



ST MARY'S

SHIREHAMPTON



Annual PCC Report

April 2020 – March 2021

Parochial Church Council of St Mary, Shirehampton

Annual Report

Background:

St Mary's PCC has the responsibility of promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

Membership:

Members of the PCC are elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year, the following served as members:

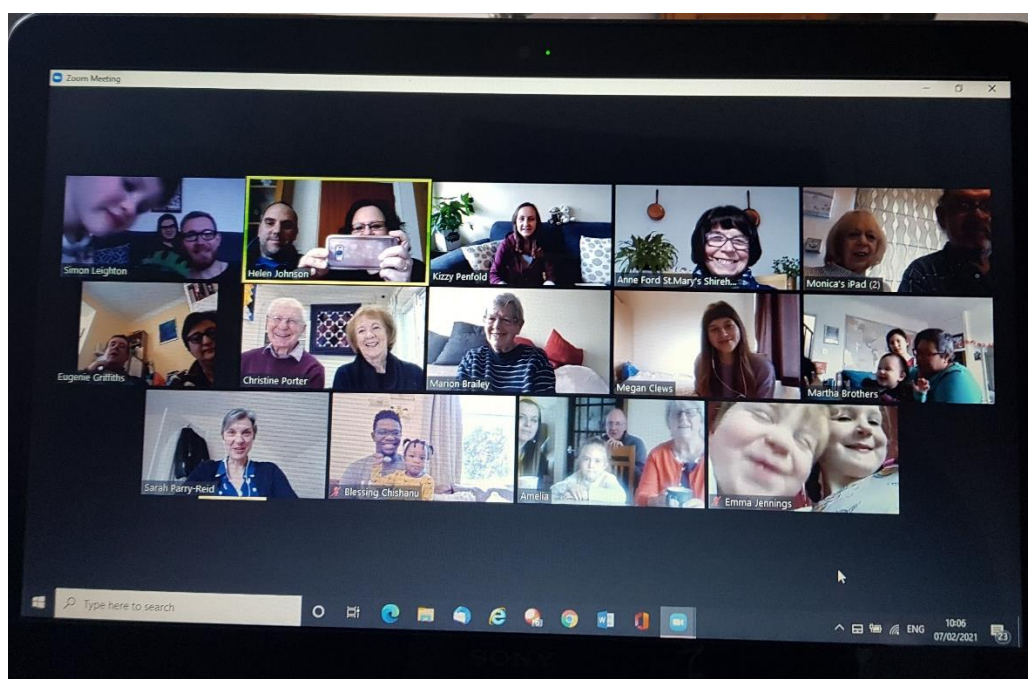
Priest-in-Charge:	Revd Helen Johnson	
Curate:	Revd Simon Leighton	
Secretary:	Pat Davidson	
Wardens:	Anne Ford	
	Richard Powell	
Representatives on	Pat Davidson	Secretary
The Deanery Synod:	Alison Harding	
	Diana Hemmings	(To 15 th March 2020)
Treasurer:	Philip Fowler	
Elected Members:	Pam Crawford	Resigned 15th March 2020
	Mary Derrick	Resigned 15th March 2020
	Roger Derrick	Resigned 15th March 2020
	Tim Forder	Electoral Roll Officer
	Philip Fowler	Data Protection Officer
	Colin Godfrey	
	Richard Griffiths	Appointed 15 th March 2020
	Doug Jennings	
	Shemma Laws	
	Kathryn Mwakijungu	
	Sarah Parry-Reid	Appointed 15 th March 2020
	Julie Smith	Resigned 15th March 2020
	Tony Symons	Health & Safety Officer – Tithe Barn
Safeguarding	Emma Jennings	Officer (not on PCC):
Health & Safety	Lee Widdowfield	Officer (not on PCC):

Priestly ponderings...in a time of Covid-19

Trying to sum up 2020 in as many words is like trying to squeeze the ocean into a swimming pool, no matter how hard you try it's not going to happen! So I will reflect instead on where we find ourselves one year on, using one word at a time to sum up various experiences throughout the year.

Zoom

We quickly had to find a way to adapt to online meetings, and eventually online gatherings for PCC and Sunday mornings. Our VAST (Vision and Strategy Team) meeting moved from fortnightly to weekly meetings in order to accommodate all the many, changing guidelines that we received on a weekly basis from the Government and Church of England. Special thanks to Anne, Rich, Eleanor and Phil for their tenacity and commitment during this time.



Coffee on Zoom during lockdowns 2 & 3 was a lifeline for many, and such a blessing to those who could engage in this way. We were particularly blessed by all the lovely students from Trinity who joined us halfway through the year and encouraged us to keep going.

Newsletters

It was clear that we needed to have a multi-faceted approach to communicate with everyone from our church family, especially those who weren't online. So a weekly feature during lockdowns has been newsletters. Sometimes it was hard to dig deep within my own soul to find encouragement enough for everyone else, but God is faithful and frequently

provided a word or two of hope for us all. Grateful thanks to those who kindly delivered these newsletters each week.

Dial-a-sermon

So strictly speaking that's three words, however it was great to have options for our recorded sermons to be heard both online and on the telephone, meaning that anyone who couldn't watch online could opt for a more familiar way of tuning in.

I want to say a special thanks to Simon, who joined us with his family in September, for bringing different perspectives, insight and energy to a tired team. I, for one, was so grateful to hear someone else's voice preaching other than my own!

Postponed

Postponed life events were one of the most difficult things to deal with last year. To reduce funeral attendance to just a handful of people when folk were already grieving; to tell brides-to-be that their wedding had to be cancelled yet again (some for the third time), and for baptisms to be postponed, felt very unfair. However, I was so inspired by the way in which folk so graciously accepted the situation, especially those who were already grieving the loss of loved ones, showing such courage and kindness to others in the face of their own deep pain.

Thanks

Worship services were also postponed, and many of us will have missed the connection, community and support that we find amongst our church family, and yet somehow we still managed to keep in touch with one another, in some shape of form, through telephone calls, bumping into folk on our daily walks, and lifting one another up in prayer. I want to offer my thanks to each and every one of you that have been there for someone else during this time. Thank you for your continued support of this church and its family, thank you for your love and care for each other, and thank you most of all to our incredible, awesome God, who never for one moment left us to face this alone.

With love, as always,

Helen

(Revd Helen Johnson, Priest in charge).



Curate's Report

It has been a strange time to join a church as a curate, but it has still been an enjoyable and formative one. Whilst I would have loved to have got to know you all over a cuppa without masks, or visiting in your own homes, sadly this has not been possible. Zoom, despite its limitations, has proven to be a place where encouragement can be shared, relationships can be built and God's presence can be experienced. I have loved spending time with some of you at morning prayer, Thursday prayer and Sunday coffee via zoom. I look forward to getting to know more of you better as restrictions begin to ease. To hear your stories and the journey God has taken you on.

