

The Parish of Thorpe St Andrew

Annual Report and Financial Statements

of the Parochial Church Council
of Thorpe St Andrew
for the year ended 31 December 2021



Incumbent The Revd James Stewart (Rector)

The Rectory, 21a South Avenue, Thorpe St Andrew, Norwich, NR7 0EY

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Bank Barclays plc, Norwich St Stephen's Branch, 5-7 Red Lion Street, Norwich, NR1 3QH

Independent Examiner Paul Green, 41 Charles Avenue, Thorpe St Andrew, NR7 0PE

Registered Charity No 1131592

The Parochial Church Council (PCC) Background

The Parochial Church Council (PCC) was until 2009 a Charity exempted from registration with the Charity Commission. It is now a registered charity, No. 1131592, which has the responsibility of co-operating with the Rector in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance commitments for the Parish Church, the Church of the Good Shepherd and the St Andrew's Centre complex.

Membership

Members of the PCC are the Trustees and are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

Clergy The Revd James Stewart
 The Revd Taylor Wilton-Morgan

Rector
Curate (until February 2021)

Wardens Ms Alison Carman (until May 2021)
 Mr Tim Peters (until May 2021)
 Dr Andrew Hayden (June 2021)
 Mr John Ward (June 2021)

Elected
Mrs Pat Bales
Mr Peter Berry (from May 2021)
Ms Alison Carman (until November 2021)
Mrs Ann Cox

Secretary Mrs Christine Cutting

Mrs Jenny Fuller
Mrs Margaret Hope
Mrs Nicole King

Treasurer Mrs Sally Entwistle (until June 2021)
 Mr Julian Mogford (from June 2021)

Mr Ian Mackie
Mr Julian Mogford
Mrs Linda Olney
Mr Tim Peters (until May 2021)
Mr Graham Rowland
Mr Victor Scrivens
Mr John Ward (from June 2021)
Mr Adam Wegg (from June 2021)

Fabric Officer

Representative on Norwich East Deanery
Representative on Norwich East Deanery
Representative on Norwich East Deanery

Mrs Ann Cox (until May 2021)
Mrs Linda Olney (until May 2021)
Mr Victor Scrivens
Ms Alison Carman (May 2021-November 2021)
Mr Ian Mackie (from May 2021)

Committees

The PCC operates through a number of committees. They meet between full meetings of the PCC and, after discussing subjects within their remit, report and make recommendations to that body.

- The Standing Committee is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. Its current membership is the Rector, Churchwardens, PCC Secretary and Treasurer. The PCC appoints this group.
- The Finance Committee oversees the general financial dimension of the work of the PCC by budgeting, monitoring income and expenditure, considering and recommending investment policies.
- The Property Committee has in the past attended to matters relating to Church buildings and their fixtures and fittings, including e.g. their inspection, maintenance and decoration. The committee during 2021 has been included in the brief of the Finance Committee.
- The Pastoral Care / Bereavement Group attends to the needs of local people for pastoral care by attending to the needs of the families of those whose loved ones have died in recent years and those who are unwell in our parish.
- The St Andrew's Centre Management Group attends to matters directly concerning the Church Hall, including e.g. the regular maintenance, decoration, letting and caretaking arrangements etc.
- The Fundraising Committee arranges fundraising activities, social functions and promotes fellowship within the parish and community.

REVIEWS OF THE YEAR

THE RECTOR'S REPORT

Introduction

It continues to be a great privilege to be able to write this annual report as your Rector, and although Covid-19 has made an impression on all of us God has given us the strength and hope to press on in our journeys together. The Covid-19 pandemic was still very much a feature of our life together in 2021. Whilst the way in which things closed down so quickly was a shock for us in 2020 the relentless tiredness which came with all the changes which Covid-19 required continued in 2021. Yet we kept going.

We had in 2021 just become a lot more used to dealing with all the endless changes and were thankful for the rollout of the vaccine! Yet as we emerged from lockdowns and were able to meet more freely there were indeed many new shoots of growth and lots of signs of hope.

In line with last year's report, I am no longer providing a month by month report but instead I am focusing on some of the key moments in the year.

Online and Facebook communication

As reported last year our practices fundamentally changed in 2020 and much of this commitment to more digital continued.

Our services are streamed each Sunday and as people returned this 'Facebook' congregation remained a place for those unable to get to church and those who were unwell or who were required to isolate from Covid.

I am grateful to Matt and Paul Green for their continued support with the filming of services. We are aware of one or two glitches and niggles, but on the whole this additional provision is much appreciated. The January second lockdown meant that from 17 January we were back online only in our worship, due to increased risks of passing on the virus. Many commented that they got a lot from knowing that at least the Rector and a small ministry team could carry on in church, safe in the knowledge that we were committed to bringing everyone back as soon as we could.

