

ANNUAL REPORT AND ACCOUNTS

THE FILLING STATION TRUST

(A company limited by guarantee)

FOR THE YEAR TO 31st OCTOBER 2021

Company Number 6946144 (England)

Charity Number 1131753

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:Reference Information

Charity Name: The Filling Station Trust

Charity Number: 1131753

Company Number: 6946144

:Registered Office and Operational Address

Copper John, Troutbeck
Windermere, Cumbria, LA23 1PP

**Directors (Trustees) from the date of their incorporation to the date of
:this report**

The Rev Richard Fothergill
Mr James Rank
Mrs Jane Quicke (Chairman of Trustees)
Mr Giles Lawson-Johnston
Mr John Pugh-Smith
Mrs Jules de Jongh
Dr Charles Warren

Company Secretary

The Rev Richard Fothergill

:Charity Bankers

HSBC. Milsom Street. Bath. BA1 1DU

:Independent examiner

Richard HW Beath BSc FCCA
58a Combe Road
,Combe Down
Bath BA2 5HZ



Directors' Report

For the twelve months ended 31st October 2021

The Directors have pleasure in presenting their tenth report of the Company for the twelve months ended 31st October 2021

The Company is limited by Guarantee and is also a registered Charity. The Directors (who are also the Trustees) have adopted the provisions of the Financial Reporting Standard for Small Entities Statement of Recommended Practice (FRSSE .SORP) Accounting and Reporting by Charities issued in January 2015

The objects of the Company are for the advancement of the Christian religion, for the public benefit, through ecumenical Christian ministry, and the promotion of teaching on all aspects of Christian life and faith in accordance with Biblical principles. In particular, but without limitation, by facilitating prayer meetings, sung corporate worship, study groups, and the production and/or distribution of literature to enlighten others about the Christian religion

The Directors have considered the Charity Commissioners' guidance on public benefit

Performance during the period under review

During the period ended 31st October 2021 the Company has continued to be active in encouraging the Christian religion, particularly in rural areas of Great Britain, even with the extraordinary times of a national pandemic covering 2020 - 2021

The Filling Station promotes the Christian Religion through informal, mid-week monthly evening meetings in non-church owned properties, such as cafes, converted barns and village halls. As of October 2021 there were 85 active Filling Station meetings. At that time, some 4,500+ people attended a Filling Station somewhere each month. 4 new meetings opened during the period in review (in: Sweden, West Sheffield, Lytham St. Annes and Horncastle). During Government lock down periods, 41 Filling Station meetings gathered regularly on-line, using platforms such as Zoom and Facebook Live. Many of the teams who host FS meetings also met privately for prayer and discussion over the year via Zoom. 4 meetings closed their doors permanently as a result of the Covid pandemic, or because the teams concerned felt they had 'run their course'. Of those remaining, all re-opened physically in the autumn of 2021

All Filling Station meetings were planned and actioned through local lay Christian volunteers, who are encouraged & supported where possible, by the Trust's employees. Host teams relate to local Churches of all denominations

During the year, the Company continued to employ The Rev Richard Fothergill (full time) to service all the existing Filling Station meetings, to promote new ones across the country and to inform all interested parties about the Filling Station model of supporting the local Christian church. 6 part-time employees (one on 1 day per week, three on 2 days per week, one on 3 days per week and one on 4 days per week) are on the team to support Richard in this work and help the existing FS meetings. From December 1st 2020 - May 31st 2021, all paid part time staff except Ms Emily Wootton (Administration) were put on furlough through the Government's secured employment scheme. Richard Fothergill, Emily Wootton and two unpaid volunteers (Mr Simon Badderley, Mr Trevor Jones), continued to work to support on-line Filling Station groups during these lock

.downs

All part-time staff (paid & volunteers), and The Rev Fothergill, have work contracts. All staff members have been DBS checked and hold current Enhanced Disclosure Certificates

