

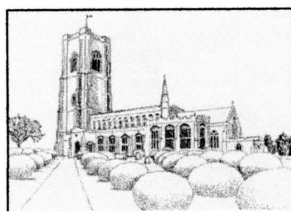
St Peter and St Paul, Lavenham

## 2021 ANNUAL REPORT FOR ELECTORAL ROLL OFFICER

---

The Electoral Roll annual update was successfully completed on time – the third year after the six-yearly Revision carried out in 2019 in time for publication on the occasion of the APCM.

The number of Electors on the Roll of 2021 was 130 and this year, although we have lost a few parishioners, we have had some new faces joining us in Church and the revised Roll now stands at 136 In these difficult times, we can count that a huge success



St Peter and St Paul, Lavenham

## 2021 ANNUAL REPORT FOR PCC SECRETARY

---

This is my second year as PCC Secretary in which I have also taken on additional responsibilities for church hire bookings and a number of the church policies.

During 2021 we held some of our PCC meetings on zoom due to COVID restrictions but latterly have held them in person.

During 2021 we held 6 PCC meetings:

January  
March  
May  
July  
September  
November

The Annual Meetings were held on 21<sup>st</sup> April 2021

The standing committee did not meet during 2021.

The PCC discussed a variety of items ranging from:

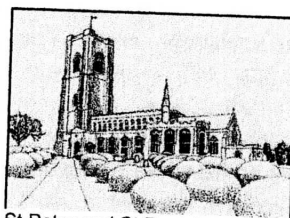
- Church business
- Charitable donations to other organisations
- Church arrangements during Covid and post restrictions
- Online Services to preparations for being in church full-time
- Harvest Services
- Safeguarding training and certification
- Church Policies
- Online activities including social media and technology requirements

In early 2021 most of our services continued to be via zoom and we were delighted to re-open, albeit with restrictions from Easter Sunday.

Church Hire was impacted during 2021 with a number of events being re-scheduled or cancelled. We are seeing a healthy number of requests for church hire in 2022, with organisers already planning for December 2022 and beyond.

There is a full PCC agenda for 2022 including the Queen's Platinum Jubilee activities.

I would like to thank the PCC for their continued contribution and support of our PCC meetings, from planning the agenda, submitting reports, reviewing draft minutes and support of other Parish requirements.



St Peter and St Paul, Lavenham

## 2021 ANNUAL REPORT FOR RECTOR'S REPORT

Growing in  
depth

Growing  
younger

Growing in  
influence

Growing in  
number

*'Who of you by worrying can add a single hour to your life?' but...*  
(Matthew 6:27)

*'Blessed are those who trust in the Lord, whose confidence is in him.  
They will be like a tree planted by the water  
that sends out its roots by the stream.'*  
(Jeremiah 17:7-8)

It has been another year of uncertainty, challenge and change in almost every aspect of our lives, including the church. This time last year we were anticipating a resumed normality of sorts, but just as we thought this was becoming a reality, other variants of covid emerged which put our plans on hold yet again.

One lesson we have probably all learned through another year of ups and downs is to treat almost everything as provisional. Not pinning our hopes too much on plans of our own, be they holidays or family celebrations, because we have come to realise, the hard way, that when we do so, we may find ourselves disappointed.

The pandemic, the worst of which it really does seem now that the UK and rest of Europe has shaken off (although I say this with high degree of caution), has been a sobering lesson about life's priorities and the things that really matter to us the most. Being denied, of necessity, certain things we have always taken for granted, has made us think long and hard about what we can discard and what we must keep.

We have learned that being unduly anxious about the future (as in Jesus' teaching above) serves no positive purpose and, if anything, erodes our equilibrium. As Christians, we have been learning the wisdom the sages-of-old gladly imparted to us: that putting our trust in God is ultimately all that really matters. I am reminded of a song I learned many years ago in Sunday School which has a chorus ending *'all may change, but Jesus NEVER... glory to his name!'* (The first line of the song is *'Yesterday, today, forever, Jesus is the same'*).

For those of faith, the truth of the constancy of God's love and mercy, shown to us in Jesus Christ, is a most wonderful gift that upholds us through all the turbulence of life and cannot be shaken. Just as the disciples learned amid the raging storm on the Lake. Perhaps Christians generally have weathered the pandemic better than those others without faith because of their fundamental belief that, when all else is stripped away, and even at death's door, there is still God – who is utterly trustworthy and dependable.

