

# PAROCHIAL CHURCH COUNCIL OF ST. THOMAS WITH ST. NICHOLAS ANNUAL REPORT 2022

## **Background**

The PCC has the responsibility of co-operating with the Rector in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical in the ecclesiastical parish. It also has responsibility for the worship of our congregations in St Thomas' Church, Bidbury Lane and St Nicholas Church, Belmont Grove and for the maintenance of these buildings

## **Membership**

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year, the following served as members of the PCC:

**Rector**                      The Revd. Max Cross

## **Wardens:**

Roger Matthews [Resigned]  
Mike Tritton  
Ann Partridge

## **Deputy Wardens:**

Tracy Smith  
Sandra Matthews

## **Representatives of the Deanery Synod:**

Colin Hawkes  
Sandra Matthews

## **Elected Members:**

Linda Brown  
Colin Hawkes  
Christine Hirsch  
Catherine Langhorn  
Jackie Mason  
Gill Matthews  
Roger Matthews  
Sandra Matthews  
Ann Partridge  
Margaret Payne  
Elaine Pearce  
Nicky Quick  
Tracey Smith  
Mike Tritton

## **Committees**

### Standing and Finance Committee

Oversees the strategic and financial aspects of the work of the church and carries out the business of the PCC between meetings, subject to any direction given by the Council. It approves the agenda for the PCC meetings prepared by the Churchwardens. It is also responsible to the PCC for the appointment, salary and working conditions of employment of all paid staff, except staff engaged by the St Nicholas Fabric Committee.

### World Mission Committee

Responsible to the PCC for the parish's involvement in world mission. It takes the lead in educating the parish and promoting its' response concerning special missionary projects.

### St Thomas Fabric Committee

Responsible to the PCC for the care and maintenance of St Thomas Church and churchyard, its' preservation and insurance and for the ornaments and equipment used and contained therein.

### St Nicholas Fabric Committee

Responsible to the PCC for the management, care and maintenance and preservation of St Nicholas Church Centre together with the ornaments and equipment therein, also insurance, letting conditions and charges and employment of staff.

## **Church Attendance**

At the 2022 Annual Meeting there were 118 parishioners on the Church Electoral Roll. Following the restrictions arising from Covid the decision was taken to relay church services on line from 9am on Sunday and weekly and as this has proved very popular the practice has been continued notwithstanding the full opening of churches following lockdown.

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Following the passing of Mike Case, PCC Treasurer, a new Treasurer, Deb Vears, was appointed but in view of the difficulties experienced in collating the information for the Annual Accounts, the APCM was not held until July 2022. This impacted on the number of actual PCC meetings held in the year which totalled three.

# PAROCHIAL CHURCH COUNCIL OF ST. THOMAS WITH ST. NICHOLAS

## STATEMENT OF ASSETS AND LIABILITIES

31-Dec-22

|                                                                 | <u>Note</u> | <u>2022</u>   | <u>2021</u>    |
|-----------------------------------------------------------------|-------------|---------------|----------------|
| <b>FIXED ASSETS</b>                                             |             |               |                |
| Tangible fixed assets                                           |             | Nil           | Nil            |
| Investment assets                                               |             | Nil           | Nil            |
| <b>CURRENT ASSETS</b>                                           |             |               |                |
| Debtors                                                         | 3           | 1,782         | 3,362          |
| Short-term deposits                                             |             | 1,059         | 87,676         |
| Cash at Bank and in hand                                        |             | <u>62,627</u> | 59,677         |
|                                                                 |             | 65,468        | 150,715        |
| <b>LIABILITIES: AMOUNTS<br/>FALLING<br/>DUE WITHIN ONE YEAR</b> | 4           | (30,778)      | (4,599)        |
| <b>NET CURRENT ASSETS</b>                                       |             | 34,690        | <u>146,116</u> |
| <b>NET ASSETS</b>                                               |             | 34,690        | <u>146,116</u> |
| <b>FUNDS</b>                                                    |             |               |                |
| Unrestricted                                                    |             | 23,447        | 80,855         |
| Restricted                                                      | 2           | 11,243        | 65,261         |
|                                                                 |             | <u>34,690</u> | <u>146,116</u> |

