

Parish Council of the Ecclesiastical Parish of Roath

Charity No: 1131605

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31st DECEMBER 2020

PARISH TREASURER

James Bendon

PARISH AUDITOR

Geoff Moore F.C.A.

**PARISH OF ROATH
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31st DECEMBER 2020**

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ANNUAL REPORT – 2020

THE OBJECTS AND CONSTITUTION

The Parish of Roath is part of the Diocese of Llandaff within the Church in Wales. The Church in Wales is a province within the Anglican Communion and, as such, exists to advance the Christian religion through world-wide mission. The object of the Parochial Church Council is to ensure that the Life and Work of the Church within the Parish helps to fulfil that mission, both locally and more widely.

The Parochial Church Council is a body corporate. Its composition, procedure and powers are regulated by the Constitution of the Church in Wales, as amended from time to time by its Governing Body, set up under Section 13(1) of the Welsh Church Acts 1914. Elections are held at an Annual Vestry Meeting which must take place before the 30th April. All persons whose names are entered on the Electoral Roll are entitled to vote and to stand for election. Before assuming office, every member of the Council must sign a declaration that he or she will be bound by the Constitution.

The Representative Body of the Church in Wales holds the land and property of the Church in Wales, including the church buildings of St. Edward's and St. Margaret's, their contents and Roath Church House and its grounds. The Representative Body is an Exempt Charity and was set up under Section 13 (2) of the Welsh Church Acts 1914. It acts on behalf of the Province in paying the stipends of full time clergy and administers the Church Wales scheme of covenanted giving and recovers tax on behalf of parishes.

The Parochial Church Council is responsible for promoting the mission of the Church, the parochial budget and an expenditure thereunder, the care and maintenance of the fabric of the churches and for action on any other matter referred to in accordance with the Constitution. The Parochial Church Council is also the normal channel of communication between the parishioners and the Bishop of the Diocese.

**PARISH OF ROATH
ANNUAL REPORT AND ACCOUNTS OF
THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2020**

The Parish of Roath comprising St. Edward's and St. Margaret's churches is in the Area Deanery of Cardiff and the Diocese of Llandaff in the Church in Wales.

Incumbent	The Reverend Canon Stewart Lisk
Independent Examiner	Mr Geoff Moore
Bankers	Lloyds Bank plc. Wellfield Road, Roath, Cardiff
Church Architects	Michael Davies and Volute - Amanda Needham

Parish Responsibilities

It is the responsibility of both the Parochial Church Council and the Incumbent to work together and co-operate in all matters of concern and importance to the Parish for the promotion of the whole mission of the church, pastoral, evangelistic, social and ecumenical in the Parish.

Membership

During the year the following served as members of the Parochial Church Council:-

Incumbent	The Reverend Canon Stewart Lisk
NSM Curate	The Reverend Ruth Coombs.
Readers	Geoff Smith.
Churchwardens	Bob Hyett, Gill Day
Sub-wardens	Vicar's - Nick Steele and James Bendon. People's - Kathie Mayer and Anna Mason.
Elected members	Anita White, Pat Hyett, John Tattersall Stephen Bailey, Jonathan Tai, Pam Hall, James Whitely, Dr Heather Payne, Sue Jewell and Janice Goble
Co- opted Members	James Bendon - Parish Treasurer Sue Oxenham - Church House Treasurer/ Margaret Evans Charity Cari Randall - Gift Aid Secretary Christine Webb - St Margaret's Treasurer, Dr Heather Payne (Doe) - Safeguarding Officer Mal Rowson - Outreach Officer

REPORT OF THE PAROCHIAL CHURCH COUNCIL.

Committees

The Parochial Church Council operate through a number of committees which meet between meetings of the Parochial Church Council. A sub-committee for both of the churches and Roath Church House is established and each of these may have an "ad hoc" fund raising/social committee.

Review of the Year 2020.

The Year 2020 began in our parish, diocese and province with great excitement and anticipation of many special events. Our parish Pilgrimage Group full of plans for the coming year joined with hundreds from across the Diocese at the Cathedral on 12 January to launch the Year of Pilgrimage.

Several of us were involved with organising events to celebrate the 900th anniversary of the Norman Cathedral at Llandaff. Nationally we were looking forward to celebrating the centenary of the disestablishment of the Church in Wales. Locally we were making plans for services and events marking the 150th anniversary of the rebuilding of St Margaret's Church through the vision of the Third Marquess of Bute. All of these occasions had to be cancelled, postponed or reduced owing to the unique circumstances that have overtaken us all owing to the Covid 19 pandemic and its consequences.

Nevertheless the life of the parish has continued and we have tried to adapt to the rapidly changing situation. Normally we record at this point communicant numbers at various festivals. There were no public services at Easter, Pentecost or Trinity 3 because of legal restrictions. The law allowed Services at Christmas, five Eucharist were celebrated in the two churches. There were 140 communicants attending under strict Covid pandemic guidelines, probably less than half our usual number. There were no Public Baptisms in 2020 and only one wedding before the lockdowns. The Vicar conducted more than 100 funerals more than twice the usual however the vast majority of these were at the various crematoria and gravesides as church funerals were only permitted at some times of the year.

Several of our regular faithful worshippers were called to higher service in 2020. We remember with thanksgiving and fondness Professor Michael Spencer, Mr Alec McKinty, Mr Peter Chalinder, Mrs Frances Hopkins and Miss Margaret Brister. We keep them and their families in our thoughts and prayers.