So what does a curate do during lockdown? Some things are the same, others different, others similar but also different at the same time! Let me share some of my highlights.



I'm sure it was a real disappointment for many, both inside and outside the church, that we couldn't be open for Remembrance Sunday. Jo had the wonderful idea of chalking a poppy trail outside the church, and it was wonderful to see people making use of this. I saw on facebook that one family even created their own outside their own home! This past year has forced us to think outside the box about how to engage with God and with our community in new ways within the restrictions. Fortunately, we serve a creative God who has put that same spark of creativity in each of us!

I am in the early stages of going back into Oasis Academy Brightstowe to help with the 'Brightzone'. This is a space for pupils who need some additional support and I am looking forward to seeing how this develops and how I can support pupils who are most in need.

Something else I am looking forward to is running a Kintsugi Hope group. This past year has had many challenges for us all, and I am aware that our overall health and wellbeing may have taken a knock. Kintsugi Hope is a group to explore tools for promoting our own wellbeing, looking at things like shame, anxiety and anger. If this is something you would like to be part of do be in touch!



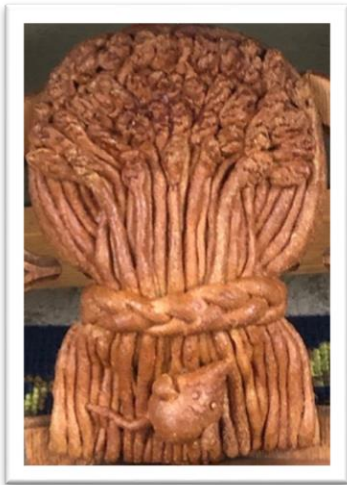
Many things have continued as before, but yet also differently. Sermons have been pre-recorded as I have got to grips with youtube, video editing and more! Funerals have continued but with the additional challenges of social distancing, limited numbers and no singing. Being able to be present to these families, to support them, pray for them and share God's love has been a really important and valuable thing these past few months.

We are now on a 'roadmap' towards 'normal'? Or is it 'new normal'? My hope is that as we begin to gather again, we can share what God has been teaching us this past year and what we have learned. I'm sure there is a rich collection of learning and experience amongst us all that will serve to enrich our lives and worship. I'm excited as, together, we walk into the future, with God, our faithful consistent hope and anchor. I am excited about what it might mean to be St Mary's post-Covid and what God still has in store for all of us.

Simon

(Revd Simon Leighton, Curate)





Churchwardens Report

For all of us in this last 12 months life has been topsy-turvy and with many restrictions and disruptions, including our church life and worship.

However, we have been fortunate in the creative ways adopted to access worship via Zoom, Facebook, online and by telephone. Thanks to Helen, Simon, the Trinity Students and to Amy, Kathryn and Eugenie who have faithfully kept Rise and Shine going electronically for the children and their families.

Even though all our activities we usually enjoy throughout the year have been curtailed, there has been a heightened sense of reaching out to one another by the Church family and within the community. It has been so important to keep in touch and the weekly online Newsletter has been much appreciated (hand delivered for some who haven't an online facility).

Behind the scenes we have had to keep the Church building secure and maintained. The PCC meetings have continued monthly via Zoom and the Leadership team have met mostly on a weekly basis- again via Zoom.

Richard and I have had some on-site meetings with the church architect and contractors (all socially distanced and with masks worn). The maintenance of the Church and Churchyard have been a priority and in order to keep things going, as in our homes, the bills and paperwork keep coming in.

We were fortunate in securing a grant from Historic England which will go a long way in paying for the repairs urgently needed to the windows in both of the vestries. The necessary permissions have been sought and granted including the faculty from the Diocese. We are hoping the work will begin soon.

Bristol City Council have continued to cut the grass in the main churchyard and have responded to my requests, although we are still awaiting an up to date survey of the trees in the Churchyard.

Many more people have enjoyed sitting on the benches in the Churchyard during lockdown and in the main, have treated the area with respect. Our thanks go to those members of the Church family who faithfully empty the bins throughout the week.

Also, grateful thanks to all who help in many different ways and for the help and encouragement you generously offer.

My permitted daily walk has prompted me to pray for our parish and for the homes and gardens and people I pass on route and the welcome signs of Spring. We all long for normality to return and being able to continue to:-

Come as we are, to be renewed and to go share God's love.

In the meantime, keep well, keep safe and prayerfully, SEE YOU SOON!

Anne Ford.



Churchwardens Report on the Fabric of the Church Building

The Quinquennial Inspection of the church was carried out on Friday 10 May 2019 by the church architect Simon Cartlidge.

It is a legal requirement that all churches within the Diocese of Bristol are inspected every five years.

Urgent Work

The most urgent condition that requires attention is the expansion of corroding metal window frames in the Choir and Vicar's Vestry. Faculty application ref 2021-058599 is with the Diocesan Advisory Committee. When this is approved work will commence on repairing the windows.

Church Yard

Maintenance of the church yard is the responsibility of Bristol City Council following formal closure for burials. However, we continue to maintain our memorial gardens.

Church Security

The church alarm system continues to work well with remote monitoring and call-out facility of a key holder.

External metal on the building is protected with smartwater applied to all surfaces and the required notices displayed.

All low level drainpipes have been treated with anti-climb paint above 2M from the ground and the required notices displayed.

Routine Maintenance and Certification by Contractors

Annual tests and certification of the following are up to date:

1. Lightning conductors.
2. The church heating system and operation of its gas system and supply.
3. The security alarm system.
4. Fire Extinguishers.
5. Radio microphones licences.
6. The organ humidifier.
7. Portable electrical appliance testing (PAT).

Routine Maintenance – In-house

A schedule of routine maintenance continues to operate ensuring a regular review of the condition of the building and any actions needed. The schedule includes frequent checks of such items as roofs, gullies, drainpipes, windows, toilets, water heaters, church ladders, timber door thresholds, tea/coffee water heater de-scaling and more.

Maintenance Carried out During Lockdown.

During the first lockdown Alex Carr plastered the internal walls of the Memorial Chapel, Store Room, West End Toilets and Kitchen. After allowing time for the plaster to dry Polly Millard painted all the walls and ceilings in each location with a specialist Keim paint which allows the walls to breathe.

During the last lockdown Colin Godfrey has worked with me cleaning the church. We have done a high level clean using the church ladder and have worked our way around the church interior cleaning the lights, window ledges and battens. Colin has also cleaned the glass of the memorial chapel and office.

Cellnex Telecoms Equipment.

Discussions are under way with agents of Cellnex to remove their telecoms equipment, antenna and mast. This looks likely to happen during this year.

Quinquennial Inspection

The next quinquennial (five yearly) church inspection is due in 2024.

