

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. BARTHOLOMEW, ARMLEY WITH ST. MARY, NEW WORTLEY

England & Wales - Charity number 1131632

Details

Other names ARMLEY AND NEW WORTLEY PCC

Status Registered

Legal form Previously excepted

Registered 2009-09-15

Register [View on the Charity Commission register](#)

Contact

Address 2 Gotts Park View
Leeds
LS12 2QZ

Phone 01132636745

Email stbartsarmley@gmail.com

Website www.achurchnearyou.com/church/3323/

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Provision of religious activities.Pastoral care to the people of Armley and New Wortley in Leeds, especially to the aged, sick and dying.Provides buildings and facilities for use by the general public.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Leeds City

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-12-31 | £42,887 | £39,057 | - | - |
| 2023-12-31 | £41,716 | £45,891 | - | - |
| 2022-12-31 | £57,031 | £53,062 | - | - |
| 2021-12-31 | £45,387 | £45,001 | - | - |
| 2020-12-31 | £44,313 | £36,400 | - | - |

Trustees

| Name | Role | Appointed |
|--|-------|------------|
| Professor Graham Barber B.A. FRCO | Chair | 2021-10-12 |
| Benita Mary Slater | | 2022-05-08 |
| Christian Jones | | 2024-10-21 |
| Eileen Anne Handley | | 2019-04-28 |
| GARY LEE WHITEHEAD MBA BSC | | 2013-05-22 |
| Helen Robinson | | 2021-04-25 |
| JONATHAN KAYE | | |

Accounts

**PARISH OF ARMLEY AND NEW WORTLEY
ST. BARTHOLOMEW WITH ST. MARY OF BETHANY
ANNUAL REPORT OF THE PCC for the year 2024/25**

The Parochial Church Council of St. Bartholomew with St. Mary of Bethany has responsibility of cooperating with the Churchwardens, during an interregnum, in promoting the ecclesiastical parish of Armley and New Wortley, the whole mission of the church, pastoral, evangelical, social; and ecumenical. It also has responsibility for the maintenance of the Church plant, including the organ and the car park on the west side of Wesley Road, Armley, Leeds LS12 1SR leading to the Scout Hut. Mission Statement for St. Bartholomew with St. Mary of Bethany, Parish of Armley and New Wortley:

**To extend the Kingdom of Christ, by showing His
love to all those with whom we come into contact.**

Membership

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting (AGM) in accordance with the Church Representative Rules, but members can be co-opted during the year. During 2024/5 the following served as members of the PCC.

| | | |
|------------------------|--------------------|------------------------------------|
| <i>Vicar</i> | Vacancy | |
| <i>Churchwardens</i> | Mrs. T. Collins | Lay Chair |
| | Mrs. E. Handley | |
| <i>Elected Members</i> | Mr. J. Kaye | PCC Treasurer & ACS Representative |
| | Prof. G. Barber | PCC Secretary |
| | Mr. G. Whitehead | |
| | Mr. B. Gaunt | |
| | Mrs. H. Robinson | |
| | Mrs. B. Slater | |
| | Mr Christian Jones | Parish Safeguarding Officer |

Committees

The PCC operates through a number of committees, which meet at different times to the PCC, these committees report back to the PCC.

Standing Committee This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any direction given by the full Council. The members of the Standing Committee 2024-2025 were: Mrs. T. Collins, Mr. J. Kaye, Mrs. E. Handley and Prof. G. Barber

Organ/Music Committee: The PCC took on this role

| | |
|--|------------------|
| Stewardship recorder/Planned giving | Mrs. T. Collins |
| Electoral Roll Officer | Mr. G. Whitehead |
| Sunday School/Youth co-ordinator | Mrs. S. Hearn |
| Safeguarding Officer | Mr. C. Jones |
| Fundraising | The PCC |

Church Attendance:

Church & Zoom: Average Adult Attendance: 33 (Previous Year 39)
Average Communicants: 29 (Previous Year 33)
Average under 16 Attendances: 10 (Previous Year 9)
Average under 3 Attendances: 2 (Previous Year 1)

Review of the Year.

The PCC met on 10 occasions: 22nd April (with Archdeacon), 14th May, 18th June, 22nd July, 23rd September, 21st October (Zoom), 25th November (Zoom), 9th December (with Archdeacon), 20th January (Zoom), 3rd March 2024 (Zoom).

The year showed a somewhat erratic Sunday attendance, with peaks and troughs, though the trend is a slight decline. In the continued absence of a vicar, we were once again well-served by our loyal and dedicated team of Fr. Ian Cook and Fr. Ian White. A fifth attempt to recruit a 0.5 Priest-in-Charge in early 2025 was unsuccessful. In the meantime, despite the best efforts of our voluntary priests and lay workers, the parish is bereft of much-needed pastoral support. Furthermore, there is little indication that new, younger leaders with the requisite abilities and skills are coming forward to support and eventually replace current officers. The suggested putative collaboration with either Christ Church, Upper Armley, or with Leeds Minster led to no positive outcome, though discussions with the Archdeacon have continued on a six-monthly basis. Bishop Arun has offered us one further attempt to recruit a Priest after which, if there is no success, either Pastoral Reorganisation or closure will be inevitable.

Beside the normal Festivals (Advent, Christmas, Easter, Whitsun etc.) there were well-attended seasonal and special services involving the uniformed groups, including Remembrance Sunday, and Mothering Sunday. Thursday Said Mass at 10.00 a.m. followed by Coffee has continued throughout the year, followed by the Stations of the Cross during Lent.

Apart from the normal church services, there was a calendar of weddings and funerals, as well as Baptism services mostly held after Sunday Mass. Organ Recitals were held as usual on Bank Holiday Mondays. We also played a full part in the September Heritage Weeks. There were a number of visits from regional Organists' Associations. The PCC organised the following successful fundraising events: a further series of four Really Friendly Music Lunches, a Summer Fair, and a Christmas Market. In a new collaboration with Red Ladder Theatre Company, there were two theatrical performances staged in church aimed at increasing footfall from the wider community: *Tones: A Hip Hop Opera* on October 7th and *Football Freddie* on October 26th. Special thanks are extended to all those who organised and helped at these events in any way. However, the P.C.C. would welcome further volunteer help to share the burden of running the church without paid staff.

In line with C. of E. Safeguarding Policy, all members of the P.C.C. have received training in Safeguarding via a programme of online courses. They also have Enhanced DBS (Disclosure and Barring Service) clearance as required by their Trustee status. We are very grateful to Mr. Christian Jones for taking on the important role of Parish Safeguarding Officer for St. Bart's.

After a long delay, the housing development began on the former Church Hall site. The PCC retains the car park next to the building site which has seen a lot of use by contractors. The PCC is negotiating for some form of recompense for providing this facility.

Financial Review

In 2024, voluntary receipts were, for a second year running, disappointing low. However, they were boosted by a grant of £1,500 from the Sir George Martin Trust, given to help with the costs incurred in funding the services of an external fundraiser and two legacies, £5,000 from the estate of the late Revd. Timothy Lipscomb, a former incumbent of S. Bartholomew's and £2,013 from the estate of the late Shirley Reedman.

Our fundraising activities, One Lottery, church fairs and markets, the Really Friendly Music Lunches and organ concerts continue to provide vital income for the church.

Unfortunately, there was a marked decrease in receipts from PCC fees, due to a significant reduction in the number of church weddings and funerals.

Total receipts of unrestricted income were £35,920, of which £27,191 was unrestricted voluntary donations, including the tax recovered on Gift Aid donations and on donations received under the Gift Aid Small Donations Scheme. Restricted income of £6,967 was also received and is detailed in the financial statements.

2024 also finally saw the sale of the land on which the Church Hall previously occupied. The church's share of the proceeds was £56,632.

Total payments were down by about 15% on last year, despite an increased amount of diocesan Parish Share paid. In 2024, we paid £6,000 of the requested Share of £19,092.

Fundraising costs fell sharply as the figures for 2023 included the disbursement of several restricted grants. Outlay on the Church Hall utilities and insurance was also much reduced. The levelling out of gas and electricity prices in 2024 also helped to reduce our expenditure by over £4,500 and about £2,000 was saved on church running expenses.

£35,146 was spent from unrestricted funds to provide the Christian ministry from S. Bartholomew, Armley with S. Mary of Bethany Church, including the contribution to the diocesan Parish Share, which largely provides the stipends and housing for the clergy.

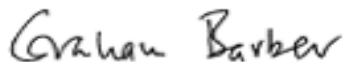
The net result for the year was an increase of £774 on unrestricted funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st. December on unrestricted funds totalled £4,723.

Reserves policy

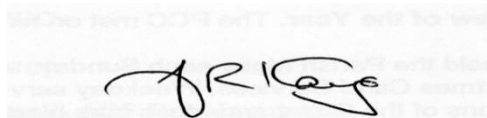
It is PCC policy to try to maintain a balance on unrestricted funds that equates to at least three months' unrestricted payments. This is equivalent to £8,800. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £4,723 held on unrestricted funds at the year-end clearly does not meet this target.

The cash balance of £72,184 in restricted funds is retained towards meeting the cost of future church community facility provision or reordering projects; repairs, maintenance and upkeep of the Schulze organ, sanctuary floor mosaics, external west wall crucifix and general church fabric, expenditure on church flowers and the award of discretionary grants.

It is our policy to invest investment fund balances with the CCLA Church of England Investment Fund.



Graham Barber, PCC Hon. Secretary



Jon.R.Kaye, PCC Hon. Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Parochial Church Council of the Ecclesiastical
Parish of St. Bartholomew, Armley with St. Mary
New Wortley

No.
1131632

CC16a

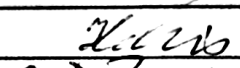

Receipts and payments accounts

| | | | |
|------------------------|------------|----|------------|
| For the period from | 01.01.2024 | To | 31.12.2024 |
|------------------------|------------|----|------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Voluntary receipts | 27,191 | 6,216 | - | 33,407 | 28,843 |
| Activities for generating funds | 3,321 | 250 | - | 3,571 | 4,516 |
| Investment dividends/interest | 2 | 500 | - | 502 | 20 |
| Charitable and church activities | 5,406 | - | - | 5,406 | 7,338 |
| Other receipts | - | - | - | - | - |
| Sub total (Gross income for AR) | 35,920 | 6,967 | - | 42,887 | 40,716 |
| A2 Asset and investment sales, (see table). | | | | | |
| Receipts from sale of fixed assets | - | 56,632 | - | 56,632 | - |
| Receipts from sale of investments | - | - | - | - | 1,000 |
| Sub total | - | 56,632 | - | 56,632 | 1,000 |
| Total receipts | 35,920 | 63,599 | - | 99,519 | 41,716 |
| A3 Payments | | | | | |
| Costs of generating voluntary receipts | 214 | 15 | - | 229 | - |
| Fundraising costs (trading activities) | 1,351 | 2,173 | - | 3,524 | 6,147 |
| Investment management costs | - | - | - | - | - |
| Costs of charitable activities | 33,008 | 1,723 | - | 34,731 | 39,607 |
| Governance costs | 493 | - | - | 493 | 100 |
| Other payments | 79 | - | - | 79 | 37 |
| Sub total | 35,146 | 3,911 | - | 39,057 | 45,891 |
| A4 Asset and investment purchases, (see table) | | | | | |
| Purchase of fixed assets | - | - | - | - | - |
| Purchase of investments | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 35,146 | 3,911 | - | 39,057 | 45,891 |
| Net of receipts/(payments) | 774 | 59,688 | - | 60,462 | 4,174 |
| A5 Transfers between funds | 2,119 | - | - | - | - |
| A6 Cash funds last year end | 1,830 | 14,615 | - | 16,445 | 20,620 |
| Cash funds this year end | 4,723 | 72,184 | - | 76,907 | 16,445 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|---|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash in hand | 39 | - | - |
| | Cash at bank | 4,684 | 72,184 | - |
| | Cash in deposit accounts | | | - |
| | Total cash funds | 4,723 | 72,184 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | CBF C of E Investment Fund - Acc. Shares | Fabric | - | 20,135 |
| | CBF C of E Investment Fund - Acc. Shares | Organ | | 225,209 |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | S. Bartholomew statue | General fund | 3,848 | 705 |
| | Silver high altar candlesticks | General fund | 945 | 280 |
| | Portable wooden font | General fund | 623 | 411 |
| | Audio/visual cameras/computer | General fund | 10,385 | 7,332 |
| | St. Bart's sales stock (DVDs, CDs & gifts) | Organ Maintenance | - | 6,816 |
| | | - | - | |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| |  | Mrs Thelma Collins | 03/03/2025 | |
| |  | Prof. Graham Barber | 03/03/2025 | |

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis and with the Charities Act 2022.
2. Non-monetary assets retained for church use are the statue of S. Bartholomew, a set of four high altar silver candlesticks, a wooden portable font, S. Bart's sales stock and audio/visual cameras and computer
3. Investment assets are CCLA CBF Church of England Investment Fund Accumulation Shares
4. The movements in designated and restricted funds during the year were:

| | Bal b/fwd | Receipts | Payments | Transfers | Bal c/fwd |
|--------------------------|---------------|---------------|--------------|---------------|---------------|
| Designated | | | | | |
| Silver candlesticks fund | 1,742 | 0 | 0 | 0 | 1,742 |
| | <u>1,742</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>1,742</u> |
| Restricted | | | | | |
| Flower fund | 664 | 0 | 109 | 0 | 555 |
| Discretionary fund | 746 | 74 | 33 | 0 | 788 |
| Asda Foundation grant | 480 | 0 | 480 | 0 | 0 |
| LCC Christmas Market | 81 | 0 | 81 | 0 | 0 |
| Organ maintenance fund | 11,327 | 3,754 | 3,208 | -1,631 | 10,242 |
| Fabric fund | 1,317 | 59,770 | 0 | -488 | 60,599 |
| | <u>14,615</u> | <u>63,599</u> | <u>3,911</u> | <u>-2,119</u> | <u>72,184</u> |

The Silver candlesticks fund represents donations for altar and sanctuary requisites and payments for the same.

