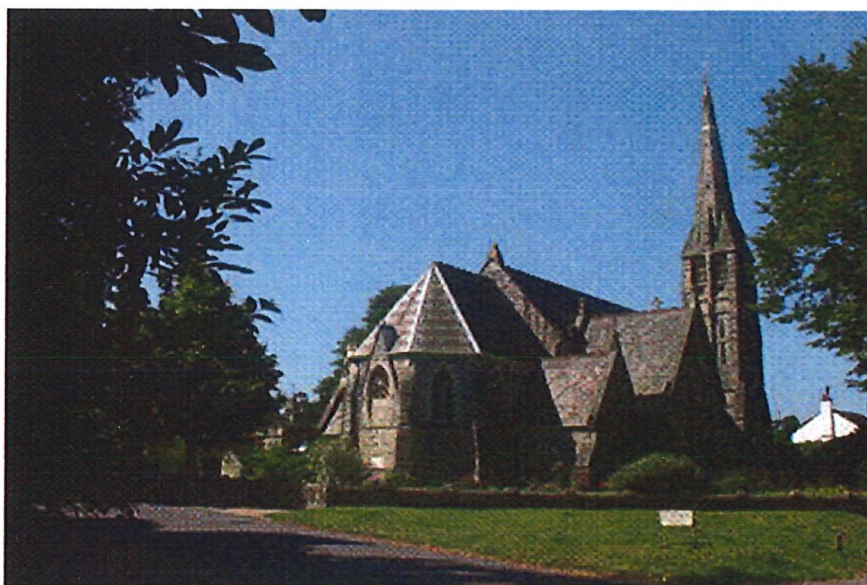


# **ST MARK'S CHURCH**

**BROADWATER DOWN, TUNBRIDGE WELLS**



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**Annual Report  
and  
Financial Statements  
of the  
Parochial Church Council  
for the year ended 31 December 2021**

**ST MARK'S CHURCH, TUNBRIDGE WELLS**  
**CHARITY INFORMATION**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**Members of the Parochial Church Council**

Rev'd Claire Allwood	Associate Vicar and Chair of PCC	
Rev'd Laurence Powell	Priest-in-Charge	
Brian Lester	Churchwarden & Deputy Chair of PCC	
Keith D J Root	Churchwarden and Treasurer	
Paul J Avis	Deanery Synod	
Julie Brown		until 10 February 2022
Catherine R Clayton		
Pat Collins	PCC Secretary	
Anthony R Colwell		until 17th September 2021
Anthony Richard Edwards		from 16 May 2021
Louise Garner		
Debbie Marsden	Safeguarding Officer	
Rosina E V M Robinson	Deanery Synod	
Evelyn Voller		until 16 May 2021

**Charity Commission Number:** 1131775

<b>Principal Address</b>	The Church Office St Mark's Road Tunbridge Wells TN2 5LU
<b>Telephone number</b>	01892 526069
<b>Website</b>	<a href="http://www.stmarkschurch.org.uk">www.stmarkschurch.org.uk</a>
<b>Email</b>	<a href="mailto:office@stmarkschurch.org.uk">office@stmarkschurch.org.uk</a>
<b>Safeguarding Officer</b>	Debbie Marsden
<b>Safeguarding Recruiter</b>	Nicky Fiskin
<b>Independent Examiner</b>	Christopher Weller FCA 9 Calverley Park, Tunbridge Wells TN1 2SH
<b>Bankers</b>	Barclays Bank Calverley Road Branch Tunbridge Wells

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**ST MARK'S CHURCH, TUNBRIDGE WELLS**  
**ANNUAL REPORT OF THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

The Members of the Parochial Church Council (the PCC), who are the church's trustees for the purposes of charity law, present their report together with the financial statements for the year.

### **Objects of the Charity**

The PCC is responsible for co-operating with the Priest-in-charge and the Associate Vicar in promoting in the ecclesiastical parish the whole mission of the Church, be it pastoral, evangelistic, social or ecumenical. The PCC is also responsible for maintaining certain church property situated within the parish, namely the two church halls and also two houses purchased for the use of church workers, but at present let to tenants.

### **Achievement and performance**

#### **The development of St Mark's in 2021**

After sadly starting the year online due to the Covid pandemic, (alternating in live-streaming services with our neighbouring church of King Charles the Martyr), it was an absolute joy to be able to gather and worship in-person on Palm Sunday! Easter services, then our Sunday Club, (groups for primary school aged children), which re-started in May, were all enthusiastically well attended. From June we were thankfully able to return to two in-person services each Sunday and continued to live-stream many of these for those isolating or otherwise unable to attend, now via St Mark's new Facebook page. We were glad to be able to continue to worship together in-person throughout the rest of the year, although concerns regarding the omicron variant, along with illness and (more happily) gatherings after a previously isolated Christmas, led to much-reduced attendance in Christmas week. This followed a very well-attended and enjoyable service of Carols by Candlelight and a greatly-anticipated nativity service organised by our Sunday Club. We continued to use our beautiful church garden for worship through the year with an Easter garden service on Good Friday and a Pet service in August.

Building on our vision of supporting those in need or those experiencing vulnerability within our community, we started a monthly bereavement support group in June. The group is a space to remember, to talk about loved ones and living with loss, to meet and share in a confidential group. Whilst a relatively small group, it has been much appreciated by attendees. We also continued, in partnership with King Charles the Martyr, to run our weekly community larder, in response to growing food poverty in our local area.

The plans we had made in 2020, were finally able to come to fruition with a monthly youth group for secondary school aged children, "Fire Circle", commencing in October. Our welcome to children and families was able to flourish this year as we baptised fourteen children and admitted eight children to Holy Communion in November, following a course of preparation. Whilst church services for St Mark's school community were sadly limited due to Covid, clergy were able to take an Easter and Leavers' Service for the year six children in church and to visit all school classes for collective worship at both Easter and Christmas.

We were able to work this year on the priority of developing our church building, for use by the congregation and wider community, undertaking a large refurbishment of our church roof, needed work on lighting and installing a long-awaited inner glass entrance door. The door has brought great delight as not only the fulfilment of hopes in itself but also the way in which it enhances the visibility and welcome of our church to the local community and passers-by.