We also extended our weekly notice sheet which now includes readings and prayers and other information and ensured that this was delivered to those without computers or other devices. Communication has continued and those who have computers or other devices were able to keep in touch through our online communications from the Rectory each Saturday. As of 31 December 2021, 94 such online communications had been sent out.

Zoom

As the second lockdown hit so our meetings were back online and we started up our Zoom coffee mornings once again, which were a useful way of checking in with people and were great fun.

Since we could not meet for Lent Lunches we held a series of soup lunches virtually including one for Red Nose Day when people were encouraged to wear red and eat red soup! We were also able to continue to observe Lent with packets of ash being available for parishioners to collect and with the provision of an online (Zoom) Lent Study course.

Our Curate departs for pastures new

At the end of February 2021 Fr Taylor Wilton-Morgan began a placement in the United Benefice of St Benedict (Horning and surrounding villages).

We miss his bible studies, his sermons, his care and support for the congregations and his dry sense of humour. We wished him well in his new ministry amongst rural parishes, which he is enjoying very much.

Easter 2021

As restrictions eased we were able to return to church on Passion Sunday. We were able to welcome a large number on both Palm and Easter Sunday and by Easter morning had returned to both our churches.

Whilst we were not able to hold our annual Easter workshop we were able to hand out Easter eggs to children and deliver a large number more to children in our Church family on Easter Sunday. Many Easter cards and Palm crosses were also sent out.

Café Church

We were very pleased with the help of Nicole King to get Café Church back up and running face to face. This still mainly does not have refreshments but is an opportunity for young families to come together to worship God whilst singing, reading, praying and doing craft activities together. Please spread the word.

New Churchwardens

In May 2021 both our churchwardens Alison Carman and Tim Peters stepped down. In their time as churchwardens, they had contributed much to the life of our parish and we thank them for their commitment and service to Jesus Christ.

At the Annual Meeting of Parishioners (formerly Vestry meeting), which preceded our Annual Parochial Church Meeting, John Ward and Andrew Hayden (also our Organist) were elected as Churchwardens. After the usual checks John and Andrew were admitted in church in July.

They have been meeting regularly with me and are doing a tremendous job of looking after our church - both the stones of the fabric and the 'living stones' which make up our body of Christ - and of supporting and enhancing our shared ministry. In February 2022 they will be welcoming the Archdeacon for her four-yearly Visitation.

Harvest Festivals

As in 2020, in October we held two Harvest Festivals (at the Church of the Good Shepherd and then at the Parish Church). Both had good attendances and we were pleased to raise in funds for the Norwich Foodbank and take a good lot of tins etc to them.

We were also delighted to hold a Harvest Lunch once again, which was very delicious and at it (the date was shared with Auriol's birthday) hold a raffle for Christian Aid.

Annual Memorial

Whilst a number of churches had still cancelled their in-person services to remember loved ones lost in the year we went ahead and welcomed a large number to the church, at which thankfully we were able to provide refreshments.

Confirmation

On a very bright day in Norwich Cathedral at the end of November I was able to present four candidates for confirmation by the Bishop of Norwich. Peter, Valerie, James and Jane were filled with joy and they proudly held onto the candle and Hazel tree sapling, presented to them by the Bishop. More confirmations are planned for 2022.

Christmas

We began Advent with an Advent Carol Service in addition to our normal Sunday services and then welcomed a new innovation. With huge thanks to Adam Wegg, we held our first Christmas Tree Festival and welcomed many organisations in our community to display Christmas trees in the Parish Church. We hope to repeat this exercise again. I am only sorry that due to testing positive for Covid-19 I was not able to be present over the launch weekend.

We were able to however hold Carol Services at both churches, with the usual services on Christmas Eve and Christmas Day - crib services, midnight masses and Christmas morning service. Since in 2020 Government regulations indicated that all could sing outside only we had held an outdoor carol singing event and in 2021 this exercise was repeated. It was a lovely occasion and was considered very helpful by those who still felt unable to return to church due to Covid-19.

General Activities

Many of the general activities, reported in 2019, were placed on hold and some - including our soup lunches, Prayer and Pizza - are yet to emerge fully.

The Mothers' Union came to an end as far as a separate branch is concerned in December 2021 and currently, we are not able to find volunteers to sustain the Parent and Toddler Group. Koffee and Kompany and Junior Choir are both very much back!

The Fundraising Committee (FunCom) under the chairmanship of Victor Scrivens, reported elsewhere, could not start until halfway through and due to the changing nature of restrictions, plans needed to be adapted and dates changed as restrictions were announced.

