charity number 1131784 Registered in England and Wales

Company number 06819800 Registered in England and Wales

Registered and principal address

St. Augustine's Centre
Hanson Lane
Halifax
HX1 5PG

Bankers

Unity Trust Bank PLC
Nine Brindley Place
Birmingham
B1 2HB

Calderdale Credit Union
17-19 Commercial Street
Halifax
HX1 1HJ

CCLA Investment Management Ltd
The CBF Church of England Funds
80 Cheapside
London
EC2V 6DZ

Nationwide Building Society
Kings Park Road
Moulton Park
Northampton
NN3 6NW

Independent examiner

Helen Galvin FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 16 February 2009. It is governed by a memorandum and articles of association which were amended on 20 April 2009. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2021

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Objectives and activities

The charity's objects

To promote the following purposes particularly for the benefit of the residents of the Park Ward of Calderdale Borough in West Yorkshire, and the wider area:

The advancement of education through training, advice and guidance by whatever charitable means the directors think fit;

The relief or prevention of poverty and the promotion of good health through the provision of advice, counselling, training, information and guidance sessions and healthy meals;

The provision of facilities for recreation and other leisure time occupation for those persons who have need by reason of their youth, age, infirmity, social or economic circumstances, or for the public at large, with the object of improving their conditions of life and as a way of promoting community cohesion;

The education, care and development of children, particularly those aged 0-11 years;

The furtherance of such other charitable purposes as the directors determine.

Public benefit statement

In setting our objectives and planning our activities, the Trustees of St. Augustines's Centre Halifax have paid due regard to the Charity Commission's guidance on public benefit.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2021

Chair's Introduction

2021 has been about building capacity, growing and diversifying our team, tightening up our operations and significantly expanding our activities offer. Through our advice and support, we have focused on working with partners to explore two key issues that significantly affect our centre members: housing and health. We now have a specialist caseworker in both areas.

This summary cannot do justice to the full range of what we do but as a snapshot in 2021 we:

- Delivered 3,920 distinct pieces of **welfare casework** covering health, housing, asylum issues, debt and poverty, education, benefits, new arrivals to the area, destitution.
- Completed 74 **immigration** specialist cases, including a **new Family Reunion service** in partnership with Sheffield Hallam University.
- Gave out 10,856 free **homecooked meals** through our Welcome Café, which has remained a takeaway as opposed to eating in. Over the year 324 different centre members came for food and we see an average of 30 centre members each day we provide food.
- 47 voluntary tutors delivered 3,717 hours of **English Language provision** to approx. 200 different people in 2021 through a mix of online, outdoor and finally indoors sessions. Most of this has been group sessions, though further one to one support has been supplied to 23 people. By the end of the year, we were offering 15 classes a week.
- We have significantly increased the range of **sports, arts, trips and events** in 2021, with some 520 people taking part. We have worked with partners such as Opera North, Hebden Bridge Arts Festival, Northern Broadsides Theatre Company and many local sports clubs to widen access to many different activities and strengthen integration.

During the year we have brought more people with lived experience of migration and the asylum system into all parts of the organisation. We are particularly proud of having recruited five people with lived experience into the staff and board teams. In our team of volunteers we have 77 centre members who have sought sanctuary in Calderdale and 122 non centre members. We ran an open process to recruit more trustees and were delighted to recruit six talented new trustees who bring a wide range of experience and knowledge to the board, including experience of seeking sanctuary in the UK.

After 52 years of operation, we had to take the decision to close our nursery in 2021. It was a poignant moment in the history of St Augustine's Centre, and we thank the excellent nursery staff for their hard work and dedication over the years. But it has also been an opportunity to utilise the space differently and we now have a dedicated English language room and a fantastic space used for a wide range of activities in the Community Building.

The tragic situation in Afghanistan in 2021 meant we needed to respond to the worries of people from Afghanistan living in Calderdale (as best we could). We have worked with partner organisations to raise awareness of the experiences of people seeking sanctuary and campaigned with partners for a better deal for all migrants, for a fairer immigration system and for changes in the Government's Nationality and Borders Bill. As I write this, the tragic situation in Ukraine means that once again the organisation is looking at what it can do to support and respond, alongside our local partners.

Use of hotels by the Home Office to house people seeking asylum, had already begun during 2020 and we have seen that increase. Over Christmas 2021, 108 family members were housed in a second hotel in Calderdale, and we continued to respond to the needs of that community in 2022.

We won two prestigious awards through the Community Foundation for Calderdale, one for 'Best Organisation to 'Go Over and Above During Covid', and one for a key volunteer Nawroz who leads our tech lab work.

As always, we are hugely proud that through collaborative efforts by Trustees, staff, volunteers, partners, funders and donors, we have supported over 750 centre users with a wide ranging of needs and increasingly involved them in the running of St Augustine's Centre. Thanks as ever to all our funders. I would like to pay special tribute to our excellent and committed staff group, led by our brilliant Director Sara, who continue to do incredible work and make a massive difference to the lives of our centre members and our community.

Andrew Jones (Co-Chair, Board of Trustees)

May 2022

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2021

Operational Overview

Strategy

The Trustees keep the vision, and the strategy for the delivery of that vision, under regular review. One of the key attributes of the Centre is the ability to respond to the needs of those who use our services; the flexibility this requires necessitates a correspondingly flexible approach. This has been severely tested in 2020/1 but we have adapted successfully.

Board Membership

The Trustees keep under review the number of Board members and the mix of skills and experience they can offer. The full Board had 5 scheduled meetings throughout the year to consider a wide range of issues plus "away days" to deal with more strategic discussions.

We appointed six new Trustees at the AGM in September 2021 following a rigorous process. This includes people with experience of the Asylum process thereby increasing our knowledge base. At the same time we said goodbye to Iman Al Harathi and our long term Chair Rev John Hellewell who has taken a role outside of the area.

The Trustees also regularly review the major risks to which the charity is exposed with systems or procedures being put in place to mitigate them. The most significant external risk is linked to availability of funding to support our work. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, users and visitors to the Centre.

Staffing

The dedication and hard work of the staff over the last 2 years has been outstanding in what were unprecedented circumstances. At the end of the summer term our Nursery closed and our remaining 3 members of staff left to take on roles at other organisations. As always there have been several new staff appointed during the year while others left. We appreciate the contribution made by everybody who worked for the Centre in 2021.

Volunteers

Volunteers are essential to St. Augustine's Centre and the work that we do; without them we could not continue to meet the high demand for our services. We now have strong teams of volunteers across ESOL, the Welcome Programme, Employability Programme and Welcome Café (to name just a few) who dedicate their time to support and deliver an excellent service. We continue to encourage our Centre Users to volunteer at the Centre, it being a fantastic opportunity to form social groups, learn English and use their skills (as well as learning new ones!) The improvement that this makes to an individual's overall mental health and wellbeing is significant.

Training

We continued to provide staff, volunteers and Centre Members with training opportunities and to prepare for college and work. With partners we provide training courses for Centre Users, such as First Aid and Food Hygiene Courses.

Partnerships

These are an important way that we provide our Centre Members with opportunities for different experiences. We also have key partners that we work with in helping our Centre Members. Our sincere thanks go to all those organisations who have helped the Centre in 2021.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2021

Financial Overview

Funding

Total income continues to rise as we engage with more partners at £530,612 (2020: £460,958). The amount of unrestricted income increased significantly to £132,630 (2020: £104,028) while restricted income rose to £397,982 (2020: £356,930). As a result of additional services our expenditure also increased to £475,812 (2020: £332,718). This resulted in restricted reserves of £13,425 (2020: £63,064) as per the Statement of Financial Activities. Unrestricted reserves increased significantly again by £41,375 (2020: £65,176).

With the appointment of our Centre Director Sara in March 2020 there has been a significant increase in the number of funders and amount of funding. She has established strong relationships with a number of funders who have offered us substantial support at a time when many charities have seen their income fall significantly. The number of organisations we have received grants from increased in 2021 and we continue to pursue other possibilities. We are grateful to all organisations who have supported us in 2021 and as always to our long-term partners, Calderdale Metropolitan Borough Council and Community Foundation for Calderdale (CFfC). There has also been significant support from Barrow Cadbury Trust, Lloyds Foundation, both financial and physical, plus funding over 3 years from both The Tudor Trust and Henry Smith Charity. We also have a new partnership working with Sheffield Hallam University on Family Reunion.

