



T H E P A R I S H O F  
**S T W I L F R I D**  
H A R R O G A T E

**Annual Report  
& Financial Statements**



The Annual Reports and Financial Statements  
of the Parochial Church Council of  
The Parish of St Wilfrid, Harrogate  
for the year ended 31<sup>st</sup> December 2021

*for the*  
The Annual Parochial Church Meeting  
8<sup>th</sup> May 2022

## Foreword to the Reports and Accounts for the year ended 31<sup>st</sup> December 2021

Last year, I began my report by saying that “in the reports and accounts that follow is a story of an unprecedented year”. That statement, it would turn out, would be as applicable to 2021 as 2020.

A second year of the Covid-19 Pandemic would mean further periods of significant restrictions, though this time without the suspension of public worship. Throughout that period, we took the view that we could continue public worship – even if at some points in early 2021, we were the only parish church open for ‘in-person’ worship in Harrogate.

Yet again, despite the privations and hardships, 2021 was in other ways a year of progress.

You’ll be unsurprised that the pandemic has continued to have an impact on our income, but which was less severe than the previous year. The Hall recovered usage pretty quickly through early 2021. Inevitably the bills still needed paying – especially heating the church, more on that shortly. The revenue deficit of 2020 of nearly £70,000 was, through careful management, reduced to under £30,000.

For us here, as with many of you, 2021 had also seen significant inflation, a ‘cost of living’ crisis begun and an explosion in the cost of Energy. Whilst that was only just beginning to be felt in 2021, the effects will very significantly be felt in 2022.

The work which has been put in by the whole team here over the last ten years in particular, has given us a financial framework which has so far survived an extraordinary ‘stress test’. The future does look hopeful. But, as ever, we need to exercise the budgetary restraint we’ve put in place. We will need to look again at levels of giving, and once more ask everyone to be as generous as they can.

There are though some who, much I’m sure to their embarrassment, I’d like to thank very much for their efforts.

Firstly, the wardens have once more been magnificent. As ever supportive, providing appropriate challenge and never flagging (well, hardly never) they have been a tremendous source of strength and encouragement.

Secondly, the staff: John who cleans the hall and office with grace and efficiency; Linda and Rebecca in the office (or more often as it’s turned out again, home working) keeping as much as possible going, even when furloughed. Their hard work has been much admired and appreciated. The same is true for Anthony, our Director of Music and to Peter Brand who joined us as Assistant Organist in the latter half of 2021. My thanks to them for their perseverance and to the choir in their work of providing music – especially when the congregation weren’t able to sing.

Lastly, my clerical colleagues. This has been another very different, and in many ways strange time to be a priest. They have been again unstinting in their support and advice – for which I am very grateful. It has been a joy and a delight to welcome Fr David Povall to the staff as an Assistant Curate. He has, perhaps of all the clergy, had the most peculiar of starts to ordained life – and we must remember he is still only in his first year as a priest, but he has already made an impact and we look forward to supporting him in the development of his priestly ministry.

To the congregation here, my thanks are also due. As with 2020, I have been moved by the extraordinarily kind and encouraging cards, notes and gifts. Thank you for continuing to ‘play ball’ with the inevitable restrictions that the law required – and more importantly, continuing the decent, moral Christian lives one always hopes people of with will live out at a time of crisis. As 2021 progressed, we have tried to re-establish something that feels more ‘normal’. I am hopeful that that journey will continue in 2022, even though clearly the pandemic has not quite finished with us, yet.

The first few months of 2022 have felt, at least to me, very much like a greater sense of normality is emerging. It certainly is beginning to feel very much more busy than it has for a while – and your patience whilst there is some inevitable ‘catch-up’ being played out is appreciated.

With that, there are those who, quite understandably, taking the opportunity to stand down from responsibilities. We thank them all for the contribution that they have made to our life here together. That includes some of the Young Wilfs leaders, who – now their children are no longer of school age – rightly think it’s time to let someone else have a go! I particularly want to thank them, and again, without wishing to cause embarrassment, to especially thank Nicky Whittaker for her leadership over, well, quite a few years.

What we’ve all learned, like it or not, over the last two years is that life is unpredictable. Faith provides for us an ‘anchor in the storms of life’. As we pick up the pace, may I encourage all of you to play your part, to volunteer when you can, to invite others to worship here, and to renew your commitment to worship and prayer. For it is together, as the people of God that we flourish or fail – each one of us has a part to play, may God bless us all in that endeavour.

With my prayers and good wishes as always,

A handwritten signature in dark ink, appearing to read 'G. Waddington', with a stylized flourish at the end.

Fr Gary Waddington  
Team Rector.

