

# **St Peter's Church, Parish of Titchfield**

## **2024 Annual Report of the Parochial Church Council**



### **Welcoming all, celebrating life, sharing the journey**

#### **Collect for St. Peter's Titchfield**

Father God, thank you for our church and its people.  
Fill us with your Holy Spirit so that our church may flourish.  
Help us to see you in everyone we meet  
and fill our lives with your praise.  
Through Jesus Christ our Lord. Amen.

#### **Overview of 2024 - Ministry and Mission**

2024 was characterised by a golden opportunity to recruit key leaders to the ministry and mission of St Peter's. After three and a half years of vacancy we gained a Priest in Charge, a House for Duty Associate Priest and an Anna Chaplain along with new volunteers supporting the life and activity of this church and Parish.

Shortly before Christmas 2023 we advertised for a House for Duty Associate Priest and received three very good applications for consideration. In the meantime, planning for the Licensing of Reverend Ian Meredith as Priest in Charge of St Peter's was ongoing and took place on 1 February. Having Reverend Ian firmly in our midst was an encouraging moment. His focus during the year has been to meet and get to know people.

In February Reverend Penny was interviewed and offered the role of Associate Priest which was celebrated with great joy at her Licensing service early in June.

The support of our Archdeacon, Reverend Kathryn Percival and her team, as well as Chris Roles, Lay Canon of Winchester Cathedral, (Patron of the Parish of Titchfield) was invaluable to the process of both clergy appointments, for which we are very grateful.

The national celebration in March for the 30<sup>th</sup> Anniversary of the ordination of women priests was followed by a special service for Reverend Jane Richards' ordination as Priest in May. We continue to be thankful to Jane for her particular ministry to St Peter's over so many years. Only two

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months later, our Deacon, Reverend Janet Trevithick retired from her role and again there was much to celebrate and be thankful for in reflecting on the contribution Janet has made over the last 10 years. We are all grateful that Janet continues to be an active member of the church sharing her many gifts with us.

Our Sunday congregation has continued to grow both numerically and spiritually and members have sought ways in which to engage with the local community through activities such as the Scarecrow Trail, Church Mice and summer Welcome Cafes. In the autumn we focused on the themes of Generosity and Gratitude, incorporating Harvest Festival and Creationtide. We celebrated our worshipping community as the Body of Christ where each of us has a ministry to offer, and considered the challenge of what it means to give sacrificially in response to all we have been given in Jesus. In October we were delighted to host Evensong with the Girl Choristers and Lay Clerks of Portsmouth Cathedral – a real treat.

In line with Bishop Jonathan's priorities, we have shown commitment to care for and engage with both the younger and older members of our local community through the continuing development of our monthly Lego and Craft Club, Children's Area in Church and the commissioning of our first Anna Chaplain. This latter event took place in November at a special Commissioning service for new Anna Chaplains in the Diocese and Anna Sketchley was part of that special occasion. She has begun building a lay ministry with older people in and around local care homes and in the local community.

The Christmas season of services included a Christingle, Crib service and candlelit Carol service, all of which were well-attended and thoroughly enjoyed!

Further thanks and appreciation go to all our retired clergy who continued to plan and lead services throughout the first half of the year and gave support to Reverend Penny as she took over that role. We were, and continue to be, blessed by their commitment to the spiritual life of St Peter's.

The same appreciation goes to all those in specific roles and the wider church family who support and maintain the life of St Peter's, giving freely of their love and prayers, time and commitment in so many ways.

### **Spiritual development**

One of the highlights for us this year was the baptism of an adult and two child members of one of our church families, as well as another adult with connections to St Peter's. We pray that believer's baptisms and confirmations would become a more regular feature of our spiritual development as a church family, alongside welcoming the steady stream of infant baptisms from our local community.

It was very encouraging for all of us that a variety of Bible study and spiritual development opportunities were offered during 2024, shared by members of the Western Wards as well as

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with people further afield. Our thanks go to all who organised and led these events and to all who participated; these were nourishing occasions, appreciated by all who attended. A Quiet Day was led by Revd Julia and Dave Foster in February was followed by a Lent course over six weeks; in March we hosted 'Walk through the Bible' Live Event with focus on the New Testament and offered Advent Bible study groups at the end of the year, looking at Love, Hope, Peace and Joy.

*Revd Penny Thatcher, Steven Sherwood  
and Helen Perry*

### **Worship during 2024**

#### Sunday Services

**8am** Holy Communion (BCP) on the 1<sup>st</sup> Sunday each month

**10am** Parish Eucharist live streamed

#### Thursday Service

**10am** Said service of Holy Communion with an alternating pattern of liturgy using the Book of Common Prayer and Common Worship

**Ash Wednesday** The Imposition of Ashes and a service of Holy Communion

**Mothering Sunday** Parish Communion service with flowers distributed to members of the congregation

**Palm Sunday** began with a blessing of palm crosses at the Parish Rooms before all processed to St Peter's singing hymns. Service of Holy Communion with the reading of the Passion

**Maundy Thursday** was an evening service, including foot washing and the Gethsemane Watch

**Good Friday** There was a Walk of Witness from Titchfield Abbey to St Peter's. A Liturgy of Good Friday service was held in church

**Easter Eve** A vigil and Service of Light was held

**Easter Day** A service of the Eucharist to celebrate Easter was held in church

**Western Wards Covenant Service** held in June at St John's, Locks Heath to reaffirm our shared commitment to the collaboration of our four churches in this area of Fareham Deanery

**Harvest Festival** Members of the church family and local schools brought gifts of food which were donated to the Food Bank.

**All Saints Day/All Souls Day** The All Souls service was a very moving service. Invitations to families bereaved in the previous 12 months were sent out and many were able to attend the service with

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support from the Pastoral Support Group available.

**Remembrance Sunday** The service in St Peter's was followed by the Act of Remembrance at the War Memorial in the village with great support from Titchfield Sea Scouts

**Christmas Eve** St Peter's held two services – a Crib Service at 4pm and Carols by Candlelight at 6pm. Both services had large attendance from congregation, village and wider communities.

**Christmas Day** was celebrated with 8am BCP service followed by 10am Holy Communion service

### From the registers for 2024:

- Baptisms - 15
- Confirmations - None
- Weddings - 4
- Wedding Blessing - none
- Funerals in church – 17
- Funerals with outside clergy taking the service – 3
- Funerals at Crematoria only – none

### Electoral Roll

Report prepared by David Mugford for the period May 2024 to end of January 2025.

There were 16 changes: 4 deaths, 11 additions, 1 moved away.

A completely new Electoral Roll is in preparation, as required under Diocesan rules, which will embrace all applications received after end January 2025 up to two weeks prior to the APCM.

*David Mugford*  
*Electoral Roll Officer*

### Finance Report

I am pleased to report that Sue Corcoran has volunteered to take on the Treasurer role for 2025 however this report is for 2024 so it falls to me.

Income in 2024 has increased by £41,485 over that of 2023 to £146,179, expenditure has also increased by £29,460 to £130,962.

There are three main reasons for the increase in income in 2024.

