



holy trinity
Registered Charity No. 1131724

northwood

ANNUAL REPORT

Financial Review and Accounts



for the year 2021

**Presented to the
Annual Church Meeting
on 8 May 2022**

Financial Review

The financial activities of the PCC are reviewed below, followed by the statutory financial statements, the Independent examiner's report and the budget for 2022.

General Account (Undesignated)

The budget for the year identified that we would have a deficit this year of £6,471 on the general fund. The actual year showed a surplus of £4,992 on the undesignated fund. As in 2020 our planned giving continued to fall and this is further reflected in the budget for 2022. The church continues to receive generous donations but it cannot be expected that they will continue at the level seen in 2020. The church activities of £144,302 is a reduction of £25,220. This reduction is mainly due to the reduction in our common fund.

Designated and Restricted Funds

Our long-term investments continued to recover in 2021 and increased in value by £5,776 during the year. This is still nearly £3,500 below their peak value but they do provide a very steady income year on year.

During the year the PCC approved the installation of a new audio visual system of the church. The total cost of this system, which has been substantially paid for by donations from an external charity, is around £106K. The system was substantially installed in 2021 and went into operation in early 2022. The total cost of the contracted system has been accounted for in the current year along with the associated donations received up to the end of February as they had been promised to us by the 31st December 2021. The project has not been capitalised as the fixed installation is within Holy Trinity Church which is benefice property

Movement in Funds (note 9)

As in previous years the net movement on the general fund has been moved into the designated maintenance fund at the end of the year.

Balance Sheet

The cash at bank has increased by £14,473 mainly due to prompter processing of gift aid claims and also because the donations for the AV system have been more than payments during the year. This is also reflected in negative movement of working capital of £1,447.

Reserves policy

There has been no change to the reserves policy as set out in note 1 to the accounts.

The Budget for 2022

The budget has proved very difficult to prepare for 2022 due to the uncertainty of the return to normality with respect to church attendance and also the impact of much higher utility costs during the current year.

The PCC is aware that due to a reduction in those giving, due to death and leaving the church, our income for 2022 would be substantially lower than in 2021. This is being addressed by a stewardship program

We have saved funds in previous years by cutting our common fund. We have committed in 2022 to maintain the payment to the common fund at the 2021 level which is 100% of the diocese estimate for supporting a church.

We have commenced plans to hold fund raising events during 2022.

It is expected that we will be in deficit for 2022 but the church has a strong balance sheet to support us in the short term.

*Graham Hamwijk
Acting Treasurer
22 February 2022.*

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2021

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	2021	2020
		£	£	£	£	£
INCOME AND ENDOWMENTS						
Voluntary Income	2a	124,451	100,479	4,049	228,979	176,316
Activities for generating funds	2b	4,162	0	0	4,162	5,480
Income from investments	2c	9,604	2,327		11,931	14,343
Income from church activities	2d	14,081			14,081	8,780
TOTAL INCOME		152,298	102,806	4,049	259,153	204,919
EXPENDITURE						
Charitable giving	3a	340	2,527	3,749	6,616	3,198
Church activities	3b	144,302	107,018	0	251,320	205,400
Investment outgoings	3c	2,664	0		2,664	3,251
TOTAL EXPENDITURE		147,306	109,545	3,749	260,600	211,849
NET MOVEMENT IN RESOURCES		4,992	(6,739)	300	(1,447)	(6,930)
NET GAINS ON INVESTMENTS			5,776		5,776	(9,062)
TRANSFERS BETWEEN FUNDS		(4,992)	4,992	0	0	0
NET MOVEMENT IN FUNDS		0	4,029	300	4,329	(15,992)
Total funds brought forward		0	193,314	247,678	440,992	456,984
Total funds carried forward		0	197,343	247,978	445,321	440,992

BALANCE SHEET AS AT 31ST DECEMBER 2021

		2021		2020	
		£	£	£	£
FIXED ASSETS					
Tangible	5a	355,438		355,438	
Investments	5b	48,946		43,170	
Office equipment	5c	0	404,384	0	398,608
CURRENT ASSETS					
Debtors	6	60,047		17,927	
Cash at bank		52,255	112,302	37,782	55,709
			516,686		454,317
LIABILITIES					
Amounts falling due within 1 year	7		71,365		13,325
TOTAL NET ASSETS	8		445,321		440,992
REPRESENTED BY					
Funds: General	9		0		0
Designated	9		197,343		193,314
Restricted	9		247,978		247,678
			445,321		440,992

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. Accounting policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations "true and fair view" provisions.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliations to another body, nor those which are informal gatherings of church members.

Going Concern

The accounts have been prepared on a going concern basis which assumes that the charity will continue to operate for the foreseeable future. This is based on the Trustees opinion that the activity will continue due to support of their charitable activities.

If the charity were unable to continue to operate adjustments would be made to provide for any further liabilities which may arise.