A focus on gifts at Harvest enabled many not only to give financially to the work of the church, but also to offer a generous abundance of talents and time with increased volunteering growing our music group and other teams. This will enable us to begin opening the church building up more regularly for private prayer in 2022

### **Community Larder**

This continues to run weekly, in partnership with King Charles the Martyr, managed by a joint committee with a growing team of volunteers meeting continued need. Whilst figures attending throughout the year have fluctuated, in the latter part of the year, there has been an average of forty households attending each week. As supplies from FareShare have diminished due to their own supply issues, the Larder has needed to use more of its own funds. There are currently reserves to cover this but more fundraising is planned in 2022.

### **The Electoral Roll, and Baptisms, Weddings, and Funerals,**

The number of members on the Electoral Roll at the time of the APCM on 16 May 2021 was 97, of which 30% were not resident in the parish, compared to the 2020 figures of 91 reported at the delayed APCM in October 2020, of which 27% resided outside the parish.

Covid-19 restrictions have again severely reduced the number of occasional offices especially during the first half of the year, with one wedding, one funeral in the church and four at the crematorium. We were, however, able to celebrate 14 baptisms in the second half of the year

### **The PCC**

The PCC met 10 times all via Zoom, and there were two Standing Committee meetings again via Zoom. The APCM was held on 16 May, with all but the Associate Vicar, the church wardens and PCC Secretary and some helpers, participating via Zoom.

During the first part of the year, when the church was not open for services, the PCC agreed to request to extend the Dispensation under Canon Law not to hold Holy Communion Services until 31 March 2021. During that time one morning service each Sunday was broadcast and accessible from the shared Facebook page, alternating the 8am and 10 services with King Charles the Martyr.

Public services restarted on Sunday 28 March, still alternating at 8am and 10am with King Charles the Martyr, with social distancing, sanitising and face coverings. On Easter Sunday and weekly from 6 June we recommenced two morning services at St Mark's, with a team of volunteers cleaning after the 8am service. Thereafter the PCC agreed the re-commencement of:

- Sunday Club, Children's groups recommenced on the 9th of May, and continued in school time on the second, fourth and fifth Sundays, during the 10am service. On the first and third Sundays, services were all-age.
- limited congregational singing with everyone wearing masks was introduced on 1st August;
- limited Hall Hire bookings for meetings were taken from September, also with social distancing and sanitisation arrangements.



Over the year, the PCC continued to monitor the financial situation and approved the final arrangements and contracts for the refurbishment of the roof and the inner glass door for the North porch, both projects being financed from designated and refurbishment funds. The PCC also approved the contract for the refurbishment of the lighting in the church.

At its November Meeting, the PCC agreed a Parish Offer for 2022 that fully met both the Benefice costs to the diocese and the indicative share of the Wider Diocesan Mission.

Finally, the PCC in December approved the review of all the DBS and training requirements for all church roles prepared by our Parish Safeguarding Officer, Debbie Marsden

In planning its activities, the PCC has applied the guidance on public benefit issued by the Charity Commission.

## **Fabric**

The following major fabric projects have been taken forward this year:

**1 Church roof repairs** - The work on the church and vestry roofs took longer than expected, due to both material shortages and the discovery that the beams in the large vestry were in much poorer condition than could be seen before the roof was uncovered. On advice from the structural engineers seven Acro supports were installed, and the Community Larder storage moved to the Broadwater Hall until the work was completed.

As reported previously we were fortunate to obtain a grant of £2,250 from the AllChurches Trust towards the cost of the repairs to the roof, for which we were most grateful, and we were also able to secure grants from the Listed Places of Worship Scheme to cover the VAT on this work. Further details are given in Note 5 of the financial statements.

**2 Church Lighting:** the church lighting has been causing problems for a number of years despite work to address particular issues. A more comprehensive refurbishment was undertaken in 2021, with the installation of new LED floodlights in the nave, which are cheaper to operate than the previous lights and provide better illumination. LED bulbs were also installed elsewhere again reducing the operating costs. Furthermore, an independent circuit to the lights in the vestries has been restored, so that it is no longer necessary to turn on the south transept lights in order to switch on the vestry lights, a problem that seems have been introduced during electrical work in 2018.

**3 Installation of the inside North Porch Glass Door** - The long awaited installation of a framed inner glass door in the North porch, for which there had been donations from past members of the congregation, was almost completed by the target date of Christmas 2021. Unfortunately, the glass panel had to be replaced because of scratch marks, and the contract was completed in February 2022.

## **Volunteers**

The PCC would like to thank all the volunteers who have enabled the church to continue to operate during the Covid-19 restrictions, and in particular: to Fiona and Michael Bacon, who during the first part of the year continued to supervise and produce the streamed services from both churches; to Paul, Joanna and the rest of the music group; the band of sidespeople who have enabled services to continue in church when deemed appropriate; and Myra and Graham who have continued to nurture and develop the garden to the glory of God and to provide joy for all who pass through it or spend some time sitting and enjoying the comfort that a well cared for garden brings. We would also like to thank all those who have supported friends and neighbours over this period.

## **Developing St Mark's Vision and Mission**

Thankful for the gifts of this last year and mindful of the suffering which remains from the impact of the Covid pandemic and global conflict, we hope to continue to be able to offer a space for worship, for prayerful reflection, for welcoming difference, for sharing God's grace, for healing and for peace. Meeting in-person where possible, we will look for opportunities to offer this. In early 2022, we will begin opening the church building mid-week for private prayer and reflection. We will offer opportunities to learn together via a weekly Lent course and plan a fuller programme of Easter services than it has been possible to offer over the last two years of Covid restrictions.

We plan to re-start our schedule of social events, adding these to the group activities which have already re-commenced; such as Markswomen, the craft group and men's dinner group. Expansion of our home groups means we can invite others in to explore faith together.

