

# WELWITSCHIA WELFARE CENTRE

England & Wales - Charity number 1131751

## Details

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**Other names** WELWITSCHIA LEGAL ADVICE CENTRE

**Status** Registered

**Legal form** Charitable company

**Company number** [06528173](#)

**Registered** 2009-09-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Imperial House  
64 Willoughby Land  
London  
N17 0SP

**Phone** 02088081255

**Email** [info@wwcuk.org](mailto:info@wwcuk.org)

**Website** [www.wwcuk.org](http://www.wwcuk.org)

## Activities

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**Objects:** FOR THE PUBLIC BENEFIT IN GREATER LONDON AND ELSEWHERE IN THE UNITED KINGDOM AND IN PARTICULAR FOR THE BENEFIT OF THOSE MEMBERS OF THE PUBLIC WHO ARE FROM AFRICAN PORTUGUESE SPEAKING COUNTRIES AND OTHER PEOPLE OF AFRICAN DESCENT. BY RELIEVING PERSONS WHO ARE IN NEED BY REASON OF POVERTY, SICKNESS AND STRESS. BY ADVANCING EDUCATION AND PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR RECREATION AND LEISURE TIME OCCUPATION IN THE INTEREST OF SOCIAL WELFARE AND THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE OF THOSE PERSONS FOR WHOM THE FACILITIES ARE PROVIDED.FOR THE RELIEF OF POVERTY OF PEOPLE FROM AFRICAN PORTUGUESE SPEAKING COUNTRIES AND OTHER PEOPLE OF AFRICAN DESCENT WHO ARE RESIDENT OR INTENDING TO RESIDE IN GREATER LONDON AND ELSEWHERE IN THE UNITED KINGDOM, BY PROVIDING SUCH PERSONS WITH FREE, CONFIDENTIAL AND IMPARTIAL ADVICE, INFORMATION, ASSISTANCE, REPRESENTATION, COUNSELLING, TRANSLATION AND INTERPRETATION SERVICES IN SUCH MATTERS AS; IMMIGRATION, MONEY, DEBTS, WELFARE BENEFITS, HEALTH, HOUSING, SOCIAL SERVICES, EDUCATION, TRAINING AND EMPLOYMENT.

**Activities:** The WWC provides advice, information, advocacy to African Portuguese Speaking refugees, asylum seekers and migrants. Its services are provided in different subjects such as; immigration, housing, welfare benefits, community care, debt/money, education, employment and training, interpreting and translation services. It also carries out home visits.

## Classification

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- **How:** Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty, Accommodation/housing
- **Who:** People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE NATIONAL
- Barking And Dagenham
- Barnet
- Enfield
- Hackney
- Islington
- Lambeth
- Newham
- Waltham Forest

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£75,211	£59,888	-	-
2024-03-31	£37,066	£59,183	-	-
2023-03-31	£69,311	£56,717	-	-
2022-03-31	£54,994	£53,533	-	-
2021-03-31	£92,916	£81,770	-	-

## Trustees

Name	Role	Appointed
<b>Antonio Amaro da Silva</b>	Chair	2019-02-28
Adao Jones		2013-11-21
Helder Baptista		2021-03-13
RIBEIRO BAPTISTA		

**WELWITSCHIA WELFARE CENTRE**

England & Wales - Charity number 1131751

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# Accounts

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# **WELWITSCHIA WELFARE CENTRE**

Registered Charity and Company Limited by Guarantee

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31<sup>ST</sup> MARCH 2025

Charity number: 1131751

Company number: 06528173 (England and Wales)

**WELWITSCHIA WELFARE CENTRE**  
**YEAR ENDED 31<sup>ST</sup> MARCH 2025**

**Registered Charity Number** : 1131751  
**Registered Company Number:** 06528173

**Principal address:**

Imperial House  
64 Willoughby Lane  
London  
N17 0SP

**Directors and Trustees:**

Mr A Silva	Chair
Mr A Jones	Vice Chair
Mr R Baptista	Secretary
Ms J Domingos	Trustee
Mr H Baptista	Trustee

**Governing document:**

The organisation is operated under its Memorandum and Articles of Association.

**Bankers:**

Barclays Bank PLC

**Independent Examiner:**

TACTS Accountant  
Chartered Certified Accountant  
61 Fountains Crescent  
London, N14 6BD

**WELWITSCHIA WELFARE CENTRE**  
**FINANCIAL ACCOUNTS**  
**FOR YEAR ENDED 31<sup>ST</sup> MARCH 2025**

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# **WELWITSCHIA WELFARE CENTRE**

## **Report of the Directors and Trustees for the year ended 31st March 2025**

The trustees are pleased to present their annual directors' report for the year ending 31<sup>st</sup> March 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity is controlled by its Memorandum and Articles of Association and constitutes a company charity, limited by guarantee as defined by the Companies Act 2006.

#### **Recruitment and appointment of new trustees**

The trustees are appointed by the board. The position of Trustees is nominated and elected annually by members of the charity at the Annual General Meeting.

#### **Induction and training of new trustees**

New trustees are trained and inducted by the Charity's full-time coordinator. Additional induction is also provided by a member of community development team of local voluntary action.

#### **Organisation structure**

The Company Charity is organised so that the Board of Trustees meet at least four times in every year to oversee the running of the charity. The charity has a part time coordinator/advice worker who oversees the day-to-day running of the charity and reports to the Trustees and also to ordinary members at the General Meeting. The day-to-day administration of grants and processing and handling of applications prior to consideration by the committee is delegated to the coordinator.

#### **Directors and Trustees and their responsibilities**

Charity trustees are the people who serve on the governing body of a charity. They may be known as trustees, directors, board members, governors or committee members. The principles and main duties are the same in all cases.

Trustees have, and must accept, ultimate responsibility for directing the affairs of a charity, and ensuring that it is solvent, well-run, and meeting the needs for which it has been set up.

The Companies Act 2006 requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company.

## Charity Objects

FOR THE PUBLIC BENEFIT IN GREATER LONDON AND ELSEWHERE IN THE UNITED KINGDOM AND IN PARTICULAR FOR THE BENEFIT OF THOSE MEMBERS OF THE PUBLIC WHO ARE FROM AFRICAN PORTUGUESE SPEAKING COUNTRIES AND OTHER PEOPLE OF AFRICAN DESCENT. BY RELIEVING PERSONS WHO ARE IN NEED BY REASON OF POVERTY, SICKNESS AND STRESS. BY ADVANCING EDUCATION AND PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR RECREATION AND LEISURE TIME OCCUPATION IN THE INTEREST OF SOCIAL WELFARE AND THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE OF THOSE PERSONS FOR WHOM THE FACILITIES ARE PROVIDED.

FOR THE RELIEF OF POVERTY OF PEOPLE FROM AFRICAN PORTUGUESE SPEAKING COUNTRIES AND OTHER PEOPLE OF AFRICAN DESCENT WHO ARE RESIDENT OR INTENDING TO RESIDE IN GREATER LONDON AND ELSEWHERE IN THE UNITED KINGDOM, BY PROVIDING SUCH PERSONS WITH FREE, CONFIDENTIAL AND IMPARTIAL ADVICE, INFORMATION, ASSISTANCE, REPRESENTATION, COUNSELLING, TRANSLATION AND INTERPRETATION SERVICES IN SUCH MATTERS AS; IMMIGRATION, MONEY, DEBTS, WELFARE BENEFITS, HEALTH, HOUSING, SOCIAL SERVICES, EDUCATION, TRAINING AND EMPLOYMENT

## Activities and Achievements

The Welwitschia Welfare Centre (WWC) has made significant strides in various areas, benefiting the community it serves.

### Key achievements:

- Successfully applied for IAA (Formerly OISC) Continued authorisation to provide Immigration advice - Successfully past AQS Auditing
- Successfully applied for four funding secured
- Enabled family reunion between the mother who has a Refugee Status in the UK with her three Children.
- One family reunion under EU Settlement Scheme.
- Successfully helped an asylum seeker client win two appeals at Asylum support tribunal.
- 2 Families were helped with housing avoiding homelessness.
- Successfully applied for 10 applications for a British Registration certificate.
- Successfully helped 7 asylum seekers lodge appeal against the home office following refusal of their asylum claim.
- It successfully applied for a British Citizenship for 16 clients.
- Successfully applied for 7 limited Leave to remain and 8 Indefinitely leave to remain in the UK.

### Key activities:

#### 1. Welfare Rights Advice & Support

We provided both face-to-face and telephone-based assistance on a wide range of welfare benefits, including:

- Universal Credit
- Personal Independence Payment (PIP)
- Employment Support Allowance (ESA)

Support included helping client's complete application forms, request mandatory reconsiderations, and lodge appeals. 🧑🧑 *Total beneficiaries: 67*

**2. Immigration & Nationality Advice and Casework** We offered guidance and representation mainly to asylum seekers from Angola, DR Congo, Brazil, and Guinea Bissau, supporting them through key stages such as:

- Initial advice and representation to the Home Office before substantive interviews
- British Citizenship applications: *16 beneficiaries*
- British Registration Certificates for children: *11 applicants*
- EU Settlement Scheme applications: *25 individuals*, mostly joining family members
- Applications for Further Leave to Remain (FLR-FP) under the family route: *20 cases*
- Fresh claims (further submissions): *5 cases* 🧑🧑 *Including 15 asylum seekers and their dependents*

**3. Housing Advice and Support** Assistance was provided to clients on:

- Council Tax Reduction
- Housing Benefit applications
- Housing disrepair issues with various local authorities 🏠 *Total beneficiaries: 27*

**4. Debt Advice and Financial Casework** We supported clients with:

- Debt management and negotiations with creditors
- Addressing rent arrears with local councils
- Overpayment disputes with the DWP
- Information on priority vs. non-priority debts 💷 *Total beneficiaries: 43*

**5. Employment Advice and Support** Basic employment rights guidance was provided on issues such as:

- Unfair dismissal
- Holiday pay disputes
- Disciplinary proceedings

**6. Volunteering Programme** We were proud to involve and support 4 volunteers in delivering our charitable work.

The Welwitschia Welfare Centre's commitment to improving lives and addressing critical challenges is commendable. Their work not only impacts individuals but also contributes to the well-being of the wider community. For more information, you can visit the Welwitschia Welfare Centre website.

All the funding received have been helpful to keep our project running to support the disadvantaged Portuguese and French speaking African community. A number of them are refugees and lone parents with low income.

As part of our community learning development programme, we signpost potential learners to the Workers Educational Association (WEA) employability and ESOL classes as the courses

are free for delegates on low-income dependent on benefits. The aim is to prepare them to seek employment and vocational training skills to boost their income by accessing jobs or work as self-employed.