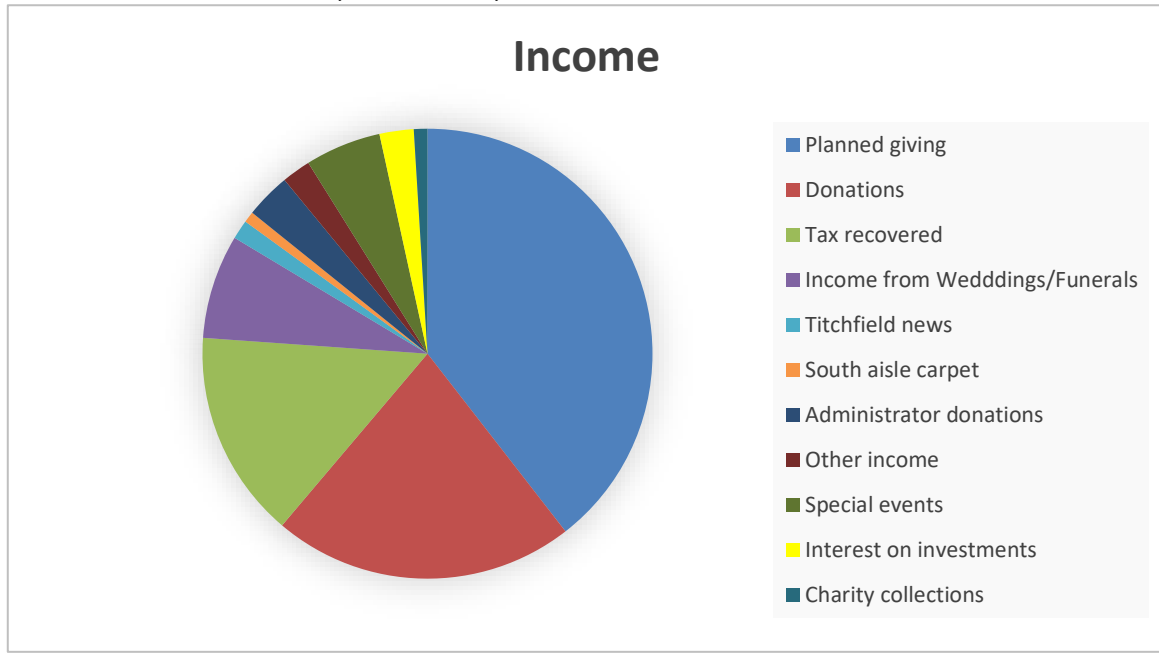
- The focus on Gratitude and Generosity in the autumn has resulted in an increase in giving which is most welcome, also more people are using the Parish Giving Scheme.
- The Friends of St Peter funded the replacement gas boiler for the Church giving £15,464,

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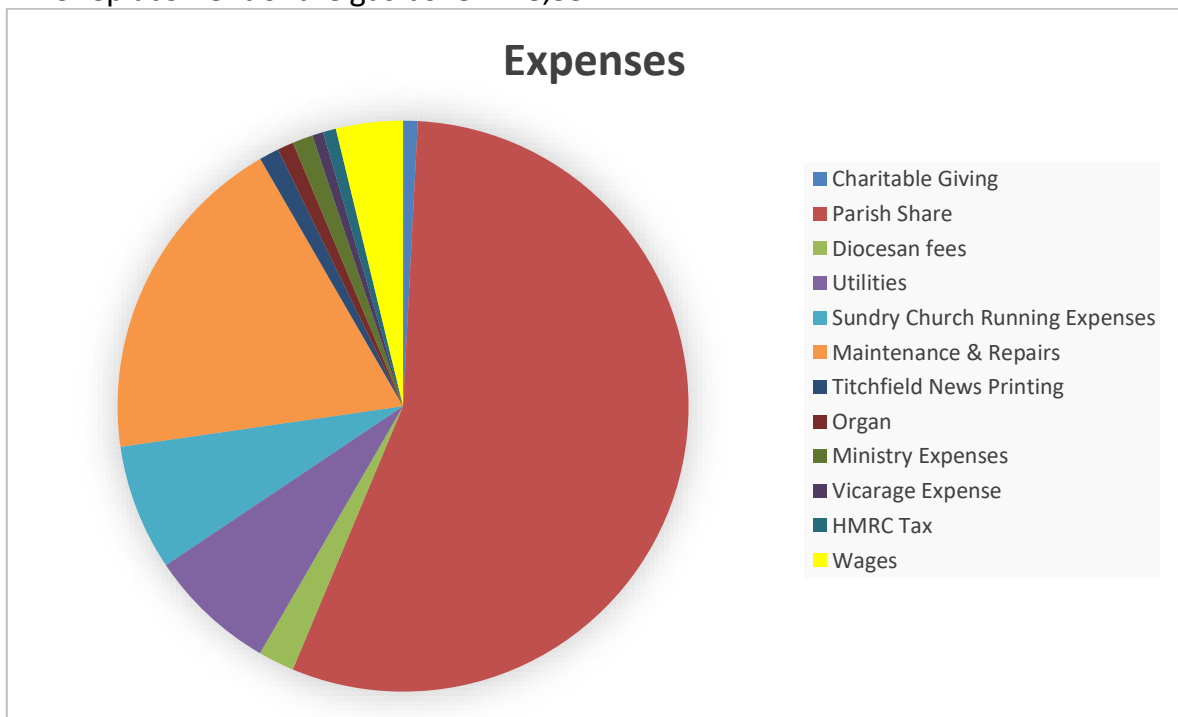
which also resulted in a VAT refund of £3,093.

- Not all of the gift aid was claimed on donations in 2023 so there is an increase in gift aid monies recovered of £8,387 to £18,747 in 2024.



Expenditure increased in 2024 due to the following:

- We paid our full Parish Share in 2024 of £76,467. In 2023 we had a shortfall of £14,400.
- The replacement of the gas boiler £18,557.



The finances look in much better shape for 2025 but we need to continue to encourage each other to give generously.

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The heating project will still need significant funding to complete the work and hopefully fund raising will start this year.

*Steven Sherwood*  
*Treasurer in 2024*

### Charitable Giving

• St George Foundation	£330
• Bishops Discretionary Fund	£127
• Food Basics Bank	£1,003
• Embrace Midde East	£160
• Mayor Fareham Charities	£35
• The Childrens' Society Christmas Fund	£56

### Fabric Report

2024 was a busy year for the fabric of St Peter's;

- **Heating Project** - following the approval of the faculty for the heating system and the South aisle carpet, the first phase of the heating project was enabled - to install a new gas boiler. This was completed October 2024 with The Friends of St Peter's (FoSP) generously funding the whole phase. The new boiler has been sized to meet the demands of phase two of the project which is to install radiator ducts into the floor of the nave. Approximately £80,000 will be needed from fund raising for phase two, FoSP have offered to match our fundraising.
- **South Aisle** - The South Aisle has been carpeted for the first time with a good blue carpet that has really improved the area for use as a social area. Thanks to those people who donated towards the cost of the carpet.
- **Chapter Rooms** – With the help from a few generous donations we were able to replace the oven, hob and water heater.
- **Garden of Remembrance** - The wall that forms the boundary between the Garden of Remembrance and the Bugle pub was rebuilt late in 2024 and the garden should be restored in the spring of 2025.
- **Churchyard repairs** - work has not yet started on the unsafe tombs. Fareham Borough Council are planning to start work in 2025.
- **Southampton Chapel - Feasibility study** - The Shakespeare Southampton Legacy Trust commissioned Ptolemy Dean to carry out a Feasibility Study to improve the condition and conservation of the Wriothesley Southampton Monuments, Sepulchre and the Southampton Chapel of St Peter's.

The study recommended a number of activities to improve the chapel and for the conservation of the monuments within it. The Diocesan Advisory Committee came to St Peter's in October to discuss the feasibility study with St Peter's and Lord Montagu's team. The PCC then hosted a meeting for the congregation to hear the proposals in late October.

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Further work is to be carried out in 2025 to determine the way forward.

Thanks to everyone who has helped with the fabric during the last year.

*Steven Sherwood*

### **Safeguarding Report**

During the year the Parish opted to use the new 'Safeguarding Hub' that is linked to the Safeguarding Dashboard. The Dashboard supports management of church activities, their associated DBS, risk assessment, insurance and training needs. The Hub enables us to add volunteers to the database where they can be assigned to roles and monitor their DBS and training needs. This has replaced the use of cumbersome spreadsheets.

There have been no significant safeguarding issues during the year but the church continues to be vigilant.

Caryl Larkins has provided excellent support as Safer Recruitment Officer, managing DBS applications and the safer recruitment process for all volunteers. She is stepping down after years of dedicated service. Melanie Little has kindly volunteered take on the role.

The Parish Safeguarding Officer (PSO) has worked closely with the Diocesan Safeguarding team, has attended the Safeguarding Network meetings and annual Safeguarding Conference. Thank you to everyone involved for your help in maintaining St Peter's as a safe place.

*Dave Foster*

*Parish Safeguarding Officer*

**The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).**

### **Mission, Outreach and Fundraising**

Events and activities during 2024 were inclusive of all in our Parish and wider community. Offering them relies on the many willing volunteers who provide hospitality and welcome along with commitment and energy for planning, preparation and delivery. As ever, we learned much during the year about what worked well and what worked better! All events, no matter how big or small, are invested with commitment to building relationships with anyone who walks through our doors. It is encouraging to meet people for the first time and then see them return to take part in other opportunities. Maintaining a culture of welcome and fellowship is at the heart of all we are doing with the hope that we sow seeds of faith that will flourish in the fullness of time.