Our parish administration, organisations and pastoral work have continued to be supported and efficiently run by our hardworking and effective Parish Church Wardens Mrs Gill Day and Mr Bob Hyett, our parish Reader Mr Geoff Smith, together with the Sub Wardens, Mr Bendon, Mrs Mason Mr Nick Steele and Mrs Kathie Mayer our Secretaries, Mrs Anita White, Mrs Pat Hyett and Mrs Sue Mansell, PCC and committee members. Their devotion to duty and imaginative responses have ensured that contact has been maintained with Parishioners and other individuals and agencies that we care for, deal with and encounter throughout the long periods of lockdown and firebreak.

Telephone, email, text, Zoom and even letters and cards have been used to keep us all in touch. We are very grateful to Dr Alan Mayer who has produced a weekly newsletter online with lots of useful and interesting information and to the team who have produced several editions of 'Roath News'. The Vicar has sent a weekly message to all and the curate, the Reverend Ruth Coombs also sent regular letters.

Sadly our schools work and regular visits to our church and local authority, schools have had to be suspended, as have our regular school services and visits to our churches. Our Sunday Schools have not been permitted to meet. However our excellent Sunday School teachers have done their best to keep in touch with our youngsters and families in the community. The Vicar and other Parishioners have worked hard in many Zoom meetings as school Governors maintaining that demanding and essential duty supporting our teachers and their pupils and students.

Roath Church House has been used for the Welsh Nursery throughout providing essential help to the children of key workers respecting strict guidance. Our uniformed groups have been continuing online and we are very grateful to the excellent leaders for their work with the scores of children involved.

As soon as restrictions were revised in the summer both St Margaret's and St Edward's were reopened for private prayer following the Welsh Government and Church in Wales rules. Detailed Risk Assessments were produced for both Churches. These were renewed and revised when public worship was permitted. Risk Assessments were also produced for the safe conduct of Baptisms, Weddings and Funerals. All of these, written by the Vicar and lay officers, were scrutinised before being approved for use by the Archdeacons. We are pleased to say that the Holy Eucharist was celebrated in both churches on every permitted Sunday since reopening. Also Evening Prayer and then Choral Evensong on most Sundays in the year. The clergy are enormously grateful to the many lay people who have made this possible under such trying and challenging circumstances.

A shining light in all these dark days has been that both our churches have had some music when permitted in our worship. Further risk assessments were developed and approved for this particular purpose. Small, dedicated, specific groups of choristers have rehearsed and sung together for the enhancement of our Liturgy. We are very grateful to them all especially to our directors of music and organists, Mr Gary Mullins and Mr Jon Tai in St Margaret's and Dr Alan Mayer and Professor Norman Doe in St Edward's. They have helped us considerably in our prayers and praise.

We have been very appreciative of the ministry of our Curate, the Reverend Ruth Coombs throughout the year. Ruth has diligently lead Morning Prayer on Zoom on Saturdays, the only day she is not committed in her highly important day job as Head of the Equality and Human Rights Commission for Wales. Ruth was very patient in waiting for her Ordination to the Priesthood which had to be delayed owing to the pandemic. However we were delighted to report that the Bishop of Llandaff ordained Ruth on the Feast of the Transfiguration in August, sadly only a few were permitted to attend the Cathedral but we surrounded her in prayer as she began this new stage in her ministry. Ruth has continued to celebrate and preach with us when conditions have allowed. We were pleased to welcome Bishop June to the parish on the 11th October when she concelebrated with Ruth at St Edward's Patronal Festival.

Our Church Wardens and Sub Wardens have continued in the major task of maintaining and improving our church buildings through the year. You will read more of this below in the individual Church reports. However special thanks must be given to Mr Bob Hyett, Vicar's Warden who has supervised major work on St Margaret's funded by the Bute Foundation and to Mrs Kathie Mayer who has overseen work for disabled access and pathways to St Edward's funded by a grant from Cardiff County Council.

Roath Church House is normally a hive of activities with more than 30 regular groups as well as our own church activities. Most of these have been curtailed there this year though some have continued online. We are no less grateful to Mrs Anna Mason and her team who have ensured the safe and efficient use of the building and its cleaning and maintenance.

Our parish Safeguarding Officer Dr Heather Doe/Payne continued in this important work. We were pleased to host a training day for clergy on Safeguarding on 13th February in Roath Church House. The clergy and laity receive regular updates in this work and DBS checks renewed at appropriate intervals. Heather also continues to serve on the Governing Body of the Church in Wales, its Standing Committee and as a member of the Electoral College which selects our Bishops.

This written report accompanies the financial statements, notes and accounts. We are most appreciative of the work of Mr Jim Bendon, our Parish Treasurer not only for these documents but for his quiet and effective work throughout the year. He is supported by our other Treasurers Mrs Chris Webb, St Margaret's, Mr Geoff Smith, St Edward's and Mrs Sue Oxenham Roath Church House and

Mrs Cari Randall Gift Aid Secretary. All their work has been expertly audited by Mr Geoff Moore. We thank them all and read their report with careful attention at this time. We are also grateful to Sue Oxenham for her work in the Charity of Margaret Evans which she has so ably and discreetly performed for some thirty years. We are grateful to those who have maintained their planned giving and sacrificial donations to help us stay operational. The challenges of our financial situation will be at the forefront in the coming year.

The Vicar continued in his role as Honorary Chaplain to the Lord Mayor and City of Cardiff and to HM Lord Lieutenancy. The many usual ceremonies and services were much reduced but the National Service of Remembrance went ahead under strict Covid regulations. 60,000 visits were made to it by YouTube. The National Holocaust Memorial Service took place in January before the pandemic took hold. This year one of the principal speakers was Lydia Lisk, now Regional Ambassador for the HMD education trust. Lydia spoke in Welsh of her experiences following a recent visit to Auschwitz.

