

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CHRIST CHURCH, EMMANUEL, ST JOHN THE DIVINE AND ST MARY MAGDALEN, BILLERICAY, AND ST MARY

England & Wales · Charity number 1131650

Details

Other names	BILLERICAY AND LITTLE BURSTEAD PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-09-16
Register	View on the Charity Commission register

Contact

Address	40 Laindon Road Billericay CM12 9LD
Phone	01277632120
Email	pcc.secretary@billericaychurches.org
Website	www.billericaychurches.org

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: A Church of England team of 4 churches ministering to the needs of those within its parish and supporting Mission work both in this country and abroad.

Classification

- **How:** Makes Grants To Organisations, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£350,993	£382,598	-	-
2023-12-31	£352,645	£420,172	-	-
2022-12-31	£355,460	£304,551	-	-
2021-12-31	£387,504	£403,632	-	-
2020-12-31	£399,604	£364,217	-	-

Trustees

Name	Role	Appointed
Alan John Morgan		2022-05-31
CHRISTINE COE		
Catherine Benbough		2013-04-29
Christopher John Davis		2018-06-18
James Edward Rose		2019-04-29
Jennifer Ann Anderson		2021-05-15
LINDA ANN RUSS		2001-04-20
Les Sheppard		2015-04-29
Maureen Patricia Baker		2022-05-31
Merril Knight		2015-04-29
PAULINE DOROTHY ELIZABETH WOOLNOUGH		
PAULINE MARY RANDALL		
PETER DONALD FISHER		
Paul Furneaux		2018-06-18
Paul Stephen Hunt		2022-05-31
Philip Leighton Alcock		2018-06-18
REV Margaret Fowler		2013-04-29
ROBERT MASTERS CENG MIET		
Rev Christine Mary Williams		2019-04-29
Rev Christopher Roger Arnold		2025-03-18
Rev Rupert Christopher Alers Hankey		2020-09-10
Robert Barry Lewis		2019-04-29
SANDRA JEAN HEALY		2015-04-29
SUSAN MARIE OAKLEY		
Sarah Ann Jane Hirst		2019-06-17
Susan Stevens		2014-04-28

Name	Role	Appointed
VALERIE JEAN SHEPPARD		2016-04-27

Accounts

**BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
UNAUDITED FINANCIAL STATEMENTS
31 DECEMBER 2024**

Charity Number : 1131650



Edmund Carr LLP
Chartered Accountants
146 New London Road
Chelmsford
Essex
CM2 0AW

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2024

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BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2024

OBJECTIVES AND ACTIVITIES

Legal and Administrative Information

The PCC is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2006) and a charity currently registered with the Charity Commission Registered Charity Number 1131650.

Registered Charity Name	The Parochial Church Council of the Ecclesiastical Parish of Christ Church, Emmanuel, St John the Divine and St Mary Magdalen, Billericay, and St Mary the Virgin, Little Burstead
Parish Name	The Billericay and Little Burstead Team Ministry
Diocese & Diocesan Parish Code	Chelmsford 10.03
Deanery	Basildon
Archdeanery	Southend
Episcopal Area	Bradwell
Address	c/o Emmanuel, Laidon Road, Billericay, Essex. CM12 9LD
Website	www.billericaychurches.org
Independent Examiner	Alex Stone FCCA, Edmund Carr LLP, 146 New London Road, Chelmsford, Essex, CM2 0AW

Aims of the Organisation

The Parochial Church Council (Powers) Measure 1956, section 2, directs that a Parochial Church Council (i.e., The Billericay & Little Burstead Team Ministry), has the responsibility of co-operating with the Rector, alongside the Team Vicars, in promoting within the ecclesiastical parish the whole mission of the Church:

- Pastoral: to look after, and care for, the needs of individual people;
- Evangelistic: to share the Good News of salvation in Jesus;
- Social: to be involved in the local community with those who are suffering;
- Ecumenical: to encourage good relationships with other Christian denominations.

The PCC also has the responsibility to maintain all church buildings and grounds. Thus, the prime purpose of the church is to maintain and develop the community of Christian believers and to use the strength of that community to promote the beliefs of and in Christ through outreach, care for those in need, and by contributing in practical and Christian ways to the community. Naturally, this will involve our engagement in such issues as Mission, Teaching, Nurture and Christian Stewardship - such as the giving of our Time, Talents and Financial Resources. All of this should be seen as part of our common Christian discipleship and not just for those who are particularly keen, willing, and able. In addition, our support of missionary activities (both at home and overseas) should fulfil a clear and integral part of our communal life as the family of God here in The Billericay and Little Burstead Team Ministry.

The principal way in which the PCC fulfils this responsibility is in acting in collaboration with the clergy team and the District Church Councils in coordinating ministry within the parish, based in and around the five churches of the parish, and in providing oversight as needed. In practice, as much as possible is delegated to the District Church Councils, however, the PCC retains the legal responsibility for overseeing the parish and furthering its aims and has the final say on expenditure over £5,000 and faculty applications.

Public Benefit

When planning the activities for the year, the Team Rector, Ministry Team and PCC have considered the Charity Commission's guidance on public benefit, and in particular, the specific guidance for charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

- Worship and Prayer; regular public worship that is open to all, and the provision of sacred space for personal prayer and contemplation.
- Enabling people to learn about the Gospel and develop their knowledge of, and trust in, God the Father, the Son and the Holy Spirit through sermons, courses and small groups.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2024

- Provision of pastoral care for people living in the parish and for members of the congregations, including offering the sacraments of baptism and confirmation, conducting weddings and funerals and visiting the sick, housebound and bereaved.
- Mission and outreach work.
- Taking of religious assemblies in schools.
- Evangelistic activities, through the staging of events and meetings and the distribution of literature.
- Promoting the whole mission of the Church through our involvement in the wider community of Billericay.

The Billericay & Little Burstead Team Ministry

The Billericay & Little Burstead Team Ministry consists of four churches and a Chapel of Ease located across our town and, whilst offering different styles of worship, within an evangelical tradition, we are united in our vision to serve God and the wider community in which we live and love.

2024 was a challenging year for the parish. Our previous Rector, Rev Paul Carr, departed in November 2023 and for 2024 the parish was in a period of interregnum. A key focus was on the recruitment of a new Rector. Each church nominated two people to lead their church's input into the selection criteria, taking guidance from their DCC's. Then one of those nominated people from each church sat as part of the interview panel. In the summer of 2024 Chris Arnold was selected and he agreed to join us as the new Rector. Chris had been ordained in the Anglican Church of Kenya and was living there with his family. To enable him to work in the Church of England he needed an "International Permission to Officiate" license. This needed to be issued by the Archbishop of Canterbury's office in Lambeth Palace. It took a long time to complete all the necessary administrative processes involved. Chris along with his family were given permission to move into the Rectory in December 2024, but he would be unable to commence his role until after his Collation Service. This occurred on 18th March 2025 at Emmanuel and was conducted by the Bishop of Chelmsford.

Therefore, for all of 2024 we were without a Rector. However, the leadership teams at each church worked tirelessly to fill the void and ensured that their churches ran smoothly and cooperated well on parish wide and town events including the Team Services which occurred in months with a fifth Sunday and the annual Remembrance service in the High Street.

The PCC continued to operate during this period with meetings being chaired by the Vice Chair. This role was taken by Paul Furneaux, the Church Warden at St John the Divine for the first part of the year and then following the 2024 APCM by Chris Davis, Church Warden at Christ Church.

Alan Morgan PCC Secretary

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2024

Christ Church Summary Report for the Year 2024/25

2025 is the 60th Anniversary of the Christ Church building. During the year we will be looking back at 60 years of ministry, and looking forward to the new things God is doing among us and in our community.

Our scripture for 2024 was from Isaiah 43 *“Forget the former things; do not dwell on the past, see I am doing a new thing”*. Certainly “new things” emerged in our ministry during the year, most notably the growth in “Anna’s Place” our weekly ministry and warm space for older adults, and the start of “Bubble Church” for young families. We are, however, lacking in the provision of appropriate all age teaching for children on two Sundays a month. This is being looked at urgently across the Team.

In addition to Bubble Church, we have monthly Messy Church, Dambusters (for dads and pre-schoolers, and we have a term-time Toddler Group. We have strong links with Buttsbury Pre-School, Buttsbury Primary School, and St Johns School who send classes into Christ Church for RE curriculum talks and activities. The Headteacher of Buttsbury Primary School speaks at Christ Church on Education Sunday. At Christmas we host seven schools’ Carol Services, and at Harvest we host four schools’ Services. Rev Margaret Fowler speaks at each service. Over 3,000 people came into Christ Church for services during Advent and Christmas 2024.

We have seen a gradual growth in numbers attending Christ Church this year as our ministries to children and older adults has built up. As with so many churches, we recognise that we are not doing well reaching teenagers and the 18-30s, and we must do better with those age groups. Our manpower resources are presently at capacity, but with growth in numbers we hope to raise up leaders for these groups. We have a number of bible study groups which meet regularly, and Morning Prayer is held weekly on a Tuesday. There were no weddings and one Baptism in 2024.

We continue to have a strong link with our Diocesan link parish in Embu, Kenya, and a visit was made by Rev Margaret Fowler and Stuart Gibbs in 2024. The focus of our link has always been to support children through senior education and water projects. We have a number of other charities which we support, but due to reduced funds available in 2024 we had to cut our giving to some. Our most notable mission partners are CMS and YWAM.

We have done well to make the Church building watertight after years of leaking roofs. We are now concentrating on our atrium roof which is beginning to show its age. We have purchased new lightweight chairs which make life easier when re-ordering the church for various large services. Our car park is now safer and well managed by the ANPR system.

There is so much to be thankful for at Christ Church - our Wardens, the DCC, our office staff, the weekly worship teams, the coffee shop, the ministries to children and older adults, and much more. We now have a new Team Rector, Chris Arnold, an appointment which we believe will bring fresh vision to the Parish.

Revd Margaret Fowler, Associate Priest

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2024

Emmanuel

Church attendance has not recovered to pre-COVID levels, but it is encouraging that new faces are regularly seen at our services with a good proportion returning. Effort needs to be made to befriend, encourage and disciple those who come seeking Jesus.

During the interregnum, the Leadership Team focused on maintaining the established service pattern, following the Church of England Lectionary. This relied heavily on the willingness of our retired Revd Christine Williams, our LLMs and ALPs, supported by visiting clergy including Bishop Adam, Archdeacon Mike Power, Gary Bott, Andy Smith, Colin Baldwin and Paul Morris. Grateful thanks are due to them all. Messy Church struggled following the loss of Kathryn Booth and Revd Paul Carr with John Humphreys' and Maureen Baker's prolonged ill-health. Some reorganization of the content and layout plus the addition of James and Penny Van Cleef and Joan Godfrey to the team helped to reinvigorate Messy Church. The four Church Parades continue to be well-supported by the members of our uniformed groups and their parents and leaders -especially at Harvest when donations were collected for Billericay Foodbank; and the Toy Service where new toys and games were received for the children supported by Changing Pathways. Team Services were held for Ash Wednesday at St John the Divine and Maundy Thursday at Emmanuel, our service leaders taking part in both as well as on fifth Sundays at Christ Church or Emmanuel.

The annual Memorial Service was held at Emmanuel as was a Civic Service showcasing the many ways in which the young people of Billericay serve their community.

Children from Quilters Junior and Infant Schools celebrate the seasons at Emmanuel, with services for Easter, Harvest and Christmas. The juniors also held a musical summer soirée in June for an appreciative audience of family and friends.

Although the Emmanuel Leadership Team worked hard together to support each other and to share the duties necessary to carry on, it was difficult to push ahead while waiting for the new Rector.

At the beginning of December 2024, Revd Chris Arnold moved into the Rectory temporarily while the bureaucratic wait continued. This enabled Chris, his wife Abi and their three children to spend Christmas finding their way around the churches and start getting to know some of the members before Chris was finally installed and could start work.

Behind the scenes efforts by so many people enable the life of the church. My thanks go out to everyone who gives quietly and generously of their time and skills in a vast number of ways.

This next season is sure to be exciting and challenging as Chris leads us in new ways to make Jesus known in our town. We can do this trusting in God who is our rock and fortress and who goes ahead of us providing everything we need to follow him.

Christine Coe, Churchwarden, Emmanuel

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2024

St John the Divine

The year 2024 at St John's has been marked by dedication, renewal, and progress across every facet of church life. From worship and outreach to maintenance and stewardship, the church community has demonstrated unwavering faith, love, and generosity in serving both its congregation and the wider community.

Leadership and Worship

The arrival of Chris Arnold as the new Team Rector was a much-anticipated blessing, bringing a renewed sense of expectation and opportunity for spiritual growth. Regular services, special celebrations for Easter and Christmas, and new initiatives like the Home Group enriched the church's worship offerings. Weekly gatherings such as the Wednesday Zoom-based Prayer and Praise session provided additional opportunities for connection, reflection, and prayer. Meanwhile, the ministry to Anisha Grange continued to foster meaningful relationships, with monthly services much appreciated by residents, staff, and families.

Community Outreach and Ministry

Outreach programs flourished, with initiatives like Small Wonders fostering joyful connections among young families, and Café on the Common celebrating nearly a decade of service to the community. The café, supported by a dedicated volunteer team, provides affordable meals while contributing surplus funds to the church's General Fund. The Billericay Foodbank worked tirelessly to support around 100 households weekly, addressing food poverty with compassion and embarking on a project to better understand and meet the complex needs of long-term users. Regular Films on Friday's screenings, now held in the afternoons, also proved popular and contributed to community and charitable funds.

Financial Health and Generosity

St John's demonstrated strong financial stewardship in 2024 despite ongoing challenges. Total assets, inclusive of key legacies and the Roof Fund, showed growth through generous donations and effective management. However, excluding legacies and Roof Fund contributions, funds have steadily diminished, largely due to significant monthly expenses such as gas costs and Parish Share contributions. Despite this, the congregation's generosity has enabled key enhancements, including the illuminated cross in the reflective garden and new audiovisual equipment, both funded by legacies. Fundraising efforts for the Roof Fund reached an impressive £27,000, reflecting the congregation and community's dedication. Additionally, Planned Giving saw an encouraging increase, with heartfelt gratitude extended to all contributors for their unwavering support.

Maintenance and Environmental Efforts

Routine maintenance ensured the church remained a welcoming and functional space for worship and community use. However, the roof remains a significant concern, with local fundraising continuing alongside grant applications. St John's also embraced environmental responsibility, achieving Bronze 'Eco Church' status and striving towards net carbon zero by 2030 through initiatives like LED lighting, eco-friendly practices, and energy monitoring.

Safeguarding and Values

Safeguarding remained a core priority, with policies updated annually and training made accessible to all. The church's commitment to being a safe, welcoming, and non-judgmental space reflects its core values and Christian mission. This ethos extends to every aspect of church life, from worship to outreach and fellowship.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2024

Gratitude and Fellowship

Deep appreciation must be expressed to the dedicated volunteers and contributors who sustain St John's. From hosting services, maintaining facilities, and preparing meals to organizing activities like Small Wonders and Films on Fridays, their dedication embodies the spirit of love and unity that defines the church community.

Paul Furneaux

Church Warden, St. John the Divine, Outwood Common

St Mary the Virgin

This church has requested that we refer to their 2025 ADCM report for a summary of SMV church life during 2024.

St Mary Magdalen

St Mary Magdalen, affectionately known by some as 'The Church in the High Street' remains central to the town for both regular weekly communion services and as a community space. The Monday Drop In continues to provide company, a listening ear and prayer for anyone who might come in. This year, in addition to our usual occasional services for the Patronal Festival, the Light up a Life service for St Luke's Hospice and the Christmas lunchtime carol service, we have introduced an evening Carol Service with sherry and mince pies and a Christmas Family Festivities Event, both of which were well attended. We joined the International Thy Kingdom Come campaign from Ascension to Pentecost with prayer stations set up and open to the public daily. It was again the centre of CTB activity for the Rotary Christmas Market Day. St Mary's also continues to be the home of Forging Men and Gary Bott has been experimenting with some men's Bible Study groups through 2024 although these are not currently taking place due to Gary's illness.

St Mary's also continues to host community clubs and events including the Mayflower Morrismen during the winter, and a children's pre school music group Jungle Jive. The presence of Jungle Jive means that our running costs can mostly be met from their Hire fees and other income can cover the maintenance and repair work that continues. Sadly the Scrabble club is no longer continuing. The Food bank have had a number of events in St Mary's to raise both profile and funds, The Mother's Union held a day of Activism here and maintain a display about their work. The Parkinsons group held a successful day here, as did the Billericay Community Cycling Campaign. Brightside school also visited to find out more about Remembrance Day and the history of the war memorial.

The Indoor Market continues to thrive running on 9 Saturdays each year and raising considerable funds for the church as well as being a centre of community activity and outreach. There are always stories for people coming in need of prayer or other help and finding peace and respite.

Permission was finally granted by Essex Highways to erect scaffolding to the front of the building to enable repairs and pointing to the castellations and walls at the front of the church. However, once the builders were able to get on site and inspect the building, it was found to be in a much worse state than first thought. The Pinnacles on the first floor were found to be collapsing and in need of dismantling and rebuilding with the steel rods being replaced. Further advice was gained from the architect, and a new faculty had to be approved. Work finally began in September and finished in November. The total cost of the repairs rose to £53,148 as a result of the extra work. Additional funds were raised to help pay for the work from some generous donations from parishioners and the community.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2024

The focus group for mission and ministry at St Mary's have met 4 times in 2024. Discussions included maintenance of the Triangle Garden and parking area. Replacement of the noticeboard and getting a further noticeboard for the north of the church. Work continues to provide WiFi in the church (this is being set up as I write), to improve the lighting and make it more ecofriendly (the Archdeacon's permission for this has just been granted) and to provide an outdoor socket. A concert has been planned but was postponed to 2025 due to the building work. The organ has been tuned and maintenance carried out ready for the concert. A member of the community has been researching some of the history of St Mary's and an unusual Tudor brick has been found by the builders and the tiles over the front door are currently being researched with some interesting history being uncovered. More of this next year.

Pauline Randall continues with her Chaplaincy but due to the interregnum has not been able to develop this in 2024.

We continue to pray that St Mary Magdalen will remain a place for worship and a sanctuary of peace in times of 'life's crisis'. We make every effort to ensure it is regularly open during the week but could always welcome new volunteers to help with this. . My thanks go to all those who help to keep the church open, clean and welcoming for our regular users and visitors alike.

We are very much in need of someone to oversee the Day to Day running of St Mary's now that there is no assistant church warden.

Sue Oakley Treasurer

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2024

FINANCIAL REVIEW

During the year the PCC had income of £350,993 of which £301,663 was for general purpose and £49,330 was restricted. The gain on investments was £710.

There was general expenditure of £347,449 and restricted expenditure of £35,149 which led to an overall deficit of £30,895 for the year, compared to a deficit of £64,888 in 2023. Reasons for the decrease in expenditure included lower parish share payments and the one-off roof repairs costs at Christ Church in 2023.

The PCC made payments totalling £160,000 of its parish share.

The above deficit has led to an decrease in the Net Current Assets from £362,409 to £333,352.

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) that equates to at least three months' unrestricted payments to cover emergency situations that may arise from time to time.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Recruitment and appointment of new trustees

The method of appointment of PCC members is set out in the Church Representation Rules. In the Billericay and Little Burstead Team Ministry the membership of the PCC consists of the incumbent, team clergy, team churchwardens, Read

ers / Lay Ministers and members elected by those members of the congregation who are on the electoral roll of the church. All members of the congregation are encouraged to register on the electoral roll and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1131650

Principal address

40 Laindon Road
Billericay
Essex
CM12 9LD

Trustees

The trustees of the Charity are the PCC Members.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
TRUSTEES' ANNUAL REPORT (continued)
YEAR ENDED 31 DECEMBER 2024

Who is Who in the Billericay and Little Burstead Team:			
Role	Team Church	Name	PCC Membership
Team Rector		Chris Arnold (appointed March 2025)	Ex-officio
Team Vicar		Rupert Hankey	Ex-officio
Associate Priest		Margaret Fowler (LD SSM)	Ex-officio
Retired PTO		Christine Williams	Ex-officio
Churchwardens	Christ Church	Jennifer Anderson	Ex-officio
		Chris Davis	Ex-officio
	Emmanuel	Christine Coe	Ex-officio
		Position Vacant	
	Saint John the Divine	Paul Furneaux	Ex-officio
		Linda Russ	Ex-officio
	Saint Mary the Virgin	Sandra Healy resigned Sept 2024	Ex-officio
	St Mary Magdalen	Position Vacant	
Lay Ministers	Christ Church	Catherine Benbough	Ex-officio
		Peter Fisher	Ex-officio
	Emmanuel	Pauline Woolnough (PTO)	Ex-officio
		Pauline Randall (PTO)	Ex-officio
		Sue Oakley	Ex-officio
	Saint John the Divine	Linda Russ (PTO)	Ex-officio
Authorised Local Preachers	Christ Church	Paul Hunt	
	Emmanuel	Stephen Greenfield	
		John Humphreys	
		James Van Cleef	
	Saint Mary the Virgin	Rachel Orford	
PCC Secretary		Alan Morgan	
PCC Treasurer		Les Sheppard	Co-opted
		Robert Lewis	Co-opted
Electoral Roll Officer		Amanda Furneaux	
Deanery Synod	Christ Church	Jennifer Anderson	Ex-officio
		Catherine Benbough	Ex-officio
	Emmanuel	Maureen Baker	Ex-officio
		Merrill Knight	Ex-officio
		Christine Coe	Ex-officio
	St John the Divine	Jim Rose	Ex-officio
	St Mary the Virgin	Sarah Hirst	Ex-officio
PCC Representatives	Christ Church	Les Sheppard	Elected
		Val Sheppard	Elected
		Paul Hunt	Elected
	Emmanuel	Phil Allcock	Elected
		Sue Stevens	Elected
		Alan Morgan	Elected
	St John the Divine	Robert Masters	Elected
	St Mary the Virgin	Sarah Hirst	Elected
		Sandra Healy	Elected

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2024

This report has been approved by order of the board of trustees on 24 October 2025..... and signed on its behalf by:

Chris Arnold
.....

Chris Arnold, PCC Chair

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDED 31 DECEMBER 2024

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024 which are set out on pages 12 to 27.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alex Stone

.....
Alex Stone FCCA
Edmund Carr LLP
146 New London Road
Chelmsford
CM2 0AW

27 October 2025
.....

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2024

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2024	Total Funds 2023
	Note	£	£		£	£
INCOME FROM:						
Donations and legacies	2	223,181	48,036	-	271,217	282,948
Charitable activities	3	33,128	-	-	33,128	29,136
Investments	4	4,914	877	-	5,791	4,365
Other trading income	5	40,377	480	-	40,857	36,196
TOTAL INCOME		<u>301,600</u>	<u>49,393</u>	<u>-</u>	<u>350,993</u>	<u>352,645</u>
EXPENDITURE ON:						
Raising funds		870	-	-	870	1,176
Charitable activities	6	315,295	35,047	-	350,342	388,714
Support costs	7	31,284	102	-	31,386	30,282
TOTAL EXPENDITURE		<u>347,449</u>	<u>35,149</u>	<u>-</u>	<u>382,598</u>	<u>420,172</u>
Net gains/(losses) on investments		-	710	-	710	2,639
NET INCOME / (EXPENDITURE)		(45,849)	14,954	-	(30,895)	(64,888)
Transfers between funds		(1,983)	1,983	-	-	-
NET MOVEMENT IN FUNDS		<u>(47,832)</u>	<u>16,937</u>	<u>-</u>	<u>(30,895)</u>	<u>(64,888)</u>
Reconciliation of funds:						
Total Funds brought forward		1,238,389	170,847	247	1,409,483	1,474,371
Total Funds carried forward	14/15	<u><u>1,190,557</u></u>	<u><u>187,784</u></u>	<u><u>247</u></u>	<u><u>1,378,588</u></u>	<u><u>1,409,483</u></u>

The charity has no recognised gains or losses other than the results for the period as set out above.

The notes on pages 14 to 27 form part of these financial statements.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
BALANCE SHEET
AS AT 31 DECEMBER 2024

		2024		2023	
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	10		1,045,236		1,047,074
CURRENT ASSETS					
Debtors	11	50,162		34,888	
Investment assets	12	32,656		31,139	
Cash at bank		261,438		304,339	
		<u>344,256</u>		<u>370,366</u>	
CREDITORS: Amounts falling due within one year	13	<u>(10,904)</u>		<u>(7,957)</u>	
NET CURRENT ASSETS			333,352		362,409
NET ASSETS			<u>1,378,588</u>		<u>1,409,483</u>
FUNDS OF THE CHARITY					
Unrestricted funds	14				
Designated Funds		1,090,812		1,096,729	
General unrestricted funds		<u>99,745</u>		<u>141,660</u>	
Total unrestricted funds			1,190,557		1,238,389
Restricted funds	15		187,784		170,847
Endowment funds	15		247		247
TOTAL CHARITY FUNDS			<u>1,378,588</u>		<u>1,409,483</u>

These financial statements were approved by the Trustees on ...24 October 2025... and are signed on their behalf by:

Chris Arnold

.....
Chris Arnold, PCC Chair

The notes on pages 14 to 27 form part of these financial statements.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2024

1. ACCOUNTING POLICIES

Statement of compliance

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity has opted for the exemption under Update Bulletin 1 from including a cash flow statement.

Basis of preparation

Billericay and Little Burstead Team Ministry constitutes a public benefit entity as defined by FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Critical accounting judgements and key sources of estimation uncertainty

No significant judgements have been made during the course of preparing these financial statements. There are no sources of estimation uncertainty.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and is classified by activity. The costs of each activity are made up of the total of direct costs and support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements. All expenditure is inclusive of irrecoverable VAT.

Tax status

Billericay and Little Burstead Team Ministry is a registered charity and is not subject to corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Consecrated and beneficed property of any kind is excluded from the accounts under Charities Act 2011. All expenditure on consecrated or beneficed buildings and individual items costing under £5,000 are written off in the year they were incurred. Depreciation is provided on tangible assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class
Equipment

Depreciation method and rate
3 to 5 years straight line

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2024

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investment assets are stated at market value. Realised gains and losses on disposals and unrealised gains or losses when the investments are revalued at the year end are reflected in the Statement of Financial Activities.

Debtors

Trade and other debtors are recognised initially at the transaction price. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash at Bank and in hand

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

Creditors

Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Fund accounting

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds – these are funds set aside by the trustees out of unrestricted funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds represent those assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY**NOTES TO THE FINANCIAL STATEMENTS (continued)****YEAR ENDED 31 DECEMBER 2024**

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Donations	212,280	48,036	260,316	261,302
Legacies	10,901	-	10,901	21,646
	<u>223,181</u>	<u>48,036</u>	<u>271,217</u>	<u>282,948</u>
<i>Total 2023</i>	<i>227,151</i>	<i>55,797</i>	<i>282,948</i>	

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Lettings income	23,764	-	23,764	17,461
Wedding & funeral fees	3,108	-	3,108	5,560
Church group activities	6,256	-	6,256	6,115
	<u>33,128</u>	<u>-</u>	<u>33,128</u>	<u>29,136</u>
<i>Total 2023</i>	<i>29,136</i>	<i>-</i>	<i>29,136</i>	

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Dividends	-	873	873	837
Bank interest receivable	4,914	4	4,918	3,528
	<u>4,914</u>	<u>877</u>	<u>5,791</u>	<u>4,365</u>
<i>Total 2023</i>	<i>3,528</i>	<i>837</i>	<i>4,365</i>	

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2024

5. OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Lettings income	35,546	-	35,546	31,024
Fundraising	1,185	417	1,602	793
Parish Magazine	1,233	-	1,233	958
Café income	2,258	-	2,258	2,409
Other income	155	63	218	1,012
	<u>40,377</u>	<u>480</u>	<u>40,857</u>	<u>36,196</u>
<i>Total 2023</i>	<i>35,970</i>	<i>226</i>	<i>36,196</i>	

6. EXPENDITURE ON CHARITABLE ACTIVITIES

	Activities undertaken directly £	Support & governance costs (Note 7) £	Total Funds 2024 £	Total Funds 2023 £
Parish activities	156,707	28,247	184,954	225,183
Parish share	160,000	-	160,000	165,123
Parish giving	33,635	3,139	36,774	28,690
	<u>350,342</u>	<u>31,386</u>	<u>381,728</u>	<u>418,996</u>
<i>Total 2023</i>	<i>388,714</i>	<i>30,282</i>	<i>418,996</i>	

7. ANALYSIS OF SUPPORT COSTS

	Total Funds 2024 £	Total Funds 2023 £
Clergy expenses	3,647	3,910
Insurance	8,450	8,080
Telephone and internet	2,120	2,131
Printing, postage and stationery	1,545	2,282
Subscriptions and licenses	2,912	3,451
Legal and professional	-	-
Sundry and admin costs	7,474	5,713
Depreciation	1,838	1,325
Governance costs (Note 8)	3,400	3,390
	<u>31,386</u>	<u>30,282</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2024

8. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Independent examiner fees	3,400	-	3,400	3,390
	<u>3,400</u>	<u>-</u>	<u>3,400</u>	<u>3,390</u>
<i>Total 2023</i>	<i>3,390</i>	<i>-</i>	<i>3,390</i>	

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remunerations or other benefits for the year ended 31 December 2024 nor for the the year ended 31 December 2023.