### **Our volunteers**

WWC is very involved in the community and relies on voluntary help. 1 volunteer assisted with our on-going activities. We wish to thank our volunteers for their loyal support and contribution.

### **Risk management**

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity undertakes.
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

The Trustees constantly review risks relevant to the charity. Any risks identified are reported to the Trustees and decisions made on how to minimise risk.

### **Reserve's policy and going concern**

The Board has assessed the charity's requirements for reserves in the light of the main risks to the organisation. As a result, the Board has approved a policy whereby the unrestricted funds not committed, should be held in reserve and maintained at a level which ensures that WWC's core activity could continue during a period of unforeseen difficulty. The target reserve amount represents at least 6 months' (26 weeks) expenditure and will be reviewed annually.

### **Future Plan and Challenges**

- Volunteer retention.
- Consolidate the work the organisation is doing to date.
- External factors, new law and legislation which might affect our work.
- Be alert with external factors which might arise
- Provide incentive to volunteers such as; providing further training
- Apply for more funding in order to continue to consolidate its work
- More Partnership working with other community organisations as well as statutory.

The organisation will continue to fundraise to support its increasing demand for its information and advice services.

We would like to thank all our Board Members, Staff, volunteers, and all our service users who have given their energy and commitment to achieve WWC's objectives. We would also like to thank all our funders for their support.

Signed on behalf of the directors and trustees,

Mr A A da Silva  
(Chairperson)  
Date: 02/07/2025

## **Independent examiner's report to the trustees of Welwitschia Welfare Centre**

I report on the accounts of the company for the year ended 31<sup>st</sup> March 2025, which are set out on pages 9 to 14.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. The charity's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records:
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Date: 02/07/2025

Chartered Certified Accountant  
TACTS Accountant, 61 Fountains Crescent, London, N14 6BD

**WELWITSCHIA WELFARE CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR END 31 MARCH 2025**

	<u>Notes</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>Funds</u> <u>2025</u>	<u>Total</u> <u>Funds</u> <u>2024</u>
		£	£	£	£
<b><u>INCOMING RESOURCES: -</u></b>					
<b>Incoming resources from generated funds</b>					
Voluntary Income: Donation		2,961	-	<b>2,961</b>	1,016
<b>Incoming resources from charitable activities</b>					
Grants to provide charitable activities	(14)	-	69,040	<b>69,040</b>	30,122
<b>Income from services</b>		3,210	-	<b>3,210</b>	5,929
<b>TOTAL INCOMING RESOURCES</b>		<u><u>6,171</u></u>	<u><u>69,040</u></u>	<u><u>75,211</u></u>	<u><u>37,066</u></u>
<b><u>RESOURCES EXPENDED</u></b>					
Expenditure on raising funds	(16)	-	1,826	<b>1,826</b>	2,910
Expenditure on charitable activities	(16)	-	58,062	<b>58,062</b>	56,273
<b>TOTAL RESOURCES EXPENDED</b>		<u><u>-</u></u>	<u><u>59,888</u></u>	<u><u>59,888</u></u>	<u><u>59,183</u></u>
Net Incomings and (outgoings) resources		<u><u>6,172</u></u>	<u><u>9,152</u></u>	<u><u>15,324</u></u>	<u><u>(22,117)</u></u>
<b>Balances Brought Forward</b>		<u><u>20,305</u></u>	<u><u>30,749</u></u>	<u><u>51,054</u></u>	<u><u>73,171</u></u>
<b>Balances Carried Forward</b>		<u><u>26,477</u></u>	<u><u>39,901</u></u>	<u><u>66,378</u></u>	<u><u>51,054</u></u>

There were no recognised gains or losses for the above period other than those shown in the statement of financial activities for the above financial year. All incoming resources and resources expended are derived from continuing activities.

(The notes attached form part of these financial statements)

**WELWITSCHIA WELFARE CENTRE**  
**BALANCE SHEET AS AT 31ST MARCH 2025**

	Notes	£ <u>2025</u>	£ <u>2024</u>
<b>Fixed Assets</b>			
Tangible assets	(18)	1,301	1,952
<b>Current Assets:</b>			
Cash at Bank and In Hand		67,705	51,984
<b>Current Liabilities:</b>			
<b>Creditors:</b>			
Amount falling due within one year:			
Creditors & Accruals	(13)	2,628	2,881
Net Current Assets		<u>65,077</u>	<u>49,102</u>
<b>Net Assets</b>		<u><b>66,378</b></u>	<u><b>51,054</b></u>
<b>As Represented By</b>			
Unrestricted Fund		26,477	20,305
Restricted Fund	(15)	<u>39,901</u>	<u>30,749</u>
<b>Total Funds</b>		<u><b>66,378</b></u>	<u><b>51,054</b></u>

(The notes form part of this account)

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Directors and Trustees on 02/07/2025 and signed on their behalf by: -

.....  
Chairperson  
Mr A A da Silva

**WELWITSCHIA WELFARE CENTRE  
YEAR ENDED 31<sup>ST</sup> MARCH 2025**

**Notes to the account**

**1. Accounting basis.**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. WWC meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The Charity trustees are of the view that measures taken subsequent to the year-end to reduce operating costs and successful in applying for continuation funding have secured the immediate future of the Charity for the next 12 to 18 months and that on this basis the charity is a going concern.

**2. Cash Flow Statement**

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

**3. Income**

Income is recognised in the period to which it relates, unless specified otherwise by the funder. Project funding is, in general, repayable if not expended within the relevant project. Such income is only recognised to the extent that it ceases to be repayable. The income is accounted for on a receivable basis.

**4. Resource Expended**

Resources expended are included in the Statement of Financial Activities inclusive of VAT which cannot be recovered. Direct charitable expenditure include includes the direct costs of the activities. Where such costs relate to more than one functional cost category, they have been apportioned in line with the direct costs of the relevant service.

**5. Fund Accounting**

Fund accounting unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work.

## 6. Support Cost

Allocation of support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, and governance costs which support the Charity activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 17.

## 7. Taxation

WWC is a registered charity and is not liable for corporation tax on its income under section 505 of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable activities.

## 8. Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided to write off the cost, of all fixed assets over their expected useful life.

Fixed Asset Depreciation– 25% straight line basis

## 9. Pension costs and other post-retirement benefits

WWC makes pension contribution into a pension scheme, set up for the purpose of auto-enrolment. Contribution's payable is charged to the Statement of Financial Activities in the period to which it relates.

## 10. Staff Costs

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Salaries	25,856	25,061
Tax and NIC	5,572	6,269
Pension	1,837	1,837
	<u>33,265</u>	<u>33,167</u>

None of the employees received emoluments in excess of £60,000 in the year or the previous year.

The organisation had 1 paid staff on payroll.

Trustees are not remunerated.

## 11. Status

WWC is a registered charity and registered company limited by guarantee without share capital.

## 12. Debtors

The organisation has no debtors

## 13. CREDITORS

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Independent Examiner Fee	595	595
Social Security	1,393	1,493
Pensions	-	153
Other Creditors	640	640
	<u>2,628</u>	<u>2,881</u>

#### 14. Grant Income (Restricted)

Funder	Project/Purpose	2025 £	2024 £
Trust For London	Information, Advice & Guidance	22,500	11,872
Post Code Society Fund	Cost of Living Support	-	18,250
The National Lottery Fund	Debt advice/ Cost of Living Crisis	19,040	-
Lloyds Bank Foundation	Core & Information/advice	27,500	-
		<b>69,040</b>	<b>30,122</b>

#### 15. Analysis of Restricted Funds:

	Balance at 1st April 2024	Incoming resources	Outgoing resources	Balance at 31st March 2025
	£	£	£	£
The National Lottery Fund	-	19,040	5,465	<b>13,575</b>
Post Code Society Fund	10,646	-	10,646	-
Lloyds Foundation	9,222	27,500	26,094	<b>10,628</b>
Trust For London	10,881	22,500	17,683	<b>15,698</b>
	<b>30,749</b>	<b>69,040</b>	<b>59,888</b>	<b>39,901</b>

#### 16. Resources Expended

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>Funds</u>	<u>Total</u> <u>Funds</u>
	£	£	£	2024 £
Raising Funds	-	1,826	<b>1,826</b>	2,910
Salary Cost	-	33,265	<b>33,265</b>	33,167
Sessional Worker	-	2,772	<b>2,772</b>	1,137
Volunteer Expenses	-	284	<b>284</b>	212
Rent and Room Hire	-	11,036	<b>11,036</b>	11,003
Food Programme & Other activities	-	2,526	<b>2,526</b>	3,011
Software and IT Expenses	-	579	<b>579</b>	678
Office Admin & Expenses	-	3,089	<b>3,089</b>	3,414
Insurance	-	898	<b>898</b>	236
Membership and Subscription	-	736	<b>736</b>	852
Professional fees	-	1,235	<b>1,235</b>	1,235
Capacity Building and Training	-	330	<b>330</b>	200
Website & Publicity	-	585	<b>585</b>	440
Travel Expenses	-	76	<b>76</b>	38
Depreciation	-	651	<b>651</b>	651
<b>TOTAL RESOURCES EXPENDED</b>	<b>-</b>	<b>59,888</b>	<b>59,888</b>	59,183

## 17. Support and Governance

	<b>General Support</b>	<b>Governance</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Rent, Rates and Room Hire	11,036	-	11,036
Office Expenses	3,089	-	3,089
IT Expenses	579	-	579
Insurance	-	898	898
Membership and Subscription	-	736	736
Professional fees	640	595	1,235
	<b>15,344</b>	<b>2,229</b>	<b>17,573</b>

## 18. Fixed Asset

	<b>Equipment</b>
	<b>£</b>
<b>At Cost:</b>	
<b>Addition 2023-2024</b>	2,602
<b>Depreciation:</b>	
At 1 April 2024	651
Charge for the year	651
At 31st March 2025	<u>1,302</u>
<b>NET BOOK VALUE</b>	
At 31 March 2025	<u>1,301</u>
At 31 March 2024	<u>1,952</u>

**WELWITSCHIA WELFARE CENTRE**

England & Wales - Charity number 1131751

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# Accounts

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# **WELWITSCHIA WELFARE CENTRE**

Registered Charity and Company Limited by Guarantee

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31<sup>ST</sup> MARCH 2024**

Charity number: 1131751

Company number: 06528173 (England and Wales)

**WELWITSCHIA WELFARE CENTRE**  
**YEAR ENDED 31<sup>ST</sup> MARCH 2024**

**Registered Charity Number** : 1131751  
**Registered Company Number:** 06528173

**Principal address:**

Imperial House  
64 Willoughby Lane  
London  
N17 0SP

**Directors and Trustees:**

Mr A Silva	Chair
Mr A Jones	Vice Chair
Mr R Baptista	Secretary
Ms L Loureira	Not a trustee from 25 <sup>th</sup> February 2023
Ms J Domingos	Trustee
Mr A Dourado	Not a trustee from 20 <sup>th</sup> March 2023
Mr H Baptista	Trustee

**Governing document:**

The organisation is operated under its Memorandum and Articles of Association.

