



**ST JOHN THE BAPTIST CHAPELTOWN
PAROCHIAL CHURCH COUNCIL
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

Charity Registration No. 1131768

ST JOHN'S PAROCHIAL CHURCH COUNCIL

LEGAL AND ADMINISTRATIVE INFORMATION

Address	St John's Parish Centre 21 Housley Park Chapelton Sheffield S35 2UE
Clergy	Revd Richard Stordy – incumbent Revd David Whitehead – curate Revd Jim Crossley – curate
Independent Examiner	Jennifer Copley
Bankers	Yorkshire Bank plc 12 Loundside Chapelton Sheffield S35 2UN
Charity Number	1131768

ST JOHN'S PAROCHIAL CHURCH COUNCIL

LEGAL AND ADMINISTRATIVE INFORMATION

Ex Officio Members of the PCC

Clerks in Holy Orders beneficed in
or licensed to the Parish

Revd Richard Stordy – Vicar - Chairman
Revd David Whitehead – Curate
Revd Jim Crossley – Curate (from September 2020)

Church Wardens

Mrs Barbara Rodgers
Mr Tony Gardiner (until October 2020)
Mr John Boldock (from October 2020)

Readers

Mr Ian Watson
Mr Paul Ruddlesdin

Standard Representatives

Mr Sam Bacon
Mrs Georgina Battey
Mr Stephen Battey
Mrs Ann Boldock
Mr Steve Brook (Treasurer until April 2020)
Mrs Sylvia Charles (Deanery Synod Representative from October 2020)
Miss Ruth Gardiner
Mrs Ruth Langan (until October 2020)
Mr Michal Lipka
Mr Andy Mumford (Treasurer from May 2020)
Mrs Helen Ruddlesdin (from October 2020)
Mrs Pat Smith
Mr Paul Smith
Mrs Val Wilson (from October 2020)
Mr Fred Winks (Deanery Synod Representative until October 2020)
Mrs Judith Winks (Deanery Synod Representative until October 2020)

Officers of the PCC

Secretary

Mrs Pat Smith

Safeguarding Officer

Mr Carl Brooks-Plunkett (until 31 August 2020)
Mr Michael Hannaford (from 1 September 2020)

Vulnerable Adults Officer

Mrs Sylvia Charles

Giving Secretary

Mrs Monica Sharp

Electoral Roll Officer

Mrs Fiona Battey

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees present their report and accounts for the year ended 31 December 2020.

Structure, governance and management

St. John's church is based at the Parish Centre, 21, Housley Park, Chapeltown, Sheffield. Due to the legal closure of its building in 2003, the congregation meets for public worship both at the Parish Centre and at the Newton Hall on Cowley Lane in Chapeltown. St. John's is part of the Diocese of Sheffield within the Church of England.

The PCC has enjoyed charitable status since 23 September 2009 (Charity number 1131768).

The PCC has up-to-date policies which are regularly reviewed: a Safeguarding Children Policy, covering all issues relating to the safeguarding children and young people, a Vulnerable Adults Policy, a Health & Safety Policy (all updated and approved in July 2018) and a Domestic Abuse Policy (approved in November 2019).

The trustees who served during the year were:

Rev Richard Stordy	(Chairman)
Rev David Whitehead	Curate
Rev Jim Crossley	Curate (from Sept 2020; Licensed Lay Worker from June)
Mr Sam Bacon	
Mr Stephen Battey	
Mrs Georgina Battey	
Mrs Ann Boldock	
Mr John Boldock	from October 2020
Mr Steve Brook	(Treasurer until April 2020)
Mrs Sylvia Charles	
Miss Ruth Gardiner	
Mr Tony Gardiner	until October 2020
Mrs Ruth Langan	until October 2020
Mr Michal Lipka	until October 2020
Mr Andy Mumford	(Treasurer from May 2020)
Mrs Barbara Rodgers	
Mrs Helen Ruddlesdin	from October 2020
Mr Paul Ruddlesdin	
Mr Paul Smith	
Mrs Pat Smith	
Mrs Val Wilson	from October 2020
Mr Ian Watson	
Mr Fred Winks	until October 2020
Mrs Judith Winks	until October 2020

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

New trustees are welcomed and receive training in their duties and responsibilities at their first PCC meeting after the Annual Parochial Church Meeting (APCM) each year. They also receive a leaflet published by the Diocese of Sheffield on the responsibilities of Trustees. At each PCC meeting any further questions or issues are dealt with as they arise.