Trustees' Expenses

During the year, 1 trustee (2023: 3) was reimbursed £386 (2023: £1,243) for reasonable travel expenses incurred performing parish activities.

10. TANGIBLE FIXED ASSETS

	Freehold property £	Equipment £	Total £
Cost			
At 1 January 2024	1,039,207	9,192	1,048,399
Additions	<u>-</u>	<u>-</u>	<u>-</u>
At 31 December 2024	<u>1,039,207</u>	<u>9,192</u>	<u>1,048,399</u>
Depreciation			
At 1 January 2024	-	1,325	1,325
Charge for the year	<u>-</u>	<u>1,838</u>	<u>1,838</u>
At 31 December 2024	<u>-</u>	<u>3,163</u>	<u>3,163</u>
Net Book Value			
At 31 December 2024	<u>1,039,207</u>	<u>6,029</u>	<u>1,045,236</u>
At 31 December 2023	<u>1,039,207</u>	<u>7,867</u>	<u>1,047,074</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY**NOTES TO THE FINANCIAL STATEMENTS (continued)****YEAR ENDED 31 DECEMBER 2024**

11. DEBTORS

	2024	2023
	£	£
Trade debtors	18,515	10,379
Other debtors	31,647	24,509
	<u>50,162</u>	<u>34,888</u>

12. INVESTMENTS

	2024	2023
	£	£
Market value as at 1 January 2024	31,139	27,726
Dividends reinvested into investment accounts	807	774
Net gain on revaluations	710	2,639
	<u>32,656</u>	<u>31,139</u>
Market value at 31 December 2024		
	<u>32,656</u>	<u>31,139</u>
Historical cost/value	10,109	9,301

All funds are held in listed investments. The listed investments consist of units in the COIF Charities Investment Fund and the CBF Church of England Investment Fund. All the charity's investments are managed by CCLA Investment Management.

13. CREDITORS: Amounts falling due within one year

	2024	2023
	£	£
Trade creditors	1,948	1,056
Interest free loan	1,000	1,000
Other creditors	3,474	1,461
Accruals	4,482	4,440
	<u>10,904</u>	<u>7,957</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2024

14. UNRESTRICTED FUNDS

	Movement in funds			
	Balance at	Income	Expenditure	Gains, losses
	01/01/2024			& transfers
	£	£	£	£
General Fund				
1 General Funds	141,660	300,254	332,532	(9,637)
	<u>141,660</u>	<u>300,254</u>	<u>332,532</u>	<u>(9,637)</u>
Designated Fund				
2 Christ Church Building Improvements	22,504	-	1,838	-
3 Buildings Capital	1,039,206	-	-	-
4 Christ Church Tithe	12,900	-	8,990	7,637
5 Christ Church Toddlers	1,335	155	106	-
6 Christ Church Youth Worker	474	-	-	-
7 Emmanuel Discretionary Fund	2,534	-	1,164	-
8 Emmanuel Large Gifts	5,204	-	-	-
9 St John the Divine Bursary	68	-	-	-
10 St John the Divine Flower	224	91	228	-
11 St John the Divine Midweek Break	305	100	-	-
12 St John the Divine Small Wonders	121	-	-	-
13 St John the Divine Special Projects	1,623	-	-	-
14 St Mary the Virgin Church Maintenance	4,890	-	889	-
15 St Mary the Virgin Old School	-	-	-	-
16 St Mary the Virgin V Gennings Legacy	5,341	1,000	1,685	-
	<u>1,096,729</u>	<u>1,346</u>	<u>14,900</u>	<u>7,637</u>
Total unrestricted	<u>1,238,389</u>	<u>301,600</u>	<u>347,432</u>	<u>(2,000)</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2024

14. UNRESTRICTED FUNDS - PREVIOUS YEAR

	Movement in funds			
	Balance at 01/01/2023 £	Income £	Expenditure £	Gains, losses & transfers £
General Fund				
1 General Funds	179,840	295,345	319,042	(14,483)
	<u>179,840</u>	<u>295,345</u>	<u>319,042</u>	<u>(14,483)</u>
Designated Fund				
2 Christ Church Building Improvements	23,829	-	1,325	-
3 Buildings Capital	1,039,206	-	-	-
4 Christ Church Tithe	11,904	-	6,087	7,083
5 Christ Church Toddlers	1,082	358	105	-
6 Christ Church Youth Worker	474	-	-	-
7 Emmanuel Discretionary Fund	5,954	-	3,420	-
8 Emmanuel Large Gifts	5,204	-	-	-
9 St John the Divine Bursary	68	-	-	-
10 St John the Divine Flower	468	57	301	-
11 St John the Divine Midweek Break	280	25	-	-
12 St John the Divine Small Wonders	121	-	-	-
13 St John the Divine Special Projects	1,623	-	-	-
14 St Mary the Virgin Church Maintenance	9,039	-	5,649	1,500
15 St Mary the Virgin Old School	1,400	-	1,400	-
16 St Mary the Virgin V Gennings Legacy	5,341	-	-	-
	<u>1,105,993</u>	<u>440</u>	<u>18,287</u>	<u>8,583</u>
Total unrestricted	<u>1,285,833</u>	<u>295,785</u>	<u>337,330</u>	<u>(5,899)</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2024

14. UNRESTRICTED FUNDS (continued)

- | | |
|--|---|
| 1 General Funds | - This fund is an amalgamation of the General Funds maintained by each team church. It covers day to day income and expenditure in connection with the running of each team church. |
| 2 Christ Church Building Improvements | - This fund is to support major improvements to the church buildings. |
| 3 Buildings Capital | - This fund covers the fixed assets of the team including Church Halls. |
| 4 Christ Church Tithe | - This fund is designated from the donations received to give to other charities and missions. |
| 5 Christ Church Toddlers | - This fund is to support Christ Church Toddlers work. |
| 6 Christ Church Youth Worker | - This fund is used to pay for a Youth Worker and associated youth work costs. |
| 7 Emmanuel Discretionary Fund | - Money set aside for significant improvements or maintenance. |
| 8 Emmanuel Large Gifts | - This fund holds money allocated by the DCC for use on substantial projects. |
| 9 St John the Divine Bursary | - This fund is used to purchase books for the church. |
| 10 St John the Divine Flower | - This fund is used to cover the cost of flowers for the church. |
| 11 St John the Divine Midweek Break | - This fund is used to cover costs of this venture. |
| 12 St John the Divine Small Wonders | - This fund is used to cover costs etc. of this venture. |
| 13 St John the Divine Special Projects | - This fund holds money designated for special projects. |
| 14 St Mary the Virgin Church Maintenance | - This fund is used to support church maintenance work. |
| 15 St Mary the Virgin Old School | - This fund is used to support maintenance of this old property. |
| 16 St Mary the Virgin V Gennings Legacy | - Legacy earmarked for major repairs/improvements. |

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2024

15. RESTRICTED AND ENDOWMENT FUNDS		Movement in funds				
		Balance at		Gains &	Balance at	
		01/01/2024	Income	Expenditure	Transfers	31/12/2024
		£	£	£	£	£
Restricted Fund						
1	Christ Church Building Improvements	16,724	1,965	6,416	(197)	12,076
2	Christ Church Flowers	146	277	261	-	162
3	Christ Church Ground Maintenance	1,999	-	1,200	-	799
4	Christ Church Mission Link	12,576	9,685	13,034	-	9,227
5	Christy Church Tithe	721	-	212	197	706
6	Christ Church Youth Worker	32,343	5,037	9	-	37,371
7	Emmanuel Maintenance & Fabric	3,000	5,000	-	-	8,000
8	Emmanuel Church Outreach Mission	700	-	-	-	700
9	Archer Hall	52,012	-	-	-	52,012
10	St John the Divine Charities	7	1,865	2,266	-	(394)
11	St John the Divine Foodbank	34	-	34	-	-
12	St John the Divine Youth Fund	3,120	-	-	-	3,120
13	St John the Divine Redevelopment	5,623	14,806	-	-	20,429
14	St John the Divine Altar Frontal	31	-	-	-	31
15	Friends of St Mary Magdalen	1,613	830	-	-	2,443
16	St Mary the Virgin Archer	774	-	-	-	774
17	St Mary the Virgin Dalton Grave	50	-	-	-	50
18	St Mary the Virgin Johnson Church	9,196	258	-	210	9,664
19	St Mary the Virgin Johnson Grave	96	-	-	-	96
20	St Mary the Virgin Johnson Tomb	19,620	550	-	447	20,617
21	St Mary the Virgin Jones/Sheppard	1,548	-	-	35	1,583
22	St Mary the Virgin Lighting	1,009	-	295	-	714
23	St Mary the Virgin Maintenance	510	65	-	-	575
24	St Mary the Virgin Mission	7,365	1,630	3,996	2,000	6,999
25	St Mary the Virgin Old School	30	-	-	-	30
26	St Mary Magdalen Utility Bill Donation	-	-	-	-	-
27	St Mary the Virgin Pinnacles Repair	-	7,425	7,425	-	-
		<u>170,847</u>	<u>49,393</u>	<u>35,148</u>	<u>2,692</u>	<u>187,784</u>
Endowment Fund						
28	Chapman	210	-	-	-	210
29	Fiske	37	-	-	-	37
		<u>247</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>247</u>
Total		<u>171,094</u>	<u>49,393</u>	<u>35,148</u>	<u>2,692</u>	<u>188,031</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2024

15. RESTRICTED AND ENDOWMENT FUNDS		Movement in funds			
PREVIOUS YEAR	Balance at	Income	Expenditure	Gains & Transfers	Balance at
	01/01/2023				31/12/2023
	£	£	£	£	£
Restricted Fund					
1 Christ Church Building Improvements	47,651	29,837	60,542	(222)	16,724
2 Christ Church Flowers	162	209	225	-	146
3 Christ Church Ground Maintenance	4,549	-	2,550	-	1,999
4 Christ Church Mission Link	10,927	9,265	7,616	-	12,576
5 Christy Church Tithe	699	-	200	222	721
6 Christ Church Youth Worker	27,822	4,521	-	-	32,343
7 Emmanuel Maintenance & Fabric	3,000	-	-	-	3,000
8 Emmanuel Church Outreach Mission	-	700	-	-	700
9 Archer Hall	52,012	-	-	-	52,012
10 St John the Divine Charities	-	1,451	1,444	-	7
11 St John the Divine Foodbank	34	-	-	-	34
12 St John the Divine Youth Fund	3,121	-	1	-	3,120
13 St John the Divine Redevelopment	634	4,989	-	-	5,623
14 St John the Divine Altar Frontal	31	-	-	-	31
15 Friends of St Mary Magdalen	(2,967)	580	-	4,000	1,613
16 St Mary the Virgin Archer	709	-	-	65	774
17 St Mary the Virgin Dalton Grave	50	-	-	-	50
18 St Mary the Virgin Johnson Church	8,170	247	-	779	9,196
19 St Mary the Virgin Johnson Grave	96	-	-	-	96
20 St Mary the Virgin Johnson Tomb	17,429	527	-	1,664	19,620
21 St Mary the Virgin Jones/Sheppard	1,417	-	-	131	1,548
22 St Mary the Virgin Lighting	3,254	-	2,245	-	1,009
23 St Mary the Virgin Maintenance	446	1,064	1,000	-	510
24 St Mary the Virgin Mission	8,995	1,470	5,000	1,900	7,365
25 St Mary the Virgin Old School	50	-	20	-	30
26 St Mary Magdalen Utility Bill Donatior	-	2,000	2,000	-	-
	<u>188,291</u>	<u>54,860</u>	<u>80,843</u>	<u>8,539</u>	<u>170,847</u>
Endowment Fund					
28 Chapman	210	-	-	-	210
29 Fiske	37	-	-	-	37
	<u>247</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>247</u>
Total	<u><u>188,538</u></u>	<u><u>54,860</u></u>	<u><u>80,843</u></u>	<u><u>8,539</u></u>	<u><u>171,094</u></u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2024

15. RESTRICTED AND ENDOWMENT FUNDS (continued)

1 Christ Church Building Improvements	- This fund is to support major improvements to the church buildings.
2 Christ Church Flowers	- This fund is used to cover the provision of flowers for the church.
3 Christ Church Ground Maintenance	- This fund holds money given for the maintenance and improvement of the Christ Church grounds.
4 Christ Church Mission Link	- This fund supports links to Christ Church mission partners.
5 Christ Church Tithe	- This fund is designated from the Building Improvements fund donations to give to their building projects.
6 Christ Church Youth Worker	- This fund is used to pay for a Youth Worker and associated youth work costs.
7 Emmanuel Maintenance & Fabric	- This fund is to be spent on repairs or renewal of items within the fabric of Emmanuel Church and the Emmanuel Church Halls.
8 Emmanuel Church Outreach Mission	- This fund is to be used for expenditure that directly benefits Emmanuel church, or supports outreach and mission activities. It cannot be used on Parish Share or central CofE costs.
9 Archer Hall	- This central fund is capital which can be loaned out to Team Churches to support the costs of building works.
10 St John the Divine Charities	- This fund is used to support charity work.
11 St John the Divine Foodbank	- This fund deals with income and expenditure directly associated with the Billericay Emergency Food Bank.
12 St John the Divine Youth Fund	- This fund is used to fund youth work.
13 St John the Divine Redevelopment	- This fund is used to support the development of the church complex.
14 St John the Divine Altar Frontal	- This fund is used to support costs.
15 Friends of St Mary Magdalen	- This fund uses donations in support of running costs for St. Mary Magdalen. This fund is in the form of a loan with repayments made to the parish on an annual basis whilst overdrawn.
16 St Mary the Virgin Archer	- This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin.
17 St Mary the Virgin Dalton Grave	- This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin.
18 St Mary the Virgin Johnson Church	- This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin.
19 St Mary the Virgin Johnson Grave	- This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin.
20 St Mary the Virgin Johnson Tomb	- This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2024

15. RESTRICTED AND ENDOWMENT FUNDS (continued)

- | | |
|---|---|
| 21 St Mary the Virgin Jones/Sheppard | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 22 St Mary the Virgin Lighting | - This fund is used to support this project. |
| 23 St Mary the Virgin Maintenance | - This fund is used to support church maintenance work. |
| 24 St Mary the Virgin Mission | - This fund is used to support mission work. |
| 25 St Mary the Virgin Old School | - This fund is used to support maintenance of this old property. |
| 26 St Mary Magdalen Utility Bill Donation | - This fund is to go towards payment of energy costs at St Mary Magdalen. |
| 27 St Mary the Virgin Pinnacles Repair | - This fund is to go towards the repair of the Pinnacles at St Mary Magdalen |
| 28 St Mary the Virgin Chapman | - This fund was set up in 1707. The income was to be used for the relief of poverty. |
| 29 St Mary the Virgin Fiske | - This fund originates from 1626. It's objective was to provide an income for the poor of the parish. |

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2024

16. ANALYSIS OF NET ASSETS (between restricted and unrestricted funds)

Current year:

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2024 £
Tangible fixed assets	1,045,236	-	-	1,045,236
Current assets	155,042	188,967	247	344,256
Creditors due within one year	(9,721)	(1,183)	-	(10,904)
	<u>1,190,557</u>	<u>187,784</u>	<u>247</u>	<u>1,378,588</u>

Prior year:

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2023 £
Tangible fixed assets	1,047,074	-	-	1,047,074
Current assets	197,296	172,823	247	370,366
Creditors due within one year	(5,981)	(1,976)	-	(7,957)
	<u>1,238,389</u>	<u>170,847</u>	<u>247</u>	<u>1,409,483</u>

17. RELATED PARTY DISCLOSURES

During the year the charity made no payments to Trustees (2023: £2,510 to one trustee, this being the proceeds of donations given as a leaving gift).

The charity paid £4,761 to two companies owned by family members of a trustee for repair work carried out at its churches (2023: £1,017).

Accounts

**BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
UNAUDITED FINANCIAL STATEMENTS
31 DECEMBER 2023**

Charity Number : 1131650



Edmund Carr LLP
Chartered Accountants
146 New London Road
Chelmsford
Essex
CM2 0AW

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2023

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BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
TRUSTEES' ANNUAL REPORT
YEAR ENDED 31 DECEMBER 2023

OBJECTIVES AND ACTIVITIES

Legal and Administrative Information

The PCC is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2006) and a charity currently registered with the Charity Commission Registered Charity Number 1131650.

Parish Name	The Billericay and Little Burstead Team Ministry
Diocese & Diocesan Parish Code	Chelmsford 10.03
Deanery	Basildon
Archdeanery	Southend
Episcopal Area	Bradwell
Address	c/o Emmanuel, Laindon Road, Billericay, Essex. CM12 9LD
Website	www.billericaychurches.org
Independent Examiner	Sandra Morrell FCCA, Edmund Carr LLP, 146 New London Road, Chelmsford, Essex, CM2 0AW

Aims of the Organisation

The Parochial Church Council (Powers) Measure 1956, section 2, directs that a Parochial Church Council (i.e., The Billericay & Little Burstead Team Ministry), has the responsibility of co-operating with the Rector, alongside the Team Vicars, in promoting within the ecclesiastical parish the whole mission of the Church:

- Pastoral: to look after, and care for, the needs of individual people;
- Evangelistic: to share the Good News of salvation in Jesus;
- Social: to be involved in the local community with those who are suffering;
- Ecumenical: to encourage good relationships with other Christian denominations.

The PCC also has the responsibility to maintain all church buildings and grounds. Thus, the prime purpose of the church is to maintain and develop the community of Christian believers and to use the strength of that community to promote the beliefs of and in Christ through outreach, care for those in need, and by contributing in practical and Christian ways to the community. Naturally, this will involve our engagement in such issues as Mission, Teaching, Nurture and Christian Stewardship - such as the giving of our Time, Talents and Financial Resources. All of this should be seen as part of our common Christian discipleship and not just for those who are particularly keen, willing, and able. In addition, our support of missionary activities (both at home and overseas) should fulfil a clear and integral part of our communal life as the family of God here in The Billericay and Little Burstead Team Ministry.

The principal way in which the PCC fulfils this responsibility is in acting in collaboration with the clergy team and the District Church Councils in coordinating ministry within the parish, based in and around the five churches of the parish, and in providing oversight as needed. In practice, as much as possible is delegated to the District Church Councils, however, the PCC retains the legal responsibility for overseeing the parish and furthering its aims and has the final say on expenditure over £5,000 and faculty applications.

Public Benefit

When planning the activities for the year, the Team Rector, Ministry Team and PCC have considered the Charity Commission's guidance on public benefit, and in particular, the specific guidance for charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

- Worship and Prayer; regular public worship that is open to all, and the provision of sacred space for personal prayer and contemplation.
- Enabling people to learn about the Gospel and develop their knowledge of, and trust in, God the Father, the Son and the Holy Spirit through sermons, courses and small groups.
- Provision of pastoral care for people living in the parish and for members of the congregations, including offering the sacraments of baptism and confirmation, conducting weddings and funerals and visiting the sick, housebound and bereaved.
- Mission and outreach work.
- Taking of religious assemblies in schools.
- Evangelistic activities, through the staging of events and meetings and the distribution of literature.
- Promoting the whole mission of the Church through our involvement in the wider community of Billericay.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2023

The Billericay & Little Burstead Team Ministry

The Billericay & Little Burstead Team Ministry consists of five churches spread across our town and, whilst offering different styles of worship, within an evangelical tradition, we are united in our vision to serve God and the wider community in which we live and love. Online, livestreaming and pre-recorded services have continued in some of our churches as the 'new normal'.

Zoom and other online mid-week prayer gatherings continue. A Team Ash Wednesday took place at Saint John the Divine, and the Team Churches took it in turns to host a joint Lent course; different members of the clergy and Lay leaders led each session. The Maundy Thursday service was held at Christ Church. We enjoyed Four Team Communion services on the fifth Sundays, shared between Christ Church and Emmanuel. Midweek Communions at Saint Mary's took place every Wednesday when Preaching and Presiding was shared amongst the clergy. Paul, Margaret, and Rupert continued to meet for a staff meeting afterwards. Christine Williams also now attends.

The Annual Service of Memorial took place at Christ Church in November. The Remembrance Sunday Parade Service in the High Street saw record numbers attend. Revd Paul Carr last service at Emmanuel was on 26th November 2023. He has now moved on to a new role as Anglican Vicar of Paphos, Cyprus. Christine Williams had her Permission to Officiate extended as did Pauline Woolnough, and Pauline Randall was commissioned Chaplain at St Mary Magdalen, the church in the High Street.

A brief report from individual churches can be read below and the full ADCM reports are available on Emmanuel's website.

Christine Coe PCC Vice Chair

Christ Church

We are now in a good place, recovering from years of neglect to our buildings, and rebuilding our ministry after Covid - all of which has distracted us from what we are called to do, to worship Christ and to make disciples. We have some new people on our electoral roll, and many are stepping up and using their skills and gifts to grow the Kingdom in our district.

The live-streaming equipment is now up and running which has saved time for those recording each week and for those putting the Services together. It's been a learning curve for all those involved.

We had one infant baptism and one adult baptism in 2023. The adult was by immersion on Advent Sunday 2023. We have three Baptisms planned for this Spring/Summer. Thanks to those who go out to the families to prepare them for infant Baptism.

Baptism and other families attend Messy Church once a month on a Sunday morning. We have made no progress with Sunday School for older children, but we keep it high on the agenda. DCC agreed we would like to have a Children & Families Worker and we have funding for, perhaps, a three days a week role. Emmanuel and St John the Divine are eager to help fund a Children & Families Worker, so it may be possible for a full-time Team appointment. Meanwhile we try to involve children in our Services as much as we can.

We held seven schools' Carol Services at Christmas, an Advent Carol Service, three Christingle Services, and a Christmas Eve Service, all of which were very well attended. Numbers were low at Christmas Day Family Communion. About 3,500 people came to services during Advent and Christmas.

Our project for older adults, "Anna's Place", is a year old, and has become a significant ministry under the umbrella of 'Anna Chaplaincy'. It is open every Tuesday from 10.30 a.m. – 2 p.m. with crafts, games, refreshments and lunch. We have nine helpers from various Churches and 20 – 25 attend each week. Among our helpers, we have two trained 'Anna Chaplains' and two 'Anna Friends'. We held a "Summer

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2023

Holiday at Home”, and a Christmas lunch with entertainment. There are speakers on relevant topics for the older generation. This project links well with Pensioners’ Praise, a Service held monthly on a Monday afternoon.

Visits have been made to day nurseries and a pre-school. Local schools bring classes to Christ Church as part of their RE curriculum, when they learn about Baptism, Communion, and prayer.

Thanks to perseverance and hard work in obtaining funding for repairs, the lower front roof of the Church has now been replaced, and some leaks in the atrium have been addressed. There is still work to do to repair the atrium entrance. We would like to update the inside of the Church, but there are pressing maintenance items which still need attention and funding. The Scout Hut demolition was not left as it should have been according to the terms of the Lease, the Local Authority Planning Permission, and the Faculty. We are hoping to move forward on this shortly.

We maintain strong links with our mission partners in Kenya, India, and Australia as well as supporting many ministries in the UK. Our support for senior and University education in Kenya remains strong. Regular visits are made to Kenya.

Paul Hunt received his Certificate for the Course in Christian Studies in May. Catherine Sullivan completes her Course in June 2024. Catherine has already been accepted for the Diocesan Pastoral Care Course.

Next year Christ Church celebrates 60 years since it was consecrated. We plan to celebrate with outreach and activities, and will hold a special Service in December.

Revd Margaret Fowler, Associate Vicar

Emmanuel

Church attendance is still below pre-pandemic levels, reflecting that people’s routines have changed. We continue with some of the hygiene measures introduced as churches reopened after Covid, but some have been relaxed as time moved on.

We no longer livestream our services but recordings of all services with Home Group sermons, Mission Focus Sundays and other significant occasions continue to be posted to our YouTube channel. The pandemic gave rise to a number of technological developments which have enabled and enhanced what we do. We now have a main WhatsApp group for prayer requests and immediate communication and a number of church groups have their own chats too. These have proved to be an effective method of keeping in touch and passing on urgent messages.

Zoom prayer meetings take place on Wednesday evenings at 6pm. And Sunday evening corporate prayer has been reinvigorated. Prayers for Renewal and Revival now take place in church twice a month at 7pm and numbers attending have been increasing encouragingly.

Our established pattern of Sunday services continued with some minor changes, for example Remembrance Sunday and Christmas Eve, which was a Sunday this year. More changes to this pattern are likely as we move forward into Interregnum and will be more dependent on the availability of our own retired Revd Christine Williams, our Licensed Lay Ministers, Authorised Lay Preachers and visiting clergy.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2023

During 2023, our Home Groups studied sermons on 'Mountain Top Experiences', 'Sharing our Faith like Jesus' and 'Amazing Grace'.

In support of the traditional views of Paul and the other Team clergy, Emmanuel DCC voted not to allow prayers of blessing for same-sex relationships in our church. The PCC extended this policy to the whole parish in July.

Attendance at Church Parades increased over the year and the members of the Uniformed Groups, their leaders and parents seem to engage enthusiastically in the services. Their support of the Toy service in December, where toys are collected for the children supported by Changing Pathways, was very keen as always.

Emmanuel

Messy Church has seen a number of changes, particularly the loss of Kathryn Booth who was key to creating and resourcing the craft activities and Revd Paul Carr who actively led the preaching while encouraging Anna and John in that role too. The team leading Messy Church is being rebuilt, with additional volunteers coming forward to plan, lead and provide breakfast.

In addition to our own Sunday services, our clergy and lay ministers led and took part in Team services for Ash Wednesday at St John the Divine and Maundy Thursday at Christ Church. Emmanuel shared with Christ Church hosting of the 5th Sunday Team Communion Services. The annual Memorial Service took place at Christ Church.

In October, Quilters Infant and Junior Schools held Harvest Celebrations at Emmanuel and, in December, we were pleased to host Christmas Services for children from both schools, along with their parents.

There was no Carol service at Emmanuel but the Lunchtime Community Carol service at St Mary Magdalen proved so popular that it was 'standing room only'. The Longest Night service, designed particularly for the bereaved and others for whom the jollity of Christmas can be too much, was well-received by those who attended, and many stayed on to talk over a mince pie and a glass of sherry. The two Christingles on Christmas Eve attracted 450 worshippers and 46 people attended the First Communion of Christmas. There was a smaller number at the Family Communion service on Christmas Day. Two infant Baptisms were held at Emmanuel in 2023 and four Funerals. There were no weddings.

Christine Coe, Churchwarden, Emmanuel

St John the Divine

It seems we often start reports such as this with 'It's been a challenging year'. This year is no exception. Though there have also been rewards aplenty.

We strive to expand our family and to bring the Lord to our friends in Outwood Common and beyond, to both young and old. However, we have had to manage this without the leadership, service, vision and pastoral care of a team Vicar, with heavy burdens placed on our Lay Minister, Wardens and DCC. We ask the Lord to help and guide us and to give us the Grace to accept the path he would have us take.

Joyously, our Sunday Worship family has been maintained, with a few welcome new faces among us, and the year has seen some memorable and special services.

We had wonderful Easter celebrations, a July wedding, thoughtful times around Remembrance Day, plus glorious Christmas services, including a Christingle service in which we had the welcome issue of standing room only!

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2023

Services continued once a month at Anisha Grange, the care home 'next door', and though we find great joy as some of the residents and staff join us weekly, it is a huge privilege to visit and give the opportunity for more residents, family and carers to attend 'on home ground'. A member of the Team Ministry leads the service (for which we are extremely grateful), following the Church's calendar, whilst people from St. John's join for support. Tea and biscuits follow, with the time spent chatting, all with a great sense of community and fellowship.

