



T H E P A R I S H O F
S T W I L F R I D
H A R R O G A T E



Annual Report & Financial Statements

of the Parochial Church Council of
The Parish of St Wilfrid,
Harrogate

for the year ended
31st December 2020.

Foreword to the Reports and Accounts 2020

In the reports and accounts that follow is a story of an unprecedented year. As a new decade dawned, we couldn't begin to have imagined what would follow. As January moved into early February, more and more information began to emerge of a new virus first recognised in the city of Wuhan in China – a place few would have heard of before.

Over the course of 2020, the Coronavirus Pandemic: the SARS-CoV-2 virus and the associated illness it caused, Covid-19, would become an inescapable reality of everyday life. By the end of 2020, in the United Kingdom we had experienced two major lockdowns, a sequence of control measures, a minimum of four million people having tested positive for the infection and over 100,000 people who had died as a direct result of this virus. Sadly, the statistics for the first part of 2021 do not read any better.

There has undoubtedly been a cost. That is as true here as anywhere. Measuring that will take time – and even as I write now, the pandemic may have abated in this country, but continues to rage in the wider world. How that will impact us, is yet to be seen.

Yet, despite the privations and hardships, not least the closing of the church to public worship, 2020 was in other ways a year of progress, some desired, and some which were forced upon us. Who knew *Zoom* was a thing before 2020?

We very quickly began to be able to livestream mass. A significant number of the congregation volunteered to help in the community, through *Duchy Helpers*, *Resurrection Bites*, or through other organisations. Calling lists were set up to cover every member of the electoral roll who had given us full contact details (a reminder of why it is so important that we have all your details). Volunteers stewarded when the church was able to be opened first for private prayer, and then for masses again. I know many members of the congregation themselves made extra efforts to keep in touch with each other.

Our social media outreach expanded exponentially. Our *Facebook* page has been followed by 25% more people in 2020 than had been the case in the previous seven years. Daily interactions ('reach' – people who look at or see one of our pages) rose from between 10-20 a day in January to over 2,500 by mid-March. Whilst that has fallen back, we regularly have over 200 people a day interreact in some way with parish social media.

You'll be unsurprised that the pandemic had a significant impact on our income. The Hall stood empty for months on end, and not a single concert or event took place in church throughout the year. Inevitably the bills still needed paying – especially heating the church when we could be in there. The surpluses in the revenue budget from the previous two years, forecast to continue were decimated. In all, the pandemic caused a revenue budget loss of nearly £70,000.

However, we also received a number of legacies. An extraordinarily generous one from the Estate of Allan Tattersfield in particular has meant that overall, the 'balance sheet' has grown by £400,000. Without the continued regular giving of the congregation, the position could have been much worse – and many, many parish churches will have faced a year (as with 2021) which will be financially very difficult indeed. The work which has been put in by the whole team here over the last ten years has given us a financial framework which has so far survived an extraordinary 'stress test'. The future does look hopeful.

There are though some who, much I'm sure to their embarrassment, I'd like to thank very much for their efforts.

Firstly, the wardens have been magnificent. As ever supportive, providing appropriate challenge and never flagging (well, hardly never) they have been a tremendous source of strength in this period of veritable oracles of advice. This has been especially impressive as both continued to work full time throughout. Our debt to them is enormous.

Secondly, the staff: John sanitising like there has been no tomorrow; Linda and Rebecca in the office (or more often, home working) keeping as many of the usual plates spinning as possible, and being extraordinary in helping make sure we kept lines of communication as open as possible with everyone from hall users to wedding couples. Their hard work has been much admired and appreciated. The same is true for Anthony, our Director of Music. He's co-ordinated and produced a whole new book of responsorial psalms for use here; supplied music for me to play during lockdowns, and been a general all round good egg. I am deeply grateful to have a really smashing staff team.

Lastly, my clerical colleagues. This has been a very different, and in many ways hard time to be a priest. All the things we'd normally do in an emergency haven't been possible – at least not in the usual way. They have been again unstinting in their support and advice – for which I am very grateful. The moments when travel has been possible again, or where I've been able to have them share the load at the altar have been deeply welcome. Although, it might have helped if, in 2020, every time I tried to 'get away' HMG hadn't almost immediately changed the rules.

To the congregation here, my thanks are also due. You have been incredibly co-operative as we needed to navigate new ways of doing things in 2020. At times I have felt quite overwhelmed by the extraordinarily kind and encouraging cards, notes and presents you have sent me. Thank you for 'playing ball' with the inevitable restrictions that the law required – and more importantly, that decent, moral Christian lives one always hopes people of with will live out at a time of crisis. Yes, there have been the odd voices of dissent – that is to be expected – and represents the wider population, not all of whom have got, understood or wanted to accept the real severity of what we have (and continue) to face. Even the odd person who, sadly, have been less than kind and co-operative cannot detract from the extraordinary effort you have all, collectively made. Thank you.

2021 will no doubt still have its difficulties as we try to re-establish something which in time will feel more 'normal'. That is a year for next years' report, of course. But (and despite a pretty dismal start to the year) it is an opportunity for hope in that which is yet to come.

