

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THORPE ST ANDREW

England & Wales · Charity number 1131592

Details

Status	Registered
Legal form	Previously excepted
Registered	2009-09-14
Register	View on the Charity Commission register

Contact

Address	21a South Avenue Norwich NR7 0EY
Phone	01603439160
Email	jstewart1971@gmail.com
Website	www.thorpeparishchurch.org

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: It has the responsibility of co-operating with the Rector in promoting within the parish of Thorpe St Andrew Episcopi the whole mission of Christ's Church, whether by attending to the pastoral needs of the people of the town, the preaching and teaching of the Bible or engaging in issues of social justice or ecumenical dialogue. It also has maintenance commitments to its worship buildings and hall.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Norfolk

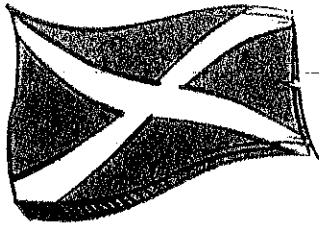
Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£121,229	£75,191	-	-
2023-12-31	£113,996	£101,858	-	-
2022-12-31	£103,973	£102,478	-	-
2021-12-31	£97,852	£108,645	-	-
2020-12-31	£99,265	£90,115	-	-

Trustees

Name	Role	Appointed
ANN ROSAMUND COX		
Alison Hazell		2018-04-15
CHRISTINE CUTTING		2014-01-14
LINDA OLNEY		2014-01-20
PATIENCE MARY SKELTON		
VICTOR SCRIVENS		2014-01-20

Accounts



The Parish of Thorpe St Andrew

ANNUAL REPORT AND FINANCIAL STATEMENTS

of the Parochial Church Council of Thorpe St Andrew
for the year ended 31 December 2024



Incumbent The Revd James Stewart

The Rectory, 21a South Avenue, Thorpe St Andrew, Norwich, NR7 0EY

Telephone 01603 439160 **Email** rector@thorpeparishchurch.org

Bank Barclays plc, Norwich St Stephen's Branch, 5-7 Red Lion Street, Norwich, NR1 3QH

Registered Charity No 1131592

Parochial Church Council (PCC) Background

The PCC was until 2009 a Charity exempted from registration with the Charity Commission. It is now a registered charity, No. 1131592, which has the responsibility of co-operating with the Rector in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance commitments for the Parish Church, the Church of the Good Shepherd and the St Andrew's Centre complex.

Membership

Members of the PCC are the Trustees and are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

Clergy	The Revd James Stewart	Rector
		Elected
Wardens	Dr Andrew Hayden Mr John Ward	Mrs Ann Cox Mrs Jenny Fuller Dr Andrew Hayden Mrs Margaret Hope Mrs Pip Jenkinson
Secretary	Mrs Christine Cutting	
Treasurers	Mr Paul Green Mr Julian Mogford	Mr Ian Mackie Mr Julian Mogford Mrs Linda Olney Mr Graham Rowland (RIP 18 March 2025) Mr Victor Scrivens Mr John Ward Mr Adam Wegg Mrs Nicole King
Fabric Officer		
Safeguarding Officer		
Representative on Norwich East Deanery		Mrs Ann Cox
Representative on Norwich East Deanery		Mr Ian Mackie
Representative on Norwich East Deanery		Mr Victor Scrivens

Committees

The PCC operates through a number of committees. They meet between full meetings of the PCC and, after discussing subjects within their remit, report and make recommendations to that body.

- The Standing Committee is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. It's current membership is the Rector, Churchwardens, PCC Secretary and Treasurers. The PCC appoints this group.
- The Finance Committee oversees the general financial dimension of the work of the PCC by budgeting, monitoring income and expenditure, considering and recommending investment policies.
- The Property Committee has in the past attended to matters relating to Church buildings and their fixtures and fittings, including e.g. their inspection, maintenance and decoration. The committee during 2024 has been included in the brief of the Finance Committee.
- The Pastoral Care / Bereavement Group attends to the needs of local people for pastoral care by attending to the needs of the families of those whose loved ones have died in recent years and those who are unwell in our parish.
- The St Andrew's Centre Management Group attends to matters directly concerning the St Andrew's Centre Church Hall, including e.g. the regular maintenance, decoration, letting and caretaking arrangements etc.
- The Fundraising Committee arranges fundraising activities, social functions and promotes fellowship within the parish and community.

REVIEWS OF THE YEAR

THE RECTOR'S REPORT

Introduction

Our parish, with its two churches, church hall and churchyard extension are much loved parts of our community. In 2024 the light of Christ has shone brightly with our worship and many activities done in service of Christ throughout the year. You will find in this report contributions from some very faithful volunteers who give freely of their time in the service of the one true light which the darkness can never overcome. What a privilege it is to lead this parish as Rector, surrounded by faithful Christians giving of their best to bring hope and light to all who live in this community! In line with last year's report, I am no longer providing a month-by-month report but instead I am focusing on some of the key moments in the year.

Ministry Team

I am delighted that, during 2024, Linda Stone, Licensed Lay Minister (with Permission to Officiate) joined our team. She has already made a positive impact preaching, leading prayers and helping with many fundraising activities. Adam, Nicole and myself very much welcome her to the team.

Lent, Holy Week and Easter 2024

This year we held a Lent Course at the Rectory, following the Church of England's Lent material. In Holy Week we were able to hold most services similar to our pre-pandemic programme with good congregations and an excellent Easter Fun Day in the St Andrew's Centre. We were able to distribute nearly 60 Easter eggs to our children and young people. It is clear that this is much appreciated.

Music Recitals

Another relatively new addition to our calendar, but something which people often ask about. This series showcases our fabulous organ and the talents of our recitalists including the series coordinator, our own Andrew Hayden. It took place this year in May and was much appreciated by those who attended. We were also delighted to welcome back the Bohemian Choir from Liberec in the Czech Republic. The choir is made up of students training to be teachers and gave a wonderful concert for us on 24 April. Thank you also to Pip Jenkinson for directing, producing and performing in the fabulous Summer Concert and Strawberry Tea - one of our standout events of each year.

Plant Sale

This initiative, begun in 2020 as something that was possible amidst the difficult Covid-19 restrictions, has rapidly become one of our flagship events, which is much enquired about. It continues to raise good funds, and I am very grateful to Margaret Hope and all the gardening team who worked so hard this year.

Truckers' Weekend

The last weekend of August continues to be a special one for our community as we greet the East Coast Truckers' Convoy of young people as they came through Thorpe St Andrew on their way to the coast. This year we were featured on BBC TV, thanks to reporter, Jenny Kirk. We then held a super barbecue at the Rectory in the afternoon, with thanks to all who helped.

Harvest Festival and Lunch

Our Harvest Festival took place at the Church of the Good Shepherd and afterwards in the St Andrew's Centre for the Harvest Lunch. A collection was taken for the Foodbank in money and food. My thanks go to Ann Cox, Jenny Fuller, Linda Olney and their team for the excellent lunch and for decorating the Church with Harvest flowers.

150th Anniversary of The Great Thorpe Railway Disaster

10 September 1874 was a sad day in the life of our community since, owing to a breakdown in communications, trains coming in opposite directions collided on a stormy night on a piece of single line track close to the River Green and near what is now the Rushcutters Pub. Phyllida Scrivens has written an excellent book about the events 150 years ago and with a working group, chaired by myself, she helped coordinate a series of events in the town to mark the 150th anniversary, including a poignant event at the River Green on the actual anniversary, filmed by ITV Anglia News, and culminating in a service at the Parish Church led by the Bishop of Norwich on Sunday 15 September, at which he unveiled a memorial plaque, raised through many generous donations.

Annual Memorial Service

We held our annual service was those who have been bereaved during the year on Sunday 3 November at the Parish Church. This was very well attended and it well received by the families whom we serve. My thanks go to the members of the Pastoral Care and Bereavement Group who helped plan this service.

Warm and Wellness Fund

With thanks to the Thorpe St Andrew Trust we continued to help those who needed it through the Warm and Wellness Fund. This has benefitted several Thorpe St Andrew residents.

Christmas

We began Advent with the Christmas Tree Festival and welcomed many organisations in our community to display Christmas Trees in the Parish Church. With the help of members of Thorpe St Andrew Council the lights were switched on at River Green. We welcomed many into our church, who received a warm welcome and kind hospitality. Father Christmas was a great success! We held Carol Services at both churches, with the usual services on Christmas Eve and Christmas Day - crib services, midnight masses and Christmas morning service - all with very good attendances.

The Wall

This has been ongoing but there was a sense, as we got to the end of 2024, that we are getting closer to the completion of this project. It will be a relief to do so - with huge thanks to Andrew Hayden who has been liaising with the contractors and with grateful thanks to those who have donated generously.

Bingo

In January 2024 we began monthly afternoons of Bingo. It has been a great success and is much appreciated by the members of our community who attend. It was begun as a community engagement initiative but has already started to provide funds for us.

Café Church

We continue to welcome new young families to our informal worship which takes place once a month at the St Andrew's Centre. We began a trial of the time of 3.00pm on a Sunday afternoon. Many of our Café Church family now help with prayers, crafts and refreshments but I am particularly grateful to Nicole, Adam and Linda who have been strong leaders of this.

Facebook continues...

Sadly, our much loved and excellent Facebook page was hacked in 2024. We set up a new page - The Parish Church of Thorpe St Andrew. This is once again streaming services which is a lifeline for some parishioners.

Parish Life

Our 'in house' produced parish magazine is saving us a fortune and now makes a small profit. We would encourage leaders of organisations in Thorpe to provide reports when they are able.

General Activities

Many of our general activities are reported elsewhere in this report. Koffee and Kompany is still growing and is a very popular place for people to come and chat once a month with coffee and a lunch. Junior Choir continues - and we have recruited some new members! The Fundraising Committee (FunCom) under the chairmanship of Victor Scrivens, reported elsewhere, has done a tremendous job in bringing us together and raising vital funds for our churches this year and is an opportunity not just to raise funds but to come together in fun and fellowship. The Pastoral Care and Bereavement Group has met throughout the year and its work is much appreciated. The Gardening Team, Cleaning Team, Flower Team and many more teams have continued to work very hard in 2024.

Other involvement

Along with remaining an Honorary Priest Vicar of Norwich Cathedral, which causes me from time to time to sing as Cantor at Evensong, I continue to sit as a nominee of the Church Urban Fund on the Board of our joint venture between the Diocese and the Church Urban Fund - 'Imagine Norfolk Together', which mainly manages two Development Workers in Great Yarmouth and King's Lynn respectively, who help facilitate a number of exciting projects tackling poverty in their locations. I also remain a member of the Diocesan Board of Patronage, and am a Trustee of our local burial trust, now the Thorpe St Andrew Trust. I am Chaplain (Padre) to the Royal British Legion - Thorpe St Andrew Branch. I remain Chair of Governors of Hillside Avenue Primary School and Nursery. I am also a Governor of Thorpe St Andrew School and Sixth Form. I act in an informal capacity in a chaplaincy role for several other Thorpe St Andrew organisations. In 2024 I was appointed as Diocesan Chaplain to the Mothers' Union and Chaplain to the Norwich Branch of the Royal Naval Association.

Those whom we love, but see no longer

As always, we remember in sorrow and thanksgiving those who have passed away in 2024. We continue to serve our wider community by helping families remember their loved ones at funeral services, but particularly record with thanksgiving the contribution made by those who were 'living stones' of our body of Christ, if they were either on our electoral roll or contributed to our life together in some other way - Ben Young, Shirley Larn, Rita Ward, John Hurley, Margaret Hawes, Maureen Goodswen, David Mackie, Mandy Wegg, John Turner, Mabel Willimont, Ronnie Mobbs, Nick Olney, June Fisher, Don Buckingham. May they all rest in peace.

Thank you to all the team

I am very grateful to Nicole, Adam and Linda who with myself form our magnificent Ministry Team. I am very thankful for John Ward and Andrew Hayden for their invaluable and generous support as churchwardens. Both work very hard, often behind the scenes, supporting the work of this parish. I am also very thankful for Christine Cutting who has continued to assist with our administration and has acted as PCC secretary, faithfully coming to church every Saturday morning and being an excellent help. Julian Mogford and Paul Green have worked very hard as Treasurers, and I am very grateful for their attention to details and hours of hard work. I also record my huge gratitude to the Finance Committee which looks in more detail at our finances. I record with particular fondness Nick Olney who served on that committee for many years with great distinction.

At the Church of the Good Shepherd thanks go to the dedication of Ann Cox and Jenny Fuller in looking after the life of the Church of the Good Shepherd. However there are many more to thank because the church only runs because an ever increasing list of people who offer their time freely to complete our corporate life together - cleaning, polishing, washing linen, administration, working with our young people, acting as sidespersons, making coffee, serving, gardening, acting on our PCC, acting as Caretaker, editing and contributing to our Parish Life magazine, or contributing food for any of our functions... (and much more!) Finally thank you to all of you, who make up the unique body of Christ which we are here in Thorpe St Andrew. May God bless you all!

Fr James

CHURCH ELECTORAL ROLL 2024

The number of persons on the Roll at 31 December 2024 was 120. Every six years the church is asked to renew its electoral roll. It shows a sign of commitment to our life together. If you live in Thorpe St Andrew you are entitled to be on the Electoral Roll and it does not require any attendance at church at all. If you are part of our wider body of Christ from further afield you do need to confirm worship in the last six months. This will be happening in 2025.

Christine Cutting

FINANCIAL RESERVES POLICY

At the PCC Meeting in January 2012, acting on the advice of the Diocesan Secretary (who was present), it was proposed and agreed that the General Fund Reserve should be reduced to £17,000.00. Neither the PCC nor the Finance Committee have altered this decision - so it remains in force.

*Fr James
Chair - Finance Committee*

CLERGY COVENANT ON WELLBEING

This was introduced as an item in our PCCs in 2021. Whilst the Parish have not yet been asked to adopt this, the PCC have wholeheartedly welcomed this and are ensuring through meetings of the Churchwardens with clergy ensure that the issue of clergy wellbeing is kept on the agenda and addressed where appropriate.

*John Ward and Andrew Hayden
Churchwardens*

DEANERY SYNOD REPORT

We are part of the Norwich East Deanery group of churches, which includes all the city centre churches. The Deanery Synod meets to discuss and share our work as local Church of England communities, and holds 4 (evening) meetings a year, including for worship on Ascension Day, which took place at St Paul's Tuckswold. During 2024 we heard about the 'State of Norwich' and its needs, debated motions on Palestine and church funds, and heard about 3 examples of churches serving their local community: through a drop in 'hot spot', English teaching for refugees and supporting homeless people. Huge thanks to our Deanery Synod representatives - Ann Cox, Ian Mackie and Victor Scrivens.

Fr James

THORPE ST ANDREW EPISCOPI 100 CLUB

The 100 Club continues to be a successful fundraising venture within the Church and the wider Parish. The current year will run from October 2024 to September 2025, with 2 prizes, 1 of £25, 1 of £15 being awarded on a monthly basis. 103 numbers were allocated this year.

Many thanks to David Debenham who has once again examined the accounts; and thank you to all who have supported the club meaning that this year £750 has been donated to Church funds.

Linda Olney & Ann Cox

RISK ASSESSMENT

The PCC continues to monitor risks and consequences. Risk assessment documents have been published by the DAC and Ecclesiastical Insurance. A Risk Log has been prepared for both church premises.

Fr James

QUINQUENNIAL

The Quinquennial inspections for both the Parish Church and the Church of the Good Shepherd have been undertaken and the reports are awaited.

*John Ward & Andrew Hayden
Churchwardens*

FUND RAISING COMMITTEE (FunCom)

2024 began with a splendid evening, courtesy of our own Matt Green. Under his professional name of Matt Wiseman, he brought a new approach to our events, with his friend Amelia and fellow performers. Andrew Hayden looked after the sound and lighting, providing support and it was a delightful evening enjoyed by us all.

Charlie Chaplin was the centre of attention at our February film night, once more provided by Andrew. Special thanks once again to those stalwarts who provided the pizzas and hot dogs.

Our thanks yet again to Christine Cutting, who did a sterling job organising our two fairs, one in the Spring and the other in the Autumn. Mixing those stall holders from outside the parish with our own, adds an extra dimension to the proceedings. Hard work but lots of fun, bringing local people together.

Our Quiz and Chips evenings in April and September continued to test our teams and proved as popular as ever. And then our Murder Mystery in May! Complex and confusing as ever; nevertheless, there were some clever and astute members of our audience who managed to unmask the fiendish assailant. Will they manage in May this year I wonder?

Pip Jenkinson once again did us proud with her Summer Concert and Strawberry Tea in June. Memories certainly were Made Of This.

The 1920's themed Summer Church Fete brought in many families from all over Thorpe St Andrew, with lots of activities for young and old, once again demonstrating the support for using the area around the village green. The real centre of the Thorpe St Andrews community.

In September we had another film from Andrew's collection, "An Appointment with Death", with Peter Ustinov taking the part of Agatha Christie's Hercule Poirot for the sixth and last time.

Another splendid year of enjoyment was provided for the people of Thorpe St Andrew, whilst raising essential funds for our Church. Our thanks to those helpers and members of the FunCom team.

*Victor Scrivens,
Chair Fundraising Committee (FunCom)*

TREASURERS REPORT

Once again, we have to report a challenging year with increases in costs from most of our suppliers.

We would like to thank, as always, the people who give us fantastic support behind the scenes: Margaret Hope, Robert Chalmers and Chris Seago and the members of the Finance Committee. We also wish to thank Mel Friend for undertaking the independent examination of the accounts.

Sadly, we are saying goodbye to Chris who is moving away from the area but wish him well for the future.

We have had some major projects, and we have managed to obtain grants for the majority of the expenditure and outlay for items, such as the long overdue replacement of the water boiler in the Parish Church kitchen, for which we have received donations.

The repairs to our wall continued to be at the forefront of our finances with considerably more monies needing to be raised.

We are most grateful for the continued support of the parishioners, the FunCom (Fundraising Committee) who organise our fund-raising events, Margaret Hope and Alistair Stewart for our Plant sales and donations from the Ivy Child and Thorpe St Andrew Burial Trusts.

*Paul Green & Julian Mogford
Treasurers*

THE CHURCHWARDEN'S REPORT

John looks after 'Front of House' welcoming visitors on a Sunday morning and ensuring there are always people available for Sidesman Duty.

We are very grateful to Liz Martin for doing the Sunday morning catering, and John will step in on the odd Sunday when Liz is not available.

We thank Christine Cutting and all those who regularly come to church on Saturday mornings to clean the church and to all those who look after our churchyard gardens and grounds at both churches, and to those who provide the lovely flower displays.

Andrew, as well as being Church Organist (also projectionist and organizer of our very popular Heritage Film Nights) looks after the property side.

The lighting in the Parish Church has recently been upgraded to L.E.D. and I think everybody agrees that it gives us a much brighter church.

The Fund-A-Flint Appeal for the collapsed wall continues to grow and we will be in a position for the rebuilding work to get under way in the next few weeks.

A new water heater has been purchased for the small kitchen at the rear of the Parish Church. This will be fitted shortly and will enable us to provide hot water for coffee without the need of kettles and jugs.

Fire Risk Assessments have been completed on all our premises. Paul Green has been appointed as our Fire & Safety Officer and he has produced a comprehensive book of checklists which is just being put into use.

Once the Wall has been completed, we will be looking at the heating in the Parish Church. This has long been problematic and advice was received from Norwich Diocesan Advisory Committee in 2022. Based on that, we will be getting quotes and investigating possible grants and donations.

We appreciate the work of the Parochial Church Council in giving consideration to all the above matters.

The wider Thorpe St Andrew Community continue to enjoy the live stream services and our events and special services.

Christmas saw a full range of well attended services and events, especially the Christmas Light Switch-On.

We would like to thank our Ministry Team: Fr James, Linda, Nichole, Adam, Graham, Alan, Dominika, Harriet and the choir and others who help out. We also thank our treasurers Julian and Paul and those who assist behind the scenes.

*Andrew Hayden & John Ward
Churchwardens*

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2024

	<u>Note</u>	<u>Unrestricted Fund</u>	<u>Designated Fund</u>	<u>Restricted Fund</u>	<u>Total 2024</u>	<u>Total 2023</u>
<u>Receipts</u>						
Voluntary receipts						
Collections at Services	2	17,466	0	0	17,466	19,963
Planned giving	2	12,254	0	0	12,254	11,291
Gift Aid		8,360	0	0	8,360	7,092
Other giving/receipts	2	7,147	0	26,770	33,917	20,568
Activities for generating funds	2	12,144	0	0	12,144	12,079
Church activities		30,115	0	0	30,115	41,276
Investment income		3,493	0	0	3,493	1,071
Grants	2	3,000	0	0	3,000	950
Legacies		0	0	0	0	0
Total Receipts		<u>93,978</u>	<u>0</u>	<u>26,770</u>	<u>120,748</u>	<u>114,290</u>
<u>Payments</u>						
Church activities						
Parish Share		30,000	0	0	30,000	54,532
Clergy and Staffing	3	2,897	0	0	2,897	3,610
Church running expenses	3	19,712	0	288	20,000	21,694
Mission giving	3	518	0	0	518	298
Building work & repairs	3	3,551	0	249	3,800	3,793
Cost of generating funds	3	6,852	0	3	6,855	5,313
Admin Costs	3	8,360	0	0	8,360	7,611
Other expenditure	3	0	0	2,762	2,762	5,187
Total Payments		<u>71,891</u>	<u>0</u>	<u>3,301</u>	<u>75,191</u>	<u>102,038</u>
Receipts – Payments		22,088	0	23,469	45,557	12,252
Transfers between funds		248	-248	0	0	0
Balances B/F 1/1/2024		<u>77,145</u>	<u>9,036</u>	<u>46,634</u>	<u>132,815</u>	<u>120,562</u>
Balances C/F 31/12/2024		<u>99,480</u>	<u>8,788</u>	<u>70,103</u>	<u>178,372</u>	<u>132,815</u>

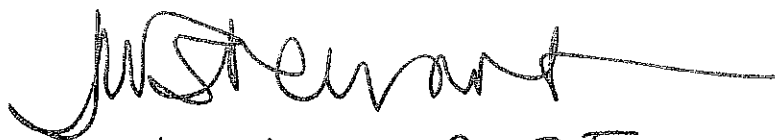
Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2024 (cont)

STATEMENT OF ASSETS AND LIABILITIES

	<u>2024</u>	<u>2023</u>
Assets: Cash, bank & CBI funds		
Barclays PCC Current account	109,614	66,399
Barclays Parish Life current account	Closed	199
Lloyds 100 Club current account	0	469
	<u>109,614</u>	<u>67,067</u>
CCLA (626205001D)	60,063	56,336
CBI FI units	9,795	10,412
	<u>179,472</u>	<u>133,815</u>
Other Assets		
Income tax gift aid recoverable (note 1g)	0	2,425
St Andrew's centre (Church Hall) (note 1h)	106,275	106,275
Liabilities		
Creditors: Agency receipts collected but not paid	1,394	1,294

Approved by the Parochial Church Council on 2025 and signed on its behalf by:

The Revd James Stewart
Rector


15 May 2025

Notes on the following pages form part of these accounts.