This year's APCM was postponed from April until October because of Government restrictions on public meetings during the Covid-19 pandemic, which explains why most of the changes in PCC membership did not take place until then.

The PCC members who served during the year and are not trustees of the charity were Mr Carl Brooks-Plunkett (Youth & Families Minister until August 2020) and Mr Michael Hannaford (Youth Minister from September 2020).

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

In planning our activities for the year we kept in mind at our trustee meetings the Charity Commission's guidance on public benefit.

The activities of our church provide tangible benefits to many in our community, and in particular by

1. The provision of weekly public worship open to all.
2. Pastoral work, including visits to the bereaved and the sick.
3. Teaching of the Christian faith through sermons, courses, special events and our cell groups.
4. Taking of religious assemblies in schools.
5. The provision of a youth group in a locality which has no other significant youth work at all.
6. Supporting other charities in the UK and overseas.

Objectives and activities

St. John's PCC has the responsibility of co-operating with the vicar, Revd. Rick Stordy, in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical, in accordance with the Church's vision statement:

**St. John's is a church *here for God, here for you,*
aiming to grow UP towards God, IN with each other and, OUT to others**

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The PCC has responsibility for running costs and maintenance for the Parish Centre, which (until the arrival of Covid-19) was used for a weekly communion service on a Sunday morning, a midweek communion on the first Wednesday of each month, the *Rooted* and *Element* youth groups, the Bumps & Babies and St. John's Tots groups and *Wednesday Friends* who use the Parish Centre each week and contribute to the Parish Centre income. There were also a number of occasional or less regular users, including the Nigerian Anglican Church who met at the Parish Centre on Sunday mornings, after our 8am Communion. The church office is also based at the Parish Centre.

Impact of Covid-19

Before proceeding with our normal report it is worth stressing that 2020 was transformed by the impact of the Covid-19 pandemic, which shut down much of our national life, including the worship and activities of St. John's. Added to this, as a church family we saw a number of our dear friends go to be with the Lord. Much as they are safe with him, grief was never far away during the year.

For all that, three things are worth pointing out in all that follows:

1. **Our gratitude to God** for the gifts of technology and the internet. Being able to move worship and groups online, using such tools as YouTube, Zoom and Facebook has been a lifeline for our life and witness.
2. **Our gratitude to each other** for all those (particularly Carl our Youth and Families Minister and a small but wonderful team of our younger adults) who worked hard to develop our online presence, and to support each other as many of us learned new skills from video filming and editing to the delights of Zoom meetings.
3. **The gift of unity** which we enjoyed as a church despite being unable to meet in person for most of the year; *and* reaching different decisions as to the appropriateness of resuming public worship at the various stages of the pandemic. It was heartening to see how everyone pulled together, respected those with different views, and worked hard to make sure that

every church member was offered ways of joining in our worship, whether in person, online, by telephone or a weekly mailing.

Overall 2020 was a very challenging year indeed, and put our whole nation – as well as the church – under considerable stress. Yet through it all, as the rest of this report will show, we must highlight God's constant faithfulness and the way Christ continued to build his church.

One particular development through the pandemic was the strengthening of our prayer life, through the provision of online Morning Prayer each day from Monday to Saturday. Following the Church of England *Common Worship* liturgy, this gives half an hour's diet of Scripture, prayer and silence. Though the church staff and a handful of others have been using this for many years in the Parish Centre, this online offering reached far more people and drew in a number of new regulars. For many, it became a real spiritual support and way of keeping in touch at a time when they felt isolated and cut off from Christian fellowship.

Electoral Roll & Sunday worship

There was a small increase on the Electoral Roll from 130 to 131, of whom 33 are non-residents in the parish.

Average Sunday attendance can only be measured until mid-March, when the Covid-19 pandemic brought regular public worship to an end, apart from brief respites in October and December. Between January and March, attendance showed an increase: it was 116 (101 adults and 15 children), overall 7 more than 2019, though as it was over less than three months, it is hard to know how significant it was.