The Filling Station Christian holiday teaching week held in Scotland, called 'Refuel', has now been separated off as an independent Scottish charity (OSCR: SC 050534) in it's own right and no longer features as an active ministry for the Filling Station Trust. Refuel 2020 was cancelled because of the pandemic. Refuel 2021 took place on a much reduced footing. All Refuel accounting activities and management have now been formally separated from the Filling Station Trust

All local Filling Station meetings run their own financial affairs and are encouraged to open independent bank accounts for their voluntary work particularly as such small sums are involved (eg. The average local meeting turnover is approximately £900.00 per year)

In September 2021, the Company launched a new support ministry in the form of 'FillingStation@Home'. Broadcast twice per month in the evenings, the FS provides 'live' sung worship and teaching to people gathering in the their own homes. Zoom technology has enabled this support of local small groups to take place. @Home has been positively received and actively encouraged by local Churches, particularly through periods of lock down

The services offered by the Company have been promoted through informal and formal channels. The Company has done no public paid advertising over the year. Generic publicity materials have been designed and produced for use by all Filling Station meetings to promote their local activities. The Company continues to support the web site thefillingstation.org.uk and arrange nationwide 'Prayer & Fasting' days and 'Equip and Empower' evenings for the spiritual well-being of Britain

Financial review

The total incoming resources for the period ended 31st October 2021 were **£189,477** (2020 £221,951). The income was from gifts £176,819 and **£12,658** from the Government furlough scheme

The major area of expense during the period ended 31st October 2021 related to salaries. The other headings of expenditure related to the promotion and encouragement of the monthly meetings, and the continued development of the Company's charitable activities

The operating surplus for the period ended 31st October 2021 is **£4,223** (2020: surplus £29,142)

Political and charitable donations

worth of charitable donations were made during the period under review £10,740 to three UK charities: 'Hands at Work' (An African AIDs orphans charity: handsatwork.org). 'Opens Door' who deal with the persecuted Church: (opendoorsuk.org). Plus, Christian counselling & poverty relief charity: 'Sanctuary247' (register-of-charities.charitycommission.gov.uk/charity-details/?regId=1063898&subId=0)

Plans for future years

As mentioned above, the Company is continuing to develop new Filling Station meetings around the country and to a limited extent abroad. The Directors are pleased with the progress that is being made to develop the network of Filling Station meetings and support those currently in operation whether on line or .physically gathered

Statement of Directors' responsibilities

Company law requires the Directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the Company for the year and of its incoming resources and resources expended during the year. In preparing those financial statements, the Directors are :required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any materials departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue to function.
- a safeguarding policy has been adopted for the Trust's paid employees. Local Filling Station teams are responsible for safeguarding policy at their monthly meetings.
- Information collected about FS meetings is carefully managed in line with Government direction from the Data Protection Act 1998 (& update 2019).

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Company and enable them to ensure that the financial statements comply with the relevant Companies Act and Charities Act. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps .for the prevention and detection of fraud and other irregularities

Independent Examiner

.These financial statements have been examined by Richard Beath BSc FCCA his report was approved by the Directors on 20th .ecember 2021

R.P. Fothergill .

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By order of the Trustees

Mrs Jane Quicke (Chairman of Trustees)

Rev Richard P Fothergill (CEO)

Independent Examiner's Report

Independent examiner's report to the trustees of The Filling Station Trust

I report on the accounts of the Company for the period ended 31st October 2020, which
.comprise the Statement of Financial Activities, the Balance Sheet and related notes

Respective responsibilities of trustees and examiner

The Trustees (who are also the Directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The Charity's gross income exceeded £25,000 but was below £500,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Certified
.Accountants in England and Wales

Having satisfied myself that the Charity is not subject to audit under company law and is
:eligible for independent examination, it is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view'
.and the report is limited to those matters set out in the statement below

Independent examiner's statement

:In connection with my examination, no matter has come to my attention

Which gives me reasonable cause to believe that in any material respect the (1)
:requirements

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

To which, in my opinion, attention should be drawn in order to enable a proper (2)
.understanding of the accounts to be reached