For everyone, there is also some reflection to do. What have we learned? What might we need to keep hold of from this period of time? What is it now time to let go of here? Now, we need to plan for the next ten years of our life together. The thing that is absolutely sure is that it won't be the same as the last ten years. For that, we give thanks to God.

With my prayers and good wishes as always,

A handwritten signature in dark ink, appearing to read 'Fr Gary Waddington'. The signature is stylized with a large 'F' and a long horizontal stroke.

Fr Gary Waddington
Team Rector.

The Parish of St Wilfrid Harrogate

The Parish Church is in Duchy Road, Harrogate; a residential conservation area to the North-West of the town centre. The ecclesiastical parish incorporates the areas of the Duchy estate, Jennyfield, Killinghall Moor and Harlow Hill – and as such covers a parish of wide socio-economic differentials, including some council owned housing. The Parish has a population of approximately 18,000. There are a number of public schools (both preparatory and senior) within the parish, as well as Saltergate infants and junior schools. There are also local shops, the principal leisure centre of the town, a golf club, hotels and private leisure facilities within the parish.

Charity Commission Registration Number 1131729

Office: The Parish Office
Duchy Road
Harrogate
HG1 2EY

Bank: CAF Bank
25 Kings Hill Avenue,
Kings Hill,
West Malling,
Kent ME19 4TA

The parish is served by one stipendiary parish priest.

Incumbent & Team Rector

The Revd Gary Waddington, B.Sc, B.Th, M.A., SSC

Fr Gary was inducted and collated as the Incumbent and Team Rector of the Harrogate St Wilfrid Team Ministry on 18th July 2010. In addition to his duties in the parish he is a member of the Deanery Synod and Chapter, the Diocesan Synod and, since September 2015, a Proctor in Convocation for the General Synod of the Church of England. He has served on the Liturgical Commission of the Church of England, and as an Archbishop's Missioner. He has been a guest lecturer at St Stephen's House, Oxford, and supervises ordinands both for the Diocese of Leeds and wider Church.

Parochial Church Council Membership 2019-2021

Clergy

Fr G Waddington (Chairman)*

Churchwardens

Mr A Haslam*^

Mrs C Turner*^

Secretary

Dr J Hemingway (19-22)*^

Treasurer

Mr J Thompson (18-21)*^

Deanery Synod Representatives (17-20)

Mr J Brett

Mr M Laycock

Mr J Wilson

Members

Mrs Valerie Arthur (17-20)

Mr Simon Gartside (17-20)

Mrs Shirley Simpson (18-21)

Ms Lesley Bird (18-21)

Mrs Barbara Fryer (17-20)

Mrs Pam Grant (17-20)*

Mrs Sherlita Macogue-Gilliland (18-21)

Mr Mark Blackmore (19-22)

General Synod (15-20)

Fr G Waddington

Dr R Mantle

Diocesan Synod (18-21)

Mr J Brett

Mr M Laycock

Mr J Wilson

Notes:

^ Officer of the PCC

Electoral Roll Officer: Mrs B Fryer

* Member of the Standing Committee

Safeguarding Officer: Mrs D Hemingway

All memberships were extended by 1 year, by resolution of the APCM in 2020, including those due to end in 2020. So for example, a term ending in the scheme above in 2020, ends in 2021.

Safeguarding

The parish has adopted the Diocesan Policy for Safeguarding and reviews this policy annually. As part of our commitment, there are prominent notices, containing safeguarding information and contacts on the front page of our website, on the main entrance noticeboard, and in each separate area of the church where activities with children (both 'church' and '3rd party') take place. All adults who work with children or vulnerable adults are required to undertake a DBS check, conform to *safer recruitment* requirements and undertake a regular programme of safeguarding training. The Parish has a lead Safeguarding Officer and a team of assistant safeguarding officers. Full contact details of these officers, together with the contacts of Diocesan Safeguarding Officers and other charities who can provide advice are available as noted above. During 2020 there were no serious safeguarding incidents reported.

Minutes of the Annual Vestry Meeting and Annual Parochial Church Meeting: 25th October 2020

Fr Gary Waddington, Team Rector and PCC Chairman, presided over a meeting attended by 45 parishioners, during the Parish Mass as part of the Coronavirus Pandemic. He explained that the meeting would be brief, how elections would be handled for 2020 and that the meeting itself was taking place in October after the Bishop of Leeds, by statutory instrument had extended the period for all parishes in the Diocese of Leeds to hold their meetings from the end of April 2020 to the end of October 2020.

Elections

The following motion was proposed and overwhelmingly approved by those present:

“Given the present pandemic and associated postponement of the APCM by instrument of the Bishop of Leeds, this meeting resolves that for the remainder of the term following this meeting, for the year 2020-2021, all current:

- a. Church Wardens
- b. PCC Members
- c. Deanery Synod Representatives and
- d. Sidespersons

Shall, be re-elected ‘en-bloc’ to serve for the remainder of the year 2020-2021.

This meeting further resolves that, for the purpose of qualifying years of service for all office holders in (a) to (d) above, exceptionally, the period of office from the APCM 2019 – to the APCM 2021 only shall be considered as a continuous period of ‘one year’ in subsequent appointment or elections and for all other ancillary or contingent requirements.”