The ongoing support from individuals and local organisations who provide our unrestricted funds are vital to the Centre's ongoing activities and we are very grateful that this continues to grow.

Reserves Policy

The charity's total reserves at the year-end were £213,648 (2020: £158,868) of which £107,777 (2020: £66,422) were unrestricted. The Board of Trustees has agreed to maintain a reserve level equivalent to not less than 3 months' running costs and to increase that to £100,000, which we have done in 2021, then to keep it at that level going forward.

Investment Policy

Aside from retaining a prudent amount in reserves each year most of the charity's funds are to be spent in the short term so there are few funds for long term investment

COVID 19

The charitable sector has been hit hard by the effects of COVID 19, affecting their ability to deliver services and raise the funds necessary to operate. St Augustines has not been immune to this, but we have managed to keep our support operating in a safe way, more remotely than pre COVID. The organisations funding our front-line work have all been supportive of this so there has been no gap in funding. Where we have had reduced income from fund raising events this has been more than covered from other sources. Adapting to COVID has incurred additional costs but we have received several grants towards this, so this has not been an additional burden financially. The challenge will come in future years as COVID emergency funding isn't available, needs increase and organisations will be competing for limited funding.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2021

Future plans and priorities

In 2021 we continued to increase our Donor base from all sources and finished the year in a much healthier financial position. Despite the continuing problems from the pandemic in the first half of 2021 we have had unprecedented support.

- Having rebuilt our reserves by the end of 2021 we need to ensure that this continues at a sustainable level. Continuing to explore all avenues for potential funding remains one of our main priorities. To this end we have a small team of staff and Trustees who concentrate on this.
- Regular donations are an important part of our unrestricted income and to try and keep this growing we are looking at the different platforms that are available. As part of that we are going to upgrade our website to make it easy to donate.
- As the needs of our beneficiaries continue to grow, we need to increase and expand our income streams from sources that will support those aims, so that we can continue to respond in a positive way.
- We are fortunate in having around 200 volunteers who support our work, and we will look to provide them with more targeted support and access to more opportunities to improve their skills. We will continue to encourage our centre members to be part of this team.
- We are clear we want to become increasingly user led and will prioritize the appointment of staff, volunteers and Trustees with experience of the asylum process.
- We will continue with campaigning work to share the stories and experiences of our centre members with the aim of influencing policy and thinking.
- As the number of refugees and asylum-seekers coming to Calderdale continues to increase, we need to review our model of service delivery to ensure that we continue to support local people as well as responding to the needs of this growing community. As more families and individuals are settled outside of the immediate vicinity of the Centre, we are working on an outreach model of provision.
- Alongside our welfare and immigration work, we are exponentially growing our integration, activities and wellbeing activities to enable our centre users to live fuller lives that utilise their wealth of talents and skills.
- We are improving our buildings and premises, so they are more accessible, creative, welcoming and allow greater physical indoor and outdoor space in a post pandemic world. An extension to the support services building is a priority in 2022. Because of global events the cost of this will be more than we have received in grants but the Trustees have committed the extra funds from our reserves.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2021

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 29/06/2022

Simon Bottomley (Trustee)

St. Augustine's Centre, Halifax

Independent examiner's report to the trustees of St. Augustine's Centre, Halifax

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 December 2021, which are set out on pages 10 to 22.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a member of ACCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Name: Helen Galvin FCCA

30/06/2022

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

St. Augustine's Centre, Halifax
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Donations	(2)	51,050	10,918	61,968	34,264
Charitable activities	(3)	81,535	387,040	468,575	426,320
Fundraising		-	24	24	62
Bank interest		45	-	45	312
Total income		<u>132,630</u>	<u>397,982</u>	<u>530,612</u>	<u>460,958</u>
Expenditure on:					
Charitable activities	(4)	<u>113,919</u>	<u>361,913</u>	<u>475,832</u>	<u>332,718</u>
Total expenditure		<u>113,919</u>	<u>361,913</u>	<u>475,832</u>	<u>332,718</u>
Net income		18,711	36,069	54,780	128,240
Transfers between funds		22,644	(22,644)	-	-
Net movement in funds		<u>41,355</u>	<u>13,425</u>	<u>54,780</u>	<u>128,240</u>
Fund balances brought forward		66,422	92,446	158,868	30,628
Fund balances carried forward	(5)	<u>107,777</u>	<u>105,871</u>	<u>213,648</u>	<u>158,868</u>

All incoming resources and resources expended derive from continuing activities.

St. Augustine's Centre, Halifax

Balance sheet

as at 31 December 2021

		2021	2021	2021	2020
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Current assets					
Debtors and prepayments	(6)	4,488	5,847	10,335	50,601
Cash at bank and in hand	(7)	108,941	131,513	240,454	150,926
Total current assets		<u>113,429</u>	<u>137,360</u>	<u>250,789</u>	<u>201,527</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(8)	5,652	8,039	13,691	23,851
Deferred income		-	23,450	23,450	18,808
Total current liabilities		<u>5,652</u>	<u>31,489</u>	<u>37,141</u>	<u>42,659</u>
Net current assets		<u>107,777</u>	<u>105,871</u>	<u>213,648</u>	<u>158,868</u>
Net assets		<u>107,777</u>	<u>105,871</u>	<u>213,648</u>	<u>158,868</u>
Funds					
Unrestricted funds		107,777	-	107,777	66,422
Restricted funds		-	105,871	105,871	92,446
Total funds		<u>107,777</u>	<u>105,871</u>	<u>213,648</u>	<u>158,868</u>

For the year ending 31 December 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 29/06/2022

Simon Bottomley (Trustee)

St. Augustine's Centre, Halifax
Statement of cash flows
for the year ended 31 December 2021

	2021 £	2020 £
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	<u>84,841</u>	<u>108,539</u>
Cash flows from investing activities:		
Dividends and interest	45	312
Purchase of tangible fixed assets	-	-
Net cash provided by (used in) investing activities	<u>45</u>	<u>312</u>
Change in cash and cash equivalents in the reporting period	89,528	93,855
Cash and cash equivalents at the beginning of the reporting period	<u>150,926</u>	<u>57,071</u>
Cash and cash equivalents at the end of the reporting period	<u>240,454</u>	<u>150,926</u>
Reconciliation of net movement in funds to net cash flow from operating activities		
	2021 £	2020 £
Net movement in funds for the reporting period (as per the statement of financial activities)	54,780	128,240
Adjustments for:		
Depreciation charges	-	-
Other interest receivable and similar income	(45)	(312)
(Increase) / decrease in debtors and prepayments	40,266	(36,575)
Increase / (decrease) in creditors and accruals	<u>(10,160)</u>	<u>17,186</u>
Net cash provided by (used in) operating activities	<u>84,841</u>	<u>108,539</u>
Analysis of cash and cash equivalents		
	2021 £	2020 £
Cash in hand	539	335
Notice deposits (less than 30 days)	<u>239,915</u>	<u>150,591</u>
Total cash and cash equivalents	<u>240,454</u>	<u>150,926</u>

St. Augustine's Centre, Halifax

Notes to the accounts

for the year ended 31 December 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). The charity constitutes a public benefit entity as defined by FRS 102.

Reconciliation with previous Generally Accepted Accounting Practice in preparing the accounts

The trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. They have determined that no such restatement is required.

As a consequence, there has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Donated goods for resale are valued at the amount actually realised upon their sale.