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2024 (cont)

Note - 1i. RESTRICTED AND DESIGNATED ACCOUNTS 2024

	01/01/2024				31/12/2024
<u>Restricted</u>	<u>b/fwd</u>	<u>receipts</u>	<u>payments</u>	<u>transfers</u>	<u>c/fwd</u>
Bellringers	8,828	88	0	0	8,916
Choir	347	3	0	0	350
Church Flower	207	2	0	0	209
Good Shepherd special projects	5,982	60	0	0	6,042
Organ maintenance (restricted)	5,358	54	288	0	5,124
SAC building/equipment	275	17	249	0	43
Wall	10,477	26,875	2,762	0	34,590
Well Warmth	3,576	36	0	0	3,612
YR cemetery	11,583	116	0	0	11,699
Total restricted	<u>46,633</u>	<u>27,250</u>	<u>3,298</u>	<u>0</u>	<u>70,585</u>
 Agency Fees	 <u>1,000</u>	 <u>12,566</u>	 <u>12,466</u>	 <u>0</u>	 <u>1,100</u>
 <u>Designated</u>					
100 Club	469	0	0	0	469
Organ maintenance (designated)	4,000	0	0	0	4,000
Rector's Discretionary	4,146	0	0	0	4,146
Parish Life	420	0	248	0	172
Total designated	<u>9,035</u>	<u>0</u>	<u>248</u>	<u>0</u>	<u>8,787</u>

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2024 (cont)

Note 2 - RECEIPTS	Unrestricted Fund	Designated Fund	Restricted Fund	Total 2024	Total 2023
<u>COLLECTIONS AT SERVICES</u>					
Sunday collections (Cash)	6,587	0	0	6,587	5,000
Sunday collections -gift aided (ENV)	7,215	0	0	7,215	11,432
Plate collections	944	0	0	944	1,049
Wedding & funeral collections	1,640	0	0	1,640	1,982
Yellow Envelopes	1,080	0	0	1,080	500
	<u>17,466</u>	<u>0</u>	<u>0</u>	<u>17,466</u>	<u>19,963</u>
<u>PLANNED GIVING</u>					
Standing Order	3,644	0	0	3,644	4,314
Standing Order - gift aided	8,610	0	0	8,610	6,977
	<u>12,254</u>	<u>0</u>	<u>0</u>	<u>12,254</u>	<u>11,291</u>
<u>GIFT AID RECOVERED</u>					
Gift Aid Reclaim	8,360	0	0	8,360	7,092
<u>ALL OTHER GIVING/VOLUNTARY RECEIPTS</u>					
Donations + Gift Aid	4,062	0	0	4,062	12,430
Wall Boxes	334	0	0	334	353
SumUp Payments	414	0	0	414	565
Donations - Soup Lunch (incl. Harvest)	95	0	0	95	50
Donations - Burial Ground	450	0	0	450	733
Donations - Wall Fund	0	0	26,770	26,770	5,429
Donations - Tea & Coffee	781	0	0	781	446
Donations - Bellringers	0	0	0	0	0
Donations - Flowers	0	0	0	0	0
Donations - PTG	0	0	0	0	0
Donations - Wedding Printing	0	0	0	0	0
Donations - Votive Candles	261	0	0	261	498
Donations - 100 Club	750	0	0	750	0
	<u>7,147</u>	<u>0</u>	<u>26,770</u>	<u>33,917</u>	<u>20,508</u>
<u>ACTIVITIES FOR GENERATING FUNDS</u>					
Fete (Summer and Autumn)	4,637	0	0	4,637	4,083
Sales	0	0	0	0	0
Other Fundraising	7,377	0	0	7,377	6,267
Magazine Advertising	130	0	0	130	529
Subscriptions - 100 Club	0	0	0	0	1,260
	<u>12,144</u>	<u>0</u>	<u>0</u>	<u>12,144</u>	<u>12,139</u>
<u>CHURCH ACTIVITIES</u>					
Magazine subs/sales	1,324	0	0	1,324	1,044
Non-charitable trading (Hall)	18,466	0	0	18,466	20,736
Fees - Statutory	10,325	0	0	10,325	19,050
Fees - Additional	0	0	0	0	445
	<u>30,115</u>	<u>0</u>	<u>0</u>	<u>30,115</u>	<u>41,275</u>
<u>INVESTMENT INCOME</u>					
Dividends and Interest	3,493	0	480	3,973	772
<u>GRANT INCOME</u>					
General	3,000	0	0	3,000	950
	<u>3,000</u>	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>950</u>

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2024 (cont)

Note 3 - PAYMENTS	Unrestricted Fund	Designated Fund	Restricted Fund	Total 2024	Total 2023
<u>CLERGY & STAFFING COSTS</u>					
Clergy	650	0	0	650	550
Administrator Parish	2,247	0	0	2,247	3,060
Clergy Expenses	<u>2,897</u>	<u>0</u>	<u>0</u>	<u>2,897</u>	<u>3,610</u>
<u>CHURCH RUNNING EXPENSES</u>					
Cleaning	0	0	0	0	0
Gas & Electricity	7,254	0	0	7,254	8,937
Insurance	3,324	0	0	3,324	3,256
Service Costs	1,298	0	0	1,298	1,412
Maintenance	2,170	0	288	2,458	2,020
Water	226	0	0	226	212
Choir/Music/Bells	1,538	0	0	1,538	470
Flowers/Sundries	27	0	0	27	257
YR Cemetery Maintenance	3,875	0	0	3,875	5,129
	<u>19,712</u>	<u>0</u>	<u>288</u>	<u>20,000</u>	<u>21,694</u>
<u>MISSION GIVING & DONATIONS</u>					
Charities - Home (UK)	518	0	0	518	398
Charities - Secular	0	0	0	0	0
	<u>518</u>	<u>0</u>	<u>0</u>	<u>518</u>	<u>398</u>
<u>BUILDING WORK & REPAIRS</u>					
Major repairs and redecoration	<u>3,551</u>	0	249	3,800	<u>3,793</u>
<u>COSTS OF GENERATING FUNDS</u>					
Fund raising	479	0	0	479	76
Magazine	0	0	0	0	103
Hall running costs	1,977	0	0	1,977	332
Hall cleaning costs	4,328	0	3	4,331	4,177
SAC Garden	67	0	0	67	105
Prizes Awarded - 100 club	0	0	0	0	520
	<u>6,852</u>	<u>0</u>	<u>3</u>	<u>6,855</u>	<u>5,313</u>
<u>ADMINISTRATION COSTS</u>					
Bank charges	0	0	0	0	0
Printing	1,324	0	0	1,324	436
Stationery	1,231	0	0	1,231	1,963
Support Costs	5,805	0	0	5,805	5,211
	<u>8,360</u>	<u>0</u>	<u>0</u>	<u>8,360</u>	<u>7,610</u>
<u>OTHER EXPENDITURE</u>					
Mission & Evangelism costs	0	0	0	0	350
Churchyard expenses	0	0	2,762	2,762	3,531
Trading Costs - Property	0	0	0	0	0
Diocese Board of Finance	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>2,762</u>	<u>2,762</u>	<u>3,881</u>

Thorpe St. Andrew Episcopi Parochial Church Council
Notes to the Financial Statements for the year ended 31 December 2024

1. Accounting Policies:

1a. The PCC financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include accounts of the church groups that owe their main affiliation to another body or those of informal groups of church members.

1b. PCC Funds. The restricted fund represents donations, grants or bequests received for a specific object or invited by the PCC for a specific object. Restricted funds may only be expended on the specific object for which they were given, and any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund, and where there is no separate investment interest is apportioned to individual funds on an average balance basis. The accounts of the restricted funds appear in note 1j. the income of the Bellringers Fund consists of charges for weddings when bells are rung, and decisions over how the funds are spent are made by the current members of the Bellringing Group, not the PCC. Unrestricted funds are funds which are not subject to any restrictions regarding their use and can be used for PCC ordinary purposes and are shown as the general fund. Designated funds are general funds set aside by the PCC for use in the future, but which remain unrestricted, and their accounts also appear in note 1i.

1c. Where the PCC collects money as an agent on behalf of others which it pays over in full to those concerned e.g. diocesan fees, secular charities and wedding organist, the amounts are not included in the accounts. If all the agency payments belonging to others have not been paid over by the end of the year, the balance owing is held temporarily in the PCC's bank account and recognised as agency creditors. Conversely, if agency payments have been paid over to others but not collected by the PCC at the end of the year, the balance paid in advance is shown as agency debtors. The Bellringing Group has chosen to leave its money invested in PCC accounts and the balance is shown as a restricted fund rather than an agency creditor.

1d. Statement of Assets and Liabilities. Consecrated and beneficed property is excluded from the accounts by s.(10)(2)(a) and (c) of the Charities Act 2011. No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC this to be inalienable property.

1e. Rounding. All figures including totals have been rounded off to the nearest pound. In the rounded form, some totals may not agree exactly with the sum of the individual rounded figures.

1f. CBF Fixed Interest Securities Fund. The PCC owns units in this Central Board of Finance Fixed Interest Fund which have been shown valued at cost.

1g. Income tax recoverable. The PCC has claimed refunds for 2024 gift aid donations and the refund for the last quarter was still outstanding on 31 December 2024.

1h. St. Andrew's Centre (Church Hall). The Centre is shown at cost (January 1996)

Independent Examiner's Report to the Trustees of the Parochial Church Council of Thorpe St Andrew Episcopi

I report on the accounts for the year ended 31 December 2024, which are set out on the preceding pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the account. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act.
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with the records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedure undertaken does not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect of the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. Within other assets the income tax gift aid is still being recovered, so at this time a total is not known.
4. Under designated accounts the 100 Club has no receipts or payments as it is now being dealt with as a separate entity.
5. Parish Life has also been closed off as it is now handled in house and the account has been closed.

Melyza Friend
20 Blakestone Drive
Norwich NR7 0LF

M. Friend

Date 15/5/2025

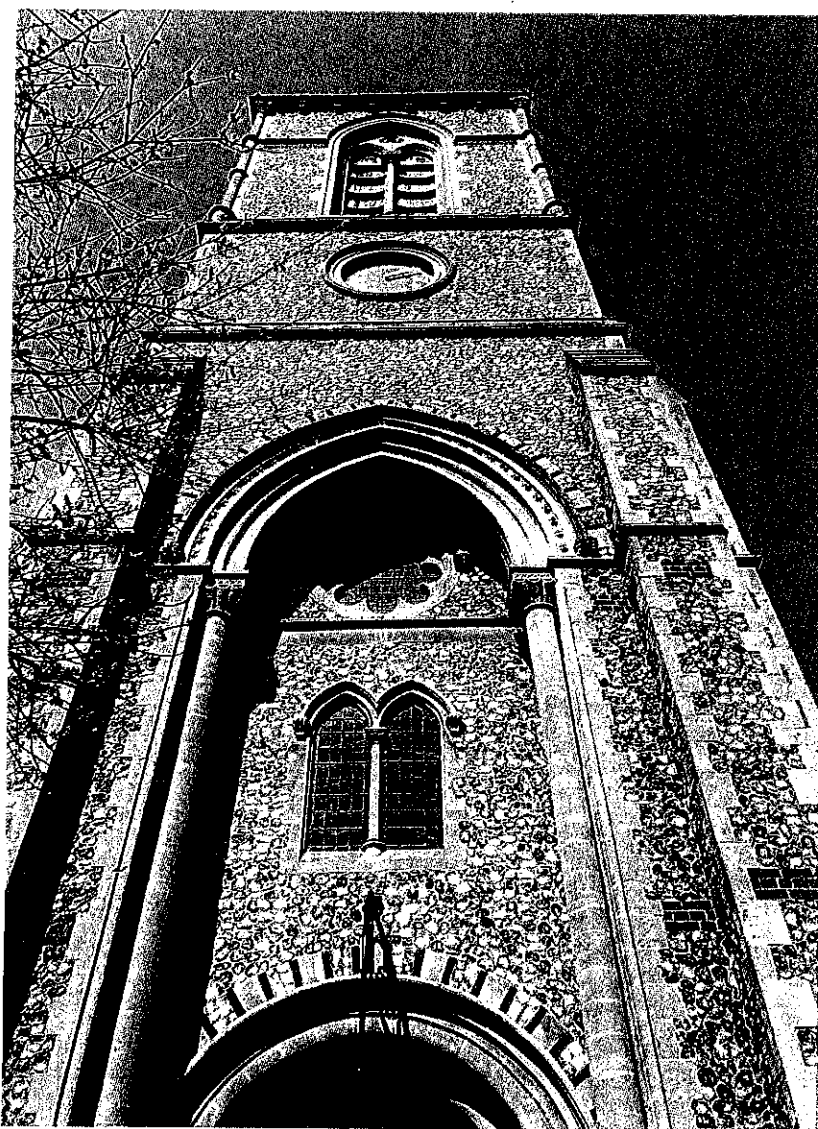
Accounts



The Parish of Thorpe St Andrew

ANNUAL REPORT AND FINANCIAL STATEMENTS

of the Parochial Church Council of Thorpe St Andrew
for the year ended 31 December 2023



Incumbent The Revd James Stewart

The Rectory, 21a South Avenue, Thorpe St Andrew, Norwich, NR7 0EY

Telephone 01603 439160 **Email** rector@thorpeparishchurch.org

Bank Barclays plc, Norwich St Stephen's Branch, 5-7 Red Lion Street, Norwich, NR1 3QH

Registered Charity No 1131592

Parochial Church Council (PCC) Background

The PCC was until 2009 a Charity exempted from registration with the Charity Commission. It is now a registered charity, No. 1131592, which has the responsibility of co-operating with the Rector in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance commitments for the Parish Church, the Church of the Good Shepherd and the St Andrew's Centre complex.

Membership

Members of the PCC are the Trustees and are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

Clergy	The Revd James Stewart	Rector
Wardens	Dr Andrew Hayden Mr John Ward	Elected Mrs Pat Bales (resigned 8 May 2023) Mr Peter Berry (resigned 8 May 2023) Mrs Ann Cox Mrs Jenny Fuller (appointed 8 May 2023) Dr Andrew Hayden Mrs Margaret Hope (appointed 8 May 2023) Mrs Pip Jenkinson Mrs Nicole King (resigned 8 May 2023) Mr Ian Mackie Mr Julian Mogford Mrs Linda Olney Mr Graham Rowland (appointed 8 May 2023) Mr Victor Scrivens Mr John Ward Mr Adam Wegg (appointed 8 May 2023) Mrs Nicole King Mrs Ann Cox Mr Ian Mackie Mr Victor Scrivens
Secretary	Mrs Christine Cutting	
Treasurers	Mr Paul Green Mr Julian Mogford	
Fabric Officer		
Safeguarding Officer		
Representative on Norwich East Deanery		
Representative on Norwich East Deanery		
Representative on Norwich East Deanery		

Committees

The PCC operates through a number of committees. They meet between full meetings of the PCC and, after discussing subjects within their remit, report and make recommendations to that body.

- The Standing Committee is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. Its current membership is the Rector, Churchwardens, PCC Secretary and Treasurers. The PCC appoints this group.
- The Finance Committee oversees the general financial dimension of the work of the PCC by budgeting, monitoring income and expenditure, considering and recommending investment policies.
- The Property Committee has in the past attended to matters relating to Church buildings and their fixtures and fittings, including e.g. their inspection, maintenance and decoration. The committee during 2023 has been included in the brief of the Finance Committee.
- The Pastoral Care / Bereavement Group attends to the needs of local people for pastoral care by attending to the needs of the families of those whose loved ones have died in recent years and those who are unwell in our parish.
- The St Andrew's Centre Management Group attends to matters directly concerning the St Andrew's Centre Church Hall, including e.g. the regular maintenance, decoration, letting and caretaking arrangements etc.
- The Fundraising Committee arranges fundraising activities, social functions and promotes fellowship within the parish and community.

REVIEWS OF THE YEAR

THE RECTOR'S REPORT

Introduction

Thorpe St Andrew is bright, vibrant, independent and diverse. Our parish and churches form part of this strong community. Our aim is to serve and love as Christ has loved and served us - and, whilst some may feel that we live in a secular society, the wide variety of contributions we make to our community disproves this year after year. You will find in this report contributions from some very faithful volunteers who give freely of their time in the service of the one who came not to be served but to serve - Jesus Christ. It is my huge privilege to lead this parish as Rector with so many like-minded and committed people in our community. In 2023 King Charles publicly declared his commitment to the service of our nation as he was crowned King, whilst throughout our country people continued to build back their lives after the difficult times of the Covid-19 pandemic, struggled with high energy bills and the general cost of living. In the wider world the conflict in Ukraine has sadly not abated and in October the conflict over the Gaza strip began. Personally the year began with sadness for our family with the death of a dear mother who had contributed much to this community. Yet, amidst all these events our churches remained resourcing points of community life and love, with each person being a 'living stone' of this inspiring endeavour, radiating the light and love of Christ. In line with last year's report, I am no longer providing a month by month report but instead I am focusing on some of the key moments in the year.

Lent, Holy Week and Easter 2023

Each year we follow the way of the cross with Christ through a faithful observance of Lent. I was very pleased to lead for a second time a Lenten pilgrimage to the Shrine of Our Lady of Walsingham. With thanks to the kind welcome of the team at Walsingham I was able to lead services of Stations of the Cross and the Liturgy of Sprinkling at the well. We are very grateful to the Trustees of the Ivy Child Charitable Trust for their generous grant which paid for the coach travel to Walsingham and back.

We also held a Lent Course at the Rectory, following the Church of England's Lent material. In Holy Week we were able to hold most services similar to our pre-pandemic programme with good congregations and a really excellent Easter Fun Day in the St Andrew's Centre. We were able to distribute over 50 Easter eggs to our children and young people - sharing the love of Christ throughout our community. On Easter Day we were also able to distribute a small booklet produced by the Church of England counting down the 28 days from Easter to the Coronation.

Coronation Weekend

Following the success of our planning for the Platinum Jubilee we were able to present a very full programme of events and activities for the Coronation, beginning with an excellent talk from Phyllida Scrivens, the Ringing for the King initiative on the Saturday afternoon and a super day on the Sunday with a Service of Thanksgiving and The Big Coronation Lunch with picnic boxes prepared by The Rivergarden Pub. We were entertained to an excellent concert by the Norwich City Concert Band, with Fr James conducting an impromptu item at the end! The whole day was a great success. Fr James also participated in the evening concert at Fitzmaurice Park on Coronation Day, notwithstanding the (by then) very inclement weather.

Coronation Plant Sale

It was amazing for us to reflect as we prepared for our annual Plant Sale that this Covid-19 initiative has gone from strength to strength and has raised a lot of money for our mission and ministry. Huge thanks to Margaret Hope and all the gardening team who worked so hard this year.

Kitchen

The kitchen at the St Andrew's Centre was becoming very old and tired and so when Adam Wegg came forward with a way of refurbishing the kitchen at cost price with the generous donation of a considerable amount of his time I was very grateful. I am full of admiration for Adam, who in the month of August coordinated this project and used his skill to deliver this, and for all those who came to help with many different tasks. This was truly a 'community engagement piece' *par excellence*.

Organ Recitals

As the kitchen was being refurbished so the organ recitals season was well underway. This series showcases are fabulous organ and the talents of our recitalist including the series coordinator, our own Andrew Hayden.

Truckers' Weekend

The last weekend of August is a special one for our community as we greet the East Coast Truckers' Convoy. On the Saturday we welcomed children to our Summer Craft Day and then on Sunday greeted the young people as they were brought through Thorpe on their way to the coast. We then held a super barbecue at the Rectory in the afternoon. Thanks to all who helped.

Harvest Festival and Lunch

Our Harvest Festival took place at the Parish Church and afterwards we journeyed north to the St Andrew's Centre for the Harvest Lunch. A collection was taken for the Foodbank in money and food. My thanks go to Ann Cox, Jenny Fuller, Linda Olney and their team for the excellent lunch. Thanks also to Sue Short and Isobel Munday and the children of the Junior Choir for decorating the church for Harvest. We were able to bless and dedicate the kitchen for use in community at the lunch.

Annual Memorial Service

We held our annual service for those who have been bereaved during the year on Sunday 6 November at the Parish Church. This was very well attended and it well received by the families whom we serve. My thanks go to the members of the Pastoral Care and Bereavement Group who helped plan this service.

Warm and Wellness Fund

With thanks to the Thorpe St Andrew Trust we continued to offer assistance to those who needed it through the Warm and Wellness Fund. This has benefitted several Thorpe St Andrew residents.

Christmas

We began Advent with the Christmas Tree Festival and welcomed many organisations in our community to display Christmas Trees in the Parish Church. With the help of members of Thorpe St Andrew Town Council the lights were switched on at River Green, with the countdown being given by Rob Setchell of ITV Anglia. We welcomed many into our church, who received a warm welcome and kind hospitality. Father Christmas was a great success! We were then able to however hold Carol Services at both churches, with the usual services on Christmas Eve and Christmas Day - crib services, midnight masses and Christmas morning service.

Café Church

We continue to welcome new young families to our informal worship which takes place once a month at the St Andrew's Centre. We began a trial of the time of 3.00pm on a Sunday afternoon and this continues successfully into 2024. Many of our Café Church family now help with prayers, crafts and refreshments but I am particularly grateful to Nicole and Adam who have been strong leaders of this.

Continuing to use technology to proclaim the gospel

Begun at the outset of the pandemic and continuing in 2023 we are streaming our Sunday service live from the Parish Church. There have been a number of requests to stop doing this, but there are a small group of people who benefit hugely from this and there is a national encouragement to offer online alternatives, so we are continuing.

Parish Life

Parish Life - the Next Generation began in March 2023. Whilst the magazine before looked beautiful it was costing the parish too much and we had to come up with a cost effective alternative. We are making a very modest profit and have received many positive comments - so a huge thank you to those who have helped put it together and to those who have distributed this.

General Activities

Many of our general activities are reported elsewhere in this report. Koffee and Kompany is growing and is a very popular place for people to come and chat once a month with coffee and a lunch. Junior Choir continues - and we have recruited some new members! The Fundraising Committee (FunCom) under the chairmanship of Victor Scrivens, reported elsewhere, has done a tremendous job in bringing us together and raising vital funds for our churches this year and is an opportunity not just to raise funds but to come together in fun and fellowship. The Pastoral Care and Bereavement Group has met throughout the year and its work is much appreciated. The Gardening Team, Cleaning Team, Flower Team and many more teams help keep 'our show on the road!'

Other involvement

Along with remaining an Honorary Priest Vicar of Norwich Cathedral, which causes me from time to time to sing as Cantor at Evensong, I continue to sit as a nominee of the Church Urban Fund on the Board of our joint venture between the Diocese and the Church Urban Fund - 'Imagine Norfolk Together', which mainly manages two Development Workers in Great Yarmouth and King's Lynn respectively, who help facilitate a number of exciting projects tackling poverty in their locations. I also remain a member of the Diocesan Board of Patronage, and am a Trustee of our local burial trust, now the Thorpe St Andrew Trust. I am Chaplain (Padre) to the Royal British Legion - Thorpe St Andrew Branch. I remain Chair of Governors of Hillside Avenue Primary School and Nursery. I am also a Governor of Thorpe St Andrew School and Sixth Form. I act in an informal capacity in a chaplaincy role for a number of other Thorpe St Andrew organisations. Going forward I have been appointed as Diocesan Chaplain to the Mothers' Union and Chaplain to the Norwich Branch of the Royal Naval Association.

Those whom we love, but see no longer
Our hearts go out to all who have lost loved ones in 2023. Whilst we continue to serve our wider community by helping families remember their loved ones at funeral services, we particularly record with thanksgiving the contribution made by those who were 'living stones' of our body of Christ, if they were either on our electoral roll or contributed to our life together in some other way - Alan Wiseman, Cicely Tayler, Pat Stewart, Janet Johnson, Sylvia Cripps, Geoffrey and Alice Bunkell, John Farrow, John Stannard, John Preus, Jean Paotai, Andrew Nairn, Amy Stimpson, Jean High, John Hughes and Sylvia Seago. We stand alongside each who mourn and rejoice too that each of them are 'lost in wonder, love and praise.'

Thank you to all the team

I am very grateful to Nicole and Adam who with myself form our magnificent Ministry Team. They work very hard and lead much of our Children and Families work with Café Church and our Easter and Summer Craft Fun Days.

I am very thankful for John Ward and Andrew Hayden for their invaluable and generous support as churchwardens.

I am also very thankful for Christine Cutting who has continued to assist with our administration

and has acted as PCC secretary, faithfully coming to church every Saturday morning.

Julian Mogford and Paul Green have worked very hard as Treasurers and I am very grateful for their tremendous work.

At the Church of the Good Shepherd thanks go to the unswerving and constant dedication of Ann Cox and Jenny Fuller in looking after the life of the Church of the Good Shepherd.

However there are many more to thank because the church only runs because an ever increasing list of people who offer their time freely to complete our corporate life together - cleaning, polishing, washing linen, administration, working with our young people, acting as sidespersons, making coffee, serving, gardening, acting on our PCC, acting as Caretaker, editing and contributing to our Parish Life magazine, or contributing food for any of our functions... (and much more!)

Finally thank you to all of you - each a living stone - for the unique ways in which you have responded to God's call in your lives and for acting on Christ's commandment to love one another as we form together our unique body of Christ, which we are each privileged to serve - the Parish of Thorpe St Andrew.

Fr James

CHURCH ELECTORAL ROLL 2023

The number of persons on the Roll at 31 December 2023 was 122.

THORPE ST ANDREW EPISCOPI 100 CLUB

The 100 Club continues to be a successful fundraising venture within the Church and the wider Parish. The current year will run from October 2023 to September 2024, with 2 prizes, 1 of £25 and 1 of £15 being awarded on a monthly basis. 105 numbers were allocated this year and an extra prize of £25 was awarded in the Christmas draw in accordance with the Club rules.

