

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST WILFRID'S HARROGATE

England & Wales - Charity number 1131729

## Details

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**Other names** ST WILFRID'S PCC HARROGATE

**Status** Registered

**Legal form** Previously excepted

**Registered** 2009-09-21

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St Wilfrid's Parish Office  
Duchy Road  
Harrogate  
HG1 2EY

**Phone** 01423504629

**Email** [office@stwilfrid.org](mailto:office@stwilfrid.org)

**Website** [www.stwilfrid.org](http://www.stwilfrid.org)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** THE PAROCHIAL CHURCH COUNCIL HAS THE RESPONSIBILITY, TOGETHER WITH THE TEAM RECTOR, TO PROMOTE IN THE PARISH THE WHOLE MISSION OF THE CHURCH: PASTORAL, EVANGELISTIC, SOCIAL AND ECUMENICAL.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- North Yorkshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£219,572	£287,988	-	-
2023-12-31	£202,872	£288,634	-	-
2022-12-31	£202,101	£271,121	-	-
2021-12-31	£168,645	£284,845	-	-
2020-12-31	£613,869	£227,327	£880,950	3

## Trustees

Name	Role	Appointed
<b>Rev Gary Richard Waddington BTh MA SSC</b>	Chair	2010-07-18
BARBARA ANN FRYER		2022-05-08
CLAIRE LYNDSEY LINDSAY BSc		2022-05-08
DANIEL MEARS BSc		2025-05-04
DANIEL STEPHEN WHITBY BA FCA		2023-04-30
ELIZABETH GREAVES B.Ed		2024-04-28
JANET THOMAS BA PGCE		2021-05-23
JONATHAN PETER WILSON MA PhD		
MARTIN WILSON HELM BSc CPFA		2022-05-08
MICHAEL PETER LATHAM LAYCOCK LLB FCA		2023-04-30
PAMELA ANNE GRANT		2025-05-04
SAMANTHA JANE PROSSER-HIGDON BA		2022-05-08
STUART JAMES LINDSAY CERT CII		2024-04-28
Sir Richard John Mantle OBE DL		
THE REVD DAVID JUSTIN POVALL LLB		2021-11-24

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# Accounts

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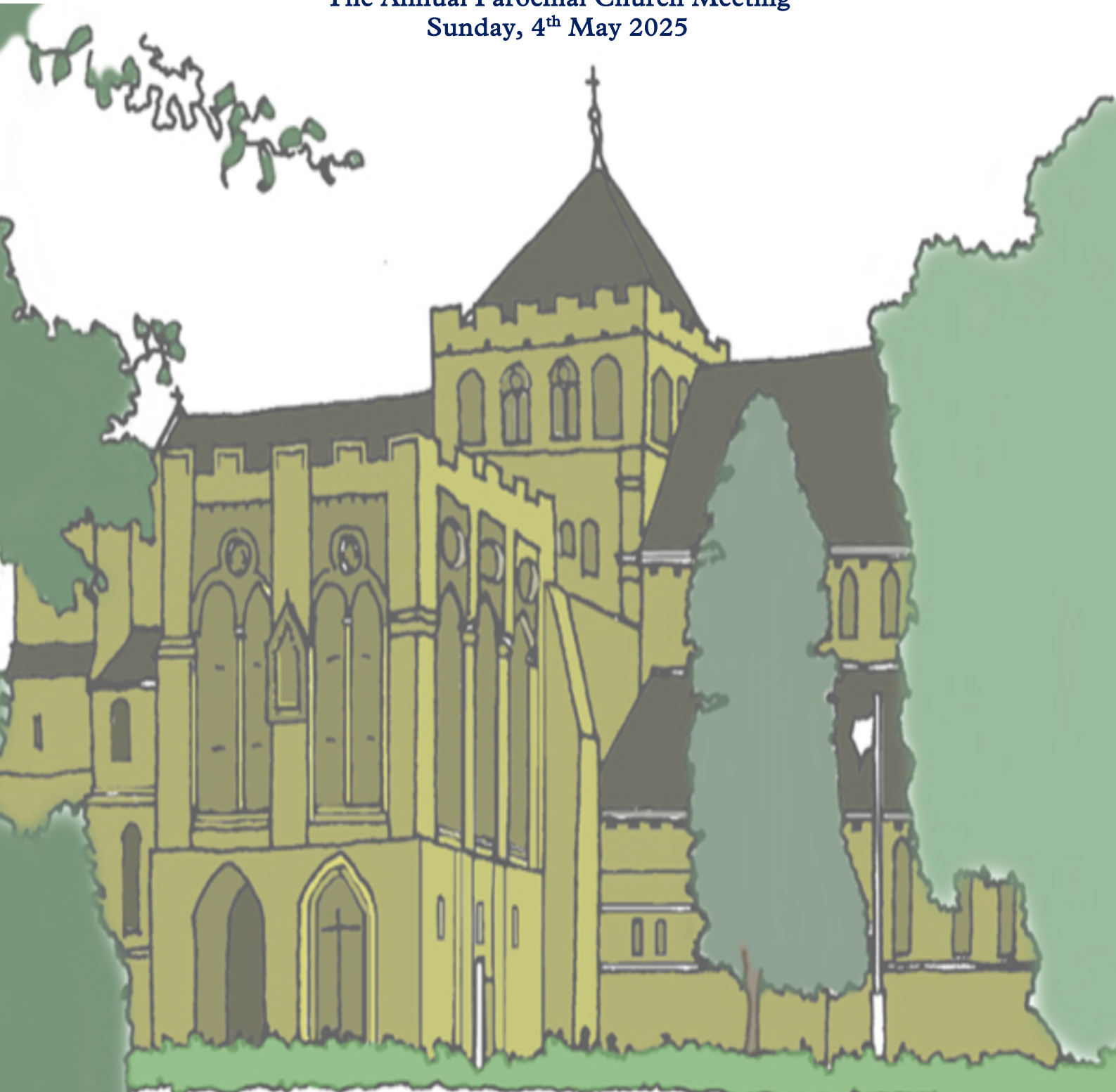


T H E P A R I S H O F  
**S T W I L F R I D**  
H A R R O G A T E

**Annual Report & Financial Statements**  
*For the year ended 31<sup>st</sup> December 2024*

*presented at*

**The Annual Parochial Church Meeting**  
**Sunday, 4<sup>th</sup> May 2025**



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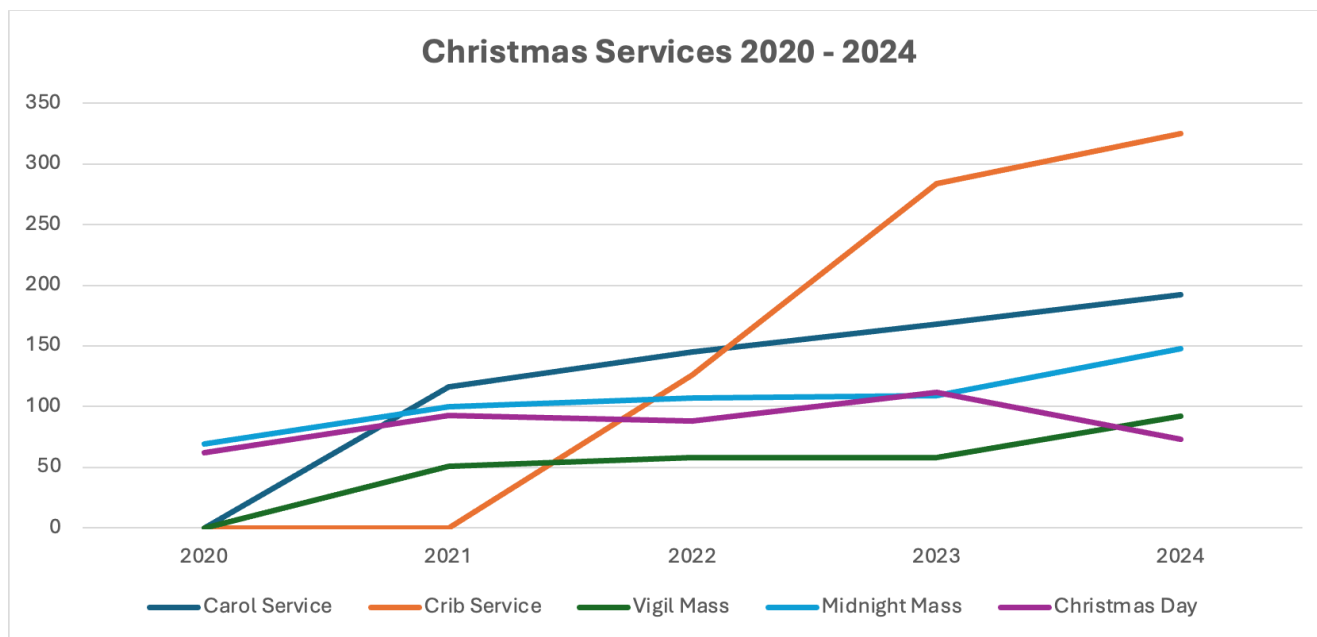
## The Rector's foreword to the Reports and Accounts



2024 was a year which continued progress from the previous year – but also meant we continued to deal with fluctuations in everything from inflation to interest rates, energy prices and attendance. Despite these things, the annual round of worship – our core activity – continued unabated. There are some interesting and key signs of continuing growth – and we must build on these – even as regular Sunday attendance continues to fluctuate. Numbers are not everything – but we must be attentive to our need to grow. Christmas services show what is possible:

### Christmas Service Attendance

	2020	2021	2022	2023	2024	+/-%
Carol Service	0	116	145	168	192	+14
Crib Service	0	0	126	284	325	+14
Vigil Mass	0	51	58	58	92	+59
Midnight Mass	69	100	107	109	148	+36
Christmas Day	62	93	88	112	73	-34
<b>TOTAL</b>	<b>131</b>	<b>369</b>	<b>524</b>	<b>731</b>	<b>830</b>	<b>+14</b>



As a parish, we continue to be one of the largest quota (Parish Share) payers in the Diocese. In 2024, we paid £126,657. That we pay our Quota in full is as I always say, excellent – it, after all pays for clergy, and allows parishes in poorer areas of the Diocese to have a priest they otherwise would not be able to afford.

Financially we are holding our own. The PCC approved a new three year budget cycle, noting that we live in a volatile time where financial prognostication is far from easy. However we continue to believe that as a charity we continue to be a ‘going concern’.

Young Wilf’s has restarted and whilst numbers are small, we hope in time they will grow once more.

Work has continued with our Architect on developing plans for the future which will lead in 2025 to us being able to move forward with a series of wider pre-application consultations to further refine plans.

We also welcomed Resurrected Bites to the Hall on Wednesdays each week. This is a great Charity undertaking important work – and it is good that this is well supported by members of the congregation.

The wardens are as ever supportive, providing appropriate challenge and being a tremendous source of strength and encouragement. We should pay tribute to Justin Brett who steps down this year as warden.

Secondly, as every year, my thanks to all our staff: John who cleans the hall; Rebecca and Alison in the office; Anthony, our Director of Music and Peter Brand our Assistant Organist. My thanks to them all for their hard work over the last year.

To the clergy who assist, as ever, my thanks are due not only for their saying of masses, but also the invaluable support and advice they give.

Lastly, to the congregation here, my thanks are also due. I am as ever humbled and thankful for the very many kind and supportive words and gestures – they really are appreciated.

Equally the service of Janet Thomas and Shirley Simpson is inspirational. Their dedication to a range of charities is spelt out on the poster at the back of church – please do look at it.

So to everyone who reads, intercedes, serves, sings, plays, welcomes, stewards, cleans, tidies, deals with baptism families, rings bells, serves as an officer, does refreshments, gives of their time, talent and cold hard cash to keep the ministry, mission and maintenance of this place going (and to anyone who I should have mentioned, but haven’t): thank you for all you do.

Together we are partners in the Gospel.

With my prayers and good wishes as always,

A handwritten signature in black ink, appearing to read 'G. Waddington', with a small cross-like mark at the end.

Fr Gary Waddington  
Team Rector.



## The Annual Vestry Meeting

The Annual Vestry Meeting of the Ecclesiastical Parish of St Wilfrid, Harrogate will take place on Sunday 4<sup>th</sup> May 2025, following the Parish Mass.

### Agenda

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting
4. The election of wardens for 2024-2025

## The Annual Parochial Church Meeting

The Annual Parochial Church Meeting of the parishioners whose names appear on the electoral roll of the Ecclesiastical Parish of St Wilfrid, Harrogate will take place on Sunday 4<sup>th</sup> May 2025, following the Annual Vestry meeting.

### Agenda

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting.
4. The election of:
  - a. Members of the Parochial Church Council to serve 2025-2028.  
*There are up to four places to be elected. †*
  - b. Sidespersons/Stewards
  - c. The Independent Auditor
5. The Reports and accounts for 2024
6. Questions\*
7. Close of meeting

† In the event that there are four, or fewer than four candidates (i.e. there are not five or more candidates - requiring a normal election) then the Electoral rules have now changed. Should anyone call for it, at the APCM meeting, candidates can be elected by a 'confirmatory ballot' in which candidates must receive at least 50% of the available votes. Each person present would have the ability to 'not vote' for a candidate – who if they received less than half those present voting for them, would not be able to serve.

\*Anyone having questions should, where possible notify Fr Gary of the Question in advance, so that a full answer can be given. Any question where notice is not given may be answered in writing following the meeting at the discretion of the chairman.

## Minutes of the Annual Vestry Meeting: Sunday 28<sup>th</sup> April 2024

Fr Gary Waddington, Team Rector and PCC Chairman, presided over the meetings. No apologies had been received.

### Election of Churchwardens for 2024/25

There being no other nominations Miss Samantha Prosser-Higdon and Mr Justin Brett were elected as Churchwardens to serve for the year 2024/25.

## Minutes of the Annual Parochial Church Meeting: Sunday 28<sup>th</sup> April 2024

### Minutes of the Annual Parochial Meeting 2023

The minutes of the APCM held on Sunday 30<sup>th</sup> May 2023 were approved and signed as an accurate record of that meeting.

### Elections to the Parochial Church Council

There were 4 vacancies to serve on the PCC, and three nominations received. Janet Thomas, Elizabeth Greaves and Stuart Lindsay were all elected to serve for the term 2024-2027.

### Election of Sidesmen

Fr Gary confirmed that there was a team of sidesmen who had expressed a willingness to continue, and they were duly re-elected unanimously.

### Annual Reports

A booklet containing the Annual Reports and Financial Statements had been prepared and had been available in print and electronically on request in advance of the meeting as well as being available on the day of the meeting. The report gave a summary of parish life during 2023. The accounts had been reviewed by the independent examiner and had been received by the PCC. These were approved by the meeting.

### Election of Independent Examiner

Mr David d'Arcy Thompson had examined the accounts for 2023 and was willing to stand again as an independent examiner for 2024. This was approved by the meeting with no objections.

The meeting closed with prayer.

## Advance Notice of Parochial Church Council dates for 2025/6

Dates for meetings of the PCC and Standing Committee in 2025/6 are set out below for information. Additional meetings may be called in addition to those listed.

### PCC

1. Sunday 4<sup>th</sup> May 2025
2. Thursday 19<sup>th</sup> June 2025
3. Thursday 25<sup>th</sup> September 2025
4. Thursday 13<sup>th</sup> November 2025
5. Thursday 22<sup>nd</sup> January 2026
6. Thursday 19<sup>th</sup> March 2026

*Other meetings may be called as required.*

### Standing Committee

1. Monday 19<sup>th</sup> May 2025
2. Monday 30<sup>th</sup> June 2025
3. Monday 8<sup>th</sup> September 2025
4. Monday 13<sup>th</sup> October 2025
5. Monday 1<sup>st</sup> December 2025

*Other meetings may be called as required.*

## Notice and Agenda for a Meeting of the Parochial Church Council

Notice is given of a meeting of the Parochial Church Council to be held following the Annual Parochial Church Meeting on Sunday 4<sup>th</sup> May 2025.

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting
4. Matters arising
5. Appointments
  - a. A Vice-Chair of the PCC
  - b. A PCC Secretary
  - c. A PCC Treasurer
  - d. Standing Committee Members
  - e. Parish Electoral Roll Officer
  - f. Parish Safeguarding Officers
  - g. Parish Children's Officer
  - h. Parish Youth Officer
  - i. Parish Environment Officer
  - j. Parish Disability Officer
6. Safeguarding
7. Ratification of Account Signatories
8. Notice of next meeting

## Annual Reports for 2024

### Aims and Purposes

St. Wilfrid's Parochial Church Council (the PCC) has the responsibility of cooperating with the Incumbent, Fr Gary Waddington, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. This is set out in the Parochial Church Council Powers Measure 1956 as amended and in the Church Representation Rules. The Parochial Church Council is a charity for the purposes of the Charities Act 2011.

### Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of the life of the parish, working alongside senior leaders and paid staff who are responsible for the day-to-day management of the life of the parish.

Our liturgical life seeks to enable us to live out the whole of the Christian vocation and as such when planning our activities for the year, we have considered the Commission's guidance on public benefit, and particularly the supplementary guidance on charities for the advancement of religion.

We seek to enable people to live out their faith as part of our parish community through:

- High quality worship and prayer; study and developing our discipleship in the Catholic tradition of the Church of England.
- The provision of pastoral care to those living in the parish
- Our missionary and outreach work
- Our care for a historic, grade 1 listed building, preserving the fabric for future generations and developing our buildings as an asset for both the parish and the wider community.

### Achievements and Performance

#### Safeguarding

In 2024, Mr Nick Hamer served as our Lead Parish Safeguarding Officer (LPSO), and Mrs Claire Lindsay is Assistant Lead Parish Safeguarding Officer (ALPSO). Nick and Claire brought considerable professional safeguarding experience to the parish and look forward to further enhancing and developing our safeguarding work. You can read a bit more about them in the biographies they have provided on page 15.

#### Worship and Prayer

We have continued to provide high quality acts of worship throughout the year and the continuance of the daily mass as the bedrock of our life.

#### The Electoral Roll

A brand new electoral roll was written in 2025. There are 115 names listed on the roll.

#### General, Deanery and Diocesan Synods

Three members of the PCC are representatives on the Deanery Synod, providing a link between the parish and the wider church. Our representatives are Mr Michael Laycock, Sir Richard Mantle and Mr Jonathan Wilson. In addition, Justin Brett and Jonathan Wilson are elected members of the Diocesan Synod. Sir Richard Mantle and Fr Gary Waddington are also both elected members of General Synod (and by virtue of that, *ex-officio* members of the Diocesan and Deanery Synods – where Fr Gary is also a member by right). Fr Gary is also a member and company director of the Leeds Board (and combined DBF, DPMC, DBE and Bishops Council)

#### Commercial Income, repairs, maintenance, environment and fabric

In 2024 we moved to a position where the parish hall is in regular use every day for extended periods by our hirers. Our policy of 3 hour minimum hires reduce costs of admin and heating. This has resulted in moving away from hourly fitness classes to groups for children and young

people and dance groups who hire the hall for a full morning or evening. We also have regular hires for the church from local choirs which have an established pattern of concerts in the spring, summer and at Christmas time. This helps us to plan and manage these events more effectively, and income from church hire was 139% of target. Hall hire was at 90% of projected income, a drop in income from bookings for wedding receptions was part of the reason for not hitting the income target. The hall is a beautiful and unique building but its daily usage is now starting to take its toll on the building, with some serious investment in kitchen and toilet facilities, deep cleaning and decorating required if we want to capitalise on its potential. These issues are being addressed in the development plan. We were able to upgrade the kitchen facilities slightly when Resurrected Bites started to use the hall every Wednesday in June 2024. The kitchen now has a range oven and a large fridge which help when used for catering events. We were delighted when Resurrected Bites received a 5 star hygiene rating in the kitchen when inspected by the council. In March 2024 we commissioned a report from Progress Consulting on retrofit options for the hall to improve insulation and reduce energy usage. We are working through their recommendations and building them into our Journey to Net Zero plans.

### Website and Social Media

Our Facebook page [www.facebook.com/Saintwilfrid](http://www.facebook.com/Saintwilfrid) continues to be important to building awareness of St Wilfrid's locally and further afield. This continues an extraordinary 'outreach'.

Our website at [www.stwilfrid.org](http://www.stwilfrid.org) is an important marketing and communications tool. It is easy for us to update ourselves and looks professional. We want to look at a minor 'facelift' to the interface in the next year to freshen the look and take advantages of developments in tech and design.

### Pastoral Care

There were 9 baptisms in 2024, down from 13 in 2023. One wedding took place, down from five in the previous year. Eight funerals took place in church (up from five the previous year). Clergy are happy to visit on request.

### Ecumenical Relationships

St Wilfrid's has little in the way of ecumenical relationships. However, this is an area we hope to improve in time. We currently have a representative at 'Churches together in Harrogate'.

### Mission and Evangelism: Charitable Outreach

We concentrated as ever on two particular charities: the Harrogate Food Bank and the Harrogate Homeless Project, in view of the cost-of-living crisis. We were also able to support Resurrected bites in their work across the local area, especially since their opening of a community café in the hall each Wednesday. We were given regular donations of cash, groceries and toiletries for both these causes. In addition, several people elected to give to the Homeless and Christian Aid through online giving, and to support the Children's Society through collecting boxes at home. We continue to support the Homeless on a weekly basis, and Shirley Simpson liaises with them to make sure that we provide what is most needed.

### Financial Review

Fr Gary sets out some of the financial position in his foreword to this report.

We wish to record our thanks to Jonathan Wilson for his work on our finances and to Rebecca Oliver and Alison Povall for their support in handling the day-to-day finances in the office. We continue to maintain capital funds in line with the PCC reserve policy. Care will need to be continued over the coming years to further stabilise the parish finances.

We paid our quota for 2024 in full of £126,657.

## Reserves Policy

It is PCC policy to hold in reserve a continuing minimum of “free reserves” of three months running costs, including salary costs. At present this minimum is £50,000. This figure excludes those funds which have been designated for specific purposes (restricted funds). The PCC delegates the operation of asset management to the Standing Committee.

During 2024 we revised our holdings, so that available assets were transferred into a mix of investment vehicles and deposit accounts with the Central Board of Finance (CBF) of the Church Commissioners.

## Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, licenced clergy, churchwardens, members of higher synods and members elected by those whose names appear on the Electoral roll.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. In practice, in such a large parish, this is delegated to staff and specific individuals through the careful use of budgets within the terms of reference and fiduciary policies that the PCC oversees.

Over the last few years, we have implemented a system where new members receive an initial welcome meeting and guidance regarding the workings of the PCC.

All PCC members serve at some time on committees – either permanent bodies or ‘ad hoc’ groups created to pursue specific projects. The principal subcommittee of the PCC is the Standing Committee. This committee is made up of the incumbent, the churchwardens and three other elected members (normally the PCC secretary, treasurer and one other member of the PCC). In law, the Standing Committee has the power to transact the business of the PCC between its full meetings. It also acts as the personnel committee of the PCC.

PCC members are also expected to show individual leadership within tasks delegated to them. All committees and groups are expected to report back, either directly to the PCC, or through a ‘parent body’ which sponsors and oversees their activities.

Thus, the PCC gives general oversight, governance and sets policy; the Standing Committee oversees strategic management, and the Staff Team holds day to day responsibility. More information about this can be found below under ‘Administrative Information’.

## Risk Management

The PCC reviews risks and will create a formal risk management policy in 2025. The overview of risk is held in the strategic portfolio of the Standing Committee. Significant potential risks identified are: further pandemic; global instability and war; instability in the international financial markets. Closer to home risks identified are: reputational damage; safeguarding failure; theft or fraud; health and safety events, fire or catastrophic building failure; death or loss of key personnel; income disruption.

Whilst the PCC, the Standing Committee and Staff Team have little leverage over international risks, the Parish has robust policies for budgeting and finance and access to cash. These we believe leave us in a strong position to sustain operational stability. Together with routine maintenance and an effective suite of health and safety policies, we believe we can substantially mitigate risk. New safeguarding officers are in place, and we believe our safeguarding practice is good. Investments and day to day finances are all held in established reputable companies and bodies which also minimises potential risk.

A risk to be monitored is the viability of a 'sustainable body' of the worshipping community. In a tough 'missional environment' a significant drop in regular worshippers would itself create risks to fiscal and ecclesial stability. Increasing commercial income mitigates this risk, as does good stewardship programming. Work of mission and evangelism must continue and become embedded to invite and involve more people so that congregational numbers stabilise and grow.

## **Volunteers**

We would like to thank the many volunteers who work hard throughout the year.

## Administrative Information

The Ecclesiastical Parish of St Wilfrid Harrogate (Parish Code 460199; Benefice Code 46/134) is a Parish of the Church of England, in the Deanery of Harrogate, the Archdeaconry of Richmond and Craven and in the Diocese of Leeds.

The ecclesiastical parish covers an area of 3.1 square miles, and incorporates the areas of the Duchy estate, Jennyfield, Killinghall Moor and Harlow Hill – and as such covers a parish of wide socio-economic differentials, including some council owned housing. The deprivation rank out of 12,178 benefices in the Church of England is 9,882 (i.e. in the least 20% deprived areas in England).

There are several public schools (both preparatory and senior) within the parish, as well as Saltergate infants and junior schools. There are also a small number of local shops, the principal leisure centre of the town, a golf club, Nursing and Care Homes and private leisure facilities within the parish.

The Parish has a population of approximately 14,056 (2021 Census update), living in 5691 households.

The Parish Church (Church Code 646284) is in Duchy Road, Harrogate, a residential conservation area to the North-West of the town centre.

The Parish Church of St Wilfrid is a designated Major Parish Church, the 38<sup>th</sup> largest in the country (of 16,000 churches), the 2<sup>nd</sup> largest in the Diocese of Leeds and the 7<sup>th</sup> largest in Yorkshire as a whole.

The Parish Church has been of decidedly Anglo-Catholic churchmanship since its creation and consecration in 1914. The Parochial Church Council has passed a 'letter of request' under s.3 of the Bishops and Priests (Consecration and Ordination of Women) Measure 2014. The Bishop of Beverley has been appointed to provide pastoral and sacramental care to the parish and its clergy by the Bishop of Leeds (who remains the Patron of the Parish).

The Parish exists as a charity in law, our Charity Commission Registration Number is: 1131729. Members of the PCC are its trustees.

*The registered address for the Parish is:*

The Parish Office  
The Church of St Wilfrid Harrogate  
Duchy Road  
Harrogate  
HG1 2EY

*Legal services are provided to the parish by:*

The Diocesan Registry  
Lupton Fawcett LLP,  
Yorkshire House,  
East Parade,  
Leeds, LS1 5BD

*The Parish bank accounts are held with:*

CAF Bank  
25 Kings Hill Avenue,  
Kings Hill,  
West Malling,  
Kent  
ME19 4JQ

*The Independent examiner for the Financial Statements is:*

Mr David D'Arcy Thompson FCA.  
Cold Bath Place  
Harrogate  
North Yorkshire  
HG2 0PQ

## The Clergy

The parish is served by one stipendiary parish priest, one non-stipendiary priest in a curacy post and two retired Honorary assistant priests.

### **Incumbent & Team Rector**

**The Rev'd Gary Waddington**

*Appointed 2010*

Fr Gary was inducted and collated as the Incumbent and Team Rector of the Harrogate St Wilfrid Team Ministry on 18<sup>th</sup> July 2010. In addition to his duties in the parish he is a member of the Deanery Synod and Chapter, the Diocesan Synod and, since September 2015, a Proctor in Convocation for the General Synod of the Church of England. He has served on the Liturgical Commission of the Church of England, and as an Archbishop's Missioner. He has been a guest lecturer at St Stephen's House, Oxford, and has supervised ordinands both for the Diocese of Leeds and wider Church. He is a director of the Leeds Board.

Non stipendiary Assistant Priest

**The Rev'd David Povall**

*Appointed 2021*

Fr David is the newest member of the team and is our Assistant Curate and working closely with Fr Gary who is his supervisor. Fr David is a practicing Barrister in his working life, and then helps where he can during the week and on Sundays. He was ordained as a priest in the summer of 2021, so is still in the phase of being 'new' and doing things for the first time! He's married, with a grown-up Son. Having lived for many years in London, he's enjoying having escaped to God's own county.

Honorary Assistant Priests:

**The Rev'd Terence Buckingham**

*Assistant priest 2019-22; Hon assistant 2022-*

Fr Terry served as Curate here between 2003 & 2009. After a tour of duty in Nidd and inner-city Leeds (another St Wilfrid's!), he divides his time between living in Guiseley with his wife Elizabeth, close to their children and grandchildren, and his day-to-day work practising optometry in Ilkley. He is an Honorary Assistant Priest here, covering one of the weekday masses and helping on Sundays.

**The Rev'd Gavin Gilchrist**

*Appointed 2018*

Fr Gavin grew up in Hull and studied theology at Kings College, London. After completing his training at Mirfield, Fr Gavin was ordained priest in 1978 and went on to be Parish Priest successively in Blackpool, Carlisle and Whitley Bay, retiring in 2018. He was married to Lorna in 1975; they have three children and seven grandchildren. Whilst 'retired' he is an Honorary Assistant Priest here, bringing his considerable experience of parish ministry to the team.

## The Parish Staff

Parish Administrator:

**Alison Povall**

*Appointed November 2022*

Alison joined the staff of St Wilfrid's in November 2022. She is married to the curate, Fr David and they have a grown-up son.

Alison runs the parish office and ensures the smooth working of the parish. She works part time and is normally available Tuesday to Friday from 9am to 1pm.

Her job is to help resource those making enquiries, provide administrative support to the parish clergy and ensure the smooth running of the office. At any time, Alison is overseeing the administrative process for active weddings, funerals, as well as keeping track of the 600 or so regular services at St Wilfrid's each year.

Facilities Manager:

**Rebecca Oliver**

*Appointed 2016*

Rebecca joined the staff of St Wilfrid's in March 2016, and brings a wealth of experience in marketing and social media skills as well as having run her own businesses for 12 years prior to joining St Wilfrid's.

She is responsible for overseeing the day-to-day operations of all non-liturgical events at St Wilfrid's. Her role ranges from managing regular hall bookings to booking and managing large scale events in Church. Alongside the management and marketing of the facility, these responsibilities extend to writing, maintaining, and developing working policies and agreements to ensure that St Wilfrid's is adhering its legal requirements. This also supports her role as Health and Safety officer for the church.

Hall caretaker:

**John Charles**

*Appointed 2016*

Director of Music

**Anthony Gray**

*Appointed 2019*

Anthony Gray (b. 1996) is an organist, choral director and composer based in Yorkshire. In addition to his duties here, he is Director of the Fairfax Singers, Organ Tutor for the Diocese of Leeds, Assistant Director of The Florence International Singing Programme and the Piano Tutor at Rishworth and Heathfield schools. He graduated as Organ Scholar of Robinson College, Cambridge, Organist for St. John's Voices and Accompanist of Cambridgeshire Choral Society. He co-founded and directed The Robinson Consort, focussing on contemporary repertoire, and toured to destinations including East Asia, Switzerland, Portugal and the St-Remy-En-Provence Opera Festival. He has been Musical Director of acclaimed theatre productions including The Duchess of Malfi, Joseph and his own co-authored A Very Brexit Musical at the Edinburgh Fringe. He was shortlisted in the final of the BBC Radio 3 Carol Competition 2019 with his setting of 'Go To The Child', and his music is performed across the country.

Assistant Organist

**Peter Brand**

*Appointed 2021*

Born in Preston, Peter Brand graduated from the University of Leeds in Summer 2007 with an honours degree in music, having served as Edward Boyle Organ Scholar. This position was also combined with that of an Alto Lay Clerk in the professional choir at Leeds Parish Church.

During this time, he received organ tuition from The City Organist, Dr. Simon Lindley. At the Parish Church he was privileged to perform in The Battle of the Organs alongside Prof. Ian Tracey and David Houlder for three consecutive years. Peter has been involved with church and organ music since the age of eight as a member of the famous choir at Broughton, St John Baptist near Preston under the direction of John Catterall MBE, receiving organ tuition from Ian Seddon. A former pupil at Hutton Grammar School, he was a member of the large Chamber Choir. In Yorkshire, Peter has accompanied choirs and congregations at most major churches across Leeds. Peter has held Organist positions in several churches and has had much

experience of directing Parish Church Choirs across the city, including: Holy Trinity, Meanwood; St. Aidan's church, Harehills and St. Michael & All Angels, Headingley. As a trained teacher, Peter has worked in secondary music education for over 11 years. He now is taking a break from the classroom to complete a law conversion course. His interests include walking, camping, and cooking. Peter is married to Lucy and has two young daughters.... And two cats (Hildegard von Bingen and Bairstow).

Lead Parish Safeguarding Officer

**Nick Hamer**

*Appointed 2022 (until 2025)*

I have been married to my wife for 14 years and have a teenage son. We have one horse, one cat, one dog and one allotment all of which keeps us very busy!