Richard HW Beath, BSc FCCA
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,Combe Down
Bath BA2 5HZ

| | | | | | | |
|------------------------------------------------------|-------|---------------------|-------------------|----------------|---------------|----------------|
| The Filling Station | | | | | | |
| Statement of Financial Activities | | | | | | |
| For the year ended 31st October 2021 | | | | | | |
| | | | | | | |
| Income and Expenditure | | | | | | |
| | | | | Oct-21 | Oct-20 | |
| | Notes | Unrestricted | Restricted | | | |
| | | Funds | | Total | Total | |
| | | £ | £ | £ | £ | |
| | | | | | | |
| Incoming Resources | | | | | | |
| Incoming Resources from Generated Funds | | | | | | |
| Gifts | 2 | 176,819 | 0 | 176,819 | | 174,459 |
| | | | | | | |
| Incoming Resources from Charitable Activities | | | | | | |
| Other Income (Furlough scheme) | 3 | 12,658 | 0 | 12,658 | | 47,491 |
| | | | | | | |
| Total Incoming Resources | | 189,477 | 0 | 189,477 | | 221,950 |
| | | | | | | |
| | | | | | | |
| Resources Expended | | | | | | |
| Charitable Activities | | | | | | |
| Salaries | 4 | 138,501 | 0 | 138,501 | | 135,357 |
| Direct operating expenses | 4a | 43,327 | 0 | 43,327 | | 54,124 |
| Other governance expenses | | 3,427 | 0 | 3,427 | | 3,327 |
| Total Resources Expended | | 185,254 | 0 | 185,254 | | 192,808 |
| | | | | | | |
| Net Movement in Funds | | 4,223 | 0 | 4,223 | | 29,142 |
| | | | | | | |
| Fund balances brought forward | | 12,737 | 0 | 12,737 | | 8,992 |
| | | | | | | |
| Prior year adjustments | | 6,971 | | 6,971 | | -25,398 |
| | | | | | | |
| Total Funds Carried Forward | | 23,931 | 0 | 23,931 | | 12,737 |

| | | | | | |
|----------------------------------------------------------------|-------|---------------|---------------|---------------|---------------|
| The Filling Station | | | | | |
| Balance Sheet | | | | | |
| At 31st October 2021 | | | | | |
| | | Oct-21 | Oct-21 | Oct-20 | Oct-20 |
| | Notes | £ | £ | £ | £ |
| Fixed Assets | | | | | |
| Tangible fixed assets | 5 | | 0 | | 0 |
| | | | | | |
| Current Assets | | | | | |
| Debtors | 6 | 0 | | 0 | |
| Refuel debtors | | 0 | | 0 | |
| Bank reserve and events account | | 10,813 | | 18,768 | |
| Cash at Bank and in Hand | | 13,081 | | 930 | |
| Refuel bank and cash | | 0 | | 0 | |
| Total current assets | | | 23,894 | | 19,698 |
| | | | | | |
| Creditors: amounts falling due within one year | | | 36 | | (6,961) |
| | | | | | |
| Net Current Assets | | | 23,931 | | 12,737 |
| | | | | | |
| Total Assets less Current Liabilities | | | 23,931 | | 12,737 |
| | | | | | |
| Creditors: amounts falling due after more than one year | | | 0 | | 0 |
| | | | | | |
| Net Assets | | | 23,931 | | 12,737 |
| | | | | | |
| | | | | | |
| Funds | | | | | |
| Restricted Funds | | | 0 | | 0 |
| Unrestricted Funds - members equity | | | 18,693 | | 7,500 |
| Unrestricted Funds - share capital | | | 5,237 | | 5,237 |
| | | | | | |
| Total Funds | | | 23,931 | | 12,737 |

Directors' statements required by Section 475 for the period ended 31st October 2020

:In approving these financial statements as Directors of the Company, we hereby confirm