Many thanks again to David Debenham who has kindly assessed the Club accounts, and to all who support the club meaning that this year £900 has been donated to Church funds.

Linda Olney & Ann Cox

CLERGY COVENANT ON WELLBEING

This was introduced as an item in our PCCs in 2021. Whilst the Parish have not yet been asked to adopt this, the PCC have wholeheartedly welcomed this and are ensuring through meetings of the Churchwardens with clergy ensure that the issue of clergy wellbeing is kept on the agenda and addressed where appropriate.

John Ward and Andrew Hayden - Churchwardens

DEANERY SYNOD REPORT

The Synod continues to look at how our churches might be better stewards of all God's gifts God has given us in the world and to hear how individual parishes are adjusting to parish life following the Covid-19 pandemic.

Fr James

FINANCIAL RESERVES POLICY

At the PCC Meeting in January 2012, acting on the advice of the Diocesan Secretary (who was present), it was proposed and agreed that the General Fund Reserve should be reduced to £17,000.00. Neither the PCC nor the Finance Committee have altered this decision - so it remains in force.

*Fr James
Chair - Finance Committee*

FUND RAISING COMMITTEE (FunCom)

Once again, we have been fortunate to obtain support from many of the residents of Thorpe St Andrew. Our programme has continued to produce at least one event for each month of the year.

Courtesy of Andrew Hayden, our Church Warden, we have seen films including some "Golden Silents" to "Woman in Green" starring Basil Rathbone, bringing happy memories to many in the audience. Tempted by Pizza and Hot Dogs, a great time was had by all.

Our Quiz and Chips evenings continued to test our teams. With delicious fish and chips provided by Mr Nippy Chippy, we regularly "played to packed houses", having occasionally to turn people away.

Thanks to Christine Cutting, we held two fairs, one in the Spring and the other in the Autumn, whilst continuing to experiment with different formats, such as the Book Fair and a Silent Auction. There is no doubt that many visitors just turned up for a gossip with a cup of tea and

a cake, but it was all part of providing enjoyment for our local people.

Pip Jenkinson once again did us proud with her Summer Concert and Strawberry Tea, and the Church Fete brought in lots of families from all over Thorpe St Andrew.

But our special event was again on honour of the Royal family, this time the Coronation of King Charles III. Over 100 people attended our Coronation Big Lunch, with Glenn from the Rivergarden providing both themed food and drink for all concerned. The Thorpe History Group exhibited artefacts from previous royal events in Thorpe. This was a great occasion with singing and entertainment once again from the Norwich Band.

Another splendid year of enjoyment was provided for the people of Thorpe St Andrew, whilst raising essential funds for our Church.

Victor Scrivens
Chair Fundraising Committee (FunCom)

THE CHURCHWARDEN'S REPORT

John looks after 'front of House' ensuring there are always people available for Sidesman Duty.

We are very grateful to Liz Martin for taking over the Sunday morning catering, and John will step in on the odd Sunday when Liz is not available.

We are very grateful to all those who regularly come to church on Saturday morning for the cleaning rota and also to all those who look after our churchyard gardens and church grounds at both churches, and to those who provide the lovely flower displays.

Andrew, as well as being Church Organist (also projectionist and organiser of our very popular Heritage Film Nights), looks after the property side with the assistance of Adam Wegg.

There are some on-going property issues at present:

The collapsed wall: the Fund a Flint Appeal is growing and we will hopefully be in a position to engage a contractor later in the year.

Church lighting: options are being explored for a more efficient lighting system and in the mean time, failed bulbs are being replaced.

The porch at The Good Shepherd: quotes are being considered.

An urgent matter of flooding coming in under the two side doors of the church had to be addressed and a new drainage channel has been installed.

The lighting in the St Andrews Centre has been upgraded to LED. The saving in electricity will eventually cover the cost of the work.

A new outside tap at the Parish Church has been installed.

Fire Risk assessments on the Parish Church, Good Shepherd and St Andrews Centre have been completed.

A new kitchen has been installed in the St Andrews Centre, largely due to Adam Wegg.

We are looking at the heating in the Parish Church in the longer term as there are no funds available at present.

We appreciate the work of the Parochial Church Council in giving consideration to all the above matters.

The wider Thorpe St Andrew Community continue to enjoy the live stream services and our events and special services.

Christmas saw a full range of well attended services and events especially the Christmas Light Switch-On.

We would like to thank our Ministry Team: Fr James, Nicole, Adam, Graham, Alan, Dominika, Henrietta and the choir and others who help out. We also thank our treasurers Julian and Paul and those who assist behind the scenes.

Andrew Hayden & John Ward
Churchwardens

TREASURERS REPORT

We would like to start, as always, in sincerely thanking the parishioners who work tirelessly behind the scenes supporting us and the Church. Margaret Hope who counts the Gift Aid envelopes, Robert Chalmers who gets every penny possible back from HMRC and Nick Olney who deals with our Insurers and Utility suppliers. Also, Ann Cox, Victor Scrivens, John Ward and Andrew Hayden who are active Financial Committee members.

We had a large insurance claim this year for repairs to the Parish Church processional cross and the Sanctuary light. This was settled by the Insurers.

It has been another difficult year for our finances due to the high cost of utilities which, hopefully,

is easing slightly and, of course, the impending repair of the collapsed wall at the Parish Church. This is scheduled to cost £115,000, and still has a way to go to reach the target. We pray that costs don't rise too much during the appeal time.

We would also like to pass on our gratitude to Melyza Friend for her input as Independent Examiner of the Church accounts. Mel was very happy with our current accounting practices and is keen to work with us in the future. Mel has a wealth of experience both in the corporate and academic world.

*Paul Green & Julian Mogford
Treasurers*

FABRIC REPORT

This year's fabric report is somewhat overshadowed by the pressing need to fund and execute the rebuilding of the retaining wall at the parish church. So far, we are about halfway towards that goal in terms of financing but it cannot be stressed too highly that if there were any further movement in what remains of the wall, due to prolonged heavy rain, for example, it could have a potentially devastating effect on the north and east sides of the church, not to mention the surrounding properties.

As mentioned in last year's report, the lighting at the parish church is showing real signs of aging and replacement parts are now very expensive and hard to source. Access for repairs is now well-nigh impossible. A revised proposal is being investigated using proprietary LED lighting units just replacing what is already there. It is hoped this will be substantially cheaper while

maintaining a comfortable, pleasing ambience and reducing our energy bills. The longevity of LED's should ensure the lamps will not need attention for many years to come.

Elsewhere, the fabric of our various buildings presents no major issues at the moment though we await the findings of the next quinquennial inspection due in 2024. Problems with flooding at the west end of the parish church have been addressed by the installation of a drain in front of the west door.

As ever, my gratitude to Fr James, Adam and my colleague John Ward for their continued support in my roles as Fabric Officer and Churchwarden.

*Andrew Hayden
Fabric Officer & Churchwarden*

Risk Assessment

The PCC continues to monitor risks and consequences. Risk assessment documents have been published by the DAC and Ecclesiastical Insurance. A Risk Log has been prepared for both church premises.

Quinquennial

The Quinquennial reports for both the Parish Church and the Church of the Good Shepherd were completed by August 2019. The next therefore will be due in 2024.

*John Ward & Andrew Hayden
Churchwardens*

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2023

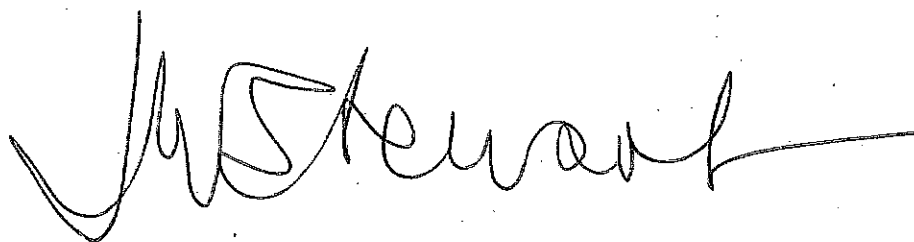
	<u>Note</u>	<u>Unrestricted Fund</u>	<u>Designated Fund</u>	<u>Restricted Fund</u>	<u>Total 2023</u>	<u>Total 2022</u>
<u>Receipts</u>						
Voluntary receipts						
Collections at Services		19,963			19,963	20,426
Planned giving	2	11,291			11,291	10,318
Other giving/voluntary receipts	2	14,529	550	5,429	20,508	9,993
Grants	2			950	950	5,150
Legacies					0	2,000
Gift Aid		7,092			7,092	7,286
Activities for generating funds	2	10,390	1,749		12,139	17,252
Investment income	2	205		572	777	976
Church activities	2	41,276			41,276	30,572
Total Receipts		<u>104,745</u>	<u>2,299</u>	<u>6,952</u>	<u>113,996</u>	<u>103,973</u>
<u>Payments</u>						
Church activities						
Parish Share		54,532			54,532	48,000
Clergy and Staffing		3,610			3,610	3,684
Church running expenses	3	21,180		514	21,694	18,291
Mission giving	3	298			298	266
Building work & repairs	3			3,793	3,793	4,172
Admin Costs	3	7,561	50		7,611	8,675
Other expenditure	3	350	1,306	3,351	5,007	410
Cost of generating funds	3	4,690	623		5,313	18,980
Total Payments		<u>92,221</u>	<u>1,979</u>	<u>7,658</u>	<u>101,858</u>	<u>102,478</u>
Receipts - Payments		12,525	320	-886	11,959	1,495
Transfers between funds		2,050	-2,050	0	0	0
Balances b/f at 1/01/2023		<u>61,679</u>	<u>11,326</u>	<u>47,557</u>	<u>120,562</u>	<u>119,067</u>
Balances c/f at 31/12/2023		<u>76,254</u>	<u>9,596</u>	<u>46,671</u>	<u>132,521</u>	<u>120,562</u>

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2023 (cont)

STATEMENT OF ASSETS AND LIABILITIES

	<u>2023</u>	<u>2022</u>
Assets: Cash, bank & CBI funds		
Barclays PCC Current account	66,399	55,440
Barclays Parish Life current account	199	444
Lloyds 100 Club current account	469	1,429
	<u>67,067</u>	<u>57,314</u>
CCLA (626205001D)	56,336	55,265
CBI FI Units	10,412	10,412
	<u>133,815</u>	<u>122,990</u>
Other assets		
Income tax gift aid recoverable (note 1g)	2,425	2,500
St Andrew's centre (Church Hall) (note 1h)	106,275	106,275
Liabilities		
Creditors: Agency receipts collected but not paid	1,294	2,208

Approved by the Parochial Church Council on 26th April 2026 and signed on its behalf by:



The Revd James Stewart
Rector

Notes on the following pages form part of these accounts.

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2023 (cont)

1i. RESTRICTED AND DESIGNATED ACCOUNTS 2023

	01/01/2023				31/12/2023
	<u>b/fwd</u>	<u>Receipts</u>	<u>Payments</u>	<u>Transfers</u>	<u>c/fwd</u>
<u>Restricted</u>					
Bellringers fund	8,740	87			8,828
Choir fund	344	3			347
Church Flower fund	182	62	37		207
Good Shepherd special projects fund	5,923	59			5,982
Organ maintenance fund (restricted)	5,777	58	477		5,358
SAC building/equipment fund	4,028	40	3,793		275
Wall fund	8,494	5,514	3,531		10,477
Well Warmth fund	2,600	976			3,576
YR cemetery fund	11,468	665			12,133
Total restricted	<u>47,557</u>	<u>7,465</u>	<u>7,838</u>	<u>0</u>	<u>47,183</u>
Agency Fees	<u>2,208</u>	<u>292,824</u>	<u>10,539</u>		<u>2,208</u>
<u>Designated</u>					
100 Club	1,429	1,260	520	1,700	469
Organ maintenance fund (designated)	4,000				4,000
Parish Life	223	429	103	350	199
Rector's Discretionary Fund	5,452		1,306		4,146
Total designated	<u>11,105</u>	<u>1,689</u>	<u>1,929</u>	<u>2,050</u>	<u>8,815</u>

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2023 (cont)

Note 2 - RECEIPTS	Unrestricted Fund	Designated Fund	Restricted Fund	Total 2023	Total 2022
<u>COLLECTIONS AT SERVICES</u>					
<i>Sunday collections (cash)</i>	5,000			5,000	4,305
Sunday collections -gift aided	11,432			11,432	11,166
Plate collections	1,049			1,049	2,473
Wedding & funeral collections	1,982			1,982	1,789
Yellow envelopes	500			500	692
	<u>19,963</u>			<u>19,963</u>	<u>20,426</u>
<u>PLANNED GIVING</u>					
Standing Order	4,314			4,314	4,124
Standing Order - gift aided	6,977			6,977	6,194
	<u>11,291</u>			<u>11,291</u>	<u>10,318</u>
<u>GIFT AID RECOVERED</u>					
Gift Aid Reclaim	7,092			7,092	7,286
<u>ALL OTHER GIVING/VOLUNTARY RECEIPTS</u>					
Donations + Gift Aid	12,430			12,430	7,225
Wall Boxes	353			353	428
SumUp Payments	569			569	0
Donations - Soup Lunch (incl. Harvest)	50			50	0
Donations - Burial Ground	183	550		733	1,776
Donations - Wall Fund			5,429	5,429	0
Donations - Tea & Coffee	446			446	220
Donations - Bellringers				0	0
Donations - PTG				0	0
Donations - Wedding Printing				0	0
Donations - Votive Candles	498			498	345
	<u>14,529</u>	<u>550</u>	<u>5,429</u>	<u>20,508</u>	<u>9,993</u>
<u>ACTIVITIES FOR GENERATING FUNDS</u>					
Fete (Summer and Autumn)	4,083			4,083	3,030
Sales				0	0
Other Fundraising	6,207	60		6,267	7,203
Magazine Advertising	100	429		529	5,651
100 Club subscriptions		1,260		1,260	1,368
	<u>10,390</u>	<u>1,749</u>	<u>0</u>	<u>12,139</u>	<u>17,252</u>
<u>CHURCH ACTIVITIES</u>					
Magazine subs/sales	1,044			1,044	2,340
Non-charitable trading (Hall)	20,736			20,736	15,097
Fees - Statutory	19,050			19,050	12,470
Fees - Additional	445			445	395
	<u>41,276</u>	<u>0</u>		<u>41,276</u>	<u>25,113</u>
<u>INVESTMENT INCOME</u>					
Dividends and Interest	205		572	777	976
<u>GRANT INCOME</u>					
Grants	0	0	950	950	5,150

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2023 (cont)

Note 3 - PAYMENTS	Unrestricted Fund	Designated Fund	Restricted Fund	Total 2023	Total 2022
<u>CLERGY & STAFFING COSTS</u>					
Administrator Parish	550			550	600
Clergy Expenses	3,060			3,060	3,084
	<u>3,610</u>	<u>0</u>	<u>0</u>	<u>3,610</u>	<u>3,684</u>
<u>CHURCH RUNNING EXPENSES</u>					
Cleaning				0	0
Gas & Electricity	8,937			8,937	4,724
Insurance	3,256			3,256	3,107
Service Costs	1,412			1,412	1,563
Maintenance	1,544			1,544	1,563
Water	212		477	2,020	2,240
Choir/Music/Bells	470			212	125
Flowers/Sundries	220			470	891
YR Cemetery Maintenance	5,129		37	257	343
	<u>21,180</u>	<u>0</u>	<u>514</u>	<u>21,694</u>	<u>18,291</u>
<u>MISSION GIVING & DONATIONS</u>					
Charities - Home (UK)	398			398	266
Charities - Secular				0	0
	<u>298</u>	<u>0</u>	<u>0</u>	<u>398</u>	<u>266</u>
<u>BUILDING WORK & REPAIRS</u>					
Major repairs & redecorations	0	0	3,793	3,793	4,172
	<u>0</u>	<u>0</u>	<u>3,793</u>	<u>3,793</u>	<u>4,172</u>
<u>COSTS OF GENERATING FUNDS</u>					
Fund raising	76			76	0
Magazine		103		103	13,512
Hall running costs	332			332	397
Hall cleaning costs	4,177			4,177	4,525
SAC Garden	105			105	51
Prizes Awarded - 100 Club		520		520	495
	<u>4,690</u>	<u>623</u>	<u>0</u>	<u>5,315</u>	<u>18,980</u>
<u>ADMINISTRATION COSTS</u>					
Bank Charges					221
Printing	436			436	0
Stationery	1,914	50		1,963	2,365
Support Costs	5,211			5,211	6,100
	<u>7,561</u>	<u>50</u>	<u>0</u>	<u>7,610</u>	<u>8,675</u>
<u>OTHER EXPENDITURE</u>					
Mission & Evangelism costs	350			350	410
Churchyard expenses					0
Trading Costs - Property			3,531	3,531	0
Diocese Board of Finance				0	0
	<u>350</u>	<u>0</u>	<u>3,531</u>	<u>3,831</u>	<u>410</u>

AMENDED

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2023

	<u>Note</u>	<u>Unrestricted</u> <u>Fund</u>	<u>Designated</u> <u>Fund</u>	<u>Restricted</u> <u>Fund</u>	<u>Total</u> <u>2023</u>	<u>Total</u> <u>2022</u>
<u>Receipts</u>						
<u>Voluntary receipts</u>						
Collections at Services	2	19,963			19,963	20,426
Planned giving	2	11,291			11,291	10,318
Gift Aid		7,092			7,092	7,286
Other giving/receipts	2	15,079		5,489	20,568	9,993
Activities for generating funds	2	10,390	1,689		12,079	17,252
Church activities		41,276			41,276	30,572
Investment income		596		476	1,071	976
Grants	2			950	950	5,150
Legacies					0	2,000
Total Receipts		<u>105,686</u>	<u>1,689</u>	<u>6,915</u>	<u>114,290</u>	<u>103,973</u>
<u>Payments</u>						
<u>Church activities</u>						
Parish Share		54,532			54,532	48,000
Clergy and Staffing	3	3,610			3,610	3,684
Church running expenses	3	21,180		514	21,694	18,291
Mission giving	3	298			298	266
Building work & repairs	3	0		3,793	3,793	4,172
Cost of generating funds	3	4,690	623		5,313	18,980
Admin Costs	3	7,610			7,610	8,675
Other expenditure	3	350	1,306	3,531	5,187	410
Total Payments		<u>92,270</u>	<u>1,929</u>	<u>7,838</u>	<u>102,037</u>	<u>102,478</u>
Receipts – Payments		13,416	-240	-923	12,253	1,495
Transfers between funds		2,050	-2,050			
Balances B/F 1/1/2023		<u>61,679</u>	<u>11,326</u>	<u>47,557</u>	<u>120,562</u>	<u>119,067</u>
Balances C/F 31/12/2023		<u>77,145</u>	<u>9,036</u>	<u>46,634</u>	<u>132,815</u>	<u>120,562</u>

AMENDED

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2023 (cont)

Note - 1i. RESTRICTED AND DESIGNATED ACCOUNTS 2023

	01/01/2023				31/12/2023
<u>Restricted</u>	<u>b/fwd</u>	<u>receipts</u>	<u>payments</u>	<u>transfers</u>	<u>c/fwd</u>
Bellringers	8,740	£87			8,828
Choir	344	£3			348
Church Flower	182	£62	37		206
Good Shepherd special projects	5,923	£59			5,982
Organ maintenance (restricted)	5,777	£58	477		5,358
SAC building/equipment	4,028	£40	3,793		276
Wall	8,494	£5,514	3,531		10,478
Well Warmth	2,600	£976			3,576
YR cemetery	11,468	£115			11,583
Total restricted	<u>47,557</u>	<u>6,915</u>	<u>7,838</u>	<u>0</u>	<u>46,634</u>
 Agency Fees	 <u>£2,208</u>	 <u>£292,824</u>	 <u>£294,031</u>	 <u>£0</u>	 <u>£1,000</u>
 <u>Designated</u>					
100 Club	1,429	1,260	520	1,700	469
Organ maintenance (designated)	4,000				4,000
Rector's Discretionary	5,452		1,306		4,146
Parish Life	444	429	103	350	420
Total designated	<u>11,325</u>	<u>1,689</u>	<u>1,929</u>	<u>2,050</u>	<u>9,035</u>

AMENDED

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2023 (cont)

Note 2 - RECEIPTS	Unrestricted Fund	Designated Fund	Restricted Fund	Total 2023	Total 2022
<u>COLLECTIONS AT SERVICES</u>					
Sunday collections (Cash)	5,000			5,000	4,305
Sunday collections -gift aided (ENV)	11,432			11,432	11,166
Plate collections	1,049			1,049	2,473
Wedding & funeral collections	1,982			1,982	1,789
Yellow Envelopes	500			500	692
	<u>19,963</u>	<u>0</u>	<u>0</u>	<u>19,963</u>	<u>20,426</u>
<u>PLANNED GIVING</u>					
Standing Order	4,314			4,314	4,124
Standing Order - gift aided	6,977			6,977	6,194
	<u>11,291</u>	<u>0</u>	<u>0</u>	<u>11,291</u>	<u>10,318</u>
<u>GIFT AID RECOVERED</u>					
Gift Aid Reclaim	<u>7,092</u>	<u>0</u>	<u>0</u>	<u>7,092</u>	<u>7,286</u>
<u>ALL OTHER GIVING/VOLUNTARY RECEIPTS</u>					
Donations + Gift Aid	12,980			12,980	7,225
Wall Boxes	353			353	428
SumUp Payments	569			569	0
Donations - Soup Lunch (incl. Harvest)	50			50	0
Donations - Burial Ground	183			183	1,776
Donations - Wall Fund			5,429	5,429	0
Donations - Tea & Coffee	446			446	220
Donations - Bellringers				0	0
Donations - Flowers			60	60	0
Donations - PTG				0	0
Donations - Wedding Printing				0	0
Donations - Votive Candles	498			498	345
	<u>15,079</u>	<u>0</u>	<u>5,489</u>	<u>20,568</u>	<u>9,993</u>
<u>ACTIVITIES FOR GENERATING FUNDS</u>					
Fete (Summer and Autumn)	4,083			4,083	3,030
Sales	0			0	0
Other Fundraising	6,207			6,207	7,203
Magazine Advertising	100	429		529	5,651
Subscriptions - 100 Club	0	1,260		1,260	1,368
	<u>10,390</u>	<u>1,689</u>	<u>0</u>	<u>12,079</u>	<u>17,252</u>
<u>CHURCH ACTIVITIES</u>					
Magazine subs/sales	1,044			1,044	2,340
Non-charitable trading (Hall)	20,736			20,736	15,097
Fees - Statutory	19,050			19,050	12,740
Fees - Additional	445			445	395
	<u>41,276</u>	<u>0</u>	<u>0</u>	<u>41,276</u>	<u>30,572</u>
	<u>41,276</u>	<u>0</u>	<u>0</u>	<u>41,276</u>	<u>30,572</u>
<u>INVESTMENT INCOME</u>					
Dividends and Interest	<u>596</u>	<u>0</u>	<u>476</u>	<u>1,071</u>	<u>976</u>
<u>GRANT INCOME</u>					
General			950	950	5,150
	<u>0</u>	<u>0</u>	<u>950</u>	<u>950</u>	<u>5,150</u>

AMENDED

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2023 (cont)

Note 3 - PAYMENTS	Unrestricted	Designated	Restricted	Total	Total
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>2023</u>	<u>2022</u>
<u>CLERGY & STAFFING COSTS</u>					
Administrator Parish	550			550	600
Clergy Expenses	3,060			3,060	3,084
	<u>3,610</u>	<u>0</u>	<u>0</u>	<u>3,610</u>	<u>3,684</u>
<u>CHURCH RUNNING EXPENSES</u>					
Cleaning				0	0
Gas & Electricity	8,937			8,937	4,724
Insurance	3,256			3,256	3,107
Service Costs	1,412			1,412	1,563
Maintenance	1,544		477	2,020	2,240
Water	212			212	125
Choir/Music/Bells	470			470	891
Flowers/Sundries	220		37	257	343
YR Cemetery Maintenance	5,129			5,129	5,299
	<u>21,180</u>	<u>0</u>	<u>514</u>	<u>21,694</u>	<u>18,291</u>
<u>MISSION GIVING & DONATIONS</u>					
Charities - Home (UK)	298			298	266
Charities - Secular				0	0
	<u>298</u>	<u>0</u>	<u>0</u>	<u>298</u>	<u>266</u>
<u>BUILDING WORK & REPAIRS</u>					
Major repairs and redecoration	<u>0</u>	<u>0</u>	3,793	3,793	<u>4,172</u>
<u>COSTS OF GENERATING FUNDS</u>					
Fund raising	76			76	0
Magazine		103		103	13,512
Hall running costs	332			332	397
Hall cleaning costs	4,177			4,177	4,525
SAC Garden	105			105	51
Prizes Awarded - 100 club		520		520	495
	<u>4,690</u>	<u>623</u>	<u>0</u>	<u>5,313</u>	<u>18,980</u>
<u>ADMINISTRATION COSTS</u>					
Bank charges				0	221
Printing	436			436	0
Stationery	1,963			1,963	2,354
Support Costs	5,211			5,211	6,100
	<u>7,610</u>	<u>0</u>	<u>0</u>	<u>7,610</u>	<u>8,675</u>
<u>OTHER EXPENDITURE</u>					
Mission & Evangelism costs	350			350	410
Churchyard expenses			3,531	3,531	0
Trading Costs - Property				0	0
Diocese Board of Finance				0	0
	<u>350</u>	<u>0</u>	<u>3,531</u>	<u>3,881</u>	<u>410</u>

Thorpe St. Andrew Episcopi Parochial Church Council
Notes to the Financial Statements for the year ended 31 December 2023

1. Accounting Policies:

- 1a.** The PCC financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include accounts of church groups that owe their main affiliation to another body or those of informal groups of church members.
- 1b. PCC Funds.** The restricted funds represent donations, grants or bequests received for a specific object or invited by the PCC for a specific object. Restricted funds may only be expended on the specific object for which they were given, and any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund, and where there is no separate investment interest is apportioned to individual funds on an average balance basis. The accounts of the restricted funds appear in note 1j. The income of the Bellringers Fund consists of charges for weddings when bells are rung, and decisions over how the funds are spent are made by the current members of the Bellringing Group, not the PCC. **Unrestricted funds** are funds which are not subject to any restrictions regarding their use and can be used for PCC ordinary purposes, and are shown as the general fund. **Designated funds** are general funds set aside by the PCC for use in the future, but which remain unrestricted, and their accounts also appear in note 1i.
- 1c.** Where the PCC collects money as an agent on behalf of others which it pays over in full to those concerned e.g. diocesan fees, secular charities and wedding organist, the amounts are not included in the accounts. If all of the agency payments belonging to others have not been paid over by the end of the year, the balance owing is held temporarily in the PCC's bank account and recognized as agency creditors. Conversely, if agency payments have been paid over to others but not collected by the PCC at the end of the year, the balance paid in advance is shown as agency debtors. The Bellringing Group has chosen to leave its money invested in PCC accounts and the balance is shown as a restricted fund rather than as agency creditor.
- 1d. Statement of Assets and Liabilities.** Consecrated and beneficed property is excluded from the accounts by s.(10)(2)(a) and (c) of the Charities Act 2011. No value is placed on moveable church furnishings held by churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.
- 1e. Rounding.** All figures including totals have been rounded off to the nearest pound. In the rounded form, some totals may not agree exactly with the sum of the individual rounded figures.
- 1f. CBF Fixed Interest Securities Fund.** The PCC owns units in this Central Board of Finance Fixed Interest Fund which have been shown valued at cost. The market value was £8,973 at 31 December 2023.
- 1g. Income tax recoverable.** The PCC has claimed for refunds on 2023 gift aid donations and the refund for the last quarter of £2,425 was still outstanding at 31 December 2023.
- 1h. St. Andrew's Centre (Church Hall).** The Centre is shown at cost (January 1996).