Several weddings are planned for 2022 and we hope to continue to welcome many for baptisms and admission to Holy Communion. An invitation to join us on Mothering Sunday has been extended again to baptism families and local uniformed organisations. Developing our relationship with these organisations and further deepening our engagement with and support of our parish schools is an ongoing priority. Similarly, God willing, we will continue to meet social need in our local community and beyond, via our bereavement support, our pastoral work, including Anna Chaplaincy and the Community Larder, as well as support of local and international charities.

## **Financial Review**

After taking into account provision for future major repairs to the church and the two PCC houses, the General Fund, which is used to finance the day-to-day operation of the PCC, shows a small shortfall of £299 over the year. However, this apparently satisfactory position is only because of significant reductions in expenditure since 2019, not least resulting from the self supporting house for duty basis of our Associate Vicar. The PCC would like to put on record its appreciation of her leadership, and for finding time for the many calls on her attention.

In 2021, the PCC was able fully to cover the Benefice Costs to the Diocese in its Parish Offer and to fund 50% of its indicative share of the Wider Diocesan Mission. Furthermore, the PCC at its November 2021 meeting agreed to use its reserves to underwrite the payment of the full overall Indicative Parish Offer in 2022, including the Wider Diocesan Mission, despite the Budget for 2022 having a projected deficit of about £5,000 with the current levels of income.

Over the year we had nine new planned givers to the General Fund, and some existing members increased their monthly donations, resulting in a net increase in planned giving of some £1,500 over 2020. Our cashless card device resulted in our general donations increasing by £1,500. We will be taking steps to encourage further planned giving in 2022.

The PCC has also started to examine the Assured Shorthold Tenancies of the two houses and the Hiring Agreements for the halls to ensure that they are fit for purpose, and that the charges are in line with current market rates.

The cost of the major repairs to the church and vestry roofs and the initial costs for the new porch glass door have been met entirely from Designated and Restricted Funds set aside in the past, and some restricted donations and grants. Further details are set out in Note 10 of the financial statements. Hence the significant reductions in these funds over the year.

In 2022, we hope to be able to maintain a full programme of in person services and parish events, and to return to a normal number of weddings, which should all impact positively on our income.

### **Pension Liabilities**

The PCC does not operate a pension scheme at present. It does, however, retain provision for a pension liability for a previous full-time employee, who left well before the present pension legislation. Further details are given in Note 16 of the Financial Statement.

### **Reserves Policy**

The long term financial implications of the major changes during 2019, and the impact of the Covid-19 pandemic illustrate the importance of maintaining adequate reserves within the General Fund.

The PCC has determined that the charity should aim to hold unrestricted cash of no less than £50,000 in its General Fund, which it is currently doing.

Each year, the PCC sets aside provision into designated funds for repairs to the Church and two houses, at rates advised by the Diocese, and which are kept in separate Diocesan deposit accounts. It has also set up some designated funds associated with various aspects of the fabric. Without these funds the work on the roof could not have been afforded.

The remaining Designated, Restricted and Endowment funds are either associated with the Birling Road Hall, or are set aside for particular non-fabric purposes, and these are reviewed on a regular basis.

### **Risk Management**

The charity is exposed to various risks - be they operational, financial or reputational. The PCC reviews the church's activities regularly to identify significant risks and, where possible, it takes appropriate measures to mitigate those risks.

**Vulnerable Persons** - The care and protection of children, young persons and vulnerable adults involved in Church activities is the responsibility of the whole church. Everyone who participates in the life of the Church has a role to play in promoting a safer Church for all. The PCC has adopted the House of Bishops Safeguarding Policy - 'Promoting a Safer Church' - which sets out the safeguarding of children, young people and vulnerable adults' policy of the Church of England. The implementation of the policy is under constant review to ensure that the church adheres to good safeguarding practices. The PCC follows the House of Bishops Safer Recruitment Practice Guidance. The PCC has considered and agreed which posts within the Church (both voluntary or otherwise), require a DBS check and an appropriate level of safeguarding training.

The post of Parish Safeguarding Officer is held by Debbie Marsden whose role it is to ensure that the Diocesan Safeguarding Policies are carried out in the parish.

The Parish Lead Recruiter is Nicky Fiskien who is responsible for checking candidates' Disclosure application forms and confirming the accuracy of identity documents prior to submitting the forms.

**Finance** - as indicated above, with the current level of planned giving, the General Fund budget for 2022 is forecast to be in deficit, but can be accommodated in the short term by our reserves. The need for additional funds to expand ministry staff resources and training will be brought to the congregation's attention later in the year.

The PCC is keeping a close watch on the effect on income streams into the General Fund of the arrangements being put in place by the Government and Church Authorities for controlling the Covid 19 pandemic. It is also continuing to monitor the future requirements for upkeeping the church fabric.

### **Structure, Governance and Management**

The charity is registered with the Charity Commission and operates under the Charities Act 2011. The governing documents for the charity are the Parochial Church Councils (Powers) Measure 1956 (as amended) and the Church Representation Rules.

The appointment of PCC members is governed by, and set out in, the Church Representation Rules. The PCC comprises ex-officio members (which includes clergy and churchwardens), elected members and co-opted members. The PCC organises elections annually at the Annual Parochial Church Meeting (APCM) to fill vacancies. New members are provided with various documents outlining their responsibilities as trustees.

Responsibility for setting policy and for determining the parameters within which the charity should operate, and for making major operating decisions rests with the PCC, which meets regularly to monitor the activities of the charity. Responsibility for the day to day operation of the charity has been delegated to the Associate Vicar and the churchwardens.

### **Statement of Safeguarding Responsibilities of Members of the Parochial Church Council**

The PCC has complied with its duty under Section 5 of the Safeguarding and Clergy Disciplinary Measure 2016 (duty to have regard to the House of Bishops's guidance on safeguarding children and vulnerable adults).

