



**S<sup>T</sup> ANDREW'S CHURCH ROXBOURNE**  
***Malvern Avenue, Harrow***

[www.standrewsroxbourne.org.uk](http://www.standrewsroxbourne.org.uk)

REGISTERED CHARITY N° 1131727



**ANNUAL REPORT ON THE PROCEEDINGS  
OF THE PAROCHIAL CHURCH COUNCIL  
AND THE ACTIVITIES OF THE PARISH GENERALLY**

***and the***

**FINANCIAL STATEMENTS OF THE  
PAROCHIAL CHURCH COUNCIL**

***for the year ended 31<sup>st</sup> DECEMBER 2021***

**Approved by the Council at its meeting on 26<sup>th</sup>  
April 2022**

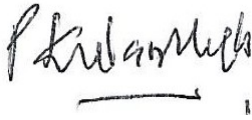
*Lynda Nettle*

*Obina*

**REV LYNDON NORTH (CHAIRMAN)**

**OLUKEMI**

**AINA (CHURCH WARDEN)**

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**KULAN MILLS(Hon Treasurer)**

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**JOYCE NICKOLAY**

**(Secretary)**

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# **ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL 2021**

## **OUR MISSION: “TO KNOW CHRIST AND BE SENT”**

### **1. Prayer, Worship, Bible study and Parish Outreach**

- 1.1** Due to the Coronavirus pandemic and direction from the Government and the Diocese all Church services were closed from December 2020 until the last Sunday in February 2021. In March there was a creditable attendance on Mothering Sunday and 87 overall attended on Easter Sunday. The requisite restrictions of sanitizing hands on arrival, wearing masks and sitting in a socially distanced way were observed as required by the Government and the Diocese. On arrival, members of the congregation sanitized their hands, wore masks and sat in marked socially distance spaces. Hymn singing by the congregation was allowed with masks being worn. Communion wafers were given by the Vicar but no wine was offered.
- 1.2** The main Sunday service when allowed continued at the new start time of 10.00 am.
- 1.3** The 8.00 am service also took place on Sundays and 9.30 am on Wednesdays when the church was open but choral evensongs were discontinued.
- 1.4** Attendance was good compared to neighbouring churches, some of which had not resumed Sunday services. The 8.00 am service averaged 9 members from March to July, there being no 8.00 am service in August. The average attendance at the 10.00 am service for the same period including August averaged 75 members. The Sunday Service continued to be recorded and the link sent out by e-mail or WhatsApp and was available on the website.
- 1.5** Morning Prayer took place at 9.00 am every weekday whenever possible. It was not possible for the Barnabas Fellowship to meet on Saturday mornings because of the ongoing coronavirus restrictions.
- 1.6** During the year there were 3 weddings at the church, some of which had been delayed more than once. The Vicar took 9 funeral services at the church (one being for Joan Rhoades and another for Marion Perry), and a memorial service in July for Edward Nadkarni, (son of the first Vicar, Rev. Edward Nadkarni). The Vicar had conducted 9 other funeral services at the crematorium. It had not been possible for confirmations to take place but the Vicar will catch up with Confirmation classes as soon as circumstances allow.
- 1.7** The Vicar and David Alleyne, our lay Pastoral Assistant, took home Communion as the need arose. Our Pastoral Group, comprising David Alleyne, Sue Broatch, Enid Scott-Kerr, Kulan Mills and the Vicar met from regularly after Wednesday morning services to review the pastoral needs of the of the Parish. Other ways of keeping in touch with pastoral needs and care were found via use of the internet.
- 1.8** David Alleyne continued with the bereavement care ministry, which concentrated around two events. The Annual All Souls' Service was organised by Enid Scott-Kerr on Sunday 31<sup>st</sup> October at 10.00 am with the Lights of Life

Tree, which was usually organised by Peter and Georgina Sage. We are indebted to them for their commitment to this task for 20 years but understood that they felt it was time to step aside. Volunteers were found to continue this task and this year the Vicar provided a new tree and Mol Rawat made the prayer leaves.

- 1.9** There were three Zoom Lent Groups on The Bible Course: Monday morning led by Lyndon North and David Alleyne; Wednesday evening, led by Keith Nicholls and Pam Storey; and Thursday afternoon, led by Sue Broatch and Annie Dawson. The course gave an exceptional insight into the structure of the Bible and was very informative to those taking part. One of the regular monthly house groups resumed meeting in person from September.
- 1.10** Other churches using our premises operated as follows: Catch the Fire (a charismatic Pentecostal Church) met in April, May and June but no longer use our premises; the Korean Church met continuously throughout the year; Friends of Christ (an English-speaking Tamil-founded group) met every other week; and Holy God Ministries (a Tamil-speaking Church) met from May to December.
- 1.11** Several of our congregation continue to subscribe to the New Daylight Bible Study notes run by the Bible Society. These books are issued 3 times a year and provide a very interesting and thought-provoking insight into understanding the Bible. We thank Gill Moore for continuing to organise this service.
- 1.12** The Communications Committee comprising Keith Nicholls, Robert Crowhurst and Joyce Nickolay, did not feel the need to meet during the year and it has taken a backwards turn because of the coronavirus epidemic. In view of the forced reduction in the number of services and events run in the halls, there was very little to be advertised. In addition, deliverers understandably were nervous of touching doors and gates. When events were held, such as the Christmas market on 20<sup>th</sup> November, advertising through banners, the internet, community groups and people using the halls proved to be very effective. It poses the question of whether delivering leaflets through doors would be an effective means of communication in the future.
- 1.13** At the beginning of the year and especially during periods of lockdown, communication was continued with as many parishioners as possible, through E-mail, WhatsApp, messaging and post. Our thanks are due to Wendy Godwin who organised and maintained the system. The WhatsApp groups Roxbournestandrews and Roxbournehelp were used for specific information and help such as shopping and collecting prescriptions.
- 1.14** The Vicar circulated prayers through the internet at appropriate times. The 10.00 am service continues to be recorded with thanks to Keith Nicholls and is available on the website.
- 1.15** Our website **[www.standrewsroxbourne.org.uk](http://www.standrewsroxbourne.org.uk)** maintained by Keith Nicholls continues to be a source of useful communication to the Parish and the wider world. In 2021 the average monthly access was 41,000 (compared to 49,000 2020). Maximum usage in 2021 occurred in May at 53,000 (compared to 69,000 in July 2020).
- 1.16** Our weekly parish bulletin, **STAR LINK** giving the Sunday Collects and the Readings, topical notices and future events was maintained even

during the lockdown period at the beginning of the year. It contained the Old Testament, New Testament and Gospel readings and the welcome addition of coloured pictures thoughtfully introduced when appropriate by Sue McLeod who also printed the leaflet each week. We are grateful to Sue for her diligence in this matter. The Star Link was hand-delivered or posted all who did not have an e-mail address. It is also published on our website.

