



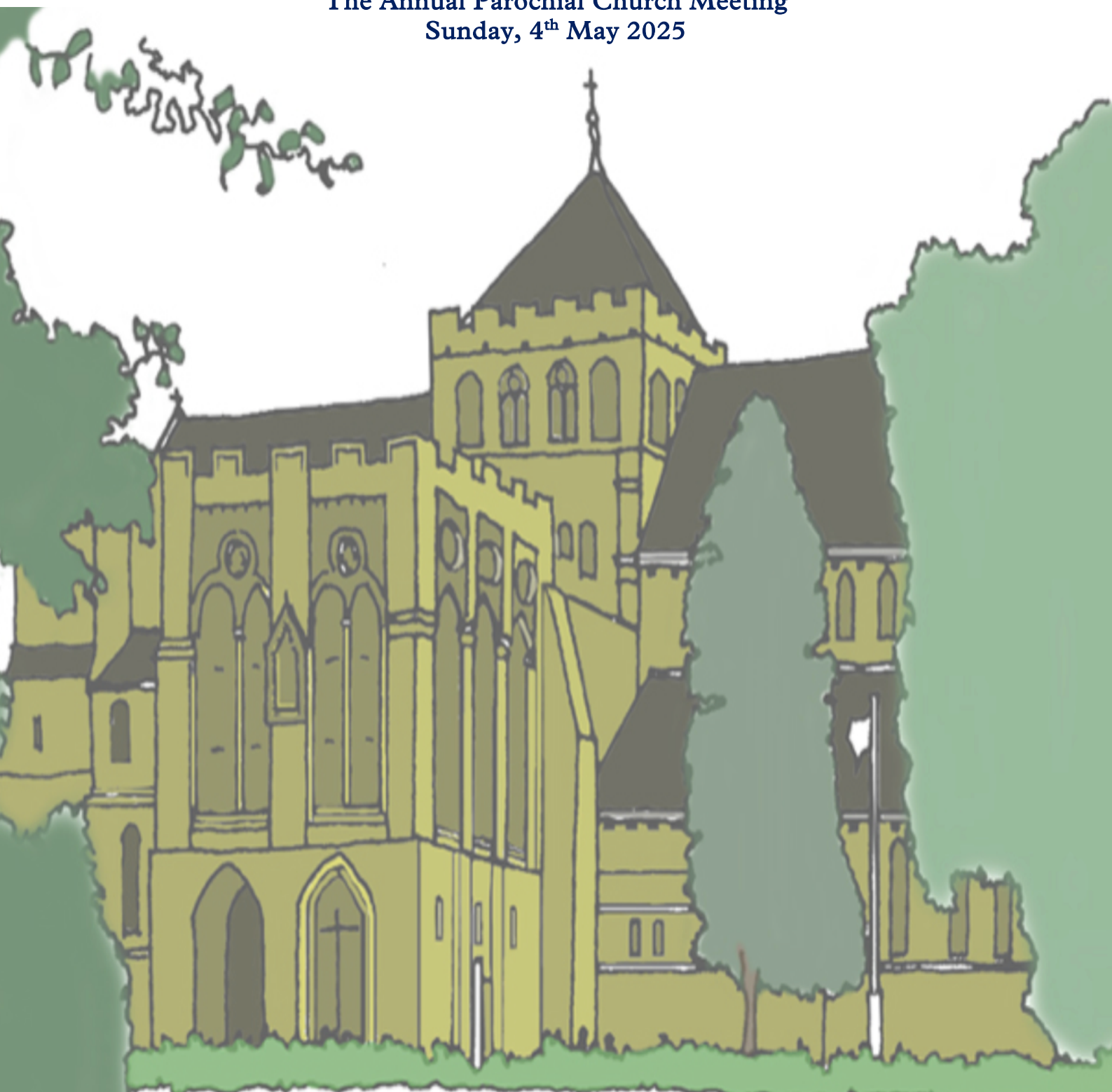
THE PARISH OF
ST WILFRID
H A R R O G A T E

Annual Report & Financial Statements

For the year ended 31st December 2024

presented at

The Annual Parochial Church Meeting
Sunday, 4th May 2025



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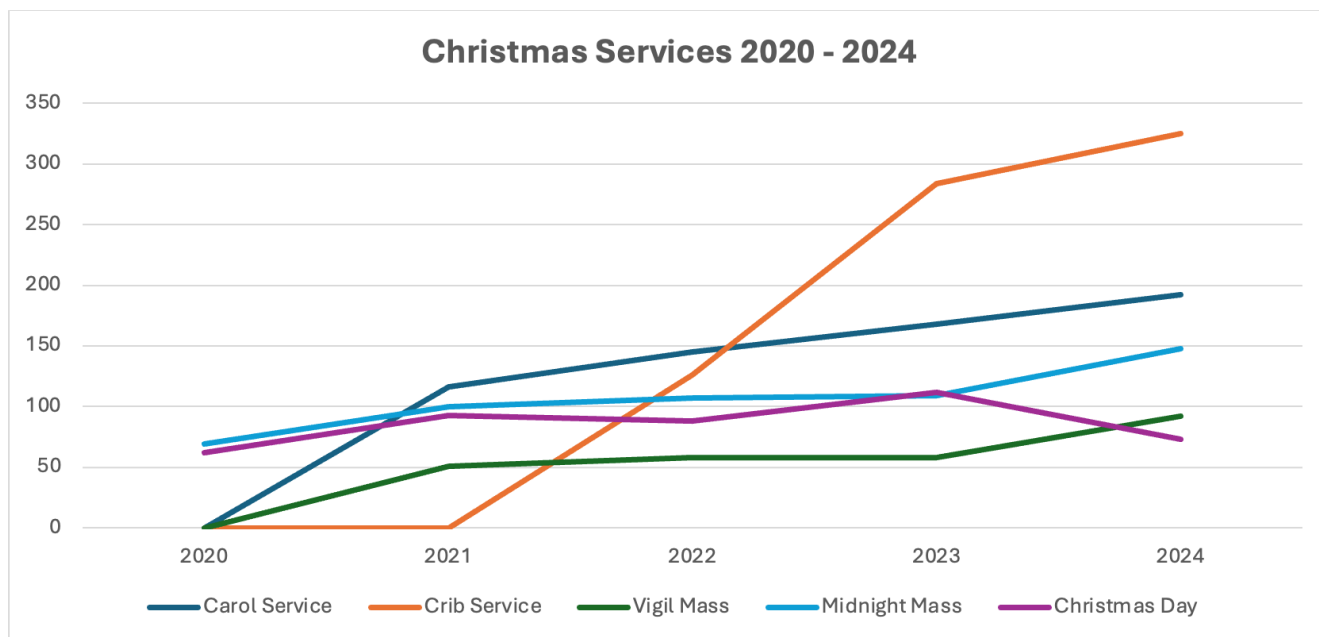
The Rector's foreword to the Reports and Accounts