I have been a Police Officer for 24 years, starting with the Metropolitan Police before transferring to a Yorkshire Force in 2001. I became a detective some 4 years later and hence have spent the majority of my career investigating serious crime. I was chosen to investigate all the allegations made against Jimmy Saville as part of the Force's response to that scandal. This formed part of my day-to-day duties managing a number of child protection teams. I am currently seconded to a complex safeguarding Operation.

Safeguarding for me has therefore been something I have had running through my veins before the phrase was coined!

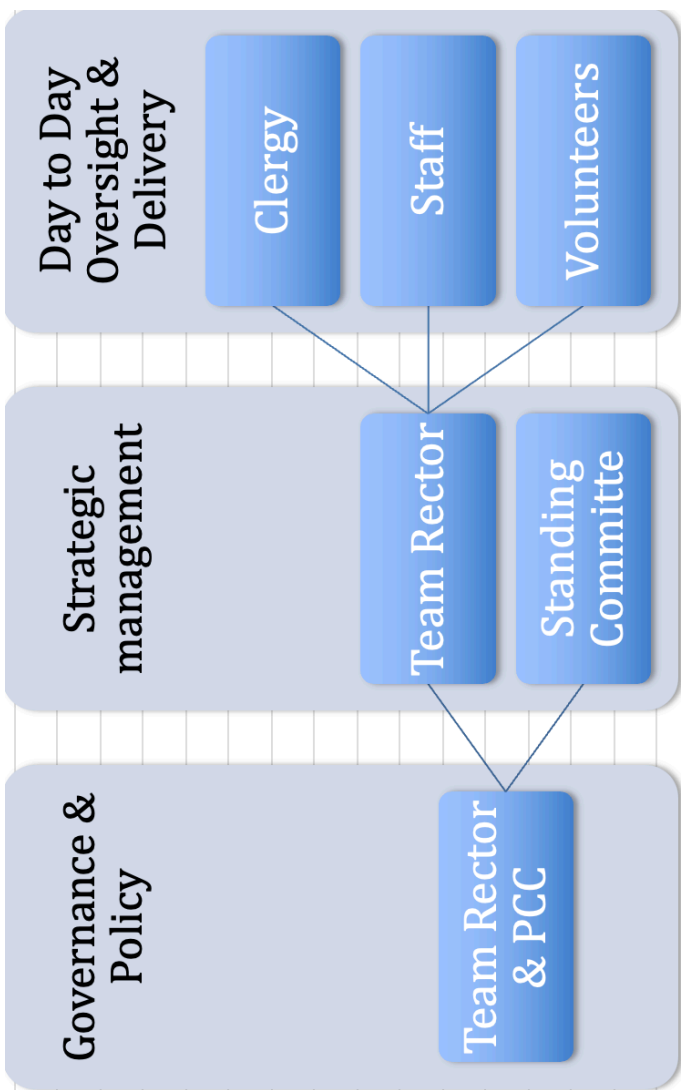
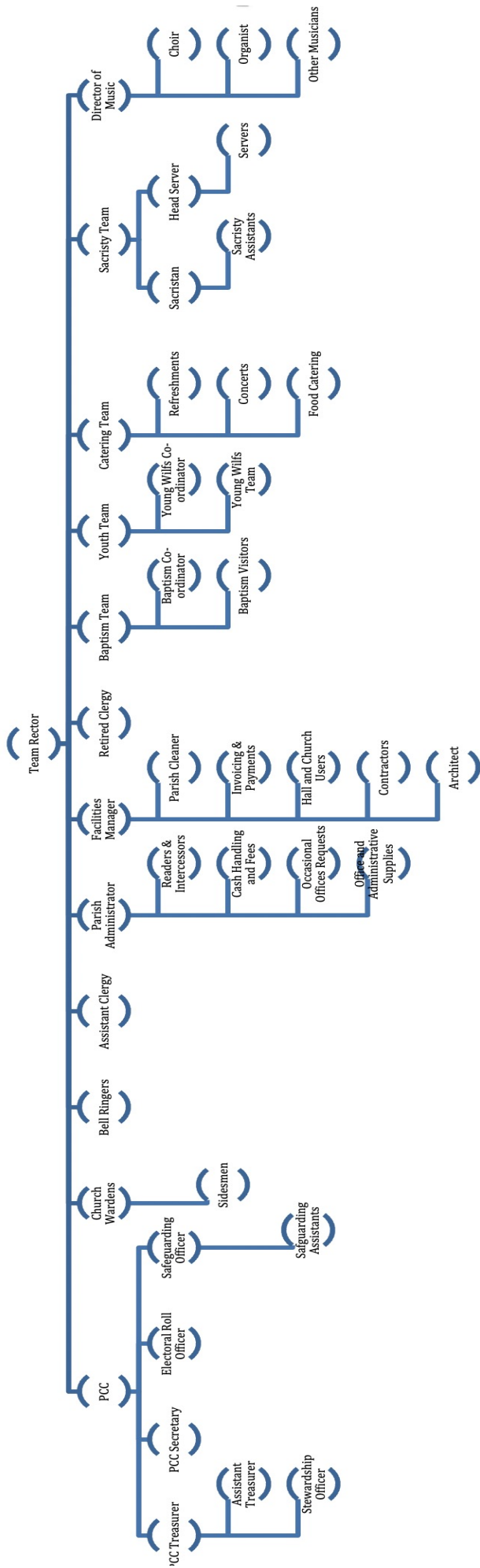
Safeguarding within the Church to me, means preventing any inappropriate behaviours taking place in the first place and this includes being available to listen to people and placing their need to be protected - and believed - at the forefront of an objectively balanced investigation.

Assistant Lead Parish Safeguarding Officer

**Claire Lindsay**

*Appointed 2022*

My husband and I have been married for 16 years and we have two daughters. I'm a registered Nurse who worked for the NHS in District Nursing for 10 years and then changed my career to work for a Local Authority in the field of Adult Safeguarding, which I have now proudly done for 9 years and thoroughly enjoy. I am passionate about communities and organisations working together to prevent harm and reduce the risk of abuse or neglect to children, young people and adults who have care and support needs and may not be able to protect themselves. I'm looking forward to starting my volunteer role shortly as Assistant Safeguarding Officer and working with Nick to ensure we have a close link with the diocese safeguarding team and will seek to ensure that our Safeguarding Policy is embedded, and that good safeguarding practice is followed. I see part of our role will be to increase awareness of both children and adult Safeguarding within the Church and promote a safer culture, as Safeguarding is everyone's business!



## PCC Membership from the APCM 2024-2025

### 1. Ex-officio

#### Clergy (3):

001 Fr Gary Waddington                      002 Fr David Povall

#### Lay (2):

The Church wardens

003 Mr Justin Brett                              004 Miss Samantha Prosser-Higdon

*Those elected to the following bodies if they are not already members ex-officio or elected otherwise: (3):*

General Synod Representatives (2021-2026)	Diocesan Synod Representatives (2021-2024)	Deanery Synod Representatives (2023-2026)
001 Fr Gary Waddington	003 Justin Brett	Richard Mantle
005 Sir Richard Mantle	006 Jonathan Wilson	Jonathan Wilson
		007 Michael Laycock

### 2. Elected

008 Mrs Barbara Fryer (22-25) (1)                      009 Mr Martin Helm (22-25) (1)  
010 Mrs Rebecca Oliver (22-25) (1)                      011 Mr Timothy Rhodes (22-25) (1)  
012 Mr David Halpin (23-26) (1)                      013 Mrs Claire Lindsay (23-26) (2)  
014 Mrs Samantha Prosser-Higden (23-26) (2)                      015 Mr Dan Whitby (23-26) (1)  
016 Miss Janet Thomas (24-27) (2)                      017 Elizabeth Greaves (24-27) (1)  
018 Mr Stuart Lindsay (24-27) (1)                      019

Quorum (24-25) = 6 (Majority must be lay persons)

#### Officers:

PCC Vice Chair:	Mr Justin Brett
PCC Secretary:	Mrs Alison Povall
PCC Treasurer:	Mr Jonathan Wilson
Electoral Roll Officer:	Mrs Barbara Fryer
Lead Parish Safeguarding Officer:	Mr Nick Hamer
Assistant Lead PSO:	Mrs Claire Lindsay
Parish Disability Officer:	Mr Justin Brett
Parish Environmental Officer:	Mrs Rebecca Oliver
Parish Youth Officer:	Mrs Christine Turner
Parish Children's Officer:	Mrs Claire Lindsay

#### Standing Committee:

Fr Gary Waddington	Mr Jonathan Wilson
Mrs Claire Lindsay	Miss Samantha Prosser-Higdon
Mr Justin Brett	



**The Parochial Church Council of St Wilfrid, Harrogate**

**Financial Statements  
For the year ended 31<sup>st</sup> December 2024**

**Statement of Income and Related Earnings**

	As at 31/12/2024		As at 31/12/2023	
	£	£	£	£
<b>Income</b>				
Activities for generating funds	52,440		43,718	
Voluntary Income	133,447		125,391	
Incoming resources from charitable activities	1,597		2,766	
		187,484		171,875
<b>Other Income</b>				
Investment income	31,679		28,596	
Other incoming resources	409		2,401	
		32,088		30,997
<b>Total Income</b>		<b>219,572</b>		<b>202,872</b>
<b>Resources Used (page 7)</b>		<b>287,988</b>		<b>288,634</b>
<b>Net Surplus/(Deficit) for Year</b>		<b>(68,416)</b>		<b>(85,762)</b>
Value adjustments on investments		6,648		24,977
Surplus/(Deficit) for year		(61,768)		(60,785)
Total Funds Brought Forward		633,894		694,679
<b>Total Funds Carried Forward</b>		<b>572,126</b>		<b>633,894</b>

## Statement of Financial Position: 31<sup>st</sup> December 2024

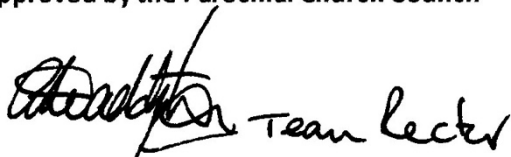
		At 31/12/2024		At 31/12/2023	
		£	£	£	£
	Pages				
<b>Fixed Tangible Assets</b>	8		55,528		59,800
<b>Fixed Investment Assets</b>	8		297,098		290,450
<b>Current Assets</b>					
Cash at bank and at hand	8	207,552		274,107	
Debtors	8	<u>12,555</u>		<u>9,836</u>	
		220,107		283,943	
<b>Creditors</b>					
Amounts falling due within one year	8	607		299	
			219,500		283,644
			<u><u>572,126</u></u>		<u><u>633,894</u></u>

**Represented by:**

**Accumulated Fund**

Revenue reserves brought forward		633,894		694,679
Net surplus/(deficit) for the year	7	(68,416)		(85,762)
Value adjustments on investments	9	<u>6,648</u>		<u>24,977</u>
		<u><u>572,126</u></u>		<u><u>633,894</u></u>

Approved by the Parochial Church Council



The Reverend Gary Waddington  
Team Rector

Date: 20 MAR 2025

## **Notes to the Financial Statements** *for the year ended 31<sup>st</sup> December 2024*

### **1. ACCOUNTING POLICIES**

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at fair value.

#### **Fund accounting.**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### **2. TANGIBLE FIXED ASSETS AND DEPRECIATION**

#### **Consecrated property and movable church furnishings**

Consecrated and beneficed property of any kind is excluded from the financial statements by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2005 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1<sup>st</sup> January 2005 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life on a straight line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, on the repairs of movable church furnishings is written off.

#### **Investments**

Investments are valued at market value on 31<sup>st</sup> December 2024, and accounted for in accordance with FRS102.

### **3. CURRENT ASSETS**

Amounts owing to the PCC at 31<sup>st</sup> December 2024 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposits either with the CBF Church of England Funds or at the bank.

### **4. INCOMING RESOURCES**

#### **Voluntary income and capital sources**

- Collections are recognised when received by or on behalf of the PCC.
- Planned giving receivable under Gift Aid is recognised only when received.
- Tax recoverable on Gift Aid donations is recognised when the donation is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Funds raised by the sale of teas, coffees etc. and similar events are accounted for gross.
- Income from the 200 Club is accounted for gross.

#### **Other Income**

Rental income from the letting of church premises is recognised when the rental is due.

#### **Income from Investments**

Dividends are accounted for when due and payable and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

#### **Gains and losses on Investments**

Realised gains or losses are recognised when investments are sold.

### **5. RESOURCES USED**

#### **Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

#### **Activities directly relating to the work of the Church.**

The diocesan parish share is accounted for when due.

## Analysis of Income and Expenditure: 31<sup>st</sup> December 2024

	Unrestricted £	Designated £	Restricted £	2024 £	2023 £
<b>Incoming Resources</b>					
<i>Incoming resources from generated funds</i>					
<b>Voluntary Income</b>					
3010 Planned giving	76,697	-	-	76,697	72,861
3030 Church collections	10,281	-	-	10,281	11,807
3040 Sundry donations	3,210	-	730	3,940	4,292
3041 Fabric / Development donations	-	-	2,030	2,030	3,218
3043 Rector's Discretionary Fund	-	450	-	450	657
3044 Bell Fund	-	-	1,020	1,020	500
3045 Music Donations	-	-	500	500	1,360
3046 Garden Appeal	-	-	695	695	1,030
3060 Income tax recovered	20,234	-	1,641	21,875	21,667
3070 Legacies	2,178	-	-	2,178	2,000
3080 Grants: Recurring	-	-	5,000	5,000	5,000
3081 Grants: Fabric / Development	-	-	6,481	6,481	1,000
3084 Grants: NYCC Locality Grants	-	-	2,300	2,300	-
<b>Subtotal of Voluntary Income</b>	<b>112,601</b>	<b>450</b>	<b>20,396</b>	<b>133,447</b>	<b>125,391</b>
<b>Activities for generating funds</b>					
3090 Fundraising	2,762	-	-	2,762	3,467
3091 Fundraising: Fabric / Development	-	-	4,337	4,337	-
3092 200 Club Subscriptions	5,998	-	-	5,998	5,846
3120 Church Lettings	6,950	-	-	6,950	3,815
3121 Hall Lettings	28,807	-	-	28,807	28,620
3122 Parish Magazine	2,784	-	-	2,784	875
3123 Books, Candles, Printing	420	-	-	420	802
3124 Carpark Lettings	383	-	-	383	293
<b>Subtotal of Activities for generating funds</b>	<b>48,103</b>	<b>-</b>	<b>4,337</b>	<b>52,440</b>	<b>43,718</b>
<b>Investment income</b>					
3100 Dividends	-	-	6,317	6,317	6,220
3101 Interest	89	-	10,277	10,367	7,901
3102 Cottage Rental	14,995	-	-	14,995	14,475
<b>Subtotal of Investment income</b>	<b>15,084</b>	<b>-</b>	<b>16,594</b>	<b>31,679</b>	<b>28,596</b>
<b>Incoming resources from charitable activities</b>					
3110 Statutory Fees	1,597	-	-	1,597	2,766
<b>Subtotal of Incoming resources from charitable activities</b>	<b>1,597</b>	<b>-</b>	<b>-</b>	<b>1,597</b>	<b>2,766</b>
<i>Total of Incoming resources from generated funds</i>	<i>177,385</i>	<i>450</i>	<i>41,328</i>	<i>219,162</i>	<i>200,471</i>
<i>Other incoming resources</i>					
<b>Other incoming resources</b>					
3042 Flowers	-	-	409	409	360
3130 Walsingham Pilgrimage	-	-	-	-	2,041
<b>Subtotal of Other incoming resources</b>	<b>-</b>	<b>-</b>	<b>409</b>	<b>409</b>	<b>2,401</b>
<i>Total of Other incoming resources</i>	<i>-</i>	<i>-</i>	<i>409</i>	<i>409</i>	<i>2,401</i>
<b>Grand total of Incoming resources</b>	<b>177,385</b>	<b>450</b>	<b>41,737</b>	<b>219,572</b>	<b>202,872</b>
	Unrestricted £	Designated £	Restricted £	2024 £	2023 £

### Resources Used

*Costs of generating funds***Costs of generating funds**

4170 Fundraising Expenses	494	-	-	494	2,508
4172 Development Expenses	-	-	181	181	-
4173 200 Club Expenses	2,568	-	-	2,568	3,029
<b>Subtotal of Costs of generating funds</b>	<b>3,062</b>	<b>-</b>	<b>181</b>	<b>3,243</b>	<b>5,537</b>

**Costs of generating voluntary income**

4171 Stewardship Expenses	-	-	-	-	333
<b>Subtotal of Costs of generating voluntary income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>333</b>

<i>Total of Costs of generating funds</i>	<i>3,062</i>	<i>-</i>	<i>181</i>	<i>3,243</i>	<i>5,869</i>
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*Charitable activities***Charitable activities**

4190 Parish Share	100,000	-	-	100,000	108,000
4191 Parish Share: Capital Reserves	26,657	-	-	26,657	29,811
4200 Salaries, Wages and Honoraria	16,013	-	22,567	38,581	31,407
4210 Clergy Expenses	7,003	-	-	7,003	6,812
4211 Parish Office	9,254	-	-	9,254	10,813
4220 Mission and Education	161	-	-	161	389
4221 Parish Magazine Costs	1,373	-	-	1,373	1,419
4230 Liturgical Expenses	2,641	-	190	2,830	3,172
4231 Music	-	-	712	712	6,086
4232 Insurance	-	-	13,873	13,873	13,165
4233 Church Maintenance	381	-	3,481	3,862	1,810
4235 Churchyard	1,850	-	950	2,800	2,435
4236 Bells	-	-	-	-	1,151
4238 Rector's Discretionary Fund	-	577	-	577	1,057
4240 Church Utility Bills	-	-	18,339	18,339	15,999
4251 Hall Maintenance / Cleaning	3,835	-	1,064	4,899	3,616
4252 Hall Utility Bills	70	-	9,515	9,585	8,381
4253 Marketing	98	-	-	98	-
4255 Cottage Costs	2,845	-	-	2,845	3,840
4256 Event Management	450	-	-	450	350
4261 Bank Charges	183	-	50	233	259
4270 Capital Expenditure: Church Buildings	-	-	10,635	10,635	4,675
4271 Capital Expenditure: Architect / Professional Fees	-	-	7,101	7,101	11,733
4272 Capital Expenditure: Development Staff Costs	-	-	106	106	-
4280 Capital Expenditure: Hall Tables / Chairs	-	-	13,971	13,971	3,731
4282 Capital Expenditure: Kitchen / Tables / Chairs	-	-	1,596	1,596	-
4310 Capital Expenditure: Clergy	151	-	-	151	-
4330 Capital Expenditure: Liturgical	340	404	1,317	2,061	4,874
<b>Subtotal of Charitable activities</b>	<b>173,304</b>	<b>981</b>	<b>105,467</b>	<b>279,752</b>	<b>274,984</b>

<i>Total of Charitable activities</i>	<i>173,304</i>	<i>981</i>	<i>105,467</i>	<i>279,752</i>	<i>274,984</i>
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	Unrestricted £	Designated £	Restricted £	2024 £	2023 £
<i>Other resources used</i>					
<b>Other resources used</b>					
4237 Flowers	-	-	721	721	438
4800 Depreciation-Heating System	-	-	4,272	4,272	4,272
4991 Walsingham Pilgrimage	-	-	-	-	2,071
4999 Other Expenditure	-	-	-	-	1,000
<b>Subtotal of Other resources used</b>	-	-	<b>4,993</b>	<b>4,993</b>	<b>7,781</b>
<i>Total of Other resources used</i>	-	-	<i>4,993</i>	<i>4,993</i>	<i>7,781</i>
<b>Grand total of Resources used</b>	<b>176,366</b>	<b>981</b>	<b>110,641</b>	<b>287,988</b>	<b>288,634</b>
<b>Surplus/(Deficit)</b>	<b>1,019</b>	<b>(531)</b>	<b>(68,904)</b>	<b>(68,416)</b>	<b>(85,762)</b>

## Detailed Statement of Financial Position: 31<sup>st</sup> December 2024

	As at 31/12/2024 £	As at 31/12/2023 £
<b>Fixed assets</b>		
5001 Tangible Asset - Church Heating System	55,528.00	59,800.00
5101 CBF Inv Fund Church Repair	70,709.22	69,127.01
5103 CBF Inv Fund Brookes	49,593.10	48,483.40
5104 CBF Inv Fund Cox Churchyard	3,441.12	3,364.12
5105 CBF Inv Fund Vicars Endowment	24,116.98	23,577.33
5106 CBF Inv Fund Curates Endowment	40,212.33	39,312.43
5107 CBF Inv Fund Fabric	109,025.38	106,585.80
<b>Total Fixed assets</b>	<b>352,626.13</b>	<b>350,250.09</b>
<b>Current assets</b>		
5201 Bank Current CAF 1	6,551.50	25,638.43
5202 Bank Stewardship CAF 2	37,382.90	39,468.86
5203 Bank Development CAF 3	4,132.24	2,293.43
5204 Bank Current NatWest	3,195.99	2,555.99
5302 Treasurers Float	100.00	100.00
5303 Flower Fund Float	177.15	177.15
5402 CBF Dep Fund - Ch Rep	6,012.06	3,873.19
5404 CBF Dep Fund - Fabric	150,000.00	200,000.00
5501 Debtor - HMRC	4,002.63	1,933.26
5504 Debtor - Grant applications in progress	5,000.00	-
5507 Debtor - Other	-	575.00
5509 Debtor - Fees	83.00	183.00
6203 Agency - Mouldsdale	3,469.17	7,145.00
<b>Total Current assets</b>	<b>220,106.64</b>	<b>283,943.31</b>
<b>Liabilities</b>		
6103 Creditor - Other	0.30	0.36
Agency Collections	606.39	298.89
<b>Total Liabilities</b>	<b>606.69</b>	<b>299.25</b>
<b>Net asset surplus/(deficit)</b>	<b>572,126.08</b>	<b>633,894.15</b>
<b>Reserves</b>		
Starting balances	633,894.15	694,679.41
Excess/(deficit) to date	(68,416.11)	(85,761.98)
Gains and losses on fixed assets	6,648.04	24,976.72
<b>Total Reserves</b>	<b>572,126.08</b>	<b>633,894.15</b>
<b>Reserves</b>		
Unrestricted	84,302.24	83,687.74
Designated	106.85	233.81
Restricted	299,644.24	366,108.31
Endowment	188,072.75	183,864.29
<b>Total Reserves</b>	<b>572,126.08</b>	<b>633,894.15</b>

## Fund Movement Summary: 31<sup>st</sup> December 2024

	Fund Balances Brought Forward £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	Current Balance Carried Forward £
General Fund	83,688	177,385	176,366	(404)	-	84,302
Legacy Project Fund	-	-	404	404	-	-
Rector's Discretionary Fund	234	450	577	-	-	107
Bell Fund	156	1,443	1,396	-	-	203
Churchyard Fund	296	936	950	-	-	282
Development Project	21,476	3,211	4,558	-	-	20,129
Fabric Fund	157,568	28,892	93,041	-	-	93,419
Fabric Fund Investment	106,586	-	-	-	2,440	109,025
Flower Fund	1,338	410	721	-	-	1,027
Music (Bramall)	5,033	5,000	4,992	-	-	5,041
Music Foundation	1,823	1,846	712	-	-	2,957
Organ Fund	12,034	-	-	-	-	12,034
Tangible Asset - Church Heating System	59,800	-	4,272	-	-	55,528
Brookes Bequest 3013325	48,483	-	-	-	1,110	49,593
Church Repair 3013323	69,127	-	-	-	1,582	70,709
Cox Churchyard Bequest 3013468	3,364	-	-	-	77	3,441
Curates Endowment 3013324	39,312	-	-	-	900	40,212
Vicars Endowment 3013321	23,577	-	-	-	540	24,117
<b>Total</b>	<b>633,894</b>	<b>219,572</b>	<b>287,988</b>	<b>-</b>	<b>6,648</b>	<b>572,126</b>

## Definition of Funds

### Unrestricted

General Fund Unrestricted funds

### Designated

Legacy Project Fund Funds ringfenced for specific capital projects

Rector's Discretionary Fund Appeals for specific projects on initiative of the Team Rector

### Restricted

Development Project Development of church and facilities

Fabric Fund For the fabric of the church (maintenance and running of the church buildings and its contents), supplemented by income from Church Repair Fund investment

Bell Fund Maintenance of church bells; funds raised by bell ringers

Churchyard Fund Maintenance of graves in the churchyard, supplemented by income from Cox Bequest

Flower Fund Provision of church flowers funded by sponsorship

Music Foundation Provision of church music at St Wilfrid's, supplemented by income from Brooke's Bequest

Music (Bramall) Grants from the Liz & Terry Bramall Foundation for music outreach

Organ Fund Maintenance and repair of church organ

Fabric Fund Investment Fabric Funds invested in the CBF Investment Fund. Capital and Income to be spent on the fabric of the church (maintenance and running of the church buildings and its contents)

Tangible Asset - Church Heating System New church heating system recorded as a tangible asset

### Endowment

Brookes Bequest 3013325 Income to be used for upkeep of services in the Church including organ and choir. Original capital, approximately £5,500, must be maintained

Church Repair 3013323 Income to be used for insurance / repairs / additions to Fabric of St Wilfrid's. Original capital of £4,000 must be maintained

Cox Ch Yard Bequest 3013468 Income to be used for the preservation of graves in the churchyard. Original capital of £2,000 must be maintained

Vicars Endowment 3013321 Income is used for the augmentation of the Vicar's stipend through the Diocesan Stipend Fund. Original capital must be maintained

Curates Endowment 3013324 Income is used for the payment of curates through the Diocesan Stipend Fund. Original capital must be maintained

## Definition of Assets and Liabilities

5001 Tangible Asset – Church Heating System	Depreciation valuation of fixed tangible assets (church heating system)
5101 CBF Inv Fund Church Repair	Church Repair Fund held in CBF Investment Fund
5103 CBF Inv Fund Brookes	Brooke's Bequest, held in CBF Investment Fund
5104 CBF Inv Fund Cox Ch Yard	Cox Bequest, held in CBF Investment Fund
5105 CBF Inv Fund Vicars Endow	Vicar's Endowment, held in CBF Investment Fund
5106 CBF Inv Fund Curates Endow	Curate's Endowment, held in CBF Investment Fund
5107 CBF Inv Fund Fabric	Fabric Fund reserves, held in CBF Investment Fund
5201 Bank Current CAF 1	Principal current bank account
5202 Bank Stewardship CAF 2	Stewardship / payroll bank account
5203 Bank Development CAF 3	Bank account for development and other capital funded projects
5204 Bank Current NatWest	Bank account for 200 club
5302 Treasurers Float	Float for events
5303 Flower Fund Float	Used to operate the Flower Fund
5402 CBF Dep Fund – Ch Rep	Receives dividends from Church Repair Fund investment
5405 CBF Dep Fund – Fabric	Deposit account for Fabric Fund reserves
5501 Debtor – HMRC	Outstanding Gift Aid to be claimed on 2021 donations
5504 Debtor – Grant Applications in Progress	Grants applied for in 2024, but received in 2025
5507 Debtor – Other	Other debtors – 2022 Magazine advertising revenue received in 2023
5509 Debtor – Fees	Wedding and funeral fees collected but not paid because services have not yet taken place
6103 Creditor – Other	Other Creditors
6203 Agency – Mouldsdale	Capital to be transferred from Mouldsdale Trust in respect for grants paid out of PCC bank account.
Agency Collections	Other agency collections e.g. collections for charities

## **Independent Examiner's Report**

### *To the Parochial Church Council (PCC) of St. Wilfrid Harrogate*

I report to the trustees on my examination of the financial statements of St Wilfrid's Church Harrogate Parochial Church Council (the charity) for the year ended 31 December 2024.

#### **Responsibilities and basis of report**

As the trustees of the charity, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the financial statements carried out under Section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm no matters have come to my attention in connection with the examination giving me cause to believe that, in any material respect:

1. accounting records were not kept in respect to the charity as required by Section 130 of the 2011 Act: or
2. the financial statements do not accord with those records: or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**D. d'ARCY THOMPSON FCA.  
INDEPENDENT EXAMINER  
COLD BATH PLACE  
HARROGATE  
NORTH YORKSHIRE  
HG2 0PQ**

Date

**20 MAR 2025**

[www.stwilfrid.org](http://www.stwilfrid.org)

The Parish Church of St Wilfrid's  
is part of the Harrogate St Wilfrid Team Ministry  
and a parish church of the Church of England  
in the Diocese of Leeds



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# Accounts

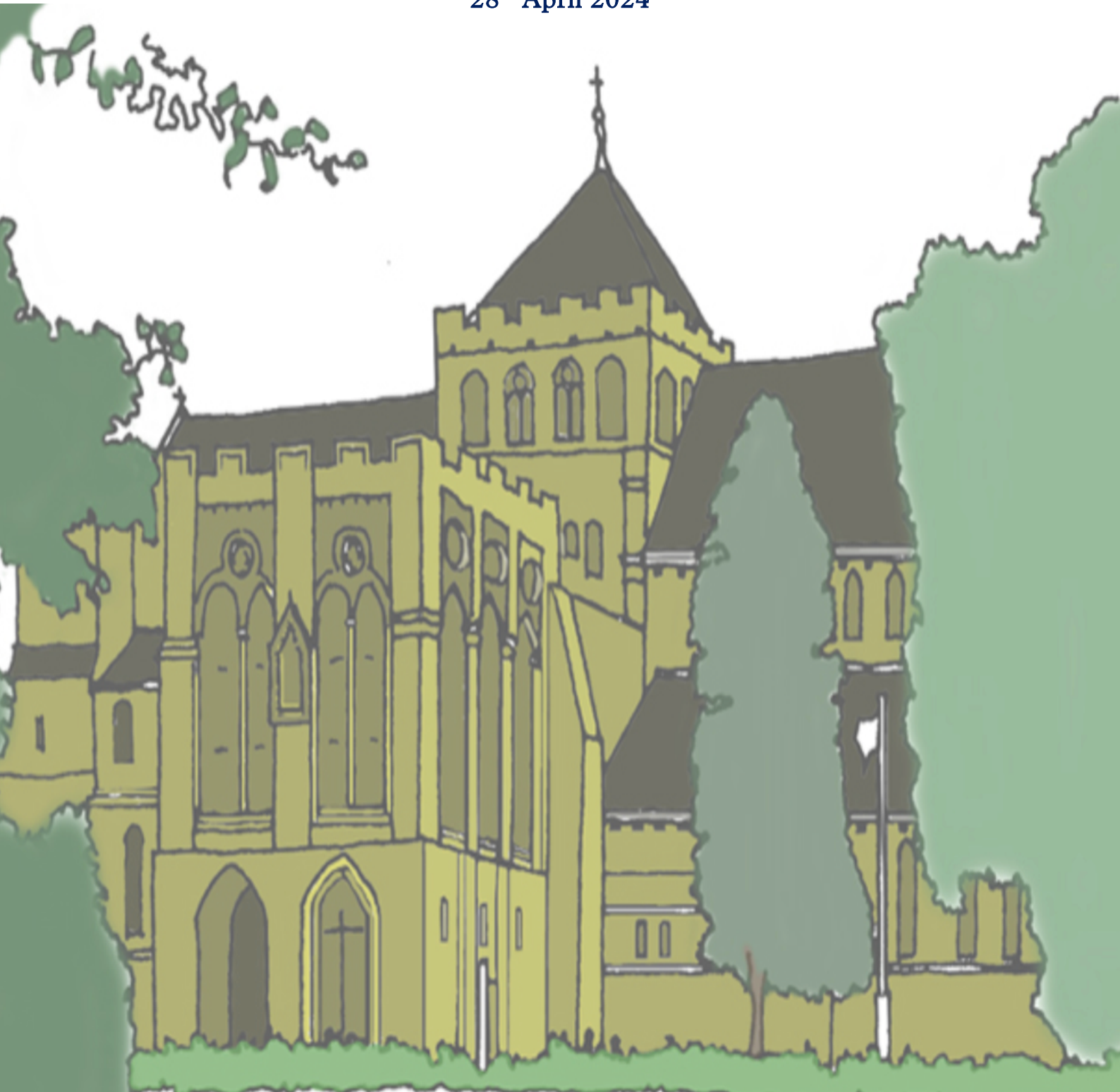
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THE PARISH OF  
**ST WILFRID**  
H A R R O G A T E

# Annual Report & Financial Statements For the year ended 31<sup>st</sup> December 2023

*presented at*  
The Annual Parochial Church Meeting  
28<sup>th</sup> April 2024



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## The Rector's foreword to the Reports and Accounts



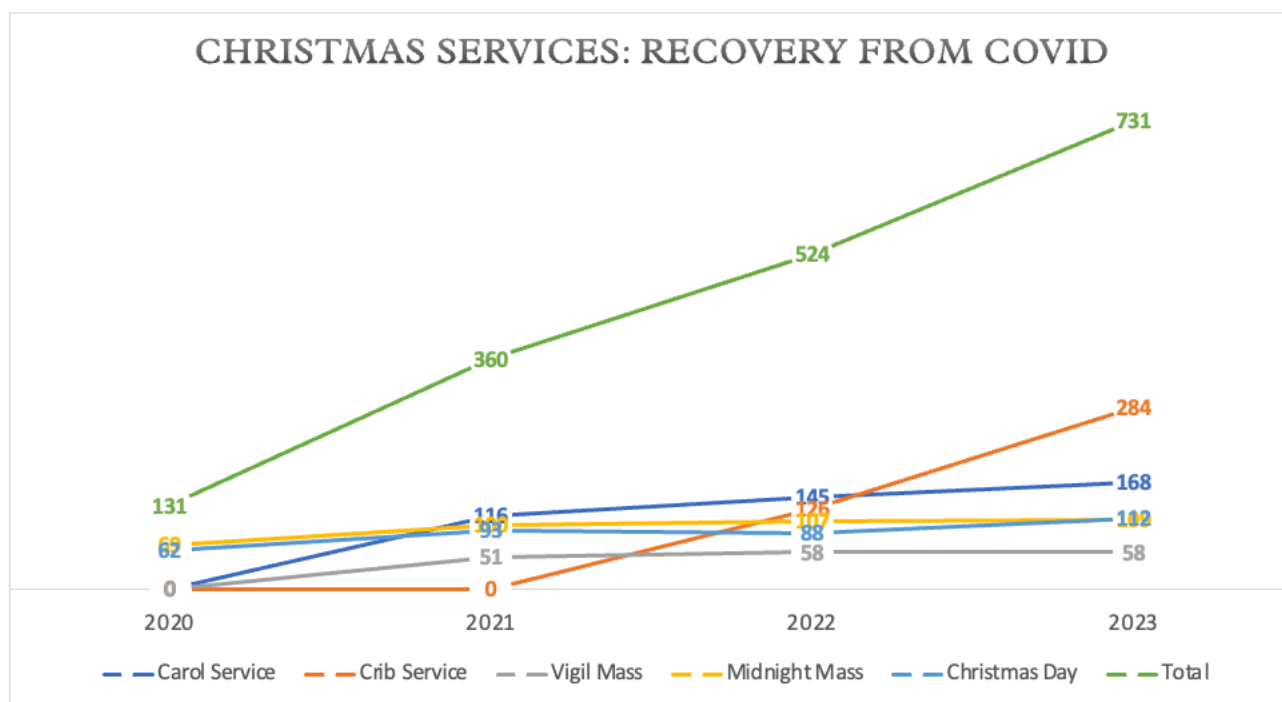
2023 was a year when almost everything returned to normal, albeit one in which higher energy prices and inflation continued to bite. Despite these things, the annual round of worship – our core activity – continued unabated. By Christmas, it felt not only had we returned to ‘normal’ but that we were seeing some real signs of our ability to reach out beyond existing boundaries.