From mid-March we moved our regular Sunday worship online: initially with pre-recorded video services, moving to live-streaming on YouTube later in the year. It is very difficult to gauge just how many people were with us online week by week. The most accurate measure we have is how many YouTube views we received. These averaged 110 per week, with the highest Sunday being 238, the lowest 85, though it should be borne in mind that those represent individual devices (computers, tablets or mobiles), so the actual numbers watching were certainly higher. Into these figures needs to be factored the fact that some of the congregation from St. Saviour's High Green also joined us for much of the year, as they were unable to offer an online service. We were encouraged to find quite a number of new visitors joining our online services, but the number of these is impossible to know.

Our Sunday Club and youth work similarly moved online, with some limited periods of meeting face-to-face. By the year's end, at *Element* and *ElementPLUS* we had about 7 taking part in meetings via Zoom on a Wednesday, and 5 on a Thursday. *D:Group* on Sunday evenings saw up to 7 coming, a slight increase. Numbers were higher when the groups were able to meet in person.

Our worship was led by a team of clergy, Youth & Families minister, readers and other preachers, and our music group. All of them gave of their time and skills with great generosity – and this year coped amazingly with the demands of moving online, and short periods of Covid-safe worship in person.

Our children's groups, crèche and Sunday Club, continued online, most recently with a weekly video for Scramblers and a separate one for the main Sunday Club. We are very blessed by a small but loyal (and creative!) team of volunteers who have given so much time to ensuring the children have still had good spiritual food even when we've been unable to meet in person.

Christian teaching and learning

The heart of our spiritual diet is the reading of Scripture and preaching each Sunday. This did manage to keep going through the pandemic! The year saw several sermon series:

- *Unexpected: discovering Jesus in Mark's Gospel* (January-April);
- *Outsiders – far from home* a series in the powerful little letter of 1 Peter (May-July);
- *The Hidden God* a short summer series on the book of Esther (July-August);
- a different type of series called *The King and his Bride: God's passion for his people* tracing the theme of God's patient and passionate love as a Husband of his people through the whole Bible (September – November); and

- we ended the year with an Advent series on seasonal passages from Matthew's Gospel, *Wait for the Lord*.

Audio recordings of all these are available online on our website and this resource is regularly used by those who miss any particular Sunday.

Our Lent course in the Psalms, *Deepening Prayer* was cut short after just two Tuesday evenings.

Cell groups

Alongside weekly Sunday worship, our cell groups continued to be the other side of the coin in our core activities. As with Sunday worship, most of our Cells found other ways of meeting for much of the year: most using Skype or Zoom. For some it was harder: they managed to keep in personal and telephone contact, but were unable to be together at all. At year's end, there were still about 80 people involved in a Cell, in one of our 9 groups.

The importance of these groups to those who attend was seen in the way many members persisted, despite all the obstacles, in learning the new technology required to keep meeting with each other.

One-to one discipleship

We continue to encourage each other to form intentional one-to-one partnerships, centring on friendship, Bible reading and prayer. The goal is to help each other grow in love for Christ and in confidence in sharing the gospel. Over time, we would like to learn how we can invite those who are not yet Christians to discover Christ through the Bible, meeting one-to-one with a Christian. This was resourced in September with a really inspiring Zoom conference, *Let's Get Started in Bible Sharing* led by visiting speaker Mark Campbell. However numbers attending were only about a dozen, and the pandemic did make developing one-to-ones harder.

Pastoral care

Our vicar, retired clergy and licensed Pastoral Worker managed to visit members of the congregation and wider parish regularly. Over the year, the clergy visited the bereaved and conducted 19 funerals, 2 less than in 2019. 6 of these were funerals for High Green. Sadly Covid prevented us from conducting our monthly services in the care homes in the Parish.

Mothers' Union

We have a committed and active Mothers' Union group, which promotes and supports family life. The group has 26 members (and 1 'Friend of MU'). Obviously from March its monthly meetings ceased. After that members kept in touch via letter, telephone, a WhatsApp group and Zoom.