# Agenda

## The Annual Vestry Meeting

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting will be taken with the minute item for the APCM
4. The election of wardens for 2022-2023

## The Annual Parochial Church Meeting

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting.
4. The election of:
  - a. Members of the Parochial Church Council to serve 2022-2025
  - b. Sidespersons
  - c. The Independent Auditor
5. The Reports and accounts for 2021
6. Questions\*
7. Close of meeting

\*Anyone having questions should, where possible notify Fr Gary of the Question in advance, so that a full answer can be given. Any question where notice is not given may be answered in writing following the meeting at the discretion of the chairman.

## Notice of a meeting of the Parochial Church Council

Notice is given of a meeting of the Parochial Church Council to be held on Thursday 12<sup>th</sup> May 2022 at 7.30pm. This will be an 'in person' meeting to be held in the parish room.

Dates for meetings of the PCC and Standing Committee in 2022/3 are set out below for information. Additional meetings may be called in addition to those listed.

### PCC

1. Thursday 12<sup>th</sup> May
2. Thursday 14<sup>th</sup> July
3. Thursday 24<sup>th</sup> November
4. Thursday 23<sup>rd</sup> March 2023

### Standing Committee

1. Monday 20<sup>th</sup> June 2022
2. Monday 19<sup>th</sup> September
3. Thursday 15<sup>th</sup> December 2022
4. Thursday 26<sup>th</sup> January 2023
5. Monday 17<sup>th</sup> April 2023

APCM 2023:            Sunday 30<sup>th</sup> April 2023

# The Parish of St Wilfrid Harrogate Annual Report

The Parish Church is in Duchy Road, Harrogate; a residential conservation area to the North-West of the town centre. The ecclesiastical parish incorporates the areas of the Duchy estate, Jennyfield, Killinghall Moor and Harlow Hill – and as such covers a parish of wide socio-economic differentials, including some council owned housing. The Parish has a population of approximately 18,000. There are a number of public schools (both preparatory and senior) within the parish, as well as Saltergate infants and junior schools. There are also local shops, the principal leisure centre of the town, a golf club, hotels and private leisure facilities within the parish.

Charity Commission Registration Number      1131729

The parish is served by one stipendiary parish priest, two Non-stipendiary priests and one retired Honorary assistant priest.

## Incumbent & Team Rector

**The Revd Gary Waddington, B.Sc, B.Th, M.A., SSC**

Fr Gary was inducted and collated as the Incumbent and Team Rector of the Harrogate St Wilfrid Team Ministry on 18<sup>th</sup> July 2010. In addition to his duties in the parish he is a member of the Deanery Synod and Chapter, the Diocesan Synod and, since September 2015, a Proctor in Convocation for the General Synod of the Church of England. He has served on the Liturgical Commission of the Church of England, and as an Archbishop's Missioner. He has been a guest lecturer at St Stephen's House, Oxford, and supervises ordinands both for the Diocese of Leeds and wider Church.

## Parochial Church Council Membership 2021-2022

### Clergy

Fr Gary Waddington (Chairman)\*  
Fr Terry Buckingham  
Fr David Povall (from Nov 21)

### Churchwardens

Mr Justin Brett\*^  
Mrs Christine Turner\*^

### Secretary

Dr Joanne Hemingway (19-22)\*^

### Treasurer

Mr Jonathan Thompson (18-22)\*^

### Deanery Synod Representatives (21-24)

Mr Justin Brett\*^  
Dr Richard Mantle  
Ms Lesley Bird

### Members

Mr Simon Gartside                      (21-24)  
Mrs Shirley Simpson                      (18-22)  
Ms Lesley Bird                              (18-22)  
Miss Janet Thomas                        (21-24)

Mrs Pam Grant                              (21-24)  
Mrs Sherlita Macogue-Gilliland        (18-22)  
Mr Mark Blackmore                        (19-23)  
Mr Robert Watts                            (21-24)

### General Synod (21-26)

Fr Gary Waddington  
Dr Richard Mantle

### Diocesan Synod (21-24)

Mr Justin Brett\*^  
Mr Jonathan Wilson\*

Notes:

^ Officer of the PCC

Electoral Roll Officer: Mrs B Fryer

\* Member of the Standing Committee

Safeguarding Officer: Mrs Dot Hemingway

All memberships were extended by 1 year, by resolution of the APCM in 2020, So dates in brackets above have taken into account that extension where applicable).

# Minutes of the Annual Vestry Meeting and Annual Parochial Church Meeting: Sunday 23<sup>rd</sup> May 2021

*Note: the APCM for 2021 can also be watched again on our facebook page at: [https://www.facebook.com/watch/live/?ref=watch\\_permalink&v=1072864736575900](https://www.facebook.com/watch/live/?ref=watch_permalink&v=1072864736575900) starting at about 34:30.*

Fr Gary Waddington, Team Rector and PCC Chairman, presided over a meeting attended by parishioners, during the Parish Mass for the Solemnity of Pentecost as part of the Coronavirus Pandemic. He explained that the meeting would therefore be brief, and set out how elections would be handled for 2021 in light of the process for 2020. He noted that, since the last meeting took place late in October 2020, by virtue of a statutory Instrument, there had been a shorter than normal gap between meetings.