### Christmas Service Attendance

	2020	2021	2022	2023	
Carol Service	0	116	145	168	up 17%

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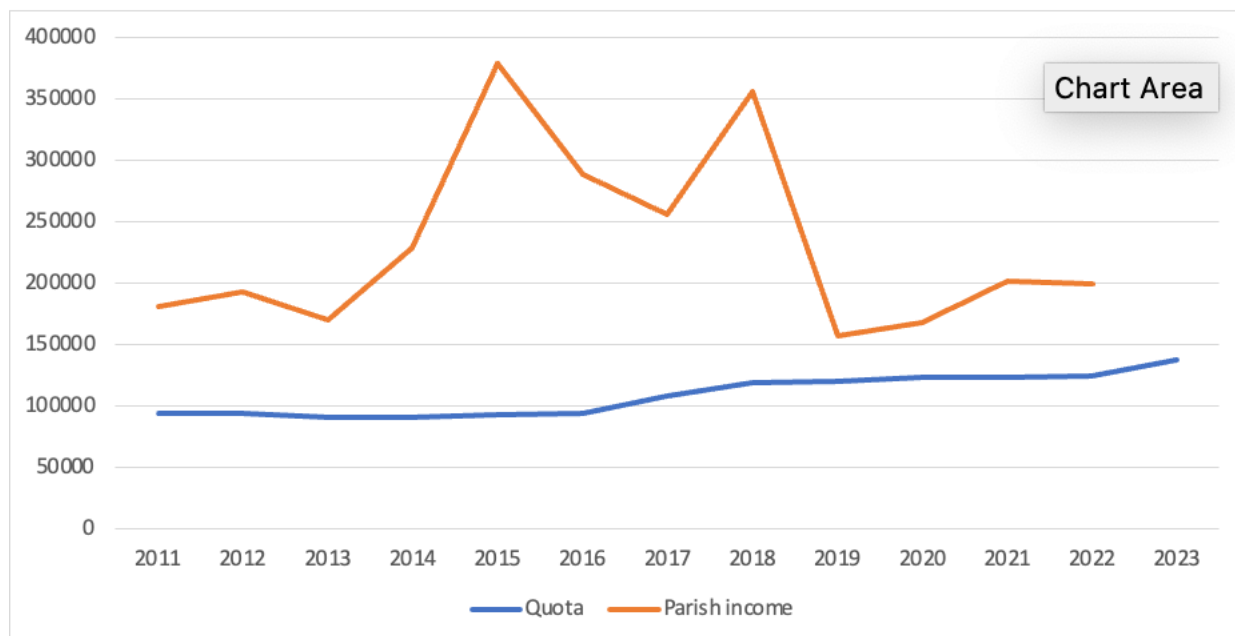
	2020	2021	2022	2023	
Crib Service	0	0	126	284	up 125%
Vigil Mass	0	51	58	58	same
Midnight Mass	69	100	107	109	up 2%
Christmas Day	62	93	88	112	up 27%
<b>Total</b>	<b>131</b>	<b>244</b>	<b>379</b>	<b>563</b>	<b>up 49%</b>



As a parish, we continue to be one of the largest quota (Parish Share) payers in the Diocese of Leeds. In 2023, we were again the 5<sup>th</sup> largest contributor (out of about 465 benefices). That we pay our Quota in full is as I always say, excellent – it, after all pays for clergy, and allows parishes in poorer areas of the Diocese to have a priest they otherwise would not be able to afford. However, there is a note of caution to be sounded. Quota continues to rise, and there may come a point in which we have to say to the Diocese, we will be as generous as we can, but there is not an ever-lasting wellspring from which we can pay Quota. The PCC keeps this under review.

## History of what we have paid

Year	Share	Income	% of income	Annual rise
2011	94180	223290	42%	
2012	94063	181560	52%	-0.1%
2013	91305	181560	47%	-2.9%
2014	91305	223290	54%	0
2015	92903	228902	41%	1.8%
2016	94529	378963	25%	1.8%
2017	108708	288845	38%	15%
2018	119579	256360	47%	10%
2019	120290	355779	34%	0.6%
2020	123842	157989	78%	3%
2021	123842	168645	73%	0
2022	125283	202101	62%	1.2%
2023	137811	200000	69%	10%



It is also pleasing to continue to see new faces. It is inevitably held in tension with those who have moved away or been ‘promoted to glory’. That we are seeing new members of the congregation should be celebrated. The mission field is tough. Across the Diocese of Leeds, there has been an annual fall in electoral roll membership of 12% over the last three years. Our membership grew by 12%.

Young Wilf’s remained in abeyance throughout 2023. But by the time of our APCM this year, it will have restarted!

Work has continued with our Architect on developing plans for the future.

As ever, there are though some who, much I'm sure to their embarrassment, I must thank for their efforts. Firstly, the wardens have been magnificent. As ever supportive, providing appropriate challenge they have been a tremendous source of strength and encouragement. We should pay tribute to Christine Turner who steps down after serving the maximum term as warden.

Secondly, the staff: John who cleans the hall; Rebecca and Alison in the office; Anthony, our Director of Music and Peter Brand our Assistant Organist. My thanks to them all for their hard work over the last year.

To the clergy who assist, as ever, my thanks are due not only for their saying of masses, but also the invaluable support and advice they give.

Lastly, to the congregation here, my thanks are also due. I am as ever humbled and thankful for the very many kind and supportive words and gestures – they really are appreciated.

Equally the service of Janet Thomas and Shirley Simpson is inspirational. Their dedication to a range of charities is spelt out on the poster at the back of church – please do look at it.

Whilst these reports and accounts pertain to 2023, they also allow me, briefly to look forward. As I've already noted work continues on development plans – and we hope to move forward further this year. Yes, this work can feel awfully slow. But it is a necessary sequence of steps in the care of a grade one listed building.

This year is the 110<sup>th</sup> anniversary of the consecration of this Parish Church. I complete 14 years of being the Rector here and start year 15. Of necessity that means (I didn't have a grey hair when I came here) that sometimes things are a little slower than they once were. Such is the passage of time for all of us.

So to everyone who reads, intercedes, serves, sings, plays, welcomes, stewards, cleans, tidies, deals with baptism families, rings bells, serves as an officer, does refreshments, gives of their time, talent and cold hard cash to keep the ministry, mission and maintenance of this place going (and to anyone who I should have mentioned, but haven't): thank you for all you do.

Together we are partners in the Gospel.

With my prayers and good wishes as always,

A handwritten signature in black ink, appearing to read 'G. Waddington' with a flourish at the end.

Fr Gary Waddington  
Team Rector.



## The Annual Vestry Meeting

The Annual Vestry Meeting of the Ecclesiastical Parish of St Wilfrid, Harrogate will take place on Sunday 28<sup>th</sup> April 2024, following the Parish Mass in church.

### Agenda

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting
4. The election of wardens for 2024-2025

## The Annual Parochial Church Meeting

The Annual Parochial Church Meeting of the parishioners whose names appear on the electoral roll of the Ecclesiastical Parish of St Wilfrid, Harrogate will take place on Sunday 28<sup>th</sup> April 2024, following the Annual Vestry meeting in church.

### Agenda

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting.
4. The election of:
  - a. Members of the Parochial Church Council to serve 2024-2027.  
*There are up to four places to be elected. †*
  - b. Sidespersons/Stewards
  - c. The Independent Auditor
5. The Reports and accounts for 2023
6. Questions\*
7. Close of meeting
8. APCM 2025:            Sunday 6<sup>th</sup> April 2025

† In the event that there are four, or fewer than four candidates (i.e. there are not five or more candidates - requiring a normal election) then the Electoral rules have now changed. Should anyone call for it, at the APCM meeting, candidates can be elected by a 'confirmatory ballot' in which candidates must receive at least 50% of the available votes. Each person present would have the ability to 'not vote' for a candidate – who if they received less than half those present voting for them, would not be able to serve.

\*Anyone having questions should, where possible notify Fr Gary of the Question in advance, so that a full answer can be given. Any question where notice is not given may be answered in writing following the meeting at the discretion of the chairman.

## Minutes of the Annual Vestry Meeting: Sunday 30<sup>th</sup> April 2023

Fr Gary Waddington, Team Rector and PCC Chairman, presided over the meetings. No apologies had been received.

### Election of Churchwardens for 2023/24

There being no other nominations Mrs Christine Turner and Mr Justin Brett were elected as Churchwardens to serve for the year 2023/24.

## Minutes of the Annual Parochial Church Meeting: Sunday 30<sup>th</sup> May 2023

### Minutes of the Annual Parochial Meeting 2022

The minutes of the APCM held on Sunday 8<sup>th</sup> May 2022 were approved and signed as an accurate record of that meeting.

### Elections to the Deanery Synod

Michael Laycock, Richard Mantle, and Jonathan Wilson were all elected to serve on the Deanery Synod for a term of three years. Deanery Synod Representatives by virtue of their election become ex-officio members of the Parochial Church Council

### Elections to the Parochial Church Council

There were 4 vacancies to serve on the PCC, ad four nominations received. David Halpin, Dan Whitby, Clare Lindsay and Samantha Prosser-Higdon were all elected to serve for the term 2023-2026.

### Election of Sidesmen

Fr Gary confirmed that there was a team of sidesmen who had expressed a willingness to continue, and they were duly re-elected unanimously.

### Annual Reports

A booklet containing the Annual Reports and Financial Statements had been prepared and had been available in print and electronically on request in advance of the meeting as well as being available on the day of the meeting. The report gave a summary of parish life during 2022. The accounts had been reviewed by the independent examiner and had been received by the PCC. These were approved by the meeting.

Questions were asked:

Are the minutes from PCC / Deanery, Diocesan and General Synod available to everyone?

Yes, anyone can ask to view these. It has been suggested that going forward PCC minutes could be uploaded to the Parish website.

Are there plans for the Church to be carbon neutral by 2030?

This is being address in the development plan, the electricity supplier is already using renewable energy, along with energy efficient LED light bulbs. The development plan will look at the option of solar panels/heat pumps and faculty applications require environmental impacts to be looked at. The church also now holds a Silver eco award and is working towards the Gold.

Are there plans to improve the car park?

This will be addressed by the development plan, which will be made available for public consultation.

Is it possible for all the current lights to be LED?

Where possible this had already been undertaken and plans to improve the whole lighting system is included in the development plan.

### **Election of Independent Examiner**

Mr David d'Arcy Thompson had examined the accounts for 2022 and was willing to stand again as an independent examiner for 2023. This was approved by the meeting with no objections.

### **Notice of Parochial Church Council dates for 2024/5**

Dates for meetings of the PCC and Standing Committee in 2024/5 are set out below for information. Additional meetings may be called in addition to those listed.

#### **PCC**

1. Sunday 12<sup>th</sup> May 2024
2. Thursday 20<sup>th</sup> June 2024
3. Thursday 26<sup>th</sup> September 2024
4. Thursday 14<sup>th</sup> November 2024
5. Thursday 23<sup>rd</sup> January 2025
6. Thursday 20<sup>th</sup> March 2025

*Other meetings may be called as required.*

#### **Standing Committee**

1. Monday 3<sup>rd</sup> June 2024
2. Monday 1<sup>st</sup> July 2024
3. Monday 2<sup>nd</sup> September 2024
4. Monday 7<sup>th</sup> October 2024
5. Monday 4<sup>th</sup> November 2024
6. Monday 2<sup>nd</sup> December 2024
7. Monday 13<sup>th</sup> January 2025
8. Monday 10<sup>th</sup> February 2025

*Other meetings may be called as required.*

## Notice and Agenda for a Meeting of the Parochial Church Council

Notice is given of a meeting of the Parochial Church Council to be held following the Annual Parochial Church Meeting on Sunday 12<sup>th</sup> May 2024.

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting
4. Matters arising
5. Appointments
  - a. A Vice-Chair of the PCC
  - b. A PCC Secretary
  - c. A PCC Treasurer
  - d. Standing Committee Members
  - e. Parish Electoral Roll Officer
  - f. Parish Safeguarding Officers
  - g. Parish Children's Officer
  - h. Parish Youth Officer
  - i. Parish Environment Officer
  - j. Parish Disability Officer
6. Safeguarding
7. Ratification of Account Signatories
8. Notice of next meeting

## Annual Reports for 2023

### Aims and Purposes

St. Wilfrid's Parochial Church Council (the PCC) has the responsibility of cooperating with the Incumbent, Fr Gary Waddington, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. This is set out in the Parochial Church Council Powers Measure 1956 as amended and in the Church Representation Rules. The Parochial Church Council is a charity for the purposes of the Charities Act 2011.

### Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of the life of the parish, working alongside senior leaders and paid staff who are responsible for the day-to-day management of the life of the parish.

Our liturgical life seeks to enable us to live out the whole of the Christian vocation and as such when planning our activities for the year, we have considered the Commission's guidance on public benefit, and particularly the supplementary guidance on charities for the advancement of religion.

We seek to enable people to live out their faith as part of our parish community through:

- High quality worship and prayer; study and developing our discipleship in the Catholic tradition of the Church of England.
- The provision of pastoral care to those living in the parish
- Our missionary and outreach work
- Our care for a historic, grade 1 listed building, preserving the fabric for future generations and developing our buildings as an asset for both the parish and the wider community.

## Achievements and Performance

### Safeguarding

Mr Nick Hamer is our Lead Parish Safeguarding Officer (LPSO), and Mrs Claire Lindsay is Assistant Lead Parish Safeguarding Officer (ALPSO). Nick and Claire bring considerable professional safeguarding experience to the parish and look forward to further enhancing and developing our safeguarding work. You can read a bit more about them in the biographies they have provided on page 16.

### Worship and Prayer

We have continued to provide high quality acts of worship throughout the year and the continuance of the daily mass as the bedrock of our life.

### The Electoral Roll

The number on the Electoral Roll at the time of writing in advance of this APCM is 157. This is an increase of 4 from the figure at the APCM in 2023 (153). There have been 6 new additions to the roll since the last Annual Meeting, 2 deaths and 0 requests for names to be removed.

### General, Deanery and Diocesan Synods

Three members of the PCC are representatives on the Deanery Synod, providing a link between the parish and the wider church. Our representatives are Mr Michael Laycock, Sir Richard Mantle and Mr Jonathan Wilson. In addition, Justin Brett and Jonathan Wilson are elected members of the Diocesan Synod. Sir Richard Mantle and Fr Gary Waddington are also both elected members of General Synod (and by virtue of that, *ex-officio* members of the Diocesan and Deanery Synods – where Fr Gary is also a member by right). Fr Gary is also a member and company director of the Leeds Board (and combined DBF, DPMC, DBE and Bishops Council)

### Commercial Income

Commercial income further recovered in 2023. Cottage rental income has remained steady through the year.

### Quinquennial Repairs & Maintenance

Mr Christopher Cotton our inspecting architect has continued working on plans in line with the PCC's development priorities. He came to speak again to the PCC is currently working on their feedback before wider consultation takes place in 2024. The Quinquennial Inspection report was last undertaken in the Autumn of 2022. Subsidiary reports on the Hall and Cottage were prepared in 2023.

### Website and Social Media

Our Facebook page [www.facebook.com/Saintwilfrid](https://www.facebook.com/Saintwilfrid) continues to be important to building awareness of St Wilfrid's locally and further afield. This continues an extraordinary 'outreach'.

Our website at [www.stwilfrid.org](http://www.stwilfrid.org) is an important marketing and communications tool. It is easy for us to update ourselves and looks professional. We want to look at a minor 'facelift' to the interface in the next year to freshen the look and take advantages of developments in tech and design.

### Pastoral Care

There were 13 baptisms in 2023, down from 17 in 2022. Five weddings took place, down from six in the previous year. Five funerals took place in church and a further two at the crematorium. Four burials of ashes were also able to take place in 2023.

### Ecumenical Relationships

St Wilfrid's has little in the way of ecumenical relationships. However, this is an area we hope to improve in time. We currently have a representative at 'Churches together in Harrogate'.

### Mission and Evangelism: Charitable Outreach

A total of £8,089.51 (£5,146.89 was raised in 2022). We concentrated as ever on two particular charities: the Harrogate Food Bank and the Harrogate Homeless Project, in view of the cost-of-living crisis. We were also able to support Resurrected bites in their work across the local area. We were given regular donations of cash, groceries and toiletries for both these causes. In addition, several people elected to give to the Homeless and Christian Aid through online giving, and to support the Children's Society through collecting boxes at home. We continue to support the Homeless on a weekly basis, and Shirley Simpson liaises with them to make sure that we provide what is most needed.

### Development and Environmental

Works were carried out as reported in the report above. Work has continued, albeit slowly, on developing the priorities the PCC have agreed:

- The Hall, Kitchens and Toilets
- A new lighting scheme for the Church and Hall
- Improvements to the security and environment of the Hall, as well as the approach to the Church from Duchy Road.

We hope that significant plans will be brought forward in mid 2024.

Environmentally:

- Awarded silver eco church status in 2022
- Completed energy footprint tool for all applicable years
- 2022 Gross CO2 emissions across the whole site were 62.7 tonnes, reduced from 74.1 tonnes in 2021
- 2022 Net CO2 emissions across the whole site were 56.9 tonnes reduced from 74.1 tonnes in 2021
- 100% green energy tariff for electricity
- Installed energy efficient lighting to 90% of fittings site-wide
- Our Parish Environment Officer Rebecca Oliver is currently working on our Net Zero Action Plan which will be completed well before 2027 which is the deadline suggested by the Church of England
- Hot water in church and hall is supplied by boilers under each sink which run on green electricity
- Installed smart heating system for church and hall making it easier to control heat and monitor temperatures
- We commissioned the first QI for the parish hall in 2023 with our inspecting architect and also commissioned a Feasibility Report from Progress Consultants (recommended by our Diocesan Environmental Officer) on retrofit possibilities and heating solutions for the parish hall, so we now are able to plan preventative and proactive works to the building to improve energy efficiency as part of our Net Zero Action Plan.

### Financial Review

Fr Gary sets out some of the financial position in his foreword to this report.

We wish to record our thanks to Jonathan Wilson for his work on our finances and to Rebecca Oliver and Alison Povall for their support in handling the day-to-day finances in the office. We continue to maintain capital funds in line with the PCC reserve policy. Care will need to be continued over the coming years to further stabilise the parish finances.

We paid our quota for 2023 in full of £137, 811. Within the Deanery, of the 32 parishes, four pay more than we do. Together, each of the Harrogate Churches are paying quota at a sum which puts us in the top 5% of parishes in the Diocese by amount. In 2023 we were again the 5<sup>th</sup> largest contributor to Quota across the Diocese of Leeds.

### Reserves Policy

It is PCC policy to hold in reserve a continuing minimum of “free reserves” of three months running costs, including salary costs. At present this minimum is £50,000. This figure excludes those funds which have been designated for specific purposes (restricted funds). The PCC delegates the operation of asset management to the Standing Committee.

During 2023 we revised our holdings, so that available assets were transferred into a mix of investment vehicles and deposit accounts with the Central Board of Finance (CBF) of the Church Commissioners.

## Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, licenced clergy, churchwardens, members of higher synods and members elected by those whose names appear on the Electoral roll.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. In practice, in such a large parish, this is delegated to staff and specific individuals through the careful use of budgets within the terms of reference and fiduciary policies that the PCC oversees. Over the last few years, we have implemented a system where new members receive an initial welcome meeting and guidance regarding the workings of the PCC.

All PCC members serve at some time on committees – either permanent bodies or ‘ad hoc’ groups created to pursue specific projects. The principal subcommittee of the PCC is the Standing Committee. This committee is made up of the incumbent, the churchwardens and three other elected members (normally the PCC secretary, treasurer and one other member of the PCC). In law, the Standing Committee has the power to transact the business of the PCC between its full meetings. It also acts as the personnel committee of the PCC.

PCC members are also expected to show individual leadership within tasks delegated to them. All committees and groups are expected to report back, either directly to the PCC, or through a ‘parent body’ which sponsors and oversees their activities.

Thus, the PCC gives general oversight, governance and sets policy; the Standing Committee oversees strategic management, and the Staff Team holds day to day responsibility. More information about this can be found below under ‘Administrative Information’.

## Risk Management

The PCC reviews risks and will create a formal risk management policy in 2024. The overview of risk is held in the strategic portfolio of the Standing Committee. Significant potential risks identified are: further pandemic; global instability and war; instability in the international financial markets. Closer to home risks identified are: reputational damage; safeguarding failure; theft or fraud; health and safety events, fire or catastrophic building failure; death or loss of key personnel; income disruption.

Whilst the PCC, the Standing Committee and Staff Team have little leverage over international risks, the Parish has robust policies for budgeting and finance and access to cash. These we believe leave us in a strong position to sustain operational stability. Together with routine maintenance and an effective suite of health and safety policies, we believe we can substantially mitigate risk. New safeguarding officers are in place, and we believe our safeguarding practice is good. Investments and day to day finances are all held in established reputable companies and bodies which also minimises potential risk.

A risk to be monitored is the viability of a ‘sustainable body’ of the worshipping community. In a tough ‘missional environment’ a significant drop in regular worshippers would itself create risks to fiscal and ecclesial stability. Increasing commercial income mitigates this risk, as does good stewardship programming. Work of mission and evangelism must continue and become embedded to invite and involve more people so that congregational numbers stabilise and grow.

## Volunteers

We would like to thank the many volunteers who work hard throughout the year.

## **Administrative Information**

The Ecclesiastical Parish of St Wilfrid Harrogate (Parish Code 460199; Benefice Code 46/134) is a Parish of the Church of England, in the Deanery of Harrogate, the Archdeaconry of Richmond and Craven and in the Diocese of Leeds.

The ecclesiastical parish covers an area of 3.1 square miles, and incorporates the areas of the Duchy estate, Jennyfield, Killinghall Moor and Harlow Hill – and as such covers a parish of wide socio-economic differentials, including some council owned housing. The deprivation rank out of 12,307 benefices in the Church of England is 10,020 (i.e. in the least 20% deprived areas in England).

There are several public schools (both preparatory and senior) within the parish, as well as Saltergate infants and junior schools. There are also a small number of local shops, the principal leisure centre of the town, a golf club, Nursing and Care Homes and private leisure facilities within the parish.

The Parish has a population of approximately 14,162 (2018 Census update), living in 5480 households.

The Parish Church (Church Code 646284) is in Duchy Road, Harrogate, a residential conservation area to the North-West of the town centre.

The Parish Church of St Wilfrid is a designated Major Parish Church, the 38<sup>th</sup> largest in the country (of 16,000 churches), the 2<sup>nd</sup> largest in the Diocese of Leeds and the 7<sup>th</sup> largest in Yorkshire as a whole.

The Parish Church has been of decidedly Anglo-Catholic churchmanship since its creation and consecration in 1914. The Parochial Church Council has passed a 'letter of request' under s.3 of the Bishops and Priests (Consecration and Ordination of Women) Measure 2014. The Bishop of Wakefield has been appointed to provide pastoral and sacramental care to the parish and its clergy by the Bishop of Leeds (who remains the Patron of the Parish).

The Parish exists as a charity in law, our Charity Commission Registration Number is: 1131729. Members of the PCC are its trustees.

*The registered address for the Parish is:*

The Parish Office  
The Church of St Wilfrid Harrogate  
Duchy Road  
Harrogate  
HG1 2EY

*Legal services are provided to the parish by:*

The Diocesan Registry  
Lupton Fawcett LLP,  
Yorkshire House,  
East Parade,  
Leeds, LS1 5BD

*The Parish bank accounts are held with:*

CAF Bank  
25 Kings Hill Avenue,  
Kings Hill,  
West Malling,  
Kent  
ME19 4JQ

*The Independent examiner for the Financial Statements is:*

Mr David D'Arcy Thompson FCA.  
Cold Bath Place  
Harrogate  
North Yorkshire  
HG2 0PQ

## The Clergy

The parish is served by one stipendiary parish priest, one non-stipendiary priest in a curacy post and two retired Honorary assistant priests.

### Incumbent & Team Rector

**The Rev'd Gary Waddington**

*Appointed 2010*

Fr Gary was inducted and collated as the Incumbent and Team Rector of the Harrogate St Wilfrid Team Ministry on 18<sup>th</sup> July 2010. In addition to his duties in the parish he is a member of the Deanery Synod and Chapter, the Diocesan Synod and, since September 2015, a Proctor in Convocation for the General Synod of the Church of England. He has served on the Liturgical Commission of the Church of England, and as an Archbishop's Missioner. He has been a guest lecturer at St Stephen's House, Oxford, and has supervised ordinands both for the Diocese of Leeds and wider Church. He is a director of the Leeds Board.

Non stipendiary Assistant Curate

**The Rev'd David Povall**

*Appointed 2021*

Fr David is the newest member of the team and is our Assistant Curate and working closely with Fr Gary who is his supervisor. Fr David is a practicing Barrister in his working life, and then helps where he can during the week and on Sundays. He was ordained as a priest in the summer of 2021, so is still in the phase of being 'new' and doing things for the first time! He's married, with a grown-up Son. Having lived for many years in London, he's enjoying having escaped to God's own county.

Honorary Assistant Priests:

**The Rev'd Terence Buckingham**

*Assistant priest 2019-22; Hon assistant 2022-*

Fr Terry served as Curate here between 2003 & 2009. After a tour of duty in Nidd and inner-city Leeds (another St Wilfrid's!), he divides his time between living in Guiseley with his wife Elizabeth, close to their children and grandchildren, and his day-to-day work practising optometry in Ilkley. He is an Honorary Assistant Priest here, covering one of the weekday masses and helping on Sundays.

**The Rev'd Gavin Gilchrist**

*Appointed 2018*

Fr Gavin grew up in Hull and studied theology at Kings College, London. After completing his training at Mirfield, Fr Gavin was ordained priest in 1978 and went on to be Parish Priest successively in Blackpool, Carlisle and Whitley Bay, retiring in 2018. He was married to Lorna in 1975; they have three children and seven grandchildren. Whilst 'retired' he is an Honorary Assistant Priest here, bringing his considerable experience of parish ministry to the team.

## The Parish Staff

Parish Administrator:

**Alison Povall**

*Appointed November 2022*

Alison joined the staff of St Wilfrid's in November 2022. She is married to the curate, Fr David and they have a grown-up son.

Alison runs the parish office and ensures the smooth working of the parish. She works part time and is normally available Tuesday to Friday from 9am to 1pm.

Her job is to help resource those making enquiries, provide administrative support to the parish clergy and ensure the smooth running of the office. At any time, Alison is overseeing the administrative process for active weddings, funerals, as well as keeping track of the 600 or so regular services at St Wilfrid's each year.

Facilities Manager:

**Rebecca Oliver**

*Appointed 2016*

Rebecca joined the staff of St Wilfrid's in March 2016, and brings a wealth of experience in marketing and social media skills as well as having run her own businesses for 12 years prior to joining St Wilfrid's.

She is responsible for overseeing the day-to-day operations of all non-liturgical events at St Wilfrid's. Her role ranges from managing regular hall bookings to booking and managing large scale events in Church. Alongside the management and marketing of the facility, these responsibilities extend to writing, maintaining, and developing working policies and agreements to ensure that St Wilfrid's is adhering its legal requirements. This also supports her role as Health and Safety officer for the church.

Hall caretaker:

**John Charles**

*Appointed 2016*

Director of Music

**Anthony Gray**

*Appointed 2019*

Anthony Gray (b. 1996) is an organist, choral director and composer based in Yorkshire. In addition to his duties here, he is Director of the Fairfax Singers, Organ Tutor for the Diocese of Leeds, Assistant Director of The Florence International Singing Programme and the Piano Tutor at Rishworth and Heathfield schools. He graduated as Organ Scholar of Robinson College, Cambridge, Organist for St. John's Voices and Accompanist of Cambridgeshire Choral Society. He co-founded and directed The Robinson Consort, focussing on contemporary repertoire, and toured to destinations including East Asia, Switzerland, Portugal and the St-Remy-En-Provence Opera Festival. He has been Musical Director of acclaimed theatre productions including The Duchess of Malfi, Joseph and his own co-authored A Very Brexit Musical at the Edinburgh Fringe. He was shortlisted in the final of the BBC Radio 3 Carol Competition 2019 with his setting of 'Go To The Child', and his music is performed across the country.

Assistant Organist

**Peter Brand**

*Appointed 2021*

Born in Preston, Peter Brand graduated from the University of Leeds in Summer 2007 with an honours degree in music, having served as Edward Boyle Organ Scholar. This position was also combined with that of an Alto Lay Clerk in the professional choir at Leeds Parish Church.

During this time, he received organ tuition from The City Organist, Dr. Simon Lindley. At the Parish Church he was privileged to perform in The Battle of the Organs alongside Prof. Ian Tracey and David Houlder for three consecutive years. Peter has been involved with church and organ music since the age of eight as a member of the famous choir at Broughton, St John Baptist near Preston under the direction of John Catterall MBE, receiving organ tuition from Ian Seddon. A former pupil at Hutton Grammar School, he was a member of the large Chamber Choir. In Yorkshire, Peter has accompanied choirs and congregations at most major churches across Leeds. Peter has held Organist positions in several churches and has had much

experience of directing Parish Church Choirs across the city, including: Holy Trinity, Meanwood; St. Aidan's church, Harehills and St. Michael & All Angels, Headingley. As a trained teacher, Peter has worked in secondary music education for over 11 years. He now is taking a break from the classroom to complete a law conversion course. His interests include walking, camping, and cooking. Peter is married to Lucy and has two young daughters.... And two cats (Hildegard von Bingen and Bairstow).

Lead Parish Safeguarding Officer

**Nick Hamer**

*Appointed 2022*

I have been married to my wife for 14 years and have a teenage son. We have one horse, one cat, one dog and one allotment all of which keeps us very busy!

I have been a Police Officer for 24 years, starting with the Metropolitan Police before transferring to a Yorkshire Force in 2001. I became a detective some 4 years later and hence have spent the majority of my career investigating serious crime. I was chosen to investigate all the allegations made against Jimmy Saville as part of the Force's response to that scandal. This formed part of my day-to-day duties managing a number of child protection teams. I am currently seconded to a complex safeguarding Operation.