The Flower fund represents donations to be spent on flowers for church

The Discretionary fund exists to provide monetary assistance for those most in need

The Asda Foundation grant provided funding for lunchtime music concerts.

LCC Christmas Market represents a grant from Leeds City Council towards expenses of the Christmas Market.

The Organ maintenance fund exists to provide funding for the protection of and maintenance and repairs to the church organ

The Fabric fund represents accumulated donations for fabric maintenance, and renovation which can only be spent for that purpose

Further Analysis of Receipts and Payments

| | Unrestricted funds £ | Restricted funds £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|----------------------------|--------------------------|--------------------|--------------------|
| A1 Receipts | | | | |
| Voluntary receipts: | | | | |
| Donations | 10,911 | 2,203 | 13,114 | 14,360 |
| Tax recovered | 4,415 | 500 | 4,915 | 5,225 |
| Parish Giving Scheme | 6,865 | 0 | 6,865 | 6,858 |
| Grants | 0 | 1,500 | 1,500 | 1,900 |
| Legacies | 5,000 | 2,013 | 7,013 | 500 |
| | <u>27,191</u> | <u>6,216</u> | <u>33,407</u> | <u>28,843</u> |
| Activities for generating funds: | | | | |
| One Lottery | 2,051 | 0 | 2,051 | 1,994 |
| Fundraising | 1,270 | 0 | 1,270 | 1,764 |
| Organ concerts | 0 | 0 | 0 | 473 |
| St.Bart's sales | 0 | 250 | 250 | 285 |
| | <u>3,321</u> | <u>250</u> | <u>3,571</u> | <u>4,516</u> |
| Investment dividends/interest | | | | |
| HMRC and bank interest | 2 | 500 | 502 | 20 |
| | <u>2</u> | <u>500</u> | <u>502</u> | <u>20</u> |
| Charitable and church activities | | | | |
| PCC fees | 1,529 | 0 | 1,529 | 3,995 |
| MWAH administration contribution | 2,000 | 0 | 2,000 | 2,000 |
| Bookstall and sales | 21 | 0 | 21 | 0 |
| Magazine sales | 108 | 0 | 108 | 134 |
| Church lettings | 1,500 | 0 | 1,500 | 945 |
| Reprography and office | 39 | 0 | 39 | 9 |
| Magazine advertising | 210 | 0 | 210 | 255 |
| | <u>5,406</u> | <u>0</u> | <u>5,406</u> | <u>7,338</u> |
| Other receipts | | | | |
| | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL RECEIPTS | <u>35,920</u> | <u>6,967</u> | <u>42,887</u> | <u>40,716</u> |

Notes:

- Two legacies were received by the P.C.C. in 2024. The estate of Revd. Timothy Lipscomb bequeathed £5,000 and the estate of Shirley Reedman, £2,013.
- Fundraising income was significantly lower than last year, as a number of restricted grants that were secured in 2023 were not repeated this year.
- Income from organ concerts is now included in donations, rather than listed separately.
- A smaller number of church weddings and funerals in '24 led to much reduced PCC fees.

A2 Asset and investment sales

| | | | | |
|---|----------|---------------|---------------|--------------|
| Sale of investments | <u>0</u> | <u>0</u> | <u>0</u> | <u>1,000</u> |
| Sale of land | <u>0</u> | <u>56,632</u> | <u>56,632</u> | <u>0</u> |
| TOTAL ASSET & INVESTMENT SALES | <u>0</u> | <u>56,632</u> | <u>56,632</u> | <u>1,000</u> |

Further Analysis of Receipts and Payments

| | Unrestricted funds £ | Restricted funds £ | TOTAL 2024 £ | TOTAL 2023 £ |
|---|----------------------------|--------------------------|--------------------|--------------------|
| A3 Payments | | | | |
| Costs of generating voluntary receipts | | | | |
| Stew.envelopes and campaign | 214 | 15 | 229 | 0 |
| | <u>214</u> | <u>15</u> | <u>229</u> | <u>0</u> |
| Fundraising costs (trading activities) | | | | |
| Fundraising costs | 64 | 0 | 64 | 1,540 |
| Organ concerts | 0 | 1,987 | 1,987 | 2,685 |
| Hall gas/electricity/insurance | 76 | 0 | 76 | 646 |
| Photocopier costs | 1,211 | 60 | 1,271 | 1,113 |
| Canteen and catering | 0 | 126 | 126 | 164 |
| | <u>1,351</u> | <u>2,173</u> | <u>3,524</u> | <u>6,147</u> |
| Costs of charitable activities | | | | |
| Parish Share | 6,000 | 0 | 6,000 | 4,000 |
| Church gas, electricity & insurance | 22,070 | 360 | 22,430 | 26,987 |
| Piano hire/piano & harpsichord tuning | 0 | 270 | 270 | 225 |
| Church running expenses/PA system | 4,766 | 169 | 4,935 | 6,949 |
| Quinquennial survey | 0 | 0 | 0 | 871 |
| Office/Subs/bank & card charges | 173 | 75 | 248 | 242 |
| Organ tuning/repairs & organists' fees | 0 | 577 | 577 | 0 |
| Mission giving and donations | 0 | 33 | 33 | 89 |
| Music licences/fees/sundries | 0 | 239 | 239 | 243 |
| | <u>33,008</u> | <u>1,723</u> | <u>34,731</u> | <u>39,607</u> |
| Governance costs | | | | |
| Independent examiner's fee | 493 | 0 | 493 | 100 |
| Other payments | | | | |
| | 79 | 0 | 79 | 37 |
| TOTAL PAYMENTS | <u>35,146</u> | <u>3,911</u> | <u>39,057</u> | <u>45,891</u> |

Notes:

1. Fundraising costs in 2023 included the disbursement of a number of restricted grants. No such grants were secured in 2024.
2. With the demolition of the church hall in 2024, expenditure on its gas, electricity and insurance was reduced to direct debit payments in January to April only.
3. There were significant reductions in the unit price of gas and electricity in 2024, which resulted in much lower expenditure on these utilities.

A4 Asset and investment purchases

| | | | | |
|---------------------------------|----------|----------|----------|----------|
| Purchase of fixed assets | 0 | 0 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Purchase of investments | 0 | 0 | 0 | 0 |
| CCLA CBF C of E shares | 0 | 0 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St. Bartholomew, Armley with St. Mary, New Wortley for the year ended 31st. December 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

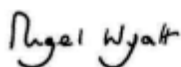
Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date: 23/07/2025

Accounts

**PARISH OF ARMLEY AND NEW WORTLEY
ST. BARTHOLOMEW WITH ST. MARY OF BETHANY
ANNUAL REPORT OF THE PCC for the year 2023/24**

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**To extend the Kingdom of Christ, by showing His
love to all those with whom we come into contact.**

Membership

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting (AGM) in accordance with the Church Representative Rules, but members can be co-opted during the year. During 2023/4 the following served as members of the PCC.

| | | |
|------------------------|---------------------|------------------------------------|
| <i>Vicar</i> | Vacancy | |
| <i>Churchwardens</i> | Mrs. T. Collins | Lay Chair |
| | Mrs. E. Handley | |
| <i>Elected Members</i> | Mr. J. Kaye | PCC Treasurer & ACS Representative |
| | Prof. G. Barber | PCC Secretary |
| | Mr. G. Whitehead | |
| | Mr. B. Gaunt | |
| | Mrs. H. Robinson | |
| | Mrs. B. Slater | |
| | Mr. Neil Nortcliffe | |
| | Mr. Douglas Mabbutt | |

Committees

The PCC operates through a number of committees, which meet at different times to the PCC, these committees report back to the PCC.

Standing Committee This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any direction given by the full Council. The members of the Standing Committee 2023-2024 were: Mrs. T. Collins, Mr. J. Kaye, Mrs. E. Handley and Prof. G. Barber

Church Hall Management Committee: The PCC took on this role

Organ/Music Committee: The PCC took on this role

Stewardship recorder/Planned giving Mrs. T. Collins

Electoral Roll Officer Mr. G. Whitehead

Sunday School/Youth co-ordinator Mrs. S. Hearn

Safeguarding Officer Mrs. H. Robinson

Fundraising The PCC

Church Attendance:

Church & Zoom: Average Adult Attendance: 39 (Previous Year 33)

Average Communicants: 33 (Previous Year 28)

Average under 16 Attendances: 9 (Previous Year 5)

Average under 3 Attendances: 1 (Previous Year 1)

Review of the Year.

The PCC met on 10 occasions: 16th May, 13th June, 19th June (with Bishop Arun), 10th July, 19th September, 17th October, 5th December 2023; 9th January (Zoom), 6th February (Zoom) and 12th March 2024 (Zoom).

The year showed a continued increase in Sunday attendance after the restrictions imposed by Covid; the return to traditional forms of liturgical practice and observance are now fully re-established. Live streaming of the 10.00 a.m. Mass was tried out, but was suspended pending resolution of safeguarding issues and technical problems.

In the continued absence of a vicar, we were once again well-served by our loyal and dedicated team of Fr. Ian Cook and Fr. Ian White. As reported last year, a fourth attempt to recruit a 0.5 Priest-in-Charge was made, but by the closing date of 15th May there had been no applications. At a meeting of the PCC with Bishop Arun on 19th June, 2023, it was decided not to pursue the matter with a fifth attempt to recruit, but rather to carry on for the time being without a Priest, but with the much-valued oversight of our voluntary team. The PCC nevertheless stressed the urgent need for pastoral support. The Bishop suggested possible collaboration with either Christ Church, Upper Armley, or with Leeds Minster. These proposals have so far come to nought, though there is a meeting about this with the Archdeacon scheduled for 22nd April.

Beside the normal Festivals (Advent, Christmas, Easter, Whitsun etc.) there were well-attended seasonal and special services involving the uniformed groups, including Remembrance Sunday, Christingle and Mothering Sunday. Thursday Said Mass at 10.00 a.m. followed by Coffee has continued throughout the year.

Apart from the normal church services, there was a full calendar of weddings and funerals, as well as Baptism services mostly held after Sunday Mass. Organ Recitals were held as usual on Bank Holiday Mondays, including one celebrating the Coronation of King Charles III. We also played a full part in the September Heritage Weeks. The PCC also organised the following successful fundraising events: a series of six Really Friendly Music Lunches, a Summer Fair, a Garden Party and a Christmas Market. Special thanks are extended to all those who organised and helped at these events in any way.

In line with C. of E. Safeguarding Policy, all members of the PCC have continued receiving training in Safeguarding via a programme of online courses during the year. They have also applied for and been granted Enhanced DBS (Disclosure and Barring) clearance as required by their Trustee status. Mrs. Helen Robinson, who has been the Safeguarding Officer for St. Bart's for three years is now stepping down. We owe her an enormous debt of gratitude for her unstinting dedication to the role.

During the year the sale of the Church Hall and the winding up of the Charitable Trust to which it is subject have continued to progress slowly. Finally, on Friday 15th March, 2024, the Sale of Land was completed, but sadly, not before the Church Hall was subject to an arson attack and burnt down. Members should note that, despite the housing development which will begin on the West side of Wesley road, the PCC retains the car parking lot on that side, which in turn gives access to the Scout Hut.

Financial Review

In 2023, voluntary receipts were disappointing low, apart from a welcome rise in Parish Giving Scheme income. In 2022, a number of significant restricted grants had been secured, which unfortunately, were not repeated last year, apart from a reduced grant from our local councillors' discretionary fund. We did however receive £1,000 from Landsec towards the costs of a new community facility, £480 from the Asda Foundation for The Really Friendly Music Lunches and a

further £120 via Leeds Inspired grants. Voluntary receipts were reduced by the loss of the Pilling Trust donation of £5,000 and the smaller number and value of legacies received.

The Really Friendly Music Lunches, the Summer Fair and Garden Party and the Christmas Market all helped to boost fundraising income. There was also a marked increase in the number of church weddings and funerals which significantly swelled receipts from PCC fees.

