

The Parish of Thorpe St Andrew

ANNUAL REPORT AND FINANCIAL STATEMENTS

of the Parochial Church Council of Thorpe St Andrew
for the year ended 31 December 2024



Incumbent The Revd James Stewart

The Rectory, 21a South Avenue, Thorpe St Andrew, Norwich, NR7 0EY

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Registered Charity No 1131592

Parochial Church Council (PCC) Background

The PCC was until 2009 a Charity exempted from registration with the Charity Commission. It is now a registered charity, No. 1131592, which has the responsibility of co-operating with the Rector in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance commitments for the Parish Church, the Church of the Good Shepherd and the St Andrew's Centre complex.

Membership

Members of the PCC are the Trustees and are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

Clergy	The Revd James Stewart	Rector
		Elected
Wardens	Dr Andrew Hayden Mr John Ward	Mrs Ann Cox Mrs Jenny Fuller Dr Andrew Hayden Mrs Margaret Hope Mrs Pip Jenkinson
Secretary	Mrs Christine Cutting	
Treasurers	Mr Paul Green Mr Julian Mogford	Mr Ian Mackie Mr Julian Mogford Mrs Linda Olney Mr Graham Rowland (RIP 18 March 2025) Mr Victor Scrivens Mr John Ward Mr Adam Wegg Mrs Nicole King
Fabric Officer		
Safeguarding Officer		
Representative on Norwich East Deanery		Mrs Ann Cox
Representative on Norwich East Deanery		Mr Ian Mackie
Representative on Norwich East Deanery		Mr Victor Scrivens

Committees

The PCC operates through a number of committees. They meet between full meetings of the PCC and, after discussing subjects within their remit, report and make recommendations to that body.

- The Standing Committee is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. It's current membership is the Rector, Churchwardens, PCC Secretary and Treasurers. The PCC appoints this group.
- The Finance Committee oversees the general financial dimension of the work of the PCC by budgeting, monitoring income and expenditure, considering and recommending investment policies.
- The Property Committee has in the past attended to matters relating to Church buildings and their fixtures and fittings, including e.g. their inspection, maintenance and decoration. The committee during 2024 has been included in the brief of the Finance Committee.
- The Pastoral Care / Bereavement Group attends to the needs of local people for pastoral care by attending to the needs of the families of those whose loved ones have died in recent years and those who are unwell in our parish.
- The St Andrew's Centre Management Group attends to matters directly concerning the St Andrew's Centre Church Hall, including e.g. the regular maintenance, decoration, letting and caretaking arrangements etc.
- The Fundraising Committee arranges fundraising activities, social functions and promotes fellowship within the parish and community.

REVIEWS OF THE YEAR

THE RECTOR'S REPORT

Introduction

Our parish, with its two churches, church hall and churchyard extension are much loved parts of our community. In 2024 the light of Christ has shone brightly with our worship and many activities done in service of Christ throughout the year. You will find in this report contributions from some very faithful volunteers who give freely of their time in the service of the one true light which the darkness can never overcome. What a privilege it is to lead this parish as Rector, surrounded by faithful Christians giving of their best to bring hope and light to all who live in this community! In line with last year's report, I am no longer providing a month-by-month report but instead I am focusing on some of the key moments in the year.

Ministry Team

I am delighted that, during 2024, Linda Stone, Licensed Lay Minister (with Permission to Officiate) joined our team. She has already made a positive impact preaching, leading prayers and helping with many fundraising activities. Adam, Nicole and myself very much welcome her to the team.

Lent, Holy Week and Easter 2024

This year we held a Lent Course at the Rectory, following the Church of England's Lent material. In Holy Week we were able to hold most services similar to our pre-pandemic programme with good congregations and an excellent Easter Fun Day in the St Andrew's Centre. We were able to distribute nearly 60 Easter eggs to our children and young people. It is clear that this is much appreciated.