And so with faith, undimmed and unassailable, churches everywhere including our own in Lavenham and Preston St Mary are joyfully rediscovering and reshaping what makes for our communal life and witness among the people we are placed and whom we serve.

The sense of euphoria at being back in church again after the months of lockdown has been palpable (even accepting some are still very wary of social gatherings) underlining the importance of our sense of community and being able to support one another in person.

Lavenham Church at the start of 2022 is similar but also different from how it was when we entered the pandemic. And over the last year especially, besides delighted to be welcoming a number of new arrivals to the village and to the church, we have also seen a number of new initiatives to thank God for, including our Monday morning events in the Village Hall... 1<sup>st</sup> & 3<sup>rd</sup> 'Teddy Bears' Club' and now combining with 'Knit & Natter'; 2<sup>nd</sup> 'Think & Drink', 4<sup>th</sup> 'Men's Cookery Club', and 5<sup>th</sup> Village 'Coffee Morning'. Additionally, there is now a 'coffee & chat' time immediately following the mid-week 10am services which is proving a real success. Our curate Graham arranged another 'summer service with a difference' on the cricket field, and we celebrated his ordination as priest at Petertide, from then on frequently presiding at Holy Communion and conducting weddings for which couples have been most appreciative. Our work with young people is resuming although not quite as before. An on-line Easter crafts series in 2021 was well received (as we couldn't then safely do so in church) as were the services in church for Harvest and Christingle with the children from Lavenham School, along with staff and parents. It was good to end the year with pretty much the full-round of Christmas services and events in church in person (as well as, for some, on zoom) which included a really splendid Christmas musical drama, a well-attended craft day, a highly successful Christmas Fair, a moving 'Light Up A Life' Service, a beautiful Nativity Service and a wonderful 'Nine Lessons & Carols'. For many of us 2021 offered the first opportunity to meet and get to know our new Director of Music, Kevin Slingsby, appointed early the previous year, whose contribution musically and with the choir has been so very well received and for which we continue to be immensely grateful.

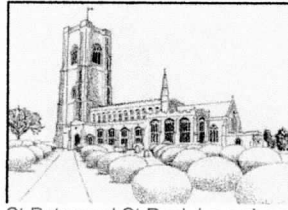
As Rector, I have been hugely grateful to innumerable people for their contributions to the life of the church, particularly through these challenging times. Some folk play a major part in the life of our churches; others have a smaller but no less significant role as we work together for the glory of God in this place. The contributions, great and small, of each and every one are very hugely appreciated and highly valued.

The APCM report is not only about looking back but also about looking forward. Taking to heart the verses I have quoted at the start of this report, and knowing our 'blessedness' is in trusting God's providence, you and I look to a new and exciting chapter very soon in the unfolding of God's loving purposes and as we do so, let us thank him: for all that has been, all that is, and all that will be. We have travelled the road together and soon will be a parting of the ways, yet the same God who has guided us thus far, will guide us in all that lies ahead. May you continue to be *'like a tree planted by the water'* sending *'out its roots by the stream'* into the community and beyond.

Thank you for the privilege of serving you in this benefice for almost 12 years. In looking back and seeing where God has blessed us with his guiding hand, may we look forward too in the sure knowledge that he is with us always, even to the end of time – *'yesterday, today and forever'*!

With every blessing,  
Stephen. (Rector)

Report prepared by: Revd Stephen Earl  
Date of Report: 24 February 2022



St Peter and St Paul, Lavenham

## 2021 ANNUAL REPORT FOR SAFEGUARDING

---

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults) See below:

*Under section 5 of the Safeguarding and Clergy Discipline Measure 2016, all authorised clergy, bishops, archdeacons, licensed readers and lay workers, churchwardens and PCCs must have 'due regard' to safeguarding guidance issued by the House of Bishops (this will include both policy and practice guidance). A duty to have 'due regard' to guidance means that the person under the duty is not free to disregard it but is required to follow it unless there are cogent reasons for not doing so. ('Cogent' for this purpose means clear, logical and convincing.) Failure by clergy to comply with the duty imposed by the 2016 Measure may result in disciplinary action. This Policy Statement is supported by more detailed Practice Guidance and Reference documents which can be downloaded from:*

*<https://www.churchofengland.org/clergy-officeholders/safeguarding-children-vulnerable-adults.aspx>*

All church members who work with vulnerable people or children remain in date with their police checks (DBS), which last for **five** years.