2024 was a year which continued progress from the previous year – but also meant we continued to deal with fluctuations in everything from inflation to interest rates, energy prices and attendance. Despite these things, the annual round of worship – our core activity – continued unabated. There are some interesting and key signs of continuing growth – and we must build on these – even as regular Sunday attendance continues to fluctuate. Numbers are not everything – but we must be attentive to our need to grow. Christmas services show what is possible:

Christmas Service Attendance

	2020	2021	2022	2023	2024	+/-%
Carol Service	0	116	145	168	192	+14
Crib Service	0	0	126	284	325	+14
Vigil Mass	0	51	58	58	92	+59
Midnight Mass	69	100	107	109	148	+36
Christmas Day	62	93	88	112	73	-34
TOTAL	131	369	524	731	830	+14



As a parish, we continue to be one of the largest quota (Parish Share) payers in the Diocese. In 2024, we paid £126,657. That we pay our Quota in full is as I always say, excellent – it, after all pays for clergy, and allows parishes in poorer areas of the Diocese to have a priest they otherwise would not be able to afford.

Financially we are holding our own. The PCC approved a new three year budget cycle, noting that we live in a volatile time where financial prognostication is far from easy. However we continue to believe that as a charity we continue to be a 'going concern'.

Young Wilf's has restarted and whilst numbers are small, we hope in time they will grow once more.

Work has continued with our Architect on developing plans for the future which will lead in 2025 to us being able to move forward with a series of wider pre-application consultations to further refine plans.

We also welcomed Resurrected Bites to the Hall on Wednesdays each week. This is a great Charity undertaking important work – and it is good that this is well supported by members of the congregation.

The wardens are as ever supportive, providing appropriate challenge and being a tremendous source of strength and encouragement. We should pay tribute to Justin Brett who steps down this year as warden.

Secondly, as every year, my thanks to all our staff: John who cleans the hall; Rebecca and Alison in the office; Anthony, our Director of Music and Peter Brand our Assistant Organist. My thanks to them all for their hard work over the last year.

To the clergy who assist, as ever, my thanks are due not only for their saying of masses, but also the invaluable support and advice they give.

Lastly, to the congregation here, my thanks are also due. I am as ever humbled and thankful for the very many kind and supportive words and gestures – they really are appreciated.

Equally the service of Janet Thomas and Shirley Simpson is inspirational. Their dedication to a range of charities is spelt out on the poster at the back of church – please do look at it.

So to everyone who reads, intercedes, serves, sings, plays, welcomes, stewards, cleans, tidies, deals with baptism families, rings bells, serves as an officer, does refreshments, gives of their time, talent and cold hard cash to keep the ministry, mission and maintenance of this place going (and to anyone who I should have mentioned, but haven't): thank you for all you do.

Together we are partners in the Gospel.

With my prayers and good wishes as always,

A handwritten signature in dark ink, appearing to read 'G. Waddington', with a stylized flourish at the end.

Fr Gary Waddington
Team Rector.



The Annual Vestry Meeting

The Annual Vestry Meeting of the Ecclesiastical Parish of St Wilfrid, Harrogate will take place on Sunday 4th May 2025, following the Parish Mass.

Agenda

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting
4. The election of wardens for 2024-2025

The Annual Parochial Church Meeting

The Annual Parochial Church Meeting of the parishioners whose names appear on the electoral roll of the Ecclesiastical Parish of St Wilfrid, Harrogate will take place on Sunday 4th May 2025, following the Annual Vestry meeting.

Agenda

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting.
4. The election of:
 - a. Members of the Parochial Church Council to serve 2025-2028.
There are up to four places to be elected. †
 - b. Sidespersons/Stewards
 - c. The Independent Auditor
5. The Reports and accounts for 2024
6. Questions*
7. Close of meeting

† In the event that there are four, or fewer than four candidates (i.e. there are not five or more candidates - requiring a normal election) then the Electoral rules have now changed. Should anyone call for it, at the APCM meeting, candidates can be elected by a 'confirmatory ballot' in which candidates must receive at least 50% of the available votes. Each person present would have the ability to 'not vote' for a candidate – who if they received less than half those present voting for them, would not be able to serve.

*Anyone having questions should, where possible notify Fr Gary of the Question in advance, so that a full answer can be given. Any question where notice is not given may be answered in writing following the meeting at the discretion of the chairman.

Minutes of the Annual Vestry Meeting: Sunday 28th April 2024

Fr Gary Waddington, Team Rector and PCC Chairman, presided over the meetings. No apologies had been received.

Election of Churchwardens for 2024/25

There being no other nominations Miss Samantha Prosser-Higdon and Mr Justin Brett were elected as Churchwardens to serve for the year 2024/25.

Minutes of the Annual Parochial Church Meeting: Sunday 28th April 2024

Minutes of the Annual Parochial Meeting 2023

The minutes of the APCM held on Sunday 30th May 2023 were approved and signed as an accurate record of that meeting.

Elections to the Parochial Church Council

There were 4 vacancies to serve on the PCC, and three nominations received. Janet Thomas, Elizabeth Greaves and Stuart Lindsay were all elected to serve for the term 2024-2027.

Election of Sidesmen

Fr Gary confirmed that there was a team of sidesmen who had expressed a willingness to continue, and they were duly re-elected unanimously.

Annual Reports

A booklet containing the Annual Reports and Financial Statements had been prepared and had been available in print and electronically on request in advance of the meeting as well as being available on the day of the meeting. The report gave a summary of parish life during 2023. The accounts had been reviewed by the independent examiner and had been received by the PCC. These were approved by the meeting.

Election of Independent Examiner

Mr David d'Arcy Thompson had examined the accounts for 2023 and was willing to stand again as an independent examiner for 2024. This was approved by the meeting with no objections.

The meeting closed with prayer.

Advance Notice of Parochial Church Council dates for 2025/6

Dates for meetings of the PCC and Standing Committee in 2025/6 are set out below for information. Additional meetings may be called in addition to those listed.

PCC

1. Sunday 4th May 2025
2. Thursday 19th June 2025
3. Thursday 25th September 2025
4. Thursday 13th November 2025
5. Thursday 22nd January 2026
6. Thursday 19th March 2026

Other meetings may be called as required.

Standing Committee

1. Monday 19th May 2025
2. Monday 30th June 2025
3. Monday 8th September 2025
4. Monday 13th October 2025
5. Monday 1st December 2025

Other meetings may be called as required.

Notice and Agenda for a Meeting of the Parochial Church Council

Notice is given of a meeting of the Parochial Church Council to be held following the Annual Parochial Church Meeting on Sunday 4th May 2025.

