

Annual Report & Accounts

2021/22



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01. Chair's welcome

It was wonderful to see something of a return to normality for 2021-22, following the last couple of years of turmoil.



We saw a welcome return to community events which provide key opportunities for the charity, we noticed an increase in supporter-led fundraising events and challenges, and we had a fantastic response to our own mass-participation fundraising events, for which we are hugely thankful. The support of our donors, fundraisers and volunteers has been unwavering, and we were delighted that the end of the 21-22 financial year saw us in a very healthy place with regards to our charitable income. We have been able to support a number of life changing projects, some of which we will detail in this report, and we were delighted to see projects that we supported prior to the pandemic coming to fruition, such as the long-awaited renovations the Ribblesdale Ward, which we funded to the tune of £1.05 million.

Thanks to the kindness and dedication of our supporters, we feel in a secure enough position for 2022-23 to commit to launching our 25th Anniversary Guiding Light Appeal, to bring Surface Guided Radiotherapy Treatment to the radiotherapy department at the Rosemere Cancer Centre. The £1.3 million target is quite an ask but it's one that, with the backing of our donors and fundraisers, we feel is achievable, and we are looking forward to the next twelve months with eagerness and determination.

Thank you, to all of our supporters, for your continued commitment to the cause. With your generosity, you enable us to make a real difference for local cancer patients, now and in the future.

Thank you, for your continued support.

Signed:

Chair: Peter Mileham OBE DL

02. Who we are

The Rosemere Cancer Foundation is a registered charity (registered number 1131583). The Foundation was established by a declaration of trust dated 9 November 1995 as amended by supplemental deeds dated 12 November 1996, 31 March 2003, 3 November 2005 and 18 December 2008.

Rosemere Cancer Foundation supports world class cancer treatment throughout Lancashire and South Cumbria. Our aim is to work in partnership with local clinical staff to achieve the best possible care for cancer patients across the region wherever they are treated. We seek to do this by:

- Funding cutting edge equipment to help clinicians remain at the forefront of the fight against cancer.
- Supporting innovative ways to take the fear out of cancer for patients and their families during their treatment, making it as comfortable and stress free as possible.
- Backing local research projects that help improve our understanding of cancer and how it can be better diagnosed and treated.
- Facilitating top quality training to help clinical staff treating cancer patients be the very best they can be.

We would like you to support us in our crucial work so please read on and let us tell you more about ourselves, what we do, what we have achieved and how we go about spending the money given to us.

Our aims and objectives

Under the Charities Act there are 13 descriptions of charitable purpose. The Foundation is covered by

“the advancement of health or the saving of lives”

We have referred to the guidance contained in the Charity Commission’s general guidance on public benefit when reviewing our aims, objectives and in planning our future activities. In particular the Trustee considers how planned activities will contribute to the aims and objectives they have set.

Our Foundation’s purposes as set out in the objects contained in the Foundation’s Trust Deed are to:

Support the provision of cancer services for the benefits of patients in Lancashire and South Cumbria

The objective use of charitable funds are defined in the Trust Deed as:

The Trustee shall use the Fund for any charitable purpose or purposes relating to the National Health Service

By raising additional funds and through the careful management of our existing funds, the Foundation provides a public benefit by making grants to support projects for the benefit of cancer patients. The Foundation funds projects not only at the Rosemere Cancer Centre, based at Royal Preston Hospital, but at cancer units across Lancashire and South Cumbria, supporting the four NHS Hospital Trusts that run eight hospital sites; Royal Blackburn Hospital, Blackpool Victoria Hospital, Burnley General Hospital, Chorley District General Hospital, Furness General Hospital, Royal Lancaster Infirmary and Westmorland General Hospital.

Wherever patients from Lancashire and South Cumbria are treated, there are projects funded by The Rosemere Cancer Foundation which are making a real difference to their comfort and quality of treatment.

The granting of funds is made in accordance with charity law, our constitution and the wishes and directions of donors. In making grants, we endeavour to reflect the wishes of patients and staff by directing funds towards areas they tell us are most in need. During the year 2021/22, grants totalling £1,025k were made (2020/21: £373k).



03. How to support us

Get Involved

For details on volunteering opportunities, our events or to let us know what you have planned, please visit **www.rosemere.org.uk**, email **rosemere@lthtr.nhs.uk** or call the fundraising team on **01772 522913**.

Making a Donation

For ways in which you can make a donation please visit **www.rosemere.enthuse.com/donate** or call the fundraising team on **01772 522913**.

Gifts in Memory

Many thousands of pounds are given each year to the charity in memory of friends and family who have sadly passed away. These funds really help us to improve facilities, fund research or buy extra equipment that will benefit our patients, creating something very positive out of a sad personal loss.

Legacy Support

Gifts left to the Charity in a Will provide a valuable income source that help us fund vital work across the region ensuring that we continue to make a difference. It also allows us to plan for the future, benefitting as many patients as possible. Even the smallest legacy can have a lasting impact.

Gift Aid

Is the gift that keeps on giving and last year we claimed thousands of pounds in Gift Aid. If you are a UK tax payer and sign up for Gift Aid with us, we are able to claim an additional 25p for every £1 you donate.

Get In Touch

For information about Gift Aid, legacy donations and the many other ways you may wish to support, please visit **www.rosemere.org.uk**, email **rosemere@lthtr.nhs.uk** or call the fundraising team on **01772 522913**. We would love to hear from you.

04. Your support – our achievements and performance

The challenges and restrictions surrounding Covid-19 continued as the Foundation entered a new financial year. Community and events fundraising were still limited until Summer 2021, by which time restrictions were progressively removed.

As the restrictions lifted, side by side came an uplift in community and events fundraising activities and opportunities, with a return of historical Rosemere events including the Cross Bay Walk, Walk in the Dark and established third party supporter events such as the Classic Car Show on Lytham Green. The return of such events and activities came at a time when supporter fatigue was prevalent in virtual fundraising initiatives.

The return of these familiar and popular activities in conjunction with the charity's more diverse fundraising portfolio, saw a progressive recovery from the challenges presented during the previous 16 months of the pandemic. Fundraising activity progressively increased, but still remained far from pre-pandemic levels of activity. The Foundation and its supporters were more cautious in their approach to fundraising activities, as Covid-19 remained on the horizon throughout the year.

The Foundation continued to consolidate its digital profile, whilst supporter stewardship and engagement remained at the heart of its activities and promotions, with a real focus on the Foundation's impact articulated in its quarterly newsletter.

The Foundation's supporters continued to be creative with their fundraising activities and challenges, as flexibility and adaptability became crucial to fundraising ideas and plans. The countless feats of endurance, self-discipline and creativity of the Foundation's supporters never ceases to amaze the charity.



The Foundation's established events returned, not hitting the heights of pre-pandemic activity, but still in a very positive manner with 300 participants doing the Morecambe Bay Walk raising £14,200 and 150 participants completing the Walk in the Dark raising £12,000. A number of established third party events in aid of the Foundation also return including the Classic Cars on Lytham Green Show which raised over £14,000 and The Taps Bike Ride raising £3,700.

Charitable Trust activity continued to perform well over the last 12 months with donations from a large variety of Trusts including the Cumbria Foundation, Box Power CIC, Harold and Alice Bridges Charity and the Hadfield Trust supporting the Foundation's long term project commitments.

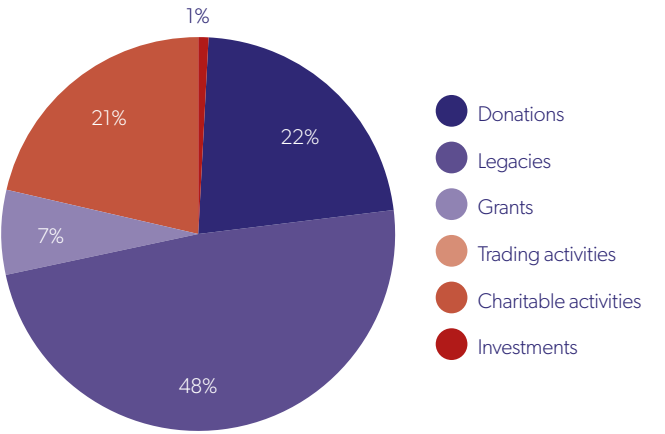
The Foundation is extremely thankful to the many people who have given generously throughout the year. The donations and legacies we receive are an invaluable source of funds used to purchase additional equipment and services that are not able to be provided by core NHS funds. With this income the Foundation has been able to fund and support a range of specific oncology related projects and services benefitting both patients and staff.