Over the last year Covid restrictions have prevented 'face to face' training although basic and foundation are on line via website. Safeguarding training has to be repeated by all PCC members every **three** years, just the highest-level training attained.

[safeguarding.training@cofesuffolk.org](mailto:safeguarding.training@cofesuffolk.org)

Claire Coles, our training coordinator, left the team, all leadership training has been via Zoom.

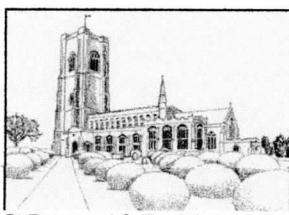
Newly appointed, Lisa Hicks, Diocesan Safeguarding Trainer & Training Mobile; 07485 329226.

[coordinator.lisa.hicks@cofesuffolk.org](mailto:coordinator.lisa.hicks@cofesuffolk.org) **eventually** face to face training will recommence locally with new updated contents hopefully in 2022.

Sally Fitch, Diocesan Safeguarding Administrator. Diocese of St Edmundsbury and Ipswich, St Nicholas Centre, 4 Cutler Street, Ipswich, IP1 1UQ. New phone number: 07485 348887.

[sally.fitch@cofesuffolk.org](mailto:sally.fitch@cofesuffolk.org)

Thanks to all who have let me know they have completed their updated training for my records.



St Peter and St Paul, Lavenham

## 2021 ANNUAL REPORT FOR THE CHURCHWARDENS' AND ASSISTANT CHURCHWARDENS

---

We thanked David Boast for his huge contribution to the life of the Church in his term of Church Wardenship. He has regulated and streamlined all the processes of the many bureaucratic aspects of running the parish and handed on extremely orderly files to his successor.

Mary Morrey was duly elected as the Rector's Warden and has had a busy and highly instructive year. Fortunately, she has had some excellent tutors in her colleague David Deacon, in Graham Patrick as Assistant Warden and her predecessor David Boast, all of whom have been unstinting in their support and advice. PCC Secretary Moira Dickson has also proved a source of strength to the Church Wardens and everyone tasked with the practicalities of 'running' the parish and we all consider the Church extremely fortunate to have her on the team.

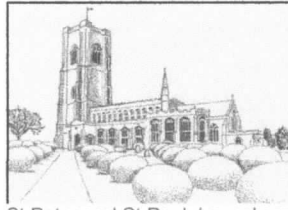
We have struggled considerably with progressing the Quinquennial Works and we think it is fair to say that we are no further forward than we were on 23MAR20 when the first lockdown was put in place. During the summer of 2020 two companies have surveyed the roof to Mr Nicholas Jacobs' instruction – with no result whatsoever. Both David Deacon and Mary Morrey have struggled to obtain updates on the situation and are told again and again that contractors are very busy, materials are in desperately short supply and we counter with that all the time, the costs are rising seriously affecting the amount of funds available for the work in long term.

This does not mean that the everyday maintenance of the church is being neglected. Any necessary repairs are being carried out, day-to-day maintenance contracts are being fulfilled and equipment for the smooth and efficient running of the building is being renewed or updated as required. Overall, given its age, the church fabric is in good health and with the support of the Friends and the fund-raising efforts of the Second-Hand Bookstall, the Shop and various events held throughout the year and supported by our loyal and generous congregation and visitors, we have the funds to look after our precious jewel.

Slowly but surely, the 'events' have been increasing throughout the year and although they occasion a great deal of work for the Church Wardens and Moira, we all appreciate that the income they bring to the church is irreplaceable by any other means.

We have received complaints both written and verbal concerning the cleanliness of the Church - all which we have taken on board and taken steps to address. Two estimates have been received to professionally clean around the windows, to the tops of the arches, the hanging lamps, the window ledges, the screens and the tiled areas of the flooring. The costs involved are considerable and will require some careful consideration on curtailing of the works and negotiation on prices.

Graham Patrick has been liaising with the Parish Council concerning the Queen's Green Canopy to mark the occasion of her Platinum Jubilee and permission has been obtained from the Diocese for the planting of a yew tree in the corner of the churchyard near the kissing gate. There will be a plaque, matching all the others to be planted in the Village, commemorating the event. The plan is to purchase it as soon as possible and plant it, so that come the actual celebrations we will have a thriving sapling which will grow to match the stalwart oaks planted to commemorate King George V's Silver Jubilee.