### **Statement of Financial Responsibilities of the Members of the Parochial Church Council**

The PCC is responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the PCC to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources for the financial year. In preparing these financial statements, the PCC is required to:

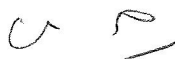
- 1 select suitable accounting policies and apply them consistently;
- 2 observe the methods and principles in the Charities SORP;
- 3 make judgements and estimates that are reasonable and prudent;

- 4 state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- 5 prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Approval

This report was approved by the PCC at its meeting on 24 March 2022 and signed on its behalf by:



The Rev'd Claire Allwood

Chair of the PCC and Associate Vicar

Date 27 March 2022

**INDEPENDENT EXAMINER'S REPORT  
TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF  
ST MARK'S CHURCH TUNBRIDGE WELLS (The PCC)**

I report to the PCC on my examination of the accounts of the church for the year ended 31 December 2021 on pages 9 to 23 following, which have been prepared on the basis of the accounting policies set out in Note 1 on pages 11 to 14.

**Responsibilities and basis of report**

As trustees of St Mark's Church Tunbridge Wells you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). The PCC consider that an audit is not required for this year under section 144(2) of the Act, and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the 2011 Acts; and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**


My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently my opinion as to whether the accounts present a "true and fair view" and the report is limited to those set out in the statement below.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1 accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view that is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Weller FCA

Date 1 April 2022



**ST MARK'S CHURCH, TUNBRIDGE WELLS**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

		Unrestricted Funds					Total Funds 2021	Total Funds 2020
	Note	General Fund	Designated Funds	Total	Restricted Funds	Endowment Funds		
		£	£	£	£	£	£	£
<b>INCOME AND ENDOWMENTS:</b>	<b>2</b>							
Donations and legacies		50,136	-	50,136	8,567	-	58,703	52,923
Charitable activities		640	-	640	2,537	-	3,177	1,402
Income from lettings		26,118	-	26,118	-	18,802	44,920	45,737
Bank interest		125	149	274	102	60	436	885
Other income		-	-	-	-	-	-	497
Grants		-	-	-	14,191	-	14,191	11,038
<b>Total income and endowments</b>		<u>77,019</u>	<u>149</u>	<u>77,168</u>	<u>25,397</u>	<u>18,862</u>	<u>121,426</u>	<u>112,482</u>
<b>EXPENDITURE:</b>	<b>4</b>							
Charitable activities		71,128	49,220	120,348	31,701	13,273	165,322	102,942
<b>Total expenditure</b>		<u>71,128</u>	<u>49,220</u>	<u>120,348</u>	<u>31,701</u>	<u>13,273</u>	<u>165,322</u>	<u>102,942</u>
<b>Net income/(expenditure)</b>		<u>5,891</u>	<u>(49,071)</u>	<u>(43,180)</u>	<u>(6,304)</u>	<u>5,588</u>	<u>(43,896)</u>	<u>9,541</u>
<b>Gross transfers between funds in</b>		-	6,190	6,190	-	-	6,190	6,184
<b>Gross transfers between funds out</b>		(6,190)	-	(6,190)	-	-	(6,190)	(6,184)
<b>Net transfers between funds</b>	<b>6</b>	<u>(6,190)</u>	<u>6,190</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<u>(299)</u>	<u>(42,881)</u>	<u>(43,180)</u>	<u>(6,304)</u>	<u>5,588</u>	<u>(43,896)</u>	<u>9,541</u>
<b>Reconciliation of funds:</b>	<b>19</b>							
Total funds brought forward		58,152	144,808	202,960	57,681	289,340	549,981	540,440
<b>Total funds carried forward</b>		<u>57,853</u>	<u>101,927</u>	<u>159,780</u>	<u>51,376</u>	<u>294,928</u>	<u>506,085</u>	<u>549,981</u>

In the SOFA and the Balance Sheet, and in the tables in the Notes, the component figures may not sum to the totals because of roundings to the nearest £.

The Notes on pages 11 to 23 form part of these accounts.

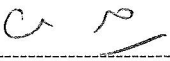
## ST MARK'S CHURCH, TUNBRIDGE WELLS


## BALANCE SHEET

AS AT 31 DECEMBER 2021

	Note	Unrestricted Funds			Restricted Funds	Endowment Funds	Total Funds	Total Funds
£		General	Designated	Total Unrestricted			2021	2020
<b>FIXED ASSETS</b>								
Tangible assets	11,18		40,000	40,000	-	229,174	269,174	269,174
<b>CURRENT ASSETS</b>								
Debtors	12	4,569	-	4,569	859	-	5,428	6,589
Deposit Accounts		62,696	68,041	130,737	21,637	24,539	176,913	230,300
Cash at bank and in hand		(6,388)	3,793	(2,595)	30,454	41,380	69,240	53,555
Current Assets	14,15	<u>60,877</u>	<u>71,834</u>	<u>132,711</u>	<u>52,951</u>	<u>65,919</u>	<u>251,581</u>	<u>290,445</u>
<b>CREDITORS: Amounts falling due within one year</b>								
	13	(3,024)	(9,908)	(12,932)	(1,574)	(165)	(14,670)	(9,637)
Net current assets / (liabilities)		<u>57,853</u>	<u>61,926</u>	<u>119,779</u>	<u>51,377</u>	<u>65,754</u>	<u>236,911</u>	<u>280,808</u>
Total assets less current liabilities		<u>57,853</u>	<u>101,926</u>	<u>159,779</u>	<u>51,377</u>	<u>294,928</u>	<u>506,085</u>	<u>549,982</u>
<b>TOTAL NET ASSETS</b>		<u>57,853</u>	<u>101,926</u>	<u>159,780</u>	<u>51,377</u>	<u>294,928</u>	<u>506,085</u>	<u>549,982</u>
<b>FUND BALANCES</b>								
Unrestricted Funds								
General funds		57,853	-	-	-	-	-	58,152
Designated funds		-	101,926	-	-	-	-	144,808
Total Unrestricted Funds		-	-	159,780	-	-	-	202,960
Restricted Funds		-	-	-	51,377	-	-	57,681
Endowment Funds		-	-	-	-	294,928	-	289,340
Total Funds		-	-	-	-	-	506,085	549,981

The Financial statements were approved by the PCC on 24th March 2022 and were signed on its behalf by:

  
 The Rev'd Claire Allwood  
 Chair of PCC

  
 Keith Root  
 Churchwarden and Treasurer

Charity number: 1131775

The Notes on page 11 to 23 form part of these accounts.

