



**The Parochial Church Council of the Ecclesiastical Parish of St.  
Helen, Stapleford**

**Trustees' Annual Report and Accounts for the period**

**From 1<sup>st</sup> January to 31<sup>st</sup> December 2022**

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## Reference and Administrative details

The charity's trustees are represented by the Parochial Church Council (PCC), which is responsible for churches of St Helen's, St Luke's and The Church @ Montrose Court, all of which are located in Stapleford, Nottingham. The Parish of St. Helen, Stapleford is part of the Diocese of Southwell and Nottingham. The charity's principal address is: Stapleford Parish Church Office, St Helen's Church Hall, Frederick Road, Stapleford, Nottingham, NG9 8FN.

PCC members who were trustees on the date this report was approved and those who served as members/trustees at any time during the reporting period (1<sup>st</sup> January to 31<sup>st</sup> December 2022) are:

<b>Chairperson</b>	Reverend Karen Hanford, until 26/9/22 Reverend Paul Savage from 27/9/22
<b>Wardens</b>	Mike Hammans Christina Davidson
<b>Secretary</b>	Deborah Greenhalgh
<b>Treasurer</b>	Chris Hawthorn
<b>Deanery Synod members</b>	Iris White until 22/5/22 Mike Hammans Christina Davidson Joanna Smith from 22/5/22
<b>Co-opted from St Luke's</b>	Reverend Canon Joan Whysall Pat Morris (Treasurer for St. Luke's) Audrey Clarke
<b>Reader representative</b>	Joanna Smith from 22/5/22
<b>Other elected members</b>	Trevor Jones Steve Marvin Joanna Smith until 22/5/22 Hannah Rice until 22/5/22 Paul Beedell Peter Robart-Morgan Alan Sare Leon Smart until 22/5/22 Stephen Mewies until 16/5/21 and from 22/5/22 until 18/11/22 Toni Thorncraft-Smith until 22/5/22 Chris Bassford from 22/5/22 Dave Bassford from 22/5/22 Beverley Brooks from 22/5/22 Emma Jones from 22/5/22

## **Structure, Governance and Management**

The PCC is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules. The PCC is a charity registered with the Charity Commission: registered number 1131777.

The method of appointment of PCC members is set out in the Church Representation Rules. All church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for all matters of general concern to the Parish including deciding how the funds of the PCC are to be spent. The PCC met 6 times during 2022. 5 meetings were held via Zoom video conference and the first in-person meeting resumed in the Community Annexe. A very short additional meeting was held after the APCM on 22<sup>nd</sup> May 2022 in church.

The PCC operates two sub-committees:

The Standing Committee is responsible for the day to day running of the Parish. It consists of the incumbent and clergy, both Wardens, a Deputy Warden for St Luke's, the Treasurer and a representative elected PCC member.

St Luke's Management Committee is responsible for matters of specific concern to St Luke's church. It consists of both Deputy Wardens for St Luke's, St Luke's Treasurer, a Secretary and elected members.

## **Objectives and Activities**

The PCC promotes, within the ecclesiastical parish, the whole mission of the Church, including pastoral, evangelistic, social and ecumenical elements.

The PCC believes that the range of church activities provide public benefit by provision of:

- Opportunities for worship and prayer
- Teaching on Christian life and faith
- Pastoral and practical care for the community
- Ecumenical links with other churches in Stapleford

To facilitate this work, the PCC is responsible for the maintenance of St Helen's parish church and hall and also of St Luke's church, Stapleford, Nottingham.

The PCC has regard to the guidance issued by the Charity Commission on public benefit.

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## **Electoral Roll numbers 2023**

New applications to be included on the electoral roll since the last AGM held on 22 May 2022 have all been entered. Members who have moved away, asked to be removed or have passed away have been removed.

New entries closed on 30<sup>th</sup> April 2023

The 2023 roll has been on display from 14<sup>th</sup> May 2023. (names only)

There are 203 persons on the Parish electoral roll

Live Within the Parish	133
Live Outside the Parish	70
Registered St Helen's	161
Registered St Luke's	28
Registered Montrose Court	14

**Steve Marvin**

Electoral Roll Officer

## **Achievements and Performance:**

### **Vicar's Report**

Our APCM is a chance to look back with gratitude as we thank people for their involvement and thank God for his provision. It is also a chance to think about our future.

As you all know I only became the Vicar here in Sept so it was a privilege to join in and I have spent these first months watching, and seeing where God is at work amongst us, the challenges and opportunities which are here. The following reports are a testimony to God's provision both in terms of all those who serve the Lord in some way in the church community and in God's rich generous provision. We have done more than we thought possible.

Over the coming months we will be spending sometime dwelling in Matthew 21:13 "...a house of prayer for all Nations". It feels like a passage for us here. Originally written by Isaiah about the temple, Jesus says the temple has lost its way and its purpose, it is to be a place of PRAYER for ALL nations. It is early days but I believe we have started to grow in those 2 areas of our church life together. **Prayer and Diversity.**

So firstly, a thankyou to all those who spent time in prayer and preparation for the Parish Profile and Interviewing for the New Vicar. I hope your prayers will see much fruit. I also want to thank the PCC for all the hard work that has been put in prayerfully discerning how to use the finances we have and support the re-emerging of the churches post COVID.