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting
4. Matters arising
5. Appointments
 - a. A Vice-Chair of the PCC
 - b. A PCC Secretary
 - c. A PCC Treasurer
 - d. Standing Committee Members
 - e. Parish Electoral Roll Officer
 - f. Parish Safeguarding Officers
 - g. Parish Children's Officer
 - h. Parish Youth Officer
 - i. Parish Environment Officer
 - j. Parish Disability Officer
6. Safeguarding
7. Ratification of Account Signatories
8. Notice of next meeting

Annual Reports for 2024

Aims and Purposes

St. Wilfrid's Parochial Church Council (the PCC) has the responsibility of cooperating with the Incumbent, Fr Gary Waddington, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. This is set out in the Parochial Church Council Powers Measure 1956 as amended and in the Church Representation Rules. The Parochial Church Council is a charity for the purposes of the Charities Act 2011.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of the life of the parish, working alongside senior leaders and paid staff who are responsible for the day-to-day management of the life of the parish.

Our liturgical life seeks to enable us to live out the whole of the Christian vocation and as such when planning our activities for the year, we have considered the Commission's guidance on public benefit, and particularly the supplementary guidance on charities for the advancement of religion.

We seek to enable people to live out their faith as part of our parish community through:

- High quality worship and prayer; study and developing our discipleship in the Catholic tradition of the Church of England.
- The provision of pastoral care to those living in the parish
- Our missionary and outreach work
- Our care for a historic, grade 1 listed building, preserving the fabric for future generations and developing our buildings as an asset for both the parish and the wider community.

Achievements and Performance

Safeguarding

In 2024, Mr Nick Hamer served as our Lead Parish Safeguarding Officer (LPSO), and Mrs Claire Lindsay is Assistant Lead Parish Safeguarding Officer (ALPSO). Nick and Claire brought considerable professional safeguarding experience to the parish and look forward to further enhancing and developing our safeguarding work. You can read a bit more about them in the biographies they have provided on page 15.

Worship and Prayer

We have continued to provide high quality acts of worship throughout the year and the continuance of the daily mass as the bedrock of our life.

The Electoral Roll

A brand new electoral roll was written in 2025. There are 115 names listed on the roll.

General, Deanery and Diocesan Synods

Three members of the PCC are representatives on the Deanery Synod, providing a link between the parish and the wider church. Our representatives are Mr Michael Laycock, Sir Richard Mantle and Mr Jonathan Wilson. In addition, Justin Brett and Jonathan Wilson are elected members of the Diocesan Synod. Sir Richard Mantle and Fr Gary Waddington are also both elected members of General Synod (and by virtue of that, *ex-officio* members of the Diocesan and Deanery Synods – where Fr Gary is also a member by right). Fr Gary is also a member and company director of the Leeds Board (and combined DBF, DPMC, DBE and Bishops Council)

Commercial Income, repairs, maintenance, environment and fabric

In 2024 we moved to a position where the parish hall is in regular use every day for extended periods by our hirers. Our policy of 3 hour minimum hires reduce costs of admin and heating. This has resulted in moving away from hourly fitness classes to groups for children and young

people and dance groups who hire the hall for a full morning or evening. We also have regular hires for the church from local choirs which have an established pattern of concerts in the spring, summer and at Christmas time. This helps us to plan and manage these events more effectively, and income from church hire was 139% of target. Hall hire was at 90% of projected income, a drop in income from bookings for wedding receptions was part of the reason for not hitting the income target. The hall is a beautiful and unique building but its daily usage is now starting to take its toll on the building, with some serious investment in kitchen and toilet facilities, deep cleaning and decorating required if we want to capitalise on its potential. These issues are being addressed in the development plan. We were able to upgrade the kitchen facilities slightly when Resurrected Bites started to use the hall every Wednesday in June 2024. The kitchen now has a range oven and a large fridge which help when used for catering events. We were delighted when Resurrected Bites received a 5 star hygiene rating in the kitchen when inspected by the council. In March 2024 we commissioned a report from Progress Consulting on retrofit options for the hall to improve insulation and reduce energy usage. We are working through their recommendations and building them into our Journey to Net Zero plans.

Website and Social Media

Our Facebook page www.facebook.com/Saintwilfrid continues to be important to building awareness of St Wilfrid's locally and further afield. This continues an extraordinary 'outreach'.

Our website at www.stwilfrid.org is an important marketing and communications tool. It is easy for us to update ourselves and looks professional. We want to look at a minor 'facelift' to the interface in the next year to freshen the look and take advantages of developments in tech and design.

Pastoral Care

There were 9 baptisms in 2024, down from 13 in 2023. One wedding took place, down from five in the previous year. Eight funerals took place in church (up from five the previous year). Clergy are happy to visit on request.

Ecumenical Relationships

St Wilfrid's has little in the way of ecumenical relationships. However, this is an area we hope to improve in time. We currently have a representative at 'Churches together in Harrogate'.

Mission and Evangelism: Charitable Outreach

We concentrated as ever on two particular charities: the Harrogate Food Bank and the Harrogate Homeless Project, in view of the cost-of-living crisis. We were also able to support Resurrected bites in their work across the local area, especially since their opening of a community café in the hall each Wednesday. We were given regular donations of cash, groceries and toiletries for both these causes. In addition, several people elected to give to the Homeless and Christian Aid through online giving, and to support the Children's Society through collecting boxes at home. We continue to support the Homeless on a weekly basis, and Shirley Simpson liaises with them to make sure that we provide what is most needed.

Financial Review

Fr Gary sets out some of the financial position in his foreword to this report.

We wish to record our thanks to Jonathan Wilson for his work on our finances and to Rebecca Oliver and Alison Povall for their support in handling the day-to-day finances in the office. We continue to maintain capital funds in line with the PCC reserve policy. Care will need to be continued over the coming years to further stabilise the parish finances.

We paid our quota for 2024 in full of £126,657.

Reserves Policy

It is PCC policy to hold in reserve a continuing minimum of “free reserves” of three months running costs, including salary costs. At present this minimum is £50,000. This figure excludes those funds which have been designated for specific purposes (restricted funds). The PCC delegates the operation of asset management to the Standing Committee.

During 2024 we revised our holdings, so that available assets were transferred into a mix of investment vehicles and deposit accounts with the Central Board of Finance (CBF) of the Church Commissioners.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, licenced clergy, churchwardens, members of higher synods and members elected by those whose names appear on the Electoral roll.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. In practice, in such a large parish, this is delegated to staff and specific individuals through the careful use of budgets within the terms of reference and fiduciary policies that the PCC oversees.

Over the last few years, we have implemented a system where new members receive an initial welcome meeting and guidance regarding the workings of the PCC.

All PCC members serve at some time on committees – either permanent bodies or ‘ad hoc’ groups created to pursue specific projects. The principal subcommittee of the PCC is the Standing Committee. This committee is made up of the incumbent, the churchwardens and three other elected members (normally the PCC secretary, treasurer and one other member of the PCC). In law, the Standing Committee has the power to transact the business of the PCC between its full meetings. It also acts as the personnel committee of the PCC.

