

THE CHURCH OF THE TRANSFIGURATION

THE CHAPEL OF ST NICOLAS

ANNUAL REPORT

AND

FINANCIAL STATEMENTS

OF THE

PAROCHIAL CHURCH COUNCIL

OF

CANFORD CLIFFS AND SANDBANKS

FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2023

**Incumbent:**

The Revd. Andrew O'Brien  
Canford Cliffs Vicarage  
14 Flaghead Road  
Canford Cliffs  
Poole  
Dorset  
BH13 7JW

**Bank:**

HSBC plc  
111 Poole Road  
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BH4 9BQ

**Independent Examiner:**

Dan Tout BA [Hons] FCA CTA  
Towngate House  
2-8 Parkstone Road  
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BH15 2PW

Charity Registration Number: 1131644

CANFORD CLIFFS AND SANDBANKS PCC

CONTENTS

|                                      | Page |
|--------------------------------------|------|
| ANNUAL REPORT FOR 2023               | 1-4  |
| INDEPENDENT EXAMINER'S REPORT        | 5    |
| STATEMENT OF FINANCIAL ACTIVITIES    | 6-7  |
| BALANCE SHEET                        | 8    |
| NOTES TO THE FINANCIAL STATEMENTS    | 9-15 |
| TRUSTEES' RESPONSIBILITIES STATEMENT | 16   |

## ANNUAL REPORT 2023

## CANFORD CLIFFS AND SANDBANKS PCC

### ANNUAL REPORT 2023 [continued]

This work has identified that financial sustainability is the major financial risk for the PCC. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank and active management to ensure sufficient working capital for the PCC.

Attention has also been focussed on non-financial risks arising from fire, health and safety of clergy, congregation and management. These risks are managed by having robust policies and procedures in place.

### **ACHIEVEMENTS AND PERFORMANCE**

Our year started with the sad loss of Margaret Marcham and Hilary Seagrief. Our usual Service of the Sea took place in February with the Rev'd Canon Pam Wise preaching and an attendance of about 60.

In March we lost another great supporter of our church with the death of Bill Morris. As usual during Lent we had our Compline and Lent Devotion which we reduced to once a week on a Friday. This was well received and we will continue this in 2024. We had a combined Mothering Sunday and Family Communion Service. I feel people enjoyed it, but we did not get very many young families attending. Having said that, our Good Friday Children's activities was very well attended, with about 19 children and their parents coming along to share the fun. Easter services were up on 2022, with over 90 people attending. This was followed on the 23<sup>rd</sup> April with Choral Evensong and the Vivaldi Gloria where our choir was joined by the Quayside Choir.

We installed a card reader in the church porch in July as a result of fewer people carrying cash for the church car park.

The Craft Group continues to meet. They raised a good amount for church funds from stalls at the Summer Fete and Christmas Fayre. It brings people in both from the church and from the wider parish. The Summer Fete took place with very unpredictable weather. We set up first outside and then realised this might not be the best decision and brought all the stalls inside the church. I apologise to Steve and the team for my indecision. Despite the weather it was well attended and raised £4883.97. I would like to thank all those who give up their time and expend their energy on this day.

During the year we also lost Bob Steele who did so much for the church and for the congregation, especially during his time as a pastoral assistant. We also heard sadly of the death of the Rev'd Wendy Fellingham who worked so hard during the interregnum before I came.

We joined together for our Harvest Supper in September and although numbers were down it was a most enjoyable occasion.

The Christmas Fayre took place in early December and was very successful raising £3043.60. A big thank you to all who continue to run stalls and especially to Anna for her organisation of the event. The hall has been well used over the year with very few days when some activity or other has not taken place. I would like to thank Wendy for organising the diary for this and opening up for various groups.

The Family Service on a third Sunday has been well attended with around 20 people attending each month.

The Mums and Toddler group continues. We have around ten mums and toddlers and, as well as a story, Ewa joins us to play songs. Many of the mums and children have moved on but we now have a new cohort who have replaced them.