Triennial Inspection

The next Archdeacons' triennial (three yearly) inspection to check church records processes and property is due in 2021.

Finally

Grateful thanks go to:-

- Colin Godfrey for all his work keeping the Church and Tithe Barn up and running.
- Ray Smith for his advice on church maintenance.
- Chris Hearn for his help in the church yard.
- Sarah Parry-Reid, Richard Griffiths, Doug Jennings and Colin Godfrey for being on the churchyard bin rota during lockdown.
- Simon Leighton for organising the purchase of a new church laptop and fixing the problem with the interference on the projection screen.
- Thanks also to everyone who has worked so hard, not just on the building fabric but in so many other ways to make this church truly active, accessible and attractive for everyone.



Richard Powell

Safeguarding Officer's Annual Report

Introduction

Today, safeguarding plays a major part in our church lives; robust policies and procedures are required to be in place to protect children and vulnerable adults from harm. The central church embodies national safeguarding laws into policies and passes them down to each diocese that, in turn, produce their own policies, guidance material and training for parishes. Parishes are required to develop their own policies, procedures, training plans and records for all safeguarding actions/events and have in place named safeguarding officers.

The Parish Safeguarding Officer for children and adults of the parish of St Mary's Shirehampton is Emma Stratton.

Emma can be contacted for advice or to report an incident via a dedicated email address, safeguarding@stmarysshire.org. These details can be found on the church noticeboard in the porch or on the church website, www.stmarysshire.org.

Policies

Those in place at St Mary's are for:

- child protection
- vulnerable adults
- domestic abuse
- safer recruitment
- handling of disclosure information
- fair recruitment of ex-offenders
- lone workers

Policies are up to date and are reviewed annually by the PCC.

We have displayed safeguarding information near the main church entrance and also in the toilets of both the church and the Tithe Barn. The policies will also be kept available at the church and will be accessible to all when the church is open.

Training

Bristol Diocese provides all types of training at different levels and for specific roles in safeguarding. A rolling programme of training is made available to all workers and volunteers when required.

Thank you to all who have given their time to undertake training and make our church a safer place.

Disclosure and Barring Service (formerly Criminal Records Bureau – CRB)

This is referred to as DBS and is a national service for checking the background of new employees and leaders of children's and vulnerable adult activities. The system can bar anyone whose record shows them to be unsuitable. We are up to date with our DBS checking for volunteers. We thank all those who have taken time to have theirs completed. DBS at St Mary's are carried out by Emma Stratton and Eleanor Beddoes.

Records

It is important that any records containing personal details, such as notes written during the investigation of a safeguarding event, are kept confidential and secure. Our priest-in-charge and the safeguarding officer of St Mary's have access to a document safe and encrypted memory stick used specifically for this purpose.



Emma Stratton

Parish Safeguarding Officer

Finance Report

The Covid-19 pandemic has affected St Mary's financial activities and most income streams have been adversely impacted. Nevertheless, the PCC has been keen to ensure that our pledges and mission support have been honoured as far as possible.

As a result we have fulfilled our Parish Share pledge to Bristol Diocese in the sum of £59,660 and have made a promise of the same amount for 2021, agreed by the PCC.

Giving to missions/charities from church funds was £3,750 and other donations of food for the Harvest Appeal were made by members of the congregation to the North Bristol Foodbank. We also continue to sponsor two children via Compassion UK, partially paid for by the families at the Rise and Shine Service, and we give to The Children's Society via collecting boxes and at the Christingle service collection.

Members of our congregation supported the Samaritan's Purse Operation Christmas Child project again for Christmas 2020, either by filling their own shoebox of gifts or by building a shoebox online. We recently learned that the shoeboxes were delivered to children in Nigeria.

Church members and supporters gave £35,312 in 2020 in planned giving.

We did not purchase any Bernard Salmon fund shares during the year in order to preserve liquidity.

I should like to thank all those who have continued to count the cash and, not forgetting, Chris and Jill Eynon for undertaking the banking on a weekly basis.

Summary Financial Information:

	2020	2019	change
Total income	125,025	138,576	(13,551)
Total expenditure	135,704	132,611	(3,093)
Net (expenditure)/income	(10,679)	5,965	(16,644)
Gains of Investment Assets	48,352	98,423	(50,071)
Fixed assets	1,066,623	1,025,768	40,855
Current assets	104,759	110,440	(5,681)
Current liabilities	(6,647)	(9,146)	2,499
Net Current Assets	98,112	101,294	(3,182)
Total funds	1,164,735	1,127,062	37,673

Phil Fowler

Treasurer



Health and Safety Report

During this last year Health and Safety reached new heights and required strategic planning in accordance with the Government and Church of England directives. There was a need for me to draw up new risk assessments each time a new phase occurred and each one was shared and made available to the PCC.

All of the aspects were adopted and put in place. A very small team of us started by removing the upholstered chairs and replacing them with the wipeable plastic ones and carefully measured the permitted distances between each.

The rest you witnessed for yourselves - never before have we had to have our temperature taken on entry or be restricted in how and where we could worship within the building, following a one way system, have hand sanitizing stations and use a track and trace system on entry and wear masks. Thanks to Shelley, who also kept the areas clean and sanitised.

Even though the Church has sometimes been closed for public worship, safety checks continue to be made throughout the



building. Thanks to Richard and Colin for all their help and especially, all the jobs needing ladders!

Thanks to all of you for the way you have cooperated and responded to the tight measures we had to put in place and for playing your part in keeping yourself and others safe.

Anne Ford



Children's and Youth Report

This year has been full of unprecedented changes due to the Covid-19 pandemic, but despite the restrictions and periods of furlough, we have still managed to provide fellowship and outreach within our Children's and Youth community:

STOMP Dance Clubs:

The STOMP dancers have not been able to meet in person for most of the past year but they have been busy doing dance challenges through home packs delivered each month and online challenges to complete through our community Facebook pages. Each home session has had a theme and thought of the month to continue to provide outreach to the community.

We were able to bring our older dancers back temporarily for September to October 2020 under new Covid-safe rules and regulations. All dancers adapted really well to the new guidelines and took all the restrictions in their stride. The current regulations do not allow for us to return the youngest dancers due to number restrictions and safeguarding cover. We hope they can return as things become less restrictive and in the mean time we will continue to provide at home and online challenges for them to engage with.

Youth @ The Barn:

Home packs and challenges were also delivered to our young people throughout the last year. Topics covered in their packs included kindness, caring for the earth, Bible verses, love and the message of Easter. We also managed to bring back some face to face sessions for a short time last year. The young people loved being back (even with masks/ 2m distance etc.) and are looking forward to returning when it is safe to do so.

Totstop:

Unfortunately, like the youngest STOMP club, we were also unable to bring Totstop back in person this year due to social distancing restrictions. Several of our members are part of our online community and so we have been able to keep them up to date and give the opportunity to engage with our online content instead.