The Vicar also continued in his work as Area Dean of Cardiff. There was an exceptionally high workload with this owing to continued clergy vacancies and sickness in the Grangetown and Llanishen parishes. Diocesan, Deanery and senior staff clergy and lay officers continued to meet very frequently by Zoom.

The Diocesan Conference in September also met twice by Zoom chaired by the Bishop. The principal matter was the reorganisation of the Diocese with the dismantling of the present parishes into Ministry Areas. Roath will be combined with Roath St Martin, Roath St German and Cathays St Michael. The five churches will comprise the Ministry Area of Roath and Cathays. The existing clergy will work together with lay people from all the former parishes under the Chairmanship of Mr Mike Payne. This was further described and discussed at a Ministry Area Roadshow through Zoom again chaired by the Bishop on 16th December. Full details of these plans and proposals can be seen in many documents freely available on the Llandaff Diocesan Website. All of this wide ranging and exciting change will enable us to fulfil our Diocesan vision of telling a joyful story, growing the kingdom of God and building our capacity for good.

We go forward with hope and enthusiasm supported by God's Grace, through the love his son our Lord Jesus and inspired by his Holy Spirit.

St Margaret's Church Report

As already reported above, many activities and planned events simply ceased to happen in 2020 due to the Pandemic, but much was still happening fabric-wise behind the scenes.

Early in the year the Pritchard Reredos was rebuilt in-situ on the north wall of St. Margaret's nave, by Elliott Ryder Conservation (Kieran and Sue). We are extremely grateful to all who contributed most generously to the special fund set up to enable this happen. Fortunately it was completed just before the first pandemic lockdown occurred: it has been well received, and looks quite splendid.

Also reinstated before lockdown was the "Madonna of the Chair", the oil painting which went off for restoration in Cowbridge in Nov. 2019, thanks entirely to the generosity of Mrs. Pam Hall and her daughter Julie, who very kindly sponsored the entire cost of having it and its gilded frame professionally cleaned to a very high standard. This fine work now hangs on the south wall of the nave, directly opposite the reredos.

Various major interior and exterior fabric repair works (which had been deemed necessary in the last QI Report, and which were still outstanding on grounds of affordability) were suddenly able to be carried out in 2020 when the necessary faculty came through, but primarily then because of the most generous offer of financial support received from the Marquess of Bute in 2019.

These fabric works were professionally overseen by our architect Michael Davies RIBA, and carried out by Peter Bricknell Ltd., over a period of some seven weeks during the first lockdown, and included the following works:-

- *The most careful erection of a scaffold within the Bute Mausoleum to access the splendid vaulted ceiling. Historic water damage was carefully conserved and repaired by specialist subcontractor Cliveden Conservation.

- *Decommissioning the organ, and wrapping it entirely in plastic sheeting, followed by erection of scaffolding in several locations around the outside walls and including on the roof and up the tower. This enabled the organ and sacristy roof to be completely rebuilt to 'as new', including all new lead flashings, lead drain trays, and widened secret gutters.

- *A new architect-designed drainage outfall of the organ roof was built directly through the parapet wall, and the direction of flow on the south transept gutter was reversed to a newly sited RWDP.

- *A new all welded lead capping was fitted to the leaky Bath stone top of the tower staircase.

- *Large areas of the pennant limestone walls were re-pointed in lime mortar, mainly high up on the south west facing corner of the tower.

A happy conclusion of the works was that the VAT (a sum approaching five figures!) was subsequently recovered via the LPW Grant Scheme (St. Margaret's is Listed Grade 1) from the Department for Digital, Culture, Media and Sport.

As soon as the opening of churches was allowed, St. Margaret's followed all the Welsh Government rules of social distancing etc., and it was made safe for parishioners to attend.

Although congregational singing was not permitted in services, thanks to organist Gary Mullins a small group of singers were assembled to sing hymns and an anthem each week around the time of the Communion.

Sadly there was no heating in church on Christmas Day and the New Year due to the boiler being unexpectedly inundated by a rising ground water table on Christmas Eve.(Remediation work began immediately after Christmas to deal with this problem, but more of that in the 2021 report).

Although church was only open basically for Sunday services and funerals, a small amount of fund raising continued from the sales of plants, books, fruit tarts/crumbles, jams and pickles.

In 2020 especially, we wish to record our profound thanks to our Vicar Canon Stewart Lisk, and his small team of dedicated volunteer parishioners, who worked tirelessly behind the scenes to keep us open, and safely compliant for worship, at every available opportunity.

St Edward's Church Report 2020

Until the shutdown imposed by coronavirus restrictions on 22nd March 2020, the weekly Sunday Services at St Edward's Church were 11am Sung Eucharist and 6.30pm Choral Evensong. The time of Choral Evensong changed in the new year (January 2020) from the previous 7pm starting time. There was also a weekly Eucharist on Wednesdays at 10.15am, and, whenever possible, members of the church said Evening Prayer and/or Morning Prayer daily. There was a monthly Service of Wholeness and Healing.

The Sunday School met as usual on Sunday mornings in the attached Community Room, joining the rest of the congregation at the Offertory. They also pursued their usual charitable activities, including a coffee and a cake stall in aid of Water Aid on the Candlemas Festival (2nd February).

St Edward's hosted and organized a variety of community projects, often led by professional volunteers many of whom gave their services free of charge. In all about 300 people each week attended services, social and well-being groups, music and arts rehearsals, classes and talks.