Assets

The financial statements have been prepared under the historical cost convention except for:

a. The Church, built in 1854, and other consecrated and beneficed property assets, previously excluded from financial statements in accordance with generally accepted practice and now included as required by Charity Accounting regulations. Due to their location and purposes and having no known cost, the value ascribed is nominal.

b. Other property assets at cost.

c. Moveable church furnishings at cost where known.

d. Plant and equipment, over £1,000 with a life of 2 years and over, at cost

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

Depreciation

No depreciation is provided on consecrated and beneficed property as its cost is unknown and by reason of its being unsaleable by its nature and age, being 50 or more years old.

No depreciation is provided on other property assets as their currently estimated residual value is not less than the carrying value and the remaining useful life exceeds 50 years.

Depreciation on plant, equipment and furnishings is calculated to write off their cost less their anticipated residual value over their estimated useful life.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end.

Funds**Unrestricted Funds**

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC.

Designated Funds

These represent unrestricted amounts designated by the PCC for specific purposes which may well extend over one or more accounting periods.

Restricted Funds

These represent amounts received which must be used for the purpose specified by the donor.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31st DECEMBER 2021

2. INCOME AND ENDOWMENTS	Note	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL 2021	TOTAL 2020
		£	£	£	£	£
Donations and Legacies	2a					
Planned giving		90,350			90,350	95,941
Open plate collections		2,451			2,451	1,783
Gift aid recoverable		23,048	2,180	0	25,228	31,296
Donations and appeals		8,602	98,299	4,049	110,950	37,296
Legacies					0	10,000
		124,451	100,479	4,049	228,979	176,316
Activities for generating funds	2b					
Fund raising events		219	0		219	1,118
Holiday club		1,350			1,350	0
Other funds generated		2,593			2,593	4,362
		4,162	0	0	4,162	5,480
Investment income	2c					
Interest		4	2,327		2,331	2,143
Property rent		9,600	0		9,600	12,200
		9,604	2,327	0	11,931	14,343
Income from church activities	2d					
Fees payable to the PCC		2,844			2,844	1,679
Hall and Parish Rooms		11,237			11,237	7,101
		14,081	0	0	14,081	8,780
TOTAL INCOME		152,298	102,806	4,049	259,153	204,919
3. EXPENDITURE						
Missionary and charitable giving	3a	340	2,527	3,749	6,616	3,198
Church activities	3b					
Ministry:						
Parish		56,800			56,800	85,200
Willesden		28,400			28,400	21,300
Curate		0			0	0
Staff expenses		858			858	1,477
Church running expenses		12,927	452		13,379	22,948
Hall and Parish Rooms		9,040			9,040	13,501
Property upkeep		180			180	172
Churchyard		671			671	303
Youth work costs		5,595			5,595	6,533
Services and resources		10,239			10,239	3,274
Holiday club		727			727	0
Administration		18,759			18,759	22,977
Fund Raising Costs		106	0		106	44
Other Costs		0	144		144	0
Refurbishments			106,422	0	106,422	27,671
		144,302	107,018	0	251,320	205,400
Investment costs						
Property upkeep	3c	2,664	0	0	2,664	3,251
TOTAL EXPENDITURE		147,306	109,545	3,749	260,600	211,849
NET MOVEMENT IN FUNDS		4,992	(6,739)	300	(1,447)	(6,930)

4. Staff costs and Trustee Donations	2021	2020
	£	£
Within Service, Youth work Costs and Church Administration Costs are:		
Salaries and Employer's National Insurance	19,691	21,840
Employer's Pension Contributions	324	472
Total	20,015	22,312

Two of the Readers, Mrs Ann Kentfield and Mrs Margaret Nicholson were granted a total of £500.

No other payments, other than reimbursement of expenses incurred, were paid to any other PCC member, or persons closely connected to them, or related to them, or related parties.

In the year 2021, members of the PCC, being Trustees of the Charity, contributed £25,762 by way of donations to Holy Trinity.

5. Fixed Assets	2021	2020
(a) Tangible		
Consecrated and benefice property assets - Hall, adjacent Parish Rooms with Flat at nominal value	2	2
Freehold property at cost	355,436	355,436
	355,438	355,438
(b) Investments		
Market value 1st January	43,170	52,232
Unrealised (loss)/gain on revaluation	5,776	(9,062)
Market value 31st December	48,946	43,170

The investments are in the CBF Investment Fund and the Equities Investment Fund for Charities (Charifund).

(c) Equipment at cost	7,588	7,588
Less accumulated depreciation	7,588	7,588
Net book value at 31st December	0	0

6. Debtors (Unrestricted Funds)	2021	2020
Amounts falling due within one year:		
Gift aid recoverable	5,232	8,808
Other debtors and prepayments	54,815	9,119
	60,047	17,927

7. Liabilities	2021	2020
Amounts falling due within one year:		
Accounts payable	7,471	3,764
Other creditors and accruals	63,894	9,561
	71,365	13,325

In the above debtors we have included the promised donation to cover costs of the AV system of £50,000. This money was received in February 2022. We have also included in liabilities provision for the full contractual cost outstanding for the installation of the AV system at £58,920 of which £54,570 was paid in February 2022.