Pastoral Care has continued as best we can in the first half of the year on the telephone and on people's doorsteps, with special messages and gifts on Mothering Sunday, Easter and Christmas. We were able to reconvene face to face meetings of our Pastoral Care and Bereavement Group in the second half of 2021.

Other involvement

Along with remaining an Honorary Priest Vicar of Norwich Cathedral I continue to sit as a nominee of the Church Urban Fund on the Board of our joint venture between the Diocese and the Church Urban Fund - 'Imagine Norfolk Together', which mainly manages two Development Workers in Great Yarmouth and King's Lynn respectively, who help facilitate a number of exciting projects tackling poverty in their locations.

I am also Vice Chair of the Diocesan Board of Patronage, and am a Trustee of our local burial trust, now The St Andrew's Trust.

I remain a Governor of Hillside Avenue Primary School and Nursery and in 2020 became its Chair. I am also a Governor of Thorpe St Andrew School and Sixth Form.

Those whom we love, but see no longer

Our hearts go out to all who have lost loved ones in 2021. Whilst there were many funerals we particularly record with thanksgiving the contribution made to our life together who were either on our electoral roll or contributed to our life together in some other way - Haydn Morris, Jean Mayhew, Grace Burr, Harry Basford, Valerie Turner, Christopher Speake, Audrey Burton, Jean Morris (St Catherine's Road) and David Shears. Each and every one of them made a life-enhancing and transformative contribution to our corporate life together and they join others from our number already rejoicing on that other shore.

I know none of those above would mind a particular mention for one other: our dear Auriol Hughes died at the beginning of January 2022. Auriol was a much-loved member of our church community and was frequently seen walking along the Yarmouth Road, on her way to catch a bus or delivering Parish Life.

Often when we needed to know something about the parish or where something was we would go to Auriol first since her knowledge of the workings of the Parish of Thorpe St Andrew was

encyclopaedic and she kept everything! Until the lockdown she accompanied me most days at Morning Prayer and led it on Thursdays. She was extremely kind and thoughtful but at the same time had a searing wit and a steely determination. There wasn't much in our church life with which Auriol hadn't been involved and members of the Pastoral Care Group, who met only days before her death, were paying tribute to her over 30 years of service to that group. Auriol and her family moved into their house in 1961 and in the 1970s Auriol began her many years of faithful service to our church community, remaining Churchwarden Emerita and the first Freeman of the Town of Thorpe St Andrew, which she was awarded in October 2019. She is now reunited with all the members of her own family and her church family who have gone before her, particularly those mentioned above, safe in the knowledge that she will rest in peace and rise in glory.

Thank you to all the team

Huge thanks to Fr Taylor (mentioned above) who began the year with us and now serves as curate in the United Benefice of St Benedict.

I am very grateful to Nicole who, in addition to her numerous commitments in our community, has coordinated the return of Café Church and is a wonderful Head Server/MC at our Eucharists and who has been a marvellous support in our online services now that she has been commissioned as an Authorised Worship Assistant.

I am also grateful to our churchwardens Alison Carman and Tim Peters, and since May John Ward and Andrew Hayden, all of whom have

done and are doing fantastic and sometimes difficult work as churchwardens in our parish.

I am also very thankful for Christine Cutting who has continued to assist with our administration and has acted as PCC secretary, faithfully coming to church every Saturday morning.

I was very sad to receive the news that Sally Entwistle was stepping down as Treasurer and thank her for all her work and welcome on-board Julian Mogford who is already proving to be a financial asset to us.

At the Church of the Good Shepherd I am also very grateful for the unstinting dedication of Ann Cox and Jenny Fuller in looking after the life of the Church of the Good Shepherd.

However there are many more to thank because the church only runs because an ever increasing list of people offer their time freely to complete our corporate life together - cleaning, polishing, washing linen, administration, working with our young people, acting as sides-persons, making coffee, serving, gardening, acting on our PCC, acting as Caretaker, editing and contributing to our Parish Life magazine, or contributing food for any of our functions... (and much more!)

I am also hugely thankful for my parents who both (in their own way) continue to support me in my ministry to this parish.

Finally thank you to all for each being uniquely formed in the image of God and forming as a whole our wonderful body of Christ, which we are privileged to each serve - the Parish of Thorpe St Andrew.

Fr James, Rector

PARISH LIFE MAGAZINE

In August 2021 after having given great service to Thorpe St. Andrew, with her work as Parish Life Distribution Co-ordinator, Patience Skelton handed over the role to Julie and myself. A large debt of gratitude and our thanks go to Patience for all her sterling work.

