

**PAROCHIAL CHURCH COUNCIL
OF ST. MARY MAGDALENE,
PADDINGTON**

Registered Charity No: 1131696

**ANNUAL REPORT AND FINANCIAL
STATEMENTS FOR THE YEAR ENDED
31ST DECEMBER 2020**

PAROCHIAL CHURCH COUNCIL OF
ST. MARY MAGDALENE, PADDINGTON
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

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PAROCHIAL CHURCH COUNCIL OF
ST. MARY MAGDALENE, PADDINGTON
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2020

REFERENCE AND ADMINISTRATIVE INFORMATION

St. Mary Magdalene's Church is part of the United Benefice of St Mary Magdalene and St Peter, Paddington. It is situated in Rowington Close, Warwick Estate, Paddington. It is part of the Diocese of London within the Church of England. The correspondence address is The Vicarage, Rowington Close, London W2 5TF.

The Parochial Church Council (PCC) is a registered charity (No. 1131696).

PCC members who have served from 1st January 2020 until the date this report was approved are:

Incumbent:

The Revd Henry Everett Chairman

Wardens:

Virginia Ashton
Lesley Chakravorty Treasurer

Representative on the Deanery Synod:

Cassandra Isaac (until 29th October 2020)
Jonathan Porter (from 29th October 2020)

Elected members:

Carolyn Barker-Mill
Nicky Chakravorty Vice Chairman, Secretary
Cathy Duckett
Nina Irwin
Nicholas Kaye
Sarah O'Kane (until 29th October 2020)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC met 8 times during the year in the church or on Zoom. During the PCC meetings some time was spent on dealing with matters to do with the building projects, safeguarding, developing our Mission Action Plan and Covid restrictions. In May there was also a meeting of Fr Henry and the Benefice churchwardens.

AIM AND PURPOSES

St Mary Magdalene's PCC has the responsibility of co-operating with the Vicar, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church building.

PAROCHIAL CHURCH COUNCIL OF
ST. MARY MAGDALENE, PADDINGTON

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST DECEMBER 2020 (CONTINUED)

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish.

When planning our activities for the year, the vicar and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular we try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
Provision of pastoral care for people living in the parish.

To facilitate and further this work it is important that we maintain the fabric of the Church and continue with our restoration and development programme for the building.

Risk Management

The PCC Trustees have overall responsibility for the management of risk.

This can be divided into two areas, the Church and the Project.

The Church

As a PCC we have regular meetings where we discuss the status of the funds and risks involved. In our efforts to increase collections and donations we do ask congregation members to give generously. All are welcome and appreciated regardless of the amount donated. There is no undue pressure in order to avoid causing financial problems for individuals.

The Project/Grand Junction

The Management Board comprises PDT trustees and PCC representatives. Staff appointments and all financial decisions are made by the Board. During the building work and renovation the Board has taken advice from the Project Manager and Cost Consultant to avoid the possibility of financial complications to the project and its ongoing activities.

Disclosure requirements concerning fundraising for charities

We have used both professional and volunteer fundraisers. Most of the funds have been raised from the NLHF and other charitable trusts. When individuals have been asked for donations this has been done in a non-aggressive way.

The Management Board has had discussions about only accepting money from ethical sources.

Neither the Church nor the PDT have received any complaints about our fundraising.

PAROCHIAL CHURCH COUNCIL OF

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REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST DECEMBER 2020 (CONTINUED)

Achievements and Performance

Church attendance

There are 26 parishioners on the Church Electoral Roll. Most of those on the roll are resident within the parish or within 2 miles of the church. The average attendance on an ordinary Sunday was 16. Owing to the Pandemic, no occasional offices took place in church.

United Benefice

With St Peter's Elgin Avenue we are The United Benefice of St Mary Magdalene and St Peter, Paddington. We continue to work together with joint services, social events and administration tasks.