**Bankers:**

Barclays Bank PLC

**Independent Examiner:**

TACTS Accountant  
Chartered Certified Accountant  
61 Fountains Crescent  
London, N14 6BD

**WELWITSCHIA WELFARE CENTRE**  
**FINANCIAL ACCOUNTS**  
**FOR YEAR ENDED 31<sup>ST</sup> MARCH 2024**

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# **WELWITSCHIA WELFARE CENTRE**

## **Report of the Directors and Trustees for the year ended 31st March 2024**

The trustees are pleased to present their annual directors' report for the year ending 31<sup>st</sup> March 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity is controlled by its Memorandum and Articles of Association and constitutes a company charity, limited by guarantee as defined by the Companies Act 2006.

#### **Recruitment and appointment of new trustees**

The trustees are appointed by the board. The position of Trustees is nominated and elected annually by members of the charity at the Annual General Meeting.

#### **Induction and training of new trustees**

New trustees are trained and inducted by the Charity's full-time coordinator. Additional induction is also provided by a member of community development team of local voluntary action.

#### **Organisation structure**

The Company Charity is organised so that the Board of Trustees meet at least four times in every year to oversee the running of the charity. The charity has a part time coordinator/advice worker who oversees the day-to-day running of the charity and reports to the Trustees and also to ordinary members at the General Meeting. The day-to-day administration of grants and processing and handling of applications prior to consideration by the committee is delegated to the coordinator.

#### **Directors and Trustees and their responsibilities**

Charity trustees are the people who serve on the governing body of a charity. They may be known as trustees, directors, board members, governors or committee members. The principles and main duties are the same in all cases.

Trustees have, and must accept, ultimate responsibility for directing the affairs of a charity, and ensuring that it is solvent, well-run, and meeting the needs for which it has been set up.

The Companies Act 2006 requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company.

## **Charity Objects**

FOR THE PUBLIC BENEFIT IN GREATER LONDON AND ELSEWHERE IN THE UNITED KINGDOM AND IN PARTICULAR FOR THE BENEFIT OF THOSE MEMBERS OF THE PUBLIC WHO ARE FROM AFRICAN PORTUGUESE SPEAKING COUNTRIES AND OTHER PEOPLE OF AFRICAN DESCENT. BY RELIEVING PERSONS WHO ARE IN NEED BY REASON OF POVERTY, SICKNESS AND STRESS. BY ADVANCING EDUCATION AND PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR RECREATION AND LEISURE TIME OCCUPATION IN THE INTEREST OF SOCIAL WELFARE AND THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE OF THOSE PERSONS FOR WHOM THE FACILITIES ARE PROVIDED.

FOR THE RELIEF OF POVERTY OF PEOPLE FROM AFRICAN PORTUGUESE SPEAKING COUNTRIES AND OTHER PEOPLE OF AFRICAN DESCENT WHO ARE RESIDENT OR INTENDING TO RESIDE IN GREATER LONDON AND ELSEWHERE IN THE UNITED KINGDOM, BY PROVIDING SUCH PERSONS WITH FREE, CONFIDENTIAL AND IMPARTIAL ADVICE, INFORMATION, ASSISTANCE, REPRESENTATION, COUNSELLING, TRANSLATION AND INTERPRETATION SERVICES IN SUCH MATTERS AS; IMMIGRATION, MONEY, DEBTS, WELFARE BENEFITS, HEALTH, HOUSING, SOCIAL SERVICES, EDUCATION, TRAINING AND EMPLOYMENT

## **Activities and Achievements**

The Welwitschia Welfare Centre (WWC) has made significant strides in various areas, benefiting the community it serves. Let's delve into their achievements:

### **Immigration/Nationality:**

Achieved a remarkable 90% positive outcomes in immigration and nationality cases.

Successfully assisted with applications for Limited Leave to Remain, EU Settlement Scheme, British Naturalisation, and British Registration.

Facilitated 2 family reunions during the same year.

Notably, WWC secured leave to remain for a single mother with two children who had endured years of domestic violence.

### **Fundraising:**

Secured two years of funding from Trust for London and one year of funding from Awards for London.

These funding sources are crucial for sustaining the organisation's charitable activities.

Importantly, this financial support enables WWC to continue providing essential services to beneficiaries, especially during the current cost-of-living crisis.

### **Housing:**

Prevented at least 3 evictions and homelessness through timely intervention.

Successfully referred 4 clients to Shelter Housing who faced severe disrepair issues.

### **Debt Management:**

WWC actively assisted beneficiaries in negotiating with various creditors for repayment.

A significant achievement was helping a client write off a credit card loan of £5,030 from a major high street bank.

The Welwitschia Welfare Centre's commitment to improving lives and addressing critical challenges is commendable. Their work not only impacts individuals but also contributes to the well-being of the wider community. For more information, you can visit the Welwitschia Welfare Centre website

All the funding received have been helpful to keep our project running to support the disadvantaged Portuguese and French speaking African community. A number of them are refugees and lone parents with low income.

As part of our community learning development programme, we signpost potential learners to the Workers Educational Association (WEA) employability and ESOL classes as the courses are free for delegates on low-income dependent on benefits. The aim is to prepare them to seek employment and vocational training skills to boost their income by accessing jobs or work as self-employed.

### **Our volunteers**

WWC is very involved in the community and relies on voluntary help. 2 volunteers assisted with our on-going activities. We wish to thank our volunteers for their loyal support and contribution.

### **Risk management**

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity undertakes.
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

The Trustees constantly review risks relevant to the charity. Any risks identified are reported to the Trustees and decisions made on how to minimise risk.

### **Reserve's policy and going concern**

The Board has assessed the charity's requirements for reserves in the light of the main risks to the organisation. As a result, the Board has approved a policy whereby the unrestricted funds not committed, should be held in reserve and maintained at a level which ensures that WWC's core activity could continue during a period of unforeseen difficulty. The target reserve amount represents at least 6 months' (26 weeks) expenditure and will be reviewed annually.

### **Future Plan**

The organisation is on target to achieve all output and outcomes. The organisation will continue to fundraise to support its increasing demand for its information and advice services.

We would like to thank all our Board Members, Staff, volunteers, and all our service users who have given their energy and commitment to achieve WWC's objectives. We would also like to thank all our funders for their support.

Signed on behalf of the directors and trustees,

Mr A A da Silva  
(Chairperson)  
Date: 24/04/2024

## **Independent examiner's report to the trustees of Welwitschia Welfare Centre**

I report on the accounts of the company for the year ended 31<sup>st</sup> March 2024, which are set out on pages 8 to 13.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. The charity's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records:
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Date: 24/04/2024

Chartered Certified Accountant  
TACTS Accountant, 61 Fountains Crescent, London, N14 6BD

**WELWITSCHIA WELFARE CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR END 31 MARCH 2024**

	<u>Notes</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>Funds</u> <u>2024</u>	<u>Total</u> <u>Funds</u> <u>2023</u>
<b><u>INCOMING RESOURCES: -</u></b>		£	£	£	£
<b>Incoming resources from generated funds</b>					
Voluntary Income: Donation		1,016	-	<b>1,016</b>	1,070
<b>Incoming resources from charitable activities</b>					
Grants to provide charitable activities	(14)	-	30,122	<b>30,122</b>	68,241
<b>Income from services</b>		5,929	-	<b>5,929</b>	-
<b>TOTAL INCOMING RESOURCES</b>		<u><b>6,945</b></u>	<u><b>30,122</b></u>	<u><b>37,066</b></u>	<u><b>69,311</b></u>
<b><u>RESOURCES EXPENDED</u></b>					
Expenditure on raising funds	(16)	-	2,910	<b>2,910</b>	1,995
Expenditure on charitable activities	(16)	-	56,273	<b>56,273</b>	54,722
<b>TOTAL RESOURCES EXPENDED</b>		<u><b>-</b></u>	<u><b>59,183</b></u>	<u><b>59,183</b></u>	<u><b>56,717</b></u>
Net Incomings and (outgoings) resources		<u><b>6,945</b></u>	<u><b>(29,062)</b></u>	<u><b>(22,117)</b></u>	<u><b>12,594</b></u>
<b>Balances Brought Forward</b>		<u><b>13,360</b></u>	<u><b>59,811</b></u>	<u><b>73,171</b></u>	<u><b>60,577</b></u>
<b>Balances Carried Forward</b>		<u><b>20,305</b></u>	<u><b>30,749</b></u>	<u><b>51,054</b></u>	<u><b>73,171</b></u>

There were no recognised gains or losses for the above period other than those shown in the statement of financial activities for the above financial year. All incoming resources and resources expended are derived from continuing activities.

(The notes attached form part of these financial statements)

**WELWITSCHIA WELFARE CENTRE**  
**BALANCE SHEET AS AT 31ST MARCH 2024**

	Notes	£ <u>2024</u>	£ <u>2023</u>
<b>Fixed Assets</b>			
Tangible assets	(18)	1,952	-
<b>Current Assets:</b>			
Cash at Bank and In Hand		51,984	77,450
<b>Current Liabilities:</b>			
<b>Creditors:</b>			
Amount falling due within one year:			
Creditors & Accruals	(13)	2,881	4,278
Net Current Assets		49,102	73,171
<b>Net Assets</b>		<b>51,054</b>	<b>73,171</b>
<b>As Represented By</b>			
Unrestricted Fund		20,305	13,360
Restricted Fund	(15)	30,749	59,811
<b>Total Funds</b>		<b>51,054</b>	<b>73,171</b>

(The notes form part of this account)

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Directors and Trustees on 24/04/2024 and signed on their behalf by: -

.....  
Chairperson  
Mr A A da Silva

**WELWITSCHIA WELFARE CENTRE  
YEAR ENDED 31<sup>ST</sup> MARCH 2024**

**Notes to the account**

**1. Accounting basis.**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. WWC meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The Charity trustees are of the view that measures taken subsequent to the year-end to reduce operating costs and successful in applying for continuation funding have secured the immediate future of the Charity for the next 12 to 18 months and that on this basis the charity is a going concern.