Safeguarding for me has therefore been something I have had running through my veins before the phrase was coined!

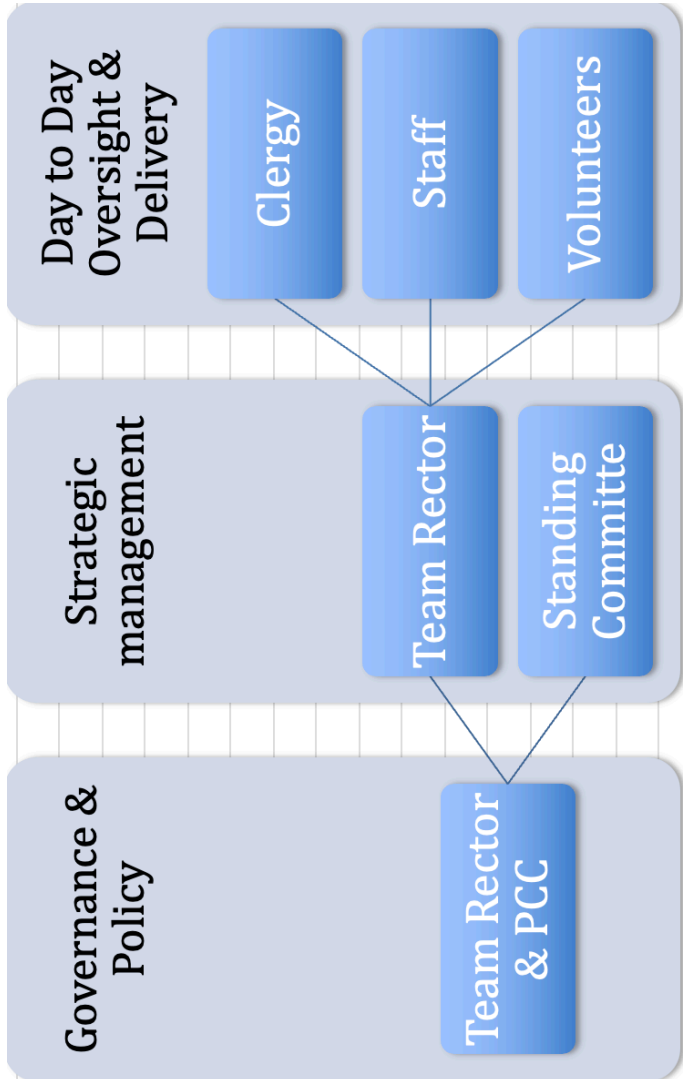
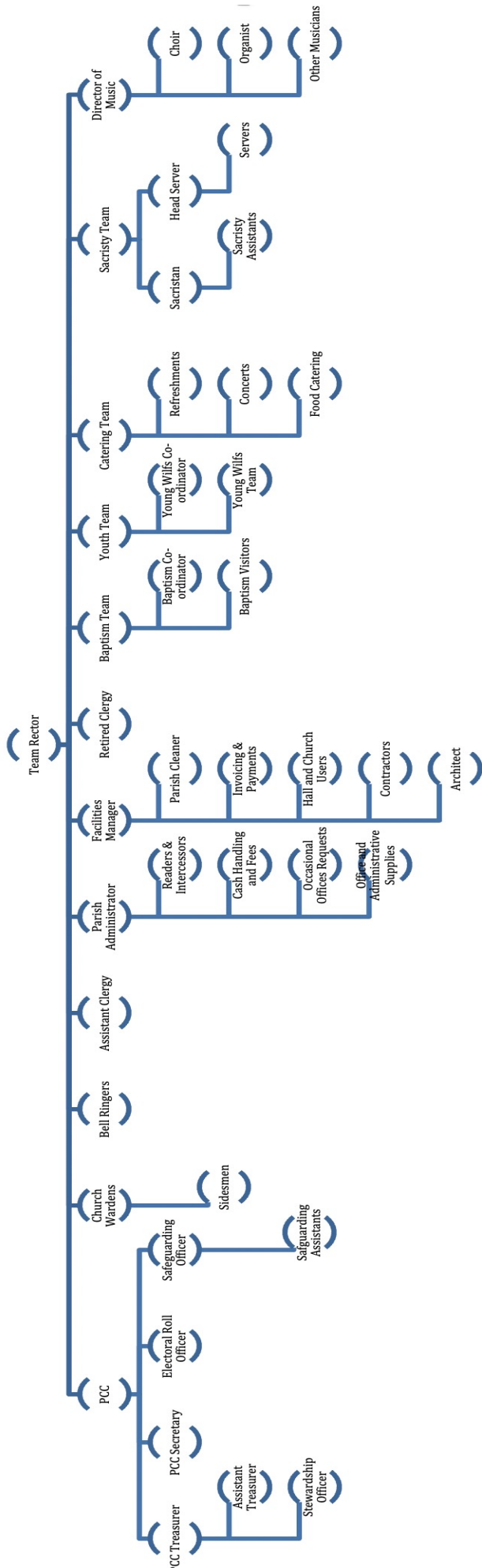
Safeguarding within the Church to me, means preventing any inappropriate behaviours taking place in the first place and this includes being available to listen to people and placing their need to be protected - and believed - at the forefront of an objectively balanced investigation.

Assistant Lead Parish Safeguarding Officer

**Claire Lindsay**

*Appointed 2022*

My husband and I have been married for 16 years and we have two daughters. I'm a registered Nurse who worked for the NHS in District Nursing for 10 years and then changed my career to work for a Local Authority in the field of Adult Safeguarding, which I have now proudly done for 9 years and thoroughly enjoy. I am passionate about communities and organisations working together to prevent harm and reduce the risk of abuse or neglect to children, young people and adults who have care and support needs and may not be able to protect themselves. I'm looking forward to starting my volunteer role shortly as Assistant Safeguarding Officer and working with Nick to ensure we have a close link with the diocese safeguarding team and will seek to ensure that our Safeguarding Policy is embedded, and that good safeguarding practice is followed. I see part of our role will be to increase awareness of both children and adult Safeguarding within the Church and promote a safer culture, as Safeguarding is everyone's business!



## Parochial Church Council Membership 2023-2024

### 1. Ex-officio

#### *Clergy (2):*

001 Fr Gary Waddington\*                      002 Fr David Povall

#### *Lay: The Church wardens (2)*

003 Mrs Christine Turner                      004 Mr Justin Brett

*Those elected to the following bodies if they are not already members ex-officio: (3):*

<b>General Synod Representatives (2021-2026)</b>	<b>Diocesan Synod Representatives (2021-2024)</b>	<b>Deanery Synod Representatives (2023-2026)</b>
001 Fr Gary Waddington	004 Mr Justin Brett	005 Sir Richard Mantle
005 Sir Richard Mantle	006 Mr Jonathan Wilson	006 Mr Jonathan Wilson
		007 Mr Michael Laycock

### 2. Elected Lay members (12)

008 Miss Janet Thomas (21-24) (1)

009 Mrs Pam Grant (21-24) (2)

010 Mr Robert Watts (21-24) (1)

011 Mr Simon Gartside (21-24) (2)

012 Mrs Barbara Fryer (22-25) (1)

013 Mr Martin Helm (22-25) (1)

014 Mrs Rebecca Oliver (22-25) (1)

015 Mr Timothy Rhodes (22-25) (1)

016 Mr David Halpin (23-26) (1)

017 Mrs Claire Lindsay (23-26) (2)

018 Mrs Samantha Prosser-Higdon (23-26) (2)

019 Mr Dan Whitby (23-26) (1)

#### **Officers:**

PCC Vice Chair:

Mrs Christine Turner

PCC Secretary:

Mrs Samantha Prosser-Higdon

PCC Treasurer:

Mr Jonathan Wilson

Electoral Roll Officer:

Mrs Barbara Fryer

Lead Parish Safeguarding Officer:

Mr Nick Hamer

Assistant Lead PSO:

Mrs Claire Lindsay

Parish Disability Officer:

Mr Justin Brett

Parish Environmental Officer:

Mrs Rebecca Oliver

Parish Youth Officer:

Mrs Christine Turner

Parish Children's Officer:

Mrs Claire Lindsay

#### **Standing Committee:**

Fr Gary Waddington

Mr Jonathan Wilson

Mrs Christine Turner

Mrs Samantha Prosser-Higdon

Mr Justin Brett

Mrs Pam Grant



**The Parochial Church Council of St Wilfrid, Harrogate**

**Financial Statements  
For the year ended 31<sup>st</sup> December 2023**

**Statement of Income and Related Earnings**

	<b>As at 31/12/2023</b>		<b>As at 31/12/2022</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income</b>				
Activities for generating funds	43,718		42,028	
Voluntary Income	125,391		137,439	
Incoming resources from charitable activities	<u>2,766</u>		<u>3,098</u>	
		171,875		182,565
<b>Other Income</b>				
Investment income	28,596		17,996	
Other incoming resources	<u>2,401</u>		<u>1,540</u>	
		30,997		19,536
<b>Total Income</b>		<u>202,872</u>		<u>202,101</u>
<b>Resources Used (page 24)</b>		<b>288,634</b>		<b>271,121</b>
<b>Net Surplus/(Deficit) for Year</b>		<u><b>(85,762)</b></u>		<u><b>(69,020)</b></u>
Value adjustments on investments		24,977		(25,446)
Surplus/(Deficit) for year		<u>(60,785)</u>		<u>(94,465)</u>
Total Funds Brought Forward		694,679		789,145
<b>Total Funds Carried Forward</b>		<u><b>633,894</b></u>		<u><b>694,679</b></u>

## Statement of Financial Position: 31<sup>st</sup> December 2023

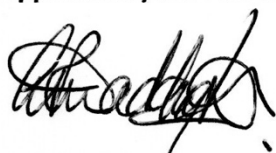
		At 31/12/2023		At 31/12/2022	
		£	£	£	£
	Pages				
<b>Fixed Tangible Assets</b>	26		59,800		64,072
<b>Fixed Investment Assets</b>	26		290,450		265,473
<b>Current Assets</b>					
Cash at bank and at hand	26	274,107		347,241	
Debtors	26	<u>9,836</u>		<u>20,079</u>	
		283,943		367,320	
<b>Creditors</b>					
Amounts falling due within one year	26	299		2,186	
			283,644		365,134
			<u><u>633,894</u></u>		<u><u>694,679</u></u>

**Represented by:**

**Accumulated Fund**

Revenue reserves brought forward		694,679		789,145	
Net surplus/(deficit) for the year	25	(85,762)		(69,020)	
Value adjustments on investments	27	<u>24,977</u>		<u>(25,446)</u>	
		<u><u>633,894</u></u>		<u><u>694,679</u></u>	

**Approved by the Parochial Church Council**



**The Reverend Gary Waddington  
Team Rector**

**Date: 04 APR 2024**

## **Notes to the Financial Statements** *for the year ended 31<sup>st</sup> December 2023*

### **1. Accounting Policies**

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, except for investments which are included at fair value.

#### **Fund accounting.**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### **2. Tangible Fixed Assets and Depreciation**

#### **Consecrated property and movable church furnishings**

Consecrated and beneficed property of any kind is excluded from the financial statements by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2005 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1<sup>st</sup> January 2005 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, on the repairs of movable church furnishings is written off.

#### **Investments**

Investments are valued at market value on 31<sup>st</sup> December 2023, and accounted for in accordance with FRS102.

### **3. Current Assets**

Amounts owing to the PCC on 31<sup>st</sup> December 2023 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposits either with the CBF Church of England Funds or at the bank.

### **4. Incoming Resources**

#### **Voluntary income and capital sources**

- Collections are recognised when received by or on behalf of the PCC.
- Planned giving receivable under Gift Aid is recognised only when received.
- Tax recoverable on Gift Aid donations is recognised when the donation is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Funds raised by the sale of teas, coffees etc. and similar events are accounted for gross.
- Income from the 200 Club is accounted for gross.

#### **Other Income**

Rental income from the letting of church premises is recognised when the rental is due.

#### **Income from Investments**

Dividends are accounted for when due and payable and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

#### **Gains and losses on Investments**

Realised gains or losses are recognised when investments are sold.

### **5. Resources Used**

#### **Grants**

Grants and donations are accounted for when paid over, or when awarded. if that award creates a binding obligation on the PCC.

#### **Activities directly relating to the work of the Church.**

The diocesan parish share is accounted for when due.

## Analysis of Income and Expenditure: 31<sup>st</sup> December 2023

	Unrestricted £	Designated £	Restricted £	2023 £	2022 £
<b>Incoming Resources</b>					
<i>Incoming resources from generated funds</i>					
<b>Voluntary Income</b>					
3010 Planned giving	72,861	-	-	72,861	69,629
3030 Church collections	11,807	-	-	11,807	5,132
3040 Sundry donations	3,212	-	1,080	4,292	5,985
3041 Development donations	-	-	3,218	3,218	3,600
3043 Rector's Discretionary Fund	-	657	-	657	760
3044 Bell Fund	-	-	500	500	2,260
3045 Music Donations	-	-	1,360	1,360	1,262
3046 Garden Appeal	-	-	1,030	1,030	1,600
3060 Income tax recovered	21,667	-	-	21,667	19,479
3070 Legacies	-	2,000	-	2,000	20,667
3080 Grants: Recurring	-	-	5,000	5,000	5,000
3081 Grants: Fabric / Development	-	-	1,000	1,000	815
3083 Grants: Energy	-	-	-	-	1,250
<b>Subtotal of Voluntary Income</b>	<b>109,546</b>	<b>2,657</b>	<b>13,188</b>	<b>125,391</b>	<b>137,439</b>
<b>Activities for generating funds</b>					
3090 Fundraising	3,467	-	-	3,467	524
3091 Fundraising (development)	-	-	-	-	527
3092 200 Club Subscriptions	5,846	-	-	5,846	5,640
3120 Church Lettings	3,815	-	-	3,815	3,230
3121 Hall Lettings	28,620	-	-	28,620	28,548
3122 Parish Magazine	875	-	-	875	1,708
3123 Books, Candles, Printing	802	-	-	802	1,445
3124 Carpark Lettings	293	-	-	293	405
<b>Subtotal of Activities for generating funds</b>	<b>43,718</b>	<b>-</b>	<b>-</b>	<b>43,718</b>	<b>42,028</b>
<b>Investment income</b>					
3100 Dividends	-	-	6,220	6,220	4,416
3101 Interest	213	-	7,688	7,901	891
3102 Cottage Rental	14,475	-	-	14,475	12,690
<b>Subtotal of Investment income</b>	<b>14,688</b>	<b>-</b>	<b>13,908</b>	<b>28,596</b>	<b>17,996</b>
<b>Incoming resources from charitable activities</b>					
3110 Statutory Fees	2,766	-	-	2,766	3,098
<b>Subtotal of Incoming resources from charitable activities</b>	<b>2,766</b>	<b>-</b>	<b>-</b>	<b>2,766</b>	<b>3,098</b>
<i>Total of Incoming resources from generated funds</i>	<i>170,718</i>	<i>2,657</i>	<i>27,096</i>	<i>200,471</i>	<i>200,561</i>
<i>Other incoming resources</i>					
<b>Other incoming resources</b>					
3042 Flowers	-	-	360	360	-
3130 Walsingham Pilgrimage	2,041	-	-	2,041	1,540
<b>Subtotal of Other incoming resources</b>	<b>2,041</b>	<b>-</b>	<b>360</b>	<b>2,401</b>	<b>1,540</b>
<i>Total of Other incoming resources</i>	<i>2,041</i>	<i>-</i>	<i>360</i>	<i>2,401</i>	<i>1,540</i>
<b>Grand total of Incoming resources</b>	<b>172,759</b>	<b>2,657</b>	<b>27,456</b>	<b>202,872</b>	<b>202,101</b>

	Unrestricted £	Designated £	Restricted £	2023 £	2022 £
<b>Resources Used</b>					
<i>Costs of generating funds</i>					
<b>Costs of generating funds</b>					
4170 Fundraising Expenses	2,508	-	-	2,508	224
4173 200 Club Expenses	3,029	-	-	3,029	2,604
<b>Subtotal of Costs of generating funds</b>	<b>5,537</b>	<b>-</b>	<b>-</b>	<b>5,537</b>	<b>2,828</b>
<b>Costs of generating voluntary income</b>					
4171 Stewardship Expenses	333	-	-	333	75
<b>Subtotal of Costs of generating voluntary income</b>	<b>333</b>	<b>-</b>	<b>-</b>	<b>333</b>	<b>75</b>
<i>Total of Costs of generating funds</i>	<i>5,869</i>	<i>-</i>	<i>-</i>	<i>5,869</i>	<i>2,903</i>
<i>Charitable activities</i>					
<b>Charitable activities</b>					
4190 Parish Share	108,000	-	-	108,000	100,000
4191 Parish Share (funded from capital reserves)	29,811	-	-	29,811	25,283
4200 Salaries, Wages and Honoraria	14,758	-	16,649	31,407	33,701
4210 Clergy Expenses	6,812	-	-	6,812	6,588
4211 Parish Office	10,813	-	-	10,813	10,189
4220 Mission and Education	389	-	-	389	-
4221 Parish Magazine Costs	1,419	-	-	1,419	1,505
4222 Subscriptions	-	-	-	-	75
4230 Liturgical Expenses	-	-	3,172	3,172	2,163
4231 Music	-	-	6,086	6,086	1,108
4232 Insurance	-	-	13,165	13,165	12,335
4233 Church Maintenance	-	-	1,810	1,810	1,727
4235 Churchyard	-	-	2,435	2,435	580
4236 Bells	-	-	1,151	1,151	474
4238 Rector's Discretionary Fund	-	1,057	-	1,057	1,118
4240 Church Utility Bills	-	-	15,999	15,999	17,913
4251 Hall Maintenance / Cleaning	1,687	-	1,929	3,616	2,481
4252 Hall Utility Bills	1,169	-	7,212	8,381	7,346
4255 Cottage Costs	3,840	-	-	3,840	2,508
4256 Event Management	350	-	-	350	445
4261 Bank Charges	199	-	60	259	276
4270 Capital Expenditure: Fabric / Development	450	-	4,225	4,675	6,294
4271 Capital Expenditure: Architect / Professional Fees	-	-	11,733	11,733	3,079
4272 Capital Expenditure: Development Staff Costs	-	-	-	-	25
4280 Capital Expenditure: Hall	-	-	3,731	3,731	3,240
4330 Capital Expenditure: Liturgical	-	-	4,874	4,874	7,161
4990 Capital Expenditure: Music	-	-	-	-	12,373
<b>Subtotal of Charitable activities</b>	<b>179,695</b>	<b>1,057</b>	<b>94,232</b>	<b>274,984</b>	<b>259,985</b>
<i>Total of Charitable activities</i>	<i>179,695</i>	<i>1,057</i>	<i>94,232</i>	<i>274,984</i>	<i>259,985</i>

	Unrestricted £	Designated £	Restricted £	2023 £	2022 £
<i>Other resources used</i>					
<b>Other resources used</b>					
4237 Flowers	-	-	438	438	344
4800 Depreciation-Heating System	-	-	4,272	4,272	4,272
4991 Walsingham Pilgrimage	2,071	-	-	2,071	1,540
4993 COVID-19 Expenses	-	-	-	-	772
4995 Social Expenses (Capital)	-	-	-	-	1,305
4999 Other Expenditure	1,000	-	-	1,000	-
<b>Subtotal of Other resources used</b>	<b>3,071</b>	<b>-</b>	<b>4,710</b>	<b>7,781</b>	<b>8,233</b>
<i>Total of Other resources used</i>	<i>3,071</i>	<i>-</i>	<i>4,710</i>	<i>7,781</i>	<i>8,233</i>
<b>Grand total of Resources used</b>	<b>188,636</b>	<b>1,057</b>	<b>98,941</b>	<b>288,634</b>	<b>271,121</b>
<b>Surplus/(Deficit)</b>	<b>(15,877)</b>	<b>1,600</b>	<b>(71,485)</b>	<b>(85,762)</b>	<b>(69,020)</b>

## Detailed Statement of Financial Position: 31<sup>st</sup> December 2023

	As at 31/12/2023	As at 31/12/2022
	£	£
<b>Fixed assets</b>		
5001 Tangible Asset - Church Heating System	59,800.00	64,072.00
5101 CBF Inv Fund Church Repair	69,127.01	63,182.56
5103 CBF Inv Fund Brookes	48,483.40	44,314.16
5104 CBF Inv Fund Cox Churchyard	3,364.12	3,074.83
5105 CBF Inv Fund Vicars Endowment	23,577.33	21,549.84
5106 CBF Inv Fund Curates Endowment	39,312.43	35,931.83
5107 CBF Inv Fund Fabric	106,585.80	97,420.15
<b>Total Fixed assets</b>	<b>350,250.09</b>	<b>329,545.37</b>
<b>Current assets</b>		
5201 Bank Current CAF 1	25,638.43	10,496.66
5202 Bank Stewardship CAF 2	39,468.86	126,759.86
5203 Bank Development CAF 3	2,293.43	3,083.51
5204 Bank Current NatWest	2,555.99	4,723.19
5302 Treasurers Float	100.00	100.00
5303 Flower Fund Float	177.15	177.15
5402 CBF Dep Acc 1399D - Accum Inc	3,873.19	1,900.79
5404 CBF Dep Fund - Fabric	200,000.00	200,000.00
5501 Debtor - HMRC	1,933.26	2,128.22
5507 Debtor - Other	575.00	876.50
5509 Debtor - Fees	183.00	874.00
6203 Agency - Mouldsdale	7,145.00	16,200.00
<b>Total Current assets</b>	<b>283,943.31</b>	<b>367,319.88</b>
<b>Liabilities</b>		
6103 Creditor - Other	0.36	1,476.95
Agency Collections	298.89	708.89
<b>Total Liabilities</b>	<b>299.25</b>	<b>2,185.84</b>
<b>Net asset surplus/(deficit)</b>	<b><u>633,894.15</u></b>	<b><u>694,679.41</u></b>
<b>Reserves</b>		
Starting balances	694,679.41	789,144.75
Excess/(deficit) to date	(85,761.98)	(69,019.79)
Gains and losses on fixed assets	24,976.72	(25,445.55)
<b>Total Reserves</b>	<b><u>633,894.15</u></b>	<b><u>694,679.41</u></b>
<b>Reserves</b>		
Unrestricted	83,687.74	56,234.82
Designated	233.81	41,963.49
Restricted	366,108.31	428,427.88
Endowment	183,864.29	168,053.22
<b>Total Reserves</b>	<b><u>633,894.15</u></b>	<b><u>694,679.41</u></b>

## Fund Movement Summary: 31<sup>st</sup> December 2023

	Fund Balances Brought Forward £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	Current Balance Carried Forward £
General Fund	56,235	172,759	188,636	43,330	-	83,688
Legacy Project Fund	41,330	2,000	-	(43,330)	-	-
Rector's Discretionary Fund	634	657	1,057	-	-	234
Bell Fund	806	500	1,151	-	-	156
Churchyard Fund	1,609	1,122	2,435	-	-	296
Development Project	23,935	4,224	6,684	-	-	21,476
Fabric Fund	221,879	13,564	77,876	-	-	157,568
Fabric Fund Investment	97,420	-	-	-	9,166	106,586
Flower Fund	1,416	360	438	-	-	1,338
Music (Outreach)	5,000	5,000	4,967	-	-	5,033
Music Foundation	257	2,685	1,119	-	-	1,823
Organ Fund	12,034	-	-	-	-	12,034
Tangible Asset - Church Heating System	64,072	-	4,272	-	-	59,800
Brookes Bequest 130001087S	44,314	-	-	-	4,169	48,483
Church Repair 130001084S	63,183	-	-	-	5,944	69,127
Cox Churchyard Bequest 130001302S	3,075	-	-	-	289	3,364
Curates Endowment 130001085S	35,932	-	-	-	3,381	39,312
Vicars Endowment 130001083S	21,550	-	-	-	2,027	23,577
<b>Total</b>	<b>94,679</b>	<b>202,872</b>	<b>88,634</b>	<b>-</b>	<b>24,977</b>	<b>633,894</b>

## Definition of Funds

### Unrestricted

General Fund Unrestricted funds

### Designated

Rector's Discretionary Fund Appeals for specific projects on initiative of the Team Rector

Legacy Project Fund Unrestricted legacies previously designated for capital projects; now undesignated

### Restricted

Development Project Development of church and facilities

Fabric Fund For the fabric of the church (maintenance and running of the church buildings and its contents)

Bell Fund Maintenance of church bells; funds raised by bell ringers

Churchyard Fund Maintenance of graves in the churchyard, supplemented by income from Cox Bequest

Flower Fund Provision of church flowers funded by sponsorship

Music Foundation Provision of church music at St Wilfrid's, supplemented by income from Brooke's Bequest (includes ring-fenced funds for organ projects)

Music (Outreach) Bramall grant to fund musical outreach products this year

Organ Fund Maintenance and repair of church organ

Fabric Fund Investment Investment of Fabric Fund. Capital and Income to be spent on the fabric of the church (maintenance and running of the church buildings and its contents)

Tangible Asset - Church Heating System New church heating system recorded as a tangible asset

### Endowment

Brookes Bequest 130001087S Income to be used for upkeep of services in the Church including organ and choir. Original capital, approximately £5,500, must be maintained

Church Repair 130001084S Income to be used for insurance / repairs / additions to Fabric of St Wilfrid's. Original capital of £4,000 must be maintained

Cox Ch Yard Bequest 130001302S Income to be used for the preservation of graves in the churchyard. Original capital of £2,000 must be maintained

Vicars Endowment 130001083S Income is used for the augmentation of the Vicar's stipend through the Diocesan Stipend Fund. Original capital must be maintained

Curates Endowment 130001085S Income is used for the payment of curates through the Diocesan Stipend Fund. Original capital must be maintained

## Definition of Assets and Liabilities

5001 Tangible Asset – Church Heating System	Depreciation valuation of fixed tangible assets (church heating system)
5101 CBF Inv Fund Church Repair	Church Repair Fund held in CBF Investment Fund
5103 CBF Inv Fund Brookes	Brooke's Bequest, held in CBF Investment Fund
5104 CBF Inv Fund Cox Ch Yard	Cox Bequest, held in CBF Investment Fund
5105 CBF Inv Fund Vicars Endow	Vicar's Endowment, held in CBF Investment Fund
5106 CBF Inv Fund Curates Endow	Curate's Endowment, held in CBF Investment Fund
5107 CBF Inv Fund Fabric	Fabric Fund reserves, held in CBF Investment Fund
5201 Bank Current CAF 1	Principal current bank account
5202 Bank Stewardship CAF 2	Stewardship / payroll bank account
5203 Bank Development CAF 3	Bank account for development and other capital funded projects
5204 Bank Current NatWest	Bank account for 200 club
5302 Treasurers Float	Float for events
5303 Flower Fund Float	Used to operate the Flower Fund
5402 CBF Dep Acc 1399D - Accum Inc	Receives dividends from Church Repair Fund investment
5405 CBF Dep Fund - Fabric	Deposit account for Fabric Fund reserves
5501 Debtor – HMRC	Outstanding Gift Aid to be claimed on 2021 donations
5507 Debtor – Other	Other debtors – 2022 Magazine advertising revenue received in 2023
5509 Debtor – Fees	Wedding and funeral fees collected but not paid because services have not yet taken place
6103 Creditor – Other	Other Creditors
6203 Agency – Mouldsdale	Capital to be transferred from Mouldsdale Trust in respect for grants paid out of PCC bank account.
Agency Collections	Other agency collections e.g. collections for charities

## **Independent Examiner's Report**

### *To the Parochial Church Council (PCC) of St. Wilfrid Harrogate*

I report to the trustees on my examination of the financial statements of St Wilfrid's Church Harrogate Parochial Church Council (the charity) for the year ended 31 December 2023.

#### **Responsibilities and basis of report**

As the trustees of the charity, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the financial statements carried out under Section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

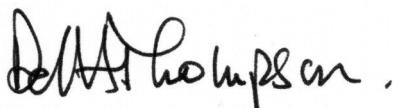
#### **Independent examiner's statement**

If the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm no matters have come to my attention in connection with the examination giving me cause to believe that, in any material respect:

- 1 accounting records were not kept in respect to the charity as required by Section 130 of the 2011 Act: or
- 2 the financial statements do not accord with those records: or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



D. d'ARCY THOMPSON FCA.  
INDEPENDENT EXAMINER  
COLD BATH PLACE  
HARROGATE  
NORTH YORKSHIRE  
HG2 0PQ

Date

04 APR 2024



[www.stwilfrid.org](http://www.stwilfrid.org)

The Parish Church of St Wilfrid's  
is part of the Harrogate St Wilfrid Team Ministry  
and a parish church of the Church of England  
in the Diocese of Leeds



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# Accounts

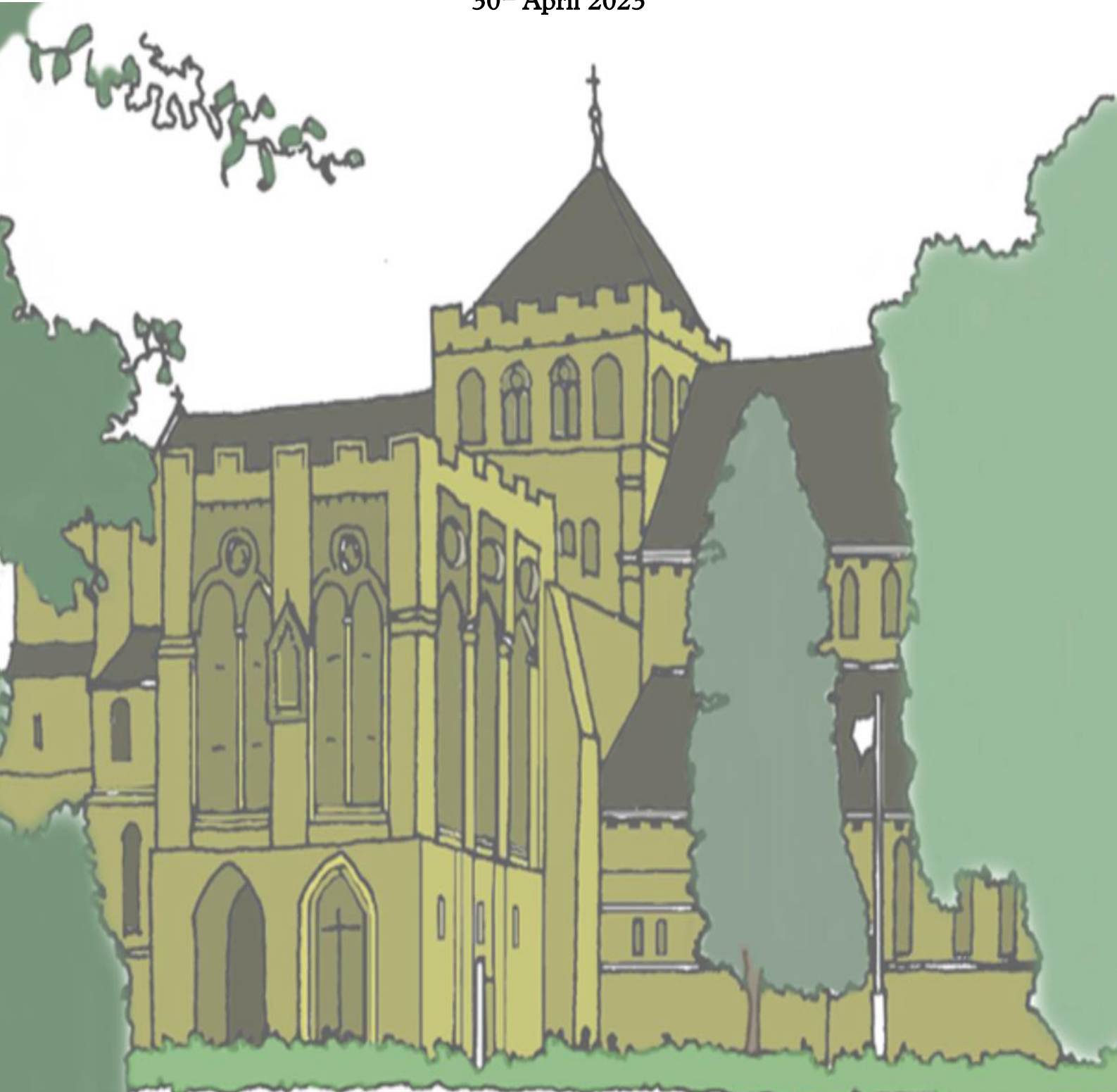
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THE PARISH OF  
**ST WILFRID**  
H A R R O G A T E

# Annual Report & Financial Statements For the year ended 31<sup>st</sup> December 2022

The Annual Parochial Church Meeting  
30<sup>th</sup> April 2023



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## The Rector's foreword to the Reports and Accounts for the year ended 31<sup>st</sup> December 2022



If 2020 and 2021 were “unprecedented years,” as I noted in my report last year, then as the final Covid restrictions began to fall away in the early part of 2022, we gradually began return to something which felt more normal.