We are very fortunate in having such an enthusiastic Director of Music and Organist in Ewa and a choir that leads our worship so effectively. At Christmas they sang carols at The Canford, St. Ann's and Isabel's.

Our Christmas services this year were well attended, especially the Christingle on Christmas Eve which welcomed many families who were pleased to share our Christmas celebrations. We raised £400 for the Children's Society.

The fortnightly Coffee Mornings continue to be enjoyed, providing a social occasion for people to get together. The Christmas coffee morning was well attended and enjoyed by everyone. Joanne and I even managed to attend having arrived back from New York at 6.30 am that morning, very jetlagged and perhaps not that coherent! Thank you to everyone involved and especially to Grace Martin for organising this important outreach and keeping it going. I am also very grateful to those on the rota for Sunday morning coffee especially to Rona and Joanne for filling in when gaps occur on the rota. It is encouraging to see how many people enjoy this social time following our service. Sometimes I think we should continue with lunch!

I would like to thank Rona for her work as Sacristan which involves preparing all the elements for our Sunday service as well as changing altar frontals and all the washing and ironing of the linen. This is a huge job which goes unnoticed as it is carried out so efficiently.

We are fortunate in having a very talented group of flower arrangers from the Flower Guild who decorate the church beautifully all year and especially at Harvest, Christmas and Easter. Thank you to Susanne King who organises the rota and goes to so much trouble in sourcing the flowers. The wholesalers is situated in Romsey, so it's quite a trek for Roger and Susanne to order and collect the flowers, especially for major festivals.

We are very fortunate to have the Rev'd Canon Pam Wise as a member of our congregation. Pam preaches for me on a third Sunday and covers when I am away. It is great to know the church is in such good hands and I would like to thank her personally for all her hard work.

I would particularly like to mention the churchwardens, Wendy Bales and Kathy Allsopp, the deputy churchwardens and the PCC for their encouragement and support over the past year. We are very fortunate to have a core group of people who work silently and tirelessly behind the scenes. It is difficult to single people out, but I would particularly like to thank Wendy Bales and Michael Wright for keeping us on track financially and Roger King for always being ready to take on a new job, be it putting up signs for various events, decorating the Christmas tree, and generally fixing anything that is broken!

*Revd Andrew O'Brien*



CANFORD CLIFFS AND SANDBANKS PCC

ANNUAL REPORT 2023 [continued]

**FINANCIAL REVIEW**

This year our income has continued to be satisfactory due to the substantial and generous giving for Collections, Envelopes & Gift Aid which added to the resulting Income Tax refunds all make up half our income. The tax refunds are a large part of that and we are so grateful to Andrew Clark & Roger King for the meticulous records they keep enabling regular submission of claims to be made by them. The rent from the two bungalows is the next largest source of income at 15 per cent of the total.

The letting out of the Hall is very popular and sought after but we have to be careful to keep times available for the various Church requirements. The car park donations have held up well after the introduction of a Card Reader because cash donations had been lessening, so that together with the Fete and Christmas Fayre produce another ten per cent. The income from these latter two functions is really excellent and entirely due to the very hard work of the stall holders, helpers and people doing the teas/coffee & catering. They all deserve our special thanks for their perseverance and making a happy atmosphere.

The Costs are much the same as in previous years. Donations to and costs of the Garden of Remembrance/Ashes area has been minimal this year as everything was mainly completed last year but the surrounding garden has been thoughtfully and beautifully laid out for which we thank Graham Luker & Richard Ellis and for their weekly hard work looking after the grounds. Substantial tree work has also been satisfactorily completed.

Once again we give enormous thanks to Wendy Bales for the constant attention she devotes to keeping the finances of the church up-to-date, accurate and in good order.

*MJM Wright*

**TRUSTEES' RESPONSIBILITIES**

The Statement of the Trustees' Responsibilities on page 16 summarises the PCC responsibilities for the financial statements on pages 6-15.

The Revd Andrew O'Brien  
On behalf of the Parochial Church Council

29. February 2024



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**

**THE PCC OF CANFORD CLIFFS AND SANDBANKS**

I report to the Trustees on my examination of the accounts of the PCC of Canford Cliffs and Sandbanks for the year ended 31 December 2023.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ['the Act']

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145[5][b] of the Act.