**2. Cash Flow Statement**

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

**3. Income**

Income is recognised in the period to which it relates, unless specified otherwise by the funder. Project funding is, in general, repayable if not expended within the relevant project. Such income is only recognised to the extent that it ceases to be repayable. The income is accounted for on a receivable basis.

**4. Resource Expended**

Resources expended are included in the Statement of Financial Activities inclusive of VAT which cannot be recovered. Direct charitable expenditure include includes the direct costs of the activities. Where such costs relate to more than one functional cost category, they have been apportioned in line with the direct costs of the relevant service.

**5. Fund Accounting**

Fund accounting unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work.

## 6. Support Cost

Allocation of support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, and governance costs which support the Charity activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 17.

## 7. Taxation

WWC is a registered charity and is not liable for corporation tax on its income under section 505 of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable activities.

## 8. Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided to write off the cost, of all fixed assets over their expected useful life.

Fixed Asset Depreciation– 25% straight line basis

## 9. Pension costs and other post-retirement benefits

WWC makes pension contribution into a pension scheme, set up for the purpose of auto-enrolment. Contribution's payable is charged to the Statement of Financial Activities in the period to which it relates.

## 10. Staff Costs

	2024	2023
	£	£
Salaries	25,061	24,235
Tax and NIC	6,269	6,293
Pension	1,837	1,771
	<u>33,167</u>	<u>32,299</u>

None of the employees received emoluments in excess of £60,000 in the year or the previous year.

The organisation had 1 paid staff on payroll.

Trustees are not remunerated.

## 11. Status

WWC is a registered charity and registered company limited by guarantee without share capital.

## 12. Debtors

The organisation has no debtors

## 13. CREDITORS

	2024	2023
	£	£
Independent Examiner Fee	595	595
Social Security	1,493	3,103
Pensions	153	-
Other Creditors	640	580
	<u>2,881</u>	<u>4,278</u>

#### 14. Grant Income (Restricted)

Funder	Project	2024 £	2023 £
Trust For London	Information, Advice & Guidance	11,872	21,000
Post Code Society Fund	Cost of Living Support	18,250	-
The National Lottery Fund	Debt advice/ Cost of Living Crisis	-	10,000
Lloyds Bank Foundation	Core & Information/advice	-	27,250
The London Community Fund	Food Poverty Programme	-	9,991
		<b>30,122</b>	<b>68,241</b>

#### 15. Analysis of Restricted Funds:

	Balance at 1st April 2023 £	Incoming resources £	Outgoing resources £	Balance at 31st March 2024 £
The National Lottery Fund	7,418	-	7,418	-
Post Code Society Fund	-	18,250	7,604	<b>10,646</b>
Lloyds Foundation	25,556	-	16,334	<b>9,222</b>
Trust For London	22,998	11,872	23,988	<b>10,881</b>
London Community Fund	3,840	-	3,840	-
	<b>59,812</b>	<b>30,122</b>	<b>59,184</b>	<b>30,749</b>

#### 16. Resources Expended

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>Funds</u> 2024 £	<u>Total</u> <u>Funds</u> 2023 £
Raising Funds	-	2,910	<b>2,910</b>	1,995
Salary Cost	-	33,167	<b>33,167</b>	32,299
Sessional Worker	-	1,137	<b>1,137</b>	520
Volunteer Expenses	-	212	<b>212</b>	202
Rent and Room Hire	-	11,003	<b>11,003</b>	10,421
Food Programme & Other activities	-	3,011	<b>3,011</b>	3,762
Software and IT Expenses	-	678	<b>678</b>	551
Office Admin & Expenses	-	3,414	<b>3,414</b>	3,156
Insurance	-	236	<b>236</b>	540
Membership and Subscription	-	852	<b>852</b>	698
Professional fees	-	1,235	<b>1,235</b>	1,175
Capacity Building and Training	-	200	<b>200</b>	325
Website & Publicity	-	440	<b>440</b>	990
Travel Expenses	-	38	<b>38</b>	83
Depreciation	-	651	<b>651</b>	-
<b>TOTAL RESOURCES EXPENDED</b>	<b>-</b>	<b>59,183</b>	<b>59,183</b>	<b>56,717</b>

## 17. Support and Governance

	<b>General Support</b>	<b>Governance</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Rent, Rates and Room Hire	11,003	-	<b>11,003</b>
Office Expenses	3,414	-	<b>3,414</b>
Insurance	-	236	<b>236</b>
Membership and Subscription	-	852	<b>852</b>
Professional fees	640	595	<b>1,235</b>
	<b>15,058</b>	<b>1,683</b>	<b>16,740</b>

## 18. Fixed Asset

	<b>Equipment</b>
	<b>£</b>
<b>At Cost:</b>	
Addition 2023-2024	2,602
<b>Depreciation:</b>	
At 1 April 2023	-
Charge for the year	651
At 31st March 2024	651
<b>NET BOOK VALUE</b>	
At 31 March 2024	1,952
At 31 March 2023	-

**WELWITSCHIA WELFARE CENTRE**

England & Wales - Charity number 1131751

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# Accounts

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# **WELWITSCHIA WELFARE CENTRE**

Registered Charity and Company Limited by Guarantee

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31<sup>ST</sup> MARCH 2023**

Charity number: 1131751

Company number: 6528173 (England and Wales)

**WELWITSCHIA WELFARE CENTRE**  
**YEAR ENDED 31<sup>ST</sup> MARCH 2023**

**Registered Charity Number** : 1131751  
**Registered Company Number:** 6528173

**Principal address:**

Imperial House  
64 Willoughby Lane  
London  
N17 0SP

**Directors and Trustees:**

Mr A Silva	Chair
Mr A Jones	Vice Chair
Mr R Baptista	Secretary
Ms L Loureira	Trustee
Ms J Domingos	Trustee
Mr A Dourado	Trustee
Mr H Baptista	Trustee

**Governing document:**

The organisation is operated under its Memorandum and Articles of Association.

**Bankers:**

Barclays Bank PLC

**Independent Examiner:**

TACTS Accountant  
Chartered Certified Accountant  
61 Fountains Crescent  
London, N14 6BD

**WELWITSCHIA WELFARE CENTRE**  
**FINANCIAL ACCOUNTS**  
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#### **Induction and training of new trustees**

New trustees are trained and inducted by the Charity's full-time coordinator. Additional induction is also provided by a member of community development team of local voluntary action.

#### **Organisation structure**

The Company Charity is organised so that the Board of Trustees meet at least four times in every year to oversee the running of the charity. The charity has a part time coordinator/advice worker who oversees the day-to-day running of the charity and reports to the Trustees and also to ordinary members at the General Meeting. The day-to-day administration of grants and processing and handling of applications prior to consideration by the committee is delegated to the coordinator.

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Charity trustees are the people who serve on the governing body of a charity. They may be known as trustees, directors, board members, governors or committee members. The principles and main duties are the same in all cases.

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## **Activities and Achievements**

Year 2022/2023 was another year of success for the Welwitschia Welfare Centre. Our staff, volunteers and Directors worked hard and usual in order to continue to provide vital services to our beneficiaries.

In terms of Fundraising it managed to secure funding from Awards for All to help with the cost of living crisis (Especially debt issues) It also managed to secure funding from London Community Foundation. The latter was vital in helping our community members with food parcels during this crisis. To date, more than 90 people have been helped. It is estimated that by the end of June more than 100 beneficiaries will benefit.

On Immigration/Nationality which is our busiest area of work, the success continued last any other year. In the past 12 months, 98% were successful. The majority of positive outcome were on British Registration, British Naturalisation and Limited Leave to Remain in the UK. The most important of all was the legalisation of a client who has been living in the UK for more than 22 years and did not know that she could easily legalise through a 20 years rule of the Immigration law.

On Housing the biggest success was when WWC helped a Grandmother secure a temporary accommodation with her three Grandchildren after staying at an overcrowded someone's flat for more than 5 years.

Debt is also a matter of concern for most of beneficiaries. All these due to cost of living crisis ( High fuel bills, rising inflation/interest rates, etc). Thanks to WWC one client was helped to maintain his car which was bought through finances. He was about to have the car repossessed due to payment arrears. Still on debt matters, a client was helped to have her historical debt with DWP written off of £43000.

We were funded by The National Lottery Community Fund to provide debt advice support for disadvantaged people who is facing difficult times with the cost-of-living crisis.

We were also funded by the London Community Fund for our food programme activities to support homeless and people facing food poverty in the surrounding area.

The Trust for London is funding some of our core cost and match fund the project coordinator role who is the qualified information and advice officer.

Lloyds Bank Foundation has funding cost in match funding our Rent and the project coordinator role including general running expenses.

All the funding received have been helpful to keep our project running to support the disadvantaged Portuguese and French speaking African community. A number of them are refugees and lone parents with low income.

As part of our community learning development programme, we signpost potential learners to the Workers Educational Association (WEA) employability and ESOL classes as the courses are free for delegates on low-income dependent on benefits. The aim is to prepare them to seek employment and vocational training skills to boost their income by accessing jobs or work as self-employed.

### **Our volunteers**

WWC is very involved in the community and relies on voluntary help. 2 volunteers assisted with our on-going activities. We wish to thank our volunteers for their loyal support and contribution.

### **Risk management**

The trustees have a risk management strategy which comprises:

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- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

The Trustees constantly review risks relevant to the charity. Any risks identified are reported to the Trustees and decisions made on how to minimise risk.

### **Reserve's policy and going concern**

The Board has assessed the charity's requirements for reserves in the light of the main risks to the organisation. As a result, the Board has approved a policy whereby the unrestricted funds not committed, should be held in reserve and maintained at a level which ensures that WWC's core activity could continue during a period of unforeseen difficulty. The target reserve amount represents at least 6 months' (26 weeks) expenditure and will be reviewed annually.

### **Future Plan**

The organisation is on target to achieve all output and outcomes. The organisation will continue to fundraise to support its increasing demand for its information and advice services.

We would like to thank all our Board Members, Staff, volunteers, and all our service users who have given their energy and commitment to achieve WWC's objectives. We would also like to thank all our funders for their support.

Signed on behalf of the directors and trustees,

Mr A A da Silva  
(Chairperson)  
Date: 24/04/2023

## **Independent examiner's report to the trustees of Welwitschia Welfare Centre**

I report on the accounts of the company for the year ended 31<sup>st</sup> March 2023, which are set out on pages 8 to 13.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. The charity's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records:
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.