Total receipts of unrestricted income were £36,229, of which £25,132 was unrestricted voluntary donations, including the tax recovered on Gift Aid donations and on donations received under the Gift Aid Small Donations Scheme. Restricted income of £4,487 was also received and is detailed in the financial statements.

Total payments were up by about 7% on last year, despite a reduced amount of diocesan Parish Share paid. In 2023, we were only able to pay £4,000 of the requested Share of £20,097, mainly as a result of the astronomic rise in fuel prices of nearly 250% experienced during the course of the year.

In an effort to extend the outreach of the church, there were an additional number of fundraising events (itemised above) and organ concerts in 2023. These contributed to a not-unexpected increase in fundraising costs.

Despite being closed for a number of years, the church hall still incurs a number of costs. Thankfully, its insurance was reduced to Property Owners Liability only early in 2023, resulting in significantly lower premiums.

2023 saw the church undergo its mandatory Quinquennial survey with its associated costs.

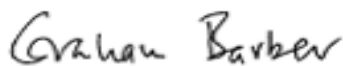
£37,219 was spent from unrestricted funds to provide the Christian ministry from S. Bartholomew, Armley with S. Mary of Bethany Church, including the contribution to the diocesan Parish Share, which largely provides the stipends and housing for the clergy. The net result for the year was a decrease of £989 on unrestricted funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st. December on unrestricted funds totalled £1,830.

Reserves policy

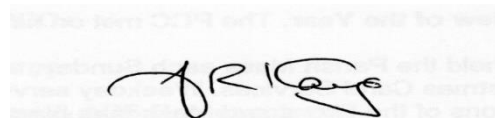
It is PCC policy to try to maintain a balance on unrestricted funds that equates to at least three months' unrestricted payments. This is equivalent to £9,300. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £1,830 held on unrestricted funds at the year-end clearly does not meet this target.

The cash balance of £14,615 in restricted funds is retained towards meeting the cost of repairs, maintenance and upkeep of the Schulze organ, sanctuary floor mosaics, external west wall crucifix and general church fabric, expenditure on church flowers and the award of discretionary grants, as well as unspent restricted grant income.

It is our policy to invest investment fund balances with the CCLA Church of England Investment Fund.



Graham Barber, PCC Hon. Secretary



Jon.R.Kaye, PCC Hon. Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Parochial Church Council of the Ecclesiastical
Parish of St. Bartholomew, Armley with St. Mary
New Wortley

No.
1131632

CC16a



Receipts and payments accounts

| | | | |
|------------------------|------------|----|------------|
| For the period from | 01.01.2023 | To | 31.12.2023 |
|------------------------|------------|----|------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Voluntary receipts | 25,132 | 3,711 | - | 28,843 | 48,531 |
| Activities for generating funds | 3,757 | 758 | - | 4,516 | 3,024 |
| Investment dividends/interest | 2 | 18 | - | 20 | 2 |
| Charitable and church activities | 7,338 | - | - | 7,338 | 5,270 |
| Other receipts | - | - | - | - | 204 |
| Sub total (Gross income for AR) | 36,229 | 4,487 | - | 40,716 | 57,031 |
| A2 Asset and investment sales, (see table). | | | | | |
| Receipts from sale of fixed assets | - | - | - | - | - |
| Receipts from sale of investments | - | 1,000 | - | 1,000 | - |
| Sub total | - | 1,000 | - | 1,000 | - |
| Total receipts | 36,229 | 5,487 | - | 41,716 | 57,031 |
| A3 Payments | | | | | |
| Costs of generating voluntary receipts | - | - | - | - | - |
| Fundraising costs (trading activities) | 1,916 | 4,231 | - | 6,147 | 8,490 |
| Investment management costs | - | - | - | - | - |
| Costs of charitable activities | 35,165 | 4,441 | - | 39,607 | 33,818 |
| Governance costs | 100 | - | - | 100 | 100 |
| Other payments | 37 | - | - | 37 | 270 |
| Sub total | 37,219 | 8,672 | - | 45,891 | 42,678 |
| A4 Asset and investment purchases. (see table) | | | | | |
| Purchase of fixed assets | - | - | - | - | 10,385 |
| Purchase of investments | - | - | - | - | - |
| Sub total | - | - | - | - | 10,385 |
| Total payments | 37,219 | 8,672 | - | 45,891 | 53,062 |
| Net of receipts/(payments) | - 989 | - 3,185 | - | - 4,174 | 3,969 |
| A5 Transfers between funds | 1,606 | - 1,606 | - | - | - |
| A6 Cash funds last year end | 1,213 | 19,407 | - | 20,620 | 16,651 |
| Cash funds this year end | 1,830 | 14,615 | - | 16,445 | 20,620 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|---|----------------------------------|---------------------------------|
| B1 Cash funds | Cash in hand | 249 | - | - |
| | Cash at bank | 1,582 | 14,615 | - |
| | Cash in deposit accounts | | | - |
| | Total cash funds | 1,830 | 14,615 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | CBF C of E Investment Fund - Acc. Shares | Fabric | - | 19,157 |
| | CBF C of E Investment Fund - Acc. Shares | Organ | | 214,270 |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | S. Bartholomew statue | General fund | 3,848 | 898 |
| | Silver high altar candlesticks | General fund | 945 | 327 |
| | Portable wooden font | General fund | 623 | 442 |
| | Audio/visual cameras/computer | General fund | 10,385 | 8,370 |
| | Scaffolding and lawnmower | General fund | - | 1 |
| | St. Bart's sales stock (DVDs, CDs & gifts) | Organ Maintenance | - | 6,938 |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | | Signature | Print Name | Date of approval |
| | |  | Mrs Thelma Collins | 12.03.24 |
| | |  | Prof. Graham Barber | 12.03.24 |

Notes

1. The financial statements of the PCC have been prepared in accordance with the Charities Act 2022 and the Church Accounting Regulations 2006 using the Receipts and Payments basis
2. Non-monetary assets retained for church use are the statue of S. Bartholomew, a set of four high altar silver candlesticks, a wooden portable font, S. Bart's sales stock, audio/visual cameras and computer and scaffold and a lawnmower (the latter two at nominal value)
3. Investment assets are CCLA CBF Church of England Investment Fund Accumulation Shares
4. The movements in designated and restricted funds during the year were:

| | Bal b/fwd | Receipts | Payments | Transfers | Bal c/fwd |
|--------------------------|---------------|--------------|--------------|---------------|---------------|
| Designated | | | | | |
| Silver candlesticks fund | 1,742 | 0 | 0 | 0 | 1,742 |
| | <u>1,742</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>1,742</u> |
| Restricted | | | | | |
| Flower fund | 632 | 50 | 18 | 0 | 664 |
| Discretionary fund | 638 | 118 | 10 | 0 | 746 |
| Asda Foundation grant | 0 | 480 | 0 | 0 | 480 |
| LCC Christmas Market | 247 | 300 | 466 | 0 | 81 |
| LCC Leeds Inspired Grant | 1,080 | 120 | 1,200 | 0 | 0 |
| LDBF Energy costs grant | 1,242 | 0 | 1,242 | 0 | 0 |
| Organ maintenance fund | 13,908 | 2,151 | 3,273 | -1,459 | 11,327 |
| Fabric fund | 1,659 | 2,268 | 2,463 | -147 | 1,317 |
| | <u>19,407</u> | <u>5,487</u> | <u>8,672</u> | <u>-1,606</u> | <u>14,615</u> |

The Silver candlesticks fund represents donations for altar and sanctuary requisites and payments for the same.

The Flower fund represents donations to be spent on flowers for church

The Discretionary fund exists to provide monetary assistance for those most in need

The Asda Foundation grant exists to provide funding for forthcoming lunchtime music concerts.

LCC Christmas Market represents a grant from Leeds City Council towards expenses of the Christmas Market.

LCC Leeds Inspired grant represents a grant towards the costs of providing lunchtime music concerts in Spring 2023.

LDBF energy costs grant represents a grant towards energy costs.

The Organ maintenance fund exists to provide funding for the protection of and maintenance and repairs to the church organ

The Fabric fund represents accumulated donations for fabric maintenance, and renovation which can only be spent for that purpose

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St. Bartholomew, Armley with St. Mary, New Wortley for the year ended 31st. December 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date: 24/10/2024

Accounts

**PARISH OF ARMLEY AND NEW WORTLEY
ST. BARTHOLOMEW WITH ST. MARY OF BETHANY
ANNUAL REPORT OF THE PCC for the year 2022/23**

The Parochial Church Council of St. Bartholomew with St. Mary of Bethany has responsibility of cooperating with the Churchwardens, during an interregnum, in promoting the ecclesiastical parish of Armley and New Wortley, the whole mission of the church, pastoral, evangelical, social; and ecumenical. It also has responsibility for the maintenance of the Church plant, including the organ and Church Hall, Wesley Road, Armley, Leeds LS12 1SR

Mission Statement for St. Bartholomew with St. Mary of Bethany, Parish of Armley and New Wortley:

**To extend the Kingdom of Christ, by showing His
love to all those with whom we come into contact.**

Membership

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting (AGM) in accordance with the Church Representative Rules, but members can be co-opted during the year. During 2022/23 the following served as members of the PCC.

| | | |
|------------------------|------------------|------------------------------------|
| <i>Vicar</i> | Vacancy | |
| <i>Churchwardens</i> | Mrs. T. Collins | Lay Chair |
| | Mrs. E. Handley | |
| <i>Elected Members</i> | Mr. J. Kaye | PCC Treasurer & ACS Representative |
| | Prof. G. Barber | PCC Secretary |
| | Mr. G. Whitehead | |
| | Mr. B. Gaunt | |
| | Mrs. H. Robinson | |
| | Mrs. B. Slater | |

Committees

The PCC operates through number of committees which meet at different times to the PCC, these committees report back to the PCC.

Standing Committee This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any direction given by the full Council. The members of the Standing Committee 2022-2023 were: Mrs. T. Collins, Mr. J. Kaye, Mrs. E. Handley and Prof. G. Barber

Church Hall Management Committee: The PCC took on this role

Organ/Music Committee: The PCC took on this role

Stewardship recorder/Planned giving Mrs. T. Collins

Electoral Roll Officer Mr. G. Whitehead

Sunday School/Youth co-ordinator Mrs. S. Hearn

Safe Guarding Officer Mrs. H. Robinson

Fundraising The PCC

Church Attendance:

Church & Zoom: Average Adult Attendance: 33

Average Communicants: 28

Average under 16 Attendances: 5

Average under 3 Attendances: 1

Review of the Year.

The PCC met on 8 occasions: 14 June, 19th July, 20th September, 18th October, 15th November 2022; 17th January, 14th February and 21st March 2023.

The year showed a continued recovery from the restrictions imposed by Covid and a gradual return to traditional forms of liturgical practice and observance. Zoom participation in the Sunday Mass has been retained.

In the absence of a vicar, we continued to be well-served by our loyal and dedicated team of Fr. Ian Cook, Fr. Ian White and Fr. Roger Quick. They were joined in October by Fr. Tim Carroll, who spent a mutually fruitful three-month placement with us as trainee Curate. Following the departure of Fr. Michael Wood in January 2022, the Archdeacon authorised a search for a new priest-in-charge (the Benefice having been suspended) on a 0.5 FTE basis. A Parish Profile detailing all relevant factual information as well as strategic plans and statements of needs was drawn up by the PCC, as well as an attractive Parish Brochure advertising the post. On Sunday 22nd May, questionnaires were completed at Mass by the congregation to provide feedback on what we offer at St. Bart's to feed into the recruitment of a new Vicar. Unfortunately, after three attempts to attract applicants, none have been forthcoming. A fourth attempt is imminent with an application closing date of 15th May, 2023.

Beside the normal Festivals (Advent, Christmas, Easter, Whitsun etc.) there were well-attended seasonal and special services involving the uniformed groups, including Remembrance Sunday, Christingle and Mothering Sunday. Thursday Said Mass at 10.00 a.m. followed by Coffee has continued throughout the year.

Apart from the normal church services, there was a full calendar of weddings and funerals, as well as Baptism services held separately after Sunday Mass. Organ Recitals were held as usual on Bank Holiday Mondays, including one celebrating the late Queen's Platinum Jubilee, a memory now tinged with sadness. We also played a full part in the September Heritage Weeks. On 2nd November (All Soul's Day) there was a liturgical performance of Fauré's Requiem Mass, sung by Leeds Festival Chorus, conducted by Simon Wright, the service led by Fr. Ian Cook. On Sunday 20th November there was a Sung Evensong with the Clothworkers Consort of Leeds conducted by Bryan White at which Fr. Tim Carroll officiated.

In line with C. of E. Safeguarding Policy, all members of the PCC have received training in Safeguarding via a programme of online courses during the year. They have also applied for and been granted Enhanced DBS (Disclosure and Barring) clearance as required by their Trustee status.