## **2. Working with Young People**

**2.1.Children's Church** In the past year, following some discussion, the children's teachers who run the Sunday

morning sessions for the children decided to change the name from 'Go Mad on Sunday' to 'Children's

Church. It was felt that this better explained what the group was and also gave a clearer understanding to

prospective children and their families. We believe that each child is precious in the sight of God. Please

pray for all the children and families that we have contact with. That we may serve them in our community

and that they may come to know the love of God.

The group has been meeting regularly since the church reopened and have between 5-8 regular attenders with approximately 15 children on the register. It is run during the 10.00 am service on Sundays. Barbara North continues to take the lead along with her helpers, Brenda Udall, Gill Moore, Annie Dawson and Sue Jull.

The children and young people are generally taught in one group by our volunteer teachers who work on a rota basis but may separate for more in depth questions and study when older children are present. The children have continued to have a regular slot at the end of the 10.00 am communion service to report back on what they have learned. There are currently a number of three year-olds which is lovely but means lessons need to be adapted to the relevant age group.

During the lockdown at the beginning of the year contact was maintained with all our children with our regular Messy Church activities downloads and activity bags. These have been sent to all children who have contact with the church. Since March we produced resources for Easter 2020, Pentecost, October Light Party, Christmas and Candlemas.

**2.2 Holiday Club** This year despite the complications with covid we ran the Holiday Club with a very good

attendance. We reduced our capacity to fit in with the guidelines and had 45 children between the ages of 5-10 with approximately 12 volunteer helpers. The Club was called 'Treasure Seekers' and the aim was to show the children that knowing Jesus is the greatest treasure. Our service following the Holiday Club to which all the children and their parents were invited had the best attendance so far. We look forward to doing it again in 2022.

**2.3 Messy Church** takes place once a month on a Saturday from 10.00 am until 12 noon. It is a fun filled morning with lots of craft activities. It is free of charge but children must be accompanied by an adult.

Children and adults are welcomed to the session with biscuits and squash, tea and coffee being available for the adults. After taking part in the craft activities we go into church for a short and lively session of worship and then we all have lunch together.

We were unable to run any face-to-face sessions at the beginning of the year due to Covid restrictions, so in February 2021 e-mails were sent out explaining about Candlemas and a bag containing a variety of fun activities was available for collection. Approximately 50 bags were collected or delivered. For Lent e-mails with several activities attached were sent out explaining about Lent for the children to do at home.

In September we resumed our normal sessions and celebrated with the theme of Creation. In October we ran a very successful Light Party. Our Christmas Messy Church was well attended and Father Christmas even found time to pop in!

A very big thank you to all of the enthusiastic and dedicated team and especially to Gill Moore for her organisation and commitment.

**2.4 St Andrew's Youth** St Andrew's Youth Club has been running for approximately seven years and is led by

Lyndon and Barbara North, who are supported by a number of volunteers. Its aim is to provide a safe and nurturing environment for young people between the ages of 11 and 14 years from our church and the community.

We are an openly Christian youth club and as such may share our faith through our caring, our conversations and our presentations. Like everything else the youth club has been affected by Covid 19. This has meant that we have been unable to meet as regularly as we would have liked.

However, the Government's concern for the physical and mental welfare of young people in general during this time has meant that they consider youth and children's work to be a high priority. As a result, we were able to open for a few weeks in the summer months and again the autumn. This has enabled us to keep contact with our young people and to see how they have been coping over this period.

The young people have been very keen to return to the youth club when they have been able to and have all followed strict guidelines to keep everyone safe. They have valued the opportunity to meet together, and openly talk about the challenges that they face.

Please pray for the young people, many who have been affected by the disruption to their education and exams. Pray also for their home circumstances, that they will be places of safety. We hold in our prayers all the young people of this parish and we look forward to moving into the future with energy and vision.

Since the beginning of 2022 we have been able to open as usual with an increasing number of young people attending. We expect this to increase as we move into the lighter evenings. Some of the young people join us before youth club for prayer and others have joined our newly formed Sunday Youth which meets monthly on a Sunday and is a Bible Study Group led by Ayo and Deke. This is very exciting to see.

**2.2 School Assemblies.** The Vicar continues to maintain and strengthen our links with 7 local schools when they are open and frequently takes some assemblies. He is also a governor at Rooks Heath School.

**2.3 Scout organisations.** We are very pleased to host the meetings of the Beaver, Cub-Scout and Scout Groups who attended when the halls were opened again.

**2.4 Safeguarding** St. Andrew's takes this issue seriously and continues to fulfil our obligations (under Section 5 of the Safeguarding and Clergy Discipline Measure 2016) that our vicar, churchwardens and the PCC as a whole "have due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and adults". See the latest information on the following websites:

<https://www.churchofengland.org/more/safeguarding#na>

<https://www.churchofengland.org/safeguarding/promoting-safer-church/policy-practice-guidance>

Our Safeguarding Officer (CSO) is Mrs Marita Brown (from 4<sup>th</sup> January 2017). Gill Moore has continued as

the Section X checker" - confirming identities and processing the necessary on-line Disclosure & Barring

Service application process through the Diocese.

All organisations using St. Andrew's premises are also required to have - and have confirmed that they have

- suitable Child Protection Policies in place which meet Diocesan requirements or have agreed to and

signed the Parish Safeguarding Policy issued by the Diocese.

All hirers of the church premises are required to agree to and to sign a hiring document containing a

paragraph about the Parish Safeguarding Policy.