**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities [Accounts and Reports] Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Dan Tout BA [Hons] FCA CTA

Towngate House  
2-8 Parkstone Road  
Dorset. BH15 2PW

..... February 2024

CANFORD CLIFFS AND SANDBANKS PCC

FINANCIAL STATEMENT FOR THE YEAR ENDED 31st DECEMBER 2023

GENERAL FUND STATEMENT OF FINANCIAL ACTIVITIES

|                                  | <u>Notes</u> | <u>2023</u>   |            | <u>2022</u>  |               |
|----------------------------------|--------------|---------------|------------|--------------|---------------|
| <u>CHARITABLE INCOME</u>         |              | £             | £          | £            | £             |
| <u>[ALL UNRESTRICTED]</u>        |              |               |            |              |               |
| <u>Incoming Resources from</u>   |              |               |            |              |               |
| <u>Generated Funds</u>           |              |               |            |              |               |
| Planned Giving                   | 2            | 54379         |            | 47715        |               |
| Collections                      |              | 2608          |            | 5568         |               |
| Income Tax Recovered             |              | 15827         |            | <u>16177</u> |               |
|                                  |              |               | 72814      |              | 69460         |
| <u>Voluntary Income</u>          |              |               |            |              |               |
| Legacies                         |              | 2536          |            | 15003        |               |
| Donations                        | 3            | 25046         |            | 38848        |               |
| Events and Activities            | 4            | <u>7928</u>   |            | <u>7688</u>  |               |
|                                  |              |               | 35510      |              | 61539         |
| <u>Incoming Resources from</u>   |              |               |            |              |               |
| <u>Church Activities</u>         |              |               |            |              |               |
| Magazine - Sales and Advertisers |              | 843           |            | 857          |               |
| Bungalows Rent                   |              | 21583         |            | 22509        |               |
| Book of Remembrance              |              | 300           |            | 200          |               |
| Wedding and Funeral Fees         |              | <u>6996</u>   |            | <u>4371</u>  |               |
|                                  |              |               | 29722      |              | 27937         |
| <u>Investment Income</u>         |              |               |            |              |               |
| Bank Interest                    |              |               | <u>427</u> |              | <u>73</u>     |
| <b>TOTAL INCOME</b>              |              | <b>138473</b> |            |              | <b>159009</b> |



CANFORD CLIFFS AND SANDBANKS PCC

FINANCIAL STATEMENT FOR THE YEAR ENDED 31st DECEMBER 2023

GENERAL FUND STATEMENT OF FINANCIAL ACTIVITIES [continued]

|   | <u>Notes</u> | <u>2023</u>   | <u>2022</u>   |
|---|--------------|---------------|---------------|
| <u>CHARITABLE EXPENDITURE</u>                                 |              | £             | £             |
| <u>[ALL UNRESTRICTED]</u>                                     |              |               |               |
| <u>Donations</u>  | 5            | 4516          | 6146          |
| <u>Activities directly relating to the Work of the Church</u> |              |               |               |
| Parish Share  |              | 69421         | 67399         |
| Church Running Expenses                                       | 6            | 15617         | 13484         |
| Clergy Expenses   | 7            | 5240          | 4800          |
| Cost of Services  | 8            | 5967          | 6722          |
| Events and Activities Expenses                                | 9            | 512           | 558           |
| Magazine Costs  |              | 2580          | 2400          |
| Buildings Maintenance and Repairs                             | 10           | 6588          | 5572          |
| Cleaning and Gardening  | 11           | 10845         | 7760          |
| Bungalow Expenses   | 12           | 1028          | <u>717</u>    |
|   |              | 117798        | 109411        |
| <u>Church Management and Administration</u>                   |              |               |               |
| Office Expenses   |              | 1689          | 795           |
| Secretarial   |              | 3870          | 3600          |
| Motor Expenses  |              | 3169          | 3139          |
| Vicarage Repairs  |              | 1440          | 139           |
| Book of Remembrance   |              | 246           | 281           |
| Fees to Diocese   |              | 1714          | 1364          |
| Garden of Remembrance/Ashes Area                              |              | 3297          | 29730         |
| Flower Fund   |              | 1268          | 1006          |
| Bank Charges  |              | 365           | <u>365</u>    |
|   |              | 17058         | <u>40419</u>  |
| <u>TOTAL EXPENDITURE</u>                                      |              | 139372        | 155976        |
| <u>NET EXPENDITURE AND NET MOVEMENT OF FUNDS IN THE YEAR</u>  |              | -900          | 3033          |
| PARISH FUNDS AT 1 JANUARY 2023                                |              | <u>113733</u> | <u>110700</u> |
| AT 31 DECEMBER 2023   |              | 112833        | 113733        |