Midweek Break has continued, as it has done for more than 20 years, giving a twice monthly opportunity for over 60's friendship and fun, though sadly without more willing volunteers to organise and lead, its future is now uncertain.

Small Wonders has gone from strength to strength, with mums, dads, carers and grandparents forming friendships, along with their little ones, with no barriers and with God's grace. It is such a joy to see.

Café on the Common is approaching its 10th year, with weekly numbers of 35 to 40, plus takeaways. The café is run entirely by volunteers, with menus ranging from Cottage Pie to Jacket Potatoes, and desserts ranging from Fruit Trifle to Rice Pudding – all at a very affordable cost for the Community. A highlight of the year was a visit from Bishop Adam and the Area Dean in November as he toured the Deanery.

The Foodbank has moved premises; however, we continue to receive donations plus offer our regular and faithful prayers.

From another perspective we find it challenging to manage nearly every service without a Vicar, though our gratitude to Linda our Lay Minister is immeasurable, and to Amanda our Administrator for striving to find cover for a monthly Eucharist and occasional services. We are so grateful to those that have found the time to lead and speak to us in these difficult times.

Finances can be summed up as 'satisfactory'. We are nearly holding our own, essentially by the faithfulness and generosity of our Church family along with various fund raising and hall hire activities. However, if we didn't have some savings we would be running at a deficit, with the Parish Share taking the biggest slice, whilst we are faced with the task of raising funds for significant roof repairs. That being said, we continue to support a wide circle of charity organisations, including Ukraine, Toybox, the Bible Society and Lukas' children in Zimbabwe for school fees, clothing and footwear.

To end on a positive note, 'the future is not something we can know, except that we are held in our wonderful Father's arms and therefore shall we fear nothing!'

Paul Furneaux & Linda Russ, Wardens, St. John the Divine, Outwood Common

St Mary the Virgin

We have had our share of sadness with the loss of several members of our church family - Ken Flack, Ken Bearman, Alan Soane, and more recently Ernie Sprunt and Maria Hankey. All were precious friends who will be sadly missed by us all. Rupert is currently on compassionate leave. The Archdeacon has advised Rupert to focus his ministry on our church instead of both St John the Divine and St Mary the Virgin.

On a lighter note, we had a wedding at our church this year, and the bride coincidentally was the sister of our younger son's school friend, so Christine and I had a great time catching up with past and present news.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2023

As well as his keen support and liaising with the Little Burstead committee, Rupert has run two Alpha courses, and two Freedom in Christ courses, one of which Derek and Brenda agreed to run, and did so very successfully.

I entertained a group of the University of The Third Age who visited our church and gave them a talk on our history which I had researched prior to their arrival. It revealed St Mary the Virgin's links with some very significant historical figures and events. They were keen on visiting again and will arrive on 22nd May this year.

Our Quinquennial Inspection in October 2022 revealed many things needed to be done to our church, and although it was disappointing news, it wasn't surprising since we knew there were already many outstanding tasks from previous Quinquennial Inspections so there must be more to add to the list. Fortunately, they are mostly not urgent and will be done in time.

We had a new lightning conductor installed, which wasn't a replacement for the existing one, but was needed in addition. It surprised me that two were needed for such a relatively small building but I'm not an engineer. It was quite a major job with a massive cherry picker rolling up the drive.

The church heating is not working properly, and a handrail is needed to support our elderly members' safety. Both these tasks are in hand.

The most satisfying task for me this year was when Essex County Council finally agreed to completely resurface our car park. It was in an awful condition with holes so large that a hearse was nearly 'bottomed' at one time. I spent two years meeting, emailing, phoning, and generally badgering councillors (Essex County, Basildon, Parish, John Baron MP) to re-cover it and I'm convinced the eventual success was because they simply wanted me to get off their backs. Persistence sometimes succeeds.

As taxing and time-consuming as this job is, it has its rewards. I've made many friends through meetings I attend, when we organize matters, exchange information, and generally increase our knowledge - but if there's one thing, I've learnt it is that a Churchwarden's work is never done! I am now stepping down as Church Warden and will not continue for 2024.

Jim Henshaw, Churchwarden, St Mary the Virgin, Little Burstead

St Mary Magdalen

St Mary Magdalen continues to serve the parish as the church in the High Street for regular Wednesday Communion Services, and occasional services such as the Ash Wednesday Service, Patronal Festival service, Christmas lunchtime Carol service, the St Luke's 'Light up a Life' service and the annual Remembrance Day service. It is also used occasionally by CTB and is the home of the men's group, 'Forging Men'.

St Mary's also continues to host community clubs and events, including the Mayflower Morris men during the winter, the scrabble club and a children's pre-school music group, 'Jungle Jive'. The presence of Jungle Jive means that our running costs can mostly be met from their hire fees and other income can cover the continuing maintenance and repair work.

The major work to complete the pointing of the castellations and walls surrounding the 2 flat roofs is still outstanding due to difficulties arranging scaffolding acceptable to Essex Highways. Their concern is for the safety of the structure due to its proximity to the road. Hopefully this work will be started very soon along with some further pointing work to the rear of the building. There have been no other major works in 2023.

The Indoor market continues to go from strength to strength running about 9 times a year. It gives an outlet for many local crafts-people and a place for the community to meet for coffee or light lunch and is a good point of outreach into the local community. It also raises a good deal of funds for St Mary's. Our thanks go to Pauline Randall and her helpers who keep this running.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2023

There is a small working party, meeting to develop the focus of mission and ministry for St Mary's and they have met 3 times in 2023. One of the successes of this, again with thanks to Pauline Randall, is the Chaplaincy role that Pauline has begun toward the end of the year. The Monday coffee morning still meets, providing a listening ear for a number of local people and some visitors from further away.

Our continued prayer is that St Mary Magdalen will remain a place for worship and a sanctuary of peace in times of 'life's crises. We continue to get feedback of how valued it is that there is a church that is regularly opened during the week that is at the heart of the High Street. My thanks go to all those who help to keep the church open, clean and welcoming for our regular users and visitors alike.

There is no churchwarden covering St Mary's at the moment and Sue Oakley, the treasurer at Saint Mary's, continues to 'hold things together' for the time being, though this isn't sustainable in the longer term.

Sue Oakley, Treasurer, St Mary Magdalen

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2023

Financial Position

During the year the PCC had income of £352,645 of which £295,785 was for general purpose and £56,860 was restricted. The gain on investments was £2,639.

There was general expenditure of £337,330 and restricted expenditure of £82,842 which led to an overall deficit of £64,888 for the year, compared to a surplus of £47,279 in 2022. Reasons for the increase in expenditure included higher parish share payments and roof repairs at Christ Church.

The PCC made payments totalling £165,123 of its parish share.

The above deficit has led to an decrease in the Net Current Assets from £435,164 to £362,409.

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) that equates to at least three months' unrestricted payments to cover emergency situations that may arise from time to time.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Recruitment and appointment of new trustees

The method of appointment of PCC members is set out in the Church Representation Rules. In the Billericay and Little Burstead Team Ministry the membership of the PCC consists of the incumbent, team clergy, team churchwardens, Readers / Lay Ministers and members elected by those members of the congregation who are on the electoral roll of the church. All members of the congregation are encouraged to register on the electoral roll and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1131650

Principal address

40 Laindon Road
Billericay
Essex
CM12 9LD

Trustees

The trustees of the Charity are the PCC Members.

'Who's Who' in the Billericay & Little Burstead Team Ministry?

Clergy

Team Rector	Revd Paul A Carr (resigned 26 November 2023)
Team Vicar	Revd Rupert Hankey
Associate Priest	Revd Margaret Fowler (LD SSM)
Retired (PTO)	Revd Christine Williams

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2023

Churchwardens

Christ Church	Jennifer Anderson, Chris Davis
Emmanuel	Christine Coe, Vacancy
Saint John the Divine	Paul Furneaux, Linda Russ (from April 2023)
Saint Mary the Virgin	Sandra Healy (to April 2023), Jim Henshaw (April 2023 to May 2024)

Lay Ministers

Christ Church	Christine Benbough Peter Fisher
Emmanuel	Sue Oakley Pauline Randall (PTO) Pauline Woolnough (PTO)
Saint John the Divine	Linda Russ (PTO)

Authorised Local Preachers

Christ Church	Paul Hunt
Emmanuel	Stephen Greenfield John Humphreys Rachel Orford James Van Cleef
Reader Emeritus	Ken Bearman (until deceased)

Pastoral Assistant

Saint Mary The Virgin	Sandra Healy
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PCC Secretary

Alan Morgan

PCC Treasurer

Les Sheppard
Robert Lewis

St Mary's Treasurer

Sue Oakley

Electoral Roll Officer

Amanda Furneaux

During 2023, the following individuals have served as members of the Parochial Church Council:

Ex Officio Members

Revd Paul Carr	(Chairman: Team Rector to December 2023)
Revd Rupert Hankey	(Team Vicar)
Revd Margaret Fowler	(SSM Associate Priest)
Revd Christine Williams	(PTO)

Peter Fisher	(Lay Minister, Christ Church)
Sue Oakley	(Lay Minister, Emmanuel)
Pauline Randall	(Lay Minister, Emmanuel)
Pauline Woolnough	(Lay Minister, Emmanuel)
Linda Russ	(Lay Minister/PTO, Saint John the Divine)
Ken Bearman	(Reader Emeritus)

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2023

Jennifer Anderson	(Churchwarden, Christ Church)
Chris Davis	(Churchwarden, Christ Church)
Christine Coe	(Churchwarden, Emmanuel)
Paul Furneaux	(Churchwarden, Saint John the Divine)
Linda Russ	(Churchwarden, Saint John the Divine from April 2023)
Jim Henshaw	(Churchwarden, Saint Mary the Virgin)
Sandra Healy	(Churchwarden, Saint Mary the Virgin to April 2023)

Deputy Warden for Saint Mary Magdalen

Vacant

Elected Members

Deanery Representative

Christ Church	Jennifer Anderson Catherine Benbough
Emmanuel	Christine Coe Merrill Knight Sue Stevens (to April 2023) Maureen Baker (from April 2023)
Saint John the Divine	Jim Rose
Saint Mary the Virgin	Vacancy
Diocesan Synod	Canon Shirley Jeffery (to April 2023)

Representative

Christ Church	Chris Davis (to April 2023) Paul Hunt Les Sheppard Val Sheppard (from April 2023)
Emmanuel	Phil Alcock Ben Carr (to November 2023) Maureen Baker (to April 2023) Sue Stevens (from April 2023) Alan Morgan (from November 2023)
Saint John the Divine	Anne Howell (to April 2023) Robert Masters (to April 2023), Vacancy
Saint Mary the Virgin	Sarah Hirst, Ken Flack (to April 2023), Vacancy (from April 2023)

Approved by order of the board of trustees on 27 October 2024 and signed on its behalf by:

Chris Davis

.....

Chris Davis, PCC Vice Chair

Trustee

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDED 31 DECEMBER 2023

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023 which are set out on pages 12 to 27.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sandra Morrell
.....
Sandra Morrell FCCA
Edmund Carr LLP
146 New London Road
Chelmsford
CM2 0AW

28 October 2024

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 DECEMBER 2023

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2023	Total Funds 2022
	Note	£	£		£	£
INCOME FROM:						
Donations and legacies	2	227,151	55,797	-	282,948	291,282
Charitable activities	3	29,136	-	-	29,136	28,801
Investments	4	3,528	837	-	4,365	1,431
Other trading income	5	35,970	226	-	36,196	33,946
TOTAL INCOME		<u>295,785</u>	<u>56,860</u>	<u>-</u>	<u>352,645</u>	<u>355,460</u>
EXPENDITURE ON:						
Raising funds		1,176	-	-	1,176	3,824
Charitable activities	6	305,872	82,842	-	388,714	270,173
Support costs	7	30,282	-	-	30,282	30,554
TOTAL EXPENDITURE		<u>337,330</u>	<u>82,842</u>	<u>-</u>	<u>420,172</u>	<u>304,551</u>
Net gains/(losses) on investments		-	2,639	-	2,639	(3,630)
NET INCOME / (EXPENDITURE)		(41,545)	(23,343)	-	(64,888)	47,279
Transfers between funds		(5,899)	5,899	-	-	-
NET MOVEMENT IN FUNDS		<u>(47,444)</u>	<u>(17,444)</u>	<u>-</u>	<u>(64,888)</u>	<u>47,279</u>
Reconciliation of funds:						
Total Funds brought forward		1,285,833	188,291	247	1,474,371	1,427,092
Total Funds carried forward	14/15	<u><u>1,238,389</u></u>	<u><u>170,847</u></u>	<u><u>247</u></u>	<u><u>1,409,483</u></u>	<u><u>1,474,371</u></u>

The charity has no recognised gains or losses other than the results for the period as set out above.

There is no income or expenditure in the endowment funds during the year

The notes on pages 14 to 27 form part of these financial statements.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
BALANCE SHEET
AS AT 31 DECEMBER 2023

		2023		2022	
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	10		1,047,074		1,039,207
CURRENT ASSETS					
Debtors	11	34,888		36,940	
Investment assets	12	31,139		27,726	
Cash at bank		304,339		379,532	
		<u>370,366</u>		<u>444,198</u>	
CREDITORS: Amounts falling due within one year	13	<u>(7,957)</u>		<u>(9,034)</u>	
NET CURRENT ASSETS			362,409		435,164
NET ASSETS			<u>1,409,483</u>		<u>1,474,371</u>
FUNDS OF THE CHARITY					
Unrestricted funds	14				
Designated Funds		1,096,729		1,105,993	
General unrestricted funds		<u>141,660</u>		<u>179,840</u>	
Total unrestricted funds			1,238,389		1,285,833
Restricted funds	15		170,847		188,291
Endowment funds	15		247		247
TOTAL CHARITY FUNDS			<u>1,409,483</u>		<u>1,474,371</u>

These financial statements were approved by the Trustees on 27 October 2024 and are signed on their behalf by:

Chris Davis

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Chris Davis, PCC Vice Chair

Trustee

The notes on pages 14 to 27 form part of these financial statements.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2023

1. ACCOUNTING POLICIES

Statement of compliance

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity has opted for the exemption under Update Bulletin 1 from including a cash flow statement.

Basis of preparation

Billericay and Little Burstead Team Ministry constitutes a public benefit entity as defined by FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Critical accounting judgements and key sources of estimation uncertainty

No significant judgements have been made during the course of preparing these financial statements. There are no sources of estimation uncertainty.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and is classified by activity. The costs of each activity are made up of the total of direct costs and support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements. All expenditure is inclusive of irrecoverable VAT.

Tax status

Billericay and Little Burstead Team Ministry is a registered charity and is not subject to corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Consecrated and beneficed property of any kind is excluded from the accounts under Charities Act 2011. All expenditure on consecrated or beneficed buildings and individual items costing under £5,000 are written off in the year they were incurred. Depreciation is provided on tangible assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Equipment	3 to 5 years straight line

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2023

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investment assets are stated at market value. Realised gains and losses on disposals and unrealised gains or losses when the investments are revalued at the year end are reflected in the Statement of Financial Activities.

Debtors

Trade and other debtors are recognised initially at the transaction price. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash at Bank and in hand

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

Creditors

Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Fund accounting

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds – these are funds set aside by the trustees out of unrestricted funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds represent those assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY**NOTES TO THE FINANCIAL STATEMENTS (continued)****YEAR ENDED 31 DECEMBER 2023**

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Donations	205,505	55,797	261,302	291,282
Legacies	21,646	-	21,646	-
	<u>227,151</u>	<u>55,797</u>	<u>282,948</u>	<u>291,282</u>
<i>Total 2022</i>	<i>229,324</i>	<i>61,958</i>	<i>291,282</i>	

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Lettings income	17,461	-	17,461	20,843
Wedding & funeral fees	5,560	-	5,560	2,460
Church group activities	6,115	-	6,115	5,498
	<u>29,136</u>	<u>-</u>	<u>29,136</u>	<u>28,801</u>
<i>Total 2022</i>	<i>28,801</i>	<i>-</i>	<i>28,801</i>	

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Dividends	-	837	837	811
Bank interest receivable	3,528	-	3,528	620
	<u>3,528</u>	<u>837</u>	<u>4,365</u>	<u>1,431</u>
<i>Total 2022</i>	<i>608</i>	<i>823</i>	<i>1,431</i>	

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2023

5. OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Lettings income	31,024	-	31,024	28,900
Fundraising	733	60	793	985
Parish Magazine	958	-	958	1,322
Café income	2,409	-	2,409	2,350
Other income	846	166	1,012	389
	<u>35,970</u>	<u>226</u>	<u>36,196</u>	<u>33,946</u>
<i>Total 2022</i>	<i>33,443</i>	<i>503</i>	<i>33,946</i>	

6. EXPENDITURE ON CHARITABLE ACTIVITIES

	Activities undertaken directly £	Support & governance costs (Note 7) £	Total Funds 2023 £	Total Funds 2022 £
Parish activities	197,929	27,254	225,183	132,176
Parish share	165,123	-	165,123	132,675
Parish giving	25,662	3,028	28,690	35,876
	<u>388,714</u>	<u>30,282</u>	<u>418,996</u>	<u>300,727</u>
<i>Total 2022</i>	<i>270,173</i>	<i>30,554</i>	<i>300,727</i>	

7. ANALYSIS OF SUPPORT COSTS

	Total Funds 2023 £	Total Funds 2022 £
Clergy expenses	3,910	7,260
Insurance	8,080	7,520
Telephone and internet	2,131	1,897
Printing, postage and stationery	2,282	3,666
Subscriptions and licenses	3,451	2,778
Legal and professional	-	-
Sundry and admin costs	5,713	3,833
Depreciation	1,325	-
Governance costs (Note 8)	3,390	3,600
	<u>30,282</u>	<u>30,554</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY**NOTES TO THE FINANCIAL STATEMENTS (continued)****YEAR ENDED 31 DECEMBER 2023**

8. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Independent examiner fees	3,390	-	3,390	3,600
	<u>3,390</u>	<u>-</u>	<u>3,390</u>	<u>3,600</u>
<i>Total 2022</i>	<i>3,600</i>	<i>-</i>	<i>3,600</i>	

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remunerations or other benefits for the year ended 31 December 2023 nor for the the year ended 31 December 2022.

Trustees' Expenses

During the year, 3 trustees (2022: 4) were reimbursed £1,243 (2022: £1,560) for reasonable travel expenses incurred performing parish activities.

10. TANGIBLE FIXED ASSETS

	Freehold property £	Equipment £	Total £
Cost			
At 1 January 2023	1,039,207	-	1,039,207
Additions	<u>-</u>	<u>9,192</u>	<u>9,192</u>
At 31 December 2023	<u>1,039,207</u>	<u>9,192</u>	<u>1,048,399</u>
Depreciation			
At 1 January 2023	-	-	-
Charge for the year	<u>-</u>	<u>1,325</u>	<u>1,325</u>
At 31 December 2023	<u>-</u>	<u>1,325</u>	<u>1,325</u>
Net Book Value			
At 31 December 2023	<u>1,039,207</u>	<u>7,867</u>	<u>1,047,074</u>
At 31 December 2022	<u>1,039,207</u>	<u>-</u>	<u>1,039,207</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2023

11. DEBTORS

	2023	2022
	£	£
Trade debtors	10,379	5,464
Other debtors	24,509	31,476
	<u>34,888</u>	<u>36,940</u>

12. INVESTMENTS

	2023	2022
	£	£
Market value as at 1 January 2022	27,726	30,608
Dividends reinvested into investment accounts	774	748
Net gain on revaluations	2,639	(3,630)
Market value at 31 December 2022	<u>31,139</u>	<u>27,726</u>
Historical cost/value	9,301	8,527

All funds are held in listed investments. The listed investments consist of units in the COIF Charities Investment Fund and the CBF Church of England Investment Fund. All the charity's investments are managed by CCLA Investment Management.

13. CREDITORS: Amounts falling due within one year

	2023	2022
	£	£
Trade creditors	1,056	4,443
Interest free loan	1,000	1,000
Other creditors	1,461	651
Accruals	4,440	2,940
	<u>7,957</u>	<u>9,034</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2023

14. UNRESTRICTED FUNDS

	Movement in funds				Balance at 31/12/2023 £
	Balance at 01/01/2023 £	Income £	Expenditure £	Gains, losses & transfers £	
General Fund					
1 General Funds	179,840	295,345	319,042	(14,483)	141,660
	<u>179,840</u>	<u>295,345</u>	<u>319,042</u>	<u>(14,483)</u>	<u>141,660</u>
Designated Fund					
2 Christ Church Building Improvements	23,829	-	1,325	-	22,504
3 Buildings Capital	1,039,206	-	-	-	1,039,206
4 Christ Church Fabric	-	-	-	-	-
5 Christ Church Hall Fabric	-	-	-	-	-
6 Christ Church Tithe	11,904	-	6,087	7,083	12,900
7 Christ Church Toddlers	1,082	358	105	-	1,335
8 Christ Church Youth Worker	474	-	-	-	474
9 Emmanuel Discretionary Fund	5,954	-	3,420	-	2,534
10 Emmanuel Large Gifts	5,204	-	-	-	5,204
11 St John the Divine Bursary	68	-	-	-	68
12 St John the Divine Car Park	-	-	-	-	-
13 St John the Divine Pastoral	-	-	-	-	-
14 St John the Divine Flower	468	57	301	-	224
15 St John the Divine Midweek Break	280	25	-	-	305
16 St John the Divine Small Wonders	121	-	-	-	121
17 St John the Divine Special Projects	1,623	-	-	-	1,623
18 St Mary the Virgin Church Maintenance	9,039	-	5,649	1,500	4,890
19 St Mary the Virgin Old School	1,400	-	1,400	-	-
20 St Mary the Virgin V Gennings Legacy	5,341	-	-	-	5,341
	<u>1,105,993</u>	<u>440</u>	<u>18,287</u>	<u>8,583</u>	<u>1,096,729</u>
Total unrestricted	<u>1,285,833</u>	<u>295,785</u>	<u>337,330</u>	<u>(5,899)</u>	<u>1,238,389</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2023
14. UNRESTRICTED FUNDS - PREVIOUS YEAR

	Movement in funds			
	Balance at 01/01/2022	Income	Expenditure	Gains, losses & transfers
	£	£	£	£
General Fund				
1 General Funds	184,945	291,253	259,624	(36,734)
	<u>184,945</u>	<u>291,253</u>	<u>259,624</u>	<u>(36,734)</u>
Designated Fund				
2 Christ Church Building Improvements	12,970	100	-	10,759
3 Buildings Capital	1,039,206	-	-	-
4 Christ Church Fabric	2,319	-	-	(2,319)
5 Christ Church Hall Fabric	1,810	-	-	(1,810)
6 Christ Church Tithe	14,630	-	11,140	8,414
7 Christ Church Toddlers	1,072	129	119	-
8 Christ Church Youth Worker	308	166	-	-
9 Emmanuel Discretionary Fund	-	-	686	6,640
10 Emmanuel Large Gifts	5,204	-	-	-
11 St John the Divine Bursary	68	-	-	-
12 St John the Divine Car Park	-	-	-	-
13 St John the Divine Pastoral	7	-	466	459
14 St John the Divine Flower	518	155	205	-
15 St John the Divine Midweek Break	280	-	-	-
16 St John the Divine Small Wonders	121	-	-	-
17 St John the Divine Special Projects	1,250	373	-	-
18 St Mary the Virgin Church Maintenance	5,000	-	390	4,429
19 St Mary the Virgin Old School	1,400	-	-	-
20 St Mary the Virgin V Gennings Legacy	-	-	1,299	6,640
	<u>1,086,162</u>	<u>923</u>	<u>14,304</u>	<u>33,212</u>
Total unrestricted	<u>1,271,107</u>	<u>292,176</u>	<u>273,928</u>	<u>(3,522)</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2023

14. UNRESTRICTED FUNDS (continued)

- | | |
|---|---|
| 1 General Funds | - This fund is an amalgamation of the General Funds maintained by each team church. It covers day to day income and expenditure in connection with the running of each team church. |
| 2 Christ Church Building Improvements | - This fund is to support major improvements to the church buildings. |
| 3 Buildings Capital | - This fund covers the fixed assets of the team including Church Halls. |
| 4 Christ Church Fabric | - This fund is a reserve to cover major maintenance in the church. |
| 5 Christ Church Hall Fabric | - This fund is a reserve to cover major maintenance for the church hall. |
| 6 Christ Church Tithe | - This fund is designated from the donations received to give to other charities and missions. |
| 7 Christ Church Toddlers | - This fund is to support Christ Church Toddlers work. |
| 8 Christ Church Youth Worker | - This fund is used to pay for a Youth Worker and associated youth work costs. |
| 9 Emmanuel Discretionary Fund | - Money set aside for significant improvements or maintenance. |
| 10 Emmanuel Large Gifts | - This fund holds money allocated by the DCC for use on substantial projects. |
| 11 St John the Divine Bursary | - This fund is used to purchase books for the church. |
| 12 St John the Divine Car Park | - This fund holds money designated for improving and maintaining the car park and grounds. |
| 13 St John the Divine Pastoral | - This fund is used to cover minor discretionary costs incurred e.g. "men of the road". |
| 14 St John the Divine Flower | - This fund is used to cover the cost of flowers for the church. |
| 15 St John the Divine Midweek Break | - This fund is used to cover costs of this venture. |
| 16 St John the Divine Small Wonders | - This fund is used to cover costs etc. of this venture. |
| 17 St John the Divine Special Projects | - This fund holds money designated for special projects. |
| 18 St Mary the Virgin Church
Maintenance | - This fund is used to support church maintenance work. |
| 19 St Mary the Virgin Old School | - This fund is used to support maintenance of this old property. |
| 20 St Mary the Virgin V Gennings Legacy | - Legacy earmarked for major repairs/improvements. |
-

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2023

15. RESTRICTED AND ENDOWMENT FUNDS		Movement in funds				
		Balance at			Gains &	Balance at
		01/01/2023	Income	Expenditure	Transfers	31/12/2023
		£	£	£	£	£
Restricted Fund						
1	Christ Church Building Improvements	47,651	29,837	60,542	(222)	16,724
2	Christ Church Flowers	162	209	225	-	146
3	Christ Church Ground Maintenance	4,549	-	2,550	-	1,999
4	Christ Church Mission Link	10,927	9,265	7,616	-	12,576
5	Christy Church Tithe	699	-	200	222	721
6	Christ Church Youth Worker	27,822	4,521	-	-	32,343
7	Emmanuel Maintenance & Fabric	3,000	-	-	-	3,000
8	Emmanuel Discretionary	-	-	-	-	-
9	Emmanuel Church Maintenance	-	-	-	-	-
Major Projects						
10	Emmanuel Church Outreach Mission	-	700	-	-	700
11	Archer Hall	52,012	-	-	-	52,012
12	St John the Divine Car Park	-	-	-	-	-
13	St John the Divine Charities	-	1,451	1,444	-	7
14	St John the Divine Foodbank	34	-	-	-	34
15	St John the Divine Youth Fund	3,121	-	1	-	3,120
16	St John the Divine Redevelopment	634	4,989	-	-	5,623
17	St John the Divine Altar Frontal	31	-	-	-	31
18	Friends of St Mary Magdalen	(2,967)	580	-	4,000	1,613
19	St Mary the Virgin Archer	709	-	-	65	774
20	St Mary the Virgin Dalton Grave	50	-	-	-	50
21	St Mary the Virgin Johnson Church	8,170	247	-	779	9,196
22	St Mary the Virgin Johnson Grave	96	-	-	-	96
23	St Mary the Virgin Johnson Tomb	17,429	527	-	1,664	19,620
24	St Mary the Virgin Jones/Sheppard	1,417	-	-	131	1,548
25	St Mary the Virgin Lighting	3,254	-	2,245	-	1,009
26	St Mary the Virgin Maintenance	446	1,064	1,000	-	510
27	St Mary the Virgin Miles Grave	-	-	-	-	-
28	St Mary the Virgin Mission	8,995	1,470	5,000	1,900	7,365
29	St Mary the Virgin Old School	50	-	20	-	30
30	St Mary the Virgin Ramsey Grave	-	-	-	-	-
31	St Mary Magdalen Utility Bill Donatior	-	2,000	2,000	-	-
		188,291	54,860	80,843	8,539	170,847
Endowment Fund						
32	Chapman	210	-	-	-	210
33	Fiske	37	-	-	-	37
		247	-	-	-	247
Total		188,538	54,860	80,843	8,539	171,094

