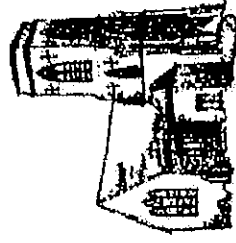
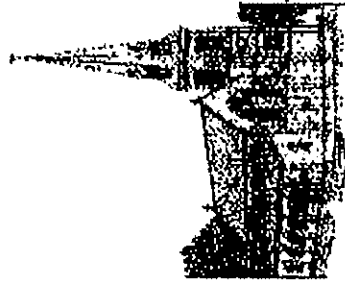


**The Parochial Church Council of the
Ecclesiastical Parish of
St Paul, Chippenham with Langley Burrell
Annual Report and Financial Statement
for the year ending 31st December 2020**

Charity Commission Number: 1131637



St Paul's Chippenham

**St Peter's,
Langley Burrell**

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Signed:  PCC Trustee.

Clergy Report for 2020 Greenways APCM's

<i>Praying...</i>	<i>Loving...</i>	<i>Growing</i>
<i>Eph 6:18</i>	<i>Lk 10:27</i>	<i>Mtt 4:19</i>

Simon is away on sabbatical so this report, and in fact oversight for the benefice in general, falls on me. We are blessed with gifted people who will report elsewhere on the important work being done to maintain our finances and the fabric of our buildings as well as important missional work led by our Youth minister and team of volunteers. As clergy we are truly grateful and inspired by this work but here I will restrict my report to the more obviously clergy-led aspects of our ministry and mission over the last year.

Since the original date of the APCM in April we have all been living in a world that looks somewhat different because of the pandemic. As with every other profession, ordained church leadership has had to adapt considerably.

The most obvious change has been in how we lead services. Throughout the first lockdown all of our buildings were closed and one benefice-service was broadcast every Sunday online. This was repeated for the month-long second lockdown in late Autumn. Since the original lockdown there have been no Wednesday Holy Communion services and whilst this service has been a real blessing to many, the decision has been made that it is too much of a risk to lead that particular service at the current time.

The first lockdown ended in August and we made the decision to re-open our buildings as soon as we could. The re-opening of services went really well with our buildings pretty much at their new capacity

every week. A great deal of thanks is due to the wardens who made that possible.

In the New Year the country was put into lockdown again. Unlike previous lockdowns where churches were ordered to close, this time it was for local churches to decide. After much thinking, praying, listening and discussing, the decision was made that, as regrettable as it is, the responsible and right thing to do was to close our church buildings until the situation is safer.

However, whilst the buildings were closed, church was not. We continued with online benefice services each week and included a post-service zoom call so that our congregations could chat together in small groups, pray with each other and discuss questions posed in the service. These are some of the elements of a church service that can be missed when we can't physically meet and we have tried to address that with this technology.

We look forward to the day when we can fully return to the buildings and fully include all the physical elements of church like Communion and conversation and singing and kids running around and coffee for those who are struggling to cope with those kids!

Until that day we will continue to strive to provide 'church' to a dispersed congregation.

As I have mentioned young people it is important to note the amazing work that the youth minister for our benefice, Becky, has been doing. I will not document that work here as she can report that separately but it is very appreciated by all of us.

So far I have really focussed on those who regularly attend church but as clergy we are charged with serving those who don't too.

One of the biggest ways we engage with the community who don't regularly attend on a Sunday is through occasional offices (funerals, weddings and baptisms). These have been dramatically different in the last 12 months. There have been no baptisms (mainly because the demand just isn't there with current restrictions), weddings have been constantly arranged and rearranged with us having to break the news to tearful couples that the wedding of their dreams isn't possible. Funerals have continued at a steady pace but have been different: I have only taken one at SPC as restrictions on numbers attending; singing etc. has meant there has been a big shift towards us leading funerals at local crematoriums/ cemeteries.

We have lost some really well-loved members of our church community over the last year and it has been really sad that we could not celebrate their lives together as a church in the way we would have liked.

Pastoral support has had to move with the times too. Face to face meetings over a cup of tea have been increasingly impossible. Meetings over the phone or 'Zoom' are not ideal but they have been massively necessary.

Indeed, technology has been the biggest way we have channelled our missional activities. Throughout lockdown Si and I, along with the wider ministry team, produced daily videos on our YouTube/ Facebook pages. We did this to nurture the faith of those who would call our churches their spiritual home as well as reach those who would not.

As people returned to work and spent less time at home the demand for this dropped considerably and we have adjusted what we have been doing accordingly but we are always thinking about how to reach those who do not 'demand' anything of the church because they do not come to church. The ministry team co-ordinated the posting of a benefice Christmas card to all in the parish as well as a three-day nativity trail around Chippenham. I was there every day and it was really encouraging to see so many people taking part, walking the trail, and engaging with church in a new and different way. It was especially encouraging that I saw so many faces that I did not recognise.

This has been a year like no other we remember. It would be foolish to lay out plans for how we, as clergy, will be leading our churches over the next twelve months because the last twelve have shown us that plans change on a weekly, almost daily basis! However, the basis of our plans will not change:

We aim to glorify God through all we do this year.

We glorify God by nurturing the faith of those who already look to God, and by inspiring everyone else to turn around and look to God.

We pray that God shows us how to do that in a changing world.

Tom.

Diocesan Synod Report 2020

Over the last year, Diocesan Synod has met 4 times (one as a prayer meeting); time was spent hearing about and discussing topics related to the mission of churches (specifically in light of the Covid 19 restrictions) across the Diocese.

Synod: Received a report entitled "Church in Action: making a difference", this covering our social engagement in the Diocese of Bristol; the Safeguarding Annual Report; the Diocesan Board of Finance Annual Report (which showed a £671,000.00 deficit for the year 2019).

Reviewed the outcomes/results of the Strategic Plan 2016-20 and agreed a way forward, by the appointment of a Programme Board, to plan for the next five-years.

Noted that ordained vocations have increased by over 50%,

Received information that there were increases in overall giving levels to churches, however, Parish Share has increased by £0.3m rather than the £1m planned for in the strategic and financial plan.

Synod agreed a new DAC Constitution and a Scheme for the Quinquennial Inspection of Churches.

The Budget was approved for 2021, with an expenditure of £10,091,000 against an income of £9,158,000 with an anticipated gross deficit of £933,000; however, with funding from the Diocesan Stipends Fund, Capital Fund of jointly £212,000 It makes a net deficit of £721,000. The shortfall was discussed along with Parish Share but reiterated the goal of mission actions agreed at the present, while recognising the risks and challenges this presented.

All papers relating to Synod and its activities are available on the Diocese website, using the search term "Synod". Every member is part of the Diocese, and every member has a voice, so get involved and ask!

Ron Pool

Chippenham Deanery 2020

The Deanery acts as a link between the parishes and the diocese. The Deanery Synod, which is formed from representatives from each of the parishes elect representatives to the diocesan synod and is the constituency for the general synod of the Church of England.

The deanery is an important link in church democracy, and acts as a liaising body for all the individual churches (27) in its area. It encourages mutual support to enhance the effectiveness of the ministry and mission of the church in this part of the diocese.

It is consulted and advises the Bishop, her leadership team, and the diocesan synod.

The deanery endeavours to promote and help churches to embed diocesan strategy.

The Chippenham Area Dean, Rev. Sally Wheeler, is appointed by the Bishop and is the Bishop's representative in the deanery. The Lay Chair is elected by the Lay Representatives of the parishes, these work together in the leadership of the deanery. They are jointly responsible for the activities of the half-time Deanery Missioner for Schools, Children and Families, which toward the end of the year became vacant with the move of Revd. Adam Beaumont.

We have had no contact with our linked Ugandan diocese of Mukono, therefore the Area Dean is looking to join us with the North Wiltshire Deanery to form a link with a different Ugandan diocese.

The deanery synod usually meets three times per year (two of those on Zoom in 2020); these meetings are open to all. Our Deanery Newsletter

(circulated to all churches) provides information on a wide range of subjects and activities.

During 2020, the synod, has continued to promote training opportunities (the Deanery subsidised the latest Deanery wide first aid training course); and have invited speakers.

Ruth Ranger spoke on 'Faith in later life'. Revd Andy Gubbins explained about 'Becoming an Eco Church'. Revd Lynne Godfrey on 'Vintage Church' (Messy Church for mature years). Rev Adam Beaumont gave regular reports of his work as the Deanery Schools/Children/Families Missioner. The Archdeacon of Malmesbury, Ven. Christopher Bryan on 'Transforming Church'.

We enjoy, at each meeting, an item called "Parish Focus", whereby someone gives a report on something going on in their parish. The long-awaited Pastoral Re-organisation is still being held up at Church Commissioners level, due to Covid 19.

Ron Pool

Music Report 2020

We started the year very much as usual, offering music into each morning service. In March everything changed with the first lockdown, and we have rapidly had to alter the whole way worship was offered as a result.

Initially various members of the music group sent in either recordings or videos of them singing and playing our familiar worship songs. In addition to that the service leader for each week was putting together a whole service to either go-live via YouTube or the Church's Facebook pages, sometimes this included them singing and playing too. We obtained an additional music licence from PRS and CCLI to allow the playing of songs online as part of our services.

As a result we have built up a library of recorded video and audio of our familiar songs. We have been using a combination of newly recorded music and using previously recorded songs. When we returned to the church building for some services as lockdown eased, we did occasionally have one of two people playing and singing live from behind a Perspex screen, but of course the congregation could not join the worship by singing due to the restrictions.

At the end of the year we also said goodbye to the Neate family; so specific thank you to Rob for drumming, coordination of the music group in recent months prior to lockdown, and setting up the OneNote music resource. Also thank you to Lauren and Emily for being a part of the music group too.

The OneNote music resource has been copied from a personal drive onto the main Church OneNote server for future use when we return to normal services back in church.

Hugh Webber

Prayer Ministry 2020

This year has been a difficult year in so many ways due to the Corona Virus Pandemic which affected church services and the support we offered as a church both pastorally and in how we offered prayer support to our church community.

In March we had to suspend in-person prayer support and the Prayer Ministry Team were relieved of their official duties. Prayer support was primarily offered through the Clergy and Lay Ministers as far as it was practical to do so. Although the Prayer Ministry Team continued to keep in contact and pray for those we were able to privately or via telephone.

We also said goodbye to Alice Hall one of our Lay Ministers and Leaders of the Prayer Ministry Team as she moved on to pastures new. We wish her God's blessing on her future ministry and plans as she seeks to continue her journey onwards being obedient to the call God has on her life.

In the autumn the Team were making plans to once again offer prayer ministry in our church settings after services, in a COVID secure way, when we were again plunged into a lockdown. These plans are held in abeyance until we are able to put them into practice at some point during 2021.

The Prayer Chain remains a good source of support for more general open prayers.

In the meantime please do contact a member of the Clergy or Lay Ministry Team if you need prayer support.

Until we can meet in person "Devote yourselves to prayer, being watchful and thankful." Colossians 4:2

Maddy Crook

St Paul's Church Mission Support 2020

St Paul's Church has traditionally supported the Church Mission Society (CMS) and Church Mission Partners with prayer and financial support. In 2020 the financial support to Mission Outreach was as follows. (2019 figures in (---)).