Donated assets, facilities or services are valued at their estimated value to the charity. This is the price that the charity estimates it would pay in the open market for equivalent items; or services and facilities of equivalent utility to the charity.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

St. Augustine's Centre, Halifax

Notes to the accounts

for the year ended 31 December 2021

1 Accounting policies continued

Tangible fixed assets

Tangible fixed assets costing more than £700 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2021

2 Donations	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Gift aid	1,736	-	1,736	1,730
General donations	49,314	10,918	60,232	32,534
	<u>51,050</u>	<u>10,918</u>	<u>61,968</u>	<u>34,264</u>
3 Charitable activities income	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Grants for charitable activities				
CMBC Children & Young People's Services	-	49,474	49,474	68,531
CMBC Communities Directorate	15,900	109,970	125,870	66,518
CMBC Adult Learning	-	5,000	5,000	2,856
W.F Southall Trust	4,917	-	4,917	4,917
Refugee Action	2,000	-	2,000	6,104
Community Foundation for Calderdale (CFFC)	500	74,831	75,331	67,394
Sir George Martin Foundation	-	-	-	2,500
Thomson Reuters	-	-	-	500
Barrow Cadbury Trust	-	18,620	18,620	25,730
Carling Made Local Fund	-	-	-	3,970
The Charities Trust	-	-	-	1,900
St James's Place Charitable Foundation	-	-	-	2,500
Rotary Club of Halifax	-	-	-	1,500
The Henry Smith Charity	30,000	-	30,000	30,000
HM Revenue & Customs	-	-	-	6,848
Halifax Opportunities Trust	-	1,000	1,000	8,500
The Lloyds Foundation	25,000	27,195	52,195	43,019
National Lottery Community Fund	-	-	-	9,845
Tesco Community Grant	-	-	-	1,500
The Wharfedale Foundation	-	-	-	2,000
Together We Grow	-	-	-	184
The Tudor Trust	-	32,000	32,000	52,000
Yorkshire Dales Millennium Trust	-	-	-	400
NACCOM (Respond and Adapt Fund)	-	-	-	10,000
Hebden Bridge Arts Festival	-	700	700	-
The Great Bike Revival	-	1,500	1,500	-
Mears Group	-	1,000	1,000	-
Newground	-	500	500	-
South West NHS Foundation Trust	-	2,000	2,000	-
Sheffield Hallam University	-	31,371	31,371	-
The Brelms Trust	-	5,000	5,000	-
The Neighbourly Foundation	-	1,000	1,000	-
University College London	1,200	-	1,200	-
VSI Alliance	-	227	227	-
Voluntary Action Calderdale	-	25,000	25,000	-
Café Wednesday and catering	-	542	542	463
Service charges and room hire	1,012	-	1,012	6,452
Other income	1,006	110	1,116	189
	<u>81,535</u>	<u>387,040</u>	<u>468,575</u>	<u>426,320</u>

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2021

4 Charitable activities expenditure	2021	2021	2021	2020
	Activities undertaken directly	Support costs	Total funds	Total funds
	£	£	£	£
Charitable activities	392,270	76,305	468,575	426,320
	<u>392,270</u>	<u>76,305</u>	<u>468,575</u>	<u>426,320</u>

Support costs

	2021	2020
	Total funds	Total funds
	£	£
Management, finance and administration support	54,575	41,244
Office costs	15,518	15,361
Human resources	3,837	3,026
Subscriptions	707	482
Governance	1,668	997
	<u>76,305</u>	<u>61,110</u>

Charitable activities expenditure

	2021	2021	2021	2020
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Salaries and NI (4a)	63,205	276,341	339,546	236,519
Independent examination	2,049	63	2,112	1,740
Administration support	1,552	1,366	2,918	1,248
Bank charges	662	189	851	552
Cleaning	867	12	879	938
Marketing and communications	3,107	6,491	9,598	2,414
Governance	856	812	1,668	997
Health, safety and medical costs	1,502	284	1,786	187
Human resources	2,969	868	3,837	3,026
Hygiene covid costs	470	55	525	2,869
Insurance	2,012	615	2,627	2,063
Decor and maintenance	8,217	1,014	9,231	2,264
Rent and room hire	3,902	2,503	6,405	6,576
Staff wellbeing	226	2,311	2,537	1,059
Stationery, postage and office costs	2,501	462	2,963	2,574
Subscriptions	483	224	707	482
Telephone, internet and digital	6,152	2,080	8,232	11,541
Training	992	105	1,097	886
Travel expenses	294	4	298	63
Utilities	5,259	809	6,068	6,692
Food and refreshments	-	327	327	508
Capital and redevelopment works	984	-	984	9,704
Support programme expenditure	721	10,686	11,407	4,590
Volunteer expenses	-	22	22	106
Activities programme expenditure	4,889	53,823	58,712	33,004
Sundry	48	447	495	116
	<u>113,919</u>	<u>361,913</u>	<u>475,832</u>	<u>332,718</u>

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2021

4a Staff costs and numbers	2021	2020
	£	£
Gross salaries	308,229	214,364
Redundancy costs	6,516	7,710
Social security costs	20,564	12,920
Employment allowance	(4,000)	(4,000)
Pensions	8,237	5,525
	<u>339,546</u>	<u>236,519</u>

The average number of employees during the year was 17.2 (2021: 14.2).
There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2021	2020
	£	£
Costs of the scheme to the charity for the year	8,237	5,525
Amount of any contributions outstanding at the year end	1,702	1,610
Amount of any contributions prepaid at the year end	-	-

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2021

5 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
VPRS Integration	7,003	31,710	31,318	(4,002)	3,393
Sir George Martin Foundation (1)	1,500	-	-	-	1,500
CFFC Destitution Fund	4,356	-	4,009	-	347
Thomson Reuters	862	1,000	-	-	1,862
Sir George Martin Foundation (2)	2,500	-	2,541	41	-
CMBC - DCatch	884	5,681	6,565	-	-
Barrow Cadbury Trust	25,730	18,620	44,337	(13)	-
Carling Made Local Fund	3,493	-	-	-	3,493
CFFC Creative Activities	2,254	-	2,251	(3)	-
The Wharfedale Foundation	1,200	-	1,200	-	-
Gardening and DIY	1,566	-	-	-	1,566
CMBC Walk the Calderdale Way	1,080	-	481	-	599
Lloyds Foundation React Fund	3,627	-	-	(3,627)	-
CMBC Capital	9,761	-	9,761	-	-
CFFC Gartland	5,000	-	5,003	3	-
Halifax Opportunities Trust	2,879	1,000	3,803	-	76
CFFC Emergency Response	7,266	5,000	12,265	(1)	-
NACCOM (Respond and Adapt Fund)	10,000	-	9,977	(23)	-
CMBC - EEF	-	44,422	38,714	(5,708)	-
CFFC Access	-	5,000	-	-	5,000
The Tudor Trust (1)	-	30,000	19,282	(718)	10,000
Creative Minds NHS	-	2,000	1,997	-	3
CFFC Ghandi Foundation	-	18,395	7,129	-	11,266
The Brelms Trust	-	5,000	5,000	-	-
CFFC Clothes Hanger	-	1,950	1,951	1	-
CFFC Health Inequalities	-	15,000	13,542	-	1,458
CMBC Public Health	-	32,500	13	-	32,487
VSI Health Inequalities	-	25,000	17,693	-	7,307
CFFC Housing	-	4,918	1,253	-	3,665
SHU Family Reunion	-	31,371	25,389	(2,439)	3,543
CMBC Integration	-	15,044	13,096	-	1,948
Calderdale Adult Learning	-	5,000	5,096	96	-
CMBC Advice	-	9,573	9,581	8	-
Financial Resilience	-	2,500	2,308	(192)	-
The Lloyds Foundation DCMS	-	27,195	27,130	(65)	-
Active Calderdale	-	15,297	12,251	-	3,046
CFFC Holidays	-	14,675	9,941	(4,200)	534
CFFC Befriending	-	4,958	66	-	4,892
CMBC Luncheon Club	-	2,000	-	(2,000)	-
CFFC Never Hungry Again	-	4,935	4,935	-	-
Tudor Trust (2)	-	2,000	2,285	285	-
Various restricted donations	-	9,457	2,593	(83)	6,781
Various small grants	1,485	6,781	7,156	(5)	1,105
	<u>92,446</u>	<u>397,982</u>	<u>361,913</u>	<u>(22,644)</u>	<u>105,871</u>