Date: 24/04/2023

Chartered Certified Accountant  
TACTS Accountant, 61 Fountains Crescent, London, N14 6BD

**WELWITSCHIA WELFARE CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR END 31 MARCH 2023**

	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total Funds 2023</u>	<u>Total Funds 2022</u>
		£	£	£	£
<b><u>INCOMING RESOURCES: -</u></b>					
<b>Incoming resources from generated funds:</b>					
Voluntary Income: Donation		1,070	-	1,070	2,170
 <b>Incoming resources from charitable activities:</b>					
Grants to provide charitable activities	(14)	-	68,241	68,241	54,994
<b>TOTAL INCOMING RESOURCES</b>		<b>1,070</b>	<b>68,241</b>	<b>69,311</b>	<b>57,164</b>
 <b><u>RESOURCES EXPENDED</u></b>					
Expenditure on raising funds	(16)	-	1,995	1,995	400
Expenditure on charitable activities	(16)	-	54,722	54,722	53,133
<b>TOTAL RESOURCES EXPENDED</b>		<b>-</b>	<b>56,717</b>	<b>56,717</b>	<b>53,533</b>
 Net Incomings and (outgoings) resources		<b>1,070</b>	<b>11,524</b>	<b>12,594</b>	<b>3,631</b>
 <b>Balances Brought Forward</b>		<b>12,290</b>	<b>48,288</b>	<b>60,577</b>	<b>56,946</b>
 <b>Balances Carried Forward</b>		<b>13,360</b>	<b>59,812</b>	<b>73,171</b>	<b>60,577</b>

There were no recognised gains or losses for the above period other than those shown in the statement of financial activities for the above financial year. All incoming resources and resources expended are derived from continuing activities.

(The notes attached form part of these financial statements)

**WELWITSCHIA WELFARE CENTRE**  
**BALANCE SHEET AS AT 31ST MARCH 2023**

	Notes	£ <u>2023</u>	£ <u>2022</u>
<b>Fixed Assets</b>			
Tangible assets		-	-
<b>Current Assets:</b>			
Cash at Bank and In Hand		77,450	63,493
<b>Current Liabilities:</b>			
<b>Creditors:</b>			
Amount falling due within one year:			
Creditors & Accruals	(13)	4,278	2,785
Net Current Assets		<u>73,171</u>	<u>60,708</u>
<b>Net Assets</b>		<u><b>73,171</b></u>	<u><b>60,708</b></u>
<b>As Represented By</b>			
Unrestricted Fund		13,360	12,420
Restricted Fund	(15)	<u>59,812</u>	<u>48,288</u>
<b>Total Funds</b>		<u><b>73,171</b></u>	<u><b>60,708</b></u>

(The notes form part of this account)

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Directors and Trustees on 24/04/2023 and signed on their behalf by: -

.....  
Chairperson  
Mr A A da Silva

**WELWITSCHIA WELFARE CENTRE  
YEAR ENDED 31<sup>ST</sup> MARCH 2023**

**Notes to the account**

**1. Accounting basis.**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. WWC meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The Charity trustees are of the view that measures taken subsequent to the year-end to reduce operating costs and successful in applying for continuation funding have secured the immediate future of the Charity for the next 12 to 18 months and that on this basis the charity is a going concern.

**2. Cash Flow Statement**

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

**3. Income**

Income is recognised in the period to which it relates, unless specified otherwise by the funder. Project funding is, in general, repayable if not expended within the relevant project. Such income is only recognised to the extent that it ceases to be repayable. The income is accounted for on a receivable basis.

**4. Resource Expended**

Resources expended are included in the Statement of Financial Activities inclusive of VAT which cannot be recovered. Direct charitable expenditure include includes the direct costs of the activities. Where such costs relate to more than one functional cost category, they have been apportioned in line with the direct costs of the relevant service.

**5. Fund Accounting**

Fund accounting unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work.

## 6. Support Cost

Allocation of support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, and governance costs which support the Charity activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 17.

## 7. Taxation

WWC is a registered charity and is not liable for corporation tax on its income under section 505 of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable activities.

## 8. Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided to write off the cost, of all fixed assets over their expected useful life.

Fixed Asset - Nil

## 9. Pension costs and other post-retirement benefits

WWC makes pension contribution into a pension scheme, set up for the purpose of auto-enrolment. Contribution's payable is charged to the Statement of Financial Activities in the period to which it relates.

## 10. Staff Costs

	2023	2022
	£	£
Salaries	24,235	22,948
Tax and NIC	6,293	5,854
Pension	1,771	2,115
	<u>32,299</u>	<u>30,916</u>

None of the employees received emoluments in excess of £60,000 in the year or the previous year.

The organisation had 1 full time staff.

Trustees are not remunerated.

## 11. Status

WWC is a registered charity and registered company limited by guarantee without share capital.

## 12. Debtors

The organisation has no debtors

## 13. CREDITORS

	2023	2022
	£	£
Independent Examiner Fee	595	595
Social Security - PAYE	3,103	1,464
Pensions	-	176
Other Creditors	580	550
	<u>4,278</u>	<u>2,785</u>

#### 14. Grant Income (Restricted)

Funder	Project	2023 £	2022 £
Trust For London	Information, Advice & Guidance	21,000	20,000
The National Lottery Fund	Debt advice/ Cost of Living Crisis	10,000	9,994
Lloyds Bank Foundation	Core & Information/advice	27,250	25,000
The London Community Fund	Food Poverty Programme	9,991	-
		<b>68,241</b>	<b>54,994</b>

#### 15. Analysis of Restricted Funds:

	Balance at 1st April 2022 £	Incoming resources £	Outgoing resources £	Balance at 31st March 2023 £
The National Lottery Fund	-	10,000	2,582	7,418
Lloyds Foundation	28,337	27,250	30,031	25,556
Trust For London	30,027	21,000	28,029	22,998
London Community Fund	-	9,991	6,151	3,840
	<b>58,364</b>	<b>68,241</b>	<b>66,793</b>	<b>59,812</b>

#### 16. Resources Expended

	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds</u> 2023 £	<u>Total Funds</u> 2022 £
<b>Resources Expended</b>				
Raising Funds	-	1,995	1,995	400
Salary Cost	-	32,299	32,299	30,916
Sessional Worker	-	520	520	600
Volunteer Expenses	-	202	202	291
Rent, Rates and Room Hire	-	10,421	10,421	10,076
Food Programme & Provisions	-	3,762	3,762	1,518
Software and IT Expenses	-	551	551	1,086
Office Admin & Expenses	-	3,156	3,156	2,477
Insurance	-	540	540	197
Membership and Subscription	-	698	698	1,703
Professional fees	-	1,175	1,175	1,145
Capacity Building and Training	-	325	325	2,500
Advert and Publicity	-	990	990	120
Travel Expenses	-	83	83	75
Depreciation	-	-	-	428
<b>TOTAL RESOURCES EXPENDED</b>	<b>-</b>	<b>56,717</b>	<b>56,717</b>	<b>53,533</b>

## 17. Support and Governance

	<b>General Support</b>	<b>Governance</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Rent, Rates and Room Hire	10,421	-	10,421
Office Expenses	3,156	-	3,156
Insurance	-	540	540
Membership and Subscription	-	698	698
Professional fees	-	595	595
	<b>13,577</b>	<b>1,833</b>	<b>15,409</b>

**WELWITSCHIA WELFARE CENTRE**

England & Wales - Charity number 1131751

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# Accounts

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# **WELWITSCHIA WELFARE CENTRE**

Registered Charity and Company Limited by Guarantee

## **FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31<sup>ST</sup> MARCH 2022**

Charity number: 1131751

Company number: 6528173 (England and Wales)

**WELWITSCHIA WELFARE CENTRE**  
**YEAR ENDED 31<sup>ST</sup> MARCH 2022**

**Registered Charity Number** : 1131751  
**Registered Company Number:** 6528173

**Principal address:**

Imperial House  
64 Willoughby Lane  
London  
N17 0SP

**Directors and Trustees:**

Mr A Silva	Chair
Mr A Jones	Vice Chair
Mr R Baptista	Secretary
Ms L Loureira	Trustee
Ms J Domingos	Trustee
Mr A Dourado	Trustee
Mr H Baptista	Trustee

**Governing document:**

The organisation is operated under its Memorandum and Articles of Association.

**Bankers:**

Barclays Bank PLC

**Independent Examiner:**

TACTS Accountant  
Chartered Certified Accountant  
61 Fountains Crescent  
London, N14 6BD

**WELWITSCHIA WELFARE CENTRE**  
**FINANCIAL ACCOUNTS**  
**FOR YEAR ENDED 31<sup>ST</sup> MARCH 2022**

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- 4-7. Directors' & Trustees' Report**
- 8. Independent Examiners Report**
- 9. Statement of Financial Activities**
- 10. Balance Sheet**
- 11-14. Notes to the Accounts**

# **WELWITSCHIA WELFARE CENTRE**

## **Report of the Directors and Trustees for the year ended 31st March 2022**

The trustees are pleased to present their annual directors' report for the year ending 31<sup>st</sup> March 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its Memorandum and Articles of Association and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

### **Recruitment and appointment of new trustees**

The trustees are appointed by the board. The position of Trustees are nominated and elected annually by members of the charity at the Annual General Meeting.

### **Induction and training of new trustees**

New trustees are trained and inducted by the Charity's full-time coordinator. Additional induction is also provided by a member of community development team of local voluntary action.

### **Organisation structure**

The Company Charity is organised so that the Board of Trustees meet at least four times in every year to oversee the running of the charity. The charity has a part time coordinator/advice worker who oversees the day-to-day running of the charity and reports to the Trustees and also to ordinary members at the General Meeting. The day-to-day administration of grants and processing and handling of applications prior to consideration by the committee is delegated to the coordinator.

### **Trustees and their responsibilities**

Charity trustees are the people who serve on the governing body of a charity. They may be known as trustees, directors, board members, governors or committee members. The principles and main duties are the same in all cases.

Trustees have, and must accept, ultimate responsibility for directing the affairs of a charity, and ensuring that it is solvent, well-run, and meeting the needs for which it has been set up.

### **Small Company Provisions**

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

## Statement of Directors' Responsibilities

The Companies Act 2006 requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company.

## Charity Objects

FOR THE PUBLIC BENEFIT IN GREATER LONDON AND ELSEWHERE IN THE UNITED KINGDOM AND IN PARTICULAR FOR THE BENEFIT OF THOSE MEMBERS OF THE PUBLIC WHO ARE FROM AFRICAN PORTUGUESE SPEAKING COUNTRIES AND OTHER PEOPLE OF AFRICAN DESCENT. BY RELIEVING PERSONS WHO ARE IN NEED BY REASON OF POVERTY, SICKNESS AND STRESS. BY ADVANCING EDUCATION AND PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR RECREATION AND LEISURE TIME OCCUPATION IN THE INTEREST OF SOCIAL WELFARE AND THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE OF THOSE PERSONS FOR WHOM THE FACILITIES ARE PROVIDED.