No apologies for absence had been received.

## **Election of Church Wardens, Deanery Synod members, PCC members and sidespersons.**

Mrs Christine Turner and Mr Justin Brett were elected to serve as wardens for the year 2021-2022. Fr Gary noted that their term of office would begin at the Archdeacon's Visitation Service when they are sworn in.

For the Deanery Synod, Richard Mantle, Lesley Bird and Justin Brett were elected.

For the PCC, Simon Gartside, Robert Watts, Pam Grant and Janet Thomas were elected.

As is the parish custom, those whose names appear on the stewarding rota were elected as sidesperson 'en bloc'.

## **Election of Independent Examiner**

Mr David d'Arcy Thompson had examined the accounts for 2020 and was willing to stand again as an independent examiner for 2021. This was approved by the meeting with no objections.

## **Annual Reports**

A booklet containing the Annual Reports and Financial Statements had been prepared and had been available in print and electronically on request in advance of the meeting as well as being available on the day of the meeting. The report gave a summary of parish life during 2020. Fr Gary set out that there had been a significant reduction in income which had led to a significant deficit in the revenue budget. He thanked everyone for their continuing stewardship – and noted that many parishes had seen an almost complete collapse in giving, which mercifully had not happened to us. That was in thanks part to good planning. The parish had also received a major legacy from the late Allan Tattersfield. As such, overall, the parish had seen a surplus in income over expenditure.

These were unanimously approved by the meeting.

## **Team Rector's Remarks**

Fr Gary made remarks given the ongoing pandemic and particularly in the light of the celebration of Pentecost. He noted that the gift of the Holy Spirit is to set us on fire for a purpose: to enable new growth and renewal. Trusting in the living God, our task is to work for him and accept that circumstances mean change is often inevitable. He thanked the 'team' wardens, officers and PCC members – and recorded his thanks for the hard work of both staff and clergy alike in such a challenging and difficult year. He noted there is no 'handbook' on what to do in a global health crisis. He particularly paid tribute to the outgoing warden, Andrew Haslam for his work as a warden.



# Annual Reports for 2021

## Aims and Purposes

St. Wilfrid's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Fr Gary Waddington, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of the life of the parish, working alongside senior leaders and paid staff who are responsible for the day to day management of the life of the parish.

Our liturgical life seeks to enable us to live out the whole of the Christian vocation and as such when planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; study; and developing our discipleship
- The provision of pastoral care to those living in the parish
- Our missionary and outreach work
- Our care for a historic, grade 1 listed building, preserving the fabric for future generations and developing our buildings as an asset for both the parish and the wider community.

## Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, licenced clergy, churchwardens, members of higher synods and members elected by those whose names appear on the Electoral roll.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. In practice, in such a large parish, this is delegated to staff and specific individuals through the careful use of budgets within the terms of reference and policies that the PCC oversees. Over the last few years we have implemented a system where new members receive an initial welcome meeting and guidance regarding the workings of the PCC.

All PCC members serve at some time on committees – either permanent bodies or 'ad hoc' groups created to pursue specific projects. The principal subcommittee of the PCC is the Standing Committee. This committee is made up of the incumbent, the churchwardens and three other elected members (normally the PCC secretary, treasurer and one other member of the PCC). In law, the Standing Committee has the power to transact the business of the PCC between its full meetings. It also acts as the personnel committee of the PCC.

PCC members are also expected to show individual leadership within tasks delegated to them. All committees and groups are expected to report back, either directly to the PCC, or through a 'parent body' which sponsors and oversees their activities.

## Volunteers

We would like to thank the many volunteers who work hard throughout the year.

## **Achievements and Performance**

### **Worship and Prayer**

2021 has continued to make direct comparisons with previous years difficult to make. Much of the programme of worship and prayer has been, to some extent, restored in 2021.

### **The Electoral Roll**

The number on the Electoral Roll at the time of writing in advance of this APCM is 148. This is an increase of 9 from the figure at the APCM in 2021 (139). There have been 9 new additions to the roll since the last Annual Meeting, no deaths and no requests for names to be removed. This is the third successive year of increase in the numbers on the electoral roll.

### **Deanery and Diocesan Synod**

We have three members on the PCC who are representatives on the Deanery Synod, providing a link between the parish and the wider church. Our representatives are Mr Justin Brett, Mr Richard Mantle and Ms Lesley Bird. Mr Brett serves as Lay Chairman of Deanery Synod. In addition Justin Brett and Jonathan Wilson are elected members of the Diocesan Synod.

### **The Parish Hall, buildings, Social Media and Commercial Activity**

#### **Commercial Income**

Commercial income began a long slow recovery in 2021 compared to steep falls of 2020. Cottage rental income has remained steady through the year.