Worship and Prayer

The PCC are keen to offer a range of services during the week and over the year that our community find both beneficial and spiritually fulfilling. For example Evening Prayer provides a quiet, intimate and reflective environment for worship whilst simple Bible stories, singing and prayers are part of our service for the nursery class.

Before the lockdown in March worship and prayer continued as normal. St Mary Magdalene School had weekly class masses attended by years 3 to 6. There was a whole school assembly in the church each week. Major festivals were celebrated with a whole school mass.

We had a weekday mass on Wednesdays at 8.30am and Evening Prayer took place every weekday at 5.30pm

Home communion was given when requested.

There was a weekly mass for the residents of Forrester Court Care Home.

Sarah, Bishop of London, preached at a service of Evensong and Benediction of the Blessed Sacrament on the Feast of Candlemas, which was attended by many members of the Deanery.

After this first lockdown all public Masses and Evening Prayer were suspended.

Over the rest of the year Fr Henry has sent out a weekly newsletter with news and prayer resources.

The Eucharist was streamed weekly on YouTube from our church (from the Vicarage from Holy Week until 5th July when the Bishop of London had forbidden streaming from churches).

We would like to thank Fr Henry for all he did to make the streaming possible.

Also thanks to Fiona and James for their help.

Many other services were streamed including: Stations of the Cross, Rosary Prayers, Mass for the Annunciation, Adoration of the Blessed Sacrament, all the usual Holy Week Services with an additional Tenebrae, V E Day Service and Ascension Day Service.

From the 5th July we resumed joint services in the church until St Peter's were able to reopen their building.

The service was still streamed for those who were unable to get to church.

It was good to be back but limiting restrictions remained in place.

The churches were closed again for a few weeks in November and our thanks to Fr Henry, James, Fiona and Adrian for the streamed services.

We were back in time for most of the Advent and Christmas celebrations including Midnight Mass. Daily Mass and Evening Prayer took place publicly.

Fr Henry in collaboration with the clergy of Little Venice produced four streamed talks for Advent. The subject was the Great O Antiphons.

After much work and practice James and his choir were going to delight us with a Carol Event. The day before the event London was put into Tier 4 and the choir were unable to travel to the church.

However we had successful zoom Carols and Readings. We were able to sing to our hearts' content providing we were on mute!

What a year!

PAROCHIAL CHURCH COUNCIL OF

ST. MARY MAGDALENE, PADDINGTON

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST DECEMBER 2020 (CONTINUED)

All care and maintenance

PDT undertakes all care and maintenance of the building. In 2019 A Quinquennial Inspection of the building was carried out by the Inspecting Architect Oliver Caroe. The report has not yet been received.

Safety

All safety requirements were met by PDT.

Development Project: Grand Junction.

The PCC has, for over 13 years, been involved in a partnership with Paddington Development Trust (PDT) to develop the church building for community use alongside use for worship. This has resulted in the Project, which has carried out conservation works to the church, and built an extension against the west wall which enables access to all levels, as well as providing modern facilities, a community café and an education room. As part of the Project, which is now called Grand Junction, PDT delivers community programmes in the building. Some of these are required by the National Lottery Heritage Fund, as they were part of our funding bid agreed by them. NLHF funding will continue into 2022, our completion date having been extended due to COVID. The Grand Junction programme is enabling us to serve the parish much more effectively in accordance with our Mission Action Plan and put the church at the service of the community as our founders intended. We were delighted that the General Secretary of the Diocese of London and his senior leadership team chose to use Grand Junction for a team meeting in March.