### **A Local Church**

The churches in the Parish are local churches. Particular thanks to the Ministry team and Rev'd Canon Joan, Rev'd Karen Hansford, Jo Smith, Fran Beedell, Emma & Trevor Jones, Mike Hammond, Christina Davidson, John Osborne, Eileen Dodsworth, Colin and Audrey Clarke & Jamie our Ordinand. Children, young people and their families remain a key part of our church life. Thanks go to Angela Witten & Susan Bell and their teams for seeking to provide safe, fun spaces for them to grow and flourish. Thanks to Laura and those who have helped in the office. Steve our premises manager continues to go above and beyond what his hours would allow, and we don't want to take that for granted. But everything we do depends on Jesus, and the people he is knitting together who are the Church. It is your giving of yourselves in loving service, in prayer, and financially which makes everything happen.

### **A Growing Church**

I am not really one for statistics, but having filled in our Stats for mission to the Diocese, we have pretty much doubled in size since the challenges of last year. We continue to see new people every week, as well as people returning. This brings its challenges as we seek to be safe and welcoming spaces for everyone. It means we will need to work on our welcome and find ways to have fun together so we can get to know each other and continue to be the **Jesus Centred** worshipping community we are meant to be. It also highlights that we need to continue to work together to ensure our children, young people and families are supported and encouraged in their faith.

### **An International Church**

You might have noticed that I have used Church and church. We are part of the Church, which stretches back beyond the history of our buildings in which we worship, and into the future. It's not limited to our town, or nation or language. The other use could really be congregation or group. But no where is church the buildings. As we embrace this, and welcome people from around the world in our congregations, we become more truly the Church we are called to be. We mourn with those who mourn who have left their own countries because of politics, and conflict or persecution. We rejoice as the orphan and widow find family and in new starts and making homes here.

**So with grateful thanks to our Lord Jesus Christ we commend this year to you.**

**Rev Paul Savage**

Vicar

## **PCC Report**

The PCC has met regularly and prayerfully over the last year; initially on Zoom, and latterly in the Annexe. As Covid restrictions were eased, care was taken to ensure that the return to worship was safe, and that individuals felt comfortable attending.

We rejoiced in the appointment of our new vicar Paul, and welcomed him and his family. Shortly afterwards we bade farewell to Karen as she left St Helen's to continue her work in Trowell, Awsworth, and Cossall.

The finances of the Parish and the Parish Share, together with the three churches within it, and their buildings, have all been the subject of prayerful discussion. Other discussions have included, Youth work within the church, Safeguarding, Christmas and Easter Services, Missionary support, actions following break ins and prayer throughout the parish.

**D J Greenhalgh**  
PCC Secretary

## **Pastoral Care**

St Helen's is a caring church and takes seriously the care and wellbeing of its family. Pastoral Care is in the main provided through the network of home groups where the members know each other very well, are comfortable with each other and feel able to share confidences. Prayer and practical help follow on from this. There is also a pastoral group made up from the leadership team and others, including Wardens who are available to offer prayer for all who need it including non-members of our congregation. Home communion is available on request from both the clergy and the team of lay distributors authorised by the bishop. All Pastoral care is offered in complete confidence and within safeguarding guidelines.

**Mike Hammans**

## **Wardens' Report**

It's been an interesting year with highs and lows, highs being Paul joining as our new vicar, lows being losing Karen and the theft of lead from the roof.

It is wonderful that our numbers are rising and we are becoming even more multicultural and gender friendly, our doors are always open to anyone.

There is a new vibrancy in church and it is pleasing to see a number of new comers and the return of regulars who have been absent quite a while due to covid. The future of the church with God's grace is going to be wonderful.

As far as the fabric is concerned, in general the church buildings are in a good state of repair, thanks to a large amount of unseen help by volunteers. The roof repair has been completed and we await the retrospective faculty which has been applied for. Work is needed on the main entrance door and the glass door which is in hand.

We would like to thank everyone who has stepped up and helped in various roles to ensure the smooth running of the church.

**Christina Davidson and Mike Hammans**  
Wardens

## **Safeguarding**

As a Church, safeguarding should be an integral part of our ministry and mission, promoting a safer culture for the wellbeing of every child, young person, and adult. As such, there are policies, procedures, and guidelines to help us to follow good practice, reduce risk and respond appropriately when needed. Safeguarding is everyone's responsibility.

We held a Safeguarding Sunday earlier this year and, going forward, this will hopefully be an annual event to remind us all of this important part of our work as Church community.

Many church roles, including all PCC members, require the completion of safeguarding training. There are different levels of training according to the role, but it is now essential that all PCC members and those working with children and young people should complete the module on awareness of domestic abuse and there are face to face sessions available to be booked on the diocese website or eLearning. This topic can be difficult for some, particularly survivors of abuse: if you have concerns about any of the training or are affected by any content, please ask for support.