The magazine is read not only in our town but much further afield as well. It is very popular with our advertisers, who are keen to have their products and services seen by a wide readership across Thorpe St. Andrew.

After many years, it has become necessary to increase the price to £1.50 per copy. Free delivery is still given within Thorpe St Andrew to subscribers who pay a discounted annual fee of £15. Despite the price increase, we retain approximately 260 subscribers and have gained new readers for 2022, who are keen to be kept abreast of events in the Parish, particularly in Her Majesty's Platinum Jubilee year. Due to the efforts of Fr. James and editor Chris George,

readers can enjoy the various articles and reports from groups and activities in the town.

However, none of this would be possible without the commitment of our loyal band of dedicated volunteer deliverers, who give their time and effort (in all weathers), to ensure readers receive their copies as soon as possible, after printing. Our grateful thanks go out to each one of them.

We hope that the Parish Life magazine continues to thrive. We distribute complimentary copies to encourage new readers, and it will need more subscribers to maintain its viability. Please encourage your family and friends to take our Parish magazine, or be an advertiser or contribute an article for inclusion.

Thank you for your continued support.

Best wishes

*Julie and Peter Berry
Parish Life Subscriptions and Distribution*

CHURCH ELECTORAL ROLL 2021

The number of persons on the Roll at 31 December 2021 was 140.

THORPE ST ANDREW EPISCOPI 100 CLUB

The 100 Club continues to be a successful fundraising venture, as well as an enjoyable activity within the Church and the wider Parish.

The current year will run from October '21 to September '22, with 2 prizes of £25 and £15 being awarded on a monthly basis. Membership now stands at 124 and therefore extra prizes of

£25 and £15 will be awarded three times a year in accordance with the club rules.

Many thanks to David Debenham who has assessed the accounts and to all who support the club meaning that this year £1,300 has been donated to Church funds.

Linda Olney

FUND RAISING COMMITTEE

At last, our Fundraising Committee (FunCom) managed to deliver some events in 2021. Sadly we were not able to make a start until August. We delayed our usual July date for the Summer Fete until the 14th August. This followed our splendid set of Organ recitals organised by our Churchwarden and Organist, Andrew Hayden.

The fete itself was another superb event organised by Father James and was gratefully appreciated by all those who came along. Not only was it a much enjoyed event by the parishioners, but also it made a significant contribution to the depleted church funds.

Pip Jenkinson's Summer concert was also moved from the normal June date to the beginning of September. But there were still lots of participants who not only enjoyed the singing, but also feasting on the delicious Strawberries and Cream We hope to return to the normal dates in 2022.

Our October film night was followed by our Autumn Fayre. Our thanks go to Ann Cox who has run the Fayre for many years previously. However we are grateful to Christine Cutting stepping in at the last minute.

We reduced the numbers for our quiz night in September, but as we had to turn people away, we are intending once again to go back to our maximum for 2022.

Then we finished our events with a great Music Hall organised once again, by Pip Jenkinson. And of course once again we had a great time when the lights were switched on in December.

Our thanks of course not only go to those in our FunCom who helped organised these event, but those members of our community who came, contributed to church funds and had lots of fun. That is why our FunCom exists.

Victor Scrivens

Chair Fundraising Committee (FunCom)

JUNIOR CHURCH

There really has been nothing to report regarding Junior Church as we have not had any children attend in the past year on Sunday mornings.

It was good once again to see the Crib Service well attended and to have the sheep outside

church on Christmas Eve but missed not having Christingle leading up to Christmas.

Christmas Tree Celebration. Huge success.

Pat Bales, Junior Church Leader

CAFE CHURCH

Cafe church is well and thriving - 7 regular families attend. Thank you to Andy Winkworth for his keyboard accompanied to each song. We

sing, we read, we pray and reflect we also do something craft link: come and join us :)

Nicole King

MOTHERS' UNION - BRANCH LEADER'S REMARKS

After a long break due to Covid 19 we started meetings again in August.

However our membership has declined and with nobody able to take on the leadership the branch

has sadly had to close. We would like to say a big thank you to Father James for all his support.

Ann Cox

THE CHURCHWARDEN'S REPORT

In July 2021 Andrew Hayden and John Ward were elected Churchwardens following the resignation of the two previous Churchwardens, Tim Peters and Alison Carman.

John has looked after 'front of house' ensuring there are always people available for Sidesman duties.

Andrew, as well as being Church Organist, looks after the Property side with assistance from Adam Wegg.

The church has functioned smoothly throughout the pandemic, responding to differing levels of Government regulation. No services have been lost even when Fr James unfortunately went down with Coronavirus.

All services have been streamed on-line enabling the housebound to participate with the rest of us. Special thanks to Matt for facilitating this.