The Vicar and the CSO have undertaken an online Diocesan Level Three Safeguarding Refresher Course in

2020 and all current PCC members have completed the on-line Diocesan Basic Awareness Safeguarding

Training in 2020/2021. The CSO is currently following up the latest Diocese Safeguarding Requirements, to

ensure all relevant parties have completed the required training so the Parish will be up to date.

Safeguarding information and contact numbers are displayed at various locations on the Church premises.

Information concerning Safeguarding in the Church can be found on the Parish Website:

[www.standrewsroxbourne.org.uk](http://www.standrewsroxbourne.org.uk)

## **2.5 Working with adults, social and community events**

**St.AR Friends** Pamela Storey has been pleased to be able to report that St. Friends was finally able to reopen in October 2021 thanks to the support of the helpers. Maureen Pattison committed herself to coming each week and running the afternoon ably assisted by the wonderful team of helpers.

The membership is down, which is to be expected. Sadly, members have been lost to death, mobility problems and there are one or two who really still do not feel safe mixing with other people.

After some discussion it was decided that the group for the present time would meet on a fortnightly basis until such time as the numbers can be rebuilt. This appears to be working well and from 2022 I will take over the lead again. There is a basic programme which we hope can expand with speakers as life becomes more normal again.

Pamela is proud and appreciative that the members have continue to support each other and she would like to take this opportunity of thank the wonderful team of helpers who support her and the club.

**3.3 Social Committee** We had high hopes of running a variety of social activities in 2021 but unfortunately

due to Covid restrictions we were unable to fun any activities like quizzes or dances. However, we did have a very successful Christmas Market in November. We had an excellent turnout with lots more young parents and children. Father Christmas and his elf had a very busy time being visited by over 80 children.

It was a good community event, raising nearly £3,000. We had all the old favourite stalls plus fresh pizzas and samosas. Many thanks to everyone who supported the event.

**3.4** Georgina Sage continued maintaining the coffee supplies and Judy Grice organised the coffee rota.

For many years members who drank coffee after the Sunday morning service contributed to the cost with voluntary donations. The money collected was used to provide wine and other drinks at a variety of other Church functions. At the September PCC meeting it was agreed that in future there would be no charge for coffee but members could be invited to contribute in other ways.

**3.5** The Sunday Lunch Club, usually meeting on the first Sunday in the month at the Ascott in Eastcote resumed on 7<sup>th</sup> November 2021 with 6-9 people attending. The weekly Tuesday men's Lunch Club has not resumed meeting.

## **4 Music and Choir and Servers**

**4.1** Due to shrinking numbers caused by illness and death the regular choir has effectively ceased and the

decision regrettably taken to abolish the monthly service of Choral Evensong. However, during the pandemic when congregational singing was not allowed indoors a very small *ad hoc* group of singers sang hymns on several Sundays during the Parish Communion service – and on Easter Sunday led everyone singing a couple of in-Service hymns outside the Church.

Two people also took part in the 60-strong choir for the annual Deanery Choirs' Festival service held in Pinner Parish Church in October; and a score of singers were recruited to form a choir for St Andrew's Christmas Carol Service which was enjoyed by a congregation (also of about 60 people.)

**4.2** As before, Alan Heyes has continued as our organist and provided the musical back-up for all of these

and our on-line services during lockdown, to take place. We are fortunate to have such a dedicated and experienced musician.

**4.3** Thanks are due to David Alleyne, our Head Server, who continues to lead the team of servers, and to Susan Brown and her team of helpers for looking after our 'sacred vessels'.

## **5. Donations to charities**



We encourage church members to take individual responsibility and ownership for giving to missions and other good causes of their choice, so that as a church we can devote what resources we have to local mission. However, we continue to promote seasonal appeals as follows (where applicable, the sums quoted include tax refund through Gift Aid):

- **Christmas 2020** - £348.78 was paid in January 2021 to Angel Tree, the Charity that enables prisoners to send Christmas presents to their children.
- **Lent 2020** - £1,240 was raised for Mind, a mental health charity
- **Christian Aid Week** - £378.78 was raised at a Big Brekkie held on Sunday 13 June at 8.45 am outside the church between the two morning services – thanks are due to Rebecca Pennells for organising this event. It was not possible to organise door-to-door collections which indeed may also be the case in the future.
- **Harvest** – donations were channelled through Keith Nicholls for the Angel Tree Charity
- **Leprosy boxes** - £163.52 was raised
- Members also support **The Children's Society** by having collecting boxes.
- Postage stamps are also collected for St. Lukes

## 6. Who's who in the Church

- 6.1** Our **Archbishop** in the See of Canterbury is the Most Reverend Justin Welby, appointed in 2012.
- 6.2** Our **Bishop** in the Diocese of London is the Right Reverend Dame Sarah Mullally who was installed on 12 May 2018.
- 6.3** The **Area Bishop** of the Willesden Area appointed in November 2021 is the Reverend Canon Lusa Nsenga-Ngoy; formerly he was part of the BAME (Black and Minority Ethnic) in the Diocese of Leicester. The former Area Bishop, the Rt. Rev. Peter Broadbent stood down a year early and is taking another role, facilitating some of the transition and implementation work for the Diocese of London's 2030 Vision.
- 6.4** Our **Archdeacon** in the Northolt Archdeaconry is the Venerable Catherine Pickford appointed in September 2020. St Andrew's is visited generally every 3 years by the Archdeacon who verifies all registers, minutes and other written records, goods and ornaments, and compliance with faculty-requirements. The next visitation will be in 2022. The role of the archdeacon is both pastoral, and administrative, granting (or refusing) permission for changes to the buildings.
- 6.5 Harrow Deanery** consists of 21 parishes and 12 other chaplaincies. Our **Area Dean** of Harrow is Revd Ian Dowsett, Vicar of our neighbouring parish of St Paul, South Harrow, since 27 January 2016. The role of the Area Dean is to support the clergy in pastoral matters, and to take charge, along with the churchwardens, in an interregnum.
- 6.6** Our **Vicar** is Revd Lyndon North, appointed 2012, St Andrew's Vicarage, Malvern Avenue HA2 9ER. Tel 020 8422 3633.
- 6.8** Our **Church Warden** is Kemi Aina appointed in April 2019. Churchwardens are appointed every year by the meeting of parishioners, which immediately precedes the Annual Parochial Church Meeting (APCM). The Assistant Churchwarden, is Gary Williams appointed in 2021. Churchwardens are limited to 6 years continuous service,

unless a special Resolution is passed by the meeting of Parishioners dispensing with that limitation.