Music Recitals

Another relatively new addition to our calendar, but something which people often ask about. This series showcases our fabulous organ and the talents of our recitalists including the series coordinator, our own Andrew Hayden. It took place this year in May and was much appreciated by those who attended. We were also delighted to welcome back the Bohemian Choir from Liberec in the Czech Republic. The choir is made up of students training to be teachers and gave a wonderful concert for us on 24 April. Thank you also to Pip Jenkinson for directing, producing and performing in the fabulous Summer Concert and Strawberry Tea - one of our standout events of each year.

Plant Sale

This initiative, begun in 2020 as something that was possible amidst the difficult Covid-19 restrictions, has rapidly become one of our flagship events, which is much enquired about. It continues to raise good funds, and I am very grateful to Margaret Hope and all the gardening team who worked so hard this year.

Truckers' Weekend

The last weekend of August continues to be a special one for our community as we greet the East Coast Truckers' Convoy of young people as they came through Thorpe St Andrew on their way to the coast. This year we were featured on BBC TV, thanks to reporter, Jenny Kirk. We then held a super barbecue at the Rectory in the afternoon, with thanks to all who helped.

Harvest Festival and Lunch

Our Harvest Festival took place at the Church of the Good Shepherd and afterwards in the St Andrew's Centre for the Harvest Lunch. A collection was taken for the Foodbank in money and food. My thanks go to Ann Cox, Jenny Fuller, Linda Olney and their team for the excellent lunch and for decorating the Church with Harvest flowers.

150th Anniversary of The Great Thorpe Railway Disaster

10 September 1874 was a sad day in the life of our community since, owing to a breakdown in communications, trains coming in opposite directions collided on a stormy night on a piece of single line track close to the River Green and near what is now the Rushcutters Pub. Phyllida Scrivens has written an excellent book about the events 150 years ago and with a working group, chaired by myself, she helped coordinate a series of events in the town to mark the 150th anniversary, including a poignant event at the River Green on the actual anniversary, filmed by ITV Anglia News, and culminating in a service at the Parish Church led by the Bishop of Norwich on Sunday 15 September, at which he unveiled a memorial plaque, raised through many generous donations.

Annual Memorial Service

We held our annual service was those who have been bereaved during the year on Sunday 3 November at the Parish Church. This was very well attended and it well received by the families whom we serve. My thanks go to the members of the Pastoral Care and Bereavement Group who helped plan this service.

Warm and Wellness Fund

With thanks to the Thorpe St Andrew Trust we continued to help those who needed it through the Warm and Wellness Fund. This has benefitted several Thorpe St Andrew residents.

Christmas

We began Advent with the Christmas Tree Festival and welcomed many organisations in our community to display Christmas Trees in the Parish Church. With the help of members of Thorpe St Andrew Council the lights were switched on at River Green. We welcomed many into our church, who received a warm welcome and kind hospitality. Father Christmas was a great success! We held Carol Services at both churches, with the usual services on Christmas Eve and Christmas Day - crib services, midnight masses and Christmas morning service - all with very good attendances.

The Wall

This has been ongoing but there was a sense, as we got to the end of 2024, that we are getting closer to the completion of this project. It will be a relief to do so - with huge thanks to Andrew Hayden who has been liaising with the contractors and with grateful thanks to those who have donated generously.

Bingo

In January 2024 we began monthly afternoons of Bingo. It has been a great success and is much appreciated by the members of our community who attend. It was begun as a community engagement initiative but has already started to provide funds for us.

Café Church

We continue to welcome new young families to our informal worship which takes place once a month at the St Andrew's Centre. We began a trial of the time of 3.00pm on a Sunday afternoon. Many of our Café Church family now help with prayers, crafts and refreshments but I am particularly grateful to Nicole, Adam and Linda who have been strong leaders of this.

Facebook continues...

Sadly, our much loved and excellent Facebook page was hacked in 2024. We set up a new page - The Parish Church of Thorpe St Andrew. This is once again streaming services which is a lifeline for some parishioners.

Parish Life

Our 'in house' produced parish magazine is saving us a fortune and now makes a small profit. We would encourage leaders of organisations in Thorpe to provide reports when they are able.