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2023

15. RESTRICTED AND ENDOWMENT FUNDS		Movement in funds			
PREVIOUS YEAR	Balance at 01/01/2022	Income	Expenditure	Gains & Transfers	Balance at 31/12/2022
	£	£	£	£	£
Restricted Fund					
1 Christ Church Building Improvements	18,780	29,668	592	(205)	47,651
2 Christ Church Flowers	300	96	234	-	162
3 Christ Church Ground Maintenance	476	6,875	2,802	-	4,549
4 Christ Church Mission Link	8,607	9,957	7,637	-	10,927
5 Christy Church Tithe	494	-	-	205	699
6 Christ Church Youth Worker	19,925	7,897	-	-	27,822
7 Emmanuel Maintenance & Fabric	3,000	-	-	-	3,000
8 Emmanuel Discretionary	-	600	600	-	-
9 Emmanuel Church Maintenance	500	-	500	-	-
Major Projects					
10 Emmanuel Church Outreach Mission	-	-	-	-	-
11 Archer Hall	52,012	-	-	-	52,012
12 St John the Divine Car Park	-	-	-	-	-
13 St John the Divine Charities	(6)	3,400	4,917	1,522	-
14 St John the Divine Foodbank	34	-	-	-	34
15 St John the Divine Youth Fund	3,109	12	-	-	3,121
16 St John the Divine Redevelopment	863	743	972	-	634
17 St John the Divine Altar Frontal	31	-	-	-	31
18 Friends of St Mary Magdalen	(4,616)	1,649	-	-	(2,967)
19 St Mary the Virgin Archer	802	-	-	(93)	709
20 St Mary the Virgin Dalton Grave	50	-	-	-	50
21 St Mary the Virgin Johnson Church	9,000	239	-	(1,069)	8,170
22 St Mary the Virgin Johnson Grave	96	-	-	-	96
23 St Mary the Virgin Johnson Tomb	19,201	509	-	(2,281)	17,429
24 St Mary the Virgin Jones/Sheppard	1,604	-	-	(187)	1,417
25 St Mary the Virgin Lighting	10,374	-	7,120	-	3,254
26 St Mary the Virgin Maintenance	382	64	-	-	446
27 St Mary the Virgin Miles Grave	-	-	-	-	-
28 St Mary the Virgin Mission	10,670	1,575	5,250	2,000	8,995
29 St Mary the Virgin Old School	50	-	-	-	50
30 St Mary the Virgin Ramsey Grave	-	-	-	-	-
31 St Mary Magdalen Utility Bill Donator	-	-	-	-	-
	155,738	63,284	30,623	(108)	188,291
Endowment Fund					
32 Chapman	210	-	-	-	210
33 Fiske	37	-	-	-	37
	247	-	-	-	247
Total	155,985	63,284	30,623	(108)	188,538

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2023

15. RESTRICTED AND ENDOWMENT FUNDS (continued)

1 Christ Church Building Improvements	- This fund is to support major improvements to the church buildings.
2 Christ Church Flowers	- This fund is used to cover the provision of flowers for the church.
3 Christ Church Ground Maintenance	- This fund holds money given for the maintenance and improvement of the Christ Church grounds.
4 Christ Church Mission Link	- This fund supports links to Christ Church mission partners.
5 Christ Church Tithe	- This fund is designated from the Building Improvements fund donations to give to their building projects.
6 Christ Church Youth Worker	- This fund is used to pay for a Youth Worker and associated youth work costs.
7 Emmanuel Maintenance & Fabric	- This fund is to be spent on repairs or renewal of items within the fabric of Emmanuel Church and the Emmanuel Church Halls.
8 Emmanuel Discretionary	- This fund is to be spent at the discretion of Emmanuel's DCC.
9 Emmanuel Church Maintenance Major Projects	- This fund is available to support major maintenance church projects.
10 Emmanuel Church Outreach Mission	- This fund is to be used for expenditure that directly benefits Emmanuel church, or supports outreach and mission activities. It cannot be used on Parish Share or central CofE costs.
11 Archer Hall	- This central fund is capital which can be loaned out to Team Churches to support the costs of building works.
12 St John the Divine Car Park	- This fund holds money designated for improving and maintaining the car park and grounds.
13 St John the Divine Charities	- This fund is used to support charity work.
14 St John the Divine Foodbank	- This fund deals with income and expenditure directly associated with the Billericay Emergency Food Bank.
15 St John the Divine Youth Fund	- This fund is used to fund youth work.
16 St John the Divine Redevelopment	- This fund is used to support the development of the church complex.
17 St John the Divine Altar Frontal	- This fund is used to support costs.
18 Friends of St Mary Magdalen	- This fund uses donations in support of running costs for St. Mary Magdalen. This fund is in the form of a loan with repayments made to the parish on an annual basis whilst overdrawn.
19 St Mary the Virgin Archer	- This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin.
20 St Mary the Virgin Dalton Grave	- This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2023

15. RESTRICTED AND ENDOWMENT FUNDS (continued)

- | | |
|---|---|
| 21 St Mary the Virgin Johnson Church | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 22 St Mary the Virgin Johnson Grave | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 23 St Mary the Virgin Johnson Tomb | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 24 St Mary the Virgin Jones/Sheppard | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 25 St Mary the Virgin Lighting | - This fund is used to support this project. |
| 26 St Mary the Virgin Maintenance | - This fund is used to support church maintenance work. |
| 27 St Mary the Virgin Miles Grave | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 28 St Mary the Virgin Mission | - This fund is used to support mission work. |
| 29 St Mary the Virgin Old School | - This fund is used to support maintenance of this old property. |
| 30 St Mary the Virgin Ramsey Grave | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 31 St Mary Magdalen Utility Bill Donation | - This fund is to go towards payment of energy costs at St Mary Magdalen. |
| 32 St Mary the Virgin Chapman | - This fund originates from 1626. It's objective was to provide an income for the poor of the parish. |
| 33 St Mary the Virgin Fiske | - This fund was set up in 1707. The income was to be used for the relief of poverty. |

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2023

16. ANALYSIS OF NET ASSETS (between restricted and unrestricted funds)

Current year:

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2023 £
Tangible fixed assets	1,047,074	-	-	1,047,074
Current assets	197,296	172,823	247	370,366
Creditors due within one year	(5,981)	(1,976)	-	(7,957)
	<u>1,238,389</u>	<u>170,847</u>	<u>247</u>	<u>1,409,483</u>

Prior year:

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2022 £
Tangible fixed assets	1,039,207	-	-	1,039,207
Current assets	255,660	188,291	247	444,198
Creditors due within one year	(9,034)	-	-	(9,034)
	<u>1,285,833</u>	<u>188,291</u>	<u>247</u>	<u>1,474,371</u>

17. RELATED PARTY DISCLOSURES

During the year the charity paid £2,510 (2022: £Nil) to one of the trustees, this being the proceeds of donations given as a leaving gift. The charity also paid £1,017 (2022: £Nil) to a family member of a trustee for repairs works carried out at one of the churches.

Accounts

**BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
UNAUDITED FINANCIAL STATEMENTS
31 DECEMBER 2022**

Charity Number : 1131650



Edmund Carr LLP
Chartered Accountants
146 New London Road
Chelmsford
Essex
CM2 0AW

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2022

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BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
TRUSTEES' ANNUAL REPORT
YEAR ENDED 31 DECEMBER 2022

OBJECTIVES AND ACTIVITIES

Legal and Administrative Information

The PCC is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2006) and a charity currently registered with the Charity Commission Registered Charity Number 1131650.

Parish Name	The Billericay and Little Burstead Team Ministry
Diocese & Diocesan Parish Code	Chelmsford 10.03
Deanery	Basildon
Archdeanery	Southend
Episcopal Area	Bradwell
Address	c/o Emmanuel, Laindon Road, Billericay, Essex. CM12 9LD
Website	www.billericaychurches.org
Independent Examiner	Edmund Carr LLP, 146 New London Road, Chelmsford, Essex, CM2 0AW

Aims of the Organisation

The Parochial Church Council (Powers) Measure 1956, section 2, directs that a Parochial Church Council (i.e., The Billericay & Little Burstead Team Ministry), has the responsibility of co-operating with the Rector, alongside the Team Vicars, in promoting within the ecclesiastical parish the whole mission of the Church:

- Pastoral: to look after, and care for, the needs of individual people;
- Evangelistic: to share the Good News of salvation in Jesus;
- Social: to be involved in the local community with those who are suffering;
- Ecumenical: to encourage good relationships with other Christian denominations.

The PCC also has responsibility to maintain all church buildings and grounds. Thus, the prime purpose of the church is to maintain and develop the community of Christian believers and to use the strength of that community to promote the beliefs of and in Christ through outreach, care for those in need, and by contributing in practical and Christian ways to the community. Naturally, this will involve our engagement in such issues as Mission, Teaching, Nurture and Christian Stewardship - such as the giving of our Time, Talents and Financial Resources. All of this should be seen as part of our common Christian discipleship and not just for those who are particularly keen, willing, and able. In addition, our support of missionary activities (both at home and overseas) should fulfil a clear and integral part of our communal life as the family of God here in The Billericay and Little Burstead Team Ministry.

The principal way in which the PCC fulfils this responsibility is in acting in collaboration with the clergy team and the District Church Councils in co-ordinating ministry within the parish, based in and around the five churches of the parish, and in providing oversight as needed. In practice, as much as possible is delegated to the District Church Councils, however, the PCC retains the legal responsibility for overseeing the parish and furthering its aims and has the final say on expenditure over £2,000 and faculty applications.

Public Benefit

When planning the activities for the year, the Team Rector, Ministry Team and PCC have considered the Charity Commission's guidance on public benefit, and in particular, the specific guidance for charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

- Worship and Prayer; regular public worship that is open to all, and the provision of sacred space for personal prayer and contemplation.
- Enabling people to learn about the Gospel and develop their knowledge of, and trust in, God the Father, the Son and the Holy Spirit through sermons, courses and small groups.
- Provision of pastoral care for people living in the parish and for members of the congregations, including offering the sacraments of baptism and confirmation, conducting weddings and funerals and visiting the sick, housebound and bereaved.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2022

- Mission and outreach work.
- Taking of religious assemblies in schools.
- Evangelistic activities, through the staging of events and meetings and the distribution of literature.
- Promoting the whole mission of the Church through our involvement in the wider community of Billericay.

COVID-19

The challenges of life after COVID 19 continued to affect church life as much as our personal and working lives, however, whilst church activities were pretty much back to normal in 2022 it still impacted on attendance at church events. Not least for those who live on their own, those who continue to shield and those who don't have internet access. COVID 19 Risk Assessments were reviewed across the parish and PCC as and when necessary. Due to the continued generosity of members across the churches regular giving has continued. However, we have suffered significant losses due to the fact that loose plate giving on Sunday's has reduced significantly as church attendance have yet to reach pre-COVID 19 numbers.

The Billericay & Little Burstead Team Ministry

The Billericay & Little Burstead Team Ministry consists of five churches spread across our town and, whilst offering different styles of worship, within an evangelical tradition, we are united in our vision to serve God and the wider community in which we live and love. Online, livestreaming and pre-recorded services have continued in some of our churches as the 'new normal'.

We continued thrice weekly Zoom prayers led by the clergy on Monday, Wednesday and Fridays for 15 mins at 6.00 pm. Whilst Wednesday numbers averaged around 10, numbers on Monday and Friday were particularly low, so much so, that the decision was taken to reduce Zoom prayers on Wednesday's only from January 2023. The Team Ash Wednesday took place at Saint John the Divine, and a team Lent Course was held at Christ Church, led by Revd prof Stephen Dray on the theme 'In Jesus' Footsteps, from Luke's Gospel. Midweek Communion at Saint Mary's took place every Wednesday when Preaching and Presiding is shared amongst the clergy. Myself, Margaret and Rupert continue to meet for a staff meeting most Wednesdays at 11.00 am – we can often be found in 'The Boar!'

We were able to hold our Annual Service of Memorial at Emmanuel in November. The Remembrance Sunday Parade Service in the High Street took place as 'normal' with record numbers in attendance. We enjoyed four Team Communion Services on the fifth Sunday shared between Christ Church and Emmanuel. The closure of our churches and church activities during 2021 has challenged all of us to think more deeply about our Christian faith and the true nature of our worship of God and the role of church in our lives. Full credit goes to my colleagues, all the team churchwardens, all those who serve in many different ways, and church members for their determination and perseverance during a challenging year.

Pauline Randall had her license as a Lay Minister extended when she reached the age of 70 yrs. and Linda Russ opted for Permission To Officiate (PTO). Catherine Benbough completed her training as a Licensed Lay Minister and Sue Goldsmith was ordained and is serving her title post in Hutton Parish. A brief report from individual churches can be read below and the full ADCM reports are available on Emmanuel's website.

Revd Paul A Carr, Team Rector

Christ Church

The number of activities and people attending Services and activities after Covid has gradually increased. We are back to normal with our regular services and have a pre-recorded service every Sunday morning. Our live-streaming equipment will be available very soon. We are grateful for the commitment by those who continue to record and put out these online services which are appreciated by those who are unable to attend Church.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2022

There have been no weddings or funerals in Christ Church this year. We have had several infant baptisms and two adult baptisms. One of the adult baptisms was by immersion on Easter Day 2022. We need more support from Church members to help with Baptism preparation.

Messy Church is held once a month on a Sunday morning in the hall. The numbers attending are up to pre-Covid levels. We need to consider a Sunday School once a month for children who are too old for Messy Church. Our Youth Group closed at the start of Covid and has not re-opened. We have funding for a two or three day a week Youth Worker, so are praying through how best to use these funds for the benefit of children and young people.

We reinstated the Common Cup for Communion at the end of January 2022, and regularly re-assess our Covid precautions. Home Communion is now fully reinstated.

We celebrated the Queen's 70th Jubilee in June during our Morning Service and hosted a community event in the afternoon to which over 200 people came. The Jubilee inspired our Summer Series when we looked at what "Jubilee" meant in the Old Testament and linked it to the Queen's Christian life and prayers in the book "Our Faithful Queen". After her death, we remembered Her Majesty's life with special prayers and music in our Service on 15 September.

Christmas 2022 was busy with seven schools' Carol Services. We also held three Christingle Services, a Midnight Service, and a Christmas Day Family Communion. Over 3,000 people came into Christ Church during Advent.

A new project for older adults, under the umbrella of 'Anna Chaplaincy', is now open every Tuesday at 10 a.m. with refreshments, crafts, games, and hot lunch. Four of our helpers are doing Anna Chaplaincy training, and we are waiting to sign the Head Licence Agreement with them. This links very well with our Pensioners' Praise services held every month.

In October 2022 two people visited our link primary school and church in Ciamanda, Embu, Kenya. Visits were made to 10 borewells which Billericay Rotary Club built through international fund-raising in partnership with the Rotary Club of Embu. Christ Church continue to support the Ciamanda Education Fund enabling poor but bright children to attend senior school and go to University. This education sponsorship has changed lives and is something we are very proud of.

After several years of water ingress, fund-raising and applications for grants, the Church is now dry, and we will look at updating the inside of the Church. The old Scout Hut was demolished in October 2022. However, the ground has not been cleared, and we are still working with the Scouts to make the area safe and return the area to grass in accordance with the Lease, Local Authority Planning Permission, and the Faculty.

On 25 June last year Catherine Benbough was licensed as a Lay Minister, and on 11 September Sue Goldsmith was ordained to the Diaconate. Paul Hunt is in his second year of the Diocesan online Course in Christian Studies, and Catherine Sullivan is in her first year.

The Church office and coffee shop run well thanks to volunteers. We are grateful to our Wardens, DCC, and all those who work hard to enable Christ Church to run smoothly.

Revd Margaret Fowler, Associate Vicar

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2022

Emmanuel

We continued to improve our livestream services, and many have commented on the professionalism of our presentations. There's no doubt that online church has been a welcome addition to the worshipping life of Emmanuel. Numbers watching Online during 2022 were low compared to 2021, but the Offline numbers increased - this reflects the reduced numbers attending Onsite - which are about 70% below pre-COVID 19 attendances.

The church website continued to be updated on a regular basis, however, this wasn't as popular as it was during lockdown. The WhatsApp group continues to be used daily for prayer requests and information sharing and over 40 people engage with this regularly. This has been a welcome addition and a positive outcome of the pandemic. Church meetings on Zoom ended in the early part of 2022.

We continued a regular pattern of Sunday worship during 2022 with Parade Services being re-introduced and two Café Style services on Mothering Sunday and Father's Day. Messy Church on a third Sunday continues to be served by a committed team and a whole church Messy Church in September, to mark its fifth anniversary, was great fun and well received. 'We must do it again' was a popular comment.

Our preaching continues to be of a high standard and is particularly appreciated by all members of our church family. Home Group sermon series for 2022 saw us preaching through the book of Nehemiah (two terms) and looking at the acronym BLESS in the autumn. At other times we followed the seasonal Lectionary Readings. Evening Prayer on the First Sunday at 7.00 pm was reintroduced in January – though attendance was in single figures throughout the year. We've also started the process of becoming a Dementia Friendly church under the guidance of Rev Christine Williams. The Leadership Team continued to meet monthly to co-ordinate the mission and ministry of Emmanuel, Pastoral Care and other ongoing concerns. We are grateful to all those who serve Emmanuel in many different ways and whilst we had full DCC/PCC/Deanery Synod nominations, we still only had one Churchwarden – this is now for the fourth year in a row which is quite a concern.

We managed to squeeze in 6 Mission Focus Sundays in 2022 with speakers from: Good News For Everyone, Billericay Foodbank, Mothers' Union, Lighthouse Furniture Project, Operation Christmas Child and Changing Pathways. The OCC 'shoebox extravaganza weekend' took place in November and was well received by all those who took part. Easter services took place onsite for the first time since 2020 and we celebrated the Queen's platinum Jubilee in June followed, too quickly, by a service to Commemorate her life and faith in September. Several school events with Quilters Infants and Juniors took place during the year at Easter. Harvest and Christmas.

Our outdoor family carols were well attended and the concert with Graham Kendrick was a sell-out. There was no Carol Service (due to a lack of interest) though we did have a Lunchtime Carol Service at Saint Mary's and we held, for the first time, a Longest Night Service for those who mourn the loss of loved ones at Christmas and warmly received by those who attended. Our 'Pop up' Nativity was good fun, and both of our Christingle services were packed – nearly 600 in all. Our Late-night Christmas Eve communion took place at 9.00 pm (numbers were the same as at 11.30 pm) and Christmas Day saw a good number with 70% of those attending being visitors.

No weddings took place at Emmanuel in 2022 and there were nine funerals. There were two Baptisms in 2022. The low points have been the loss of a number of well-loved church members across the parish, but here at Emmanuel we think particularly of John Williams, Bill Brooks, Mollie Kirkman, Michael Wood, Dorothy Bullock, Ann & Richard Cook and Sheila Lucas, whose Services of Thanksgiving were wonderful celebrations of their life and faith.

Revd Paul A. Carr, Team Rector

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2022

Saint John the Divine

St. John's has continued to forge ahead with Sunday Worship, though still with chairs placed in small groups rather than long rows, now with a service of Holy Communion once a month and many community activities, such as:

- Wednesday evening 'Prayer and Praise' via Zoom giving attendees an opportunity to listen to a Bible reading, hear a short talk on the reading, sing a hymn or song and pray for specific things on people's minds such as personal health, anxieties, relationships, friends, and neighbours
- 'Café on the Common' serving up to 45+ customers from the local community with a good value, tasty and hearty meal. So worthwhile, yet so exhausting for the whole team, though their enthusiasm does not diminish. Each week before opening the team share prayer time and customers arrive early to join and to say Grace
- Film Night once a month, drawing in people from both the church and the community
- Small Wonders, catering for local carers and toddlers giving them a free place to meet, chat, and sometimes receive a caring arm round the shoulder
- We continue to support the Foodbank and are pleased it is there to help those in need, not only for food and household items but to provide contact for those that are vulnerable or have other complex needs which include mental illness, substance addiction or domestic violence. It is truly a great mission, though a huge weight on those that are involved. It is particularly challenging as the numbers of people seeking support increases.
- Private Prayer, on Tuesday afternoons. The doors are open for anyone who wishes to spend some time quietly in the Worship space while the Foodbank staff occupy the remainder of the church building
- Midweek Break, twice a month welcoming a speaker, tea and cake and once again a mixture of church and people from the local community
- A once-a-month service where we 'take the Church' to Anisha Grange our local care home. With a short evening prayer service and songs
- Once every three months a quiet and contemplative Iona Communion service, bringing another aspect to our approach to worship at St. John's

We welcome several regular new attendees on Sundays and also regularly welcome seven or more residents from Anisha Grange plus two or three staff. However overall attendance numbers have stayed moderately static.

Services are no longer 'Zoomed' routinely, but if a member of the congregation find themselves unable to attend the facility is readily available.

We have held several special services through the year. Our Christingle service was a huge success, with many local families joining us. People were literally dancing in the aisles one moment then quietly contemplating God's work the next. Christingles were taken home for friends and neighbours and new bonds and relationships were struck. These types of service provide such a rich opportunity to take God's Word into the community when followed up.

The Christmas tree remained in place until Candlemass on Feb 2nd, draped with yellow and blue ribbons in support of our Ukrainian friends.

Planned giving has not diminished in any way, despite current times of spiralling costs and folk struggling with energy bills. Our charitable support continues in the same vein to such causes as Worldshare, Ripple Effect (Send a Cow) and Toybox. We had been supporting life-saving dialysis costs for Lukas in Zimbabwe, but he sadly died at Christmas leaving three daughters homeless. We continue our support for his daughters and are overjoyed that they now have a home with grandparents.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2022

Saint Mary Magdalen 'The Church In The High Street'

Linda Wallace stood down as deputy churchwarden for Saint Mary's last year and has not been replaced due to a lack of volunteers. Saint Mary's continues to host the monthly indoor market, a midweek Communion and various church and community events during the week. Sue Oakley is the treasurer at Saint Mary's and continues to 'hold things together' for the time being, though this isn't sustainable in the longer term. There is a small team of volunteers who look after the fabric of Saint Mary's; however, age is catching up with many of them and this, also, isn't sustainable in the longer term – especially when it comes to repairs. A new vision is needed for Saint Mary's both for the parish and it's place within the community.

Rev'd Paul A. Carr, Team Rector

Saint Mary the Virgin, Little Burstead

Engagement with Little Burstead village. A substantial breakthrough was made last summer when St. Mary's joined with the village's Platinum Jubilee celebrations. St. Mary's contributed children's games, craft activities, face painting and a gazebo offering Christian books and pamphlets. We also held our Sunday service that weekend in a marquee left up from the previous day, with 16 villagers attending who don't normally worship with us. The Platinum Jubilee weekend also led to my joining the Village Hall committee, which gives invaluable ongoing contact with its busy social calendar and has been a very good way of getting to know those who live in the village. One committee member has expressed approval that the 'us and them' attitude between the church and village is being broken down.

Formation of Leadership Team. A leadership team (LT) has been formed, with the purpose of giving attention to the future direction of the church. The team's first action was to formulate a Purpose Statement for the church, i.e., a statement of why we exist, what our purpose is as God's church in the parish. The statement finally agreed on was: 'To be fruitful disciples of Jesus and help others be the same.' We eventually decided that the best way to put this statement into practice would be to use the **Freedom in Christ** discipleship course, which has as its objective to turn Christians into fruitful disciples of Jesus.

Freedom in Christ. The LT has since completed the Freedom in Christ (FIC) course and found it to be immensely beneficial. I am confident that as more people in St. Mary's complete this course, we will move forward as a church family in significant ways. We are therefore making arrangements for the course to be rolled out to the rest of the church body.

The Alpha course. Towards the end of last year we completed St. Mary's first Alpha Course. I am hopeful that we can run further courses as a way of introducing people to the Christian faith and adding to our congregation. The initial course was followed by a follow-up called The Roots Course (enabling participants to put down deep roots in Christ).

Thursday Prayer Zoom. We hold a weekly prayer meeting on Zoom at which serious business is done with God, and which strengthens and encourages those who attend.

Churchwarden. We currently have only one Church Warden, which puts the solitary office-holder under more pressure than we would want him to have to bear. We do, however, have one person who is considering taking up the office of Church Warden.

Treasurer The current Treasurer wants to step down, but we have no one to take this job on.

Resurfacing the layby / car park The layby where the track leading down to the church meets Rectory Road is in a terrible condition and badly needs resurfacing to the point of discouraging potential worshippers. The Church Warden is working on it, but progress is slow.

Rev'd Rupert Hankey, Team Vicar

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2022

Financial Position

During the year the PCC had income of £355,460 of which £292,176 was for general purpose and £63,284 was restricted. The losses on investments was £3,630.

There was general expenditure of £273,928 and restricted expenditure of £30,623 which led to an overall surplus of £47,279 for the year.

The PCC made payments totalling £132,675 of its parish share.

The above gain has led to an increase on the Net Current Assets from £387,885 to £435,164. There has been no change to the Long Term Assets.

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) that equates to at least three months' unrestricted payments to cover emergency situations that may arise from time to time.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Recruitment and appointment of new trustees

The method of appointment of PCC members is set out in the Church Representation Rules. In the Billericay and Little Burstead Team Ministry the membership of the PCC consists of the incumbent, team clergy, team churchwardens, Readers / Lay Ministers and members elected by those members of the congregation who are on the electoral roll of the church. All members of the congregation are encouraged to register on the electoral roll and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1131650

Principal address

40 Laindon Road
Billericay
Essex
CM12 9LD

Trustees

The trustees of the Charity are the PCC Members.

'Who's Who' in the Billericay & Little Burstead Team Ministry?

Clergy

Team Rector	Revd Paul A Carr
Team Vicar	Revd Rupert Hankey

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2022

Associate Priest	Revd Margaret Fowler (LD SSM)
Retired (PTO)	Revd Christine Williams

Churchwardens

Christ Church	Jennifer Anderson (from April 2022) Chris Daves (from April 2022) Val Shepherd (April 2022)
Emmanuel	Christine Coe, Vacancy
Saint John the Divine	Paul Furneaux, Vacancy
Saint Mary the Virgin	Ken Flack Sandra Healy

Lay Ministers

Christ Church	Christine Benbough Peter Fisher
Emmanuel	Sue Oakley Pauline Randall Pauline Woolnough
Saint John the Divine	Linda Russ (PTO)

Authorised Local Preachers

Christ Church	Paul Hunt
Emmanuel	Stephen Greenfield John Humphreys Rachel Orford James Van Cleef
Reader Emeritus	Ken Bearman

Pastoral Assistant

Saint Mary The Virgin	Sandra Healy
PCC Secretary	Alan Morgan
PCC Treasurer	Les Sheppard Robert Lewis
St Mary's Treasurer	Sue Oakley

Electoral Roll Officer	Amanda Furneaux
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During 2022, the following individuals have served as members of the Parochial Church Council:

Ex Officio Members

Revd Paul Carr	(Chairman: Team Rector)
Revd Rupert Hankey	(Team Vicar)
Revd Margaret Fowler	(SSM Associate Priest)
Revd Christine Williams	(PTO)
Peter Fisher	(Lay Minister, Christ Church)
Sue Oakley	(Lay Minister, Emmanuel)
Pauline Randall	(Lay Minister, Emmanuel)
Pauline Woolnough	(Lay Minister, Emmanuel)
Linda Russ	(Lay Minister/PTO, Saint John the Divine)
Ken Bearman	(Reader Emeritus)

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2022

Jennifer Anderson	(Churchwarden, Christ Church, from April 2022)
Val Sheppard	(Churchwarden, Christ Church)
Christine Coe	(Churchwarden, Emmanuel)
Paul Furneaux	(Churchwarden, Saint John the Divine)
Ken Flack	(Churchwarden, Saint Mary the Virgin)
Sandra Healy	(Churchwarden, Saint Mary the Virgin)

Deputy Warden for Saint Mary Magdalen

Vacant

Elected Members

Deanery Representative

Christ Church	Jennifer Anderson Catherine Benbough
Emmanuel	Christine Coe Merrill Knight Sue Stevens
Saint John the Divine	Jim Rose
Saint Mary the Virgin	Vacancy
Diocesan Synod	Canon Shirley Jeffery

Representative

Christ Church	Chris Davis Paul Hunt Les Sheppard
Emmanuel	Phil Alcock Ben Carr Maureen Baker
Saint John the Divine	Anne Howell
Saint Mary the Virgin	Robert Masters, Vacancy Sarah Hirst, Vacancy

Independent Examiner

Edmund Carr
146 New London Road
Chelmsford
Essex
CM2 0AW

Approved by order of the board of trustees on 16 October 2023..... and signed on its behalf by:

Paul Carr
.....