**ST MARK'S CHURCH, TUNBRIDGE WELLS**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

## **NOTES TO THE ACCOUNTS 2021**

### **Note 1 Accounting Policies**

The Parochial Church Council (PCC) of St Mark, Tunbridge Wells, in the Diocese of Rochester, is a PCC registered with the Charity Commission in England & Wales. The PCC's registered number and principal address can be found on the PCC Information page.

The PCC is a public benefit entity as set out in Financial Reporting Standard 105 (SORP 195).

These financial statements have been prepared on an accruals basis under the Charities Act 2011, in accordance with The Church Accounting Regulations 2006 governing the individual accounts of PCCs, with the Regulations "true and fair" provisions, and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)', ("the Charities SORP").

In the preparation of these Financial Statements and the Annual Report due regard has also been given to the guidelines in "PCC Accountability - The Charity Act 2011 and the PCC", 5th Edition incorporating SORP 2015, published in 2017 for the House of Bishops of the General Synod of the Church of England.

The principles adopted in the preparation of the financial statements are set out below.

#### **a. Going Concern**

The PCC has assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the church to continue as a going concern, including the restrictions imposed to counter the Covid-19 pandemic. The PCC has made its assessment for a period of at least one year from the date of approval of the financial statements. In particular the PCC has considered its forecasts and projections and the possible implications should projected income and/or expenditure vary unexpectedly. The PCC have concluded that there is a reasonable expectation that it has adequate resources to continue to operate for the foreseeable future. The PCC therefore continues to adopt the going concern basis in preparing its financial statements.

#### **b. Income**

Income, which includes planned giving, collections and other donations, is recognised in the period in which the PCC becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part income is generally recognised when it is received by, or on behalf of, the PCC. Income is only deferred when the PCC has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

**ST MARK'S CHURCH, TUNBRIDGE WELLS**  
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**Income from donations and legacies includes:**

- i. Recoverable gift aid including Gift Aid Small Donations Scheme (GASDS). This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.
- ii. Legacies. Income from legacies is recognised when a distribution is received from the estate or, if earlier, when the charity has been notified that a distribution will be made and the amount receivable can be measured reliably.

**Income from charitable activities** represents income from parochial fees receivable by the PCC, and the payments made by users of the Community Larder.

**Investment income** represents income generated by the PCC's assets and includes income from bank interest and letting the PCC's property.

The PCC relies on volunteers to carry out many of its activities. In accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured,

**c. Expenditure**

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Contributions in respect of the diocesan parish offer are included in the Statement of Financial Activities for all amounts agreed to being payable for the financial year.

The PCC makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the PCC expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the PCC.

The cost of raising funds is not significant and has not been separately disclosed.

**d. Fund accounting**

**General funds** are unrestricted funds that are available for use at the discretion of the PCC in furtherance of the general objectives of the PCC.

**Designated funds** comprise unrestricted funds that have been set aside by the PCC for particular purposes

**Restricted funds** are donations that are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects

**Endowment funds** are donations that are retained as capital in accordance with the donor's wishes. The nature of the restriction determines whether the endowments represent permanent endowments or expendable endowments.

Further details of the funds are set out in note 18

**ST MARK'S CHURCH, TUNBRIDGE WELLS**  
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**e. Tangible Fixed assets**

**Consecrated and benefice property**

Consecrated and beneficed property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011. All expenditure on consecrated or beneficed buildings is written off in the year in which it is incurred.

No value is placed on movable church furnishings vested in the Churchwardens and held on special trust on behalf of the PCC. Such furnishings, which are listed in the church inventory, are regarded as "inalienable" property, intended to be held indefinitely for the PCC's own use and would, by law, require external consent to be given by the Diocese prior to disposal. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed, where material. The building and contents of the Church and Broadwater Hall are currently insured to the value of £15,080,000.

The church halls and certain clergy accommodation are held in trust by the Diocese on behalf of the PCC. These properties are essential for the mission of the church and have been in use for many years. Freehold land is not depreciated. Depreciation on freehold buildings has not been provided in these financial statements as any charge is considered not material on the basis that the assets have either a very long useful life, or a residual value, based on their current value, which is not materially different from their carrying value. In the opinion of the PCC the residual values of the freehold buildings as represented by their estimated current market values are in excess of their carrying values.

Items purchased or donated for the PCC's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £2,000 and the item is expected to benefit the PCC over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life.

**f. Short term deposits**

These are cash held on deposit with the bank, the Diocese or CCLA.

**g. Financial instruments**

The PCC's financial assets and Financial liabilities all qualify as basic financial instruments, as defined by FRS102. Creditors and debtors are measured at their expected settlement value (normally the amount of cash that the PCC expects to pay or receive).

**ST MARK'S CHURCH, TUNBRIDGE WELLS**  
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**h. Pension scheme arrangements**

The PCC does not currently operate any pension scheme for its employees, but retains a liability to pay into a private pension scheme of a previous Children and Family Worker (See note 17-)

**i. Exemption from preparing a cashflow statement**

There are no non cash flow changes during the year, and as it is not required to prepare a cash flow statement by the Charities SORP, such a statement has not been included.

The members of the PCC do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period apart from those associated with the contracted work on the church as recorded in the annual report and which will be largely borne by designated and restricted funds.



**ST MARK'S CHURCH, TUNBRIDGE WELLS**  
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**Note 2 Incoming Resources**