Messy Church:

Messy Church has not run in person over the past year but all of our regular members are a part of our other groups and services so they have been engaging with the online content and home activity packs instead.

GLOW:

Glow had the opportunity to meet for a couple of monthly sessions over the past year. This has given the young people time to reflect on the events they have experienced, pray for their worries, celebrate the heroes of 2020 and think of their hopes for the future.

Schools Work:

We have not had much chance to attend school assemblies in person, but Shirehampton Primary school has asked us to film sessions for assemblies and events such as Easter and Christmas to keep the link between the Church and School. We have also provided an online Easter Assembly for Nova Primary School.

Sunday Activities:

This is the area in which the most activity has been seen and at this point I must say a huge thank you to Kathryn and Eugenie who have provided weekly online videos throughout the whole pandemic whilst I have been on periods of furlough. It has been wonderful to see church members of all ages engage with these videos- Thank you for all of your hard work!



The biggest change this year was re-launching Kids' Klub as Rise and Shine in line with when we returned to in-person services throughout the Autumn term. It has been great to see so many families attend in that time, adapting so well to all of the new restrictions and engaging with the topics, worship and activities.

In addition to the Rise and Shine Services, we held a special Glow service at the end of October to praise Jesus as light of the world, Eugenie and Kathryn worked hard on a Zoom Christingle event, Nativity and Easter trails and lots of resources to accompany these too.

All together, there has been a year's worth of online Rise and Shine Services provided, 2 months of online challenges, 3 months' worth of home packs covering 71 of our dancers, young people and church children, 4 online celebrations for Christingle, Nativity, Easter 2020 + Lent 2021, 3 Church trails for Remembrance Sunday, Christmas and Easter, several school assemblies and 2 months of face to face services and sessions when permitted to do so!

A huge thank you to all volunteers past and present for helping on various teams - you have made such a valuable difference to our local children and young people and we look forward to continuing to do this as our activities return and evolve again to fit the next guidelines and spread God's truth.

Amy Boucher

Youth Worker





Mothers' Union

We were fortunate to have 3 meetings with speakers at the beginning of 2020 and then we had 'Lockdown' - who would have thought that we would still be in 'Lockdown' a year on?!! We were collecting Easter eggs for our tombola stall but as the Church Fayre was cancelled we gave them to the foodbank who were very grateful.

We were able to hold our Wave of prayer in Church, socially distanced of course, at the beginning of September. This is where we pray and remember all Mothers' Union members abroad and at home. The following week we had our normal meeting (in church) and had an interesting talk from Isobel Gelder explaining B.R.A.C.E and reducing the risk of dementia which was humorous in parts.

Christine Porter was busy during Lockdown making our new banner. We are most grateful to her as I am sure you will agree, it is beautiful. This was dedicated by Revd. Helen at the Sunday service on 13th September.



Unfortunately we have not met since then, although we have not been idle!

Friends for Parents, who help at the Children's Hospital asked for people to knit, booties, crib blankets and teddies for premature babies as they were very short. We had terrific support from some of our members and also from other people whom we are most grateful to.

We have also given cash donations to Mary Sumner House, The Children's Hospice at Wrexham (who spoke to us at the beginning of 2020). We paid the postage to send knitted jumpers to children in Uganda and have given money to Friends for Parents to buy coffee, tea etc. for parents in the Children's Hospital.

Unfortunately, 12 of our members decided not to renew their membership at the beginning of this year. Sadly Sheila Ross and Jean Blowen passed away which has left our total membership at 38, which is the lowest we have been since starting. Hopefully we will be able to recruit more members when we open again!

I have managed to keep in touch with everyone by email and telephone and hopefully it won't be too long before we can meet together again.

Julie Smith
Branch Leader



Coffee Mornings

Sadly, I have to report that, due to the covid-19 virus and the ensuing Government restrictions on people gathering together, we have not been able to hold our regular Tea and Coffee mornings for the past 12 months.

This has had two main effects – a loss of a regular income of around £200 per week due to donations and people kindly giving packets of biscuits, tea, jars of coffee and so on, that is normally spent on heating and lighting the church. Secondly, and more importantly, we have been unable to open to the community, a vital part of our service where people can come and speak to someone about their worries and receive a sympathetic ear. This has also restricted the ability for people to come in for private prayer.

Several of our regular helpers in the intervening period have decided to retire due to increasing age and infirmities. When we are able to reopen the church once more for our Tea and Coffee, I will be extremely grateful for anyone who could spare 2 hours from 10am to 12 noon on a morning of their choice.

Many thanks to those faithful people who have retired and our other voluntary helpers who are continuing.

We look forward to welcoming back all our regular customers who we know are anxiously awaiting the date of our reopening!

Jill Eynon



Building Co-ordinators Report on the Fabric of the Tithe Barn



This is the fabric report for the Tithe Barn, prepared by the churchwardens of St Mary's Church Shirehampton.

Roofs

The tiled roof (main hall) is essentially in good condition. There are four broken roof tiles on the High Street side of the roof which need to be replaced.

The roof of the orangery is in good order.

Walls, Windows and Doors

External walls of both parts of the building are in good order.

All windows are double glazed and have required routine maintenance during the year - they are all in good working order.

There's an area of damp on the party wall of the Orangery. The manager of the Co-op Convenience Store has been informed and is attending to this problem.

There is a small area of peeling paintwork on the pillar to the left of the door leading from the main hall into the extension. This requires attention.

Rain water Goods

Gutters and downpipes of the original barn and orangery are working and are routinely cleared of debris.

Interior

The A/V system and TV screen in the orangery are working well. Thanks to Simon Leighton for his work on the A/V system keeping it in good working order.

The kitchen and toilets are in good working order.

Exterior

The garden is maintained by Norman England.

Security

The building is secured with modern dead locks.

External metal is protected with smartwater applied to all surfaces and the required notices displayed.

Routine Maintenance and Certification by Contractors

Annual tests and certification of the following are up to date:

1. The barn heating system and operation of its gas system and supply.
2. The fire/smoke alarm system. (6 Monthly tests to BS 5839)
3. Fire Extinguishers.
5. Radio microphones licences.

6. Portable electrical appliance testing (PAT).

Thanks to:-

Philip Fowler and Eleanor Beddoes for managing the lettings and accounts of the Tithe Barn.

Colin Godfrey for the opening and closing the barn, dealing with the routine maintenance and operational actions including setting up and clearing away after each letting.

Richard Powell



Tithe Barn Report

The Covid-19 pandemic has significantly impacted the activities that usually take place, at the barn, from March 2020 and throughout the rest of the year.

St Mary's normally use these facilities for Totstop, STOMP and the St Mary's Youth Group, all of which have been affected by the pandemic, although some of these groups have met on the few occasions when government restrictions allowed this to happen.