By working with the four Hospital Trusts across Lancashire and South Cumbria, the Foundation is able to help them improve care for patients through supporting the addition of specialist medical equipment, improvements to the healthcare environment, supporting training of staff across these organisations and funding local cancer research.

Income received

The Foundation can only continue to support the work of hospitals in the region as long as we continue to receive the money needed to further our charitable aims and objectives.

The following chart illustrates the breakdown of the total income £1,511m (2020/21: £706k) received in the financial year:



As the chart shows, our largest area of income was in legacies £724k (2020/21: £76k). Leaving a gift in your Will to our charity is a very generous act which helps us to ensure that your loved ones will get the very best care possible if they are faced with a cancer diagnosis. You can be sure that your gift, however small, will make a real difference to the treatment and care of local cancer patients in Lancashire and South Cumbria for years to come.

Events and community fundraising continued to return, grow and complement the Foundation’s more diverse income portfolio. This source of income significantly exceeded its budgeted expectations, enabling the Foundation to support a larger number of projects and services, which in turn made a direct benefit for local cancer patients. The Foundation continued its focus on sustaining and retaining donors via its enhanced supporter stewardship plans.

The Foundation appreciates the thousands of donations that it has received this year from members of the public, staff and organisations, many of whom have a personal link to the cause through their own experiences of cancer, or are companies committed to supporting their communities.

The continued investment in grant and trust funding applications saw a year on year growth from this source of income. Grants received in 2021/22 totalled £111k (2020/21: £82k).

The Rosemere Coffee Shop remained closed to patients until October 2021. Its location in the heart of the Cancer Centre meant that for the safety of both patients and volunteers, it remained closed until it was safe to reopen. Trading commenced on 18th October with a reduced menu of items and on reduced opening hours. To minimise the handling of cash a card payment facility has been introduced and now sees a 50/50 split on transactions between cash and card. Custom has progressively grown, positioning the Coffee Shop to make a donation of its surplus profits to the Foundation.

The Coffee Shop team, which consists solely of volunteers, works tirelessly to support cancer patients and the Foundation through its service. They do so by selling snacks and refreshments in a relaxing and informal environment. The team and service is loved equally by cancer centre staff, patients and the family members, friends and carers, who attend appointments with them.

Investment income was £11k, (2020/21: £11k) in the form of dividends and bank interest as we managed funds not immediately required.

Our fundraising practices

Members of The Rosemere Cancer Foundation’s fundraising team organise and co-ordinate fundraising activities on behalf of the charity and also with our supporters both in the hospital and in the wider community on behalf of the Foundation. The Foundation does not use external professional fundraisers or involve commercial participators. There have been no complaints about fundraising activity this year.

The Foundation is signed up to the Fundraising Regulator’s Code of Fundraising Practice and fundraising staff attend Chartered Institute of Fundraising training sessions and seminars, many of which are now delivered virtually. All staff follow the fundraising guidance policy and working practices that are reviewed regularly to ensure compliance. They are also required to undertake relevant safeguarding mandatory training to help to recognise and protect vulnerable people. Volunteer fundraisers are given a full briefing and appropriate training before they raise funds for the Foundation and they will also be given regular updates and reminders.

All direct marketing is undertaken by the fundraising team in line with GDPR regulation, to ensure that it is both legal and not unreasonably intrusive or persistent. Contact is made through targeted marketing, usually on a quarterly basis subject to appeals. All marketing material contains clear instructions on how a person can be removed from mailing lists.



Our fundraising performance

Following the assertive action of the Foundation during the early phase of the pandemic (2020/21) through the restructuring of its staffing model and the diversification of its income streams, the Foundation was well positioned and structured to make its progressive recovery from a very difficult 12 months.

The Foundation went from strength to strength during 2021/22, enabling it to focus on driving income to support its long term project commitments that had been agreed against historical income streams and also commit to new projects and services that had almost immediate benefits to local cancer patients. The successes of the year enabled the Foundation to devise plans to launch a 25th Anniversary Appeal during 2022/23 which will see a target set of £1.3m to bring Surface Guided Radiotherapy Treatment to the radiotherapy department at the Rosemere Cancer Centre.

How we spend charitable funds

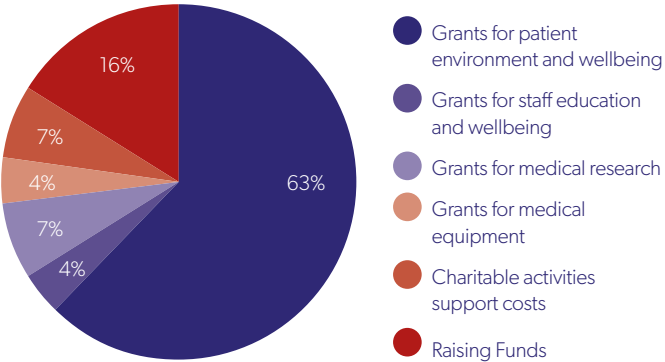
This year the Charity is delighted to report that it has approved funding applications totalling £443.6k and agreed in principle to launch a 25th Anniversary Appeal for £1.3m during 2022/23. Restrictions due to the pandemic had seen delays to the start or completion of projects, however work is under way and all should be completed by the end of 2022.

Of the total expenditure of £1,333m (2020/21: £687k), the amount spent on charitable activities, excluding support costs, was £1,119m (2020/21: £450k).



Charitable activities spend covers a wide range of programmes from major capital projects to medical equipment as well as additional training and research projects. Checks are in place to ensure that all expenditure is in line with the NHS Standing financial instructions and in support of charitable objectives i.e. monies spent are used to purchase additional goods and services not normally provided by, or in addition to the normal NHS service. The Rosemere Management Committee and the Trust Charitable Funds Committee keeps the spirit of public benefit at the forefront of its decision making.

The following chart illustrates the breakdown of the total expenditure in the financial year:



As the chart shows, our largest area of spend was on grants for patient environment and wellbeing (£912k). A significant proportion of this expenditure was linked to the completion of the Ribblesdale Ward refurbishment project at Lancashire Teaching Hospital Trust. £214k (2020/21 £237K) was spent on raising funds, without which, the Foundation would not be able to raise the significant sums it does to support its charitable objectives. Fundraising professionals drive the charity’s fundraising plans and strategies, ensuring a maximum return on investment is achieved.



With the Foundation recovering financially from the pandemic, it was able to continue to meet its long term project commitments, whilst also agreeing to fund a number of new projects and services. To support the better management of funds, funding for new projects and services above a value of £5k was considered biannually, taking place in the months of January and July. In exceptional circumstances, funding can be agreed out of this window. Funding for projects and services under the value of £5k can be considered all year round, subject to the Foundation’s financial position.

Over the past 12 months, the Foundation has continued to fund a number of long term projects and some smaller but just as impactful projects across Lancashire and South Cumbria, including the Rosemere Cancer Education Hub at Lancashire Teaching Hospitals Trust, the three year Late Effects of Pelvic Radiotherapy Pilot Study, an Archival Cardiothoracic Tissue & Biofluid Research Bank at Blackpool Teaching Hospitals Trust and completed its commitment to a Research Nurse to Develop an Early Phase Clinical Trial Portfolio at the Lancashire Clinical Research Facility in November 2021. All these long-standing project commitments benefit patients and oncology staff from across the region.

Smaller projects include mugs for patients on the Ribblesdale Ward, iPods, speakers and a Spotify subscription for the Radiotherapy Department, the reintroduction of a Fruit Cocktail & Canape Service for patients on the Ribblesdale Ward and two PRF Duo Quattro Systems to aid the recovery of cancer patients who have undergone dental reconstruction following treatment and surgery.