PCC members are also expected to show individual leadership within tasks delegated to them. All committees and groups are expected to report back, either directly to the PCC, or through a ‘parent body’ which sponsors and oversees their activities.

Thus, the PCC gives general oversight, governance and sets policy; the Standing Committee oversees strategic management, and the Staff Team holds day to day responsibility. More information about this can be found below under ‘Administrative Information’.

Risk Management

The PCC reviews risks and will create a formal risk management policy in 2025. The overview of risk is held in the strategic portfolio of the Standing Committee. Significant potential risks identified are: further pandemic; global instability and war; instability in the international financial markets. Closer to home risks identified are: reputational damage; safeguarding failure; theft or fraud; health and safety events, fire or catastrophic building failure; death or loss of key personnel; income disruption.

Whilst the PCC, the Standing Committee and Staff Team have little leverage over international risks, the Parish has robust policies for budgeting and finance and access to cash. These we believe leave us in a strong position to sustain operational stability. Together with routine maintenance and an effective suite of health and safety policies, we believe we can substantially mitigate risk. New safeguarding officers are in place, and we believe our safeguarding practice is good. Investments and day to day finances are all held in established reputable companies and bodies which also minimises potential risk.

A risk to be monitored is the viability of a 'sustainable body' of the worshipping community. In a tough 'missional environment' a significant drop in regular worshippers would itself create risks to fiscal and ecclesial stability. Increasing commercial income mitigates this risk, as does good stewardship programming. Work of mission and evangelism must continue and become embedded to invite and involve more people so that congregational numbers stabilise and grow.

Volunteers

We would like to thank the many volunteers who work hard throughout the year.

Administrative Information

The Ecclesiastical Parish of St Wilfrid Harrogate (Parish Code 460199; Benefice Code 46/134) is a Parish of the Church of England, in the Deanery of Harrogate, the Archdeaconry of Richmond and Craven and in the Diocese of Leeds.

The ecclesiastical parish covers an area of 3.1 square miles, and incorporates the areas of the Duchy estate, Jennyfield, Killinghall Moor and Harlow Hill – and as such covers a parish of wide socio-economic differentials, including some council owned housing. The deprivation rank out of 12,178 benefices in the Church of England is 9,882 (i.e. in the least 20% deprived areas in England).

There are several public schools (both preparatory and senior) within the parish, as well as Saltergate infants and junior schools. There are also a small number of local shops, the principal leisure centre of the town, a golf club, Nursing and Care Homes and private leisure facilities within the parish.

The Parish has a population of approximately 14,056 (2021 Census update), living in 5691 households.

The Parish Church (Church Code 646284) is in Duchy Road, Harrogate, a residential conservation area to the North-West of the town centre.

The Parish Church of St Wilfrid is a designated Major Parish Church, the 38th largest in the country (of 16,000 churches), the 2nd largest in the Diocese of Leeds and the 7th largest in Yorkshire as a whole.

The Parish Church has been of decidedly Anglo-Catholic churchmanship since its creation and consecration in 1914. The Parochial Church Council has passed a 'letter of request' under s.3 of the Bishops and Priests (Consecration and Ordination of Women) Measure 2014. The Bishop of Beverley has been appointed to provide pastoral and sacramental care to the parish and its clergy by the Bishop of Leeds (who remains the Patron of the Parish).

The Parish exists as a charity in law, our Charity Commission Registration Number is: 1131729. Members of the PCC are its trustees.

The registered address for the Parish is:

The Parish Office
The Church of St Wilfrid Harrogate
Duchy Road
Harrogate
HG1 2EY

Legal services are provided to the parish by:

The Diocesan Registry
Lupton Fawcett LLP,
Yorkshire House,
East Parade,
Leeds, LS1 5BD

The Parish bank accounts are held with:

CAF Bank
25 Kings Hill Avenue,
Kings Hill,
West Malling,
Kent
ME19 4JQ

The Independent examiner for the Financial Statements is:

Mr David D'Arcy Thompson FCA.
Cold Bath Place
Harrogate
North Yorkshire
HG2 0PQ

The Clergy

The parish is served by one stipendiary parish priest, one non-stipendiary priest in a curacy post and two retired Honorary assistant priests.

Incumbent & Team Rector

The Rev'd Gary Waddington

Appointed 2010

Fr Gary was inducted and collated as the Incumbent and Team Rector of the Harrogate St Wilfrid Team Ministry on 18th July 2010. In addition to his duties in the parish he is a member of the Deanery Synod and Chapter, the Diocesan Synod and, since September 2015, a Proctor in Convocation for the General Synod of the Church of England. He has served on the Liturgical Commission of the Church of England, and as an Archbishop's Missioner. He has been a guest lecturer at St Stephen's House, Oxford, and has supervised ordinands both for the Diocese of Leeds and wider Church. He is a director of the Leeds Board.

Non stipendiary Assistant Priest

The Rev'd David Povall

Appointed 2021

Fr David is the newest member of the team and is our Assistant Curate and working closely with Fr Gary who is his supervisor. Fr David is a practicing Barrister in his working life, and then helps where he can during the week and on Sundays. He was ordained as a priest in the summer of 2021, so is still in the phase of being 'new' and doing things for the first time! He's married, with a grown-up Son. Having lived for many years in London, he's enjoying having escaped to God's own county.

Honorary Assistant Priests:

The Rev'd Terence Buckingham

Assistant priest 2019-22; Hon assistant 2022-

Fr Terry served as Curate here between 2003 & 2009. After a tour of duty in Nidd and inner-city Leeds (another St Wilfrid's!), he divides his time between living in Guiseley with his wife Elizabeth, close to their children and grandchildren, and his day-to-day work practising optometry in Ilkley. He is an Honorary Assistant Priest here, covering one of the weekday masses and helping on Sundays.

The Rev'd Gavin Gilchrist

Appointed 2018

Fr Gavin grew up in Hull and studied theology at Kings College, London. After completing his training at Mirfield, Fr Gavin was ordained priest in 1978 and went on to be Parish Priest successively in Blackpool, Carlisle and Whitley Bay, retiring in 2018. He was married to Lorna in 1975; they have three children and seven grandchildren. Whilst 'retired' he is an Honorary Assistant Priest here, bringing his considerable experience of parish ministry to the team.

The Parish Staff

Parish Administrator:

Alison Povall

Appointed November 2022

Alison joined the staff of St Wilfrid's in November 2022. She is married to the curate, Fr David and they have a grown-up son.

Alison runs the parish office and ensures the smooth working of the parish. She works part time and is normally available Tuesday to Friday from 9am to 1pm.