8. Analysis of net assets by fund

	General Fund	Designated Fund	Restricted Fund	Total Funds
	£	£	£	£
Tangible fixed assets		109,838	245,600	355,438
Investment fixed assets		48,946		48,946
Equipment fixed assets				0
Current assets	12,463	97,461	2,378	112,302
Current liabilities	(12,463)	(58,902)		(71,365)
	<u>0</u>	<u>197,343</u>	<u>247,978</u>	<u>445,321</u>

9. Funds

	Bal fwd 01 Jan 2021	Income	Expenditure	Gains	Funds Transfer	Bal fwd 31 Dec 2021
	£	£	£	£	£	£
Unrestricted Fund						
General	-	152,298	147,306		(4,992)	-
Designated Funds						
Maintenance	26,845	2,327	596	5,776	4,992	39,344
House	109,838					109,838
Working Capital	18,500					18,500
Projects	35,456	97,952	106,422			26,986
Organ	2,675					2,675
Mission and charity	-	2,527	2,527			-
	<u>193,314</u>	<u>102,806</u>	<u>109,545</u>	<u>5,776</u>	<u>4,992</u>	<u>197,343</u>
Restricted Funds						
House	245,600					245,600
Mission and charity		3,749	3,749			-
Vicar's Discretionary	2,078	300				2,378
	<u>247,678</u>	<u>4,049</u>	<u>3,749</u>	<u>-</u>	<u>-</u>	<u>247,978</u>

10. Charitable and other donations

The PCC made grants totalling £6,166 (2020 - £3,198) from its funds, from special collections, fund raising events and on behalf of other beneficiaries from special collections and fund raising and passed on directly to them. The beneficiaries were:-

Embrace the Middle East	50	*
Diocese of London Lent Appeal	947	
Christian Aid	249	*
Children's Society	140	
New Hope Trust	20	
Royal British Legion	90	
Macmillan Coffee morning	403	*
Lynda Jackson	791	*
United Society	226	*
Close The IT Divide	3,450	
Holy Trinity Toddlers	50	
Womans Day of Prayer	200	
	<hr/>	
	6,616	
	<hr/>	

Beneficiaries marked * were able to claim further gift aid on the monies passed to them.

In addition to the above the PCC paid out of youth work costs £852 to the London Diocesan Willesden Area Education Fund.

The Report, Financial Statements and Activity Reports were approved by the Parochial Church Council on 29th March 2022 and signed on their behalf, by Chairperson.

Ann Lynes



Report to the trustees/ members	Holy Trinity Northwood - Charity Number 1131724
On accounts for the year ended	31st December 2021
Set out on pages	4-10

Responsibilities and basis of report I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:	S Ahmed
Relevant professional qualification(s) or body (if any):	ICAEW
Address:	Suite F3, Sunley House, Olds Approach, Tolpits Lane Watford, WD18 9TB

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of

Give here brief details of any items that the examiner wishes to disclose.

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4. Budget Financial Statements for the Year 2022

	2022			2021
	General	Designated	Restricted	Total Funds
Incoming Resources				
Voluntary income				
Planned giving	83,000			83,000
Open plate collections	3,600			3,600
Gift aid Tax recoverable	20,750	2,060		22,810
Donations	5,000	8,250		13,250
Legacies				
Activities for generating funds				
Fund raising events	4,000			4,000
Holiday club	1,800			1,800
Other funds generated	2,950			2,950
Investment income				
Interest		2,000		2,000
Property rent	9,825			9,825
Income from church activities				
Fees payable to the PCC	2,500			2,500
Hall and Parish room	14,000			14,000
Total incoming resources	147,425	12,310	0	159,735
Resources expended				
Missionary and charitable giving		5,300	1,400	6,700
Missionary and charitable income		(5,300)	(1,400)	(6,700)
Common Fund	85,200			85,200
Curate	1,350			1,350
Staff expenses	1,000			1,000
Services, resources and music	4,000			4,000
Church running costs	18,540			18,540
Youth ministry costs	9,154			9,154
Holiday Club	800			800
Fund Raising Costs				0
Churchyard	480			480
Church Hall & Parish Rooms	7,636			7,636
Administration	20,230			20,230
Housing Rental General				0
Property Costs	4,000			4,000
Investment Property Costs	1,750			1,750
Project Costs				0
Other				0
Total resources expended	154,140	0	0	154,140
(Deficit)/Surplus	(6,715)	12,310	0	5,595

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 holy trinity northwood <small>Registered Charity No. 1131724</small>			
<i>a welcoming community of Christ</i>  <i>open to God</i>  <i>Inclusive of all</i>  <i>serving one another</i>			
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		Email	vicar@htnorthwood.co.uk
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