Thorpe St. Andrew Episcopi Parochial Church Council

Notes to the Financial Statements for the year ended 31 December 2023

1. Accounting Policies:

1a. The PCC financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include accounts of the church groups that owe their main affiliation to another body or those of informal groups of church members.

1b. PCC Funds. The restricted fund represents donations, grants or bequests received for a specific object or invited by the PCC for a specific object. Restricted funds may only be expended on the specific object for which they were given, and any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund, and where there is no separate investment interest is apportioned to individual funds on an average balance basis. The accounts of the restricted funds appear in note 1j. the income of the Bellringers Fund consists of charges for weddings when bells are rung, and decisions over how the funds are spent are made by the current members of the Bellringing Group, not the PCC. Unrestricted funds are funds which are not subject to any restrictions regarding their use and can be used for PCC ordinary purposes and are shown as the general fund. Designated funds are general funds set aside by the PCC for use in the future, but which remain unrestricted, and their accounts also appear in note 1i.

1c. Where the PCC collects money as an agent on behalf of others which it pays over in full to those concerned e.g. diocesan fees, secular charities and wedding organist, the amounts are not included in the accounts. If all the agency payments belonging to others have not been paid over by the end of the year, the balance owing is held temporarily in the PCC's bank account and recognised as agency creditors. Conversely, if agency payments have been paid over to others but not collected by the PCC at the end of the year, the balance paid in advance is shown as agency debtors. THE Bellringing Group has chosen to leave its money invested in PCC accounts and the balance is shown as a restricted fund rather than an agency creditor.

1d. Statement of Assets and Liabilities. Consecrated and beneficed property is excluded from the accounts by s.(10)(2)(a) and (c) of the Charities Act 2011. No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC this to be inalienable property.

1e. Rounding. All figures including totals have been rounded off to the nearest pound. In the rounded form, some totals may not agree exactly with the sum of the individual rounded figures.

1f. CBF Fixed Interest Securities Fund. The PCC owns units in this Central Board of Finance Fixed Interest Fund which have been shown valued at cost. The market value was £8,973 as at 31 December 2023.

1g. Income tax recoverable. The PCC has claimed refunds for 2023 gift aid donations and the refund for the last quarter of £2,425 was still outstanding on 31 December 2023.

1h. St. Andrew's Centre (Church Hall). The Centre is shown at cost (January 1996).

1i. Balances. Errors have been found in the Financial Statements for the year ending 31 December 2023.

Independent Examiner's Report to the Trustees of the Parochial Church Council of Thorpe St Andrew Episcopi

I report on the accounts for the year ended 31 December 2023, which are set out on the preceding pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the account. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act.
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with the records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedure undertaken does not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention.

1. Which gives me reasonable cause to believe that in any material respect of the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. I would like to draw attention to the Agency Fee figure which is very high both as a receipt and payment, this was due to an error from Broadland District Council of a receipt of £275,327 which was sent to the church account rather than the Town Council, this was returned immediately and Broadland informed of the error.

Melyza Friend
20 Blakestone Drive
Norwich NR7 0LF

Date: 7/4/2024

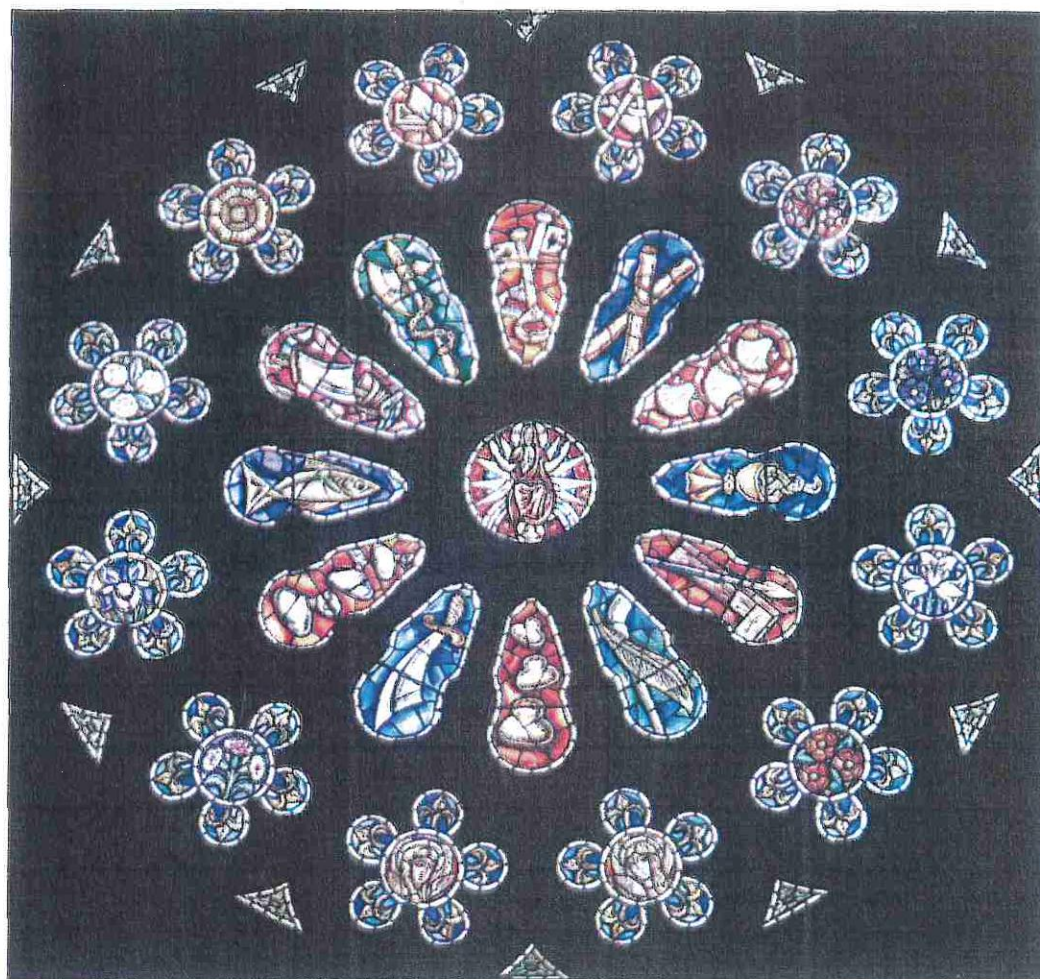
Accounts



The Parish of Thorpe St Andrew

ANNUAL REPORT AND FINANCIAL STATEMENTS

of the Parochial Church Council of
Thorpe St Andrew for the year
ended 31 December 2022



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5972

Incumbent The Revd James Stewart

The Rectory, 21a South Avenue, Thorpe St Andrew, Norwich, NR7 0EY

Telephone 01603 439160 Email rector@thorpeparishchurch.org

Bank Barclays plc, Norwich St Stephen's Branch, 5-7 Red Lion Street, Norwich, NR1 3QH

Independent Examiner David Debenham, 4 Boulderside Close, Thorpe St Andrew, NR7 0JJ

Registered Charity No 1131592

Parochial Church Council (PCC) Background

The PCC was until 2009 a Charity exempted from registration with the Charity Commission. It is now a registered charity, No. 1131592, which has the responsibility of co-operating with the Rector in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance commitments for the Parish Church, the Church of the Good Shepherd and the St Andrew's Centre complex.

Membership

Members of the PCC are the Trustees and are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

Clergy	The Revd James Stewart	Rector
Wardens	Dr Andrew Hayden Mr John Ward	Elected Mrs Pat Bales Mr Peter Berry Mrs Ann Cox Mrs Jenny Fuller Dr Andrew Hayden Mrs Margaret Hope Mrs Pip Jenkinson Mrs Nicole King Mr Ian Mackie Mr Julian Mogford Mrs Linda Olney Mr Graham Rowland Mr Victor Scrivens Mr John Ward Mr Adam Wegg
Secretary	Mrs Christine Cutting	
Treasurers	Mr Paul Green Mr Julian Mogford	
Fabric Officer		
Representative on Norwich East Deanery		Mrs Ann Cox
Representative on Norwich East Deanery		Mr Ian Mackie
Representative on Norwich East Deanery		Mr Victor Scrivens

Committees

The PCC operates through a number of committees. They meet between full meetings of the PCC and, after discussing subjects within their remit, report and make recommendations to that body.

- The Standing Committee is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. Its current membership is the Rector, Churchwardens, PCC Secretary and Treasurers. The PCC appoints this group.
- The Finance Committee oversees the general financial dimension of the work of the PCC by budgeting, monitoring income and expenditure, considering and recommending investment policies.
- The Property Committee has in the past attended to matters relating to Church buildings and their fixtures and fittings, including e.g. their inspection, maintenance and decoration. The committee during 2021 has been included in the brief of the Finance Committee.
- The Pastoral Care / Bereavement Group attends to the needs of local people for pastoral care by attending to the needs of the families of those whose loved ones have died in recent years and those who are unwell in our parish.
- The St Andrew's Centre Management Group attends to matters directly concerning the Church Hall, including e.g. the regular maintenance, decoration, letting and caretaking arrangements etc.
- The Fundraising Committee arranges fundraising activities, social functions and promotes fellowship within the parish and community.

REVIEWS OF THE YEAR

THE RECTOR'S REPORT

Introduction

Our town's name derives from the church's dedication to St Andrew - one of the very first disciples to answer Christ's call to 'Come, follow me!' Since the earliest church's foundation here, Christians have gathered in places of worship to continue to respond to that call in their lives. It is truly humbling to lead this parish with so many in our community as your Rector.

The year of 2022 was a year of turmoil for our nation and the world, as although Covid-19 restrictions were lifted there continued to be anxiety about the spread of the illness.

In addition, much of the world pledged its support for our friends in Ukraine as Putin commenced war against them, there were three UK Prime Ministers, the cost of living crisis began to be a cause of concern for most, and, only a few months after celebrating her Platinum Jubilee, Her late Majesty Queen Elizabeth II sadly died in her beautiful Highland retreat of Balmoral.

Amidst all these events our churches remained strongholds for prayer, worship and service to our community, radiating the light and love of Christ. In line with last year's report, I am no longer providing a month by month report but instead I am focusing on some of the key moments in the year.

Archdeacon of Norwich's Visit - 6 February 2022

We were very pleased to welcome Archdeacon Karen to the Parish Church for her Archdeacon's Visitation. We were saddened that it was her last since she had indicated that she was moving to a post in the Diocese of Salisbury.

Her visit coincided with the anniversary of our late Queen's Accession to the throne, which began her Platinum Jubilee year and so Archdeacon Karen preached about the outstanding example of Christian faith our late Queen was. We presented her with a bouquet and with our best wishes for her new post.

Ministry team enlarged

I am pleased to say that, following the agreement of the PCC, Bishop Graham authorised Adam Wegg as an Authorised Worship Assistant and he was commissioned on Palm Sunday 2022. Adam with Nicole King are key members of our ministry, leading on much of our work with Children and Young Families. They are both a great blessing to us.

Lent, Holy Week and Easter 2022

It was a great honour to lead the parish's first Lenten pilgrimage to the Shrine of Our Lady of Walsingham on 31 March 2022. It was a cold day with a light dusting of snow, but thanks to the hospitality of Walsingham I was able to lead

services of Stations of the Cross and the Liturgy of Sprinkling at the well.

We are very grateful to the Trustees of the Ivy Child Charitable Trust for their generous grant which paid for the coach travel to Walsingham and back.

We also held a Lent Course at the Rectory, following the Church of England's Lent material and a Lent Lunch for the Bishop's Lent Appeal. In Holy Week we were able to hold most services similar to our pre-pandemic programme with reasonable congregations.

Eco Church

In March 2022 Adam Wegg and I applied to Eco Church for our Bronze Award which we achieved. The hard work of continuing this eco-journey to obtain the Silver Award is a work in progress.

Change of service times

After the results of our consultation *Celebrating our life together* were gathered in, the PCC voted unanimously to change the service times to 9.00am at the Church of The Good Shepherd and 10.30am at the Parish Church.

Platinum Jubilee - June 2022

After months of careful planning by the Platinum Jubilee Planning Group we were able to present a day of activity on the Sunday of the Jubilee Weekend with a Service of Thanksgiving and The Big Jubilee Lunch with picnic boxes prepared by The Rivergarden Pub. Since the weather was rather inclement we opted to remain inside in the Parish Church.

We were entertained to an excellent concert by the Norwich City Concert Band, The T'ree Fellas singing group, assisted by The Lady Birds, concluding with a Sing-a-long led by Pip Jenkinson and Fr James. The whole day was a great success. Fr James also participated in the afternoon and evening celebrations at the Town Council celebrations at the Sir George Morse Park on the Thursday of the Jubilee Weekend.

The Commemoration of Her late Majesty Queen Elizabeth II's death

The nation (indeed the world) were deeply saddened at the news of the death of Her late Majesty Queen Elizabeth II. We immediately set up an evening Compline at 9.00pm following her death. On the following day many members of the PCC tolled the bell to mark our Sovereign's death. On both Sundays during the period of National Mourning we held services in the presence of civic guests, which were both very well attended and on the eve of the funeral we lit candles and held a minutes' silence, followed by compline. A book of condolence was signed by many who attended at the church and this was added to the Diocesan Book of Condolence which was collated after the funeral.

Harvest Festival and Lunch - October 2022

Our Harvest Festival and Lunch took place at the Church of the Good Shepherd in 2022 and was followed by the Harvest Lunch. A collection was taken for the Foodbank in money and food. My thanks go to Ann Cox, Jenny Fuller and their team for a beautifully decorated church and an excellent lunch.

Annual Memorial Service

We held our annual service for those who have been bereaved during the year on Sunday 6 November at the Parish Church. This was very well attended and it well received by the families whom we serve. My thanks go to the members of the Pastoral Care and Bereavement Group who helped plan this service.

Warm and Wellness Hub

As the cost of living crisis worsened across our nation many churches decided to offer a warm space. We joined this initiative and with the help of grants from the Norfolk Community Foundation and Broadland District Council we provided a warm and welcoming space for four hours each Thursday from 10 November through until 30 March from 10am until 2pm. In the early stages we were featured on *ITV Anglia*! My thanks go to all who helped with this particularly Ann Cox and Linda Olney, who were Warm Hub stalwarts throughout the period of operation.

Christmas

We began Advent with the Christmas Tree Festival and welcomed many organisations in our community to display Christmas Trees in the Parish Church.

As the lights were switched on at River Green we welcomed many into our church, who received a warm welcome and kind hospitality. Many came up to me to thank us for all of this. We were then able to however hold Carol Services at both churches, with the usual services on Christmas Eve and Christmas Day - crib services, midnight masses and Christmas morning service.

Café Church

We continued to welcome new young families to our informal worship which takes place once a month at the St Andrew's Centre. It became clear towards the end of 2022 that there was a need for some refreshing of what was happening here and so a new time of 3.00pm is being trialled in early 2023.

Continuing to use technology to proclaim the gospel

Begun at the outset of the pandemic and continuing in 2023 we are streaming our Sunday service live from the Parish Church and a Morning Prayer on a Thursday.

There have been a number of requests to stop doing this but there are a small group of people who benefit hugely from this and there is a national encouragement to offer online alternatives, so we are continuing. We now have Wi-Fi in the Parish Church with thanks to Paul Green.

The use of the chalice

We were cautious in our return to using the chalice but in early 2023 we received renewed permission from The Bishop of Norwich for a number of parishioners to exercise the ministry of assisting with the chalice among us, with grateful thanks for their willingness to offer this ministry.

Parish Life

After many years as a very polished glossy production, we made the decision in 2022 to scale this back to a more home-spun affair which is already saving considerable amounts of money and helping us re-balance our finances. We are very grateful to Chris George and his wife Gillian, and son Perry for their dedication to *Parish Life* for nearly 20 years.

General Activities

Many of our general activities are reported elsewhere in this report. Koffee and Kompany is growing and is a very popular place for people to come and chat once a month with coffee and a lunch.

Junior Choir continues: we are hoping to recruit some new members soon.

The Fundraising Committee (FunCom) under the chairmanship of Victor Scrivens, reported elsewhere, has done sterling work this year and is an opportunity not just to raise funds but to come together in fun and fellowship.

The Pastoral Care and Bereavement Group has met throughout the year and its work is much appreciated.

Other Involvement

Along with remaining an Honorary Priest Vicar of Norwich Cathedral, which causes me from time to time to sing as Cantor at Evensong, I continue to sit as a nominee of the Church Urban Fund on the Board of our joint venture between the Diocese and the Church Urban Fund - 'Imagine Norfolk Together', which mainly manages two Development Workers in Great Yarmouth and King's Lynn respectively, who help facilitate a number of exciting projects tackling poverty in their locations.

I also remain a member of the Diocesan Board of Patronage, and am a Trustee of our local burial trust, now the Thorpe St Andrew Trust. I am Chaplain (Padre) to the Royal British Legion - Thorpe St Andrew Branch.

I remain Chair of Governors of Hillside Avenue Primary School and Nursery. I am also a Governor of Thorpe St Andrew School and Sixth Form. I act in an informal capacity in a chaplaincy role for a number of other Thorpe St Andrew organisations.

Those whom we love, but see no longer

Our hearts go out to all who have lost loved ones in 2022. Whilst there were many funerals we particularly record with thanksgiving the contribution made to our life together who were either on our electoral roll or contributed to our life together in some other way - Aurlol Hughes (an appreciation appeared in last year's report), Mary Kirby, Jennifer Jones, Ron Hope, Glenn

Curl, Trevor Plunkett, Eileen Grimes, Nigel Shaw and Enid Neale.

Each and every one of them made a life-enhancing and transformative contribution to our corporate life together and we rejoice with their loved ones that they are 'in heavenly love abiding and are at peace.

Thank you to all the team

I am very grateful to Nicole and Adam who with myself form the Ministry Team. They are an excellent team and lead much of our Children and Families work with Café Church and our Easter and Summer Craft Fun Days.

John Ward and Andrew Hayden have both been working hard this year as our churchwardens and I am very thankful for their invaluable and generous support.

I am also very thankful for Christine Cutting who has continued to assist with our administration and has acted as PCC secretary, faithfully coming to church every Saturday morning.

Julian Mogford has carried on the sometimes rather onerous work as Treasurer and from May 2022 Paul Green has been working with him. I am very grateful for their tremendous work.

At the Church of the Good Shepherd I am also very grateful for the unswerving and constant dedication of Ann Cox and Jenny Fuller in looking

after the life of the Church of the Good Shepherd.

However there are many more to thank because the church only runs because an ever increasing list of people who offer their time freely to complete our corporate life together - cleaning, polishing, washing linen, administration, working with our young people, acting as sidespersons, making coffee, serving, gardening, acting on our PCC, acting as Caretaker, editing and contributing to our Parish Life magazine, or contributing food for any of our functions... (and much more!)

I am also thankful for my parents - Pat and Alistair whose Christian love has been held out as an example to me all my life. Since I am writing this report in 2023 many will be aware of Pat's death and all in the Stewart family are very grateful for the many expressions of condolence and love received during this time of bereavement.

Finally thank you to all of you for the unique ways in which you have responded to God's call in your lives and for acting on Christ's commandment to love one another as we form together our unique body of Christ, which we are each privileged to serve - the Parish of Thorpe St Andrew.

Fr James, Rector

PARISH LIFE MAGAZINE

The Parish Life magazine has for many years been a great source of news and information to the parishioners and residents of Thorpe St. Andrew, and those further afield. The monthly publication has evolved with different formats over the years and time has come for a relaunch.

By agreement of the Rector and the PCC, it has been decided that the monthly update will in future be an "In House" production which will be available from the usual retail outlets, the Parish Church and also online.

Many people have worked tirelessly to keep Parish Life viable, including Fr. James, Chris George and family, and of course the enthusiastic, volunteer delivery team.

As Parish Life enters a new era, Julie and I thank everyone for their help, and wish the magazine all the very best in its new guise.

*Julie and Peter Berry
Parish Life Subscriptions and Distribution*

CHURCH ELECTORAL ROLL 2022

The number of persons on the Roll at 31 December 2022 was 135.

THORPE ST ANDREW EPISCOPI 100 CLUB

The 100 Club continues to be a successful fundraising venture within the Church and the wider Parish. The current year will run from October 2022 to September 2023, with 2 prizes, 1 of £25 and 1 of £15 being awarded on a monthly basis. 114 numbers were allocated this

year and therefore extra prizes totalling £65 will be awarded in accordance with the Club rules.

Many thanks to David Debenham who has kindly assessed the accounts and to all who support the club meaning that this year £900 has been donated to Church funds.

Linda Olney & Ann Cox

FUND RAISING COMMITTEE (FunCom)

Following the difficulties of the previous years, once again we were able to bring fun and entertainment to the people of Thorpe St Andrew: at the same time raising much needed finances for our churches.