General Activities

Many of our general activities are reported elsewhere in this report. Koffee and Kompany is still growing and is a very popular place for people to come and chat once a month with coffee and a lunch. Junior Choir continues - and we have recruited some new members! The Fundraising Committee (FunCom) under the chairmanship of Victor Scrivens, reported elsewhere, has done a tremendous job in bringing us together and raising vital funds for our churches this year and is an opportunity not just to raise funds but to come together in fun and fellowship. The Pastoral Care and Bereavement Group has met throughout the year and its work is much appreciated. The Gardening Team, Cleaning Team, Flower Team and many more teams have continued to work very hard in 2024.

Other involvement

Along with remaining an Honorary Priest Vicar of Norwich Cathedral, which causes me from time to time to sing as Cantor at Evensong, I continue to sit as a nominee of the Church Urban Fund on the Board of our joint venture between the Diocese and the Church Urban Fund - 'Imagine Norfolk Together', which mainly manages two Development Workers in Great Yarmouth and King's Lynn respectively, who help facilitate a number of exciting projects tackling poverty in their locations. I also remain a member of the Diocesan Board of Patronage, and am a Trustee of our local burial trust, now the Thorpe St Andrew Trust. I am Chaplain (Padre) to the Royal British Legion - Thorpe St Andrew Branch. I remain Chair of Governors of Hillside Avenue Primary School and Nursery. I am also a Governor of Thorpe St Andrew School and Sixth Form. I act in an informal capacity in a chaplaincy role for several other Thorpe St Andrew organisations. In 2024 I was appointed as Diocesan Chaplain to the Mothers' Union and Chaplain to the Norwich Branch of the Royal Naval Association.

Those whom we love, but see no longer

As always, we remember in sorrow and thanksgiving those who have passed away in 2024. We continue to serve our wider community by helping families remember their loved ones at funeral services, but particularly record with thanksgiving the contribution made by those who were 'living stones' of our body of Christ, if they were either on our electoral roll or contributed to our life together in some other way - Ben Young, Shirley Larn, Rita Ward, John Hurley, Margaret Hawes, Maureen Goodswen, David Mackie, Mandy Wegg, John Turner, Mabel Willimont, Ronnie Mobbs, Nick Olney, June Fisher, Don Buckingham. May they all rest in peace.

Thank you to all the team

I am very grateful to Nicole, Adam and Linda who with myself form our magnificent Ministry Team. I am very thankful for John Ward and Andrew Hayden for their invaluable and generous support as churchwardens. Both work very hard, often behind the scenes, supporting the work of this parish. I am also very thankful for Christine Cutting who has continued to assist with our administration and has acted as PCC secretary, faithfully coming to church every Saturday morning and being an excellent help. Julian Mogford and Paul Green have worked very hard as Treasurers, and I am very grateful for their attention to details and hours of hard work. I also record my huge gratitude to the Finance Committee which looks in more detail at our finances. I record with particular fondness Nick Olney who served on that committee for many years with great distinction.

At the Church of the Good Shepherd thanks go to the dedication of Ann Cox and Jenny Fuller in looking after the life of the Church of the Good Shepherd. However there are many more to thank because the church only runs because an ever increasing list of people who offer their time freely to complete our corporate life together - cleaning, polishing, washing linen, administration, working with our young people, acting as sidespersons, making coffee, serving, gardening, acting on our PCC, acting as Caretaker, editing and contributing to our Parish Life magazine, or contributing food for any of our functions... (and much more!) Finally thank you to all of you, who make up the unique body of Christ which we are here in Thorpe St Andrew. May God bless you all!

Fr James

CHURCH ELECTORAL ROLL 2024

The number of persons on the Roll at 31 December 2024 was 120. Every six years the church is asked to renew its electoral roll. It shows a sign of commitment to our life together. If you live in Thorpe St Andrew you are entitled to be on the Electoral Roll and it does not require any attendance at church at all. If you are part of our wider body of Christ from further afield you do need to confirm worship in the last six months. This will be happening in 2025.