Approved by the Parochial Church Council on...2813)23 . and signed on their behalf by:



PCC Chairman The Rector



Church Wardens



RECEIPTS AND PAYMENTS SUMMARY

12 MONTHS TO 31 DECEMBER 2022

RECEIPTS

|                                          | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>Funds | Total<br>Funds<br>12 Mths to<br>Dec-21 |
|------------------------------------------|-----------------------|---------------------|----------------|----------------------------------------|
| (a) <u>DONATIONS AND GRANTS</u>          |                       |                     |                |                                        |
| Planned giving                           | 49,796                | -                   | 49,796         | 48,130                                 |
| Income Tax Recovery                      | 17,425                | -                   | 17,425         | 14,804                                 |
| VAT claim                                |                       | -                   |                | 1,417                                  |
| Collections (open plate) at all services | 6,035                 |                     | 6,035          | 4,495                                  |
| Donations/ Appeals                       | 2000                  | 20,232              | 22,232         | 40,898                                 |
| Grants                                   | 1,500                 |                     | 1,500          | 10,024                                 |
| Legacies                                 | 3,393                 |                     | 3,393          | -                                      |
|                                          | 80,149                | 20,232              | 100,381        | 119,768                                |
| (b) <u>CHARITABLE ACTIVITIES</u>         |                       |                     |                |                                        |
| Church Centre Lettings                   | 10,655                |                     | 10,655         | 6,409                                  |
| St Thomas Lettings                       |                       | -                   |                |                                        |
| Parish Magazine Subscriptions            | 1,164                 |                     | 1,164          | 1,148                                  |
|                                          | 9,210                 | -                   | 9,210          | 6,041                                  |
|                                          | <u>21,029</u>         | <u>-</u>            | <u>21,029</u>  | <u>13,598</u>                          |
| (c) <u>OTHER TRADING ACTIVITIES</u>      |                       |                     |                |                                        |
| Summer Show                              | 8821                  |                     | 8821           | 1,011                                  |
| Christmas Fayre                          | 1206                  |                     | 1206           | 663                                    |
| Magazine Adverts                         | 460                   |                     | 460            | 1,180                                  |
| St Nicholas Flicks                       | 1,274                 |                     | 1,274          | 468                                    |
| Café                                     | 695                   |                     | 695            | 415                                    |
|                                          | 12,456                |                     | 12,456         | 3,736                                  |
| (d) <u>INVESTMENTS</u>                   |                       |                     |                |                                        |
| Dividends and Interest                   | 186                   |                     | 186            | 140                                    |
| e <u>TRANSFER</u>                        |                       | 2,640               | 2,640          |                                        |
| <u>TOTAL</u>                             | <u>113,820</u>        | <u>22,872</u>       | <u>136,692</u> | <u>137,242</u>                         |

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1,030      4,070      5,100      2,960

PAYMENTS

|                                  |          |        |         |        |
|----------------------------------|----------|--------|---------|--------|
|                                  | 42,599 * |        | 42,599  | 56,160 |
|                                  | 4,348 ** |        | 4,348   | 2,962  |
|                                  | 9,734    |        | 9,734   | 7,141  |
|                                  | 1,474    |        | 1,474   |        |
|                                  | 6,900    |        | 6,900   | 3,759  |
|                                  |          |        |         | 6,533  |
| (a) <u>GRANTS TO CHARITIES</u>   | 11,446   |        | 11,446  | 9,393  |
| Missionary and charitable giving |          |        |         | 1,176  |
| Church overseas                  | 45,137   | 72,820 | 117,957 | 187    |
| Missionary Societies             |          |        |         | 901    |
| Relief and development agencies  | 2,573    |        | 2,573   | 1,635  |
| Home missions and other church   | 434      |        | 434     | 300    |
| societies                        | 2,487    |        | 2,487   | 156    |
| Secular charities                | 8,862    | -      | 8,862   | 6,720  |