I have recently updated my own training: the leadership module focuses on integrating theology and one's own beliefs with safeguarding practice to allow good behaviour to flow from inner motivation. The trainers feel *"People should leave a training experience in some way different from the way they entered, the safeguarding learning and development pathways have been developed with this intention"* Safeguarding Learning and Development Framework 2021.

**Angela Witten,**  
Parish Safeguarding Coordinator

## **Small Groups**

Clearly Jesus thought small groups was a good idea. He had 12 in his group. The early church met in homes. That's how the church began and how it spread. In a small group everyone can be known, supported, offered unconditional love. From this family of believers, people can grow in confidence, in faith, in prayer, in discovering their gifts and using them. Every group creates its own character. Paul tells us that we are all parts of Christ's body. With Him as the Head, the whole body is fitted together perfectly. "As each part does its own special work, it helps the other parts grow, so that the whole body is healthy and growing and full of love" (Eph. 4:16) This is seen more easily in a small group.

I want to thank all the small group leaders for their commitment and dedication. These groups offer pastoral support as well as opportunity to learn and grow in faith. Leaders meet together for mutual support and encouragement.

At St Helen's, at present we have five small groups, led by:

1. Miriam and Alan, at present meeting at St. Luke's on Thursdays at 7.30pm.
2. Irene Whitehead, meeting every other week on Thursday afternoons, hosted by Irene.
3. Joanna Smith, meeting in the annexe every Wednesday at 7.15, starting at 7.30pm.
4. Paul and Fran Beedell, meeting every Wednesday evening at the home of Phil and Cristina.
5. Chris Bassford meeting at various homes, beginning at 1.00pm. every Monday.

If you are interested in joining a small group, please let me know. If you're interested in helping a new group to start, or running a group for 6 or 8 weeks only, please contact me. I would be very happy to support you.

**Chris Bassford**  
Home Group co-ordinator

## **Young Peoples Work**

### **Sunday School**

We are so fortunate to have so many children attending our church each Sunday morning. It is a privilege and a joy to have the opportunity to share God's love with the children and to have fun whilst teaching them something from the Bible. Unfortunately, like many areas of church life, we are short of volunteers and haven't returned to the numbers of helpers that were involved "pre-covid". This means that those leading are preparing sessions more often than anticipated so that there are sessions each week for the children (except the week of the monthly all age service).

We continue with the three year rolling program which covers different parts of the Bible each term and includes the major church festivals. We mainly use the Urban Saints "Energize" resources as a starting point for sessions, with some videos and a bit of "leader's imagination" on top. We generally include lots of craft, some games, prayers, and a snack or food craft.

Once again, we had a "Summer Special" in the Vicarage garden (while the Vicarage was empty) with sports day races and party food. We also had a Jubilee-themed week. Then we entertained the congregation at Christmas with a Nativity play before party games and more party food for the children.

We pray for more volunteers with a passion to share their faith with the children of St Helen's. This is vital work for the growth of the church family but it is rewarding and enjoyable. Please ask if you would like to know more.

### **Angela Witten**

#### **Energise**

Energise is for young people in year 6 and above. We started the year, meeting on a Friday night over Zoom and every other Sunday morning in the Annexe. The zooms continued until the summer term. The Sundays continue to be every other week due to shortage of leaders. Sunday meetings didn't settle down until September when the group started to come more regularly and engage well in the sessions. In the autumn term we followed the life of Jesus from his birth, through to his resurrection, ascension, and looking forward to his return. We enjoy our time together and would love to meet weekly.

We have had social events on Saturday evenings, and we are now trying to run these each month. Energise members often bring friends along too. We enjoy food such as, pizzas and pancakes, and had a lovely meal prepared by Emma Jones. We enjoyed a trip to Southwell Minster and a Christmas party too. Occasionally we have to cancel these due to lack of leaders. We miss the help of Mike Turnbull who was a great support to the group and we are thankful for the energy and enthusiasm he brought. We also had to cancel our planned weekend away at the Faith Mission in Harby due to lack of leaders, but we are planning to go in 2023.

#### **Encounter**

Encounter runs for young people who are 14 +. We met every other Sunday at 5pm in the annexe for the Spring and Summer terms. In the autumn we spent time discussing how best to meet going forwards as the group is quite small, and young people have many pressures to deal with. It was decided to run monthly for now. This will be reviewed again summer '23 as some go to Uni and others move into this age group.

We have few leaders making the Energise and Encounter groups happen and would love to welcome others to join the team.



### **Messy Church**

Messy Church is a family focussed gathering on a Saturday afternoon once a month. We have a theme and start with crafts and activities to help the families explore the main points of the story. Activity stations are placed around the church, annexe and courtyard. Families are encouraged to explore them and get involved and have fun, the messier the better. We then tell the story in an interactive way, sing and have time to think about what we've heard.

There is a lovely informal atmosphere during Messy Church, and we value the regular families who have built a relationship with the helpers. A highlight was the baptism in September of two children who have been regularly coming to Messy for several years. Each time we also see new families and Easter continues to attract a bigger crowd. At the start of 2022 we continued to provide activity bags to some families who were not yet joining us in person. The bags have been much appreciated, and we continued with them for a number of months.