During the year the sale of the Church Hall and the winding up of the Charitable Trust to which it is subject have progressed slowly. Agreement is in place for the sale of the PCC land (the Church Hall site) together with large tract of land (the 'glebe' land) which is in the gift of the Diocese. The purchaser is the Leeds and Yorkshire Housing Association which plans to demolish the Church Hall and former Vicarage, and develop the site as 28 housing units. The Scout Hut will remain within the glebe land and the PCC-owned Car Park will be retained. The price for the whole parcel of land is agreed at £650,000 of which the PCC will receive £60,000, less fees and expenses. This is a much lower figure than we would have wished, but it was decided to accept the offer, not least because of the expense of maintaining the closed building.

In June, the Secretary began research into a 'Strategy for the Future', looking at potential sources of funding for the development of facilities on the main church building side of Wesley Road, including, potentially, a new Church Hall/ Community Facility. This led to the submission of a Statement of Needs to the Archdeacon on 16th November. To date, there has been no response.

Financial Review

Unfortunately, in 2022 we were only able to pay £8,000 of the Parish Share requested of £21,155. This situation was exacerbated by the exponential rise in fuel prices experienced towards the end of the year. Over half of a special fuel grant from the Diocese of £2,500, received in December 2022, was spent within one month; the rest used in January 2023.

Voluntary receipts were boosted by restricted grants from S. Bartholomew's Social Club Special Projects Fund of nearly £12,000, which were used to install new audio-visual cameras and operating console in church and to upgrade the intruder alarm control panel.

Fundraising through One Lottery continued to flourish and there was a successful Christmas Market in November, boosted by a grant of £500 from our local councillors' discretionary fund. We also benefitted from a Leeds Inspired grant of £1,080 given towards the costs of staging lunchtime music concerts. However, there was a 33% reduction in receipts from activities for generating funds and decreases of about one-fifth in those from charitable and church activities, which both contributed to total receipts being down nearly 10% when restricted grants were disregarded.

Total payments were slightly down on last year, mainly attributable to the reduced amount of diocesan parish share paid. As always, conscious efforts to reduce spending wherever possible helped to minimise overall payments.

Total receipts of unrestricted income were £33,452, of which £25,547 was unrestricted voluntary donations, including the tax recovered on Gift Aid donations and on donations received under the Gift Aid Small Donations Scheme. Restricted income of £23,579 was also received and is detailed in the financial statements.

£35,344 was spent from unrestricted funds to provide the Christian ministry from St. Bartholomew's with St. Mary of Bethany Church, including the contribution to the diocesan parish share, which largely provides the stipends and housing for the clergy.

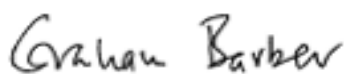
The net result for the year was a decrease of £1,508 on unrestricted funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st. December on unrestricted funds totalled £1,213.

Reserves policy

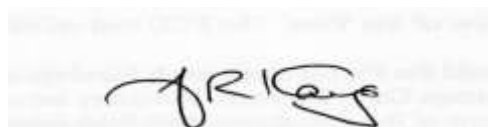
It is PCC policy to try to maintain a balance on unrestricted funds that equates to at least three months' unrestricted payments. This is equivalent to £8,800. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £1,213 held on unrestricted funds at the year-end clearly does not meet this target.

The cash balance of £19,407 in restricted funds is retained towards meeting the cost of repairs, maintenance and upkeep of the Schulze organ, sanctuary floor mosaics, external west wall crucifix and general church fabric; church flowers and the award of discretionary grants, as well as unspent restricted grant income.

It is our policy to invest investment fund balances with the CCLA C. of E. Investment Fund.



Graham Barber, PCC Hon. Secretary



Jon.R.Kaye, PCC Hon. Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Parochial Church Council of the Ecclesiastical
Parish of St. Bartholomew, Armley with St. Mary
New Wortley

No.
1131632

CC16a

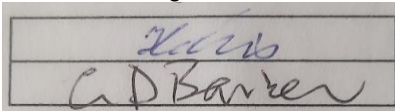
Receipts and payments accounts

| | | | |
|------------------------|------------|----|------------|
| For the period from | 01.01.2022 | To | 31.12.2022 |
|------------------------|------------|----|------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Voluntary receipts | 25,547 | 22,984 | - | 48,531 | 33,843 |
| Activities for generating funds | 2,455 | 569 | - | 3,024 | 6,499 |
| Investment dividends/interest | 0 | 2 | - | 2 | 1 |
| Charitable and church activities | 5,270 | - | - | 5,270 | 4,995 |
| Other receipts | 180 | 24 | - | 204 | 49 |
| Sub total (Gross income for AR) | 33,452 | 23,579 | - | 57,031 | 45,387 |
| A2 Asset and investment sales, (see table). | | | | | |
| Receipts from sale of fixed assets | - | - | - | - | - |
| Receipts from sale of investments | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 33,452 | 23,579 | - | 57,031 | 45,387 |
| A3 Payments | | | | | |
| Costs of generating voluntary receipts | - | - | - | - | - |
| Fundraising costs (trading activities) | 6,403 | 2,087 | - | 8,490 | 4,316 |
| Investment management costs | - | - | - | - | - |
| Costs of charitable activities | 28,571 | 5,247 | - | 33,818 | 40,585 |
| Governance costs | 100 | - | - | 100 | 100 |
| Other payments | 270 | - | - | 270 | - |
| Sub total | 35,344 | 7,334 | - | 42,678 | 45,001 |
| A4 Asset and investment purchases. (see table) | | | | | |
| Purchase of fixed assets | - | 10,385 | - | 10,385 | - |
| Purchase of investments | - | - | - | - | - |
| Sub total | - | 10,385 | - | 10,385 | - |
| Total payments | 35,344 | 17,719 | - | 53,062 | 45,001 |
| Net of receipts/(payments) | - | 5,860 | - | 3,969 | 386 |
| A5 Transfers between funds | 384 | 384 | - | - | - |
| A6 Cash funds last year end | 2,721 | 13,930 | - | 16,651 | 16,265 |
| Cash funds this year end | 1,213 | 19,407 | - | 20,620 | 16,651 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|---|--|--|---|
| B1 Cash funds | Cash in hand | 1 | 5 | - |
| | Cash at bank | 1,212 | 19,411 | - |
| | Cash in deposit accounts | | | - |
| | Total cash funds | 1,213 | 19,407 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | Details | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | CBF C of E Investment Fund - Acc. Shares | Fabric | - | 17,948 |
| | CBF C of E Investment Fund - Acc. Shares | Organ | | 190,209 |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | S. Bartholomew statue | General fund | 3,848 | 1,090 |
| | Silver high altar candlesticks | General fund | 945 | 374 |
| | Portable wooden font | General fund | 623 | 473 |
| | Audio/visual cameras/computer | General fund | 10,385 | 9,409 |
| | Scaffolding and lawnmower | General fund | - | 1 |
| | St. Bart's sales stock (DVDs, CDs & gifts) | Organ Maintenance | - | 8,402 |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| |  | Mrs Thelma Collins | 14/02/2023 | |
| | | Prof. Graham Barber | 14/02/2023 | |

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis
2. Non-monetary assets retained for church use are the statue of S. Bartholomew, a set of four high altar silver candlesticks, a wooden portable font, S. Bart's sales stock, audio/visual cameras and computer and scaffold and a lawnmower (the latter two at nominal value)
3. Investment assets are CCLA CBF Church of England Investment Fund Accumulation Shares
4. The movements in designated and restricted funds during the year were:

| | Bal b/fwd | Receipts | Payments | Transfers | Bal c/fwd |
|--------------------------|---------------|---------------|---------------|-------------|---------------|
| Designated | | | | | |
| Silver candlesticks fund | 1,841 | 0 | 100 | 0 | 1,742 |
| | <u>1,841</u> | <u>0</u> | <u>100</u> | <u>0</u> | <u>1,742</u> |
| Restricted | | | | | |
| Flower fund | 609 | 145 | 122 | 0 | 632 |
| Discretionary fund | 596 | 55 | 13 | 0 | 638 |
| Special projects fund | 0 | 11,931 | 11,931 | 0 | 0 |
| Christmas market costs | 0 | 500 | 253 | 0 | 247 |
| LCC Leeds Inspired Grant | 0 | 1,080 | 0 | 0 | 1,080 |
| LDBF Energy costs grant | 0 | 2,500 | 1,258 | 0 | 1,242 |
| Organ maintenance fund | 11,868 | 6,342 | 4,142 | -160 | 13,908 |
| Fabric fund | 857 | 1,002 | 0 | -200 | 1,659 |
| | <u>13,930</u> | <u>23,555</u> | <u>17,719</u> | <u>-359</u> | <u>19,407</u> |

The Silver candlesticks fund represents donations for altar and sanctuary requisites and payments for the same.

The Flower fund represents donations to be spent on flowers for church

The Discretionary fund exists to provide monetary assistance for those most in need

The Special Projects fund exists to provide funding for major repairs, renovations and improvements to the church.

Christmas Market costs represents a grant from Leeds City Council towards expenses of the Christmas Market.

LCC Leeds Inspired grant represents a grant towards the costs of providing lunchtime music concerts in Spring 2023.

LDBF energy costs grant represents a grant towards energy costs.

The Organ maintenance fund exists to provide funding for the protection of and maintenance and repairs to the church organ

The Fabric fund represents accumulated donations for fabric maintenance, and renovation which can only be spent for that purpose

Further Analysis of Receipts and Payments

| | Unrestricted funds £ | Restricted funds £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|----------------------------|--------------------------|--------------------|--------------------|
| A1 Receipts | | | | |
| Voluntary receipts: | | | | |
| Donations | 13,266 | 826 | 14,092 | 17,268 |
| Tax recovered | 4,721 | 147 | 4,867 | 5,216 |
| Parish Giving Scheme | 6,061 | 0 | 6,061 | 3,558 |
| Grants | 0 | 16,011 | 16,011 | 1,800 |
| Pilling Trust donation | 0 | 5,000 | 5,000 | 5,000 |
| Legacies | 1,500 | 1,000 | 2,500 | 1,000 |
| | <u>25,547</u> | <u>22,984</u> | <u>48,531</u> | <u>33,843</u> |
| Activities for generating funds: | | | | |
| One Lottery | 1,983 | 0 | 1,983 | 2,015 |
| Bingo | 0 | 0 | 0 | 1,764 |
| Fundraising | 472 | 0 | 472 | 321 |
| Organ concerts | 0 | 499 | 499 | 223 |
| Paypal revenue | 0 | 0 | 0 | 184 |
| St.Bart's sales | 0 | 70 | 70 | 57 |
| | <u>2,455</u> | <u>569</u> | <u>3,024</u> | <u>4,564</u> |
| Investment dividends/interest | | | | |
| HMRC interest | 0 | 2 | 2 | 1 |
| | <u>0</u> | <u>2</u> | <u>2</u> | <u>1</u> |
| Charitable and church activities | | | | |
| PCC fees | 1,637 | 0 | 1,637 | 2,640 |
| MWAH contribution to office/phone | 2,000 | 0 | 2,000 | 2,000 |
| Catering/Refreshments/Canteen | 344 | 0 | 344 | 140 |
| Bookstall and sales | 6 | 0 | 6 | 63 |
| Magazine sales | 76 | 0 | 76 | 88 |
| Church lets | 795 | 0 | 795 | 1,365 |
| Reprography and office | 2 | 0 | 2 | 9 |
| Sale of equipment | 100 | 0 | 100 | 0 |
| Magazine advertising | 310 | 0 | 310 | 570 |
| | <u>5,270</u> | <u>0</u> | <u>5,270</u> | <u>6,875</u> |
| Other receipts | <u>180</u> | <u>24</u> | <u>204</u> | <u>104</u> |
| TOTAL RECEIPTS | <u>33,452</u> | <u>23,579</u> | <u>57,031</u> | <u>45,387</u> |

Notes: In 2022, Church lets and Magazine advertising are included in Charitable and church activities. In 2021, they were included in Activities for generating funds. Retirement gifts were included in Charitable and church activities in 2021, They are now included in Other receipts in 2022.

| | | | | |
|--------------------------------------|----------|----------|----------|----------|
| A2 Asset and investment sales | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
|--------------------------------------|----------|----------|----------|----------|

Further Analysis of Receipts and Payments

| | Unrestricted funds £ | Restricted funds £ | TOTAL 2022 £ | TOTAL 2021 £ |
|---|----------------------------|--------------------------|--------------------|--------------------|
| A3 Payments | | | | |
| Costs of generating voluntary receipts | | | | |
| Stew.envelopes and campaign | 0 | 0 | 0 | 134 |
| | <u>0</u> | <u>0</u> | <u>0</u> | <u>134</u> |
| Fundraising costs (trading activities) | | | | |
| Fundraising costs | 111 | 34 | 145 | 0 |
| Organ concerts | 0 | 1,575 | 1,575 | 2,125 |
| Bingo | 0 | 0 | 0 | 1,769 |
| Hall operating costs | 0 | 0 | 0 | 57 |
| Hall gas/electricity/insurance | 4,105 | 0 | 4,105 | 3,218 |
| Photocopier costs | 1,799 | 0 | 1,799 | 1,232 |
| Canteen and catering | 389 | 63 | 451 | 60 |
| S. Bart's sales expenses | 0 | 415 | 415 | 0 |
| | <u>6,403</u> | <u>2,087</u> | <u>8,490</u> | <u>8,461</u> |
| Costs of charitable activities | | | | |
| Parish Share | 8,000 | 0 | 8,000 | 10,000 |
| Church gas, electricity & insurance | 15,392 | 1,458 | 16,850 | 15,890 |
| Clergy expenses | 0 | 0 | 0 | 1,280 |
| Church running expenses | 4,857 | 2,265 | 7,122 | 7,130 |
| Office/Subs/Bank charges | 321 | 65 | 386 | 0 |
| Organ expenses | 0 | 1,368 | 1,368 | 1,751 |
| Mission giving and donations | 0 | 13 | 13 | 25 |
| Music licences/fees/sundries | 0 | 79 | 79 | 231 |
| | <u>28,571</u> | <u>5,247</u> | <u>33,818</u> | <u>36,075</u> |
| Governance costs | | | | |
| Independent examiner's fee | 100 | 0 | 100 | 100 |
| | <u>100</u> | <u>0</u> | <u>100</u> | <u>100</u> |
| Other payments | | | | |
| | 270 | 0 | 270 | 0 |
| | <u>270</u> | <u>0</u> | <u>270</u> | <u>0</u> |
| TOTAL PAYMENTS | <u>35,344</u> | <u>7,334</u> | <u>42,678</u> | <u>44,770</u> |

Notes: In 2022, Stewardship envelopes and campaign is under Costs of generating voluntary receipts. In 2021, it was listed under Fundraising costs. Hall utilities, photocopier costs, canteen and catering and magazine costs are now (2022) listed under Fundraising costs. In 2021, they were all included under Costs of charitable activities.