CMS General Fund: This fund assists CMS in its Christian outreach activities both overseas and in this country. Giving amounted to £1,131 (£1,852) from Church Tithing, £59.70 (£82.52) from CMS boxes held by individuals. Individual donation £0 (£39.00) Tot. £1,190.70 (£1,973.52)

Garry Ion: Garry is our CMS Mission Partner in Uganda and South Sudan. He is an engineer and building consultant involved in the design and construction of churches, hospitals and schools. Giving amounted to £1,131 (£1,852) from Church Tithing, £0 (£100.00) from the Women's Union, £0 (£100.00) individual donation and £0 (£192.22) collected at summer outdoor service and £40.00 (£148.35) from the Wed. a.m. tea/coffee collections. Tot. £1,171 (£2,393.57)

Gillian Rose: Gillian is our CMS Mission Partner in Bangladesh. Formerly a member of St Paul's, she moved in 1995 to Bollobhpur Hospital, near the Indian border, as a qualified nurse and midwife. She is now the Nursing Director and is involved in the training of student nurses. Giving amounted to £0 (£242.00) from church tithing, £0 (£100) from the Women's Union and £708 (£651.50) from individual donations. Tot. £708.00 (£993.50)

Jimmy and Katia Rocks: Jimmy and Katia are our new mission partners in Brazil. They were given church tithing of £1,131.00 and this was the total amount.

A cheque is being sent out to CMS for £3,492.70 (£4,367.09) to cover General fund, £1,190.70, (£1,973.52), Garry Ion, £1,171.00 (£2,393.57) and Jimmy & Katie Rocks, £1,131.00 (£0). Also an international money transfer is being made to Bollobhpur Hospital for £708.00 (£993.50) to clear the account at the start of 2020.

We should hold our Mission Partners in our thoughts and prayers as they give evidence of God's love for the communities in which they serve and we continue to pray for their safety

John & Sue Hartley

Crèche (0-3 years) 2020

There is currently no 'staffed' crèche running during the church service. The facility is open with toys available for people to use at any time during the services.

Sparks (0-5 years) 2020

Sparks is a church outreach baby and toddler group for children 0-5 years old and their carers. Our aim is to take opportunities to share the Christian message with everyone who comes to SPARKS through our actions and words. This is obviously done with gentleness and respect and includes encouraging people to come along to All Age Church, Messy Church and seasonal Church celebrations. It is a popular group, run on a weekly basis and is very well attended. Approximately 17 families come to SPARKS each week, (this equates to 20 children and 17 adults), and none of whom attend St. Paul's church. Over the year we have probably seen about 40+ different families (the first three months).

Each week we have a craft activity, lots of toys for the children to play with, while carers can socialise with each other and we serve them each a hot drink. After an hour of this we have snack time followed by a bible story and some songs.

What makes us unique to other toddler groups around the town is that we are free, and they do not have to sign up to attend. Anyone can turn up. Parents find Sparks to be a friendly and relaxed atmosphere where they can attend on a casual basis.

When lockdown happened we had to close and we have been unable to reopen for the rest of the year.

I and Anjali Kanagaratnam were running it, with once a month support from Eve and Gemma. Simon Dunn and Tom Hunton came into Sparks once a month and told the children a story and gave a talk based on

the theme. Hannah Holden, Diane Hopper, Sue Harding also regularly helped.

Anjali has now left, so we would like to say a big thank you for all her support and help.

For us to reopen when Covid restrictions lift next year, we will need more people to help run and lead sessions.

Rebecca Meilton

Activ8 Report 2020

2020 turned out to be a totally different year from what we were expecting when January 1st dawned and a new decade began!

We started off with a big group as we had lots of year 6's in Activ8 and were doing all our usual activities to help the children along their Faith Journey. Then lockdown came in March due to Coronavirus which meant schools and Churches were closed. As a group we adapted very quickly to running Activ8 online meeting at 9:15am before the general Facebook live church service.

These sessions included a bible story, a craft activity sometimes a worship song and then to finish a zoom game, scavenger hunt was very popular. These online sessions seemed to go well and were well attended by the Activ8 children.

We were able to start face to face Activ8 again in September for a short while the group had decreased in size due to the year 6's moving up to ignite and immerse. Due to the restrictions we also had to ensure that the children were kept in their family groups or bubble. Again we had lockdown in November so reverted back to Activ8 online, we

decided to do a zoom nativity which we recorded, and this was then put out on a Church service in December and went very well.

Also this year Activ8 put together a light trail around the Parish which was held on November 1st All Saints Day, people were invited to walk around a route looking for lights which had words on them, again this proved to be popular and non-church families came along too.

Despite the difficulties over the year Activ8 has gone well, thanks needs to go to Chantal Bryan for sorting out our online zoom sessions and being our tech person it was very much appreciated.

Our hope for 2021 is that we can return to face to face activ8 and nurture the children in their Christian Faith.

Messy Church

Unfortunately due to the Covid 19 situation we have been unable to run any messy Churches this year but hope we will be back soon so watch this space!

Ness Cooper, Gemma Durnell and Faith Ward.

Youth Team Report 2020

I want to start off by saying a big thank you to everyone who has been involved in any of the youth/ schools/ children's work. It has been a very difficult and challenging year and all your work is much appreciated.

Throughout the year 96 different young people attended one or more of our regular term time church youth groups. (Immerse, Spy, Ignite

and God Squad). This year started off normally, all our groups were going strong and looked like they were going to see growth in numbers, however, due to everything having to either stop or move online due to Covid in March it dramatically changed what the year looked like.

SPY

Spy is a group aimed at years 6 to 9, it is for young people to come and have some fun in an evening filled with games, activities, lots of mess and even more noise. We have a 5 minute slot where we do an activity or discussion about topics which are relevant to them and use that time for leaders to share a bit of their faith with them.

While we were in person at the start of the year, we had an average 36 to each session and 62 different young people who came through those months. However, when we moved online due to Covid restrictions in March we only saw 24 different young people join us online. It took us a few weeks when we went into lockdown to work out how to make it work online, so it wasn't until April that we started online.

After September we saw the numbers attending online drop, due to them being back at school and having that social contact they had missed before. A lot of the young people were also growing tired of being online. Our average for online Spy then was 8 young people.

Before Lockdown the majority of the young people attending were from outside the church, but the ones who by the end of the year were coming to Spy were mostly churched young people. I do think that Spy really helped the young people from within the church in year 6

transition to 7, as we saw a lot them also start joining us in Ignite. Whereas those who didn't come to Spy, I think have found it more intimidating joining Ignite whilst it is online.

A big thank you to all the leaders who help; especially those who have helped online.

Ignite

Ignite is a youth church which meets on a Sunday evening during term times. The group is made up from young people from St Paul's church, Station Hill Baptist church and a few from other churches or non-churched young people. This group has links with Station Hill Baptist, with a number of the leaders coming from there to help.

This year started with us doing a youth Alpha course. We saw a number of young people start Ignite, or become more regular through it. In February we had the Alpha away day and ended the day by going to laser quest and having pizzas back in the hall.

We finished Alpha at the beginning of March and the following week the country went into lockdown. We didn't miss a week and went straight into online groups. The leaders made a video every week which normally included a worship song, talk, challenges set for the young people for the week ahead and some kind of fun competition or activities to watch. This was posted online on the Sunday afternoon, and in the evening there was a Zoom call. During zoom there was a time for them to chat together, talk about what they had learnt in the video, pray together and play some games.

This carried on like this until September, in September and October there was a mixture of online and in person sessions. November – December with the exception of the last one before Christmas, were all back online due to being back in lockdown.

This year has been an exceptionally difficult year, and the Ignite leaders have worked very hard to keep providing a church service each week for the youth, many of the leaders has spent a lot more time this year helping with Ignite, by making videos, leading in the Zoom calls and an increase in pastoral support. Thanks to Nick Childerhouse, Chantal Bryan, Charmaine and Naomi Elkerton, Jonny and Abbi Cooper, Josh Hallet and Sophie Lambert.

Ignite had 42 different young people attend over the year with an average attendance of 15 young people each week.

God Squad

God Squad met alternate Thursday evenings between Jan – March. When the first lockdown started in March the young people asked if we could meet every week, which we did until they went back to school in September. We then went back to alternate weeks. The group is for those in school years 10-13. They have a chance to explore their faith and the Bible a bit deeper.

This year we have looked at a whole range of different topics, fruits of the spirit, studied different books of the bible, and looked in depth at Romans. It met in between leader's houses until March lockdown when it moved online to Zoom, where it stayed for the rest of the year.

10 Young people attended over the year, with an average of 5 to each session. Each week a young person takes on the responsibility of leading and running the group. The young people who attend the group choose what they want to do each term.

We had Elaine Jones and Naomi Elkerton join the team leading Gods Squad this year alongside Sophie Lambert, and Becky Meilton.

Immerse

Immerse is for those who are in school years 7-11, during the 10am Church service. This ran between Jan-March and we looked at different people in the Old Testament. We started each Immerse by eating breakfast together. Immerse stopped when we went into Lockdown. The young people were encouraged to join in with Ignite, Spy and God Squad which many were already members of.

Between September and December we ran 4 sessions. As we were unable to use the small hall as usual, we used the Large hall on alternate weeks to Active8. Due to the limit on numbers we only opened back up to school years 7-9. We saw a lot of new Year 7s join this year as they had left Active8.

Throughout the year we had 22 different young people attend with an average of 7.

The Hub

The Hub is a youth café/ hang-out place in the school holidays for those aged 10-18 years old. We held it in the hall on a Wednesday afternoon. We only managed to run it once this year in the February half term due to the Covid restrictions.

There is a tuck shop, pool table, table tennis, a Wii console, an art activity, games and other things for the young people to do. It is a drop in which means young people can come and go as they please. Almost all who come are not from St Pauls and we had young people who do not attend any of our other groups come, either with friends or because they have heard about it.

Trips and One off events

We had planned a number of trips and events this year but all had to be cancelled due to Covid restrictions; however, we did do a few online activities.

We had booked to take the youth away in the summer to Mendip Activity centre and to create our own program for a long weekend. As this could no longer happen we did a virtual camp on zoom. We used material from Spree South west; they had videos recorded with talks and worship, there were 4 sessions throughout the weekend looking and thinking about purpose. We also did fun activities like, baking, art, a quiz, film night, game and a prayer session. Alongside this we encouraged them to go on prayer walks, do some prayer journaling and camp in their gardens, or make dens in their house to sleep in which many of them did.

Throughout the weekend we about 20 different people join in.

We also ran a number of zoom social activities throughout the year for them to join in like, quiz nights, film nights, Among us (a video game) nights, and baking nights.

Schools and college Work Report

All the Christian unions only ran between January – March due to the Covid restrictions. When the schools reopened in September the year

groups were not allowed to mix so all the groups became impossible to run as they were all mixed age groups.

Abbeyfield School

We run a Christian Union lunch time group at Abbeyfield on a Thursday. The group of young people is almost all non-Christian, so the activities we do are introducing the idea of our faith and giving the space to have discussions around what they believe and think. The estimate over the three months is that 15 different young people attended with an average of 10 young people each week.

Sheldon School

The start of the year the Christian Union lunch time group which meets on a Friday was mainly made up of mainly non-Christians; many who I had contact initially though Spy. The group on average had 15 attend each week, with 20 different young people over the 3 months we were in for.

We normally do a similar activity to what we do at Abbeyfield but will do more of a deeper bible/ discussion with it.

Becky also went in a number of times to Sheldon for lessons, mainly in sex and relationship lessons for year 10s. The lessons in the first lockdown were obviously cancelled, but when the school was back in in September, I also was able to go back in to take lessons.