Annual Reports

A booklet containing the Annual Reports and Financial Statements had been prepared and had been available in print and electronically on request in advance of the meeting as well as being available on the day of the meeting. The report gave a summary of parish life during 2019. These were unanimously approved by the meeting.

Election of Independent Examiner

Mr David d’Arcy Thompson had examined the accounts for 2019 and was willing to stand again as an independent examiner for 2020. This was approved by the meeting with no objections.

Team Rector’s Remarks

Fr Gary made exceptionally brief remarks given the pandemic. He thanked the ‘team’ of wardens, officers and PCC members – and recorded his thanks for the hard work of both staff and clergy alike.

Annual Report 2020

Aims and Purposes

St. Wilfrid's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Fr Gary Waddington, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of the life of the parish, working alongside senior leaders and paid staff who are responsible for the day to day management of the life of the parish.

Our liturgical life seeks to enable us to live out the whole of the Christian vocation and as such when planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; study; and developing our discipleship
- The provision of pastoral care to those living in the parish
- Our missionary and outreach work
- Our care for a historic, grade 1 listed building, preserving the fabric for future generations and developing our buildings as an asset for both the parish and the wider community.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwardens, members of higher synods and members elected by those whose names appear on the Electoral roll.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. In practice, in such a large parish, this is delegated to staff and specific individuals through the careful use of budgets within the terms of reference and policies that the PCC oversees. Over the last few years we have implemented a system where new members receive an initial welcome meeting and guidance regarding the workings of the PCC.

All PCC members serve at some time on committees – either permanent bodies or 'ad hoc' groups created to pursue specific projects. The principal subcommittee of the PCC is the Standing Committee. This committee is made up of the incumbent, the churchwardens and three other elected members (normally the PCC secretary, treasurer and one other member of the PCC). In law, the Standing Committee has the power to transact the business of the PCC between its full meetings. It also acts as the personnel committee of the PCC.

PCC members are also expected to show individual leadership within tasks delegated to them. All committees and groups are expected to report back, either directly to the PCC, or through a 'parent body' which sponsors and oversees their activities.

Volunteers

We would like to thank the many volunteers who work hard throughout the year.

Achievements and Performance

Worship and Prayer

2020 has made direct comparisons with previous years very difficult to make. The Coronavirus pandemic has meant that the church was closed for public worship for most of Lent, Holy Week, Easter and Eastertide, as well as a significant part of November and early December. We have though been able to provide more 'in person' worship than almost any church in Harrogate – in part thanks to the huge amount of advance planning that took place to enable this to happen well and safely.

The Electoral Roll

The number on the Electoral Roll at the time of writing in advance of this APCM is 139. This is a decrease of 1 from the figure at the APCM in 2020. There have been 4 new additions to the roll in the last year; 5 people have sadly died.

Deanery Synod

We have three members on the PCC who are representatives on the Deanery Synod, providing a link between the parish and the wider church. Our representatives are Mr Justin Brett, Mr Michael Laycock and Mr Jonathan Wilson. Mr Brett serves as Lay Chairman of Deanery Synod. Due to the COVID-19 pandemic, there was only one in-person meeting in February; however, Synod met by Zoom in December. Agenda items included the Parish Giving Scheme, Children and Youth Work and Rhythm of Life. The new Diocesan Secretary Mr Jonathan Wood also spoke about his role.

The Parish Hall and Commercial Activity

Commercial Income

This has been decimated in 2020 because of the pandemic. We suffered a 66% drop in hall income, and an eye watering 95% fall in church letting income. Cottage rental income has remained steady through the year.

Quinquennial Repairs & Appointment of a new Architect

The final sets of repairs from the QI inspection have been carried out. In March 2020 the PCC appointed Mr Christopher Cotton to be the new inspecting architect. Mr Cotton is a partner at Purcell Architects, a nationwide architectural practice, where he works at the York Office. He holds a range of appointments including Hexham Abbey and Durham Cathedral where he is the Surveyor of the Fabric.

Other Works

- Much furniture moving has taken place in 2020 to accommodate the requirements of social distancing. Allied work has been carried out to procure broadcast equipment.
- The grounds are maintained at minimal cost thanks to volunteers and the grounds staff of the Ladies College who help with lawns and hedges.

Facebook

Our Facebook page www.facebook.com/Saintwilfrid continues to be important to building awareness of St Wilfrid's locally and further afield. As Fr Gary makes clear in his introduction this has been an extraordinary 'outreach' tool during the last year.

Website

Our website at www.stwilfrid.org is an important marketing and communications tool. It is easy for us to update ourselves and looks professional. We want to look at a minor 'facelift' to the interface in the next year.

The Parish Magazine

In 2020 the advertising income from the parish magazine was £1782. The magazine costs around £500 per edition to print and distribute so it is currently breaking even on 3 editions through the course of the year.

Pastoral Care

Baptisms were limited to those which could take place in early 2020: 2. One wedding was able to take place before the first lockdown. Couples have been amazingly understanding – indeed of the weddings that were able to take place here in 2020, they were small, but hugely moving services. In addition, a number of funerals and burials of ashes were able to take place. Fr Gary comments on the pandemic work carried out more fully in his introduction to this report.