We have tried to produce on average one event each month, bringing people together in groups large and small. Many of our events have used the St Andrew's Centre, where we have held film shows, quizzes, and craft fairs. And of course our well received "Blingo Bingo".

At the Parish Church itself, we have hosted concerts with Strawberry teas, Organ recitals, and of course the Church fete and Christmas lights switch on. All of these taking considerable effort, hard work and most importantly, humour and good will from our team of workers. But, as mentioned in the title, it has been fun for all involved.

However, the highlight of the year of course, was Her Majesty Queen Elizabeth's Platinum Jubilee luncheon. Although we originally hoped

to hold an outside event, the weather had its usual effect and we held our own special party inside St Andrew's church. It was a great success. The splendid food and drinks were provided by Glenn Wilson, landlord of the River Garden pub. What was also of great importance in modern times was that all the containers were eco-friendly. Glenn worked extremely hard to look after us.

We also had the delights of the Norwich City Concert Band plus the "Tree Fellas", a local group from Thorpe St Andrew, to entertain us. Whilst we did not raise a significant amount of money for the church funds, we certainly made our parishioners very happy at this time of celebration.

We hope to repeat these successful occasions during 2023, bringing much needed support to our church and fun for our residents

*Victor Scrivens
Chair Fundraising Committee (FunCom)*

CAFE CHURCH

We have a happy, loyal and growing group of families who's regular attend this simple service of worship, contemplation and togetherness. We are really happy that tea/ coffee / squash and biscuits have returned and are delighted that the families sort this themselves, feeling totally at home at the centre.

We welcome Adam Wegg to our fold; he has brought his own, original and dynamic style of worship!

Over the past year, we have explored many different themes; all services include songs -

thanks to our wonderful pianist Andy Winkworth - a reflection and prayers - thanks to Heidi Kerrison.

We have trialled a new time for this service and held the most glorious time together - with the theme of hope and rainbows - last month. Many families enjoyed afternoon tea together.

Our numbers are growing- we welcome baptism families regularly.

All looks good.

Nicole King

THE CHURCHWARDEN'S REPORT

This is the first full year report from Churchwardens Andrew Hayden and John Ward.

John looks after 'front of house' ensuring there are always people available for Sidesman Duty. Sunday morning catering has been taken over by Liz Martin. We did initially set up a rota but people were reluctant to put their names down. We are very grateful to Liz for taking over this important role.

Andrew, as well as being Church Organist (also projectionist and organiser of our very popular Heritage Film Nights), looks after the property side with assistance from Adam Wegg. There are a lot of on-going property issues at present:

The collapsed wall: this work will shortly be going out to tender.

Church lighting: options are being explored for more efficient lighting.

Gutters: have been recently cleaned at both churches.

The porch at the Church of the Good Shepherd: quotes are being obtained.

A new outside tap at the Parish Church: quotes are being obtained.

Fire risk assessment of the Church of the Good Shepherd and the St Andrew's Centre is being commissioned.

New kitchen at St Andrew's Centre: quotes are being obtained.

Heating in the Parish Church: we are looking at possible solutions.

We appreciate the work of the Parochial Church Council in giving consideration to all the above matters.

It has been decided to continue the live streaming on-line of all Sunday services as we have found these are much appreciated by the housebound, those living around the world and those not finding it convenient to venture out Sunday mornings.

The wider community of Thorpe St Andrew enjoyed the extra services and events put on for the Queen's Jubilee and the Queen's funeral.

Christmas saw a full range of well attended services and events with the Christmas Light Switch-on seeing literally thousands of people coming into the church to see the Christmas Tree Festival etc.

We would like to thank our Ministry Team: Fr James, Nicole and Adam, and also Graham, Dominika, Alan, the choir, and others who help

out. We also thank our treasurers Julian and Paul and those who assist behind the scenes.

Thanks also to those at both churches who work hard to keep them clean, and bright with flowers, and to those who tend the outside gardens at both Churches.

*Andrew Hayden & John Ward
Churchwardens*

CLERGY COVENANT ON WELLBEING

This was introduced as an item in our PCCs in 2021. Whilst the Parish have not yet been asked to adopt this, the PCC have wholeheartedly welcomed this and are ensuring through meetings of the Churchwardens with clergy

ensure that the issue of clergy wellbeing is kept on the agenda and addressed where appropriate.

John Ward and Andrew Hayden - Churchwardens

DEANERY SYNOD REPORT

The Deanery was able to meet three times in 2022. In February we attended a meeting at St Matthew's, Thorpe Hamlet, at which The Revd Patrick Jordan gave a presentation on what it means to be an inclusive church.

The Ascension Day Eucharist took place at St David's, Thorpe End in May and in October on the Feast of St Luke at St John's, Timberhill (Norwich), after the business of the synod, members heard presentations from a panel looking at the church's involvement in healthcare and healing from a number of very interesting perspectives.

The Synod continues to look at how our churches might be better stewards of all God's gifts God

has given us in the world and to hear how individual parishes are adjusting to parish life following the Covid-19 pandemic.

At the APCM in May 2022 Ann Cox was elected to be a Deanery Synod Representative, following Alison Carman's stepping down in November 2021.

We gave thanks for Alison's work and her continued work as Deanery Secretary. Ann now serves with Victor Scrivens and Ian Mackie as our Deanery Synod representatives, with thanks to each one of them for their commitment to this wider work of our churches.

Fr James

TREASURERS REPORT

We would like to start our report by thanking the following people who make our life as Treasurers so much easier.

Margaret Hope for managing the Gift Aid envelopes. Robert Chalmers who handles the Gift Aid claims which enables us to receive a considerable sum each year from the Inland Revenue (always a delight!). Chris Seago who does most of the banking each month and provides us with an invaluable form where he breaks down what is owed to the Diocese and what is for the Parish coffers. Christine Cutting who looks after books for the St Andrew's Centre.

The Finance Committee (Fincom). Nick Olney, Ann Cox, Victor Scrivens, John Ward, Andrew Hayden and, of course, The Rector Fr. James who are a great asset and keep our feet securely on the ground with pertinent questions and suggestions. Nick Olney also negotiates and handles everything to do with the Churches

insurance, gas and electric supplies which is a full time job on its own.

Last but not least David Debenham for his work auditing the accounts and the knowledge he brings to help us.

Once again it has been a difficult financial year and we see this continuing in these difficult times for the Church finances as it is for everyone.

We have considerable outgoings in the next year or two with the collapsed Church wall hopefully being repaired this year, new lighting and heating in the Parish Church (more on these in the Church Wardens report), increased Parish share and the general cost of living.

We very much appreciate the continued support of our Parishioners who very kindly bear the brunt of supplying our income with their generous giving.

*Paul Green & Julian Mogford,
Treasurers*

FINANCIAL RESERVES POLICY

At the PCC Meeting in January 2012, acting on the advice of the Diocesan Secretary (who was present), it was proposed and agreed that the General Fund Reserve should be reduced to £17,000.00. Neither the PCC nor the Finance

Committee have altered this decision - so it remains in force.

*Fr James
Chair - Finance Committee*

FABRIC REPORT

An outline of activity regarding fabric at our various locations has been given elsewhere in this report but a couple of themes are outstanding and will need attention in the near future if the Parish Church, St Andrew's Centre and the Good Shepherd are to remain welcoming, comfortable and economical settings for worship and the many communal activities which our parish engages in.

The lighting at the parish church is showing signs of aging and replacement parts are now very expensive and hard to source. The proposal is for new, modern, energy-saving LED lighting to be installed which should also have a substantial positive effect on our electricity bills. Our heating system has long been problematic and costly in terms of gas usage. The need to reduce emissions to as near zero as possible means that we are having to look at either heat pumps or electric fan-assisted trench heaters. Either will mean no visible change within the building but should mean a comfortable environment can be achieved easily.

Elsewhere, I can report the fabric of our various buildings presents no major issues at the moment. We intend to ensure that simple matters such as gutter clearance are made a priority since many of the problems of flooding in the parish church, for example, can be put down to that. My thanks

to Adam Wegg for having put us in contact with a suitable contractor who did a first-class job. Thanks too, to Adam for having seen to the installation of a decent hot-water system in the parish church vestry and kitchen, and for the many other incidental jobs he has undertaken.

Following a rather severe accident involving your organist, it was decided to change the light source for the altar lamps to LED. Sadly, a living flame is no longer possible but I hope the LED is an adequate replacement. We are waiting on repairs to the chancel lamp and processional cross which we hope will be finished in the next few months.

Design work for 'The Wall' is ongoing and we hope to go out to tender in the next month or so.

As ever, my personal thanks to Fr James, Adam and my colleague John Ward for their continued support in my roles as Fabric Officer and Churchwarden.

Andrew Hayden

Fabric Officer & Churchwarden

Risk Assessment

The PCC continues to monitor risks and consequences. Risk assessment documents have been published by the DAC and Ecclesiastical Insurance. A Risk Log has been prepared for both church premises.

Quinquennial

The Quinquennial reports for both the Parish Church and the Church of the Good Shepherd were completed by August 2019. The next therefore will be due in 2024.

John Ward & Andrew Hayden
(Churchwardens)

Torpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2022

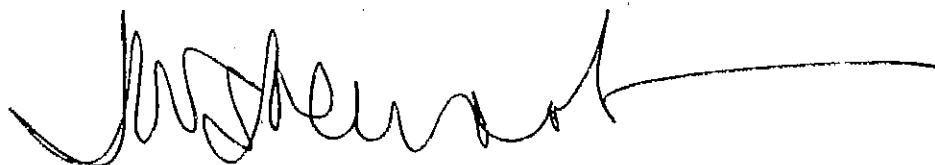
	<u>Note</u>	<u>Unrestricted</u> <u>Fund</u>	<u>Designated</u> <u>Fund</u>	<u>Restricted</u> <u>Fund</u>	<u>Total</u> <u>2022</u>	<u>Total</u> <u>2021</u>
Receipts						
Voluntary receipts						
Collections at Services	2	20,426			20,426	19,653
Planned giving	2	10,318			10,318	11,342
Other giving/voluntary receipts	2	8,217		1,776	9,993	9,866
Grants	2	1,550	1,000	2,600	5,150	8,445
Legacies				2,000	2,000	0
Gift Aid	2	7,286			7,286	5,675
		47,797	1,000	6,376	55,173	54,981
Activities for generating funds	2	10,233	7,019		17,252	17,481
Investment income	2	548		428	976	279
Church activities	2	28,202	2,340		30,572	25,113
Total Receipts		<u>86,810</u>	<u>10,359</u>	<u>6,804</u>	<u>103,973</u>	<u>97,854</u>
Payments						
Church activities						
Parish Share		48,000			48,000	55,925
Clergy and Staffing	3	3,684			3,684	2,003
Church running expenses	3	16,515		1,776	18,291	16,756
Mission giving	3	266			266	108
Building work & repairs	3	3,902		270	4,172	8,432
Admin Costs	3	8,675			8,675	6,649
Other expenditure	3	410			410	1,858
		81,452	0	2,046	83,498	91,731
Cost of generating funds	3	<u>4,973</u>	<u>14,007</u>		<u>18,980</u>	<u>16,914</u>
Total Payments		<u>86,425</u>	<u>14,007</u>	<u>2,046</u>	<u>102,478</u>	<u>108,645</u>
Receipts - Payments		385	-3,648	4,758	1,495	-10,791
Transfers between funds		-3,256	3,256		0	0
Balances b/f at 1/01/2022	11	<u>64,551</u>	<u>11,717</u>	<u>42,799</u>	<u>119,067</u>	<u>127,615</u>
Balances c/f at 31/12/2022		<u>61,679</u>	<u>11,326</u>	<u>47,557</u>	<u>120,562</u>	<u>116,824</u>

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2022 (cont)

STATEMENT OF ASSETS AND LIABILITIES

	<u>2022</u>	<u>2021</u>
Assets: Cash, bank & CBI funds		
Barclays PCC Current account	55,440	53,577
Barclays Parish Life current account	223	2,210
Lloyds 100 Club current account	<u>1,429</u>	<u>1,056</u>
	57,093	56,843
CCLA	55,265	54,547
CBI FI Units	<u>10,412</u>	<u>10,412</u>
	<u>122,770</u>	<u>121,802</u>
 Other assets		
Income tax gift aid recoverable (note 1g)	2,500	2,700
St Andrew's centre (Church Hall) (note 1h)	106,275	106,275
 Liabilities		
Creditors: Agency receipts collected but not paid	2,208	2,735

Approved by the Parochial Church Council on 26 April 2023 and signed on its behalf by:



The Revd James Stewart
Rector

Notes on the following pages form part of these accounts.

Thorpe St. Andrew Episcopi Parochial Church Council
Notes to the Financial Statements for the year ended 31 December 2022

1. Accounting Policies:

1a. The PCC financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include accounts of church groups that owe their main affiliation to another body or those of informal groups of church members.

1b. PCC Funds. The restricted funds represent donations, grants or bequests received for a specific object or invited by the PCC for a specific object. Restricted funds may only be expended on the specific object for which they were given, and any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund, and where there is no separate investment interest is apportioned to individual funds on an average balance basis. The accounts of the restricted funds appear in note 1j. The income of the Beltringers Fund consists of charges for weddings when bells are rung, and decisions over how the funds are spent are made by the current members of the Beltringing Group, not the PCC. Unrestricted funds are funds which are not subject to any restrictions regarding their use and can be used for PCC ordinary purposes, and are shown as the general fund. Designated funds are general funds set aside by the PCC for use in the future, but which remain unrestricted, and their accounts also appear in note 1i.

1c. Where the PCC collects money as an agent on behalf of others which it pays over in full to those concerned e.g. diocesan fees, secular charities and wedding organist, the amounts are not included in the accounts. If all of the agency payments belonging to others have not been paid over by the end of the year, the balance owing is held temporarily in the PCC's bank account and recognized as agency creditors. Conversely, if agency payments have been paid over to others but not collected by the PCC at the end of the year, the balance paid in advance is shown as agency debtors. The Beltringing Group has chosen to leave its money invested in PCC accounts and the balance is shown as a restricted fund rather than as agency creditor.

1d. Statement of Assets and Liabilities. Consecrated and beneficed property is excluded from the accounts by s.(10)(2)(a) and (c) of the Charities Act 2011. No value is placed on moveable church furnishings held by churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

1e. Rounding. All figures including totals have been rounded off to the nearest pound. In the rounded form, some totals may not agree exactly with the sum of the individual rounded figures.

1f. CBF Fixed Interest Securities Fund. The PCC owns units in this Central Board of Finance Fixed Interest Fund which have been shown valued at cost. The market value was £8,973 at 31 December 2022.

1g. Income tax recoverable. The PCC has claimed for refunds on 2022 gift aid donations and the refund for the last quarter of £2,500 was still outstanding at 31 December 2022.

1h. St. Andrew's Centre (Church Hall). The Centre is shown at cost (January 1996).

1i. Balances. Errors have been found in the Financial Statements for the year ending 31 December 2021. To correct these, the balances B/F 1/1/2022 are £2,243 greater than the balances C/F 31/12/2021.

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2022 (cont)

1j. RESTRICTED AND DESIGNATED ACCOUNTS 2022

	01/01/2022				31/12/2022
	<u>b/fwd</u>	<u>Receipts</u>	<u>Payments</u>	<u>Transfers</u>	<u>c/fwd</u>
<u>Restricted</u>					
Bellringers fund	8,654	87			8,740
Choir fund	341	3			344
Church Flower fund	180	2			182
Good Shepherd special projects fund	4,151	2,042	270		5,923
Organ maintenance fund (restricted)	5,720	57			5,777
SAC building/equipment fund	3,989	40			4,028
Wall fund	8,410	84			8,494
Well Warmth fund	0	2,600			2,600
YR cemetery fund	<u>11,354</u>	<u>1,890</u>	<u>1,776</u>		<u>11,468</u>
Total restricted	<u>42,799</u>	<u>6,804</u>	<u>2,046</u>		<u>47,557</u>
 Agency Fund	 <u>2,735</u>	 <u>10,011</u>	 <u>10,539</u>		 <u>2,208</u>
<u>Designated</u>					
100 Club	1,056	1,368	495	-500	1,429
Organ maintenance fund (designated)	4,000				4,000
Parish Life	2,209	7,991	13,512	3,756	444
Rector's Discretionary Fund	<u>4,452</u>	<u>1,000</u>			<u>5,452</u>
Total designated	<u>11,717</u>	<u>10,359</u>	<u>14,007</u>	<u>3,256</u>	<u>11,326</u>

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2022 (cont)

Note 2 - RECEIPTS	Unrestricted Fund	Designated Fund	Restricted Fund	Total 2022	Total 2021
<u>COLLECTIONS AT SERVICES</u>					
Sunday collections	4,305			4,305	220
Sunday collections -gift aided	11,166			11,166	12,349
Plate collections	2,473			2,473	3,872
Plate collections - gift aided				0	0
Wedding & funeral collections	1,789			1,789	3,179
Yellow envelopes	692			692	33
	<u>20,426</u>			<u>20,426</u>	<u>19,653</u>
<u>PLANNED GIVING</u>					
Standing Order	4,124			4,124	11,342
Standing Order - gift aided	6,194			6,194	0
	<u>10,318</u>			<u>10,318</u>	<u>11,342</u>
<u>GIFT AID RECOVERED</u>					
Gift Aid Reclaim	7,286			7,286	5,675
<u>ALL OTHER GIVING/VOLUNTARY RECEIPTS</u>					
Donations	7,225			7,225	7,169
Wall Boxes	428			428	234
Donations - Soup Lunch				0	119
Donations - Burial Ground			1,776	1,776	1,600
Donations - Wall Fund				0	10
Donations - Tea & Coffee	220			220	0
Donations - Bellringers				0	210
Donations - PTG				0	0
Donations - Wedding Printing				0	40
Donations - Votive Candles	345			345	484
	<u>8,217</u>		<u>1,776</u>	<u>9,993</u>	<u>9,866</u>
<u>ACTIVITIES FOR GENERATING FUNDS</u>					
Fete	3,030			3,030	3,158
Sales				0	2,440
Other Fundraising	7,203			7,203	5,713
Magazine Advertising		5,651		5,651	4,648
100 Club subscriptions		1,368		1,368	1,522
	<u>10,233</u>	<u>7,019</u>		<u>17,252</u>	<u>17,481</u>
<u>CHURCH ACTIVITIES</u>					
Magazine subs/sales		2,340		2,340	6,294
Non-charitable trading	15,097			15,097	5,073
Fees - Statutory	12,740			12,740	11,033
Fees - Additional	395			395	2,713
	<u>28,232</u>	<u>2,340</u>		<u>30,572</u>	<u>25,113</u>
<u>INVESTMENT INCOME</u>					
Dividends and Interest	548		428	976	279
<u>GRANT INCOME</u>					
Grants	1,550	1,000	2,600	5,150	8,445

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2022 (cont)

	Unrestricted <u>Fund</u>	Designated <u>Fund</u>	Restricted <u>Fund</u>	Total <u>2022</u>	Total <u>2021</u>
Note 3 - PAYMENTS					
<u>CLERGY & STAFFING COSTS</u>					
Administrator Parish	600			600	600
Clergy Expenses	<u>3,084</u>			<u>3,084</u>	<u>1,403</u>
	<u>3,684</u>			<u>3,684</u>	<u>2,003</u>
<u>CHURCH RUNNING EXPENSES</u>					
Cleaning				0	35
Gas & Electricity	4,724			4,724	3,119
Insurance	3,107			3,107	3,032
Service Costs	1,563			1,563	892
Maintenance	2,240			2,240	3,353
Water	125			125	45
Choir/Music/Bells	891			891	153
Flowers/Sundries	343			343	297
YR Cemetery Maintenance	<u>3,523</u>		<u>1,776</u>	<u>5,299</u>	<u>5,830</u>
	<u>16,515</u>		<u>1,776</u>	<u>18,291</u>	<u>16,756</u>
<u>MISSION GIVING & DONATIONS</u>					
Charities - Home (UK)	266			266	108
Charities - Secular				0	0
	<u>266</u>			<u>266</u>	<u>108</u>
<u>BUILDING WORK & REPAIRS</u>					
Church repairs & redecorations	<u>3,902</u>		<u>270</u>	<u>4,172</u>	<u>8,432</u>
<u>COSTS OF GENERATING FUNDS</u>					
Fund raising				0	907
Magazine		13,512		13,512	12,824
Hall running costs	397			397	0
Hall cleaning costs	4,525			4,525	2,633
SAC Garden	51			51	0
Prizes - 100 Club		495		495	550
	<u>4,973</u>	<u>14,007</u>		<u>18,980</u>	<u>16,914</u>
<u>ADMINISTRATION COSTS</u>					
Bank Charges	221			221	245
Printing	0			0	0
Stationery	2,354			2,354	2,685
Support Costs	<u>6,100</u>			<u>6,100</u>	<u>3,719</u>
	<u>8,675</u>			<u>8,675</u>	<u>6,649</u>
<u>OTHER EXPENDITURE</u>					
Mission & Evangelism costs	410			410	289
Churchyard expenses				0	245
Trading Costs - Property				0	20
Diocese Board of Finance				0	<u>1,304</u>
	<u>410</u>			<u>410</u>	<u>1,858</u>

**Independent Examiner's Report to the trustees of
Thorpe St Andrew Episcopi Parochial Church Council**

I report on the accounts for the year ended 31 December 2022 which are set out on the preceding pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with the records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

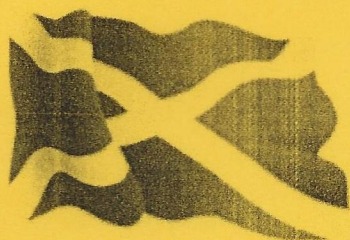
1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David Debenham,
4 Boulderside Close,
Thorpe St. Andrew,
Norwich,
NR7 0JJ.

Date 29th April 2023.

Accounts



The Parish of Thorpe St Andrew

Annual Report and Financial Statements

of the Parochial Church Council
of Thorpe St Andrew
for the year ended 31 December 2021



Incumbent The Revd James Stewart (Rector)

The Rectory, 21a South Avenue, Thorpe St Andrew, Norwich, NR7 0EY

Telephone 01603 439160 **Email** rector@thorpeparishchurch.org

Bank Barclays plc, Norwich St Stephen's Branch, 5-7 Red Lion Street, Norwich, NR1 3QH

Independent Examiner Paul Green, 41 Charles Avenue, Thorpe St Andrew, NR7 0PE

Registered Charity No 1131592

The Parochial Church Council (PCC) Background

The Parochial Church Council (PCC) was until 2009 a Charity exempted from registration with the Charity Commission. It is now a registered charity, No. 1131592, which has the responsibility of co-operating with the Rector in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance commitments for the Parish Church, the Church of the Good Shepherd and the St Andrew's Centre complex.

Membership

Members of the PCC are the Trustees and are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

Clergy	The Revd James Stewart The Revd Taylor Wilton-Morgan	Rector Curate (until February 2021)
Wardens	Ms Alison Carman (until May 2021) Mr Tim Peters (until May 2021) Dr Andrew Hayden (June 2021) Mr John Ward (June 2021)	Elected Mrs Pat Bales Mr Peter Berry (from May 2021) Ms Alison Carman (until November 2021) Mrs Ann Cox Mrs Jenny Fuller Mrs Margaret Hope Mrs Nicole King Mr Ian Mackie Mr Julian Mogford Mrs Linda Olney Mr Tim Peters (until May 2021) Mr Graham Rowland Mr Victor Scrivens Mr John Ward (from June 2021) Mr Adam Wegg (from June 2021)
Secretary	Mrs Christine Cutting	
Treasurer	Mrs Sally Entwistle (until June 2021) Mr Julian Mogford (from June 2021)	
Fabric Officer		
Representative on Norwich East Deanery		Mrs Ann Cox (until May 2021)
Representative on Norwich East Deanery		Mrs Linda Olney (until May 2021)
Representative on Norwich East Deanery		Mr Victor Scrivens Ms Alison Carman (May 2021-November 2021) Mr Ian Mackie (from May 2021)

Committees

The PCC operates through a number of committees. They meet between full meetings of the PCC and, after discussing subjects within their remit, report and make recommendations to that body.