There were regular events during the year as well as one off events. Some focused on mission eg Lego Club; others focused on fellowship and some included purposeful fundraising. Inevitably,

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and thankfully, elements of all could be found in each!

The Friday 'coffee break' for the Wellbeing Walkers continued weekly from January and throughout the year. A trial period to extend the running time in the hope of encouraging more people was not fruitful so resuming the shorter time period to suit the walking group, and anyone else dropping in, was reinstated.

Monthly activity included the two fellowship groups who meet for breakfast ie Lego and Craft Club and Ladies' Breakfast. Numbers of families attending the former are expanding which is encouraging. Each meeting ends with a short reflective gathering that draws everyone together and ends with prayer. Ladies' Breakfast is always well attended and often includes a speaker. Between them, these events offer opportunity to all ages. At the end of the year, plans were formed to begin a Men's Breakfast in church every other month starting in 2025.

Families were given opportunity for an Easter Egg Hunt on Easter Day and were welcomed in significant numbers to the 'Scarecrow Trail' in the summer half term. That proved to be another very enjoyable community event with lots of visitors coming from far afield and did raise significant funds for St Peter's. An afternoon tea and 'Kneeler Quiz' for all ages at the end of June raised money to pay for materials to make up the two kneelers designed by 2 children from 2 of our families at church.

The Welcome café opened during the summer holidays and attracted regular visits from people, some from previous years and some who came upon it unexpectedly for the first time. Live music accompanied each café session and a lot of homemade cake and tea was consumed. People show great generosity to the church on these occasions which is much appreciated.

There were two very special musical events, open to anyone, which drew large numbers on each occasion. The first in April was a concert performed by the Hampshire Police Male Voice Choir with the Epsom Male Voice Choir. They gave a superb concert which was very entertaining and raised a substantial amount for church funds.

The other was a service of Choral Evensong with Portsmouth Cathedral Girls Choir and Lay Clerks. An invitation was extended to all Western Ward churches as well as anyone in the wider community. As a result, there was a large congregation who enjoyed and appreciated the beautiful music and prayerful singing which filled the church and all present.

Again, thanks go to all who made these events possible and to all who supported them.

*Helen Perry*

### **Links with Schools**

#### **Titchfield Primary School**

St Peter's continues to have good contact with Titchfield Primary School and we are delighted when the teachers and pupils visit us for key celebrations throughout the year.



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In July we welcomed Year 6 along with their family and friends for the annual Leavers' Assembly. September brought the start of a new academic year and we held the by now annual blessing service in church when we thought about Jesus being with us in all the storms of life. At Harvest in October, we celebrated with an assembly at school on the subject of Jammie Dodgers (!) and in December the church was full to bursting as the children presented their joyful and creative Christmas Concert - there was sparkle everywhere!

TPS are also regular contributors to the Titchfield News magazine keeping us all up to date with what the children are currently learning.

*Revd Penny Thatcher*

### West Hill Park School

Over the past year St Peter's continued its supportive relationship with West Hill Park school. The Revd Julia Foster was invited to the school on several occasions; in July she attended the leavers service and school speech day. Revd Ian and Revd Penny both visited the school and Revd Penny helped to lead the school's annual Remembrance Day service. The school held their harvest service in St Peter's and their carol concert. Both proved to be lovely services with wonderful singing and readings that were read so beautifully by the children.

St Peter's looks forward to continuing this important link with the school in the future.

*Revd Julia Foster*

### St Peter's Home Groups

Our Home-group has been running continuously under various names for the past 25 years which is definitely something to celebrate! Membership has changed during those years, which is inevitable as we are on a spiritual journey of discovery together.

The Pilgrims Home-group members summed up their experience with the following comments:

- A safe place to explore our faith and things we are not sure of
- A private homely place to meet friends, find support and share life's joys and challenges
- A group with common goals (spiritual growth and friendship)
- A group respectful of confidentiality
- Explore the bible and other related texts in the privacy of a safe space
- A valuable intrinsic part of the week/not just Sundays
- Spending time with God
- Sharing our thoughts and sometimes doubts non judgementally
- Listening to other group members views and life experiences
- Sharing fellowship
- Exploring the bible for deeper understanding
- A space where there is freedom to listen and no pressure to join in

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- Motivation to help us live out our lives as Jesus directed us

*Jane Reid*

### **Western Wards Steering Group**

The WWSG, a sub-committee comprising of members from each of the four churches in our covenanted partnership, continued to meet monthly over the past year. We shared information about what each church was doing and looked for possible opportunities where we could support one another and share resources, below are just a few examples:

- St Peter's hosted a 'Walk Through the Bible', one day, event in which participants from all four churches attended.
- St John's had a 'Pirate Party', which was a very exciting event for our young families. This was led by Gemma Hunt (CBBC television presenter) and her team. In the evening there was a service in which Gemma was interviewed on stage, and she gave her inspiring testimony.
- In July St John's hosted our annual summer 'combined service' celebrating our partnership. Archdeacon Kathryn Percival attended and spoke on the subject of unity.
- At the end of the year, St Mary's held an evening prayer service. Each church was represented by a prayer station unique to that church. Bishop Jonathan attended and spoke to us all.

Looking forward to 2025, Anna Sketchley has organised a three-day retreat for the WW to St Mary's convent in Wantage near Oxford. Individuals from all four churches will be going and are very much looking forward to it.

Latest development is that the WWSG has now been temporarily disbanded due to a new initiative promoted by the bishop for the whole diocese, this is called 'Cairns'. More explanation and information on this will follow in due course.

*Revd Janet Trevithick, Anna Sketchley*

### **St Peter's Prayerline**

I am delighted to say that almost all the team were able to meet together in The Chapter Rooms on 12<sup>th</sup> January - an opportunity not only for me to thank the ladies for their continued loyalty and commitment but also to give thanks for the lives of those on our list who had died; and to reflect on, review and (as and where appropriate) streamline the list. We commemorated and celebrated Prayerline's 28<sup>th</sup> birthday on 6<sup>th</sup> March.

Our prayers continue to include a variety of 'situations' or 'scenarios' – many being health-related (eg surgical operations and procedures, hospital stays) and end of life – twelve deaths during the course of the year. (In addition to these twelve we were also able to pray for the souls of four people known to us who had died but who prior to death had not been on Prayerline.) In health-related prayers we are always careful to include loved ones and family members in addition to the 'patient'.

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We gave thanks during the year for many prayers with a favourable outcome – including those health-related and the conclusion of a lengthy court case. It always gives me great pleasure to forward on 'good' or encouraging messages!

It was very rewarding for us to collectively remember parts of the world that were suffering – including Valencia after the devastating flood in October - in addition to, of course, the ongoing conflicts in Ukraine and the Middle East. We also collectively offered prayers for our country and its General Election in the summer and the US Presidential election in November.

I am, as ever, indebted to 'my ladies' for their faithfulness and commitment.

*Charles Timberlake*

### **Pastoral Support Group**

Because of illness, the Pastoral Support Group has been a bit depleted this year. However we have recently welcomed Jean Wood to the Group. Janet Trevithick and Anna Sketchley have stepped in to help with visiting and home communion.

During 2024 there were regular meetings which keep the whole team well informed. To this end we have also found the Pastoral Support WhatsApp group a very useful tool.

Many home and care home visits and/or telephone calls have been made and Holy Communion taken to those who want it. Christmas cards were also sent to those on our care list who are not able to come to church.

Members of the Team attended the All Souls' Day Service and funeral services of those we had been caring for.

Tea parties were held in the Village Hall in January, April, September and November and in June our special seaside tea party was held at the Rotary Wheelhouse, Hill Head.

The team organised the first Lent Lunch and some of our members attended other lent lunches too.

Western Wards Churches Pastoral Support had several meetings, alternating between St Peter's, St John's and St Mary's and were attended by at least 2 of our members. It was good to share ideas and information.

Some members of the Pastoral Support Group attended and helped with the Welcome Café held in the church during July and August.

Many thanks to all members of the congregation who support this work in many different ways.