Christine Cutting

FINANCIAL RESERVES POLICY

At the PCC Meeting in January 2012, acting on the advice of the Diocesan Secretary (who was present), it was proposed and agreed that the General Fund Reserve should be reduced to £17,000.00. Neither the PCC nor the Finance Committee have altered this decision - so it remains in force.

*Fr James
Chair - Finance Committee*

CLERGY COVENANT ON WELLBEING

This was introduced as an item in our PCCs in 2021. Whilst the Parish have not yet been asked to adopt this, the PCC have wholeheartedly welcomed this and are ensuring through meetings of the Churchwardens with clergy ensure that the issue of clergy wellbeing is kept on the agenda and addressed where appropriate.

*John Ward and Andrew Hayden
Churchwardens*

DEANERY SYNOD REPORT

We are part of the Norwich East Deanery group of churches, which includes all the city centre churches. The Deanery Synod meets to discuss and share our work as local Church of England communities, and holds 4 (evening) meetings a year, including for worship on Ascension Day, which took place at St Paul's Tuckswold. During 2024 we heard about the 'State of Norwich' and its needs, debated motions on Palestine and church funds, and heard about 3 examples of churches serving their local community: through a drop in 'hot spot', English teaching for refugees and supporting homeless people. Huge thanks to our Deanery Synod representatives - Ann Cox, Ian Mackie and Victor Scrivens.

Fr James

THORPE ST ANDREW EPISCOPI 100 CLUB

The 100 Club continues to be a successful fundraising venture within the Church and the wider Parish. The current year will run from October 2024 to September 2025, with 2 prizes, 1 of £25, 1 of £15 being awarded on a monthly basis. 103 numbers were allocated this year.

Many thanks to David Debenham who has once again examined the accounts; and thank you to all who have supported the club meaning that this year £750 has been donated to Church funds.

Linda Olney & Ann Cox

RISK ASSESSMENT

The PCC continues to monitor risks and consequences. Risk assessment documents have been published by the DAC and Ecclesiastical Insurance. A Risk Log has been prepared for both church premises.

Fr James

QUINQUENNIAL

The Quinquennial inspections for both the Parish Church and the Church of the Good Shepherd have been undertaken and the reports are awaited.

*John Ward & Andrew Hayden
Churchwardens*

FUND RAISING COMMITTEE (FunCom)

2024 began with a splendid evening, courtesy of our own Matt Green. Under his professional name of Matt Wiseman, he brought a new approach to our events, with his friend Amelia and fellow performers. Andrew Hayden looked after the sound and lighting, providing support and it was a delightful evening enjoyed by us all.

Charlie Chaplin was the centre of attention at our February film night, once more provided by Andrew. Special thanks once again to those stalwarts who provided the pizzas and hot dogs.

Our thanks yet again to Christine Cutting, who did a sterling job organising our two fairs, one in the Spring and the other in the Autumn. Mixing those stall holders from outside the parish with our own, adds an extra dimension to the proceedings. Hard work but lots of fun, bringing local people together.

Our Quiz and Chips evenings in April and September continued to test our teams and proved as popular as ever. And then our Murder Mystery in May! Complex and confusing as ever; nevertheless, there were some clever and astute members of our audience who managed to unmask the fiendish assailant. Will they manage in May this year I wonder?

Pip Jenkinson once again did us proud with her Summer Concert and Strawberry Tea in June. Memories certainly were Made Of This.

The 1920's themed Summer Church Fete brought in many families from all over Thorpe St Andrew, with lots of activities for young and old, once again demonstrating the support for using the area around the village green. The real centre of the Thorpe St Andrews community.

In September we had another film from Andrew's collection, "An Appointment with Death", with Peter Ustinov taking the part of Agatha Christie's Hercule Poirot for the sixth and last time.

Another splendid year of enjoyment was provided for the people of Thorpe St Andrew, whilst raising essential funds for our Church. Our thanks to those helpers and members of the FunCom team.

*Victor Scrivens,
Chair Fundraising Committee (FunCom)*

TREASURERS REPORT

Once again, we have to report a challenging year with increases in costs from most of our suppliers.