Chair aerobics and the Mindfulness groups did meet when permitted, but were stopped for much of the time.

Similarly, Mothers' Union meetings were suspended from March onwards.

The Tithe Barn has been managed by an unregistered charity with its own board of trustees and which consisted of four members of the PCC (when appointed): Revd Helen Johnson (Chair) and a member of the Anchor Society.

Together, the trustees controlled all of the activities that took place at the barn, including lettings and charity work. The trust did not employ any paid personnel in 2020 and the roles of caretaker/ manager and building fabric co-ordinator were undertaken by Colin Godfrey and Richard Powell. Eleanor Beddoes and Philip Fowler provided administrative support.

The PCC decided to review the role of the trustees when the Anchor Society confirmed that they did not wish to replace their trustee, on his retirement in 2020. This review resulted in the trust being disbanded, in accordance with the requirements of the trust deed and with the consent of the Charity Commission. The management of the barn, therefore, reverted to the PCC who already had overall control of the barn.

Members of the PCC and the church family have supported the work of the barn and their contributions are much appreciated.

Finally, the barn was let for private hire at the beginning of the year, but government restrictions prevented subsequent lettings taking place.



Philip Fowler

Electoral Roll Report

The current status of St Mary's Shirehampton Electoral roll at the time of producing this report stood at 112 members. 5 Members have sadly passed away during the last year. There have been no new members added to the roll, and this is not surprising in view of the pandemic we have suffered. Out of the 112 members, 44 live outside of this parish. Members of the Church will only be permitted to take part in any election of Officers and PCC members if they are on the Electoral Roll.

Tim Forder

Electoral Roll Officer



Church Music Report

It has been very frustrating since the 2020 AGM to have few opportunities for the church choir to sing at services. When we have been able to sing, numbers have had to be restricted to 4 choir members only, because of the social-distancing requirements. I am looking forward to being able to return to having a full choir for services and having choir practices again. I sincerely hope that the choir members will feel confident enough to return when Church services start again.

The Shirehampton Area Choir has not been able to perform since Christmas 2019 and I fear that numbers will be low if and when we can begin to restart. I am hopeful that we might be able to begin rehearsals again in September and maybe have a Carol concert in 2021.

New members to both the Church choir and the Area choir would be welcome, anyone interested should contact me either in person or by E mail at timboford@hotmail.com. Admission would be subject to safeguarding checks being made.

The organ has suffered from lack of use over the last year with several problems occurring. I have been going in to church to check it and play it for a short time and can report that most problems have righted themselves and were clearly due to less use and less regular heating being on in the church.

Tim Forder

Organist and Director of Music



Social Events Team Update

At Helen's request in 2018, we established a Social Events Team with a remit to **Creating Community** by running events, to reach out and encourage the local community to come to know Jesus and to join our church.

In order to do this, it was decided that we needed a mixture of events:

- Out-Reach
- In-house
- Fund Raising be self-supporting and to break even

The team initially consisted of Alison Harding, Barbara Hopkins, Christine Porter and Norma Wyllie, with Sally Coulstring and Natasha Stokes joining in later.

Helen attends quarterly to receive Minutes from each meeting and is kept up to date with ideas and plans. The Church Wardens also receive copies of the Minutes.

We started by carrying out a survey with a questionnaire to the congregation asking for ideas for events they would like us to put on in addition to the well-established annual Spring Craft Fayre, Summer Fayre and Christmas Fayre. Lots of ideas from all generations were put forward.

In 2018 we introduced a Church Family Picnic which took place in June in the park by the Lamp Lighters. It was great fun, we all brought our picnics and folding chairs, we had a marquee and ran games for the children, enjoyed by all.

In September we had a Barbecue in the Tithe Barn Garden to encourage people in our community to come along and get to know us. Chris Johnson and Richard Powell produced delicious burgers, while the ladies in the kitchen did continuous production of the rolls and ketchup and lots of washing up.

In 2019 our biggest success was the Burns Night Party in January with Norma's husband Ian being our amazing Piper. Hot Haggis and Neeps arrived from our kitchen conjured up by the caterer, and we enjoyed a delicious meal with lots of entertainment, including a raffle and great seasonal decorations.



In February we had a lovely event to celebrate the Ownership of the Tithe Barn and in June we put on a Cream Tea in the church with hundreds of scones, raspberry jam and naughty cream. Our waitresses stole the show!

In July, once again the Church picnic took place and we agreed it should become a regular annual event as it was so good to mix the generations of the church family.

In November on a cold, autumn evening we had some speakers from the local Historic Society followed by a hearty Ploughman's Supper.

We started 2020 with a really successful Children's Fancy Dress Party in January in the Tithe Barn.

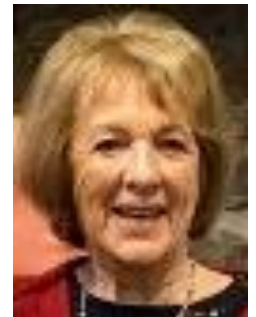
We had a super list of planned events for 2020, but as we all know, sadly they did not take place, other than an outdoor Christmas Fayre that took place in our churchyard which was organised at very short notice in between lockdowns. There was so much craft on sale and for the first time we sold Christmas trees, with home deliveries being made to those who were unable to leave their homes. Thanks to all who put so much effort into making this event a success and to all those who came along.





I have enjoyed my time steering our brilliant team and am happy to hand over to the younger generation of Mary Powell and Emma Jennings and here's hoping that more volunteers will join them as we move forward to a more normal life-style.

Christine Porter



Craft Group

Our small, friendly group has been unable to meet at church as usual during the majority of the past year. Some members were able to continue to make items for church to sell at our outdoor Spring Fair which will hopefully take place in April 2021. Some of us have also made items for the Mothers' Union appeal for St Michael's Hospital, knitting booties and pairs of small teddies. We hope to get back together as soon as possible and would welcome anyone who would like to join us, once safe to do so. We have members who make cards, crochet and do cross stitch and we are always happy to help anyone who is having problems with their knitting or other craft.