- The Standing Committee is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. Its current membership is the Rector, Churchwardens, PCC Secretary and Treasurer. The PCC appoints this group.
- The Finance Committee oversees the general financial dimension of the work of the PCC by budgeting, monitoring income and expenditure, considering and recommending investment policies.
- The Property Committee has in the past attended to matters relating to Church buildings and their fixtures and fittings, including e.g. their inspection, maintenance and decoration. The committee during 2021 has been included in the brief of the Finance Committee.
- The Pastoral Care / Bereavement Group attends to the needs of local people for pastoral care by attending to the needs of the families of those whose loved ones have died in recent years and those who are unwell in our parish.
- The St Andrew's Centre Management Group attends to matters directly concerning the Church Hall, including e.g. the regular maintenance, decoration, letting and caretaking arrangements etc.
- The Fundraising Committee arranges fundraising activities, social functions and promotes fellowship within the parish and community.

REVIEWS OF THE YEAR

THE RECTOR'S REPORT

Introduction

It continues to be a great privilege to be able to write this annual report as your Rector, and although Covid-19 has made an impression on all of us God has given us the strength and hope to press on in our journeys together. The Covid-19 pandemic was still very much a feature of our life together in 2021. Whilst the way in which things closed down so quickly was a shock for us in 2020 the relentless tiredness which came with all the changes which Covid-19 required continued in 2021. Yet we kept going.

We had in 2021 just become a lot more used to dealing with all the endless changes and were thankful for the rollout of the vaccine! Yet as we emerged from lockdowns and were able to meet more freely there were indeed many new shoots of growth and lots of signs of hope.

In line with last year's report, I am no longer providing a month by month report but instead I am focusing on some of the key moments in the year.

Online and Facebook communication

As reported last year our practices fundamentally changed in 2020 and much of this commitment to more digital continued.

Our services are streamed each Sunday and as people returned this 'Facebook' congregation remained a place for those unable to get to church and those who were unwell or who were required to isolate from Covid.

I am grateful to Matt and Paul Green for their continued support with the filming of services. We are aware of one or two glitches and niggles, but on the whole this additional provision is much appreciated. The January second lockdown meant that from 17 January we were back online only in our worship, due to increased risks of passing on the virus. Many commented that they got a lot from knowing that at least the Rector and a small ministry team could carry on in church, safe in the knowledge that we were committed to bringing everyone back as soon as we could.

We also extended our weekly notice sheet which now includes readings and prayers and other information and ensured that this was delivered to those without computers or other devices. Communication has continued and those who have computers or other devices were able to keep in touch through our online communications from the Rectory each Saturday. As of 31 December 2021, 94 such online communications had been sent out.

Zoom

As the second lockdown hit so our meetings were back online and we started up our Zoom coffee mornings once again, which were a useful way of checking in with people and were great fun.

Since we could not meet for Lent Lunches we held a series of soup lunches virtually including one for Red Nose Day when people were encouraged to wear red and eat red soup! We were also able to continue to observe Lent with packets of ash being available for parishioners to collect and with the provision of an online (Zoom) Lent Study course.

Our Curate departs for pastures new

At the end of February 2021 Fr Taylor Wilton-Morgan began a placement in the United Benefice of St Benedict (Horning and surrounding villages).

We miss his bible studies, his sermons, his care and support for the congregations and his dry sense of humour. We wished him well in his new ministry amongst rural parishes, which he is enjoying very much.

Easter 2021

As restrictions eased we were able to return to church on Passion Sunday. We were able to welcome a large number on both Palm and Easter Sunday and by Easter morning had returned to both our churches.

Whilst we were not able to hold our annual Easter workshop we were able to hand out Easter eggs to children and deliver a large number more to children in our Church family on Easter Sunday. Many Easter cards and Palm crosses were also sent out.

Café Church

We were very pleased with the help of Nicole King to get Café Church back up and running face to face. This still mainly does not have refreshments but is an opportunity for young families to come together to worship God whilst singing, reading, praying and doing craft activities together. Please spread the word.

New Churchwardens

In May 2021 both our churchwardens Alison Carman and Tim Peters stepped down. In their time as churchwardens, they had contributed much to the life of our parish and we thank them for their commitment and service to Jesus Christ.

At the Annual Meeting of Parishioners (formerly Vestry meeting), which preceded our Annual Parochial Church Meeting, John Ward and Andrew Hayden (also our Organist) were elected as Churchwardens. After the usual checks John and Andrew were admitted in church in July.

They have been meeting regularly with me and are doing a tremendous job of looking after our church - both the stones of the fabric and the 'living stones' which make up our body of Christ - and of supporting and enhancing our shared ministry. In February 2022 they will be welcoming the Archdeacon for her four-yearly Visitation.

Harvest Festivals

As in 2020, in October we held two Harvest Festivals (at the Church of the Good Shepherd and then at the Parish Church). Both had good attendances and we were pleased to raise in funds for the Norwich Foodbank and take a good lot of tins etc to them.

We were also delighted to hold a Harvest Lunch once again, which was very delicious and at it (the date was shared with Auriol's birthday) hold a raffle for Christian Aid.

Annual Memorial

Whilst a number of churches had still cancelled their in-person services to remember loved ones lost in the year we went ahead and welcomed a large number to the church, at which thankfully we were able to provide refreshments.

Confirmation

On a very bright day in Norwich Cathedral at the end of November I was able to present four candidates for confirmation by the Bishop of Norwich. Peter, Valerie, James and Jane were filled with joy and they proudly held onto the candle and Hazel tree sapling, presented to them by the Bishop. More confirmations are planned for 2022.

Christmas

We began Advent with an Advent Carol Service in addition to our normal Sunday services and then welcomed a new innovation. With huge thanks to Adam Wegg, we held our first Christmas Tree Festival and welcomed many organisations in our community to display Christmas trees in the Parish Church. We hope to repeat this exercise again. I am only sorry that due to testing positive for Covid-19 I was not able to be present over the launch weekend.

We were able to however hold Carol Services at both churches, with the usual services on Christmas Eve and Christmas Day - crib services, midnight masses and Christmas morning service. Since in 2020 Government regulations indicated that all could sing outside only we had held an outdoor carol singing event and in 2021 this exercise was repeated. It was a lovely occasion and was considered very helpful by those who still felt unable to return to church due to Covid-19.

General Activities

Many of the general activities, reported in 2019, were placed on hold and some - including our soup lunches, Prayer and Pizza - are yet to emerge fully.

The Mothers' Union came to an end as far as a separate branch is concerned in December 2021 and currently, we are not able to find volunteers to sustain the Parent and Toddler Group. Koffee and Kompany and Junior Choir are both very much back!

The Fundraising Committee (FunCom) under the chairmanship of Victor Scrivens, reported elsewhere, could not start until halfway through and due to the changing nature of restrictions, plans needed to be adapted and dates changed as restrictions were announced.

Pastoral Care has continued as best we can in the first half of the year on the telephone and on people's doorsteps, with special messages and gifts on Mothering Sunday, Easter and Christmas. We were able to reconvene face to face meetings of our Pastoral Care and Bereavement Group in the second half of 2021.

Other involvement

Along with remaining an Honorary Priest Vicar of Norwich Cathedral I continue to sit as a nominee of the Church Urban Fund on the Board of our joint venture between the Diocese and the Church Urban Fund - 'Imagine Norfolk Together', which mainly manages two Development Workers in Great Yarmouth and King's Lynn respectively, who help facilitate a number of exciting projects tackling poverty in their locations.

I am also Vice Chair of the Diocesan Board of Patronage, and am a Trustee of our local burial trust, now The St Andrew's Trust.

I remain a Governor of Hillside Avenue Primary School and Nursery and in 2020 became its Chair. I am also a Governor of Thorpe St Andrew School and Sixth Form.

Those whom we love, but see no longer

Our hearts go out to all who have lost loved ones in 2021. Whilst there were many funerals we particularly record with thanksgiving the contribution made to our life together who were either on our electoral roll or contributed to our life together in some other way - Haydn Morris, Jean Mayhew, Grace Burr, Harry Basford, Valerie Turner, Christopher Speake, Audrey Burton, Jean Morris (St Catherine's Road) and David Shears. Each and every one of them made a life-enhancing and transformative contribution to our corporate life together and they join others from our number already rejoicing on that other shore.

I know none of those above would mind a particular mention for one other: our dear Auriol Hughes died at the beginning of January 2022. Auriol was a much-loved member of our church community and was frequently seen walking along the Yarmouth Road, on her way to catch a bus or delivering Parish Life.

Often when we needed to know something about the parish or where something was we would go to Auriol first since her knowledge of the workings of the Parish of Thorpe St Andrew was

encyclopaedic and she kept everything! Until the lockdown she accompanied me most days at Morning Prayer and led it on Thursdays. She was extremely kind and thoughtful but at the same time had a searing wit and a steely determination. There wasn't much in our church life with which Auriol hadn't been involved and members of the Pastoral Care Group, who met only days before her death, were paying tribute to her over 30 years of service to that group. Auriol and her family moved into their house in 1961 and in the 1970s Auriol began her many years of faithful service to our church community, remaining Churchwarden Emerita and the first Freeman of the Town of Thorpe St Andrew, which she was awarded in October 2019. She is now reunited with all the members of her own family and her church family who have gone before her, particularly those mentioned above, safe in the knowledge that she will rest in peace and rise in glory.

Thank you to all the team

Huge thanks to Fr Taylor (mentioned above) who began the year with us and now serves as curate in the United Benefice of St Benedict.

I am very grateful to Nicole who, in addition to her numerous commitments in our community, has coordinated the return of Café Church and is a wonderful Head Server/MC at our Eucharists and who has been a marvellous support in our online services now that she has been commissioned as an Authorised Worship Assistant.

I am also grateful to our churchwardens Alison Carman and Tim Peters, and since May John Ward and Andrew Hayden, all of whom have

done and are doing fantastic and sometimes difficult work as churchwardens in our parish.

I am also very thankful for Christine Cutting who has continued to assist with our administration and has acted as PCC secretary, faithfully coming to church every Saturday morning.

I was very sad to receive the news that Sally Entwistle was stepping down as Treasurer and thank her for all her work and welcome on-board Julian Mogford who is already proving to be a financial asset to us.

At the Church of the Good Shepherd I am also very grateful for the unstinting dedication of Ann Cox and Jenny Fuller in looking after the life of the Church of the Good Shepherd.

However there are many more to thank because the church only runs because an ever increasing list of people offer their time freely to complete our corporate life together - cleaning, polishing, washing linen, administration, working with our young people, acting as sides-persons, making coffee, serving, gardening, acting on our PCC, acting as Caretaker, editing and contributing to our Parish Life magazine, or contributing food for any of our functions... (and much more!)

I am also hugely thankful for my parents who both (in their own way) continue to support me in my ministry to this parish.

Finally thank you to all for each being uniquely formed in the image of God and forming as a whole our wonderful body of Christ, which we are privileged to each serve - the Parish of Thorpe St Andrew.

Fr James, Rector

PARISH LIFE MAGAZINE

In August 2021 after having given great service to Thorpe St. Andrew, with her work as Parish Life Distribution Co-ordinator, Patience Skelton handed over the role to Julie and myself. A large debt of gratitude and our thanks go to Patience for all her sterling work.

The magazine is read not only in our town but much further afield as well. It is very popular with our advertisers, who are keen to have their products and services seen by a wide readership across Thorpe St. Andrew.

After many years, it has become necessary to increase the price to £1.50 per copy. Free delivery is still given within Thorpe St Andrew to subscribers who pay a discounted annual fee of £15. Despite the price increase, we retain approximately 260 subscribers and have gained new readers for 2022, who are keen to be kept abreast of events in the Parish, particularly in Her Majesty's Platinum Jubilee year. Due to the efforts of Fr. James and editor Chris George,

readers can enjoy the various articles and reports from groups and activities in the town.

However, none of this would be possible without the commitment of our loyal band of dedicated volunteer deliverers, who give their time and effort (in all weathers), to ensure readers receive their copies as soon as possible, after printing. Our grateful thanks go out to each one of them.

We hope that the Parish Life magazine continues to thrive. We distribute complimentary copies to encourage new readers, and it will need more subscribers to maintain its viability. Please encourage your family and friends to take our Parish magazine, or be an advertiser or contribute an article for inclusion.

Thank you for your continued support.

Best wishes

*Julie and Peter Berry
Parish Life Subscriptions and Distribution*

CHURCH ELECTORAL ROLL 2021

The number of persons on the Roll at 31 December 2021 was 140.

THORPE ST ANDREW EPISCOPI 100 CLUB

The 100 Club continues to be a successful fundraising venture, as well as an enjoyable activity within the Church and the wider Parish.

The current year will run from October '21 to September '22, with 2 prizes of £25 and £15 being awarded on a monthly basis. Membership now stands at 124 and therefore extra prizes of

£25 and £15 will be awarded three times a year in accordance with the club rules.

Many thanks to David Debenham who has assessed the accounts and to all who support the club meaning that this year £1,300 has been donated to Church funds.

Linda Olney

FUND RAISING COMMITTEE

At last, our Fundraising Committee (FunCom) managed to deliver some events in 2021. Sadly we were not able to make a start until August. We delayed our usual July date for the Summer Fete until the 14th August. This followed our splendid set of Organ recitals organised by our Churchwarden and Organist, Andrew Hayden.

The fete itself was another superb event organised by Father James and was gratefully appreciated by all those who came along. Not only was it a much enjoyed event by the parishioners, but also it made a significant contribution to the depleted church funds.

Pip Jenkinson's Summer concert was also moved from the normal June date to the beginning of September. But there were still lots of participants who not only enjoyed the singing, but also feasting on the delicious Strawberries and Cream We hope to return to the normal dates in 2022.

Our October film night was followed by our Autumn Fayre. Our thanks go to Ann Cox who has run the Fayre for many years previously. However we are grateful to Christine Cutting stepping in at the last minute.

We reduced the numbers for our quiz night in September, but as we had to turn people away, we are intending once again to go back to our maximum for 2022.

Then we finished our events with a great Music Hall organised once again, by Pip Jenkinson. And of course once again we had a great time when the lights were switched on in December.

Our thanks of course not only go to those in our FunCom who helped organised these event, but those members of our community who came, contributed to church funds and had lots of fun. That is why our FunCom exists.

Victor Scrivens

Chair Fundraising Committee (FunCom)

JUNIOR CHURCH

There really has been nothing to report regarding Junior Church as we have not had any children attend in the past year on Sunday mornings.

It was good once again to see the Crib Service well attended and to have the sheep outside

church on Christmas Eve but missed not having Christingle leading up to Christmas.

Christmas Tree Celebration. Huge success.

Pat Bales, Junior Church Leader

CAFE CHURCH

Cafe church is well and thriving - 7 regular families attend. Thank you to Andy Winkworth for his keyboard accompanied to each song. We

sing, we read, we pray and reflect we also do something craft link: come and join us :)

Nicole King

MOTHERS' UNION - BRANCH LEADER'S REMARKS

After a long break due to Covid 19 we started meetings again in August.

However our membership has declined and with nobody able to take on the leadership the branch

has sadly had to close. We would like to say a big thank you to Father James for all his support.

Ann Cox

THE CHURCHWARDEN'S REPORT

In July 2021 Andrew Hayden and John Ward were elected Churchwardens following the resignation of the two previous Churchwardens, Tim Peters and Alison Carman.

John has looked after 'front of house' ensuring there are always people available for Sidesman duties.

Andrew, as well as being Church Organist, looks after the Property side with assistance from Adam Wegg.

The church has functioned smoothly throughout the pandemic, responding to differing levels of Government regulation. No services have been lost even when Fr James unfortunately went down with Coronavirus.

All services have been streamed on-line enabling the housebound to participate with the rest of us. Special thanks to Matt for facilitating this.

Christmas saw a large number of services and events that were much appreciated and enjoyed by the wider Thorpe St. Andrew community.

The PCC whilst initially meeting only by Zoom, have in recent months been meeting in person and are working closely with Fr James to run the church efficiently and to reach out to the wider population.

We thank the Ministry Team, Fr James, Nicole, Adam and Graham and also our Treasurer, Julian, for their unstinting work week by week and we also thank all the volunteers at both churches.

*Andrew Hayden & John Ward
Church Wardens*

CLERGY COVENANT ON WELLBEING

This was introduced as an item in our PCC's in 2021. Whilst the Parish have not yet been asked to adopt this, the PCC have wholeheartedly welcomed this and are ensuring through

meetings of the Standing Committee and with Churchwardens that clergy wellbeing is kept on the agenda.

John Ward and Andrew Hayden - Churchwardens

DEANERY SYNOD REPORT

The Deanery was able to meet three times in 2021 - once online in March, and twice in person in the Church of St Peter Mancroft. In July we were pleased that the Bishop of Norwich was able to speak to us about his role as the Lead Bishop on Environmental Issues and in October when Gaia was in the church (the giant globe suspended from the ceiling) we were given a

presentation on Eco Church which spurred us on to apply for our Eco Church Bronze Award. Thanks go to Linda Olney and Ann Cox who concluded their terms at the APCM and to Victor Scrivens, Ian Mackie and Alison Carman who began. Alison has since stepped down and has become the Secretary to the Synod.

Risk Assessment

The PCC continues to monitor risks and consequences. Risk assessment documents have been published by the DAC and Ecclesiastical Insurance. A Risk Log has been prepared for both church premises.

Quinquennial

The Quinquennial reports for both the Parish Church and the Church of the Good Shepherd were completed by August 2019. The next therefore will be due in 2024.

*John Ward & Andrew Hayden
Churchwardens*

FINANCIAL RESERVES POLICY

At the PCC Meeting in January 2012, acting on the advice of the Diocesan Secretary (who was present), it was proposed and agreed that the General Fund Reserve should be reduced to £17,000.00. Neither the PCC nor the Finance

Committee have altered this decision - so it remains in force.

*Fr James
Chair - Finance Committee*

RISK ASSESSMENT

The Covid-19 pandemic has brought risks and challenges which even the most robust risk assessment could not have imagined. In March 2020 the PCC approved a financial action plan in response to the crisis. This recognised that the pandemic posed a risk to our income due to a lack of regular Sunday worship, weddings and christenings and hall bookings. The risk was managed by temporarily lowering the amount of Parish Share paid to the Diocese each month and introducing a moratorium on expenditure unless it is supporting our Coronavirus mission priorities of:

1.Communicating the gospel message in new ways.

- 2.Communicating with and giving pastoral care to one another.
- 3.Supporting our community with food deliveries and other helpful tasks, where possible.
- 4.Signposting our community to helpful resources and services, as appropriate.
- 5.Praying for the world and one another.

In addition, when plans were made to open the church first for private prayer (16 June) and then for public worship (19 July) the PCC agreed a full health and safety risk assessment following Church of England guidelines.

*James Stewart - Rector
Julian Mogford - Treasurer*

TREASURERS REPORT

I would like to start my report by thanking the following, unsung members, of the financial team.

Margaret Hope, who every month opens, counts and collates the Gift Aided envelopes.

Robert Chalmers who diligently works on the tax returns from the Gift Aided envelopes, standing orders and direct debits and obtains, every quarter, a healthy return from HM Revenue and Customs.

Chris Seago, who banks the income from the multitude of income sources and produces a spread sheet which is of immeasurable help to me as with Weddings and Funerals the amount that the Parish and the Diocese get are broken down for me.

Finally the 'new boy', Paul Green who has recently joined me to undertake the Treasurer's work. Paul brings a wealth of experience to the roll as the Treasurer of the Norwich branch of ASLEF.

2021 has been, financially, another difficult year due to continuing Covid for the Parish and I envisage this continuing for at least the next two years. Unfortunately, as you'll see from the accounts, our expenditure was greater than our income and this trend could continue and place a strain on our resources. Our electricity and gas costs have risen considerably for this year and the foreseeable future. We appreciate that Parishioners are as affected as much as the Church is.

During the worst days of the pandemic a large number of Parishioners, who support the Church financially by regular giving, switched over to Standing Orders direct to our bank account and this helped us greatly. The only slight problem with this is that we can become complacent and because we know that a regular amount is going from our accounts to the Church's, we may not increase our giving. I would like to suggest that, if possible and we are able, that we review our giving and/or, when we are able, put a little extra in a yellow envelope at the Church.

Julian Mogford, Treasurer

FABRIC REPORT

Following the APCM of 2021 Adam Wegg was appointed as Fabric Officer and has been very helpful in ensuring that maintenance of our buildings (The Parish Church, The Church of the Good Shepherd and the St Andrew's Centre) is attended to.

The boilers, fire extinguishers and alarm in the Centre has been serviced and the gutters have been cleared.

The area in the southeast aisle of the Parish Church, previously a Lady Chapel, was restored in 2021, following the re-siting of the organ console in the Chancel, with thanks to Messrs Bishop and Son of London. This area has been re-carpeted and various furnishings have been re-arranged to

make a calm and tranquil place for weekday and personal prayer. Three icons and a statue of Our Lady of Walsingham have also been introduced. This was all made possible following a generous grant from the Ivy Child Charitable Trust, for which we thank the Trustees. A leak in the organ chamber occasioned repairs to the east end gullies at the Parish Church and the internal ceiling of the Good Shepherd porch roof was repaired with further work now required on the external flat roof.

In 2021 a quotation was given to repair the worn step on the southeast door, with work due for completion in early 2022. Thanks go to Adam and all who assist with cleaning and doing gardening at our church sites.

Thorpe St Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2021

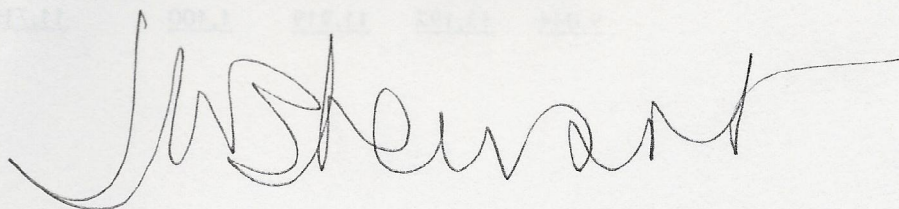
	Note	Unrestricted Fund	Designated Fund	Restricted Fund	Total 2021	Total 2020
Receipts						
Voluntary receipts						
Collections at Services	2	19652			19,652	21,208
Planned giving	2	11342			11,342	6940
Other giving/receipts	2	8095		1770	9,865	19,765
Grants	2	7445	1000		8,445	7,800
Legacies					0	700
Gift Aid		<u>5675</u>			<u>5,675</u>	<u>9,364</u>
		<u>52209</u>	<u>1000</u>	<u>1770</u>	<u>54,979</u>	<u>65,778</u>
Activities for generating funds		11,311	6,170		17,481	11,546
Investment income		223	32	24	279	617
Church activities		19,119	5,994		25,113	21,324
Total Receipts		<u>82,863</u>	<u>12,196</u>	<u>1,794</u>	<u>97,852</u>	<u>99,265</u>
Payments						
Church activities						
Parish Share		55,925			55,925	50,000
Clergy and Staffing	3	2,003			2,003	1,821
Church running expenses	3	16,477		278	16,756	16,068
Mission giving	3	108			108	157
Building work & repairs	3	8,432			8,432	896
Admin Costs	3	6,404	245		6,649	6,226
Other expenditure	3	<u>1,858</u>			<u>1,858</u>	<u>1,320</u>
		91,207	245	278	91,731	76,488
Cost of generating funds	3	4,440	<u>12,474</u>		<u>16,914</u>	<u>13,627</u>
Total Payments		<u>95,647</u>	<u>12,719</u>	<u>278</u>	<u>108,645</u>	<u>90,115</u>
Receipts - Payments		-9,800	-523	1,516	-10,793	9,150
Transfers between funds		-1412	1412		0	0
Balances B/F 1/1/2021		<u>77,303</u>	<u>9,044</u>	<u>41,268</u>	<u>127,615</u>	<u>118,466</u>
Balances C/F 31/12/2020		<u>62,707</u>	<u>11,718</u>	<u>43,798</u>	<u>118,223</u>	<u>127,615</u>

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2021 (cont)

STATEMENT OF ASSETS AND LIABILITIES

Assets: Cash, bank & CBI funds	<u>2021</u>	<u>2020</u>
Barclays PCC Current account	53,577	64,137
Barclays Parish Life current account	2,210	1,209
Lloyds 100 Club current account	1,056	844
	56,843	66,191
CCLA	54,547	54,519
CBI FI units	<u>10,412</u>	<u>10,412</u>
	<u>121,802</u>	<u>131,121</u>
 Other Assets		
Income tax gift aid recoverable (note 1g)	2,700	3,500
St Andrew's centre (Church Hall) (note 1h)	106,275	106,275
 Liabilities		
Creditors: Agency receipts collected but not paid	2,736	3,506

Approved by the Parochial Church Council on 28 April 2022 and signed on its behalf:



The Revd James Stewart
Rector

The notes on the following pages form part of these accounts.