The notes on pages 9-15 form part of these Financial Statements

# CANFORD CLIFFS AND SANDBANKS PCC

## BALANCE SHEET AT 31ST DECEMBER 2023

|  |       | General Fund  |               |
|--|-------|---------------|---------------|
|  |       | <u>2023</u>   | <u>2022</u>   |
|  |       | <u>Total</u>  | <u>Total</u>  |
|  | £     | £             | £             |
| <b><u>FIXED ASSETS</u></b>                     |       |               |               |
| Two Bungalows, Panorama Road, Sandbanks        |       |               |               |
| Office Equipment - estimated value             |       | <u>3000</u>   | <u>3000</u>   |
| <b><u>CURRENT ASSETS</u></b>                   |       |               |               |
| Bank Current Account                           | 99111 |               | 100781        |
| CBF Deposit Fund                               | 11423 |               | 10996         |
| Cash in Hand                                   | 449   |               | 106           |
| <b>TOTAL CURRENT ASSETS</b>                    |       | <u>110983</u> | <u>111883</u> |
| <b><u>TOTAL ASSETS</u></b>                     |       | <u>113983</u> | <u>114883</u> |
| <b><u>LIABILITIES</u></b>                      |       |               |               |
| Bungalow Rent received in advance              | 1150  |               | 1150          |
| <b><u>TOTAL CURRENT LIABILITIES</u></b>        |       | <u>1150</u>   | <u>1150</u>   |
| <b><u>NET ASSETS</u></b>                       |       | <u>112833</u> | <u>113733</u> |
| <b><u>UNRESTRICTED PARISH INCOME FUNDS</u></b> |       | <u>112833</u> | <u>113733</u> |

Approved by the Parochial Church Council on

and signed on its behalf by

Revd Andrew O'Brien

*A. O'Brien*

Mrs K Allsopp

*K. Allsopp*

Mrs W Bales

*Wendy Bales*

The notes on pages 9-15 form part of these Financial Statements

## CANFORD CLIFFS AND SANDBANKS PCC

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

#### **1** ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a] Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland [FRS 102][effective 1 January 2019] - [Charities SORP [FRS 102]]

Canford Cliffs and Sandbanks PCC meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note[s].

b] Preparation of the accounts on a going concern basis

The board has considered the charity's operations and finances in the short to medium term. In the opinion of the board the charity has sufficient working capital to continue to meet its financial obligations and pay its liabilities as they fall due for the foreseeable future and therefore the financial statements have been prepared on a going concern basis. The board has considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves held for the charity to be able to continue as a going concern.

c] Fund accounting policy

General funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC.

Restricted funds are those donated for use in a particular area or for specified purposes, the use of which is restricted to that area or purpose.

The financial statements include all transactions, assets and liabilities for which the PCC can be held responsible. They do not include the financial statements of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

d] Incoming Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

CANFORD CLIFFS AND SANDBANKS PCC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31 DECEMBER 2023 [continued]

Planned giving receivable under covenant is recognised only when received.

Income Tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and amount due.

Funds raised by the fete, garden party and similar events are accounted for gross and recognised when the event takes place.

Sales of books and magazines from the church bookstall are accounted for gross and recognised when the goods are taken.

Other ordinary income

Rental from the letting of church premises is recognised when the rental is due.