#### **Quinquennial Repairs & Appointment of a new Architect**

In March 2020 the PCC appointed Mr Christopher Cotton to be the new inspecting architect and he is now working on plans in line with the PCC's development priorities. The Quinquennial Inspection report was last undertaken in 2017, and by statute a new report will need to be prepared in 2022.

#### **Other Works**

- The grounds are maintained at minimal cost thanks to volunteers and the grounds staff of the Ladies College who help with lawns and hedges.

#### **Facebook**

Our Facebook page [www.facebook.com/Saintwilfrid](https://www.facebook.com/Saintwilfrid) continues to be important to building awareness of St Wilfrid's locally and further afield. As Fr Gary makes clear in his introduction this has been an extraordinary 'outreach' tool during the last year. Some of the statistics are illuminating. In 2021, 79,483 minutes of video were viewed in total. That gave us a 'reach' of individuals who watched at a cumulative total of in excess of 46,000, which translates into an engagement with over 18,000 people. There are 949 people who have signed up to 'follow' us on Facebook – the largest of any parish church in Harrogate (just ahead of St Marks with 936, Christchurch with 444, St Robert's Pannal with 329, St Peter's with 133 and St Luke's with 97).

#### **Website**

Our website at [www.stwilfrid.org](http://www.stwilfrid.org) is an important marketing and communications tool. It is easy for us to update ourselves and looks professional. We want to look at a minor 'facelift' to the interface in the next year.



## **Pastoral Care**

As with all pastoral services, Baptisms were limited at times because of the ongoing pandemic. However there were 18 baptisms in 2021, up from 2 in 2020. Five weddings were able to take place, up from two in the previous year. Couples have been amazingly understanding and services whilst often small, were still very moving services. In addition, seven funerals took place and burials of ashes were also able to take place.

## **Ecumenical Relationships**

St Wilfrid's has little in the way of ecumenical relationships. However, this is an area we hope to improve in time. We currently have a representative at 'Churches together in Harrogate'.

## **Mission and Evangelism**

Our usual programme of charitable giving was impossible this year. However, members of the congregation and residents in the Parish were encouraged to give regularly to the Harrogate Homeless Project, who have had another very busy year. A number of people have set up regular online donations, and there have been boxes in the church porch for groceries and toiletries. At Christmas and during Lent, the church was added to the list of charities, and also in Lent the usual Lent charity, WaterAid, was added.

Thanks must go to both Janet Thomas and to Shirley and Les Simpson for their hard work on behalf of the Harrogate Homeless Project during another unusual year.

## **Development**

Works were carried out as reported in the report above. Work has continued, albeit slowly, on developing the priorities the PCC have agreed:

- The Hall, Kitchens and Toilets
- A new lighting scheme for the Church and Hall
- Improvements to the security and environment of the Hall, as well as the approach to the Church from Duchy Road.

We hope that significant plans will be brought forward in mid 2022.

## **Financial Review**

Fr Gary sets out much of the financial position in his foreword to this report.

We wish to record our thanks to Jonathan Thompson and Jonathan Wilson for their work on our finances and also to Rebecca Oliver and Linda Harrison for their support in handling the day to day finances in the office. We continue to maintain capital funds just below the PCC reserve policy. It is clear that care will need to be continued over the coming years to further stabilise the parish finances.

We paid our quota for 2021 in full of £123,842 and were one of four out the six 'Harrogate' churches to do so. St Peter's, St Mark's and the Bilton Team pay more in quota, St Roberts and Christchurch pay slightly less. Together though, each of the Harrogate Churches are paying quota at a sum which puts us in the top 5% of parishes in the Diocese by amount.

## **Reserves Policy**

It is PCC policy to hold in reserve a continuing minimum of "free reserves" of three months running costs, including salary costs. At present this minimum is £50,000. This figure excludes those funds which have been designated for specific purposes (restricted funds). The PCC delegates the operation of asset management to the Standing Committee.



**The Parochial Church Council of St Wilfrid, Harrogate**

**Statement of Income and Retained Earnings  
for the year ended 31<sup>st</sup> December 2021**

		As at 31/12/2021	As at 31/12/2020
		£	£
<b>Income</b>			
	Activities for generating funds	34,731	23,094
	Voluntary Income	114,867	113,446
	Incoming resources from charitable activities	17,500	3,584
		167,097	140,124
<b>Other Income</b>			
	Investment income	1,418	15,147
	Other incoming resources	130	2,627
		1,548	17,774
<b>Total Income</b>		<b>168,645</b>	<b>157,898</b>
<b>Resources Used</b> <i>(page 15)</i>		<b>284,845</b>	<b>227,327</b>
<b>Net Surplus/(Deficit) for Year</b>		<b>(116,199)</b>	<b>(69,429)</b>