Ecumenical Relationships

St Wilfrid's has little in the way of ecumenical relationships. However, this is an area we hope to improve in time. We currently have a representative at 'Churches together in Harrogate'.

Mission and Evangelism

Our usual programme of charitable giving was impossible this year and had to be abandoned. Instead, members of the congregation and residents in the Parish were encouraged to give regularly to the Harrogate Homeless Project, who have had a very busy year. A number of people have set up regular online donations, and there have been boxes in the church porch for groceries and toiletries. At Christmas and during Lent, the church was added to the list of charities, and also in Lent the usual Lent charity, WaterAid, was added. It is of course impossible to say how much money has been given, but generous donations at Christmas helped with the setting up of a new Day Centre for the Homeless Project.

Thanks must go to both Janet Thomas and to Shirley and Les Simpson for their hard work on behalf of the Harrogate Homeless Project, and for their encouragement through this most difficult of years.

Development

Works were carried out as reported in the report above. With the appointment of a new architect, and despite the pandemic, work has begun on developing the priorities the PCC have agreed:

- The Hall, Kitchens and Toilets
- A new lighting scheme for the Church and Hall
- Improvements to the security and environment of the Hall, as well as the approach to the Church from Duchy Road

Work has continued to find a suitable solution to the need to rebuild the organ.

Financial Review

Fr Gary sets out much of the financial position in his foreword to this report.

We wish to record our thanks to Jonathan Thompson and Jonathan Wilson for their work on our finances and also to Rebecca Oliver and Linda Harrison for their support in handling the day to day finances in the office. We continue to maintain capital funds just below the PCC reserve policy. It is clear that care will need to be continued over the coming years to further stabilise the parish finances.

Reserves Policy

It is PCC policy to hold in reserve a continuing minimum of "free reserves" of three months running costs, including salary costs. At present this minimum is £50,000. This figure excludes those funds which have been designated for specific purposes (restricted funds). The PCC delegates the operation of asset management to the Standing Committee.

The Financial Reports for the Parish of St Wilfrid Harrogate to 31st December 2020.

St Wilfrid Harrogate
Statement of Income and Retained Earnings
As at 31 December 2020

| | As at 31/12/2020 | As at 31/12/2019 |
|---|-----------------------------------|---------------------------------|
| | £ | £ |
| Income | | |
| Activities for generating funds | 23,094 | 58,989 |
| Voluntary Income | 113,446 | 276,574 |
| Incoming resources from charitable activities | 3,584 | 7,173 |
| | <u>140,124</u> | <u>342,736</u> |
| Other Income | | |
| Investment income | 15,147 | 11,946 |
| Other incoming resources | 2,627 | 1,098 |
| | <u>17,774</u> | <u>13,043</u> |
| Total Income | <u>157,898</u> | <u>355,779</u> |
| Resources Used (page 6) | 227,327 | 265,887 |
| Net Surplus/(Deficit) for Year | <u><u>(69,429)</u></u> | <u><u>89,892</u></u> |
| Value adjustments on investments | 10,972 | 25,142 |
| New legacy (Fabric Fund) | 455,971 | - |
| Surplus/(Deficit) for year | <u>397,514</u> | <u>115,034</u> |
| Total Funds Brought Forward | 483,436 | 368,402 |
| Total Funds Carried Forward | <u><u>880,950</u></u> | <u><u>483,436</u></u> |

St Wilfrid Harrogate
Statement of Financial Position
As at 31 December 2020

| | | At 31/12/2020 | | At 31/12/2019 | |
|-------------------------------------|-------|---------------|-----------------------|---------------|-----------------------|
| | | £ | £ | £ | £ |
| | Pages | | | | |
| Fixed Tangible Assets | 8 | | 72,616 | | 76,887 |
| Fixed Investment Assets | 8 | | 170,525 | | 159,553 |
| Current Assets | | | | | |
| Cash at bank and at hand | 8 | 631,474 | | 233,921 | |
| Debtors | 8 | <u>6,367</u> | | <u>13,107</u> | |
| | | 637,841 | | 247,027 | |
| Creditors | | | | | |
| Amounts falling due within one year | 8 | 31 | | 31 | |
| | | | 637,810 | | 246,996 |
| | | | <u>880,950</u> | | <u>483,436</u> |

Represented by:

Accumulated Fund

| | | | |
|------------------------------------|---|-----------------------|-----------------------|
| Revenue reserves brought forward | | 483,436 | 368,402 |
| Net surplus/(deficit) for the year | 7 | (69,429) | 89,892 |
| Value adjustments on investments | 9 | 10,972 | 25,142 |
| Fabric Fund addition in year | 9 | <u>455,971</u> | <u>-</u> |
| | | <u>880,950</u> | <u>483,436</u> |

Approved by the Parochial Church Council

 Team Rector.

The Reverend Gary Waddington
Team Rector

Date: 15th May 2021

PAROCHIAL CHURCH COUNCIL OF ST. WILFRID'S HARROGATE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared in accordance with the Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011 together with the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. TANGIBLE FIXED ASSETS AND DEPRECIATION

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the financial statements by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2005 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1st January 2005 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life on a straight line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, on the repairs of movable church furnishings is written off.