Rev Paul Carr

Trustee

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDED 31 DECEMBER 2022

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022 which are set out on pages 11 to 26.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sandra Morrell
.....
Sandra Morrell FCCA
Edmund Carr LLP
146 New London Road
Chelmsford
CM2 0AW

18 October 2023
.....

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2022

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2022	Total Funds 2021
	Note	£	£		£	£
INCOME FROM:						
Donations and legacies	2	229,324	61,958	-	291,282	290,184
Charitable activities	3	28,801	-	-	28,801	22,660
Investments	4	608	823	-	1,431	491
Other trading income	5	33,443	503	-	33,946	74,169
TOTAL INCOME		<u>292,176</u>	<u>63,284</u>	<u>-</u>	<u>355,460</u>	<u>387,504</u>
EXPENDITURE ON:						
Raising funds		3,824	-	-	3,824	216
Charitable activities	6	240,342	29,831	-	270,173	374,924
Support costs	7	29,762	792	-	30,554	28,492
TOTAL EXPENDITURE		<u>273,928</u>	<u>30,623</u>	<u>-</u>	<u>304,551</u>	<u>403,632</u>
Net gains/(losses) on investments		-	(3,630)	-	(3,630)	4,107
NET INCOME / (EXPENDITURE)		18,248	29,031	-	47,279	(12,021)
Transfers between funds		(3,522)	3,522	-	-	-
NET MOVEMENT IN FUNDS		<u>14,726</u>	<u>32,553</u>	<u>-</u>	<u>47,279</u>	<u>(12,021)</u>
Reconciliation of funds:						
Total Funds brought forward		1,271,107	155,738	247	1,427,092	1,439,113
Total Funds carried forward	14/15	<u><u>1,285,833</u></u>	<u><u>188,291</u></u>	<u><u>247</u></u>	<u><u>1,474,371</u></u>	<u><u>1,427,092</u></u>

The charity has no recognised gains or losses other than the results for the period as set out above.

There is no income or expenditure in the endowment funds during the year

The notes on pages 13 to 26 form part of these financial statements.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
BALANCE SHEET
AS AT 31 DECEMBER 2022

		2022		2021	
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	10		1,039,207		1,039,207
CURRENT ASSETS					
Debtors	11	36,940		39,090	
Investment assets	12	27,726		30,608	
Cash at bank		379,532		326,236	
		<u>444,198</u>		<u>395,934</u>	
CREDITORS: Amounts falling due within one year	13	<u>(9,034)</u>		<u>(8,049)</u>	
NET CURRENT ASSETS			435,164		387,885
NET ASSETS			<u>1,474,371</u>		<u>1,427,092</u>
FUNDS OF THE CHARITY					
Unrestricted funds	14				
Designated Funds		1,105,993		1,086,162	
General unrestricted funds		<u>179,840</u>		<u>184,945</u>	
Total unrestricted funds			1,285,833		1,271,107
Restricted funds	15		188,291		155,738
Endowment funds	15		247		247
TOTAL CHARITY FUNDS			<u>1,474,371</u>		<u>1,427,092</u>

These financial statements were approved by the Trustees on 16 October 2023 and are signed on their behalf by:

Paul Carr

.....

Rev Paul Carr

Trustee

The notes on pages 13 to 26 form part of these financial statements.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

Statement of compliance

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Exemption from preparing a cash flow statement

The charity has opted for the exemption under Update Bulletin 1 from including a cash flow statement.

Basis of preparation

Billericay and Little Burstead Team Ministry constitutes a public benefit entity as defined by FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Critical accounting judgements and key sources of estimation uncertainty

No significant judgements have been made during the course of preparing these financial statements. There are no sources of estimation uncertainty.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and is classified by activity. The costs of each activity are made up of the total of direct costs and support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

All expenditure is inclusive of irrecoverable VAT.

Tax status

Billericay and Little Burstead Team Ministry is a registered charity and is not subject to corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Consecrated and beneficed property of any kind is excluded from the accounts under Charities Act 2011. All expenditure on consecrated or beneficed buildings and individual items costing under £5,000 are written off in the year they were incurred.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2022

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investment assets are stated at market value. Realised gains and losses on disposals and unrealised gains or losses when the investments are revalued at the year end are reflected in the Statement of Financial Activities.

Debtors

Trade and other debtors are recognised initially at the transaction price. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash at Bank and in hand

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

Creditors

Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Fund accounting

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds – these are funds set aside by the trustees out of unrestricted funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds represent those assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2022

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Donations	229,324	61,958	291,282	253,984
Legacies	-	-	-	36,200
	<u>229,324</u>	<u>61,958</u>	<u>291,282</u>	<u>290,184</u>
<i>Total 2021</i>	<i>254,947</i>	<i>35,237</i>	<i>290,184</i>	

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Lettings income	20,843	-	20,843	16,934
Wedding & funeral fees	2,460	-	2,460	4,124
Church group activities	5,498	-	5,498	1,602
	<u>28,801</u>	<u>-</u>	<u>28,801</u>	<u>22,660</u>
<i>Total 2021</i>	<i>22,660</i>	<i>-</i>	<i>22,660</i>	

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Dividends	-	811	811	439
Bank interest receivable	608	12	620	52
	<u>608</u>	<u>823</u>	<u>1,431</u>	<u>491</u>
<i>Total 2021</i>	<i>50</i>	<i>441</i>	<i>491</i>	

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2022

5. OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Lettings income	28,900	-	28,900	69,519
Fundraising	743	242	985	1,427
Parish Magazine	1,322	-	1,322	1,851
Café income	2,350	-	2,350	1,237
Other income	128	261	389	135
	<u>33,443</u>	<u>503</u>	<u>33,946</u>	<u>74,169</u>
<i>Total 2021</i>	<i>73,849</i>	<i>320</i>	<i>74,169</i>	

6. EXPENDITURE ON CHARITABLE ACTIVITIES

	Activities undertaken directly £	Support & governance costs (Note 7) £	Total Funds 2022 £	Total Funds 2021 £
Parish activities	104,677	27,499	132,176	180,114
Parish share	132,675	-	132,675	181,275
Parish giving	32,821	3,055	35,876	42,027
	<u>270,173</u>	<u>30,554</u>	<u>300,727</u>	<u>403,416</u>
<i>Total 2021</i>	<i>374,924</i>	<i>28,492</i>	<i>403,416</i>	

7. ANALYSIS OF SUPPORT COSTS

	Total Funds 2022 £	Total Funds 2021 £
Clergy expenses	7,260	4,757
Insurance	7,520	7,612
Telephone and internet	1,897	1,982
Printing, postage and stationery	3,666	2,290
Subscriptions and licenses	2,778	2,775
Legal and professional	-	1,236
Sundry and admin costs	3,833	2,056
Governance costs (Note 8)	3,600	5,784
	<u>30,554</u>	<u>28,492</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2022

8. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Independent examiner fees	3,600	-	3,600	5,784
	<u>3,600</u>	<u>-</u>	<u>3,600</u>	<u>5,784</u>
<i>Total 2021</i>	<i>5,784</i>	<i>-</i>	<i>5,784</i>	

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remunerations or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Trustees' Expenses

During the year, 4 trustees (2021: 3) were reimbursed £1,560 (2021: £886) for reasonable travel expenses incurred performing parish activities.

10. TANGIBLE FIXED ASSETS

	Freehold property £	Total £
Cost		
At 31 December 2022	<u>1,039,207</u>	<u>1,039,207</u>
At 31 December 2021	<u>1,039,207</u>	<u>1,039,207</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2022

11. DEBTORS

	2022	2021
	£	£
Trade debtors	5,464	11,393
Other debtors	31,476	27,697
	<u>36,940</u>	<u>39,090</u>

12. INVESTMENTS

	2022	2021
	£	£
Market value as at 1 January 2022	30,608	26,122
Dividends reinvested into investment accounts	748	379
Net gain on revaluations	(3,630)	4,107
Market value at 31 December 2022	<u>27,726</u>	<u>30,608</u>
Historical cost/value	8,527	7,779

All funds are held in listed investments. The listed investments consist of units in the COIF Charities Investment Fund and the CBF Church of England Investment Fund. All the charity's investments are managed by CCLA Investment Management.

13. CREDITORS: Amounts falling due within one year

	2022	2021
	£	£
Trade creditors	4,443	3,152
Interest free loan	1,000	1,000
Other creditors	651	957
Accruals	2,940	2,940
	<u>9,034</u>	<u>8,049</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2022

14. UNRESTRICTED FUNDS

	Movement in funds				Balance at 31/12/2022 £
	Balance at 01/01/2022 £	Income £	Expenditure £	Gains, losses & transfers £	
General Fund					
1 General Funds	184,945	291,253	259,624	(36,734)	179,840
	<u>184,945</u>	<u>291,253</u>	<u>259,624</u>	<u>(36,734)</u>	<u>179,840</u>
Designated Fund					
2 Christ Church Building Improvements	12,970	100	-	10,759	23,829
3 Buildings Capital	1,039,206	-	-	-	1,039,206
4 Christ Church Fabric	2,319	-	-	(2,319)	-
5 Christ Church Hall Fabric	1,810	-	-	(1,810)	-
6 Christ Church Tithe	14,630	-	11,140	8,414	11,904
7 Christ Church Toddlers	1,072	129	119	-	1,082
8 Christ Church Youth Worker	308	166	-	-	474
9 Emmanuel Discretionary Fund	-	-	686	6,640	5,954
10 Emmanuel Large Gifts	5,204	-	-	-	5,204
11 St John the Divine Bursary	68	-	-	-	68
12 St John the Divine Car Park	-	-	-	-	-
13 St John the Divine Pastoral	7	-	466	459	-
14 St John the Divine Flower	518	155	205	-	468
15 St John the Divine Midweek Break	280	-	-	-	280
16 St John the Divine Small Wonders	121	-	-	-	121
17 St John the Divine Special Projects	1,250	373	-	-	1,623
18 St Mary the Virgin Church Maintenance	5,000	-	390	4,429	9,039
19 St Mary the Virgin Old School	1,400	-	-	-	1,400
20 St Mary the Virgin V Gennings Legacy	-	-	1,299	6,640	5,341
	<u>1,086,162</u>	<u>923</u>	<u>14,304</u>	<u>33,212</u>	<u>1,105,993</u>
Total unrestricted	<u>1,271,107</u>	<u>292,176</u>	<u>273,928</u>	<u>(3,522)</u>	<u>1,285,833</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2022
14. UNRESTRICTED FUNDS - PREVIOUS YEAR

	Movement in funds			
	Balance at	Income	Expenditure	Gains, losses
	01/01/2021			& transfers
	£	£	£	£
General Fund				
1 General Funds	183,356	344,031	324,983	(17,459)
	<u>183,356</u>	<u>344,031</u>	<u>324,983</u>	<u>(17,459)</u>
Designated Fund				
2 Christ Church Building Improvements	10,270	3,000	-	(300)
3 Buildings Capital	1,039,206	-	-	-
4 Christ Church Fabric	2,319	-	-	-
5 Christ Church Hall Fabric	1,810	-	-	-
6 Christ Church Tithe	13,322	-	8,122	9,430
7 Christ Church Toddlers	1,072	-	-	-
8 Christ Church Youth Worker	307	-	-	1
9 Emmanuel Large Gifts	5,000	3,425	3,221	-
10 St John the Divine Bursary	67	-	-	1
11 St John the Divine Car Park	804	-	804	-
12 St John the Divine Pastoral	7	-	-	-
13 St John the Divine Flower	550	50	83	-
14 St John the Divine Midweek Break	279	-	-	1
15 St John the Divine Small Wonders	120	-	-	1
16 St John the Divine Special Projects	2,010	1,000	1,760	-
18 St Mary the Virgin Church Maintenance	-	-	-	5,000
19 St Mary the Virgin Old School	-	-	-	1,400
	<u>1,077,143</u>	<u>7,475</u>	<u>13,990</u>	<u>15,534</u>
Total unrestricted	<u>1,260,499</u>	<u>351,506</u>	<u>338,973</u>	<u>(1,925)</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2022

14. UNRESTRICTED FUNDS (continued)

- | | |
|--|---|
| 1 General Funds | - This fund is an amalgamation of the General Funds maintained by each team church. It covers day to day income and expenditure in connection with the running of each team church. |
| 2 Christ Church Building Improvements | - This fund is to support major improvements to the church buildings. |
| 3 Buildings Capital | - This fund covers the fixed assets of the team including Church Halls. |
| 4 Christ Church Fabric | - This fund is a reserve to cover major maintenance in the church. |
| 5 Christ Church Hall Fabric | - This fund is a reserve to cover major maintenance for the church hall. |
| 6 Christ Church Tithe | - This fund is designated from the donations received to give to other charities and missions. |
| 7 Christ Church Toddlers | - This fund is to support Christ Church Toddlers work. |
| 8 Christ Church Youth Worker | - This fund is used to pay for a Youth Worker and associated youth work costs. |
| 9 Emmanuel Discretionary Fund | - Money set aside for significant improvements or maintenance. |
| 10 Emmanuel Large Gifts | - This fund holds money allocated by the DCC for use on substantial projects. |
| 11 St John the Divine Bursary | - This fund is used to purchase books for the church. |
| 12 St John the Divine Car Park | - This fund holds money designated for improving and maintaining the car park and grounds. |
| 13 St John the Divine Pastoral | - This fund is used to cover minor discretionary costs incurred e.g. "men of the road". |
| 14 St John the Divine Flower | - This fund is used to cover the cost of flowers for the church. |
| 15 St John the Divine Midweek Break | - This fund is used to cover costs of this venture. |
| 16 St John the Divine Small Wonders | - This fund is used to cover costs etc. of this venture. |
| 17 St John the Divine Special Projects | - This fund holds money designated for special projects. |
| 18 St Mary the Virgin Church Maintenance | - This fund is used to support church maintenance work. |
| 19 St Mary the Virgin Old School | - This fund is used to support maintenance of this old property. |
| 20 St Mary the Virgin V Gennings Legacy | - Legacy earmarked for major repairs/improvements. |
-

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2022

	15. RESTRICTED AND ENDOWMENT FUNDS				
	Movement in funds				
	Balance at 01/01/2022	Income	Expenditure	Gains & Transfers	Balance at 31/12/2022
	£	£	£	£	£
Restricted Fund					
1 Christ Church Building Improvements	18,780	29,668	592	(205)	47,651
2 Christ Church Flowers	300	96	234	-	162
3 Christ Church Ground Maintenance	476	6,875	2,802	-	4,549
4 Christ Church Mission Link	8,607	9,957	7,637	-	10,927
5 Christy Church Tithe	494	-	-	205	699
6 Christ Church Youth Worker	19,925	7,897	-	-	27,822
7 Emmanuel Maintenance & Fabric	3,000	-	-	-	3,000
8 Emmanuel Discretionary	-	600	600	-	-
9 Emmanuel Church Maintenance	500	-	500	-	-
Major Projects					
10 Archer Hall	52,012	-	-	-	52,012
11 St John the Divine Car Park	-	-	-	-	-
12 St John the Divine Charities	(6)	3,400	4,917	1,522	-
13 St John the Divine Foodbank	34	-	-	-	34
14 St John the Divine Youth Fund	3,109	12	-	-	3,121
15 St John the Divine Redevelopment	863	743	972	-	634
16 St John the Divine Altar Frontal	31	-	-	-	31
17 Friends of St Mary Magdalen	(4,616)	1,649	-	-	(2,967)
18 St Mary the Virgin Archer	802	-	-	(93)	709
19 St Mary the Virgin Dalton Grave	50	-	-	-	50
20 St Mary the Virgin Johnson Church	9,000	239	-	(1,069)	8,170
21 St Mary the Virgin Johnson Grave	96	-	-	-	96
22 St Mary the Virgin Johnson Tomb	19,201	509	-	(2,281)	17,429
23 St Mary the Virgin Jones/Sheppard	1,604	-	-	(187)	1,417
24 St Mary the Virgin Lighting	10,374	-	7,120	-	3,254
25 St Mary the Virgin Maintenance	382	64	-	-	446
26 St Mary the Virgin Miles Grave	-	-	-	-	-
27 St Mary the Virgin Mission	10,670	1,575	5,250	2,000	8,995
28 St Mary the Virgin Old School	50	-	-	-	50
29 St Mary the Virgin Ramsey Grave	-	-	-	-	-
	<u>155,738</u>	<u>63,284</u>	<u>30,623</u>	<u>(108)</u>	<u>188,291</u>
Endowment Fund					
30 Chapman	210	-	-	-	210
31 Fiske	37	-	-	-	37
	<u>247</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>247</u>
Total	<u><u>155,985</u></u>	<u><u>63,284</u></u>	<u><u>30,623</u></u>	<u><u>(108)</u></u>	<u><u>188,538</u></u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2022

15. RESTRICTED AND ENDOWMENT FUNDS	Movement in funds				
	PREVIOUS YEAR	Balance at 01/01/2021	Income	Expenditure	Gains & Transfers
		£	£	£	£
Restricted Fund					
1 Christ Church Building Improvements		16,466	4,936	2,128	(494)
2 Christ Church Flowers		161	485	346	-
3 Christ Church Ground Maintenance		11,600	300	11,424	-
4 Christ Church Mission Link		7,264	8,993	7,651	1
5 Christ Church Tithe		225	-	225	494
6 Christ Church Youth Worker		11,961	7,963	-	1
7 Emmanuel Maintenance & Fabric		3,000	2,000	2,000	-
8 Emmanuel Discretionary		1,001	-	1,001	-
9 Emmanuel Church Maintenance		500	-	-	-
Major Projects					
10 Archer Hall		52,076	1	-	(65)
11 St John the Divine Car Park		12,509	62	12,571	-
12 St John the Divine Charities		110	4,755	4,871	-
13 St John the Divine Foodbank		365	25	357	1
14 St John the Divine Youth Fund		3,108	-	-	1
15 St John the Divine Redevelopment		17,622	734	17,493	-
16 St John the Divine Altar Frontal		30	-	-	1
17 Friends of St Mary Magdalen		(7,961)	3,499	155	1
18 St Mary the Virgin Archer		702	10	-	89
19 St Mary the Virgin Dalton Grave		50	-	-	-
20 St Mary the Virgin Johnson Church		7,664	110	-	1,226
21 St Mary the Virgin Johnson Grave		95	-	-	1
22 St Mary the Virgin Johnson Tomb		16,351	236	-	2,614
23 St Mary the Virgin Jones/Sheppard		1,405	21	-	178
24 St Mary the Virgin Lighting		10,374	-	-	-
25 St Mary the Virgin Maintenance		320	62	-	-
26 St Mary the Virgin Miles Grave		233	-	233	-
27 St Mary the Virgin Mission		10,735	1,805	3,850	1,980
28 St Mary the Virgin Old School		50	-	-	-
29 St Mary the Virgin Ramsey Grave		353	-	353	-
		<u>178,369</u>	<u>35,998</u>	<u>64,659</u>	<u>6,030</u>
Endowment Fund					
30 Chapman		209	-	-	1
31 Fiske		36	-	-	1
		<u>245</u>	<u>-</u>	<u>-</u>	<u>2</u>
Total		<u><u>178,614</u></u>	<u><u>35,998</u></u>	<u><u>64,659</u></u>	<u><u>6,032</u></u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2022

15. RESTRICTED AND ENDOWMENT FUNDS (continued)

1 Christ Church Building Improvements	- This fund is to support major improvements to the church buildings.
2 Christ Church Flowers	- This fund is used to cover the provision of flowers for the church.
3 Christ Church Ground Maintenance	- This fund holds money given for the maintenance and improvement of the Christ Church grounds.
4 Christ Church Mission Link	- This fund supports links to Christ Church mission partners.
5 Christ Church Tithe	- This fund is designated from the Building Improvements fund donations to give to their building projects.
6 Christ Church Youth Worker	- This fund is used to pay for a Youth Worker and associated youth work costs.
7 Emmanuel Maintenance & Fabric	- This fund is to be spent on repairs or renewal of items within the fabric of Emmanuel Church and the Emmanuel Church Halls.
8 Emmanuel Discretionary	- This fund is to be spent at the discretion of Emmanuel's DCC.
9 Emmanuel Church Maintenance Major Projects	- This fund is available to support major maintenance church projects.
10 Archer Hall	- This central fund is capital which can be loaned out to Team Churches to support the costs of building works.
11 St John the Divine Car Park	- This fund holds money designated for improving and maintaining the car park and grounds.
12 St John the Divine Charities	- This fund is used to support charity work.
13 St John the Divine Foodbank	- This fund deals with income and expenditure directly associated with the Billericay Emergency Food Bank, which is based at St. John's Church.
14 St John the Divine Youth Fund	- This fund is used to fund youth work.
15 St John the Divine Redevelopment	- This fund is used to support the development of the church complex.
16 St John the Divine Altar Frontal	- This fund is used to support costs.
17 Friends of St Mary Magdalen	- This fund uses donations in support of running costs for St. Mary Magdalen. This fund is in the form of a loan with repayments made to the parish on an annual basis whilst overdrawn.
18 St Mary the Virgin Archer	- This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin.
19 St Mary the Virgin Dalton Grave	- This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin.
20 St Mary the Virgin Johnson Church	- This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2022

15. RESTRICTED AND ENDOWMENT FUNDS (continued)

- | | |
|--------------------------------------|---|
| 21 St Mary the Virgin Johnson Grave | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 22 St Mary the Virgin Johnson Tomb | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 23 St Mary the Virgin Jones/Sheppard | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 24 St Mary the Virgin Lighting | - This fund is used to support this project. |
| 25 St Mary the Virgin Maintenance | - This fund is used to support church maintenance work. |
| 26 St Mary the Virgin Miles Grave | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 27 St Mary the Virgin Mission | - This fund is used to support mission work. |
| 28 St Mary the Virgin Old School | - This fund is used to support maintenance of this old property. |
| 29 St Mary the Virgin Ramsey Grave | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 30 Chapman | - This fund originates from 1626. It's objective was to provide an income for the poor of the parish. |
| 31 Fiske | - This fund was set up in 1707. The income was to be used for the relief of poverty. |

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2022

16. ANALYSIS OF NET ASSETS (between restricted and unrestricted funds)

Current year:

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2022 £
Tangible fixed assets	1,039,207	-	-	1,039,207
Current assets	255,660	188,291	247	444,198
Creditors due within one year	(9,034)	-	-	(9,034)
	<u>1,285,833</u>	<u>188,291</u>	<u>247</u>	<u>1,474,371</u>

Prior year:

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2021 £
Tangible fixed assets	1,039,207	-	-	1,039,207
Current assets	238,138	157,549	247	395,934
Creditors due within one year	(6,238)	(1,811)	-	(8,049)
	<u>1,271,107</u>	<u>155,738</u>	<u>247</u>	<u>1,427,092</u>

17. RELATED PARTY DISCLOSURES

There are no related party transactions occurring in 2022.

Accounts

**BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
UNAUDITED FINANCIAL STATEMENTS
31 DECEMBER 2021**

Charity Number : 1131650



Edmund Carr LLP
Chartered Accountants
146 New London Road
Chelmsford
Essex
CM2 0AW

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2021

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BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2021

OBJECTIVES AND ACTIVITIES

Legal and Administrative Information

The PCC is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2006) and a charity currently registered with the Charity Commission Registered Charity Number 1131650.

Parish Name	The Billericay and Little Burstead Team Ministry
Diocese & Diocesan Parish Code	Chelmsford 10.03
Deanery	Basildon
Archdeanery	Southend
Episcopal Area	Bradwell
Address	c/o Emmanuel, Laindon Road, Billericay, Essex. CM12 9LD
Website	www.billericaychurches.org
Independent Examiner	Edmund Carr LLP, 146 New London Road, Chelmsford, Essex, CM2 0AW

Aims of the Organisation

The Parochial Church Council (Powers) Measure 1956, section 2, directs that a Parochial Church Council (i.e. The Billericay & Little Burstead Team Ministry), has the responsibility of co-operating with the Rector,

alongside the Team Vicars, in promoting within the ecclesiastical parish the whole mission of the Church:

- Pastoral: to look after, and care for, the needs of individual people;
- Evangelistic: to share the Good News of salvation in Jesus;
- Social: to be involved in the local community with those who are suffering;
- Ecumenical: to encourage good relationships with other Christian denominations.

The PCC also has responsibility to maintain all church buildings and grounds. Thus, the prime purpose of the church is to maintain and develop the community of Christian believers and to use the strength of that community to promote the beliefs of and in Christ through outreach, care for those in need, and by contributing in practical and Christian ways to the community. Naturally, this will involve our engagement in such issues as Mission, Teaching, Nurture and Christian Stewardship - such as the giving of our Time, Talents and Financial Resources. All of this should be seen as part of our common Christian discipleship and not just for those who are particularly keen, willing, and able. In addition, our support of missionary activities (both at home and overseas) should fulfil a clear and integral part of our communal life as the family of God here in The Billericay and Little Burstead Team Ministry.

The principal way in which the PCC fulfils this responsibility is in acting in collaboration with the clergy team and the District Church Councils in co-ordinating ministry within the parish, based in and around the five churches of the parish, and in providing oversight as needed. In practice, as much as possible is delegated to the District Church Councils, however, the PCC retains the legal responsibility for overseeing the parish and furthering its aims and has the final say on expenditure over £5,000 and faculty applications.

Public Benefit

When planning the activities for the year, the Team Rector, Ministry Team and PCC have considered the Charity Commission's guidance on public benefit, and in particular, the specific guidance for charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

- Worship and Prayer; regular public worship that is open to all, and the provision of sacred space for personal prayer and contemplation.
 - Enabling people to learn about the Gospel and develop their knowledge of, and trust in, God the Father, the Son and the Holy Spirit through sermons, courses and small groups.
-

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2021

- Provision of pastoral care for people living in the parish and for members of the congregations, including offering the sacraments of baptism and confirmation, conducting weddings and funerals and visiting the sick, housebound and bereaved.
- Mission and outreach work.
- Taking of religious assemblies in schools.
- Evangelistic activities, through the staging of events and meetings and the distribution of literature.
- Promoting the whole mission of the Church through our involvement in the wider community of Billericay.

COVID-19

The challenges of life in the COVID Pandemic continued to affect church life as much as our personal and working lives. Not least for those who live on their own, have been shielding and those who don't have internet access. Many of you, like me, have mourned the loss of family and friends in the most painful of circumstances. Since the first lockdown of 23 March 2020 we have had to learn new skills and develop new ways of 'being' church with online and hybrid worship quickly becoming the 'new normal.' We have experienced times when our churches have been open and closed. 2021 saw, for the second year running, Easter celebrated under lockdown. However, with the reduction in restrictions coming into play in the summer of 2021, Christmas 2021 saw all of our churches open for our Christmas celebrations though numbers were, understandably, down, and there was a reduction in events taking place. The change in restrictions in July 2021 saw the responsibility for opening churches and COVID Risk Assessments given over to the clergy rather than DCC's – which had been the case for over two years. This was quite a change, however, team DCC's discussed how the changes would affect them particularly and decisions were made appropriate to their circumstances. This was often related to buildings and ventilation. Wednesday Communion at Saint Mary's in the High Street restarted in May 2021. Due to the continued generosity of members across the churches regular giving has continued. However, we have suffered significant losses due to the fact that loose plate giving on a Sunday reduced significantly and our church halls were unable to be hired out for the first six months of 2021.

The Billericay & Little Burstead Team Ministry

The Billericay & Little Burstead Team Ministry consists of five churches spread across our town and, whilst offering different styles of worship, within an evangelical tradition, we are united in our vision to serve God and the wider community in which we live and love. COVID 19 saw a huge restriction on our ability to worship together physically, though great imagination was shown in the way livestream, pre-recorded and liturgical services were able to take place across the parish. We began a thrice weekly Zoom prayers led by the clergy in February to coincide with 'Prayers for the Nation' on Monday, Wednesday and Fridays for 15 mins at 6.00 pm. This was still going strong come December with an average of 12 people attending each session. The Team Ash Wednesday service was pre-recorded as was the Maundy Thursday Communion. Our first 'physical' team service of 2021 took place in May 2021. Midweek Communions at Saint Mary's took place when churches were open, when Preaching and Presiding is shared amongst the clergy. We were able to hold our Annual Service of Memorial at Christ Church in November. The closure of our churches and church activities during 2021 has challenged all of us to think more deeply about our Christian faith and the true nature of our worship of God and the role of church in our lives. It has been a challenge for all of our churches to function in 2021 and this has been a heavy burden at times for myself, Margaret and Rupert. Full credit goes to all the team churchwardens, all those who serve in many different ways, and church members for their determination and perseverance during a very challenging year – especially with Rupert's isolation from October. We were sorry to say goodbye to Sue Ginn for all she has done to serve the Parish especially Saint Mary's at Little Burstead. Sue has decided not to extend her PTO (Permission To Officiate). Thank you, Sue. A brief report from individual churches can be read below and the full ADCM reports are available on Emmanuel's website.