The governance of Grand Junction is through a Management Board comprising PDT trustees and PCC representatives. The Board is chaired by Dr Bill Jacob, the former Archdeacon of Charing Cross, who is now a PDT trustee. Staff appointments and all financial decisions are made by the Board but the PCC retains its statutory rights and must initiate any applications under Faculty jurisdiction. Fr Paul Thomas, Rector of St James, Paddington, Area Dean, Lesley Chakravorty and Fr Henry are the PCC representatives. The Annual Meeting has adopted a protocol setting out the process to be followed in making the PCC appointments to the Board, in order to ensure that the PCC is always fully represented by people in whom they have confidence. The Board was trying throughout 2020 to reach a settlement of the final account for the construction project with Lengard Ltd, but found Lengard unwilling to enter into serious negotiations. A few items of snagging were dealt with in the course of the year.

The major event of the year was the resignation of Toby Gale as Director of Grand Junction, after 16 years working in Westbourne. He was not replaced, most of his work was assumed by Neil Johnston, CEO of PDT.

In the time that Grand Junction was open before the first national lockdown, the delivery of community programmes was proceeding well. Various major events also took place, including a fundraising concert for The Avenues Youth Club (which the PCC was pleased to support), and an evening with William Feaver, biographer of Lucian Freud (and the son of a former bishop of Peterborough) who was interviewed about Freud in Paddington by Fr Henry. A major exhibition of contemporary sacred architecture, called "Congregation", was mounted in the Undercroft, and accompanied by a day conference.

The Café attempted to continue operating for takeaway during lockdown, but this was not economic.

Dow Jones Architects' work on the extension won the RICS London region prize for social impact.

PAROCHIAL CHURCH COUNCIL OF
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REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST DECEMBER 2020 (CONTINUED)

Community and Social Events

Grand Junction Activity Jan – Dec 2020

Report by Grand Junction for St Mary Magdalene's Church Annual Report & Accounts

Grand Junction began 2020 offering a packed programme of community classes and activities for all ages, and a growing calendar of cultural arts events. Prior to the pandemic, Grand Junction's in-person activities included:

Community Programme: Monthly Art Party, Junction Juniors After-School Club, Schools' Puppet Workshops, Takeover the Future Festival Project for 16–25-year-olds, English for Beginners, Creative Writing, Yoga, Tea & Textiles, Community Art for Wellbeing, and Mindfulness

Cultural Programme: Volunteer-led Heritage Tours, Lucian Freud in Paddington Talk, and Congregation – an exhibition of secular and sacred architecture curated by the Architecture Foundation in partnership with Grand Junction, which included a day of talks.

In response to the pandemic in March 2020, Grand Junction's activities were quickly adapted for an online community, bringing many of our classes and activities to learners live on Zoom, and creating engaging and creative online content, including craft and singing activities for children, schools' resource videos for teachers and parents, and a heritage podcast series.

Funding from Arts Council England enabled us to deliver three digital community art projects over the summer, delivered in collaboration with Shubbak Festival:

- **Memories of Home:** invited Middle Eastern women to explore personal objects that reminded them of home, through writing, drawing, and talking.
- **Connections:** a dance project for 16 – 25-year-olds, led by a Moroccan-Belgian artist, exploring home, culture, and gentrification.
- **What is a Muslim?:** working with a graphic artist and calligrapher, the project explored Muslim identity and political geography with a group of young men, aged 20 – 38, of Muslim heritage living in the Paddington area.

In September, we partially reopened the building, offering English for Beginners and Mindfulness in a hybrid format. We also started a new Community Banner project with 9 Westminster Academy students, as well as hosting Open House, attended by 86 visitors in a safe and socially distanced manner.

During the autumn, we launched two new microsite exhibitions, *Every Act of Recognition Alters What Survives*, which documents the memories and stories shared through the Memories of Home project, and *Building Grand Junction*, which tells the story of the conservation of St Mary Magdalene Church and the construction of the new community building.

We've worked hard on fundraising throughout the year to support project delivery and to help address a significant loss of income due to the COVID-19 pandemic. We've successfully been awarded various grants throughout the year, including funding from Power to Change, Arts Council England, NLHF Heritage Emergency Fund, and the DCMS Culture Recovery Fund.