The weekly Forget Me Not Café provided a friendly and welcoming environment, suitable for people with memory problems and their carers, also people recovering from a stroke or people who feel isolated and vulnerable. The Café started in 2017 and had run every week with very few exceptions for almost three years. Other community projects included Gardening as Therapy (supported by Age Concern Cymru) and Cardiff Stroke Support. We are particularly pleased that our community work is regularly supported by the young community volunteers "Good Gym Runners" who visited us once again in January.

A home craft and produce "bring and buy" stall at the back of the church continued to raise money for charity, supporting Save the Children, with enthusiastic participation from both the congregation and members of the music and community organisations. In addition there was a food bank collection, and members of the Church were also actively involved in providing food for the homeless in the city through the Paradise Run.

In normal times St Edward's Music and Arts Centre coordinates concerts, talks, classes and rehearsals, reaching out to members of the community, not only within the parish, but throughout Cardiff. In a typical week there are about ten rehearsals organized by member groups, and frequently events by students building portfolios for their degree modules, and rehearsal and recording sessions by young professional musicians. This year several concert series were planned as usual to showcase the work of local musicians, including our very popular monthly Saturday morning "Coffee Concerts" which celebrated their tenth anniversary in February with a concert organized by Gary Mullins, who had performed in the first concert in February 2010. We didn't know then that it would be the last Coffee Concert to take place at the church for a considerable time.

During the first three months of the year we were busy preparing to take an active part in the 2020 Llandaff Diocese Year of Pilgrimage. A "Virtual Pilgrimage" was planned to be held at St Edward's on St Patrick's Day, 17th March, aiming to allow everyone, whatever their level of mobility, to participate in pilgrimage. Sadly, that event was the very first casualty of the coronavirus lockdown.

After services on Sunday, 15th March, all activities (including all services) at the church ceased due to coronavirus restrictions. Community, music and arts projects that had to pause their meetings included: Forget Me Not Café; Cardiff Stroke Support; Gardening as Therapy; University of the Third Age Recorder Group; St Edward's Orchestra; the two opera companies (Opera Mint Wales and Opera in Situ); The Penylan Singers Community choir; The South Wales Clarinet Choir (who perform regularly in local churches and have taken part in the Welsh proms); Pavane Early Music Consort (who perform

at CADW sites throughout South Wales); Cardiff Recorded Music Society (organizing weekly lectures for six months of each year); Cardiff Friendly Strings (organized by Philip Heyman, Principal Viola at Welsh National Opera, to give opportunities for string musicians to play in ensembles); Julian Martin's Jazz Workshop (which rehearses weekly, and performs as "The Gentle Rain Ensemble" from time to time); Claire Syder's Creative Writing Workshop.

On Mothering Sunday, 22nd March, St Edward's was opened for private prayer at the usual morning and evening service times, but after that, for three months, the church was closed, and no services took place. A Facebook page @Virtual.St.Edward was created (in addition to the normal church page) and helped members of the church and our wider community to keep in touch – an important aspect of 'helping our neighbour' that was developed by people shopping for the housebound, praying and in many other ways, 'loving our neighbours as ourselves'. Rev Ruth Coombs also said Morning Prayer on Zoom every Saturday morning.

Churches were allowed to open for private prayer only, from Monday, 22nd June, provided that a suitable risk assessment was in place. The risk assessment was performed and signed off by the Archdeacon, so that St Edward's could be opened for private prayer on Sunday afternoon, 28th June. This included the production of a rota of stewards for every occasion that the church was open, to meet, greet and ensure that Covid Regulations were followed. Restrictions were further eased, and a said Evensong was included in the Sunday afternoon prayer period from 19th July, and from the following week Morning Prayer was also said at 11am. From 13th September, the Holy Eucharist was celebrated at 11am for the first time in 6 months. On 18th October we were delighted to have a surprise visit from Bishop June who preached at our Eucharist (marking our Patronal Festival) that day, and supported Rev Ruth Coombs who was celebrating the Eucharist, having been ordained priest in August. During the whole of this period, only said services were allowed, but we were able to provide some music previously recorded by St Edward's Choir.

On 25th October all churches were closed again for the "Firebreak Lockdown". This year, for the first time since St Edward's was built as a War Memorial Church for Roath, there was no public Act of Remembrance at the church on Remembrance Sunday. Instead Rev Ruth Coombs conducted a Zoom Remembrance Service which included the reading of all the names of the fallen for the Parish of Roath.

On 15th November, the choir was allowed to resume singing services (wearing facemasks, and with severe limitations on the number of people allowed to sing). On Sundays, as well as the 11am Eucharist, we were able to resume a full Choral Evensong at 3.15pm. A shortened form of the Advent Carol Service was sung on 29th November, and as usual the choir sang the daily O-Antiphon services in the last week of Advent.

The usual Christmas Carol services had to be cancelled as it was impossible to accommodate large numbers, but with a strict booking system we were able to celebrate Midnight Mass, and the Christmas Morning Eucharist included some excellent work by the Sunday School, made up of drawings and readings assembled as a digital presentation. The choir was also able to sing carols outside the Penylan Residential Hotel.

No prayer books or physical orders of service have been allowed since the March lockdown, but the services have been digitally projected on a screen and made available online to be downloaded to tablets and smart phones.