We would like to thank, as always, the people who give us fantastic support behind the scenes: Margaret Hope, Robert Chalmers and Chris Seago and the members of the Finance Committee. We also wish to thank Mel Friend for undertaking the independent examination of the accounts.

Sadly, we are saying goodbye to Chris who is moving away from the area but wish him well for the future.

We have had some major projects, and we have managed to obtain grants for the majority of the expenditure and outlay for items, such as the long overdue replacement of the water boiler in the Parish Church kitchen, for which we have received donations.

The repairs to our wall continued to be at the forefront of our finances with considerably more monies needing to be raised.

We are most grateful for the continued support of the parishioners, the FunCom (Fundraising Committee) who organise our fund-raising events, Margaret Hope and Alistair Stewart for our Plant sales and donations from the Ivy Child and Thorpe St Andrew Burial Trusts.

*Paul Green & Julian Mogford
Treasurers*

THE CHURCHWARDEN'S REPORT

John looks after 'Front of House' welcoming visitors on a Sunday morning and ensuring there are always people available for Sidesman Duty.

We are very grateful to Liz Martin for doing the Sunday morning catering, and John will step in on the odd Sunday when Liz is not available.

We thank Christine Cutting and all those who regularly come to church on Saturday mornings to clean the church and to all those who look after our churchyard gardens and grounds at both churches, and to those who provide the lovely flower displays.

Andrew, as well as being Church Organist (also projectionist and organizer of our very popular Heritage Film Nights) looks after the property side.

The lighting in the Parish Church has recently been upgraded to L.E.D. and I think everybody agrees that it gives us a much brighter church.

The Fund-A-Flint Appeal for the collapsed wall continues to grow and we will be in a position for the rebuilding work to get under way in the next few weeks.

A new water heater has been purchased for the small kitchen at the rear of the Parish Church. This will be fitted shortly and will enable us to provide hot water for coffee without the need of kettles and jugs.

Fire Risk Assessments have been completed on all our premises. Paul Green has been appointed as our Fire & Safety Officer and he has produced a comprehensive book of checklists which is just being put into use.

Once the Wall has been completed, we will be looking at the heating in the Parish Church. This has long been problematic and advice was received from Norwich Diocesan Advisory Committee in 2022. Based on that, we will be getting quotes and investigating possible grants and donations.

We appreciate the work of the Parochial Church Council in giving consideration to all the above matters.

The wider Thorpe St Andrew Community continue to enjoy the live stream services and our events and special services.

Christmas saw a full range of well attended services and events, especially the Christmas Light Switch-On.

We would like to thank our Ministry Team: Fr James, Linda, Nichole, Adam, Graham, Alan, Dominika, Harriet and the choir and others who help out. We also thank our treasurers Julian and Paul and those who assist behind the scenes.

*Andrew Hayden & John Ward
Churchwardens*

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2024

	<u>Note</u>	<u>Unrestricted Fund</u>	<u>Designated Fund</u>	<u>Restricted Fund</u>	<u>Total 2024</u>	<u>Total 2023</u>
<u>Receipts</u>						
Voluntary receipts						
Collections at Services	2	17,466	0	0	17,466	19,963
Planned giving	2	12,254	0	0	12,254	11,291
Gift Aid		8,360	0	0	8,360	7,092
Other giving/receipts	2	7,147	0	26,770	33,917	20,568
Activities for generating funds	2	12,144	0	0	12,144	12,079
Church activities		30,115	0	0	30,115	41,276
Investment income		3,493	0	0	3,493	1,071
Grants	2	3,000	0	0	3,000	950
Legacies		0	0	0	0	0
Total Receipts		<u>93,978</u>	<u>0</u>	<u>26,770</u>	<u>120,748</u>	<u>114,290</u>
<u>Payments</u>						
Church activities						
Parish Share		30,000	0	0	30,000	54,532
Clergy and Staffing	3	2,897	0	0	2,897	3,610
Church running expenses	3	19,712	0	288	20,000	21,694
Mission giving	3	518	0	0	518	298
Building work & repairs	3	3,551	0	249	3,800	3,793
Cost of generating funds	3	6,852	0	3	6,855	5,313
Admin Costs	3	8,360	0	0	8,360	7,611
Other expenditure	3	0	0	2,762	2,762	5,187
Total Payments		<u>71,891</u>	<u>0</u>	<u>3,301</u>	<u>75,191</u>	<u>102,038</u>
Receipts – Payments		22,088	0	23,469	45,557	12,252
Transfers between funds		248	-248	0	0	0
Balances B/F 1/1/2024		<u>77,145</u>	<u>9,036</u>	<u>46,634</u>	<u>132,815</u>	<u>120,562</u>
Balances C/F 31/12/2024		<u>99,480</u>	<u>8,788</u>	<u>70,103</u>	<u>178,372</u>	<u>132,815</u>

