

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2021**

Incumbent:
The Revd James Findlay

Bankers:
HSBC Bank plc
165-167 High Street
Poole
BH15 1AU

Independent Examiner:
Mr Ian Harrison
9 Michelmersh Green
Bournemouth
BH8 0NU

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ST PAUL'S CHURCH, THROOP

ANNUAL REPORT FOR 2021

Administrative Information

St Paul's Church is situated in Landford Way, Throop, Bournemouth. It is part of the Diocese of Winchester within the Church of England. The correspondence address is St Paul's Vicarage, Chesildene Avenue, Bournemouth, BH8 0AZ

The Parochial Church Council (PCC) is a charity registered with the Charity Commission. Our Charity Number is 1131699.

The PCC complies with the duties under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (to have regard to the House of Bishops' guidance on Safeguarding children and vulnerable adults).

The PCC complies with the Law contained in the General Data Protection Regulations and the Data Protection Act 2018.

PCC members who have served from 1st January 2021 until the date this report was approved are:

Incumbent:

Revd James Findlay

Wardens:

**Jenny Powell
Ian Tyrrell**

Treasurer:

Elizabeth Henderson

Deanery Synod Representatives:

**Andy Saunders
Gill Schiel**

PCC Elected Members:

**David James
Jim Page
Nigel Rowland
Gill Schiel
Averil Bowyer
Angela Capp
Andy Renton
Claire Saunders
Ali Watts**

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

All PCC Members are required to undergo Safeguarding Training to Level C1 and must have a Disclosure and Barring Service (DBS) Check.

Objectives and Activities

St. Paul's PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has the maintenance responsibilities for the church premises of St. Paul's Throop.

The PCC also operates with a number of sub-committees who meet on a regular basis and submit minutes to the PCC for approval. The members of these sub-committees for 2021 are:

PCC Sub-Groups 2021

Standing Committee

Revd Jim Findlay (Priest-in-Charge), Jenny Powell & Ian Tyrrell (Church Wardens), Gill Schiel and Claire Saunders.

Fabric and Maintenance

Ian Tyrrell, Peter Adams, Martin Blake, Gordon Cox

Safeguarding Officer

Jim Page

Data Protection Officer

Chris Dodgson

Church Attendance:

There were 134 Parishioners on the Church Electoral Roll, at the end of 2021 of which 40 were resident in the Parish.

Average Sunday morning attendance for 2021 when attended in person was 28 under 16 years of age and 115 over 16 years._

PCC Review of the Year

The PCC met 7 times during 2021. The PCC was pleased to welcome the following new members in 2021: –

Andy Renton, Averil Bowyer and Ali Watts

The PCC was pleased to support continued participation in the Shoebox Appeal and at Harvest, food donations were given to Bournemouth Foodbank and the BCARS (Bournemouth Churches Alongside Rough Sleepers) projects.

The Deanery Synod Representatives reported to the PCC on the workings of the Synod.

In January, approval was given electronically to suspension of Sunday Services during Lockdown. The Church closed due to Lockdown 3 and increase of Covid infections and it was agreed if Barbara Rose had to close, Gordon would be furloughed. Christianity Explored had taken place. A day of fasting and prayer was held and feedback given to PCC. There was an agreement to top up the Vicar's discretionary fund, to an increase in costs to outsource the payroll, to automation of the invoicing processes and thus payments direct to the church bank accounts and finally to Jim Findlay becoming a training incumbent. PCC were reminded of the need for completion of PCC DBS checks.

In February the Standing Committee agreed to closure of the CCLA account.

In February, the PCC approved holding Easter Services outside in the car park, to set up a Technology Development Sub Group and also to set up a Strategy Group.

In March, the PCC approved the Annual Report and Financial Statements as well as the 2021 budget. The chairs/settees were delivered.

In May, Church Officers were appointed and approved. Deanery Revisions were discussed and PCC members asked for feedback. A Strategy Group document was approved and Emily Dodgson was approved for the Leadership Assistant Programme. Approval for a coffee machine was given and PCC agreed to accept the Diocesan proposal of our CMF 2022 calculation.

In June the Standing Committee agreed to the circulation of strategic priorities to all on electoral roll and to place on the website. Later in June the Standing Committee agreed to the mounting of a cross in each alcove at the front of church and also to putting a large St Paul's logo on the wall adjacent to the cloakroom entrance.

In July, PCC agreed a new structure for future meetings. Members were asked to think about which Strategic Group they would like to be involved in. BT were approved as Broadband provider. A proposal to keep some restrictions following the lifting of Covid restrictions by the government was approved. PCC agreed to purchase 150 stainless steel cups for Holy Communion. Proposal to seek an Eco Church award agreed.

In September the Standing Committee approved a quote for the purchase of curtains for the worship area.

