

**PARISH OF ARMLEY AND NEW WORTLEY
ST. BARTHOLOMEW WITH ST. MARY OF BETHANY
ANNUAL REPORT OF THE PCC for the year 2021**

The Parochial Church Council of St. Bartholomew with St. Mary of Bethany has responsibility of cooperating with the Churchwardens, during an interregnum, in promoting the ecclesiastical parish of Armley and New Wortley, the whole mission of the church, pastoral, evangelical, social; and ecumenical. It also has responsibility for the maintenance of the Church plant, including the organ and Church Hall, Wesley Road, Armley, Leeds LS12 1SR

Mission Statement for St. Bartholomew with St. Mary of Bethany, Parish of Armley and New Wortley:

**To extend the Kingdom of Christ, by showing His
love to all those with whom we come into contact.**

Membership

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting (AGM) in accordance with the Church Representative Rules, but members can be co-opted during the year. During 2020-21, the following served as members of the PCC.

<i>Vicar</i>	Fr. Michael Wood, until January 27th, 2022
<i>Churchwarden</i>	Mrs. T. Collins Lay Chair
<i>Elected Members</i>	Mr. J. Kaye PCC Treasurer & ACS Representative
	Miss B. Nichols PCC Secretary, until November 2021
	Mr. G. Whitehead
	Mr. B. Gaunt
	Mrs. H. Robinson
	Mrs. P. Elliott
	Mrs. E. Handley

Committees

The PCC operates through number of committees which meet at different times to the PCC, these committees report back to the PCC.

Standing Committee This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any direction given by the full Council. The members of the Standing Committee 2020-2021 were:
Fr. Michael Wood, Mrs. T. Collins, Mr. J. Kaye and Miss B. M. Nichols.

Church Hall Management Committee:- The PCC took on this role

Organ/Music Committee: - Fr. Michael Wood; Mrs. T. Collins and Mr. J. Kaye were elected from the PCC, Professor G. Barber and Dr. C. Newton were co-opted members.

Stewardship recorder/Planned giving Mrs. J Smith

Electoral Roll Officer Mr. G. Whitehead

Sunday School/Youth co-ordinator Mrs. S. Hearn

Safe Guarding Officer Vacant

Fundraising The PCC

Church Attendance:

Church & Zoom: Average Adult Attendance – 28 Average under 16 Attendances – 3

Review of the Year.

The PCC met via Zoom on eight occasions, and one live meeting, average attendance 65%. The Church Hall became unfit to use, and the PCC agreed to close it in March, 2021. Unfortunately, we were unable to pay the Parish Share of £20,927.00 in full.

There was also discussion as to how we could become a dementia friendly parish.

Much of the PCC's time was devoted to deciding how to respond and react to local and national guidelines regarding Covid. The Offertory collection and procession with the elements were suspended and the congregation was offered the Holy Sacrament in one kind only. Various other minor positional adjustments were made to facilitate Zoom participation.

Our first live services began on Mothering Sunday, with 28 people. Sunday Masses have continued, live and on Zoom. Over 100 people, including the Scout Groups, attended the Remembrance Sunday Mass and the Christingle Service. The Christmas Eve 'First Mass of Christmas' at 8pm attracted 48 people, this was not available via Zoom. During the lockdowns there has been a virtual Coffee morning on Thursdays. Thanks to Mr. J. Kaye we had a number of very enjoyable Friday night quiz nights.

The church also hosted and participated in Armley Festival's Christmas Market at the beginning of December.

A new audio-visual streaming system was installed into church at the end of the year. It was not fully utilised until the New Year. A faculty is required from the Diocese to make its installation permanent.

Financial Review

Even though 'live' church services recommenced in the Spring of 2021, Covid still had a marked influence during 2021.

Overall receipts were similar to the previous year, even though sources differed. Increased One Lottery receipts and church lets, along with Bingo income (from 2020) led to a marked increase in unrestricted funds from fundraising activities, but this was counterbalanced by a loss of restricted receipts from sales of organ samples.

Total receipts on unrestricted funds were £38,487, of which £27,457 was unrestricted voluntary donations, including the tax recovered on Gift Aid donations and on donations received under the Gift Aid Small Donations Scheme. Restricted donations of £6,900 were also received and are detailed in the financial statements.