St Peter and St Paul, Lavenham

## 2021 ANNUAL REPORT FOR DEANERY SYNOD

---

The Lavenham Deanery Synod met twice by Zoom in 2021 and once in person as we juggled with the national lockdown and general good sense and caution trying to work out what was best! We have had talks by A Rocha, the Christian environmental organisation who administer the Eco-Parish scheme, Christians Against Poverty and learned about Christianity in Cambodia.

Financially, the overall amount of parish share the deanery was asked for went down, and that most benefices managed 100%, but three struggled by varying amounts. The overall amount the deanery will be asked for will be lower this year as a post has been cut.

Although Zoom can be at times a challenging medium, with good humour and co-operation the Zoom meetings have worked well, although 'in person' meetings are undoubtedly better!

We are looking for someone to fill the post of Deanery Organiser (effectively the role of deanery treasurer) long term, maybe you feel called to help the Deanery? If so, please talk to your parish priest who can put you in touch with the Rural Dean.

We look forward to meeting together again in 2022 in person.

FINANCIAL STATEMENTS OF  
**THE PAROCHIAL CHURCH COUNCIL OF  
THE ECCLESIASTICAL PARISH OF LAVENHAM**

FOR THE YEAR ENDED

31 December 2021

Rector

The Revd. Stephen Geoffrey Franklyn Earl

Churchwardens

David Deacon

Mary Morrey



**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF LAVENHAM**

I report on the accounts for the year ended 31st December 2021 which are set out on pages 3 to 9

**RESPONSIBILITIES AND BASIS OF REPORT**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Vincent Chandler ACA FCCA

Dated 4/4/22

Moore Green  
22, Friars Street,  
Sudbury  
CO10 2AA  
Suffolk

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LAVENHAM**  
(Registered Charity No. 1131642)

STATEMENT OF FINANCIAL ACTIVITIES AS AT 31 DECEMBER 2021

	Notes	Unrestricted & Desig't Fund	Restricted Funds	Endowment Fund	Total 2021	Total 2020
<b>INCOMING RESOURCES</b>						
Incoming resources from donors	2a	160137.51	11675.83		171813.34	66724.15
Other voluntary incoming resources	2b	0.00	583.00		583.00	410.00
Income resources from operating activities:						
- to further the Council's activities	2c	11475.85	0.00		11475.85	6796.32
- to generate funds	2d	23393.63	4589.45		27983.08	18667.54
Income from investments	2e	1.05	844.97		846.02	1343.33
Endowment Funds Transferred					0.00	0.00
<b>TOTAL INCOMING RESOURCES</b>		<u>195008.04</u>	<u>17693.25</u>	<u>0.00</u>	<u>212701.29</u>	<u>93941.34</u>
<b>RESOURCES EXPENDED</b>						
Grants	3a	5852.00	0.00		5852.00	5500.00
Activities directly relating to the work of the church	3b	91398.49	7923.84		99322.33	99431.83
Fund raising expenses	3c	9221.89	0.00		9221.89	8129.77
Church management and administration	3d	14887.45	0.00		14887.45	3921.73
<b>TOTAL RESOURCES EXPENDED</b>		<u>121359.83</u>	<u>7923.84</u>	<u></u>	<u>129283.67</u>	<u>116983.33</u>
<b>NET INCOMING RESOURCES</b>		73648.21	9769.41	0.00	83417.62	-23041.95
<b>GAINS/LOSSES ON INVESTMENTS</b>	5b	0.00	0.00	3763.28	3763.28	1712.99
<b>NET MOVEMENT OF FUNDS</b>		<u>73648.21</u>	<u>9769.41</u>	<u>3763.28</u>	<u>87180.90</u>	<u>-21329.00</u>
<b>BALANCES BROUGHT FORWARD AT 1ST JANUARY 2021</b>		45254.13	106078.15	29,189.30	180521.58	201850.51
<b>FUND TRANSFER</b>		0.00	0.00		0.00	0.00
<b>BALANCES CARRIED FORWARD AT 31ST DECEMBER 2021</b>		<u>118902.34</u>	<u>115847.56</u>	<u>32952.58</u>	<u>267702.48</u>	<u>180521.51</u>