Christmas saw a large number of services and events that were much appreciated and enjoyed by the wider Thorpe St. Andrew community.

The PCC whilst initially meeting only by Zoom, have in recent months been meeting in person and are working closely with Fr James to run the church efficiently and to reach out to the wider population.

We thank the Ministry Team, Fr James, Nicole, Adam and Graham and also our Treasurer, Julian, for their unstinting work week by week and we also thank all the volunteers at both churches.

*Andrew Hayden & John Ward
Church Wardens*

CLERGY COVENANT ON WELLBEING

This was introduced as an item in our PCC's in 2021. Whilst the Parish have not yet been asked to adopt this, the PCC have wholeheartedly welcomed this and are ensuring through

meetings of the Standing Committee and with Churchwardens that clergy wellbeing is kept on the agenda.

John Ward and Andrew Hayden - Churchwardens

DEANERY SYNOD REPORT

The Deanery was able to meet three times in 2021 - once online in March, and twice in person in the Church of St Peter Mancroft. In July we were pleased that the Bishop of Norwich was able to speak to us about his role as the Lead Bishop on Environmental Issues and in October when Gaia was in the church (the giant globe suspended from the ceiling) we were given a

presentation on Eco Church which spurred us on to apply for our Eco Church Bronze Award. Thanks go to Linda Olney and Ann Cox who concluded their terms at the APCM and to Victor Scrivens, Ian Mackie and Alison Carman who began. Alison has since stepped down and has become the Secretary to the Synod.

Risk Assessment

The PCC continues to monitor risks and consequences. Risk assessment documents have been published by the DAC and Ecclesiastical Insurance. A Risk Log has been prepared for both church premises.

Quinquennial

The Quinquennial reports for both the Parish Church and the Church of the Good Shepherd were completed by August 2019. The next therefore will be due in 2024.

*John Ward & Andrew Hayden
Churchwardens*

FINANCIAL RESERVES POLICY

At the PCC Meeting in January 2012, acting on the advice of the Diocesan Secretary (who was present), it was proposed and agreed that the General Fund Reserve should be reduced to £17,000.00. Neither the PCC nor the Finance

Committee have altered this decision - so it remains in force.

*Fr James
Chair - Finance Committee*

RISK ASSESSMENT

The Covid-19 pandemic has brought risks and challenges which even the most robust risk assessment could not have imagined. In March 2020 the PCC approved a financial action plan in response to the crisis. This recognised that the pandemic posed a risk to our income due to a lack of regular Sunday worship, weddings and christenings and hall bookings. The risk was managed by temporarily lowering the amount of Parish Share paid to the Diocese each month and introducing a moratorium on expenditure unless it is supporting our Coronavirus mission priorities of:

1.Communicating the gospel message in new ways.

- 2.Communicating with and giving pastoral care to one another.
- 3.Supporting our community with food deliveries and other helpful tasks, where possible.
- 4.Signposting our community to helpful resources and services, as appropriate.
- 5.Praying for the world and one another.

In addition, when plans were made to open the church first for private prayer (16 June) and then for public worship (19 July) the PCC agreed a full health and safety risk assessment following Church of England guidelines.

*James Stewart - Rector
Julian Mogford - Treasurer*

TREASURERS REPORT

I would like to start my report by thanking the following, unsung members, of the financial team.

Margaret Hope, who every month opens, counts and collates the Gift Aided envelopes.

Robert Chalmers who diligently works on the tax returns from the Gift Aided envelopes, standing orders and direct debits and obtains, every quarter, a healthy return from HM Revenue and Customs.

Chris Seago, who banks the income from the multitude of income sources and produces a spread sheet which is of immeasurable help to me as with Weddings and Funerals the amount that the Parish and the Diocese get are broken down for me.

Finally the 'new boy', Paul Green who has recently joined me to undertake the Treasurer's work. Paul brings a wealth of experience to the roll as the Treasurer of the Norwich branch of ASLEF.

2021 has been, financially, another difficult year due to continuing Covid for the Parish and I envisage this continuing for at least the next two years. Unfortunately, as you'll see from the accounts, our expenditure was greater than our income and this trend could continue and place a strain on our resources. Our electricity and gas costs have risen considerably for this year and the foreseeable future. We appreciate that Parishioners are as affected as much as the Church is.

During the worst days of the pandemic a large number of Parishioners, who support the Church financially by regular giving, switched over to Standing Orders direct to our bank account and this helped us greatly. The only slight problem with this is that we can become complacent and because we know that a regular amount is going from our accounts to the Church's, we may not increase our giving. I would like to suggest that, if possible and we are able, that we review our giving and/or, when we are able, put a little extra in a yellow envelope at the Church.