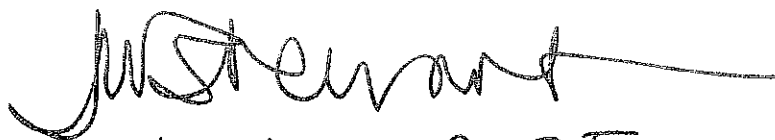
Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2024 (cont)

STATEMENT OF ASSETS AND LIABILITIES

	<u>2024</u>	<u>2023</u>
Assets: Cash, bank & CBI funds		
Barclays PCC Current account	109,614	66,399
Barclays Parish Life current account	Closed	199
Lloyds 100 Club current account	0	469
	<u>109,614</u>	<u>67,067</u>
CCLA (626205001D)	60,063	56,336
CBI FI units	9,795	10,412
	<u>179,472</u>	<u>133,815</u>
Other Assets		
Income tax gift aid recoverable (note 1g)	0	2,425
St Andrew's centre (Church Hall) (note 1h)	106,275	106,275
Liabilities		
Creditors: Agency receipts collected but not paid	1,394	1,294

Approved by the Parochial Church Council on 2025 and signed on its behalf by:

The Revd James Stewart
Rector


15 May 2025

Notes on the following pages form part of these accounts.

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2024 (cont)

Note - 1i. RESTRICTED AND DESIGNATED ACCOUNTS 2024

	01/01/2024				31/12/2024
<u>Restricted</u>	<u>b/fwd</u>	<u>receipts</u>	<u>payments</u>	<u>transfers</u>	<u>c/fwd</u>
Bellringers	8,828	88	0	0	8,916
Choir	347	3	0	0	350
Church Flower	207	2	0	0	209
Good Shepherd special projects	5,982	60	0	0	6,042
Organ maintenance (restricted)	5,358	54	288	0	5,124
SAC building/equipment	275	17	249	0	43
Wall	10,477	26,875	2,762	0	34,590
Well Warmth	3,576	36	0	0	3,612
YR cemetery	11,583	116	0	0	11,699
Total restricted	<u>46,633</u>	<u>27,250</u>	<u>3,298</u>	<u>0</u>	<u>70,585</u>
 Agency Fees	 <u>1,000</u>	 <u>12,566</u>	 <u>12,466</u>	 <u>0</u>	 <u>1,100</u>
 <u>Designated</u>					
100 Club	469	0	0	0	469
Organ maintenance (designated)	4,000	0	0	0	4,000
Rector's Discretionary	4,146	0	0	0	4,146
Parish Life	420	0	248	0	172
Total designated	<u>9,035</u>	<u>0</u>	<u>248</u>	<u>0</u>	<u>8,787</u>

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2024 (cont)