October 2021 saw the completion of the Ribblesdale Ward refurbishment following an investment of £1.05m by the Foundation following its 20th Anniversary Appeal. The 24-bed ward opened to welcome back its first patients following its extensive eight-month refurbishment.

The ward has been transformed into a uniquely healing environment with a nature inspired interior and calming colour scheme, to promote a healthy recovery and positive well-being for patients, their loved ones and staff. The refurbishment also includes the creation of more single or shared en-suite bedrooms, a relatives’ room with homely furnishings, and a kitchen area plus a room where patients can relax by watching TV, listening to music or by playing video games.

Thank you so much to each and every person who supported the Foundation’s 20th Anniversary Appeal and helped to raise the funds to make this possible. The difference the refurbishment will make for patients is incredible.

Significant new projects and services introduced and funded by the Foundation during 2021/22 included a SiteRite®8 ultrasound system with integrated Sherlock 3CG™ Diamond Tip Confirmation System (TCS) for the Chemotherapy Unit at Royal Preston Hospital, a Paxman Scalp Cooling System for patients at Royal Preston Hospital and the reintroduction of Complementary Therapy treatments for patients at Morecambe Bay Hospital Trust.

Funding commitments were also made to several significant projects including the refurbishment of the Chemotherapy Unit at Royal Blackburn Hospital and the introduction of specialist lung cancer diagnostic equipment for services delivered at Royal Preston Hospital which will benefit patients from across Lancashire & South Cumbria.



Our volunteers

Volunteers are crucial to so many charities and Rosemere is no exception to this.

Volunteers are the backbone of many of the things we do, and they support us in a myriad of ways, from bucket collections, to helping out at events, to selling raffle tickets and Christmas cards, to mailings and simply spreading the word about what we do. We quite honestly wouldn’t be able to do what we do without them.

They are very often an extension of both our fundraising and administration teams, enabling us to further our capacity and fundraising opportunities.

Despite volunteering opportunities being limited by the ongoing impact of the pandemic, we’d like to take this opportunity thank our volunteers who donate their time and their skills to help us make a difference by raising funds for our charity.

On behalf of the staff and patients who have benefitted from the improved services and facilities funded by the many donations and legacies received, the Corporate Trustee would like to thank all of our donors for their generous support over the past year.



05. Our Future Plans

The past 12 months have seen the Foundation quickly bounce back from the negative financial impact of the pandemic, with a return to pre-pandemic levels of income.

This uplift in income has been underpinned by a number of substantial legacy donations which can peak and trough over time and can be very hard to forecast. With this in mind, the Foundation will look to build on the success of the past 12 months, but not overestimate its ambitions and look to continue to progressively grow under its more diverse fundraising foundations.

Despite the greater diversity in fundraising income streams, the Foundation will continue to ensure it focuses resources in areas of strength, including its own established fundraising events and community fundraising, whilst continuing to place a significant emphasis on supporter engagement and stewardship through its newsletters, impact reports and associated literature.

During 2022/23 the Foundation will enter its 25th year as a charity and will celebrate this occasion through a 25th Anniversary Appeal. It is planned the appeal will run over a 12-18 month period, aiming to raise £1,300,000 to support the introduction of 'Surface Guided Radiotherapy' at the Rosemere Cancer Centre.

The Foundation will underwrite the funding commitment and intends to launch an appeal publicly in May 2022 through its Spring Newsletter and the written press. In the interim, a private phase of planning, preparation and engagement with key stakeholders will take place, ensuring that the appeal is able to realise its huge potential with the appropriate foundations in place to maximise marketing opportunities and subsequent income.

As has shown over the past 12 months, legacy gifts can provide a core source of income, which can be used to support the funding of significant charitable objectives. To help strengthen this source of income and ensure it continues to provide income for many years to come, the Foundation plans to invest in a legacy platform that will help encourage and drive future legacy giving. The rewards of this investment are potentially huge, as can be seen from the legacy donations received over the past 12 months.

The Foundation's new streamlined staffing structure which was introduced in April 2021 in partnership with Lancashire Teaching Hospitals Charity has provided a suitable staffing resource to support its fundraising objectives and administrative needs. This combined with more efficient operational process in place, has seen the charity provide an excellent value for money return on every pound it has received in 2021/22.

The Foundation's digital footprint has never been bigger or stronger and has been essential to its ability to weather the pandemic impact and then support its recovery as it has moved forwards. In this area, it is essential that the Foundation stays at the forefront of technology as for many it is their first port of call when approaching the organisation. The Foundation will look to invest in upgrading its current website, to ensure it offers maximum capabilities for the charity and ensures optimum usability for the public.

The following strategic aims are set for 2022/23:

- To continue a progressive recovery from financial impact of the pandemic and achieve an income target of £1,022,400 supported by an expenditure which will enable the Foundation to maintain existing levels of stewardship and be positioned to react to the ongoing uplift in fundraising opportunities.
- Launch a 25th Anniversary Appeal for £1,300,000 which will run over a 12-18 month period, to underwrite the charitable funding application for 'Surface Guided Radiotherapy'.
- Invest in a new charity website, along with an additional suitable platform to help facilitate legacy giving.
- Continue to maintain a high profile throughout Lancashire and South Cumbria by engaging with supporters and the general public throughout the region promoting ongoing and new charitable projects, case studies and supporter led activities that inspire others to fundraise through continued proactive PR via the written and digital press, local radio and TV.

During the year ahead the Foundation will continue to review its governance and infrastructure to ensure it is aligned to the latest in operational excellence, putting in place a sustainable platform for growth and enabling a more strategic approach to the use of donations and funds received.



06. Structure, Governance and Management

Structure

The Foundation follows the NHS Corporate Trustee operational model with members of Lancashire Teaching Hospitals NHS Foundation Trust Board being appointed as its Corporate Trustee. The Corporate Trustee members are appointed upon their appointment to the Board of Directors of Lancashire Teaching Hospitals NHS Foundation Trust.

The overall management and decision making of the Foundation is delegated by the Corporate Trustee to the Charitable Funds Committee and Management Committee.

Charitable Funds Committee

The Charitable Funds Committee meet quarterly and have specific terms of reference; no business may be transacted at a meeting unless three Non-Executive Directors and one Executive Director, who must be the Finance Director (or nominated deputy), are present.

The Charitable Funds Committee is responsible for reviewing and managing its Charitable Funds in accordance with the Trust's Standing Financial Instructions and its scheme of delegated powers of authority.

The Charitable Funds Committee works within the delegated powers granted to it by the Corporate Trustee who retain the right to amend delegated powers and terms of reference as appropriate. As part of its delegated powers, it is responsible for the following:

- To establish a strategy for charitable funds and on the basis of professional advice, determine an investment policy within this strategy.
- To monitor performance and composition of the portfolio to ensure compliance with the investment policy and seek advice from the professional advisor, when required.
- To monitor charitable funds and approve the creation of new funds and ensure a periodic review of existing funds takes place.
- To ensure appropriate procedures are in place to control expenditure and ensure it is in accordance with the objectives of the funds.
- To ensure the requirements of the Charity Commission are complied with.
- To refer any matters arising to the Corporate Trustee.

The Committee is supported in doing so by the Head of Charities and the Head of Rosemere.

The Foundation operates within a framework with clear policies on investments, sponsorship, fundraising, expenditure and reserves. Authority to approve expenditure from funds is controlled through delegated limits.

Rosemere Management Committee

The Corporate Trustee delegates day to day responsibility for the running of The Rosemere Cancer Foundation to the Management Committee, under the direction of an independent Chairman. The Management Committee is comprised of non-executive members of the Trust Board, representatives from each of the four NHS Trusts within which the Foundation operates, including clinical staff and lay members.

The Funds

The Rosemere Cancer Foundation has a single unrestricted fund that is spent, as far as possible, in the optimum way to further the wider objectives of the charity.

Connected Parties and Linked Charities

The Charity holds 100% of the share capital in Rosemere Coffee Shop Limited (Company registration Number 07913994), a retail outlet based in the Rosemere Cancer Centre at Royal Preston Hospital. All gross profits are donated to the Charity under the Gift Aid scheme and the company's accounts have been consolidated with the Charity's accounts this financial year.