The church joined the Parish Giving Scheme in April 2021. At present, we have eight regular contributors whose donations help guarantee the church a regular and consistent income, as well as help reduce the workload on the Treasurer.

St. Bart's Bingo Fund was permanently closed on 24th. August 2021.

Total payments were up by nearly 25%, mainly due to an increased Share contribution and enlarged spending on church running expenses and repairs.

£38,554 was spent from unrestricted funds to provide the Christian ministry from St. Bartholomew's with St. Mary of Bethany Church, including the contribution to the diocesan parish share, which largely provides the stipends and housing for the clergy. Every year, we contribute as much as we

are able to afford towards parish share, but invariably, are unable to meet the full requested amount. Our contribution in 2021 was £10,000; a shortfall of £10,927.

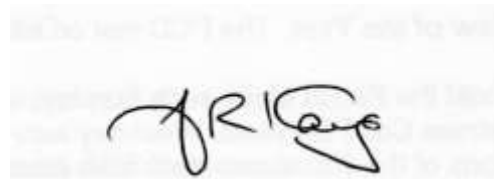
The net result for the year was a decrease of £892 on unrestricted funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st. December on unrestricted funds totalled £2,721.

Reserves policy

It is PCC policy to try to maintain a balance on unrestricted funds that equates to at least three months' unrestricted payments. This is equivalent to £9,600. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £2,721 held in unrestricted funds at the year-end clearly does not meet this target.

The cash balance of £13,930 in restricted funds is retained towards meeting the cost of repairs, maintenance and upkeep of the Schulze organ, sanctuary floor mosaics, external west wall crucifix, church lighting and general church fabric; church flowers and the award of discretionary grants.

It is our policy to invest investment fund balances with the CCLA Church of England Investment Fund.

A handwritten signature in black ink, appearing to read 'Jon R. Kaye', is written over a faint, repeating background pattern of the words 'PCC Hon. Treasurer'.

Jon R. Kaye

PCC Secretary

PCC Hon. Treasurer

A handwritten signature in black ink, appearing to read 'PCC Secretary', is written over a faint, repeating background pattern of the words 'PCC Secretary'.



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Parochial Church Council of the Ecclesiastical
Parish of St. Bartholomew, Armley with St. Mary
New Wortley

No.
1131632

CC16a

Receipts and payments accounts

For the period from	01.01.2021	To	31.12.2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Voluntary receipts	27,457	6,386	-	33,843	33,629
Activities for generating funds	6,035	465	-	6,499	6,219
Investment dividends/interest	1	0	-	1	1
Charitable activities	4,995	-	-	4,995	4,476
Other receipts	-	49	-	49	12
			-	-	-
			-	-	-
			-	-	-
Sub total (Gross income for AR)	38,487	6,900	-	45,387	44,313
A2 Asset and investment sales, (see table).					
Receipts from sale of fixed assets	-	-	-	-	-
Receipts from sale of investments	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	38,487	6,900	-	45,387	44,313
A3 Payments					
Costs of generating voluntary receipts	-	-	-	-	-
Fundraising costs (trading activities)	1,960	2,356	-	4,316	4,326
Investment management costs	-	-	-	-	-
Costs of charitable activities	36,494	4,092	-	40,585	31,974
Governance costs	100	-	-	100	100
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	38,554	6,448	-	45,001	36,400
A4 Asset and investment purchases. (see table)					
Purchase of fixed assets	-	-	-	-	-
Purchase of investments	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	38,554	6,448	-	45,001	36,400
Net of receipts/(payments)	67	452	-	386	7,913
A5 Transfers between funds	826	826	-	-	-
A6 Cash funds last year end	3,613	12,652	-	16,265	8,352
Cash funds this year end	2,721	13,930	-	16,651	16,265

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in hand	0	-	-
	Cash at bank	2,721	13,930	-
	Cash in deposit accounts	-	-	-
	Total cash funds	2,721	13,930	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	PayPal account (Organ Maint Fund)	-	24	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	CBF C of E Investment Fund - Acc. Shares	Fabric	-	19,747
	CBF C of E Investment Fund - Acc. Shares	Organ		209,281
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Statue, candlesticks & portable font. Scaffolding and lawnmower (nominal value)	General (transferred from Hall fund 08/11/21)		2,209
	St. Bart's sales stock (CDs/gifts)		-	8,030
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Mrs T Collins	15/02/2022	
		Mrs H Robinson	15/02/2022	