St. Augustine's Centre, Halifax

Notes to the accounts continued

for the year ended 31 December 2021

Restricted funds continued

Fund name	Purpose of restriction
VPRS Integration	For the vulnerable persons resettlement scheme
Sir George Martin Foundation (1)	Towards the building refurbishment
CFFC Destitution Fund	For food and travel for people who are destitute
Thomson Reuters	For the refurb of the salon and old nursery area
Sir George Martin Foundation (2)	For English Language classes
CMBC - DCatch	To pay for a one to one worker for a child with needs
Barrow Cadbury Trust	For salaries linked to advice and welfare work
Carling Made Local Fund	To decorate and equip rooms
CFFC Creative Activities	For summer programme costs
The Wharfedale Foundation	For English Language costs
Gardening and DIY	For garden related expenditure
CMBC Walk the Calderdale Way	For the 'Walk the Calderdale Way' project
Lloyds Foundation React Fund	For a marquee, cabin and some core costs
CMBC Capital	For the development of a CRM system
CFFC Gartland	For the Welcome Café
Halifax Opportunities Trust	For food and Christmas hampers
CFFC Emergency Response	Towards Wifi costs for clients and the refurbishment of donated computers
NACCOM (Respond and Adapt Fund)	For housing related development
CMBC - EEF	For the supply of free early years provision for 2 to 4 year olds
	The transfer represents the overspend being funded from unrestricted funds and management charges as agreed by the funder
CFFC Access	Towards the support building capital project
The Tudor Trust (1)	Towards the directors salary and the garage refurbishment
Creative Minds NHS	To make the studio effective from being a nursery
CFFC Ghandi Foundation	For the costs of creative activities, trips and events
The Brelms Trust	Towards the head of activities salary costs
CFFC Clothes Hanger	To turn the cellar into a free shop
CFFC/VSI Health Inequalities	For a health service and development with health partners
CMBC Public Health	To support the Local Outbreak Plan and health salary costs
CFFC Housing	To temporarily cover the salary of the senior housing caseworker
SHU Family Reunion	For the Refugee Family Reunion project
CMBC Integration	For activities enabling newly arrived people to settle in
Calderdale Adult Learning	For English classes
CMBC Advice	Towards casework through the Advice Drop In sessions
Financial Resilience	Towards casework through the Advice Drop In sessions
The Lloyds Foundation DCMS	Towards specific salaries
Active Calderdale	For the provision of sport and wellbeing activities
CFFC Holidays	Towards a holiday activity for children seeking sanctuary
CFFC Befriending	For a befriending project
CMBC Luncheon Club	Towards the costs of providing a Welcome Café
CFFC Never Hungry Again	Towards food and equipment in the Welcome Cafe
Tudor Trust (2)	Towards staff wellbeing
Various restricted donations	Donations given specifically for named projects
Various small grants	Grants given specifically for restricted projects

Small transfers have been made between the restricted and unrestricted funds as agreed by the funders.

The other transfer figures are in relation to management charges on the individual restricted funds as agreed with the various funders.

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2021

6 Debtors and prepayments	2021	2020
	£	£
Debtors	6,966	49,118
Prepayments	3,369	1,483
	<u>10,335</u>	<u>50,601</u>

7 Cash at bank and in hand	2021	2020
	£	£
Bank	239,105	149,333
Credit card balances	810	1,258
Cash	539	335
	<u>240,454</u>	<u>150,926</u>

8 Creditors and accruals	2021	2020
	£	£
Creditors	11,831	20,388
Accruals	1,860	3,463
	<u>13,691</u>	<u>23,851</u>

9 Trustee expenses

No trustee received any expenses during this year or the previous year.

10 Related party transactions

Key management personnel

The key management personnel of the charity comprises the trustees and the Centre Lead. The total employee benefits of the key management personnel of the charity were £35,792 (2020: £27,039).

Other transactions with trustees or related parties			2021	2020
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
R. Hellewell	Employee	Salary costs	19,228	29,603
N. Clarke	Employee	Salary costs	15,933	12,429
			<u>35,161</u>	<u>42,032</u>

The above employees are individually connected to two of the trustees who both resigned during the year.

11 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment expires:

	2021	2020
	£	£
Within one year	2,798	2,798
In the second to fifth years inclusive	8,280	11,079
	<u>11,078</u>	<u>13,877</u>

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2021

12 Funds held for third parties

	Incoming £	Outgoing £	Balance c/f £
Valley of Sanctuary	<u>2,387</u>	<u>2,387</u>	<u>-</u>

St. Augustine's Centre, Halifax

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
Income						
Donations	51,050	28,642	10,918	5,622	61,968	34,264
Charitable activities	81,535	75,012	387,040	351,308	468,575	426,320
Fundraising	-	62	24	-	24	62
Bank interest	45	312	-	-	45	312
Total income	132,630	104,028	397,982	356,930	530,612	460,958
Expenditure						
Charitable activities	113,919	51,271	361,913	281,447	475,832	332,718
Total expenditure	113,919	51,271	361,913	281,447	475,832	332,718
Net income	18,711	52,757	36,069	75,483	54,780	128,240
Transfers between funds	22,644	12,419	(22,644)	(12,419)	-	-
Net movement in funds	41,355	65,176	13,425	63,064	54,780	128,240
Fund balances brought forward	66,422	1,246	92,446	29,382	158,868	30,628
Fund balances carried forward	107,777	66,422	105,871	92,446	213,648	158,868

Accounts

St. Augustine's Centre, Halifax

Charity number 1131784

A company limited by guarantee number 06819800

Annual Report and Financial Statements **for the year ended 31 December 2020**



West Yorkshire Community Accounting Service

St. Augustine's Centre, Halifax

Annual Report and Financial Statements for the year ended 31 December 2020

Contents	Page
Trustees' report	2 to 10
Examiner's report	11
Statement of financial activities	12
Balance sheet	13
Notes to the accounts	14 to 22

Prepared by West Yorkshire Community Accounting Service

St. Augustine's Centre, Halifax

Trustees' report for the year ended 31 December 2020

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Rev. John Hellewell	Chair	Resigned July 2021
Jennifer Lynn	Vice Chair	Resigned October 2020
Simon Bottomley	Treasurer and secretary	
Mark Pattison	Interim Chair	
Andrew Jones		
Sara Robinson		Resigned February 2020
Katrina Clarke		
Iman Al-Harathi		
Katie Fawcett		Appointed May 2020
Charity number	1131784	Registered in England and Wales
Company number	06819800	Registered in England and Wales

Registered and principal address

St. Augustine's Centre
Hanson Lane
Halifax
HX1 5PG

Bankers

Unity Trust Bank PLC
Nine Brindley Place
Birmingham
B1 2HB

CCLA Investment Management Ltd
The CBF Church of England Funds
80 Cheapside
London
EC2V 6DZ

Calderdale Credit Union
17-19 Commercial Street
Halifax
HX1 1HJ

Independent examiner

Helen Galvin FCCA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2020

Structure, governance and management

The charity is a company limited by guarantee and was formed on 16 February 2009. It is governed by a memorandum and articles of association which were amended on 20 April 2009. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Objectives and activities

The charity's objects

To promote the following purposes particularly for the benefit of the residents of the Park Ward of Calderdale Borough in West Yorkshire, and the wider area:

The advancement of education through training, advice and guidance by whatever charitable means the directors think fit;

The relief or prevention of poverty and the promotion of good health through the provision of advice, counselling, training, information and guidance sessions and healthy meals;

The provision of facilities for recreation and other leisure time occupation for those persons who have need by reason of their youth, age, infirmity, social or economic circumstances, or for the public at large, with the object of improving their conditions of life and as a way of promoting community cohesion;

The education, care and development of children, particularly those aged 0-11 years;

The furtherance of such other charitable purposes as the directors determine.

Public benefit statement

In setting our objectives and planning our activities, the Trustees of St. Augustines's Centre Halifax have paid due regard to the Charity Commission's guidance on public benefit.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2020

Chair's Introduction

2020 was a year of considerable challenge and change for St Augustine's. The Covid pandemic brought suffering and disruption to many lives and our organisation had to adapt to meet these new challenges. A number of lockdowns and restrictions were introduced which had a direct effect on our work. However, the whole team - staff, volunteers, Centre Users and Trustees - responded magnificently. We moved a number of our activities on-line or by phone, changed the focus and delivery of a number of services and secured new funding for projects to meet the unprecedented circumstances. To highlight just a few –

- our English language provision expanded and went on-line and we became experts at using 'Zoom';
- our digital inclusion project enabled us to provide wi-fi to a significant number of our Centre Users, many of whom were feeling even more isolated than usual;
- our welcome and advisory services were able to continue largely over the phone but also socially distanced in person when needed;
- we worked in partnership with the health service locally at a vital time for everyone concerned;
- we provided hot take-away meals - cooked by volunteers and Centre Users - in place of our normal meals service;
- we provided toys, clothes, furniture and other essentials to those most in need and we offered a range of activities at a distance to keep people engaged and tackle isolation and improve mental health;
- For most of the year the nursery continued to operate with staff working well under very challenging circumstances.