FOR THE RELIEF OF POVERTY OF PEOPLE FROM AFRICAN PORTUGUESE SPEAKING COUNTRIES AND OTHER PEOPLE OF AFRICAN DESCENT WHO ARE RESIDENT OR INTENDING TO RESIDE IN GREATER LONDON AND ELSEWHERE IN THE UNITED KINGDOM, BY PROVIDING SUCH PERSONS WITH FREE, CONFIDENTIAL AND IMPARTIAL ADVICE, INFORMATION, ASSISTANCE, REPRESENTATION, COUNSELLING, TRANSLATION AND INTERPRETATION SERVICES IN SUCH MATTERS AS; IMMIGRATION, MONEY, DEBTS, WELFARE BENEFITS, HEALTH, HOUSING, SOCIAL SERVICES, EDUCATION, TRAINING AND EMPLOYMENT

## Activities and Achievements

The main activities of Welwitschia Welfare Centre were; advice, information, advocacy, interpreting and translation. The work was delivered in the following subjects: Immigration, housing, welfare benefits, debt/money, and basic employment.

During COVID-19 pandemic, we continued to provide services via telephone, Skype and Zoom. On Welfare benefits, clients were helped with Universal Credit claims, PIP Claims and requests for mandatory reconsideration following refusal of claims. Two Universal Credit and One PIP claim were successfully reconsidered.

On immigration and nationality beneficiaries were helped with application for EU Settlement in the UK, British Naturalisation, British Registration, Indefinitely Leave to Remain and further leave to remain applications. The most notably achievement on this subject were the successful reconsideration of two refusal of application for British Registration and the high number of successful outcome of applications for EU Settlement in the UK (122 in total). On Housing, three evictions were prevented.

Qualitative/Quantitative	Debt/Money	Welfare/Employment	Housing	Immi/Nat
Output	80	152	34	144
Outcome	76	133	26	126

This year We were able to help a huge number of vulnerable families who suffered loss of income and jobs. A number of them were left in isolation and were unable to cope due mental health issues. We have seen family tension and the struggle for some to claim their benefits entitlement as they process were very complicated due to language barriers. A number of them were left in household bills debt and lived in stress on day to day which impacted on their family's stability. We supported a number of people who were furloughed as they were earning a reduced pay which affected their personal budget.

We helped around 144 disadvantaged people access Welfare rights/Benefits such as Universal Credit. Meeting took place both face to face, by phone and on-line. The impact of our help has saved a lot of families falling apart and reduced tension in their relationships. We heard a lot of sad stories from the community, but we just hoped we could have helped all of them in these difficult times. All these emergency response supports were funded by The London Community Foundation Wave 1,2,3 and 4, including Trust for London. Through this funding we managed to help the vulnerable, sick, disabled people with food parcels. This group also benefited from befriending which was done through telephone calls due to pandemic of COVIC-19. We were grateful to be funded by both Lloyds Foundation and Trust for London to keep our core services running, whilst we were coordinating the emergency response programme. Without this support we would not have been able to extend our programme to carry out all the emergency response programme as the funds were restricted to provide the frontline support.

We would not have been able to achieve a lot without some partnership working. We managed to forged a new partnership with JCWI in the area of welfare benefits. JCWI refer clients who have benefit issues to WWC for help and assistance. Another partnership was with WEA (Workers Education Association) who supported our beneficiaries with employability programme free of charge.

With the support from The National Lottery Fund, we provided debt advice and general information and advice to improve health and wellbeing. Through this medium we provided general advice on how to overcome debt issues and money management advice in helping people budget better for their cost of living. The centre has also run social/cultural events to improve the wellbeing of those who are isolated/ lonely, in a way to help people confidence in meeting others who have similar problem to them. They were able to network and befriend each other in sharing experiences about how they managed to cope with their ongoing lives. The workshops on employment were organised throughout the period of project, where we provided one to one support in CV writing and mock interview sessions. We noticed that a number of participants were very reluctant to communicate and shy due to their language barriers. Since we are bilingual, we were able to communicate with them and help build their confidence in communicating.

### **Our volunteers**

WWC is very involved in the community and relies on voluntary help. Around 7 volunteers assisted with our on-going activities. We wish to thank our volunteers for their loyal support and contribution.

### **Risk management**

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity undertakes.
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

The Trustees constantly review risks relevant to the charity. Any risks identified are reported to the Trustees and decisions made on how to minimise risk.

**Reserve's policy and going concern**

The Board has assessed the charity's requirements for reserves in the light of the main risks to the organisation. As a result, the Board has approved a policy whereby the unrestricted funds not committed, should be held in reserve and maintained at a level which ensures that WWC's core activity could continue during a period of unforeseen difficulty. The target reserve amount represents at least 6 months' (26 weeks) expenditure and will be reviewed annually.

**Future Plan**

The organisation is on target to achieve all output and outcomes. The organisation will continue to fundraise to support its increasing demand for its information and advice services.

We would like to thank all our Board Members, Staff, volunteers, and all our service users who have given their energy and commitment to achieve WWC's objectives. We would also like to thank all our funders for their support.

Signed on behalf of the directors and trustees,

Mr Ribeiro Baptista  
(Trustee and Secretary)  
Date: 22/06/2022

*R. Baptista*

## **Independent examiner's report to the trustees of Welwitschia Welfare Centre**

I report on the accounts of the company for the year ended 31<sup>st</sup> March 2022, which are set out on pages 9 to 14.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. The charity's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records:
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.



Date: 22/06/2022

Chartered Certified Accountant  
TACTS Accountant, 61 Fountains Crescent, London, N14 6BD

**WELWITSCHIA WELFARE CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR END 31 MARCH 2022**

	<u>Notes</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>Funds</u> <u>2022</u>	<u>Total</u> <u>Funds</u> <u>2021</u>
		£	£	£	£
<b><u>INCOMING RESOURCES: -</u></b>					
<b>Incoming resources from generated funds</b>					
Donations		2,300	-	2,300	883
 <b>Incoming resources from charitable activities</b>					
Grants to provide charitable activities	(14)	-	54,994	<b>54,994</b>	92,916
<b>TOTAL INCOMING RESOURCES</b>		<b>2,300</b>	<b>54,994</b>	<b>57,294</b>	<b>93,799</b>
 <b><u>RESOURCES EXPENDED</u></b>					
Expenditure on raising funds	(16)	-	400	<b>400</b>	1,125
Expenditure on charitable activities	(16)	-	53,133	<b>53,133</b>	81,770
<b>TOTAL RESOURCES EXPENDED</b>		<b>-</b>	<b>53,533</b>	<b>53,533</b>	<b>82,895</b>
 Net Incomings and (outgoings) resources		<b>2,300</b>	<b>1,461</b>	<b>3,762</b>	<b>10,904</b>
 <b>Balances Brought Forward</b>		<b>10,120</b>	<b>46,826</b>	<b>56,946</b>	<b>46,041</b>
 <b>Balances Carried Forward</b>		<b>12,420</b>	<b>48,288</b>	<b>60,708</b>	<b>56,946</b>

There were no recognised gains or losses for the above period other than those shown in the statement of financial activities for the above financial year. All incoming resources and resources expended are derived from continuing activities.

(The notes attached form part of these financial statements)

**WELWITSCHIA WELFARE CENTRE**  
**BALANCE SHEET AS AT 31ST MARCH 2022**

	Notes	£ <u>2022</u>	£ <u>2021</u>
<b>Fixed Assets</b>			
Tangible assets	(8)	-	428
<b>Current Assets:</b>			
Cash at Bank and In Hand		60,663	56,807
Deposit		2,830	530
<b>Current Liabilities:</b>			
<b>Creditors:</b>			
Amount falling due within one year:			
Creditors & Accruals	(13)	2,785	820
Net Current Assets		<u>60,708</u>	<u>56,518</u>
<b>Net Assets</b>		<u><b>60,708</b></u>	<u><b>56,946</b></u>
<b>As Represented By</b>			
Unrestricted Fund		12,420	10,120
Restricted Fund	(15)	<u>48,288</u>	<u>46,826</u>
<b>Total Funds</b>		<u><b>60,708</b></u>	<u><b>56,946</b></u>

(The notes form part of this account)

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Directors and Trustees on 22/06/2022 and signed on their behalf by: -

*Mr. R. Baptista*  
 Trustee & Secretary  
 Mr Ribeiro Baptista

**WELWITSCHIA WELFARE CENTRE  
YEAR ENDED 31<sup>ST</sup> MARCH 2022**

**Notes to the account**

**1. Accounting basis.**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. WWC meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The Charity trustees are of the view that measures taken subsequent to the year-end to reduce operating costs and successful in applying for continuation funding have secured the immediate future of the Charity for the next 12 to 18 months and that on this basis the charity is a going concern.

**2. Cash Flow Statement**

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

**3. Income**

Income is recognised in the period to which it relates, unless specified otherwise by the funder. Project funding is, in general, repayable if not expended within the relevant project. Such income is only recognised to the extent that it ceases to be repayable. The income is accounted for on a receivable basis.

**4. Resource Expended**

Resources expended are included in the Statement of Financial Activities inclusive of VAT which cannot be recovered. Direct charitable expenditure include includes the direct costs of the activities. Where such costs relate to more than one functional cost category, they have been apportioned in line with the direct costs of the relevant service.

**5. Fund Accounting**

Fund accounting unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work.

## 6. Support Cost

Allocation of support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, and governance costs which support the Charity activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 17.

## 7. Taxation

WWC is a registered charity and is not liable for corporation tax on its income under section 505 of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable activities.

## 8. Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided to write off the cost, of all fixed assets over their expected useful life as follows: -

Computer Equipment and Machinery - 33.33% straight line

	<b>Equipment</b>
	£
<b>At Cost</b>	620
<b>Addition 2019/2020</b>	1,283
<b>Depreciation:</b>	
At 1 April 2021	1,475
Charge for the year	428
At 31st March 2022	<u>1,903</u>
<b>NET BOOK VALUE</b>	
At 31 March 2022	<u>-</u>
At 31 March 2021	<u>428</u>

## 9. Pension costs and other post-retirement benefits

WWC makes pension contribution into a pension scheme, set up for the purpose of auto-enrolment. Contribution's payable is charged to the Statement of Financial Activities in the period to which it relates.