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis
2. Non-monetary assets retained for church use are the statue of S. Bartholomew, a set of four high altar silver candlesticks, a wooden portable font, S. Bart's sales stock, and scaffold and a lawnmower (the latter two at nominal value)
3. Investment assets are CCLA CBF Church of England Investment Fund Accumulation Shares
4. The movements in designated and restricted funds during the year were:

	Bal b/fwd	Receipts	Payments	Transfer	Bal c/fwd
Designated					
Photocopier fund	334	832	1,270	0	-104
Silver candlesticks fund	1,866	0	25	0	1,841
	<u>2,201</u>	<u>832</u>	<u>1,295</u>	<u>0</u>	<u>1,737</u>
Restricted					
Flower fund	465	413	269	0	609
LDBF Emergence grant	109	0	109	0	0
Discretionary fund	480	14	25	127	596
Red chasuble	0	649	523	-127	0
Organ maintenance fund	10,406	5,775	5,188	874	11,868
Fabric fund	1,191	0	335	0	857
	<u>12,652</u>	<u>6,851</u>	<u>6,448</u>	<u>874</u>	<u>13,930</u>

The Photocopier fund exists to provide funds for the lease rental of the current and future photocopiers. It was undesignated at the Parochial Church Council meeting held on 13th. December, 2021

The Silver candlesticks fund represents donations for altar and sanctuary requisites and payments for the same.

The Flower fund represents donations to be spent on flowers for church

The LDBF Emergence grant provides funds for the purchase of audio-visual and electronic equipment required to live stream church services

The Discretionary fund exists to provide monetary assistance for those most in need

The Organ maintenance fund exists to provide funding for the protection of and maintenance and repairs to the church organ

The Fabric fund represents accumulated donations for fabric maintenance, and renovation which can only be spent for that purpose

Further Analysis of Receipts and Payments

	Unrestricted funds £	Restricted funds £	TOTAL 2021 £	TOTAL 2020 £
A1 Receipts				
Voluntary receipts:				
Donations	16,142	1,126	17,268	21,259
Tax recovered	4,957	260	5,216	5,570
Parish Giving Scheme	3,558	0	3,558	0
Grants	1,800	0	1,800	750
Pilling Trust donation	0	5,000	5,000	5,000
Legacies	1,000	0	1,000	1,050
	<u>27,457</u>	<u>6,386</u>	<u>33,843</u>	<u>33,629</u>
Activities for generating funds:				
One Lottery	2,015	0	2,015	719
Bingo	1,764	0	1,764	0
Church lets	1,365	0	1,365	200
Magazine advertising	570	0	570	330
Fundraising	321	0	321	160
Organ concerts	0	223	223	2,410
Paypal revenue	0	184	184	0
St.Bart's sales	0	57	57	0
Hall lets	0	0	0	2,400
	<u>6,035</u>	<u>465</u>	<u>6,499</u>	<u>6,219</u>
Investment dividends/interest				
HMRC interest	1	0	1	1
	<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>
Charitable activities				
PCC fees	2,640	0	2,640	2,255
MWAH contribution to office/phone	2,000	0	2,000	2,000
Catering/Refreshments/Canteen	140	0	140	82
Bookstall	63	0	63	0
Magazine sales	88	0	88	131
Retirement gifts	55	0	55	0
Reprography and office	9	0	9	9
	<u>4,995</u>	<u>0</u>	<u>4,995</u>	<u>4,476</u>
Other receipts	<u>0</u>	<u>49</u>	<u>49</u>	<u>-12</u>
A2 Asset and investment sales				
Receipts from sale of investments				
CCLA CBF C of E shares	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Further Analysis of Receipts and Payments