Her job is to help resource those making enquiries, provide administrative support to the parish clergy and ensure the smooth running of the office. At any time, Alison is overseeing the administrative process for active weddings, funerals, as well as keeping track of the 600 or so regular services at St Wilfrid's each year.

Facilities Manager:

Rebecca Oliver

Appointed 2016

Rebecca joined the staff of St Wilfrid's in March 2016, and brings a wealth of experience in marketing and social media skills as well as having run her own businesses for 12 years prior to joining St Wilfrid's.

She is responsible for overseeing the day-to-day operations of all non-liturgical events at St Wilfrid's. Her role ranges from managing regular hall bookings to booking and managing large scale events in Church. Alongside the management and marketing of the facility, these responsibilities extend to writing, maintaining, and developing working policies and agreements to ensure that St Wilfrid's is adhering its legal requirements. This also supports her role as Health and Safety officer for the church.

Hall caretaker:

John Charles

Appointed 2016

Director of Music

Anthony Gray

Appointed 2019

Anthony Gray (b. 1996) is an organist, choral director and composer based in Yorkshire. In addition to his duties here, he is Director of the Fairfax Singers, Organ Tutor for the Diocese of Leeds, Assistant Director of The Florence International Singing Programme and the Piano Tutor at Rishworth and Heathfield schools. He graduated as Organ Scholar of Robinson College, Cambridge, Organist for St. John's Voices and Accompanist of Cambridgeshire Choral Society. He co-founded and directed The Robinson Consort, focussing on contemporary repertoire, and toured to destinations including East Asia, Switzerland, Portugal and the St-Remy-En-Provence Opera Festival. He has been Musical Director of acclaimed theatre productions including The Duchess of Malfi, Joseph and his own co-authored A Very Brexit Musical at the Edinburgh Fringe. He was shortlisted in the final of the BBC Radio 3 Carol Competition 2019 with his setting of 'Go To The Child', and his music is performed across the country.

Assistant Organist

Peter Brand

Appointed 2021

Born in Preston, Peter Brand graduated from the University of Leeds in Summer 2007 with an honours degree in music, having served as Edward Boyle Organ Scholar. This position was also combined with that of an Alto Lay Clerk in the professional choir at Leeds Parish Church.

During this time, he received organ tuition from The City Organist, Dr. Simon Lindley. At the Parish Church he was privileged to perform in The Battle of the Organs alongside Prof. Ian Tracey and David Houlder for three consecutive years. Peter has been involved with church and organ music since the age of eight as a member of the famous choir at Broughton, St John Baptist near Preston under the direction of John Catterall MBE, receiving organ tuition from Ian Seddon. A former pupil at Hutton Grammar School, he was a member of the large Chamber Choir. In Yorkshire, Peter has accompanied choirs and congregations at most major churches across Leeds. Peter has held Organist positions in several churches and has had much

experience of directing Parish Church Choirs across the city, including: Holy Trinity, Meanwood; St. Aidan's church, Harehills and St. Michael & All Angels, Headingley. As a trained teacher, Peter has worked in secondary music education for over 11 years. He now is taking a break from the classroom to complete a law conversion course. His interests include walking, camping, and cooking. Peter is married to Lucy and has two young daughters.... And two cats (Hildegard von Bingen and Bairstow).

Lead Parish Safeguarding Officer

Nick Hamer

Appointed 2022 (until 2025)

I have been married to my wife for 14 years and have a teenage son. We have one horse, one cat, one dog and one allotment all of which keeps us very busy!

I have been a Police Officer for 24 years, starting with the Metropolitan Police before transferring to a Yorkshire Force in 2001. I became a detective some 4 years later and hence have spent the majority of my career investigating serious crime. I was chosen to investigate all the allegations made against Jimmy Saville as part of the Force's response to that scandal. This formed part of my day-to-day duties managing a number of child protection teams. I am currently seconded to a complex safeguarding Operation.

Safeguarding for me has therefore been something I have had running through my veins before the phrase was coined!

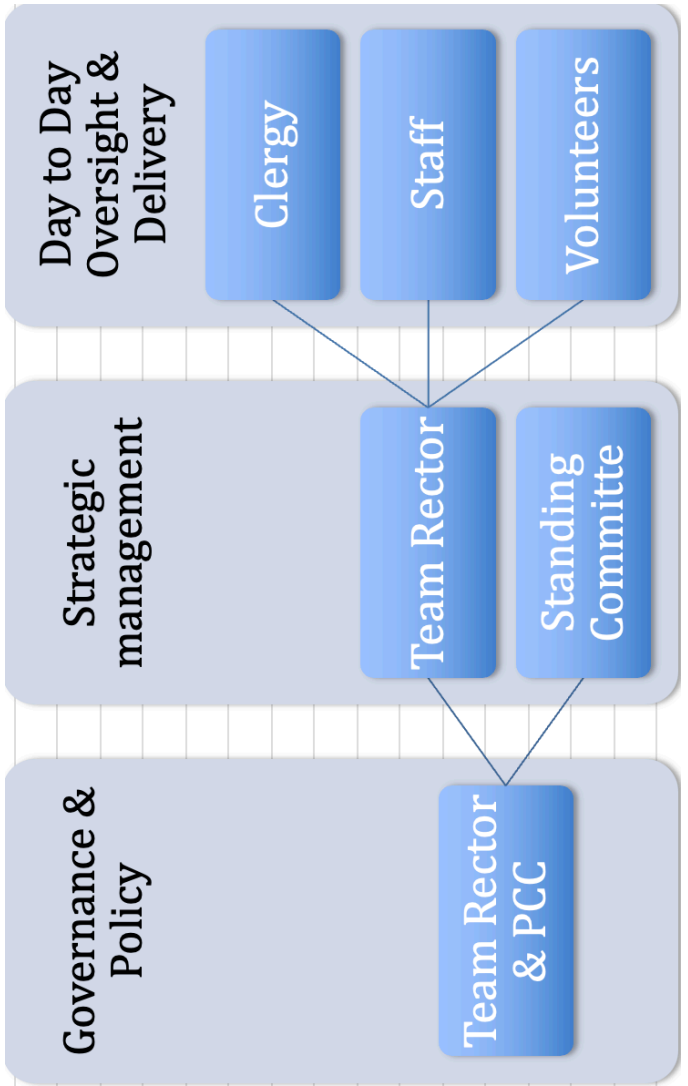
Safeguarding within the Church to me, means preventing any inappropriate behaviours taking place in the first place and this includes being available to listen to people and placing their need to be protected - and believed - at the forefront of an objectively balanced investigation.