A4 Asset and investment purchases

Purchase of fixed assets

| | | | | |
|--------------------------|----------|---------------|---------------|----------|
| A/V cameras and computer | 0 | 10,385 | 10,385 | 0 |
| | <u>0</u> | <u>10,385</u> | <u>10,385</u> | <u>0</u> |

Purchase of investments

| | | | | |
|------------------------|----------|----------|----------|----------|
| CCLA CBF C of E shares | 0 | 0 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |

Further Analysis of Receipts and Payments Accounts

A5 Transfers between funds

| From | To | Details | Unrestricted funds (£) | Restricted funds (£) | Total funds (£) |
|--------------------------------------|--------------|--|---------------------------|-------------------------|--------------------|
| General fund | | | | | |
| General fund | Organ fund | Organist's salary, organ tuning and repairs | -840.00 | | |
| Fabric fund | General fund | Contribution towards fire alarm maintenance and monitoring | 199.50 | | |
| Organ fund | General fund | S. Bart's sales & reprography | 21.66 | | |
| Organ fund | General fund | Contribution towards church electricity | 80.00 | | |
| Organ fund | General fund | Contribution towards fire alarm maintenance/monitoring | 598.50 | | |
| Organ fund | General fund | Contribution towards intruder alarm maintenance/monitoring | 294.00 | | |
| Organ fund | General fund | Contribution towards fire protection | 30.00 | | |
| General fund totals | | | 383.66 | 0.00 | 383.66 |
| Organ maintenance fund | | | | | |
| General fund | Organ fund | Organist's salary, organ tuning and repairs | | 840.00 | |
| Organ fund | General fund | Contribution towards church electricity | | -80.00 | |
| Organ fund | General fund | S. Bart's sales & reprography | | -21.66 | |
| Organ fund | General fund | Contribution towards fire alarm maintenance/monitoring | | -598.50 | |
| Organ fund | General fund | Contribution towards intruder alarm maintenance/monitoring | | -294.00 | |
| Organ fund | General fund | Contribution towards fire protection | | -30.00 | |
| Organ maintenance fund totals | | | 0.00 | -184.16 | -184.16 |
| Fabric fund | | | | | |
| Fabric fund | General fund | Contribution towards fire alarm maintenance and monitoring | | -199.50 | |
| Fabric fund totals | | | 0.00 | -199.50 | -199.50 |
| Grand totals | | | 383.66 | -383.66 | 0.00 |

Further Analysis of Receipts and Payments Accounts

A6 Cash funds last year end

| | Unrestricted funds (£) | Restricted funds (£) | Total funds (£) |
|-------------------------------|------------------------|----------------------|------------------|
| General fund | | | |
| Cash in hand | 0.00 | 0.00 | 0.00 |
| Cash at bank | 2,720.91 | 1,205.23 | 3,926.14 |
| Fabric fund | | | |
| Cash in hand | | 0.00 | 0.00 |
| Cash at bank | | 856.82 | 856.82 |
| Organ maintenance fund | | | |
| Cash in hand | | 0.00 | 0.00 |
| Cash at bank | | 11,867.91 | 11,867.91 |
| St. Bart's Bingo fund | | | |
| Cash in hand and at bank | 0.00 | | 0.00 |
| Church Hall fund | | | |
| Cash in hand and at bank | 0.00 | | 0.00 |
| Grand totals | 2,720.91 | 13,929.96 | 16,650.87 |

Further Analysis of Receipts and Payments Accounts

B1 Cash Funds

| | Unrestricted funds (£) | Restricted funds (£) | Total funds (£) |
|-------------------------------|---------------------------|-------------------------|--------------------|
| General fund | | | |
| Cash in hand | 1.00 | 0.00 | 1.00 |
| Cash at bank | 1,212.22 | 3,839.05 | 5,051.27 |
| Fabric fund | | | |
| Cash in hand | 0.00 | 0.00 | 0.00 |
| Cash at bank | 0.00 | 1,659.22 | 1,659.22 |
| Organ maintenance fund | | | |
| Cash in hand | 0.00 | -4.56 | -4.56 |
| Cash at bank | 0.00 | 13,912.95 | 13,912.95 |
| Totals | 1,213.22 | 19,406.66 | 20,619.88 |

B2 Other monetary assets

| | | | |
|---|-------------|-------------|-------------|
| PayPal account (Organ Maintenance Fund) | 0.00 | 0.00 | 0.00 |
| Totals | 0.00 | 0.00 | 0.00 |

B3 Investment assets

| | | | |
|--|-------------|-------------------|-------------------|
| CBF C of E Investment Fund accumulation shares | | | |
| Fabric Fund | | 17,947.52 | |
| Organ Maintenance Fund | 0.00 | 190,208.79 | |
| Totals | 0.00 | 208,156.31 | 208,156.31 |

B4 Assets retained for the charity's own use

| | | | |
|---|------------------|--|--|
| General Fund | | | |
| S. Bartholomew statue | 1,090.30 | | |
| Silver high altar candlesticks | 374.18 | | |
| Portable wood font | 473.12 | | |
| Audio/visual cameras and computer | 9,408.91 | | |
| Scaffolding and lawnmower (nominal value) | 1.00 | | |
| Organ Maintenance Fund | | | |
| St. Bart's sales stock (DVDs, CDs, gifts) | 8,402.30 | | |
| Totals | 19,749.82 | | |

B5 Liabilities

| | | | |
|---------------|-------------|--|--|
| Totals | 0.00 | | |
|---------------|-------------|--|--|



Section A

Independent Examiner's Report

Report to the trustees/
members of

The Parochial Church Council of the Ecclesiastical Parish of St.
Bartholomew, Armley with St. Mary, New Wortley

On accounts for the year
ended

31st. December 2022

Charity no
(if any)

1131632

Set out on pages

3-17

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (~~other than that
disclosed below~~*) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Glyn Lawson

Date:

28/04/23

Name:

Glyn Lawson

Relevant professional
qualification(s) or body
(if any):

Association of Chartered Certified Accountants

Address:

| |
|---|
| |
| 19 Prestbury Avenue, Blackpool. Lancashire. Fy4 1PT |
| |

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

| |
|--|
| |
|--|

Accounts

**PARISH OF ARMLEY AND NEW WORTLEY
ST. BARTHOLOMEW WITH ST. MARY OF BETHANY
ANNUAL REPORT OF THE PCC for the year 2021**

The Parochial Church Council of St. Bartholomew with St. Mary of Bethany has responsibility of cooperating with the Churchwardens, during an interregnum, in promoting the ecclesiastical parish of Armley and New Wortley, the whole mission of the church, pastoral, evangelical, social; and ecumenical. It also has responsibility for the maintenance of the Church plant, including the organ and Church Hall, Wesley Road, Armley, Leeds LS12 1SR

Mission Statement for St. Bartholomew with St. Mary of Bethany, Parish of Armley and New Wortley:

**To extend the Kingdom of Christ, by showing His
love to all those with whom we come into contact.**

Membership

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting (AGM) in accordance with the Church Representative Rules, but members can be co-opted during the year. During 2020-21, the following served as members of the PCC.

| | |
|------------------------|---|
| <i>Vicar</i> | Fr. Michael Wood, until January 27th, 2022 |
| <i>Churchwarden</i> | Mrs. T. Collins Lay Chair |
| <i>Elected Members</i> | Mr. J. Kaye PCC Treasurer & ACS Representative |
| | Miss B. Nichols PCC Secretary, until November 2021 |
| | Mr. G. Whitehead |
| | Mr. B. Gaunt |
| | Mrs. H. Robinson |
| | Mrs. P. Elliott |
| | Mrs. E. Handley |

Committees

The PCC operates through number of committees which meet at different times to the PCC, these committees report back to the PCC.

Standing Committee This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any direction given by the full Council. The members of the Standing Committee 2020-2021 were:

Fr. Michael Wood, Mrs. T. Collins, Mr. J. Kaye and Miss B. M. Nichols.

Church Hall Management Committee:- The PCC took on this role

Organ/Music Committee: - Fr. Michael Wood; Mrs. T. Collins and Mr. J. Kaye were elected from the PCC, Professor G. Barber and Dr. C. Newton were co-opted members.

Stewardship recorder/Planned giving Mrs. J Smith

Electoral Roll Officer Mr. G. Whitehead

Sunday School/Youth co-ordinator Mrs. S. Hearn

Safe Guarding Officer Vacant

Fundraising The PCC

Church Attendance:

Church & Zoom: Average Adult Attendance – 28 Average under 16 Attendances – 3

Review of the Year.

The PCC met via Zoom on eight occasions, and one live meeting, average attendance 65%. The Church Hall became unfit to use, and the PCC agreed to close it in March, 2021. Unfortunately, we were unable to pay the Parish Share of £20,927.00 in full.

There was also discussion as to how we could become a dementia friendly parish.

Much of the PCC's time was devoted to deciding how to respond and react to local and national guidelines regarding Covid. The Offertory collection and procession with the elements were suspended and the congregation was offered the Holy Sacrament in one kind only. Various other minor positional adjustments were made to facilitate Zoom participation.

Our first live services began on Mothering Sunday, with 28 people. Sunday Masses have continued, live and on Zoom. Over 100 people, including the Scout Groups, attended the Remembrance Sunday Mass and the Christingle Service. The Christmas Eve 'First Mass of Christmas' at 8pm attracted 48 people, this was not available via Zoom. During the lockdowns there has been a virtual Coffee morning on Thursdays. Thanks to Mr. J. Kaye we had a number of very enjoyable Friday night quiz nights.

The church also hosted and participated in Armley Festival's Christmas Market at the beginning of December.

A new audio-visual streaming system was installed into church at the end of the year. It was not fully utilised until the New Year. A faculty is required from the Diocese to make its installation permanent.

Financial Review

Even though 'live' church services recommenced in the Spring of 2021, Covid still had a marked influence during 2021.

Overall receipts were similar to the previous year, even though sources differed. Increased One Lottery receipts and church lets, along with Bingo income (from 2020) led to a marked increase in unrestricted funds from fundraising activities, but this was counterbalanced by a loss of restricted receipts from sales of organ samples.

Total receipts on unrestricted funds were £38,487, of which £27,457 was unrestricted voluntary donations, including the tax recovered on Gift Aid donations and on donations received under the Gift Aid Small Donations Scheme. Restricted donations of £6,900 were also received and are detailed in the financial statements.

The church joined the Parish Giving Scheme in April 2021. At present, we have eight regular contributors whose donations help guarantee the church a regular and consistent income, as well as help reduce the workload on the Treasurer.

St. Bart's Bingo Fund was permanently closed on 24th. August 2021.

Total payments were up by nearly 25%, mainly due to an increased Share contribution and enlarged spending on church running expenses and repairs.

£38,554 was spent from unrestricted funds to provide the Christian ministry from St. Bartholomew's with St. Mary of Bethany Church, including the contribution to the diocesan parish share, which largely provides the stipends and housing for the clergy. Every year, we contribute as much as we

are able to afford towards parish share, but invariably, are unable to meet the full requested amount. Our contribution in 2021 was £10,000; a shortfall of £10,927.