£	2021			Restricted	Endowment	Total	2020
	Unrestricted GF	Designated	Total UR				TOTAL
<b>Planned Giving</b>							
Gift aided donations	32,562	-	32,562	1,240	-	33,802	32,946
Tax recoverable	8,121	-	8,121	310	-	8,431	8,195
CAF PG	1,200	-	1,200	-	-	1,200	1,333
Other PG	3,516	-	3,516	-	-	3,516	3,087
<b>Subtotal Planned Giving</b>	<b>45,399</b>	<b>-</b>	<b>45,399</b>	<b>1,550</b>	<b>-</b>	<b>46,949</b>	<b>45,561</b>
<b>Other Voluntary Giving</b>							
Collections	1,325	-	1,325	498	-	1,823	1,250
Cashless	1,290	-	1,290	403	-	1,693	597
Gift Aided donation	931	-	931	2,185	-	3,116	3,096
Other tax recoverable	776	-	776	847	-	1,622	1,393
Other donations	415	-	415	2,084	-	2,499	1,026
Legacies	-	-	-	1,000	-	1,000	-
<b>Subtotal Other</b>	<b>4,737</b>	<b>-</b>	<b>4,737</b>	<b>7,017</b>	<b>-</b>	<b>11,753</b>	<b>7,362</b>
<b>Subtotal Voluntary Giving</b>	<b>50,136</b>	<b>-</b>	<b>50,136</b>	<b>8,567</b>	<b>-</b>	<b>58,703</b>	<b>52,923</b>
<b>Income from charitable activities</b>							
Fees PCC	640	-	640	-	-	640	422
Voluntary larger payments	-	-	-	2,537	-	2,537	980
<b>Subtotal</b>	<b>640</b>	<b>-</b>	<b>640</b>	<b>2,537</b>	<b>-</b>	<b>3,177</b>	<b>1,402</b>
<b>Lettings of houses and Hall hirings</b>							
Broadwater hall	246	-	246	-	-	246	1,345
Birling Road Hall letting	-	-	-	-	18,802	18,802	18,520
2 Tudor Court	13,728	-	13,728	-	-	13,728	13,728
11 Ramslye Road	12,144	-	12,144	-	-	12,144	12,144
<b>Subtotal</b>	<b>26,118</b>	<b>-</b>	<b>26,118</b>	<b>-</b>	<b>18,802</b>	<b>44,920</b>	<b>45,737</b>
Interest	125	149	274	102	60	436	885
Other Income	-	-	-	-	-	-	497
Grants	-	-	-	14,191	-	14,191	11,038
<b>Total Income</b>	<b>77,019</b>	<b>149</b>	<b>77,168</b>	<b>25,397</b>	<b>18,862</b>	<b>121,426</b>	<b>112,482</b>

**Note 3 Parochial Fees**

Up to the end of 2019, the Diocese allowed PCCs to retain the Diocesan Board of Finance's (DBF) component of Parochial fees, but asked that these be taken into account when deciding on the Parish Offer. From 1 January 2020, the DBF component of these fees has been paid directly to the Diocese.

**ST MARK'S CHURCH, TUNBRIDGE WELLS**  
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**Note 4 RESOURCES EXPENDED**

£	2021			Restricted	Endowment	2021	2020
	GF	Unrestricted Designated	Total UR			Total	Total
Away Giving							
Overseas	1,600	-	1,600	652	-	2,252	1,710
Home	167	-	167	980	-	1,147	765
St Mark's School	-	-	-	485	-	485	505
Community Larder (note 8)	-	-	-	7,243	-	7,243	1,721
Total Away Giving	1,767	-	1,767	9,360	-	11,126	4,701
Ministry and Mission							
Parish Offer/Share	23,400	-	23,400	-	-	23,400	20,000
DBF Parochial Fees	-	-	-	-	-	-	-
A Vicar Expenses and Vicarage	4,106	-	4,106	-	-	4,106	4,558
Children Worker Pension	-	18	18	-	-	18	33
Children's Work	522	-	522	-	-	522	82
Training	198	-	198	-	-	198	59
Local Mission and outreach	606	-	606	-	-	606	538
Total Ministry	28,832	18	28,850	-	-	28,850	25,270
Church running expenditure							
Upkeep of services	427	-	427	-	-	427	469
Covid-19 Supplies, equipment	65	-	65	-	-	65	735
Music, organ & copyright	1,207	-	1,207	-	-	1,207	2,103
Insurance	5,225	-	5,225	-	-	5,225	5,500
Utilities	4,863	-	4,863	-	-	4,863	4,955
Cleaning	3,942	-	3,942	-	-	3,942	3,234
Regular maintenance	1,029	-	1,029	-	-	1,029	1,095
Major repairs & redecoration	2,423	49,202	51,625	22,341	-	73,966	10,969
Garden	104	-	104	-	-	104	810
Management and Admin:							
Staff (note 10)	9,943	-	9,943	-	-	9,943	9,793
Photocopier	2,925	-	2,925	-	-	2,925	2,533
Bank Charges	196	-	196	-	-	196	201
Accounting Software	160	-	160	-	-	160	140
Other costs	1,568	-	1,568	-	-	1,568	1,667
Miscellaneous	1,680	-	1,680	-	-	1,680	735
Total Church Running Expenses	35,757	49,202	84,959	22,341	-	107,300	44,938
Halls and Property							
Broadwater hall	1,643	-	1,643	-	-	1,643	5,857
Birling Road hall (Note 9)	-	-	-	-	13,273	13,273	20,091
2Tudor Court	2,322	-	2,322	-	-	2,322	713
11 Ramslye Road	806	-	806	-	-	806	1,375
Total Halls and Property	4,772	-	4,772	-	13,273	18,045	28,035
Total Church Activity	71,128	49,220	120,348	31,700	13,273	165,322	102,943
PCC Expenses	-	-	-	-	-	-	-
Total expenditure	71,128	49,220	120,348	31,700	13,273	165,322	102,942

**ST MARK'S CHURCH, TUNBRIDGE WELLS**  
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**Note 5 Grants Received for Work on Fabric**

£	2021	2020
1. Roof Repair		
AllChurches Trust	2,250	-
Listed Places of Worship Scheme VAT grant	11,151	1,038
<b>Total</b>	<b>13,401</b>	<b>1,038</b>
2. Glass Door Design and tender	790	-
<b>Totals of Grants for Fabric Work</b>	<b>14,191</b>	<b>1,038</b>

**Note 6 Details of Fund Transfers from General Fund to Designated Repair Funds**

**Provision for repairs:**

Major church repairs	(5,000)	5,000	-	-	-	-	-
11 RR Major repairs	(670)	670	-	-	-	-	-
2TC Major repairs	(520)	520	-	-	-	-	-
Total transfers in	-	6,190	-	-	-	-	12,471
Total transfers out	(6,190)	-	-	-	-	-	(12,471)