*Rachel Baker*

*Pastoral Support Team Secretary*

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### **Fareham and Gosport Basics Bank**

Regular donations of packaged food items were made throughout the year by church members and the wider community. All were delivered at intervals by a volunteer to the base in Fareham. Harvest Festival services held by West Hill Park and Titchfield Primary School as well as St Peter's provided additional donations to the Food Bank. As always, thanks to all who support this need all year.

### **Fairtrade Easter Eggs and Advent Calendars**

As usual during 2024 St Peter's purchased Easter Eggs and Advent Calendars from the Meaningful Chocolate Company. Their endeavours are supported because they use Fairtrade chocolate and support Foodbanks. Their products are also plastic and palm oil free. In addition, and most importantly, the Eggs and the Calendars promote the Christian faith. The Eggs are especially important because they carry with them a 24 page story and activity booklet telling the Easter story.

In February 2024 we purchased 50 packages of various Eggs and chocolate bars at a cost of £236.98. These were all purchased by order and because we purchased them at an early date we did not pay postage. The church do not make any profit from the sale of the Eggs. Some Eggs were purchased by individuals to be given to the Foodbank through the scheme.

In November 2024 it was decided not to purchase Advent Calendars but I was approached by several people asking for them and I personally purchased one case of 18 Advent Calendars at £89.10 all of which were sold at £5 each. The 90p profit was placed in the wall safe.

*Anna Sketchley*

### **Lent Lunches**

Lunches were held each Friday during Lent with tables set up in the church. Donations were invited for the St George Foundation in Sierra Leone who support street children and for St Peter's Church.

The lunches consist of a simple meal of soup, bread and cheese. The Hospitality Team and the Pastoral Support Group organised a rota to buy the food, make soup, set-up and serve the lunches.

### **Ladies' Breakfast**

In 2025, there were 11 Ladies' Breakfasts held on the last Saturday of each month in the Chapter Room. On average there were 18 people at each meeting. The breakfast is a continental style. Last year there were 3 speakers.

*Ros Seward*

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### **Flowers at St. Peter's**

The talented and dedicated team of flower arrangers have continued to keep fresh flowers in the church, with the exception of Advent and Lent, to a high standard. In the last year, three more excellent flower arrangers were recruited but more are always welcome.

At Christmas in particular, the church looked spectacular with lovely flower arrangements and the Christmas trees.

*Sheila Hignell*

### **Titchfield News**

2023 -24 saw important changes in terms of the production of the magazine when Karen Rizzi, the compiler, left the team.

Karen offered significant support for a few months in 2024 and the team were helped over the spring and summer editions by Margaret Thompson and her daughter who compiled several issues. This enabled the Titchfield News to be delivered on time every two months. Margaret Thompson also took over the editorship at this time. The team began to have regular editorial meetings and were extremely fortunate to be joined by Kate Davis as the new compiler.

During 2023-24 Titchfield News continued to carry regular information of church and village events. Positive comments from subscribers were valued by the team.

The magazine was delivered bi-monthly to 286 homes throughout the area by a faithful team of deliverers. This team was exceptionally well managed by the distribution lead Gerry Pontefract. Approximately 40 copies per issue continued to be sold from the church. Copies were also available at the Living Word Church, Hadlow Butchers and Monks' Rest. Depending upon the time of year and information carried, between 350 and 400 copies were ordered and sold for each issue. There is usually more required for example, during the Christmas period. Tony Postle continued to support the magazine in his role as advertisement lead. This role was exceptionally valuable as the revenue it brought allowed the magazine to remain good value for money.

During the latter part of 2024 the editorial team decided to investigate the cost of refreshing the magazine cover to make it more substantial, add more colour pages and increase the number of pages because articles were increasing.

Costings were obtained from the printer and were found to be competitive and were accepted by the editorial team and the PCC of St Peter's Church. The editorial team feel that the Titchfield News continued to offer good value for money during 2024.

*Anna Sketchley, Assistant Editor*

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### **St. Peter's Bell-Ringers**

The last year has seen some changes to membership, with 3 ringers having to stop for physical reasons, and 2 finding it difficult to attend ringing because of family circumstances. However, all remain in contact, especially on a social basis.

The Bell-Ringers have been fortunate to have 3 very experienced ringers join who are a great help. Our 4 new recruits are making very good progress, and two of them rang in a recent striking competition (see below).

Notably they rang for the D-Day 80 commemorations, and intend to mark VE Day 80 in May in a similar way. They visited towers in the Petersfield area on a day-trip in August, and our ringers attended various training sessions during the year, and also helped out at other towers' practices.

Plans for 2025 include, in May, to host the Guild 6 Bell Striking competition, when bands from around Hampshire will attempt to ring better than the others! We will be entering a band, and anyone interested is more than welcome to come and listen on the day (May 17).

We are very grateful to the support of the clergy and PCC, and realise that many of the congregation are unfamiliar with the workings of the bells and bellringers. Anyone interested is welcome to visit us on our Wednesday practice. A little notice beforehand would be appreciated as access when the bells are actually ringing is difficult to do safely.

I am personally grateful to all our ringers, not just in the last year but over the 56 years I have been ringing at St Peter's, and I have decided that it is time for a new tower captain to take charge, to be elected at our AGM next month. I and my wife Dianne will still be active members of St Peter's for the foreseeable future!

*Lyndon Hatfield  
Tower Captain*

### **St Peter's Church Conducted Tours**

Tours continue to be given by Richard Boden and David Mugford on a pre-arranged basis. On 13<sup>th</sup> March, a tour was given to the Titchfield History Society committee, which proved to be a prelude to the society working towards writing a history of the church as a new addition to their set of The Titchfield Papers.

Another tour was given to a party of five from the Hampshire Archive Trust, led by the vice-chair of the Titchfield History Society.

*David Mugford*

### **Titchfield Churchyard Maintenance Group**

The churchyard continued to benefit from the hard work of a small Churchyard Maintenance Group during 2024. The group met throughout the year and their efforts are greatly appreciated.

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### **Friends of St Peter's (FoSP)**

The Friends of St Peter's charity was established to raise funds in order to maintain and preserve the Ancient Village Church Building of St Peter's.

FoSP had a busy year starting in June with "Titchfield Open Gardens". This very popular and profitable event involves a lot of organisation and needs a long lead-in period. The gardens were beautiful and so well presented. Thanks go to so many of the village community who supported and put in so much effort.

In October FoSP held the successful Village Barn Dance. All the tickets were sold and a profit was made. It was a very enjoyable and fun evening.

The final FoSP event of 2024 was the "Carols around the village Christmas tree". The event was extremely popular with the best 'turn out' ever. It was the first time Revd Penny Thatcher gave a blessing at the start of the carol singing. Funds were raised through donations for mulled wine and mince pies.

FoSP did not hold the usual Winter Glitz event in 2024. Feedback received indicated that many villagers were disappointed, so it is planned to hold this in December 2025.

FoSP contributions paid for the installation of the new boiler in December. FoSP were delighted to present St Peter's Church with a cheque for £15,464 to pay for the new boiler and installation costs. St Peter's PCC and congregation are very appreciative of the support given.

Already FoSP are planning many events during 2025 such as "Titchfield by the Sea" (an evening with a quiz, sea shanties by The Whalers, and a fish and chip supper), a "One Man Show" (a TVT /FoSP event where FoSP will receive a share of funds raised), Jazz at the Great Barn, Winter Glitz, a carol concert in St Peter's Church with "The Madding Crowde" (a History Society/FoSP collaboration) and carols around the village Christmas tree. Also it is hoped to hold "The Open Gardens Event" in June 2026.

FoSP are actively trying to enlist new members as membership subscriptions form a major contribution to FoSP funds, and membership numbers are declining.

Thanks go to Pat Shirley who stood down as Chair in 2024. Pat worked tirelessly for FoSP for many years as Chair and as a committee member. Thanks also given to Hays Travel who help sell event tickets, and to James Keen of A H Freemantle who so kindly prints free of charge all event posters and tickets.