In November, two new Project Workers started in post, to support the Adult Learning and Volunteering Programmes, primarily focused on promoting activities, enrolment, recruitment, and day-to-day operational coordination and administration.

Activities Attendance Jan – Dec 2020:

	Young People	Adults
In-person activities & events	6493	14161
Online Classes & activities	1289	6431
Digital content – YouTube Videos / Facebook Live	1266	844
TOTAL	9,048	21,436
		30,484

PAROCHIAL CHURCH COUNCIL OF
ST. MARY MAGDALENE, PADDINGTON

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST DECEMBER 2020 (CONTINUED)

Community and Social Events continued

During lockdown when there was no public worship in churches we had a Benefice zoom Tea and Coffee event. This enabled us to keep in touch.

Our association with the St Mary Magdalene Music Society continues. The Society's Maurice Durufle Memorial Organ Recital took place as a virtual event in September. Adrian Gunning the organist, played pieces by Charles Tournemire on the 150th anniversary of his birth. Lockdowns and restrictions prevented any further performances. Information can be found on their website stmarymagdalenemusicsociety.org

We continue to collect donations for the North Paddington Food Bank.

The Benefice book club continues to meet on Zoom every two months.

The church actively promotes local community events and helps local residents feed back their opinions and concerns about local issues.

Social Media

Our website continues to be updated, with a link to the Mary Mags Project website, thanks to Kim Sadler, of the Neighbourhood Enterprise Centre, run by PDT at St. Peter's House. Fr Henry blogs about parish life in "Up and Down the Harrow Road".

Twitter

The benefice has a joint twitter account with over 580 followers. The followers can keep up to date with news and events of the parish. It is also a very good way of getting followers to 're-tweet' messages to spread an awareness of services and social events, particularly around the Mary Mags Project. The followers are a mixture of local residents, other religious groups and local businesses.

Other matters

Morning Star, an African-led church, continued worshipping in the church on Sundays.

Three benefice members have served on the St Mary Magdalene's School governing body.

PAROCHIAL CHURCH COUNCIL OF
ST. MARY MAGDALENE, PADDINGTON

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST DECEMBER 2020 (CONTINUED)

**Safeguarding Report for St Mary Magdalene Church Annual Report
January 2020 to December 2020**

Policy Statement

The PCC has adopted the current (2020/21) formal policy statement on safeguarding and the church is working within its guidelines. The policy is in accordance with The House of Bishops' Policy Statement 'Promoting a Safer Church' (2017) and Protecting all God's Children' (2010) and the Diocesan Safeguarding Policy 'Promoting a Safer Diocese' (2018). The policy statement been signed on behalf of the PCC by Father Henry Everett and displayed on the church website. Under section 5 of the Safeguarding and Clergy Discipline Measure 2016, the PCC must have 'due regard' to safeguarding guidance issued by the House of Bishops.

Contact, Guidance and Support

Our safeguarding policies, procedures and good practice guidance are in place and the church will conduct periodic reviews. The church website contains contacts for the parish and social services and details of a range of organisations that offer specific support and guidance. The Diocesan Safeguarding Advisors (DSA) are available at the London Diocese on 0207 932 1224. This information is also displayed in the church building.

PCC meetings

There is a standard safeguarding item at every PCC meeting on which the church safeguarding officer reports, and this includes latest news and updates. Discussing safeguarding regularly gives trustees an opportunity to query and clarify safeguarding matters. No Serious Incidents were reported as safeguarding issues during 2020.

Safeguarding Audit and Action plan

The safeguarding self-audit which is completed once a year allows us to check that we are working safely. This year's audit has been completed and the action plan has been shared with the PCC and agreed. The actions include risk assessments, DBS checks and safeguarding training. We have completed all the audit actions from the last year apart from first aid training which will be done when we feel it is safe to do so. We have resourced, organised, and signposted the first aid provision during 2020.