	Unrestricted funds £	Restricted funds £	TOTAL 2021 £	TOTAL 2020 £
A3 Payments				
Fundraising costs (trading activities)				
Organ concerts	0	2,125	2,125	367
Bingo	1,769	0	1,769	0
Hall operating costs	57	0	57	3,919
Incurred seeking donations	134	0	134	40
Music licences/fees/sundries	0	231	231	0
	<u>1,960</u>	<u>2,356</u>	<u>4,316</u>	<u>4,326</u>
Costs of charitable activities				
Parish Share	10,000	0	10,000	6,000
Church gas, electricity & insurance	15,890	0	15,890	15,298
Hall gas/electr/insur/waste disposal	3,055	163	3,218	2,486
Social club repairs	0	0	0	210
Clergy expenses	1,280	0	1,280	1,237
Church building running expenses	1,547	1,253	2,800	1,859
Church major repairs and renewals	1,987	0	1,987	0
Church routine repairs & maintenance	172	0	172	28
Costs of services	1,271	900	2,171	1,962
Office and photocopier charges	1,232	0	1,232	1,134
Organ expenses	0	1,751	1,751	1,440
Hall building running expenses	0	0	0	180
Magazine costs	0	0	0	61
Mission giving and donations	0	25	25	15
Canteen/catering/subs/gifts	60	0	60	64
	<u>36,494</u>	<u>4,092</u>	<u>40,585</u>	<u>31,974</u>
Governance costs				
Independent examiner's fee	<u>100</u>	<u>0</u>	<u>100</u>	<u>100</u>
A4 Asset and investment purchases				
Purchase of fixed assets				
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Purchase of investments				
CCLA CBF C of E shares	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Further Analysis of Receipts and Payments Accounts

A5 Transfers between funds

From	To	Details	Unrestricted funds £	Restricted funds £	TOTAL 2021 £	TOTAL 2020 £
General	Hall	Electricity	0	0	0	-331
		Gas	-35	0	-35	-528
General	Organ	Organist's fees, organ tuning & repair	-840	0	-840	-840
Bingo	General	Closure of account	1,111	0	1,111	0
General	Hall	Water/waste disposal & pest control	0	0	0	-810
Hall	General	Closure of account	1	0	1	0
Organ	General	S. Bart's sales & reprography	14	0	14	0
Organ	General	Church heating contribution	0	0	0	202
General fund totals			<u>252</u>	<u>0</u>	<u>252</u>	<u>-2,307</u>
Organ	General	Church heating contribution	0	0	0	-202
Organ	General	S.Bart's sales & reprography	0	-14	-14	0
General	Organ	Organist's fees, organ tuning & repair	0	840	840	840
Organ fund totals			<u>0</u>	<u>826</u>	<u>826</u>	<u>638</u>
Bingo	General	Closure of account	-1,111	0	-1,111	0
Bingo fund totals			<u>-1,111</u>	<u>0</u>	<u>-1,111</u>	<u>0</u>
General	Hall	Electricity	0	0	0	331
		Water/sewerage	0	0	0	272
		Waste disposal	0	0	0	479
		Gas	35	0	35	528
		Pest control	0	0	0	60
Hall	General	Closure of account	-1	0	-1	0
Church hall fund totals			<u>34</u>	<u>0</u>	<u>34</u>	<u>1,669</u>
Grand totals			-826	826	0	0

Further Analysis of Receipts and Payments Accounts

A6 Cash funds last year end

	Fund						Total Unrest'd £	Total Rest'd £	Total funds £
	Unrestricted			Restricted					
	General	Bingo	Hall	General	Fabric	Organ			
	£	£	£	£	£	£			
Cash in hand	0	223	0	0	0	0	223	0	223
Cash at bank	2,472	893	25	1,054	1,191	10,406	3,390	12,652	16,042
Totals	2,472	1,117	25	1,054	1,191	10,406	3,613	12,652	16,265



Section A

Independent Examiner's Report

Report to the trustees/
members of

The Parochial Church Council of the Ecclesiastical Parish of St Bartholomew, Armley with St Mary, New Wortley

On accounts for the year
ended

31st December 2021

Charity no
(if any)

1131632

Set out on pages

following

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2021**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

30th March 2022

Name:

Andrew Goyns

Relevant professional
qualification(s) or body
(if any):

Address:

28 George Street

Normanton

WF6 2LT