**6.9 Deanery Synod** Our current representatives are Wendy Godwin, Paul Hart and Susan McLeod who were

elected in 2020 can serve for up to six years. Representation on the Deanery Synod is 1 per 57 on the Electoral Roll and the figures are rounded up from 57. As we have between 114 and 171 on our Electoral Roll our deanery representation is recorded as 3 members.

**6.10 The Parochial Church Council (PCC)** has as its purpose “to cooperate with the Vicar of St Andrew's in promoting in the parish the whole mission of the Church: pastoral, evangelical, social and ecumenical” It is a “body corporate with perpetual succession” which means, in everyday English, that members may come and go but the PCC goes on for ever. It is a registered charity (Nº 1131727) <http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/CharityWithoutPartB.aspx?RegisteredCharityNumber=1131727&SubsidiaryNumber=0> Its members are the trustees and are elected by members of the church who are registered on the parish's Electoral Roll. A list of members of the PCC for 2021 is given in Appendix A. The list of current members is posted in the church porch. The vicar is the Chairman of the PCC. The Church Wardens, and Deanery and Diocesan Synod representatives are *ex officio* members of the PCC. There are up to 12 directly elected members who are appointed to serve for three-year terms, with a few members standing down each year and eligible for further election subject to a person not serving continuously for more than six years without standing down for at least one year. The PCC also has power to co-opt up to two additional members. The PCC continued to meet by Zoom during the lockdowns and following direction from the Diocese.

To avoid conflict of interest, PCC members should not normally be paid by the church for services. David Alleyne received payment as vergers at funerals. Apart from reimbursements for purchases made on behalf of the church, no other payments were made to PCC members.

**6.11 The Electoral Roll** is a list of people over 16 and baptised in the Anglican Church who *either* have worshipped “regularly” at St Andrew’s for at least 6 months, *or* live in the parish. The Electoral Roll is updated before each APCM (although people can joint at any time), and is renewed completely every 6 years. A renewal took place in 2019. The PCC meeting of 4 May re-appointed Joyce Nickolay to be Electoral Roll Officer. The Electoral Roll for 2021 was recorded as 147 of whom 80 are resident within the parish, and 67 living outside the parish.

We have said goodbye to Barbara Wood who has moved into residential care which is nearer to her family and, more sadly, those who have died and are listed in our Memorial Books, in particular Marion Perry and Joan Rhoades.

**6.12** The PCC has a legal duty to appoint members to the **Standing Committee** (See Appendix A) and has the power to appoint various other **sub-committees** as it sees fit. The Vicar is *ex officio* a member of the standing committee and all sub-committees. Members of sub-committees do not have to be members of the PCC. The PCC agreed at its meeting on 4 May that there should be sub-committees for: (a) Estate Management; (b) Communications; (c) Pastoral Team; (d) Social events; (e) Stewardship & Grants; (f) Spire repair project and (g) Children & Youth Group.

## **7. The work of the PCC**

- 7.1 Current arrangements are for the PCC normally to meet every other month, with the Standing Committee normally meeting in the alternate months. The PCC met on 11<sup>th</sup> January, 2<sup>nd</sup> March, 12<sup>th</sup> April; 4<sup>th</sup> May, 6<sup>th</sup> July, 7<sup>th</sup> September and 2<sup>nd</sup> November and the Standing Committee met on 2<sup>nd</sup> February, 6<sup>th</sup> June, 8<sup>th</sup> August and 7<sup>th</sup> December sometimes by Zoom. It was not possible to hold a Standing Committee meeting in October.
- 7.2 The Agenda for each PCC meeting is e-mailed to members one week in advance of the meeting. A summary of the Minutes is placed in the notice board at the back of the church. PCC members consult by e-mail in between meetings.
- 7.3 General Data Protection Regulations (GDPR) came into force in May 2018. Joyce Nickolay has incorporated this task with her work on the Electoral Roll and Parish Directory, and was reappointed at the PCC meeting in May following the APCM in April.

## **8 Estate Management**

As one member has commented “We are in the mission business – with sacrificial giving – and not that of real estate”. However, we are stewards of buildings and a site which occupies nearly two acres of potentially very valuable land. Matters involving care and use of our premises did occupy a lot of time for the PCC, standing committee, wardens and sub-committees.

**8.1 The Flat** Finally, a third tenant was found for the flat who took residence in June 2021, so there is now full occupancy. Management of the flat in 2021 involved replacement of the washing machine and a decision to purchase a tumble dryer, both appliances have a 5-year warranty.

**8.2 Hall lettings.** Sadly, there were not many weekend hall lettings during the various lockdowns with several people cancelling due to the nervousness of holding larger gatherings. Paul Hart gallantly carried on with the Hall Lettings until Annie Dawson took over the task in June 2021.

We also thank Sue Barnard, Vicar’s Secretary, for booking and invoicing weekday lets.

The playgroup in the Large Hall ceased to meet in December 2020 but the Playgroup in the Youth Centre continues under the able leadership of Claire Severino. The available space in the Large Hall has been filled by hospital rehabilitation groups - Cardio Rehab and Respiratory Rehab, both organised by Harefield Hospital.

**8.3 Caretaking.** Chris Netsel has continued as caretaker at weekends, and John Paul continued to work on weekday evenings mainly just locking the church when there were no hall lettings. The cleaning firm, comprising Pam Quartermaine and helpers, continued with shorter hours for the large hall.

**8.5 Church cleaning rota** Chris Mills continues to organise the volunteer church cleaning rota comprising

‘ten teams of helpers’ who clean the church fortnightly. A number of long serving individuals have dropped out of the rota due to age and other reasons, so there is a need for more helpers.

**8.6 Health and Safety** Mindful of the continuing presence of Covid 19, the Vicar and church warden risk

assess using the Church of England Covid 19 guidance and Gov.uk mandate. The Church Warden ensures there is a regular supply of masks and hand sanitizers. A plan already exists for the evacuation of the Church and hall in emergencies.