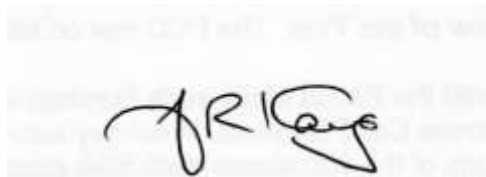
The net result for the year was a decrease of £892 on unrestricted funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st. December on unrestricted funds totalled £2,721.

Reserves policy

It is PCC policy to try to maintain a balance on unrestricted funds that equates to at least three months' unrestricted payments. This is equivalent to £9,600. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £2,721 held in unrestricted funds at the year-end clearly does not meet this target.

The cash balance of £13,930 in restricted funds is retained towards meeting the cost of repairs, maintenance and upkeep of the Schulze organ, sanctuary floor mosaics, external west wall crucifix, church lighting and general church fabric; church flowers and the award of discretionary grants.

It is our policy to invest investment fund balances with the CCLA Church of England Investment Fund.

A handwritten signature in black ink, appearing to read 'Jon R. Kaye', is centered on a light-colored rectangular background.

Jon R. Kaye

PCC Secretary

PCC Hon. Treasurer

A handwritten signature in black ink, appearing to read 'Julian', is centered on a light-colored rectangular background.



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Parochial Church Council of the Ecclesiastical
Parish of St. Bartholomew, Armley with St. Mary
New Wortley

No.
1131632

CC16a

Receipts and payments accounts

| | | | |
|------------------------|------------|----|------------|
| For the period from | 01.01.2021 | To | 31.12.2021 |
|------------------------|------------|----|------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Voluntary receipts | 27,457 | 6,386 | - | 33,843 | 33,629 |
| Activities for generating funds | 6,035 | 465 | - | 6,499 | 6,219 |
| Investment dividends/interest | 1 | 0 | - | 1 | 1 |
| Charitable activities | 4,995 | - | - | 4,995 | 4,476 |
| Other receipts | - | 49 | - | 49 | 12 |
| | | | | | |
| | | | | | |
| | | | | | |
| Sub total (Gross income for AR) | 38,487 | 6,900 | - | 45,387 | 44,313 |
| A2 Asset and investment sales, (see table). | | | | | |
| Receipts from sale of fixed assets | - | - | - | - | - |
| Receipts from sale of investments | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 38,487 | 6,900 | - | 45,387 | 44,313 |
| A3 Payments | | | | | |
| Costs of generating voluntary receipts | - | - | - | - | - |
| Fundraising costs (trading activities) | 1,960 | 2,356 | - | 4,316 | 4,326 |
| Investment management costs | - | - | - | - | - |
| Costs of charitable activities | 36,494 | 4,092 | - | 40,585 | 31,974 |
| Governance costs | 100 | - | - | 100 | 100 |
| | | | | | |
| | | | | | |
| | | | | | |
| Sub total | 38,554 | 6,448 | - | 45,001 | 36,400 |
| A4 Asset and investment purchases. (see table) | | | | | |
| Purchase of fixed assets | - | - | - | - | - |
| Purchase of investments | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 38,554 | 6,448 | - | 45,001 | 36,400 |
| Net of receipts/(payments) | 67 | 452 | - | 386 | 7,913 |
| A5 Transfers between funds | 826 | 826 | - | - | - |
| A6 Cash funds last year end | 3,613 | 12,652 | - | 16,265 | 8,352 |
| Cash funds this year end | 2,721 | 13,930 | - | 16,651 | 16,265 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|---|---|-------------------------------|------------------------------|
| B1 Cash funds | Cash in hand | 0 | - | - |
| | Cash at bank | 2,721 | 13,930 | - |
| | Cash in deposit accounts | - | - | - |
| | Total cash funds | 2,721 | 13,930 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | PayPal account (Organ Maint Fund) | - | 24 | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | CBF C of E Investment Fund - Acc. Shares | Fabric | - | 19,747 |
| | CBF C of E Investment Fund - Acc. Shares | Organ | - | 209,281 |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Statue, candlesticks & portable font. Scaffolding and lawnmower (nominal value) | General (transferred from Hall fund 08/11/21) | | 2,209 |
| | St. Bart's sales stock (CDs/gifts) | | - | 8,030 |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| | | Mrs T Collins | 15/02/2022 | |
| | | Mrs H Robinson | 15/02/2022 | |

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis
2. Non-monetary assets retained for church use are the statue of S. Bartholomew, a set of four high altar silver candlesticks, a wooden portable font, S. Bart's sales stock, and scaffold and a lawnmower (the latter two at nominal value)
3. Investment assets are CCLA CBF Church of England Investment Fund Accumulation Shares
4. The movements in designated and restricted funds during the year were:

| | Bal b/fwd | Receipts | Payments | Transfer | Bal c/fwd |
|--------------------------|---------------|--------------|--------------|------------|---------------|
| Designated | | | | | |
| Photocopier fund | 334 | 832 | 1,270 | 0 | -104 |
| Silver candlesticks fund | 1,866 | 0 | 25 | 0 | 1,841 |
| | <u>2,201</u> | <u>832</u> | <u>1,295</u> | <u>0</u> | <u>1,737</u> |
| Restricted | | | | | |
| Flower fund | 465 | 413 | 269 | 0 | 609 |
| LDBF Emergence grant | 109 | 0 | 109 | 0 | 0 |
| Discretionary fund | 480 | 14 | 25 | 127 | 596 |
| Red chasuble | 0 | 649 | 523 | -127 | 0 |
| Organ maintenance fund | 10,406 | 5,775 | 5,188 | 874 | 11,868 |
| Fabric fund | 1,191 | 0 | 335 | 0 | 857 |
| | <u>12,652</u> | <u>6,851</u> | <u>6,448</u> | <u>874</u> | <u>13,930</u> |

The Photocopier fund exists to provide funds for the lease rental of the current and future photocopiers. It was undesignated at the Parochial Church Council meeting held on 13th. December, 2021

The Silver candlesticks fund represents donations for altar and sanctuary requisites and payments for the same.

The Flower fund represents donations to be spent on flowers for church

The LDBF Emergence grant provides funds for the purchase of audio-visual and electronic equipment required to live stream church services

The Discretionary fund exists to provide monetary assistance for those most in need

The Organ maintenance fund exists to provide funding for the protection of and maintenance and repairs to the church organ

The Fabric fund represents accumulated donations for fabric maintenance, and renovation which can only be spent for that purpose

Further Analysis of Receipts and Payments

| | Unrestricted funds £ | Restricted funds £ | TOTAL 2021 £ | TOTAL 2020 £ |
|--|----------------------------|--------------------------|--------------------|--------------------|
| A1 Receipts | | | | |
| Voluntary receipts: | | | | |
| Donations | 16,142 | 1,126 | 17,268 | 21,259 |
| Tax recovered | 4,957 | 260 | 5,216 | 5,570 |
| Parish Giving Scheme | 3,558 | 0 | 3,558 | 0 |
| Grants | 1,800 | 0 | 1,800 | 750 |
| Pilling Trust donation | 0 | 5,000 | 5,000 | 5,000 |
| Legacies | 1,000 | 0 | 1,000 | 1,050 |
| | <u>27,457</u> | <u>6,386</u> | <u>33,843</u> | <u>33,629</u> |
| Activities for generating funds: | | | | |
| One Lottery | 2,015 | 0 | 2,015 | 719 |
| Bingo | 1,764 | 0 | 1,764 | 0 |
| Church lets | 1,365 | 0 | 1,365 | 200 |
| Magazine advertising | 570 | 0 | 570 | 330 |
| Fundraising | 321 | 0 | 321 | 160 |
| Organ concerts | 0 | 223 | 223 | 2,410 |
| Paypal revenue | 0 | 184 | 184 | 0 |
| St.Bart's sales | 0 | 57 | 57 | 0 |
| Hall lets | 0 | 0 | 0 | 2,400 |
| | <u>6,035</u> | <u>465</u> | <u>6,499</u> | <u>6,219</u> |
| Investment dividends/interest | | | | |
| HMRC interest | 1 | 0 | 1 | 1 |
| | <u>1</u> | <u>0</u> | <u>1</u> | <u>1</u> |
| Charitable activities | | | | |
| PCC fees | 2,640 | 0 | 2,640 | 2,255 |
| MWAH contribution to office/phone | 2,000 | 0 | 2,000 | 2,000 |
| Catering/Refreshments/Canteen | 140 | 0 | 140 | 82 |
| Bookstall | 63 | 0 | 63 | 0 |
| Magazine sales | 88 | 0 | 88 | 131 |
| Retirement gifts | 55 | 0 | 55 | 0 |
| Reprography and office | 9 | 0 | 9 | 9 |
| | <u>4,995</u> | <u>0</u> | <u>4,995</u> | <u>4,476</u> |
| Other receipts | <u>0</u> | <u>49</u> | <u>49</u> | <u>-12</u> |
| A2 Asset and investment sales | | | | |
| Receipts from sale of investments | | | | |
| CCLA CBF C of E shares | 0 | 0 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |

Further Analysis of Receipts and Payments

| | Unrestricted funds £ | Restricted funds £ | TOTAL 2021 £ | TOTAL 2020 £ |
|---|----------------------------|--------------------------|--------------------|--------------------|
| A3 Payments | | | | |
| Fundraising costs (trading activities) | | | | |
| Organ concerts | 0 | 2,125 | 2,125 | 367 |
| Bingo | 1,769 | 0 | 1,769 | 0 |
| Hall operating costs | 57 | 0 | 57 | 3,919 |
| Incurred seeking donations | 134 | 0 | 134 | 40 |
| Music licences/fees/sundries | 0 | 231 | 231 | 0 |
| | <u>1,960</u> | <u>2,356</u> | <u>4,316</u> | <u>4,326</u> |
| Costs of charitable activities | | | | |
| Parish Share | 10,000 | 0 | 10,000 | 6,000 |
| Church gas, electricity & insurance | 15,890 | 0 | 15,890 | 15,298 |
| Hall gas/electr/insur/waste disposal | 3,055 | 163 | 3,218 | 2,486 |
| Social club repairs | 0 | 0 | 0 | 210 |
| Clergy expenses | 1,280 | 0 | 1,280 | 1,237 |
| Church building running expenses | 1,547 | 1,253 | 2,800 | 1,859 |
| Church major repairs and renewals | 1,987 | 0 | 1,987 | 0 |
| Church routine repairs & maintenance | 172 | 0 | 172 | 28 |
| Costs of services | 1,271 | 900 | 2,171 | 1,962 |
| Office and photocopier charges | 1,232 | 0 | 1,232 | 1,134 |
| Organ expenses | 0 | 1,751 | 1,751 | 1,440 |
| Hall building running expenses | 0 | 0 | 0 | 180 |
| Magazine costs | 0 | 0 | 0 | 61 |
| Mission giving and donations | 0 | 25 | 25 | 15 |
| Canteen/catering/subs/gifts | 60 | 0 | 60 | 64 |
| | <u>36,494</u> | <u>4,092</u> | <u>40,585</u> | <u>31,974</u> |
| Governance costs | | | | |
| Independent examiner's fee | <u>100</u> | <u>0</u> | <u>100</u> | <u>100</u> |
| A4 Asset and investment purchases | | | | |
| Purchase of fixed assets | | | | |
| | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Purchase of investments | | | | |
| CCLA CBF C of E shares | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |

Further Analysis of Receipts and Payments Accounts

A5 Transfers between funds

| From | To | Details | Unrestricted funds £ | Restricted funds £ | TOTAL 2021 £ | TOTAL 2020 £ |
|--------------------------------|---------|---|-------------------------|-----------------------|--------------------|--------------------|
| General | Hall | Electricity | 0 | 0 | 0 | -331 |
| | | Gas | -35 | 0 | -35 | -528 |
| General | Organ | Organist's fees, organ tuning & repair | -840 | 0 | -840 | -840 |
| Bingo | General | Closure of account | 1,111 | 0 | 1,111 | 0 |
| General | Hall | Water/waste disposal & pest control | 0 | 0 | 0 | -810 |
| Hall | General | Closure of account | 1 | 0 | 1 | 0 |
| Organ | General | S. Bart's sales & reprography | 14 | 0 | 14 | 0 |
| Organ | General | Church heating contribution | 0 | 0 | 0 | 202 |
| General fund totals | | | <u>252</u> | <u>0</u> | <u>252</u> | <u>-2,307</u> |
| Organ | General | Church heating contribution | 0 | 0 | 0 | -202 |
| Organ | General | S.Bart's sales & reprography | 0 | -14 | -14 | 0 |
| General | Organ | Organist's fees, organ tuning & repair | 0 | 840 | 840 | 840 |
| Organ fund totals | | | <u>0</u> | <u>826</u> | <u>826</u> | <u>638</u> |
| Bingo | General | Closure of account | -1,111 | 0 | -1,111 | 0 |
| Bingo fund totals | | | <u>-1,111</u> | <u>0</u> | <u>-1,111</u> | <u>0</u> |
| General | Hall | Electricity | 0 | 0 | 0 | 331 |
| | | Water/sewerage | 0 | 0 | 0 | 272 |
| | | Waste disposal | 0 | 0 | 0 | 479 |
| | | Gas | 35 | 0 | 35 | 528 |
| | | Pest control | 0 | 0 | 0 | 60 |
| Hall | General | Closure of account | -1 | 0 | -1 | 0 |
| Church hall fund totals | | | <u>34</u> | <u>0</u> | <u>34</u> | <u>1,669</u> |
| Grand totals | | | -826 | 826 | 0 | 0 |