Risk Assessments

A risk assessment has been completed for Sunday service and activities around it. However, we would like to do further risk assessments once the church is fully operational and new activities are started.

DBS checks

Safer Recruitment remains in effect during the pandemic and DBS renewal can still take place. For example, applicants can show ID documents over a video link. During 2020, the church wardens and safeguarding officer have completed their DBS checks. The checks need to be renewed every 5 years.

Safeguarding Training

The Church of England provides a range of safeguarding training (online at present) depending on people's role in the church. The PCC has been recommended to do the online basic awareness (C0) training, called 'Safeguarding: A Basic Awareness' designed by the National Safeguarding Team at the Church of England. The PCC has been given the details and some trustees in 2020 have completed the training. The members should inform the CSO when completed. Details can be found at:

[Safeguarding training | The Church of England](#)

This will support the trustees in being able to recognise, respond, report and record safeguarding issues.

Lorraine Singh St Mary Magdalene Church Safeguarding Officer January 2021.

PAROCHIAL CHURCH COUNCIL OF
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REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST DECEMBER 2020 (CONTINUED)

Unrestricted funds

As detailed in the Financial Statements the total income on ordinary unrestricted funds was £24,943 while the total expenditure amounted to £19,739. The net income amounted to £5,204. The unrestricted fund totalled £49,142 at 31 December 2020.

We also raised £7,730 from community lettings. During 2020 Morning Star was again the only church sharing our building.

Our agreed Common Fund contribution was £6,500; after consultation and, to reflect our uncertain income. We have agreed a 2021 Common Fund offer of £7,000

Restricted funds

Our restricted funds at year end decreased to £453,163 from £516,627 at 31 December 2020.

Reserves

Given the fluctuation in donations received, the Parochial Church Council's policy is to retain sufficient funds to continue its operations. The Trustees have regular meetings to discuss and consider the status of the Church's funding, reserves, risks, and investments.

Statement of responsibilities of the Trustees of P.C.C. St. Mary Magdalene in respect of the Trustees' annual report and the financial statements

The Parochial Church Council's Members are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the current Church Accounting Regulations, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Signed on Behalf of the Parochial Church Council on *7th April* 2021



Fr Henry Everett
Chairman

INDEPENDENT EXAMINERS' REPORT
TO THE MEMBERS OF
PAROCHIAL CHURCH COUNCIL OF
ST. MARY MAGDALENE, PADDINGTON

I report on the accounts of the Charity for the year ended 31st December 2020, which are set out on pages 10 to 19.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts: The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- and to state whether particular matters have come to my attention.


Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of accounts to be reached.


M B Boydell FCA
Boydell & Co
Chartered Accountants
89 Chiswick High Road
London
W4 2EF

9 April 2021

PAROCHIAL CHURCH COUNCIL OF
ST. MARY MAGDALENE, PADDINGTON
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2020

		2020			2019	
	Notes	Unrestricted £	Restricted £	Endowment £	TOTAL £	TOTAL £
INCOME AND ENDOWMENTS FROM:						
Donations and legacies	4	8,502	282,658	-	291,160	1,828,647
Charitable activities	4a)	15,512	-	-	15,512	7,679
Investments	4b)	929	-	-	929	925
Total:		24,943	282,658		307,601	1,837,251
EXPENDITURE ON:						
Raising funds	5	-	17,255	-	17,255	33,687
Charitable activities	5a)	19,239	326,067	-	345,306	1,562,719
Other	5b)	500	2,800	-	3,300	5,580
Total:		19,739	346,122	-	365,861	1,601,986
Net income/(expenditure)		5,204	(63,464)	-	(58,260)	235,265
Other recognised gains/(losses):						
Gains/(losses) on revaluation of investments	6	-	-	1,944	1,944	4,381
Net movement in funds		5,204	(63,434)	1,944	(56,316)	239,646
Reconciliation of funds						
Total funds brought forward		43,938	516,627	35,016	595,581	355,935
Total funds carried forward		49,142	453,163	36,960	539,265	595,581

All recognised gains and losses are reflected through the statement of Financial Activities. No separate statement of Total Recognised Gains and Losses is disclosed.