Value adjustments on investments	24,394	10,972
New legacy (Fabric Fund)	-	455,971
Surplus/(Deficit) for year	(91,805)	397,514
Total Funds Brought Forward	880,950	483,436
<b>Total Funds Carried Forward</b>	<b>789,145</b>	<b>880,950</b>

## Statement of Financial Position: 31<sup>st</sup> December 2021

		31/12/2021		31/12/2020	
	Pages				
<b>Fixed Tangible Assets</b>	16		68,344		72,616
<b>Fixed Investment Assets</b>	16		190,919		170,525
<b>Current Assets</b>	16				
Cash at bank and at hand	16	523,803		631,474	
Debtors		6,110		6,367	
		529,913		637,841	
<b>Creditors</b>					
Amounts falling due within one year	16	31		31	
			529,882		637,810
			<b><u>789,145</u></b>		<b><u>880,950</u></b>
<b>Represented by:</b>					
<b>Accumulated Fund</b>					
Revenue reserves brought forward			880,950		483,436
Net surplus/(deficit) for the year	15		(116,199)		(69,429)
Value adjustments on investments	17		24,394		10,972
Fabric Fund addition in year	17		-		455,971
			<b><u>789,145</u></b>		<b><u>880,950</u></b>

Approved by the Parochial Church Council



The Rev'd Gary Waddington, Team Rector  
10<sup>th</sup> April 2022

# Notes to the Financial Statements for the year ended 31<sup>st</sup> December 2021

## 1. Accounting Policies

### Accounting convention

The financial statements have been prepared in accordance with the Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011 together with the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## 2. Tangible Fixed Assets And Depreciation

### Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the financial statements by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2005 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1<sup>st</sup> January 2005 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life on a straight line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, on the repairs of movable church furnishings is written off.

### Investments

Investments are valued at market value on 31<sup>st</sup> December 2021, and accounted for in accordance with FRS102.

## 3. Current Assets

Amounts owing to the PCC at 31<sup>st</sup> December 2021 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

## 4. Incoming Resources

### Voluntary income and capital sources

- a. Collections are recognised when received by or on behalf of the PCC.
- b. Planned giving receivable under Gift Aid is recognised only when received.
- c. Tax recoverable on Gift Aid donations is recognised when the donation is recognised.
- d. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- e. Funds raised by the sale of teas, coffees etc. and similar events are accounted for gross.
- f. Income from the 200 Club is accounted for gross.

### Other Income

Rental income from the letting of church premises is recognised when the rental is due.

**Income from Investments**

Dividends are accounted for when due and payable and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

**Gains and losses on Investments**

Realised gains or losses are recognised when investments are sold.

**5. Resources Used****Grants**

Grants and donations are accounted for when paid over, or when awarded. if that award creates a binding obligation on the PCC.

**Activities directly relating to the work of the Church**

The diocesan parish share is accounted for when due.

## Analysis of Income and Expenditure: 31<sup>st</sup> December 2021

	Unrestricted	Designated	Restricted	Endowment	2021	2020
	£	£	£	£	£	£
<b>Incoming Resources</b>						
<i>Incoming resources from generated funds</i>						
<b>Voluntary Income</b>						
3010 Planned giving	71,189	-	-	-	71,189	72,211
3030 Church collections	5,603	-	-	-	5,603	1,669
3040 Sundry donations	3,771	-	130	-	3,901	3,934
3041 Development donations	-	-	3,691	-	3,691	4,992
3043 Rector's Discretionary Fund	400	260	-	-	660	450
3044 Bell Fund	-	-	77	-	77	-
3045 Music Donations	-	-	1,000	-	1,000	-
3060 Income tax recovered	21,182	-	-	-	21,182	19,440
3061 Income tax recovered (development)	-	-	201	-	201	604
3062 Income tax recovered (music)	-	-	250	-	250	-
3070 Legacies	400	-	-	-	400	462,341
3081 Grants: Fabric / Development		-	-	-	-	1826
3082 Grants: COVID-19 Support	6,712	-	-	-	6,712	1,950
<b>Subtotal of Voluntary Income</b>	<b>109,257</b>	<b>260</b>	<b>5,350</b>	<b>-</b>	<b>114,867</b>	<b>569,417</b>
<b>Activities for generating funds</b>						
3090 Fundraising	93	-	-	-	93	6,911
3091 Fundraising (development)	-	-	670	-	670	1,306
3092 200 Club Subscriptions	5,306	-	-	-	5,306	-
3120 Church Lettings	250	-	-	-	250	250
3121 Hall Lettings	23,916	-	-	-	23,916	10,371
3122 Parish Magazine	773	-	-	-	773	1,782
3123 Books, Candles, Printing	1,624	-	-	-	1,624	2,328
3124 Carpark Lettings	2,100	-	-	-	2,100	145
<b>Subtotal of Activities for generating funds</b>	<b>34,061</b>	<b>-</b>	<b>670</b>	<b>-</b>	<b>34,731</b>	<b>23,094</b>
<b>Investment income</b>						
3100 Dividends	-	1,817	1,476	-	3,293	3,180
3101 Interest	-	5	69	-	75	107
3102 Cottage Rental	14,131	-	-	-	14,131	11,860
<b>Subtotal of Investment income</b>	<b>14,131</b>	<b>1,823</b>	<b>1,545</b>	<b>-</b>	<b>17,500</b>	<b>15,147</b>
<b>Incoming resources from charitable activities</b>						
3110 Statutory Fees	1,418	-	-	-	1,418	3,584
<b>Subtotal of Incoming resources from charitable activities</b>	<b>1,418</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,418</b>	<b>3,584</b>
<i>Total of Incoming resources from generated funds</i>	<i>158,867</i>	<i>2,083</i>	<i>7,565</i>	<i>-</i>	<i>168,515</i>	<i>611,242</i>
<i>Other incoming resources</i>						
<b>Other incoming resources</b>						
3042 Flowers			130		130	70
3132 Donations Re: COVID-19 Expenses	-		-	-		2,557
<b>Subtotal of Other incoming resources</b>		<b>-</b>	<b>130</b>	<b>-</b>	<b>130</b>	<b>2,627</b>
<i>Total of Other incoming resources</i>		<i>-</i>	<i>130</i>	<i>-</i>	<i>130</i>	<i>2,627</i>
<b>Grand total of Incoming resources</b>	<b>158,867</b>	<b>2,083</b>	<b>7,695</b>		<b>168,645</b>	<b>613,869</b>