Further Analysis of Receipts and Payments Accounts

A6 Cash funds last year end

| | Fund | | | | | | Total Unrest'd £ | Total Rest'd £ | Total funds £ |
|---------------|--------------|--------------|-----------|--------------|--------------|---------------|------------------------|----------------------|---------------------|
| | Unrestricted | | | Restricted | | | | | |
| | General £ | Bingo £ | Hall £ | General £ | Fabric £ | Organ £ | | | |
| Cash in hand | 0 | 223 | 0 | 0 | 0 | 0 | 223 | 0 | 223 |
| Cash at bank | 2,472 | 893 | 25 | 1,054 | 1,191 | 10,406 | 3,390 | 12,652 | 16,042 |
| Totals | 2,472 | 1,117 | 25 | 1,054 | 1,191 | 10,406 | 3,613 | 12,652 | 16,265 |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The Parochial Church Council of the Ecclesiastical Parish of St Bartholomew, Armley with St Mary, New Wortley

**On accounts for the year
ended**

31st December 2021

**Charity no
(if any)**

1131632

Set out on pages

following

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

30th March 2022

Name:

Andrew Goyns

**Relevant professional
qualification(s) or body
(if any):**

Address:

28 George Street

Normanton

WF6 2LT

Accounts

**PARISH OF ARMLEY AND NEW WORTLEY
ST. BARTHOLOMEW WITH ST. MARY OF BETHANY
ANNUAL REPORT OF THE PCC 2020**

The Parochial Church Council of St. Bartholomew with St. Mary of Bethany has responsibility of cooperating with the Churchwardens, during an interregnum, in promoting the ecclesiastical parish of Armley and New Wortley, the whole mission of the church, pastoral, evangelical, social; and ecumenical. It also has responsibility for the maintenance of the Church plant, including the organ and Church Hall, Wortley Road, Armley, Leeds LS12 1SR
Mission Statement for St. Bartholomew with St. Mary of Bethany, Parish of Armley and New Wortley:

**To extend the Kingdom of Christ, by showing His
love to all those with whom we come into contact.**

Membership

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting (AGM) in accordance with the Church Representative Rules, but members can be co-opted during the year. During 2019/20 the following served as members of the PCC.

| | |
|-------------------------|---|
| <i>Priest in Charge</i> | Fr. Michael Wood |
| <i>Churchwardens</i> | Mrs. T. Collins Lay Chair |
| <i>Elected Members</i> | Mr. J. Kaye PCC Treasurer & ASC Representative |
| | Mr. R.V. Pilkington co-opted member till Oct 2020 |
| | Mr. D. Threapleton |
| | Mr. G. Whitehead co-opted member |
| | Mr. B. Gaunt |
| | Miss. B. M. Nichols PCC Secretary/ Deanery Synod Representative from October, 2020. |
| | Mrs. P. Elliott |
| | Mrs. A. Threapleton |
| | Mrs. E. Handley |

Committees

The PCC operates through number of committees which meet at different times to the PCC, these committees report back to the PCC.

Standing Committee This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any direction given by the full Council. The members of the Standing Committee 2019 were – Fr. Michael Wood. Mrs. T. Collins. Mr. J. Kaye and Miss B. M. Nichols.

Church Hall Management Committee The PCC took on this role

Organ/Music Committee: - Fr. Michael Wood; Mrs. T. Collins and Mr. J. Kaye were elected from the PCC, Professor G. Barber and Dr. C. Newton were co-opted members.

Stewardship recorder/Planned giving Mrs. J Smith

Electoral Roll Officer Mr. D. Threapleton

Sunday School/Youth co-ordinator Mrs. S. Hearn

Safe Guarding Officer Mrs. A. Threapleton until 20th October 2020

Fundraising The PCC

Church Attendance:

| | | |
|----------------|-------------------------------|----------------------------------|
| Church & Zoom: | Average Adult Attendance – 31 | Average under 16 Attendances – 4 |
| Zoom only: | Average Adult Attendance – 23 | Average under 16 Attendances – 3 |

Review of the Year.

The PCC met physically on three occasions January to March, from May the PCC meet 8 times virtually on Zoom with an average attendance of 70%. As always much of the PCC time was taken up discussing the finances of the Church including the financial state of the Church Hall. Unfortunately, once again we were unable to pay the Parish Share of £20,927.00 in full.

The CC discussed a number of matters including the Diocesan Strategy – Maturing in Christ; the Deanery Synods strategy for growth and the reorganisation of Deanery Synods. A faculty was applied for the removal of the dead and dangerous tree in the Church yard. The PCC discussed the letter which had been received from the Hyndman Trust, one of the patrons as a result of investigations they had discovered that much of the Hyndman family money had been acquired by trading in the West Indies. St. Bartholomew's had never benefitted financial from the trust. Fr. Michael drafted a letter which was read out in Church and printed in the Parish Magazine regarding this matter. The PCC thought it best for us to sever ties with the Hyndman Trust but this will probably have to be done in a legal manner. There was also discussion has to how we could become a dementia friendly parish.

In March everything changed due to the Covid 19 lockdown, services were moved on line – Zoom, from Easter Day and have continued to be streamed on Sunday mornings. In June the church could be open for private prayer provided those coming in socially distanced. In August we were able to resume services in Church with hand sanitisers, face masks, signing in and social distancing which was not a problem in St. Bartholomew's. In November there was a second lockdown which meant only virtual services. We had a short Advent Bible Study on Zoom which was quite well attended, perhaps because people didn't have to leave their homes in the dark. The PCC discussed how we were going to have the Christmas services – there were Advent and Christmas Carol Services on Zoom, this meant that people could sing. During the lockdowns there has been a virtual Coffee morning on Thursdays. Thanks to Mr. J.Kaye we had a number of very enjoyable Friday night quiz nights.

The development of the land on the Church Hall side of Wesley Road has been in abeyance during 2020, sadly David Chary of Sanderson Weatherall, who was a very good friend to St. Bartholomew's retired and later he died. The Church Hall was closed in March and has not reopened. It was cleaned and the utilities have been switched off to save money, but we still have standing charges and insurance to pay.

We applied to the Diocese for an Emergent Mission Grant to enable us to buy a laptop and a Wi-Fi booster for the Church, as to begin with we were using Fr. Michael's. The PCC asked Fr. Michael to discuss our needs with the Diocesan Communications Officer.

Due to Covid 19 restrictions the APCM for 2020 was not held until October, which meant that the PCC elected in 2019 continued until new elections were held in October 2020. It was shortly after this that we heard the devastating news of Mrs Avril Threapleton's death. She left a big hole in the Church family, as she was the Church flower arranger, the Safe Guarding Officer as well as being the central contact with the Scouts; she was also the Fundraising Co-ordinator and a Deputy Churchwarden.

Financial Review

N.B. There are unfortunately no figures available for St. Bart's Bingo Fund for 2020 and, as a result, this review has been compiled in their absence.

There was a major reduction in both receipts and payments due to the impact of the Covid-19 pandemic from March 2020 onwards. Open-plate and stewardship envelope giving were both severely diminished, income from and expenditure on fundraising events were greatly reduced and payments on charitable activities were noticeably lower than in 2019.

Total receipts on unrestricted funds were £35,501, of which £27,216 was unrestricted voluntary donations, including the tax recovered on Gift Aid donations and on donations received under the Gift Aid Small Donations Scheme. Restricted donations of £8,812 were also received and are detailed in the financial statements.

The planned giving through banker's orders and donations by cheque thankfully remained largely consistent throughout the year. Total income was down by over a third compared to last year.

£33,499 was spent from unrestricted funds to provide the Christian ministry from St. Bartholomew's with St. Mary of Bethany Church, including the contribution to the diocesan parish share, which largely provides the stipends and housing for the clergy. Every year, we contribute as much as we are able to afford towards parish share, but invariably, are unable to meet the full requested amount. Our contribution in 2020 was £6,000; a shortfall of £14,927.

The net result for the year was an increase of £1,365 on unrestricted funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st. December on unrestricted funds totalled £3,613.

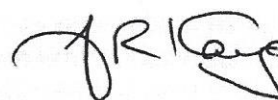
Reserves policy

It is PCC policy to try to maintain a balance on unrestricted funds that equates to at least three months' unrestricted payments. This is equivalent to £8,400. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £3,613 held on unrestricted funds at the year-end clearly does not meet this target.

The cash balance of £12,652 in restricted funds is retained towards meeting the cost of repairs, maintenance and upkeep of the Schulze organ, sanctuary floor mosaics, external west wall crucifix, church lighting and general church fabric; church flowers and the award of discretionary grants.

It is our policy to invest investment fund balances with the CCLA Church of England Investment Fund.

Brenda Nichols

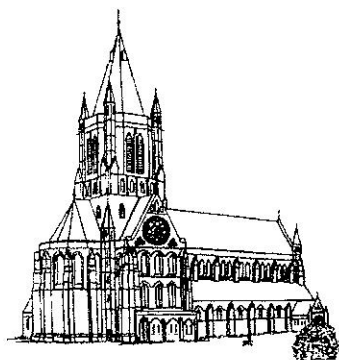


Brenda M. Nichols

Jon R. Kaye

PCC Secretary

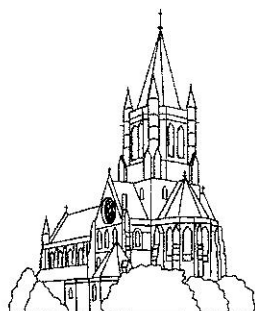
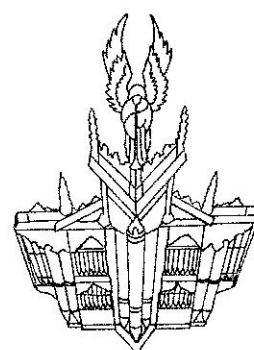
PCC Hon. Treasurer



The Parish of
S. Bartholomew, Armley with
S. Mary of Bethany, New
Wortley

ARMLEY & NEW
WORTLEY PAROCHIAL
CHURCH COUNCIL

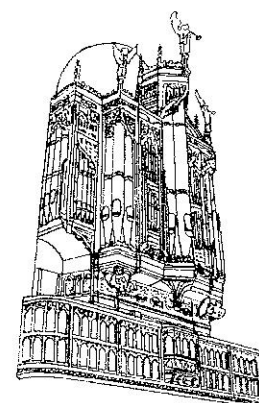
Registered Charity No. 1131632
contributing to



THE DIOCESE OF LEEDS

Financial
Statements

for the year ended
31 December 2020



Contents

| | |
|-----------|---|
| Pages 1-2 | Receipts and payments (CC16a) |
| Page 3 | Notes |
| Pages 4-6 | Further analysis of receipts and payments |
| Page 7 | Cash funds last year end (2019) |

ARMLEY AND NEW WORTLEY PAROCIAL CHURCH COUNCIL

The financial business of the PCC is dealt with through a number of separate (though related) funds, each dealing with its own particular sector of business.

These funds comprise the following:-

- General fund
- Church Fabric fund
- Organ Maintenance fund
- Church Hall fund
- St. Bart's Bingo fund

In aggregate, the total income and the total expenditure of these funds must be no more and no less than they would be in an equivalent consolidated multi-purpose account.

By definition, in such a situation, there would be one account only and therefore could be no passage of money between funds.

DEFINITIONS

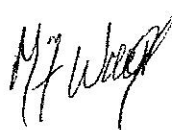
Transfer - Where money is raised in one fund and subsequently passed to another for use in the sector covered by the recipient fund.

Contra - This occurs when money is merely handled by one fund on behalf of another.

In the final analysis, the transaction is written into the account of the relevant fund only.

Loans - Not to be regarded as income or expenditure, but rather as a another liability or as a rearrangement of assets.

Collecting agent (or agent) - When special collections are made to send straight off to other charities (e.g. The Children's Society) and that the nature of the appeal is that there is no discretion for the PCC to do anything other than send the money directly to the charity, these are not funds of the PCC, as it is acting only as a collecting agent, and so the appeal is not included in the PCC's gross income or total expenditure.