Hardenhuish School

We were very excited in January to start a Christian Union club on a Wednesday lunch time at Hardenhuish. We had great support from one of the senior teachers in the school that was very active in helping

to get it running. In the few months we got to run before we had to stop we saw 20 different young people come along with an average of about 15 each week, which we were very pleased with, having only just started there. This group is very different to the other two schools as everyone who comes is a Christian, from a whole range of churches in Chippenham.

The original plan was to do very simple introduction sessions based on the Christian faith, but it quickly became apparent the young people attending wanted to look much deeper into their faith and talk about topics which were more challenging, which had just had started to do before lockdown.

School Church Visits

This year, all the planned school visits to the church did not happen due to Covid especially over the Christmas period. Simon and I filmed a video which was sent to the schools that would normally come to the church instead.

Chippenham College

We go into college alternate weeks on a Thursday to offer chaplaincy. This last year, having been more regularly in, we have really started to get to know the students and staff at the college. We had young people who recognise us and come over every week to talk to us, sometimes to join in with what we are doing, or just because they want to talk about something. We would normally have a small activity or have a question to get people thinking, while we give out free food or drink. Most importantly we go around and chat to the young people and Staff. We had to stop in lockdown.

In September when the college reopened I didn't try and go back in, I don't think even if I had tried they would have allowed us. But I had no other leaders to go in with me anymore as Adam Beaumont has moved jobs, so is no longer available to help in any of the schools and colleges.

Looking forward to 2021, when we are allowed to go back into the schools, as it will probably have been a year or more, we will basically have to start all the groups from scratch. I also no longer have a team of people to help in them. So we may have to pick one or two schools to start rebuilding groups in, only when I have a team to help run them.

Rebecca Meilton

HOPE Reordering Project 2020

This year the team have again been working very hard to progress this project. Our architect Emma returned from Maternity leave early in the year, we thank Rob Toal for all his help whilst she was on leave.

This year our main aim was to get our plan finally agreed by the Diocesan Advisory Committee (DAC). All consultants worked hard to get this to happen and the final plans were submitted in July 2020 and given full approval in Oct 2020.

In December 2020 we wrote to every member on the St Paul's electoral role to update them with regards to the project and the funding required. We also asked for pledges to be made for financial backing of the project, helping us to gauge support for the plan.

We had a total of £135,000 (approx.) pledged. With the current balance of the fund from previous donations and the reserves designated by the PCC we now have a total of nearly £300,000.

This was a fantastic amount, and showed clear support for the works to go ahead. Based on this St Paul's Church Council gave permission to proceed with the build.

This will involve some minor changes, so that the project can move forward in stages rather than completing all the works at the same time. It was felt that we need to begin the work, particularly as the first stage includes the new heating system! Further stages will be developed and planned for when the finances allow.

The team heading up this Project is changing. I have decided to handover the reigns of the project to Julia Childerhouse and Jane Bailey. I will still, however, continue to be involved as needed and from a financial standpoint. To the members of the group who have worked on this and have decided to take a break, thank you for all your help, it's much appreciated!

The new reordering team will move forward with the staged plan and also investigate the missional side of having a flexible space that can be used in a different way.

Funds: Current funds are in the order of £79,684 plus the £70,000 of reserves that the PCC has agreed to allocate to the project if needed.

Joy Webber

St Paul's Church Wardens report 2020

The first few months of 2020 went smoothly. A huge thank you to the warden team who have helped Adam and myself ensure every service was open and ready. Your time and help is very much appreciated. I would also like to thank all the volunteers who help ensure the church services run. From bible readers, intercessory prayers, Sound desk, multi-media to ministry team, a huge thank you. I would particularly like to thank those people who have stepped up to assist Nick Helps with running the multi-media team.

March 2020 we went into lockdown and saw the church have to move everything online. As the first lockdown eased, there was a lot of work for the wardens, working with Simon, to ensure that we complied with Diocese guidance regarding ensuring we were ready to open church as soon as we had a clear Covid risk assessment and procedures put into place to ensure the safety of everyone entering church. I was very relieved when we finally opened in August 2020 and the procedures that were implemented ran smoothly. As the year drew to a close, it was a huge blessing to have a midnight service on Christmas Eve at church.

Annual events:

- PAT testing has been delayed due to delay in availability from the supplier following numerous lockdowns. This will take place as soon as it is possible early 2021, complying with the latest lockdown rules.
- Gas Contract with British Gas not renewed due to a bigger issue with the heating system pipes that can no longer easily be replaced.

Heating is a high priority going forward to 2021 to look to resolving, in conjunction with the reordering project.

- Fire Extinguishers tested November 2020.

As the year drew to a close, we were due to have our triennial inspection, but due to the November lockdown this has had to be delayed. Date to be confirmed early 2021.

Finally, the Benefice warden team finished off the year meeting with Simon, before he went into his sabbatical. We prayed for peace, recuperation and rest as he spent time away from the benefice.

Maria Rose

Hall Report for 2020

The Hall Committee is made up of four members: Roland Asbridge, Melinda Biro, Vanessa Cooper and Adam White. Joy Webber, the Benefice Administrator is in regular contact with the group.

Gillian Cowen stepped down from the Hall Committee in May 2020. We thank her for the hard work that she put into supporting St. Paul's church and hall, especially the Hall Committee.

Due to the Covid 19 pandemic the hall was predominantly closed from March 2020 till December 2020, a few groups were able to meet when restrictions allowed, all social distancing and cleaning requirements were followed.

The 2 cleaners: Lauren Neate and Matthew Ward were sent on furlough from March till August. Matthew Ward handed his resignation

in August 2020 and left in September 2020. We thank him for his hard work in cleaning both the Hall and the Church. As, not all the groups could return the Hall Committee decided not to hire a new cleaner but rather have a couple of bank staff who can do ad hoc cleaning if necessary. Lauren continues to be working under the employee retention scheme on flexible furlough.

The following are some of the actions that have been carried out this year:

The car park barrier: It has been removed but no replacement had been added as a barrier. The Hall Committee decided to invest in a 2nd sign at the car park entrance to remind drivers that the car park is private and monitored by CCTV.

Damage to the buggy park: Due to teenagers playing football in the car park and using the buggy park as a goal, the sides of the buggy park needed fixing.

Kitchen floor: Ongoing investigation has been happening to find out the reason why the floor has been lifting and causing a large bump.

Painting: As part of regular maintenance, high use areas were painted, these included the toilets, corridors, doors and frames.

New Chairs: A second trolley of chairs was purchased at the beginning of the year, enabling us to reduce the number of plastic chairs down the side of the large hall.

Other items dealt with: inspection of fire extinguishers, inspection of the hall by the insurance company as part of their risk assessment,

gardening issues, trees trimmed, updated fire risk assessment and an inventory document for the hall.

Thanks to all of the Committee members for their hard work. Throughout the year they have dealt with issues relating to the hall hire and maintenance as they arise.

Particular grateful thanks must go to Joy, who is on the frontline when it comes to dealing with any hall related issues.

Melinda Biro

Health & Safety Report 2020

The year 2020 was unprecedented due to the Covid-19 pandemic which dominated our lives from March onwards. It is pertinent, at the start of 2021, to pray for all friends and relatives who have lost loved ones, 80,000+ in the UK, due to the virus. We must also include the many that have lost the security of a job or struggle with school work during the lockdown. We must also give thanks to key workers in the NHS and other public services who have worked tirelessly during the year and also for the light at the end of the tunnel provided by the roll-out of an effective vaccine.

Consequently there has been a curtailment of the activities one would normally expect to see during the year. The church and hall were completely closed in March. Restrictions were relaxed in summer as the number of those suffering from the virus reduced. The church was open for the Sunday morning service, with seating restrictions and other Covid-19 compliance measures, and could be followed on Zoom. Evidence of a second peak developing in the autumn led to the

government introducing a Tier system (1 to 4), with 4 requiring the most severe activity restraints. Chippenham was in Tier 2. However a short lockdown was introduced in Nov up to Mid-December.

As might be expected, the number of Risk Assessments provided during the year was low (1), produced in Feb. for the Alpha away day and Laser Quest.

Subsequently, we became subject to oversight by the C of E in response to the government's attempts to stem the spread of the virus. Hence we had the RA for opening church buildings, issued by the House of Bishops, version 1 on 22nd May, followed by version 2 on 6th June.

The Greenways Benefice issued a RA for opening the church for funerals. This was dated 15th June.

A guidance note was issued, on 22nd May, by the Archbishops' Council, Cathedral and Church Buildings Division regarding keeping the church buildings clean. On 16th June this was reviewed by the House of Bishops Covid-19 Recovery Group.

There were reports of two accidents and two near misses.

On 9th Feb there is a report of a roof tile being blown off the roof above the north porch during the time that the church was open for a service.

On 23rd Feb a slight ankle injury was sustained by a person stepping off the pavement into a pothole between the church and hall. This required minor treatment at the time.

On 6th March a person received an accidental kick to the face whilst playing 'chair football'. Application of an ice-pack at the time was sufficient treatment.

On 4th Oct a hypodermic needle was found near to the church hall. This was carefully handled and disposed. This was recorded as a near miss.

It is hoped that there will be a gradual return to normality during 2021.

John Hartley

Safeguarding Report 2020

The Parish Safeguarding Policy was updated, and this was duly verified by all PCCs in October/November 2020. A copy of the updated Policy was sent to the Bristol Diocesan Safeguarding Team for their records and the new version has been posted on the Benefice website.

Early in March 2020 the Parish Safeguarding Officer for St Pauls Church attended a Safer Recruitment course run by Bristol Diocese. Following this training it was recommended that a Volunteer Policy be created and adopted by all PCC's and this was duly completed. This Policy has now been added to the Benefice website and will be updated annually. The PSO for St Pauls Church has regularly attended PSO forums on-line throughout this unusual year and has found that these are always supportive and a source of useful safeguarding information.

Safeguarding posters and notices continue to be displayed in the church and signage has also been put up in the toilets in church.

The Parish Safeguarding Audit is no longer required and has been replaced with the Parish Safeguarding Dashboard. The Dashboard has had a 97% registration take-up and over 70% of parishes have started to use it regularly, St Pauls being one them. The PSO at St Pauls Church regularly updates the Dashboard and has found it to be a helpful tool in assisting our Church to meet the Safeguarding criteria as set out by Bristol Diocese.

All current PCC members are DBS checked as required by the Charity Commissioners. The Parish Safeguarding Officer for St Pauls continues with the DBS administration and due to current legislation (i.e., non-contact), this procedure is currently being completed on-line, following guidelines from the Diocese. A list has also been collated of all volunteers within our group of churches as required for insurance purposes.

We continue to try and make our group of churches places where all people are welcomed into open and secure communities that make known Christ's reconciling peace.

Julie Swales
Parish Safeguarding Officer

ST PETER'S CHURCH

Langley Burrell

A District Church within the Ecclesiastical Parish of
St Paul, Chippenham with Langley Burrell
PCC Charity Number: 1131637



DISTRICT CHURCH COUNCIL ANNUAL REPORT

DESCRIPTION OF CHURCH

St Peter's, Langley Burrell, is an ancient Anglican Church building with origins dating from Saxon times, and, is one of two Parish Churches in the Ecclesiastical Parish of St Paul Chippenham with Langley Burrell.

The Parish is divided into two Districts, each served by one of the two Parish Churches, St Pauls Chippenham and St Peter's Langley Burrell. Together with the adjoining Parish of St Nicholas Hardenhuish, the three churches comprise the Greenways Benefice, Chippenham (formerly known as the "North Chippenham Group of Churches"), within the Chippenham Deanery, the Archdeaconry of Malmesbury and the Diocese of Bristol.