Whilst I say normal, there continued to be an impact on our income, but as with 2021, that has been less severe than the previous year. However, 2022 saw the continued trend of significant inflation, and the ‘cost of living’ crisis begun at the end of 2021 gathered pace. The dramatic explosion in energy prices that started at the end of 2022, exacerbated by the Russian invasion and war in Ukraine, became a very real reality for us. Whilst projections are an inaccurate science we’re facing a rise in energy costs across the estate of the church and hall from £17,000 in 2021 to over £34,000 in 2023. This might not reach that level – we’ve taken mitigating actions – and there could, we pray, be a resolution to the conflict in Eastern Europe.

The work which has been put in by the whole team here over the last decade or so, has given us a financial framework which continues to survive an extraordinary ‘stress test’. The future does look hopeful. But, as ever, we must continue to exercise the budgetary restraint we’ve put in place. We are looking again at levels of giving in 2023, and once more ask everyone to be as generous as they can.

As a parish, we continue to be one of the largest quota payers in the Diocese of Leeds. In 2022, we were the 5<sup>th</sup> largest contributor. That we pay our Quota in full is excellent – it, after all pays for clergy, and allows parishes in poorer areas of the Diocese to have a priest they otherwise would not be able to afford. However, there is a note of caution to be sounded. Quota continues to rise, and there may come a point in which we have to say to the Diocese, we will be as generous as we can, but there is not an ever-lasting wellspring from which we can pay Quota.

Practically, as the year went on, the pace quickened considerably. The latter part of 2022 began to feel hectic. In part, some of this was simply ‘covid catchup’ as people undertook activities which had been put off, which could now go ahead.

That has been noticeably true of levels of attendance. These have varied – at times quite wildly. There are inevitably those who, understandably, have taken the post-pandemic opportunity to visit family and friends or to go on holiday – all activities postponed from the previous two years. Even now in 2023, it is only just beginning to feel like a more even keel in this respect. I do want to encourage everyone in their attendance, each Sunday, which remains an important part of our Christian discipleship. I hope this is a holy habit that everyone will work on restoring.

By Christmas, numbers felt significantly closer to normal. Attendance at many of the Christmas services – the Carol Service in particular - exceeded pre-pandemic levels. Even the crib service, not held since 2019, attracted well over 150.

It is also pleasing to see new faces. Many have remarked to me that this is not a small number of new faces either. It is inevitably held in tension with those who have moved away or been 'promoted to glory'. That we are seeing new members of the congregation should be celebrated. The mission field is tough. Across the Diocese of Leeds, there has been an annual fall in electoral roll membership of 12% over the last two years. Our membership, grew by 12%.

Young Wilfs remained in abeyance throughout 2022. In part, this was as I noted last year because a long coming point was reached when many who had helped run our children's activities stood down – in many cases their children were, after all, now at university. It also reflected understandable anxieties many parents felt in a pandemic recovery phase, something other organisations for children and young people also experienced. We hope that in 2023 there will be something of a 're-boot' and plans are being worked on for this.

Work has continued with our Architect on developing plans for the future, as well as the commission and execution of the required Quinquennial Inspection report. We also made a simple but significant move in swapping around the Parish Office and Choir Vestry: this seems, remarkably, to have gone down very well! The musicians have more room, and the office staff have a room with a view. We also debuted some altar frontals for the altar in the crossing, with thanks to those who donated for their purchase (and with thanks also to those who stitched and sewed) – they add a dash of appropriate liturgical colour to the church. With the agreement of the standing committee, we also purchased, for the first time in many years, some new vestments to add to those available (and also to 'retire' some worn or dated ones). These form a fitting 'memorial' to Allen Tattersfield who left us a very generous bequest we received in 2020.

As ever, there are though some who, much I'm sure to their embarrassment, I must thank for their efforts. Firstly, the wardens have been magnificent. As ever supportive, providing appropriate challenge they have been a tremendous source of strength and encouragement.

Secondly, the staff: John who cleans the hall; Rebecca and Alison (who took over from Linda in November) in the office; Anthony, our Director of Music and Peter Brand our Assistant Organist. My thanks to them all for their hard work over the last year.

Special mention should be made here to Linda Harrison who retired in 2022. She has served the parish fabulously over her tenure as Parish Administrator. We wish her well in retirement.

I turn to my clerical colleagues. Their support, advice and encouragement is always a joy – not to mention their humour. They even survived us all being stuck in a broken down car for several hours on the hard shoulder of a motorway in pouring rain... Their presence is much valued by us all. We are lucky to have them, and thank them for their work.

Lastly, to the congregation here, my thanks are also due. As with 2022, I have been moved by the extraordinarily kind and encouraging cards, notes and gifts, particularly when I celebrated by 'silver jubilee' of 25 years as a priest at the end of June 2022. My thanks again for your moving generosity.

Your willingness to get involved is much appreciated. That's an area we must continue to work on. There are even men who make tea and coffee now (!).

That has been particularly true of charitable donations in 2022. Whether to the Harrogate Homeless project, the Food Bank, to other charities, or in support of Resurrected Bites there has been a real sense of 'raising our game'. That is in significant part due to the hard work and tenacity of Janet Thomas and Shirley Simpson. You know by now that I get three sorts of note from Janet (who will kill me for saying this): Please tell (the starting level); please remind (if not enough has happened) and 'would you have a rant' (which oddly, seems productive). Janet and I would, I am sure, like to do less rant and more 'please would'. So in 2023, please would you...

Whilst these reports and accounts pertain to 2022 they also allow me, briefly to look forward. As I've already noted work continues on development plans – and we hope to move forward significantly this year. Equally I warmly welcome the work to restart Young Wilfs. This year will unusually see a coronation, of Their Majesties the King and Queen. That followed the sad death of Her late Majesty Queen Elizabeth II in September last year. Just as that sad moment for the nation provided a time for reflection and special services, so too will the coronation this year. I very much hope that **everyone** will plan to be present for the Coronation Festival Mass here, at 7pm on the Friday evening before the Coronation itself.

Looking even further ahead 2024 will be the 110<sup>th</sup> anniversary of the consecration of this Parish Church. It will see me complete of 14 years of being the Rector here and start year 15. Time passes. What we do is founded in the past, develops in the present and orientates us to the future. The bedrock of what we do is to pray and worship. It is why we are here, theologically, existentially, and practically. It roots us, encourages us, humbles us and raises us up. It calls us all, priests and people alike to strike out on the journey we take with God. That is a journey we can only undertake, together.

So to everyone who reads, intercedes, serves, sings, plays, welcomes, stewards, cleans, tidies, deals with baptism families, rings bells, serves as an officer, does refreshments, gives of their time, talent and cold hard cash to keep the ministry, mission and maintenance of this place going (and to anyone who I should have mentioned, but haven't): thank you for all you do.

Together we are partners in the Gospel.

With my prayers and good wishes as always,



Fr Gary Waddington  
Team Rector.



## The Annual Vestry Meeting

The Annual Vestry Meeting of the Ecclesiastical Parish of St Wilfrid, Harrogate will take place on Sunday 30<sup>th</sup> April 2023, following the Parish Mass in church.

### Agenda

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting will be taken with the minute item for the APCM
4. The election of wardens for 2023-2024

## The Annual Parochial Church Meeting

The Annual Parochial Church Meeting of the parishioners whose names appear on the electoral roll of the Ecclesiastical Parish of St Wilfrid, Harrogate will take place on Sunday 30<sup>th</sup> April 2023, following the Annual Vestry meeting in church.

### Agenda

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting.
4. The election of:
  - a. Members of the Deanery Synod to serve 2023-2026  
*There are up to three places available. Deanery Synod Representatives by virtue of their election become ex-officio members of the Parochial Church Council*
  - b. Members of the Parochial Church Council to serve 2023-2026  
*There are up to four places to be elected.*
  - c. Sidespersons/Stewards
  - d. The Independent Auditor
5. The Reports and accounts for 2022
6. Questions\*
7. Close of meeting
8. APCM 2024:            Sunday 28<sup>th</sup> April 2023

\*Anyone having questions should, where possible notify Fr Gary of the Question in advance, so that a full answer can be given. Any question where notice is not given may be answered in writing following the meeting at the discretion of the chairman.

## Minutes of the Annual Vestry Meeting: Sunday 8<sup>th</sup> May 2022

Fr Gary Waddington, Team Rector and PCC Chairman, presided over the meetings. No apologies had been received.

### Election of Churchwardens for 2022/23

There being no other nominations Mrs Christine Turner and Mr Justin Brett were elected as Churchwardens to serve for the year 2022/23.

## Minutes of the Annual Parochial Church Meeting: Sunday 8<sup>th</sup> May 2022

### Minutes of the Annual Parochial Meeting 2021

The minutes of the APCM held on Sunday 23<sup>rd</sup> May 2021 were approved and signed as an accurate record of that meeting.

### Elections to the Parochial Church Council

There were 4 vacancies for 3-year terms each and 2 casual vacancies for 1 year terms each. Six nominations had been received.

Those present at the meeting were asked to vote for up to 4 people on the available ballot sheets. The 4 people receiving the most votes would fill the 3-year terms; the 2 people with the lowest votes would be offered the 1-year terms.

The results of the ballot were:

Barbara Fryer	31
Martin Helm	24
Claire Lindsay	16
Rebecca Oliver	29
Samantha Prosser-Higden	9
Timothy Rhodes	32

By virtue of the votes cast, the following were elected to serve:

- For the term 2022-25: Barbara Fryer, Martin Helm, Rebecca Oliver, Timothy Rhodes
- For the term 2022-23: Claire Lindsay and Samantha Prosser-Higden

### Election of Sidesmen

Fr Gary confirmed that there was a team of sidesmen who had expressed a willingness to continue, and they were duly re-elected unanimously.

### Annual Reports

A booklet containing the Annual Reports and Financial Statements had been prepared and had been available in print and electronically on request in advance of the meeting as well as being available on the day of the meeting. The report gave a summary of parish life during 2021. The accounts had been reviewed by the independent examiner and had been received by the PCC. These were approved by the meeting with one abstention. There were no other comments or questions on the reports.

### Election of Independent Examiner

Mr David d'Arcy Thompson had examined the accounts for 2021 and was willing to stand again as an independent examiner for 2022. This was approved by the meeting with no objections.

## Notice of Parochial Church Council dates for 2023/4

Dates for meetings of the PCC and Standing Committee in 2023/4 are set out below for information. Additional meetings may be called in addition to those listed.

### PCC

Sunday 30<sup>th</sup> April 2023

1. Thursday 13<sup>th</sup> July 2023
2. Thursday 5<sup>th</sup> October 2023
3. Thursday 30<sup>th</sup> November 2023
4. Monday 11<sup>th</sup> March 2024

*Other meetings may be called as required.*

### Standing Committee

- 1.
2. Monday 12<sup>th</sup> June 2023
3. Monday 18<sup>th</sup> September 2023
4. Monday 11<sup>th</sup> December 2023
5. Monday 22<sup>nd</sup> January 2024
6. Monday 8<sup>th</sup> April 2024

*Other meetings may be called as required.*

## Notice and Agenda for a Meeting of the Parochial Church Council

Notice is given of a meeting of the Parochial Church Council to be held following the Annual Parochial Church Meeting on Sunday 30<sup>th</sup> April 2023.

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting
4. Matters arising
5. Appointments
  - a. A Vice-Chair of the PCC
  - b. A PCC Secretary
  - c. A PCC Treasurer
  - d. Standing Committee Members
  - e. Parish Electoral Roll Officer
  - f. Parish Safeguarding Officers
  - g. Parish Children's Officer
  - h. Parish Youth Officer
  - i. Parish Environment Officer
  - j. Parish Disability Officer
6. Safeguarding
7. Ratification of Account Signatories
8. Notice of next meeting

## Annual Reports for 2022

### Aims and Purposes

St. Wilfrid's Parochial Church Council (the PCC) has the responsibility of cooperating with the Incumbent, Fr Gary Waddington, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. This is set out in the Parochial Church Council Powers Measure 1956 as amended and in the Church Representation Rules. The Parochial Church Council is a charity for the purposes of the Charities Act 2011.

### Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of the life of the parish, working alongside senior leaders and paid staff who are responsible for the day to day management of the life of the parish.

Our liturgical life seeks to enable us to live out the whole of the Christian vocation and as such when planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

We seek to enable people to live out their faith as part of our parish community through:

- High quality worship and prayer; study, and developing our discipleship in the Catholic tradition of the Church of England.
- The provision of pastoral care to those living in the parish
- Our missionary and outreach work
- Our care for a historic, grade 1 listed building, preserving the fabric for future generations and developing our buildings as an asset for both the parish and the wider community.

### Achievements and Performance

#### Safeguarding

We were delighted to appoint Mr Nick Hamer as our Lead Parish Safeguarding Officer (LPSO) in 2022. We also began the process of appointing Mrs Clare Lindsay as Assistant Lead Parish Safeguarding Officer (ALPSO). Nick and Clare bring considerable professional safeguarding experience to the parish and look forward to further enhancing and developing our safeguarding work. You can read a bit more about them in the biographies they have provided on page 16.

#### Worship and Prayer

Much of the programme of worship and prayer has been restored in 2022. From Easter onwards many of the restrictions which had been in place were gradually removed. From the summer onwards, the Lady chapel began to be used again for weekday masses.

#### The Electoral Roll

The number on the Electoral Roll at the time of writing in advance of this APCM is 153. This is an increase/decrease of 5 from the figure at the APCM in 2022 (148). There have been 10 new additions to the roll since the last Annual Meeting, 2 deaths and 3 requests for names to be removed.

#### General, Deanery and Diocesan Synods

Three members of the PCC are representatives on the Deanery Synod, providing a link between the parish and the wider church. Our representatives are Mr Justin Brett, Mr Richard Mantle and Ms Lesley Bird. Mr Brett served as Lay Chairman of Deanery Synod. In addition Justin Brett and Jonathan Wilson are elected members of the Diocesan Synod. Richard Mantle and Fr Gary Waddington are also both elected members of General Synod (and by virtue of that, *ex-officio* members of the Diocesan and Deanery Synods – where Fr Gary is also a member by right).

## Commercial Income

Commercial income further recovered in 2022 compared to the steep falls of 2020 and reduced income in 2021. Cottage rental income has remained steady through the year.

## Quinquennial Repairs & Maintenance

Mr Christopher Cotton our inspecting architect has continued working on plans in line with the PCC's development priorities. He came to speak to the PCC in the Autumn and is currently working on their feedback before wider consultation takes place in 2023. The Quinquennial Inspection report was undertaken in the Autumn of 2022. Subsidiary reports on the Hall and Cottage are to be prepared in 2023.

The grounds had benefitted from work by grounds staff of the Ladies College, but in 2022 this came to an end as the College restructured its staffing following the pandemic. The cost of lawn cutting etc is now borne by us once again – with a campaign to ask those whose relatives ashes are buried here to help contribute to the annual costs.

## Website and Social Media

Our Facebook page [www.facebook.com/Saintwilfrid](http://www.facebook.com/Saintwilfrid) continues to be important to building awareness of St Wilfrid's locally and further afield. This continues an extraordinary 'outreach'.

Our website at [www.stwilfrid.org](http://www.stwilfrid.org) is an important marketing and communications tool. It is easy for us to update ourselves and looks professional. We want to look at a minor 'facelift' to the interface in the next year to freshen the look and take advantages of developments in tech and design.

## Pastoral Care

As with all pastoral services, Baptisms were limited at times because of the ongoing pandemic. However there were 17 baptisms in 2022, up from 2 in 2020 and 10 in 2021. Six weddings took place, up from five in the previous year. Seven funerals took place and five burials of ashes were also able to take place in 2022.

## Ecumenical Relationships

St Wilfrid's has little in the way of ecumenical relationships. However, this is an area we hope to improve in time. We currently have a representative at 'Churches together in Harrogate'.

## Mission and Evangelism: Charitable Outreach

A total of £5,146.89 was raised in 2022. For the Lent charity, we decided to support victims of the war in Ukraine, but we concentrated particularly during the year on two local charities, the Harrogate Food Bank and the Harrogate Homeless Project, in view of the cost of living crisis. We were given regular donations of cash, groceries and toiletries for both these causes. In addition, several people elected to give to the Homeless and Christian Aid through online giving, and to support the Children's Society through collecting boxes at home. We continue to support the Homeless on a weekly basis, and Shirley Simpson liaises with them to make sure that we provide what is most needed.

## Development

Works were carried out as reported in the report above. Work has continued, albeit slowly, on developing the priorities the PCC have agreed:

- The Hall, Kitchens and Toilets
- A new lighting scheme for the Church and Hall
- Improvements to the security and environment of the Hall, as well as the approach to the Church from Duchy Road.

We hope that significant plans will be brought forward in mid 2023.

## Financial Review

Fr Gary sets out some of the financial position in his foreword to this report.

We wish to record our thanks to Jonathan Wilson for his work on our finances and also to Rebecca Oliver and Linda Harrison (and her successor, Alison Povall) for their support in handling the day to day finances in the office. We continue to maintain capital funds in line with the PCC reserve policy. It is clear that care will need to be continued over the coming years to further stabilise the parish finances.

We paid our quota for 2022 in full of £125, 283. Within the Deanery, of the 32 parishes, four pay more than we do. Together, each of the Harrogate Churches are paying quota at a sum which puts us in the top 5% of parishes in the Diocese by amount. In 2022 we were the 5<sup>th</sup> largest contributor to Quota across the Diocese of Leeds.

## Reserves Policy

It is PCC policy to hold in reserve a continuing minimum of “free reserves” of three months running costs, including salary costs. At present this minimum is £50,000. This figure excludes those funds which have been designated for specific purposes (restricted funds). The PCC delegates the operation of asset management to the Standing Committee.

During 2022 we revised our holdings, so that available assets were transferred into a mix of investment vehicles and deposit accounts with the Central Board of Finance (CBF) of the Church Commissioners. This, together with interest rate movements in late 2022 should provide an uplift in income.

## Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, licenced clergy, churchwardens, members of higher synods and members elected by those whose names appear on the Electoral roll.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. In practice, in such a large parish, this is delegated to staff and specific individuals through the careful use of budgets within the terms of reference and fiduciary policies that the PCC oversees.

Over the last few years we have implemented a system where new members receive an initial welcome meeting and guidance regarding the workings of the PCC. This induction process took place in person in 2022.

All PCC members serve at some time on committees – either permanent bodies or ‘ad hoc’ groups created to pursue specific projects. The principal subcommittee of the PCC is the Standing Committee. This committee is made up of the incumbent, the churchwardens and three other elected members (normally the PCC secretary, treasurer and one other member of the PCC). In law, the Standing Committee has the power to transact the business of the PCC between its full meetings. It also acts as the personnel committee of the PCC.

PCC members are also expected to show individual leadership within tasks delegated to them. All committees and groups are expected to report back, either directly to the PCC, or through a ‘parent body’ which sponsors and oversees their activities.

Thus the PCC gives general oversight, governance and sets policy; the Standing Committee oversees strategic management and the Staff Team holds day to day responsibility. More information about this can be found below under ‘Administrative Information’.

## Risk Management

The PCC reviews risks and will create a formal risk management policy in 2023. The overview of risk is held in the strategic portfolio of the Standing Committee. Significant potential risks identified are: further pandemic; global instability and war; instability in the international financial markets. Closer to home risks identified are: reputational damage; safeguarding failure; theft or fraud; health and safety events, fire or catastrophic building failure; death or loss of key personnel; income disruption.

Whilst the PCC, the Standing Committee and Staff Team have little leverage over international risks, the Parish has robust policies for budgeting and finance and access to cash. These we believe leave us in a strong position to sustain operational stability. Together with routine maintenance and an effective suite of health and safety policies, we believe we can substantially mitigate risk. New safeguarding officers are in place, and we believe our safeguarding practice is good. Investments and day to day finances are all held in established reputable companies and bodies which also minimises potential risk.

A risk to be monitored is the viability of a 'sustainable body' of the worshipping community. In a tough 'missional environment' a significant drop in regular worshippers would itself create risks to fiscal and ecclesial stability. Increasing commercial income mitigates this risk, as does good stewardship programming. Work of mission and evangelism must continue and become embedded to invite and involve more people so that congregational numbers stabilise and grow.

## Volunteers

We would like to thank the many volunteers who work hard throughout the year.



## Administrative Information

The Ecclesiastical Parish of St Wilfrid Harrogate (Parish Code 460199; Benefice Code 46/134) is a Parish of the Church of England, in the Deanery of Harrogate, the Archdeaconry of Richmond and Craven and in the Diocese of Leeds.

The ecclesiastical parish covers an area of 3.1 square miles, and incorporates the areas of the Duchy estate, Jennyfield, Killinghall Moor and Harlow Hill – and as such covers a parish of wide socio-economic differentials, including some council owned housing. The deprivation rank out of 12,307 benefices in the Church of England is 10,020 (i.e. in the least 20% deprived areas in England).

There are a number of public schools (both preparatory and senior) within the parish, as well as Saltergate infants and junior schools. There are also a small number of local shops, the principal leisure centre of the town, a golf club, Nursing and Care Homes and private leisure facilities within the parish.

The Parish has a population of approximately 14,162 (2018 Census update), living in 5480 households.

The Parish Church (Church Code 646284) is in Duchy Road, Harrogate; a residential conservation area to the North-West of the town centre.

The Parish Church of St Wilfrid is a designated Major Parish Church, the 38<sup>th</sup> largest in the country (of 16,000 churches), the 2<sup>nd</sup> largest in the Diocese of Leeds and the 7<sup>th</sup> largest in Yorkshire as a whole.

The Parish Church has been of decidedly Anglo-Catholic churchmanship since its creation and consecration in 1914. The Parochial Church Council has passed a 'letter of request' under s.3 of the Bishops and Priests (Consecration and Ordination of Women) Measure 2014. The Bishop of Wakefield has been appointed to provide pastoral and sacramental care to the parish and its clergy by the Bishop of Leeds (who remains the Patron of the Parish).

The Parish exists as a charity in law, our Charity Commission Registration Number is: 1131729.

The registered address for the Parish is:  
The Parish Office  
The Church of St Wilfrid Harrogate  
Duchy Road  
Harrogate  
HG1 2EU

Legal services are provided to the parish by:  
The Diocesan Registry  
Lupton Fawcett LLP,  
Yorkshire House,  
East Parade,  
Leeds, LS1 5BD

The Parish bank accounts are held with:  
CAF Bank  
25 Kings Hill Avenue,  
Kings Hill,  
West Malling,  
Kent  
ME19 4JQ

The Independent examiner for the Financial Statements is:  
Mr David D'Arcy Thompson FCA.  
Cold Bath Place  
Harrogate  
North Yorkshire  
HG2 0PQ

## The Clergy

The parish is served by one stipendiary parish priest, one non-stipendiary priest in a curacy post and two retired Honorary assistant priests.

### Incumbent & Team Rector

**The Rev'd Gary Waddington**

*Appointed 2010*

Fr Gary was inducted and collated as the Incumbent and Team Rector of the Harrogate St Wilfrid Team Ministry on 18<sup>th</sup> July 2010. In addition to his duties in the parish he is a member of the Deanery Synod and Chapter, the Diocesan Synod and, since September 2015, a Proctor in Convocation for the General Synod of the Church of England. He has served on the Liturgical Commission of the Church of England, and as an Archbishop's Missioner. He has been a guest lecturer at St Stephen's House, Oxford, and has supervised ordinands both for the Diocese of Leeds and wider Church.

Non stipendiary Assistant Curate

**The Rev'd David Povall**

*Appointed 2021*

Fr David is the newest member of the team and is our Assistant Curate and working closely with Fr Gary who is his supervisor. Fr David is a practicing Barrister in his working life, and then helps out where he can during the week and on Sundays. He was ordained as a priest in the summer of 2021, so is still in the phase of being 'new' and doing things for the first time! He's married, with a grown up Son. Having lived for many years in London, he's enjoying having escaped to God's own county.

Honorary Assistant Priests:

**The Rev'd Terrance Buckingham**

*Assistant priest 2019-22; Hon assistant 2022-*

Fr Terry served as Curate here between 2003 & 2009. After a tour of duty in Nidd and inner-city Leeds (another St Wilfrid's!), he divides his time between living in Guiseley with his wife Elizabeth, close to their children and grandchildren, and his day to day work practising optometry in Ilkley. He is an Honorary Assistant Priest here, covering one of the weekday masses and helping on Sundays.

**The Rev'd Gavin Gilchrist**

*Appointed 2018*

Fr Gavin grew up in Hull and studied theology at Kings College, London. After completing his training at Mirfield, Fr Gavin was ordained priest in 1978 and went on to be Parish Priest successively in Blackpool, Carlisle and Whitley Bay, retiring in 2018. He was married to Lorna in 1975; they have three children and seven grandchildren. Whilst 'retired' he is an Honorary Assistant Priest here, bringing his considerable experience of parish ministry to the team.

## The Parish Staff

Parish Administrator:

Linda Harrison

**Alison Povall**

*Retired, November 2022*

*Appointed November 2022*

Alison joined the staff of St Wilfrids in November 2022. She is married to the curate, Fr David and they a grown up son.

Alison runs the parish office and ensures the smooth working of the parish. She works part time and is normally available Tuesday to Friday from 9am to 1pm.

Her job is to help resource those making enquiries, provide administrative support to the parish clergy and ensure the smooth running of the office. At any time Alison is overseeing the administrative process for active weddings, funerals, as well as keeping track of the 600 or so regular services at St Wilfrid's each year.

Facilities Manager:

**Rebecca Oliver**

*Appointed 2016*

Rebecca joined the staff of St Wilfrid's in March 2016, and brings a wealth of experience in marketing and social media skills as well as having run her own businesses for 12 years prior to joining St Wilfrid's.

She is responsible for overseeing the day to day operations of all non-liturgical events at St Wilfrid's. Her role ranges from managing regular hall bookings to booking and managing large scale events in Church. Alongside the management and marketing of the facility, these responsibilities extend to writing, maintaining, and developing working policies and agreements to ensure that St Wilfrid's is adhering its legal requirements. This also supports her role as Health and Safety officer for the church.

Hall caretaker:

**John Charles**

*Appointed 2016*

Director of Music

**Anthony Gray**

*Appointed 2019*

Anthony Gray (b. 1996) is an organist, choral director and composer based in Yorkshire. In addition to his duties here, he is Director of the Fairfax Singers, Organ Tutor for the Diocese of Leeds, Assistant Director of The Florence International Singing Programme and the Piano Tutor at Rishworth and Heathfield schools. He graduated as Organ Scholar of Robinson College, Cambridge, Organist for St. John's Voices and Accompanist of Cambridgeshire Choral Society. He co-founded and directed The Robinson Consort, focussing on contemporary repertoire, and toured to destinations including East Asia, Switzerland, Portugal and the St-Remy-En-Provence Opera Festival. He has been Musical Director of acclaimed theatre productions including The Duchess of Malfi, Joseph and his own co-authored A Very Brexit Musical at the Edinburgh Fringe. He was shortlisted in the final of the BBC Radio 3 Carol Competition 2019 with his setting of 'Go To The Child', and his music is performed across the country.

Assistant Organist

**Peter Brand**

*Appointed 2021*

Born in Preston, Peter Brand graduated from the University of Leeds in Summer 2007 with an honours degree in music, having served as Edward Boyle Organ Scholar. This position was also combined with that of an Alto Lay Clerk in the professional choir at Leeds Parish Church. During this time he received organ tuition from The City Organist, Dr. Simon Lindley. At the Parish Church he was privileged to perform in The Battle of the Organs alongside Prof. Ian Tracey and David Houlder for three consecutive years. Peter has been involved with church and organ music since the age of eight as a member of the famous choir at Broughton, St John Baptist near Preston under the direction of John Catterall MBE, receiving organ tuition from Ian Seddon. A former pupil at Hutton Grammar School, he was a member of the large Chamber

Choir. In Yorkshire, Peter has accompanied choirs and congregations at most major churches across Leeds. Peter has held Organist positions in a number of churches and has had much experience of directing Parish Church Choirs across the city, including: Holy Trinity, Meanwood; St. Aidan's church, Harehills and St. Michael & All Angels, Headingley. As a trained teacher, Peter has worked in secondary music education for over 11 years. He now is taking a break from the classroom to complete a law conversion course. His interests include walking, camping, and cooking. Peter is married to Lucy and has two young daughters.... And two cats (Hildegard von Bingen and Bairstow).

Lead Parish Safeguarding Officer

**Nick Hamer**

*Appointed 2022*

I have been married to my wife for 14 years and have a teenage son. We have one horse, one cat, one dog and one allotment all of which keeps us very busy!

I have been a Police Officer for 24 years, starting with the Metropolitan Police before transferring to a Yorkshire Force in 2001. I became a detective some 4 years later and hence have spent the majority of my career investigating serious crime. I was chosen to investigate all the allegations made against Jimmy Saville as part of the Force's response to that scandal. This formed part of my day-to-day duties managing a number of child protection teams. I am currently seconded to a complex safeguarding Operation.

Safeguarding for me has therefore been something I have had running through my veins before the phrase was coined!

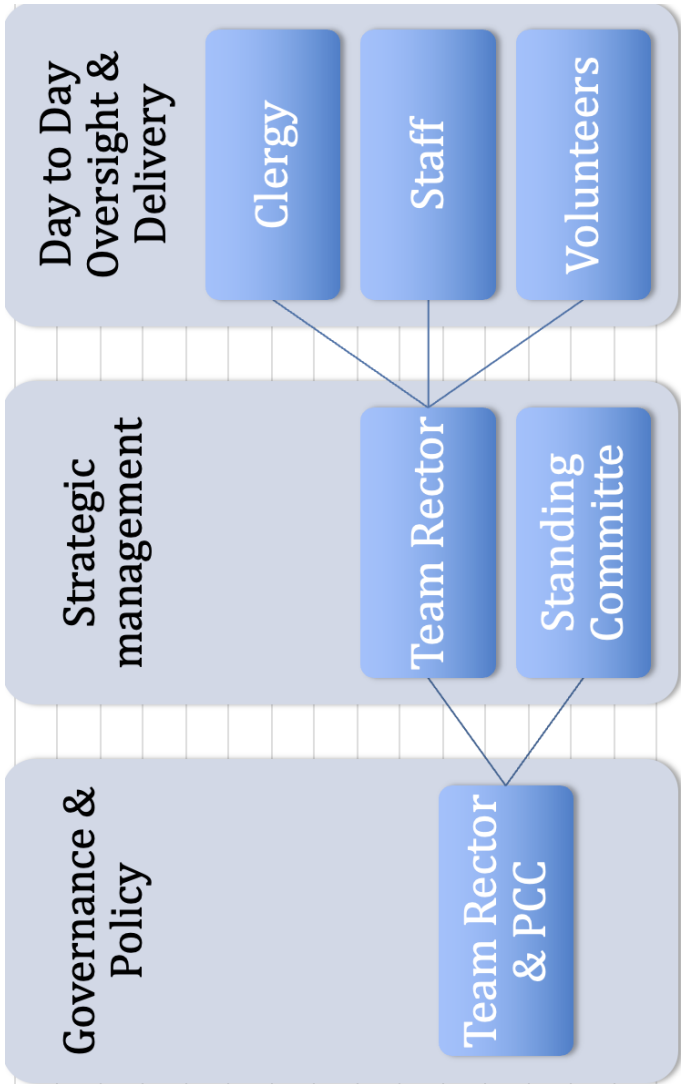
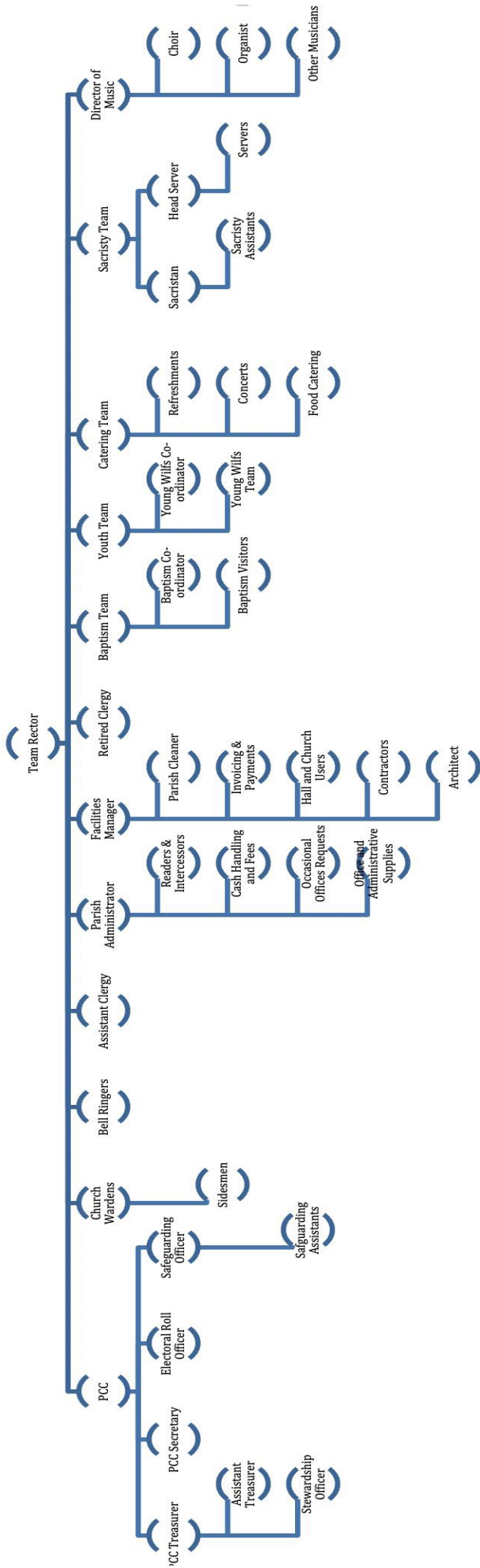
Safeguarding within the Church to me, means preventing any inappropriate behaviours taking place in the first place and this includes being available to listen to people and placing their need to be protected - and believed - at the forefront of an objectively balanced investigation.