Witness & serving our community

The pandemic meant that any of our regular evangelistic and community activities that brought people together (like *Real Lives*, and our Monday morning *Bumps & Babies* and *St. John's Tots* groups) could not be held. However we still took what opportunities we could to allow others to explore Christian faith and see a Christian community in action. These included:

1. Our Christmas activities: one of our curates (Jim) put together an excellent *Advent walk* around local sites in Chapeltown which folks could follow in their permitted daily exercise. The walk wove together local sites and history with a Christmas message and was completed by over 500 people. We gave away over 150 *Home For Christmas* CDs for free, which contained a mixture of traditional and modern carols alongside a short evangelistic message from Roger Carswell. We also involved members from the community as well as from both St. Saviour's and St. John's in a pre-recorded online *Carols by Candlelight*, which included a rendition of 'Hark the Herald Angels sing' by a community choir. This was viewed by hundreds of people, many of whom were not regular church members.

2. Enquirers' group: thought it's slightly looking beyond 2020, by the year's end we were looking forward to a number of people of all ages coming on the *Christianity Explored* course via Zoom. We now know this proved to be very fruitful, with at least a couple of people committing to Christ for the first time.
3. One-to-ones: we were encouraged to see some beginning to offer to read a Gospel with non-Christian friends or enquirers. This in turn fed into those joining *Christianity Explored*.
4. The Men's Wednesday Night Football group met whenever possible.
5. Foodbank: our involvement in the St. Saviour's Foodbank increased, with a number helping with the weekly deliveries, and increased donations of food and other gifts.
6. Pastoral care: we saw a number of approaches to our clergy and Pastoral Worker from non-churchgoers, some with mental health issues and others with spiritual questions. Our ability to offer socially-distanced and safe visits in the Parish Centre was a real bonus.
7. Community links: we became linked in with two new networks as a result of the pandemic. First, Miriam Cates MP, who is a practising Christian, used us on a number of occasions to help individuals who were struggling and needed help with shopping or obtaining medication. We also became part of the Chapelgreen Community Hub, attending their monthly Zoom meetings and assisting at Christmas with the delivery of Christmas hampers to the housebound.
8. Regular worship: it's worth adding that more than ever, our online services connected with a number of people in the community who had not previously been actively involved in church.
9. The daily witness of the whole congregation: though unseen, we cannot forget the quiet but faithful witness of our church members on their streets, schools and workplaces, being salt and light for Christ.

Youth work

The youth work went through huge changes: first, we said goodbye, with great gratitude as well as sadness, to Carl, as he moved down to London to commence training for ordained ministry in the Church of England. We were delighted to see a slight easing in the restrictions on public meetings so we could have an open air 'goodbye' event in the grounds of the Parish Centre in July.

We then were delighted to welcome Michael as our new Youth Minister. He worked hard and creatively to get to know our children and young people, even when physical meetings with them were not always possible. Mercifully in the latter months of the year, even when most other groups were unable to meet, the young people were allowed to do so, with restrictions such as wearing face masks and observing social distancing. We were encouraged to see some new faces joining us, as existing group members invited their friends. A good number of the youth group come from the community, and not from church families.

The youth work enjoys strong and practical support from the whole congregation, especially through our volunteer team of leaders who give their time and care week by week – without them it simply would not happen.

Schools work

The vicar and Youth Minister and a small team of volunteers kept in touch with all the local infant and junior schools during the year. We filmed and sent out classroom assembly videos for both the Summer and Christmas, which were much appreciated. At time of writing, we have just sent a further video round to the schools for Easter.

Charitable giving

A total of £753 (not included in the accounts) was given to two charities, the Leprosy Mission and Acorn Camps

Achievements and performance

The full PCC met 7 times during the year with an average attendance rate of 76%. After March all meetings were via Zoom. The Standing Committee (Development Team) met between meetings, and their deliberations were received by the full PCC where necessary. We're very grateful to all members who engaged with the new way of meeting and ensured we could continue to lead together.

Financial review

Total receipts were £110,324 of which £104,284 was the main giving from the congregation (planned giving, collections and one-off giving). Giving to the General Fund was down by £782 compared with the previous year. Regular giving by the congregation to the restricted Youth Worker fund was £702 less than in 2019. So overall regular giving by the congregation decreased by £1,484. This was the third year in which the total costs of the Youth Worker Fund were met by the congregation without any grants from outside agencies.