*Mary Yearley  
Chair of FoSP*

# St Peter's Church, Parish of Titchfield

## 2024 Annual Report of the Parochial Church Council

### St Peter's Clergy and Officers

**Priest in Charge:** Revd Ian Meredith (from February 2024)

**Associated Priest:** Revd Penny Thatcher (from June 2024)

**Churchwardens:** Steven Sherwood  
Helen Perry

**Deacon:** Revd Janet Trevithick (until July 2024)

**Reader:** Dave Foster (retired September 2024 as Reader. Now Reader Emeritus)

#### **Clergy with Permission to Officiate:**

Revd Jane Kennedy  
Revd Julia Foster  
Revd Canon Peter Kelly  
Revd Jane Richards

**PCC Treasurer:** Steven Sherwood

**Book Keeper:** Paul Angelides

**Electoral Roll Officer:** David Mugford

**GDPR Officer:** Paul Wenham

**Parish Administrator:** Lisa Horstead

**Organist** - David Chandler

**Captain of the Tower:** Lyndon Hatfield

**Sacristan:** Peter Gordon

**Sidespeople:** Barbara Le Sueur, Joan Angelides, Paul Angelides, David Mugford, Sandra Pereira, John Pereira, Martin Reid, Jane Reid, Dudley Hopkins, Lin Kelly, John Blundell, Jean Wood, Nog Grimstead, Stella Funnell, Kay Dunleavy, Alan Babbington, Alan Shepherd and Melanie Little

**Lay Assistants:** Linda Allison\*, Helen Blundell, Peter Gordon, Nog Grimstead, David Mugford, John Murray, Stephen Lewis, Anna Sketchley\*, Jane Slaymaker, Kay Dunleavy and Charles Timberlake\*

\*Lay assistants who have been authorised by the Bishop to administer Holy Communion to people in their own home.

**St Peter's Website:** Chris Oakley, Jane Slaymaker

**Team leader for live-streaming of services from St Peter's:** Chris Oakley

**St Peter's Facebook Page:** Lisa Horstead



# St Peter's Church, Parish of Titchfield

## 2024 Annual Report of the Parochial Church Council

### St Peter's Parochial Church Council

#### **Ex-officio members:-**

**Priest in Charge:** Revd Ian Meredith (from February 2024)  
**Associate Priest:** Revd Penny Thatcher (from June 2024)  
**Deacon:** Revd Janet Trevithick (until July 2024)  
**Church Wardens:** Steven Sherwood (Vice Chair)  
Helen Perry

#### **Representatives on the Deanery Synod (ex-officio):**

Andrew Trevithick  
Anna Sketchley

**Elected Members:** Hazel Croft-Phillips Year 6  
Paul Wenham Year 6  
Lin Kelly Year 2  
David Mugford Year 2  
Jane Slaymaker Year 1  
2 Vacancies

**PCC Secretary:** Jane Slaymaker

**Parish Safeguarding Officer:** Dave Foster

**PCC Representatives on Friends of St Peters Committee:** Steven Sherwood

PCC meetings were held on 9<sup>th</sup> January, 13<sup>th</sup> February, 12<sup>th</sup> March, 9<sup>th</sup> April, 12<sup>th</sup> May, 11<sup>th</sup> June, 2<sup>nd</sup> and 9<sup>th</sup> July, 10<sup>th</sup> September, 8<sup>th</sup> October and 12<sup>th</sup> November.

### Sub-Committees of the PCC

Standing Committee: The only committee required by law with the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. Members: Chair – Steven Sherwood, Helen Perry, Martin Reid and Revd Janet Trevithick.

Fabric Committee: Attends to matters relating to church buildings, including promoting safe practice in the church environment. Also advises the PCC on any maintenance required to the church (except minor repairs). Chair: Steven Sherwood

### Teams and Working Groups

The Western Wards Cluster Group continued to meet fortnightly, and this has been a great support for the leadership of all four churches. The group currently consists of clergy and churchwardens and there are normally two representatives from each church. This meeting is informal in nature, and no notes are taken.

# **St Peter's Church, Parish of Titchfield**

## **2024 Annual Report of the Parochial Church Council**

The Western Wards Steering Group was formed in July 2021 for the purpose of discerning points at which the four churches can collaborate and share resources. This group meets monthly and is a sub-committee of the PCCs of each church and comes under their authority. Two to three members of each church attend, and minutes are taken.

### Staff Team at St Peter's

A staff team meeting was held once a month at St Peter's to review past services, plan upcoming services and complete rotas.

Members: Revd Janet Trevithick, Revd Canon Peter Kelly, Revd Jane Richards, Revd Julia Foster, Dave Foster (Reader – retired September 2024), Revd Jane Kennedy, David Chandler (organist) and our churchwardens Steven Sherwood and Helen Perry (if available).

Pastoral Support Team: Facilitates pastoral care in the parish and provides bereavement support. Chair: Ros Seward

Prayerline: Confidential long-distance prayer support. Chair: Charles Timberlake

Stewardship Team: Sandra Pereira

**This report has been prepared in accordance with the Church Representation Rules 2020, Part 9, Rule M5 (1)(b)**

Registered Charity: Registered Number 1131773

PCC Correspondence Address: St Peter's Church, Church Street, Titchfield Hants  
PO14 4AG

Email: [office@stpetertitchfield.org.uk](mailto:office@stpetertitchfield.org.uk) Office telephone: 01329 847003

Church Office – open Tuesdays, Thursdays and Friday mornings

Website: [www.stpetertitchfield.org.uk](http://www.stpetertitchfield.org.uk)

Diocesan website: [www.portsmouth.anglican.org](http://www.portsmouth.anglican.org)

Approved by the Parochial Church Council on 9<sup>th</sup> April 2025 and signed  
on its behalf by Revd Ian Meredith (Chair of PCC)

## **Appendix A – 2024 Deanery Synod Report**

The Fareham Deanery synod representatives for St Peter's in 2024 were Andrew Trevithick and Anna Sketchley.

There were 3 formal meetings of the Deanery Synod, 8 February at Holy Trinity Church Fareham, 27 June at Holy Rood Church Stubbington and 7 November at St John the Baptist Locks Heath - all chaired by Revd Richard England (Area Dean).

New clergy were warmly welcomed to the Deanery: Rev Dr Sam Cullen (Holy Trinity with St Columba, Rev Luiz Lima (St John's Locks Heath), Rev Penny Thatcher (St Peter's Titchfield) and Rev Henry Kendal (St John's Fareham). The main theme for agenda items throughout the year were the Deanery Plan and the review of the Parish Share.

Deanery Plan – this is an essential tool for planning and in supporting the Diocesan Strategic Plan. Three elements were agreed to underpin the plan: Prayer – how do we pray for and with each other? Partnership – which is growing across the Deanery and the Bishop is keen to use our Western wards Partnership as a possible model for other churches and breaking away from being insular is key to successful partnerships. Planting – as a deanery we would want to be seen to be keen to try out new ideas, embracing a 'pioneering spirit'.

Parish Share Review – PCCs have all been involved with this review completing several questionnaires (Fareham Deanery was the most responsive in providing answers!). Whilst the results of the review are not yet available it is not expected that there would be significant changes to the current formula. Parish shares for 2023 were paid in full by all bar 1 parish in Fareham Deanery and the share for 2024 would be 2023 + 5%. Parishes remain anxious as to the parish share requirement which was recognised by the Diocese and would be open to dialogue/negotiation.

Other subjects covered throughout the year included:

- Discussions on Eco Church and the way forward to net zero targets set for 2030!
- Implementation of Generosity week 29 Sept – 6 Oct 2024
- St John the Evangelist and St Peter and Paul to team up as part of the renewal and revitalisation project for both parishes. (Welbourne is also in the parish of St Peter and Paul with proposed plans of a multipurpose community centre rather than a 'village church'.)

The first meeting for 2025 will be 13 February at Holy Trinity Parish Rooms.

*Deanery Synod Reps*

# **ST PETER'S CHURCH, TITCHFIELD**

Annual Financial Statements  
of the Parochial Church Council

For the Year Ended 31st December 2024

Priest in Charge:  
Revd Ian Meredith  
Associate Priest Revd Penny Thatcher

PCC Bank:  
Lloyds TSB Bank PLC  
43 West Street  
Fareham

Honorary Treasurer:  
Steven Sherwood  
1 Wellside Cottage Hook Lane  
Warsash

Honorary Secretary:  
Jane Slaymaker

## **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31<sup>st</sup> December 2024

### **Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP (Statement of Recommended Practice) 2005.

The financial statements have been prepared under the historical cost convention. Details of the funds at the PCC's disposal are included in the Balance Sheet.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

### **Incoming Resources**

Collections are recognised when received by or on behalf of the PCC.  
Planned giving receivable under Gift Aid is recognised only when received.  
Tax recoverable on Gift Aid donations is recognised when recovered.  
Grants and legacies to the PCC are accounted for as soon as received.