Of all the organisations that had to discontinue their meetings in March, our highest priority was to find an alternative way to keep contact with the Forget Me Not Café. This was initially achieved by making a very large number of phone calls, as far as possible contacting everyone each week. An experimental Zoom version of Forget Me Not Café was started on 16th June and within a few weeks lots of people were accessing it, so the experiment was made permanent. This weekly online meeting has been remarkably successful, including a weekly quiz and entertainment by lots of very talented people. Throughout the year we created a picture gallery of events by publishing photographs on the web and social media. Lots of people contributed, including Bishop June, who sent a personal message of

support. Our organizers have been working hard (and very successfully) to get more people online. When we are finally able to resume face-to-face meetings, we are planning to continue our online presence, allowing people to join in even when they are unable to get to the church.

Many of the music and arts organizations were able to continue online (or in some cases in the park) including the Penylan Singers Community choir, Cardiff Friendly Strings, the Jazz Workshop and Creative Writing Workshop. Zoom versions of the Coffee Concerts were also successful, including a Jazz concert in place of our annual Jazz Month. Keeping within the Covid Regulations, we were also able to continue to support our professional musicians who sometimes use the church for rehearsing and recording, and students who make recordings for their degree coursework, and for their applications for higher degrees.

In November, the Knitting & Crochet Group also resumed meetings in a Zoom format, which has been successful, attracting new members.

Despite the lockdowns, some significant building work has been completed this year. In January the Community Room was redecorated, and in February the upstairs vestry was redecorated. The latter work revealed ingress of water, requiring further external work on scaffolding, which had to be completed during the lockdown.

Fundraising for our major project to improve and modernize facilities at the west end of the church has been difficult, but we were successful in our application to Cardiff Council for a grant of £25000 towards improvements to community provision at the church. The money was specifically for creating a path around the community hall giving suitable access for wheelchairs and people with limited mobility, and for raised flowerbeds to enable us to fulfil our commitments to the Gardening as Therapy project (also supported by Age Concern Cymru). The work was completed between June and August, and the Good Gym Runners visited us again on 4th August to help us populate the raised beds with plants that had been donated by members of the community. Our Gardening as Therapy group also planted two heritage apple trees given to us by Natural Resources Wales.

St Edward's has a significant social media presence, with a Facebook page, and Twitter and Instagram accounts, and a comprehensive website on which details of events/activities are posted. The weekly newsletter is a comprehensive account of events and activities both within the parish and in the wider neighbourhood. Since the lockdown, we have not been able to make it available as a hardcopy in church, but it continues to be available via the website and by e-mail.

Paradise Run

At the beginning of Lent in 2020 we held 3 Lent lunches to raise funds for our work with the Paradise Run and then lockdown hit and everything was cancelled. Since this first lockdown the Paradise Run has been suspended, the first thing we did after this lockdown was to clear our store room of food that would become out of date, this was given to the local food bank. As the year went on it became clear that we would not be returning to the streets on our regular run.

Cardiff and other councils throughout the country were working hard to provide accommodation for the homeless, some of this work has had excellent outcomes for the homeless and has been reported locally in the newspapers and on the television.

As we have not had any expenditure during this time, when St Margaret's Annual Christmas Collection for the homeless came round we donated £150 of our funds. It would be wonderful if the homeless problem was solved, but if not, we will be ready again to resume our work, with the other volunteers, on the streets in the City Centre.

Roath Church House is a parish building, which is available to the community for a small charge to hirer for weddings, children's parties etc. A small committee oversee the building and arranges fund raising events throughout the year to generate income for the general upkeep of the building.

A fire alarm system is installed in the building. There are 32 smoke detectors, 16 sounders, 4 wall mounted beacons, 7 call points at all exits, 3 heat detectors and the main control panel in the foyer, all of which are monitored and checked regularly. Emergency lighting is also installed. There is a CCTV system in the office, so we can see who comes and goes. The system has an ir ptz dome camera which runs on a recordable dvr system which is on 24 hours a day.

The building consists of a main hall which has a large wooden floored area with a spacious stage with blackout curtains. The hall has large windows with new and improved red black out blinds, all child safe. We have a large commercial kitchen which is used every week by the Luncheon Club on a Wednesday, when they serve lunch for the community. Members of the parish prepare a two course lunch with tea to some 25-30 people of all ages enjoying the fellowship and food. The kitchen is also used by several caterers during the year, when we have wedding parties. We can cater for over 85 people with a range of crockery and cutlery.

We also have a stunning ballet room upstairs, usually used every week by 70 ballerinas. There are also usually Pilates classes every week. The room has a mirrored wall. Room Two is our meeting room. This room is also widely used every day by the National Childbirth Trust, Parish Discussion Group, Ladies Circle, Unknown Theatre Group, Knitting and Crochet Group and Quilting Group

Income from rental sources is necessary to facilitate the running of the building and also contributes positively to the finances of the Parish. Groups who benefit from the use of the building include – St. Margaret's Sunday school, uniformed organisations, a Welsh medium Nursery, parents and toddlers group, ballet, yoga, youth drama, an art group, a men's choir and pilates just to mention a few.

The Parish Office is upstairs in Roath Church House, Parish Surgery is normally on a Monday 6–7pm. for the booking of weddings, baptisms with the vicar, The Reverend Canon Stewart Lisk.

Parish Safeguarding Officer

Dr Heather Payne (Doe) continues in this role. The requirements of the Document are being followed at all Sunday Schools throughout the Parish. Each place of worship is periodically reviewed to ensure that the established system is being followed and regulations complied with.

The Mission Action Plan for the Parish

Previous proposed topics were as mentioned below and still remain the basis of our discussions.

Community - to connect with people of all faiths (and none) to help create an inclusive, welcoming community in this area.