Assistant Lead Parish Safeguarding Officer

Claire Lindsay

Appointed 2022

My husband and I have been married for 16 years and we have two daughters. I'm a registered Nurse who worked for the NHS in District Nursing for 10 years and then changed my career to work for a Local Authority in the field of Adult Safeguarding, which I have now proudly done for 9 years and thoroughly enjoy. I am passionate about communities and organisations working together to prevent harm and reduce the risk of abuse or neglect to children, young people and adults who have care and support needs and may not be able to protect themselves. I'm looking forward to starting my volunteer role shortly as Assistant Safeguarding Officer and working with Nick to ensure we have a close link with the diocese safeguarding team and will seek to ensure that our Safeguarding Policy is embedded, and that good safeguarding practice is followed. I see part of our role will be to increase awareness of both children and adult Safeguarding within the Church and promote a safer culture, as Safeguarding is everyone's business!



PCC Membership from the APCM 2024-2025

1. Ex-officio

Clergy (3):

001 Fr Gary Waddington 002 Fr David Povall

Lay (2):

The Church wardens
003 Mr Justin Brett 004 Miss Samantha Prosser-Higdon

Those elected to the following bodies if they are not already members ex-officio or elected otherwise: (3):

General Synod Representatives (2021-2026)	Diocesan Synod Representatives (2021-2024)	Deanery Synod Representatives (2023-2026)
001 Fr Gary Waddington	003 Justin Brett	Richard Mantle
005 Sir Richard Mantle	006 Jonathan Wilson	Jonathan Wilson
		007 Michael Laycock

2. Elected

008 Mrs Barbara Fryer (22-25) (1) 009 Mr Martin Helm (22-25) (1)
010 Mrs Rebecca Oliver (22-25) (1) 011 Mr Timothy Rhodes (22-25) (1)
012 Mr David Halpin (23-26) (1) 013 Mrs Claire Lindsay (23-26) (2)
014 Mrs Samantha Prosser-Higden (23-26) (2) 015 Mr Dan Whitby (23-26) (1)
016 Miss Janet Thomas (24-27) (2) 017 Elizabeth Greaves (24-27) (1)
018 Mr Stuart Lindsay (24-27) (1) 019

Quorum (24-25) = 6 (Majority must be lay persons)

Officers:

PCC Vice Chair:	Mr Justin Brett
PCC Secretary:	Mrs Alison Povall
PCC Treasurer:	Mr Jonathan Wilson
Electoral Roll Officer:	Mrs Barbara Fryer
Lead Parish Safeguarding Officer:	Mr Nick Hamer
Assistant Lead PSO:	Mrs Claire Lindsay
Parish Disability Officer:	Mr Justin Brett
Parish Environmental Officer:	Mrs Rebecca Oliver
Parish Youth Officer:	Mrs Christine Turner
Parish Children's Officer:	Mrs Claire Lindsay

Standing Committee:

Fr Gary Waddington	Mr Jonathan Wilson
Mrs Claire Lindsay	Miss Samantha Prosser-Higdon
Mr Justin Brett	



The Parochial Church Council of St Wilfrid, Harrogate

Financial Statements For the year ended 31st December 2024

Statement of Income and Related Earnings

	As at 31/12/2024		As at 31/12/2023	
	£	£	£	£
Income				
Activities for generating funds	52,440		43,718	
Voluntary Income	133,447		125,391	
Incoming resources from charitable activities	1,597		2,766	
		187,484		171,875
Other Income				
Investment income	31,679		28,596	
Other incoming resources	409		2,401	
		32,088		30,997
Total Income		219,572		202,872
 Resources Used (page 7)		287,988		288,634
 Net Surplus/(Deficit) for Year		(68,416)		(85,762)
 Value adjustments on investments		6,648		24,977
Surplus/(Deficit) for year		(61,768)		(60,785)
Total Funds Brought Forward		633,894		694,679
Total Funds Carried Forward		572,126		633,894

Statement of Financial Position: 31st December 2024

		At 31/12/2024		At 31/12/2023	
		£	£	£	£
	Pages				
Fixed Tangible Assets	8		55,528		59,800
Fixed Investment Assets	8		297,098		290,450
Current Assets					
Cash at bank and at hand	8	207,552		274,107	
Debtors	8	12,555		9,836	
		<u>220,107</u>		<u>283,943</u>	
Creditors					
Amounts falling due within one year	8	607		299	
			219,500		283,644
			<u><u>572,126</u></u>		<u><u>633,894</u></u>

Represented by:

Accumulated Fund

Revenue reserves brought forward		633,894	694,679
Net surplus/(deficit) for the year	7	(68,416)	(85,762)
Value adjustments on investments	9	6,648	24,977
		<u><u>572,126</u></u>	<u><u>633,894</u></u>

Approved by the Parochial Church Council



Team Rector

The Reverend Gary Waddington
Team Rector

Date: 20 MAR 2025

Notes to the Financial Statements *for the year ended 31st December 2024*

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at fair value.

Fund accounting.

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. TANGIBLE FIXED ASSETS AND DEPRECIATION

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the financial statements by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2005 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1st January 2005 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life on a straight line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, on the repairs of movable church furnishings is written off.

Investments

Investments are valued at market value on 31st December 2024, and accounted for in accordance with FRS102.

3. CURRENT ASSETS

Amounts owing to the PCC at 31st December 2024 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposits either with the CBF Church of England Funds or at the bank.

4. INCOMING RESOURCES

Voluntary income and capital sources

- Collections are recognised when received by or on behalf of the PCC.
- Planned giving receivable under Gift Aid is recognised only when received.
- Tax recoverable on Gift Aid donations is recognised when the donation is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Funds raised by the sale of teas, coffees etc. and similar events are accounted for gross.
- Income from the 200 Club is accounted for gross.

Other Income

Rental income from the letting of church premises is recognised when the rental is due.

Income from Investments

Dividends are accounted for when due and payable and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on Investments

Realised gains or losses are recognised when investments are sold.

5. RESOURCES USED

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church.

The diocesan parish share is accounted for when due.