All the activities reported above represent continuing operations.

PAROCHIAL CHURCH COUNCIL OF
ST. MARY MAGDALENE, PADDINGTON

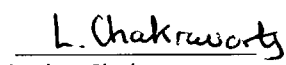
BALANCE SHEET

AS AT 31ST DECEMBER 2020

	Note	£	2020 £	£	2019 £
FIXED ASSETS					
Quoted Investments	6		36,960		35,016
CURRENT ASSETS					
Debtors	7	219,479		399,978	
Cash at bank and in hand	8	325,126		213,182	
		<u>544,605</u>		<u>613,160</u>	
CREDITORS:					
Amount falling due within one year	9	(42,300)		(52,595)	
NET CURRENT ASSETS			502,305		560,565
NET ASSETS			<u>539,265</u>		<u>595,581</u>
Represented by					
UNRESTRICTED FUNDS			49,142		43,938
RESTRICTED FUNDS	10		453,163		515,627
ENDOWMENT FUNDS	11		36,960		35,016
TOTAL FUNDS			<u>539,265</u>		<u>595,581</u>

Approved by the Parochial Church Council on 25th March 2021 and authorised for issue on its behalf by:


 Fr Henry Everett
 Chairman


 Lesley Chakravorty
 Member

PAROCHIAL CHURCH COUNCIL OF
ST. MARY MAGDALENE, PADDINGTON
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

1. ACCOUNTING POLICIES

Statutory information

The Parochial Church Council of the Ecclesiastical Parish of St. Mary Magdelene, Paddington is a Parish Church, domiciled in England, and with the Charities Commission registration number 1131696. The Church is a charity and is regulated by the Charities Commission and the Church of England. The registered address is The Vicarage, Rowington Close, London, W2 5TF.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended by SORP update bulletin 1 concerning the non disclosure of a cash flow statement) and the Charities Act 2011.

There were no material departures from the standard.

The Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in sterling which is the functional currency of the charity.

Accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

(a) *Basis of Accounting*

The financial statements have been prepared in accordance with the current Church Accounting Regulations, together with applicable accounting standards and Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

The Trustees have reviewed the Charity's financial position and considered the impact of future activities, to ensure it is appropriate to produce the accounts on a going concern basis.

PAROCHIAL CHURCH COUNCIL OF
ST. MARY MAGDALENE, PADDINGTON

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2020 (CONTINUED)

1. ACCOUNTING POLICIES (Continued)

(b) *Funds accounting*

Funds held by the PCC are:

Unrestricted funds

General funds which can be used for the PCC ordinary purposes.

Endowment Funds

Income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest.

Restricted Funds

Donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

(c) *Incoming resources*

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31st December.

(d) *Resources expended*

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

PAROCHIAL CHURCH COUNCIL OF
ST. MARY MAGDALENE, PADDINGTON

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2020 (CONTINUED)

1. ACCOUNTING POLICIES (Continued)

(e) *Fixed Assets*

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected.

Investments

Investments are stated at market value at the balance sheet date.

(f) *Current Assets*

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown a debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

(g) *Basic financial instruments*

Other debtors are recognised initially at transaction price less attributable transaction costs. Other creditors are recognised initially at transaction price plus attributable transaction costs. Subsequent to initial recognition they are measured at amortised cost using the effective interest method, less any impairment losses in the case of trade debtors. If the arrangement constitutes a financing transaction, for example if payment is deferred beyond normal business terms, then it is measured at the present value of future payments discounted at a market rate of instrument for a similar debt instrument.

(h) *Support cost allocation*

Support costs, which include office functions such as general management, budgeting and accounting, information technology, human resources and financing, are allocated across the categories of charitable expenditure, governance costs and the costs of generating funds.