**8.7 The Estate Management Team (EMT)** is responsible for ensuring that the church, halls and grounds which are equipped and maintained to a high standard in terms of

facilities, cleanliness/tidiness and repair as well as advising on any statutory and/or Diocesan requirements relating to the premises - such as compliance with fire protection regulations, the provisions of the Disability Discrimination Act, and formulating a general Risk Assessment strategy. It can also advise the PCC on appropriate charges for renting out the halls.

The boilers were refurbished after one failed and we are continuing our efforts to pinpoint a leak in the heating pipework. However, much of the rest of the EMT's work goes by largely un-noticed: repairing breakages and annual maintenance and upkeep of S<sup>t</sup> Andrew's flat. More strategically the EMT takes the lead on carrying forward the necessary works identified by the surveyor's Quinquennial inspections, the latest of which was received in the autumn of 2017. The next Quinquennial report is due in 2022.

**8.8** A kind volunteer (a relative of a regular attender) polished the brass before Easter but it was not possible to organise any general working parties for cleaning in 2021.

**8.9** Once again Paul Hart and Keith Nicholls put up a lively display of Christmas **lights**, snow falling lights down

the side of the church and two projecting lights of snowflakes to the front of the church, from the rose garden.

## **9 Finance.**

The Treasurer's report on the Financial Accounts follow this report.

**9.1** Mr Noel Rajaratnam of 103a Malvern Avenue HA2 9ER continues to be the independent examiner. Mr Rajaratnam has examined the accounts which follow, and other financial statements.

**9.2** Dozens of members devote many unpaid hours of work to St Andrew's in various capacities, which saves the church thousands of pounds. However financial giving falls a long way short of what would be needed to meet our commitments. It costs about £3,000 per week to run St Andrew's. Almost half of this (a relatively high proportion) goes to the Diocese of London as the parish contribution to the Common Fund also known as the Diocesan Quota. This is mainly used to pay clergy stipends and pensions etc. The loose cash in a Sunday collection rarely exceeds £70 per week. Envelopes and standing orders bring in about another £965, including gift aid. Giving has been relatively static in recent years, despite stewardship campaigns, and as can be seen, is less than half what would be needed to break even. The shortfall of around £1,965 per week has to come from rent from the flat, and payments from those who hire our premises, such the play schools, and other lets.

Planned giving, now almost entirely by standing order, remains the bed-rock of our church's finances. Membership of our Stewardship scheme decreased from 61 (in 2020) to 58 (including 12 couples who both attend and give jointly, who are counted as one).

**9.3** Peter Sage continues to be our Legacy Officer. This is a sensitive area, but it provides an important potential source of income from which many churches increasingly benefit.

**9.4** Stewardship is not of course just financial: equally important are the planned giving to God of time and talents - and, indeed, more widely in acting as Stewards of God's

Kingdom. We also continue to be accredited as a "Fair Trade Church." As such, we are committed to using Fairtrade® tea and coffee at all church-hosted refreshments, and charged with encouraging greater use of Fairtrade® products. Recyclable disposal cups are used on a regular basis.

**9.6** The PCC annually reviews: the organist's stipend; bell-ringer, vergers and others' non-statutory fees for weddings and funerals; payments to the Vicar's secretary and, in line with the London Living Wage, those to our caretakers; and clergy expenses and allowances.

## **10. Wider Outreach to the Community**

**10.1** Our premises continue to be used extensively by Church groups, the Uniformed Organisations and outside lets - some of which are long standing.

**10.2** We were pleased to provide the venue once more for our Uniformed Organisations to put on a first-class bonfire and fireworks display on the 5<sup>th</sup> November with church members assisting.

**10.3** Meetings of the local *Churches Together in South Harrow* took place in person and carried on by Zoom later on. Their website is <https://connectingsouthharrow.wordpress.com> and has information about St Andrew's and 5 other churches in South Harrow.

**11. In Conclusion** To save space, the many who have contributed to the well-being of St Andrew's, both those mentioned by name above and the many unnamed, have not been thanked in the body of the report, but the PCC would like to conclude by saying how grateful we are to all who have given time and talents.

### NOTES

1. The normal address for external correspondence to the PCC is:  
c/o The Vicarage, 89 Malvern Avenue, Harrow, Middlesex, HA2 9ER  
and marked as appropriate for the attention of the PCC Chairman, Secretary or Treasurer.
2. The PCC's bankers are: HSBC plc, 31 Holborn Circus, EC1N 2HR, and Barclays Bank plc, 235 Northolt Road, South Harrow, HA2 8HP
3. The Independent Examiner of the PCC's accounts is: Mr Noel Rajaratnam of 103a Malvern Avenue, HA2 9ER

## **APPENDIX A**

### **PCC MEMBERS, 2019**

#### **Vicar (Chairman) and ex officio**

Rev<sup>d</sup> Lyndon North

Mr Paul Hart                      *Warden (3 years from April 2018 to 2021) also Deanery Synod*

*Representative*

Mrs Kemi Aina                      *Warden (from April 2019 to 2022)*

Mrs Joyce Nickolay              *PCC Secretary (appointed April 2019, active from September 2019) to 2023*

NOTE: Wardens are elected or re-elected every year normally for a maximum period of 6 years.

**As Deanery Synod Representative and ex officio 2020 - 2023** (Maximum term – 6 years)

Mr Paul Hart  
Mrs Wendy Godwin  
Mrs Susan McLeod

**As Directly Elected Member**

Mr David Alleyne	(April 2015 - April 2021)	Stood down in April 2021 having served 6 years
Mrs Marita Brown	(April 2021 - April 2024)	Elected for a second term
Mrs Annie Dawson	(October 2020- April 2023)	Elected for a second term
Mrs Judi Grice	(April 2019 - April 2022)	
Mr Orley McIntyre	(April 2021 - April 2024)	
Mr Keith Nicholls	(April 2020 - April 2023)	Elected for a second term
Mrs Barbara North	(October 2020 - April 2023)	
Miss Rebecca Pennells	(October 2020 - April 2023)	Elected for a second term
Mr Gary Williams	(May 2018 - April 2021) - co-opted	

NOTE: Members are elected for a 3-year period and can only stand for 6 years before being required to stand down.