Julian Mogford, Treasurer

FABRIC REPORT

Following the APCM of 2021 Adam Wegg was appointed as Fabric Officer and has been very helpful in ensuring that maintenance of our buildings (The Parish Church, The Church of the Good Shepherd and the St Andrew's Centre) is attended to.

The boilers, fire extinguishers and alarm in the Centre has been serviced and the gutters have been cleared.

The area in the southeast aisle of the Parish Church, previously a Lady Chapel, was restored in 2021, following the re-siting of the organ console in the Chancel, with thanks to Messrs Bishop and Son of London. This area has been re-carpeted and various furnishings have been re-arranged to

make a calm and tranquil place for weekday and personal prayer. Three icons and a statue of Our Lady of Walsingham have also been introduced. This was all made possible following a generous grant from the Ivy Child Charitable Trust, for which we thank the Trustees. A leak in the organ chamber occasioned repairs to the east end gullies at the Parish Church and the internal ceiling of the Good Shepherd porch roof was repaired with further work now required on the external flat roof.

In 2021 a quotation was given to repair the worn step on the southeast door, with work due for completion in early 2022. Thanks go to Adam and all who assist with cleaning and doing gardening at our church sites.

Thorpe St Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2021

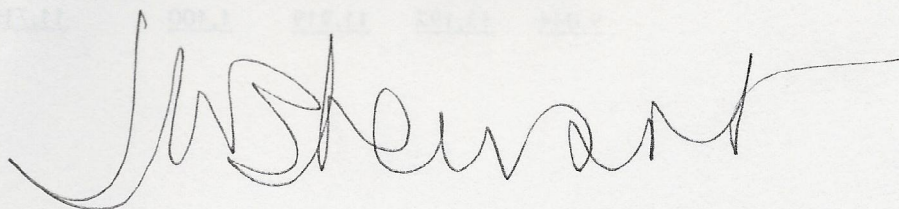
	Note	Unrestricted Fund	Designated Fund	Restricted Fund	Total 2021	Total 2020
Receipts						
Voluntary receipts						
Collections at Services	2	19652			19,652	21,208
Planned giving	2	11342			11,342	6940
Other giving/receipts	2	8095		1770	9,865	19,765
Grants	2	7445	1000		8,445	7,800
Legacies					0	700
Gift Aid		<u>5675</u>			<u>5,675</u>	<u>9,364</u>
		<u>52209</u>	<u>1000</u>	<u>1770</u>	<u>54,979</u>	<u>65,778</u>
Activities for generating funds		11,311	6,170		17,481	11,546
Investment income		223	32	24	279	617
Church activities		19,119	5,994		25,113	21,324
Total Receipts		<u>82,863</u>	<u>12,196</u>	<u>1,794</u>	<u>97,852</u>	<u>99,265</u>
Payments						
Church activities						
Parish Share		55,925			55,925	50,000
Clergy and Staffing	3	2,003			2,003	1,821
Church running expenses	3	16,477		278	16,756	16,068
Mission giving	3	108			108	157
Building work & repairs	3	8,432			8,432	896
Admin Costs	3	6,404	245		6,649	6,226
Other expenditure	3	<u>1,858</u>			<u>1,858</u>	<u>1,320</u>
		91,207	245	278	91,731	76,488
Cost of generating funds	3	4,440	<u>12,474</u>		<u>16,914</u>	<u>13,627</u>
Total Payments		<u>95,647</u>	<u>12,719</u>	<u>278</u>	<u>108,645</u>	<u>90,115</u>
Receipts - Payments		-9,800	-523	1,516	-10,793	9,150
Transfers between funds		-1412	1412		0	0
Balances B/F 1/1/2021		<u>77,303</u>	<u>9,044</u>	<u>41,268</u>	<u>127,615</u>	<u>118,466</u>
Balances C/F 31/12/2020		<u>62,707</u>	<u>11,718</u>	<u>43,798</u>	<u>118,223</u>	<u>127,615</u>

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2021 (cont)

STATEMENT OF ASSETS AND LIABILITIES

Assets: Cash, bank & CBI funds	<u>2021</u>	<u>2020</u>
Barclays PCC Current account	53,577	64,137
Barclays Parish Life current account	2,210	1,209
Lloyds 100 Club current account	1,056	844
	56,843	66,191
CCLA	54,547	54,519
CBI FI units	<u>10,412</u>	<u>10,412</u>
	<u>121,802</u>	<u>131,121</u>
 Other Assets		
Income tax gift aid recoverable (note 1g)	2,700	3,500
St Andrew's centre (Church Hall) (note 1h)	106,275	106,275
 Liabilities		
Creditors: Agency receipts collected but not paid	2,736	3,506

Approved by the Parochial Church Council on 28 April 2022 and signed on its behalf:



The Revd James Stewart
Rector

The notes on the following pages form part of these accounts.