Rev'd Paul A Carr

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2021

Christ Church

2021 was another dramatic year, yet God was faithful as we adapted to Church life under continuing Covid restrictions. The positive attitude and resilience of the leadership throughout was remarkable. We worshipped in church as soon as we were able. We held our 100th online Service in March. We are waiting for live-streaming equipment so we can dispense with pre-recording each week. Church Council and other meetings were conducted via Zoom but we are beginning to meet in person once again. The experience of Covid has taught us some benefits of technology in Church life. In May 2021 we had two weddings. We have been able to resume Baptisms with preparation being given via Zoom. There have been no funerals in Christ Church. We reinstated the Common Cup for Communion at the end of January 2022 and continue to remain vigilant with Covid precautions. We have reinstated Home Communion. Our Summer Series called "Greening Christ Church" was a success. We took a lead from the UN Climate Change Conference. We called attention to the Fifth Mark of Mission, which calls us to care for creation. We worshipped in café style church. Each week we looked at scripture references, learned about the negative impact of climate change, and considered how we could change. This put us in a strong position for the *A Rocha* Bronze Award, and just before Christmas 2021 we heard we had gained it. Particular reference was made in the citation to the evidential information on our website. From October 2021 we were a Covid booster vaccination centre for a few months. Christmas 2021 was busy with seven schools' Carol Services, an Advent Carol Service, Schools Ministry Billericay 'Amazing Christmas', three Christingle Services and the Midnight Service on Christmas Eve. Over 3,500 people came into Christ Church during Advent. The Church office opened as soon as allowed, the coffee shop is now open three days a week; the toddler group has re-started one morning. Messy Church and Pensioners' Praise are flourishing again. Dambusters and Tuesday Drop-in have not yet re-opened. A Zoom Bereavement Group, which started up during Covid, is now meeting in person. Christ Church collected items for Ukrainian orphans from the Church and the community. A van of items was subsequently delivered to the hub in Enfield for its onward journey to the Ukrainian border. Our partnership with Kenya has continued to flourish. In conjunction with Billericay Rotary Club, fund-raising enabled 10 borewells to be built in Embu schools. We actively support the Ciamanda Education Fund for poor bright children.

We still have water leaks in parts of the building. Progress is being made by our Surveyor and a reputable roofing company. We are working with the Scouts to demolish the scout hut as the Lease has run out and the building is not fit for purpose. The Scout groups now meet in our halls. We have one person doing Course in Christian Studies; in July an LLM will be licensed; and in September another will be ordained.

Revd Margaret Fowler

Emmanuel

2021 was another challenging year with COVID restrictions in place for several months. We livestreamed from January to April and often the only people in church were those taking part in services. However, the online version came across very well indeed – we are grateful to Richard Shipton for his expertise in this 'new' area of church mission and ministry. Many of our church meetings took place on Zoom. The church website became the primary source of information. When church re-opened in April for both 8.30 am and 10.30 am services around 60% of our regular congregation returned with many continuing to self-isolate - though numbers increased as the year progressed. Sunday school started again in September. We tried to continue a regular pattern of Sunday worship and Home Group sermon series for 2020 were: Our Hope Is Found In ...; God's Promises In The Psalms; Parables And Possessions. At other times we followed the Lectionary Readings. Messy Church continued on the third Sunday of every month at 10.00 am online and we returned to a physical meeting in May and then from September onwards. We have an average of 50 children and adults worshipping with us – which is quite extraordinary given the challenges families have faced during 2021. We tried a couple of Parade Services in October and December – though the Uniformed Groups risk assessments made their participation quite restrictive. We enjoyed six Mission

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2021

Focus Sundays in 2021 with speakers from: El-Shadai Ministries; Festival Angels; Schools Ministry Billericay; Welcome Directory; Changing Pathways; The Purple Community Fund. Sadly, the Operation Christmas Child 'shoebox extravaganza weekend' wasn't able to take place – though we did encourage folk to 'fill' a virtual shoebox online. Only one wedding took place in 2021 (I wonder who se that was?) and I officiated at nine funerals and several interment of ashes). There was one Baptism in 2021 - though I did have a few enquiries during lockdown. Emmanuel continued to be used as a Vaccination Centre from January to June 2021. This was a wonderful way to serve our town at this time. In total, over 24,000 people were vaccinated – which is a quite extraordinary number – and this would have been life-changing for so many of the most vulnerable people in our community. In addition to health professionals and administration staff there were a host of volunteers from Rotary, Roundtable and Lions, alongside other community groups. There was something incredibly special in the way the community came together to support the clinic. A physical Alpha Course took place from September to November and, whilst numbers were low (understandably) compared to previous courses we had a regular attendance of 15 and it touched the hearts of a number of people who 'found Jesus' as a result. Our Christingle services were well attended though attendance at the First Communion of Christmas and Christmas Day were low. The low points, for many of us, have been the loss of a number of well-loved church members across the parish, but here at Emmanuel we think particularly of John Biron. Maureen Aggarwal, Ivy Oakley and John Williams whose Services of Thanksgiving were wonderful celebrations of their life and faith and touched the hearts of those who were present. We also said our goodbyes to long term church members, Doreen Dean, who moved to Wales to be near her family and Sheila Bailey who moved to the South Coast to be near her son.

Revd Paul A. Carr

Saint John the Divine

Despite the unsettling times that we live in, St. John's has continued to forge ahead and grasp new and unpredicted ways of worship and outreach such as our Wednesday 'Zoom Prayer and Praise' which started during the first lockdown and now continues, giving the opportunity to listen to a Bible reading, sing a hymn or song and to pray for specific things on people's minds such as personal health, anxieties, relationships, friends, and neighbours.

Communion has resumed at last, with new ways of managing and administering the sacraments, keeping the church family's health concerns in mind. We continue to ensure our congregation, along with our extended Community family, are welcomed on Sunday and to the many mid-week activities we undertake, whilst keeping a watchful eye on the health and wellbeing of one and all. Small Wonders has gone from strength to strength since re-opening in September with both familiar and new faces. It has been very noticeable to see 'lockdown babies' that have had very little contact with other children. Café on the Common also resumed in September and generally serves between 25 and 38 each week, with many from the local community. Customers have joined in prayer for Ukraine and to remember lost friends. Midweek Break opened again in October, numbers have steadily risen and suffice to say, is doing very well. The church is also open each Tuesday afternoon for Private Prayer accommodating both regular and 'one off' visitors. Film night has continued on the third Friday of the month, giving people the chance to share in the company of friends and to maybe make a small donation towards the latest need which is for a leak free roof. We continue to support the Foodbank and are gratified to see how it has grown to be able to help those in need, not only for food and household items but to provide contact for those that are vulnerable or have other complex needs which include mental illness, substance addiction or domestic violence. Planned Giving has remained steady with the committed support of our faithful congregation despite the difficulties experienced over the last two years and our charitable support has continued in the same vein to such causes as Worldshare, Send a Cow, Toybox and to Lukas in Zimbabwe for life saving dialysis treatment. The fabric of the church has been vastly improved with high-level shiplap style cladding to the church building, and a major reconstruction and extension to the carpark, with landscaping, allowing us to host parish-wide events such as the Ash Wednesday Holy Communion. Looking ahead we need to raise funds for a new roof, probably the largest outlay we have ever undertaken. The Lord decided it was time for some faithful members of our church family to join

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2021

him, leaving us sad to lose them but eternally grateful for their resolute and stoic support for us and to our wider charitable focus. Gaps which are hard to fill, both emotionally and practically. We are extremely grateful that our much-loved Lay Minister Linda continued to faithfully lead and teach us every other Sunday, bringing such an enthusiastic depth and breadth of knowledge to her talks. We welcomed our new team vicar Rupert at our last ADCM, but lockdown followed by the need to look after the health of his wife Maria has not given Rupert the opportunity to be as much a part of church life as he would like. We all pray that Maria continues to gain strength and that Rupert has the opportunity to be more involved. All in all, a successful, though sometimes tiring and often challenging year. We look forward to what the Lord has in store for the forthcoming year, and hope and pray that we bring joy to His heart.

Paul Furneaux and Jim Rose

Saint Mary Magdalen 'The Church In The High Street'

As stated in last year's report many of the serious repair works have now been completed. There have been repairs made to the foyer although certain areas will have to be re-done where dampness is still the problem. This, hopefully, will be achieved after major works have been completed on the pointing of the castellations / walls surrounding the 2 flat roofs. A faculty application has been submitted and approved but by the time of approval weather conditions were not conducive for the work to be done. Now that we are in the Spring / Summer seasons we are waiting for the scaffolding company's plans to be approved by Essex Highways, as part of their concern is for the safety of the structure due to its close proximity to the road. Hopefully this work will be started very soon. I am pleased to report that most of the previous groups that were using the church pre-pandemic have now returned. Also, very pleased that the monthly indoor market has been able to resume and has been very well received and supported. Sincere thanks to Pauline Randall and her team for all the time and energy they put into this venture. Our continued prayer is that St Mary Magdalen will remain a place for worship and a sanctuary of peace in times of 'life's crisis'. We continue to get feedback of how valued it is that there is a church that is regularly opened during the week that is at the heart of the High Street. s has been stated in previous reports, I am so grateful to Sue Oakley who works tirelessly with the finances, to Robert Lewis and Clive Willis who often help Tony with tasks I am not able to do.

Linda Wallace (Assistant Church Warden)

Saint Mary the Virgin, Little Burstead

This is Ken's and my last year as your wardens, we have completed seven years now. It has been difficult time for our church during this time, so many years without a Vicar when we had the lovely retired Vicar Rev. John Carr who filled in for us for over four years. Then two years dealing with the pandemic which was a challenge but we managed to still produce a service sheet each week either by email, post or hand delivery and we learnt how to hold Zoom meetings. Then we were lucky enough to get our new vicar Rev. Rupert Hankey who became both ours and St John's Vicar in the team. Unfortunately, he had to isolate for three months as his wife, Maria, had cancer and has to have treatment but now we are back to normal services each week and running smoothly. So now we look forward to all the new ideas he will bring to our church. One is for the Queen's Platinum Jubilee when we are joining in with Little Burstead Parish Council Street party and then an open-air service on the Sunday in Ellis Field, which will be a first for our church and Little Burstead village. Exciting times ahead. One thing that has already started are the Zoom Prayer meetings with Rupert, they are really good and we thoroughly recommend you join in them on a Thursday evening. We have an active team of volunteers that work together in the running of our church, I thank Jackie Bouette for the great work in being our Treasurer and getting our accounts in order and Trish in doing all the secretarial work plus all the others that do so much and which we could not manage without. We also thank Derek and Brenda for all that they do behind the scenes with cleaning our church and Old School, supplying us with milk, tea/coffee and biscuits etc. Derek has been a big help since Ken started his treatment doing lots of practical things. We would also like to thank Sue Ginn for all the years she has been our Reader and also

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2021

Reader PTO. Sue has now stepped down from being a Reader. We appreciate all that you have done for us over the years especially during the pandemic when you produced service sheets every week. We could not have done without you Sue. Enjoy your retirement you have earned it. We love the garden flower beds that we now have in our churchyard. After seeing what Christ Church had done I thought well, we could have them at our church. They look a picture and the rabbits have finally left them alone! We thank Hudson and his community service team for keeping our churchyard looking neat and tidy and for now decorating our Old School which is looking so much better and it's not finished yet. We look forward to the year ahead and welcome the new churchwardens, don't hesitate to call on us if you need advice. God bless to our church family

Ken Flack and Sandra Healy

Financial position

During the year the PCC had income of £387,504 of which £351,506 was for general purpose and £35,998 was restricted. The gains on investments was £4,107.

There was general expenditure of £338,973 and restricted expenditure of £64,659 which led to an overall deficit of £12,021 for the year.

The PCC made payments totalling £181,275 of its parish share.

The above deficit has led to a decrease on the Net Current Assets from £399,906 to £387,885. There has been no change to the Long Term Assets.

It should be noted that there was a prior year restatement which reduced unrestricted reserves and fixed assets carried forward at 31 December 2020 by £127,043 due to reversing a freehold property revaluation from the accounts. Please see note 18 to the accounts for more detail.

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) that equates to at least three months' unrestricted payments to cover emergency situations that may arise from time to time.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Recruitment and appointment of new trustees

The method of appointment of PCC members is set out in the Church Representation Rules. In the Billericay and Little Burstead Team Ministry the membership of the PCC consists of the incumbent, team clergy, team churchwardens, Readers / Lay Ministers and members elected by those members of the congregation who are on the electoral roll of the church. All members of the congregation are encouraged to register on the electoral roll and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1131650

Principal address

40 Laindon Road
Billericay
Essex
CM12 9LD

Trustees

The trustees of the Charity are the PCC Members.

'Who's Who' in the Billericay & Little Burstead Team Ministry?

Clergy

Team Rector	Revd Paul A Carr
Team Vicar	Revd Rupert Hankey
Associate Priest	Revd Margaret Fowler (LD SSM)

Churchwardens

Christ Church	Sue Goldsmith (Until April 2021) Val Sheppard & Vacancy
Emmanuel	Alan Morgan (until April 2021) Christine Coe (From April 2021)
Vacancy	
Saint John the Divine	Paul Furneaux & Jim Rose
Saint Mary the Virgin	Ken Flack & Sandra Healy

Lay Ministers

Christ Church	Peter Fisher
Emmanuel	Sue Oakley, Pauline Randall & Pauline Woolnough
Saint John the Divine	Linda Russ
Saint Mary the Virgin	Sue Ginn (Permission To Officiate)

Authorised Local Preachers

Christ Church	Catherine Benbough, Paul Hunt
Emmanuel	Stephen Greenfield, John Humphreys, Rachel Orford, James Van Cleef

Reader Emeritus	Ken Bearman
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Pastoral Assistant

Saint Mary The Virgin	Sandra Healy
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PCC Secretary	Maureen Baker
PCC Treasurer	David Kitchener
Electoral Roll Officer	Christine Coe

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2021

During 2021, the following individuals have served as members of the Parochial Church Council:

Ex Officio Members

Revd Paul Carr	(Chairman: Team Rector)
Revd Rupert Hankey	(Team Vicar)
Revd Margaret Fowler	(SSM Associate Priest)

Peter Fisher	(Lay Minister, Christ Church)
Sue Oakley	(Lay Minister, Emmanuel)
Pauline Randall	(Lay Minister, Emmanuel)
Pauline Woolnough	(Lay Minister, Emmanuel)
Linda Russ	(Lay Minister, Saint John the Divine)
Sue Ginn	(Permission To Officiate)
Ken Bearman	(Reader Emeritus)

Sue Goldsmith	(Churchwarden, Christ Church, until April 2021)
Val Sheppard	(Churchwarden, Christ Church)
Alan Morgan	(Churchwarden, Emmanuel, until April 2021)
Christine Coe	(Churchwarden, Emmanuel, from April 2021)
Jim Rose	(Churchwarden, Saint John the Divine)
Paul Furneaux	(Churchwarden, Saint John the Divine)
Ken Flack	(Churchwarden, Saint Mary the Virgin)
Sandra Healy	(Churchwarden, Saint Mary the Virgin)

Deputy Warden for Saint Mary Magdalen

Linda Wallace

Elected Members

Deanery Representative

Christ Church	Jennifer Anderson, Catherine Benbough, Betsy Scott
Emmanuel	Christine Coe, Merrill Knight, Sue Stevens
Saint John the Divine	Jim Rose
Saint Mary the Virgin	Vacancy

Diocesan Synod	Canon Shirley Jeffery
----------------	-----------------------

Representative

Christ Church	Chris Davis, Kevin Goldsmith, Les Sheppard
Emmanuel	Phil Alcock, Ben Carr, Bob Lewis,
Saint John the Divine	Anne Howell, Robert Masters, Vacancy
Saint Mary the Virgin	Sarah Hirst, 2 Vacancies

Independent Examiner

Colin Barker FCA
Edmund Carr LLP
146 New London Road
Chelmsford
Essex CM2 0AW

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 DECEMBER 2021

This report was approved by the Trustees on 4 October 2022 and signed on their behalf by:

Rev Paul Carr
Trustee

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDED 31 DECEMBER 2021

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021 which are set out on pages 11 to 26.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Colin Barker FCA
Edmund Carr LLP
146 New London Road
Chelmsford
CM2 0AW

5 October 2022

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 DECEMBER 2021

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2021	Total Funds 2020 (restated)
	Note	£	£		£	£
INCOME FROM:						
Donations and legacies	2	254,947	35,237	-	290,184	355,762
Charitable activities	3	22,660	-	-	22,660	23,133
Investments	4	50	441	-	491	1,208
Other trading income	5	73,849	320	-	74,169	19,501
TOTAL INCOME		351,506	35,998	-	387,504	399,604
EXPENDITURE ON:						
Raising funds		216	-	-	216	930
Charitable activities	6	310,315	64,609	-	374,924	343,142
Support costs	7	28,442	50	-	28,492	20,145
TOTAL EXPENDITURE		338,973	64,659	-	403,632	364,217
Net gains on investments		-	4,107	-	4,107	1,666
NET INCOME / (EXPENDITURE)		12,533	(24,554)	-	(12,021)	37,053
Transfers between funds		(1,925)	1,923	2	-	-
NET MOVEMENT IN FUNDS		10,608	(22,631)	2	(12,021)	37,053
Reconciliation of funds:						
Total Funds brought forward		1,260,499	178,369	245	1,439,113	1,402,060
Total Funds carried forward	14/15	1,271,107	155,738	247	1,427,092	1,439,113

The charity has no recognised gains or losses other than the results for the period as set out above.

There is no income or expenditure in the endowment funds during the year

The notes on pages 13 to 26 form part of these financial statements.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
BALANCE SHEET
AS AT 31 DECEMBER 2021

		2021		2020 (restated)	
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	10		1,039,207		1,039,207
CURRENT ASSETS					
Debtors	11	39,090		34,990	
Investment assets	12	30,608		26,122	
Cash at bank		326,236		386,793	
		<u>395,934</u>		<u>447,905</u>	
CREDITORS: Amounts falling due within one year	13	<u>(8,049)</u>		<u>(47,999)</u>	
NET CURRENT ASSETS			387,885		399,906
NET ASSETS			<u>1,427,092</u>		<u>1,439,113</u>
FUNDS OF THE CHARITY					
Unrestricted funds					
Designated Funds		1,086,162		1,077,143	
General unrestricted funds		<u>184,945</u>		<u>183,356</u>	
Total unrestricted funds	14		1,271,107		1,260,499
Restricted funds	15		155,738		178,369
Endowment funds	15		247		245
TOTAL CHARITY FUNDS			<u>1,427,092</u>		<u>1,439,113</u>

These financial statements were approved by the Trustees on 4 October 2022 and are signed on their behalf by:

Rev Paul Carr
Trustee

The notes on pages 13 to 26 form part of these financial statements.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

Statement of compliance

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Exemption from preparing a cash flow statement

The charity has opted for the exemption under Update Bulletin 1 from including a cash flow statement.

Basis of preparation

Billericay and Little Burstead Team Ministry constitutes a public benefit entity as defined by FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Critical accounting judgements and key sources of estimation uncertainty

No significant judgements have been made during the course of preparing these financial statements. There are no sources of estimation uncertainty.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and is classified by activity. The costs of each activity are made up of the total of direct costs and support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

All expenditure is inclusive of irrecoverable VAT.

Tax status

Billericay and Little Burstead Team Ministry is a registered charity and is not subject to corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Consecrated and beneficed property of any kind is excluded from the accounts under Charities Act 2011. All expenditure on consecrated or beneficed buildings and individual items costing under £5,000 are written off in the year they were incurred.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2021

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investment assets are stated at market value. Realised gains and losses on disposals and unrealised gains or losses when the investments are revalued at the year end are reflected in the Statement of Financial Activities.

Debtors

Trade and other debtors are recognised initially at the transaction price. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash at Bank and in hand

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

Creditors

Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Fund accounting

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds – these are funds set aside by the trustees out of unrestricted funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds represent those assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY**NOTES TO THE FINANCIAL STATEMENTS (continued)****YEAR ENDED 31 DECEMBER 2021****2. DONATIONS AND LEGACIES**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Donations	218,747	35,237	253,984	350,462
Legacies	36,200	-	36,200	5,300
	<u>254,947</u>	<u>35,237</u>	<u>290,184</u>	<u>355,762</u>
<i>Total 2020</i>	<i>229,592</i>	<i>126,170</i>	<i>355,762</i>	

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Lettings income	16,934	-	16,934	17,538
Wedding & funeral fees	4,124	-	4,124	1,448
Church group activities	1,602	-	1,602	4,147
	<u>22,660</u>	<u>-</u>	<u>22,660</u>	<u>23,133</u>
<i>Total 2020</i>	<i>23,133</i>	<i>-</i>	<i>23,133</i>	

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Dividends	-	439	439	721
Bank interest receivable	50	2	52	487
	<u>50</u>	<u>441</u>	<u>491</u>	<u>1,208</u>
<i>Total 2020</i>	<i>322</i>	<i>886</i>	<i>1,208</i>	

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2021

5. OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Lettings income	69,519	-	69,519	17,131
Fundraising	1,207	220	1,427	574
Parish Magazine	1,851	-	1,851	71
Café income	1,237	-	1,237	1,600
Other income	35	100	135	125
	<u>73,849</u>	<u>320</u>	<u>74,169</u>	<u>19,501</u>
<i>Total 2020</i>	<i>19,366</i>	<i>135</i>	<i>19,501</i>	

6. EXPENDITURE ON CHARITABLE ACTIVITIES

	Activities undertaken directly £	Support & governance costs (Note 7) £	Total Funds 2021 £	Total Funds 2020 £
Parish activities	154,471	25,643	180,114	174,760
Parish share	181,275	-	181,275	164,044
Parish giving	39,178	2,849	42,027	24,483
	<u>374,924</u>	<u>28,492</u>	<u>403,416</u>	<u>363,287</u>
<i>Total 2020</i>	<i>343,142</i>	<i>20,145</i>	<i>363,287</i>	

7. ANALYSIS OF SUPPORT COSTS

	Total Funds 2021 £	Total Funds 2020 £
Clergy expenses	4,757	3,737
Insurance	7,612	7,492
Telephone and internet	1,982	1,880
Printing, postage and stationery	2,290	2,576
Subscriptions and licenses	2,775	1,874
Legal and professional	1,236	-
Sundry and admin costs	2,056	2,586
Governance costs (Note 8)	5,784	-
	<u>28,492</u>	<u>20,145</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY**NOTES TO THE FINANCIAL STATEMENTS (continued)****YEAR ENDED 31 DECEMBER 2021**

8. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Independent examiner fee 2020	2,844	-	2,844	-
Independent examiner fee 2021	2,940	-	2,940	-
	<u>5,784</u>	<u>-</u>	<u>5,784</u>	<u>-</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remunerations or other benefits for the year ended 31 December 2021 nor for the the year ended 31 December 2020.

Trustees' Expenses

During the year, 3 trustees (2020: 3) were reimbursed £886 (2020: £458) for reasonable travel expenses incurred performing parish activities.

10. TANGIBLE FIXED ASSETS

	Freehold property £	Total £
Cost		
At 31 December 2021	<u>1,039,207</u>	<u>1,039,207</u>
At 31 December 2020 (restated)	<u>1,039,207</u>	<u>1,039,207</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY**NOTES TO THE FINANCIAL STATEMENTS (continued)****YEAR ENDED 31 DECEMBER 2021**

11. DEBTORS

	2021	2020
	£	£
Trade debtors	11,393	13,556
Other debtors	27,697	21,434
	<u>39,090</u>	<u>34,990</u>

12. INVESTMENTS

	2021	2020
	£	£
Market value as at 1 January 2021	26,122	23,796
Dividends reinvested into investment accounts	379	660
Net gain on revaluations	4,107	1,666
	<u>30,608</u>	<u>26,122</u>
Market value at 31 December 2021		
	<u>30,608</u>	<u>26,122</u>
Historical cost/value	7,779	7,779

All funds are held in listed investments. The listed investments consist of units in the COIF Charities Investment Fund and the CBF Church of England Investment Fund. All the charity's investments are managed by CCLA Investment Management.