**Note 7 Grants Payable**

In 2021 the PCC made the following grants over £100:

**From General Funds**

Church Mission Society (CMS) - support for our Mission Partners	1,600	1,630
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**From Collections at Services (Restricted)**

Christian Aid (CA), including £175 Cheques and CAF direct to CA	567	80
St Mark's School Yr 6 leaver bibles	510	505
Harvest Diocesan Poverty and Hope Appeal (2021)	260	150
Christmas Charities:		
Mayor's Toy Appeal (Collection in place of toys in 2020)	-	290
Children's Society including £20 CAF voucher	500	300
Bridge Trust	250	-
Tunbridge Wells Welcomes Refugees	250	-
<b>Total</b>	<b>2,337</b>	<b>1,325</b>

**Note 8 Community Larder jointly with King Charles the Martyr**

In August 2020, the PCC established a Community Larder jointly with the PCC of King Charles the Martyr in St Mark's Broadwater Hall, with all funds being processed through St Mark's accounts.

£ Income	2,021	2,020	Expenditure	2021	2020
Donations	3,270	2,830	Equipment	50	884
Gift aid and GASDS	475	583	Other supplies	-	36
Customer payments	2,537	980	Training	48	24
Interest	5	-	Food Supplies	7,145	777
<b>Total Income</b>	<b>6,287</b>	<b>4,393</b>	<b>Total Expenditure</b>	<b>7,243</b>	<b>1,720</b>
<b>Surplus/(Deficit)</b>	<b>(956)</b>	<b>2,672</b>			
<b>Brought Forward</b>	<b>2,672</b>	<b>-</b>			
<b>Carried Forward</b>	<b>1,716</b>	<b>2,672</b>			

**ST MARK'S CHURCH, TUNBRIDGE WELLS**  
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**Note 9 Birling Road Hall Account**

£ Income	2021	2020	Expenditure	2021	2,020
Regular Hire	18000	18,000	Gas and Electricity	3,999	3,936
Adhoc Hire	802	520	Water	1,089	1,034
Covid-19 grant	-	10,000	Waste Disposal	2,212	1,646
Interest	60	115	Insurance	830	829
			Cleaning	510	728
			Grounds	1,554	768
			Fabric & Maintenance	334	2,855
			Legal Fees	2745	8,294
<b>Total Income</b>	<b>18,862</b>	<b>28635</b>	<b>Total Expenditure</b>	<b>13,273</b>	<b>20,090</b>
<b>Surplus</b>	<b>5,588</b>	<b>8,545</b>			

**Note 10 Employees and Staff Cost**

The number of full time equivalent employees during the year was 0.485. Most of the PCC's activities are carried out by volunteers.

**Salaries and Staff Costs**

£	2021	2020
Gross salaries	9,943	9,793

No staff received salaries at a rate of more than £60,000 per annum.

**Note 11 Key Management and Financial Transactions with Members of the PCC and related parties**

Payments to members of the PCC

£		
The Rev'd Claire Allwood	Expenses	40 163

None of these payments were in connection with her role as a member of the PCC

The Chair of the PCC, The Rev'd Claire Allwood is a Self Supporting House for Duty Minister.

The Rev'd Laurence Powell, received a stipend from the Diocese and some of the Parish Offer from King Charles the Martyr paid to the Diocese was used to meet the cost of this stipend.

**ST MARK'S CHURCH, TUNBRIDGE WELLS**  
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**Note 12 Tangible fixed assets for use by the PCC**

£	Freehold Land and Buildings
	2021
	£
Book value at 1 January 2019	269,174
Disposals	-
Additions	-
Depreciations	-
<u>Book value at 31 December 2019</u>	<u>269,174</u>

(a) The freehold land on which the Birling Road Hall stands, which is included at its market value of £100,000 as estimated by Church Projects in December 1994;

(b) The houses at 11 Ramslye Road and 2 Tudor Court, which were purchased in 1997 for use by the Curate and Youth Minister. These continue to be valued at their purchase prices of £73,000 and £75,000 respectively, plus any subsequent improvements at cost, with their current carrying values being £79,174 and £ 90,000. The house at 11 Ramslye Road is insured for £196,000 and the house at 2 Tudor Court for £246,000.

**Note 13 Debtors falling due within one year**

£		2021			2021	2020
	GF	Desig'd	Restricted	Endowment	Total	
Tax recoverable inc GASDS	4,569	-	809	-	5,378	5,146
VAT grant DCMS		-	-	-	-	1,038
Other Debtors		-	50	-	50	405
<b>Total Debtors</b>	<b>4,569</b>	<b>-</b>	<b>859</b>	<b>-</b>	<b>5,428</b>	<b>6,589</b>

**Note 14 Creditors: liabilities falling due within one year**

£		2021			2021	2020
	GF	Design'd	Restricted	Endowment	Total	
Accruals	(2,423)	(8,606)	(123)	-	(11,152)	(9,337)
Other creditors	(601)	(1,301)	(211)	(165)	(2,278)	-
Grant obligations	-	-	(1,240)	-	(1,240)	(300)
<b>Total Liabilities</b>	<b>(3,024)</b>	<b>(9,908)</b>	<b>(1,574)</b>	<b>(165)</b>	<b>(14,670)</b>	<b>(9,637)</b>

**ST MARK'S CHURCH, TUNBRIDGE WELLS**  
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**Note 15 Bank and Deposit Accounts**

The Birling Road Fund cash is held in current and deposit accounts at Barclays and in a Deposit with the Diocese

The three Repair Funds are held in deposit accounts with the Diocese

All other funds are held in current and Deposit Accounts at Barclays Bank, a Deposit Account with the Diocese, a residual £32 in a CBF account, and in the Petty Cash. These are treated as a combined set of banking accounts within the Finance Coordinator computer system, and any accrued interest is allocated pro rata to funds with an average balance over the year of £2,000.