Investments

Investments are valued at market value on 31st December 2020, and accounted for in accordance with FRS102.

PAROCHIAL CHURCH COUNCIL OF ST. WILFRID'S HARROGATE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

3. CURRENT ASSETS

Amounts owing to the PCC at 31st December 2020 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

4. INCOMING RESOURCES

Voluntary income and capital sources

- Collections are recognised when received by or on behalf of the PCC.
- Planned giving receivable under Gift Aid is recognised only when received.
- Tax recoverable on Gift Aid donations is recognised when the donation is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Funds raised by the sale of teas, coffees etc. and similar events are accounted for gross.
- Income from the 200 Club is accounted for gross.

Other Income

Rental income from the letting of church premises is recognised when the rental is due.

Income from Investments

Dividends are accounted for when due and payable and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on Investments

Realised gains or losses are recognised when investments are sold.

5. RESOURCES USED

Grants

Grants and donations are accounted for when paid over, or when awarded. if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when due.

St Wilfrid Harrogate
Analysis of Income and Expenditure
As at 31 December 2020

| | Unrestricted £ | Designated £ | Restricted £ | Endowment £ | 2020 £ | 2019 £ |
|--|-------------------|-----------------|-----------------|----------------|----------------|----------------|
| Incoming resources | | | | | | |
| <i>Incoming resources from generated funds</i> | | | | | | |
| Voluntary Income | | | | | | |
| 3010 Planned giving | 72,211 | - | - | - | 72,211 | 84,139 |
| 3030 Church collections | 1,669 | - | - | - | 1,669 | 6,758 |
| 3040 Sundry donations | 3,434 | - | 500 | - | 3,934 | 6,080 |
| 3041 Development donations | - | - | 4,992 | - | 4,992 | 5,041 |
| 3043 Rector's Discretionary Fund | 450 | - | - | - | 450 | 1,310 |
| 3044 Bell Fund | - | - | - | - | - | 400 |
| 3060 Income tax recovered | 19,440 | - | - | - | 19,440 | 22,659 |
| 3061 Income tax recovered (development) | - | - | 604 | - | 604 | 1,289 |
| 3070 Legacies | - | 6,370 | - | - | 6,370 | 140,660 |
| 3080 Grants: Recurring | - | - | - | - | - | 5,000 |
| 3081 Grants: Fabric / Development | - | - | 1,826 | - | 1,826 | 3,238 |
| 3082 Grants: COVID-19 Support | 1,950 | - | - | - | 1,950 | - |
| Subtotal of Voluntary Income | 99,154 | 6,370 | 7,922 | - | 113,446 | 276,574 |
| Activities for generating funds | | | | | | |
| 3090 Fundraising | 753 | 6,158 | - | - | 6,911 | 9,502 |
| 3091 Fundraising (development) | - | - | 1,306 | - | 1,306 | 9,792 |
| 3120 Church Lettings | 250 | - | - | - | 250 | 4,690 |
| 3121 Hall Lettings | 10,371 | - | - | - | 10,371 | 31,017 |
| 3122 Parish Magazine | 1,782 | - | - | - | 1,782 | 1,828 |
| 3123 Books, Candles, Printing | 2,328 | - | - | - | 2,328 | 1,860 |
| 3124 Carpark Lettings | 145 | - | - | - | 145 | 299 |
| Subtotal of Activities for generating funds | 15,629 | 6,158 | 1,306 | - | 23,094 | 58,989 |
| Investment income | | | | | | |
| 3100 Dividends | - | 1,755 | 1,425 | - | 3,180 | 3,088 |
| 3101 Interest | - | 64 | 43 | - | 107 | 124 |
| 3102 Cottage Rental | 11,860 | - | - | - | 11,860 | 8,734 |
| Subtotal of Investment income | 11,860 | 1,819 | 1,468 | - | 15,147 | 11,946 |
| Incoming resources from charitable activities | | | | | | |
| 3110 Statutory Fees | 3,584 | - | - | - | 3,584 | 7,173 |
| Subtotal of Incoming resources from charitable activities | 3,584 | - | - | - | 3,584 | 7,173 |
| Total Incoming resources from generated funds | 130,228 | 14,347 | 10,696 | - | 155,271 | 354,682 |
| <i>Other incoming resources</i> | | | | | | |
| Other incoming resources | | | | | | |
| 3042 Flowers | 70 | - | - | - | 70 | 1,048 |
| 3130 Walsingham Pilgrimage | - | - | - | - | - | 50 |
| 3132 Donations Re: COVID-19 Expenses | 2,557 | - | - | - | 2,557 | - |
| Subtotal of Other incoming resources | 2,627 | - | - | - | 2,627 | 1,098 |
| Total Other incoming resources | 2,627 | - | - | - | 2,627 | 1,098 |
| Total Incoming resources | 132,855 | 14,347 | 10,696 | - | 157,898 | 355,779 |