13. CREDITORS: Amounts falling due within one year

	2021	2020
	£	£
Trade creditors	3,152	45,498
Interest free loan	1,000	1,000
Other creditors	957	1,501
Accruals	2,940	-
	<u>8,049</u>	<u>47,999</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2021

14. UNRESTRICTED FUNDS

	Movement in funds			
	Balance at 01/01/2021 £	Income £	Expenditure £	Gains, losses & transfers £
Balance at 31/12/2021 £				
General Fund				
1 General Funds	183,356	344,031	324,983	(17,459)
	<u>183,356</u>	<u>344,031</u>	<u>324,983</u>	<u>(17,459)</u>
Designated Fund				
2 Christ Church Building Improvements	10,270	3,000	-	(300)
3 Buildings Capital	1,039,206	-	-	-
4 Christ Church Fabric	2,319	-	-	-
5 Christ Church Hall Fabric	1,810	-	-	-
6 Christ Church Tithe	13,322	-	8,122	9,430
7 Christ Church Toddlers	1,072	-	-	-
8 Christ Church Youth Worker	307	-	-	1
9 Emmanuel Large Gifts	5,000	3,425	3,221	-
10 St John the Divine Bursary	67	-	-	1
11 St John the Divine Car Park	804	-	804	-
12 St John the Divine Pastoral	7	-	-	-
13 St John the Divine Flower	550	50	83	-
14 St John the Divine Midweek Break	279	-	-	1
15 St John the Divine Small Wonders	120	-	-	1
16 St John the Divine Special Projects	2,010	1,000	1,760	-
17 St Mary Magdalen Building Restoration	-	-	-	-
18 St Mary the Virgin Church Maintenance	-	-	-	5,000
19 St Mary the Virgin Old School	-	-	-	1,400
	<u>1,077,143</u>	<u>7,475</u>	<u>13,990</u>	<u>15,534</u>
Total unrestricted	<u>1,260,499</u>	<u>351,506</u>	<u>338,973</u>	<u>(1,925)</u>
	<u>1,271,107</u>			

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2021

14. UNRESTRICTED FUNDS - PREVIOUS YEAR (RESTATED)

	Movement in funds				
	Balance at 01/01/2020	Income	Expenditure	Gains, losses & transfers	Balance at 31/12/2020
	£	£	£	£	£
General Fund					
1 General Funds	198,686	256,478	261,700	(10,108)	183,356
	<u>198,686</u>	<u>256,478</u>	<u>261,700</u>	<u>(10,108)</u>	<u>183,356</u>
Designated Fund					
2 Christ Church Building Improvements	3,074	8,759	687	(876)	10,270
3 Buildings Capital	1,039,206	-	-	-	1,039,206
4 Christ Church Fabric	2,319	-	-	-	2,319
5 Christ Church Hall Fabric	1,810	-	-	-	1,810
6 Christ Church Tithe	8,932	(775)	3,467	8,632	13,322
7 Christ Church Toddlers	789	293	10	-	1,072
8 Christ Church Youth Worker	307	-	-	-	307
9 Emmanuel Large Gifts	-	5,000	-	-	5,000
10 St John the Divine Bursary	67	-	-	-	67
11 St John the Divine Car Park	-	-	-	804	804
12 St John the Divine Pastoral	7	-	-	-	7
13 St John the Divine Flower	482	68	-	-	550
14 St John the Divine Midweek Break	279	-	-	-	279
15 St John the Divine Small Wonders	120	-	-	-	120
16 St John the Divine Special Projects	10	2,000	-	-	2,010
17 St Mary Magdalen Building Restoration	2,265	775	3,040	-	-
18 St Mary the Virgin Church Maintenance	-	-	-	-	-
19 St Mary the Virgin Old School	-	-	-	-	-
	<u>1,059,667</u>	<u>16,120</u>	<u>7,204</u>	<u>8,560</u>	<u>1,077,143</u>
Total unrestricted	<u>1,258,353</u>	<u>272,598</u>	<u>268,904</u>	<u>(1,548)</u>	<u>1,260,499</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2021

15. UNRESTRICTED FUNDS (continued)

- | | |
|--|---|
| 1 General Funds | - This fund is an amalgamation of the General Funds maintained by each team church. It covers day to day income and expenditure in connection with the running of each team church. |
| 2 Christ Church Building Improvements | - This fund is to support major improvements to the church buildings. |
| 3 Buildings Capital | - This fund covers the fixed assets of the team including Church Halls. |
| 4 Christ Church Fabric | - This fund is a reserve to cover major maintenance in the church. |
| 5 Christ Church Hall Fabric | - This fund is a reserve to cover major maintenance for the church hall. |
| 6 Christ Church Tithe | - This fund is designated from the donations received to give to other charities and missions. |
| 7 Christ Church Toddlers | - This fund is to support Christ Church Toddlers work. |
| 8 Christ Church Youth Worker | - This fund is used to pay for a Youth Worker and associated youth work costs. |
| 9 Emmanuel Large Gifts | - This fund holds money allocated by the DCC for use on substantial projects. |
| 10 St John the Divine Bursary | - This fund is used to purchase books for the church. |
| 11 St John the Divine Car Park | - This fund holds money designated for improving and maintaining the car park and grounds. |
| 12 St John the Divine Pastoral | - This fund is used to cover minor discretionary costs incurred e.g. "men of the road". |
| 13 St John the Divine Flower | - This fund is used to cover the cost of flowers for the church. |
| 14 St John the Divine Midweek Break | - This fund is used to cover costs of this venture. |
| 15 St John the Divine Small Wonders | - This fund is used to cover costs etc. of this venture. |
| 16 St John the Divine Special Projects | - This fund holds money designated for special projects. |
| 17 St Mary Magdalen Building Restoration | - This fund is for the building restoration. |
| 18 St Mary the Virgin Church Maintenance | - This fund is used to support church maintenance work. |
| 19 St Mary the Virgin Old School | - This fund is used to support maintenance of this old property. |

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2021

	15. RESTRICTED AND ENDOWMENT FUNDS				
	Movement in funds				
	Balance at 01/01/2021	Income	Expenditure	Gains & Transfers	Balance at 31/12/2021
	£	£	£	£	£
Restricted Fund					
1 Christ Church Building Improvements	16,466	4,936	2,128	(494)	18,780
2 Christ Church Flowers	161	485	346	-	300
3 Christ Church Ground Maintenance	11,600	300	11,424	-	476
4 Christ Church Mission Link	7,264	8,993	7,651	1	8,607
5 Christy Church Tithe	225	-	225	494	494
6 Christ Church Youth Worker	11,961	7,963	-	1	19,925
7 Emmanuel Maintenance & Fabric	3,000	2,000	2,000	-	3,000
8 Emmanuel Discretionary	1,001	-	1,001	-	-
9 Emmanuel Church Maintenance	500	-	-	-	500
Major Projects					
10 Archer Hall	52,076	1	-	(65)	52,012
11 St John the Divine Car Park	12,509	62	12,571	-	-
12 St John the Divine Charities	110	4,755	4,871	-	(6)
13 St John the Divine Foodbank	365	25	357	1	34
14 St John the Divine Youth Fund	3,108	-	-	1	3,109
15 St John the Divine Redevelopment	17,622	734	17,493	-	863
16 St John the Divine Altar Frontal	30	-	-	1	31
17 Friends of St Mary Magdalen	(7,961)	3,499	155	1	(4,616)
18 St Mary the Virgin Archer	702	10	-	89	802
19 St Mary the Virgin Dalton Grave	50	-	-	-	50
20 St Mary the Virgin Johnson Church	7,664	110	-	1,226	9,000
21 St Mary the Virgin Johnson Grave	95	-	-	1	96
22 St Mary the Virgin Johnson Tomb	16,351	236	-	2,614	19,201
23 St Mary the Virgin Jones/Sheppard	1,405	21	-	178	1,604
24 St Mary the Virgin Lighting	10,374	-	-	-	10,374
25 St Mary the Virgin Maintenance	320	62	-	-	382
26 St Mary the Virgin Miles Grave	233	-	233	-	-
27 St Mary the Virgin Mission	10,735	1,805	3,850	1,980	10,670
28 St Mary the Virgin Old School	50	-	-	-	50
29 St Mary the Virgin Ramsey Grave	353	-	353	-	-
	<u>178,369</u>	<u>35,998</u>	<u>64,659</u>	<u>6,030</u>	<u>155,738</u>
Endowment Fund					
30 Chapman	209	-	-	1	210
31 Fiske	36	-	-	1	37
	<u>245</u>	<u>-</u>	<u>-</u>	<u>2</u>	<u>247</u>
Total	<u>178,614</u>	<u>35,998</u>	<u>64,659</u>	<u>6,032</u>	<u>155,985</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2021

15. RESTRICTED AND ENDOWMENT FUNDS	Movement in funds				
	PREVIOUS YEAR	Balance at 01/01/2020	Income	Expenditure	Gains & Transfers
		£	£	£	£
Restricted Fund					
1 Christ Church Building Improvements	18,638	2,253	4,200	(225)	16,466
2 Christ Church Flowers	175	170	184	-	161
3 Christ Church Ground Maintenance	-	12,500	900	-	11,600
4 Christ Church Mission Link	4,438	5,288	2,462	-	7,264
5 Christ Church Tithe	-	-	-	225	225
6 Christ Church Youth Worker	4,172	7,789	-	-	11,961
7 Emmanuel Maintenance & Fabric	3,000	-	-	-	3,000
8 Emmanuel Discretionary	2,000	-	999	-	1,001
9 Emmanuel Church Maintenance	1,612	500	1,612	-	500
Major Projects					
10 Archer Hall	51,911	165	-	-	52,076
11 St John the Divine Car Park	-	12,509	-	-	12,509
12 St John the Divine Charities	(2,765)	2,122	(753)	-	110
13 St John the Divine Foodbank	(177)	11,407	10,865	-	365
14 St John the Divine Youth Fund	3,108	-	-	-	3,108
15 St John the Divine Redevelopment	16,778	844	-	-	17,622
16 St John the Divine Altar Frontal	30	-	-	-	30
17 Friends of St Mary Magdalen	(1,597)	1,191	7,555	-	(7,961)
18 St Mary the Virgin Archer	660	-	-	42	702
19 St Mary the Virgin Dalton Grave	50	-	-	-	50
20 St Mary the Virgin Johnson Church	6,962	212	-	490	7,664
21 St Mary the Virgin Johnson Grave	95	-	-	-	95
22 St Mary the Virgin Johnson Tomb	14,854	450	-	1,047	16,351
23 St Mary the Virgin Jones/Sheppard	1,320	-	-	85	1,405
24 St Mary the Virgin Lighting	10,374	-	-	-	10,374
25 St Mary the Virgin Maintenance	259	61	-	-	320
26 St Mary the Virgin Miles Grave	233	-	-	-	233
27 St Mary the Virgin Mission	6,929	2,258	-	1,548	10,735
28 St Mary the Virgin Old School	50	-	-	-	50
29 St Mary the Virgin Ramsey Grave	353	-	-	-	353
	<u>143,462</u>	<u>59,719</u>	<u>28,024</u>	<u>3,212</u>	<u>178,369</u>
Endowment Fund					
30 Chapman	209	-	-	-	209
31 Fiske	36	-	-	-	36
	<u>245</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>245</u>
Total	<u>143,707</u>	<u>59,719</u>	<u>28,024</u>	<u>3,212</u>	<u>178,614</u>

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2021

15. RESTRICTED AND ENDOWMENT FUNDS (continued)

1 Christ Church Building Improvements	- This fund is to support major improvements to the church buildings.
2 Christ Church Flowers	- This fund is used to cover the provision of flowers for the church.
3 Christ Church Ground Maintenance	- This fund holds money given for the maintenance and improvement of the Christ Church grounds.
4 Christ Church Mission Link	- This fund supports links to Christ Church mission partners.
5 Christ Church Tithe	- This fund is designated from the Building Improvements fund donations to give to ther building projects.
6 Christ Church Youth Worker	- This fund is used to pay for a Youth Worker and associated youth work costs.
7 Emmanuel Maintenance & Fabric	- This fund is to be spent on repairs or renewal of items within the fabric of Emmanuel Church and the Emmanuel Church Halls.
8 Emmanuel Discretionary	- This fund is to be spent at the discretion of Emmanuel's DCC.
9 Emmanuel Church Maintenance Major Projects	- This fund is available to support major maintenance church projects.
10 Archer Hall	- This central fund is capital which can be loaned out to Team Churches to support the costs of building works.
11 St John the Divine Car Park	- This fund holds money designated for improving and maintaining the car park and grounds.
12 St John the Divine Charities	- This fund is used to support charity work.
13 St John the Divine Foodbank	- This fund deals with income and expenditure directly associated with the Billericay Emergency Food Bank, which is based at St. John's Church.
14 St John the Divine Youth Fund	- This fund is used to fund youth work.
15 St John the Divine Redevelopment	- This fund is used to support the development of the church complex.
16 St John the Divine Altar Frontal	- This fund is used to support costs.
17 Friends of St Mary Magdalen	- This fund uses donations in support of running costs for St. Mary Magdalen. This fund is in the form of a loan with repayments made to the parish on an annual basis whilst overdrawn.
18 St Mary the Virgin Archer	- This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin.
19 St Mary the Virgin Dalton Grave	- This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin.
20 St Mary the Virgin Johnson Church	- This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin.

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2021

15. RESTRICTED AND ENDOWMENT FUNDS (continued)

- | | |
|--------------------------------------|---|
| 21 St Mary the Virgin Johnson Grave | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 22 St Mary the Virgin Johnson Tomb | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 23 St Mary the Virgin Jones/Sheppard | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 24 St Mary the Virgin Lighting | - This fund is used to support this project. |
| 25 St Mary the Virgin Maintenance | - This fund is used to support church maintenance work. |
| 26 St Mary the Virgin Miles Grave | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 27 St Mary the Virgin Mission | - This fund is used to support mission work. |
| 28 St Mary the Virgin Old School | - This fund is used to support maintenance of this old property. |
| 29 St Mary the Virgin Ramsey Grave | - This fund is for the upkeep and maintenance of specific graves and tombs at St Mary the Virgin. |
| 30 Chapman | - This fund originates from 1626. It's objective was to provide an income for the poor of the parish. |
| 31 Fiske | - This fund was set up in 1707. The income was to be used for the relief of poverty. |

BILLERICAY AND LITTLE BURSTEAD TEAM MINISTRY
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2021

16. ANALYSIS OF NET ASSETS (between restricted and unrestricted funds)

Current year:

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2021 £
Tangible fixed assets	1,039,207	-	-	1,039,207
Current assets	238,138	157,549	247	395,934
Creditors due within one year	(6,238)	(1,811)	-	(8,049)
	<u>1,271,107</u>	<u>155,738</u>	<u>247</u>	<u>1,427,092</u>

Prior year (restated):

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2020 £
Tangible fixed assets	1,039,207	-	-	1,039,207
Current assets	267,230	188,391	245	455,866
Creditors due within one year	(45,938)	(10,022)	-	(55,960)
	<u>1,260,499</u>	<u>178,369</u>	<u>245</u>	<u>1,439,113</u>

17. RELATED PARTY DISCLOSURES

There are no related party transactions occurring in 2021.

18. PRIOR YEAR RESTATEMENT

The charity's fixed assets at 31 December 2020 included a freehold property held in the accounts at revaluation. The accounting policy for fixed assets is for assets to be held at cost.

The impact of the restatement on the accounts for the year 31 December 2020 has been to reduce unrestricted reserves and fixed assets carried forward at 31 December 2020 by £127,043.

Accounts

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

Brindley Millen Ltd
167 Turners Hill
Cheshunt
Hertfordshire
EN8 9BH

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

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for the Year Ended 31 December 2020

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BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2020

Legal and Administrative Information

The PCC is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2006) and a charity currently registered with the Charity Commission Registered Charity Number 1131650.

Parish Name	The Billericay and Little Burstead Team Ministry
Diocese & Diocesan Parish Code	Chelmsford 10.03
Deanery	Basildon
Archdeanery	Southend
Episcopal Area	Bradwell
Address	Emmanuel, Laindon Road, Billericay, Essex. CM12 9LD
Website	www.billericaychurches.org
Independent Examiner	Brindley Millen Ltd, T/A Hewitt Warin, 167 Turners Hill, Cheshunt, Hertfordshire EN8 9BH

OBJECTIVES AND ACTIVITIES

Aims of the Organisation

The Parochial Church Council (Powers) Measure 1956, section 2, directs that a Parochial Church Council (i.e. The Billericay & Little Burstead Team Ministry), has the responsibility of co-operating with the Rector, alongside the Team Vicars, in promoting within the ecclesiastical parish the whole mission of the Church:

- Pastoral: to look after, and care for, the needs of individual people;
- Evangelistic: to share the Good News of salvation in Jesus;
- Social: to be involved in the local community with those who are suffering;
- Ecumenical: to encourage good relationships with other Christian denominations.

The PCC also has responsibility to maintain all church buildings and grounds. Thus, the prime purpose of the church is to maintain and develop the community of Christian believers and to use the strength of that community to promote the beliefs of and in Christ through outreach, care for those in need, and by contributing in practical and Christian ways to the community. Naturally, this will involve our engagement in such issues as Mission, Teaching, Nurture and Christian Stewardship - such as the giving of our Time, Talents and Financial Resources. All of this should be seen as part of our common Christian discipleship and not just for those who are particularly keen, willing, and able. In addition, our support of missionary activities (both at home and overseas) should fulfil a clear and integral part of our communal life as the family of God here in The Billericay and Little Burstead Team Ministry.

The principal way in which the PCC fulfils this responsibility is in acting in collaboration with the clergy team and the District Church Councils in co-ordinating ministry within the parish, based in and around the five churches of the parish, and in providing oversight as needed. In practice, as much as possible is delegated to the District Church Councils, however, the PCC retains the legal responsibility for overseeing the parish and furthering its aims and has the final say on expenditure over £2,000 and faculty applications.

Public Benefit

When planning the activities for the year, the Team Rector, Ministry Team and PCC have considered the Charity Commission's guidance on public benefit, and in particular, the specific guidance for charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

- Worship and Prayer; regular public worship that is open to all, and the provision of sacred space for personal prayer and contemplation.
- Enabling people to learn about the Gospel and develop their knowledge of, and trust in, God the Father, the Son and the Holy Spirit through sermons, courses and small groups.
- Provision of pastoral care for people living in the parish and for members of the congregations, including offering the sacraments of baptism and confirmation, conducting weddings and funerals and visiting the sick, housebound and bereaved.
- Mission and outreach work.
- Taking of religious assemblies in schools.
- Evangelistic activities, through the staging of events and meetings and the distribution of literature.
- Promoting the whole mission of the Church through our involvement in the wider community of Billericay.

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2020

COVID-19

An overused word during 2020 was 'unprecedented' and there's no doubt our nation and our world, and we as a church, faced unprecedented levels of disruption during 2020. The challenges for all of us under Lockdown #1, #2 and #3 have been immense. Not least for those of you who live on your own and those who don't have internet access. Many of you, like me, have mourned the loss of family and friends in the most painful of circumstances. You may recall that on 11 March 2020 the Covid-19 pandemic was announced by the World Health Organisation and, following this, on the 24 March 2020 the UK government announced a lockdown and cancellation of all religious and other types of meetings. As a result, all gatherings in the Parish from that date until early July continued online rather than in person. You may recall the Archbishop's banned clergy from entering their churches to even pray! Easter 2020 and 2021 under lockdown was a challenge for all of us.

Churches were allowed to be open for private prayer from mid-June and for public worship from 5 July. Lockdown #2 was then announced, and churches were closed from 5 November to 2 December for public worship but not for private prayer. Livestream and pre-recorded services continued during this period - following government guidelines. Then a new tier system was introduced in December with Essex finding themselves in Tier 4. Whilst churches were allowed to continue public worship during this time the DCCs made the decision to close our churches for public worship from January 2021 - though Saint Mary's in the High Street was open for private prayer four days a week. As lockdown restrictions ease, three of the four team churches reopened on Sunday 18 April 2021. Due to the continued generosity of members across the churches regular giving has continued. However, we have suffered significant losses due to the fact that loose plate giving on a Sunday has come to a standstill and our church halls have not been able to be hired out from March to the present day.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Billericay & Little Burstead Team Ministry

The Billericay & Little Burstead Team Ministry consists of five churches spread across our town and, whilst offering different styles of worship, within an evangelical tradition, we are united in our vision to serve God and the wider community in which we live and love. COVID 19 saw a huge restriction on our ability to worship together physically, though great imagination was shown in the way livestream, pre-recorded and liturgical services were able to take place across the parish. Changes that may usually take several years to discuss and implement, were introduced almost overnight. Two new phrases were added to our vocabulary during lockdown: "You're on mute" and "Can you hear me!" The Team Ash Wednesday service was held at Saint Mary Magdalen and the Maundy Thursday Communion was led by me on Facebook. We were able to enjoy a pre-recorded Team Service of Communion in November. Midweek Communions at Saint Mary's took place when churches were open, when Preaching and Presiding is shared amongst the clergy. We were able to hold our Annual Service of Memorial at Emmanuel in November. The closure of our churches and church activities during 2020 has challenged all of us to think more deeply about our Christian faith and the true nature of our worship of God and the role of church in our lives. The greatest challenge of all, is not the loss of familiar church events, but of drifting away from God. It's said that it takes 10 weeks to break a habit and even longer to create a new one. Research suggests that 40% of Church regulars stopped accessing online services after 12 weeks. If that is true, then many church habits have been broken and it will take a long time for us to recover what we have lost during lockdown. It has been a challenge for all of our churches to run one (even two) clergy short and this has been a heavy burden at times for myself and Margaret. Full credit goes to the churchwardens at Saint John's and Saint Mary the Virgin for managing the additional workload that goes with this. We were delighted to welcome Revd Rupert Hankey as a team vicar in September 2020. The reports from individual churches can be read below.

Revd Paul A Carr

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2020

Christ Church

Due to Covid, Christ Church has been closed for much of the past year. Services have continued online with high numbers watching. We stayed open for Christmas even holding four bookable Christingle Services in Church and one online. Our monthly afternoon Pensioners' Praise Services were surprisingly well attended from October - December. We have had three baptisms and one funeral in Church, but all weddings have been cancelled. An online Bereavement Group is a new feature. Even when open, we continued recorded Services online and we will continue for the foreseeable future. We recognise we need to invest in equipment to live-stream our services. Our Youth Group has been closed throughout the pandemic. Monthly Messy Church re-opened in the Autumn of 2020, closing again in January 2021, and will re-open in May 2021. We maintained contact with these families by delivering bags with a bible story and craft. We have an Ordinand in first year of training, an LLM in her second year, and a new ALP. We maintained contact with those shielding by drawing up a list of who will make contact with whom. A new newsletter with photographs and stories about Church life has been sent out weekly throughout the pandemic. We have delivered "Afternoon Teas" to older members of the congregation, friends and neighbours. Church members knitted angels to go with Christmas Teas, and chicks for Easter Teas. Weekly prayer continued online through Facebook, which also offered ideas for bible study. There has been "in person" prayer when possible. Some home groups have met via Zoom. All Church meetings are presently conducted via Zoom. Our Kenya Schools' link has been surprisingly well maintained, despite no visits being possible. Christ Church worked with the Rotary Club of Billericay and the Rotary Club of Embu, Kenya to raise funds for borewells for eight Embu schools giving clean water to 2,500 schoolchildren.

Our 1960s buildings continue to cause problems particularly with water leaks, which we are trying to address. We have had increased vandalism and misuse of our car park causing us to apply for CCTV and ANPR cameras. The Scout Hut lease on our site has expired, and as the building is in poor condition, it will soon be demolished. The Scouts are now using our halls for their meetings.

Revd Margaret Fowler

Emmanuel

2020 was the year of COVID 19. Overnight, online worship quickly becoming the 'new normal.' We livestreamed from The Rectory with the Carr Family during March and April and we then veered towards pre-recorded services from May to August and began hybrid services (a mixture of live and pre-recorded contributions) from late August until the present day. Many of our church meetings took place on Zoom. The church website became the primary course of passing on information. We're conscious that several people in our church family do not have internet access and we're grateful to Sue Oakley for producing regular newsletters to keep people up to date. When church re-opened in September for both 8.30 am and 10.30 am services around 40% of our regular congregation returned with many continuing to self-isolate - which was perfectly understandable. We tried to continue a regular pattern of Sunday worship during lockdown and Home Group sermon series for 2020 were: The I Am Sayings of Jesus; A short series on Elijah and Elisha and The Sermon on the Mount. We still managed to squeeze in four Mission Focus Sundays in 2020 with speakers from: Dementia Friends, Changing Pathways, Mothers' Union and Interserve. Messy Church continued on the third Sunday of every month at 10.00 am in the church hall and online with craft bags delivered to families taking part. Many of the young families involved are taking more of a leadership role which is fantastic to see. The only Parade Service took place in February. There was no Remembrance Sunday Parade Service in the High Street though we did include an Act of Remembrance in our livestream worship. Sadly, the Operation Christmas Child 'shoebox extravaganza weekend' wasn't able to take place - though we did encourage folk to 'fill' a virtual shoebox online. We were able to collect toys for Changing Pathways at our outdoor Carol Service in December. Our Carol Service and Christingle and First Communion of Christmas were all pre-recorded and posted online. We enjoyed a small and intimate Zoom Communion Service on Christmas Day. The low points, for many of us, have been the loss of a number of well-loved church members across the parish, but here at Emmanuel we think particularly of Vivienne Gennings; Harold Hill; Bill Rogers; Ray Deane and Molly Callender whose Services of Thanksgiving were wonderful celebrations of their life and faith and touched the hearts those who were present.

Revd Paul A Carr

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2020

Saint John the Divine

Despite enduring lockdown, protected opening and further lockdown, St John's has evolved with regular Wednesday 'Prayer and Praise' via Zoom, with an average of 19 attendees praising, singing, listening to Bible talks and following a Lent course, whilst finishing each hour-long session with prayer for loved ones and acquaintances that we would implore our Lord to look after. Sunday worship continued after initial lockdown with the congregation 'at church' distanced and masked. Then for a while with the minister, singers, readers, intercessors and technician at church whilst the congregation joined via Zoom. We opened for 'Private Prayer' when the opportunity arose. The majority of Sunday 'Morning Prayer' has been via Zoom, and we are overjoyed to welcome Rupert and Maria when the rota allows. We have a steady Sunday congregation of 25, most via Zoom, some via phone and all enjoying a new way of joint praise including songs, videos, prayers, readings and talks, though we miss our friends at Anisha Grange and other friends that can't join online. Notwithstanding the distanced praise, knitted angels were delivered at Christmas via the Foodbank and Palm Crosses at Easter and we continue to look ahead and plan for opportunities to spread God's love.

We have steadfastly continued with every planned giving envelope and direct debit, meaning we have not lost any congregational income. However closing hall bookings has clearly meant a reduction in income and we are close to dipping into our reserves. Looking at the wider SJD activities - Midweek Break, Small Wonders, Café on the Common - people are missing the fellowship and ask when things will start again, which is encouraging. We are amazed and humbled at the generosity of volunteers and donors at the Foodbank during great need, thank God for providing the vision long before the hour of need.

Paul Furneaux and Jim Rose

Saint Mary Magdalen 'The Church In The High Street'

At the beginning of 2020, when the first lockdown was announced, it gave an opportunity for some of the major repair works that were planned to be put into action. The Government guidelines for churches meant that public access was restricted. Many of the serious repair works could now be undertaken without causing disruption to the various church users. It was a bit of a stop start process due to changes in the circumstances brought about by the Covid 19 pandemic. However, the disrepair in the foyer has been addressed although there is still "snagging" work to be done on a number of patches on the walls. The ramp for disabled access has been repaired. The stairs on the north side have been reinforced. The stairs and the ramp have been re-carpeted. The lower part of the interior of the church has been re-decorated (in the same colours as previous). The corridor to the kitchen, the vestry and the men's toilets have also been re-decorated. The ceiling lights in the church have all been replaced with energy saving LED lights. The floor tiles in the church have been stripped, repaired and re-sealed. As reported last year we still see St Mary's being used as a place where many different groups meet but, again, due to restrictions, it has been sporadic. There are groups for babies and toddlers and also gatherings of our older generation! It is with some sadness that the Billericay Street Pastors do not now operate out of St Mary's. It is also used for many one off events throughout the year such as the art trail and the Christmas market. The monthly markets that use the church have not been able to operate for a lot of the year but it is hoped that this will change in 2021! We continue to thank Pauline Randall and her team who put in a great deal of effort for these events. This income was a valuable resource that is greatly missed. Our prayer is that St Mary Magdalen will continue to be "the church in the High Street" offering a place for worship and a sanctuary of peace in times of 'life's crisis'. We regularly get feedback of how valued it is that there is a church, albeit with restrictions, regularly opened.

As with all our churches in the team St. Mary's desperately needs more volunteers to offer their skills to maintain the building. People who could give an hour or two cleaning, painting and decorating, removing rotten wood from window frames, the list is endless!! I am sure I could find a place for you suited to your talents. As stated last year, I am so grateful to Sue Oakley who works tirelessly with the finances, to Robert Lewis and Clive Willis who often help Tony with tasks I am not able to do.

Linda Wallace (Assistant Church Warden)

Saint Mary the Virgin, Little Burstead

Basically the church building has been closed for the past year due to the Covid-19 pandemic. This has not stopped us worshipping each week. A small team headed up by Sandra and Sue G. have been producing a weekly service which is printed off and distributed to our congregation. Mid way through the year a new vicar, Rev. Rupert Hankey, was appointed to the team and after settling in has now been given St John's and St Mary's to look after. Great news to have a pastoral leader. Our first service in 2021 taken by Rupert, was an open air act of praise, held on Easter Sunday afternoon. Our prayers were answered in the beautiful sunshine we had, and the good number that attended. With none of our usual Christmas services the only other service was around the War Memorial at Little Burstead, for Remembrance day. As usual well attended by our members and villagers. Sandra has been overseeing our adherence to the covid-19 lockdown rules and sanitization procedures. No fundraising activities this past year has meant us relying on the generosity of our congregation who have kept giving their weekly offerings. We are now looking forward to the possibility of starting regular services in church again which will be welcomed after months of restrictions and self-isolating. Thank you to all those people who have continued to support St Mary's in various ways during the past year.

Ken Flack and Sandra Healy

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2020

FINANCIAL REVIEW

Financial position

During the year the PCC had income of £399,604 of which £272,453 was for general purpose and £127,151 was restricted.

There was general expenditure of £268,594 and restricted expenditure of £95,623 which led to an overall surplus of £37,053 for the year.

The PCC made payments totalling £164,044 of its parish share.

The above gain has led to an increase on the Net Current Assets from £362,854 to £399,906 Long Term Assets have been revalued in the year and increased in value by £127,044.

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) that equates to at least three months' unrestricted payments to cover emergency situations that may arise from time to time.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Recruitment and appointment of new trustees

The method of appointment of PCC members is set out in the Church Representation Rules. In the Billericay and Little Burstead Team Ministry the membership of the PCC consists of the incumbent, team clergy, team churchwardens, Readers / Lay Ministers and members elected by those members of the congregation who are on the electoral roll of the church. All members of the congregation are encouraged to register on the electoral roll and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1131650

Principal address

40 Laindon Road
Billericay
Essex
CM12 9LD

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2020

Trustees

The trustees of the Charity are the PCC Members.

'Who's Who' in the Billericay & Little Burstead Team Ministry?