We have not been providing a meal since we stopped for Covid, but in November we started to provide picnic bags for people to take away. We would love to go back to providing meals and having that time to chat with people.

The number of helpers has continued to reduce due to illness and other pressures on people. We are grateful to all those who help to make Messy Church happen whether in preparing crafts, setting up and clearing up, helping at Messy, or praying for us. With more helpers we could do more so do talk to us if you are interested in joining the team.

**Susan Bell**

On behalf of all YP leaders and volunteers

### **CONNECT**

Church continues to be open most first and third Saturdays from 10 a.m. til noon for refreshments, conversation, and a quiet space for reflection and prayer. Over the months a number of visitors have called in, often spontaneously, for a variety of reasons, and it has been lovely to welcome them, and it is always good, of course, to see folk connected with our churches.

The name, CONNECT, feels very appropriate in the way being open connects visitors with other people, with part of their local heritage and with God and , for several members of the church family disconnected by Covid and absence, it has provided a bridge back, helping restore confidence.

**Kerry Bassford**

### **Men's Ministry**

After a considerable period due to the lockdown when the men could only meet virtually for online quiz's, speaker evening etc, the in person Men's events have gradually re-established starting with the monthly evenings at the Horse and Jockey.

Other activities have then been organised, and were well attended including a Men's breakfast at St Lukes The Christmas Quiz and chips was also a very enjoyable and successful occasion.

Looking forward into 2023 there is a full programme organised which should have events attractive to the men of the churches and their friends.

Men's ministry has an important role to play in the life of the church, supporting men as they meet together at friendly and encouraging activities.

**Iain Walker**

## **Church flowers**

The flowers in church are changed and rearrange fortnightly by me Annette. On special events during the church calendar, special flower arrangements and displays are created, these have included.

- Harvest festival
- Christmas -our Christmas tree this year was kindly donated by Lyms funeral service.
- Rev Pauls welcoming service
- Easter
- Remembrance
- Mother's Day

People are able to add to the calendar at the back of the church if you would like to dedicate the flowers on a special day to a loved one through a donation.

For more information on this please speak to Annette Gregory or the church office.

## **Annette**

## **Music Ministry**

It was a daunting task to take on overseeing the Music Ministry at St Helen's from Rev Peter and the Huxtable family in 2021 (ably aided by Al Kirkland and Chris Hawthorn).

During 2021 and 2022 however, I've seen lovely, talented, God gifted people come and offer their gifts to the music side of our worship, meaning that every week we can lead the congregations in sung praise, meditate to music and join together in uplifting hymns and songs.

We organised a carol service in 2022, and a Palm Praise (albeit some of us were virtual) which we hope to repeat in subsequent years. In the next year we are hoping to have more music and worship practices where we come before God together to explore worship and get to know each other better – learning new songs and playing and singing old favourites, so that we can be best equipped to lead the church in this side of ministry.

I want to say thank you to Al and Chris particularly, but also to the teams both morning and evening who help and give of their time. I would also like to thank the 30 or so others who join us for Easter and Christmas to sing and play in our carol services and Easter and Palm Praise.

If you would like to join us in any capacity please let me know – there are no auditions! We would love new people who could play and sing with us.

Just an additional thank you to all the AV operators who help us week by week by fixing any sound problems, displaying song words and adding to the worship by screening sound videos – a particular thank you to Peter Greenhalgh for installing and maintaining more up to date equipment – you are all part of our worship team!

## **Fran Beedell**

## **Parish Office and Bookings**

2022 was a busier year for the office as we got back in to the swing of full time Church with many activities returning, with weddings and baptisms increasing.

Hall and annexe use have increased with regular bookings and individual one off parties and training sessions.

## **Parish Administrator**

## **Friendship Club**

Prior to Covid we had an attendance of up to 50, Most came early to Enjoy Emma's two course lunch.

When we restarted in September 2021 attendance was down to an average of 25, Emma could only do a lunch at Christmas, Easter and September so before other meetings we have provided soup and rolls.

During 2022 attendance slowly increased to average just over 30.

We meet alternative Wednesdays. Our programme alternates, one week we will have musical entertainment, singers, a choir or instrumentalists. The next meeting it will be an illustrated talk from around the world, local, recent or historical.

We serve soup at 1 pm followed by entertainment starting at 2 pm for about an hour. 3pm is tea coffee and biscuits and we usually end with quiz questions and a story until our 3.45 finish.

Those who come really enjoy a good quality interesting afternoon. We could just do with some more people.

## **David Steggles**

Chairman

## **World Vision**

We have continued to keep in touch with our Mission Partners using zoom during the year as well as receiving their prayer letters. They value our prayers and our giving that enable them to continue their work. The giving to these was delayed in 2022, and made in 2023 instead, except for Alejandro Mesco who received a payment to help with medical costs.