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LAVENHAM**  
(Registered Charity No. 1131642)

BALANCE SHEET AS AT 31 DECEMBER 2021

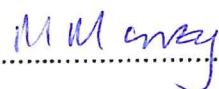
	<u>Notes</u>	<u>2021</u>	<u>2020</u>
<b>FIXED ASSETS</b>			
Tangible	5a	297.00	396.00
Investment	5b	30453.83	26690.55
		<u>30750.83</u>	<u>27086.55</u>
<b>CURRENT ASSETS</b>			
Debtors and prepayments	6	11745.17	11157.62
Short term deposits		149937.89	139867.72
Cash at bank and in hand		80305.65	3475.71
Shop stock at cost		4333.60	6472.51
		<u>246322.31</u>	<u>160973.56</u>
<b>CURRENT LIABILITIES</b>			
Creditors - amounts falling due within one year	7	9370.66	7538.53
<b>NET CURRENT ASSETS / (LIABILITIES)</b>		236951.65	153435.03
<b>TOTAL NET ASSETS</b>	8	<u>267702.48</u>	<u>180521.58</u>
<b>PARISH FUNDS</b>			
Unrestricted		118902.34	45254.13
Designated		3252.51	3452.51
Restricted		112595.05	102625.64
Endowment		32952.58	29189.3
		<u>267702.48</u>	<u>180521.58</u>

Approved by the Parochial Church Council on 16<sup>TH</sup> March 2021 and signed on its behalf by

Rector

  
S. G. F. EARL  
(Rector)

Churchwarden



# PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LAVENHAM

(Registered Charity No 1131642)

## NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2021

### 1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2016 together with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland for Charities (SORP FRS 102), the Charities Act 2011, and UK Generally Accepted Accounting Practice.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

### FUNDS

*Endowment Funds* are funds, the capital of which must be maintained, only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

*Restricted Funds* represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment interest is apportioned to individual funds on an average balance basis.

*Unrestricted Funds* are general funds which can be used for PCC ordinary purposes.

### INCOMING RESOURCES

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

### RESOURCES EXPENDED

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 1995 have been capitalised and depreciated in the accounts over their currently useful economic life.

Equipment, fixtures and fittings - 25% reducing balance basis

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

### LEASES

To facilitate the building of Lavenham Village Hall on a specified part of the Glebe, two leases were negotiated with the DBF in late 2003/early 2004

- 1 A full repairing and maintaining lease between the DBF and the PCC for the Glebe for a term of 40 years with effect from 1 June 2004 at a rent of £150 per annum with rent reviews every 5 years.
- 2 A full repairing and maintaining Underlease between the Lavenham Community Council (through their holding Trustees), the PCC and the DBF for a defined plot on the Glebe (and consent to build the Lavenham Village Hall) for a term of 40 years less 2 days, at a rent of £200 per annum with rent reviews every 5 years.

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LAVENHAM**  
(Registered Charity No. 1131642)  
NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2021

1 ACCOUNTING POLICIES OF THE PAROCHIAL CHURCH COUNCIL (continued)

**Investments**

Investments are valued at market value 31 December. The SOFA includes the net gains and losses arising on revaluations during the year.

**Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rent or other income are shown as debtors less any provision for amounts that may prove un-collectable. Short-term deposits include cash held on deposit either with the CCLA Church of England Funds or at the bank.

2 INCOMING RESOURCES

	Unrestricted & Designated Fund	Restricted Funds	Total 2021	Total 2020
2a Incoming resources from donors				
Planned giving	23257.59		23257.59	14835.30
Collections and other giving	10877.68		10877.68	13427.50
Tax recoverable	9401.75	1917.32	11319.07	10000.17
Sundry donations	19407.67	9758.51	29166.18	28461.18
Legacies	97192.82		97192.82	0.00
	<u>160137.51</u>	<u>11675.83</u>	<u>171813.34</u>	<u>66724.15</u>
2b Other voluntary incoming resources				
Bell Fund		300.00	300.00	10.00
Music & Choir Fund		283.00	283.00	400.00
		<u>583.00</u>	<u>583.00</u>	<u>410.00</u>
2c Income from operating activities to further the work of the church				
Sale of magazines	2075.12		2075.12	1831.17
Fees	9400.73		9400.73	4965.15
	<u>11475.85</u>		<u>11475.85</u>	<u>6796.32</u>
2d Income from operating activities to generate funds				
Magazine advertisement fees	7560.15		7560.15	9342.32
Rent	865.00	24.06	889.06	334.06
Gift Day	0.00	0.00	0.00	0.00
Fund raising	2696.18		2696.18	188.71
Second-hand books	3733.49	4565.39	8298.88	3033.00
Shop sales	8538.81		8538.81	5769.45
	<u>23393.63</u>	<u>4589.45</u>	<u>27983.08</u>	<u>18667.54</u>
2e Income from investments				
Dividends		774.80	774.80	750.82
Bank interest	1.05	70.17	71.22	592.51
	<u>1.05</u>	<u>844.97</u>	<u>846.02</u>	<u>1343.33</u>
<b>TOTAL INCOMING RESOURCES</b>	<u>195008.04</u>	<u>17693.25</u>	<u>212701.29</u>	<u>93941.34</u>