Assistant Lead Parish Safeguarding Officer

**Claire Lindsey**

*Appointed 2022*

My husband and I have been married for 16 years and we have two daughters. I'm a registered Nurse who worked for the NHS in District Nursing for 10 years and then changed my career to work for a Local Authority in the field of Adult Safeguarding, which I have now proudly done for 9 years and thoroughly enjoy. I am passionate about communities and organisations working together to prevent harm and reduce the risk of abuse or neglect to children, young people and adults who have care and support needs and may not be able to protect themselves. I'm looking forward to starting my volunteer role shortly as Assistant Safeguarding Officer and working with Nick to ensure we have a close link with the diocese safeguarding team and will seek to ensure that our Safeguarding Policy is embedded and that good safeguarding practice is followed. I see part of our role will be to increase awareness of both children and adult Safeguarding within the Church and promote a safer culture, as Safeguarding is everyone's business!



## Parochial Church Council Membership 2022-2023

### 1. Ex-officio

#### *Clergy (3):*

001 Fr Gary Waddington                      002 Fr Terry Buckingham                      003 Fr David Povall

#### *Lay: The Church wardens (2)*

004 Mrs Christine Turner                      005 Mr Justin Brett

#### *Those elected to the following bodies if they are not already members ex-officio: (3):*

<b>General Synod Representatives (2021-2026)</b>	<b>Diocesan Synod Representatives (2021-2024)</b>	<b>Deanery Synod Representatives (2021-2024)</b>
Fr Gary Waddington	Mr Justin Brett	008 Ms Lesley Bird
006 Mr Richard Mantle	007 Mr Jonathan Wilson	Mr Justin Brett
		Mr Richard Mantle

### 2. Elected Lay members (11)

009 Mr Mark Blackmore (19-23) (1)

010 Miss Janet Thomas (21-24) (1)

012 Mr Robert Watts (21-24) (1)

014 Mrs Barbara Fryer (22-25) (1)

016 Mrs Rebecca Oliver (22-25) (1)

018 Mrs Clare Lindsay (22-23) (1)

011 Mrs Pam Grant (21-24) (2)

013 Mr Simon Gartside (21-24) (2)

015 Mr Martin Helm (22-25) (1)

017 Mr Timothy Rhodes (22-25) (1)

019 Mrs Samantha Prosser-Higden (22-23) (1)

*(the number (1) or (2) above denotes if a member is in their first or second of two possible consecutive terms of office before they must stand down).*

#### **Officers:**

PCC Vice Chair:

Mrs Christine Turner

PCC Secretary:

Mrs Samantha Prosser-Higden

PCC Treasurer:

Mr Jonathan Wilson

Electoral Roll Officer:

Mrs Barbara Fryer

Safeguarding Officer:

Nicholas Hamer (non PCC)

Parish Disability Officer:

Mr Justin Brett

Parish Environmental Officer:

Mrs Rebecca Oliver

Parish Youth Officer:

Mrs Christine Turner

Parish Children's Officer:

Mrs Clare Lindsay

#### **Standing Committee membership:**

Fr Gary Waddington

Mr Jonathan Wilson

Mrs Christine Turner

Mrs Samantha Prosser-Higden

Mr Justin Brett

Mrs Pam Grant

**The Parochial Church Council of St Wilfrid, Harrogate**

**Financial Statements  
For the year ended 31<sup>st</sup> December 2022**


**Statement of Income and Related Earnings**

	As at 31/12/2022	As at 31/12/2021
	£	£
<b>Income</b>		
Activities for generating funds	42,028	34,731
Voluntary Income	137,439	114,867
Incoming resources from charitable activities	3,098	1,418
	182,565	151,016
<b>Other Income</b>		
Investment income	17,996	17,500
Other incoming resources	1,540	130
	19,536	17,630
<b>Total Income</b>	<b>202,101</b>	<b>168,645</b>
<b>Resources Used</b> (page 7)	<b>271,121</b>	<b>284,845</b>
<b>Net Surplus/(Deficit) for Year</b>	<b>(69,020)</b>	<b>(116,199)</b>
Value adjustments on investments	(25,446)	24,394
Surplus/(Deficit) for year	(94,465)	(91,805)
Total Funds Brought Forward	789,145	880,950
<b>Total Funds Carried Forward</b>	<b>694,679</b>	<b>789,145</b>

## Statement of Financial Position: 31<sup>st</sup> December 2022

		At 31/12/2022		At 31/12/2021	
		£	£	£	£
	Pages				
<b>Fixed Tangible Assets</b>	8		64,072		68,344
<b>Fixed Investment Assets</b>	8		265,473		190,919
<b>Current Assets</b>					
Cash at bank and at hand	8	347,241		523,803	
Debtors	8	20,079		6,110	
		<u>367,320</u>		<u>529,913</u>	
<b>Creditors</b>					
Amounts falling due within one year	8	2,186		31	
			365,134		529,882
			<u><u>694,679</u></u>		<u><u>789,145</u></u>
 <b>Represented by:</b>					
<b>Accumulated Fund</b>					
Revenue reserves brought forward			789,145		880,950
Net surplus/(deficit) for the year	7		(69,020)		(116,199)
Value adjustments on investments	9		(25,446)		24,394
			<u><u>694,679</u></u>		<u><u>789,145</u></u>

**Approved by the Parochial Church Council**

 Team Rector

**The Reverend Gary Waddington  
Team Rector**

**Date: 20 MAR 2023**

## **Notes to the Financial Statements** *for the year ended 31<sup>st</sup> December 2022*

### **1. Accounting Policies**

#### **Accounting convention**

The financial statements have been prepared in accordance with the Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011 together with the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### **2. Tangible Fixed Assets and Depreciation**

#### **Consecrated property and movable church furnishings**

Consecrated and beneficed property of any kind is excluded from the financial statements by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2005 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1<sup>st</sup> January 2005 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life on a straight line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, on the repairs of movable church furnishings is written off.

#### **Investments**

Investments are valued at market value on 31<sup>st</sup> December 2022, and accounted for in accordance with FRS102.

### **3. Current Assets**

Amounts owing to the PCC at 31<sup>st</sup> December 2022 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

### **4. Incoming Resources**

#### **Voluntary income and capital sources**

- Collections are recognised when received by or on behalf of the PCC.
- Planned giving receivable under Gift Aid is recognised only when received.
- Tax recoverable on Gift Aid donations is recognised when the donation is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Funds raised by the sale of teas, coffees etc. and similar events are accounted for gross.
- Income from the 200 Club is accounted for gross.

#### **Other Income**

Rental income from the letting of church premises is recognised when the rental is due.

#### **Income from Investments**

Dividends are accounted for when due and payable and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

#### **Gains and losses on Investments**

Realised gains or losses are recognised when investments are sold.

### **5. Resources Used**

#### **Grants**

Grants and donations are accounted for when paid over, or when awarded. if that award creates a binding obligation on the PCC.

#### **Activities directly relating to the work of the Church**

The diocesan parish share is accounted for when due.

## Analysis of Income and Expenditure: 31<sup>st</sup> December 2022

	Unrestricted	Designated	Restricted	2022	2021
	£	£	£	£	£
<b>Incoming Resources</b>					
<i>Incoming resources from generated funds</i>					
<b>Voluntary Income</b>					
3010 Planned giving	69,629	-	-	69,629	71,189
3030 Church collections	5,132	-	-	5,132	5,603
3040 Sundry donations	5,585	-	400	5,985	3,901
3041 Development donations	-	-	3,600	3,600	3,691
3043 Rector's Discretionary Fund	650	110	-	760	660
3044 Bell Fund	-	-	2,260	2,260	77
3045 Music Donations	-	-	1,262	1,262	1,000
3046 Garden Appeal	-	-	1,600	1,600	-
3060 Income tax recovered	18,179	-	1,300	19,479	21,182
3061 Income tax recovered (development)	-	-	-	-	201
3062 Income tax recovered (music)	-	-	-	-	250
3070 Legacies	-	-	20,667	20,667	400
3080 Grants: Recurring	-	-	5,000	5,000	-
3081 Grants: Fabric / Development	-	-	815	815	-
3082 Grants: COVID-19 Support	-	-	-	-	6,712
3083 Grants: Energy	-	-	1,250	1,250	-
<b>Subtotal of Voluntary Income</b>	<b>99,176</b>	<b>110</b>	<b>38,154</b>	<b>137,439</b>	<b>114,867</b>
<b>Activities for generating funds</b>					
3090 Fundraising	524	-	-	524	93
3091 Fundraising (development)	-	-	527	527	670
3092 200 Club Subscriptions	5,640	-	-	5,640	5,306
3120 Church Lettings	3,230	-	-	3,230	250
3121 Hall Lettings	28,548	-	-	28,548	23,916
3122 Parish Magazine	1,708	-	-	1,708	773
3123 Books, Candles, Printing	1,445	-	-	1,445	1,624
3124 Carpark Lettings	405	-	-	405	2,100
<b>Subtotal of Activities for generating funds</b>	<b>41,501</b>	<b>-</b>	<b>527</b>	<b>42,028</b>	<b>34,731</b>
<b>Investment income</b>					
3100 Dividends	-	-	4,416	4,416	3,293
3101 Interest	207	-	684	891	75
3102 Cottage Rental	12,690	-	-	12,690	14,131
<b>Subtotal of Investment income</b>	<b>12,897</b>	<b>-</b>	<b>5,100</b>	<b>17,996</b>	<b>17,500</b>
<b>Incoming resources from charitable activities</b>					
3110 Statutory Fees	3,098	-	-	3,098	1,418
<b>Subtotal of Incoming resources from charitable activities</b>	<b>3,098</b>	<b>-</b>	<b>-</b>	<b>3,098</b>	<b>1,418</b>
<i>Total of Incoming resources from generated funds</i>	<i>156,671</i>	<i>110</i>	<i>43,780</i>	<i>200,561</i>	<i>168,515</i>
<i>Other incoming resources</i>					
<b>Other incoming resources</b>					
3042 Flowers	-	-	-	-	130
3130 Walsingham Pilgrimage	1,540	-	-	1,540	-
<b>Subtotal of Other incoming resources</b>	<b>1,540</b>	<b>-</b>	<b>-</b>	<b>1,540</b>	<b>130</b>
<i>Total of Other incoming resources</i>	<i>1,540</i>	<i>-</i>	<i>-</i>	<i>1,540</i>	<i>130</i>
<b>Grand total of Incoming resources</b>	<b>158,211</b>	<b>110</b>	<b>43,780</b>	<b>202,101</b>	<b>168,645</b>

	Unrestricted	Designated	Restricted	2022	2021
	£	£	£	£	£
<b>Resources Used</b>					
<i>Costs of generating funds</i>					
<b>Costs of generating funds</b>					
4170 Fundraising Expenses	224	-	-	224	96
4172 Development Expenses	-	-	-	-	270
4173 200 Club Expenses	2,604	-	-	2,604	2,441
<b>Subtotal of Costs of generating funds</b>	<b>2,828</b>	<b>-</b>	<b>-</b>	<b>2,828</b>	<b>2,807</b>
<b>Costs of generating voluntary income</b>					
4171 Stewardship Expenses	75	-	-	75	75
<b>Subtotal of Costs of generating voluntary income</b>	<b>75</b>	<b>-</b>	<b>-</b>	<b>75</b>	<b>75</b>
<i>Total of Costs of generating funds</i>	<i>2,903</i>	<i>-</i>	<i>-</i>	<i>2,903</i>	<i>2,882</i>
<i>Charitable activities</i>					
<b>Charitable activities</b>					
4190 Parish Share	100,000	-	-	100,000	91,200
4191 Parish Share (funded from capital reserves)	906	24,377	-	25,283	32,642
4200 Salaries, Wages and Honoraria	15,592	-	18,108	33,701	33,814
4210 Clergy Expenses	6,588	-	-	6,588	5,879
4211 Parish Office	10,189	-	-	10,189	10,665
4220 Mission and Education	-	-	-	-	48
4221 Parish Magazine Costs	1,505	-	-	1,505	1,339
4222 Subscriptions	75	-	-	75	75
4230 Liturgical Expenses	-	-	2,163	2,163	1,790
4231 Music	246	-	862	1,108	492
4232 Insurance	-	11,830	505	12,335	11,903
4233 Church Maintenance	178	-	1,549	1,727	1,628
4235 Churchyard	-	-	580	580	156
4236 Bells	-	-	474	474	351
4238 Rector's Discretionary Fund	-	1,118	-	1,118	395
4240 Church Utility Bills	-	-	17,913	17,913	11,457
4251 Hall Maintenance / Cleaning	2,173	-	307	2,481	1,813
4252 Hall Utility Bills	70	-	7,276	7,346	4,146
4253 Marketing	-	-	-	-	40
4255 Cottage Costs	2,508	-	-	2,508	2,852
4256 Event Management	445	-	-	445	-
4261 Bank Charges	194	-	82	276	304
4270 Capital Expenditure: Fabric / Development	-	-	6,294	6,294	5,440
4271 Capital Expenditure: Architect / Professional Fees	-	-	3,079	3,079	9,961
4272 Capital Expenditure: Development Staff Costs	-	-	25	25	-
4273 Capital Expenditure: Churchyard	-	-	-	-	5,040
4280 Capital Expenditure: Hall	500	-	2,740	3,240	-
4281 Capital Expenditure: Cottage	-	-	-	-	10,198
4330 Capital Expenditure: Liturgical	-	-	7,161	7,161	-
4990 Capital Expenditure: Music	-	-	12,373	12,373	32,511
<b>Subtotal of Charitable activities</b>	<b>141,170</b>	<b>37,325</b>	<b>81,490</b>	<b>259,985</b>	<b>276,139</b>
<i>Total of Charitable activities</i>	<i>141,170</i>	<i>37,325</i>	<i>81,490</i>	<i>259,985</i>	<i>276,139</i>
<i>Other resources used</i>					
<b>Other resources used</b>					
4237 Flowers	-	-	344	344	157

	Unrestricted	Designated	Restricted	2022	2021
	£	£	£	£	£
4254 Merchandise	-	-	-	-	-
4800 Depreciation-Heating System	-	-	4,272	4,272	4,272
4991 Walsingham Pilgrimage	1,540	-	-	1,540	-
4993 COVID-19 Expenses	772	-	-	772	1,396
4995 Social Expenses (Capital)	1,305	-	-	1,305	-
<b>Subtotal of Other resources used</b>	<b>3,617</b>	<b>-</b>	<b>4,616</b>	<b>8,233</b>	<b>5,824</b>
<i>Total of Other resources used</i>	<i>3,617</i>	<i>-</i>	<i>4,616</i>	<i>8,233</i>	<i>5,824</i>
<b>Grand total of Resources used</b>	<b>147,690</b>	<b>37,325</b>	<b>86,106</b>	<b>271,121</b>	<b>284,845</b>
<i>Surplus/(Deficit)</i>	<i>10,521</i>	<i>(37,215)</i>	<i>(42,325)</i>	<i>(69,020)</i>	<i>(116,199)</i>

## Detailed Statement of Financial Position: 31<sup>st</sup> December 2022

	As at 31/12/2022	As at 31/12/2021
	£	£
<b>Fixed assets</b>		
5001 Tangible Asset - Church Heating System	64,072.00	68,344.00
5101 CBF Inv Fund Church Repair	63,182.56	71,612.55
5103 CBF Inv Fund Brookes	44,314.16	50,226.67
5104 CBF Inv Fund Cox Churchyard	3,074.83	3,928.67
5105 CBF Inv Fund Vicars Endowment	21,549.84	24,425.08
5106 CBF Inv Fund Curates Endowment	35,931.83	40,725.95
5107 CBF Inv Fund Fabric	97,420.15	-
<b>Total Fixed assets</b>	<b>329,545.37</b>	<b>259,262.92</b>
<b>Current assets</b>		
5201 Bank Current CAF 1	10,496.66	15,440.96
5202 Bank Stewardship CAF 2	126,759.86	411,510.87
5203 Bank Development CAF 3	3,083.51	988.29
5204 Bank Current NatWest	4,723.19	14,111.68
5302 Treasurers Float	100.00	100.00
5303 Flower Fund Float	177.15	177.15
5304 Cafe Petrus Float	-	144.01
5402 CBF Dep Acc 1399D - Accum Inc	1,900.79	11,829.96
5403 Scottish Widows 7 Day Account	-	69,500.00
5404 CBF Dep Fund - Fabric	200,000.00	-
5501 Debtor - HMRC	2,128.22	3,714.30
5507 Debtor - Other	876.50	-
5509 Debtor - Fees	874.00	696.00
6203 Agency - Mouldsdale	16,200.00	1,700.00
<b>Total Current assets</b>	<b>367,319.88</b>	<b>529,913.22</b>
<b>Liabilities</b>		
6103 Creditor - Other	1,476.95	-
Agency Collections	708.89	31.39
<b>Total Liabilities</b>	<b>2,185.84</b>	<b>31.39</b>
<b>Net asset surplus/(deficit)</b>	<b>694,679.41</b>	<b>789,144.75</b>
<b>Reserves</b>		
Starting balances	789,144.75	880,949.84
Excess/(deficit) to date	(69,019.79)	(116,199.41)
Gains and losses on fixed assets	(25,445.55)	24,394.32
<b>Total Reserves</b>	<b>694,679.41</b>	<b>789,144.75</b>
<b>Reserves</b>		
Unrestricted	56,234.82	46,363.85
Designated	41,963.49	78,528.78
Restricted	428,427.88	473,333.20
Endowment	168,053.22	190,918.92
<b>Total Reserves</b>	<b>694,679.41</b>	<b>789,144.75</b>

## Fund Movement Summary: 31<sup>st</sup> December 2022

	Fund Balances Brought Forward £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	Current Balance Carried Forward £
General Fund	46,364	158,211	147,690	(650)	-	56,235
Historic Church Repair Dividends	11,830	-	11,830	-	-	-
Legacy Project Fund	41,330	-	-	-	-	41,330
Rector's Discretionary Fund	992	110	1,118	650	-	634
Transitional Revenue Relief Fund	24,377	-	24,377	-	-	-
Bell Fund	739	2,716	2,649	-	-	806
Churchyard Fund	468	1,720	580	-	-	1,609
Development Project	22,524	5,063	3,652	-	-	23,935
Fabric Fund	377,219	6,034	61,374	(100,000)	-	221,879
Fabric Fund Investment	-	-	-	100,000	(2,580)	97,420
Flower Fund	1,759	-	344	-	-	1,416
Music (Outreach)	2,277	5,000	2,277	-	-	5,000
Music Foundation	3	2,580	2,326	-	-	257
Organ Fund	-	20,667	8,633	-	-	12,034
Tangible Asset - Church Heating System	68,344	-	4,272	-	-	64,072
Brookes Bequest 130001087S	50,227	-	-	-	(5,913)	44,314
Church Repair 130001084S	71,613	-	-	-	(8,430)	63,183
Cox Churchyard Bequest 130001302S	3,929	-	-	-	(854)	3,075
Curates Endowment 130001085S	40,726	-	-	-	(4,794)	35,932
Vicars Endowment 130001083S	24,425	-	-	-	(2,875)	21,550
<b>Total</b>	<b>789,145</b>	<b>202,101</b>	<b>271,121</b>	<b>-</b>	<b>(25,446)</b>	<b>694,679</b>

## Definition of Funds

### Unrestricted

General Fund Unrestricted funds

### Designated

Historic Church Repair Dividends Previously accumulated income from Church Repair endowment to be used for insurance, repairs, additions to the fabric. Now spent

Rector's Discretionary Fund Appeals for specific projects on initiative of the Team Rector

Transitional Revenue Relief Fund A proportion of unrestricted legacies and major donations is designated to cover the parish share balance, not covered by the Revenue Budget

Legacy Project Fund The remainder of unrestricted legacies and major donations is designated for major capital projects

### Restricted

Development Project Development of church and facilities

Fabric Fund For the fabric of the church (maintenance and running of the church buildings and its contents)

Bell Fund Maintenance of church bells; funds raised by bell ringers

Churchyard Fund Maintenance of graves in the churchyard, supplemented by income from Cox Bequest

Flower Fund Provision of church flowers funded by sponsorship

Music Foundation Provision of church music at St Wilfrid's, supplemented by income from Brooke's Bequest (includes ring-fenced funds for organ projects)

Music (Outreach) Bramall grant to fund musical outreach products this year

Organ Fund Maintenance and repair of church organ

Fabric Fund Investment Investment of Fabric Fund. Capital and Income to be spent on the fabric of the church (maintenance and running of the church buildings and its contents)

Tangible Asset - Church Heating System New church heating system recorded as a tangible asset

### Endowment

Brookes Bequest 130001087S Income to be used for upkeep of services in the Church including organ and choir. Original capital, approximately £5,500, must be maintained

Church Repair 130001084S Income to be used for insurance / repairs / additions to Fabric of St Wilfrid's. Original capital of £4,000 must be maintained

Cox Ch Yard Bequest 130001302S Income to be used for the preservation of graves in the churchyard. Original capital of £2,000 must be maintained

Vicars Endowment 130001083S Income to be used for the augmentation of the Vicar's stipend through the Diocesan Stipend Fund. Original capital must be maintained

Curates Endowment 130001085S Income is used for the payment of curates through the Diocesan Stipend Fund. Original capital must be maintained

## Definition of Assets and Liabilities

5001 Tangible Asset – Church Heating System	Depreciation valuation of fixed tangible assets (church heating system)
5101 CBF Inv Fund Church Repair	Church Repair Fund held in CBF Investment Fund
5103 CBF Inv Fund Brookes	Brooke's Bequest, held in CBF Investment Fund
5104 CBF Inv Fund Cox Ch Yard	Cox Bequest, held in CBF Investment Fund
5105 CBF Inv Fund Vicars Endow	Vicar's Endowment, held in CBF Investment Fund
5106 CBF Inv Fund Curates Endow	Curate's Endowment, held in CBF Investment Fund
5107 CBF Inv Fund Fabric	Fabric Fund reserves, held in CBF Investment Fund
5201 Bank Current CAF 1	Principal current bank account
5202 Bank Stewardship CAF 2	Stewardship / payroll bank account
5203 Bank Development CAF 3	Bank account for development and other capital funded projects
5204 Bank current NatWest	Bank account for 200 club
5302 Treasurers Float	Float for events
5303 Flower Fund Float	Used to operate the Flower Fund
5304 Café Petrus Float	Float for Café Petrus
5402 CBF Dep Acc 1399D - Accum Inc	Receives dividends from Church Repair Fund investment
5403 Scottish Widows 7 Day Account	Deposit account for cash at the disposal of the PCC. Now closed
5405 CBF Dep Fund - Fabric	Deposit account for Fabric Fund reserves
5501 Debtor – HMRC	Outstanding Gift Aid to be claimed on 2021 donations
5507 Debtor – Other	Other debtors – Magazine advertising revenue received after end of year
5509 Debtor – Fees	Wedding and funeral fees collected but not paid because services have not yet taken place
6103 Creditor – Other	Other Creditors – Import tax paid after end of year
6203 Agency – Mouldsdale	Capital to be transferred from Mouldsdale Trust in respect for grants paid out of PCC bank account.
Agency Collections	Other agency collections e.g. collections for charities

## **Independent Examiner's Report**

### *To the Parochial Church Council (PCC) of St. Wilfrid Harrogate*

I report on the financial statements for the year ended 31 December 2022 set out on pages one to eleven.

#### **Respective responsibilities of Trustees and Examiner**

The PCC members are responsible for the preparation of the accounts. The PCC members consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:-

- examine the accounts under Section 145 of the 2011 Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

#### **Basis of the Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent Examiner's Statement**

In connection with my examinations, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**D. d'ARCY THOMPSON FCA.  
INDEPENDENT EXAMINER  
COLD BATH PLACE  
HARROGATE  
NORTH YORKSHIRE  
HG2 0PQ**

**Date: 20 MAR 2023**



[www.stwilfrid.org](http://www.stwilfrid.org)

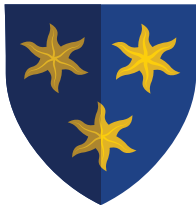
The Parish Church of St Wilfrid's  
is part of the Harrogate St Wilfrid Team Ministry  
and a parish church of the Church of England  
in the Diocese of Leeds



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# Accounts

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T H E P A R I S H O F  
**S T W I L F R I D**  
H A R R O G A T E

## Annual Report & Financial Statements



The Annual Reports and Financial Statements  
of the Parochial Church Council of  
The Parish of St Wilfrid, Harrogate  
for the year ended 31<sup>st</sup> December 2021

*for the*  
**The Annual Parochial Church Meeting**  
8<sup>th</sup> May 2022

## Foreword to the Reports and Accounts for the year ended 31<sup>st</sup> December 2021

Last year, I began my report by saying that “in the reports and accounts that follow is a story of an unprecedented year”. That statement, it would turn out, would be as applicable to 2021 as 2020.

A second year of the Covid-19 Pandemic would mean further periods of significant restrictions, though this time without the suspension of public worship. Throughout that period, we took the view that we could continue public worship – even if at some points in early 2021, we were the only parish church open for ‘in-person’ worship in Harrogate.

Yet again, despite the privations and hardships, 2021 was in other ways a year of progress.

You’ll be unsurprised that the pandemic has continued to have an impact on our income, but which was less severe than the previous year. The Hall recovered usage pretty quickly through early 2021. Inevitably the bills still needed paying – especially heating the church, more on that shortly. The revenue deficit of 2020 of nearly £70,000 was, through careful management, reduced to under £30,000.

For us here, as with many of you, 2021 had also seen significant inflation, a ‘cost of living’ crisis begun and an explosion in the cost of Energy. Whilst that was only just beginning to be felt in 2021, the effects will very significantly be felt in 2022.

The work which has been put in by the whole team here over the last ten years in particular, has given us a financial framework which has so far survived an extraordinary ‘stress test’. The future does look hopeful. But, as ever, we need to exercise the budgetary restraint we’ve put in place. We will need to look again at levels of giving, and once more ask everyone to be as generous as they can.

There are though some who, much I’m sure to their embarrassment, I’d like to thank very much for their efforts.

Firstly, the wardens have once more been magnificent. As ever supportive, providing appropriate challenge and never flagging (well, hardly never) they have been a tremendous source of strength and encouragement.

Secondly, the staff: John who cleans the hall and office with grace and efficiency; Linda and Rebecca in the office (or more often as it’s turned out again, home working) keeping as much as possible going, even when furloughed. Their hard work has been much admired and appreciated. The same is true for Anthony, our Director of Music and to Peter Brand who joined us as Assistant Organist in the latter half of 2021. My thanks to them for their perseverance and to the choir in their work of providing music – especially when the congregation weren’t able to sing.

Lastly, my clerical colleagues. This has been another very different, and in many ways strange time to be a priest. They have been again unstinting in their support and advice – for which I am very grateful. It has been a joy and a delight to welcome Fr David Povall to the staff as an Assistant Curate. He has, perhaps of all the clergy, had the most peculiar of starts to ordained life – and we must remember he is still only in his first year as a priest, but he has already made an impact and we look forward to supporting him in the development of his priestly ministry.

To the congregation here, my thanks are also due. As with 2020, I have been moved by the extraordinarily kind and encouraging cards, notes and gifts. Thank you for continuing to ‘play ball’ with the inevitable restrictions that the law required – and more importantly, continuing the decent, moral Christian lives one always hopes people of with will live out at a time of crisis. As 2021 progressed, we have tried to re-establish something that feels more ‘normal’. I am hopeful that that journey will continue in 2022, even though clearly the pandemic has not quite finished with us, yet.

The first few months of 2022 have felt, at least to me, very much like a greater sense of normality is emerging. It certainly is beginning to feel very much more busy than it has for a while – and your patience whilst there is some inevitable ‘catch-up’ being played out is appreciated.

With that, there are those who, quite understandably, taking the opportunity to stand down from responsibilities. We thank them all for the contribution that they have made to our life here together. That includes some of the Young Wilfs leaders, who – now their children are no longer of school age – rightly think it’s time to let someone else have a go! I particularly want to thank them, and again, without wishing to cause embarrassment, to especially thank Nicky Whittaker for her leadership over, well, quite a few years.

What we’ve all learned, like it or not, over the last two years is that life is unpredictable. Faith provides for us an ‘anchor in the storms of life’. As we pick up the pace, may I encourage all of you to play your part, to volunteer when you can, to invite others to worship here, and to renew your commitment to worship and prayer. For it is together, as the people of God that we flourish or fail – each one of us has a part to play, may God bless us all in that endeavour.

With my prayers and good wishes as always,

A handwritten signature in dark ink, appearing to read 'G. Waddington', with a small cross-like mark at the end.

Fr Gary Waddington  
Team Rector.

# Agenda

## The Annual Vestry Meeting

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting will be taken with the minute item for the APCM
4. The election of wardens for 2022-2023

## The Annual Parochial Church Meeting

1. Welcome
2. Apologies for absence
3. Minutes of the last meeting.
4. The election of:
  - a. Members of the Parochial Church Council to serve 2022-2025
  - b. Sidespersons
  - c. The Independent Auditor
5. The Reports and accounts for 2021
6. Questions\*
7. Close of meeting

\*Anyone having questions should, where possible notify Fr Gary of the Question in advance, so that a full answer can be given. Any question where notice is not given may be answered in writing following the meeting at the discretion of the chairman.

## Notice of a meeting of the Parochial Church Council

Notice is given of a meeting of the Parochial Church Council to be held on Thursday 12<sup>th</sup> May 2022 at 7.30pm. This will be an 'in person' meeting to be held in the parish room.

Dates for meetings of the PCC and Standing Committee in 2022/3 are set out below for information. Additional meetings may be called in addition to those listed.

### PCC

1. Thursday 12<sup>th</sup> May
2. Thursday 14<sup>th</sup> July
3. Thursday 24<sup>th</sup> November
4. Thursday 23<sup>rd</sup> March 2023

### Standing Committee

1. Monday 20<sup>th</sup> June 2022
2. Monday 19<sup>th</sup> September
3. Thursday 15<sup>th</sup> December 2022
4. Thursday 26<sup>th</sup> January 2023
5. Monday 17<sup>th</sup> April 2023

APCM 2023: Sunday 30<sup>th</sup> April 2023

## The Parish of St Wilfrid Harrogate Annual Report

The Parish Church is in Duchy Road, Harrogate; a residential conservation area to the North-West of the town centre. The ecclesiastical parish incorporates the areas of the Duchy estate, Jennyfield, Killinghall Moor and Harlow Hill – and as such covers a parish of wide socio-economic differentials, including some council owned housing. The Parish has a population of approximately 18,000. There are a number of public schools (both preparatory and senior) within the parish, as well as Saltergate infants and junior schools. There are also local shops, the principal leisure centre of the town, a golf club, hotels and private leisure facilities within the parish.

Charity Commission Registration Number      1131729

The parish is served by one stipendiary parish priest, two Non-stipendiary priests and one retired Honorary assistant priest.

### Incumbent & Team Rector

**The Revd Gary Waddington, B.Sc, B.Th, M.A., SSC**

Fr Gary was inducted and collated as the Incumbent and Team Rector of the Harrogate St Wilfrid Team Ministry on 18<sup>th</sup> July 2010. In addition to his duties in the parish he is a member of the Deanery Synod and Chapter, the Diocesan Synod and, since September 2015, a Proctor in Convocation for the General Synod of the Church of England. He has served on the Liturgical Commission of the Church of England, and as an Archbishop's Missioner. He has been a guest lecturer at St Stephen's House, Oxford, and supervises ordinands both for the Diocese of Leeds and wider Church.