In September, PCC agreed to the purchase of the curtains from the Development Fund, to the purchase of computer using leftover funds from confidential donor and the purchase of a defibrillator was discussed. PCC appointed Kerry Lawford as PCC Secretary. Sue Maby thanked for her service. PCC were advised of a Quiet Day on 25 Sept and asked to take note of a new pattern of prayer. PCC were encouraged to attend church Open Evening. PCC agreed Ann Mace be appointed External Treasurer, Payroll Agent and HSBC signatory on all platforms and accounts operated by Treasurer. PCC agreed to recommend Sue Wintle be appointed as Independent Examiner for 2022.

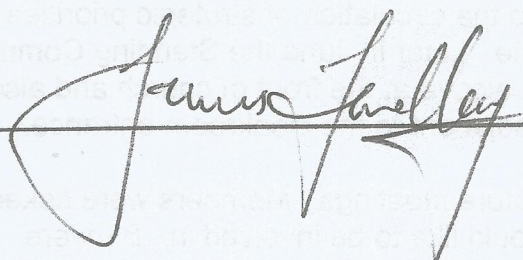
In October the Standing Committee approved extending Revd Lauren Cheshire's time at St Paul's.

In November, PCC agreed Chris Dodgson be appointed PCC Treasurer and HSBC signatory on all platforms and accounts. PCC agreed Treasurer Elizabeth Henderson receive each set of PCC minutes. PCC agreed spend of up to £2k from Development Fund on purchase/installation of external noticeboard, to purchase of defibrillator from Development Fund and to transfer of £3k to General Fund from the Reserve Fund for cash flow. PCC advised now only 2 sub-groups – Fabric & Maintenance and Standing Committee. Kitchen redevelopment discussed and quotes being obtained. Safeguarding training matrix had been updated. DBS checks now 3 yearly. PCC open to possibility of Jim taking on Holy Epiphany. PCC agreed backing of Hope into Action project.

The Annual Report was drawn up by Mrs Kerry Lawford, PCC Secretary and approved by the PCC of St Paul's Throop on

17 March 2022

and signed on its behalf by Rev James Findlay (PCC Chair)



Financial Review 2021

The income for the year ended 31 December 2021 was £133,196 (2020: £130,190). Planned Giving and other freewill donations, together with associated Gift Aid, continued on a downward trend and fell again, by 2.6% compared with 2020, which itself reflected a fall of just over 5% compared with 2019. Pledges received for the Children & Youth Minister Fund amounted to £15,565 (2020: £17,594).

Resources expended amounted to £167,681 (2020: £189,517) including expenditure financed by the Development Fund. Net incoming resources for the year generated a total deficit of £ (34,485) [2019 deficit: £ (59,327)] including both a deficit on the General Fund which finances day to day operations, and an operating deficit on the Development Fund as the ongoing deployment of this Fund on mission and renewal projects continues.

The year 2021 was another difficult year as the effects of the Coronavirus pandemic continued to impact both our activities and our income. St Paul's Church Throop however gives praise to God that our Ministry and Mission has continued, due to the faithful and gospel-hearted support of our regular donors, to whom we give our grateful thanks and in which we acknowledge the Lord's unfailing goodness. The PCC also acknowledges the difficulties faced by the Poole Chinese Christian Fellowship who, having previously continued their contribution to the upkeep of our premises, were unable to continue this financial commitment indefinitely which thus came to an end in May 2021.

It is PCC policy to endeavour to maintain a balance on unrestricted funds which equates to at least three months unrestricted payments, which is equivalent to £30,000. This is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £68,967 held on unrestricted (including designated) funds at the year end, together with the amounts payable to and by the PCC, was significantly in excess of this target.

The PCC has sufficient reserves, organised into restricted, designated, and general funds, as described in Note 6 to the Accounts. The Trustees have assessed and consider that the PCC can continue its operations and meet its liabilities as they fall due for at least the next twelve months.

The Accounts have been prepared on the Accruals Basis.

Responsibilities of the members of the PCC in relation to the Accounts

The PCC is responsible for all parish finance, its management and control, including the appointment of a Treasurer. Its legal responsibilities include:

- Keeping proper accounting records, which are sufficient to show and explain all the PCC's transactions and must include a record of all relevant assets and liabilities. The records must:
 - show and explain all the PCC's transactions;
 - disclose the PCC's financial position at any time;
 - enable the required accounts to be prepared;
 - show on a day-to-day basis all receipts and payments and what they were for;
 - include a record of all assets and liabilities.
- Ensuring that the finances of the PCC are under its control and only delegated if the PCC can ensure that its wishes will be followed.
- Preparing annual accounts and a report, which shall be presented to the Annual Parochial Church Meeting in accordance with the requirements of the Church Representation Rules.
- Arranging for an independent examination of the Accounts.

Approved by the PCC and signed on its behalf by:



Elizabeth Henderson: Treasurer

17 March 2022

Dated



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

St Paul's PCC Bournemouth

On accounts for the year ended

31 December 2021

Charity no

1131699

Set out on pages

A3 to A14

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Ian Thomas Harrison

Date:

28 Feb 2022

Name:

Ian Thomas Harrison

**Relevant professional
qualification(s) or body (if any):**

Associate of the Chartered Institute of Bankers

Address:

9 Michelmersh Green

Bournemouth

BH8 0NU