Included in Incoming Resources are donations from PCC members and their spouses of £10,355

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LAVENHAM**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2021

	Unrestricted & Designated Fund	Restricted Funds	Total 2021	Total 2020
<b>3.00 RESOURCES USED</b>				
<b>3a Grants to further the work of the church</b>				
Overseas mission - Kagera	0.00		0.00	0.00
Secular charities	5352.00		5352.00	5500.00
Salvation Army	500.00		500.00	0.00
	<u>5852.00</u>	<u>0.00</u>	<u>5852.00</u>	<u>5500.00</u>
Secular Charities: Lifewords £300, EACH £982, Storehouse Foodbank £500, Westcott House £500, Petals £500.00, USPG £500.00, Suffolk Refugee Support £500, Richmond Fellowship £250.00, Edens Project £250.00, Preston St.Mary Church £1,000				
<b>3b Activities directly relating to the work of the church</b>				
Diocesan parish share	64860.00		64860.00	64860.00
Church expenses	8823.00	4565.39	13388.39	11883.25
Clergy expenses	818.84		818.84	3211.03
Cost of services	1199.30		1199.30	2084.30
Upkeep of churchyard/Glebe	0.00		0.00	0.00
Church maintenance	4557.80		4557.80	4345.13
Major works		0.00	0.00	3751.98
Wages	10115.55		10115.55	8025.70
Depreciation	99.00		99.00	132.00
Organ/Music/Choir	925.00	27.12	952.12	480.88
Bellropes / Flower / Nave Fund		200.00	200.00	0.00
A.V. Equip. / Childrens Fund		3131.33	3131.33	657.56
	<u>91398.49</u>	<u>7923.84</u>	<u>99322.33</u>	<u>99431.83</u>
<b>3c Shop Purchases</b>	2442.54		2442.54	4060.36
Opening shop stock at cost	6472.51		6472.51	6394.07
Less closing shop stock at cost	-4333.60		-4333.60	-6472.51
Magazine printing costs	4424.44		4424.44	3931.85
Online Giving Fees	216.00		216.00	216.00
	<u>9221.89</u>	<u>0.00</u>	<u>9221.89</u>	<u>8129.77</u>
<b>3d Church management and administration</b>				
Telephone, Internet & Card Terminal costs	1392.80		1392.80	2073.07
Office expenses	1584.65		1584.65	1068.66
Legal Fees	11130.00		11130.00	0.00
Audit and Accountancy	780.00		780.00	780.00
	<u>14887.45</u>		<u>14887.45</u>	<u>3921.73</u>
<b>TOTAL RESOURCES USED</b>	<u>121359.83</u>	<u>7923.84</u>	<u>129283.67</u>	<u>116983.33</u>

4a STAFF COST	Total 2021	Total 2020
Wages and salaries	3515.60	3739.00
Self employed Director of Music	6599.95	4286.70
	<u>10115.55</u>	<u>8025.70</u>

During the year the PCC employed a cleaner and vergers (part-time) who were not paid an amount large enough to attract social security costs.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LAVENHAM

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2021

4b PAYMENTS TO PCC MEMBERS

The choir and bell ringers, some of whom may be members of the PCC, received token payments for weddings/funerals at which they performed. Our Director of Music is a member of the PCC and received £6,599.95 in payments during the year.