St Wilfrid Harrogate
Analysis of Income and Expenditure
As at 31 December 2020

| | Unrestricted £ | Designated £ | Restricted £ | Endowment £ | 2020 £ | 2019 £ |
|---|-------------------|-----------------|-----------------|----------------|----------------|----------------|
| Resources used | | | | | | |
| <i>Costs of generating funds</i> | | | | | | |
| Costs of generating funds | | | | | | |
| 4170 Fundraising Expenses | 86 | 2,467 | - | - | 2,553 | 2,543 |
| 4172 Development Expenses | - | - | - | - | - | 807 |
| Subtotal of Costs of generating funds | 86 | 2,467 | - | - | 2,553 | 3,350 |
| Costs of generating voluntary income | | | | | | |
| 4171 Stewardship Expenses | 148 | - | - | - | 148 | 75 |
| Subtotal of Costs of generating voluntary income | 148 | - | - | - | 148 | 75 |
| Total Costs of generating funds | 234 | 2,467 | - | - | 2,701 | 3,425 |
| <i>Charitable activities</i> | | | | | | |
| Charitable activities | | | | | | |
| 4180 Mission Giving and Donations | - | - | - | - | - | 134 |
| 4190 Parish Share | 91,200 | - | - | - | 91,200 | 96,000 |
| 4191 Parish Share (funded from capital reserves) | - | 32,642 | - | - | 32,642 | 24,290 |
| 4200 Salaries, Wages and Honoraria | 33,428 | - | 1,400 | - | 34,828 | 34,968 |
| 4210 Clergy Expenses | 5,502 | - | - | - | 5,502 | 6,687 |
| 4211 Parish Office | 9,467 | - | - | - | 9,467 | 8,706 |
| 4220 Mission and Education | 340 | - | - | - | 340 | 552 |
| 4221 Parish Magazine Costs | 434 | - | - | - | 434 | 1,611 |
| 4222 Subscriptions | 150 | - | - | - | 150 | - |
| 4230 Liturgical Expenses | - | - | 1,515 | - | 1,515 | 2,030 |
| 4231 Music | - | - | 562 | - | 562 | 667 |
| 4232 Insurance | - | - | 11,856 | - | 11,856 | 11,901 |
| 4233 Church Maintenance | - | - | 1,835 | - | 1,835 | 1,366 |
| 4235 Churchyard | 13 | - | 599 | - | 612 | 149 |
| 4236 Bells | - | - | - | - | - | 312 |
| 4238 Rector's Discretionary Fund | 150 | 500 | - | - | 650 | 632 |
| 4240 Church Utility Bills | 2,229 | - | 7,982 | - | 10,211 | 10,355 |
| 4251 Hall Maintenance / Cleaning | 592 | - | 1,326 | - | 1,918 | 3,120 |
| 4252 Hall Utility Bills | - | - | 4,226 | - | 4,226 | 6,245 |
| 4253 Marketing | 140 | - | - | - | 140 | 82 |
| 4255 Cottage Costs | 3,667 | - | - | - | 3,667 | 2,453 |
| 4260 PCC Expenses | - | - | - | - | - | 20 |
| 4261 Bank Charges | 128 | - | 55 | - | 183 | 199 |
| 4270 Capital Expenditure: Fabric / Development | - | - | 4,197 | - | 4,197 | 30,450 |
| 4271 Capital Expenditure: Architect / Professional Fees | - | - | - | - | - | 254 |
| 4272 Capital Expenditure: Development Staff Costs | - | - | - | - | - | 276 |
| 4273 Capital Expenditure: Churchyard | - | 360 | - | - | 360 | - |
| 4280 Capital Expenditure: Hall | - | - | 2,004 | - | 2,004 | - |
| 4281 Capital Expenditure: Cottage | - | - | - | - | - | 12,033 |
| 4990 Capital Expenditure: Music | - | - | 50 | - | 50 | 461 |
| Subtotal of Charitable activities | 147,440 | 33,502 | 37,604 | - | 218,546 | 255,952 |
| Total Charitable activities | 147,440 | 33,502 | 37,604 | - | 218,546 | 255,952 |

St Wilfrid Harrogate
Analysis of Income and Expenditure
As at 31 December 2020

| | Unrestricted £ | Designated £ | Restricted £ | Endowment £ | 2020 £ | 2019 £ |
|---|-------------------|-----------------|-----------------|----------------|-----------------|----------------|
| <i>Other resources used</i> | | | | | | |
| Other resources used | | | | | | |
| 4237 Flowers | - | - | - | - | - | 1,008 |
| 4254 Merchandise | 77 | - | - | - | 77 | 231 |
| 4800 Depreciation-Heating System | - | - | 4,272 | - | 4,272 | 4,272 |
| 4991 Walsingham Pilgrimage | - | - | - | - | - | - |
| 4993 COVID-19 Expenses | 1,690 | - | - | - | 1,690 | - |
| 4994 Duchy Helpers | 42 | - | - | - | 42 | - |
| 4999 Other Expenditure | - | - | - | - | - | 1,000 |
| Subtotal of Other resources used | 1,809 | - | 4,272 | - | 6,080 | 6,510 |
| <i>Total Other resources used</i> | <i>1,809</i> | <i>-</i> | <i>4,272</i> | <i>-</i> | <i>6,080</i> | <i>6,510</i> |
| Total Resources used | 149,482 | 35,969 | 41,876 | - | 227,327 | 265,887 |
| Surplus/(Deficit) | (16,628) | (21,622) | (31,179) | - | (69,429) | 89,892 |