The Charity is linked to the separate registered charity, Lancashire Teaching Hospitals Charity (formerly Lancashire Teaching Hospitals NHS Foundation Trust Charity). It was established under the same declaration of trust in November 1995 and shares the same Corporate Trustee. The Charity pools its investments with that of Lancashire Teaching Hospitals Charity to form a single investment portfolio, resulting in greater efficiency in the management of the investments.

Risk Management and Internal Controls

Due to the close relationship between the Trust and the Foundation the risk management process is embedded into that of the Trust's assurance framework and risk management systems.

The Board of Directors of the Trust, who are also the Corporate Trustee, have adopted a formal risk management process to assess business risk and implement risk management strategies. Senior management and the trustee have:

- Identified the types of risk the Trust and Foundation faces.
- Prioritised the risks in terms of impact and likelihood of materialising.
- Identified means of mitigating these risks.

A risk register has been prepared to assist in managing risk to which the Trust has been exposed. The risk register is monitored by the Trust's Governance framework who request regular updates on any the relevant action plans and ensure that all appropriate controls are in place or have been identified.



Principal risks and uncertainty facing the Foundation

The Foundation’s ability to fundraise was significantly impacted by the Covid-19 pandemic, but over the past 12 months it made a progressive recovery and fundraising efforts have focused on areas of fundraising that have been possible or returned following the removal of social distancing guidelines. It is hoped that the Foundation continues its progressive recovery in the cautious and considered way it has done so since the pandemic hit in March 2020. Consideration is also being given to the impact of the Ukraine conflict and the cost of living crisis, as these may in time indirectly affect the Foundation’s fundraising ability. The Foundation’s reserves policy is designed to ensure that the Foundation can continue to meet its objectives under these circumstances.

The Foundation considers the valuation of its investments and any decline in market values that would negatively affect fund balances, as a risk. The Charitable Funds Committee meet regularly with the investment advisors and receive quarterly updates to allow them to review the performance of the investments and the risk level associated with them. The current category of risk is four to five (low to moderate). The Foundation’s reserves and investment policies are designed to ensure that no unnecessary risks are taken and the investments continue to support the Foundation to meet its objectives.



Internal controls

The Corporate Trustee has overall responsibility for ensuring that the organisation operates an appropriate system of controls, financial and otherwise, to provide reasonable assurance that:

- The Foundation is operating efficiently and effectively.
- Its assets are safeguarded against unauthorised use or disposal.
- Proper records are maintained and that financial information used within the Foundation or for publications is reliable.
- The Foundation complies with relevant UK laws and regulations.

In this regard, the Corporate Trustee places reliance upon the Trust’s Audit Committee whose remit is to examine the effectiveness and appropriateness of the system of internal controls. This is achieved by:

- Reviewing and approving the audit plan, determining the types of internal and external audits to be undertaken, the areas of the organisation which are subject to review, and examining any findings that arise.
- Reviewing the nature and scope of internal and external audit, and any matters raised for the attention of management. Any significant findings or identified risks are examined so that appropriate action can be taken.

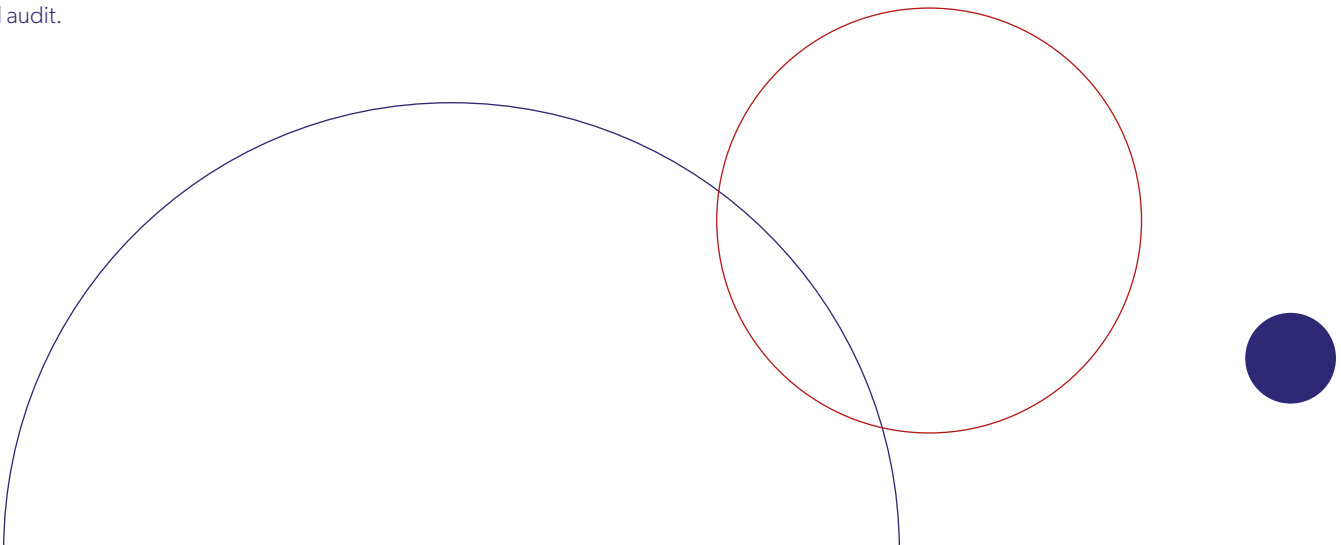
The systems of financial control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. These include:

- Regular review of the activities of the Fund and of its performance against pre-defined targets set by the Charitable Funds Committee.
- Formal delegation of authority to spend within clearly defined limits
- Identification and management of risks
- Scrutiny of internal and external audit.

Trustee and Advisors and Contact Details for the Foundation

As the Foundation operates under a Corporate Trustee model, the names of the directors are required to be disclosed:

Responsibility	Name	Post From	To
Chair	Ebrahim Adia		31/08/2022
Vice Chair	Paul O’Neill	12/08/2022	
Vice Chair	Tim Watkinson		12/08/2022
Non-Executive Director	Tim Watkinson	13/08/2022	
Non-Executive Director	Ann Pennell		
Non-Executive Director	Geoff Rossington		30/09/2021
Non-Executive Director	Kate Smyth		
Non-Executive Director	Paul O’Neill		11/08/2022
Non-Executive Director	Jim Whitaker		
Non-Executive Director	Tricia Whiteside		
Non-Executive Director	Victoria Crokken	24/01/2022	
Chief Executive Officer	Kevin McGee	01/09/2021	
Chief Executive Officer	Karen Partington		31/08/2021
Finance Director/Deputy Chief Executive	Jonathan Wood		
Chief Operating Officer	Faith Button		
Medical Director	Geraldine Skales		
Nursing, Midwifery and AHP Director	Sarah Cullen		
Strategy and Workforce and Education Director	Karen Swindley		
Chief Information Officer	Stephen Dobson		
Director of Continuous Improvement	Ailsa Brotherton		
Director of Service Development	Gary Doherty		
Director of Communications and Engagement	Naomi Duggan	04/11/2021	



Charitable Funds Committee members:

Responsibility	Name	Post From	To
Non-Executive Director (Chair of Committee)	Kate Smyth	01/10/2021	
Non-Executive Director (Chair of Committee)	Geoff Rossington		30/09/2021
Non-Executive Director	Tricia Whiteside		
Non-Executive Director	Kate Smyth		30/09/2021
Non-Executive Director	Victoria Crorken	24/01/2022	
Medical Director	Geraldine Skales		
Nursing, Midwifery and AHP Director	Sarah Cullen		
Finance Director/Deputy Chief Executive	Jonathan Wood		

All members have been in post since 1 April 2021 unless otherwise stated.