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2021 (cont)

1i. RESTRICTED AND DESIGNATED ACCOUNTS 2021

	01/01/2021				31/12/2021
	<u>b/fwd</u>	<u>receipts</u>	<u>payments</u>	<u>transfers</u>	<u>c/fwd</u>
<u>Restricted</u>					
Bellringers	8,439	215			8,654
Choir	340	1			340
Church Flower	70	110			180
Good Shepherd special projects	4,148	3			4,151
Organ maintenance (restricted)	5,716	4			5,720
SAC building/equipment	3,986	3			3,989
Wall	8,394	16			8,410
YR cemetery	<u>10,175</u>	<u>1,457</u>	<u>278</u>		<u>11,354</u>
Total Restricted	<u>41,268</u>	<u>2808</u>	<u>278</u>		<u>43,798</u>
 Agency Fees	 <u>£3,506</u>	 <u>£12,968</u>	 <u>£13,738</u>		 <u>£2,736</u>
 <u>Designated</u>					
100 Club	884	1,522	550	-800	1,056
Organ maintenance (designated)	3,500	0	0	500	4,000
Rector's Discretionary	3,451	1001	0	0	4,452
Parish Life	<u>1,209</u>	<u>10,669</u>	<u>11,369</u>	<u>1,700</u>	<u>2,210</u>
Total Designated	<u>9,044</u>	<u>13,192</u>	<u>11,919</u>	<u>1,400</u>	<u>11,718</u>

Thorpe St Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2021 (cont)

Note 2 - RECEIPTS

	Unrestricted	Designated	Restricted	Total	Total
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>2021</u>	<u>2020</u>
<u>COLLECTIONS AT SERVICES</u>					
Sunday collections	220			220	3,632
Sunday collections -gift aided	12,349			12,349	10,278
Plate collections	3,872			3,872	4,105
Plate collections - gift aided	0			0	0
Wedding & funeral collections	3,179			3,179	1,038
Yellow envelopes	33			33	2,155
	<u>19,652</u>			<u>19,652</u>	<u>21,208</u>
<u>PLANNED GIVING</u>					
Standing Order	<u>11,342</u>			<u>11,342</u>	<u>6,940</u>
<u>GIFT AID RECOVERED</u>					
Gift Aid Reclaim	<u>5,675</u>			<u>5,675</u>	<u>9,364</u>
<u>ALL OTHER GIVING /VOLUNTARY RECEIPTS</u>					
Donations	6121		60	6,181	15,081
Gift Aid Envelopes	15			15	
Donations - Gift Aided	923		50	973	
Wall Boxes	234			234	7
Donations - Soup Lunch (incl. Harvest)	119			119	460
Donations - Burial Ground	150		1,450	1,600	3,350
Donations - Wall Fund	10			10	0
Donations - Tea & Coffee	0			0	100
Donations - Bellringers	210		210	210	0
Donations - PTG	0			0	475
Donations - Wedding Printing	40			40	40
Donations - Votive Candles	<u>484</u>			<u>484</u>	<u>372</u>
	<u>8,095</u>		<u>1770</u>	<u>9,865</u>	<u>19,765</u>
<u>ACTIVITIES FOR GENERATING FUNDS</u>					
Fetes (Summer and Autumn)	3,158			3,158	0
Sales	2,440			2,440	2,332
Other Fundraising	5,713			5,713	1,026
Magazine Advertising		4,648		4,648	6,694
Subscriptions - 100 Club		1,522		1,522	<u>1,493</u>
	<u>11,311</u>	<u>6,170</u>		<u>17,481</u>	<u>11,546</u>
<u>CHURCH ACTIVITIES</u>					
Magazine subs/sales	300	5,994		6,294	2,897
Non-charitable trading	5,073			5,073	7,302
Fees - Statutory	11,033			11,033	10,860
Fees - Additional	2,713			<u>2,713</u>	<u>265</u>
	<u>19,119</u>	<u>5,994</u>		<u>25,113</u>	<u>21,324</u>
<u>INVESTMENT INCOME</u>					

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2021 (cont)

Note 3 - PAYMENTS	Unrestricted	Designated	Restricted	Total	Total
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>2021</u>	<u>2020</u>
<u>CLERGY & STAFFING COSTS</u>					
Administrator Parish	600			600	600
Clergy Expenses	1,403			1,403	1,221
	2,003			2,003	1,821
<u>CHURCH RUNNING EXPENSES</u>					
Cleaning	35			35	51
Gas & Electricity	3,119			3,119	3,367
Insurance	3,032			3,032	3,358
Service Costs	892			892	922
Maintenance	3,353			3,353	5,248
Water	45			45	147
Choir/Music/Bells	153			153	0
Flowers/Sundries	297			297	147
YR Cemetery Maintenance	5,552		278	5,830	2,829
	<u>16,477</u>		<u>278</u>	<u>16,756</u>	<u>16,068</u>
<u>MISSION GIVING & DONATIONS</u>					
Charities - Home (UK)	108			108	157
Charities - Secular	0			0	0
	<u>108</u>			<u>108</u>	<u>157</u>
<u>BUILDING WORK & REPAIRS</u>					
Major repairs and redecoration	8,432			8,432	896
<u>COSTS OF GENERATING FUNDS</u>					
Fund raising	107	800		907	160
Magazine	1700	11,124		12,824	10,520
Hall running costs	0			0	454
Hall cleaning costs	2,633			2,633	2,143
SAC Garden	0			0	46
Prizes Awarded - 100 club		550		550	305
	4,440	<u>12,474</u>		<u>16,914</u>	<u>13,627</u>
<u>ADMINISTRATION COSTS</u>					
Bank charges		245		245	169
Printing	0			0	442
Stationery	2,685			2,685	2,533
Support Costs	3,719			3,719	3,082
	<u>6,405</u>	<u>245</u>		<u>6,649</u>	<u>6,226</u>
<u>OTHER EXPENDITURE</u>					
Mission & Evangelism costs	289			289	844
Churchyard expenses	245			245	66
Trading Costs - Property	20			20	409
Overpayment to DBF of Agency fees	1304			1304	0
	<u>1858</u>			<u>1858</u>	<u>1,320</u>

Thorpe St. Andrew Episcopi Parochial Church Council
Notes to the Financial Statements for the year ended 31 December 2021

1. Accounting Policies:

1a. The PCC financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include accounts of church groups that owe their main affiliation to another body or those of informal groups of church members. The accounts for the Thorpe St. Andrew Church 100 Club have been included for the first time in 2020, and the 2019 comparisons have also been amended to include figures for the 100 Club.

1b. **PCC Funds.** The **restricted funds** represent donations, grants or bequests received for a specific object or invited by the PCC for a specific object. Restricted funds may only be expended on the specific object for which they were given, and any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund, and where there is no separate investment interest is apportioned to individual funds on an average balance basis. The accounts of the restricted funds appear in note 1i. The income of the Bellringers Fund consists of charges for weddings when bells are rung, and decisions over how the funds are spent are made by the current members of the Bellringing Group, not the PCC. **Unrestricted funds** are funds which are not subject to any restrictions regarding their use and can be used for PCC ordinary purposes, and are shown as the general fund. **Designated funds** are general funds set aside by the PCC for use in the future, but which remain unrestricted, and their accounts also appear in note 1i.

1c. Where the PCC collects money as an agent on behalf of others which it pays over in full to those concerned e.g. diocesan fees, secular charities and wedding organist, the amounts are not included in the accounts. If all of the agency payments belonging to others have not been paid over by the end of the year, the balance owing is held temporarily in the PCC's bank account and recognized as agency creditors. Conversely, if agency payments have been paid over to others but not collected by the PCC at the end of the year, the balance paid in advance is shown as agency debtors. The Bellringing Group has chosen to leave its money invested in PCC accounts and the balance is shown as a restricted fund rather than as agency creditor.

1d. **Statement of Assets and Liabilities.** Consecrated and beneficed property is excluded from the accounts by s.(10)(2)(a) and (c) of the Charities Act 2011. No value is placed on moveable church furnishings held by churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

1e. **Rounding.** All figures including totals have been rounded off to the nearest pound. In the rounded form, some totals may not agree exactly with the sum of the individual rounded figures.

1f. **CBF Fixed Interest Securities Fund.** The PCC owns units in this Central Board of Finance Fixed Interest Fund which have been shown valued at cost. The market value was £10.378 at 31 December 2021 (£11,111 at 31 December 2020).

1g. **Income tax recoverable.** The PCC has claimed for refunds on 2021 gift aid donations and the refund for the last three quarters of £2,700 was still outstanding at 31 December 2021.

1h. **St. Andrew's Centre (Church Hall).** The Centre is shown at cost (January 1996).

**Independent Examiner's Report to the trustees of
Thorpe St Andrew Episcopi Parochial Church Council**

I report on the accounts for the year ended 31 December 2021 which are set out on the preceding pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with the records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Paul Green
41 Charles Avenue
Thorpe St Andrew
NR7 0PE

Date: 6 May 2022

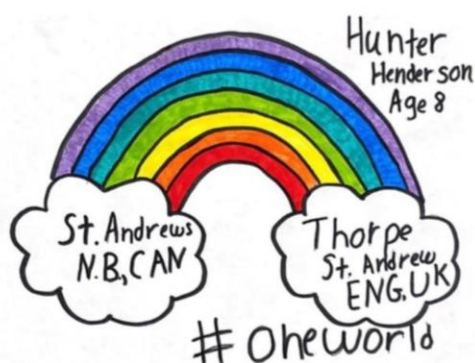
Accounts



The Parish of Thorpe St Andrew

ANNUAL REPORT AND FINANCIAL STATEMENTS

of the Parochial Church Council
for the year ended 31 December 2020



Incumbent The Revd James Stewart

The Rectory, 21a South Avenue, Thorpe St Andrew, Norwich, NR7 0EY

Telephone 01603 439160 **Email** rector@thorpeparishchurch.org

Bank Barclays plc, Norwich St Stephen's Branch, 5-7 Red Lion Street, Norwich, NR1 3QH
Independent Examiner David Debenham, 4 Boulderside Close, Thorpe St Andrew, NR7 0JJ

Registered Charity No 1131592

PCC Background

The PCC was until 2009 a Charity exempted from registration with the Charity Commission. It is now a registered charity, No. 1131592, which has the responsibility of co-operating with the Rector in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance commitments for the Parish Church, the Church of the Good Shepherd and the St Andrew's Centre complex.

Membership

Members of the PCC are the Trustees and are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

Clergy	The Revd James Stewart The Revd Patrick Kerley The Revd Taylor Winton-Morgan	Rector Retired Clergy with Permission to officiate (until September 2020) Curate (from June 2020)
Wardens	Ms Alison Carman Mr Tim Peters	Elected Mrs Pat Bales Ms Alison Carman Mrs Ann Cox Mrs Jenny Fuller Mrs Margaret Hope Mrs Nicole King Mr Ian Mackie Mr Julian Mogford Mrs Linda Olney Mr Tim Peters Mr Graham Rowland Mr Victor Scrivens Mrs Patience Skelton (to September 2020) Mr John Ward Mrs Ada Wurr (to September 2020)
Secretary	Mrs Christine Cutting	
Treasurer	Mrs Sally Entwistle	
Representative on Norwich East Deanery		Mrs Ann Cox
Representative on Norwich East Deanery		Mrs Linda Olney
Representative on Norwich East Deanery		Mr Victor Scrivens

Committees

The PCC operates through a number of committees. They meet between full meetings of the PCC and, after discussing subjects within their remit, report and make recommendations to that body.

- The Standing Committee is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. Its current membership is the Rector, the Curate, Churchwardens, PCC Secretary and Treasurer. The PCC appoints this group.
- The Finance Committee oversees the general financial dimension of the work of the PCC by budgeting, monitoring income and expenditure, considering and recommending investment policies.
- The Property Committee has in the past attended to matters relating to Church buildings and their fixtures and fittings, including e.g. their inspection, maintenance and decoration. The committee during 2020 has been included in the brief of the Finance Committee.
- The Pastoral Care / Bereavement Group attends to the needs of local people for pastoral care by attending to the needs of the families of those whose loved ones have died in recent years and those who are unwell in our parish.
- The St Andrew's Centre Management Group attends to matters directly concerning the Church Hall, including e.g. the regular maintenance, decoration, letting and caretaking arrangements etc.
- The Fundraising Committee arranges fundraising activities, social functions and promotes fellowship within the parish and community.

REVIEWS OF THE YEAR

THE RECTOR'S REPORT

Introduction

The year 2020 will be remembered for a virus which has affected every nation of the world and which bears the name of the year before - Covid-19. There are few inhabitants of the world who have not been touched by its cruel grip. The United Kingdom has suffered a large death toll and although when we meet for our Annual Meetings we will hopefully be partially through the Prime Minister's roadmap out of lockdown the long term consequences are still being discovered. Yet in the midst of all of this there have been many signs of hope and many reasons for noting that some of this has brought us closer together. Since this was a year like no other year it did not seem appropriate to provide a month by month report but instead I have used it as an opportunity to focus on some of the key moments in the year. Some of my words are taken from the introduction to our parish recipe book. Please do look at the book for an illustrated version!

A 'normal' beginning

The year began with some lovely events - Quiz Night, Film Night and Pancakes at the Rectory. Indeed, for a few days in March, people in Norfolk were very proudly saying that there were no cases in this county! Then news came of the first cases in Norfolk, of various restrictions and eventually the first lockdown began. In the early days of this crisis the Parish of Thorpe St Andrew, working in partnership with Thorpe St Andrew Town Council, the Royal British Legion and others, sought volunteers - first to deliver an emergency newsletter, and then to help with shopping, delivering medication and acting as a listening ear on the telephone.

Online Services begin

As the virus spread, we had hoped that our churches would remain open for people to come in and pray, or to light a candle, even if services were not permitted. Services stopped so we made a rash promise and stepped out in faith by saying that we would stream our services live. We did not really know if we could do it or not! The first Sunday was Mothering Sunday (22 March) and a service has been streamed live on Facebook ever since. We received the news on the next day (23 March) from Prime Minister, Boris Johnson, that our nation was to enter a lockdown. We were asked to stay at home, protect the NHS and save lives. We joined with many across the world and in our nation to stand on our doorsteps and clap the NHS, to say thank you for the tremendous sacrifices all our keyworkers were making. Communication continued and those who had computers or other devices were able to keep in touch through our online services from the Rectory. People began

joining us from around our community and from all over the world. Services over Holy Week and Easter attracted more than 1800 views, with people watching live and 'on catch-up'!

Easter 2020

Yet, even with all this, Easter was not cancelled and the Easter Candle burned brightly in the Rectory study. There is even a black sooty mark on the ceiling to prove it! We sent an Easter mailing with palm crosses to over 125 addresses and more than 30 Easter eggs were distributed across the parish to our young people. Amidst these strange times people could experience the joy of Easter in new ways.

Zoom Coffee and Baking through the Lockdown

As our planned events went by the wayside we came up with new ways of remaining connected. Each year in more 'normal' times we hold a series of Lent lunches in aid of the Bishop of Norwich's Lent Appeal, the proceeds of which in 2020 were for our link province in Papua New Guinea. We held one real lunch before the lockdown but on Maundy Thursday we held a virtual Soup Lunch and asked parishioners to share their pictures of their homemade soups. We hope in 2021 we can get back to eating and drinking together. In addition to our Facebook services we started up a Zoom Coffee morning, after the Sunday service and some during the week. Our Rector baked a Chocolate and Ginger Cake, which (dare he say it) was delicious and a number asked if he could share the recipe. It was included in the weekly notices and so the seeds of the idea for a recipe book were germinated! He laid down the gauntlet for others to share recipes and they began to flood in! The result was a colourful 100 page book with recipes from across our community and members of our sister community in Saint Andrews By The Sea, New Brunswick, Canada. It is likely that this book will raise in excess of £2000.

There was more engagement with the Town of Saint Andrews since Hunter Henderson (the son of the Deputy Mayor of the Town of Saint Andrews, Brad Henderson) then aged 8, drew a wonderful rainbow, which symbolised beautifully the fact that although we were both under the clouds of Covid-19 we were united under a rainbow of hope for the future. We challenged all in our community to get painting, drawing, crafting and creating rainbows in whatever way they could. We had over 60 entries and awarded prizes in several categories from Under 5s up to adults, with thanks to County Councillor Ian Mackie. Many of the rainbows remain on display in church.

National celebrations continue

The nation commemorated the 75th anniversary of the ending of the Second World War in Europe with VE Day on 8 May. In Thorpe St Andrew we held a virtual tea party on Zoom, toasted the end of the war, broadcast messages all day and at the end of day rang the church bell to mark the occasion, along with many holding socially distant street parties in their front gardens. At the end of the day the nation joined Dame Vera Lynn (who died later in the year aged 103) in singing her familiar wartime song, 'We'll meet again!' as the celebrations reached their conclusion. It helped us all get through!!

Canada Day celebrations

Continuing our links with the Town of Saint Andrews, New Brunswick, Canada, we were delighted to celebrate Canada Day on 1 July with the Maple Leaf flag being raised at the Town Hall and the Parish Church. We had an incredibly special meeting via Zoom, and it was at that meeting that we asked our Canadian friends to send recipes for our book.

New Curate arrives

Fr Taylor Wilton-Morgan began his ministry among us when he was licensed as a lay worker on 27 June and then ordained as deacon on 6 August by the Bishop of Norwich, among the very first in the Church of England after the lockdown. He quickly became involved in the life of the parish giving online lectures and starting an online study group on Romans in the Autumn. The lockdown sadly curtailed some of the things he might have expected to do. At the end of February 2021 Fr Taylor began a three-month placement in the United Benefice of St Benedict (Horning and surrounding villages).

Pop-up Plant Sale

One of the highlights of the glorious summer of 2020 was our 'Pop up' Plant Sale. In recent years we have held a Summer Fête in the churchyard to raise funds, but Covid-19 restrictions meant this would be impossible. We worked out that a simple plant stall would be permitted and so it 'popped up'! It was an amazing day, and there were long socially distant queues through the churchyard at its peak. Parishes across the Diocese wanted to know the secret of our success and the answer seemed to be that people had become more interested in their gardens and at a time when many events had been cancelled it was a very welcome outing in the sunshine!

Open-Air Service and APCM

Another great highlight of our summer was our open-air celebration on 9 August. People came in large numbers with deckchairs and rugs to sit in the churchyard for a festive Eucharist. We are fortunate that there is plenty of room for everyone to spread out. We celebrated Fr Taylor's ordination and Nicole King's commissioning as an Authorised Worship Assistant with a socially distant picnic afterwards. We followed this a week later with a

very successful Annual Parochial Church Meeting at which 2 lovely new churchwardens (Alison Carman and Tim Peters) and 8 new PCC members were elected. They are all already making a good impact in the life of parish, for which I thank them wholeheartedly.

Harvest Festivals

In October we held two Harvest Festivals (at the Church of the Good Shepherd and then at the Parish Church). Both had good attendances and we were pleased to raise in excess of £250 for the Norwich Foodbank, instead of the 'normal' collection of tins.

Annual Memorial

Whilst a number of churches cancelled their in-person services to remember loved ones lost in the year we went ahead - and the service was very well received. It was not possible to have refreshments at the end of the service - so we sent everyone home with a small care package, including chocolate bar, coffee sachet, teabag, candle and bookmark, with our love.

Christmas with a Covid twist!

We learned a new skill - namely the ability to post events on Eventbrite. We were able to hold a Christingle Service, Carol Services at both churches, with the usual services on Christmas Eve and Christmas Day - crib services, midnight masses and Christmas morning service. We even had a Christmas Eve wedding - brought forward a week since we ended the year as of 26 December in Tier 4, with a national lockdown only around the corner. Since Government regulations indicated that all could sing outside we held an outdoor carol singing event on Thursday 17 December, with many attending and singing in a socially distanced manner. We may repeat the exercise, since it was very popular.

General Activities

Many of the general activities, reported in 2019, have been placed on hold - including our soup lunches, Prayer and Pizza, Koffee and Kompany and Junior Church. The Fundraising Committee (FunCom) under the chairmanship of Victor Scrivens, reported elsewhere, have not been able to do as much as they normally do, but a lot is hoped for later in 2021! Pastoral Care has continued as best we can on the telephone and on people's doorsteps. We hope to reconvene face to face meetings of our Pastoral Care and Bereavement Group later in 2021.

Other involvement

Along with remaining an Honorary Priest Vicar of Norwich Cathedral I continue to sit as a nominee of the Church Urban Fund on the Board of our joint venture between the Diocese and the Church Urban Fund - 'Imagine Norfolk Together', which mainly manages two Development Workers in Great Yarmouth and King's Lynn respectively, who help facilitate a number of exciting projects tackling poverty in their locations. I have also been a member of the reference group looking at one of the four Mission Strategy

workstreams - 'Listen', although this group is now coming to an end.

I am a Trustee of our local burial trust, now The St Andrew's Trust, also a Governor of Hillside Avenue Primary School and Nursery and in 2020 became Chair. In April 2020 I became a Governor of Thorpe St Andrew School and Sixth Form.

Those whom we love, but see no longer

Our hearts go out to all who have lost loved ones in this difficult time. Whilst there were many funerals we particular record with thanksgiving the contribution made by Len Bennett (a Reader of over 50 years) and Brenda Debenham (a former organiser of Mother's Union) but also Judy Taylor, Margaret Snelling, Sid Stebbeds, Mary Kett, Marjorie Hawkings, Jan Thrower, Audrey Camp, Glenys Paflin and Ela Beer. Each and every one of them made a life-enhancing and transformative contribution to our corporate life together and they join others from our number already rejoicing on that other shore.

Thank you to all the team

At the beginning of 2020 I was very fortunate to be assisted by Fr Patrick Kerley. Later in the year he stepped down and we were pleased to make a presentation to him from very grateful parishioners. He is much loved in our community and has a lifelong association with Thorpe St Andrew and we are grateful for his contribution. Fr Taylor began in June 2020 and he has already made a strong, faithful and loving offering of ministry to our parish, for which I am very grateful. Thank you also to Nicole who, on top of her numerous commitments in our community, has coordinated our Café Church and is a

wonderful Head Server/MC at our Eucharists and who has been a marvellous support in our online services now that she has been commissioned as an Authorised Worship Assistant. I am also extremely grateful to Churchwarden Robin Fisher, for his hard work and attention to detail, particularly in a year when he has also taken on looking after our property matters. He retired in 2020 with our huge thanks. Thank you also to Alison Carman and Tim Peters, commissioned as churchwardens in September 2020 and already doing sterling and sometimes difficult work as churchwardens in our parish. I am also very thankful for Christine Cutting who continued to assist with our administration and has acted as PCC secretary. At the Church of the Good Shepherd I am also very grateful for the tireless work of Ann Cox and Jenny Fuller.

However there are many more to thank because the church only runs because an ever increasing list of people offer their time freely to complete our corporate life together (some jobs being easier to do in this Covid year than others) - cleaning, polishing, washing linen, gardening, administration, working with our young people, acting as sidespersons, making coffee, serving, acting on our PCC, acting as Caretaker, editing and contributing to our Parish Life magazine, or contributing food for any of our functions... (and much more!) I am also hugely thankful for my parents who support me in many ways in the life of this parish.

Finally thank you all for being part of our unique body of Christ - which we call the Parish of Thorpe St Andrew.

Fr James - Rector

CHURCH ELECTORAL ROLL 2019

The number of persons on the Roll at 31 December 2020 was 134.

PARISH LIFE MAGAZINE

Like most aspects of life during 2020, 'Parish Life' was affected by COVID-19. The first lockdown precluded the production of the magazine in April and May but subsequent issues continued to be delivered by our stalwart team of delivers as part of their daily exercise routines allowed under the various restrictions in force throughout the year. My thanks to them for their very positive 'can do' attitude!

Income has just about broken even; sales from the shops, post offices and churches are less than in 2019 but subscriptions increased in the latter half of the year as readers realised that subscribing is now the easiest way to get their magazine. Some of these subscriptions were obtained via the Parish Life website using PayPal. PayPal charge a small commission but we feel this is a worthwhile cost to bear in return for getting new readers. However, we are currently looking at ways to mitigate this. Chris George (Editor) has continued to pursue advertisers, both for new copy and also payment - no mean feat in the current economic climate!