Team Rector		Revd Paul A Carr
Team Vicar		Revd Rupert Hankey (from September 2020)
Associate Priest		Revd Margaret Fowler (LD SSM)
Churchwardens	Christ Church Emmanuel	Sue Goldsmith & Val Shepherd Alan Morgan & Jim Shrubbs (from Oct 2020) Paul Furneaux & Robert Masters (until Oct 2020), Jim Rose (from Oct 2020)
	Saint John the Divine Saint Mary the Virgin	Ken Flack & Sandra Healy
Lay Ministers	Christ Church Emmanuel Saint John the Divine Saint Mary the Virgin	Peter Fisher Sue Oakley, Pauline Randall & Pauline Woolnough Linda Russ Sue Ginn (Permission To Officiate)
Authorised Local Preachers	Christ Church Emmanuel	Catherine Benbough , Paul Hunt Stephen Greenfield, John Humphreys, Rachel Orford, James Van Cleef
Readers Emeritus		Ken Bearman
Pastoral Assistant	Saint Mary The Virgin	Sandra Healy
PCC Secretary		Maureen Baker
PCC Treasurer		David Kitchener
Electoral Role Officer		Christine Coe

During 2020, the following individuals have served as members of the Parochial Church Council:

Ex Officio Members

Revd Paul Carr	(Chairman: Team Rector, Emmanuel)
Revd Rupert Hankey	(Team Vicar)
Revd Margaret Fowler	(SSM Associate Priest)
Peter Fisher	(Lay Minister, Christ Church)
Sue Oakley	(Lay Minister, Emmanuel)
Pauline Randall	(Lay Minister, Emmanuel)
Pauline Woolnough	(Lay Minister, Emmanuel)
Linda Russ	(Lay Minister, Saint John the Divine)
Sue Ginn	(Permission To Officiate)
Ken Bearman	(Reader Emeritus)
Sue Goldsmith	(Churchwarden, Christ Church)
Val Sheppard	(Churchwarden, Christ Church)
Alan Morgan	(Churchwarden, Emmanuel)
Jim Shrubbs	(Churchwarden, Emmanuel, from Oct 2020)
Robert Masters	(Churchwarden, Saint John the Divine, until Oct 2020)
Jim Rose	(Churchwarden, Saint John the Divine, from Oct 2020)
Paul Furneaux	(Churchwarden, Saint John the Divine)
Ken Flack	(Churchwarden, Saint Mary the Virgin)
Sandra Healy	(Churchwarden, Saint Mary the Virgin)
Linda Wallace	(Deputy Warden for Saint Mary Magdalen)

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2020

Elected Members

Deanery representative, Christ Church	Catherine Benbough 2 vacancies
Deanery representative, Emmanuel	Christine Coe Merrill Knight Sue Stevens
Deanery representative, Saint John the Divine	Jim Rose
Deanery representative, Saint Mary the Virgin	Ken Flack
Diocesan Synod	Canon Shirley Jeffrey
Representative, Christ Church	Chris Davis Kevin Goldsmith Les Sheppard
Representative, Emmanuel	Phil Alcock Bob Lewis 1 vacancy
Representative, Saint John the Divine	Jackie Bentley Robert Masters Julie Todman
Representative, Saint Mary the Virgin	Sarah Hirst 2 vacancies
Deputy Warden for Saint Mary Magdalen	Linda Wallace

Independent Examiner

Brindley Millen Ltd
167 Turners Hill
Cheshunt
Hertfordshire
EN8 9BH

Approved by order of the board of trustees on Jan 31, 2022 and signed on its behalf by:


.....
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY**

Independent examiner's report to the trustees of Billericay and Little Burstead Team Ministry

I report to the charity trustees on my examination of the accounts of Billericay and Little Burstead Team Ministry (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


mwbrindley (Feb 1, 2022 14:14 GMT)

Maurice Brindley BSc FCA
Institute of Chartered Accountants in England and Wales
Brindley Millen Ltd
167 Turners Hill
Cheshunt
Hertfordshire
EN8 9BH

Date: Feb 1, 2022
Date:

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 December 2020

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	31.12.20 Total funds £	31.12.19 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies		229,592	126,170	-	355,762	301,151
Charitable activities	4					
Parish Activities		42,060	125	-	42,185	93,772
Other trading activities	2	314	135	-	449	5,518
Investment income	3	322	886	-	1,208	1,688
Total		<u>272,288</u>	<u>127,316</u>	<u>-</u>	<u>399,604</u>	<u>402,129</u>
EXPENDITURE ON						
Raising funds		930	-	-	930	5,198
Charitable activities	5					
Parish Activities		267,664	95,623	-	363,287	343,948
Total		<u>268,594</u>	<u>95,623</u>	<u>-</u>	<u>364,217</u>	<u>349,146</u>
Net gains on investments		-	1,666	-	1,666	3,669
NET INCOME		<u>3,694</u>	<u>33,359</u>	<u>-</u>	<u>37,053</u>	<u>56,652</u>
Transfers between funds	13	<u>(1,548)</u>	<u>1,548</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other recognised gains/(losses)						
Gains on revaluation of fixed assets		<u>127,043</u>	<u>-</u>	<u>-</u>	<u>127,043</u>	<u>-</u>
Net movement in funds		<u>129,189</u>	<u>34,907</u>	<u>-</u>	<u>164,096</u>	<u>56,652</u>
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>1,258,353</u>	<u>143,462</u>	<u>245</u>	<u>1,402,060</u>	<u>1,345,408</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>1,387,542</u></u>	<u><u>178,369</u></u>	<u><u>245</u></u>	<u><u>1,566,156</u></u>	<u><u>1,402,060</u></u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

BALANCE SHEET
31 December 2020

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	31.12.20 Total funds £	31.12.19 Total funds £
FIXED ASSETS						
Tangible assets	8	1,166,250	-	-	1,166,250	1,039,206
CURRENT ASSETS						
Debtors	9	31,426	3,564	-	34,990	33,405
Investments	10	-	26,122	-	26,122	23,796
Cash at bank and in hand		235,804	158,705	245	394,754	324,212
		267,230	188,391	245	455,866	381,413
CREDITORS						
Amounts falling due within one year	11	(45,938)	(10,022)	-	(55,960)	(18,559)
NET CURRENT ASSETS		221,292	178,369	245	399,906	362,854
TOTAL ASSETS LESS CURRENT LIABILITIES		1,387,542	178,369	245	1,566,156	1,402,060
NET ASSETS		1,387,542	178,369	245	1,566,156	1,402,060
FUNDS	13					
Unrestricted funds					1,387,542	1,258,353
Restricted funds					178,369	143,462
Endowment funds					245	245
TOTAL FUNDS					1,566,156	1,402,060

The financial statements were approved by the Board of Trustees and authorised for issue on^{Jan 31, 2022} and were signed on its behalf by:


 Trustee

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 December 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements and assessment of going concern

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

The financial statements are presented in sterling (£).

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern

Critical accounting judgements and key sources of estimation uncertainty

No significant judgements have been made during the course of preparing these financial statements. There are no sources of estimation uncertainty.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

No depreciation is charged in respect of freehold property as the residual value of the property after its estimated useful life is anticipated to be at least the carrying value of the property shown in the financial statements.

Taxation

The charity is exempt from tax on its charitable activities.

Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

Creditors

Creditors are recognised where then charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially settled at transaction value and subsequently measured at their settlement value.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Donated goods

During the year £67,600 (2019: £8,077) of food was donated through the St John the Divine Foodbank. This consisted of 1,040 single person parcels at £20 per/parcel and 1,560 family parcels at £30 per/parcel.

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

2. OTHER TRADING ACTIVITIES

	Unrestricted funds £	Restricted funds £	Endowment funds £	31.12.20 Total funds £	31.12.19 Total funds £
Fundraising events	314	135	-	449	5,518
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

3. INVESTMENT INCOME

	Unrestricted funds £	Restricted funds £	Endowment funds £	31.12.20 Total funds £	31.12.19 Total funds £
Interest received	322	886	-	1,208	1,688
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31.12.20 £	31.12.19 £
Pilgrim	Parish Activities	71	1,021
Bookstall	Parish Activities	137	166
Toddlers	Parish Activities	294	563
Cafés receipts	Parish Activities	2,859	12,454
Lettings income	Parish Activities	36,465	72,771
Wedding & Funeral Fees	Parish Activities	1,448	2,651
St Mary's Market	Parish Activities	786	3,287
One-off fundraising events	Parish Activities	125	859
		<u> </u>	<u> </u>
		<u>42,185</u>	<u>93,772</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
Parish Activities	363,267	20	363,287
	<u> </u>	<u> </u>	<u> </u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	259,805	41,346	-	301,151
Charitable activities				
Parish Activities	92,913	859	-	93,772
Other trading activities	4,544	974	-	5,518
Investment income	549	1,139	-	1,688
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	357,811	44,318	-	402,129

EXPENDITURE ON

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Raising funds	5,198	-	-	5,198
Charitable activities				
Parish Activities	306,539	37,409	-	343,948
Total	311,737	37,409	-	349,146
Net gains on investments	1	3,668	-	3,669
NET INCOME	46,075	10,577	-	56,652
Transfers between funds	(2,270)	2,270	-	-
Net movement in funds	43,805	12,847	-	56,652
RECONCILIATION OF FUNDS				
Total funds brought forward	1,214,548	130,615	245	1,345,408
TOTAL FUNDS CARRIED FORWARD	1,258,353	143,462	245	1,402,060

8. TANGIBLE FIXED ASSETS

	Freehold property £
COST OR VALUATION	
At 1 January 2020	1,039,206
Revaluations	127,044
At 31 December 2020	1,166,250
NET BOOK VALUE	
At 31 December 2020	1,166,250
At 31 December 2019	1,039,206

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20 £	31.12.19 £
Other debtors	34,990	33,405

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

10. CURRENT ASSET INVESTMENTS

	31.12.20	31.12.19
	£	£
Listed investments	26,122	23,796

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20	31.12.19
	£	£
Bank loans and overdrafts (see note 12)	7,961	4,538
Other creditors	47,999	14,021
	<u>55,960</u>	<u>18,559</u>

12. LOANS

An analysis of the maturity of loans is given below:

	31.12.20	31.12.19
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	<u>7,961</u>	<u>4,538</u>

Overdrafts arise from overdrawn Funds - see note 13
All overdrawn funds clear in 2021.

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

13. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General Funds	198,686	(5,223)	(10,108)	183,355
Buildings Capital	1,039,206	127,044	-	1,166,250
St Mary Magdalen Building Restoration	2,265	(2,265)	-	-
Emmanuel Large Gifts	-	5,000	-	5,000
Christ Church Fabric	2,319	-	-	2,319
Christ Church Tithe	8,932	(4,242)	8,632	13,322
Christ Church Hall Fabric	1,810	-	-	1,810
Christ Church Buildings Improvements	3,074	8,072	(876)	10,270
Christ Church Youth Worker	307	-	-	307
Christ Church Toddlers	789	283	-	1,072
St John the Divine Pastoral	7	-	-	7
St John the Divine Bursary	67	-	-	67
St John the Divine Small Wonders	120	-	-	120
St John the Divine Midweek Break	279	-	-	279
St John the Divine Flowers	482	68	-	550
St John the Divine Special Projects	10	2,000	-	2,010
St John the Divine Car Park	-	-	804	804
	1,258,353	130,737	(1,548)	1,387,542
Restricted funds				
Archer Hall	51,911	165	-	52,076
Emmanuel Church Maintenance Major Projects	1,612	(1,112)	-	500
Emmanuel Discretionary	2,000	(999)	-	1,001
Emmanuel Maintenance & Fabric	3,000	-	-	3,000
Christ Church Buildings Improvements	18,638	(1,947)	(225)	16,466
Christ Church Mission Link	4,438	2,826	-	7,264
Christ Church Tithe	-	-	225	225
Christ Church Flowers	175	(14)	-	161
Christ Church Youth Worker	4,172	7,789	-	11,961
Christ Church Grounds Maintenance	-	11,600	-	11,600
St Mary the Virgin Mission	6,929	2,258	1,548	10,735
St Mary the Virgin Maintenance	259	61	-	320
St Mary the Virgin Old School	50	-	-	50
St Mary the Virgin Lighting	10,374	-	-	10,374
Archer	660	42	-	702
Jones/Sheppard	1,320	85	-	1,405
Johnson Church	6,962	702	-	7,664
Johnson Tomb	14,854	1,497	-	16,351
Johnson Graves	95	-	-	95
Miles Grave	233	-	-	233
Dalton Grave	50	-	-	50
Ramsey Grave	353	-	-	353
St John the Divine Redevelopment	16,778	844	-	17,622
St John the Divine Altar Frontal	30	-	-	30
St John the Divine Charities	(2,765)	2,875	-	110
St John the Divine Foodbank	(177)	542	-	365
St John the Divine Youth Fund	3,108	-	-	3,108
St John the Divine Car Park	-	12,509	-	12,509
Friends of St Mary Magdalen	(1,597)	(6,364)	-	(7,961)
	143,462	33,359	1,548	178,369
Endowment funds				
Chapman	209	-	-	209
Fiske	36	-	-	36
	245	-	-	245
TOTAL FUNDS	1,402,060	164,096	-	1,566,156

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Funds	256,166	(261,389)	-	(5,223)
Buildings Capital	1	-	127,043	127,044
St Mary Magdalen Building Restoration	775	(3,040)	-	(2,265)
Emmanuel Large Gifts	5,000	-	-	5,000
Christ Church Tithe	(775)	(3,467)	-	(4,242)
Christ Church Buildings Improvements	8,759	(687)	-	8,072
Christ Church Toddlers	294	(11)	-	283
St John the Divine Flowers	68	-	-	68
St John the Divine Special Projects	2,000	-	-	2,000
	272,288	(268,594)	127,043	130,737
Restricted funds				
Archer Hall	165	-	-	165
Emmanuel Church Maintenance Major Projects	500	(1,612)	-	(1,112)
Emmanuel Discretionary	-	(999)	-	(999)
Christ Church Buildings Improvements	2,253	(4,200)	-	(1,947)
Christ Church Mission Link	5,288	(2,462)	-	2,826
Christ Church Flowers	170	(184)	-	(14)
Christ Church Youth Worker	7,789	-	-	7,789
Christ Church Grounds Maintenance	12,500	(900)	-	11,600
St Mary the Virgin Mission	2,258	-	-	2,258
St Mary the Virgin Maintenance	61	-	-	61
Archer	-	-	42	42
Jones/Sheppard	-	-	85	85
Johnson Church	210	-	492	702
Johnson Tomb	450	-	1,047	1,497
St John the Divine Redevelopment	844	-	-	844
St John the Divine Charities	2,122	753	-	2,875
St John the Divine Foodbank	79,007	(78,465)	-	542
St John the Divine Car Park	12,509	-	-	12,509
Friends of St Mary Magdalen	1,190	(7,554)	-	(6,364)
	127,316	(95,623)	1,666	33,359
TOTAL FUNDS	399,604	(364,217)	128,709	164,096

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

13. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.19 £
Unrestricted funds				
General Funds	157,431	54,048	(12,793)	198,686
Buildings Capital	1,039,206	-	-	1,039,206
St Mary Magdalen Building Restoration	1,765	500	-	2,265
Christ Church Fabric	2,319	-	-	2,319
Christ Church Tithe	7,617	(9,260)	10,575	8,932
Christ Church Hall Fabric	1,810	-	-	1,810
Christ Church Buildings Improvements	2,529	827	(282)	3,074
Christ Church Youth Worker	-	77	230	307
Christ Church Toddlers	682	107	-	789
St John the Divine Pastoral	127	(120)	-	7
St John the Divine Bursary	67	-	-	67
St John the Divine Small Wonders	120	-	-	120
St John the Divine Midweek Break	275	4	-	279
St John the Divine Flowers	600	(118)	-	482
St John the Divine Special Projects	-	10	-	10
	1,214,548	46,075	(2,270)	1,258,353
Restricted funds				
Archer Hall	51,556	355	-	51,911
Emmanuel Church Maintenance Major Projects	1,612	-	-	1,612
Emmanuel Discretionary	-	2,000	-	2,000
Emmanuel Maintenance & Fabric	-	3,000	-	3,000
Christ Church Buildings Improvements	22,503	(3,603)	(262)	18,638
Christ Church Mission Link	2,661	1,777	-	4,438
Christ Church Tithe	1,445	(945)	(500)	-
Christ Church Flowers	254	(79)	-	175
Christ Church Youth Worker	(2,025)	6,197	-	4,172
St Mary the Virgin Mission	5,464	(860)	2,325	6,929
St Mary the Virgin Maintenance	200	59	-	259
St Mary the Virgin Old School	50	-	-	50
St Mary the Virgin Lighting	10,534	(160)	-	10,374
Archer	560	100	-	660
Jones/Sheppard	1,120	200	-	1,320
Johnson Church	5,688	1,274	-	6,962
Johnson Tomb	12,137	2,717	-	14,854
Johnson Graves	95	-	-	95
Miles Grave	233	-	-	233
Dalton Grave	50	-	-	50
Ramsey Grave	353	-	-	353
St John the Divine Redevelopment	15,619	1,159	-	16,778
St John the Divine Altar Frontal	30	-	-	30
St John the Divine Charities	(1,037)	(1,728)	-	(2,765)
St John the Divine Foodbank	317	(701)	207	(177)
St John the Divine Youth Fund	3,091	17	-	3,108
Friends of St Mary Magdalen	(4,895)	3,298	-	(1,597)
St Mary Magdalen Flat Roof	3,000	(3,500)	500	-
	130,615	10,577	2,270	143,462
Endowment funds				
Chapman	209	-	-	209
Fiske	36	-	-	36
	245	-	-	245
TOTAL FUNDS	1,345,408	56,652	-	1,402,060

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

13. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Funds	350,777	(296,730)	1	54,048
St Mary Magdalen Building Restoration	500	-	-	500
Christ Church Tithe	-	(9,260)	-	(9,260)
Christ Church Buildings Improvements	5,132	(4,305)	-	827
Christ Church Youth Worker	577	(500)	-	77
Christ Church Toddlers	563	(456)	-	107
St John the Divine Pastoral	-	(120)	-	(120)
St John the Divine Midweek Break	4	-	-	4
St John the Divine Flowers	248	(366)	-	(118)
St John the Divine Special Projects	10	-	-	10
	357,811	(311,737)	1	46,075
Restricted funds				
Archer Hall	355	-	-	355
Emmanuel Discretionary	2,000	-	-	2,000
Emmanuel Maintenance & Fabric	3,000	-	-	3,000
Christ Church Buildings Improvements	2,616	(6,219)	-	(3,603)
Christ Church Mission Link	9,501	(7,724)	-	1,777
Christ Church Tithe	-	(945)	-	(945)
Christ Church Flowers	493	(572)	-	(79)
Christ Church Youth Worker	7,497	(1,300)	-	6,197
St Mary the Virgin Mission	1,140	(2,000)	-	(860)
St Mary the Virgin Maintenance	59	-	-	59
St Mary the Virgin Lighting	-	(160)	-	(160)
Archer	-	-	100	100
Jones/Sheppard	-	-	200	200
Johnson Church	199	-	1,075	1,274
Johnson Tomb	424	-	2,293	2,717
St John the Divine Redevelopment	1,309	(150)	-	1,159
St John the Divine Charities	1,333	(3,061)	-	(1,728)
St John the Divine Foodbank	8,077	(8,778)	-	(701)
St John the Divine Youth Fund	17	-	-	17
Friends of St Mary Magdalen	3,298	-	-	3,298
St Mary Magdalen Flat Roof	3,000	(6,500)	-	(3,500)
	44,318	(37,409)	3,668	10,577
TOTAL FUNDS	402,129	(349,146)	3,669	56,652

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

13. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General Funds	157,431	48,825	(22,901)	183,355
Buildings Capital	1,039,206	127,044	-	1,166,250
St Mary Magdalen Building Restoration	1,765	(1,765)	-	-
Emmanuel Large Gifts	-	5,000	-	5,000
Christ Church Fabric	2,319	-	-	2,319
Christ Church Tithe	7,617	(13,502)	19,207	13,322
Christ Church Hall Fabric	1,810	-	-	1,810
Christ Church Buildings Improvements	2,529	8,899	(1,158)	10,270
Christ Church Youth Worker	-	77	230	307
Christ Church Toddlers	682	390	-	1,072
St John the Divine Pastoral	127	(120)	-	7
St John the Divine Bursary	67	-	-	67
St John the Divine Small Wonders	120	-	-	120
St John the Divine Midweek Break	275	4	-	279
St John the Divine Flowers	600	(50)	-	550
St John the Divine Special Projects	-	2,010	-	2,010
St John the Divine Car Park	-	-	804	804
	1,214,548	176,812	(3,818)	1,387,542
Restricted funds				
Archer Hall	51,556	520	-	52,076
Emmanuel Church Maintenance Major Projects	1,612	(1,112)	-	500
Emmanuel Discretionary	-	1,001	-	1,001
Emmanuel Maintenance & Fabric	-	3,000	-	3,000
Christ Church Buildings Improvements	22,503	(5,550)	(487)	16,466
Christ Church Mission Link	2,661	4,603	-	7,264
Christ Church Tithe	1,445	(945)	(275)	225
Christ Church Flowers	254	(93)	-	161
Christ Church Youth Worker	(2,025)	13,986	-	11,961
Christ Church Grounds Maintenance	-	11,600	-	11,600
St Mary the Virgin Mission	5,464	1,398	3,873	10,735
St Mary the Virgin Maintenance	200	120	-	320
St Mary the Virgin Old School	50	-	-	50
St Mary the Virgin Lighting	10,534	(160)	-	10,374
Archer	560	142	-	702
Jones/Sheppard	1,120	285	-	1,405
Johnson Church	5,688	1,976	-	7,664
Johnson Tomb	12,137	4,214	-	16,351
Johnson Graves	95	-	-	95
Miles Grave	233	-	-	233
Dalton Grave	50	-	-	50
Ramsey Grave	353	-	-	353
St John the Divine Redevelopment	15,619	2,003	-	17,622
St John the Divine Altar Frontal	30	-	-	30
St John the Divine Charities	(1,037)	1,147	-	110
St John the Divine Foodbank	317	(159)	207	365
St John the Divine Youth Fund	3,091	17	-	3,108
St John the Divine Car Park	-	12,509	-	12,509
Friends of St Mary Magdalen	(4,895)	(3,066)	-	(7,961)
St Mary Magdalen Flat Roof	3,000	(3,500)	500	-
	130,615	43,936	3,818	178,369
Endowment funds				
Chapman	209	-	-	209
Fiske	36	-	-	36

BILLERICAY AND LITTLE BURSTEAD
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NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

13. MOVEMENT IN FUNDS - continued

	245	-	-	245
TOTAL FUNDS	1,345,408	220,748	-	1,566,156

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General Funds	606,943	(558,119)	1	48,825
Buildings Capital	1	-	127,043	127,044
St Mary Magdalen Building Restoration	1,275	(3,040)	-	(1,765)
Emmanuel Large Gifts	5,000	-	-	5,000
Christ Church Tithe	(775)	(12,727)	-	(13,502)
Christ Church Buildings Improvements	13,891	(4,992)	-	8,899
Christ Church Youth Worker	577	(500)	-	77
Christ Church Toddlers	857	(467)	-	390
St John the Divine Pastoral	-	(120)	-	(120)
St John the Divine Midweek Break	4	-	-	4
St John the Divine Flowers	316	(366)	-	(50)
St John the Divine Special Projects	2,010	-	-	2,010
	630,099	(580,331)	127,044	176,812
Restricted funds				
Archer Hall	520	-	-	520
Emmanuel Church Maintenance Major Projects	500	(1,612)	-	(1,112)
Emmanuel Discretionary	2,000	(999)	-	1,001
Emmanuel Maintenance & Fabric	3,000	-	-	3,000
Christ Church Buildings Improvements	4,869	(10,419)	-	(5,550)
Christ Church Mission Link	14,789	(10,186)	-	4,603
Christ Church Tithe	-	(945)	-	(945)
Christ Church Flowers	663	(756)	-	(93)
Christ Church Youth Worker	15,286	(1,300)	-	13,986
Christ Church Grounds Maintenance	12,500	(900)	-	11,600
St Mary the Virgin Mission	3,398	(2,000)	-	1,398
St Mary the Virgin Maintenance	120	-	-	120
St Mary the Virgin Lighting	-	(160)	-	(160)
Archer	-	-	142	142
Jones/Sheppard	-	-	285	285
Johnson Church	409	-	1,567	1,976
Johnson Tomb	874	-	3,340	4,214
St John the Divine Redevelopment	2,153	(150)	-	2,003
St John the Divine Charities	3,455	(2,308)	-	1,147
St John the Divine Foodbank	87,084	(87,243)	-	(159)
St John the Divine Youth Fund	17	-	-	17
St John the Divine Car Park	12,509	-	-	12,509
Friends of St Mary Magdalen	4,488	(7,554)	-	(3,066)
St Mary Magdalen Flat Roof	3,000	(6,500)	-	(3,500)
	171,634	(133,032)	5,334	43,936
TOTAL FUNDS	801,733	(713,363)	132,378	220,748

Unrestricted

General - This fund is an amalgamation of the General Funds maintained by each team church. It covers day to day income and expenses in connection with the running of each team church.

Buildings Capital - this fund covers the fixed assets of the team including Church Halls.

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

13. MOVEMENT IN FUNDS - continued

St Mary Magdalen Building Restoration - This fund is for the Building Restoration.

Christ Church Fabric - This fund is a reserve to cover major maintenance in the church.

Christ Church Tithe - This fund is designated from the donations received to give to other Charities and missions.

Christ Church Hall Fabric - This fund is a reserve to cover maintenance for the church hall.

Christ Church Buildings Improvements - This fund is to support major improvements to the church buildings.

Christ Church Youth Worker - This fund is used to pay for a Youth Worker and associated youth work costs.

Christ Church Toddlers - This fund is to support Christ Church Toddlers work.

St John the Divine Pastoral - This fund is used to cover minor discretionary costs incurred e.g. "men of the road".

St John the Divine Bursary - This fund is used to purchase Books for the Church.

St John the Divine Small Wonders Fund - This fund is used to cover costs etc. of this venture.

St John the Divine Midweek Break - This fund is used to cover costs of this venture.

St John the Divine Flowers- This fund is used to cover the cost of Flowers in the church.

St John the Divine Car Park - This fund holds money designated for improving and maintaining the Car Park and Grounds.

St John the Divine Special Projects - This fund holds money designated for special projects.

Emmanuel Large Gifts - This fund holds money allocated by the DCC for use on substantial projects.

Restricted Funds

Archer Hall Fund - this central Fund is capital which can be loaned out to Team Churches to support the costs of building works.

Emmanuel Church Maintenance Major Projects - This fund is available to support major maintenance church projects.

Christ Church Buildings Improvements - This fund is to support major improvements to the church buildings.

Christ Church Mission Link - This fund supports links to Christ Church mission partners.

Christ Church Tithe - This fund is designated from the Building Improvements fund donations to give to other building projects.

Christ Church Flowers - This fund is used to cover the provision of Flowers for the Church.

Christ Church Youth Worker - This fund is used to pay for a Youth Worker and associated youth work costs.

Christ Church Grounds Maintenance - This fund holds money given for the maintenance and improvement of the Christ Church grounds

Emmanuel Discretionary - This fund is to be spent at the discretion of Emmanuel's DCC

Emmanuel Maintenance & Fabric - This fund is to be spent on repairs or renewal of items within the fabric of Emmanuel Church and the Emmanuel Church Halls

St Mary the Virgin Mission - This fund is used to support Mission Work.

St Mary the Virgin Maintenance - This fund is used to support Church Maintenance work.

St Mary the Virgin Old School - This fund is used to support maintenance of this old property.

St Mary the Virgin Lighting - This fund is used to support this project.

BILLERICAY AND LITTLE BURSTEAD
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2020

13. MOVEMENT IN FUNDS - continued

Archer, Jones/Sheppard, Johnson Church, Johnson Graves, Johnson Tomb, Dalton Grave, Miles Grave, Ramsey Grave - These funds are for the upkeep and maintenance of certain graves & tombs at St Mary the Virgin.

St John the Divine Redevelopment - This fund is used to support the development of the Church complex.

St John the Divine Altar Frontal - This fund is used to support costs.

St John the Divine Charities - This fund is used to support Charity work.

St John the Divine Food Bank - This fund deals with income and expenditure directly associated with the Billericay Emergency Food Bank, which is based at St. John's church.

St John the Divine Youth Fund - This fund is used to fund Youth Work.

St John the Divine Car Park - This fund holds money given for improving and maintaining the Car Park and Grounds.

Friends of St Mary Magdalen - This Fund uses donations in support of running costs for St Mary Magdalen Church.

St Mary Magdalen Flat Roof - This is for funds donated and grants awarded for the replacement of the flat roofs either side of the tower

Endowment Funds

Chapman, Fiske - These endowments are for the upkeep and maintenance of certain graves & tombs at St Mary the Virgin.

14. RELATED PARTY DISCLOSURES

Verity Butt, daughter of Andy and Sue Butt, is a 'Youth with a Mission' (YWAM) volunteer. In 2020 the Church gave Verity a gift from the Tithe Fund of £1,200 (2019: £1,200) towards her YWAM work.