**STANDING COMMITTEE**

The Vicar and Churchwardens are members *ex officio* of the Standing Committee.

Mr Kulan Mills, Treasurer (elected by the PCC),  
Mrs Joyce Nickolay, Secretary (elected by the PCC from September 2019)  
Mrs Marita Brown (elected by the PCC)  
Mrs Annie Dawson (elected by the PCC)  
Mrs Gill Moore (elected by the PCC)

**Parochial Church Council**  
**St Andrew's Church, Roxbourne**  
Registered Charity Number 1131727

**ACCOUNTS FOR THE YEAR 2021**

<b>Page No.</b>	<b>Content</b>
1	PCC Treasurer's Notes to the Financial Statements  Note: Each Financial Statement shows comparative figures for the year before alongside the current year's figures.
2	Balance Sheet at 31st. December 2021 This shows Assets and Liabilities at the end of the year.
3	Statement of Financial Activities (SOFA) This shows the summary of Income and Expenditure for the year.
4	Accounting Policies This sets out the accounting policies followed.
5	Incoming Resources This shows, under different headings, income for the year.
6	Resources Used This shows, under different headings, expenditure for the year.
7	Notes This shows further notes, explanations and balance sheet analysis.
8	Independent Examiner's Report to the PCC.

## **Parochial Church Council of St Andrew's Roxbourne**

### **Notes to the Financial Statements for the Year ended 31 December 2021**

#### **Financial Review**

2021 has been a recovery year although the church activities continued to be restricted due to Covid-19, particularly the capacity to earn rental income from our Halls. A General Fund surplus of £62,593 was achieved largely as a result of agreeing a reduction of £ 38,410 from the 2020 level of Diocesan contribution and improvement in Hall Let income by £ 18,802.

#### **Income**

As in 2020 the Stewardship income was steady, and as these are received on a monthly basis we were able to meet regular monthly payments as well as occasional higher level payments without touching our savings placed on deposit.

Our weekday and weekend hall letting income started to recover towards the second half of the year but full recovery was affected by the Omicron variant of Covid.

#### **Expenditure**

The PCC maintained its committed contribution to the Diocesan Common Fund at £40,000, which is a big reduction as noted above. Excluding this contribution, the expenditure dropped by £ 11,000 due to reduction and refunds on utilities and some savings on caretaking and cleaning.

#### **Cash and Cash Deposits**

Cash, Bank and Savings deposits increased by £ 60,000 closely matching the £62,000 surplus of the year. As our offer of £ 48,000 as Common Fund Contribution for 2022 has been agreed we can look forward to another year of recovery.

#### **Post 2021 Major Expenditure - Tower repair Project in Spring 2022**

Funds have been secured to meet the expected cost of repairs to the church tower in 2022 at a cost expected to be in the range of £75k to £125k. We were able to obtain £40k of funding, half as grant and half as a loan, from the Diocese to be drawn down when needed. We have sufficient funds of our own to meet the balance cost including the overrun of project cost that was originally forecast to remain under £100k. The appeal for contribution from church members remains open.

#### **Reserves Policy**

It has been PCC Policy to maintain a balance on unrestricted reserves amounting to at least three months average expenditure excluding our contribution to the Diocesan Common Fund. On that basis, at the end of 2021, the unrestricted reserves amounted to over 30 months average of the year's expenditure, which is a big improvement on the 15 month level of 2020 and 2019.

#### **Risk Policy**

Insurable risks are covered by our comprehensive insurance policy with Ecclesiastical Insurance Company. The buildings (except the Vicarage which is not the PCC's responsibility) and contents are now insured for £ 8.4 million.

The flat, which has tenants on an Assured Shorthold Tenancy agreement has had the mandatory landlord's annual safety checks and certification carried out for Gas and Electrical equipment.

The church has a Church Safeguarding Officer and a children's Champion and secures the necessary DBS clearances on those working with children and vulnerable adults. All members of the PCC have completed training on safeguarding and awareness provided by the Diocese.



Approved by PCC on 26 April 2022, and  
signed on behalf of PCC by Hon. Treasurer,  
P Kulan Mills FCA, FCMA, CGMA

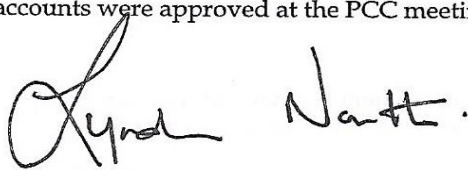


PAROCHIAL CHURCH COUNCIL OF ST. ANDREW'S ROXBOURNE  
BALANCE SHEET  
AS AT 31 DECEMBER 2021

		2021 £	2020 £
FIXED ASSETS			
	1	<u>13,014</u>	<u>13,014</u>
CURRENT ASSETS			
Debtors	5	9,292	6,260
Deposits - CBF's CCLA		77,596	47,568
Bank - Main Account		40,920	11,453
Bank - Stewardship Account		2,941	3,124
Cash in Hand		85	30
		<u>130,834</u>	<u>68,435</u>
CURRENT LIABILITIES			
Sundry Creditors	6	<u>3,350</u>	<u>4,204</u>
		<u>3,350</u>	<u>4,204</u>
NET CURRENT ASSETS		127,484	64,230
TOTAL NET ASSETS		<u>140,498</u>	<u>77,244</u>
FUNDS			
Restricted			
Missions & Charities	8	695	150
Roses Fund	8	524	-
Organ Fund	8	<u>3,399</u>	<u>3,808</u>
		<u>4,618</u>	<u>3,958</u>
Unrestricted			
General Reserve	9	<u>135,880</u>	<u>73,286</u>
		<u>135,880</u>	<u>73,286</u>
TOTAL FUNDS		<u>140,498</u>	<u>77,244</u>

SOFA on page 3 and the Analysis and Notes on pages 4-8 form part of these accounts.

These accounts were approved at the PCC meeting held on 26 April 2022.