Rosemere Management Committee members:

Responsibility	Name	
Non-Executive Director	Tim Watkinson	Lancashire Teaching Hospitals NHS FT
Lead Clinician for Oncology	Ian Arthur	Blackpool Teaching Hospitals NHS FT
Lead Cancer Nurse	Jessica Jones	Blackpool Teaching Hospitals NHS FT
Consultant Urologist	Rosie Blades	Lancashire Teaching Hospitals NHS FT
Lead Clinician for Cancer	Tarek Hany	Lancashire Teaching Hospitals NHS FT
Lead Cancer Nurse	Anne Tomlinson	Lancashire Teaching Hospitals NHS FT
Oncology Clinical Director & Consultant Therapeutic Radiographer	Tracey Ellis	Lancashire Teaching Hospitals NHS FT
Lead Cancer Clinician	Sarah Hauxwell	University Hospital of Morecambe Bay NHS FT
Lead Cancer Nurse	Alison Scott	University Hospital of Morecambe Bay NHS FT
Clinical Director for Cancer Services	Daren Subar	East Lancashire Hospitals NHS T
Cancer Services Manager	Will Wood	East Lancashire Hospitals NHS T
Head of Rosemere and Fundraising	Daniel Hill	Rosemere Cancer Foundation
Assistant Finance Director	Bhimji Patel	Lancashire Teaching Hospitals NHS FT
Volunteer Representative	John Hodgson	Lay Member
Chair	Peter Mileham	Lay Member

Registered Charity
Number and name:
1131583
The Rosemere Cancer Foundation

Principal Office address
Royal Preston Hospital
Sharoe Green Lane
Fulwood
Preston
PR2 9HT

Head of Charities
Paula Wilson
e | paula.wilson@lthtr.nhs.uk

Head of Rosemere and Fundraising
Daniel Hill
e | Daniel.hill@lthtr.nhs.uk

Finance Office address:
Lingmell House
Water Street
Chorley
PR7 1EJ

The following advisors were retained by the Foundation in 2020/21:

Bankers
National Westminster Bank PLC
35 Fishergate
Preston
PR1 2BY

Auditors
Beever and Struthers
St. George’s House
215-219 Chester Road
Manchester
M15 4JE

Investment Advisors
Brewin Dolphin Securities Ltd
PO Box 512
National House
36 St Anne House
Manchester
M60 2EP

Solicitors
Hempsons
Portland Tower
Portland Street
Manchester
M1 3LF

07. Financial Review

The Foundation’s annual accounts have been produced in accordance with FRS102, as were the previous years. Therefore, no adjusting entries were required for the comparative year.

The charity is reporting a surplus for the year, before adjustments for market value gains or losses on investments, of £178k. (2020/21: £19k).

The investment portfolio performed well during the year until the final quarter when the market value of investments fell due to the Ukraine conflict. An unrealised gain of £85k at the end of 2020/21 became an unrealised gain of £58k in 2021/22. The total unrealised loss for the year of £27k was off-set by an actual gain on the sale of investments of £40k.

Incoming resources of £1,511k were £805k higher than 2020/21. This represents a 114% increase largely due to the receipt of legacy donations and a return to fundraising activities.

- Income from donations and legacies of £1,181 was £682k more than the previous year. This is mostly down to legacies that increased by £648k to £724k.
- Other trading income was £7k for 2021/22 as the Rosemere Coffee Shop reopened in October 2021. This is a 100% increase on the prior year as the coffee shop remained closed throughout 2020/21 to protect cancer patients that attend appointments at the Cancer Centre and the volunteers that run it.
- Investment income remained the same at £11k as interest rates remained low and dividend income received was similar to the previous year as the portfolio aims for capital growth more than income.
- Income from charitable activities was £312k (59%) higher than last year as lockdown restrictions eased and the charity and supporters participated in fundraising activities to generate income.
- Support costs of £114k were £2k less than 2020/21, a decrease of 2%. This is mainly due to the reduced overhead of salary recharges due to vacancies within the fundraising team.

Net current assets of £1,494k were £179k higher than the prior year as a consequence of the operational surplus and cash not being invested in light of existing spending commitments throughout the year.

Total Charity funds were therefore £191k higher than 2020/21 at a level of £1,896k; required to fund the Foundation’s outstanding commitments for various projects and items of equipment.

Going Concern

The Trustee considers that there are no material uncertainties about Rosemere Cancer Foundation’s ability to continue as a going concern. Whilst the Covid-19 pandemic impacted on the charity’s ability to fundraise and had a significant impact on income this year has seen a return to fundraising activities. There is a concern that the current cost of living crisis will affect future giving. However, as a grant making charity with ongoing commitments, and a healthy amount in reserves, the Trustee expects that grants can continue to be made in 2021/22 whilst monitoring the availability of funds rather than affecting the charity’s ability to continue as a going concern.

The Foundation will also launch a 25 year anniversary appeal in 2022/23 with a set target to raise £1.3 million.

Reserves Policy

The charity has a reserves policy which was reviewed in March 2022. The Charity has considered the level of reserves to be held for the prudent management of its working assets, commitments and contingencies.

Reserves are defined as funds that are freely available to fund the day-to-day operation of the charity and are not subject to commitments or other restrictions. The Trustee requires that reserves are available to cover the following:

- Unrealised gains on investments recognised in the accounts
- Provision for short-term commitments and ongoing programmes and
- Six months of operating expenditure

At 31st March 2022 the Charity held unrestricted reserves of £1,896k (2019/20: £1,705k).

The cumulative unrealised gain on investments that has been recorded in the accounts for the Foundation is £58k with a £27k loss recognised in 2021/22 (2020/21: gain £114k).

The Trustee aims to maintain free reserves in unrestricted funds at a level which equates to approximately six months of operating expenditure £228k. The Trustee considers that this level will provide sufficient funds to respond to delays or changes in applications for grants and to ensure that support and governance costs are covered.

The Charity currently has commitments of £528k to be funded from unrestricted reserves. The amount of reserves held after making allowances for these commitments and free reserves is £1,082k.

The level of reserves is continually monitored by the Trustee and the policy will be reviewed at least every two years.



Investment Policy

The policy is reviewed annually; it was last reviewed at the Charitable Funds Committee meeting that took place in June 2022, when Brewin Dolphin were in attendance.

The Charity’s investments are held in stocks and shares and are managed by a well-respected investment management company, Brewin Dolphin. The Trust maintains a strict control over investments, laying down a well-structured framework within which Brewin Dolphin must operate in order to minimise the risks associated with investments.

Overseas equities should not exceed 15% of the total holding of equities and investments in negotiable instruments known as “derivatives” are not permitted in any circumstances.

Investment in tobacco, alcohol and armaments is prohibited. If it should come to light that a company has become involved in unethical practices the Corporate Trustee should be consulted with a view to selling the investment.

The market value of managed funds shall not exceed 75% of the total charitable fund reserves.

Corporate Trustee Responsibilities Statement

The Corporate Trustee are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). They are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The law applicable to charities in England and Wales requires the Trustee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for the period. In preparing these financial statements, the Trustee is required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the charities SORP (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Corporate Trustee is responsible for the maintenance and integrity of the Charity and financial information. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The Corporate Trustee confirms that there is no relevant audit information of which the Charity’s auditors are unaware and they have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Charity’s auditors are aware of that information.

By order of the Corporate Trustee

Signed

Paul O’Neill
Vice Chair

Date: 21 September 2022

Jonathan Wood
Trustee

Date: 21 September 2022

Independent Auditor’s report

Independent Auditor’s Report to the Trustee of The Rosemere Cancer Foundation.

Opinion

We have audited the financial statements of The Rosemere Cancer Foundation “the parent charity” and its subsidiary “the group” for the year ended 31 March 2022 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Parent Balance Sheet, the Consolidated Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (United Kingdom Generally Accepted Accounting Practice).

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

In our opinion, the financial statements:

- give a true and fair view of the state of the charity’s affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor’s responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC’s Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you were:

- the Trustee’s use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustee has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group’s or the parent charity’s ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.



Other information

The other information comprises of the information included in the annual report, other than the financial statements and our auditor’s report thereon. The Trustee is responsible for the other information. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the trustee’s report is inconsistent in any material respect with the financial statements; or
- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Corporate Trustee Responsibilities Statement set out on page 24, the trustee is responsible for the preparation of the group and parent charity financial statements, and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine what is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustee is responsible for assessing the group’s and the parent charity’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustee either intends to liquidate the group or the parent charity or to cease operations, or have no realistic alternative but to do so.

Auditor’s responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council’s website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor’s report.