St Peter's Church aims to be an outward-looking and inclusive Church, in the evangelical tradition. The value of our inheritance is acknowledged, and we aim to retain the best from the past, whilst also being responsive to the changing world in which we live. Accordingly, we offer a blend of regular Sunday services which contain elements of traditional liturgy in an accessible form, and also services which are more informal and engaging for young families with children. Visitors

and enquirers are always welcomed by our friendly congregation and leadership team.

The Priest-in-Charge of the Benefice is the Rev. Simon Dunn, supported by Local Ordained Minister Rev. David Kilmister and Licensed Lay Minister Veronica Kilmister, together with other ministers from the Benefice. Rev. Tom Hunton who joined the Ministry Team in 2018 for 3 years as Training Curate.

CHURCH COUNCIL AND OFFICERS

Members of the District Church Council are elected on an annual basis at the Annual General Meeting and for the year 2020 the membership was as follows: (* denotes also member of PCC).

Churchwardens

Mrs Anne Sherwin*
1 place vacant in 2020

Elected Members

Mr Jim Hall
Mr Neville Hammersley
Mrs Veronica Kilmister* (LLM)
Mr Howard Morland* (Treasurer)
Mrs Hazel Sheldon*

Deanery Synod Representative

Post vacant in 2020

OTHER OFFICERS AND ROLES

DCC Deputy Chair	Rev. David Kilmister
Safeguarding (Children and Vulnerable Adults)	Mrs Joy Morland (Nominated Person)
Electoral Roll Officer	Mr Neville Hammersley
Church Secretary	Mrs Hazel Sheldon
Flower Co-ordinator	Mrs Joy Morland
Bell Ringers – Tower Captain	Mr Chris Box

ADMINISTRATION AND GOVERNANCE

The continuing challenges faced at St Peters LB are ones not uncommon across the Church of England as a whole, in that we are constantly trying to increase representation on the Parochial and District Church Councils, particularly as we have an ageing congregation. This has further compounded the overall work and administration pressures on our Clergy team and has highlighted the need to ease this workload.

During the course of 2020 we have been blessed with a volunteer to serve as Church Secretary, and the commitment of all of the DCC members and other members of the congregation continues to add to the richness and diversity this brings.

SUNDAY ATTENDANCE

The year has been a uniquely challenging one, due to the Covid-19 pandemic. Whilst the church was able to function normally until mid-March, the nationwide lockdown introduced at that time meant that no Sunday services were held from 22nd March to 6th September and

8th to 29th November inclusive. The Service of Remembrance planned for 8th November was also cancelled.
During the intervening periods, "Covid compliant" services were held at St Peter's on a fortnightly basis, alternative worship services being offered at the other churches in the Benefice on intervening weeks. As a result, average weekly attendance for 2020 based on the 18 actual services held was 19 adults and no children.

ELECTORAL ROLL

The number of persons on the electoral roll at the 2020 AGM was 39 (40 in 2019)

PASTORAL SERVICES

During the year the Church hosted 2 baptisms, 2 weddings and 1 funeral, compared to 4 baptisms, 5 weddings and 3 funerals the previous year.

MISSIONARY AND CHARITABLE GIVING AND SUPPORT

The following charities were supported financially during the year:

- Church Mission Society
- Mercy Ships
- Samaritan's Purse
- The Rise Trust
- Wiltshire Historic Churches Trust

The food donations received at the Harvest Festival service in October were donated to "Doorway" working with the homeless in Chippenham.

COMMUNITY CONNECTIONS AND MISSION

Our regular community events have been very much affected by the Covid pandemic this year. The Snowdrop Lunch took place on 2nd February, but the Village Fete and Harvest Supper both had to be cancelled.

The regular monthly "Community Cuppa" sessions in the Village Hall continued until March, but were suspended thereafter due to the Covid-19 lockdown and ongoing restrictions.

As a result, it has been difficult to maintain ongoing contact with many in the village community, particularly with those who would not normally attend Church services.

Restrictions were eased slightly later in the year, enabling a limited "Carol Service" to take place. For practical reasons it was not possible to hold the usual highly popular Christmas Eve Crib Service, and increasing concerns over the resurgence of Covid infection resulted in a late decision to cancel the Christmas morning service.

The Church is continues to be aware of the need for engaging more effectively with this growing community over the next few years.

BUILDING FABRIC

The project to provide an accessible toilet facility and coffee servery within the north aisle area of the Church building has been "on hold" for several years pending the necessary roof repairs, but the DCC are now refocusing their attention on this project. Various alternative options are currently under review, but progress has been limited in this challenging year.

It is hoped to re-engage with the project more fully in the coming year, as this will enhance the usability of the building for a wider range of community and outreach events, and, will indirectly contribute to the expanding mission of the Church.

GENERAL

Once again, many thanks to our Church Officers and all those who willingly help with the services and the day to day running of our church: flower arrangers, bell-ringers and the volunteers who clean the church do an excellent job. We also express our thanks and appreciation to all those who have assisted in maintaining the church grounds throughout the year.

Thank you everyone, your contributions are greatly appreciated.

St Peters Church Wardens and DCC

Official Information

Aim and Purposes

The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell is responsible for controlling the management, finance and the administration of the charity and to cooperate with the minister, in the whole mission of the Church; pastoral, evangelistic, social and ecumenical. The Council appoints and delegates to groups of people or individuals to help in carrying out its aims and objectives whilst keeping the whole PCC membership informed so that the trustees can accept, reject or amend proposals put to them. The PCC is responsible for St Paul, Chippenham and St Peter's Langley Burrell.

Objects and Activities

Both Churches are committed to the Diocese of Bristol's vision to create communities of wholeness with Christ at the centre. Details of St Peter's ministry will be found in Part 3.

St Paul's vision is to be "the community's church" which reflects not only, our desire for the church congregation to grow as a community and for all to be actively engaged in church life, but also our desire to be a church where local people can come and feel at home at St Paul's and regard it as their church even if they do not normally attend church.

The four strands of the community's church vision to enable this to happen are for St Paul's to be:

- **A spiritual home** where all can find a safe place to explore their faith, encounter Jesus and have the opportunity to be fully involved in church life.
- **A place of refuge** where all are welcomed and supported through the ups and down of life and can know the love and comfort of Jesus.
- **A wellspring of generosity**, as we serve each other and the local community in response to Jesus' love for us.
- **A beacon of hope** as we reflect Jesus' light in our local community

The Trustees have read the guidance on public benefit issued by the Charity Commission and are keen to engage with work that provides public benefit alongside our charity's primary purpose of the advancement of religion.

In particular St Paul's tries to enable a wide cross section of ordinary people to have opportunities to learn about the gospel, to develop their knowledge and love of Jesus and to live out their faith as part of the parish community. We do this in particular through the following distinctive ministries at St Paul'

- good quality accessible worship
- children's and youth ministry
- a network of safe groups for people to become part of our church family/community and
- engaging with the community and the world (both in mission and outreach work locally and globally).

To facilitate this work, it is important that we maintain the fabric of the church of St Paul's and its Church Halls; and have good quality facilities available for mission, outreach and community use.

Structure, governance and management

The Parish of St Paul, Chippenham with Langley Burrell is part of the Ecclesiastical Benefice of St Paul, Chippenham with Hardenhuish and Langley Burrell (known now as 'The Greenways Benefice'); although pastoral measure changes have not gone to the Queen in Council for amendment, we effectively, since the end of 2014, no longer work with the benefice of Kingston St Michael. The former 'Team Ministry' and 'North Chippenham Group of Churches', for all practical purposes, has ceased to exist. In practice this means there are just three church communities (The Greenways Benefice) operating with one Minister in leadership.

Since September 2015, when the agreed (at the APCM 2015) governance changes were implemented, each church operates under its own District Church Council (DCC).

These DCC's function under delegated powers from the trustees and in guidance from a Bristol Diocesan 'scheme for separate representation of congregations'. 'St Paul, Chippenham with Langley Burrell', still share one Parochial Church Council, and this aims to meet, a minimum, of four times per year.

The Diocese of Bristol is the Trustee for the charity and as such holds the title to the Churches. The charity is governed by the Parochial Church Council Powers Measure 1956 (as amended) and Church representation rules (re-issued 2020).

The method of appointment of PCC members is set out in the Church Representation Rules. Our PCC membership, since the governance changes in September 2015, consists of the Priest in Charge, our Curate, our Associated Minister, our Churchwardens, our elected Deanery and Diocesan Synod representatives and 10 elected members nominated by the two DCC's (five from each DCC). To be elected to a

DCC or the PCC, members need to be on the relevant church electoral roll. All PCC members are Trustees of the charity.

The PCC members are responsible for making decisions on all matters of general concern and importance to the Parish, including deciding on how the funds of the PCC are to be spent. The PCC met 3 times during the year, due to the impact of the Covid-19 pandemic, however, under the new Church Representation Rules, business is now allowed to be conducted electronically. Any business conducted this way is carried out as stipulated in these rules.

This year the APCM and ADCM were able to be moved by special dispensation due to the Covid-19 Pandemic. All APCMs had to be carried out by the 31st October 2020.

Administrative information

St Paul's is situated on the corner of Malmesbury Road and Greenway Lane in Chippenham. Its address is Malmesbury Road, Chippenham, SN15 1PS

St Peter's is situated on the Swindon Road (B4069) and its address is Langley Burrell, Chippenham, SN15 5LX

Correspondence for both churches should be addressed to the Greenways Group of Churches Office at St Paul's Church Hall, Malmesbury Road, Chippenham, SN15 1PS. Telephone (01249 444771) and email (greenways@stpaulsweb.org.uk).

St Paul's website address is: www.stpaulsweb.org.uk

PCC Members who have served during 2020 are shown in the following table:

PCC Members for year ended 31st December 2020

Priest in Charge	Simon Dunn
Curate	Tom Hunton
Associate Minister	David Kilmister
Youth Minister	Becky Meilton (Non-Voting)
Wardens	Maria Rose
	Ann Sherwin (LB)
	Adam White – until Oct 20
	Neville Hammersley (LB) – until Oct20
Wardens Team	Adam White – From Oct 2020
Secretary	Vanessa Cooper
Treasurer	Joy Webber (non-voting)
	Others:
	Julie Swales
	Faith Ward
	Maddy Crook – until April 2020
	Howard Morland (LB)
	Neville Hammersley
	Naomi White
	Hazel Sheldon – From Oct 2020
	Adam Trigg – From April 2020

Members elected to Deanery Synod throughout whole year

Julia Childerhouse
Naomi White – From Oct 2020

Ron Pool, Phil Townsend and Veronica Kilmister (LB) until October 2020

The Deanery Synod provides an important link between the parish and the wider structures of the Church of England.

Our Ministry team members are:

Clergy:
Simon Dunn (Priest-In-Charge)
Tom Hunton (Curate)
David Kilmister (Ordained Local Minister)
Becky Meilton (Youth Minister)

Ordinand in Training
Anjali Kanagaratnam – until July 2020

Licensed
Lay Ministers:
Judith Eckersley
Neil Hutton
Karin Needham
Ron Pool
Veronica Kilmister
John Moncrieff
Barbara Wood
Julia Childerhouse
Nicholas Childerhouse Licensed Sept 2019
Stephen Cooper (Methodist Local Preacher, Licensed to preach)

PCC Business

The PCC is legally expected to meet (a minimum of) 4 times a year and as Trustees maintains an oversight of the finances. The Standing Committee may progress delegated business from the PCC by email or occasionally by meetings as required, between PCC meetings. The Standing Committee currently consists of the Priest in Charge, the Associate Minister and the St. Paul's and St. Peter's Church Wardens.