This was a fantastic team effort, led by Sara our new Centre Director who came through a baptism of fire to provide calm, clear and inspirational leadership to us all. The demand for our services continued to increase throughout the year and we were able to respond to many of these. We took on new staff and most significantly began to put into action our commitment to work with and employ people with lived experience of the asylum and refugee system. There is more to do on this front, but we have made an important start.

Trustees and staff held virtual away day sessions during which we reinforced and developed our values, identified our mission and vision and began planning for the next 3 years. We were supported in this by some of our partner organisations and I would like to place on record our thanks to all our partners including the Community Foundation for Calderdale and the Lloyds Foundation, alongside a wide and growing range of donors and funders who have helped us throughout the year with funding, operational and strategic support.

Finally, a word about two individuals. Karen Hammond has been running our nursery for some 25 years. She decided to take voluntary redundancy in 2020 and I would like to place on record our thanks and appreciation for her fantastic service to St Augustine's and the wider community over the years. The Rev'd John Hellewell has been the Chair of the Board of Trustees since we became a charity in 2009. He remained in that position throughout 2020 but in 2021 he moved on to pastures new, hence I am writing this piece as the Interim Chair. John has been at the heart of St Augustine's through all this period bringing inspiration, compassion and inclusivity to our work and putting his Christian values into practice on a daily basis. We wish him the very best in his new role and thank him deeply for his years of service to this organisation and community.

You can find more information about our organisation and its activities during 2020 in our visual Annual Report, available through our website www.staugustinescentrehalifax.org.uk.

Mark Pattison, Interim Chair

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2020

Operational Overview

Strategy

The Trustees keep the vision and the strategy for the delivery of that vision under regular review. One of the key attributes of the Centre is the ability to respond to the needs of those who use our services, the flexibility this requires necessitates a correspondingly flexible approach. At the end of 2020 we held three short zoom away days with Trustees, staff and centre users, as the first key step in creating a new three year strategy. This is in progress.

Board Membership

The Trustees keep under review the number of Board members and the mix of skills and experience they can offer. The full Board had ten scheduled meetings throughout the year, plus a number of interim ones because of COVID, to consider a wide range of issues plus the "away days". The appointment of a new Centre Leader at the beginning of March allowed the Trustees to revert to their more normal roles.

We appointed Katie Fawcett as a new Trustee in 2020. We agreed that in 2021 we would start a search for new Trustees including at least two more who have been through the asylum process.

The Trustees also regularly review the major risks to which the charity is exposed with systems or procedures being put in place to mitigate them. The most significant external risk is linked to availability of funding to support our work. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, users and visitors to the Centre.

Staffing

The dedication and hard work of the staff was outstanding in what were unprecedented circumstances. We welcomed our new Centre Leader, Sara Robinson at the beginning of March after a rigorous process. At the end of December our Nursery Manager, Karen Hammond, decided that the time was right for her to finish after 32 years of service. There have been several new staff appointed during the year and three staff members left, two due to their changing circumstances as a result of Covid.

Volunteers

Volunteers are essential to St. Augustine's Centre and the work that we do, without them we could not continue to meet the high demand for our services. We now have strong teams of volunteers across ESOL, the Welcome Programme, Employability Programme and Welcome Café (to name just a few) who dedicate their time to support and deliver an excellent service. We continue to encourage our Centre Users to volunteer at the Centre, it being a fantastic opportunity to form social groups, learn English and use their skills (as well as learning new ones!). The improvement that this makes to an individual's overall mental health and wellbeing is significant.

Training

We continued to provide staff, volunteers and Centre Users with training opportunities such as driving theory and interview skills. We also continued to work with partners to provide training courses for Centre Users, such as First Aid and Food Hygiene Courses. Following two of our team completing their OISC (Office of the Immigration Services) Level 2 qualifications we applied and were accepted to become independently registered to offer OISC advice.

Partnerships

Our centre users have benefited from a variety of projects being available from organisations across the borough. The pandemic brought new opportunities for collaboration and in 2020 we benefited from working alongside CFfC, CMBC, Healthy Minds, Noah's Ark, The Gathering Place, Women's Centre, Halifax Opportunities Trust, NACCOM, Asylum Matters, The Asylum Support Advice Network (ASAN), Migration Yorkshire, Citizen's Advice Calderdale, Solace, Grow Big, Active Calderdale, Sheffield University, The Piece Hall, Artworks, Halifax Central Initiative, Calderdale College, Together Housing, Sisters Untied, Light Up BAHG, Happy Days, Hebden Bridge Arts Festival, Hebden Bridge Picture House, Solace, Kirklees Law Centre and Refugee Action amongst others.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2020

Services Overview

COVID 19

This had a significant impact on the way we have had to operate with most of our support being done by phone. That has meant we could adopt a more flexible way of working with our staff allowing a certain level of working from home.

SUPPORT AND IMMIGRATION

Support Programme

Our support staff and team of dedicated advice volunteers continued to provide advice and support to our Centre Users throughout 2020, including signposting to relevant services and organisations. The way of working changed but we continued supporting people, particularly as services from elsewhere stopped or changed.

We continued to see a large demand for the service and carried out 1,760 pieces of welfare casework, assisting people from 57 different countries. The change in asylum accommodation and support contracts at the end of 2019 presented many challenges with the new systems struggling to cope.

We supported people with a range of issues and worked hard on building referral pathways with other services and community organisations. There is always more work that can be done to assist, and we can only see this growing and our partnership work strengthening as we move out of the pandemic restrictions.

Immigration Advice

We continued to work in partnership with Refugee Action, Kirklees Citizens Advice, the Law Centre and Solace, under the Transitions Project to deliver free immigration and asylum advice. However, the funding for this ran out in mid 2020 and the anticipated follow up funding has yet to happen. Further funding of £9,000 was received via the National Lottery so this important work continued, carrying out 54 specialist immigration advice cases.

With the upskilling of staff members, we were able to take on more complex and challenging immigration cases, such as family reunion, exceptional case funding and fresh claim work.

At the end of 2020 we were approached by Sheffield University's Helena Kennedy Centre to deliver a Family Reunion service. This work began in 2021.

Housing and Destitution

During 2020 we have continued to support a number of destitute individuals. The need to provide support for those who are destitute remains a pressing issue. As with last year, we offer Red Cross food vouchers and emergency destitute payments for those whose asylum cases have been refused and have no recourse to public funds, and for refugees struggling with the delay in accessing benefits and bank accounts.

During lockdown the 'everyone in' governmental scheme meant we worked more closely with Calderdale Council to ensure everyone was housed. Together with The Gathering Place, we took on the management of a house for the first time, housing three destitute individuals. Other were housed in hosting arrangements. We continue to work closely with the council in supporting refugees as they move out of the asylum support system into new accommodation and onto mainstream support services.

The condition of asylum accommodation remains an ongoing problem and a large part of our work involves reporting and logging maintenance issues. We have sought to build contacts and partnerships with MEARS (the Home Office appointed accommodation provider) and hope that this work will continue.

Employability

At the start of 2020 we saw many attendances at our weekly job search drop-in. The pandemic put a halt to this work.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2020

VPRS

The Vulnerable Persons Resettlement Scheme (VPRS) and Vulnerable Children's Resettlement Scheme (VCRS) is a managed migration scheme, run by the United Nations High Commissioner for Refugees (UNHCR). It was set up in January 2014 to help the most vulnerable refugees. Our mission is to work in partnership with local organisations and within local communities, supporting people to live, learn and work in Calderdale; removing barriers to achieving their goals and realising their potential.

This programme continued throughout 2020 albeit it the activities we were able to provide altered in lockdown and much became online, through doorstep deliveries of activity packs and food parcels and regular welfare calls.