**Alejandro Mesco** is working for a medical charity Medical Ministry International (MMI) in Peru. The donations we make go to this organisation to pay Alejandro. He maintains and delivers wheelchairs. Peru has been badly affected by Covid and this has had a big impact on what MMI have been able to do. The organisation 'Joni and Friends' provided wheelchairs which have been adapted and delivered to areas in and outside Arequipa. His wife Doris has long term illness which has worsened and Alejandro spends a lot of his time supporting her alongside his daughter and sons. He has also been ill during the year.

Our **CMS Mission Partners** spent much of the year, praying and exploring how they could continue with their work after changes in the country they were working in. They are very committed to continuing to work with the people in that country and support them in whatever ways they can, including online language teaching. Gradually a new plan developed, and, in the autumn, they moved back to the mission field in SE Asia. They are language learning and discerning how they can work with the church in their chosen country in vocational training and education. M got a job they never anticipated as a teacher at the local Christian School. This has meant they have more secure visas, and their two boys can attend the school. Their three children are doing well and adjusting to the latest change in their lives. We are looking forward to their visit in June 2023.

**Dorcas Letasi** cares for her 2 children, Daniel and Grace, while working for UNESCO in Uganda. Daniel is in his final year at Primary School and is feeling the pressure of exams. She leads the worship ministry team at her local church. Dorcas continues to support the work of the Ugandan mission agency, Global Link Afrika. She was one of the group that founded it back in 2012. GLA is an indigenous African evangelical mission agency that seeks to identify, equip, link and in partnership with the Church, send Christians to serve in mission opportunities.

The Church also supports Tearfund, including the Kigezi project, and the Church Pastoral Aid Society. We are grateful to all those who give using mission boxes to support all these missions and who pray for our mission partners.

## **Susan Bell**

## **St. Luke's Church**

Another strange and taxing year at St Luke's where the health of its members have played some effect on our worship and other things including our charitable events and other social outreach.

With Canon Joan Whysall having considerable health issues of late affecting her leadership other people have stepped up to help provide services and events. Colin and Audrey Clark have been fundamental to the provision of a Sunday morning worship. A lent course with a Video by Jeff Lucas was inspiring and there were different crafts to take part in with many participating also there were talk groups where we could discuss things from the video and other subjects. The Easter program was well supported and Easter Sunday was led by Audrey with Colin Preaching and Joan presiding. Joan has been involved in leadership when her health permitted. Our A.G.M. was after our morning service and successful nearly everyone stayed.

We were blessed with lots of visiting preachers from other churches including St Helens including Susan Bell, Karen Hanford, Jamie and Jo. May 22<sup>nd</sup> saw Joan Preach for the first time since her illness. St Luke's had a joint service with St Helen's for a Harvest Festival which was our introduction to our newly appointed vicar Paul Savage a lovely calibration. Paul preached for the first time at our healing service on October 23rd with Joan and Paul anointing.

We had our usual Remembrance service and closed with Robin Walker playing the last post. We decorated church for Christmas, Joan led our carol service which is always great. A joint service was held on Christmas Day and New Years Day bringing the year to a close.

I would like to thank all our church members who stepped up and involved themselves in the services at St Luke's without their contribution it would be very difficult for our worship to progress. And also a big thank you once to our visiting preachers from St Helen's throughout this difficult year.

**John Osborne.**  
Assistant Warden

## **St Johns School**

St Johns continues to flourish as a church school. The school is now operating normally after covid. All the usual activities have now been resumed and residential trips away have taken place.

The school greatly values its links with St Helens. There are two foundation governors appointed by the PCC and the Diocese, these at the moment are Richard Bassford and Steve Marvin. Richard Bassford is the Chair of Governors. The Rev. Paul is an ex officio governor. St Helens are regular visitors to the school and involved in assemblies. The input from Jamie Price was much appreciated in the period of interregnum. End of term services are held in the church to which many parents come.

The school continues to provide a very good education for about 100 children with a set of highly skilled staff. It has a real family atmosphere with each child valued as an individual. The school has a newly appointed Deputy Head, Nicky Pursglove, as of last September. At the end of the Summer term a long standing Teaching Assistant, Donna Colley, is retiring after 33 years at the school. She will be missed due to her great contribution to the school in many other ways, particularly with the development of PE and as part of the leadership team.

St Helens would welcome even stronger links between the school and the church with more of the children of our church community taking advantage of the excellent education that the school provides. Please pray for the continued success of this special church school. If you want to know more about the school then please talk to one of us.

**Richard Bassford**  
**Chair of Governors**

## **Church @ Montrose Court**

This last year (our sixth) at the Church @ Montrose Court has been for me personally and for us as a team by far the hardest. We are a small team each with our own personal commitments and at times the challenge of keeping things going every Sunday and during each week has been huge. There is just so much need in the area around us. We've plodded on, sometimes floundered and at times felt like giving up.

By the time Paul arrived in September of last year I personally had reached the end of my capacity to give. I was still recovering from the after effects of Covid and simply hadn't any more to pour from a very empty cup. So I have needed to take six months away from Montrose Court. A small but amazing team kept things going and the time out has given me a renewed perspective on the way forward.

However as I've returned, others in our team have more recently had to also step back and take a break. It's simply so much harder than you might imagine to be there for everyone all of the time.