	Unrestricted	Designated	Restricted	Endowment	2021	2020
	£	£	£	£	£	£
<b>Resources Used</b>						
<i>Costs of generating funds</i>						
<b>Costs of generating funds</b>						
4170 Fundraising Expenses	96				96	2,553
4172 Development Expenses	-	-	270	-	270	-
4173 200 Club Expenses	2,441	-	-	-	2,441	-
<b>Subtotal of Costs of generating funds</b>	<b>2,537</b>	-	<b>270</b>	-	<b>2,807</b>	<b>2,553</b>
<b>Costs of generating voluntary income</b>						
4171 Stewardship Expenses	75	-	-	-	75	148
<b>Subtotal of Costs of generating voluntary income</b>	<b>75</b>	-	-	-	<b>75</b>	<b>148</b>
<b>Total of Costs of generating funds</b>	<b>2,612</b>	-	<b>270</b>	-	<b>2,882</b>	<b>2,701</b>
<i>Charitable activities</i>						
<b>Charitable activities</b>						
4190 Parish Share	91,200	-	-	-	91,200	91,200
4191 Parish Share (funded from capital reserves)	20,000	12,642	-	-	32,642	32,642
4200 Salaries, Wages and Honoraria	19,424	-	14,390	-	33,814	34,828
4210 Clergy Expenses	5,879	-	-	-	5,879	5,502
4211 Parish Office	10,665	-	-	-	10,665	9,467
4220 Mission and Education	48	-	-	-	48	340
4221 Parish Magazine Costs	1,339	-	-	-	1,339	434
4222 Subscriptions	75	-	-	-	75	150
4230 Liturgical Expenses	-	-	1,790	-	1,790	1,515
4231 Music	-	-	492	-	492	562
4232 Insurance	-	-	11,903	-	11,903	11,856
4233 Church Maintenance	60	-	1,568	-	1,628	1,835
4235 Churchyard	-	-	156	-	156	612
4236 Bells	-	-	351	-	351	-
4238 Rector's Discretionary Fund	-	395	-	-	395	650
4240 Church Utility Bills	-	-	11,457	-	11,457	10,211
4251 Hall Maintenance / Cleaning	749	-	1,064	-	1,813	1,918
4252 Hall Utility Bills	-	-	4,146	-	4,146	4,226
4253 Marketing	40	-	-	-	40	140
4255 Cottage Costs	2,852	-	-	-	2,852	3,667
4261 Bank Charges	208	-	96	-	304	183
4270 Capital Expenditure: Fabric / Development	-	-	5,440	-	5,440	4,197
4271 Capital Expenditure: Architect / Pro Fees	-	-	9,961	-	9,961	-
4273 Capital Expenditure: Churchyard	-	1,040	-	4,000	5,040	360
4280 Capital Expenditure: Hall	-	-	-	-	-	2,004
4281 Capital Expenditure: Cottage	-	10,198	-	-	10,198	-
4990 Capital Expenditure: Music	-	-	32,511	-	32,511	50
<b>Subtotal of Charitable activities</b>	<b>152,541</b>	<b>24,275</b>	<b>95,324</b>	<b>4,000</b>	<b>276,139</b>	<b>218,546</b>
<i>Total of Charitable activities</i>	<i>152,541</i>	<i>24,275</i>	<i>95,324</i>	<i>4,000</i>	<i>276,139</i>	<i>218,546</i>
<b>Other resources used</b>						
4237 Flowers	-	-	157	-	157	-
4254 Merchandise	-	-	-	-	-	77
4800 Depreciation-Heating System			4,272		4,272	4,272
4993 COVID-19 Expenses	1,396				1,396	1,690
4994 Duchy Helpers						42
<b>Subtotal of Other resources used</b>	<b>1,396</b>		<b>4,428</b>		<b>5,824</b>	<b>6,080</b>
<i>Other resources used</i>	<i>1,396</i>	-	<i>4,428</i>	-	<i>5,824</i>	<i>6,080</i>
<b>Grand total of Resources used</b>	<b>156,548</b>	<b>24,275</b>	<b>100,022</b>	<b>4,000</b>	<b>284,845</b>	<b>227,327</b>
<b>Surplus/(Deficit)</b>	<b>2,319</b>	<b>(22,192)</b>	<b>(92,327)</b>	<b>(4,000)</b>	<b>(116,199)</b>	<b>386,542</b>