Growing in Faith - to support people seeking, searching, exploring and growing in their faith.

Sharing together in Ministry - discerning, sharing and using our gifts to care for each other and those around us (e.g. visiting and bereavement.)

Worship and Prayer - widening our styles of prayer and worship and becoming more welcoming to all.

All Ages - finding ways of engaging with and meeting the needs of all ages within our communities of faith.

PARISH OF ROATH

INDEPENDENT EXAMINERS REPORT TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL

I report on the Financial Statements of the Parish of Roath :

for the year ended 31 December 2020 which are set out on pages F2 to F9

Respective responsibilities of Parochial Church Council and Examiner:

As the Parochial Church Council, you are responsible for preparing the Financial Statements: you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's report:

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the Financial Statements presented with those records. It also includes consideration of any unusual items or disclosures in the Financial Statements, and seeking explanations from you as Parochial Church Council members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the Financial Statements.

Independent Examiner's statement:

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements


(a) to keep accounting records in accordance with section 41 of the Act; and

(b) to prepare Financial Statements which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached

Independent Examiner:

Signature: 
Name: GEORGEY GEORGE MOORE
Address: 4 LONSDALE ROAD
PEWYLLAN CARDIFF

Date: 6TH April 2021

PARISH OF ROATH
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	This Year Total £	Last Year Total £
INCOMING RESOURCES							
Voluntary income							
From Donors		40,587	0	0	0	40,587	49,847
Planned giving		3,292				3,292	14,590
Church collections		19,335				19,335	13,984
Tax refunds		11,619	251			11,870	75,538
Other voluntary	6D	24,310				24,310	0
Donations	6A	0				0	0
Grants		2,529				2,529	16,320
Legacies	6B						
For the world-wide Church							
Generated funds							
Money-raising	6C	1,147	172			1,319	16,276
Hall / property	6E	17,722	20	9,989		27,731	51,957
Investment income							
	6F	980	68	170		1,218	1,951
Church activities Fees							
		735				735	1,916
Miscellaneous Receipts							
	6G					0	0
		122,256	511	10,159	0	132,926	242,379
RESOURCES EXPENDED							
Cost of generating funds							
Church activities							
Missions		4,834				4,834	15,707
Home	5A	384				384	3,468
World	5B	57,855				57,855	72,530
Ministry		0				0	0
Parish share		55,076	58,141			113,217	20,327
Other expenditure	6H	5,455				5,455	7,502
Maintenance of Churches	6I	2,635				2,635	2,748
Maintenance of Services	6J	3,148	4,001			7,149	8,653
Parochial expenses of Clerics	6K	17,490				17,490	33,255
General Parish expenses	6L	0				0	0
Maintenance of halls / property							
Capital expenditure							
Governance costs							
		0				0	0
		146,877	62,142	0	0	209,019	164,190
NET INCOMING RESOURCES BEFORE TRANSFERS							
		-24,621	-61,631	10,159	0	-76,093	78,189
Transfers between funds							
		13,866	0	-13,866	-5,913	-5,913	
Net incoming resources before other recognised gains and losses							
		-10,755	-61,631	-3,707	-5,913	-82,006	78,189
Gains/(losses) on investment assets							
				404	2,779	3,183	7,272
Gains/(losses) on revaluation of assets retained for Church use							
						0	0
Net movement in funds							
		-10,755	-61,631	-3,303	-3,134	-78,823	85,461
Balances B / fwd 1 Jan.							
		277,288	14,450	264,083	52,222	693,504	608,043
Balances C / fwd 31 Dec.							
		266,533	-47,181	260,780	49,088	614,681	693,504

PARISH OF ROATH

BALANCE SHEET AT 31ST DECEMBER 2020

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	This Year Total £	Last Year Total £
Fixed assets							
Tangible assets	7			232,914		232,914	232,914
Heritage assets						0	0
Investments	8			7,064	48,556	55,620	58,349
		0	0	239,978	48,556	288,534	291,263
Current assets							
Debtors and stocks	10	16,626				16,626	10,962
Short term investments	9	59,335		28,640	5,444	93,419	101,326
Cash & bank balances		94,866	121,948			216,814	290,590
		170,827	121,948	28,640	5,444	326,859	402,878
Creditors falling due within one year	11	712	0	0	0	712	637
Net Current Assets		170,115	121,948	28,640	5,444	326,147	402,241
Total assets less current liabilities		170,115	121,948	268,618	54,000	614,681	693,504
Creditors falling due after one year	12	0	0	0	0	0	
TOTAL NET ASSETS		170,115	121,948	268,618	54,000	614,681	693,504
Capital funds							
Permanent endowments					0	0	0
Expendable endowments					54,000	54,000	57,133
Income funds							
Restricted				268,618		268,618	271,920
Unrestricted: Ordinary		170,115				170,115	254,911
Designated			121,948			121,948	109,540
TOTAL FUNDS		170,115	121,948	268,618	54,000	614,681	693,504

APPROVED by the Parochial Church Council on
and signed on its behalf by

26th April 2021

(Signature)

[Handwritten Signature]

PARISH OF ROATH

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2020

1. Accounting policies

The Financial Statements have been prepared in accordance with applicable United Kingdom accounting standards, the "Statement of Recommended Practice" (SOIRP 2005) issued by the Charity Commissioners and the Church in Wales Accounting Regulations. The historical cost convention is used except for the valuation of certain fixed assets, whose valuation basis is detailed in note 1a below. The accruals basis of accounting has been adopted. The principal accounting policies are applied consistently.

a. Fixed assets

Churches, Churchyards and Vicarages are vested in the Representative Body of the Church in Wales, such property forms no part of the assets of the Parish. Moveable Church contents are inalienable property and require a faculty for disposal. Many are historic for which no reliable cost or valuation bases exist. They are not recognised on the Balance Sheet nor listed, to prevent increased risk of theft and vandalism.. Expenditure on Churches (including contents), Churchyards and Vicarages is written off when incurred.