Analysis of Income and Expenditure: 31st December 2024

	Unrestricted £	Designated £	Restricted £	2024 £	2023 £
Incoming Resources					
<i>Incoming resources from generated funds</i>					
Voluntary Income					
3010 Planned giving	76,697	-	-	76,697	72,861
3030 Church collections	10,281	-	-	10,281	11,807
3040 Sundry donations	3,210	-	730	3,940	4,292
3041 Fabric / Development donations	-	-	2,030	2,030	3,218
3043 Rector's Discretionary Fund	-	450	-	450	657
3044 Bell Fund	-	-	1,020	1,020	500
3045 Music Donations	-	-	500	500	1,360
3046 Garden Appeal	-	-	695	695	1,030
3060 Income tax recovered	20,234	-	1,641	21,875	21,667
3070 Legacies	2,178	-	-	2,178	2,000
3080 Grants: Recurring	-	-	5,000	5,000	5,000
3081 Grants: Fabric / Development	-	-	6,481	6,481	1,000
3084 Grants: NYCC Locality Grants	-	-	2,300	2,300	-
Subtotal of Voluntary Income	112,601	450	20,396	133,447	125,391
Activities for generating funds					
3090 Fundraising	2,762	-	-	2,762	3,467
3091 Fundraising: Fabric / Development	-	-	4,337	4,337	-
3092 200 Club Subscriptions	5,998	-	-	5,998	5,846
3120 Church Lettings	6,950	-	-	6,950	3,815
3121 Hall Lettings	28,807	-	-	28,807	28,620
3122 Parish Magazine	2,784	-	-	2,784	875
3123 Books, Candles, Printing	420	-	-	420	802
3124 Carpark Lettings	383	-	-	383	293
Subtotal of Activities for generating funds	48,103	-	4,337	52,440	43,718
Investment income					
3100 Dividends	-	-	6,317	6,317	6,220
3101 Interest	89	-	10,277	10,367	7,901
3102 Cottage Rental	14,995	-	-	14,995	14,475
Subtotal of Investment income	15,084	-	16,594	31,679	28,596
Incoming resources from charitable activities					
3110 Statutory Fees	1,597	-	-	1,597	2,766
Subtotal of Incoming resources from charitable activities	1,597	-	-	1,597	2,766
<i>Total of Incoming resources from generated funds</i>	<i>177,385</i>	<i>450</i>	<i>41,328</i>	<i>219,162</i>	<i>200,471</i>
<i>Other incoming resources</i>					
Other incoming resources					
3042 Flowers	-	-	409	409	360
3130 Walsingham Pilgrimage	-	-	-	-	2,041
Subtotal of Other incoming resources	-	-	409	409	2,401
<i>Total of Other incoming resources</i>	<i>-</i>	<i>-</i>	<i>409</i>	<i>409</i>	<i>2,401</i>
Grand total of Incoming resources	177,385	450	41,737	219,572	202,872
	Unrestricted £	Designated £	Restricted £	2024 £	2023 £
Resources Used					

Costs of generating funds

Costs of generating funds					
4170 Fundraising Expenses	494	-	-	494	2,508
4172 Development Expenses	-	-	181	181	-
4173 200 Club Expenses	2,568	-	-	2,568	3,029
Subtotal of Costs of generating funds	3,062	-	181	3,243	5,537
Costs of generating voluntary income					
4171 Stewardship Expenses	-	-	-	-	333
Subtotal of Costs of generating voluntary income	-	-	-	-	333
<i>Total of Costs of generating funds</i>	<i>3,062</i>	<i>-</i>	<i>181</i>	<i>3,243</i>	<i>5,869</i>

Charitable activities

Charitable activities					
4190 Parish Share	100,000	-	-	100,000	108,000
4191 Parish Share: Capital Reserves	26,657	-	-	26,657	29,811
4200 Salaries, Wages and Honoraria	16,013	-	22,567	38,581	31,407
4210 Clergy Expenses	7,003	-	-	7,003	6,812
4211 Parish Office	9,254	-	-	9,254	10,813
4220 Mission and Education	161	-	-	161	389
4221 Parish Magazine Costs	1,373	-	-	1,373	1,419
4230 Liturgical Expenses	2,641	-	190	2,830	3,172
4231 Music	-	-	712	712	6,086
4232 Insurance	-	-	13,873	13,873	13,165
4233 Church Maintenance	381	-	3,481	3,862	1,810
4235 Churchyard	1,850	-	950	2,800	2,435
4236 Bells	-	-	-	-	1,151
4238 Rector's Discretionary Fund	-	577	-	577	1,057
4240 Church Utility Bills	-	-	18,339	18,339	15,999
4251 Hall Maintenance / Cleaning	3,835	-	1,064	4,899	3,616
4252 Hall Utility Bills	70	-	9,515	9,585	8,381
4253 Marketing	98	-	-	98	-
4255 Cottage Costs	2,845	-	-	2,845	3,840
4256 Event Management	450	-	-	450	350
4261 Bank Charges	183	-	50	233	259
4270 Capital Expenditure: Church Buildings	-	-	10,635	10,635	4,675
4271 Capital Expenditure: Architect / Professional Fees	-	-	7,101	7,101	11,733
4272 Capital Expenditure: Development Staff Costs	-	-	106	106	-
4280 Capital Expenditure: Hall	-	-	13,971	13,971	3,731
4282 Capital Expenditure: Kitchen / Tables / Chairs	-	-	1,596	1,596	-
4310 Capital Expenditure: Clergy	151	-	-	151	-
4330 Capital Expenditure: Liturgical	340	404	1,317	2,061	4,874
Subtotal of Charitable activities	173,304	981	105,467	279,752	274,984
<i>Total of Charitable activities</i>	<i>173,304</i>	<i>981</i>	<i>105,467</i>	<i>279,752</i>	<i>274,984</i>

	Unrestricted £	Designated £	Restricted £	2024 £	2023 £
<i>Other resources used</i>					
Other resources used					
4237 Flowers	-	-	721	721	438
4800 Depreciation-Heating System	-	-	4,272	4,272	4,272
4991 Walsingham Pilgrimage	-	-	-	-	2,071
4999 Other Expenditure	-	-	-	-	1,000
Subtotal of Other resources used	-	-	4,993	4,993	7,781
<i>Total of Other resources used</i>	-	-	<i>4,993</i>	<i>4,993</i>	<i>7,781</i>
Grand total of Resources used	176,366	981	110,641	287,988	288,634
 Surplus/(Deficit)	 1,019	 (531)	 (68,904)	 (68,416)	 (85,762)

Detailed Statement of Financial Position: 31st December 2024

	As at 31/12/2024 £	As at 31/12/2023 £
Fixed assets		
5001 Tangible Asset - Church Heating System	55,528.00	59,800.00
5101 CBF Inv Fund Church Repair	70,709.22	69,127.01
5103 CBF Inv Fund Brookes	49,593.10	48,483.40
5104 CBF Inv Fund Cox Churchyard	3,441.12	3,364.12
5105 CBF Inv Fund Vicars Endowment	24,116.98	23,577.33
5106 CBF Inv Fund Curates Endowment	40,212.33	39,312.43
5107 CBF Inv Fund Fabric	109,025.38	106,585.80
Total Fixed assets	352,626.13	350,250.09
Current assets		
5201 Bank Current CAF 1	6,551.50	25,638.43
5202 Bank Stewardship CAF 2	37,382.90	39,468.86
5203 Bank Development CAF 3	4,132.24	2,293.43
5204 Bank Current NatWest	3,195.99	2,555.99
5302 Treasurers Float	100.00	100.00
5303 Flower Fund Float	177.15	177.15
5402 CBF Dep Fund - Ch Rep	6,012.06	3,873.19
5404 CBF Dep Fund - Fabric	150,000.00	200,000.00
5501 Debtor - HMRC	4,002.63	1,933.26
5504 Debtor - Grant applications in progress	5,000.00	-
5507 Debtor - Other	-	575.00
5509 Debtor - Fees	83.00	183.00
6203 Agency - Mouldsdale	3,469.17	7,145.00
Total Current assets	220,106.64	283,943.31
Liabilities		
6103 Creditor - Other	0.30	0.36
Agency Collections	606.39	298.89
Total Liabilities	606.69	299.25
Net asset surplus/(deficit)	572,126.08	633,894.15
Reserves		
Starting balances	633,894.15	694,679.41
Excess/(deficit) to date	(68,416.11)	(85,761.98)
Gains and losses on fixed assets	6,648.04	24,976.72
Total Reserves	572,126.08	633,894.15
Reserves		
Unrestricted	84,302.24	83,687.74
Designated	106.85	233.81
Restricted	299,644.24	366,108.31
Endowment	188,072.75	183,864.29
Total Reserves	572,126.08	633,894.15