ACTIVITIES

English Language

2020 was a busy year for our ESOL (English for Speakers of Other Languages) programme. Our classes had to go online in April with a mixture of group and one to one support. In the year we had some 180 students who were supported by a magnificent 62 volunteers. Not only did these classes provide the opportunity for learning and skill development, but they helped Centre Users develop confidence, make friends, and feel more part of the community.

We continued to support individuals with little or no English or training, aiming to get them to the level to access courses at Calderdale College. As well we assist graduates and professionals who want support in passing their IELTS academic exam to move on to employment, academia or training.

Our English for Life podcast has gone viral in 2020 with listeners from 110 different countries.

Welcome Café

Our Welcome Café and Community Lunches are at the heart of what we do, bringing people together to enjoy the food that our volunteer cooks and kitchen assistants have prepared. However, COVID 19 has meant we had to change so since April we have been doing hot takeaway food two days a week. Despite this we still served 7,917 free hot meals to our community. Food came from all over the world such as Syria, Pakistan, Nigeria, Iran, it is the perfect opportunity for people to share parts of their heritage and culture with their new community.

On top of that a new food parcel service was initiated with Halifax Opportunities Trust and HIMMAT, providing 1,644 parcels in the first lockdown. We also delivered Christmas and Ramadan hampers to 129 households.

Digital Inclusion

Many of our users depended on our Wi-Fi and IT suite to keep in contact with their families. Lockdown in March created many problems particularly for families with children needing to be home schooled. With financial support principally from CFFC, private donors and St James's Place, we were able to deploy 85 pre-loaded dongles. Many of the recipients had no devices and due to the generosity of our supporters we supplied 69 refurbished laptops, tablets or phones. This service was made possible because of efforts of one of our users.

Trips and Activities

Our social trips and activities remain an integral part of our support to those who usually do not have the opportunity to take part in such things, but these opportunities were limited by the pandemic. Before lockdown there was a trip to the Dales, we went to see Lemn Sissay and Opera North plus tree planting. Things then went on-line until the Summer Programme. For Refugee Week we helped create a digital artwork "Here I Am" along with Artworks. The purchase of a secondhand Marquee allowed us to run some classes in the summer and a live show by Opera North.

Through a partnership with Arts Drop we delivered art and activity packs to 234 homes. Another new enterprise was providing refurbished bikes which was done in partnership with Active Calderdale and Happy Days.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2020

NURSERY

Early Years Programme

Our Nursery was open five days a week during term time, for two sessions a day with places for up to 16 children at each session following the restructure at the end of 2018.

Our intake is becoming more diverse, which can mean children start with little or no English, but with the hard work of the staff we see huge improvements in the development of their language skills and use of English. We carry out home visits to complete paperwork and get to know families before their child starts Nursery. All staff have attended training during the year to ensure their skills and qualifications remain up to date with changes that are happening in Early Years provision with particular emphasis on Emotional Health and Wellbeing for the children, their parents and staff.

In May 2021 we took the decision to close the Nursery after the summer term. This was not done lightly as the origins of the Centre go back to a playgroup that was set up in 1968.

Financial Overview

Funding

Total income was greater than the previous 3 years at £460,958 (2019: £273,803). The amount of unrestricted income increased yet again to £104,028 (2019: £79,470) while restricted income was much larger with the additional funding obtained at £356,930 (2019: £194,333). Our expenditure increased with the additional services to £332,718 (2019: £249,724). This resulted in a surplus of £128,240 (2019: £24,079) as per the Statement of Financial Activities. As a result, unrestricted reserves increased significantly to £66,422 (2019: £1,246).

With the appointment of our Centre Director in March there has been a significant increase in the number of funders and amount of funding. She has established a strong relationship with a number of funders who have offered us substantial support at a time when many charities have seen their income fall significantly. The number of organisations we have received grants from increased in 2020 and we continue to pursue many more possibilities. We are grateful to all organisations who have supported us in 2020 and as always to our long-term partners, Calderdale Metropolitan Borough Council and Community Foundation for Calderdale (CFfC). There has also been significant support from Barrow Cadbury Trust, Lloyds Foundation, both financial and physical, plus funding over 3 years from both The Tudor Trust and Henry Smith Charity.

The continued support from individuals and local organisations who provide our unrestricted funds are vital to the Centre's ongoing activities and we are very grateful that this held up at such a difficult time.

Reserves Policy

The charity's total reserves at the year-end were £158,868 (2019: £30,628) of which £66,422 (2019: £1,246) were unrestricted. The Board of Trustees has agreed to aim to maintain a reserve level equivalent to not less than 3 months' running costs. Over the next 3-4 years we have agreed that we will try and increase that to £100,000.

Investment Policy

Aside from retaining a prudent amount in reserves each year most of the charity's funds are to be spent in the short term so there are few funds for long term investment.

Funds held as custodian trustee on behalf of others

Grant income was received from the Community Foundation for Calderdale for the Valley of Sanctuary, which is a newly formed group. St Augustine's acts as an agent in relation to these funds therefore the income and expenditure is excluded from the accounts. Note 10 provides further information in relation to these funds.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2020

COVID 19

The charitable sector has been hit hard by the effects of COVID 19, affecting their ability to deliver services and raise the funds necessary to operate. St Augustines has not been immune to this, but we have managed to keep our support operating in a safe way, mainly remotely, so have only needed to furlough 2 members of staff. The organisations funding our front-line work have all been supportive of this so there has been no gap in funding. Where we have had reduced income from fund raising events this has been more than covered from other sources. Adapting to COVID has incurred additional costs but we have received several grants towards this, so this has not been an additional burden financially. The challenge will come in future years as Covid emergency funding isn't available, needs increase and organisations will be competing for limited funding.

Future plans and priorities

In 2020 we continued to increase our Donor base from all sources and finished the year in a much healthier financial position. Despite the continuing problems from the pandemic in the first half of 2021 we have had unprecedented support.

- Having rebuilt part of our reserves by the end of 2020 we need to ensure that this continues in future years. Therefore, exploring all avenues for potential funding is one of our main priorities. To this end we have a small team of staff and Trustees who concentrate on this.
- Regular donations are an important part of our unrestricted income so we will look to expand the number of ways this can be done to increase our income from this source. As we exit the restrictions caused by the pandemic, we hope to promote new fund raising events.
- As the needs of our beneficiaries continue to grow, we need to increase and expand our income streams from sources that will support those aims, so that we can continue to respond in a positive way.
- We are fortunate in having 160 volunteers who support our work, and we will look to provide them with more targeted support and access to more opportunities to improve their skills.
- We are clear we want to become increasingly user led and will prioritize the appointment of staff, volunteers and Trustees with experience of the asylum process.
- We will be developing more campaigning work so we can share the stories and experiences of our centre users to influence policy and thinking.
- As the number of refugees and asylum-seekers coming to Calderdale is likely to continue to increase, we need to review our model of service delivery to ensure that we continue to support local people as well as responding to the needs of this growing community. As more families will be settled outside of the immediate vicinity of the Centre, we need to explore an outreach model of provision.
- Alongside our welfare and immigration work, we are exponentially growing our integration, activities and wellbeing activities to enable our centre users to lived full lives that utilise their wealth of talents and skills.
- We are improving our buildings and premises, so they are more accessible, creative, welcoming and allow greater physical indoor and outdoor space in a post pandemic world.
- Understanding and sharing the impact that our work has on our beneficiaries is becoming increasingly important, so we are looking to enhance our impact measurement and monitoring. To this end the implementation of a CRM system, funded by Lloyds Foundation, will facilitate this.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2020

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 6/9/2021

Simon Bottomley (Trustee)

St. Augustine's Centre, Halifax

Independent examiner's report to the trustees of St. Augustine's Centre, Halifax

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 December 2020, which are set out on pages 12 to 22.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Name: Helen Galvin FCCA

8/9/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

St. Augustine's Centre, Halifax
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2020