Use of our report

This report is made solely to the parent charity’s Trustee, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity’s Trustee those matters we are required to state to them in an auditor’s report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility for anyone other than the charity and the charity’s trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Beever and Struthers, Statutory Auditor

Beever and Struthers is eligible to act as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

Suite 9b
The Beehive Lions Drive
Shadsworth Business Park
Blackburn
BB1 2QS

Beever and Struthers

Signed: **S Lomax FCA (Senior Statutory Auditor)**
For and on behalf of Beever and Struthers

Date: 28 September 2022



08. Financial Statements

Consolidated Statement of Financial Activities for the year ended 31 March 2022

2021/2022			2020/2021		
	Notes	Unrestricted Funds £000	Total Funds £000	Unrestricted Funds £000	Total Funds £000
Income and endowments from:					
Donations and legacies	3.1	1,181	1,181	499	499
Charitable activities	3.2	312	312	196	196
Other trading activities	3.3	7	7	-	-
Investments	3.4	11	11	11	11
Total incoming resources		1,511	1,511	706	706
Expenditure on:					
Raising funds	4	214	214	237	237
Charitable activities	5	1,119	1,119	450	450
Total expenditure		1,333	1,333	687	687
Net gain on investments	11.2	13	13	110	110
Net income		191	191	129	129
Net movement in funds		18	191	129	129
Reconciliation of Funds					
Total funds brought forward	18	1,705	1,705	1,576	1,576
Total Funds carried forward		18	1,896	1,705	1,705

Consolidated Balance Sheet as at 31 March 2022

	Notes	Unrestricted Funds £000	Total at 31 March 2022 £000	Total at 31 March 2021 £000
Fixed Assets				
Tangible assets	10	3	3	3
Investments	11	399	399	387
Total Fixed Assets		402	402	390
Current Assets				
Inventories	13	5	5	-
Debtors	14	3	3	6
Cash and cash equivalents	15	1,544	1,544	1,534
Total Current Assets		1,552	1,552	1,540
Liabilities				
Creditors falling due within one year	17	58	58	225
Net Current Assets		1,494	1,494	1,315
Total Assets less Current Liabilities		1,896	1,896	1,705
Total Net Assets		1,896	1,896	1,705
The Funds of the Charity				
Unrestricted income funds	18	1,896	1,896	1,705
Total Charity Funds		1,896	1,896	1,705

The financial statements on pages 28 to 43 were approved and authorised for issue by the Board of Trustees on the 20th September 2022 and approved on its behalf by the Charitable Funds Committee.

Signed:



Date: 21st September 2022

Parent Balance Sheet as at 31 March 2022

	Notes	Unrestricted Funds £000	Total at 31 March 2022 £000	Total at 31 March 2021 £000
Fixed Assets				
Investments	11	399	399	387
Total Fixed Assets		399	399	387
Current Assets				
Inventories	13	-	-	-
Debtors	14	14	14	16
Cash and cash equivalents	15	1,535	1,535	1,527
Total Current Assets		1,549	1,549	1,543
Creditors falling due within one year	17	58	58	225
Net Current Assets		1,491	1,491	1,318
Total Assets less Current Liabilities		1,890	1,890	1,705
Total Net Assets		1,890	1,890	1,705
The Funds of the Charity				
Unrestricted income funds	18	1,890	1,890	1,705
Total Charity Funds		1,890	1,890	1,705

The financial statements on pages 28 to 43 were approved and authorised for issue by the Board of Trustees on the 20th September 2022 and approved on its behalf by the Charitable Funds Committee.

Signed: 

Date: 21st September 2022

Consolidated Cash Flow Statement for the year ended 31 March 2022

	Notes	Total at 31 March 2022 £000	Total at 31 March 2021 £000
Cash flows from operating activities:			
Net cash (used) / provided in operating activities	19	(2)	179
Cash flows from investing activities:			
Dividends received	3.4	11	11
Proceeds from sale of investments	11.1	314	80
Purchase of investments	11.1	(313)	(72)
Net cash provided by investing activities:		12	19
Change in cash and cash equivalents in the reporting period	16	10	198
Cash and cash equivalents at the beginning of the reporting period	14	1,534	1,336
Cash and cash equivalents at the end of the reporting period	15	1,544	1,534

09. Notes to the Financial Statements

1. Accounting policies

1.1 Basis of preparation

The financial statements of the charity are presented in £ Sterling, rounded to the nearest thousand and have been prepared under the historical cost convention, with the exception of investments which are included at fair value.

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - Charities SORP (FRS102), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011. The Charity constitutes a public benefit entity as defined by FRS102.

1.2 Going concern

The trustee considers that there are no material uncertainties about The Rosemere Cancer Foundation's ability to continue as a going concern. The Covid-19 pandemic continues to affect the charity, however a relaxation to the social distancing rules has allowed fundraising events to take place this year with fundraising income almost back to pre-pandemic levels but there is a concern that the cost-of-living crisis will affect future giving.

As a grant making charity with few on-going commitments, the trustee will continue to manage the amount of new grants that can be made in the short term rather than affecting the charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

In future years, the key risks to the foundation are a fall in income from donations or investment income but the trustee has arrangements in place to mitigate those risks (see the risk management and reserves

sections of the annual report for more information).

1.3 Critical judgements in applying accounting policies

In the application of the Foundation's accounting policies, which are described in notes 1.1 to 1.22, the Trustee is required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

"The key judgements are those policies relating to incoming resources (notes 1.7 and 1.8), recognition of expenditure and associated liabilities as a result of grant (note 1.11) and fixed asset investments (note 1.16). The Trustee does not consider there are any sources of estimation uncertainty requiring disclosure beyond the accounting policies listed below.

1.4 Key estimations

The value of potential legacies disclosed in note 20. Contingent assets and liabilities is estimated using information received from solicitors and current property market valuations.

1.5 Funds structure

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified as a restricted fund or an endowment fund.

Restricted funds are those where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose. Endowment funds arise when the donor has expressly provided that the gift is to be invested and only the income of the fund may be spent.

Those funds which are neither endowment nor restricted income funds are unrestricted income funds which can be analysed between designated (earmarked) funds where the trustees have set aside amounts to be used for specific purposes or which reflect the non-binding wishes of donors, and unrestricted funds which are at the trustees' discretion.

The Rosemere Cancer Foundation has one unrestricted fund.

1.6 Basis of consolidation

The group financial statements consolidate the results of the Foundation's trading subsidiary, The Rosemere Coffee Shop Ltd, on a line by line basis. Advantage has been taken of the SORP and the parent charity's own income and expenditure has not been disclosed in these financial statements. The income of The Rosemere Cancer Foundation was £1,511k (2020/21: £706k), giving rise to a surplus of £191k (2020/21: surplus £129).

Subsidiary companies are exempt from the requirement of the Companies Act 2006 relating to the audit of the individual accounts by virtue of S479A.

1.7 Incoming resources

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of the incoming resources can be measured with sufficient reliability.

Where there are terms or conditions attached to incoming resources, particularly grants, then these terms or conditions must be met before the income is recognised as the entitlement condition will not be satisfied until that point. Where terms or conditions have not been met or uncertainty exists as to whether they can be met then the relevant income is not recognised in the year but deferred and shown on the balance sheet as deferred income.

1.8 Incoming resources from legacies

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is probable. Receipt is probable when:

- confirmation has been received from the representatives of the estate(s) that probate has been granted
- the executors have established that there are sufficient assets in the estate to pay the legacy and
- all the conditions attached to the legacy have been fulfilled or are within the charity's control.

If there is uncertainty as to the amount of the legacy and it cannot be reliably estimated, then the legacy is shown as a contingent asset until all of the conditions for income recognition are met.

1.9 Gifts in kind and donated services

Gifts in kind are recognised as a reasonable estimate of their fair value or where the monetary value of gifts cannot be reliably measured, they will be included in the accounts when they are sold and the amount actually realised.

Donated services are measured and included in the accounts on the basis of the value of the gift to the charity. i.e. what the charity would pay in the open market for the services that are being donated.