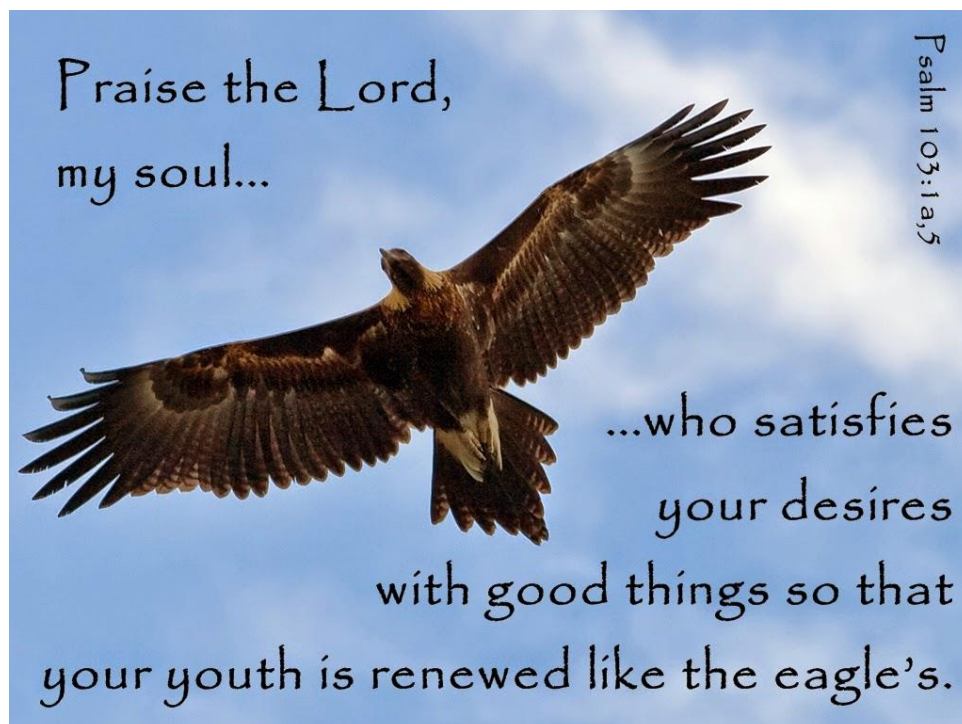
Deanery Synod Report

We are awaiting a report from the Deanery Synod which will be sent to all churches, and will make this available when it is forwarded to us.

Final Thoughts

As you can probably tell, this has been a year full of challenges for us all, and yet God has seen us through. We give thanks for God's goodness, and echo the words of the David in Psalm 103: 1 - 5:

Praise the Lord, my soul;
all my inmost being, praise his holy name.
² Praise the Lord, my soul,
and forget not all his benefits—
³ who forgives all your sins
and heals all your diseases,
⁴ who redeems your life from the pit
and crowns you with love and compassion,
⁵ who satisfies your desires with good things
so that your youth is renewed like the eagle's.



May we too know as David did God's redemptive power bring healing and peace. Amen!'

Yours in Christ,

Helen

Parochial Church Council of St Mary, Shirehampton

Annual Report and Financial Statements

Year ending 31 December 2020

Charity number 1131636



Parochial Church Council of St Mary, Shirehampton
Annual Report and Financial Statements
Year Ended 31 December 2020

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Parochial Church Council of St Mary, Shirehampton
Annual Report and Financial Statements
Year Ended 31 December 2020

Parochial Church Council

Priest-in-charge:

Revd. Helen Johnson
St Mary's Vicarage
8 Priory Gardens
Shirehampton
Bristol
BS11 0BZ

**Independent Reporting
Accountants:**

David Oakensen,
William Price & Co,
Chartered Accountants,
Suite 9, Westbury Court,
Church Road,
Bristol
BS9 3EF

Bankers:

HSBC
11 Canford Lane
Westbury-on-Trym
Bristol
BS9 3DE

Parochial Church Council of St Mary, Shirehampton
Annual Report and Financial Statements
Year Ended 31 December 2020

The Parochial Church Council present their report and the financial statements for the year ended 31 December 2020. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS 102)).

Charitable Status

The Parochial Church Council (PCC) is a corporate body established by the Church of England under the PCC Powers Measure. The PCC was registered as a charity in 2009, with charity number 1131636, having previously been an excepted charity. The PCC members have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Aims and Purposes

The PCC has the responsibility of cooperating with the incumbent, the Reverend Helen Johnson, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also works with the Trustees of the Shirehampton Tithe Barn Trust in maintaining the Tithe Barn in accordance with its aims and objectives.

Objectives and Activities

St Mary's Church, Shirehampton, provides Church of England services and religious activities for all ages, including outreach into the community via work with youth and the elderly. We run a toddler group, youth group, dance classes, a Mothers' Union branch, a Mental Awareness Group branch and host a 'Goldies' singing group. In addition we hold various social activities during the year.

Structure, governance and management

Members of the PCC are elected at the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

During the year, the following served as members:

Priest-in-charge:	Revd Helen Johnson	
Assistant Curate:	Revd Simon Leighton	
Wardens:	Anne Ford	
	Richard Powell	
Deanery Synod Representatives:	Pat Davidson	Secretary
	Alison Harding	
	Diana Hemmings	To 15 th March 2020
Elected Members:	Pam Crawford	Resigned 15 th March 2020
	Mary Derrick	Resigned 15 th March 2020
	Roger Derrick	Resigned 15 th March 2020
	Tim Forder	Electoral Roll Officer
	Philip Fowler	Treasurer & Data Protection Officer
	Colin Godfrey	
	Richard Griffiths	Appointed 15 th March 2020
	Diana Hemmings	
	Doug Jennings	
	Shemma Laws	
	Kathryn Mwakijungu	
	Sarah Parry Reid	Appointed 15 th March 2020
	Julie Smith	Resigned 15 th March 2020
	Tony Symons	Health & Safety Officer – Tithe Barn
Safeguarding Officer (not in PCC)	Emma Jennings	
Health & Safety Officer (not in PCC)	Lee Widdowfield	

Standing Committee:

This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any directions from the Council.

Financial Review

Income at £125,025 (2019: £138,576) was lower than expenditure of £135,704 (2019: £132,611) to give net expenditure of £10,679 (2019: £5,965 net income). As for all businesses and charities in 2020, the year has been a challenging one and the various grants made available to us, the continued generosity of our church family and returns on investments have limited the decrease in income. We have continued keeping a careful control over costs and seen reductions with utility bills in particular, with the closure of the church building and Tithe Barn for a significant part of the year.

Giving to missions/charities from general funds totalled £3,750 (2019: £4,170). The amount paid to the Diocese for parish and ministry costs was £59,660 (2019: £52,100).

Restricted income exceeded restricted expenditure by £7,402 (2019: £6,231 expenditure exceeded income), with some planned repairs being paid from income received and restricted in previous years, and a restricted grant of £10,500 being received in December 2020.

The gain on revaluation of shares held as endowment funds was £48,352 (2019: £98,423).

The Charity Commission approved a scheme allowing us to sell shares to the value of £109,000 to partly fund the purchase of the Tithe Barn, on the condition these shares would be purchased back until the full number of shares were reinstated. At 31 December 2020, the total market value of the amount remaining to be paid was £70,391, with no shares repurchased in 2020, and this is to be repaid by 2033.

Reserves Policy

The PCC aim to maintain reserves in unrestricted funds at a level that will allow sufficient funds to be available to pay for charitable activities as they arise and also to ensure that support and governance costs can be met as they fall due. The balance held as unrestricted funds at the year-end was £457,818 (2019: £467,904).