	Notes	2020	2020	2020	2019
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants and donations	(2)	94,820	356,930	451,750	259,641
Parental contributions		9	-	9	557
Bank interest		312	-	312	17
Milk refund		128	-	128	488
Service charges and room hire		6,452	-	6,452	5,518
Café Wednesday and catering		463	-	463	1,070
Fundraising		62	-	62	169
Gift aid		1,730	-	1,730	5,711
Trips and parties		52	-	52	632
Total income		104,028	356,930	460,958	273,803
Expenditure on:					
Salaries and NI	(3)	16,867	219,652	236,519	184,140
Independent examination		1,233	507	1,740	1,440
Administration support		188	1,060	1,248	-
Bank charges		455	97	552	537
Cleaning		916	22	938	1,795
Marketing and communications		1,532	882	2,414	64
Fundraising expenses		-	-	-	1,034
Governance		997	-	997	-
Health, safety and medical costs		132	55	187	-
Human resources		2,126	900	3,026	2,501
Hygiene covid costs		316	2,553	2,869	-
Insurance		1,034	1,029	2,063	2,494
Decor and maintenance		2,040	224	2,264	1,827
Rent and room hire		5,029	1,547	6,576	8,539
Staff wellbeing		1,059	-	1,059	44
Stationery, postage and office costs		1,678	896	2,574	2,310
Subscriptions		176	306	482	1,314
Telephone, internet and digital		8,027	3,514	11,541	8,539
Training		856	30	886	1,099
Travel expenses		52	11	63	3,160
Utilities		4,748	1,944	6,692	6,496
Food and refreshments		1	507	508	-
Capital and redevelopment works		1,404	8,300	9,704	6,874
Support programme expenditure		25	4,565	4,590	3,990
Volunteer expenses		2	104	106	1,453
Activities programme expenditure		378	32,626	33,004	9,152
Sundry		-	116	116	922
Total expenditure		51,271	281,447	332,718	249,724
Net income		52,757	75,483	128,240	24,079
Transfers between funds		12,419	(12,419)	-	-
Net movement in funds		65,176	63,064	128,240	24,079
Fund balances brought forward		1,246	29,382	30,628	6,549
Fund balances carried forward	(4)	66,422	92,446	158,868	30,628

All incoming resources and resources expended derive from continuing activities.

St. Augustine's Centre, Halifax

Balance sheet

as at 31 December 2020

		2020	2020	2020	2019
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Current assets					
Debtors and prepayments	(5)	4,530	46,071	50,601	14,026
Cash at bank and in hand	(6)	66,978	83,948	150,926	57,071
Total current assets		<u>71,508</u>	<u>130,019</u>	<u>201,527</u>	<u>71,097</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(7)	5,086	18,765	23,851	6,665
Deferred income		-	18,808	18,808	33,804
Total current liabilities		<u>5,086</u>	<u>37,573</u>	<u>42,659</u>	<u>40,469</u>
Net current assets		<u>66,422</u>	<u>92,446</u>	<u>158,868</u>	<u>30,628</u>
Total assets less current liabilities		<u>66,422</u>	<u>92,446</u>	<u>158,868</u>	<u>30,628</u>
Net assets		<u>66,422</u>	<u>92,446</u>	<u>158,868</u>	<u>30,628</u>
Funds					
Unrestricted funds		66,422	-	66,422	1,246
Restricted funds		-	92,446	92,446	29,382
Total funds		<u>66,422</u>	<u>92,446</u>	<u>158,868</u>	<u>30,628</u>

For the year ending 31 December 2020 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 6/9/2021

Simon Bottomley (Trustee)

St. Augustine's Centre, Halifax

Notes to the accounts

for the year ended 31 December 2020

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Donated goods for resale are valued at the amount actually realised upon their sale.

Donated assets, facilities or services are valued at their estimated value to the charity. This is the price that the charity estimates it would pay in the open market for equivalent items; or services and facilities of equivalent utility to the charity.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

St. Augustine's Centre, Halifax

Notes to the accounts

for the year ended 31 December 2020

1 Accounting policies continued

Tangible fixed assets

Tangible fixed assets costing more than £700 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2020

2 Grants and donations	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
CMBC Children & Young People's Services	-	68,531	68,531	72,712
CMBC Communities Directorate	10,707	55,811	66,518	40,408
CMBC Adult Learning	-	2,856	2,856	-
W.F Southall Trust	4,917	-	4,917	3,000
Refugee Action	-	6,104	6,104	16,025
Bearder Charity	-	-	-	1,450
Awards for All	-	-	-	10,000
Community Foundation for Calderdale (CFFC)	-	67,394	67,394	33,244
Tesco Bags For Help	-	-	-	1,000
Garfield Weston Foundation	-	-	-	25,000
Morrisons Foundation	-	-	-	6,350
Scurrah Wainwright Charity	-	-	-	2,500
Sir George Martin Foundation	-	2,500	2,500	1,500
Suma Wholefoods	-	-	-	100
The Leigh Trust	-	-	-	2,500
Wakefield & District Health & Community Support (WDHCS)	-	-	-	8,100
Thomson Reuters	-	500	500	749
Barrow Cadbury Trust	-	25,730	25,730	-
Carling Made Local Fund	-	3,970	3,970	-
The Charities Trust	-	1,900	1,900	-
St James's Place Charitable Foundation	-	2,500	2,500	-
Rotary Club of Halifax	-	1,500	1,500	-
The Henry Smith Charity	30,000	-	30,000	-
HM Revenue & Customs	-	6,848	6,848	-
Halifax Opportunities Trust	-	8,500	8,500	-
The Lloyds Foundation	-	43,019	43,019	-
National Lottery Community Fund	-	9,845	9,845	-
Tesco Community Grant	-	1,500	1,500	-
The Wharfedale Foundation	-	2,000	2,000	-
Together We Grow	184	-	184	-
The Tudor Trust	22,000	30,000	52,000	-
Yorkshire Dales Millennium Trust	100	300	400	-
NACCOM (Respond and Adapt Fund)	-	10,000	10,000	-
Donations	26,912	5,622	32,534	35,003
	<u>94,820</u>	<u>356,930</u>	<u>451,750</u>	<u>259,641</u>

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2020

3 Staff costs and numbers	2020	2019
	£	£
Gross salaries	214,364	174,333
Redundancy costs	7,710	-
Social security costs	12,920	8,164
Employment allowance	(4,000)	(3,000)
Pensions	5,525	4,643
	<u>236,519</u>	<u>184,140</u>

The average number employees during the year was 14.2 (2019: 12.8). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2020	2019
	£	£
Costs of the scheme to the charity for the year	5,525	4,643
Amount of any contributions outstanding at the year end	1,610	1,188
Amount of any contributions prepaid at the year end	-	-

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2020

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
CMBC - Graduate Leader	163	-	163	-	-
CMBC (1)	4,288	26,203	20,532	(2,956)	7,003
W.F Southall Trust	750	-	750	-	-
Refugee Action	2,372	6,104	7,043	(1,433)	-
Bearder Charity	1,200	-	669	-	531
Sir George Martin Foundation (1)	1,500	-	-	-	1,500
CFFC (2)	1,000	5,147	1,791	-	4,356
CFFC (3)	15,135	16,122	31,257	-	-
Thomson Reuters (1)	362	-	-	-	362
WDHCS	2,025	-	2,025	-	-
Sir George Martin Foundation (2)	-	2,500	-	-	2,500
Uniform Fund	587	-	-	-	587
CMBC - DCatch	-	1,449	565	-	884
CMBC - EEF	-	67,082	68,224	1,142	-
Thomson Reuters (2)	-	500	-	-	500
Barrow Cadbury Trust	-	25,730	-	-	25,730
CFFC (4)	-	2,682	2,682	-	-
Carling Made Local Fund	-	3,970	477	-	3,493
Rotary Club of Halifax	-	1,500	1,133	-	367
HM Revenue & Customs	-	6,848	6,848	-	-
CFFC (5)	-	3,463	1,209	-	2,254
CMBC (2)	-	2,856	2,856	-	-
The Wharfedale Foundation	-	2,000	800	-	1,200
National Lottery Community Fund	-	9,845	8,544	(1,301)	-
Yorkshire Dales Millennium Trust	-	300	300	-	-
CMBC (3)	-	2,031	465	-	1,566
CMBC (4)	-	1,080	-	-	1,080
CFFC (6)	-	20,000	20,000	-	-
The Lloyds Foundation (1)	-	31,475	31,475	-	-
The Lloyds Foundation (2)	-	11,544	7,917	-	3,627
CMBC (5)	-	14,528	4,767	-	9,761
CMBC (6)	-	10,000	7,718	(2,282)	-
CFFC (7)	-	5,000	-	-	5,000
The Charities Trust	-	1,900	1,900	-	-
CMBC (7)	-	2,000	-	(2,000)	-
Tesco Community Grant	-	1,500	1,500	-	-
Halifax Opportunities Trust (1)	-	6,500	3,621	-	2,879
Halifax Opportunities Trust (2)	-	2,000	-	(2,000)	-
The Tudor Trust	-	30,000	28,411	(1,589)	-
CMBC (8)	-	3,500	3,500	-	-
CFFC (8)	-	17,071	9,805	-	7,266
NACCOM (Respond and Adapt Fund)	-	10,000	-	-	10,000
St James's Place Charitable Foundation	-	2,500	2,500	-	-
	<u>29,382</u>	<u>356,930</u>	<u>281,447</u>	<u>(12,419)</u>	<u>92,446</u>