PCC Accounts – Control Issues

It was agreed in October 2020 that All St Paul's Accounts will have five authorised signatories; (increased from four) these would be the Treasurer, the Churchwarden, PCC Lay Chair, Ex-Treasurer and the PCC Secretary. Any two of these must sign all authorisations i.e. cheques, transfers, standing orders, direct debits etc. Cheques which are written for one of these signatories or their immediate family are not signed by them.

The 'Churchwardens 2' account receipts are mainly church collections; most of these are paid either by regular standing order into the account or by the Parish Giving Scheme (PGS) which collects direct debits on the first of the month and then pays them in to the bank account by the 10th of the month. The PGS scheme also claims any Gift Aid due from HMRC and pays it direct into the bank account monthly. Cash collections after a service (including Gift Aid and other envelopes) are counted by two unrelated people at church after the main Sunday Service, and then passed on to the person responsible for the banking. They are then banked with the paying in information being e-mailed to the Treasurer.

Since October 2019 we have offered contactless payments as a way of donating. The system used is called sum up and any payments made are paid into the bank account within 2-3 days with a small management fee being charged for the service.

The Church Hall receipts are mainly from bookings, these are received and paid into the Churchwardens 2 account by the Church Administrator acting in the role of Hall Bookings Secretary. Paying in information is e-mailed to the Treasurer. This portion of the Administrators work is paid for by St Paul's only. Payments are made by the St. Paul's Treasurer on receipt of signed Invoices from the Administrator.

Langley Burrell's activities are reported to the Charity's Treasurer and monthly along with the bank statements. This is so that they can be recorded and reconciled on the Treasurer's computer; the Treasurer currently acts as the Gift Aid Secretary and therefore is able to reclaim the tax using this information. Langley Burrell has one current bank account with NatWest. In addition a CBF deposit account was opened in 2009 for their reserves. This account is operated by post for paying in and for withdrawals. Withdrawals are paid direct into the current bank account at NatWest.

The Treasurer's computerised accounts system is backed up monthly onto OneDrive for safe keeping. Similarly the Gift Aid Secretary's computerised donations system is also backed up monthly.

Benefice Accounts

Involved in the day to day running of the churches are payments relating to the three churches in the benefice, mainly to do with the clergy. These payments are made out of St Paul's account and then are split by the previous year's attendance ratios. Langley Burrell pay a monthly standing order and Hardenhuish pay an annual cheque after being invoiced with any further money owing (or excess) paid by cheque after the year-end Accounts have been prepared.

Staff

There are three part-time paid staff, one full time staff and two bank staff: -

One Cleaner/Caretaker works four hours per week. The other Cleaner/Caretaker's works 6 hours per week.

The Administrator works 3.5 hours per week on St. Paul's hall bookings, and 13.5 hours per week for the benefice.

The Youth Minister role is full time.

TREASURER'S REPORT FOR YEAR ENDED 31st DECEMBER 2020

I would like to start this report by thanking all those who have supported the Finance processes during the year. I am grateful to Howard Morland (St Peter's Langley Burrell Treasurer), and Mike Smith (payroll) for their assistance. Particular thanks must go to Margaret Pool who after approx. 30 years has retired from her role as Giving Secretary.

At the back of the annual report you will find an appendix containing the annual accounts for the registered charity, which we are required to approve. These comprise the Statement of Financial Activities (SOFA) and Balance Sheet, together with the notes to the accounts.

Detailed accounting analyses for St Paul's and St Peter's can be found at the end of this report and the commentary below should be read in conjunction with this information. Also included at the end are the consolidated account reports for the charity as a whole.

ST PETER'S CHURCH

For 2020 St Peter's ended the year with a deficit of £8,098 in the unrestricted funds; compared to a budgeted deficit of £16,205. Budgeting for St Peter's includes not only the General fund but also other designated funds, most notably the Tollet & Servery fund.

ST PETER'S INCOME

Total income of £17,414 includes restricted income of £3,633. The general fund income totalled £13,781 representing 87% of the budgeted income of £15,800 for 2020.

Income was impacted by the Covid-19 pandemic and was only boosted by the generous efforts of our congregation and community.

- General fund income was boosted by the donations from Andrew Barkley-Smiths cycle ride; these were split between the General fund and the Tollet/Servery Fund. These totalled £3529; plus Gift Aid of £315.
- Total income from gift aiding added a much valued additional £1,951 of income.
- The summer Langley Burrell fete was unfortunately cancelled.
- Wedding and funeral fees totalled £2,110, half of what it was in 2019 with only 2 weddings held in the church during the year.

ST PETER'S EXPENDITURE

Total expenditure of £22,811 represented 71% of budgeted in 2020, this also included expenditure of £954 for Kneelers the majority of which was paid for by donations. General fund expenditure was £21,879.

The Parish Share was paid off in full, an expenditure of £10,680 and Increase of 7.4% to the 2019 figure.

St Peter's is committed to tithe 10% of the giving income, which was distributed in 2020 as follows:

Samaritan's Purse	£120
Mercy Ships	£200
CMS	£230
The RISE Trust	£230
Wiltshire Historic Churches	£55

Other notable expenditure included:

- A slight decrease in the Church’s contribution to Group office costs to £2,371. This represents a 19.4% share of overall costs (2019 21.09%) and is based on Sunday attendance figures on a pro-rata basis, also £53 for photocopying.
- Wedding and funeral expenses of £521, being 25% of the related income.

ST PETER’S SPECIAL COLLECTIONS

No special collections were made this year due to Covid restrictions.

ST PETER’S RESERVES

St Peter’s cash at bank, cash on deposit and investment holdings decreased to £22,223 at 31 December 2020 from £27,362 in the prior year. The CBF Investment Account continues to provide a satisfactory return on our investments.

As at 31 December 2020:

- General reserves, representing the net of assets and liabilities, are £28,600.
- Toilet & Servery designated fund reserves included in the above stand at £10,565.

The reserves are used as an aid to cash flow and act as protection against unexpected expenses and are monitored monthly to ensure sufficient liquidity exists to fund day to day needs.

St Peter’s Langley Burrell
Statement of Financial Activities
For the period from 01 January 2020 to 31 December 2020

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Previous Year Total Funds
Income and endowments from:					
Donations and legacies	10,568	3,630	—	14,198	21,103
Income from charitable activities	2,495	—	—	2,495	5,287
Other trading activities	890	—	—	890	1,090
Investment income	135	5	—	141	183
Other income	—	—	—	—	—
Total income	13,791	3,635	—	17,426	27,663
Expenditure on:					
Raising funds	—	—	—	—	—
Expenditure on charitable activities	21,570	932	—	22,511	30,222
Total expenditure	21,570	932	—	22,511	30,222
Net income / (expenditure) resources before transfer	(8,069)	2,701	—	(5,367)	(2,918)
Transfers:					
Grants transferred between funds - in	—	—	—	—	4,338
Grants transferred between funds - out	—	—	—	—	(4,338)
Other reclassified grants / losses	—	—	—	—	—
Grants / losses on investment assets	254	—	3	257	605
Grants on termination, fixed assets, charity’s own use	—	—	—	—	—
Net movement in funds	(7,815)	2,701	3	(5,111)	(2,018)
Reconciliation of funds					
Total funds brought forward	38,434	40	125	38,599	35,673
Total funds carried forward	30,619	2,741	128	33,488	33,655

St Peter’s Langley Burrell
Balance sheet (Statement of Financial Position)
As at 31 December 2020

	General Fund	Designated Funds	Restricted Funds	Endowment Funds	As at 31/12/2020 £	As at 31/12/2019 £
Fixed assets						
Investments	4,388	—	—	—	4,376	3,293
Property assets	2,342	—	—	—	2,342	4,402
Total fixed assets	6,730	—	—	—	6,718	7,695
Current assets						
Cash at bank and in hand	2,304	—	203	—	2,507	2,995
Debtors	2,200	10,905	2,458	—	22,223	22,362
Total current assets	4,504	10,905	2,661	—	18,070	25,357
Current liabilities						
Creditors: Amounts falling due in one year	799	—	—	—	799	1,090
Net current assets less current liabilities	3,705	10,905	2,661	—	17,271	24,267
Total assets less current liabilities	10,435	10,905	2,864	—	24,204	26,962
Total net assets less liabilities	10,435	10,905	2,864	—	24,204	26,962
Represented by:						
Unrestricted Funds	10,435	—	—	—	10,435	25,357
Designated Funds	—	10,905	—	—	10,905	10,905
Restricted Funds	—	—	2,864	—	2,864	—
Endowment Funds	—	—	—	—	—	—
Total	10,435	10,905	2,864	—	24,204	26,962

ST PAUL'S CHURCH

For 2020 St Paul's ended the year with a deficit of £91,473. This however, includes expenditure from restricted funds and depreciation.

From a budgeted point of view we gained £12,281 in 2020 compared to a budgeted deficit of £4,468. These actual and budgeted figures relate to the General fund, designated funds and other small funds (<£1,000).

Income and expenditure in relation to the HOPE for the Community and Youth Minister funds is referred to in a separate section below; these funds are not included in the budgeted figures.

ST PAUL'S INCOME

Total unrestricted income for 2020 was £135,097 being 92% of the budgeted amount of £146,586 for the year.

Giving income was £92,787 and represented 101% of budget; better than 2019 (£87,212) this reflects the appeal for increased giving in 2019 and the transfer of the youth giving in to the general fund where the youth minister salary is paid from.

Gift aid on giving added a further £19,830 of much valued income in 2020.

More givers have signed up to the Parish Giving Scheme (PGS) which has resulted in a reduction in admin time and better cash flow as the Gift Aid is claimed monthly. The fact that most of the givers use automated giving has helped us massively in this Covid-19 pandemic.

We have not been reliant on the loose plate collection and therefore being in the building to generate our income.

Other notable income items:

- VAT reclaim from the Listed Places of Worship Scheme of £221 was recovered from the Roof repair costs.
- Legacy giving totalled £1,000, this income is from one legacies,
- Donation towards the repair of the clock £1,000
- Wedding and funeral fees totalled £2,730, being 99% of budget. One wedding took place in the church during the year.
- Income on hall and car park lettings amounted to £12,152 in 2020, being 47% of budget. This reflects the impact of the Covid-19 pandemic where for much of the year we have been unable to hire out the hall and car parking space numbers were reduced.
- Contributions towards Group office costs received from Langley Burrell and Hardenhuish amounted to £4,192.
- During the year we were able to claim £1,634 from the Employee Retention Scheme grant established by HMRC - the government furlough scheme introduced in response to the Covid 19 pandemic.

ST PAULS EXPENDITURE

Total unrestricted expenditure for 2020 was £169,621, being 112% of the budgeted amount of £151,054. This, however, includes the depreciation on property and other assets that were not budgeted for; removing the depreciation of £48,806 from the expenditure total, results in a budgeted expenditure of 80%.

St Paul's is committed to tithe 10% of the voluntary giving income, which was distributed in 2020 as follows:

Individuals on Mission	£1,000
The RISE Trust	£1,885
CMS	£3,393
MAF	£226
Open Doors	£226
Kintsugi Hope	£226
Sat-7	£226
Chippenham Street Pastors	£226
Synergy CT	£226
Olive Branch Counselling	£226
The Bible Society	£226
United Christian Broadcasting	£226
CPAS	£226

Parish share paid during 2020 amounted to £64,167 being £83% of the pledged amount of £77,000. This decision was taken in order to mitigate losses due to the Covid-19 pandemic during 2020 and predicted losses for 2021. The Diocese received some funds from the central church to cover changes in pledges to Parish Share amounts.