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2021 (cont)

1i. RESTRICTED AND DESIGNATED ACCOUNTS 2021

	01/01/2021				31/12/2021
	<u>b/fwd</u>	<u>receipts</u>	<u>payments</u>	<u>transfers</u>	<u>c/fwd</u>
<u>Restricted</u>					
Bellringers	8,439	215			8,654
Choir	340	1			340
Church Flower	70	110			180
Good Shepherd special projects	4,148	3			4,151
Organ maintenance (restricted)	5,716	4			5,720
SAC building/equipment	3,986	3			3,989
Wall	8,394	16			8,410
YR cemetery	<u>10,175</u>	<u>1,457</u>	<u>278</u>		<u>11,354</u>
Total Restricted	<u>41,268</u>	<u>2808</u>	<u>278</u>		<u>43,798</u>
 Agency Fees	 <u>£3,506</u>	 <u>£12,968</u>	 <u>£13,738</u>		 <u>£2,736</u>
 <u>Designated</u>					
100 Club	884	1,522	550	-800	1,056
Organ maintenance (designated)	3,500	0	0	500	4,000
Rector's Discretionary	3,451	1001	0	0	4,452
Parish Life	<u>1,209</u>	<u>10,669</u>	<u>11,369</u>	<u>1,700</u>	<u>2,210</u>
Total Designated	<u>9,044</u>	<u>13,192</u>	<u>11,919</u>	<u>1,400</u>	<u>11,718</u>

Thorpe St Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2021 (cont)

Note 2 - RECEIPTS

	Unrestricted	Designated	Restricted	Total	Total
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>2021</u>	<u>2020</u>
<u>COLLECTIONS AT SERVICES</u>					
Sunday collections	220			220	3,632
Sunday collections -gift aided	12,349			12,349	10,278
Plate collections	3,872			3,872	4,105
Plate collections - gift aided	0			0	0
Wedding & funeral collections	3,179			3,179	1,038
Yellow envelopes	33			33	2,155
	<u>19,652</u>			<u>19,652</u>	<u>21,208</u>
<u>PLANNED GIVING</u>					
Standing Order	<u>11,342</u>			<u>11,342</u>	<u>6,940</u>
<u>GIFT AID RECOVERED</u>					
Gift Aid Reclaim	<u>5,675</u>			<u>5,675</u>	<u>9,364</u>
<u>ALL OTHER GIVING /VOLUNTARY RECEIPTS</u>					
Donations	6121		60	6,181	15,081
Gift Aid Envelopes	15			15	
Donations - Gift Aided	923		50	973	
Wall Boxes	234			234	7
Donations - Soup Lunch (incl. Harvest)	119			119	460
Donations - Burial Ground	150		1,450	1,600	3,350
Donations - Wall Fund	10			10	0
Donations - Tea & Coffee	0			0	100
Donations - Bellringers	210		210	210	0
Donations - PTG	0			0	475
Donations - Wedding Printing	40			40	40
Donations - Votive Candles	<u>484</u>			<u>484</u>	<u>372</u>
	<u>8,095</u>		<u>1770</u>	<u>9,865</u>	<u>19,765</u>
<u>ACTIVITIES FOR GENERATING FUNDS</u>					
Fetes (Summer and Autumn)	3,158			3,158	0
Sales	2,440			2,440	2,332
Other Fundraising	5,713			5,713	1,026
Magazine Advertising		4,648		4,648	6,694
Subscriptions - 100 Club		1,522		1,522	<u>1,493</u>
	<u>11,311</u>	<u>6,170</u>		<u>17,481</u>	<u>11,546</u>
<u>CHURCH ACTIVITIES</u>					
Magazine subs/sales	300	5,994		6,294	2,897
Non-charitable trading	5,073			5,073	7,302
Fees - Statutory	11,033			11,033	10,860
Fees - Additional	2,713			<u>2,713</u>	<u>265</u>
	<u>19,119</u>	<u>5,994</u>		<u>25,113</u>	<u>21,324</u>
<u>INVESTMENT INCOME</u>					

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2021 (cont)