Income from investments

Interest is accounted for when receivable.

e] Resources used

Donations

Donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The parish share is accounted for when payable.

f] Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the financial statements by S.10[2][a] and [c] of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the S.O.F.A and separately disclosed.

Other fixtures, fittings and office equipment

Office equipment used within the church premises is shown at estimated valuation.

CANFORD CLIFFS AND SANDBANKS PCC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED

31 DECEMBER 2023 [continued]

g] Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

h] Creditors and provisions

Creditors and provisions are recognised where the PCC has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

i] Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.



# CANFORD CLIFFS AND SANDBANKS PCC

## NOTES TO THE FINANCIAL STATEMENT FOR THE YEAR ENDED 31st DECEMBER 2023 [cont'd]

### Note

#### 2 PLANNED GIVING

|   | <u>2023</u>  | <u>2022</u>  |
|---|--------------|--------------|
| Weekly Envelopes                                    | 12160        | 11033        |
| Gift Aid [including yellow envelopes -<br>£8708.31] | 42219        | <u>36682</u> |
|   | <b>54379</b> | <b>47715</b> |

#### 3 DONATIONS RECEIVED

|                                  |              |              |
|----------------------------------|--------------|--------------|
| Donations                        | 4044         | 8148         |
| Donations towards use of hall    | 9215         | 9570         |
| Car Parking                      | 7660         | 7078         |
| Sundries                         | 3237         | 837          |
| Flower Fund                      | 540          | 515          |
| Garden of Remembrance/Ashes Area | <u>350</u>   | <u>12700</u> |
|                                  | <b>25046</b> | <b>38848</b> |

#### 4 EVENTS AND OTHER ACTIVITIES INCOME

|                 |             |             |
|-----------------|-------------|-------------|
| Summer Fête     | 4884        | 5189        |
| Christmas Fayre | <u>3044</u> | <u>2499</u> |
|                 | <b>7928</b> | <b>7688</b> |

CANFORD CLIFFS AND SANDBANKS PCC

NOTES TO THE FINANCIAL STATEMENT FOR THE YEAR ENDED 31st DECEMBER 2023 [cont'd]

5 DONATIONS MADE

|                                     | <u>2023</u>             |   |   | <u>2022</u>                     |                 |
|-------------------------------------|-------------------------|---|---|---------------------------------|-----------------|
|                                     | From<br>Church<br>Funds | From<br>Indvs<br>Through<br>Church<br>Funds | Overall<br>Indvs<br>Direct<br>To<br>Charity | Total<br>recvd<br>by<br>Charity | Church<br>Funds |
|                                     | £                       | £   | £   | £                               | £               |
| British Legion Remembrance Sunday   | 250                     |   |   | 250                             | 200             |
| Church Army                         | 500                     |   |   | 500                             | 500             |
| Mission to Seafarers                | 500                     |   |   | 500                             | 500             |
| CMS                                 | 500                     |   |   | 500                             | 500             |
| Julia's House                       | 500                     |   |   | 500                             | 250             |
| Poole Young Carers                  | 0                       |   |   | 0                               | 500             |
| Children's Society - Christingle    | 400                     |   |   | 400                             | 300             |
| Hebron Child Support                | 216                     |   |   | 216                             | 216             |
| Routes to Roots [Harvest Supper]    | 200                     |   |   | 200                             |                 |
| Poole Food Bank [Harvest Supper]    | 200                     |   |   | 200                             | 500             |
| Poole Food Bank                     |                         | 600   |   | 600                             |                 |
| Livability [Millie College]         | 250                     |   |   | 250                             |                 |
| Livability [Horizons]               | 250                     |   |   | 250                             |                 |
| Quayside Choir                      | 150                     |   |   | 150                             |                 |
| Mrs Ewa Irek                        |                         |   |   |                                 | <u>2680</u>     |
| <i>From or through Church Funds</i> | <b>3916</b>             | <b>600</b>                                  |   | <b>4516</b>                     | <b>6146</b>     |

CANFORD CLIFFS AND SANDBANKS PCC

NOTES TO THE FINANCIAL STATEMENT FOR THE YEAR ENDED 31st DECEMBER 2023 [cont'd]