1.10 Resources expended and irrecoverable VAT

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- there is a present legal or constructive obligation resulting from a past event
- it is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement
- the amount of the obligation can be measured or estimated reliably.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

1.11 Recognition of expenditure and associated liabilities as a result of grant

Grants payable are payments made to linked, related party or third-party NHS bodies and non-NHS bodies, in furtherance of the charitable objectives of the funds held on trust, primarily relief of those who are sick.

Grant payments are accounted for on an accruals basis where the conditions for their payment have been met or where a third party has a reasonable expectation that they will receive the grant.

The trustee has control over the amount and timing of grant payments and consequently where approval has been given by the charitable funds committee on behalf of the trustee, grants are considered commitments. An appropriate designation is made for these commitments in the appropriate fund until payment is due to be made at which point the expenditure and liability is recognised in the accounts. Approved commitments of expected future expenditure are disclosed in note 21.

1.12 Allocation of support costs and overheads

Support costs are those costs which do not relate directly to a single activity including governance costs, that are costs which relate to the strategic as opposed to the day to day management of a charity.

These include some staff costs, costs of administration and external audit costs. Support costs have been apportioned between the cost of raising funds and charitable activities on the basis of expenditure incurred in relation to each category. The analysis of support costs and the apportionment is shown in note 7.

1.13 Fundraising costs

The costs of generating funds are those costs attributable to generating income for the foundation, other than those costs incurred in undertaking charitable activities or the costs incurred in undertaking trading activities in furtherance of the charity's objects. The costs of generating funds represent fundraising costs together with investment management fees. Fundraising costs include expenses for fundraising activities and salaries and overhead costs paid to a related party, Lancashire Teaching Hospitals NHS Foundation Trust, shown in note 2.

Quarterly management fees are offset against commission charges. Fees that exceed the commission charge are deducted from the funds on deposit are shown in note 4.

1.14 Charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the foundation. These costs, where not wholly attributable, are apportioned between the categories of charitable expenditure in addition to the direct costs. The total costs of each category of charitable expenditure include an apportionment of support costs as shown in note 5.

1.15 Tangible fixed assets

Property, plant and equipment is capitalised if:

- It is held for use in delivering services or for administrative purposes
- it is probable that future economic benefits will flow to, or service potential will be supplied to the charity
- it is expected to be used for more than one financial year and its cost can be measured reliably

Equipment assets are carried at depreciated historic cost, as this is not considered to be materially different from fair value.

The Rosemere Coffee Shop has equipment assets that are depreciated on a reducing balance basis at 15% in order to write them off over their remaining useful life, in a manner which reflects the consumption of economic benefit or service potential of the assets.

1.16 Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value (market value) as at the balance sheet date using the quoted market bid price. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The main form of financial risk faced by the foundation is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

All realised and unrealised gains and losses are combined in the Statement of Financial Activities and are taken as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening carrying value or their purchase value, if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value.

1.17 Inventories

Inventories are valued at the lower of cost and net realisable value.

1.18 Debtors

Debtors are amounts owed to the foundation. They are measured on the basis of their recoverable amount. Prepayments are valued at the amount prepaid.

1.19 Cash and cash equivalents

Cash at bank and in hand is held to meet the day to day running costs of the charity as they fall due. Cash equivalents are short term, highly liquid investments, held in interest bearing savings accounts.

1.20 Creditors

Creditors and provisions are amounts owed by the foundation. They are recognised when the Foundation has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

Amounts which are owed in more than a year are shown as long term creditors.

1.21 Financial instruments

Financial assets and financial liabilities are recognised when the Foundation becomes a party to the contractual provisions of the instrument. All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

The foundation only holds financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.22 Remuneration and benefits

No staff are directly employed by the Foundation. All staff engaged in the activities of the Foundation are employed by Lancashire Teaching Hospitals NHS Foundation Trust. The Foundation is recharged for individuals time spent engaged in either charitable activities, raising funds or providing support (e.g. back office functions) to the Foundation.

All recharged staff members belong to the NHS Pension Scheme which is an unfunded defined benefit scheme, accounted for as a defined contribution scheme. The recharge from Lancashire Teaching Hospitals NHS Foundation Trust includes the employer contributions to that scheme. For more information on the NHS Pension Scheme refer to the Lancashire Teaching Hospitals NHS Foundation Trust annual report and accounts.

2. Related party transactions

The Rosemere Cancer Foundation is managed by the Corporate Trustee which is also the Board of Directors of Lancashire Teaching Hospitals NHS Foundation Trust which is the main beneficiary of the Foundation. During the year the Foundation made revenue and capital payments to Lancashire Teaching Hospitals NHS Foundation Trust of £1,495k (2020/21: £471k), including grants of £1,008k (2020/21: £372k).

The Foundation was recharged £219k (2020/21: £243k) for staff that worked for the Foundation throughout the year, whose contracts are paid by Lancashire Teaching Hospitals NHS Foundation Trust. This includes accounting and administrative support provided to the Foundation at a cost of £21k (2020/21: £21k).

During the year none of the Trustees or members of the key management staff or parties related to them, have undertaken any material transactions with The Rosemere Cancer Foundation or received any benefit from the foundation in payment in kind. (2020/21: £nil).

As at 31 March 2022 £49k (2020/21: £36k) was owed to Lancashire Teaching Hospitals NHS Foundation Trust.

The Trustee purchased trustee indemnity insurance at a cost of £2.8k. (2020/21: £nil).

The Foundation's investment portfolio is pooled with that of Lancashire Teaching Hospitals Charity. The Foundation receives an apportionment of the income and expenditure related to the investments based on its share (29%) of the portfolio (2020/21: 28%).

3. Incoming resources

3.1 Income from donations and legacies

	Unrestricted	2021/2022	2020/2021
	Funds	Total	Total
	£000	£000	£000
Donations	315	315	300
Corporate donations	31	31	41
Legacies	724	724	76
Grants	111	111	82
Total	1,181	1,181	499

Donations of goods £7k (2020/21: £10k) are included in income valued at their market value. All of these donations have been distributed during the year.

3.2 Charitable activities income

	Unrestricted	2021/2022	2020/2021
	Funds	Total	Total
	£000	£000	£000
Community Fundraising Groups	187	187	137
Events	97	97	27
Merchandise	12	12	12
Others	16	16	20
Total	312	312	196

During 2021/22 face-to-face events resumed as Covid-19 restrictions were relaxed.

Comparatives of charitables activities income have been restated to provide analysis of the material components as per the requirements of the SORP.

3.3 Income from other trading activities

	Unrestricted	2021/2022	2020/2021
	Funds	Total	Total
	£000	£000	£000
Rosemere Coffee Shop Ltd sales	7	7	-

The Rosemere Coffee shop reopened on the 18th October 2021 when the Covid restrictions had been relaxed and it was deemed economically viable and clinically safe, to return to trading.

3.4 Investment income

	Unrestricted	2021/2022	2020/2021
	Funds	Total	Total
	£000	£000	£000
Dividend income	11	11	11
Total	11	11	11

4. Analysis of expenditure on raising funds

	Unrestricted	2021/2022	2020/2021
	Funds	Total	Total
	£000	£000	£000
Fundraising team	126	126	138
Fundraising activities	5	5	4
Advertising / marketing	39	39	40
Event expenses	19	19	11
Trading activities	1	1	1
Investment management fees	5	5	4
Support costs	19	19	39
Total	214	214	237

5. Analysis of expenditure on charitable activities

The charity pursued its charitable activities by making grants. Support costs have been apportioned across the categories of charitable expenditure on the basis of the number of individual transactions and the associated transaction cost incurred by the charity.

	Grant funded	Support	2021/2022	Grant funded	Support	2020/2021
	Activity	Costs	Total	Activity	Costs	Total
	£000	£000	£000	£000	£000	£000
Patient Environment and Wellbeing	835	77	912	209	44	253
Staff Education and Wellbeing	48	4	52	68	14	82
Research	94	9	103	86	18	104
Medical Equipment	48	4	52	10	2	12
Total	1,025	94	1,119	373	77	450

Grants were approved to carry out activities that will benefit patients and their families. The charity incurred expenditure with third parties in pursuance of those grants.