- (a) that for the year stated above, the Company was entitled to the exemption conferred by Section 477 of the Companies Act 2006;
- (b) that no notice has been deposited at the registered office of the Company pursuant to Section 476 requesting that an audit be conducted for the year ended 30th June 2012; and
- (c) that we acknowledge our responsibilities for:
 - (1) ensuring that the Company keeps accounting records which comply with Section 386, and
 - (2) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of the year and of its profit and loss for the year then ended in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the provisions of the Companies Act 2006 relating to the financial statements, so far as applicable to the charitable company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies with the Financial Reporting Standard (effective April 2008). These financial statements were approved by the board of directors on 13th January 2021 and signed on behalf of the board by

R. P. Fothergill .

R P Fothergill, Director

Continuing Operations

The Company carried on all trading activities as in the previous period and no activities were discontinued in the year

Total Recognised Gains and Losses

There are no recognised gains or losses in the above financial year other than those passing through the Statement of Financial Activities

.The notes on pages 9 to 11 form an integral part of these financial statements

Notes to the Financial Statements

The twelve months ended 31st October 2021

Accounting Policies 1

The principal accounting policies are set out below. These accounting policies have been applied consistently throughout the year

Accounting period dates

The charity has changed its **year end date to October 31st** each year as from 2019. The 2020 figures therefore cover a 12-month period

Basis of Accounting

These financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards. They follow the recommendations in the Statement of Recommended Practice, Accounting and Reporting by Charities (issued March 2005, revised in May 2008) and the Companies Act 2006

Incoming Resources

:Income is recognised by the Company as follows

Voluntary income such as donations, gifts and legacies is included in full at the point of receipt; income from fundraising activities is stated gross before any expenses

Resources Expended

Resources expended are recognised in the year in which they are incurred. Charitable expenditure comprises those costs directly incurred by the Company in the delivery of its charitable activities. It includes both costs that can be allocated directly to such activity and those costs of an indirect nature necessary to support them

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a specific activity are allocated directly; others are apportioned on an appropriate basis

Taxation

The activities of the Charity fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these financial statements

Fund Accounting

:Funds held by the Charity are either
Unrestricted funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Directors, or

Restricted funds – these are funds which can only be used for the particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for a particular purpose

Incoming Resources 2

During the year, the Charity received gifts subject to Gift Aid which have been used for the charitable purposes of the Charity

Notes to the Financial Statements (continued)
Period ended to 31st October 2021

Other Income 3

During the year, the Charity received income from the Government furlough scheme amounting to **£12,658**

Employees 4

There was one full-time employee of the Company during the year and six part-time staff.

| 2020 | 2021 | |
|-----------------|-----------------|---------------------------------------|
| £41,580 | £41,959 | Gross Salary (Director: R Fothergill) |
| £74,827 | £ 77,154 | Other salaries |
| £18,950 | £19,390 | National insurance |
| £135,357 | £138,501 | Total |

| 2020 | 2021 | 4a. Other Expenses |
|----------------|----------------|---------------------------|
| £8,110 | £11,783 | Staff expenses |
| £1,649 | £4,170 | Office expenses |
| £1,436 | £617 | Advertising & promotion |
| £0 | £0 | Cost of events |
| £2,000 | £15,070 | Grants and donations |
| £26,575 | £0 | Cost of Refuel event |
| £14,354 | £11,687 | Other expenditure |
| £54,124 | £43,327 | Total |

Tangible Fixed Assets 5

Tangible fixed assets were made up of a laptop purchased in 2013/14, for £665, which has now been fully depreciated

| 2020 | 2021 | Debtors 6 |
|-------------|------------------------|------------------|
| £0 | Gift Aid due from HMRC | £0 |

Capital Commitments 7

.There were no capital commitments at 31st October 2020

Contingent Liabilities 8

.There were no contingent liabilities at the end of the period

Company Status 9

The members of the Company are the Directors named in the Directors' Report. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to .£1 per member of the charity

Related party disclosures 12

There were the following related party transactions between the Charity and Richard .Fothergill, a trustee of the Charity

| 2020 | 2021 | | |
|-------------------------------|----------------|--------------|----------|
| • Remuneration (Gross annual) | £49,235 | £46,959 | |
| • Other expenses & travel | £910 | £10,785 | |
| £57,744 | £50,145 | Total | • |