Other freehold land and buildings are held in trust for the Parish by either the Representative Body, or the Llandaff Diocesan Board of Finance

The basis for valuation of other freehold land and buildings is :

Church Halls are stated at nil value

Other freehold property at Market Value or Net Book Value

Freehold Land and Buildings are depreciated over 10 years

Routine additions and replacements to Church Hall contents are charged to current expenditure.

Equipment; stated at cost is written off by depreciation over 4 years

Investment assets: are stated at mid-market values on the balance sheet date.

b. Funds

Endowments funds: are funds the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds: represent a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds: are general funds which can be used for PCC ordinary purposes.

Designated Funds: are sums set aside out of General Funds for specific designated purposes. They can be transferred back to unrestricted funds at any time.

c. Incoming resources

are all accounted for gross

Planned giving, collections and donations are recognised when received.

Indirect giving: Tax refunds are recognised as soon as the amounts are claimable.

Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due.

Investment income: Dividends are accounted for when receivable; interest and tax recoverable are accrued. Where the PCC has not invested separately for each fund interest is apportioned to individual funds on an average balance basis.

All other income is generally recognised when it is receivable.

d. Outgoing resources

Parish Share is paid regularly and is included in expenditure for the year to which it relates.

Unrestricted fund grants (including donations to missions) are recognised when determined by the PCC.

Amounts received specifically for missions are dealt with as restricted funds and the liability for payment is recognised when the amounts are received.

All other expenditure is generally recognised when it is incurred.

PARISH OF ROATH
NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2020

	This year £	Last year £
2. Fees for Financial Statements examination/audit		
Independent examiners fees for reporting on the Financial statements	0	0
Audit fees	0	0
Other fees paid to independent examiner or auditor	0	0

3. Paid employees		
Gross wages and salaries	0	0
Employer's national insurance costs	0	0
Pension contributions	0	0
Total staff costs	0	0
Average number of employees in the year	0	0

4. Payments to PCC members		
Expenses paid to PCC members (other than clergy)	0	0
Number of PCC members paid expenses	0	0
Some insignificant clergy expenses may relate to their duties as PCC members.		
PCC members receiving other benefits:	were employed as:	Total benefits received
		0
		0

5 Missions	Unrestricted £	Designated £	Restricted £		
A Payments to Home missions:					
Home Caring	25			25	152
Home Mission	2,327			2,327	7,533
Parish Mission				0	5822
Luncheon Club	1,791			1,791	1,077
Sunday School	71			71	133
100 Club Prize Monies	620			620	990
	4,834	0	0	4,834	15,707
B Payments to World missions					
Christian Aid				0	1,843
Overseas Mission and Caring	384			384	1,334
USPG				0	291
				0	0
				0	0
				0	0
				0	0
				0	0
				0	0
	384	0	0	384	3,468
C Other grants					
	0			0	0
	0			0	0
	0	0	0	0	0
Total Missions	5,218	0	0	5,218	19,175

PARISH OF ROATH
NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2020

6. Analysis incoming and outgoing resources		Unrestricted £	Designated £	Restricted £	This year £	Last year £
A	Grants					
	Grants	24,310			24,310	0
	Legacy	0			0	0
		24,310	0	0	24,310	0
B	For the Worldwide Church					
	Christian Aid				0	1,842
	Home Caring				0	134
	Home Mission	1,446			1,446	4,180
	Parish Mission	43			43	5,435
	Luncheon Club	879			879	3,298
	Overseas Caring	161			161	1,270
	USPG					161
		2,529	0	0	2,529	16,320
C	Money Raising					
	100 Club				0	3,232
	Bazaars / Fairs	133	30		163	2,268
	Misc Fund Raising	1,014	142		1,156	10,776
	Organ Fund				0	0
					0	
		1,147	172	0	1,319	16,276
D	Donations					
	Gift Days				0	0
	Donations	11,619	251		11,870	75,538
	Other Voluntary				0	0
					0	0
		11,619	251	0	11,870	75,538
E	Hall / Property					
	Ballet	2,650			2,650	4,950
	Kendo				0	0
	Misc Hall / Property	50			50	1,038
	Non Parochial Lettings	4,582	20	9,989	14,591	27,074
	Playgroup	3,570			3,570	6,870
	Unknown Theatre	330			330	3,360
	Yoga	900			900	2,160
	Parochial Lettings	5,640			5,640	6,505
		17,722	20	9,989	27,731	51,957
F	Investment Income					
	Bank Interest	58	68	40	166	504
	Investment Income	922		130	1,052	1,447
						0
						0
						0
		980	68	170	1,218	1,951
G	Miscellaneous Income					
	Miscellaneous Income	0			0	0
		0	0	0	0	0