  
Chairman  
Rev. Lyndon North

  
Hon Treasurer  
Mr Kulan Mills

PAROCHIAL CHURCH COUNCIL OF ST. ANDREW'S ROXBOURNE  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021

		General Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOMING RESOURCES					
Voluntary Income	2a	75,284	10,813	86,097	63,537
Activities for Generating Funds	2b	68,306	-	68,306	45,794
Income from Investments	2c	27	1	28	242
Income from Church Activities	2d	7,743	1,195	8,938	2,923
TOTAL INCOMING RESOURCES		<u>151,360</u>	<u>12,009</u>	<u>163,369</u>	<u>112,496</u>
RESOURCES USED					
Church Activities					
Grants	3a	791	2,591	3,382	3,406
Activities relating to the work of the church	3b	80,623	919	81,542	128,460
Church Management & Administration	3c	5,928	-	5,928	6,370
Exceptional & Non-annually recurring costs	3d	1,125	7,839	8,964	4,009
Governance Costs	3e	300	-	300	300
TOTAL RESOURCES USED		<u>88,766</u>	<u>11,349</u>	<u>100,115</u>	<u>142,544</u>
NET INCOMING/(OUTGOING) RESOURCES		62,593	660	63,253	(30,049)
NET MOVEMENT IN FUNDS		<u>62,593</u>	<u>660</u>	<u>63,253</u>	<u>(30,049)</u>
BALANCES (brought forward at) 1 JANUARY 2021		73,286	3,958	77,244	107,293
BALANCES (carried forward at) 31 DECEMBER 2021		<u>135,880</u>	<u>4,618</u>	<u>140,498</u>	<u>77,244</u>

## 1. ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011, and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCC's, and with the Regulations 'true and fair view' provisions. They have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

### INCOMING RESOURCES

Incoming resources are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the benefit of use of the resources and
2. their ultimate receipt is virtually certain; and
3. the monetary value can be measured with sufficient reliability.

Grants, donations and legacies are included in the SOFA when any pre-conditions preventing their use by the PCC have been met. Collections and planned giving are included when the funds are received.

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Rental income from the letting of church premises is recognised when the rental is due. (See note below.)

Investment income is accounted for when receivable.

The value of any voluntary help is not included in the accounts but described in the annual report.

### EXPENDITURE AND LIABILITIES

Liabilities are recognised as soon as the legal or constructive obligation arises.

Governance costs include the cost of the examination of the statutory accounts.

Grants and donations are recognised when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.

### ASSETS

#### Consecrated and Benefice Property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

#### Movable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

No value is placed on any movable church furnishings that cannot be disposed of without a faculty, and which are regarded as "inalienable" property held on special trust on behalf of the PCC, and forming part of the consecrated property excluded from the financial statements by the Charities Act 2011.

#### Tangible fixed assets

These are capitalised if they can be used for more than one year and cost at least £5,000. They are valued at cost or else for gifts in kind, at a reasonable estimate of their open market value on receipt. The youth centre and field are included as functional assets of the PCC at a value of £13,014, being the historic cost at acquisition.

No depreciation is provided on buildings as the currently estimated value of the property is not less than the carrying value and, as the remaining useful life of these assets currently exceed 50 years any depreciation charge would be immaterial. An impairment review is carried out at each year-end and any resultant loss identified, quantified, and included in expenditure for the year.

#### Short Term Deposits

These are cash held on deposit either with CCLA or at the bank.

### RENTAL INCOME

#### Flat Rent

St Andrew's receives rental income from a property on the site. The property is owned by the London Diocesan Fund along with the associated halls. The building was considered an integral part of the church, with access from the church to the property existing internally. The building was historically used for caretakers. In more recent years the property, which is adjoined/linked to the church has been rented out. The rental income is disclosed in the accounts. The value of the asset has not been recorded within the accounts at either historical cost nor as a revaluation. The historical value is uncertain and considered immaterial as it was built in the 1950s when the entire land site was valued at £1,100. St Andrew's building are insured as part of the over premiums paid and the overall insurance value is considered to be £8,400,000

#### Halls Rent

The halls receive rental income on both regular and occasional weekday hire as well as short hourly day lets at weekends. This income is disclosed separately in the accounts.

### FUNDS

#### Unrestricted Funds

Unrestricted funds represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use, or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the Annual Report.

#### Restricted Funds

Restricted funds are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

#### Endowment Funds

The PCC has no endowment funds.

PAROCHIAL CHURCH COUNCIL OF ST. ANDREW'S ROXBOURNE  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

		Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>2a Voluntary Income</b>					
Communion & General		3,272	-	3,272	1,016
Pledges & Stewardship		43,229	-	43,229	43,799
Tax Refund (Stewardship)		9,302	-	9,302	8,975
Donations including (Gen) tax refund		19,481		19,481	6,572
Lent offering MIND (2020 ALMA)		-	1,236	1,236	382
Harvest - Noah's Ark Chrildren's Hospice		-		-	1,510
Christmas Carol Service Children's Society		-		-	150
Christmas Angel Tree (2019 Angel Tree)		-	316	316	976
Leprosy Mission			164	164	
Tower Project		-	6,714	6,714	
Food Bank		-	250	250	-
Christain Aid - Big Breakkie			379	379	
Roses Fund			963	963	157
Contribution from General Fund	8		791	791	
		75,284	10,813	86,097	63,537
<b>2b Activities for Generating Funds</b>					
Quiz Night/ Christmas Bazaar		3,039	-	3,039	731
Flat rent		12,132	-	12,132	10,730
Halls rental		53,136	-	53,136	34,334
		68,306	-	68,306	45,794
<b>2c Investment Income</b>					
General Reserve		27		27	232
Organ Fund		-	1	1	10
		27	1	28	242
<b>2d Income from Church Activities</b>					
Junior Church & Youth		1,402	-	1,402	1,848
Baptisms, Weddings & Funerals		6,341	70	6,411	1,075
Contribution from General Fund	8		1,125	1,125	
		7,743	1,195	8,938	2,923
<b>TOTAL INCOMING RESOURCES</b>		151,360	12,009	163,369	112,496