Where possible, we maintain reserves to cover, as a minimum, identifiable repair and maintenance costs relating to the fabric and furnishings of St Mary's, three months' parish share payments and 25% of the amounts required from fund raising to cover general expenditure. We have identified net expenditure on fabric and furnishings for 2021 at £3,000, parish contributions to the Diocese for three months total £15,000 and £2,000 is required to cover any shortfall in fundraising.

Investments

The Bristol Diocesan Board of Finance Ltd, as custodial trustees, hold CBF Ltd shares on our behalf in both the Bernard Salmon and Napier Miles Trusts. In addition, 404 CBF shares are held in respect of the Ecclesiastical and non-Ecclesiastical Charities.

PCC Responsibility for the Financial Statements

The law requires the PCC to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Parish and of its income and expenditure for that period. In preparing those financial statements, the PCC is required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless this is inappropriate.

The PCC members are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Parish and to enable them to ensure that the financial statements comply with the relevant legislation. They are also responsible for safeguarding assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on 12th April 2021

and signed on their behalf by Reverend Helen Johnson (priest-in-charge & PCC Chair)

Independent Examiner's Report to the PCC of the Parish of St Mary, Shirehampton, Bristol.

I report on the accounts of the church for the year ended 31 December 2020 which are set out on pages 6 to 14.

Respective Responsibilities of PCC and Examiner

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which give me reasonable cause to believe that in any material respect the requirements
 - a. To keep accounting records in accordance with section 130 of the 2011 Act; and
 - b. To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Oakensen FCA
William Price & Co Ltd
Westbury Court, Church Road
Westbury-on-Trym
BS9 3EF

Date: 12th April 2021

Parochial Church Council of St Mary, Shirehampton
Annual Report and Financial Statements
Year Ended 31 December 2020

Statement of Financial Activities

		Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2020 £	2019 £
Notes						
Income and endowments from:						
Donations and legacies		81,496	10,800	—	92,296	88,404
Income from charitable activities		3,179	—	—	3,179	12,084
Other trading activities		1,964	—	—	1,964	11,462
Investments		19,030	—	—	19,030	18,249
Other income		8,556	—	—	8,556	8,377
Total income	2	114,225	10,800	—	125,025	138,576
Expenditure on:						
Raising funds		468	—	—	468	916
Expenditure on charitable activities		124,341	3,398	—	127,739	124,495
Other expenditure		7,497	—	—	7,497	7,200
Total expenditure	3	132,306	3,398	—	135,704	132,611
Net (expenditure) / income before gains and transfer		(18,081)	7,402	—	(10,679)	5,965
Gains on investment assets		—	—	48,352	48,352	98,423
Net (expenditure) / income before transfer		(18,081)	7,402	48,352	37,673	104,388
Transfers						
Gross transfers between funds – in/(out)		7,995	(7,995)	—	—	—
Net movement in funds		(10,086)	(593)	48,352	37,673	104,388
Total funds brought forward at 1 January 2020		467,904	25,242	633,916	1,127,062	1,022,674
Total funds carried forward at 31 December 2020	10	457,818	24,649	682,268	1,164,735	1,127,062

All incoming resources and resources expended derive from continuing activities.

Notes 1 to 10 form part of these financial statements.

Parochial Church Council of St Mary, Shirehampton
Annual Report and Financial Statements
Year Ended 31 December 2020

Balance sheet

		2019 £	2020 £
	Notes		
Fixed assets			
Tangible assets	5	384,355	391,852
Investments	6	682,268	633,916
		1,066,623	1,025,768
Current assets			
Debtors	7	6,505	6,359
Cash at bank and in hand		98,254	104,081
		104,759	110,440
Liabilities			
Creditors: Amounts falling due in one year	8	(6,647)	(9,146)
Net current assets less current liabilities		98,112	101,294
Total net assets less liabilities		1,164,735	1,127,062
Represented by			
Unrestricted funds	10	457,818	467,904
Restricted funds	10	24,649	25,242
Endowment funds	10	682,268	633,916
Total Funds		1,164,735	1,127,062

Approved by the Parochial Church Council on 12th April 2021.

Revd H Johnson
Priest-in-charge & Chair of the PCC

P Fowler
Treasurer

Notes 1 to 10 form part of these financial statements.

1 Accounting Policies

Basis of preparation and assessment of going concern

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS 102)).

The financial statements use the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these financial statements. The valuation of investment assets are shown at market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The PCC constitutes a public benefit entity as defined by FRS 102.

The presentation currency of the financial statements is sterling and all figures are rounded to the nearest pound.

The PCC considers there are no material uncertainties about their ability to continue as a going concern.

Fund accounting policy

Unrestricted funds are general funds that can be used for PCC ordinary purposes in furtherance of the objectives of the charity.

Restricted funds are those donated for use in a particular area or for a specific purpose, the use of which is restricted to that area. These funds represent income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and donations or grants received for a specific object or invited by the PCC for a specific object. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund. Where there is no separate investment, interest will in future be appointed to individual funds on an average balance basis.

Endowment funds are funds, the capital of which must be maintained. Only income arising from investment of the endowment may be used either as restricted or unrestricted funds, depending on the purpose for which the endowment was established.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the Annual Report. All help received is greatly appreciated.

Fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property is not included in the accounts in accordance with S.96(2)(a) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected (at a reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 with individual value below £1,000 are written off.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost, less any residual value, over their expected useful life, as follows:

Tithe Barn	2% of construction and refurbishment cost on a straight line basis
------------	--

Investments

Investments are valued at market value at 31 December. Investment gains and losses resulting from revaluing investments to market value are reflected in the Statement of Financial Activities.

Taxation

The charity is exempt from tax as it has no taxable activities. Irrecoverable VAT borne by the charity is included in the cost of the item to which it relates.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisitions or opening of the deposit or similar account.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount at which the charity is expected to benefit in a future period. Provision is made for any amount that may prove uncollectible.

Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Income

Donations and legacies	Unrestricted Funds	Restricted Funds	2020	2019
	£	£	£	£
Gift aided donations	2,521	—	2,521	3,448
Gift aided donations via envelope	6,796	—	6,796	10,881
Planned giving	35,312	—	35,312	31,586
Collections (open plate) at all services	1,268	—	1,268	3,879
Sundry donations	7,200	150	7,350	12,251
Donations – appeals, grants etc.	17,637	10,650	28,287	9,572
Tax recoverable on gift aided donations	10,492	—	10,492	12,706
Floodlighting	270	—	270	460
Legacies received	—	—	—	5,000
Donations and legacies total	81,496	10,800	92,296	88,404
Income from charitable activities				
Fees for weddings and funerals	1,953	—	1,953	7,999
Tithe Barn lettings – objectives	804	—	804	2,045
Other income	422	—	422	2,040
Income from charitable activities total	3,179	—	3,179	12,084
Other trading activities				
Fayres	1,367	—	1,367	3,323
Events	—	—	—	1,503
Tithe Barn lettings – other	597	—	597	6,636
Other trading activities total	1,964	—	1,964	11,462
Investments				
Interest - dividends	294	—	294	1,736
Bernard Salmon Trust income	12,150	—	12,150	11,574
Napier Miles Trust income	6,586	—	6,586	4,938
Bank and building society	—	—	—	1
Investments total	19,030	—	19,030	18,249
Other income				
Telecommunications agreement	8,556	—	8,556	8,377
Other income total	8,556	—	8,556	8,623
Total income	114,225	10,800	125,025	134,404

Parochial Church Council of St Mary, Shirehampton
Annual Report and Financial Statements
Year Ended 31 December 2020
3 Expenditure

Raising Funds	Unrestricted Funds	Restricted Funds	2020	2019
	£	£	£	£
Costs of fayres and events	468	—	468	916
Raising funds total	469	—	469	916
Charitable Activities				
Grants and donations – missions:				
African Pastors Fellowship	500	—	500	500
Compassion	1,200	—	1,720	1,720
Corymeela	100	—	100	100
In Hope (Crisis Centres Ministries)	500	—	500	500
Open Doors	500	—	500	500
Mercy Ships	250	—	250	250
Water Aid	250	—	250	250
Youth with a Mission Harpenden	100	—	100	—
Bristol West Deanery	350	—	350	350
Youth Programmes	593	—	593	2,386
Food and Fellowship	13	—	13	204
Ministry Parish Share	59,660	—	59,660	52,100
Charitable activities subtotal	64,016	—	64,016	58,860
Charitable activities – support costs				
Employment costs	32,243	—	32,243	27,469
Telephone and broadband costs	993	—	993	896
Parish training and mission	(20)	—	(20)	—
Fees paid for weddings and funerals	—	—	—	106
Additional organist fees	80	—	80	300
Verger fees	330	—	330	1,130
Church running – insurance	3,318	—	3,318	3,291
Kitchen consumables and equipment	370	—	370	1,661
Church and office equipment	—	1,006	1,006	—
Organ/piano tuning	903	—	903	1,058
Church maintenance and replacements	3,296	1,653	4,949	6,848
Cleaning & hygiene	639	—	639	450
Altar requisites	182	—	182	1,011
Upkeep of churchyard	1,091	210	1,301	1,142
Printing and stationery	2,597	—	2,597	2,819
Sundry expenses	196	—	196	(3,490)
Church running – utilities	6,397	—	6,397	9,591
Specific expenses	1,310	229	1,539	1,375
Tithe Barn running – caretaking	(400)	—	(400)	815
Tithe Barn running – rates and utilities	1,854	—	1,854	3,387
Tithe Barn insurance	1,438	—	1,438	1,431
Tithe Barn maintenance	1,688	300	1,988	1,912
Tithe Barn broadband	680	—	680	359
Tithe Barn equipment	—	—	—	389
Governance costs – independent examination	780	—	780	720
Professional and other fees	360	—	360	965
Charitable activities – support costs subtotal	60,325	3,398	63,723	65,635
Charitable costs total	124,341	3,398	127,739	124,495
Other expenditure				
Depreciation	7,497	—	7,497	7,200
Other expenditure total	7,497	—	7,497	7,200
Total expenditure	132,306	3,398	135,704	132,611

4 Staff Costs

	2020 £	2019 £
The aggregate payroll costs of staff were as follows:		
Gross payroll and employer's national insurance contributions	31,533	26,935
Employer's pension contributions	710	534
	32,243	27,469
	2020 Number	2019 Number
Number of part-time staff	4	4

5 Fixed Assets for use by PCC

	Tithe Barn £	2020 £
Cost		
At 1 January and 31 December 2020	515,000	515,000
	515,000	515,000
Depreciation		
At 1 January 2020	123,148	123,148
Charge for the year	7,497	7,497
At 31 December 2020	130,645	130,645
Net Book Value		
At 31 December 2020	384,355	384,355
At 31 December 2019	391,852	391,852

6 Investment Assets – Endowment Funds

	Number of shares	Church £	Shire Charities £	2020 £	2019 £
Bernard Salmon Fund					
At 1 January 2020	20,976	407,106	—	407,106	334,383
Shares purchased in year	—	—	—	—	10,000
Net gains/(losses) on revaluation	—	32,873	—	32,873	62,723
At 31 December 2020	20,976	439,979	—	439,979	407,106
Napier Miles Trust					
At 1 January 2020	11,475	219,971	—	219,971	185,308
Net gains/(losses) on revaluation	—	15,127	—	15,127	34,663
At 31 December 2020	11,475	235,098	—	235,098	219,971
CBF Shares Charity Funds					
At 1 January 2020	404	—	6,839	6,839	5,802
Net gains/(losses) on revaluation	—	—	352	352	1,037
At 31 December 2020	404	—	7,191	7,191	6,839
Summary					
Market value at 1 January 2020		627,077	6,839	633,916	525,493
Shares purchased in year		—	—	—	10,000
Net gains/(losses) on revaluation		48,000	352	98,423	98,423
Total investment assets at 31 December 2020		675,077	7,191	682,268	633,916

7 Debtors

	2020 £	2019 £
Prepayments	4,186	5,083
Other debtors	2,319	1,276
	6,505	6,359

8 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	164	3,195
Accruals and deferred income	5,677	5,379
Taxation and social security	139	—
Other creditors	667	572
	6,647	9,146

9 Analysis of Net Assets by Fund

	Unrestricted £	Restricted £	Endowment £	2020 Total £
Fixed assets for church use	384,355	—	—	384,355
Investment fixed assets	—	—	682,268	682,268
Current assets	80,089	24,670	—	104,759
Current liabilities	(6,626)	(21)	—	(6,647)
	457,818	24,649	682,268	1,164,735

10 Fund movement by type

	Opening £	Incoming £	Outgoing £	Transfers £	Gains/ (losses) £	Closing £
Endowment Funds	633,916	—	—	—	48,352	682,268
Restricted Funds	25,242	10,800	(3,398)	(7,995)	—	24,649
Unrestricted Funds	467,904	114,225	(132,306)	7,995	—	457,818
Grand total	1,127,062	125,025	(135,704)	—	48,352	1,164,735

Analysis of Restricted Funds	2020 £	2019 £
Audio Visual & Music Equipment Fund	3,305	4,310
Memorial Garden	1,600	1,659
Gift Day - Lighting	1,750	1,750
Napier Miles - Hall Maintenance	—	8,295
Security System	2,800	2,800
Flower Fund	473	552
Roof Fund	4,221	4,221
Kitchen/Water System	—	1,655
Vestry Window Repair	10,500	—
Total Restricted Funds	24,649	25,242



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