PARISH OF ROATH
NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2020

6. Analysis incoming and outgoing resources		Unrestricted	Designated	Restricted £	This year £	Last year £
H	Maintenance of churches					
	Repairs	43,476	58,141		101,617	2,596
	Utilities	4,249			4,249	9,212
	Insurances	2,152			2,152	2,745
	Cleaning	1,350			1,350	1,050
	Property Other	3,849			3,849	4,724
		55,076	58,141	0	113,217	20,327
I	Maintenance of Services					
	Altar Requisites	190			190	1,185
	Choir / Organ	4,893			4,893	5,142
	Service Costs	51			51	954
	Sunday School				0	0
	Stationary	204			204	201
	Other	117			117	20
		5,455	0	0	5,455	7,502
J	Parochial Expenses of clerics					
	Clergy expenses	2,635			2,635	2,648
	Clergy Training				0	100
	Other				0	0
					0	0
					0	0
		2,635	0	0	2,635	2,748
K	General Parish Expenses					
	Wages	0			0	0
	Office Supplies	535			535	602
	Telephone	915			915	857
	Postage	197			197	65
	Printing/photocopying	353			353	425
	Office Equipment	1,042			1,042	1,316
	Legal & Professional	20	4,001		4,021	5,160
	Other	86			86	228
		3,148	4,001	0	7,149	8,653
L	Maintenance of Halls / Property					
	Rent	0			0	0
	Insurance	2,159			2,159	1,930
	Repairs	300			300	3,453
	Rates	0			0	836
	Utilities	5,968			5,968	6,428
	Depreciation	0			0	0
	Cleaning	3,640			3,640	7,009
	Miscellaneous	5423			5,423	13,599
		17,490	0	0	17,490	33,255

PARISH OF ROATH
NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2020

7. Tangible fixed assets

		Unrestricted		Restricted		Total
		Freehold property	Equipment	Freehold property	Equipment	
		£	£	£	£	£
Cost or valuation:	Balance 1st January	0	24,523	232,914		257,437
	Additions during year	0				0
	Disposals during year	0	0			0
	Balance 31December	0	24523	232914	0	257,437
Accumulated depreciation	Balance 1st January	0	24,523			24,523
	On disposals					0
	Charge for the year					0
	Balance 31December	0	24523	0	0	24,523
Net book value 31December this year		0	0	232914	0	232914
Net book value 31December last year		0	0	232914	0	232914

Freehold property descriptions:

8. Fixed asset investments

	Unrestricted	Restricted	Endowment	Total
	£	£	£	£
Market value at 1st January		6,659	51,690	58,349
Additions during year at cost		0		0
Disposals at value brought forward			5,913	5,913
Net gains/(losses) on revaluation		405	2,779	3,184
Market value at 31st December	0	7,064	48,556	55,620
Historical cost at 31December.				0

Fixed asset investment descriptions (including year end values)

9. Debtors Short term investments

Deposit Accounts	0			0
Deposit Accounts with Diocese		28,640		28,640
Building Society Accounts			5,444	5,444
	0	28,640	5,444	34,084
				0

10. Debtors and stocks

	Unrestricted	Designated	Restricted	This year	Last year
	£	£	£	£	£
Stocks					0
Income tax recoverable	12,566				7,145
Prepayments and accrued interest					
Quota Rebate due Llandaff	4,060				3,817
	16,626	0	0	0	10,962

11. Creditors falling due within one year

Accrued Expenditure				0	637
Other Creditors				0	0
	0	0	0	0	637

12. Creditors falling due after one year

	0			0	0
				0	0
	0	0	0	0	0

PARISH OF ROATH
FUNDS ANALYSIS
Year Ended 31st December 2020

	B/Fwd 01/01/2019	Added	Income	Expended	Fund Transfer	Revalued	Balance at 31/12/2020	
Funds								
Endowment (Category 400)								
Picton	5,175.34		0.00				5,175.34	Building Society Income for St Margaret's Church
Riddett	268.53		0.00				268.53	Building Society Income for St Edward's Church
E M Long (43 shares) Reval @ 2.1175	85.84					5.21	91.05	CIF - Income St Edward's Choir Prize
Barbier (2962 shares) Reval @ 2.1175	5,913.04				-5,913.04		0.00	Benefit of St Annes Church Fund Reverted to Diocese
Shaw (22888 shares) Reval @ 2.1175	45,691.31					2,774.03	48,465.34	CIF - Income St Margaret's Church
Total Endowment	57,134.06	0.00	0.00	0.00	-5,913.04	2,779.24	54,000.26	
Restricted (Category 300)								
St M Chancel(3259 shares)Reval@ 2.1175	6,659.66					404.32	7,063.98	CIF - St Margaret's Chancel Repair Fund Shares
St M Chancel	47.95		130.33				178.28	RB Bank - St Margaret's Chancel Repair Fund
St Phillips House	11,982.76		15.35				11,998.11	Deposit Account - Improvement of Churches & Clergy Housing
D M Brothers	20,316.51		10,013.09		-13,866.24		16,463.36	Deposit Account - Benefit of St Edwards
D M Brothers (Doe Close)	232,914.00						232,914.00	Property - Benefit of St Edward's Church
Total Restricted	271,920.88	0.00	10,158.77	0.00	-13,866.24	404.32	268,617.73	
Designated (Category 200)								
St Margaret's WC Fund	86,618.83		67.79				86,686.62	St Margaret's Reserve Fund
St Margaret's Organ Fund	15,000.00		6,427.98				21,427.98	Donation specifically for Restoration & Expenditure on Organ
St Edwards Accessibility Fund	5,320.89				2,812.29		8,133.18	Specifically for Improvement of Church Hall
St Edwards Organ Fund	2,600.00				3,100.00		5,700.00	Specifically for Maintenance of Organ
Total Designated	109,539.72	0.00	6,495.77	0.00	5,912.29		121,947.78	
Total Funds	438,594.66	0.00	16,654.54	0.00	-13,866.99	3,183.56	444,565.77	