### **Resources Used**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

The diocesan parish share has been paid in full.

### **Current Assets**

Short term deposits including cash are held with the CBF Church of England Fund.

### **VAT**

VAT is irrecoverable on all expenditure other than items eligible under the Listed Places of Worship scheme and is included with the relevant expenditure.

### **Vacancy**

The vacancy ended on the 6th June 2024 with the appointment of Revd Penny Thatcher as associate priest

### **PCC**

No PCC member received any remuneration or expenses in relation to any meeting of the PCC

# STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31<sup>st</sup> December 2024

<b>INCOMING RESOURCES</b>	<i>Note</i>	<b>General Fund Unrestricted £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds £</b>
<i>Incoming Resources from Donors</i>	2(a)	107,713	0	1,367	109,080
<i>Other Voluntary incoming resources</i>	2(b)	4,698	1,160	1,148	7,006
<i>Incoming resources from operating activities</i>					
- to further Council's objects	2(c)	7,346	118	5,519	12,983
- to generate funds	2(d)	9,908	0	0	9,908
<i>Income from investments</i>	2(e)	3,586	0	0	3,586
<i>Other incoming resources</i>	2(f)	3,092	0	0	3,092
<i>Agency receipts</i>		0	0	524	524
<b>TOTAL INCOMING RESOURCES</b>		<b>136,343</b>	<b>1,278</b>	<b>8,558</b>	<b>146,179</b>
<b>RESOURCES EXPENDED</b>					
<i>Charitable Giving</i>	3(a)	1,051	0	87	1,138
<i>Activities directly relating to the work of the Church</i>	3(b)	119,791	114	5,308	125,213
<i>Church management and administration</i>	3(c)	9,152	0	0	9,152
<i>Costs of generating funds</i>	3(d)	118	0	0	118
<i>Other expenditure</i>	2(e)	850	0	1,420	2,270
<b>TOTAL RESOURCES EXPENDED</b>		<b>130,962</b>	<b>114</b>	<b>6,815</b>	<b>137,891</b>
Net Incoming / (Outgoing) Resources		5,381	1,164	1,743	8,288
Transfers		8,537	(1,655)	(6,882)	0
Balances brought forward at 1 <sup>st</sup> January 2024		56,784	8,160	18,894	83,838
Balances carried forward at 31 <sup>st</sup> December 2024		<b>70,702</b>	<b>7,669</b>	<b>13,755</b>	<b>92,126</b>

# BALANCE SHEET

At 31<sup>st</sup> December 2024

	2024 £	2023 £
<b>CURRENT ASSETS</b>		
Short term deposits	71,158	67,571
Cash at bank	20,891	16,099
Cash in hand	77	167
Total Assets	92,126	83,838
<b>NET ASSETS</b>	<b>92,126</b>	<b>83,838</b>
<b>FUNDS</b>		
Unrestricted - General	70,700	56,784
Designated - Carpet Project	-	495
Designated - Ellis	6,521	6,521
Designated - Youth	1,148	1,144
Restricted - Bell Fund	459	159
Restricted - Fair Trade	-	40
Restricted - Flower	319	335
Restricted - Organ	9,724	9,154
Restricted - Restoration	2,790	2,790
Restricted - Sequestration	-	507
Restricted - Wages	-	5,909
Restricted - Agency	465	-
Total Funds at Bank	92,126	83,838

Approved by the Parochial Church Council on  
and signed on its behalf by: Revd Ian Meredith

Date:

## 2) INCOMING RESOURCES

	2024				2023
	General Fund £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
2(a) Incoming resources from donors					
Gift Aid donations	59,617			59,617	54,649
Income Tax recoverable	18,747			18,747	6,827
Other planned giving	3,525			3,525	2
Collections (open plate)	4,005		114	4,119	2,387
Collections (baptisms/weddings/funerals)	701			701	746
Wall safe & Freewill Giving	1,347			1,347	552
Sundry donations	19,771		353	20,124	7,206
Collections for charities	0			0	433
	<b>107,713</b>	<b>0</b>	<b>467</b>	<b>108,180</b>	<b>72,802</b>
2(b) Other voluntary incoming resources					
Other income	906		179	1,085	4,269
Administrator donations	3,792		969	4,761	5,449
Carpet Project	0	1,160		1,160	495
	<b>4,698</b>	<b>1,160</b>	<b>1,148</b>	<b>7,006</b>	<b>10,213</b>
2(c) Income from operating activities					
Fees	5,628		5,314	10,942	10,292
Titchfield News - sales	1,718			1,718	1,697
Youth Activities		118		118	26
Organ	0		140	140	150
Flowers	0		65	65	150
	<b>7,346</b>	<b>118</b>	<b>5,519</b>	<b>12,983</b>	<b>12,315</b>
2(d) Income from operating activities to generate funds					
Titchfield News – advertising	298			298	651
Special events	7,986			7,986	5,396
Sundry Activities	1,381			1,381	888
Books	243			243	331
	<b>9,908</b>	<b>0</b>	<b>0</b>	<b>9,908</b>	<b>7,266</b>
2(e) Income from investments					
Interest earned	3,586	0	0	3,586	2,098
	<b>3,586</b>			<b>3,586</b>	<b>2,098</b>
2(f) Other incoming resources					
VAT refunds	3,092			3,092	0
	<b>3,092</b>	<b>0</b>	<b>0</b>	<b>3,092</b>	<b>0</b>
Agency receipts	0	0	1,424	1,424	0
<b>TOTALS</b>	<b>136,343</b>	<b>1,278</b>	<b>8,558</b>	<b>146,179</b>	<b>104,694</b>



## RESOURCES EXPENDED

	2024				2023
	General Fund	Designated Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£	£
3(a) charitable giving					
Overseas	290		40	330	120
Home	761		47	808	650
	<b>1,051</b>	<b>0</b>	<b>87</b>	<b>1,138</b>	<b>770</b>
3(b) Activities directly relating to the work of the church					
<b>Ministry:</b>					
Parish Share	76,467			76,467	58,500
Clergy expenses	163		807	970	1,309
Diocese Fees-Wedding/Funerals			2,810	2,810	1,949
Wedding and Funeral Expenses	652			652	703
<b>Church running expenses:</b>					
Heat, light and power	5,965			5,965	7,699
Insurance	3,583			3,583	3,529
Water	221			221	120
Telephone and Broadband	217			217	798
Sundries	3,035			3,035	8,913
General repairs	26,104			26,104	8,121
Altar requisites, books and robes	486			486	232
Titchfield News printing	1,546			1,546	1,720
Organist & musical director			1,250	1,250	700
Youth activities		114		114	79
Cafés	692			692	641
Bells			360	360	75
Flowers			81	81	184
Miscellaneous	660			660	248
	<b>119,791</b>	<b>114</b>	<b>5,308</b>	<b>125,213</b>	<b>95,520</b>
3(c) Church management and administration					
Printing stationery & postage	2,554			2,554	1461
Wages	6,236			6,236	3301
Bank charges	362			362	310
	<b>9,152</b>	<b>0</b>	<b>0</b>	<b>9,152</b>	<b>5,072</b>
3(d) Costs of generating funds					
Event Expenses	118	0		118	140
	<b>118</b>	<b>0</b>	<b>0</b>	<b>118</b>	<b>140</b>
3(e) Other expenditure					
Vicarage expenses	850	0	0	850	0
Agency payments			1,420	1,420	0
	<b>850</b>	<b>0</b>	<b>1,420</b>	<b>2,270</b>	<b>0</b>
<b>TOTALS</b>	<b>130,962</b>	<b>114</b>	<b>6,815</b>	<b>137,891</b>	<b>101,502</b>

## ANALYSIS OF NET ASSETS BY FUND

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Current Assets	70,700	7,669	13,757	92,126
<b>Fund Balance</b>	<b>70,700</b>	<b>7,669</b>	<b>13,757</b>	<b>92,126</b>

### Fund Details

**Unrestricted Funds** relate to the General Account, which is used to pay all the everyday expenses. This fund is “unrestricted” because the money has been given to the Church on the general understanding that it will be used by the PCC for furthering the mission and ministry of the Church. Unless otherwise specified, all the money received by the Church is first put into the General Fund.