St Wilfrid Harrogate
Detailed Statement of Financial Position
As at 31 December 2020

| | As at 31/12/2020 | As at 31/12/2019 |
|---|-------------------|-------------------|
| | £ | £ |
| Fixed assets | | |
| 5001 Tangible Asset - Church Heating System | 72,615.50 | 76,887.00 |
| 5101 CBF Inv Fund Church Repair | 62,650.16 | 58,619.11 |
| 5103 CBF Inv Fund Brookes | 43,940.75 | 41,113.50 |
| 5104 CBF Inv Fund Cox Churchyard | 6,936.39 | 6,490.08 |
| 5105 CBF Inv Fund Vicars Endowment | 21,368.25 | 19,993.37 |
| 5106 CBF Inv Fund Curates Endowment | 35,629.05 | 33,336.60 |
| Total Fixed assets | 243,140.10 | 236,439.66 |
| Current assets | | |
| 5201 Bank Current CAF 1 | 7,079.91 | 7,507.34 |
| 5202 Bank Stewardship CAF 2 | 519,905.84 | 132,927.75 |
| 5203 Bank Development CAF 3 | 8,754.73 | 3,696.27 |
| 5204 Bank Current NatWest | 15,433.30 | 11,470.71 |
| 5302 Treasurers Float | 100.00 | 100.00 |
| 5303 Flower Fund Float | 503.97 | 503.97 |
| 5304 Cafe Petrus Float | 189.01 | - |
| 5402 CBF Dep Acc 1399D - Accum Inc | 10,007.09 | 8,214.62 |
| 5403 Scottish Widows 7 Day Account | 69,500.00 | 69,500.00 |
| 5501 Debtor - HMRC | 4,545.68 | 5,226.02 |
| 5502 Debtor - Facilities | - | 1,958.25 |
| 5507 Debtor - Other | 1,821.60 | 5,922.39 |
| Total Current assets | 637,841.13 | 247,027.32 |
| Liabilities | | |
| Agency Collections | 31.39 | 31.39 |
| Total Liabilities | 31.39 | 31.39 |
| Net asset surplus/(deficit) | 880,949.84 | 483,435.59 |
| Reserves | | |
| Starting balances | 483,435.59 | 368,401.66 |
| Excess/(Deficit) to date | 386,542.31 | 89,892.18 |
| Gains and losses on fixed assets | 10,971.94 | 25,141.75 |
| Total Reserves | 880,949.84 | 483,435.59 |
| Represented by Funds | | |
| Unrestricted | 44,444.61 | 42,470.20 |
| Designated | 100,320.71 | 140,544.58 |
| Restricted | 565,659.92 | 140,868.15 |
| Endowment | 170,524.60 | 159,552.66 |
| Total Funds | 880,949.84 | 483,435.59 |

St Wilfrid Harrogate
Fund Movement Summary
As at 31 December 2020

| | Fund Balances | Incoming Resources | Outgoing Resources | Fabric Fund and Transfers | Gains and Losses | Current Balance Carried Forward |
|--|----------------|--------------------|--------------------|---------------------------|------------------|---------------------------------|
| | £ | £ | £ | £ | £ | £ |
| Unrestricted - General Fund | 42,470 | 132,855 | 149,482 | 18,602 | - | 44,445 |
| Designated - Historic Church Repair Dividends | 8,215 | 1,792 | - | - | - | 10,007 |
| Designated - Legacy Project Fund | 52,901 | 27 | 360 | - | - | 52,567 |
| Designated - Proceeds of General Purposes Investment | 17,904 | - | - | (17,904) | - | - |
| Designated - Rector's Discretionary Fund | 1,227 | - | 500 | - | - | 727 |
| Designated - St Wilfrid's 200 Club | - | 6,158 | 2,467 | (3,691) | - | - |
| Designated - Transitional Revenue Relief Fund | 60,298 | 6,370 | 32,642 | 2,993 | - | 37,019 |
| Restricted - Bell Fund | 1,013 | - | - | - | - | 1,013 |
| Restricted - Churchyard Fund | 197 | 694 | 599 | - | - | 293 |
| Restricted - Development Project | 31,386 | 8,578 | 6,255 | - | - | 33,708 |
| Restricted - Fabric Fund | - | 170 | 28,738 | 455,971 | - | 427,403 |
| Restricted - Flower Fund | 1,786 | - | - | - | - | 1,786 |
| Restricted - Music (Outreach) | - | - | 1,400 | 5,000 | - | 3,600 |
| Restricted - Music Foundation | 21,600 | 1,246 | 612 | (5,000) | - | 17,234 |
| Restricted - Organ Fund | 7,999 | 8 | - | - | - | 8,007 |
| Restricted - Tangible Asset - Church Heating System | 76,887 | - | 4,272 | - | - | 72,616 |
| Endowment - Brookes Bequest 130001087S | 41,114 | - | - | - | 2,827 | 43,941 |
| Endowment - Church Repair 130001084S | 58,619 | - | - | - | 4,031 | 62,650 |
| Endowment - Cox Churchyard Bequest 130001302S | 6,490 | - | - | - | 446 | 6,936 |
| Endowment - Curates Endowment 130001085S | 33,337 | - | - | - | 2,292 | 35,629 |
| Endowment - Vicars Endowment 130001083S | 19,993 | - | - | - | 1,375 | 21,368 |
| Total | 483,436 | 157,898 | 227,327 | 455,971 | 10,972 | 880,950 |