Other notable expenditure items:

- No large amounts were spent on church maintenance this year.
- A deposit of £1314 has been paid for the church clock refurbishment, and the organ needed repairing at a cost of £240.
- Additional licences had to be purchased in order to allow services to be streamed. Subscriptions and licence fees in total were £1,012.
- Hall expenses were £9,494, 76% of budgeted expenditure,

- St Paul's Church's contribution to Group office costs, pro-rated based on average adult attendance, was £8,025. Our contribution percentage has increased to 65.67% (2019: 61.9%)
- Two new laptops were purchased, one each for the Treasurer and Youth Minister totalling £1,134

ST PAUL'S SPECIAL COLLECTIONS

No special collections for charities took place this year due to Covid-19 restrictions.

ST PAUL'S RESERVES

Excluding HOPE and Youth Minister restricted funds (see below), overall General funds and other designated & restricted reserves, representing the net of assets and liabilities, stood at £935,916 at 31 December 2020.

The church hall and car park is valued at £936,118, with accumulated depreciation of £140,418 valuation was made in 2016. These funds cannot in practice be applied to general purposes without the disposal of property, so therefore, sits in a separate designated fund.

The General fund itself stands at £136,391 at 31st December 2020; although £70,000 of this is designated to the HOPE reordering fund. The increase in the General fund in the year reflects net income of £12,282 (being the surplus for the year).

The reserves are used as an aid to cash flow and act as protection against unexpected expenses and are monitored monthly to ensure sufficient liquidity exists to fund day to day needs.

Liquid cash at bank and cash on deposit holdings, after allowing for loan liabilities and restrictions on funds, stood at c. £135k at 31 December 2020.

ST PAUL'S HOPE AND YOUTH MINISTER FUNDS

Movements during 2020 in restricted funds relating to HOPE for the Community and Youth Minister funds were as follows:

Fund Sizes	HOPE	Youth
Funds as at 31st December 2019	£125,674	£11,172
Transfers between funds during 2020	£0	£0
Gains/Losses on investments during 2020	£0	£0
Income Less expenditure during 2020	(£45,777)	(£11,172)
Funds as at 31st December 2020	£79,897	£0

HOPE - Regular giving income for HOPE totalled £3,715 in 2020. In addition gift aid on this giving represented £504. There was £49,996 of HOPE related expenditure in 2020, this relates to Mechanical & Electrical report and Architect fees. Pledges to the order of £135,000 have been received in order for work to start.

Youth Minister - The Youth Minister position is now full-time. Regular and one-off giving income to the fund amounted to £6,625 during 2020 and gift aid on this giving totalled £1,244. Expenditure, being the Youth Minister salary, pension and other youth & outreach related costs, amounted to £19,041. The decision was taken this year to move the Youth Minister salary and expenses over to the general fund, many

givers to this fund have agreed for their gifts to this fund to be transferred over to the general fund.

Giving to both of these funds has reduced due a reduction in number of givers to these projects, mainly as a result of the end of the original suggested giving period.

I would like to extend my thanks on behalf of the PCC for your very kind giving towards these needs and initiatives.

ST PAUL'S 2021 BUDGET

The budget for 2021 was very difficult to compile due to the ongoing uncertainty of the Covid-19 pandemic. It reflects the fact that we have a relatively stable income at the moment but are expecting some reduction due to givers reduced income and expected reduced giver numbers.

The costs of running the Church and Hall continue to rise significantly. A deficit of £26,730 has been budgeted for 2021. This reflects the expected reduced income from the Hall and regular costs continuing to increase

Hall maintenance has been adjusted to reflect the policy of allocating 50% of the profit from the previous year. No profit was made in 2020 so a minimal budget for repairs has been included.

I would therefore ask you, particularly if you haven't reflected on this for some time, to prayerfully consider your financial commitment to the life of St Paul's.

The PCC of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell
Part 5 – Treasurer's report

St Paul's, Chippsworth					
Balance sheet (Separate to aid)					
As at 31 December 2020					
	General Fund	Designated Funds	Restricted	Endowment	As 31/12/2020 £
					As 31/12/2019 £
Fixed assets	—	—	—	—	804
Investments	3,001	796,700	—	625	840,327
Tradeable assets	—	—	—	—	846,111
Fixed assets	3,001	796,700	—	625	846,111
Current assets	8,627	—	3,278	—	9,406
Debtors	84,073	73,000	86,076	—	243,229
Cash at bank and in hand	86,949	73,000	86,987	—	271,342
Current assets	175,029	—	189,341	—	364,370
Liabilities	3,620	—	10,000	—	13,620
Creditors: Amounts falling due in one year	62,569	73,000	70,897	—	208,164
Net current assets less current liabilities	63,391	68,700	70,897	625	1,167,265
Total assets less current liabilities	—	—	—	—	—
Liabilities	—	—	—	—	—
Provision for liabilities after one year	65,391	688,700	75,827	826	1,019,813
Total net assets less liabilities	—	—	—	—	—
Represented by					
Unrestricted	65,391	—	—	—	65,391
Unrestricted - General Fund	—	—	—	—	124,100
Designated - HOPE for the Community	70,000	—	—	—	70,000
Designated - Other trusts and endowment	3,000	—	—	—	3,000
Designated - Property Fund	796,700	—	—	—	842,566
Restricted	—	—	—	—	—
Restricted - Tower & Bells Fund	—	—	—	—	—
Restricted - Churchyard Maintenance Endowment	—	—	—	—	—
Restricted - Youth Ministry	—	—	—	—	11,172
Restricted - Agency Collection	—	—	—	—	—
Restricted - HOPE for the Community	—	—	70,897	—	125,614
Restricted - Hall BSC Work	—	—	—	—	—
Restricted - Maintenance and repair Fund	—	—	—	—	—
Endowment	—	—	—	—	—
Endowment - CSE Endowments held for BODF	—	—	—	726	794
Endowment - Society Endowment (5/10)	—	—	—	100	100
Total of the objects	65,391	868,700	70,897	826	1,019,813
Funds of the objects	—	—	—	—	1,167,265

Joy Webber, Hon Treasurer, Feb 2021

The PCC of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell
Part 5 – Treasurer's report

Combined Accounts for the Charity 2020.

St Pauls Chippenham with Langley Burrell Reg Charity No 1131027
Statement of Financial Activities
For the period from 01 January 2020 to 31 December 2020

	2020	2019
	Unrestricted funds	Restricted funds
Revenue and endowments from:		
Donations and legacies	2 (4)	15,737
Income from charitable activities	125,971	541,708
Income from charitable services	5,184	7,086
Other trading activities	8,857	27,812
Investment income	4,217	4,036
Other income	3,633	5,464
Total income	148,276	16,737
Expenditure on charitable services	191,438	70,021
Expenditure on charitable services	1	1
Total expenditure	191,439	70,022
Net income / (expenditure) resources balance transfer	(43,163)	(53,285)
Total funds	191,439	16,737
Transfers		
Grants received from other funds - in	70,000	70,000
Grants received from other funds - out	(70,000)	(70,000)
Other recognised gains / (losses)	-	-
Net movement in funds	(43,163)	(53,285)
Balance at start of year	1,000,000	1,000,000
Balance at end of year	956,837	946,715

The PCC of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell
Part 5 – Treasurer's report

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell

Balance sheet (separate funds)

	At 31 Dec 2020	At 31 Dec 2019	At 31 Dec 2018
	General funds	Restricted funds	Endowment funds
Fixed assets			
Investments	4,088	-	5,071
Property assets	67,453	700,700	892,443
Total assets	71,541	700,700	897,514
Current assets			
Debtors	8,641	-	13,042
Cash at bank and in hand	68,773	82,595	241,478
Total current assets	77,414	82,595	254,520
Total assets	148,955	783,295	1,152,034
Liabilities			
Creditors: Amounts falling due in one year	4,770	-	14,770
Retirement liabilities	73,905	82,595	236,768
Total liabilities	78,675	82,595	251,538
Total net assets	70,280	700,700	900,496
Reserves			
Designated - General fund	-	-	-
Designated - Kitchen fittings and equipment	-	-	-
Designated - Property fund	-	-	-
Designated - W.C. and Survey Project	-	-	-
Total designated	-	-	-
Restricted			
Restricted - Roof Repair fund	-	-	-
Restricted - Sunday Fund for £100 endowment	-	-	-
Restricted - Tower & Bell fund	-	-	-
Restricted - Churchyard Maintenance Endowment	-	-	-
Restricted - Youth Welfare	-	-	-
Restricted - HOPE for the Community	-	-	-
Restricted - Maintenance Fund	-	-	-
Restricted - W.C. and Survey Project	-	-	-
Restricted - Kitchen fittings and equipment	-	-	-
Total restricted	-	-	-
Total reserves	-	-	-
Total funds	70,280	700,700	900,496

Please note this report and related accounts are yet to be confirmed by the Independent Examiner so some minor changes may be made.

Annual Accounts
For the year ended 31st December 2020
The Parochial Church Council of the Ecclesiastical Parish
of St Paul, Chippenham with Langley Burrell
Registered Charity No: 1131637

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**Independent Examiner's Report to the Trustees of The Parochial Church Council of the
Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell
for the year ended 31 December 2020**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 3 to 15.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect

- 1) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Gare ACA DChA
MHA Monahans
Fortescue House
Court Street
Trowbridge
BA14 8FA
13 July 2020

St Pauls Chippenham with Langley Burrell Reg Charity No 1131637

Statement of Financial Activities

For the period from 01 January 2020 to 31 December 2020

		Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
	Note					
Income and endowments from:						
Donations and legacies	2 (a)	125,971	15,737	-	141,708	155,980
Income from charitable activities	2 (b)	5,194	-	-	5,194	7,899
Other trading activities	2 (c)	9,857	-	-	9,857	27,812
Investments	2 (d)	4,217	38	-	4,255	4,088
Other income	2 (e)	3,639	-	-	3,639	5,464
Total income		148,877	15,773	-	164,651	201,241
Expenditure on:						
Expenditure on charitable activities	3, 4, 5	191,499	70,021	-	261,520	253,042
Raising Funds		1	-	-	1	72
Total expenditure		191,500	70,021	-	261,521	253,114
Net gains / (losses) on investments	10	264	-	24	288	618
Net income / (expenditure) resources before transfer		(42,359)	(54,248)	24	(96,582)	(52,155)
Transfers						
Gross transfers between funds - in		70,000	-	-	70,000	-
Gross transfers between funds - out		(70,000)	-	-	(70,000)	-
Other recognised gains / (losses)						
Gains on revaluation of fixed assets for charity's own use		-	-	-	-	-
Net movement in funds		(42,359)	(54,248)	24	(96,582)	(52,155)
Reconciliation of funds						
Total funds brought forward		1,006,049	138,886	889	1,143,824	1,195,979
Total funds carried forward		963,690	82,638	913	1,047,242	1,143,824

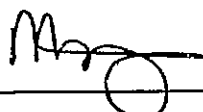
The Parochial Church Council of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell
Balance sheet (Separate funds)