Cash, Bank and Deposits 31 Dec 21 Payments exceed Receipts

Cash, Bank and Deposits 31 Dec 22

(b) CHURCH

ACTIVITIES

|                                               | Unrestricted Funds | Restricted Funds                              | Total Funds | Total Funds 12 Mths to 2021 |
|-----------------------------------------------|--------------------|-----------------------------------------------|-------------|-----------------------------|
| Ministry: Diocesan Parish Share               |                    |                                               |             |                             |
| Clergy expenses/Rectorry                      |                    |                                               |             |                             |
| Churches: Services cost & supplies            |                    |                                               |             |                             |
| Building repairs and renewals                 |                    |                                               |             |                             |
| St Thomas: Building running costs/Utilities   |                    |                                               |             |                             |
| Masonry                                       |                    |                                               |             |                             |
| Repairs                                       |                    |                                               |             |                             |
| St Nicholas: Building running costs/Utilities |                    | 500                                           | 500         | 500                         |
| Major Expenditure:                            | 1,030              | 2,470                                         | 3,500       | 1,460                       |
| Refurbishment                                 |                    | 1,000                                         | 1,000       | 500                         |
| Tree work and Sound system                    | -                  | 100                                           | 100         | 500                         |
|                                               |                    | * includes final 2021 DBF fee payment 135,993 |             |                             |
|                                               | 72,820             | 208,813                                       | 281,633     |                             |
| Magazine printing                             |                    |                                               |             |                             |
| Gifts & other donations                       | 3,306              |                                               | 3,306       | 170                         |
| Other expenses                                | 500                |                                               |             | -                           |
| Administration Costs                          | 3,806              |                                               | 3,806       | 170                         |

(c) COST OF GENERATING FUNDS

|                 |         |        |         |         |
|-----------------|---------|--------|---------|---------|
| Summer Show     | 2,640   |        | 2,640   |         |
| Christmas Fayre |         |        |         |         |
|                 | 143,470 | 76,890 | 220,360 | 102,673 |

(d) TRANSFER

|              |  |  |            |  |
|--------------|--|--|------------|--|
| <u>TOTAL</u> |  |  | E 147,353  |  |
|              |  |  | E (83,667) |  |
|              |  |  | E 63,686   |  |

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DBF fees & clergy/verger/organist fees/flowers & supplies

NOTES FOR THE YEAR ENDED 31st DECEMBER 2022

## 1 STAFF COSTS

|          | <u>2022</u> | <u>2021</u>  |
|----------|-------------|--------------|
| Salaries | 1 1,047     | 6,813 11,047 |
|          |             | 6,813        |

## 2 RESTRICTED FUNDS

|                        | <u>BALANCE</u><br><u>Dec 21</u> | IN      | <u>USED</u> | <u>BALANCE</u><br><u>Dec 22</u> |
|------------------------|---------------------------------|---------|-------------|---------------------------------|
| <u>Church Funds</u>    |                                 |         |             |                                 |
| World Mission          | 3,026                           | 2640    | (3,970)     | 1,696                           |
| St Thomas Fabric       | 4,015                           | 588     |             | 4,603                           |
| St Nicholas Fabric     | 53,176                          | 1 9,644 | (72,820)    |                                 |
| Rector's Fund          | 5,044                           | -       | (100)       | 4,944                           |
|                        |                                 |         |             |                                 |
| Total Restricted Funds | 65,261                          | 22,872  | (76,890)    | 11,243                          |

## 3 DEBTORS

|                 | <u>2022</u> | <u>2021</u> |
|-----------------|-------------|-------------|
| Tax Recoverable | 1,782       | 3,628       |
| Prepayments     |             | 352         |
| Other debtors   | -           | 95          |
|                 | 1,782       | 4,075       |

## 4 LIABILITIES: DUE WITHIN ONE YEAR

|                                  | <u>2022</u> | <u>2021</u> |
|----------------------------------|-------------|-------------|
| Deferred income                  |             | 765         |
| Refurbishment                    | 12,000      |             |
| Diocese                          | 18,176      |             |
| Creditors for goods and services | 458         | 3,241       |
| Other creditors                  | 144         | 2,443       |
|                                  | 30,778      | 6,449       |

## **Independent Examiner's Report to the members/trustees of the Parochial Church Council of St Thomas' Church with St Nicholas' Church Centre, Bedhampton**

I report on the accounts of the Charity for the year ended 31 December 2022, which are set out in pages 1 to 4.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Charities Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees for any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records;

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



P A Nicholls MBE MAAT  
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1 March 2023