Going forward into this summer we intend more outdoor events to bring back the joy and fun into what we do. Just showing Gods' love to those around us. We also aim to bring more variety into the format of Sunday worship, for example with occasional meals together, and Paul is now able to lead some weeks.

A key part of the ministry at Montrose Court continues to be the 'chat and pray' sessions on Monday and Wednesday mornings. This is the chance for all of our folk to get to know one another. These are also the times when our foodbank is open. This continues to provide an essential service. The number of people coming in with vouchers from local agencies continues to increase as the cost of living pressures build. We remain grateful for all donations of food and toiletries.

Other plans for Montrose Court include improving the outside appearance at the front of church and facilities inside.

Prayer is so important to us at Montrose Court. Please join us for the monthly prayer walks around the area at the times advertised in the Sunday notices. We also ask you to keep us in your own prayers.

We are also very open to new team members. We appreciate estates ministry isn't for everyone, but please come for a coffee, see what we do and meet our lovely folk. You'll be always welcome and we don't bite!

**Emma Jones**

(on behalf of the team).

## **INSPIRE**

Pete Turner  
Editor

## **Nottingham North Deanery Report for Jan – Dec 2022**

During 2022 we held three Synods which were all in person.

- **8 February 2022: Growing Disciples Younger**

Our first Synod was held at St Mary's Church, Bulwell. We were joined by Ruth Lee, the Diocesan Lead for Growing Disciples Younger and James Willis the leader of the Eden team based in Bestwood.

- **7 July 2022: Racial Diversity**

This Synod was held at Bestwood Emmanuel. We had speakers from St John's Bilborough, Emmanuel and St Nic's in Nottingham who shared their experience of racial diversity in our churches and challenged us to consider the following questions:

- How has your church performed in relation to racial diversity?
- What action could your church take to progress the conversation around racial justice?

We also swore in our churchwardens

- **16 November 2022: AGM, Food and Fellowship**

Our final Synod of the year was hosted by St John's, Bilborough who provided a delicious meal enabling us to share fellowship and to worship together. This meeting was also our AGM.

Our Deanery Prayer meetings have also continued on the first Tuesday of each month initially via Zoom and then from July we were able to return to in person meetings at Christ Church, Cinderhill.

This year we welcomed Paul Savage as the new vicar at Stapleford. We also said goodbye to Jess Savill who moved to Toton, St Peter.

We would like to thank you all for your generous and faithful giving during 2022. We may not have achieved payment of the full 100% of our parish share allocation but we did manage to pay 88%.

**Rev'd Canon Tim Pullen**  
**Area Dean**

**John Cartwright**  
**Lay Chair**

## **Financial review**

2022 saw a recovery in total receipts (income) with an 8.7% increase to £142,109 (2021: £130,778). The recovery was due to a substantial increase in parochial fee income from weddings and funerals to £10,365 (2021: £3,644), church hall hire, £7,261 (2021: £5,678) the recovery of business rates previously paid by Montrose Court of £2,975, an increase in plate collections, £8,293 (2021: £5,418) and a one off legacy gift of £10,000. However, planned giving by church members continued to fall by 13.9% to £70,655 (2021: £80,449) with associated gift aid recovery falling to £16,953 (2021: £18,936). There was a small investment income of £932 however our investment capital in the CBF Investment Fund fell to £18,499 at year end (2021: £20,967).

Total payments (expenditure) in the period fell by 4.4% to £142,985 (2021: £149,214). Major areas of expenditure comprised our diocesan parish share, £72,204 which was paid in full and wage costs, £15,886 (2021: £14,037). Our utilities costs increased by 53.8% to £9,462 (2021: £6,153) and due to us remaining in a fixed price contract for much of the year the full effect of recent energy price rises has yet to be fully felt. Due to our ongoing deficit position our aspirations to fund our external mission partners were not fully met, £6,472 (2021: £11,572).

There was a substantial recovery in our overall operating deficit to £876 (2021: £18,435) as overall payments only marginally exceeded receipts. St. Helen's contributed an operating surplus of £881 (2021: £14,271 deficit). St Luke's church contributed a surplus of £3,435 (2021: £143). The Church @ Montrose Court contributed an operating deficit of £2,797 (2021: £6,375). The Church Annexe fund contributed a deficit of £2,395 (2021: £2,068 surplus).

### **Reserves policy**

It is PCC policy to maintain an unrestricted reserve of three months' regular expenditure, to cover fluctuations in cash flow, to give security to employees and to provide for unexpected major expenditure. In addition designated reserves are retained to cover possible emergency building repairs, with particular regard to the facts that St Helen's church is grade II listed and St Luke's is an older building with two flat roofs. At the close of 2022, unrestricted funds of £72,099 (2021: £68,400) were held in reserve.

### **Funds held as custodian trustees on behalf of others**

No funds are held as custodian trustees on behalf of others.