## Detailed Statement of Financial Position: 31<sup>st</sup> December 2021

	As at 31/12/2021 £	As at 31/12/2020 £
<b>Fixed assets</b>		
5001 Tangible Asset - Church Heating System	68,344.00	72,615.50
5101 CBF Inv Fund Church Repair	71,612.55	62,650.16
5103 CBF Inv Fund Brookes	50,226.67	43,940.75
5104 CBF Inv Fund Cox Churchyard	3,928.67	6,936.39
5105 CBF Inv Fund Vicars Endowment	24,425.08	21,368.25
5106 CBF Inv Fund Curates Endowment	40,725.95	35,629.05
<b>Total Fixed assets</b>	<b>259,262.92</b>	<b>243,140.10</b>
<b>Current assets</b>		
5201 Bank Current CAF 1	15,440.96	7,079.91
5202 Bank Stewardship CAF 2	411,510.87	519,905.84
5203 Bank Development CAF 3	988.29	8,754.73
5204 Bank Current NatWest	14,111.68	15,433.30
5302 Treasurers Float	100.00	100.00
5303 Flower Fund Float	177.15	503.97
5304 Cafe Petrus Float	144.01	189.01
5402 CBF Dep Acc 1399D - Accum Inc	11,829.96	10,007.09
5403 Scottish Widows 7 Day Account	69,500.00	69,500.00
5501 Debtor - HMRC	3,714.30	4,545.68
5507 Debtor - Other	-	1,821.60
5509 Debtor - Fees	696.00	-
6203 Agency - Mouldsdale	1,700.00	-
<b>Total Current assets</b>	<b>529,913.22</b>	<b>637,841.13</b>
<b>Liabilities</b>		
Agency Collections	31.39	31.39
<b>Total Liabilities</b>	<b>31.39</b>	<b>31.39</b>
<b>Net asset surplus/(deficit)</b>	<b><u>789,144.75</u></b>	<b><u>880,949.84</u></b>
<b>Reserves</b>		
Starting balances	880,949.84	483,435.59
Excess/(deficit) to date	(116,199.41)	386,542.31
Gains and losses on fixed assets	24,394.32	10,971.94
<b>Total Reserves</b>	<b>789,144.75</b>	<b>880,949.84</b>
<b>Reserves</b>		
Unrestricted	46,363.85	44,444.61
Designated	78,528.78	100,320.71
Restricted	473,333.20	565,659.92
Endowment	190,918.92	170,524.60
<b>Total Reserves</b>	<b>789,144.75</b>	<b>880,949.84</b>

## Fund Movement Summary as at 31<sup>st</sup> December 2021

	Fund Balances Brought Forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Current Balance Carried Forward
	£	£	£	£	£	£
General Fund	44,445	158,867	156,548	(400)	-	46,364
Historic Church Repair Dividends	10,007	1,823	-	-	-	11,830
Legacy Project Fund	52,567	-	11,238	-	-	41,330
Rector's Discretionary Fund	727	260	395	400	-	992
Transitional Revenue Relief Fund	37,019	-	12,642	-	-	24,377
Bell Fund	1,013	77	351	-	-	739
Churchyard Fund	293	331	156	-	-	468
Development Project	33,708	4,582	15,767	-	-	22,524
Fabric Fund	427,403	49	50,234	-	-	377,219
Flower Fund	1,786	130	157	-	-	1,759
Music (Outreach)	3,600	-	1,323	-	-	2,277
Music Foundation	17,234	2,525	19,756	-	-	3
Organ Fund	8,007	-	8,007	-	-	0
Tangible Asset - Church Heating System	72,616	-	4,272	-	-	68,344
Brookes Bequest 130001087S	43,941	-	-	-	6,286	50,227
Church Repair 130001084S	62,650	-	-	-	8,962	71,613
Cox Churchyard Bequest 130001302S	6,936	-	4,000	-	992	3,929
Curates Endowment 130001085S	35,629	-	-	-	5,097	40,726
Vicars Endowment 130001083S	21,368	-	-	-	3,057	24,425
<b>Total</b>	<b>880,950</b>	<b>168,645</b>	<b>284,845</b>	<b>-</b>	<b>24,394</b>	<b>789,145</b>