5a	FIXED ASSETS	Equipment	
	Tangible fixed assets	fixtures & fittings	Total 2021
	<b>Cost</b>		
	As at 1.1.21	27262.00	27262.00
	Additions during the year at cost	0.00	0.00
	As at 31.12.21	<u>27262.00</u>	<u>27262.00</u>
	<b>Depreciation</b>		
	As at 1.1.21	26866.00	26866.00
	Charge for the year	99.00	99.00
	As at 31.12.21	<u>26965.00</u>	<u>26965.00</u>
	<b>Net book value at 31.12.21</b>	<u>297.00</u>	<u>297.00</u>
	Net book value at 31.12.20	<u>396.00</u>	<u>396.00</u>

5b	INVESTMENTS	Total 2021	Total 2020
	Quoted		
	CBF Investment Fund	30122.06	26335.34
	CBF Fixed Interest Securities Fund	331.77	355.21
	Market value at 31.12.21	<u>30453.83</u>	<u>26690.55</u>

6	DEBTORS	Total 2021	Total 2020
	Gift Aid tax and VAT recoverable	8793.91	8281.40
	Other Debtors	2951.26	2876.22
		<u>11745.17</u>	<u>11157.62</u>



**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LAVENHAM**

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2021

7	LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	Total 2021	Total 2020
	Creditors for goods and services	4638.00	4352.50
	Other creditors and accruals	4732.66	3186.03
		<u>9370.66</u>	<u>7538.53</u>

8	ANALYSIS OF NET ASSETS BY FUND					
	Unrestricted Fund	Restricted Fund	Designated Fund	Endowment Fund	Total 2021	Total 2020
	Tangible fixed assets	297.00			297.00	396.00
	Investment assets			30453.83	30453.83	26690.55
	Current assets	11840.81	4232.71		5.25	16078.77
	Cash	69387.70	108362.34	50000.00	2493.50	230243.54
	Current liabilities	-9370.66			-9370.66	-7538.53
		<u>72154.85</u>	<u>112595.05</u>	<u>50000.00</u>	<u>32952.58</u>	<u>180521.48</u>

9 ENDOWMENT FUND DETAILS

The restricted funds comprise the Fabric Fund which includes income of permanent endowments (as below) of Helen Muriel Duvall bequest for the upkeep and maintenance of the fabric of the church; the Merelina Spring Stanley trust for the upkeep of the fabric including the steeple of the church and the monuments therein or connected therewith. and Biddell Memorial Fund for the upkeep of the churchyard  
Biddell Trust (Coal Charity) half for church repairs and half for coal for the poor  
and Francis Spring Bequest for the upkeep of the church tower and roofs.

	Income	Investment	Cash	Total
Spring Stanley Trust	62.25	2413.18		2413.18
Duvall Bequest	571.12	22,474.62		22474.62
Biddell Memorial Fund	141.43	5,566.03	227.39	5793.42
Biddell Coal Charity			446.26	446.26
Francis Spring Bequest			1825.10	1825.10
	<u>774.80</u>	<u>30453.83</u>	<u>2498.75</u>	<u>32952.58</u>

The movement on the restricted funds during the year is as follows

	Opening Balance	Incoming Resources	Resources Expended	Unrestricted Transfer	Closing Balance
Fabric Fund	93550.26	15621.40	4765.39		104406.27
Music/Choir Fund	4809.77	283.00	27.12		5065.65
Bellrope Fund	1879.89	300.00	0.00		2179.89
AV Equipment Fund	1244.38	0.00	1244.38		0.00
Childrens Co-Op Fund	1141.34	1488.85	1886.95		743.24
	<u>102625.64</u>	<u>17693.25</u>	<u>7923.84</u>	<u>0.00</u>	<u>112395.05</u>

It was decided during the year that the **Designated Fund** £3,453 (£3,453) comprising the proceeds from the sale of surplus furniture, which the PCC had set aside for the purchase of items for worship, was unlikely to be used for this purpose and was moved into the General Fund.

A new **Designated Fund** (£50,000) has been set up by the PCC to cover the cost of re-ordering the church beneath the tower to accommodate the bookstall.



**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF LAVENHAM**

I report on the accounts for the year ended 31st December 2021 which are set out on pages 3 to 9

**RESPONSIBILITIES AND BASIS OF REPORT**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Vincent Chandler ACA FCCA

Dated... 4/4/22 .....

Moore Green  
22, Friars Street,  
Sudbury  
CO10 2AA  
Suffolk