## 10. Staff Costs

	<b>2022</b>	<b>2021</b>
	£	£
Salaries	22,948	28,265
Tax and NIC	5,854	6,078
Pension	<u>2,115</u>	<u>2,303</u>
	<u>30,916</u>	<u>36,646</u>

None of the employees received emoluments in excess of £60,000 in the year or the previous year.  
The organisation had 1 staff.  
Trustees are not remunerated.

### 11. Status

WWC is a registered charity and registered company limited by guarantee without share capital.

### 12. Debtors

The organisation has no debtors

### 13. CREDITORS

	2022	2021
	£	£
Independent Examiner Fee	595	595
Social Security	1,464	-
Pensions	176	225
Other Creditors	550	-
	<u>2,785</u>	<u>820</u>

### 14. Grant Income (Restricted)

Funder	Project	2022	2021
		£	£
Trust For London	Information and Advice	20,000	20,000
The National Lottery Fund	Information and Advice	9,994	-
Lloyds Foundation	Information and Advice	25,000	33,000
London Funder Wave 1,2,3 &4	Emergency Pandemic Response	-	37,976
Peoples Health Trust	ESOL Education	-	1,940
		<u>54,994</u>	<u>92,916</u>

### 15. Analysis of Restricted Funds

	Balance at 1st April 2021	Incoming resources	Outgoing resources	Balance at 31st March 2022
	£	£	£	£
Big Lottery Fund	9,488	-	9,488	-
The National Lottery Fund	-	9,994	9,994	-
Lloyds Foundation	18,797	25,000	15,460	28,337
Trust For London	10,026	20,000	10,075	19,950
London Funder Wave1,2,3&4	8,515	-	8,515	-
	<u>46,826</u>	<u>54,994</u>	<u>53,532</u>	<u>48,288</u>

## 16. Charitable Activities

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>Funds</u> <b>2022</b>	<u>Total</u> <u>Funds</u> 2021
	£	£	£	£
<b>Charitable Expenses</b>				
Salary Cost	-	30,916	<b>30,916</b>	36,646
Sessional Worker	-	1,000	<b>1,000</b>	8,084
Volunteer Expenses	-	291	<b>291</b>	3,575
Rent and Room Hire	-	10,076	<b>10,076</b>	10,866
Emergency Reponses & Provisions	-	1,518	<b>1,518</b>	10,802
Software and IT Expenses	-	1,086	<b>1,086</b>	5,017
Office Admin & Expenses	-	2,477	<b>2,477</b>	2,348
Insurance	-	197	<b>197</b>	246
Membership and Subscription	-	1,703	<b>1,703</b>	1,270
Professional fees	-	1,145	<b>1,145</b>	1,775
Capacity Building and Training	-	2,500	<b>2,500</b>	555
Advert and Publicity	-	120	<b>120</b>	899
Travel Expenses	-	75	<b>75</b>	385
Depreciation	-	428	<b>428</b>	427
<b>TOTAL RESOURCES EXPENDED</b>	<b>-</b>	<b>53,533</b>	<b>53,533</b>	<b>82,895</b>

## 17. Support and Governance

	<b>General Support</b> £	<b>Governance</b> £	<b>Total</b> £
Rent and Room Hire	10,076	-	10,076
Office Expenses	2,477	-	2,477
Insurance	-	197	197
Membership and Subscription	-	1,703	1,703
Professional fees	-	595	595
Depreciation	428	-	428
	<b>12,981</b>	<b>2,495</b>	<b>15,476</b>

**WELWITSCHIA WELFARE CENTRE**

England & Wales - Charity number 1131751

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# Accounts

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# **WELWITSCHIA WELFARE CENTRE**

Registered Charity and Company Limited by Guarantee

## **FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31<sup>ST</sup> MARCH 2021**

Charity number: 1131751

Company number: 6528173 (England and Wales)

**WELWITSCHIA WELFARE CENTRE**  
**YEAR ENDED 31<sup>ST</sup> MARCH 2021**

**Registered Charity Number : 1131751**  
**Registered Company Number: 6528173**

**Principal address:**

Imperial House  
64 Willoughby Lane  
London  
N17 0SP

**Directors and Trustees:**

Mr A Silva	Chair
Mr A Jones	Vice Chair
Mr R Baptista	Secretary
Mr O Gomes	Trustee (Retired)
Mr J Nzadi	Trustee (Retired)
Ms L Loureira	Trustee
Ms J Domingos	Trustee
Mr A Dourado	Trustee
Mr H Baptista	Trustee

**Governing document:**

The organisation is operated under its Memorandum and Articles of Association.

**Bankers:**

Barclays Bank PLC

**Independent Examiner:**

TACTS Accountant  
Chartered Certified Accountant  
81 Rayleigh Road  
Palmers Green  
London, N13 5QW

**WELWITSCHIA WELFARE CENTRE**  
**FINANCIAL ACCOUNTS**  
**FOR YEAR ENDED 31<sup>ST</sup> MARCH 2021**

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- 4-7. Directors' & Trustees' Report**
- 8. Independent Examiners Report**
- 9. Statement of Financial Activities**
- 10. Balance Sheet**
- 11-14. Notes to the Accounts**

# **WELWITSCHIA WELFARE CENTRE**

## **Report of the Directors and Trustees for the year ended 31st March 2021**

The trustees are pleased to present their annual directors' report for the year ending 31<sup>st</sup> March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its Memorandum and Articles of Association and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

### **Recruitment and appointment of new trustees**

The trustees are appointed by the board. The position of Trustees are nominated and elected annually by members of the charity at the Annual General Meeting.

### **Induction and training of new trustees**

New trustees are trained and inducted by the Charity's full-time coordinator. Additional induction is also provided by a member of community development team of local voluntary action.

### **Organisation structure**

The Company Charity is organised so that the Board of Trustees meet at least four times in every year to oversee the running of the charity. The charity has a part time coordinator/advice worker who oversees the day-to-day running of the charity and reports to the Trustees and also to ordinary members at the General Meeting. The day-to-day administration of grants and processing and handling of applications prior to consideration by the committee is delegated to the coordinator.

### **Trustees and their responsibilities**

Charity trustees are the people who serve on the governing body of a charity. They may be known as trustees, directors, board members, governors or committee members. The principles and main duties are the same in all cases.

Trustees have, and must accept, ultimate responsibility for directing the affairs of a charity, and ensuring that it is solvent, well-run, and meeting the needs for which it has been set up.

### **Small Company Provisions**

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

## Statement of Directors' Responsibilities

The Companies Act 2006 requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company.

## Charity Objects

FOR THE PUBLIC BENEFIT IN GREATER LONDON AND ELSEWHERE IN THE UNITED KINGDOM AND IN PARTICULAR FOR THE BENEFIT OF THOSE MEMBERS OF THE PUBLIC WHO ARE FROM AFRICAN PORTUGUESE SPEAKING COUNTRIES AND OTHER PEOPLE OF AFRICAN DESCENT. BY RELIEVING PERSONS WHO ARE IN NEED BY REASON OF POVERTY, SICKNESS AND STRESS. BY ADVANCING EDUCATION AND PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR RECREATION AND LEISURE TIME OCCUPATION IN THE INTEREST OF SOCIAL WELFARE AND THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE OF THOSE PERSONS FOR WHOM THE FACILITIES ARE PROVIDED.

FOR THE RELIEF OF POVERTY OF PEOPLE FROM AFRICAN PORTUGUESE SPEAKING COUNTRIES AND OTHER PEOPLE OF AFRICAN DESCENT WHO ARE RESIDENT OR INTENDING TO RESIDE IN GREATER LONDON AND ELSEWHERE IN THE UNITED KINGDOM, BY PROVIDING SUCH PERSONS WITH FREE, CONFIDENTIAL AND IMPARTIAL ADVICE, INFORMATION, ASSISTANCE, REPRESENTATION, COUNSELLING, TRANSLATION AND INTERPRETATION SERVICES IN SUCH MATTERS AS; IMMIGRATION, MONEY, DEBTS, WELFARE BENEFITS, HEALTH, HOUSING, SOCIAL SERVICES, EDUCATION, TRAINING AND EMPLOYMENT

## Activities and Achievements

Over the past 12 months WWC has been working throughout the pandemic running a few emergency Covid 19 response programme. We were able to help a huge number of vulnerable families who suffered loss of income and jobs. A number of them were left in isolation and were unable to cope due mental health issues. We have seen family tension and the struggle for some to claim their benefits entitlement as they process were very complicated due to language barriers. A number of them were left in household bills debt and lived in stress on day to day which impacted on their family's stability. We supported a number of people who were furloughed as they were earning a reduced pay which affected their personal budget.

We helped around 80 disadvantaged people access Welfare rights/Benefits such as Universal Credit. Because we could not meet face to face during lockdown, we were able to provide 112 telephone support. The impact of our help has saved a lot of families falling apart and reduced tension in their relationships. We heard a lot of sad stories from the community, but we just hoped we could have helped all of them in these difficult times. All these emergency response supports were funded by The London Community Foundation Wave 1,2,3 and 4, including Trust for London. Through this funding we managed to help the vulnerable, sick, disabled people with food parcels. This group also benefited from befriending which was done through telephone calls due to pandemic of COVID-19. We were grateful to be funded by both Lloyds Foundation and Trust for London to keep our core services running, whilst we were coordinating the emergency response programme. Without this support we would not have been able to extend our programme to carry out all the emergency response programme as the funds were restricted to provide the frontline support.

We supported 71 beneficiaries with housing issues, such as council tax rebates, negotiated on their behalf with Landlords to avoid eviction. Luckily the government legislation protected vulnerable tenants but some Landlords wanted to take advantage of language barrier of beneficiaries and tried to evict them, but we were able to intervene in a number of cases to ensure that they know their rights.

We helped 54 people with debt advice. We negotiated debt repayment with their creditors such as; electricity company, gas, water, Council and banks. We also negotiated rent arrears with Landlords and Councils on behalf of the client. We received 88 telephone queries in relation to debt advice in this period and were able to successfully help around 90% of them.

WWC continued to provide advice/information on asylum/immigration/nationality. 120 people were helped and assisted on EU settlement Scheme (Pre-Settlement as well as Settled Scheme). 25 people were helped securing Limited Leave to Remain in the UK. 8 Children were successfully registered as British Citizens. We managed to secure or rather successfully apply for British Citizenship under discretion of the Secretary of State. Over the last 12 months the centre received more than 183 enquiries on these issues. (via telephone, E-Mail and WhatsApp).

Besides all these supports, we also successfully completed our ESOL Project/British Integration Project which was funded by People's Health Trust (PHT). The project was delayed for a while, but we ended up completing the sessions by providing on-line learning. We are grateful to PHT for being flexible in the delivery of this project.