The role of editing Parish Life has been more difficult than usual this year. Few Church and secular activities have been possible resulting in a paucity of 'news' reports, and ever changing lockdown restrictions mean last minute changes to worship schedules and formats. Coupled with the COVID-19 restrictions the printer has in place, late publication of the magazine for most months this year has been inevitable. However, Chris has done a sterling job in producing one at all and is to be congratulated. I know from comments received that it has been really appreciated by many readers.

We are aware that 'Parish Life' needs to broaden its appeal and circulation among the younger members of the parish in order to remain sustainable, but as a start, if every member/family of our congregations becomes a subscriber then we know we will have a committed readership. So please support 'Parish Life' - Subscribe to it - Read it - Advertise in it - Write for it!

Patience Skelton

Parish Life Subscriptions and Distribution

THORPE ST ANDREW EPISCOPI 100 CLUB

Due to the pandemic, the draws for April and May 2020 had to be suspended, but were drawn in August. We were also unable to restart the Club until the autumn so the current year will run from October 2020 to September 2021. Membership now stands at 128. The monthly

draw for 2 prizes, £25 and £15 normally takes place on the second Sunday of the month, with extra prizes at Christmas, Easter and in September. This year £1200 was donated to Church funds.

Linda Olney

FUND RAISING COMMITTEE

At the APCM in August last year, I reported on the successes we had experienced during the previous year, 2019, when we raised almost £10,000. Sadly as expected we have not been able to repeat these during 2020.

Regrettably following the holding of two successful events during January, we were forced to cancel everything else planned for the year. Nevertheless, these two events, a quiz evening and a film show, raised almost £900 towards the church funds.

Our current FunCom members comprising Ann Cox, Alison Carman, Christine Cutting, Andrew Hayden, Pip Jenkinson, Father James and myself, are waiting for the moment when we can once again provide fun and enjoyment for the

people of Thorpe St Andrew and bring in much needed funds for our church.

Please do come and join us again when we start our programme of events once more. Without your support, we cannot continue to raise the funds and help provide the fun for Thorpe St Andrew.

Our committee will be meeting shortly to consider the events for the rest of 2021. If you have ideas or would like to join with us, please do get in touch. You will be most welcome. We hope to be able to provide more information at the APCM. Thank you for your support over the past years

Victor Scrivens

Chair Fundraising Committee (FunCom)

JUNIOR CHURCH

Due to the Covid 19 this year we were unable to have any Junior Church.

We were however very blessed to be able to have two very well attended Crib Services with lots of happy children.

With no Easter, Summer Fete and Christmas Lights Switch On It was lovely to see the children in church on Christmas Eve.

Pat Bales, Junior Church Leader

CAFE CHURCH

A loyal band of 7 regular families with Children from 3 to 14 attending monthly. Cafe Church has been via Zoom recently, but we did manage to get a couple of services together September and November.

Always a craft activity most recent: our Lenten cross what has been hard this season? What are we grateful for?

Andy Winkworth is an amazing attribute with his piano playing and the songs he composes; thanks to him.

We have been meeting at 11:00am to enable Fr James and myself to be present.

Nicole King

PARENT, BABY & TODDLER GROUP

This is held on a Monday morning during term time at the St Andrew's Centre from 9.30 to 11 o'clock. It is for children up to the age of 3 years who are accompanied by an adult. There is a wide selection of toys for the children to play

with. Biscuits are provided for the children and tea or coffee for the adults. Unfortunately we have been unable to meet since March.

Ann Cox

MOTHERS' UNION - BRANCH LEADER'S REMARKS

We started the year by leading the midday prayers at the Cathedral on January 2nd. This was followed by our Annual Review and a talk by Sarah Cook in February and in March Fr James led us through the Stations of the Cross.

Since then like many other organisations we have not been able to meet. Each month we have

received up to date news from the Mothers' Union which has been passed on to members. We were able to support the Angel Tree at Christmas by providing two presents for the children of prisoners at Wayland. I would like to thank Fr James for his support.

Ann Cox

THE CHURCHWARDEN'S REPORT

With three national lockdowns and two church closures for public Sunday worship, 2020 and the first 3 months of 2021 have been like no other years for the churches of Thorpe St Andrew.

In March, Robin Fisher, the sole churchwarden at the time, after a statutory (and very busy) three years of service did not offer himself for re-election. Subsequently, at a much delayed Annual Parish Meeting in August, Alison Carman and Tim Peters were elected to the posts of Vicar's and Peoples' warden respectively. In normal times this election would have been followed by an 'admission' at the cathedral of all newly elected churchwardens in the diocese. However, these are not normal times, and in late September (Trinity 15) they were admitted, uniquely, during the Sunday parish Eucharist by Father James.

The intervening eight months have been notable for a see-sawing of public worship and none. To counter this, a very successful live streaming on Facebook of the Sunday service (and regular morning prayer) from St. Andrew's was initiated and will continue; whilst the parish church has been open on a daily basis. The governmental guidelines and requirements for safety have therefore been necessary at all times, and have been most efficiently carried out.

The Christmas period was one in which thankfully churches were able to be open. A full programme of services was conducted, with the aid of Eventbrite (a ticketing provider) so as to necessarily limit the numbers attending. The Rector's report will detail the regular monthly pattern of services; suffice to say that the two

open air services, the first in August in which Nicole King was commissioned as Authorised Worship Assistant, and the second a December carol service were both very well attended and received.

The Churchwardens would like to take this opportunity to thank hugely the Ministry Team, Father James, Father Taylor and Nicole for their untiring devotion in these extraordinary times. Their energy and enthusiasm is greatly appreciated.

The PCC has been able to meet regularly via Zoom and is to be thanked for unobtrusively continuing the administration of matters.

Both churches are fortunate to have a large body of volunteers in all departments. We sincerely thank all of you for your work and your commitment.

Risk Assessment

The PCC continues to monitor risks and consequences. Risk assessment documents have been published by the DAC and Ecclesiastical Insurance. A Risk Log has been prepared for both church premises.

Quinquennial

The Quinquennial reports for both the Parish Church and the Church of the Good Shepherd were completed by August 2019. The next therefore will be due in 2024.

*Tim Peters & Alison Carman
(Churchwarden)*

PROPERTY COMMITTEE

October 2020

Following reports that the central heating was faulty in the church of the Good Shepherd and in St. Andrew's Centre, Dennis Bean, the regular contractor attended and rectified.

December 2020

Following reports of possible vermin in the roof space in St. Andrew's Centre, Louise Chapman (who advertises in Parish Life as 'lady mole catcher') attended. The exterior was assessed for possible entrance points (none found), and food bait laid in the roof space. A subsequent visit 10 days later showed the bait to be untouched, and the conclusion drawn that the area was free from vermin.

January 2021

David George, the usual electrical contractor for St. Andrew's church, added sensors to the two lights on the west wall to avoid continuous night-time lighting of that area.

February 2021

The west facing back door of the new extension at St. Andrew's church to be used as a fire exit reported hard to open.

Hole in the committee room at St. Andrew's Centre to be plugged and ceiling area to be made good.

Awaiting quotations for both.

*Tim Peters
Churchwarden*

RISK ASSESSMENT

The Covid-19 pandemic has brought risks and challenges which even the most robust risk assessment could not have imagined. In March 2020 the PCC approved a financial action plan in response to the crisis. This recognised that the pandemic posed a risk to our income due to a lack of regular Sunday worship, weddings and christenings and hall bookings. The risk was managed by temporarily lowering the amount of Parish Share paid to the Diocese each month and introducing a moratorium on expenditure unless it is supporting our Coronavirus mission priorities of:

1.Communicating the gospel message in new ways.

- 2.Communicating with and giving pastoral care to one another.
- 3.Supporting our community with food deliveries and other helpful tasks, where possible.
- 4.Signposting our community to helpful resources and services, as appropriate.
- 5.Praying for the world and one another.

In addition, when plans were made to open the church first for private prayer (16 June) and then for public worship (19 July) the PCC agreed a full health and safety risk assessment following Church of England guidelines.

James Stewart - Rector
Sally Entwistle - Treasurer

FINANCIAL RESERVES POLICY

At the PCC Meeting in January 2012, acting on the advice of the Diocesan Secretary (who was present), it was proposed and agreed that the General Fund Reserve should be reduced to

£17,000.00. Neither the PCC nor the Finance Committee have altered this decision - so it remains in force.

Fr James
Chair - Finance Committee

FINANCE COMMITTEE

The Parochial Church Council (PCC) is pleased to report that the accounts for 2020 show a surplus of receipts over payments.

This past year has been hugely challenging for so many people and the PCC is immensely thankful for the generosity of our congregations, as well as our many friends in the local community, who have continued their support in the form of Free Will Offerings and donations.

Our Gift Aid Officer, Robert Chalmers, has successfully claimed in excess of £9,000 in Gift Aid, including over £3,500 from 2019. If you are unsure as to whether or not you have completed a Gift Aid form, please contact our Treasurer (treasurerts@gmail.com). We are able to reclaim 25% of your donations from HMRC at no extra cost to you if you are a UK tax payer. We can also claim on past donations so we would urge you to double check, even if you believe you have signed a Gift Aid form in the past.

The Treasury Team are very grateful to everyone who has switched from weekly envelopes to Standing Order over the last year. This is free and easy to set up with your bank and can be amended at any time. Especially during the periods of lockdown, a regular inflow of offerings into the PCC account has helped us to continue serving the parishioners of Thorpe St Andrew. Please contact the Treasurer if you would like more information to set up a Standing Order.

The PCC was named amongst the beneficiaries in the will of one of our parishioners for which we are most grateful. We would also like to extend our thanks to Thorpe St Andrew Burial Trust who have once again provided grant funding for the upkeep of Yarmouth Road Cemetery and to Thorpe History Group for their work to restore overgrown areas of the cemetery, particularly the War Graves.

Parish Life magazine is now published in full colour and represents outstanding value for both subscribers and advertisers - do be in touch with Patience Skelton if you would like to take out a subscription (which includes free delivery in Thorpe St Andrew) or Chris George for advertising. Contact details are included in every edition.

Income from St Andrew's Centre lettings is, as expected, substantially lower than in 2019. We were not able to open during the lockdowns and many of our groups continued operating in the online arena, even when restrictions were lifted. Statutory Fees were also down year on year for obvious reasons.

Our Fundraising Committee had planned many events for 2020 most of which had to be cancelled however we did enjoy some well-attended events early in the year which contributed very welcome funds. Our annual Summer Fete was a casualty of Covid but instead Margaret, Alistair and their team held a hugely popular open-air Plant Sale with queues of customers along Yarmouth Road. If you have not already purchased your copy of our 'Baking through the Lockdown' Recipe Book please do - it's full of delicious recipes contributed by our parishioners and our friends in St Andrews, New Brunswick. At just £5 per copy, it's a bargain! A big 'thank you' to our supporters who funded the printing costs and to everyone who has already bought one.

Routine maintenance costs have been kept to a minimum with only essential works being undertaken. We hoped the collapsed wall would have been repaired during 2020 but this was not to be; a significant sum will be required to facilitate this. We hope, with support from our local community, Thorpe St Andrew Town Council and Broadland District Council, that this will take place in 2021.

In spite of the challenges, we are pleased to report that we have been able to pay approximately 80% of our Diocesan Parish Share Request. For 2021, we are once again asked to pay £63,250 and it is the PCC's aspiration to pay it in full. To achieve this, as well as to fund the day-to-day running costs and maintenance of our churches, and to continue our mission and ministry within the parish, we will need ongoing support and generosity from our whole community.

We thank you wholeheartedly for all you have given during this past, very challenging, year and we look forward to better things ahead for everyone in 2021.

*Fr James Stewart
Chair - Finance Committee
Sally Entwistle
PCC Treasurer*

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2020

	<u>Note</u>	Unrestricted <u>Fund</u>	Designated <u>Fund</u>	Restricted <u>Fund</u>	Total <u>2020</u>	Total <u>2019</u>
Receipts						
Voluntary receipts						
Collections at Services	2	20,908		300	21,208	26,576
Planned giving	2	6,940			6,940	4,961
Other giving/receipts	2	13,075	2,090	4,601	19,765	14,668
Grants	2	7,800			7,800	5,000
Legacies		700			700	18,657
Gift Aid		<u>9,364</u>			<u>9,364</u>	<u>4,440</u>
		<u>58,787</u>	<u>2,090</u>	<u>4,901</u>	<u>65,778</u>	<u>74,302</u>
Activities for generating funds	4	3,309	8,237		11,546	19,659
Investment income		369	32	217	617	874
Church activities		18,427	2,897		21,324	34,726
Total Receipts		<u>80,892</u>	<u>13,256</u>	<u>5,117</u>	<u>99,265</u>	<u>129,561</u>
Payments						
Church activities						
Parish Share		50,000			50,000	57,500
Clergy and Staffing	3	1,821			1,821	2,236
Church running expenses	3	12,963	129	2,976	16,068	24,134
Mission giving	3	157			157	137
Building work & repairs	3	896			896	75
Admin Costs	3	6057	169		6,226	7,421
Other expenditure	3	<u>745</u>	<u>574</u>		<u>1,320</u>	<u>1,873</u>
		<u>72,639</u>	<u>872</u>	<u>2,976</u>	<u>76,488</u>	<u>93,376</u>
Cost of generating funds	3	<u>2,802</u>	<u>10,825</u>		<u>13,627</u>	<u>18,763</u>
Total Payments		<u>75,442</u>	<u>11,697</u>	<u>2,976</u>	<u>90,115</u>	<u>112,139</u>
Receipts – Payments		5,450	1,558	2,141	9,150	17,423
Transfers between funds		-598	2,605	-2,007	0	0
Balances B/F 1/1/20		<u>72,451</u>	<u>4,882</u>	<u>41,133</u>	<u>118,466</u>	<u>101,043</u>
Balances C/F 31/12/19		<u>77,303</u>	<u>9,044</u>	<u>41,268</u>	<u>127,615</u>	<u>118,466</u>

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2020 (cont)

STATEMENT OF ASSETS AND LIABILITIES

Assets: Cash, bank & CBI funds	<u>2020</u>	<u>2019</u>
Barclays PCC Current account	64,137	54,088
Barclays Parish Life current account	1,209	1,111
Lloyds 100 Club current account	<u>844</u>	<u>896</u>
	66,191	56,095
CCLA	54,519	54,289
CBI FI units	<u>10,412</u>	<u>10,412</u>
	<u>131,121</u>	<u>120,795</u>
 Other Assets		
Income tax gift aid recoverable (note 1g)	3,500	3,755
St Andrew's centre (Church Hall) (note 1h)	106,275	106,275
 Liabilities		
Creditors: Agency receipts collected but not paid	3,506	2,330

Approved by the Parochial Church Council on 7 May 2021 and signed on its behalf by:

James Stewart

The Revd James Stewart
Rector

Notes on the following pages form part of these accounts.

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2020 (cont)

1i. RESTRICTED AND DESIGNATED ACCOUNTS 2000

	01/01/20				31/12/20
	<u>b/fwd</u>	<u>receipts</u>	<u>payments</u>	<u>transfers</u>	<u>c/fwd</u>
<u>Restricted</u>					
Bellringers	8,389	49			8,439
Choir	286	54			340
Church Flower	147	70	147		70
Good Shepherd special projects	3,509	640			4,148
Organ maintenance (restricted)	4,893	823			5,716
SAC building/equipment	3,962	24			3,986
Wall	8,334	60			9,394
YR cemetery	<u>9,607</u>	<u>3,398</u>	<u>2,829</u>		<u>10,175</u>
Total restricted	<u>39,127</u>	<u>5,117</u>	<u>2,976</u>		<u>41,268</u>
 Agency Fees					
	<u>2,330</u>	<u>13,120</u>	<u>11,944</u>		<u>3,506</u>
<u>Designated</u>					
100 Club		2,389	305	-1,200	884
Organ maintenance (designated)	2,875			625	3,500
Rector's Discretionary	2,007	2,149	704		3,451
Parish Life	<u>1,111</u>	<u>9,614</u>	<u>10,689</u>	<u>1,173</u>	<u>1,209</u>
Total designated	<u>5,992</u>	<u>14,152</u>	<u>11,697</u>	<u>598</u>	<u>9,044</u>

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2020 (cont)

Note 2 - RECEIPTS	Unrestricted <u>Fund</u>	Designated <u>Fund</u>	Restricted <u>Fund</u>	Total <u>2020</u>	Total <u>2019</u>
<u>COLLECTIONS AT SERVICES</u>					
Sunday collections	3,632			3,632	3,303
Sunday collections - gift aided	10,278			10,278	13,219
Plate collections	4,105			4,105	5,983
Plate collections - gift aided				0	530
Wedding & funeral collections	738		300	1,038	2,028
Yellow envelopes	<u>2,155</u>			<u>2,155</u>	<u>1,514</u>
	<u>20,908</u>		<u>300</u>	<u>20,908</u>	<u>26,576</u>
<u>PLANNED GIVING</u>					
Standing Order	<u>6,940</u>			<u>6,940</u>	<u>4,961</u>
<u>GIFT AID RECOVERED</u>					
Gift Aid Reclaim	<u>9,364</u>			<u>9,364</u>	<u>4,440</u>
<u>ALL OTHER GIVING/VOLUNTARY RECEIPTS</u>					
Donations	11,741	2,090	1,251	15,081	4,050
Wall Boxes	7			7	0
Donations - Soup Lunch	340			460	744
Donations - Burial Ground			3,350	3,350	6,028
Donations - Wall Fund				0	640
Donations - Tea & Coffee	100			100	332
Donations - Bellringers				0	600
Donations - PTG	475			475	1,441
Donations - Wedding Printing	40			40	290
Donations - Votive Candles	<u>372</u>			<u>372</u>	<u>545</u>
	<u>13,075</u>	<u>2,090</u>	<u>4,601</u>	<u>19,765</u>	<u>14,668</u>
<u>ACTIVITIES FOR GENERATING FUNDS</u>					
Fete				0	4,136
Sales	2,282	50		2,332	0
Other Fundraising	1,026			1,026	7,575
Magazine Advertising		6,694		6,694	6,808
Subscriptions - 100 Club		<u>1,493</u>		<u>1,493</u>	<u>1,140</u>
	<u>3,308</u>	<u>8,237</u>		<u>11,546</u>	<u>19,659</u>
<u>CHURCH ACTIVITIES</u>					
Magazine subs/sales		2,897		2,897	4,350
Non-charitable trading	7,302			7,302	16,699
Fees - Statutory	10,860			10,860	13,349
Fees - Additional	<u>265</u>			<u>265</u>	<u>328</u>
	<u>18,427</u>	<u>2,897</u>		<u>21,324</u>	<u>34,726</u>
<u>INVESTMENT INCOME</u>					
Dividends and Interest	<u>248</u>	<u>32</u>	<u>217</u>	<u>496</u>	<u>874</u>
<u>GRANT INCOME</u>					
Grants	<u>7,800</u>			<u>7800</u>	<u>5,000</u>

Thorpe St. Andrew Parochial Church Council
Financial Statements for the year ended 31 December 2020 (cont)

PAYMENTS	Unrestricted <u>Fund</u>	Designated <u>Fund</u>	Restricted <u>Fund</u>	Total <u>2020</u>	Total <u>2019</u>
<u>CLERGY & STAFFING COSTS</u>					
Administrator Parish	600			600	600
Clergy Expenses	<u>1,221</u>			<u>1,221</u>	<u>1,636</u>
	<u>1,821</u>			<u>1,821</u>	<u>2,236</u>
<u>CHURCH RUNNING EXPENSES</u>					
Cleaning	51			51	0
Gas & Electricity	3,367			3,367	4,043
Insurance	3,358			3,358	3,241
Service Costs	842	79		922	1,947
Maintenance	5,198	50		5,248	9,706
Water	147			147	364
Choir/Music/Bells				0	755
Flowers/Sundries			147	147	156
YR Cemetery Maintenance			<u>2829</u>	<u>2,829</u>	<u>3,922</u>
	<u>12,963</u>	<u>129</u>	<u>2976</u>	<u>16,068</u>	<u>24,134</u>
<u>MISSION GIVING & DONATIONS</u>					
Charities - Home (UK)	157			157	70
Charities - Secular				<u>0</u>	<u>67</u>
	<u>157</u>			<u>157</u>	<u>137</u>
<u>BUILDING WORK & REPAIRS</u>					
Church repairs & redecorations				<u>896</u>	75
Hall/other building - Major repairs and Redecoration	<u>896</u>			<u>896</u>	<u>75</u>
<u>COSTS OF GENERATING FUNDS</u>					
Fund raising	160			160	530
Magazine		10,520		10,520	12,960
Hall running costs	454			454	525
Hall cleaning costs	2,143			2,143	4,177
SAC Garden	46			46	46
Prizes Awarded - 100 club		<u>305</u>		<u>305</u>	<u>525</u>
	<u>2,802</u>	<u>10,825</u>		<u>13,627</u>	<u>18,763</u>
<u>ADMINISTRATION COSTS</u>					
Bank charges		169		169	0
Printing	442			442	0
Stationery	2,533			2,533	2,628
Support Costs	<u>3,082</u>			<u>3,082</u>	<u>4,793</u>
	<u>6,057</u>	<u>169</u>		<u>6,226</u>	<u>7,421</u>
<u>OTHER EXPENDITURE</u>					
Mission & Evangelism costs	270	574		844	318
Churchyard expenses	66			66	46
Trading Costs - Property	<u>409</u>			<u>409</u>	<u>1,510</u>
	<u>745</u>	<u>574</u>		<u>1,320</u>	<u>1,873</u>

Thorpe St. Andrew Episcopi Parochial Church Council
Notes to the Financial Statements for the year ended 31 December 2020

1.Accounting Policies:

1a. The PCC financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include accounts of church groups that owe their main affiliation to another body or those of informal groups of church members. The accounts for the Thorpe St. Andrew Church 100 Club have been included for the first time in 2020, and the 2019 comparisons have also been amended to include figures for the 100 Club.

1b. PCC Funds. The **restricted funds** represent donations, grants or bequests received for a specific object or invited by the PCC for a specific object. Restricted funds may only be expended on the specific object for which they were given, and any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund, and where there is no separate investment interest is apportioned to individual funds on an average balance basis. The accounts of the restricted funds appear in note 1i. The income of the Bellringers Fund consists of charges for weddings when bells are rung, and decisions over how the funds are spent are made by the current members of the Bellringing Group, not the PCC. **Unrestricted funds** are funds which are not subject to any restrictions regarding their use and can be used for PCC ordinary purposes, and are shown as the general fund. **Designated funds** are general funds set aside by the PCC for use in the future, but which remain unrestricted, and their accounts also appear in note 1i.

1c. Where the PCC collects money as an agent on behalf of others which it pays over in full to those concerned e.g. diocesan fees, secular charities and wedding organist, the amounts are not included in the accounts. If all of the agency payments belonging to others have not been paid over by the end of the year, the balance owing is held temporarily in the PCC's bank account and recognized as agency creditors. Conversely, if agency payments have been paid over to others but not collected by the PCC at the end of the year, the balance paid in advance is shown as agency debtors. The Bellringing Group has chosen to leave its money invested in PCC accounts and the balance is shown as a restricted fund rather than as agency creditor.

1d. Statement of Assets and Liabilities. Consecrated and beneficed property is excluded from the accounts by s.(10)(2)(a) and (c) of the Charities Act 2011. No value is placed on moveable church furnishings held by churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

1e. Rounding. All figures including totals have been rounded off to the nearest pound. In the rounded form, some totals may not agree exactly with the sum of the individual rounded figures.

1f. CBF Fixed Interest Securities Fund. The PCC owns units in this Central Board of Finance Fixed Interest Fund which have been shown valued at cost. The market value was £11,111 at 31 December 2020 (£10,762 at 31 December 2019).

1g. Income tax recoverable. The PCC has claimed for refunds on 2020 gift aid donations and the refund for the last three quarters of £3,500 was still outstanding at 31 December 2020.

1h. St. Andrew's Centre (Church Hall). The Centre is shown at cost (January 1996).

**Independent Examiner's Report to the trustees of
Thorpe St Andrew Episcopi Parochial Church Council**

I report on the accounts for the year ended 31 December 2020 which are set out on the preceding pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- ☒ examine the accounts under section 145 of the 2011 Act;
- ☒ follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- ☒ state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with the records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements
 - ☒ to keep accounting records in accordance with s.130 of the 2011 Act; or
 - ☒ to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Debenham

David Debenham
4 Boulderside Close,
Thorpe St. Andrew,
Norwich,
NR7 0JJ.

Date 8 May 2021