St. Augustine's Centre, Halifax

Notes to the accounts continued

for the year ended 31 December 2020

4 Restricted funds continued

Fund name	Purpose of restriction
CMBC - Graduate Leader	For the training of staff in their conversion to Early Years professional status.
CMBC (1)	For the vulnerable persons resettlement scheme
W.F Southall Trust	Towards the financial administrator's salary
Refugee Action	For the provision of regulated advice to Asylum Seekers and Refugees
Bearder Charity	Towards a St. Augustines football team
Sir George Martin Foundation (1)	Towards the kitchen refurbishment
CFFC (2)	For food and travel for people who are destitute
CFFC (3)	Towards support and integration
Thomson Reuters (1)	For the painting and refurb of two classrooms in the Community Centre
WDHCS	To support the advice drop in service
Sir George Martin Foundation (2)	For English Language classes
Uniform Fund	To help families purchase school uniforms
CMBC - DCatch	To pay for a one to one worker for a child with disabilities or additional needs
CMBC - EEF	For the supply of free early years provision for 2 to 4 year olds
	The transfer represents the overspend being funded from unrestricted funds
Thomson Reuters (2)	For capital work
Barrow Cadbury Trust	To make the premises covid safe and for advice and welfare work
CFFC (4)	For covid related costs
Carling Made Local Fund	To decorate and equip rooms
Rotary Club of Halifax	For Christmas hampers and creative projects
HM Revenue & Customs	For staff who have been furloughed due to Covid-19
CFFC (5)	For summer programme costs
CMBC (2)	Towards Computer Assisted Learning costs
The Wharfedale Foundation	For English Language costs
National Lottery Community Fund	For immigration related salaries and expenses plus a contribution to overheads
Yorkshire Dales Millennium Trust	For garden related expenditure
CMBC (3)	For garden related expenditure
CMBC (4)	For the 'Walk the Calderdale Way' project
CFFC (6)	For support work
The Lloyds Foundation (1)	For salaries and core costs
The Lloyds Foundation (2)	For a marquee, cabin and some core costs
CMBC (5)	For the development of a CRM system
CMBC (6)	For employability support
CFFC (7)	For the Welcome Café
The Charities Trust	Towards food for the Welcome Café
CMBC (7)	For the luncheon club
Tesco Community Grant	For the Welcome Café
Halifax Opportunities Trust (1)	For food and Christmas hampers
Halifax Opportunities Trust (2)	For the Welcome Café
The Tudor Trust	Towards the salary of the centre lead and overheads
CMBC (8)	Towards Wifi costs for clients
CFFC (8)	Towards Wifi costs for clients and the refurbishment of donated computers
NACCOM (Respond and Adapt Fund)	For housing related development
St James's Place Charitable Foundation	Towards Wifi costs for clients

The other transfer figures are in relation to management charges on the individual restricted as agreed with the various funders

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2020

5 Debtors and prepayments	2020	2019
	£	£
Debtors	49,118	14,026
Prepayments	1,483	-
	<u>50,601</u>	<u>14,026</u>

6 Cash at bank and in hand	2020	2019
	£	£
Current account	83,815	56,745
Savings accounts	65,518	207
Credit card balances	1,258	-
Cash in hand	335	119
	<u>150,926</u>	<u>57,071</u>

7 Creditors and accruals	2020	2019
	£	£
Creditors	20,388	5,225
Accruals	3,463	1,440
	<u>23,851</u>	<u>6,665</u>

8 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and the Centre Lead. The total employee benefits received by the Centre Lead were £27,039 (previous year: nil).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

Other transactions with trustees or related parties			2020	2019
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
R. Hellewell	Employee	Salary costs	29,603	25,622
N. Clarke	Employee	Salary costs	12,429	17,692
			<u>42,032</u>	<u>43,314</u>

The above employees are individually connected to two of the trustees.

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2020

9 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

Within one year

In the second to fifth years inclusive

Lease -
former
vicarage
£

2,798

11,079

13,877

10 Funds held for third parties

	Incoming £	Outgoing £	Balance c/f £
Valley of Sanctuary	<u>5,000</u>	<u>2,613</u>	<u>2,387</u>

St. Augustine's Centre, Halifax

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2020

	2020 Unrestricted funds £	2019 Unrestricted funds £	2020 Restricted funds £	2019 Restricted funds £	2020 Total funds £	2019 Total funds £
Income						
Grants and donations	94,820	65,308	356,930	194,333	451,750	259,641
Parental contributions	9	557	-	-	9	557
Bank interest	312	17	-	-	312	17
Milk refund	128	488	-	-	128	488
Service charges and room hire	6,452	5,518	-	-	6,452	5,518
Café Wednesday and catering	463	1,070	-	-	463	1,070
Fundraising	62	169	-	-	62	169
Gift aid	1,730	5,711	-	-	1,730	5,711
Trips and parties	52	632	-	-	52	632
Total income	104,028	79,470	356,930	194,333	460,958	273,803
Expenditure						
Salaries and NI	16,867	39,190	219,652	144,950	236,519	184,140
Independent examination	1,233	1,440	507	-	1,740	1,440
Administration support	188	-	1,060	-	1,248	-
Bank charges	455	537	97	-	552	537
Cleaning	916	1,301	22	494	938	1,795
Marketing and communications	1,532	64	882	-	2,414	64
Fundraising expenses	-	(641)	-	1,675	-	1,034
Governance	997	-	-	-	997	-
Health, safety and medical costs	132	-	55	-	187	-
Human resources	2,126	2,501	900	-	3,026	2,501
Hygiene covid costs	316	-	2,553	-	2,869	-
Insurance	1,034	2,494	1,029	-	2,063	2,494
Decor and maintenance	2,040	1,479	224	348	2,264	1,827
Rent and room hire	5,029	5,925	1,547	2,614	6,576	8,539
Staff wellbeing	1,059	(308)	-	352	1,059	44
Stationery, postage and office costs	1,678	1,900	896	410	2,574	2,310
Subscriptions	176	773	306	541	482	1,314
Telephone, internet and digital	8,027	2,712	3,514	5,827	11,541	8,539
Training	856	1,099	30	-	886	1,099
Travel expenses	52	928	11	2,232	63	3,160
Utilities	4,748	4,331	1,944	2,165	6,692	6,496
Food and refreshments	1	-	507	-	508	-
Capital and redevelopment works	1,404	5,966	8,300	908	9,704	6,874
Support programme expenditure	25	(1,319)	4,565	5,309	4,590	3,990
Volunteer expenses	2	1,329	104	124	106	1,453
Activities programme expenditure	378	237	32,626	8,915	33,004	9,152
Sundry	-	333	116	589	116	922
Total expenditure	51,271	72,271	281,447	177,453	332,718	249,724
Net income / (expenditure)	52,757	7,199	75,483	16,880	128,240	24,079
Transfers between funds	12,419	10,689	(12,419)	(10,689)	-	-
Net movement in funds	65,176	17,888	63,064	6,191	128,240	24,079
Fund balances brought forward	1,246	(16,642)	29,382	23,191	30,628	6,549
Fund balances carried forward	66,422	1,246	92,446	29,382	158,868	30,628