Of the expenditure £75,909 (see below regarding apportionment of Parish Centre Income and Expenditure) represents unrestricted (general) funds. The Church opened a savings account in 2014 in order to achieve interest on the funds in the Youth Worker restricted account. However in 2020 this account was not used owing to reduced funds and the very small interest payable.

The Parish Centre continues to have some spare capacity, that would benefit from regular bookings. There have been a number of donations but these were not sufficient to cover expenditure. Whilst expenditure was tightly controlled in 2020, there was a loss of £2,834. The income and expenditure for the Parish Centre is split between the church charitable activities and the availability for rental income on a 60/40 basis, based on an analysis of availability and taking into account cost of running the church office.

A review of the structure of the Parish Centre highlighted the need for a number of repairs and as a result of this a £9,180 which was placed in a restricted fund in 2019, 'PC-Hidden Gem' (see note 13). Of this £887 was spent in 2020 and £4,600 is planned to be spent on repointing the stone work in the spring 2021.

In considering the accounts the General Fund and Parish Centre Fund need to be considered together.

£18,230 was transferred from the General Fund to the restricted Youth Worker Fund to cover the cost deficits in this restricted fund.

Renewal of external signs in 2020 cost £2,032.

£51,030 was paid towards the Diocesan Common Fund, which largely provides stipends, housing for the clergy and all central support of the parish and its clergy (e.g. Church House and the various Diocesan departments like the Parish Support Team). This was a decrease of £7,900 from 2019. The Parish remains committed to paying its full contribution in terms of supporting ordained ministry across our region, and this is a good contribution for a church of our size in a community such as ours.

The ongoing Covid 19 pandemic has not only caused disruption to the running of the church but has also had an adverse effect on church finances. Giving has reduced which has not all been offset by cost savings. A result of this financial hardship is the reduction in the payment to the Diocesan Common Fund.

The net result for the year was a deficit of £1,349. However, this is made up of a surplus for the year of £1,924 in the General account and deficits for the year of £2,834 in Parish Centre account and £439 in the Restricted accounts. The total balance carried forward at 31 December 2020 was £200,258.

Staffing

Jim Crossley, our new stipendiary curate, joined us as a Licensed Lay Worker in June 2020 and was then ordained deacon in September 2020. It has been a great joy to welcome Jim and Sonia and their family as they've joined us. Carl Brooks-Plunkett, Youth & Families Minister left in August 2020. He was replaced by Michael Hannaford as Youth Minister in September 2020.

Reserves policy

The charity aims to have a reserve of between 5 and 10% of annual income. Currently this is not being achieved but income against expenditure is monitored monthly and any remedial action taken to remedy any cash flow or unexpected changes to income or expenditure.

Restricted reserves are to be carried forward as they represent monies received in advance of expenditure for restricted purposes.

Going Concern

The charities income is predominantly from contributions from individual church members (94% of total income) and the number of members has stayed consistent over the last 10 years and the church continues to attract new members to replace those who have moved away or died. The PCC closely monitors the charities expenditure has reviewed the structural condition of its building in 2019 to mitigate against any major repairs. There are no material uncertainties about the charities ability to continue for the foreseeable future. The charity is a public benefit entity. The Diocese of Sheffield strategy review 2019 confirms that the Diocese supports the church's ongoing ministry and discussions would occur with the Diocese if any material uncertainties occur.

Future plans

During the year the PCC began to review our 'Vision 2020' strategy. Much of what we envisaged in September 2019 was overturned by the pandemic, while new opportunities emerged. For this reason, in July 2021 the PCC will hold a joint Awayday with the PCC of St. Saviour's High Green, led by the vicar and the new Associate Archdeacon, Revd. Ian Parkinson. As we review our priorities for the next few years, these are the key issues that will affect our future planning:

1. **The lessons of Covid:** along with churches up and down the country, in 2020 we learnt new skills, tried new things, and discovered new opportunities. Other existing ministries had to be suspended. Two major questions in the coming months are: (1) how much of what we started should we continue, and (2) how much of what we stopped should we re-start?
2. **Our partnership with St. Saviour's:** we were already moving towards a new future, in which our vicar would become what the Diocese call an 'Oversight Minister' with responsibility for both St. John's and St. Saviour's. The pandemic threw the two churches together even more closely, as we shared in online worship. Both PCCs are very positive about future partnership; but also aware this will change some of our existing ways of operating. It will require that we grow new leaders in both churches, so that our clergy can offer oversight across a bigger area and for more people.
3. **Keeping the Gospel at the centre:** the pandemic has made it hard to keep the making of disciples high on our agenda, and has in some ways restricted our effectiveness in doing that. We are being asked some major questions about our existing life, leadership and church structures. But the love of God, the call of Christ and the fire of his Spirit mean that we cannot give all our energies to our own internal life. A former Archbishop of Canterbury, William Temple famously once said, 'The Church exists primarily for the sake of those who are still outside it'. But we have it on even better authority: Jesus himself taught, 'The Son of Man came to seek and to save the lost' (Luke 19:10). We pray that we don't lose sight of that, and in the coming months are found walking in His footsteps. We long to see our world blessed and heaven rejoicing!

Approved by the PCC on 26 April 2021 and signed on their behalf by

A handwritten signature in dark ink, reading "Richard Stordy". The signature is written in a cursive style with a large, looped 'R' and a trailing flourish at the end of the word "Stordy".

Rev Richard Stordy
(Chairman)



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity

St John's Parochial Church Council

**On accounts for the year
ended**

31 December 2020

**Charity no
(if any)**

1131768

Set out on pages

11-21

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2019.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12/4/2020

Name:

Jennifer Copley

**Relevant professional
qualification(s) or body:**

N/A for this examination – but CIPFA member

Address:

6, S63 8GZ

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ST JOHN'S PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2020 £	Total 2019 £
<u>Income and endowments from</u>						
Donations and legacies	2	93,527	680	10,077	104,284	116,128
Investments	3	0	0	0	0	0
Charitable activity	4a	977	0	2,050	3,027	6,892
Activity for generating income	4b	0	642	0	642	3,237
Other	5	1,559	812	0	2,371	499
Total income		96,063	2,134	12,127	110,324	126,756
<u>Expenditure</u>						
Charitable expenses	6	75,549	0	30,796	106,345	117,944
Costs of raising funds	6	60	4,968	0	5,028	5,402
Losses on fixed assets	14	0	0	0	0	0
Governance		300	0	0	300	250
Total resources expended	6	75,909	4,968	30,796	111,673	123,596
Net income/(expenditure) before transfers		20,154	(2,834)	(18,669)	(1,349)	3,160
Transfers between funds Parish Centre and Youth		(18,230)	0	18,230	0	0
Net income/(expenditure) for the year						
Net movement in funds		1924	(2,834)	(439)	(1,349)	3,160
13 14		123,696	67,280	10,631	201,607	198,697
Funds brought forward at 1 January 2020						
Fund balances at 31 December 2019						
13,14,15b		125,620	64,446	10,192	200,258	201,607

ST JOHN'S PAROCHIAL CHURCH COUNCIL

BALANCE SHEET

AS AT 31 DECEMBER 2020

	Notes	2020 £	2019 £
Fixed Assets			
Tangible Assets	10,15b	195,389	198,243
Current assets			
Debtors	11	2,924	2,483
Cash at bank and in hand		7,359	5,106
Total		10,283	7,589
Creditors: amounts falling due within one year	12	5,415	4,225
Net current assets less liabilities		4,868	3,364
Total assets less current liabilities		200,258	201,607
Income funds			
Restricted income funds	13	10,192	10,631
Unrestricted funds:			
Designated funds	14,15b	64,446	67,280
General fund	4b, 15b	125,620	123,694
		200,258	201,607

60% of the costs of the Parish Centre have been moved to the General as oppose to rentals as a result of the proportion used on church activities Note 14

The accounts were approved by the Trustees on 26 April 2021

Rev Richard Stordy (Chairman)

Trustee

ST JOHN'S PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention, in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting Regulations 2006 together with applicable accounting standards and Statement of Recommended Practice (SORP 2015) and the Charities Act 2011.