Note

|          |  |                    |                    |
|----------|--|--------------------|--------------------|
| <b>6</b> | <b><u>CHURCH RUNNING EXPENSES</u></b>        | <b><u>2023</u></b> | <b><u>2022</u></b> |
|          |  | £                  | £                  |
|          | Chancel Expenses                             | 411                | 798                |
|          | Insurances                                   | 3522               | 3317               |
|          | Organ and Piano                              | 540                | 670                |
|          | Organists' Fees                              | 7055               | 5980               |
|          | Choir and Music                              | 1232               | 1083               |
|          | Sunday Club                                  | 45                 | 0                  |
|          | Telephone                                    | 685                | 534                |
|          | Sundries                                     | <u>2127</u>        | <u>1102</u>        |
|          |  | <b>15617</b>       | <b>13484</b>       |
| <b>7</b> | <b><u>CLERGY EXPENSES</u></b>                |                    |                    |
|          | Vicar's and Ministerial Expenses             | 3600               | 3600               |
|          | Assistant Clergy                             | 940                | 600                |
|          | Pension Contribution                         | <u>700</u>         | <u>600</u>         |
|          |  | <b>5240</b>        | <b>4800</b>        |
| <b>8</b> | <b><u>COST OF SERVICES</u></b>               |                    |                    |
|          | Water  | 470                | 581                |
|          | Gas  | 3017               | 2167               |
|          | Electricity                                  | <u>2480</u>        | <u>3974</u>        |
|          |  | <b>5967</b>        | <b>6722</b>        |
| <b>9</b> | <b><u>EVENTS AND ACTIVITIES EXPENSES</u></b> |                    |                    |
|          | Fete   | <u>512</u>         | <u>558</u>         |
|          |  | <b>512</b>         | <b>558</b>         |

CANFORD CLIFFS AND SANDBANKS PCC

NOTES TO THE FINANCIAL STATEMENT FOR THE YEAR ENDED 31st DECEMBER 2023 [cont'd]

Note

| 10 | <u>BUILDINGS MAINTENANCE AND REPAIRS</u>  | <u>2023</u> | <u>2022</u> |
|----|---|-------------|-------------|
|    |   | £           | £           |
|    | Electrical Repairs & Testing<br><i>[incl lightning conductor]</i>                                   | 451         | 817         |
|    | Boiler Maintenance & Insurance  | 721         | 657         |
|    | Gable Repainting  | 0           | 1872        |
|    | Outside Lights  | 438         | 0           |
|    | Intek - Loop system   | 809         | 795         |
|    | Microphone repairs  | 0           | 70          |
|    | Tables  | 0           | 278         |
|    | Repairs Sandstone, Flashings, Joints  | 555         | 0           |
|    | Sills/Steps outside hall  | 1530        | 0           |
|    | Flagpole  | 345         | 0           |
|    | Dorset Fire & Security  | 1535        | 966         |
|    | Other Repairs   | <u>205</u>  | <u>117</u>  |
|    |   | 6588        | 5572        |
| 11 | <u>CLEANING AND GARDENING</u>   |             |             |
|    | Weekly cleaning of church and<br>church rooms; St Nicolas fortnightly;<br>Sweeping drive, paths etc | 6160        | 5600        |
|    | Cleaning windows at both sites inside<br>and outside four times a year                              | 720         | 720         |
|    | Gardening - Trees, hedge cutting etc  | <u>3965</u> | <u>1440</u> |
|    |   | 10845       | 7760        |
| 12 | <u>BUNGALOW EXPENSES</u>  |             |             |
|    | Insurance No 1  | 389         | 359         |
|    | Insurance No 3  | 389         | 358         |
|    | Water/damp Repairs  | <u>250</u>  | <u>—</u>    |
|    |   | 1028        | 717         |

**CANFORD CLIFFS AND SANDBANKS PCC**

**TRUSTEES' RESPONSIBILITIES STATEMENT**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with the United Kingdom Accounting Standards [United Kingdom Generally Accepted Accounting Practice] and applicable law and regulations.

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to
- presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.