**Note 16 Notice Deposits, Cash at Bank and in Hand**

£	2021	2020
	£	£
Notice deposits (with a term of one months or less)	176,913	230,300
Cash at bank with immediate access	69,184	53,487
Petty cash	56	89
	<u>246,153</u>	<u>283,876</u>

**Note 17 Pension Commitments**

The PCC does not have a pension scheme, as it now has only one part time employee, and its recent full time employees in training posts did not wish to have a pension arrangement. Before the recent relevant legislation, a previous children and family worker was offered a 10% of salary contribution to a privately organised pension scheme. She left before she had set up such an arrangement, and the PCC maintains provision in a designated fund for making a payment into such a pension, currently standing at £8,606 (£8,588). This is treated as a liability potentially falling due within one year.



**ST MARK'S CHURCH TUNBRIDGE WELLS**  
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**Note 18 Funds**

The **Unrestricted Funds** comprise the **General Fund** for day-to-day church expenditure, and the following designated funds

**Designated Funds**

**Designated repair funds** for the church and the two houses, which received a total transfer of £6,190 in 2021 from the General Fund, the rates recommended by the Diocese.

**The Designated Accommodation Fund** contains unrestricted funds tied up in the two houses amounting to £40,000.

**Three Designated funds for the refurbishment of the church roof, the internal refurbishment of the church and Broadwater Hall.**

**The Heating Design Fund:** provision to fund the design of a new heating system.

**The Designated Miscellaneous Fund** to contain small amounts of money set aside by the PCC for short periods.

At 31 December 2021 there was a total of £101,927 allocated to designated funds. The remaining unrestricted funds, held in the General Fund, amount to £57,853.

**The Restricted Funds comprise:**

**The Children and Family Fund** transferred from the Miscellaneous Restricted Funds

**Heating Fund**, established by a donation towards the forthcoming replacement of the current heating system

**The Organ Fund**, which consists of funds donated by individuals for the purpose of major repairs to or renovation of the Church Organ.

**The Pastoral Fund**, established from a number of relevant sub funds previously held in the Miscellaneous Restricted Fund.

**The Parish Weekend Fund**, which consists of funds subscribed or donated to meet the costs of Parish Weekends and off-site parish events.

**ST MARK'S CHURCH TUNBRIDGE WELLS**  
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**The Refurbishment Fund**, which originated in 1991, and consists of funds raised to provide for the refurbishment and redecoration of the church. Any donations to the church at weddings and funerals are posted to this fund.

**Miscellaneous Restricted Funds**, which consist of amounts donated for a variety of specific purposes, where either the residual amounts are small or the funds are expected to be used within the current year.

**The Endowment Funds comprise:-**

**The Birling Road Hall Fund.** This is considered to be a permanent endowment, resulting from the revised Deed of Gift of the land for the Birling Road Hall in 1939, the income from which is required to be used for the purposes defined in the original Deed of Gift.

**The Accommodation Fund.** This originated with the Gerda Wardill bequest of a house for a Curate at 18 Hargate Close. In 1992 the PCC spent £20,000 out of its General Funds on improving this property. The house was sold in 1997 and the proceeds, supplemented by donations of £15,000 from the Birling Road Hall Fund and £15,455 from individuals, were used to purchase houses at 2 Tudor Court and 11 Ramslye Road for use by the Curate and Youth Minister. The amount of £20,000 invested by the PCC, together with a further £10,000 representing a proportionate share of the profit on the sale of 18 Hargate Close, and a total of £10,000 of capitalised refurbishments at 2 Tudor Court and 11 Ramslye Road in 2009 and 2013, continue to be treated as part of the PCC's *unrestricted designated funds*. The original bequest and the contribution from the Birling Road Hall Fund, including a further £9,000 for long term improvements to 2 Tudor Court in 2005, are considered to be *permanent endowments*: the funds contributed by individuals are regarded as an *expendable endowment*.

**ST MARK'S CHURCH, TUNBRIDGE WELLS**  
**NOTES TO THE ACCOUNTS**  
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**Note 19 Fund Movement Summary**

£ Fund	Brought Forward	Incoming	Outgoing	Transfer	Carried Forward
<b>General Fund</b>	<b>58,152</b>	<b>77,019</b>	<b>(71,128)</b>	<b>(6,190)</b>	<b>57,853</b>
<b>Designated Funds</b>					
Accommodation Fund PCC	40,000	-	-	-	40,000
Church Repair Fund	50,299	49	(24,957)	5,000	30,391
2 Tudor Court	7,968	14	-	520	8,503
11 Ramslye Road	1,791	4	-	670	2,465
Broadwater Hall Refurb	1,948	-	-	-	1,948
Church internal Refurb	14,759	30	(1,776)	-	13,013
Heating design fund	5,028	10	-	-	5,038
Pension LW Fund	-	18	(18)	-	-
Roof Fund	22,512	24	(22,469)	-	67
Miscellaneous Fund	502	-	-	-	502
<b>Total Designated</b>	<b>144,808</b>	<b>150</b>	<b>(49,220)</b>	<b>6,190</b>	<b>101,927</b>
<b>Total Unrestricted</b>	<b>202,960</b>	<b>77,169</b>	<b>(120,348)</b>	<b>-</b>	<b>159,781</b>
<b>Restricted</b>					
Children and Families Fund	683	-	-	-	683
Community Larder	2,672	6,287	(7,242)	-	1,717
Heating Fund	4,399	9	-	-	4,408
Pastoral Fund	1,173	-	-	-	1,173
Organ Fund	26,910	55	-	-	26,965
Parish Weekend Fund	1,747	-	-	-	1,747
Refurbishment Fund	16,218	14,916	(21,093)	-	10,040
Miscellaneous Restricted	3,879	4,131	(3,365)	-	4,645
<b>Total Restricted</b>	<b>57,681</b>	<b>25,397</b>	<b>(31,700)</b>	<b>-</b>	<b>51,378</b>
<b>Endowment Funds</b>					
Accommodation Fund	129,174	-	-	-	129,174
Birling Road Hall Fund	160,166	18,862	(13,273)	-	165,754
<b>Total Endowment</b>	<b>289,340</b>	<b>18,862</b>	<b>(13,273)</b>	<b>-</b>	<b>294,928</b>
<b>Total Funds</b>	<b>549,980</b>	<b>121,427</b>	<b>(165,322)</b>	<b>-</b>	<b>506,085</b>