### Parochial Church Council Membership 2021-2022

#### Clergy

Fr Gary Waddington (Chairman)\*  
Fr Terry Buckingham  
Fr David Povall (from Nov 21)

#### Churchwardens

Mr Justin Brett\*^  
Mrs Christine Turner\*^

#### Secretary

Dr Joanne Hemingway (19-22)\*^

#### Treasurer

Mr Jonathan Thompson (18-22)\*^

#### Deanery Synod Representatives (21-24)

Mr Justin Brett\*^  
Dr Richard Mantle  
Ms Lesley Bird

#### Members

Mr Simon Gartside                    (21-24)  
Mrs Shirley Simpson                (18-22)  
Ms Lesley Bird                        (18-22)  
Miss Janet Thomas                  (21-24)

Mrs Pam Grant                         (21-24)  
Mrs Sherlita Macogue-Gilliland   (18-22)  
Mr Mark Blackmore                 (19-23)  
Mr Robert Watts                      (21-24)

#### General Synod (21-26)

Fr Gary Waddington  
Dr Richard Mantle

#### Diocesan Synod (21-24)

Mr Justin Brett\*^  
Mr Jonathan Wilson\*

Notes:

^ Officer of the PCC

Electoral Roll Officer: Mrs B Fryer

\* Member of the Standing Committee

Safeguarding Officer: Mrs Dot Hemingway

All memberships were extended by 1 year, by resolution of the APCM in 2020, So dates in brackets above have taken into account that extension where applicable).

## **Minutes of the Annual Vestry Meeting and Annual Parochial Church Meeting: Sunday 23<sup>rd</sup> May 2021**

*Note: the APCM for 2021 can also be watched again on our facebook page at: [https://www.facebook.com/watch/live/?ref=watch\\_permalink&v=1072864736575900](https://www.facebook.com/watch/live/?ref=watch_permalink&v=1072864736575900) starting at about 34:30.*

Fr Gary Waddington, Team Rector and PCC Chairman, presided over a meeting attended by parishioners, during the Parish Mass for the Solemnity of Pentecost as part of the Coronavirus Pandemic. He explained that the meeting would therefore be brief, and set out how elections would be handled for 2021 in light of the process for 2020. He noted that, since the last meeting took place late in October 2020, by virtue of a statutory Instrument, there had been a shorter than normal gap between meetings.

No apologies for absence had been received.

### **Election of Church Wardens, Deanery Synod members, PCC members and sidespersons.**

Mrs Christine Turner and Mr Justin Brett were elected to serve as wardens for the year 2021-2022. Fr Gary noted that their term of office would begin at the Archdeacon's Visitation Service when they are sworn in.

For the Deanery Synod, Richard Mantle, Lesley Bird and Justin Brett were elected.

For the PCC, Simon Gartside, Robert Watts, Pam Grant and Janet Thomas were elected.

As is the parish custom, those whose names appear on the stewarding rota were elected as sidesperson 'en bloc'.

### **Election of Independent Examiner**

Mr David d'Arcy Thompson had examined the accounts for 2020 and was willing to stand again as an independent examiner for 2021. This was approved by the meeting with no objections.

### **Annual Reports**

A booklet containing the Annual Reports and Financial Statements had been prepared and had been available in print and electronically on request in advance of the meeting as well as being available on the day of the meeting. The report gave a summary of parish life during 2020. Fr Gary set out that there had been a significant reduction in income which had led to a significant deficit in the revenue budget. He thanked everyone for their continuing stewardship – and noted that many parishes had seen an almost complete collapse in giving, which mercifully had not happened to us. That was in thanks part to good planning. The parish had also received a major legacy from the late Allan Tattersfield. As such, overall, the parish had seen a surplus in income over expenditure.

These were unanimously approved by the meeting.

### **Team Rector's Remarks**

Fr Gary made remarks given the ongoing pandemic and particularly in the light of the celebration of Pentecost. He noted that the gift of the Holy Spirit is to set us on fire for a purpose: to enable new growth and renewal. Trusting in the living God, our task is to work for him and accept that circumstances mean change is often inevitable. He thanked the 'team' wardens, officers and PCC members – and recorded his thanks for the hard work of both staff and clergy alike in such a challenging and difficult year. He noted there is no 'handbook' on what to do in a global health crisis. He particularly paid tribute to the outgoing warden, Andrew Haslam for his work as a warden.

## Annual Reports for 2021

### Aims and Purposes

St. Wilfrid's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Fr Gary Waddington, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

### Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of the life of the parish, working alongside senior leaders and paid staff who are responsible for the day to day management of the life of the parish.

Our liturgical life seeks to enable us to live out the whole of the Christian vocation and as such when planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; study; and developing our discipleship
- The provision of pastoral care to those living in the parish
- Our missionary and outreach work
- Our care for a historic, grade 1 listed building, preserving the fabric for future generations and developing our buildings as an asset for both the parish and the wider community.

### Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, licenced clergy, churchwardens, members of higher synods and members elected by those whose names appear on the Electoral roll.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. In practice, in such a large parish, this is delegated to staff and specific individuals through the careful use of budgets within the terms of reference and policies that the PCC oversees. Over the last few years we have implemented a system where new members receive an initial welcome meeting and guidance regarding the workings of the PCC.

All PCC members serve at some time on committees – either permanent bodies or 'ad hoc' groups created to pursue specific projects. The principal subcommittee of the PCC is the Standing Committee. This committee is made up of the incumbent, the churchwardens and three other elected members (normally the PCC secretary, treasurer and one other member of the PCC). In law, the Standing Committee has the power to transact the business of the PCC between its full meetings. It also acts as the personnel committee of the PCC.

PCC members are also expected to show individual leadership within tasks delegated to them. All committees and groups are expected to report back, either directly to the PCC, or through a 'parent body' which sponsors and oversees their activities.

### Volunteers

We would like to thank the many volunteers who work hard throughout the year.

## **Achievements and Performance**

### **Worship and Prayer**

2021 has continued to make direct comparisons with previous years difficult to make. Much of the programme of worship and prayer has been, to some extent, restored in 2021.

### **The Electoral Roll**

The number on the Electoral Roll at the time of writing in advance of this APCM is 148. This is an increase of 9 from the figure at the APCM in 2021 (139). There have been 9 new additions to the roll since the last Annual Meeting, no deaths and no requests for names to be removed. This is the third successive year of increase in the numbers on the electoral roll.

### **Deanery and Diocesan Synod**

We have three members on the PCC who are representatives on the Deanery Synod, providing a link between the parish and the wider church. Our representatives are Mr Justin Brett, Mr Richard Mantle and Ms Lesley Bird. Mr Brett serves as Lay Chairman of Deanery Synod. In addition Justin Brett and Jonathan Wilson are elected members of the Diocesan Synod.

## **The Parish Hall, buildings, Social Media and Commercial Activity**

### **Commercial Income**

Commercial income began a long slow recovery in 2021 compared to steep falls of 2020. Cottage rental income has remained steady through the year.

### **Quinquennial Repairs & Appointment of a new Architect**

In March 2020 the PCC appointed Mr Christopher Cotton to be the new inspecting architect and he is now working on plans in line with the PCC's development priorities. The Quinquennial Inspection report was last undertaken in 2017, and by statute a new report will need to be prepared in 2022.

### **Other Works**

- The grounds are maintained at minimal cost thanks to volunteers and the grounds staff of the Ladies College who help with lawns and hedges.

### **Facebook**

Our Facebook page [www.facebook.com/Saintwilfrid](http://www.facebook.com/Saintwilfrid) continues to be important to building awareness of St Wilfrid's locally and further afield. As Fr Gary makes clear in his introduction this has been an extraordinary 'outreach' tool during the last year. Some of the statistics are illuminating. In 2021, 79,483 minutes of video were viewed in total. That gave us a 'reach' of individuals who watched at a cumulative total of in excess of 46,000, which translates into an engagement with over 18,000 people. There are 949 people who have signed up to 'follow' us on Facebook – the largest of any parish church in Harrogate (just ahead of St Marks with 936, Christchurch with 444, St Robert's Pannal with 329, St Peter's with 133 and St Luke's with 97).

### **Website**

Our website at [www.stwilfrid.org](http://www.stwilfrid.org) is an important marketing and communications tool. It is easy for us to update ourselves and looks professional. We want to look at a minor 'facelift' to the interface in the next year.

## **Pastoral Care**

As with all pastoral services, Baptisms were limited at times because of the ongoing pandemic. However there were 18 baptisms in 2021, up from 2 in 2020. Five weddings were able to take place, up from two in the previous year. Couples have been amazingly understanding and services whilst often small, were still very moving services. In addition, seven funerals took place and burials of ashes were also able to take place.

## **Ecumenical Relationships**

St Wilfrid's has little in the way of ecumenical relationships. However, this is an area we hope to improve in time. We currently have a representative at 'Churches together in Harrogate'.

## **Mission and Evangelism**

Our usual programme of charitable giving was impossible this year. However, members of the congregation and residents in the Parish were encouraged to give regularly to the Harrogate Homeless Project, who have had another very busy year. A number of people have set up regular online donations, and there have been boxes in the church porch for groceries and toiletries. At Christmas and during Lent, the church was added to the list of charities, and also in Lent the usual Lent charity, WaterAid, was added.

Thanks must go to both Janet Thomas and to Shirley and Les Simpson for their hard work on behalf of the Harrogate Homeless Project during another unusual year.

## **Development**

Works were carried out as reported in the report above. Work has continued, albeit slowly, on developing the priorities the PCC have agreed:

- The Hall, Kitchens and Toilets
- A new lighting scheme for the Church and Hall
- Improvements to the security and environment of the Hall, as well as the approach to the Church from Duchy Road.

We hope that significant plans will be brought forward in mid 2022.

## **Financial Review**

Fr Gary sets out much of the financial position in his foreword to this report.

We wish to record our thanks to Jonathan Thompson and Jonathan Wilson for their work on our finances and also to Rebecca Oliver and Linda Harrison for their support in handling the day to day finances in the office. We continue to maintain capital funds just below the PCC reserve policy. It is clear that care will need to be continued over the coming years to further stabilise the parish finances.

We paid our quota for 2021 in full of £123,842 and were one of four out the six 'Harrogate' churches to do so. St Peter's, St Mark's and the Bilton Team pay more in quota, St Roberts and Christchurch pay slightly less. Together though, each of the Harrogate Churches are paying quota at a sum which puts us in the top 5% of parishes in the Diocese by amount.

## **Reserves Policy**

It is PCC policy to hold in reserve a continuing minimum of "free reserves" of three months running costs, including salary costs. At present this minimum is £50,000. This figure excludes those funds which have been designated for specific purposes (restricted funds). The PCC delegates the operation of asset management to the Standing Committee.



**The Parochial Church Council of St Wilfrid, Harrogate**

**Statement of Income and Retained Earnings  
for the year ended 31<sup>st</sup> December 2021**

		As at 31/12/2021	As at 31/12/2020
		£	£
<b>Income</b>			
	Activities for generating funds	34,731	23,094
	Voluntary Income	114,867	113,446
	Incoming resources from charitable activities	17,500	3,584
		167,097	140,124
<b>Other Income</b>			
	Investment income	1,418	15,147
	Other incoming resources	130	2,627
		1,548	17,774
<b>Total Income</b>		<b>168,645</b>	<b>157,898</b>
<b>Resources Used</b> ( <i>page 15</i> )		<b>284,845</b>	<b>227,327</b>
<b>Net Surplus/(Deficit) for Year</b>		<b>(116,199)</b>	<b>(69,429)</b>

Value adjustments on investments	24,394	10,972
New legacy (Fabric Fund)	-	455,971
Surplus/(Deficit) for year	(91,805)	397,514
Total Funds Brought Forward	880,950	483,436
<b>Total Funds Carried Forward</b>	<b>789,145</b>	<b>880,950</b>

## Statement of Financial Position: 31<sup>st</sup> December 2021

		31/12/2021		31/12/2020	
	Pages				
<b>Fixed Tangible Assets</b>	16		68,344		72,616
<b>Fixed Investment Assets</b>	16		190,919		170,525
<b>Current Assets</b>	16				
Cash at bank and at hand	16	523,803		631,474	
Debtors		6,110		6,367	
		529,913		637,841	
<b>Creditors</b>					
Amounts falling due within one year	16	31		31	
			529,882		637,810
			<b>789,145</b>		<b>880,950</b>
<b>Represented by:</b>					
<b>Accumulated Fund</b>					
Revenue reserves brought forward			880,950		483,436
Net surplus/(deficit) for the year	15		(116,199)		(69,429)
Value adjustments on investments	17		24,394		10,972
Fabric Fund addition in year	17		-		455,971
			<b>789,145</b>		<b>880,950</b>

Approved by the Parochial Church Council



The Rev'd Gary Waddington, Team Rector  
10<sup>th</sup> April 2022

# Notes to the Financial Statements for the year ended 31<sup>st</sup> December 2021

## 1. Accounting Policies

### Accounting convention

The financial statements have been prepared in accordance with the Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011 together with the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## 2. Tangible Fixed Assets And Depreciation

### Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the financial statements by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2005 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1<sup>st</sup> January 2005 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life on a straight line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, on the repairs of movable church furnishings is written off.

### Investments

Investments are valued at market value on 31<sup>st</sup> December 2021, and accounted for in accordance with FRS102.

## 3. Current Assets

Amounts owing to the PCC at 31<sup>st</sup> December 2021 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

## 4. Incoming Resources

### Voluntary income and capital sources

- a. Collections are recognised when received by or on behalf of the PCC.
- b. Planned giving receivable under Gift Aid is recognised only when received.
- c. Tax recoverable on Gift Aid donations is recognised when the donation is recognised.
- d. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- e. Funds raised by the sale of teas, coffees etc. and similar events are accounted for gross.
- f. Income from the 200 Club is accounted for gross.

### Other Income

Rental income from the letting of church premises is recognised when the rental is due.

**Income from Investments**

Dividends are accounted for when due and payable and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

**Gains and losses on Investments**

Realised gains or losses are recognised when investments are sold.

**5. Resources Used****Grants**

Grants and donations are accounted for when paid over, or when awarded. if that award creates a binding obligation on the PCC.

**Activities directly relating to the work of the Church**

The diocesan parish share is accounted for when due.

## Analysis of Income and Expenditure: 31<sup>st</sup> December 2021

	Unrestricted	Designated	Restricted	Endowment	2021	2020
	£	£	£	£	£	£
<b>Incoming Resources</b>						
<i>Incoming resources from generated funds</i>						
<b>Voluntary Income</b>						
3010 Planned giving	71,189	-	-	-	71,189	72,211
3030 Church collections	5,603	-	-	-	5,603	1,669
3040 Sundry donations	3,771	-	130	-	3,901	3,934
3041 Development donations	-	-	3,691	-	3,691	4,992
3043 Rector's Discretionary Fund	400	260	-	-	660	450
3044 Bell Fund	-	-	77	-	77	-
3045 Music Donations	-	-	1,000	-	1,000	-
3060 Income tax recovered	21,182	-	-	-	21,182	19,440
3061 Income tax recovered (development)	-	-	201	-	201	604
3062 Income tax recovered (music)	-	-	250	-	250	-
3070 Legacies	400	-	-	-	400	462,341
3081 Grants: Fabric / Development	-	-	-	-	-	1826
3082 Grants: COVID-19 Support	6,712	-	-	-	6,712	1,950
<b>Subtotal of Voluntary Income</b>	<b>109,257</b>	<b>260</b>	<b>5,350</b>	-	<b>114,867</b>	<b>569,417</b>
<b>Activities for generating funds</b>						
3090 Fundraising	93	-	-	-	93	6,911
3091 Fundraising (development)	-	-	670	-	670	1,306
3092 200 Club Subscriptions	5,306	-	-	-	5,306	-
3120 Church Lettings	250	-	-	-	250	250
3121 Hall Lettings	23,916	-	-	-	23,916	10,371
3122 Parish Magazine	773	-	-	-	773	1,782
3123 Books, Candles, Printing	1,624	-	-	-	1,624	2,328
3124 Carpark Lettings	2,100	-	-	-	2,100	145
<b>Subtotal of Activities for generating funds</b>	<b>34,061</b>	-	<b>670</b>	-	<b>34,731</b>	<b>23,094</b>
<b>Investment income</b>						
3100 Dividends	-	1,817	1,476	-	3,293	3,180
3101 Interest	-	5	69	-	75	107
3102 Cottage Rental	14,131	-	-	-	14,131	11,860
<b>Subtotal of Investment income</b>	<b>14,131</b>	<b>1,823</b>	<b>1,545</b>	-	<b>17,500</b>	<b>15,147</b>
<b>Incoming resources from charitable activities</b>						
3110 Statutory Fees	1,418	-	-	-	1,418	3,584
<b>Subtotal of Incoming resources from charitable activities</b>	<b>1,418</b>	-	-	-	<b>1,418</b>	<b>3,584</b>
<i>Total of Incoming resources from generated funds</i>	<i>158,867</i>	<i>2,083</i>	<i>7,565</i>	-	<i>168,515</i>	<i>611,242</i>
<i>Other incoming resources</i>						
<b>Other incoming resources</b>						
3042 Flowers	-	-	130	-	130	70
3132 Donations Re: COVID-19 Expenses	-	-	-	-	-	2,557
<b>Subtotal of Other incoming resources</b>	-	-	<b>130</b>	-	<b>130</b>	<b>2,627</b>
<i>Total of Other incoming resources</i>	-	-	<i>130</i>	-	<i>130</i>	<i>2,627</i>
<b>Grand total of Incoming resources</b>	<b>158,867</b>	<b>2,083</b>	<b>7,695</b>	-	<b>168,645</b>	<b>613,869</b>

	Unrestricted	Designated	Restricted	Endowment	2021	2020
	£	£	£	£	£	£
<b>Resources Used</b>						
<i>Costs of generating funds</i>						
<b>Costs of generating funds</b>						
4170 Fundraising Expenses	96				96	2,553
4172 Development Expenses	-	-	270	-	270	-
4173 200 Club Expenses	2,441	-	-	-	2,441	-
<b>Subtotal of Costs of generating funds</b>	<b>2,537</b>	-	<b>270</b>	-	<b>2,807</b>	<b>2,553</b>
<b>Costs of generating voluntary income</b>						
4171 Stewardship Expenses	75	-	-	-	75	148
<b>Subtotal of Costs of generating voluntary income</b>	<b>75</b>	-	-	-	<b>75</b>	<b>148</b>
<b>Total of Costs of generating funds</b>	<b>2,612</b>	-	<b>270</b>	-	<b>2,882</b>	<b>2,701</b>
<i>Charitable activities</i>						
<b>Charitable activities</b>						
4190 Parish Share	91,200	-	-	-	91,200	91,200
4191 Parish Share (funded from capital reserves)	20,000	12,642	-	-	32,642	32,642
4200 Salaries, Wages and Honoraria	19,424	-	14,390	-	33,814	34,828
4210 Clergy Expenses	5,879	-	-	-	5,879	5,502
4211 Parish Office	10,665	-	-	-	10,665	9,467
4220 Mission and Education	48	-	-	-	48	340
4221 Parish Magazine Costs	1,339	-	-	-	1,339	434
4222 Subscriptions	75	-	-	-	75	150
4230 Liturgical Expenses	-	-	1,790	-	1,790	1,515
4231 Music	-	-	492	-	492	562
4232 Insurance	-	-	11,903	-	11,903	11,856
4233 Church Maintenance	60	-	1,568	-	1,628	1,835
4235 Churchyard	-	-	156	-	156	612
4236 Bells	-	-	351	-	351	-
4238 Rector's Discretionary Fund	-	395	-	-	395	650
4240 Church Utility Bills	-	-	11,457	-	11,457	10,211
4251 Hall Maintenance / Cleaning	749	-	1,064	-	1,813	1,918
4252 Hall Utility Bills	-	-	4,146	-	4,146	4,226
4253 Marketing	40	-	-	-	40	140
4255 Cottage Costs	2,852	-	-	-	2,852	3,667
4261 Bank Charges	208	-	96	-	304	183
4270 Capital Expenditure: Fabric / Development	-	-	5,440	-	5,440	4,197
4271 Capital Expenditure: Architect / Pro Fees	-	-	9,961	-	9,961	-
4273 Capital Expenditure: Churchyard	-	1,040	-	4,000	5,040	360
4280 Capital Expenditure: Hall	-	-	-	-	-	2,004
4281 Capital Expenditure: Cottage	-	10,198	-	-	10,198	-
4990 Capital Expenditure: Music	-	-	32,511	-	32,511	50
<b>Subtotal of Charitable activities</b>	<b>152,541</b>	<b>24,275</b>	<b>95,324</b>	<b>4,000</b>	<b>276,139</b>	<b>218,546</b>
<i>Total of Charitable activities</i>	<i>152,541</i>	<i>24,275</i>	<i>95,324</i>	<i>4,000</i>	<i>276,139</i>	<i>218,546</i>
<b>Other resources used</b>						
4237 Flowers	-	-	157	-	157	-
4254 Merchandise	-	-	-	-	-	77
4800 Depreciation-Heating System	-	-	4,272	-	4,272	4,272
4993 COVID-19 Expenses	1,396	-	-	-	1,396	1,690
4994 Duchy Helpers	-	-	-	-	-	42
<b>Subtotal of Other resources used</b>	<b>1,396</b>	-	<b>4,428</b>	-	<b>5,824</b>	<b>6,080</b>
<i>Other resources used</i>	<i>1,396</i>	-	<i>4,428</i>	-	<i>5,824</i>	<i>6,080</i>
<b>Grand total of Resources used</b>	<b>156,548</b>	<b>24,275</b>	<b>100,022</b>	<b>4,000</b>	<b>284,845</b>	<b>227,327</b>
<b>Surplus/(Deficit)</b>	<b>2,319</b>	<b>(22,192)</b>	<b>(92,327)</b>	<b>(4,000)</b>	<b>(116,199)</b>	<b>386,542</b>

## Detailed Statement of Financial Position: 31<sup>st</sup> December 2021

	As at 31/12/2021	As at 31/12/2020
	£	£
<b>Fixed assets</b>		
5001 Tangible Asset - Church Heating System	68,344.00	72,615.50
5101 CBF Inv Fund Church Repair	71,612.55	62,650.16
5103 CBF Inv Fund Brookes	50,226.67	43,940.75
5104 CBF Inv Fund Cox Churchyard	3,928.67	6,936.39
5105 CBF Inv Fund Vicars Endowment	24,425.08	21,368.25
5106 CBF Inv Fund Curates Endowment	40,725.95	35,629.05
<b>Total Fixed assets</b>	<b>259,262.92</b>	<b>243,140.10</b>
<b>Current assets</b>		
5201 Bank Current CAF 1	15,440.96	7,079.91
5202 Bank Stewardship CAF 2	411,510.87	519,905.84
5203 Bank Development CAF 3	988.29	8,754.73
5204 Bank Current NatWest	14,111.68	15,433.30
5302 Treasurers Float	100.00	100.00
5303 Flower Fund Float	177.15	503.97
5304 Cafe Petrus Float	144.01	189.01
5402 CBF Dep Acc 1399D - Accum Inc	11,829.96	10,007.09
5403 Scottish Widows 7 Day Account	69,500.00	69,500.00
5501 Debtor - HMRC	3,714.30	4,545.68
5507 Debtor - Other	-	1,821.60
5509 Debtor - Fees	696.00	-
6203 Agency - Mouldsdale	1,700.00	-
<b>Total Current assets</b>	<b>529,913.22</b>	<b>637,841.13</b>
<b>Liabilities</b>		
Agency Collections	31.39	31.39
<b>Total Liabilities</b>	<b>31.39</b>	<b>31.39</b>
<b>Net asset surplus/(deficit)</b>	<b><u>789,144.75</u></b>	<b><u>880,949.84</u></b>
<b>Reserves</b>		
Starting balances	880,949.84	483,435.59
Excess/(deficit) to date	(116,199.41)	386,542.31
Gains and losses on fixed assets	24,394.32	10,971.94
<b>Total Reserves</b>	<b>789,144.75</b>	<b>880,949.84</b>
<b>Reserves</b>		
Unrestricted	46,363.85	44,444.61
Designated	78,528.78	100,320.71
Restricted	473,333.20	565,659.92
Endowment	190,918.92	170,524.60
<b>Total Reserves</b>	<b>789,144.75</b>	<b>880,949.84</b>

## Fund Movement Summary as at 31<sup>st</sup> December 2021

	Fund Balances Brought Forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Current Balance Carried Forward
	£	£	£	£	£	£
General Fund	44,445	158,867	156,548	(400)	-	46,364
Historic Church Repair Dividends	10,007	1,823	-	-	-	11,830
Legacy Project Fund	52,567	-	11,238	-	-	41,330
Rector's Discretionary Fund	727	260	395	400	-	992
Transitional Revenue Relief Fund	37,019	-	12,642	-	-	24,377
Bell Fund	1,013	77	351	-	-	739
Churchyard Fund	293	331	156	-	-	468
Development Project	33,708	4,582	15,767	-	-	22,524
Fabric Fund	427,403	49	50,234	-	-	377,219
Flower Fund	1,786	130	157	-	-	1,759
Music (Outreach)	3,600	-	1,323	-	-	2,277
Music Foundation	17,234	2,525	19,756	-	-	3
Organ Fund	8,007	-	8,007	-	-	0
Tangible Asset - Church Heating System	72,616	-	4,272	-	-	68,344
Brookes Bequest 130001087S	43,941	-	-	-	6,286	50,227
Church Repair 130001084S	62,650	-	-	-	8,962	71,613
Cox Churchyard Bequest 130001302S	6,936	-	4,000	-	992	3,929
Curates Endowment 130001085S	35,629	-	-	-	5,097	40,726
Vicars Endowment 130001083S	21,368	-	-	-	3,057	24,425
<b>Total</b>	<b>880,950</b>	<b>168,645</b>	<b>284,845</b>	<b>-</b>	<b>24,394</b>	<b>789,145</b>

## Definition of Funds

<b>Unrestricted</b>	
General Fund	Unrestricted funds
<b>Designated</b>	
Historic Church Repair Dividends	Accumulated income from Church Repair endowment to be used for insurance, repairs, additions to the fabric
Rector's Discretionary Fund	Appeals for specific projects on initiative of the Team Rector
Transitional Revenue Relief Fund	A proportion of unrestricted legacies and major donations Is designated to cover the parish share balance, not covered by the Revenue Budget
Legacy Project Fund donations	The remainder of unrestricted legacies and major is designated for major capital projects
<b>Restricted</b>	
Development Project	Development of church and facilities
Fabric Fund	For the fabric of the church (maintenance and running of the church buildings and its contents)
Bell Fund	Maintenance of church bells; funds raised by bell ringers
Churchyard Fund	Maintenance of graves in the churchyard, supplemented by income from Cox Bequest
Flower Fund	Provision of church flowers funded by sponsorship
Music Foundation	Provision of church music at St Wilfrid's, supplemented by income from Brooke's Bequest (includes ring-fenced funds for organ projects)
Music (Outreach)	Bramall grant to fund musical outreach products this year
Organ Fund	Maintenance and repair of church organ
Tangible Asset - Church Heating System	New church heating system recorded as a tangible asset
<b>Endowment</b>	
Brookes Bequest 130001087S	Income to be used for upkeep of services in the Church Including organ and choir. Original capital of approximately £5,500, must be maintained
Church Repair 130001084S	Income to be used for insurance / repairs / additions to Fabric of St Wilfrid's. Original capital of £4,000 must be maintained
Cox Ch Yard Bequest 130001302S	Income to be used for the preservation of graves in the churchyard. Original capital of £2,000 must be maintained
Vicars Endowment 130001083S	Income to be used for the augmentation of the Vicar's stipend through the Diocesan Stipend Fund. Original capital must be maintained
Curates Endowment 130001085S	Income is used for the payment of curates through the Diocesan Stipend Fund. Original capital must be maintained.

## Definition of Assets

5001 Tangible Asset – Church Heating System	Depreciation valuation of fixed tangible assets (church heating system)
5101 CBF Inv Fund Church Repair	Church Repair Fund held in CBF Investment Fund
5103 CBF Inv Fund Brookes	Brooke's Bequest, held in CBF Investment Fund
5104 CBF Inv Fund Cox Ch Yard	Cox Bequest, held in CBF Investment Fund
5105 CBF Inv Fund Vicars Endow	Vicar's Endowment, held in CBF Investment Fund
5106 CBF Inv Fund Curates Endow	Curate's Endowment, held in CBF Investment Fund
5201 Bank Current CAF 1	Principal current bank account
5202 Bank Payroll CAF 2	Stewardship / payroll bank account
5203 Bank Development CAF 3	Bank account for development and other capital funded projects
5204 Bank current NatWest	Bank account for 200 club
5302 Treasurers Float	Float for events
5303 Flower Fund Float	Used to operate the Flower Fund
5304 Café Petrus Float	Float for Café Petrus
5402 CBF Dep Acc 1399D - Accum Inc	Receives dividends from Church Repair Fund investment
5403 Scottish Widows 7 Day Account	The main deposit account for cash at the disposal of the PCC
5501 Debtor – HMRC	Outstanding Gift Aid to be claimed on 2021 donations
5507 Debtor – Other	Other debtors – planned giving received after end of year
5509 Debtor – Fees	Wedding and funeral fees collected but not paid because services have not yet taken place

## **Independent examiner's report**

*to the Parochial Church Council of St. Wilfrid Harrogate*

I report on the financial statements for the year ended 31 December 2021 set out on pages ten to eighteen above.

### **Respective responsibilities of Trustees and Examiner**

The PCC members are responsible for the preparation of the accounts. The PCC members consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:-

- examine the accounts under Section 145 of the 2011 Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the **view** given by the accounts.

### **Independent Examiner's Statement**

In connection with my examinations, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**D. D'Arcy Thompson FCA.**

**Independent examiner**

**Cold Bath Place**

**Harrogate**

**North Yorkshire**

**HG2 0PQ**

10th April 2022

[www.stwilfrid.org](http://www.stwilfrid.org)

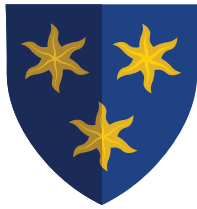
The Parish Church of St Wilfrid's  
is part of the Harrogate St Wilfrid Team Ministry  
and a parish church of the Church of England  
in the Diocese of Leeds



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# Accounts

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T H E P A R I S H O F  
**S T W I L F R I D**  
H A R R O G A T E



## Annual Report & Financial Statements

of the Parochial Church Council of  
The Parish of St Wilfrid,  
Harrogate

for the year ended  
31<sup>st</sup> December 2020.

## Foreword to the Reports and Accounts 2020

In the reports and accounts that follow is a story of an unprecedented year. As a new decade dawned, we couldn't begin to have imagined what would follow. As January moved into early February, more and more information began to emerge of a new virus first recognised in the city of Wuhan in China – a place few would have heard of before.

Over the course of 2020, the Coronavirus Pandemic: the SARS-CoV-2 virus and the associated illness it caused, Covid-19, would become an inescapable reality of everyday life. By the end of 2020, in the United Kingdom we had experienced two major lockdowns, a sequence of control measures, a minimum of four million people having tested positive for the infection and over 100,000 people who had died as a direct result of this virus. Sadly, the statistics for the first part of 2021 do not read any better.

There has undoubtedly been a cost. That is as true here as anywhere. Measuring that will take time – and even as I write now, the pandemic may have abated in this country, but continues to rage in the wider world. How that will impact us, is yet to be seen.

Yet, despite the privations and hardships, not least the closing of the church to public worship, 2020 was in other ways a year of progress, some desired, and some which were forced upon us. Who knew *Zoom* was a thing before 2020?

We very quickly began to be able to livestream mass. A significant number of the congregation volunteered to help in the community, through *Duchy Helpers*, *Resurrection Bites*, or through other organisations. Calling lists were set up to cover every member of the electoral roll who had given us full contact details (a reminder of why it is so important that we have all your details). Volunteers stewarded when the church was able to be opened first for private prayer, and then for masses again. I know many members of the congregation themselves made extra efforts to keep in touch with each other.

Our social media outreach expanded exponentially. Our *Facebook* page has been followed by 25% more people in 2020 than had been the case in the previous seven years. Daily interactions ('reach' – people who look at or see one of our pages) rose from between 10-20 a day in January to over 2,500 by mid-March. Whilst that has fallen back, we regularly have over 200 people a day interreact in some way with parish social media.

You'll be unsurprised that the pandemic had a significant impact on our income. The Hall stood empty for months on end, and not a single concert or event took place in church throughout the year. Inevitably the bills still needed paying – especially heating the church when we could be in there. The surpluses in the revenue budget from the previous two years, forecast to continue were decimated. In all, the pandemic caused a revenue budget loss of nearly £70,000.