Definition of Funds

Unrestricted

| | |
|--------------|--------------------|
| General Fund | Unrestricted funds |
|--------------|--------------------|

Designated

| | |
|---|--|
| St Wilfrid's 200 Club | Fundraising scheme with monthly draws. All proceeds augment general funds |
| Historic Church Repair Dividends | Accumulated income from Church Repair endowment to be used for insurance, repairs, additions to the fabric |
| Proceeds of General Purposes Investment | To be used for any Ecclesiastical purpose in the parish. Formerly held as a CBF investment which was sold in 2018 and finally expended in 2020 |
| Rector's Discretionary Fund | Appeals for specific projects on initiative of the Team Rector |
| Transitional Revenue Relief Fund | A proportion of unrestricted legacies and major donations is designated to cover the parish share balance, not covered by the Revenue Budget |
| Legacy Project Fund | The remainder of unrestricted legacies and major donations is designated for major capital projects |

Restricted

| | |
|--|--|
| Development Project | Development of church and facilities |
| Fabric Fund | For the fabric of the church (maintenance and running of the church buildings and its contents) |
| Bell Fund | Maintenance of church bells; funds raised by bell ringers |
| Churchyard Fund | Maintenance of graves in the churchyard, supplemented by income from Cox Bequest |
| Flower Fund | Provision of church flowers funded by sponsorship |
| Music Foundation | Provision of church music at St Wilfrid's, supplemented by income from Brooke's Bequest (includes ringfenced funds for organ projects) |
| Music (Outreach) | Bramall grant to fund musical outreach products this year |
| Organ Fund | Maintenance and repair of church organ |
| Tangible Asset - Church Heating System | New church heating system recorded as a tangible asset |

Endowment

| | |
|--------------------------------|--|
| Brookes Bequest 130001087S | Income to be used for upkeep of services in the Church including organ and choir. Original capital, approximately £5,500, must be maintained |
| Church Repair 130001084S | Income to be used for insurance / repairs / additions to Fabric of St Wilfrid's. Original capital of £4,000 must be maintained |
| Cox Ch Yard Bequest 130001302S | Income to be used for the preservation of graves in the churchyard. Original capital of £2,000 must be maintained |
| Vicars Endowment 130001083S | Income to be used for the augmentation of the Vicar's stipend through the Diocesan Stipend Fund. Original capital must be maintained |
| Curates Endowment 130001085S | Income is used for the payment of curates through the Diocesan Stipend Fund. Original capital must be maintained |

Definition of Assets

| | |
|---|---|
| 5001 Tangible Asset – Church Heating System | Depreciation valuation of fixed tangible assets (church heating system) |
| 5101 CBF Inv Fund Church Repair | Church Repair Fund held in CBF Investment Fund |
| 5103 CBF Inv Fund Brookes | Brooke's Bequest, held in CBF Investment Fund |
| 5104 CBF Inv Fund Cox Ch Yard | Cox Bequest, held in CBF Investment Fund |
| 5105 CBF Inv Fund Vicars Endow | Vicar's Endowment, held in CBF Investment Fund |
| 5106 CBF Inv Fund Curates Endow | Curate's Endowment, held in CBF Investment Fund |
| 5201 Bank Current CAF 1 | Principal current bank account |
| 5202 Bank Payroll CAF 2 | Stewardship / payroll bank account |
| 5203 Bank Development CAF 3 | Bank account for development and other capital funded projects |
| 5204 Bank current NatWest | Bank account for 200 club |
| 5302 Treasurers Float | Float for events |
| 5303 Flower Fund Float | Used to operate the Flower Fund |
| 5304 Café Petrus Float | Float for Café Petrus |
| 5402 CBF Dep Acc 1399D - Accum Inc | Receives dividends from Church Repair Fund investment |
| 5403 Scottish Widows 7 Day Account | The main deposit account for cash at the disposal of the PCC |
| 5501 Debtor - HMRC | Outstanding Gift Aid to be claimed on 2020 donations |
| 5502 Debtor - Facilities | Outstanding income from facilities lettings and parish magazine sponsorship |
| 5507 Debtor – Other | Other debtors – planned giving received after end of year, refund due on photocopier insurance (2020) and agency accounts |

**INDEPENDENT EXAMINER'S REPORT TO THE
PAROCHIAL CHURCH COUNCIL (PCC) OF ST. WILFRID'S HARROGATE**

I report on the financial statements for the year ended 31 December 2020 set out on pages one to eleven.

Respective responsibilities of Trustees and Examiner

The PCC members are responsible for the preparation of the accounts. The PCC members consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:-

- examine the accounts under Section 145 of the 2011 Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examinations, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**D. d'ARCY THOMPSON FCA
INDEPENDENT EXAMINER
19 EAST PARADE
HARROGATE
NORTH YORKSHIRE
HG1 5LF**

Date: 15TH MAY 2021