PAROCHIAL CHURCH COUNCIL OF ST. ANDREW'S ROXBOURNE  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

		Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>3a Grants</b>					
Missions and Charities	4		2,591	2,591	3,406
Charity contribution from General Fund	8	791		791	
Vicar's Discretionary Fund				-	-
		<u>791</u>	<u>2,591</u>	<u>3,382</u>	<u>3,406</u>
<b>3b Activities relating to the work of the church</b>					
Diocesan Common Fund Quota		40,000	-	40,000	78,410
Diocesan Fees		2,941	-	2,941	904
Services & Sanctuary		2,578	-	2,578	662
Junior Church & Youth		853	-	853	1,336
Clergy Expenses		2,421	-	2,421	359
Choir & Organists		3,320	480	3,800	3,277
Gas		1,434	-	1,434	6,273
Electricity		2,744	-	2,744	2,924
Water		1,985	-	1,985	3,511
Telephones		948	-	948	1,433
Waste Collection		1,685	-	1,685	1,264
Insurance		3,914	-	3,914	4,369
Maintenance		5,191	-	5,191	11,209
Roses/Garden		-	439	439	188
Cleaning and Caretaking of Halls		9,855	-	9,855	11,728
Cleaning Materials		754	-	754	613
		<u>80,623</u>	<u>919</u>	<u>81,542</u>	<u>128,460</u>
<b>3c Church Management &amp; Administration</b>					
Secretary		3,350	-	3,350	3,300
Office & Publications		2,578	-	2,578	3,070
		<u>5,928</u>	<u>-</u>	<u>5,928</u>	<u>6,370</u>
<b>3d Exceptional &amp; Non-annually recurring costs</b>					
Tower Project					
Contribution from General Fund	8	1,125		1,125	
Tower Project cost 2021 (2020 Repairs)			7,839	7,839	4,009
		<u>1,125</u>	<u>7,839</u>	<u>8,964</u>	<u>4,009</u>
<b>3e Governance Costs</b>					
Professional Fees - Ind Examiner fee		300		300	300
		<u>300</u>	<u>-</u>	<u>300</u>	<u>300</u>
<b>TOTAL RESOURCES USED</b>		<u>88,766</u>	<u>11,349</u>	<u>100,115</u>	<u>142,545</u>

PAROCHIAL CHURCH COUNCIL OF ST. ANDREW'S ROXBOURNE  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 £	2020 £
<b>4 Missions and Charities</b>		
Expenditure during the year:		
Food Bank	(1,037)	
Lent appeal - MIND (ALMA 2020)	(1,240)	(383)
Noah's Ark 2020	-	(1,510)
Leprosy	(164)	-
Angel Tree - Christmas		(1,363)
Christmas - Childrens Society 2020	(150)	(150)
	<u>(2,591)</u>	<u>(3,406)</u>

	2021 £	2020 £
<b>5 Debtors</b>		
Halls Rental	4,411	1,836
Tax Refunds Due on Gift Aid Donations	2,856	2,798
Sundry Debtors	2,025	1,626
	<u>9,292</u>	<u>6,260</u>

	2021 £	2020 £
<b>6 Creditors</b>		
Prepaid halls rental/ deposits	1,450	-
Vicarge Repair Fund	1,006	3,000
Sundry expense accruals	894	1,204
	<u>3,350</u>	<u>4,204</u>

	Opening 1st Jan 2021 £	Donations £	Gen Fund Subsidy £	Payments £	Closing 31st Dec 2021 £
<b>8 Restricted Funds</b>					
Childrens Society	150			150	-
Food Bank		250	787	1,037	-
Mind - Lent Charity		1,236	4	1,240	-
Leprosy		164	-	164	-
Angel Tree - Christmas Charity		316	-	-	316
Christian Aid		379	-	-	379
Missions and Charities	150	2,345	791	2,591	695
Roses Fund	-	963		439	524
Tower Fund		6,714	1,125	7,839	-
Organ Fund	3,808	71		480	3,399
	<u>3,958</u>	<u>10,093</u>	<u>1,916</u>	<u>11,349</u>	<u>4,618</u>

The Missions & Charities Fund represents donations for missionary and charitable giving.  
The Roses Fund represents donations towards expenditure on the Church Memorial Roses and Garden.  
Tower Repair Fund was new in 2021 raised for meeting a major repair project scheduled for Spring 2022.  
The Organ Fund represents donations and income to be used towards expenditure on the Church organ.

	Opening £	Opening £	Income £	Expenditure £	Closing £
<b>9 Unrestricted Funds</b>					
Legacy Fund	15,874				
General Fund	57,412	73,286	151,360	88,766	135,880
	<u>73,286</u>	<u>73,286</u>	<u>151,360</u>	<u>88,766</u>	<u>135,880</u>

The Legacy Fund represented funds designated towards a range of building projects & specific everyday running expenses. As it had been largely used up by end of 2020, down to £ 15,874, it has been merged with General Fund at the beginning of this year.

	Opening £	Change in year £	Closing £
<b>10 Analysis of Net Assets by Fund</b>			
Fixed Assets	13,014	-	13,014
Net Current Assets	64,230	63,254	127,484
	<u>77,244</u>	<u>63,254</u>	<u>140,498</u>
<b>11 Bad Debt provision and Debt recovery</b>		2021 £	2,020 £
Weekday Hall rent / Flat rent (in 2020) debt written off		808	1,670
Pre-2014 Fraud compensation payment received		(123)	-
(Potential future recovery amount £ 3,132)			
Net expenditure in year		<u>685</u>	<u>1,670</u>

**Independent Examiner's Report to the Trustees of  
St Andrew's Church, Roxbourne, Parochial Church Council.**

I report on the accounts for the year ended 31 December 2021 which are set out on pages 1 to 7.

**Respective responsibilities of the Trustees and Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission.


An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and then report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

Since the gross income for the year exceeds the amount provided in section 145(3) of the Act, I confirm that I am qualified to act as Independent Examiner under the provision of that section of the Act and that my qualification is as shown below.

In connection with my examination, no matters have come to my attention,

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Noel Rajaratnam FCMA, CA, B.Sc.  
103a Malvern Avenue  
South Harrow HA2 9ER  
26 April 2022

26/4/22



**Independent Examiner's Report to the Trustees of  
St Andrew's Church, Roxbourne, Parochial Church Council.**

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  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Noel Rajaratnam FCMA, CA, B.Sc.

103a Malvern Avenue

South Harrow HA2 9ER

15 April 2021 15/4/21