Revd M Wood
Priest-in-Charge



JR Kaye
Hon. Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Parochial Church Council of the Ecclesiastical
Parish of St. Bartholomew, Armley with St. Mary
New Wortley

No.
1131632

CC16a

Receipts and payments accounts

| | | | |
|------------------------|------------|----|------------|
| For the period from | 01.01.2020 | To | 31.12.2020 |
|------------------------|------------|----|------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Voluntary receipts | 27,216 | 6,414 | - | 33,629 | 41,389 |
| Activities for generating funds | 3,809 | 2,410 | - | 6,219 | 19,764 |
| Investment dividends/interest | - | 1 | - | 1 | 5 |
| Charitable activities | 4,476 | - | - | 4,476 | 5,582 |
| Other receipts | - | 12 | - | 12 | - |
| | | | | | |
| | | | | | |
| Sub total (Gross income for AR) | 35,501 | 8,812 | - | 44,313 | 66,740 |
| A2 Asset and investment sales, (see table). | | | | | |
| Receipts from sale of fixed assets | - | - | - | - | - |
| Receipts from sale of investments | - | - | - | - | 308 |
| Sub total | - | - | - | - | 308 |
| Total receipts | 35,501 | 8,812 | - | 44,313 | 67,048 |
| A3 Payments | | | | | |
| Costs of generating voluntary receipts | - | - | - | - | - |
| Fundraising costs (trading activities) | 3,959 | 367 | - | 4,326 | 19,513 |
| Investment management costs | - | - | - | - | - |
| Costs of charitable activities | 29,439 | 2,535 | - | 31,974 | 49,124 |
| Governance costs | 100 | - | - | 100 | 120 |
| | | | | | |
| | | | | | |
| Sub total | 33,499 | 2,901 | - | 36,400 | 68,757 |
| A4 Asset and investment purchases. (see table) | | | | | |
| Purchase of fixed assets | - | - | - | - | - |
| Purchase of investments | - | - | - | - | 4,000 |
| Sub total | - | - | - | - | 4,000 |
| Total payments | 33,499 | 2,901 | - | 36,400 | 72,757 |
| Net of receipts/(payments) | 2,003 | 5,911 | - | 7,913 | 5,709 |
| A5 Transfers between funds | 638 | 638 | - | - | - |
| A6 Cash funds last year end | 2,248 | 6,103 | - | 8,352 | 14,061 |
| Cash funds this year end | 3,613 | 12,652 | - | 16,265 | 8,352 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|--------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash in hand | 223 | 0 | - |
| | Cash at bank | 3,390 | 12,652 | - |
| | Cash in deposit accounts | - | - | - |
| | Total cash funds | 3,613 | 12,652 | - |

(agree balances with receipts and payments account(s))

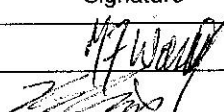

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|-----------------------------------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | PayPal account (Organ Maint Fund) | - | 49 | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|--|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | CBF C of E Investment Fund - Acc. Shares | Fabric | - | 16,800 |
| | CBF C of E Investment Fund - Acc. Shares | Organ | - | 178,051 |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | Statue, candlesticks, portable font | General | - | 2,479 |
| | St. Bart's sales stock (CDs/gifts) | Organ | - | 8,050 |
| | Scaffolding and lawnmower (nominal value) | Church Hall | - | 1 |
| | Gift vouchers and floats | Bingo | - | 315 |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|---------------|------------------|
|  | Revd M F Wood | 08.02.21 |
|  | Mrs T Collins | 08.02.21 |

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis
2. Non-monetary assets retained for church use are the statue of S. Bartholomew, a set of four high altar silver candlesticks, a wooden portable font, S. Bart's sales stock, and scaffold and a lawnmower (the latter two at nominal value)
3. Investment assets are CCLA CBF Church of England Investment Fund Accumulation Shares
4. The movements in designated and restricted funds during the year were:

| | Bal b/fwd | Receipts | Payments | Transfer | Bal c/fwd |
|--------------------------|--------------|--------------|--------------|------------|---------------|
| Designated | | | | | |
| Photocopier fund | 935 | 532 | 1,133 | 0 | 334 |
| Silver candlesticks fund | 1,240 | 1,050 | 424 | 0 | 1,866 |
| | <u>2,176</u> | <u>1,582</u> | <u>1,557</u> | <u>0</u> | <u>2,201</u> |
| Restricted | | | | | |
| Flower fund | 511 | 73 | 118 | 0 | 465 |
| LDBF Emergence grant | 0 | 750 | 641 | 0 | 109 |
| Discretionary fund | 442 | 54 | 15 | 0 | 480 |
| Organ maintenance fund | 3,640 | 7,947 | 1,807 | 626 | 10,406 |
| Fabric fund | 1,511 | 1 | 321 | 0 | 1,191 |
| | <u>6,103</u> | <u>8,824</u> | <u>2,901</u> | <u>626</u> | <u>12,652</u> |

The Photocopier fund exists to provide funds for the lease rental of the current and future photocopiers

The Silver candlesticks fund represents donations for altar and sanctuary requisites

The Flower fund represents donations to be spent on flowers for church

The LDBF Emergence grant provides funds for the purchase of audio-visual and electronic equipment required to live stream church services

The Discretionary fund exists to provide monetary assistance for those most in need

The Organ maintenance fund exists to provide funding for the protection of and maintenance and repairs to the church organ

The Fabric fund represents accumulated donations for fabric maintenance, and renovation which can only be spent for that purpose

Further Analysis of Receipts and Payments

| | Unrestricted funds £ | Restricted funds £ | TOTAL 2020 £ | TOTAL 2019 £ |
|--|----------------------------|--------------------------|--------------------|--------------------|
| A1 Receipts | | | | |
| Voluntary receipts: | | | | |
| Donations | 20,728.44 | 530.85 | 21,259.29 | 29,371 |
| Tax recovered | 5,437 | 133 | 5,570 | 7,018 |
| Grants | 0 | 750 | 750 | 0 |
| Pilling Trust donation | 0 | 5,000 | 5,000 | 5,000 |
| Legacies | 1,050 | 0 | 1,050 | 0 |
| | <u>27,216</u> | <u>6,414</u> | <u>33,629</u> | <u>41,389</u> |
| Activities for generating funds: | | | | |
| Bingo | 0 | 0 | 0 | 6,108 |
| Hall lets | 2,400 | 0 | 2,400 | 7,488 |
| Organ concerts and organ use | 0 | 2,410 | 2,410 | 2,687 |
| Church lets | 200 | 0 | 200 | 535 |
| Fundraising | 160 | 0 | 160 | 1,122 |
| One Lottery | 719 | 0 | 719 | 0 |
| Insurance and utility contributions | 0 | 0 | 0 | 1,270 |
| Magazine advertising | 330 | 0 | 330 | 515 |
| Sale of equipment | 0 | 0 | 0 | 40 |
| | <u>3,809</u> | <u>2,410</u> | <u>6,219</u> | <u>19,764</u> |
| Investment dividends/interest | | | | |
| HMRC interest | 0 | 1 | 1 | 5 |
| | <u>0</u> | <u>1</u> | <u>1</u> | <u>5</u> |
| Charitable activities | | | | |
| PCC fees | 2,255 | 0 | 2,255 | 2,840 |
| MWAH contribution to office/phone | 2,000 | 0 | 2,000 | 2,000 |
| Contribution to boiler maintenance | 0 | 0 | 0 | 130 |
| Catering/Refreshments/Canteen | 82 | 0 | 82 | 421 |
| Magazine sales | 131 | 0 | 131 | 167 |
| Reprography and office | 9 | 0 | 9 | 24 |
| | <u>4,476</u> | <u>0</u> | <u>4,476</u> | <u>5,582</u> |
| Other receipts | | | | |
| | <u>0</u> | <u>-12</u> | <u>0</u> | <u>0</u> |
| A2 Asset and investment sales | | | | |
| Receipts from sale of investments | | | | |
| CCLA CBF C of E shares | 0 | 0 | 0 | 308 |
| | <u>0</u> | <u>0</u> | <u>0</u> | <u>308</u> |

Further Analysis of Receipts and Payments

| | Unrestricted funds £ | Restricted funds £ | TOTAL 2020 £ | TOTAL 2019 £ |
|---|----------------------------|--------------------------|--------------------|--------------------|
| A3 Payments | | | | |
| Fundraising costs (trading activities) | | | | |
| Hall operating costs | 3,919 | 0 | 3,919 | 10,312 |
| Bingo | 0 | 0 | 0 | 6,478 |
| Organ concerts/Organcasts | 0 | 367 | 367 | 2,649 |
| Incurred seeking donations | 40 | 0 | 40 | 74 |
| | <u>3,959</u> | <u>367</u> | <u>4,326</u> | <u>19,513</u> |
| Costs of charitable activities | | | | |
| Parish Share | 6,000 | 0 | 6,000 | 11,000 |
| Church gas, electricity & insurance | 15,298 | 0 | 15,298 | 15,831 |
| Hall gas/electr/insur/waste disposal | 2,486 | 0 | 2,486 | 1,390 |
| Social club repairs | 210 | 0 | 210 | 0 |
| Clergy expenses | 1,237 | 0 | 1,237 | 2,010 |
| Church building running expenses | 1,538 | 321 | 1,859 | 2,470 |
| Church major repairs and renewals | 0 | 0 | 0 | 5,563 |
| Church routine repairs & maintenance | 28 | 0 | 28 | 101 |
| Costs of services | 1,203 | 759 | 1,962 | 1,969 |
| Office and photocopier charges | 1,134 | 0 | 1,134 | 1,423 |
| Organ expenses | 0 | 1,440 | 1,440 | 6,159 |
| Hall building running expenses | 180 | 0 | 180 | 676 |
| Magazine costs | 61 | 0 | 61 | 0 |
| Mission giving and donations | 0 | 15 | 15 | 60 |
| Canteen/catering/subs/gifts | 64 | 0 | 64 | 472 |
| | <u>29,439</u> | <u>2,535</u> | <u>31,974</u> | <u>49,124</u> |
| Governance costs | | | | |
| Independent examiner's fee | <u>100</u> | <u>0</u> | <u>100</u> | <u>120</u> |
| A4 Asset and investment purchases | | | | |
| Purchase of fixed assets | | | | |
| | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Purchase of investments | | | | |
| CCLA CBF C of E shares | <u>0</u> | <u>0</u> | <u>0</u> | <u>4,000</u> |

Further Analysis of Receipts and Payments Accounts

A5 Transfers between funds

| From | To | Details | Unrestricted funds £ | Restricted funds £ | TOTAL 2020 £ | TOTAL 2019 £ |
|--------------------------------|-----------|-----------------------------|-------------------------|-----------------------|--------------------|--------------------|
| General | Hall | Electricity | -331 | 0 | -331 | -1,105 |
| | | Water/sewerage | -272 | 0 | -272 | 0 |
| | | Waste disposal | -479 | 0 | -479 | 0 |
| | | Gas | -528 | 0 | -528 | 0 |
| | | Pest control | -60 | 0 | -60 | 0 |
| General | Organ | Organist's salary | -840 | 0 | -840 | -840 |
| Organ | General | Church heating contribution | 202 | 0 | 202 | 0 |
| General fund totals | | | <u>-2,307</u> | <u>0</u> | <u>-2,307</u> | <u>-1,945</u> |
| Organ | General | Church heating contribution | 0 | -202 | -202 | 0 |
| Organ (PayPal) | Organ | | 0 | 0 | 0 | 0 |
| General | Organ | Organist's salary | 0 | 840 | 840 | 840 |
| Organ fund totals | | | <u>0</u> | <u>638</u> | <u>638</u> | <u>840</u> |
| Bingo fund | Hall fund | Hall insurance contribution | 0 | 0 | 0 | 0 |
| Bingo fund totals | | | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| General | Hall | Electricity | 331 | 0 | 331 | 1,105 |
| | | Water/sewerage | 272 | 0 | 272 | 0 |
| | | Waste disposal | 479 | 0 | 479 | 0 |
| | | Gas | 528 | 0 | 528 | 0 |
| | | Pest control | 60 | 0 | 60 | 0 |
| Church hall fund totals | | | <u>1,669</u> | <u>0</u> | <u>1,669</u> | <u>1,105</u> |
| Fabric fund totals | | | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Grand totals | | | -638 | 638 | 0 | 0 |

Further Analysis of Receipts and Payments Accounts

A6 Cash funds last year end

| | Fund | | | | | | Total Unrest'd £ | Total Rest'd £ | Total funds £ |
|--------------|--------------|-------|------|------------|--------|-------|------------------------|----------------------|---------------------|
| | General | Bingo | Hall | General | Fabric | Organ | | | |
| | Unrestricted | | | Restricted | | | | | |
| | £ | £ | £ | £ | £ | £ | | | |
| Cash in hand | 0 | 173 | 0 | 0 | 0 | -9 | 173 | -9 | 165 |
| Cash at bank | 1,076 | 943 | 56 | 952 | 1,511 | 3,648 | 2,075 | 6,112 | 8,187 |
| Totals | 1,076 | 1,117 | 56 | 952 | 1,511 | 3,640 | 2,248 | 6,103 | 8,352 |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The Parochial Church Council of the Ecclesiastical Parish of St Bartholomew, Armley with St Mary, New Wortley

**On accounts for the year
ended**

31st December 2020

**Charity no
(if any)**

1131632

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/13/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

19th April 2021

Name:

Andrew Goyns

**Relevant professional
qualification(s) or body
(if any):**

n/a

Address:

28 George Street

Normanton

WF6 2LT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.