1.2 Incoming resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement. This excludes Agency funds the balance at 31 December 2020 was £4,238 (2019 £2,433). Agency funds are where the charity handles the income and expenditure of small funds on behalf of others.

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.3 Resources expended

Liabilities are recognised when there is a legal obligation committing the charity to pay out resources.

All expenditure is recognised on an accruals basis and has been classified under headings that aggregate all costs related to the category.

1.4 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Unrestricted funds are funds which are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

1.5 Taxation

St John's Parochial Church Council is a registered charity and its activities are not subject to taxation.

1.6 Volunteer help

The value of any voluntary help received is not included in the accounts.

1.7 Tangible fixed assets and depreciation

Assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Property	1% straight line
Fixtures and fittings	33% or 10% straight line
Office Equipment	33%
Assets costing less than £1,000 are not capitalised.	

ST JOHN'S PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

2 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Donations	94,207	10,077	104,284	116,128
Legacies	0	0	0	0
<i>Total</i>	94,207	10,077	104,284	116,128

3 Investments

	2020 £	2019 £
Interest receivable	0	0

4a Income from charitable activities

	Unrestricted funds £	Designated funds £	Restricted funds £	2020 Total £	2019 Total £
Charitable activities	977	0	2,050	3,027	6,892
The comparative amounts for 2019	3,018	0	3,874	6,892	

4b Activities for generating income

	Unrestricted funds £	Designated funds £	Restricted funds £	2020 Total £	2019 Total £
Parish Centre rentals	0	642	0	642	3,237

5 Other income and expenditure

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2020 £	2019 £
Insurance claim – roof repairs	340	0	0	340	499
Interest free loan	1219	812	0	2032	0
Total	1559	812	0	2372	499

ST JOHN'S PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

6 Expenditure

	Staff costs £	Other costs £	Grant funding £	Total 2020 £	Total 2019 £
Expenditure on raising funds	0	5,028	0	5,028	5,402
Charitable activities					
Charitable activities	31,451	75,194	0	106,645	117,944
Total	<u>31,451</u>	<u>80,222</u>	<u>0</u>	<u>111,673</u>	<u>123,346</u>
The comparative costs for 2019	Staff costs	30,892	Other costs	87,052	
Other costs includes the Common Fund paid to Sheffield Diocese				51,030	58,930

7 Grants payable

	Total 2020 £	Total 2019 £
Grants to institutions:		
No Grants were made in 2020 or 2019	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, but the Vicar was reimbursed a total of £2,157 (2019: £1,238) for travelling expenses and expenses related to the vicarage. The aggregate value of identifiable unconditional donations made by the Trustees in 2020 was £13,360(2019: £9,144).

ST JOHN'S PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

9 Employees

Number of employees

The average monthly number of employees during the year was:

	2020	2019
	Number	Number
Charitable objectives	3	3

Employment costs

	2020	2019
	£	£
Wages ,salaries and pensions	31,451	30,892

Included within the number of staff are 2 (2019 – 2) part time employees.

NI Salary costs for 2020 were £nil due to employers NI allowance of £3,000.

There were no employees whose annual remuneration was £60,000 or more.

Chapelton St John PCC participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from this of the Employer and other participating Employers. The Church Workers Pension Fund

has a section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014. The Scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the scheme were a defined contribution scheme.

The pension costs charged to the SOFA in the year are contributions payable of £1,845 (2019: £1,958). (These are the total costs including the employees contribution).

Costs do not include the Vicar and Curates who is employed by the Diocese of Sheffield.

10 Tangible Fixed Assets

	Parish Centre	Fixtures & Fittings	Total
Cost			
At 1/1/19	250,000	6,603	256,603
Additions	0	0	0
Disposal	0	(1,564)	(1,564)
At 31/12/20	250,000	5,039	255,039
Depreciation			
At 1/1/19	55,000	3,360	58,360
Charge for the year	2,500	354	2,854
Disposal	0	(1,564)	(1,564)
At 31/12/20	57,500	2,150	59,650
Net Book Value	192,500	2,889	195,389
At 31/12/20			

The agreed estimated cost of the Parish Centre was brought into the accounts from 1 January 2012 as a functional asset on the basis of cost less 23 years depreciation from the opening date of 15 October 1997. The Parish Centre asset has in the past been fully included in the Designated account. However, from 1 January 2019 the proportion of usage (60%) for church activities has been put into the General account. The remainder will remain in the Designated account for use for generating income from rentals.