Fund Movement Summary: 31st December 2024

	Fund Balances Brought Forward £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	Current Balance Carried Forward £
General Fund	83,688	177,385	176,366	(404)	-	84,302
Legacy Project Fund	-	-	404	404	-	-
Rector's Discretionary Fund	234	450	577	-	-	107
Bell Fund	156	1,443	1,396	-	-	203
Churchyard Fund	296	936	950	-	-	282
Development Project	21,476	3,211	4,558	-	-	20,129
Fabric Fund	157,568	28,892	93,041	-	-	93,419
Fabric Fund Investment	106,586	-	-	-	2,440	109,025
Flower Fund	1,338	410	721	-	-	1,027
Music (Bramall)	5,033	5,000	4,992	-	-	5,041
Music Foundation	1,823	1,846	712	-	-	2,957
Organ Fund	12,034	-	-	-	-	12,034
Tangible Asset - Church Heating System	59,800	-	4,272	-	-	55,528
Brookes Bequest 3013325	48,483	-	-	-	1,110	49,593
Church Repair 3013323	69,127	-	-	-	1,582	70,709
Cox Churchyard Bequest 3013468	3,364	-	-	-	77	3,441
Curates Endowment 3013324	39,312	-	-	-	900	40,212
Vicars Endowment 3013321	23,577	-	-	-	540	24,117
Total	633,894	219,572	287,988	-	6,648	572,126

Definition of Funds

Unrestricted

General Fund	Unrestricted funds
Designated	
Legacy Project Fund	Funds ringfenced for specific capital projects
Rector's Discretionary Fund	Appeals for specific projects on initiative of the Team Rector
Restricted	
Development Project	Development of church and facilities
Fabric Fund	For the fabric of the church (maintenance and running of the church buildings and its contents), supplemented by income from Church Repair Fund investment
Bell Fund	Maintenance of church bells; funds raised by bell ringers
Churchyard Fund	Maintenance of graves in the churchyard, supplemented by income from Cox Bequest
Flower Fund	Provision of church flowers funded by sponsorship
Music Foundation	Provision of church music at St Wilfrid's, supplemented by income from Brooke's Bequest
Music (Bramall)	Grants from the Liz & Terry Bramall Foundation for music outreach
Organ Fund	Maintenance and repair of church organ
Fabric Fund Investment	Fabric Funds invested in the CBF Investment Fund. Capital and Income to be spent on the fabric of the church (maintenance and running of the church buildings and its contents)
Tangible Asset - Church Heating System	New church heating system recorded as a tangible asset
Endowment	
Brookes Bequest 3013325	Income to be used for upkeep of services in the Church including organ and choir. Original capital, approximately £5,500, must be maintained
Church Repair 3013323	Income to be used for insurance / repairs / additions to Fabric of St Wilfrid's. Original capital of £4,000 must be maintained
Cox Ch Yard Bequest 3013468	Income to be used for the preservation of graves in the churchyard. Original capital of £2,000 must be maintained
Vicars Endowment 3013321	Income is used for the augmentation of the Vicar's stipend through the Diocesan Stipend Fund. Original capital must be maintained
Curates Endowment 3013324	Income is used for the payment of curates through the Diocesan Stipend Fund. Original capital must be maintained

Definition of Assets and Liabilities

5001 Tangible Asset – Church Heating System	Depreciation valuation of fixed tangible assets (church heating system)
5101 CBF Inv Fund Church Repair	Church Repair Fund held in CBF Investment Fund
5103 CBF Inv Fund Brookes	Brooke's Bequest, held in CBF Investment Fund
5104 CBF Inv Fund Cox Ch Yard	Cox Bequest, held in CBF Investment Fund
5105 CBF Inv Fund Vicars Endow	Vicar's Endowment, held in CBF Investment Fund
5106 CBF Inv Fund Curates Endow	Curate's Endowment, held in CBF Investment Fund
5107 CBF Inv Fund Fabric	Fabric Fund reserves, held in CBF Investment Fund
5201 Bank Current CAF 1	Principal current bank account
5202 Bank Stewardship CAF 2	Stewardship / payroll bank account
5203 Bank Development CAF 3	Bank account for development and other capital funded projects
5204 Bank Current NatWest	Bank account for 200 club
5302 Treasurers Float	Float for events
5303 Flower Fund Float	Used to operate the Flower Fund
5402 CBF Dep Fund – Ch Rep	Receives dividends from Church Repair Fund investment
5405 CBF Dep Fund – Fabric	Deposit account for Fabric Fund reserves
5501 Debtor – HMRC	Outstanding Gift Aid to be claimed on 2021 donations
5504 Debtor – Grant Applications in Progress	Grants applied for in 2024, but received in 2025
5507 Debtor – Other	Other debtors – 2022 Magazine advertising revenue received in 2023
5509 Debtor – Fees	Wedding and funeral fees collected but not paid because services have not yet taken place
6103 Creditor – Other	Other Creditors
6203 Agency – Mouldsdale	Capital to be transferred from Mouldsdale Trust in respect for grants paid out of PCC bank account.
Agency Collections	Other agency collections e.g. collections for charities

Independent Examiner's Report

To the Parochial Church Council (PCC) of St. Wilfrid Harrogate

I report to the trustees on my examination of the financial statements of St Wilfrid's Church Harrogate Parochial Church Council (the charity) for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the financial statements carried out under Section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm no matters have come to my attention in connection with the examination giving me cause to believe that, in any material respect:

1. accounting records were not kept in respect to the charity as required by Section 130 of the 2011 Act: or
2. the financial statements do not accord with those records: or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**D. d'ARCY THOMPSON FCA.
INDEPENDENT EXAMINER
COLD BATH PLACE
HARROGATE
NORTH YORKSHIRE
HG2 0PQ**

Date

20 MAR 2025

www.stwilfrid.org

The Parish Church of St Wilfrid's
is part of the Harrogate St Wilfrid Team Ministry
and a parish church of the Church of England
in the Diocese of Leeds