Note 2 - RECEIPTS	Unrestricted Fund	Designated Fund	Restricted Fund	Total 2024	Total 2023
<u>COLLECTIONS AT SERVICES</u>					
Sunday collections (Cash)	6,587	0	0	6,587	5,000
Sunday collections -gift aided (ENV)	7,215	0	0	7,215	11,432
Plate collections	944	0	0	944	1,049
Wedding & funeral collections	1,640	0	0	1,640	1,982
Yellow Envelopes	1,080	0	0	1,080	500
	<u>17,466</u>	<u>0</u>	<u>0</u>	<u>17,466</u>	<u>19,963</u>
<u>PLANNED GIVING</u>					
Standing Order	3,644	0	0	3,644	4,314
Standing Order - gift aided	8,610	0	0	8,610	6,977
	<u>12,254</u>	<u>0</u>	<u>0</u>	<u>12,254</u>	<u>11,291</u>
<u>GIFT AID RECOVERED</u>					
Gift Aid Reclaim	8,360	0	0	8,360	7,092
<u>ALL OTHER GIVING/VOLUNTARY RECEIPTS</u>					
Donations + Gift Aid	4,062	0	0	4,062	12,430
Wall Boxes	334	0	0	334	353
SumUp Payments	414	0	0	414	565
Donations - Soup Lunch (incl. Harvest)	95	0	0	95	50
Donations - Burial Ground	450	0	0	450	733
Donations - Wall Fund	0	0	26,770	26,770	5,429
Donations - Tea & Coffee	781	0	0	781	446
Donations - Bellringers	0	0	0	0	0
Donations - Flowers	0	0	0	0	0
Donations - PTG	0	0	0	0	0
Donations - Wedding Printing	0	0	0	0	0
Donations - Votive Candles	261	0	0	261	498
Donations - 100 Club	750	0	0	750	0
	<u>7,147</u>	<u>0</u>	<u>26,770</u>	<u>33,917</u>	<u>20,508</u>
<u>ACTIVITIES FOR GENERATING FUNDS</u>					
Fete (Summer and Autumn)	4,637	0	0	4,637	4,083
Sales	0	0	0	0	0
Other Fundraising	7,377	0	0	7,377	6,267
Magazine Advertising	130	0	0	130	529
Subscriptions - 100 Club	0	0	0	0	1,260
	<u>12,144</u>	<u>0</u>	<u>0</u>	<u>12,144</u>	<u>12,139</u>
<u>CHURCH ACTIVITIES</u>					
Magazine subs/sales	1,324	0	0	1,324	1,044
Non-charitable trading (Hall)	18,466	0	0	18,466	20,736
Fees - Statutory	10,325	0	0	10,325	19,050
Fees - Additional	0	0	0	0	445
	<u>30,115</u>	<u>0</u>	<u>0</u>	<u>30,115</u>	<u>41,275</u>
<u>INVESTMENT INCOME</u>					
Dividends and Interest	3,493	0	480	3,973	772
<u>GRANT INCOME</u>					
General	3,000	0	0	3,000	950
	<u>3,000</u>	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>950</u>

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2024 (cont)

Note 3 - PAYMENTS	Unrestricted Fund	Designated Fund	Restricted Fund	Total 2024	Total 2023
<u>CLERGY & STAFFING COSTS</u>					
Clergy	650	0	0	650	550
Administrator Parish	2,247	0	0	2,247	3,060
Clergy Expenses	<u>2,897</u>	<u>0</u>	<u>0</u>	<u>2,897</u>	<u>3,610</u>
<u>CHURCH RUNNING EXPENSES</u>					
Cleaning	0	0	0	0	0
Gas & Electricity	7,254	0	0	7,254	8,937
Insurance	3,324	0	0	3,324	3,256
Service Costs	1,298	0	0	1,298	1,412
Maintenance	2,170	0	288	2,458	2,020
Water	226	0	0	226	212
Choir/Music/Bells	1,538	0	0	1,538	470
Flowers/Sundries	27	0	0	27	257
YR Cemetery Maintenance	3,875	0	0	3,875	5,129
	<u>19,712</u>	<u>0</u>	<u>288</u>	<u>20,000</u>	<u>21,694</u>
<u>MISSION GIVING & DONATIONS</u>					
Charities - Home (UK)	518	0	0	518	398
Charities - Secular	0	0	0	0	0
	<u>518</u>	<u>0</u>	<u>0</u>	<u>518</u>	<u>398</u>
<u>BUILDING WORK & REPAIRS</u>					
Major repairs and redecoration	<u>3,551</u>	0	249	3,800	<u>3,793</u>
<u>COSTS OF GENERATING FUNDS</u>					
Fund raising	479	0	0	479	76
Magazine	0	0	0	0	103
Hall running costs	1,977	0	0	1,977	332
Hall cleaning costs	4,328	0	3	4,331	4,177
SAC Garden	67	0	0	67	105
Prizes Awarded - 100 club	0	0	0	0	520
	<u>6,852</u>	<u>0</u>	<u>3</u>	<u>6,855</u>	<u>5,313</u>
<u>ADMINISTRATION COSTS</u>					
Bank charges	0	0	0	0	0
Printing	1,324	0	0	1,324	436
Stationery	1,231	0	0	1,231	1,963
Support Costs	5,805	0	0	5,805	5,211
	<u>8,360</u>	<u>0</u>	<u>0</u>	<u>8,360</u>	<u>7,610</u>
<u>OTHER EXPENDITURE</u>					
Mission & Evangelism costs	0	0	0	0	350
Churchyard expenses	0	0	2,762	2,762	3,531
Trading Costs - Property	0	0	0	0	0
Diocese Board of Finance	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>2,762</u>	<u>2,762</u>	<u>3,881</u>