ST JOHN'S PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

11 Debtors	2020	2019
	£	£
Other debtors	2,924	2,483
Prepayments and accrued income	0	0
	<hr/>	<hr/>
	2,924	2,483
	<hr/>	<hr/>

12 Creditors: amounts falling due within one year	2020	2019
	£	£
Accruals	5,415	3,975
	<hr/>	<hr/>
	5,415	3,975
	<hr/>	<hr/>

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 January 2020	Incoming resources	Movement in funds Resources expended	Transfers	Balance at 31 December 2020
	£	£	£	£	£
Newton Hall	0	1,185	1,185	0	0
Church weekend away 2020	2482	2,050	1,519	0	3,013
Youth Worker Fund	100	8,892	27,205	18,230	17
Youth Intern	0	0	0	0	0
Hidden Gem	8,049	0	887	0	7,162
Total	10,631	12,127	30,796	18,230	10,192

Newton Hall fund – specific donations received to pay rent of Newton Hall

Youth Worker Fund – grants and donations received to employ a full-time youth worker

Youth Intern Fund-grant received to cover expenses of a Youth Intern from 1 September 2018

Hidden Gem- specific donations received to pay for repairs to Parish Centre. Capital of £1,725 on o/s lights in 2019

Weekend away-- specific donations received to pay for church weekend away

ST JOHN'S PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

14 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2020	Movement in funds		Transfers	Balance at 31 December 2020
	£	Incoming resources £	Resources expended £		
Music Group	0	0	0	0	0
Parish Centre	64,866	2,134	4,968	0	62,032
Ministry Development	2,414	0	0	0	2,414
	<u>67,280</u>	<u>2,134</u>	<u>4,968</u>	<u>0</u>	<u>64,446</u>

The Parish Centre fund is used to run the Centre which is a base for the Parish office, the Youth Work, Bumps and Babies and Toddlers and Wednesday Friends groups. There are also rooms available to hire by the community. This balance in this fund is made up of a proportion of the asset and a negative cash balance as shown in note 15a

The Ministry Development is a fund set aside for future developments in ministry and its use is at the discretion of the PCC.

15a Analysis of net assets between funds

	Unrestricted funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 December 2019 are represented by:				
Tangible assets	117,945	75,948	1,496	195,389
Current assets	5,716	(8,931)	13,498	10,283
Creditors: amounts falling due within one year	(1,957)	2,570	4,802	5,415
	<u>125,618</u>	<u>64,447</u>	<u>10,192</u>	<u>200,257</u>

Comparative totals for 2019 were: Tangible assets, £198,243, current assets, £7,589, creditors amounts falling due within one year £4,225.

Cash in hand includes £4,238 in Agency accounts. Agency funds are where the charity handles the income and expenditure of small funds on behalf of others.

ST JOHN'S PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS (CONTINUED)

31 FOR THE YEAR ENDED 31 DECEMBER 2019

15b Apportionment of assets

From 1 January 2019 the Parish Centre asset has been apportioned between the Unrestricted fund and the Designated Fund on the basis of a 60%/40% split between church activity usage and rental availability

16 Contingent liabilities

There were no contingent liabilities at the year end.

17 Capital commitments

There were no commitments at the year end.

18 Related party transactions

The Vicar was reimbursed a total of £2,157 (2019: £1,238) for travelling expenses and expenses related to the vicarage. The aggregate value of identifiable unconditional donations made by the Trustees in 2020 was £13,360 (2019: £9,144). The Vicar's employment costs are paid by the Diocese of Sheffield and are met from our (and other Church of England churches) contribution to the Common Fund.

Carl Brooks Plunkett as a Director of CPAS Sedbergh did not receive any funds from the church accounts. The Common Fund to the Diocese of Sheffield was £51,030 (2019: £58,930).

There were no outstanding balances with related parties at 31 December 2020.