However, we also received a number of legacies. An extraordinarily generous one from the Estate of Allan Tattersfield in particular has meant that overall, the 'balance sheet' has grown by £400,000. Without the continued regular giving of the congregation, the position could have been much worse – and many, many parish churches will have faced a year (as with 2021) which will be financially very difficult indeed. The work which has been put in by the whole team here over the last ten years has given us a financial framework which has so far survived an extraordinary 'stress test'. The future does look hopeful.

There are though some who, much I'm sure to their embarrassment, I'd like to thank very much for their efforts.

Firstly, the wardens have been magnificent. As ever supportive, providing appropriate challenge and never flagging (well, hardly never) they have been a tremendous source of strength in this period of veritable oracles of advice. This has been especially impressive as both continued to work full time throughout. Our debt to them is enormous.

Secondly, the staff: John sanitising like there has been no tomorrow; Linda and Rebecca in the office (or more often, home working) keeping as many of the usual plates spinning as possible, and being extraordinary in helping make sure we kept lines of communication as open as possible with everyone from hall users to wedding couples. Their hard work has been much admired and appreciated. The same is true for Anthony, our Director of Music. He's co-ordinated and produced a whole new book of responsorial psalms for use here; supplied music for me to play during lockdowns, and been a general all round good egg. I am deeply grateful to have a really smashing staff team.

Lastly, my clerical colleagues. This has been a very different, and in many ways hard time to be a priest. All the things we'd normally do in an emergency haven't been possible – at least not in the usual way. They have been again unstinting in their support and advice – for which I am very grateful. The moments when travel has been possible again, or where I've been able to have them share the load at the altar have been deeply welcome. Although, it might have helped if, in 2020, every time I tried to 'get away' HMG hadn't almost immediately changed the rules.

To the congregation here, my thanks are also due. You have been incredibly co-operative as we needed to navigate new ways of doing things in 2020. At times I have felt quite overwhelmed by the extraordinarily kind and encouraging cards, notes and presents you have sent me. Thank you for 'playing ball' with the inevitable restrictions that the law required – and more importantly, that decent, moral Christian lives one always hopes people of with will live out at a time of crisis. Yes, there have been the odd voices of dissent – that is to be expected – and represents the wider population, not all of whom have got, understood or wanted to accept the real severity of what we have (and continue) to face. Even the odd person who, sadly, have been less than kind and co-operative cannot detract from the extraordinary effort you have all, collectively made. Thank you.

2021 will no doubt still have its difficulties as we try to re-establish something which in time will feel more 'normal'. That is a year for next years' report, of course. But (and despite a pretty dismal start to the year) it is an opportunity for hope in that which is yet to come.

For everyone, there is also some reflection to do. What have we learned? What might we need to keep hold of from this period of time? What is it now time to let go of here? Now, we need to plan for the next ten years of our life together. The thing that is absolutely sure is that it won't be the same as the last ten years. For that, we give thanks to God.

With my prayers and good wishes as always,

A handwritten signature in black ink, appearing to read 'Fr Gary Waddington'. The signature is written in a cursive, slightly slanted style with a small flourish at the end.

Fr Gary Waddington  
Team Rector.



## Parochial Church Council Membership 2019-2021

### Clergy

Fr G Waddington (Chairman)\*

### Churchwardens

Mr A Haslam\*^

Mrs C Turner\*^

### Secretary

Dr J Hemingway (19-22)\*^

### Treasurer

Mr J Thompson (18-21)\*^

### Deanery Synod Representatives (17-20)

Mr J Brett

Mr M Laycock

Mr J Wilson

### Members

Mrs Valerie Arthur (17-20)

Mr Simon Gartside (17-20)

Mrs Shirley Simpson (18-21)

Ms Lesley Bird (18-21)

Mrs Barbara Fryer (17-20)

Mrs Pam Grant (17-20)\*

Mrs Sherlita Macogue-Gilliland (18-21)

Mr Mark Blackmore (19-22)

### General Synod (15-20)

Fr G Waddington

Dr R Mantle

### Diocesan Synod (18-21)

Mr J Brett

Mr M Laycock

Mr J Wilson

### Notes:

^ Officer of the PCC

Electoral Roll Officer: Mrs B Fryer

\* Member of the Standing Committee

Safeguarding Officer: Mrs D Hemingway

All memberships were extended by 1 year, by resolution of the APCM in 2020, including those due to end in 2020. So for example, a term ending in the scheme above in 2020, ends in 2021.

## Safeguarding

The parish has adopted the Diocesan Policy for Safeguarding and reviews this policy annually. As part of our commitment, there are prominent notices, containing safeguarding information and contacts on the front page of our website, on the main entrance noticeboard, and in each separate area of the church where activities with children (both 'church' and '3<sup>rd</sup> party') take place. All adults who work with children or vulnerable adults are required to undertake a DBS check, conform to *safer recruitment* requirements and undertake a regular programme of safeguarding training. The Parish has a lead Safeguarding Officer and a team of assistant safeguarding officers. Full contact details of these officers, together with the contacts of Diocesan Safeguarding Officers and other charities who can provide advice are available as noted above. During 2020 there were no serious safeguarding incidents reported.

## **Minutes of the Annual Vestry Meeting and Annual Parochial Church Meeting: 25<sup>th</sup> October 2020**

Fr Gary Waddington, Team Rector and PCC Chairman, presided over a meeting attended by 45 parishioners, during the Parish Mass as part of the Coronavirus Pandemic. He explained that the meeting would be brief, how elections would be handled for 2020 and that the meeting itself was taking place in October after the Bishop of Leeds, by statutory instrument had extended the period for all parishes in the Diocese of Leeds to hold their meetings from the end of April 2020 to the end of October 2020.

### **Elections**

The following motion was proposed and overwhelmingly approved by those present:

“Given the present pandemic and associated postponement of the APCM by instrument of the Bishop of Leeds, this meeting resolves that for the remainder of the term following this meeting, for the year 2020-2021, all current:

- a. Church Wardens
- b. PCC Members
- c. Deanery Synod Representatives and
- d. Sidespersons

Shall, be re-elected ‘en-bloc’ to serve for the remainder of the year 2020-2021.

This meeting further resolves that, for the purpose of qualifying years of service for all office holders in (a) to (d) above, exceptionally, the period of office from the APCM 2019 – to the APCM 2021 only shall be considered as a continuous period of ‘one year’ in subsequent appointment or elections and for all other ancillary or contingent requirements.”

### **Annual Reports**

A booklet containing the Annual Reports and Financial Statements had been prepared and had been available in print and electronically on request in advance of the meeting as well as being available on the day of the meeting. The report gave a summary of parish life during 2019. These were unanimously approved by the meeting.

### **Election of Independent Examiner**

Mr David d’Arcy Thompson had examined the accounts for 2019 and was willing to stand again as an independent examiner for 2020. This was approved by the meeting with no objections.

### **Team Rector’s Remarks**

Fr Gary made exceptionally brief remarks given the pandemic. He thanked the ‘team’ of wardens, officers and PCC members – and recorded his thanks for the hard work of both staff and clergy alike.

# Annual Report 2020

## Aims and Purposes

St. Wilfrid's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Fr Gary Waddington, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of the life of the parish, working alongside senior leaders and paid staff who are responsible for the day to day management of the life of the parish.

Our liturgical life seeks to enable us to live out the whole of the Christian vocation and as such when planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; study; and developing our discipleship
- The provision of pastoral care to those living in the parish
- Our missionary and outreach work
- Our care for a historic, grade 1 listed building, preserving the fabric for future generations and developing our buildings as an asset for both the parish and the wider community.

## Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwardens, members of higher synods and members elected by those whose names appear on the Electoral roll.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. In practice, in such a large parish, this is delegated to staff and specific individuals through the careful use of budgets within the terms of reference and policies that the PCC oversees. Over the last few years we have implemented a system where new members receive an initial welcome meeting and guidance regarding the workings of the PCC.

All PCC members serve at some time on committees – either permanent bodies or 'ad hoc' groups created to pursue specific projects. The principal subcommittee of the PCC is the Standing Committee. This committee is made up of the incumbent, the churchwardens and three other elected members (normally the PCC secretary, treasurer and one other member of the PCC). In law, the Standing Committee has the power to transact the business of the PCC between its full meetings. It also acts as the personnel committee of the PCC.

PCC members are also expected to show individual leadership within tasks delegated to them. All committees and groups are expected to report back, either directly to the PCC, or through a 'parent body' which sponsors and oversees their activities.

## Volunteers

We would like to thank the many volunteers who work hard throughout the year.

## **Achievements and Performance**

### **Worship and Prayer**

2020 has made direct comparisons with previous years very difficult to make. The Coronavirus pandemic has meant that the church was closed for public worship for most of Lent, Holy Week, Easter and Eastertide, as well as a significant part of November and early December. We have though been able to provide more 'in person' worship than almost any church in Harrogate – in part thanks to the huge amount of advance planning that took place to enable this to happen well and safely.

### **The Electoral Roll**

The number on the Electoral Roll at the time of writing in advance of this APCM is 139 This is a decrease of 1 from the figure at the APCM in 2020. There have been 4 new additions to the roll in the last year; 5 people have sadly died.

### **Deanery Synod**

We have three members on the PCC who are representatives on the Deanery Synod, providing a link between the parish and the wider church. Our representatives are Mr Justin Brett, Mr Michael Laycock and Mr Jonathan Wilson Mr Brett serves as Lay Chairman of Deanery Synod. Due to the COVID-19 pandemic, there was only one in-person meeting in February; however, Synod met by Zoom in December. Agenda items included the Parish Giving Scheme, Children and Youth Work and Rhythm of Life. The new Diocesan Secretary Mr Jonathan Wood also spoke about his role.

### **The Parish Hall and Commercial Activity**

#### **Commercial Income**

This has been decimated in 2020 because of the pandemic. We suffered a 66% drop in hall income, and an eye watering 95% fall in church letting income. Cottage rental income has remained steady through the year.

#### **Quinquennial Repairs & Appointment of a new Architect**

The final sets of repairs from the QI inspection have been carried out. In March 2020 the PCC appointed Mr Christopher Cotton to be the new inspecting architect. Mr Cotton is a partner at Purcell Architects, a nationwide architectural practice, where he works at the York Office. He hold a range of appointments including Hexham Abbey and Durham Cathedral where he is the Surveyor of the Fabric.

#### **Other Works**

- Much furniture moving has taken place in 2020 to accommodate the requirements of social distancing. Allied work has been carried out to procure broadcast equipment.
- The grounds are maintained at minimal cost thanks to volunteers and the grounds staff of the Ladies College who help with lawns and hedges.

#### **Facebook**

Our Facebook page [www.facebook.com/Saintwilfrid](http://www.facebook.com/Saintwilfrid) continues to be important to building awareness of St Wilfrid's locally and further afield. As Fr Gary makes clear in his introduction this has been an extraordinary 'outreach' tool during the last year.

#### **Website**

Our website at [www.stwilfrid.org](http://www.stwilfrid.org) is an important marketing and communications tool. It is easy for us to update ourselves and looks professional. We want to look at a minor 'facelift' to the interface in the next year.

## **The Parish Magazine**

In 2020 the advertising income from the parish magazine was £1782. The magazine costs around £500 per edition to print and distribute so it is currently breaking even on 3 editions through the course of the year.

## **Pastoral Care**

Baptisms were limited to those which could take place in early 2020: 2. One wedding was able to take place before the first lockdown. Couples have been amazingly understanding – indeed of the weddings that were able to take place here in 2020, they were small, but hugely moving services. In addition, a number of funerals and burials of ashes were able to take place. Fr Gary comments on the pandemic work carried out more fully in his introduction to this report.

## **Ecumenical Relationships**

St Wilfrid's has little in the way of ecumenical relationships. However, this is an area we hope to improve in time. We currently have a representative at 'Churches together in Harrogate'.

## **Mission and Evangelism**

Our usual programme of charitable giving was impossible this year and had to be abandoned. Instead, members of the congregation and residents in the Parish were encouraged to give regularly to the Harrogate Homeless Project, who have had a very busy year. A number of people have set up regular online donations, and there have been boxes in the church porch for groceries and toiletries. At Christmas and during Lent, the church was added to the list of charities, and also in Lent the usual Lent charity, WaterAid, was added. It is of course impossible to say how much money has been given, but generous donations at Christmas helped with the setting up of a new Day Centre for the Homeless Project.

Thanks must go to both Janet Thomas and to Shirley and Les Simpson for their hard work on behalf of the Harrogate Homeless Project, and for their encouragement through this most difficult of years.

## **Development**

Works were carried out as reported in the report above. With the appointment of a new architect, and despite the pandemic, work has begun on developing the priorities the PCC have agreed:

- The Hall, Kitchens and Toilets
- A new lighting scheme for the Church and Hall
- Improvements to the security and environment of the Hall, as well as the approach to the Church from Duchy Road

Work has continued to find a suitable solution to the need to rebuild the organ.

## **Financial Review**

Fr Gary sets out much of the financial position in his foreword to this report.

We wish to record our thanks to Jonathan Thompson and Jonathan Wilson for their work on our finances and also to Rebecca Oliver and Linda Harrison for their support in handling the day to day finances in the office. We continue to maintain capital funds just below the PCC reserve policy. It is clear that care will need to be continued over the coming years to further stabilise the parish finances.

## **Reserves Policy**

It is PCC policy to hold in reserve a continuing minimum of "free reserves" of three months running costs, including salary costs. At present this minimum is £50,000. This figure excludes those funds which have been designated for specific purposes (restricted funds). The PCC delegates the operation of asset management to the Standing Committee.

The Financial Reports for the Parish of St Wilfrid Harrogate to 31<sup>st</sup> December 2020.

**St Wilfrid Harrogate**  
**Statement of Income and Retained Earnings**  
**As at 31 December 2020**

	As at 31/12/2020	As at 31/12/2019
	£	£
<b>Income</b>		
Activities for generating funds	23,094	58,989
Voluntary Income	113,446	276,574
Incoming resources from charitable activities	3,584	7,173
	140,124	342,736
<b>Other Income</b>		
Investment income	15,147	11,946
Other incoming resources	2,627	1,098
	17,774	13,043
<b>Total Income</b>	<b>157,898</b>	<b>355,779</b>
<b>Resources Used</b> (page 6)	<b>227,327</b>	<b>265,887</b>
<b>Net Surplus/(Deficit) for Year</b>	<b>(69,429)</b>	<b>89,892</b>
Value adjustments on investments	10,972	25,142
New legacy (Fabric Fund)	455,971	-
Surplus/(Deficit) for year	397,514	115,034
Total Funds Brought Forward	483,436	368,402
<b>Total Funds Carried Forward</b>	<b>880,950</b>	<b>483,436</b>

**St Wilfrid Harrogate**  
**Statement of Financial Position**  
**As at 31 December 2020**

	Pages	At 31/12/2020		At 31/12/2019	
		£	£	£	£
<b>Fixed Tangible Assets</b>	8		72,616		76,887
<b>Fixed Investment Assets</b>	8		170,525		159,553
<b>Current Assets</b>					
Cash at bank and at hand	8	631,474		233,921	
Debtors	8	<u>6,367</u>		<u>13,107</u>	
		637,841		247,027	
<b>Creditors</b>					
Amounts falling due within one year	8	31		31	
			637,810		246,996
			<u><u>880,950</u></u>		<u><u>483,436</u></u>

**Represented by:**

**Accumulated Fund**

Revenue reserves brought forward		483,436		368,402
Net surplus/(deficit) for the year	7	(69,429)		89,892
Value adjustments on investments	9	10,972		25,142
Fabric Fund addition in year	9	<u>455,971</u>		<u>-</u>
		<u><u>880,950</u></u>		<u><u>483,436</u></u>

Approved by the Parochial Church Council

 Team Rector.

The Reverend Gary Waddington  
 Team Rector

Date: 15<sup>th</sup> May 2021

## PAROCHIAL CHURCH COUNCIL OF ST. WILFRID'S HARROGATE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

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#### 1. ACCOUNTING POLICIES

##### **Accounting convention**

The financial statements have been prepared in accordance with the Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011 together with the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

#### 2. TANGIBLE FIXED ASSETS AND DEPRECIATION

##### **Consecrated property and movable church furnishings**

Consecrated and beneficed property of any kind is excluded from the financial statements by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2005 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1<sup>st</sup> January 2005 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life on a straight line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, on the repairs of movable church furnishings is written off.

##### **Investments**

Investments are valued at market value on 31<sup>st</sup> December 2020, and accounted for in accordance with FRS102.

## PAROCHIAL CHURCH COUNCIL OF ST. WILFRID'S HARROGATE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

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#### 3. CURRENT ASSETS

Amounts owing to the PCC at 31<sup>st</sup> December 2020 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

#### 4. INCOMING RESOURCES

##### **Voluntary income and capital sources**

- Collections are recognised when received by or on behalf of the PCC.
- Planned giving receivable under Gift Aid is recognised only when received.
- Tax recoverable on Gift Aid donations is recognised when the donation is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Funds raised by the sale of teas, coffees etc. and similar events are accounted for gross.
- Income from the 200 Club is accounted for gross.

##### **Other Income**

Rental income from the letting of church premises is recognised when the rental is due.

##### **Income from Investments**

Dividends are accounted for when due and payable and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

##### **Gains and losses on Investments**

Realised gains or losses are recognised when investments are sold.

#### 5. RESOURCES USED

##### **Grants**

Grants and donations are accounted for when paid over, or when awarded. If that award creates a binding obligation on the PCC.

##### **Activities directly relating to the work of the Church**

The diocesan parish share is accounted for when due.

**St Wilfrid Harrogate**  
**Analysis of Income and Expenditure**  
**As at 31 December 2020**

	Unrestricted £	Designated £	Restricted £	Endowment £	2020 £	2019 £
<b>Incoming resources</b>						
<i>Incoming resources from generated funds</i>						
<b>Voluntary Income</b>						
3010 Planned giving	72,211	-	-	-	72,211	84,139
3030 Church collections	1,669	-	-	-	1,669	6,758
3040 Sundry donations	3,434	-	500	-	3,934	6,080
3041 Development donations	-	-	4,992	-	4,992	5,041
3043 Rector's Discretionary Fund	450	-	-	-	450	1,310
3044 Bell Fund	-	-	-	-	-	400
3060 Income tax recovered	19,440	-	-	-	19,440	22,659
3061 Income tax recovered (development)	-	-	604	-	604	1,289
3070 Legacies	-	6,370	-	-	6,370	140,660
3080 Grants: Recurring	-	-	-	-	-	5,000
3081 Grants: Fabric / Development	-	-	1,826	-	1,826	3,238
3082 Grants: COVID-19 Support	1,950	-	-	-	1,950	-
<b>Subtotal of Voluntary Income</b>	<b>99,154</b>	<b>6,370</b>	<b>7,922</b>	<b>-</b>	<b>113,446</b>	<b>276,574</b>
<b>Activities for generating funds</b>						
3090 Fundraising	753	6,158	-	-	6,911	9,502
3091 Fundraising (development)	-	-	1,306	-	1,306	9,792
3120 Church Lettings	250	-	-	-	250	4,690
3121 Hall Lettings	10,371	-	-	-	10,371	31,017
3122 Parish Magazine	1,782	-	-	-	1,782	1,828
3123 Books, Candles, Printing	2,328	-	-	-	2,328	1,860
3124 Carpark Lettings	145	-	-	-	145	299
<b>Subtotal of Activities for generating funds</b>	<b>15,629</b>	<b>6,158</b>	<b>1,306</b>	<b>-</b>	<b>23,094</b>	<b>58,989</b>
<b>Investment income</b>						
3100 Dividends	-	1,755	1,425	-	3,180	3,088
3101 Interest	-	64	43	-	107	124
3102 Cottage Rental	11,860	-	-	-	11,860	8,734
<b>Subtotal of Investment income</b>	<b>11,860</b>	<b>1,819</b>	<b>1,468</b>	<b>-</b>	<b>15,147</b>	<b>11,946</b>
<b>Incoming resources from charitable activities</b>						
3110 Statutory Fees	3,584	-	-	-	3,584	7,173
<b>Subtotal of Incoming resources from charitable activities</b>	<b>3,584</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,584</b>	<b>7,173</b>
<b>Total Incoming resources from generated funds</b>	<b>130,228</b>	<b>14,347</b>	<b>10,696</b>	<b>-</b>	<b>155,271</b>	<b>354,682</b>
<i>Other incoming resources</i>						
<b>Other incoming resources</b>						
3042 Flowers	70	-	-	-	70	1,048
3130 Walsingham Pilgrimage	-	-	-	-	-	50
3132 Donations Re: COVID-19 Expenses	2,557	-	-	-	2,557	-
<b>Subtotal of Other incoming resources</b>	<b>2,627</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,627</b>	<b>1,098</b>
<b>Total Other incoming resources</b>	<b>2,627</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,627</b>	<b>1,098</b>
<b>Total Incoming resources</b>	<b>132,855</b>	<b>14,347</b>	<b>10,696</b>	<b>-</b>	<b>157,898</b>	<b>355,779</b>

**St Wilfrid Harrogate**  
**Analysis of Income and Expenditure**  
**As at 31 December 2020**

	Unrestricted £	Designated £	Restricted £	Endowment £	2020 £	2019 £
<b>Resources used</b>						
<i>Costs of generating funds</i>						
<b>Costs of generating funds</b>						
4170 Fundraising Expenses	86	2,467	-	-	2,553	2,543
4172 Development Expenses	-	-	-	-	-	807
<b>Subtotal of Costs of generating funds</b>	<b>86</b>	<b>2,467</b>	<b>-</b>	<b>-</b>	<b>2,553</b>	<b>3,350</b>
<b>Costs of generating voluntary income</b>						
4171 Stewardship Expenses	148	-	-	-	148	75
<b>Subtotal of Costs of generating voluntary income</b>	<b>148</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>148</b>	<b>75</b>
<b>Total Costs of generating funds</b>	<b>234</b>	<b>2,467</b>	<b>-</b>	<b>-</b>	<b>2,701</b>	<b>3,425</b>
<i>Charitable activities</i>						
<b>Charitable activities</b>						
4180 Mission Giving and Donations	-	-	-	-	-	134
4190 Parish Share	91,200	-	-	-	91,200	96,000
4191 Parish Share (funded from capital reserves)	-	32,642	-	-	32,642	24,290
4200 Salaries, Wages and Honoraria	33,428	-	1,400	-	34,828	34,968
4210 Clergy Expenses	5,502	-	-	-	5,502	6,687
4211 Parish Office	9,467	-	-	-	9,467	8,706
4220 Mission and Education	340	-	-	-	340	552
4221 Parish Magazine Costs	434	-	-	-	434	1,611
4222 Subscriptions	150	-	-	-	150	-
4230 Liturgical Expenses	-	-	1,515	-	1,515	2,030
4231 Music	-	-	562	-	562	667
4232 Insurance	-	-	11,856	-	11,856	11,901
4233 Church Maintenance	-	-	1,835	-	1,835	1,366
4235 Churchyard	13	-	599	-	612	149
4236 Bells	-	-	-	-	-	312
4238 Rector's Discretionary Fund	150	500	-	-	650	632
4240 Church Utility Bills	2,229	-	7,982	-	10,211	10,355
4251 Hall Maintenance / Cleaning	592	-	1,326	-	1,918	3,120
4252 Hall Utility Bills	-	-	4,226	-	4,226	6,245
4253 Marketing	140	-	-	-	140	82
4255 Cottage Costs	3,667	-	-	-	3,667	2,453
4260 PCC Expenses	-	-	-	-	-	20
4261 Bank Charges	128	-	55	-	183	199
4270 Capital Expenditure: Fabric / Development	-	-	4,197	-	4,197	30,450
4271 Capital Expenditure: Architect / Professional Fees	-	-	-	-	-	254
4272 Capital Expenditure: Development Staff Costs	-	-	-	-	-	276
4273 Capital Expenditure: Churchyard	-	360	-	-	360	-
4280 Capital Expenditure: Hall	-	-	2,004	-	2,004	-
4281 Capital Expenditure: Cottage	-	-	-	-	-	12,033
4990 Capital Expenditure: Music	-	-	50	-	50	461
<b>Subtotal of Charitable activities</b>	<b>147,440</b>	<b>33,502</b>	<b>37,604</b>	<b>-</b>	<b>218,546</b>	<b>255,952</b>
<b>Total Charitable activities</b>	<b>147,440</b>	<b>33,502</b>	<b>37,604</b>	<b>-</b>	<b>218,546</b>	<b>255,952</b>

**St Wilfrid Harrogate**  
**Analysis of Income and Expenditure**  
**As at 31 December 2020**

	Unrestricted £	Designated £	Restricted £	Endowment £	2020 £	2019 £
<i>Other resources used</i>						
<b>Other resources used</b>						
4237 Flowers	-	-	-	-	-	1,008
4254 Merchandise	77	-	-	-	77	231
4800 Depreciation-Heating System	-	-	4,272	-	4,272	4,272
4991 Walsingham Pilgrimage	-	-	-	-	-	-
4993 COVID-19 Expenses	1,690	-	-	-	1,690	-
4994 Duchy Helpers	42	-	-	-	42	-
4999 Other Expenditure	-	-	-	-	-	1,000
<b>Subtotal of Other resources used</b>	<b>1,809</b>	<b>-</b>	<b>4,272</b>	<b>-</b>	<b>6,080</b>	<b>6,510</b>
<i>Total Other resources used</i>	<i>1,809</i>	<i>-</i>	<i>4,272</i>	<i>-</i>	<i>6,080</i>	<i>6,510</i>
<b>Total Resources used</b>	<b>149,482</b>	<b>35,969</b>	<b>41,876</b>	<b>-</b>	<b>227,327</b>	<b>265,887</b>
<b>Surplus/(Deficit)</b>	<b>(16,628)</b>	<b>(21,622)</b>	<b>(31,179)</b>	<b>-</b>	<b>(69,429)</b>	<b>89,892</b>

**St Wilfrid Harrogate**  
**Detailed Statement of Financial Position**  
**As at 31 December 2020**

	As at 31/12/2020	As at 31/12/2019
	£	£
<b>Fixed assets</b>		
5001 Tangible Asset - Church Heating System	72,615.50	76,887.00
5101 CBF Inv Fund Church Repair	62,650.16	58,619.11
5103 CBF Inv Fund Brookes	43,940.75	41,113.50
5104 CBF Inv Fund Cox Churchyard	6,936.39	6,490.08
5105 CBF Inv Fund Vicars Endowment	21,368.25	19,993.37
5106 CBF Inv Fund Curates Endowment	35,629.05	33,336.60
<b>Total Fixed assets</b>	<b>243,140.10</b>	<b>236,439.66</b>
<b>Current assets</b>		
5201 Bank Current CAF 1	7,079.91	7,507.34
5202 Bank Stewardship CAF 2	519,905.84	132,927.75
5203 Bank Development CAF 3	8,754.73	3,696.27
5204 Bank Current NatWest	15,433.30	11,470.71
5302 Treasurers Float	100.00	100.00
5303 Flower Fund Float	503.97	503.97
5304 Cafe Petrus Float	189.01	-
5402 CBF Dep Acc 1399D - Accum Inc	10,007.09	8,214.62
5403 Scottish Widows 7 Day Account	69,500.00	69,500.00
5501 Debtor - HMRC	4,545.68	5,226.02
5502 Debtor - Facilities	-	1,958.25
5507 Debtor - Other	1,821.60	5,922.39
<b>Total Current assets</b>	<b>637,841.13</b>	<b>247,027.32</b>
<b>Liabilities</b>		
Agency Collections	31.39	31.39
<b>Total Liabilities</b>	<b>31.39</b>	<b>31.39</b>
<b>Net asset surplus/(deficit)</b>	<b>880,949.84</b>	<b>483,435.59</b>
<b>Reserves</b>		
Starting balances	483,435.59	368,401.66
Excess/(Deficit) to date	386,542.31	89,892.18
Gains and losses on fixed assets	10,971.94	25,141.75
<b>Total Reserves</b>	<b>880,949.84</b>	<b>483,435.59</b>
<b>Represented by Funds</b>		
Unrestricted	44,444.61	42,470.20
Designated	100,320.71	140,544.58
Restricted	565,659.92	140,868.15
Endowment	170,524.60	159,552.66
<b>Total Funds</b>	<b>880,949.84</b>	<b>483,435.59</b>

**St Wilfrid Harrogate  
Fund Movement Summary  
As at 31 December 2020**

	Fund Balances		Incoming	Outgoing	Fabric Fund	Gains and	Current
	Brought	Resources	Resources	Resources	and Transfers	Losses	Balance Carried
	Forward	£	£	£	£	£	Forward
	£						£
Unrestricted - General Fund	42,470	132,855	149,482	18,602	-	-	44,445
Designated - Historic Church Repair Dividends	8,215	1,792	-	-	-	-	10,007
Designated - Legacy Project Fund	52,901	27	360	-	-	-	52,567
Designated - Proceeds of General Purposes Investment	17,904	-	-	(17,904)	-	-	-
Designated - Rector's Discretionary Fund	1,227	-	500	-	-	-	727
Designated - St Wilfrid's 200 Club	-	6,158	2,467	(3,691)	-	-	-
Designated - Transitional Revenue Relief Fund	60,298	6,370	32,642	2,993	-	-	37,019
Restricted - Bell Fund	1,013	-	-	-	-	-	1,013
Restricted - Churchyard Fund	197	694	599	-	-	-	293
Restricted - Development Project	31,386	8,578	6,255	-	-	-	33,708
Restricted - Fabric Fund	-	170	28,738	455,971	-	-	427,403
Restricted - Flower Fund	1,786	-	-	-	-	-	1,786
Restricted - Music (Outreach)	-	-	1,400	5,000	-	-	3,600
Restricted - Music Foundation	21,600	1,246	612	(5,000)	-	-	17,234
Restricted - Organ Fund	7,999	8	-	-	-	-	8,007
Restricted - Tangible Asset - Church Heating System	76,887	-	4,272	-	-	-	72,616
Endowment - Brookes Bequest 1300010875	41,114	-	-	-	2,827	-	43,941
Endowment - Church Repair 1300010845	58,619	-	-	-	4,031	-	62,650
Endowment - Cox Churchyard Bequest 1300013025	6,490	-	-	-	446	-	6,936
Endowment - Curates Endowment 1300010855	33,337	-	-	-	2,292	-	35,629
Endowment - Vicars Endowment 1300010835	19,993	-	-	-	1,375	-	21,368
<b>Total</b>	<b>483,436</b>	<b>157,898</b>	<b>227,327</b>	<b>455,971</b>	<b>10,972</b>	<b>10,972</b>	<b>880,950</b>



## **Definition of Assets**

5001 Tangible Asset – Church Heating System	Depreciation valuation of fixed tangible assets (church heating system)
5101 CBF Inv Fund Church Repair	Church Repair Fund held in CBF Investment Fund
5103 CBF Inv Fund Brookes	Brooke's Bequest, held in CBF Investment Fund
5104 CBF Inv Fund Cox Ch Yard	Cox Bequest, held in CBF Investment Fund
5105 CBF Inv Fund Vicars Endow	Vicar's Endowment, held in CBF Investment Fund
5106 CBF Inv Fund Curates Endow	Curate's Endowment, held in CBF Investment Fund
5201 Bank Current CAF 1	Principal current bank account
5202 Bank Payroll CAF 2	Stewardship / payroll bank account
5203 Bank Development CAF 3	Bank account for development and other capital funded projects
5204 Bank current NatWest	Bank account for 200 club
5302 Treasurers Float	Float for events
5303 Flower Fund Float	Used to operate the Flower Fund
5304 Café Petrus Float	Float for Café Petrus
5402 CBF Dep Acc 1399D - Accum Inc	Receives dividends from Church Repair Fund investment
5403 Scottish Widows 7 Day Account	The main deposit account for cash at the disposal of the PCC
5501 Debtor - HMRC	Outstanding Gift Aid to be claimed on 2020 donations
5502 Debtor - Facilities	Outstanding income from facilities lettings and parish magazine sponsorship
5507 Debtor – Other	Other debtors – planned giving received after end of year, refund due on photocopier insurance (2020) and agency accounts

**INDEPENDENT EXAMINER'S REPORT TO THE  
PAROCHIAL CHURCH COUNCIL (PCC) OF ST. WILFRID'S HARROGATE**

I report on the financial statements for the year ended 31 December 2020 set out on pages one to eleven.

**Respective responsibilities of Trustees and Examiner**

The PCC members are responsible for the preparation of the accounts. The PCC members consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:-

- examine the accounts under Section 145 of the 2011 Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examinations, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**D. d'ARCY THOMPSON FCA  
INDEPENDENT EXAMINER  
19 EAST PARADE  
HARROGATE  
NORTH YORKSHIRE  
HG1 5LF**

Date: 15<sup>TH</sup> MAY 2021