As at: 31 December 2020

	General Fund	Designated Funds	Restricted Funds	Endowment Funds	At 31/12/2020 £	At 31/12/2019 £
Fixed assets <i>Notes 9-10</i>						
Investments	4,088	-	-	913	5,001	4,713
Tangible assets	6,743	795,700	-	-	802,443	862,625
Fixed assets	10,831	795,700	-	913	807,444	867,338
Current assets						
Debtors <i>Note 11</i>	9,541	-	3,501	-	13,042	11,471
Cash at bank and in hand	68,773	83,565	89,137	-	241,475	289,699
Current assets	78,314	83,565	92,638	-	254,517	301,070
Liabilities <i>Note 12</i>						
Creditors: Amounts falling due in one year	4,719	-	10,000	-	14,719	14,584
Net current assets less current liabilities	73,595	83,565	82,638	-	239,798	286,486
Total assets less current liabilities	84,426	879,265	82,638	913	1,047,242	1,143,824
Liabilities						
Provision for liabilities after one year	-	-	-	-	-	-
Total net assets less liabilities	84,426	879,265	82,638	913	1,047,242	1,143,824
Represented by <i>Note 13</i>						
Unrestricted						
Unrestricted - General fund	84,426	-	-	-	84,426	149,978
	84,426	-	-	-	84,426	149,978
Designated						
Designated - HOPE for the Community	-	70,000	-	-	70,000	149,978
Designated - Kitchen fittings and equipment	-	3,000	-	-	3,000	3,000
Designated - Property Fund	-	795,700	-	-	795,700	842,606
Designated - W.C. and Sundry Project	-	10,565	-	-	10,565	10,565
	-	879,265	-	-	879,265	856,071
Restricted						
Restricted - Churchyard Maintenance Endowment	-	-	44	-	44	-
Restricted - Youth Minister	-	-	-	-	-	11,172
Restricted - HOPE for the Community	-	-	79,897	-	79,897	125,874
Restricted - Maintenance Fund	-	-	-	-	-	40
Restricted - W.C. and Sundry Project	-	-	2,697	-	2,697	-
Restricted - Kitchen fittings and equipment	-	-	-	-	-	-
	-	-	82,638	-	82,638	136,886
Endowment						
Endowment - CBF Endowments held by BDBF	-	-	-	813	813	789
Endowment - Sunday Endowment (£100)	-	-	-	100	100	100
	-	-	-	913	913	889
Funds of the charity	84,426	879,265	82,638	913	1,047,242	1,143,824

See note 13 re funds of the charity

Signed by 2 Trustees on behalf of all Trustees

Signature	Print Name	Date
	ADAM TRIGG	20.6.21
U.J. COOPER	V.J. COOPER	20.6.2021

St Pauls Chippenham with Langley Burrell Reg Charity No 1131637
Cash Flow Statement
For the year ended 31 December 2020

	<u>2020</u>		<u>2019</u>
	£	£	£
Cash flows from operating activities			
Net cash from operating activities		(52,377)	(13,984)
Cashflow from investing activities			
Interest received	1,127		1,004
Dividends received	151		151
Rent received	2,975		2,931
Purchase of tangible fixed assets for the use of the PCC	-		(7,061)
Net Cash flow from investing activities		4,253	(2,975)
Cashflow from financing activities			
Repayment of borrowing	-		(3,000)
Net cash flow from financing activities		-	(3,000)
Net decrease in cash and cash equivalents		(48,123)	(19,959)
Cash and cash equivalents at 1 January		289,598	309,558
Cash and Cash equivalents at 31 December		<u>241,475</u>	<u>289,599</u>
Analysis of cash and cash equivalents			
Cash at bank and in hand		241,475	289,599
		<u>241,475</u>	<u>289,599</u>

Note - Reconciliation of net expenditure to net cash flow from operating activities

Net expenditure for the year	(96,582)	(52,155)
Depreciation charges	50,182	49,928
Interest and dividends received	(1,278)	(1,155)
Rents received	(2,975)	(2,931)
(Gains) / losses on Investments	(288)	(618)
Decrease/(increase) in Debtors	(1,571)	(1,192)
(Decrease)/increase in Creditors	135	(5,861)
Net cash flow from operating activities	<u>(52,377)</u>	<u>(13,984)</u>

Note - Analysis of changes in net funds

	<u>2019</u>	<u>Cash flows</u>	<u>2020</u>
	£	£	£
Loans	(10,000)	-	(10,000)
Total liabilities	<u>(10,000)</u>	<u>-</u>	<u>(10,000)</u>
Cash and cash equivalents	289,599	(48,124)	241,475
Total net funds	<u>279,599</u>	<u>(48,124)</u>	<u>231,475</u>

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell
Notes to the Accounts
Year ended 31st December 2020

Note 1 - Accounting Policies

GENERAL INFORMATION AND BASIS OF PREPARATION

The PCC is an unincorporated charity registered in England and Wales. The address of the PCC is given and nature of the PCC's operations and principal activities are set out in the PCC's Annual Report.

The PCC constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the PCC and rounded to the nearest £.

INCOME RECOGNITION

Recognition of income

Income is included in the Statement of Financial Activities (SoFA) when:

- the PCC becomes entitled to the resources;
- the inflow of economic benefit is probable; and
- the monetary value can be measured with sufficient reliability.

Income with related expenditure

Where income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the PCC has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Income from tax reclaims is included in the SoFA at the same time as the gift to which it relates.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Donated services and facilities

These are only included in income (with an equivalent amount in expenditure) where the benefit to the PCC is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the PCC of the service or facility received.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to fair value at the end of the year.

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell
Notes to the Accounts
Year ended 31st December 2020

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable and settlement is probable and quantifiable

Governance Costs

These include the costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters. Governance costs are included within support costs which forms part of charitable activities of the PCC. Previously these were classified as 'other expenditure' and they have been re-allocated to charitable activities in the year.

Grants with performance conditions

Where the PCC gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the PCC.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

ASSETS AND LIABILITIES

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Tangible fixed assets for use by charity

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or, if gifted, at a reasonable estimate of fair value on receipt.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life.

Fixtures, fittings and equipment are depreciated at 25% straight line. Land is not depreciated

Depreciation is provided on buildings, the remaining useful life of these assets is estimated at 20 years from 2018. An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

The fair value of land and buildings is considered at each year end, and a detailed revaluation is conducted every 5 years (last revalued in 2016).

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell

Notes to the Accounts

Year ended 31st December 2020

Investments	Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Subsequently, they are measured at fair value with changes recognised in 'net gains / (losses) on investments' in the SoFA if the shares are publicly traded or their fair value can otherwise be measured reliably. Other investments are measured at cost less impairment.
Debtors and creditors receivable / payable within one year	Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.
FUNDS	
Unrestricted funds	Unrestricted funds represent the remaining income funds of the PCC that are available for use at the discretion of the trustees in furtherance of the general objectives of the PCC and which have not been designated for other purposes.
Designated funds	Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes, such as for purchasing for fixed assets or for spending on a future project. The aim and use of each designated fund is set out in the notes to the financial statements.
Restricted funds	Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the PCC for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.
Endowment funds	These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.
GOING CONCERN	<p>The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the PCC to be able to continue as a going concern.</p> <p>The trustees have considered the ongoing impact of the Covid-19 pandemic on its income and expenditure and have mitigated any losses as much as is possible in its financial planning. It still considers that the PCC is able to continue as a going concern.</p>

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell

Notes to the Accounts

Year ended 31st December 2020

2. INCOMING RESOURCES

	Unrestricted Funds	Restricted Funds	TOTAL 2020	Unrestricted Funds	Restricted Funds	TOTAL 2019
Income and endowments						
a) Donations and Legacies						
Planned Giving	96,866	9,840	106,706	92,921	14,047	106,968
Loose plate collections	1,595	-	1,595	4,309	-	4,309
Sundry Donations	3,268	3,584	6,852	2,095	5,211	7,306
Tax recoverable on Gift Aid	21,387	2,143	23,530	21,616	3,551	25,167
Non-recurring one-off grants	-	170	170	-	5,778	5,778
Coronavirus job retention scheme gr	1,634	-	1,634			
VAT Reclaim as Listed Building	221	-	221	657	-	657
Legacies	1,000	-	1,000	5,795	-	5,795
	125,971	15,737	141,708	127,393	28,587	155,980
b) Income from Charitable activities						
Fees for weddings and funerals	4,840	-	4,840	7,073	-	7,073
Community Activities	354	-	354	826	-	826
	5,194	-	5,194	7,899	-	7,899
c) Other Trading Activities						
Fete and Similar activities	680	-	680	1,050	-	1,050
Church Hall Lettings	9,177	-	9,177	26,762	-	26,762
	9,857	-	9,857	27,812	-	27,812
d) Investments						
Dividends	115	36	151	111	40	151
Bank Deposit A/C & other Int.	1,127	-	1,127	1,004	-	1,004
Church Hall Car Park Rent	2,975	-	2,975	2,931	-	2,931
	4,217	36	4,253	4,046	40	4,086
e) Other Income						
Church Insurance Claims	-	-	-	274	-	274
Contributions to Group costs	3,639	-	3,639	5,190	-	5,190
	3,639	-	3,639	5,464	-	5,464
Total Income	148,877	15,773	164,651	172,614	28,627	201,241
3. Expenditure						
Mission Giving and Donations						
Giving	9,373	-	9,373	10,285	-	10,285
	9,373	-	9,373	10,285	-	10,285
Church Activities						
Wedding and Funeral Expenses	741	-	741	1,444	-	1,444
Outreach, community, newcomers	651	-	651	1,275	-	1,275
Hall Running Expenses	9,494	-	9,494	10,792	-	10,792
Depreciation	50,182	-	50,182	49,928	-	49,928
	61,068	-	61,068	63,439	-	63,439
Other resources expended						
Parish Share	74,847	-	74,847	85,030	-	85,030
Staffing - salaries, pension, exp	17,112	19,040	36,152	13,649	21,317	34,966
Group expenses	7,165	-	7,165	8,112	-	8,112
St Pauls Clergy, PCC Expenses	581	-	581	-	-	0
Church Building running Exp	8,496	-	8,496	13,731	-	13,731
Church Maintenance	5,097	964	6,061	11,832	1,250	13,082
Church major repairs	1,252	-	1,252	3,835	500	4,335
Services costs	1,109	20	1,129	2,675	229	2,904
Support costs, inc subs	1,231	-	1,231	1,552	-	1,552
Governance Costs	1,697	-	1,697	1,821	-	1,821
Young peoples Work	2,066	1	2,067	2,616	1	2,617
Office expenses	406	-	406	572	-	572
Church major repairs Int. on loan	-	-	0	19	-	19
Hope/ Church Reordering	-	49,996	49,996	-	5,869	5,869
Hall major repairs	-	-	0	-	5,608	5,608
	121,058	70,021	191,079	145,444	34,774	180,218
Cost of generating funds						
Stewardship Campaign	1	-	1	72	-	72
	1	-	1	72	-	72
Expenditure Grand totals	191,500	70,021	261,521	219,240	34,774	254,014

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell
Notes to the Accounts
Year ended 31st December 2020

Note 4 - Support Costs

The main support cost is £1,600 (2019: £1,500) for the independent examination (see note 5.2) which is shown within the SoFA in Expenditure on Charitable activities.

Note 5 - Details of certain items of expenditure

5.1 Trustee expenses

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid £

This year	Last year
0	0
0	
0	0

5.2 Fees for examination or audit of the accounts

Independent examiner's fees for reporting on the accounts

Under provision previous year

This year £	Last year £
1,600	1,500
87	321

Note 6 - Staff Costs and Employee Benefits

6.1 Staff Costs

Gross wages, salaries and benefits in kind

Pension Costs

Total staff costs

This year £	Last year £
34,977	33,767
1,100	987
36,077	34,754

The Charity operates a stakeholder pension scheme for its employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund, the National Employment Savings Trust

The Benefice Administrator is the Daughter of the Deputy Chair of the PCC (who was replaced in Oct 2020), this is a paid position.