Thorpe St. Andrew Episcopi Parochial Church Council
Notes to the Financial Statements for the year ended 31 December 2024

1. Accounting Policies:

1a. The PCC financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include accounts of the church groups that owe their main affiliation to another body or those of informal groups of church members.

1b. PCC Funds. The restricted fund represents donations, grants or bequests received for a specific object or invited by the PCC for a specific object. Restricted funds may only be expended on the specific object for which they were given, and any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund, and where there is no separate investment interest is apportioned to individual funds on an average balance basis. The accounts of the restricted funds appear in note 1j. the income of the Bellringers Fund consists of charges for weddings when bells are rung, and decisions over how the funds are spent are made by the current members of the Bellringing Group, not the PCC. Unrestricted funds are funds which are not subject to any restrictions regarding their use and can be used for PCC ordinary purposes and are shown as the general fund. Designated funds are general funds set aside by the PCC for use in the future, but which remain unrestricted, and their accounts also appear in note 1i.

1c. Where the PCC collects money as an agent on behalf of others which it pays over in full to those concerned e.g. diocesan fees, secular charities and wedding organist, the amounts are not included in the accounts. If all the agency payments belonging to others have not been paid over by the end of the year, the balance owing is held temporarily in the PCC's bank account and recognised as agency creditors. Conversely, if agency payments have been paid over to others but not collected by the PCC at the end of the year, the balance paid in advance is shown as agency debtors. The Bellringing Group has chosen to leave its money invested in PCC accounts and the balance is shown as a restricted fund rather than an agency creditor.

1d. Statement of Assets and Liabilities. Consecrated and beneficed property is excluded from the accounts by s.(10)(2)(a) and (c) of the Charities Act 2011. No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC this to be inalienable property.

1e. Rounding. All figures including totals have been rounded off to the nearest pound. In the rounded form, some totals may not agree exactly with the sum of the individual rounded figures.

1f. CBF Fixed Interest Securities Fund. The PCC owns units in this Central Board of Finance Fixed Interest Fund which have been shown valued at cost.

1g. Income tax recoverable. The PCC has claimed refunds for 2024 gift aid donations and the refund for the last quarter was still outstanding on 31 December 2024.

1h. St. Andrew's Centre (Church Hall). The Centre is shown at cost (January 1996)

Independent Examiner's Report to the Trustees of the Parochial Church Council of Thorpe St Andrew Episcopi

I report on the accounts for the year ended 31 December 2024, which are set out on the preceding pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the account. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act.
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with the records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedure undertaken does not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect of the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. Within other assets the income tax gift aid is still being recovered, so at this time a total is not known.
4. Under designated accounts the 100 Club has no receipts or payments as it is now being dealt with as a separate entity.
5. Parish Life has also been closed off as it is now handled in house and the account has been closed.

Melyza Friend
20 Blakestone Drive
Norwich NR7 0LF

M. Friend

Date 15/5/2025