**Designated Funds** are those where sums of money are set aside by the PCC for a specific purpose. There are currently three Designated Funds:

- \* The Overseas Church Link Fund
- \* The Youth Fund
- \* The Ellis Fund is a donation from the Ellis family to be used to upgrade the heating.

**Restricted Funds** are monies received by the PCC for a specified purpose. There are currently six Restricted Funds:

- \* The Bell Fund
- \* The Flower Fund
- \* The Organ Fund is to be used for restoration and maintenance of the Organ.
- \* The Restoration and Development Fund is to be used for the maintenance and/or restoration of the fabric and/or the ancillary services of the Church
- \* Sequestration Fund. During the vacancy this fund holds wedding and funeral fees normally paid to the diocese and is used for paying clergy who officiate at weddings and funerals.
- \* Agency Fund. This is money collected on behalf of other organisations

The PCC holds no endowment funds.

### Liabilities

Under our current accounting convention we account for both income and expenditure when it is incurred. However, as at the 31st December 2023 we have the following financial liabilities.

- \* St Peter's did not pay its full parish share in 2021 and 2023 giving a shortfall of £40,662

## ANALYSIS OF MOVEMENTS ON FUNDS

	B/Fwd £	Income £	Outgoings £	Transfers £	C/Fwd £
Unrestricted - General	56,784	136,344	130,964	8,537	70,700
Designated - Carpet Project	495	1,160		(1,655)	0
Designated - Ellis	6,521				6,521
Designated - Youth	1,144	118	114		1,148
Restricted - Bell Fund	159	660	360		459
Restricted - Fair Trade	40			(40)	0
Restricted - Flower	335	65	81		319
Restricted - Organ	9,154	1,820	1,250		9,724
Restricted - Restoration	2,790				2,790
Restricted - Sequestration	507	3,074	3,618	36	0
Restricted - Wages (Administrator)	5,909	969		(6,878)	0
Restricted - Agency		1,970	1,505		465
<b>TOTAL</b>	<b>83,838</b>	<b>146,180</b>	<b>137,892</b>	<b>0</b>	<b>92,126</b>

## CLERGY EXPENSES

	2024 £	2023 £
Vicar expenses	54	
Other clergy expenses & travel	109	26
	<b>163</b>	<b>26</b>

## CHARITABLE GIVING MADE THROUGH THE MINISTRY OF ST PETER'S CHURCH

	Home	Overseas
	£	£
St George Foundation		330
Bishops Discretionay Fund	127	
Churches Homeless Trust	1,003	
Embrace Middle East	160	
Mayor of Fareham Charities	35	
The Childrens Christmas Fund (Christingle)	56	
	<b>1,381</b>	<b>330</b>

## ST PETER'S FUND RAISING ACTIVITIES

	£
Bible Walk	321
Christmas Coffee Morning	1,023
Kneelers Afternoon	231
Lent Lunches	533
Plant Sale	1,055
Police Choir	1,572
Scarecrow Trail	2,670
Welcome Café	573
<b>Total</b>	<b>7,977</b>

Notes 1:

During the year the church received:

\* £900 grant from the Archbishop Council which was paid on to the SSLT

**Independent Examiner's Report to the members/trustees of St Peter's Church,  
Titchfield, Parochial Church Council**

I report on the accounts for the year ended 31st December 2024, which are set out on pages 1 to 9

**Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

- 1 which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s.130 of the 2011 Act; or to prepare accounts which accord with these accounting records have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dudley Hopkins

Date

Dudley Hopkins  
29A Locks Road  
Locks Heath  
SO31 6NS



14th March 2025

# **ST PETER'S CHURCH, TITCHFIELD**

Annual Financial Statements  
of the Parochial Church Council

For the Year Ended 31st December 2024

Priest in Charge:  
Revd Ian Meredith  
Associate Priest Revd Penny Thatcher

PCC Bank:  
Lloyds TSB Bank PLC  
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Fareham

Honorary Treasurer:  
Steven Sherwood  
1 Wellside Cottage Hook Lane  
Warsash

Honorary Secretary:  
Jane Slaymaker

## **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31<sup>st</sup> December 2024

### **Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP (Statement of Recommended Practice) 2005.

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### **Incoming Resources**

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Planned giving receivable under Gift Aid is recognised only when received.  
Tax recoverable on Gift Aid donations is recognised when recovered.  
Grants and legacies to the PCC are accounted for as soon as received.

### **Resources Used**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

The diocesan parish share has been paid in full.

### **Current Assets**

Short term deposits including cash are held with the CBF Church of England Fund.

### **VAT**

VAT is irrecoverable on all expenditure other than items eligible under the Listed Places of Worship scheme and is included with the relevant expenditure.

### **Vacancy**

The vacancy ended on the 6th June 2024 with the appointment of Revd Penny Thatcher as associate priest

### **PCC**

No PCC member received any remuneration or expenses in relation to any meeting of the PCC

# STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31<sup>st</sup> December 2024

<b>INCOMING RESOURCES</b>	<i>Note</i>	<b>General Fund Unrestricted £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds £</b>
<i>Incoming Resources from Donors</i>	2(a)	107,713	0	1,367	109,080
<i>Other Voluntary incoming resources</i>	2(b)	4,698	1,160	1,148	7,006
<i>Incoming resources from operating activities</i>					
- to further Council's objects	2(c)	7,346	118	5,519	12,983
- to generate funds	2(d)	9,908	0	0	9,908
<i>Income from investments</i>	2(e)	3,586	0	0	3,586
<i>Other incoming resources</i>	2(f)	3,092	0	0	3,092
<i>Agency receipts</i>		0	0	524	524
<b>TOTAL INCOMING RESOURCES</b>		<b>136,343</b>	<b>1,278</b>	<b>8,558</b>	<b>146,179</b>
<b>RESOURCES EXPENDED</b>					
<i>Charitable Giving</i>	3(a)	1,051	0	87	1,138
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<i>Church management and administration</i>	3(c)	9,152	0	0	9,152
<i>Costs of generating funds</i>	3(d)	118	0	0	118
<i>Other expenditure</i>	2(e)	850	0	1,420	2,270
<b>TOTAL RESOURCES EXPENDED</b>		<b>130,962</b>	<b>114</b>	<b>6,815</b>	<b>137,891</b>
Net Incoming / (Outgoing) Resources		5,381	1,164	1,743	8,288
Transfers		8,537	(1,655)	(6,882)	0
Balances brought forward at 1 <sup>st</sup> January 2024		56,784	8,160	18,894	83,838
Balances carried forward at 31 <sup>st</sup> December 2024		<b>70,702</b>	<b>7,669</b>	<b>13,755</b>	<b>92,126</b>



# BALANCE SHEET

At 31<sup>st</sup> December 2024

	2024 £	2023 £
<b>CURRENT ASSETS</b>		
Short term deposits	71,158	67,571
Cash at bank	20,891	16,099
Cash in hand	77	167
Total Assets	92,126	83,838
<b>NET ASSETS</b>	<b>92,126</b>	<b>83,838</b>
<b>FUNDS</b>		
Unrestricted - General	70,700	56,784
Designated - Carpet Project	-	495
Designated - Ellis	6,521	6,521
Designated - Youth	1,148	1,144
Restricted - Bell Fund	459	159
Restricted - Fair Trade	-	40
Restricted - Flower	319	335
Restricted - Organ	9,724	9,154
Restricted - Restoration	2,790	2,790
Restricted - Sequestration	-	507
Restricted - Wages	-	5,909
Restricted - Agency	465	-
Total Funds at Bank	92,126	83,838

Approved by the Parochial Church Council on  
and signed on its behalf by: Revd Ian Meredith

Date:

## 2) INCOMING RESOURCES

	2024				2023
	General Fund £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
2(a) Incoming resources from donors					
Gift Aid donations	59,617			59,617	54,649
Income Tax recoverable	18,747			18,747	6,827
Other planned giving	3,525			3,525	2
Collections (open plate)	4,005		114	4,119	2,387
Collections (baptisms/weddings/funerals)	701			701	746
Wall safe & Freewill Giving	1,347			1,347	552
Sundry donations	19,771		353	20,124	7,206
Collections for charities	0			0	433
	<b>107,713</b>	<b>0</b>	<b>467</b>	<b>108,180</b>	<b>72,802</b>
2(b) Other voluntary incoming resources					
Other income	906		179	1,085	4,269
Administrator donations	3,792		969	4,761	5,449
Carpet Project	0	1,160		1,160	495
	<b>4,698</b>	<b>1,160</b>	<b>1,148</b>	<b>7,006</b>	<b>10,213</b>
2(c) Income from operating activities					
Fees	5,628		5,314	10,942	10,292
Titchfield News - sales	1,718			1,718	1,697
Youth Activities		118		118	26
Organ	0		140	140	150
Flowers	0		65	65	150
	<b>7,346</b>	<b>118</b>	<b>5,519</b>	<b>12,983</b>	<b>12,315</b>
2(d) Income from operating activities to generate funds					
Titchfield News – advertising	298			298	651
Special events	7,986			7,986	5,396
Sundry Activities	1,381			1,381	888
Books	243			243	331
	<b>9,908</b>	<b>0</b>	<b>0</b>	<b>9,908</b>	<b>7,266</b>
2(e) Income from investments					
Interest earned	3,586	0	0	3,586	2,098
	<b>3,586</b>			<b>3,586</b>	<b>2,098</b>
2(f) Other incoming resources					
VAT refunds	3,092			3,092	0
	<b>3,092</b>	<b>0</b>	<b>0</b>	<b>3,092</b>	<b>0</b>
Agency receipts	0	0	1,424	1,424	0
<b>TOTALS</b>	<b>136,343</b>	<b>1,278</b>	<b>8,558</b>	<b>146,179</b>	<b>104,694</b>

## RESOURCES EXPENDED

	2024				2023
	General Fund	Designated Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£	£
3(a) charitable giving					
Overseas	290		40	330	120
Home	761		47	808	650
	<b>1,051</b>	<b>0</b>	<b>87</b>	<b>1,138</b>	<b>770</b>
3(b) Activities directly relating to the work of the church					
<b>Ministry:</b>					
Parish Share	76,467			76,467	58,500
Clergy expenses	163		807	970	1,309
Diocese Fees-Wedding/Funerals			2,810	2,810	1,949
Wedding and Funeral Expenses	652			652	703
<b>Church running expenses:</b>					
Heat, light and power	5,965			5,965	7,699
Insurance	3,583			3,583	3,529
Water	221			221	120
Telephone and Broadband	217			217	798
Sundries	3,035			3,035	8,913
General repairs	26,104			26,104	8,121
Altar requisites, books and robes	486			486	232
Titchfield News printing	1,546			1,546	1,720
Organist & musical director			1,250	1,250	700
Youth activities		114		114	79
Cafés	692			692	641
Bells			360	360	75
Flowers			81	81	184
Miscellaneous	660			660	248
	<b>119,791</b>	<b>114</b>	<b>5,308</b>	<b>125,213</b>	<b>95,520</b>
3(c) Church management and administration					
Printing stationery & postage	2,554			2,554	1461
Wages	6,236			6,236	3301
Bank charges	362			362	310
	<b>9,152</b>	<b>0</b>	<b>0</b>	<b>9,152</b>	<b>5,072</b>
3(d) Costs of generating funds					
Event Expenses	118	0		118	140
	<b>118</b>	<b>0</b>	<b>0</b>	<b>118</b>	<b>140</b>
3(e) Other expenditure					
Vicarage expenses	850	0	0	850	0
Agency payments			1,420	1,420	0
	<b>850</b>	<b>0</b>	<b>1,420</b>	<b>2,270</b>	<b>0</b>
<b>TOTALS</b>	<b>130,962</b>	<b>114</b>	<b>6,815</b>	<b>137,891</b>	<b>101,502</b>

## ANALYSIS OF NET ASSETS BY FUND

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Current Assets	70,700	7,669	13,757	92,126
<b>Fund Balance</b>	<b>70,700</b>	<b>7,669</b>	<b>13,757</b>	<b>92,126</b>

### Fund Details

**Unrestricted Funds** relate to the General Account, which is used to pay all the everyday expenses. This fund is “unrestricted” because the money has been given to the Church on the general understanding that it will be used by the PCC for furthering the mission and ministry of the Church. Unless otherwise specified, all the money received by the Church is first put into the General Fund.

**Designated Funds** are those where sums of money are set aside by the PCC for a specific purpose. There are currently three Designated Funds:

- \* The Overseas Church Link Fund
- \* The Youth Fund
- \* The Ellis Fund is a donation from the Ellis family to be used to upgrade the heating.

**Restricted Funds** are monies received by the PCC for a specified purpose. There are currently six Restricted Funds:

- \* The Bell Fund
- \* The Flower Fund
- \* The Organ Fund is to be used for restoration and maintenance of the Organ.
- \* The Restoration and Development Fund is to be used for the maintenance and/or restoration of the fabric and/or the ancillary services of the Church
- \* Sequestration Fund. During the vacancy this fund holds wedding and funeral fees normally paid to the diocese and is used for paying clergy who officiate at weddings and funerals.
- \* Agency Fund. This is money collected on behalf of other organisations

The PCC holds no endowment funds.

### Liabilities

Under our current accounting convention we account for both income and expenditure when it is incurred. However, as at the 31st December 2023 we have the following financial liabilities.

- \* St Peter's did not pay its full parish share in 2021 and 2023 giving a shortfall of £40,662

## ANALYSIS OF MOVEMENTS ON FUNDS

	B/Fwd £	Income £	Outgoings £	Transfers £	C/Fwd £
Unrestricted - General	56,784	136,344	130,964	8,537	70,700
Designated - Carpet Project	495	1,160		(1,655)	0
Designated - Ellis	6,521				6,521
Designated - Youth	1,144	118	114		1,148
Restricted - Bell Fund	159	660	360		459
Restricted - Fair Trade	40			(40)	0
Restricted - Flower	335	65	81		319
Restricted - Organ	9,154	1,820	1,250		9,724
Restricted - Restoration	2,790				2,790
Restricted - Sequestration	507	3,074	3,618	36	0
Restricted - Wages (Administrator)	5,909	969		(6,878)	0
Restricted - Agency		1,970	1,505		465
<b>TOTAL</b>	<b>83,838</b>	<b>146,180</b>	<b>137,892</b>	<b>0</b>	<b>92,126</b>

## CLERGY EXPENSES

	2024 £	2023 £
Vicar expenses	54	
Other clergy expenses & travel	109	26
	<b>163</b>	<b>26</b>

## CHARITABLE GIVING MADE THROUGH THE MINISTRY OF ST PETER'S CHURCH

	Home	Overseas
	£	£
St George Foundation		330
Bishops Discretionay Fund	127	
Churches Homeless Trust	1,003	
Embrace Middle East	160	
Mayor of Fareham Charities	35	
The Childrens Christmas Fund (Christingle)	56	
	<b>1,381</b>	<b>330</b>

## ST PETER'S FUND RAISING ACTIVITIES

	£
Bible Walk	321
Christmas Coffee Morning	1,023
Kneelers Afternoon	231
Lent Lunches	533
Plant Sale	1,055
Police Choir	1,572
Scarecrow Trail	2,670
Welcome Café	573
<b>Total</b>	<b>7,977</b>

Notes 1:

During the year the church received:

\* £900 grant from the Archbishop Council which was paid on to the SSLT

**Independent Examiner's Report to the members/trustees of St Peter's Church,  
Titchfield, Parochial Church Council**

I report on the accounts for the year ended 31st December 2024, which are set out on pages 1 to 9

**Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

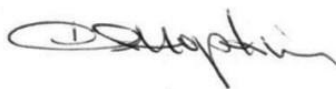
In connection with my examination, no matters have come to my attention

- 1 which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s.130 of the 2011 Act; or to prepare accounts which accord with these accounting records have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dudley Hopkins

Date

Dudley Hopkins  
29A Locks Road  
Locks Heath  
SO31 6NS



14th March 2025