Note 3 - PAYMENTS	Unrestricted	Designated	Restricted	Total	Total
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>2021</u>	<u>2020</u>
<u>CLERGY & STAFFING COSTS</u>					
Administrator Parish	600			600	600
Clergy Expenses	1,403			1,403	1,221
	2,003			2,003	1,821
<u>CHURCH RUNNING EXPENSES</u>					
Cleaning	35			35	51
Gas & Electricity	3,119			3,119	3,367
Insurance	3,032			3,032	3,358
Service Costs	892			892	922
Maintenance	3,353			3,353	5,248
Water	45			45	147
Choir/Music/Bells	153			153	0
Flowers/Sundries	297			297	147
YR Cemetery Maintenance	5,552		278	5,830	2,829
	<u>16,477</u>		<u>278</u>	<u>16,756</u>	<u>16,068</u>
<u>MISSION GIVING & DONATIONS</u>					
Charities - Home (UK)	108			108	157
Charities - Secular	0			0	0
	<u>108</u>			<u>108</u>	<u>157</u>
<u>BUILDING WORK & REPAIRS</u>					
Major repairs and redecoration	8,432			8,432	896
<u>COSTS OF GENERATING FUNDS</u>					
Fund raising	107	800		907	160
Magazine	1700	11,124		12,824	10,520
Hall running costs	0			0	454
Hall cleaning costs	2,633			2,633	2,143
SAC Garden	0			0	46
Prizes Awarded - 100 club		550		550	305
	4,440	<u>12,474</u>		<u>16,914</u>	<u>13,627</u>
<u>ADMINISTRATION COSTS</u>					
Bank charges		245		245	169
Printing	0			0	442
Stationery	2,685			2,685	2,533
Support Costs	3,719			3,719	3,082
	<u>6,405</u>	<u>245</u>		<u>6,649</u>	<u>6,226</u>
<u>OTHER EXPENDITURE</u>					
Mission & Evangelism costs	289			289	844
Churchyard expenses	245			245	66
Trading Costs - Property	20			20	409
Overpayment to DBF of Agency fees	1304			1304	0
	<u>1858</u>			<u>1858</u>	<u>1,320</u>

Thorpe St. Andrew Episcopi Parochial Church Council
Notes to the Financial Statements for the year ended 31 December 2021

1. Accounting Policies:

1a. The PCC financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include accounts of church groups that owe their main affiliation to another body or those of informal groups of church members. The accounts for the Thorpe St. Andrew Church 100 Club have been included for the first time in 2020, and the 2019 comparisons have also been amended to include figures for the 100 Club.

1b. **PCC Funds.** The **restricted funds** represent donations, grants or bequests received for a specific object or invited by the PCC for a specific object. Restricted funds may only be expended on the specific object for which they were given, and any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund, and where there is no separate investment interest is apportioned to individual funds on an average balance basis. The accounts of the restricted funds appear in note 1i. The income of the Bellringers Fund consists of charges for weddings when bells are rung, and decisions over how the funds are spent are made by the current members of the Bellringing Group, not the PCC. **Unrestricted funds** are funds which are not subject to any restrictions regarding their use and can be used for PCC ordinary purposes, and are shown as the general fund. **Designated funds** are general funds set aside by the PCC for use in the future, but which remain unrestricted, and their accounts also appear in note 1i.

1c. Where the PCC collects money as an agent on behalf of others which it pays over in full to those concerned e.g. diocesan fees, secular charities and wedding organist, the amounts are not included in the accounts. If all of the agency payments belonging to others have not been paid over by the end of the year, the balance owing is held temporarily in the PCC's bank account and recognized as agency creditors. Conversely, if agency payments have been paid over to others but not collected by the PCC at the end of the year, the balance paid in advance is shown as agency debtors. The Bellringing Group has chosen to leave its money invested in PCC accounts and the balance is shown as a restricted fund rather than as agency creditor.

1d. **Statement of Assets and Liabilities.** Consecrated and beneficed property is excluded from the accounts by s.(10)(2)(a) and (c) of the Charities Act 2011. No value is placed on moveable church furnishings held by churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

1e. **Rounding.** All figures including totals have been rounded off to the nearest pound. In the rounded form, some totals may not agree exactly with the sum of the individual rounded figures.

1f. **CBF Fixed Interest Securities Fund.** The PCC owns units in this Central Board of Finance Fixed Interest Fund which have been shown valued at cost. The market value was £10.378 at 31 December 2021 (£11,111 at 31 December 2020).

1g. **Income tax recoverable.** The PCC has claimed for refunds on 2021 gift aid donations and the refund for the last three quarters of £2,700 was still outstanding at 31 December 2021.

1h. **St. Andrew's Centre (Church Hall).** The Centre is shown at cost (January 1996).

**Independent Examiner's Report to the trustees of
Thorpe St Andrew Episcopi Parochial Church Council**

I report on the accounts for the year ended 31 December 2021 which are set out on the preceding pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with the records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Paul Green
41 Charles Avenue
Thorpe St Andrew
NR7 0PE

Date: 6 May 2022