2. TRUSTEES' EMOLUMENTS

None of the Trustees received any emoluments. The Trustees were reimbursed £nil (2019: £nil) for goods purchased for the Church during the year.

3. EMPLOYEE INFORMATION

The average number of persons (including the Clerk to the Trustees) employed during the year was nil (2019: nil). The Church benefitted from the services of ca. 30 unpaid volunteers (2019: 30) who performed a myriad of tasks, and without whom the Church would not be able to function. There were no seconded staff from other organisations (2019: nil).

PAROCHIAL CHURCH COUNCIL OF
ST. MARY MAGDALENE, PADDINGTON

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2020 (CONTINUED)

4. INCOME AND ENDOWMENTS FROM:

Donations and legacies

	2020			2019
	Unrestricted	Restricted	TOTAL	TOTAL
	£	£	£	£
Planned giving	3,028	-	3,028	3,065
Income tax receivable thereon	464	-	464	363
Collections and other giving	995	-	995	2,685
	<u>4,487</u>	<u>-</u>	<u>4,487</u>	<u>6,113</u>
Donations and legacies				
Heritage Lottery Fund	-	67,958	67,958	727,511
Westminster City Council	-	-	-	419,000
Listed Places of Worship (VAT recoverable)	-	-	-	162,947
The Diocese of London	-	28,836	28,836	20,000
Other donations	-	25,776	25,776	-
Trusts/Charitable Foundations	-	125,826	125,826	271,270
Private donations	4,015	34,262	38,277	221,806
	<u>4,015</u>	<u>282,658</u>	<u>286,673</u>	<u>1,822,534</u>
Total donations and legacies	<u>8,502</u>	<u>282,658</u>	<u>291,160</u>	<u>1,828,647</u>

4a). Charitable activities

	2020			2019
	Unrestricted	Restricted	TOTAL	TOTAL
Miscellaneous	7,781	-	7,781	-
Fees	1	-	1	627
Use of Church Centre	7,730	-	7,730	6,170
Fundraising/Community Activities	-	-	-	882
	<u>15,512</u>	<u>-</u>	<u>15,512</u>	<u>7,679</u>

4b). Investments

Dividends and Interest	929	-	929	925
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PAROCHIAL CHURCH COUNCIL OF
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NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2020 (CONTINUED)

5. EXPENDITURE ON:

Raising funds

	2020			2019
	Unrestricted	Restricted	TOTAL	TOTAL
Fundraising activities	-	17,255	17,255	33,687
	-	17,255	17,255	33,687

5a). Charitable activities

Activities directly related to the Church (see below)	9,715	-	9,715	8,647
Expenditure related to the Church (see below)	6,928	325,993	332,921	1,551,104
Administrative costs (see below)	2,596	74	2,670	2,968
	19,239	326,067	345,306	1,562,719

Activities directly related to the work of the Church

Diocesan Parish Share	6,500	-	6,500	6,000
Organist	2,255	-	2,255	1,810
Cost of Services	398	-	398	437
Community/Ministry	562	-	562	400
	9,715	-	9,715	8,647

Expenditure related to the Church

Insurance	534	-	534	11,569
Church Running Expenses	-	-	-	1,473
Organ Repairs/Service	1,394	-	1,394	2,223
Project Expenditure	5,000	325,993	330,993	1,535,839
	6,928	325,993	332,921	1,551,104

PAROCHIAL CHURCH COUNCIL OF
ST. MARY MAGDALENE, PADDINGTON

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2020 (CONTINUED)

5a). Charitable activities (continued)

	2020			2019
	Unrestricted	Restricted	TOTAL	TOTAL
	£	£	£	£
Administrative costs				
Bank charges	-	74	74	74
Office Expenditure	1,442	-	1,442	1,773
Vicarage expenses	1,154	-	1,154	1,121
	<u>2,596</u>	<u>74</u>	<u>2,670</u>	<u>2,968</u>