### **Exemptions from disclosure**

There are no exemptions from disclosure

### **Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature: 

Full name: Michael David Hammans

Position: Church Warden

Date: Friday 12<sup>th</sup> May 2023

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. HELEN, STAPLEFORD**  
**FINANCIAL STATEMENTS FOR THE YEAR TO 31 DECEMBER 2022**

	UNRESTRICTED FUNDS				RESTRICTED FUNDS			TOTAL	Total
	St. Helen's	St. Luke's	Montrose Court	TOTAL	St. Helen's	Community Annexe	TOTAL	2022	2021
	£	£	£	£	£	£	£	£	£
<b>RECEIPTS AND PAYMENTS ACCOUNT</b>									
<b>RECEIPTS</b>									
Voluntary receipts from donors									
Planned giving	58,883	8,952	2,820	70,655	-	-	-	70,655	80,449
Loose collections	6,678	1,472	143	8,293	-	-	-	8,293	5,418
Donations	7,913	243	580	8,736	-	-	-	8,736	6,349
For mission	-	-	-	-	3,553	-	3,553	3,553	3,250
Special collections	441	-	-	441	-	-	-	441	1,615
Income tax recovered	13,036	2,730	770	16,536	402	15	417	16,953	18,936
Legacy gifts received	10,000	-	-	10,000	-	-	-	10,000	-
Grants	-	-	500	500	-	-	-	500	2,531
Business rates recovered	-	-	2,975	2,975	-	-	-	2,975	-
Income from church activities									
Church Hall Hire	7,261	-	-	7,261	-	-	-	7,261	5,678
Community Annexe Hire	60	-	-	60	-	-	-	60	890
Parochial Fees	10,365	-	-	10,365	-	-	-	10,365	3,644
INSPIRE advertising	1,318	-	-	1,318	-	-	-	1,318	1,097
Book sales (St Luke's)	-	67	-	67	-	-	-	67	-
Investment Income									
Bank interest	380	2	-	382	-	-	-	382	18
Investment Income - Dividends on CBF shares	550	-	-	550	-	-	-	550	532
Other Capital Receipts	-	-	-	-	-	-	-	-	371
<b>TOTAL RECEIPTS</b>	<b>116,885</b>	<b>13,466</b>	<b>7,788</b>	<b>138,139</b>	<b>3,955</b>	<b>15</b>	<b>3,970</b>	<b>142,109</b>	<b>130,778</b>
<b>PAYMENTS</b>									
Parish Share	67,328	4,876	-	72,204	-	-	-	72,204	72,240
Parochial Fees	3,466	-	-	3,466	-	-	-	3,466	2,980
Other Support for Ministry	894	-	-	894	-	-	-	894	40
Maintenance of Services									
Rent	-	-	5,000	5,000	-	-	-	5,000	5,000
Business Rates	-	-	1,590	1,590	-	-	-	1,590	239
Utilities	5,498	1,695	1,299	8,492	-	970	970	9,462	6,153
Insurance	4,194	728	215	5,137	-	-	-	5,137	4,934
Telecoms	911	-	80	991	-	-	-	991	1,292
General Parish Expenses									
Clergy expenses & training	627	-	-	627	-	-	-	627	193
Wage costs	15,886	-	-	15,886	-	-	-	15,886	14,037
Office expenses	1,219	-	43	1,262	-	-	-	1,262	1,131
Sundry	1,891	155	35	2,081	-	-	-	2,081	2,751
Maintenance									
Church	3,384	1,685	-	5,069	-	-	-	5,069	3,453
Church Hall	396	-	-	396	-	-	-	396	735
Annexe	-	-	-	-	-	1,380	1,380	1,380	-
Montrose Court	-	-	753	753	-	-	-	753	1,129
Vicarage	106	-	-	106	-	-	-	106	184
Exceptional Expenditure	20	-	-	20	-	-	-	20	-
Parish Mission									
Youth & children	940	-	-	940	-	-	-	940	1,921
Pastoral and outreach	-	-	177	177	-	-	-	177	547
Catering	-	-	734	734	-	-	-	734	856
Inspire Magazine	3,778	-	-	3,778	-	-	-	3,778	3,345
Meeting & special events	-	-	-	-	-	-	-	-	-
Food Bank	-	-	397	397	-	-	-	397	2,936
Other	-	556	191	747	-	-	-	747	734
External Mission									
St Lukes mission (Compassion UK)	-	336	-	336	-	-	-	336	1,536
St John's, Lindow (Alexandro Mesco)	-	-	-	-	2,743	-	2,743	2,743	2,981
CMS (B-J & Marie Shin)	-	-	-	-	2,143	-	2,143	2,143	1,881
Tear Fund (general funds)	-	-	-	-	1,000	-	1,000	1,000	1,317
Tear Fund (Kigezi)	-	-	-	-	-	-	-	-	941
Tear Fund (Change a Nation)	-	-	-	-	-	-	-	-	1,035
CPAS	-	-	-	-	250	-	250	250	1,881
Cost of Finance	207	-	71	278	-	60	60	338	8,032
Other Capital Payments	2,150	-	-	2,150	-	-	-	2,150	1,085
Special Collections	838	-	-	838	-	-	-	838	1,695
Church Hall Hire	90	-	-	90	-	-	-	90	-
<b>TOTAL PAYMENTS</b>	<b>113,823</b>	<b>10,031</b>	<b>10,585</b>	<b>134,439</b>	<b>6,136</b>	<b>2,410</b>	<b>8,546</b>	<b>142,985</b>	<b>149,214</b>
<b>NET RECEIPTS / (PAYMENTS)</b>	<b>3,062</b>	<b>3,435</b>	<b>(2,797)</b>	<b>3,700</b>	<b>(2,181)</b>	<b>(2,395)</b>	<b>(4,576)</b>	<b>(876)</b>	<b>(18,436)</b>
<b>Funds Transfer for parish mission</b>	<b>(5,000)</b>		<b>5,000</b>						
Funds at 1st January 2022	42,529	20,362	5,508	68,399	2,510	5,448	7,958	76,357	94,793
<b>Funds at 31st December 2022</b>	<b>40,591</b>	<b>23,797</b>	<b>7,711</b>	<b>72,099</b>	<b>329</b>	<b>3,053</b>	<b>3,382</b>	<b>75,481</b>	<b>76,357</b>