No employees of the PCC earned over £60K during the year or prior year.

The key management personnel of the PCC are the trustees. No remuneration was received by key management personnel during the current or prior year

6.2 Headcount

This year	Last year
5	4

This Headcount includes 3 permanent employees and 2 zero hour contract staff.

6.3 Average number of full-time equivalent employees in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	0.10	0.10
Charitable Activities	1.60	1.60
Total	1.70	1.70

Note 7 - Grantmaking

7.1 Total value of grants

Purpose for which grants made	Grants to Institutions Total amount £	Grants to Individuals Total amount £
Missionary Societies & Individuals on Mission	4,075	-
Relief and Development Agencies	546	-
Home Mission	3,697	1,000
Secular Charities	55	
Total	8,373	1,000

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell
Notes to the Accounts
Year ended 31st December 2020

7.2 Grantmaking costs

There were no support costs in making grants.

7.3 Grants made to Institutions

Names of Institutions	Purpose	Total amount of grants paid £
CMS - General	Missionary Society	3,623
MAF	Missionary Society	226
Sat-7	Missionary Society	226
Samaritan's Purse	Relief and Development Agencies	120
Mercy Ships	Relief and Development Agencies	200
Open Doors	Relief and Development Agencies	226
Kintsugi Hope	Home Mission	226
Chippenham Street Pastors	Home Mission	226
RISE Trust	Home Mission	2,115
Olive Branch Counselling	Home Mission	226
Synergy CT	Home Mission	226
The Bible Society	Home Mission	226
United Christian Broadcasters (UCB)	Home Mission	226
CPAS	Home Mission	226
Wiltshire Historic Churches	Secular Charities	55
Total grants to Institutions		8,373

Note 8 - Comparative SoFA - 2019

	Unrestricted funds	Restricted funds	Endowment funds	Total funds
Income and endowments from:				
Donations and legacies	127,393	28,587	-	155,980
Income from charitable activities	7,899	-	-	7,899
Other trading activities	27,812	-	-	27,812
Investments	4,046	40	-	4,086
Other income	5,464	-	-	5,464
Total income	172,614	28,627	-	201,241
Expenditure on:				
Expenditure on charitable activities	219,168	34,774	-	253,942
Raising Funds	72	-	-	72
Total expenditure	219,240	34,774	-	254,014
Net gains / (losses) on investments	603	-	15	618
Net income / (expenditure)	(46,023)	(6,147)	15	(52,155)
Transfers				
Gross transfers between funds - in	4,308			4,308
Gross transfers between funds - out		(4,308)		(4,308)
Other recognised gains / (losses)				
Gains on revaluation of fixed assets for charity's own use	-	-	-	-
Net movement in funds	(41,715)	(10,455)	15	(52,155)
Reconciliation of funds				
Total funds brought forward	1,047,764	147,341	874	1,195,979
Total funds carried forward	1,006,049	136,886	889	1,143,824

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell
Notes to the Accounts
Year ended 31st December 2020

Note 9 - Tangible fixed assets

9.1 Cost or valuation

	Other land & buildings	Fixtures, fittings and equipment	Total
	£	£	£
Balance brought forward	936,118	17,026	953,144
Additions	-	-	-
Disposals	-	-	-
Revaluations	-	-	-
Balance carried forward	936,118	17,026	953,144

9.2 Accumulated depreciation and Impairment provisions

Basis	Useful Life	SL	
Rate	20 years	25.00%	

Balance brought forward	93,612	6,907	100,519
Impairment provisions	-	-	-
Revaluations			
Charge for the year	46,806	3,376	50,182
Balance carried forward	140,418	10,283	150,701

9.3 Net book value

Brought forward	842,506	10,119	852,625
Carried forward	795,700	6,743	802,443

9.4 Revaluation

The buildings (church hall and car park) were revalued in 2016 to fair value, which was deemed to be the insured value. The fair value will be re-assessed at each year end, with the next full revaluation due to take place in 2021.

Note 10 - Investment assets

10.1 Fixed assets Investments

	£
Fair (market) value at beginning of year	4,713
Add: additions to Investments at cost	-
Less: disposals at carrying value	-
Add/(deduct): net gain/(loss) on revaluation	288
Fair (market) value at end of year	5,001

10.2 & 10.3 Analysis of investments

	10.2 Market value at year end £	10.3 Net gain / (loss) on revaluation £
CBF Investment by Langley Burrell	4,088	264
Other Investments (Bristol Diocese Endowments)	913	24
	5,001	288

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell
Notes to the Accounts
Year ended 31 December 2020

Note 11 - Debtors and prepayments

Analysis of debtors

Other debtors

Prepayments and accrued income

Amounts falling due within one year		Amounts falling due after more than one year	
This year £	Last year £	This year £	Last year £
4,903	6,498	-	-
8,139	4,973	-	-
Total 13,042	11,471	-	-

Note 12 - Creditors and accruals

Analysis of creditors

Loans and overdrafts

Trade creditors

Other Creditors

Social Security and other taxes

Accruals and deferred income

Amounts falling due within one year		Amounts falling due after more than one year	
This year £	Last year £	This year £	Last year £
10,000	10,000	-	0
2,215	37	-	-
-	-	-	-
-	-	-	-
2,504	4,547	-	-
Total 14,719	14,584	0	0

Note 13 - Funds of the charity

13.1 Funds held

Fund Name	Type	Purpose and Restrictions
General	Unrestricted	General purpose
Kitchen	Designated	For kitchen fittings and equipment
Property	Designated	Holds church hall and car park assets
W.C. and Served	Designated	Project to install W.C. and served in church building
HOPE for Community	Designated	Project to make greater use of the church building
W.C. and Served	Restricted	Project to install W.C. and served in church building
Flower	Restricted	For Church flower money
Sunday	Restricted	Provision of Sunday services endowment interest
Tower and Bells	Restricted	Repairs to the tower and bells
Churchyard	Restricted	Maintenance of the churchyards endowment interest
Youth Minister	Restricted	Youth ministry and outreach
HOPE for Community	Restricted	Project to make greater use of the church building
Maintenance Rep	Restricted	Building maintenance endowment interest
Maintenance	Restricted	Maintenance project for Langley Burrell
Kitchen	Restricted	For Kitchenette, appliances and equipment in new hall kitchen
Hall/EEC	Restricted	Provision of a new Preschool in partnership with The Rise Trust
AudioVisualSystemLB	Restricted	Provision of New Audio Visual equipment for Langley Burrell Church
BDBF End	Perm. End.	Endowments held by the Bristol Diocese
Sunday End	Perm. End.	Endowment for Sunday school

The Property fund was created in 2016 for the purpose of holding the church hall and car park assets. These assets were previously held in the General fund.

The Hall/EEC fund was created in 2017. The Hall is being refurbished with an Early Years Capital grant from the Government, which was applied for in 2016. The grant is 75% Council and 25% The Rise Trust. The terms of the grant mean that the Rise Trust have a long term Hire agreement to part of the Hall for 21 years. This is an In and out fund for receipt of money from Wiltshire Council or The Rise Trust and then payments to the Contractors and specialist fees. The terms of the grant agreement mean that we have to show this income and expenditure in our annual accounts.

The Hope Designated fund was created in 2020. It is the agreed funds designated by the APCM in 2019 for the HOPE Reordering Project from our general reserves.

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Chippenham with Langley Burrell

Notes to the Accounts

Year ended 31 December 2020

13.2 Movements of funds held - current year

Fund names	Fund Type	Fund balances b/f £	Incoming resources £	Outgoing resources £	Transfers £	Gains & losses £	Fund balances c/f £
General	Unrestricted	149,978	148,878	(144,694)	(70,000)	264	84,426
Sub-Total		149,978	148,878	(144,694)	(70,000)	264	84,426
Kitchen	Designated	3,000	-	-	-	-	3,000
Property	Designated	842,506	-	(46,806)	-	-	795,700
W.C. and Served	Designated	10,565	-	-	-	-	10,565
HOPE for Community	Designated	-	-	-	70,000	-	70,000
Sub-Total		856,701	-	(46,806)	70,000	-	879,265
W.C. and Served	Restricted	-	2,697	-	-	-	2,697
Flower	Restricted	-	20	(20)	-	-	-
Sunday	Restricted	-	1	(1)	-	-	-
Churchyard	Restricted	-	201	(157)	-	-	44
Youth Minister	Restricted	11,172	7,869	(19,041)	-	-	-
HOPE for Community	Restricted	125,674	4,219	(49,996)	-	-	79,897
Maintenance	Restricted	-	3	(3)	-	-	-
Maintenance Rep	Restricted	40	763	(803)	-	-	-
Music	Restricted	-	2	(2)	-	-	-
Sub-Total		136,886	15,775	(70,023)	-	-	82,638
BDBF End	Perm. End.	789	-	-	-	24	813
Sunday End	Perm. End.	100	-	-	-	-	100
Sub-Total		889	-	-	-	24	913
Total Funds		1,143,824	164,653	(261,523)	-	288	1,047,242

13.2 Movements of funds held - prior year

Fund names	Fund Type	Fund balances b/f £	Incoming resources £	Outgoing resources £	Transfers £	Gains & losses £	Fund balances c/f £
General	Unrestricted	141,053	172,614	(168,600)	4,308	603	149,978
Sub-Total		141,053	172,614	(168,600)	4,308	603	149,978
Kitchen	Designated	3,000	-	-	-	-	3,000
Property	Designated	889,312	-	(46,806)	-	-	842,506
W.C. and Served	Designated	14,399	-	(3,834)	-	-	10,565
Sub-Total		906,711	-	(50,640)	-	-	856,071
W.C. and Served	Restricted	-	500	(500)	-	-	-
Tower and Bells	Restricted	-	41	(41)	-	-	-
Churchyard	Restricted	-	1,203	(1,203)	-	-	-
Youth Minister	Restricted	20,298	12,191	(21,317)	-	-	11,172
HOPE for Community	Restricted	127,043	4,500	(5,869)	-	-	125,674
Maintenance	Restricted	-	3	(3)	-	-	-
Maintenance Rep	Restricted	-	40	-	-	-	40
Music	Restricted	-	2	(2)	-	-	-
Hall EEC	Restricted	-	5,607	(5,607)	-	-	-
Audio Visual System	Restricted	-	4,537	(229)	(4,308)	-	-
Sub-Total		147,341	28,124	(34,271)	(4,308)	-	136,886
BDBF End	Perm. End.	774	-	-	-	15	789
Sunday End	Perm. End.	100	-	-	-	-	100
Sub-Total		874	-	-	-	15	889
Total Funds		1,195,979	200,738	(253,511)	-	618	1,143,824

13.3 Transfers between funds

Transfers between classes of funds in 2020: From General Fund To Hope Designated agreed APCM 2019 (2019: £4,308)

Note 14 - Transactions with related parties

14.1 Remuneration and benefits

Name of trustee or connected party	Legal authority	Amounts paid or	
		This year £	Last year £
None		-	-

14.2 Loans

The Charity does not make loans to the trustees or other related parties.

14.3 Other transaction(s) with trustees or related parties

Name of the trustee or related party	Relationship to charity	Description	This year £	Last year £
J Childerhouse (Women at Work)	Licensed Lay Minister/Deanery Synod	Gardening	258	90