5b). Other

Independent audit fee	-	-	-	5,580
Independent examiner's fee	500	2,800	3,300	
	<u>500</u>	<u>2,800</u>	<u>3,300</u>	<u>5,580</u>

6. FIXED ASSET INVESTMENT

	2020	2019
	£	£
St Martha's Hall Trust. Quoted Investments		
Market value at 1st January 2019	28,800	24,827
Unrealised Gains/(Losses)	1,944	(408)
Market Value at 31st December 2019	<u>30,744</u>	<u>24,419</u>
Cash Deposit Balance	6,216	6,216
	<u>36,960</u>	<u>35,016</u>

Investments at the year-end comprise £36,960 at market value in St Martha's Hall Trust.
The St Martha's Hall Trust investment is held at CBF Church of England Investment Fund. Only the interest from the investment is available to the PCC, the capital remaining intact.

7. DEBTORS

	2020	2019
	£	£
Sundry Debtors	7,927	7,463
Other debtors	211,552	294,943
Grants and donations receivable re Project	-	77,032
VAT recoverable	-	20,540
	<u>219,479</u>	<u>399,978</u>

Other debtors represent monies held by Paddington Development Trust in respect of future project expenditure.

PAROCHIAL CHURCH COUNCIL OF
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NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2020 (CONTINUED)

8. CASH AT BANK AND IN HAND

	2020	2019
	£	£
CAF Bank Limited	257,810	147,641
HSBC UK plc	67,316	65,541
	<u>325,126</u>	<u>213,182</u>

9. CREDITORS:

Amounts falling due within one year

Accruals	3,300	5,580
Other creditors	39,000	47,015
	<u>42,300</u>	<u>52,595</u>

Other creditors is an estimated amount of £39,000 in respect of the completion of the Church restoration project (the Grand Junction development project).

10. RESTRICTED FUNDS

	Project Fund £	Other £	Total £
Balance at 1st January 2020	478,944	37,683	516,627
Income	282,416	242	282,658
Expenditure	(345,880)	(242)	(346,122)
Transfer (to)/from unrestricted funds	11,821	(11,821)	(-)
Balance at 31st December 2020	<u>427,301</u>	<u>25,862</u>	<u>453,163</u>

11. ENDOWMENT FUNDS

	2020	2019
	£	£
Balance at 1st January 2020	35,016	30,635
Gains/(losses) on investment assets	1,944	4,381
Balance at 31st December 2020	<u>36,960</u>	<u>35,016</u>

PAROCHIAL CHURCH COUNCIL OF
ST. MARY MAGDALENE, PADDINGTON

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2020 (CONTINUED)

12. ASSETS BETWEEN FUNDS

	Unrestricted Fund	Restricted Fund	Endowment Fund	Total
Fixed Assets Investments	-	-	36,960	36,960
Debtors	7,927	211,552	-	219,479
Cash at bank and in hand	41,715	283,411	-	325,126
Creditors	(500)	(41,800)	-	(42,300)
	<u>49,142</u>	<u>453,163</u>	<u>36,960</u>	<u>539,265</u>

13. RELATED PARTY DISCLOSURE

During the year the Charity entered into no transactions, in the ordinary or not ordinary course of business, with other related parties.

14. OTHER FINANCIAL COMMITMENTS

At 31 December 2020 the Charity had no annual commitments under non-cancellable operating leases.

15. CONTINGENT LIABILITIES

At 31 December 2020 the Charity had no contingent liabilities.

16. OFF BALANCE SHEET ARRANGEMENTS

There are no material off-balance sheet arrangements to disclose.

17. FINANCIAL INSTRUMENTS

The Charity has no other financial instruments than basic financial instruments.

18. TRUSTEES' ADVANCES, CREDIT AND GUARANTEES

There were none made to the Trustees.