We would not have been able to achieve a lot without some partnership working. We managed to forge a new partnership with JCWI in the area of welfare benefits. JCWI refer clients who have benefit issues to WWC for help and assistance. Another partnership was with WEA (Workers Education Association) who supported our beneficiaries with employability programme free of charge and Fairshare charity.

With the support from Big Lottery Reaching Communities Fund, we organised a number of social events and seminars to disseminate useful information about our services and people to register for volunteering in a way to raise awareness of our services. Through this medium we provided general advice on how to overcome debt issues and money management advice in helping people budget better for their cost of living. The centre has also run social/cultural events to improve the wellbeing of those who are isolated/ lonely, in a way to help people confidence in meeting others who have similar problem to them. They were able to network and befriend each other in sharing experiences about how they managed to cope with their ongoing lives. The workshops on employment were organised throughout the period of project, where we provided one to one support in CV writing and mock interview sessions. We noticed that a number of participants were very reluctant to communicate and shy due to their language barriers. Since we are bilingual, we were able to communicate with them and help build their confidence in communicating. We have also enrolled a few of them into ESOL classes to improve their English for which we received funding from People's Health Trust and we have worked in partnership with Enfield Voluntary Action and the Workers Education Association (WEA). WEA always run training around employability and ESOL free of charge for people who are on benefits. To date we continue referring people to them as we want our beneficiaries to benefit from these opportunities on offer. The project also gave beneficiaries volunteering opportunities through work placements within our own organisation and some were referred to Haringey Volunteering services and to some other organisation based at the Selby Centre in Haringey. This helped improve their communication skills through volunteering, which will help them get into employment.

Our business plan was also reviewed in that time and funding strategy was devised to ensure we are sustainable. We looked at a charging policy for clients, but it has been very difficult to implement because the clients always claim they don't have money to contribute. Hence, we

are looking at a very low contributions just to get people use to contribute something, but the pandemic has made it even more difficult to do that as we could see a number of beneficiaries have gone through very hard times financially, and hence we were able to fundraise to continue providing free support and thanks to the Big Lottery Fund we were able to support many people in difficulties throughout the 3-year projects which ended this year.

### **Our volunteers**

WWC is very involved in the community and relies on voluntary help. Around 11 volunteers assisted with our on-going activities, of whom 8 were new to the programme. The 8 new volunteers have increased their employment prospect through the provision of work placement within the centre(i.e. administrative work, interpreting/translation and bookkeeping). We wish to thank our volunteers for their loyal support and contribution.

### **Risk management**

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity undertakes.
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

The Trustees constantly review risks relevant to the charity. Any risks identified are reported to the Trustees and decisions made on how to minimise risk.

### **Reserve's policy and going concern**

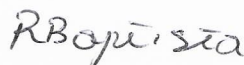
The Board has assessed the charity's requirements for reserves in the light of the main risks to the organisation. As a result, the Board has approved a policy whereby the unrestricted funds not committed, should be held in reserve and maintained at a level which ensures that WWC's core activity could continue during a period of unforeseen difficulty. The target reserve amount represents at least 6 months' (26 weeks) expenditure and will be reviewed annually.

### **Future Plan**

The organisation is on target to achieve all outcomes and will continue the reaching community programme in the next year. The organisation will continue to fundraise to support its increasing demand for its information and advice services. The are grateful to Big Lottery fund who allowed us to retain some underspent funds to continue our debt advice support and money management training for vulnerable people in difficulties due to the effect of the pandemic.

We would like to thank all our Board Members, Staff, volunteers, and all our service users who have given their energy and commitment to achieve WWC's objectives. We would also like to thank all our funders for their support.

Signed on behalf of the directors and trustees,



Mr. R Baptista  
(Trustee and Secretary)  
Date: 19/05/2021

## **Independent examiner's report to the trustees of Welwitschia Welfare Centre**

I report on the accounts of the company for the year ended 31<sup>st</sup> March 2021, which are set out on pages 9 to 14.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. The charity's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*) to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records:
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.



Date: 19/05/2021

Chartered Certified Accountant  
TACTS Accountant, 81 Rayleigh Road, Palmers Green, London N13 5QW

**WELWITSCHIA WELFARE CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR END 31 MARCH 2021**

	<u>Notes</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>Funds</u> 2021	<u>Total</u> <u>Funds</u> 2020
		£	£	£	£
<b><u>INCOMING RESOURCES: -</u></b>					
<b>Incoming resources from generated funds</b>					
Donations		883		883	2,754
 <b>Incoming resources from charitable activities</b>					
Grants to provide charitable activities	(14)	-	92,916	92,916	67,096
<b>TOTAL INCOMING RESOURCES</b>		<u>883</u>	<u>92,916</u>	<u>93,799</u>	<u>69,850</u>
 <b><u>RESOURCES EXPENDED</u></b>					
Expenditure on raising funds		-	1,125	1,125	-
Expenditure on charitable activities	(16)	-	81,770	81,770	64,270
<b>TOTAL RESOURCES EXPENDED</b>			<u>82,895</u>	<u>82,895</u>	<u>64,270</u>
<b>Net Incomings and (outgoings) resources</b>		<u>883</u>	<u>10,021</u>	<u>10,904</u>	<u>5,580</u>
<b>Balances Brought Forward</b>		<u>9,237</u>	<u>36,804</u>	<u>46,041</u>	<u>40,461</u>
<b>Balances Carried Forward</b>		<u>10,120</u>	<u>46,826</u>	<u>56,946</u>	<u>46,041</u>

There were no recognised gains or losses for the above period other than those shown in the statement of financial activities for the above financial year. All incoming resources and resources expended are derived from continuing activities.  
(The notes attached form part of these financial statements)

# WELWITSCHIA WELFARE CENTRE

## BALANCE SHEET AS AT 31ST MARCH 2021

	Notes	£ <u>2021</u>	£ <u>2020</u>
<b>Fixed Assets</b>			
Tangible assets	(8)	428	855
 <b>Current Assets:</b>			
Cash at Bank and In Hand		57,337	49,603
 <b>Current Liabilities:</b>			
<b>Creditors:</b>			
Amount falling due within one year:			
Creditors & Accruals	(13)	820	4,416
Net Current Assets		<u>56,518</u>	<u>45,186</u>
<b>Net Assets</b>		<u><b>56,946</b></u>	<u><b>46,041</b></u>
 <b>As Represented By</b>			
Unrestricted Fund		10,120	9,237
Restricted Fund	(15)	<u>46,826</u>	<u>36,804</u>
<b>Total Funds</b>		<u><b>56,946</b></u>	<u><b>46,041</b></u>

(The notes form part of this account)

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Directors and Trustees on 19/05/2021 and signed on their behalf by: -

*R. Baptista* .....

( Trustee and Secretary)  
Mr. R Baptista

**WELWITSCHIA WELFARE CENTRE  
YEAR ENDED 31<sup>ST</sup> MARCH 2021**

**Notes to the account**

**1. Accounting basis.**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

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At 31 March 2021	<u>428</u>
At 31 March 2020	<u>855</u>

## 9. Pension costs and other post-retirement benefits

WWC makes pension contribution into a pension scheme, set up for the purpose of auto-enrolment. Contribution's payable is charged to the Statement of Financial Activities in the period to which it relates.

## 10. Staff Costs

	<b>2021</b>	<b>2020</b>
	£	£
Salaries	28,265	32,098
Tax and NIC	6,078	5,939
Pension	<u>2,303</u>	<u>2,571</u>
	<u>36,646</u>	<u>40,608</u>

None of the employees received emoluments in excess of £60,000 in the year or the previous year. The organisation had 2 staffs.

Trustees are not remunerated.

## 11. Status

WWC is a registered charity and registered company limited by guarantee without share capital.

## 12. Debtors

The organisation has no debtors

## 13. CREDITORS

	2021	2020
	£	£
Professional Fees	595	595
Social Security	-	3,285
Pensions	225	206
Other Creditors	-	330
	<u>820</u>	<u>4,416</u>

## 14. Grant Income (Restricted)

Funder	Project	2021	2020
		£	£
Trust for London	Information and Advice	20,000	-
Big Lottery Fund	Information and Advice	-	59,982
Lloyds Foundation	Information and Advice	33,000	-
London Funders Wave 1,2,3 & 4	Emergency Pandemic Response	37,976	-
Peoples Health Trust	ESOL Education	1,940	7,114
		<u>92,916</u>	<u>67,096</u>

## 15. Analysis of Restricted Funds

	Balance at 1st April 2020	Incoming resources	Outgoing resources	Balance at 31st March 2021
	£	£	£	£
Big Lottery Fund	35,559	-	26,071	9,488
Peoples Health Trust	1,245	1,940	3,185	-
Lloyds Foundation	-	33,000	14,203	18,797
Trust for London	-	20,000	9,974	10,026
London Funders Wave 1,2,3&4	-	37,976	29,461	8,515
	<u>36,804</u>	<u>92,916</u>	<u>82,894</u>	<u>46,826</u>

## 16. Charitable Activities

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>Funds</u> 2021	<u>Total</u> <u>Funds</u> 2020
	£	£	£	£
<b>Charitable Expenses</b>				
Salary Cost	-	36,646	<b>36,646</b>	40,607
Sessional Worker	-	8,084	<b>8,084</b>	3,241
Volunteer Expenses	-	2,450	<b>2,450</b>	1,112
Rent and Room Hire	-	10,866	<b>10,866</b>	10,602
Emergency Reponses & Provisions	-	10,802	<b>10,802</b>	-
Software and IT Expenses	-	5,017	<b>5,017</b>	-
Office Admin & Expenses	-	2,348	<b>2,348</b>	2,472
Insurance	-	246	<b>246</b>	246
Membership and Subscription	-	1,270	<b>1,270</b>	2,118
Professional fees	-	1,775	<b>1,775</b>	925
Capacity Building and Training	-	555	<b>555</b>	1,225
Advert and Publicity	-	899	<b>899</b>	486
Travel Expenses	-	385	<b>385</b>	602
Depreciation	-	427	<b>427</b>	634
<b>TOTAL RESOURCES EXPENDED</b>	<b>-</b>	<b>81,770</b>	<b>81,770</b>	<b>64,270</b>

## 17. Support and Governance

	<b>General Support</b> £	<b>Governance</b> £	<b>Total</b> £
Rent and Room Hire	10,866	-	10,866
Office Expenses	2,348	-	2,348
Insurance	-	246	246
Membership and Subscription	-	1,270	1,270
Professional fees	-	595	595
Depreciation	427	-	427
	<b>13,641</b>	<b>2,111</b>	<b>15,752</b>