## Definition of Funds

<b>Unrestricted</b>	
General Fund	Unrestricted funds
<b>Designated</b>	
Historic Church Repair Dividends	Accumulated income from Church Repair endowment to be used for insurance, repairs, additions to the fabric
Rector's Discretionary Fund	Appeals for specific projects on initiative of the Team Rector
Transitional Revenue Relief Fund	A proportion of unrestricted legacies and major donations Is designated to cover the parish share balance, not covered by the Revenue Budget
Legacy Project Fund donations	The remainder of unrestricted legacies and major is designated for major capital projects
<b>Restricted</b>	
Development Project	Development of church and facilities
Fabric Fund	For the fabric of the church (maintenance and running of the church buildings and its contents)
Bell Fund	Maintenance of church bells; funds raised by bell ringers
Churchyard Fund	Maintenance of graves in the churchyard, supplemented by income from Cox Bequest
Flower Fund	Provision of church flowers funded by sponsorship
Music Foundation	Provision of church music at St Wilfrid's, supplemented by income from Brooke's Bequest (includes ring-fenced funds for organ projects)
Music (Outreach)	Bramall grant to fund musical outreach products this year
Organ Fund	Maintenance and repair of church organ
Tangible Asset - Church Heating System	New church heating system recorded as a tangible asset
<b>Endowment</b>	
Brookes Bequest 130001087S	Income to be used for upkeep of services in the Church
	Including organ and choir. Original capital of approximately £5,500, must be maintained
Church Repair 130001084S	Income to be used for insurance / repairs / additions to
	Fabric of St Wilfrid's. Original capital of £4,000 must be maintained
Cox Ch Yard Bequest 130001302S	Income to be used for the preservation of graves in the churchyard.
	Original capital of £2,000 must be maintained
Vicars Endowment 130001083S	Income to be used for the augmentation of the Vicar's stipend through the Diocesan Stipend Fund. Original capital must be maintained
Curates Endowment 130001085S	Income is used for the payment of curates through the Diocesan Stipend Fund. Original capital must be maintained.

## Definition of Assets

5001 Tangible Asset – Church Heating System	Depreciation valuation of fixed tangible assets (church heating system)
5101 CBF Inv Fund Church Repair	Church Repair Fund held in CBF Investment Fund
5103 CBF Inv Fund Brookes	Brooke's Bequest, held in CBF Investment Fund
5104 CBF Inv Fund Cox Ch Yard	Cox Bequest, held in CBF Investment Fund
5105 CBF Inv Fund Vicars Endow	Vicar's Endowment, held in CBF Investment Fund
5106 CBF Inv Fund Curates Endow	Curate's Endowment, held in CBF Investment Fund
5201 Bank Current CAF 1	Principal current bank account
5202 Bank Payroll CAF 2	Stewardship / payroll bank account
5203 Bank Development CAF 3	Bank account for development and other capital funded projects
5204 Bank current NatWest	Bank account for 200 club
5302 Treasurers Float	Float for events
5303 Flower Fund Float	Used to operate the Flower Fund
5304 Café Petrus Float	Float for Café Petrus
5402 CBF Dep Acc 1399D - Accum Inc	Receives dividends from Church Repair Fund investment
5403 Scottish Widows 7 Day Account	The main deposit account for cash at the disposal of the PCC
5501 Debtor – HMRC	Outstanding Gift Aid to be claimed on 2021 donations
5507 Debtor – Other	Other debtors – planned giving received after end of year
5509 Debtor – Fees	Wedding and funeral fees collected but not paid because services have not yet taken place

**Independent examiner's report**  
*to the Parochial Church Council of St. Wilfrid Harrogate*

I report on the financial statements for the year ended 31 December 2021 set out on pages ten to eighteen above.

**Respective responsibilities of Trustees and Examiner**

The PCC members are responsible for the preparation of the accounts. The PCC members consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:-

- examine the accounts under Section 145 of the 2011 Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the **view** given by the accounts.

**Independent Examiner's Statement**

In connection with my examinations, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D. D'Arcy Thompson FCA.  
Independent examiner  
Cold Bath Place  
Harrogate  
North Yorkshire  
HG2 0PQ

10th April 2022

[www.stwilfrid.org](http://www.stwilfrid.org)

The Parish Church of St Wilfrid's  
is part of the Harrogate St Wilfrid Team Ministry  
and a parish church of the Church of England  
in the Diocese of Leeds