## STATEMENT OF ASSETS AND LIABILITIES

	St. Helen's £	Community Annexe £	St. Luke's £	Montrose Court £	TOTAL 2022 £	TOTAL 2021 £
<b>Cash funds</b>						
Bank balances	14,170	508	5,834	7,711	28,223	33,261
Deposit balances	-	-	17,963	-	17,963	13,949
Cash in hand	-	-	-	-	-	233
CBF Deposit Fund	29,295	-	-	-	29,295	28,914
	<u>43,465</u>	<u>508</u>	<u>23,797</u>	<u>7,711</u>	<u>75,481</u>	<u>76,357</u>
<b>Other monetary assets</b>						
Income tax recoverable	3,753	-	-	260	4,013	4,348
Other	-	-	-	-	-	-
	<u>3,753</u>	<u>-</u>	<u>-</u>	<u>260</u>	<u>4,013</u>	<u>4,348</u>
Income tax recoverable for Oct-Dec 2022 was not claimed until Jan 2023, so will be included in that year's accounts						
<b>Investments</b>						
895.35 Income Shares in CBF Investment Fund	18,499	-	-	-	18,499	20,967
	<u>18,499</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>18,499</u>	<u>20,967</u>
<b>Liabilities</b>						
	-	-	-	-	-	-
<b>Total Assets less Liabilities</b>	<u>65,717</u>	<u>508</u>	<u>23,797</u>	<u>7,971</u>	<u>97,993</u>	<u>101,672</u>

## NOTES

### 1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with both the Charities Act 2011, section 133 on the Receipts and Payments basis, and the Church Accounting Regulations 2006.

### 2. ANALYSIS OF RESTRICTED FUND MOVEMENTS FOR THE YEAR

	Balance B/Fwd £	Receipts £	Payments £	Transfer £	Balance C/Fwd £
St Helen's (World Mission)	2,510	3,955	6,136	-	329
Community Annexe	5,448	15	2,410	-	3,053
	<u>7,958</u>	<u>3,970</u>	<u>8,546</u>	<u>-</u>	<u>3,382</u>

St Helen's Restricted Fund - World Mission receipts & payments (deficit to be covered by gift aid due in 2023)

St Helen's Community Annexe fund contains specific donations towards the construction and maintenance of the Community Annexe.

### 3. ASSETS FOR CHURCH PURPOSES

(i) Churches, Churchyards and Vicarages are vested in the representative body of the Church and are not Parish assets.

(ii) Fixed assets and property, which are retained for Church purposes and which are not investment assets are listed on the Statement of Assets and Liabilities as non-monetary assets including:

Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal  
Equipment and furnishings in St Helen's church hall

### 4. INVESTMENTS

Quoted investments are valued at mid-market value at 31st December.

### 5. PAID EMPLOYEES

	£
Gross wages and salaries:	15,886
Employer's National insurance costs:	-
Pension contributions:	-
Total Staff costs:	<u>15,886</u>
Average number of employees in the year:	2

### 6. PAYMENTS TO PCC MEMBERS

No expenses were paid to trustees. Some insignificant clergy/minister's expenses may relate to their duties as trustees.

One PCC member is paid as an employee (see note 5.)

### 7. BANK ACCOUNTS for ST HELEN'S & ANNEXE

The separate HSBC bank account that has previously been used to manage Annexe income and costs will be discontinued in 2023. Some money has been transferred to the main St Helen's bank account in 2022 (so bank balance is less than Annexe Funds balance). In future the Annexe Funds will be used to cover appropriate expenditure (including a proportion of St Helen's utilities costs).

This does not affect St Luke's and Montrose Court which still have separate bank accounts and are managed separately in year.

## Independent examiner's report on the accounts

Report to the  
trustees/ PCC of

St Helen's Stapleford

on accounts for the  
year ended

31 December 2022

Charity no

1131777

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2022

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent  
examiner's  
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

9 May 2023

Name:

Gary Stephenson DChA, MSc

Address:

21 Gwenbrook Road

Beeston, Nottingham

NG9 4AZ