6. Analysis of grants

The Foundation does not make grants to individuals. All grants are made to the Lancashire Teaching Hospitals NHS Foundation Trust or other institutions to provide care of NHS patients in furtherance of our charitable aims. The total cost of making grants, including support costs is shown on the face of the Statement of Financial Activities and the actual disbursement for each category of charitable activity is disclosed in note 5.

	2021/2022	2020/2021
	Total	Total
	£000	£000
Lancashire Teaching Hospitals NHS FT	1,008	371
Blackpool Teaching Hospitals NHS FT	-	1
University Hospitals of Morecambe Bay NHS FT	17	1
Total amount paid	1,025	373

7. Allocation of support costs and overheads

Support and overhead costs are allocated between fundraising activities and charitable activities. Governance costs of £38k (2020/21: £41k), are those support costs which relate to the strategic rather than day to day management of the foundation. These costs are apportioned across the activities on the basis of expenditure incurred in relation to each category.

7.1 Analysis of total support costs

	Raising funds	Charitable Activities	2021/2022 Total	Raising funds	Charitable Activities	2020/2021 Total
	£000	£000	£000	£000	£000	£000
Financial Administration	3	18	21	7	14	21
Information Technology	1	3	4	1	2	3
Professional fees	1	3	4	-	1	1
Administration costs	1	5	6	1	1	2
Salary recharges	12	61	73	29	55	84
External Audit	1	3	4	1	3	4
Bank Charges	-	1	1	-	1	1
Total	19	94	113	39	77	116

	Unrestricted Funds	2021/2022 Total	2020/2021 Total
	£000	£000	£000
Governance costs	38	38	41
Support costs	75	75	75
Total	113	113	116

7.2 Auditor’s remuneration

Total Audit Fees for 2021/22 were £3,370 (excluding VAT) which related solely to the audit with no additional work undertaken (2020/21: £3,207). The audit fee is included within governance costs.

7.3 Support cost allocation

	Unrestricted Funds	2021/2022 Total	2020/2021 Total
	£000	£000	£000
Raising Funds	19	19	39
Charitable Activities	94	94	77
Total	113	113	116

8. Trustee remuneration, benefits and expenses

The members of Lancashire Teaching Hospitals NHS Foundation Trust board give their time freely and receive no remuneration for the work that they undertake in relation to the foundation. No expense claims were reimbursed to members of the board by the foundation in 2021/22. (2020/21: £nil). For more information on the Board members remuneration refer to the Lancashire Teaching Hospitals NHS Foundation Trust annual report and accounts.

9. Analysis of staff costs and remuneration of key management personnel

	2021/2022	2020/2021
	£000	£000
Salaries and wages	171	190
Social Security cost	24	26
Employer contributions	25	27
Total	220	243
Fundraising	126	138
Finance Support	21	21
Administration Support	73	84
Total	220	243

All staff engaged in the activities of the Foundation are employed by Lancashire Teaching Hospitals NHS Foundation Trust. No staff are directly employed by the charity.

The average number of full-time and part-time employees during the year was 2 and 4 respectively (2020/21: 3 / 4), an estimated number of full-time equivalent employees of 6 (2020/21: 7). These employees are involved in fundraising and providing support to the charitable activities or the governance of the foundation.

The Rosemere Cancer Foundation considers its key management personnel to be the member of the Lancashire Teaching Hospitals NHS Foundation Trust board, acting on behalf of the corporate trustee and the Head of Charities and Fundraising and the Foundation’s Chief Officer. The total employment benefits included employer pension contributions of the key management personnel were £64k (2020/21: £59k).

No employees had emoluments in excess of £60k (2020/21: none).

10. Tangible fixed assets

	2021/2022
	£000
Gross Cost as at 1 April 2021	9.3
Additions	0.0
Gross cost at 31 March 2022	9.3
Accumulated depreciation as at 1 April 2021	6.2
Provided during the year	0.5
Accumulated depreciation at 31 March 2022	6.7
Net book value at 31 March 2022	2.6
Net book value at 1 April 2021	3.1

11. Fixed asset investments

11.1 Movement in fixed asset investments

	2021/2022	2020/2021
	£000	£000
Market value brought forward	387	285
Add : acquisitions at cost	313	72
Less: disposals at cost	(314)	(80)
Net gain on investments	13	110
Market value at 31 March 2021	399	387
Historic cost	381	354

11.2 Total gains / losses on investments

	2021/2022	2021/2022
	£000	£000
Unrealised (loss) / gain on carrying value of the investments	(27)	114
Gain / (loss) on sale of investments	40	(4)
Net gain on investments for the year	13	110

11.3 Fixed asset investments by type

	2021/2022	2020/2021
	£000	£000
Listed equity investments	90	87
Fixed interest investments	237	254
Other investment funds	72	46
Total market value	399	387

The foundation manages these investment risks by retaining expert advisors and operating an investment policy that provides for a high degree of diversification of holdings within investment asset classes. All investments were made in companies listed on a UK stock exchange or incorporated in the UK and therefore all investments are treated as investment assets in the UK.

12. Subsidiaries

Rosemere Coffee Shop Limited (07913994) was incorporated on 18th January 2012 and is wholly owned by The Rosemere Cancer Foundation and is engaged in the catering trade. Details of its trading activities are set out below.

12.1 Subsidiary results

	2021/2022	2020/2021
	£000	£000
Income	8	-
Costs	(2)	(1)
Net profit	6	(1)
Retained in subsidiary at beginning of year	(1)	-
Retained in subsidiary	5	(1)

12.2 Summarised balance sheet of subsidiary trading company

	2021/2022	2020/2021
	£000	£000
Fixed Assets	3	3
Inventories	5	-
Cash and cash equivalents	9	7
Creditors: amounts falling due within one year	(1)	-
Creditors: amounts falling due after more than one year	(11)	(11)
Total net assets	5	(1)
Capital and reserves	5	(1)

The £5k profit, retained in the subsidiary will be gift aided to the charity post year end.

These accounts have been prepared by McMillan & Co LLP, Chartered Accountants, 28 Eaton Avenue, Matrix Office Park, Buckshaw Village, Chorley, PR7 7NA.

13. Inventories

Inventories comprise finished goods held for resale

Group	Parent
2021/2022	2021/2022
£000	£000
2020/2021	2020/2021
£000	£000
5	-

14. Analysis of debtors

Amounts falling due within one year.

Group	Parent
2021/2022	2021/2022
£000	£000
2020/2021	2020/2021
£000	£000
-	-
1	1
3	3
4	4
-	11
-	11
3	14

15. Analysis of cash and cash equivalents

	Group		Parent	
	2021/2022	2020/2021	2021/2022	2020/2021
	£000	£000	£000	£000
Charity bank account	1,519	1,523	1,519	1,516
Subsidiary bank account	9	-	-	-
Stockbroker deposit account	16	11	16	11
Total	1,544	1,534	1,535	1,527

16. Analysis of changes in net debt

	At 1 April	Cash flows	At 31 March
	2021		2022
	£000	£000	£000
Cash and Cash equivalents	1,534	10	1,544
Total	1,534	10	1,544

17. Analysis of creditors

Amounts falling due within one year.

	Group		Parent	
	2021/2022	2020/2021	2021/2022	2020/2021
	£000	£000	£000	£000
Creditors	49	36	49	36
Accruals and deferred income	9	189	9	189
Total	58	225	58	225

The creditor figure represents the sum owed at the end of the year by the charity to a related party, Lancashire Teaching Hospitals NHS Foundation Trust. There are no creditors falling due after more than one year.

18. Analysis of charitable funds movements

	Balance	Incoming	Resources	Gains and	Balance
	At 31 March	Resources	Expended	Losses	At 31 March
		2021			2022
	£000	£000	£000	£000	£000
Unrestricted funds	1,705	1,511	(1,333)	13	1,896

The unrestricted funds are used to fund activities in furtherance of the foundation’s objectives.

19. Reconciliation of net income/(expenditure) to net cash flow from operating activities

	2021/2022	2020/2021
	£000	£000
Net income (as per the SOFA)	191	129
Depreciation	-	1
(Gain) on investments	(13)	(110)
Dividends, interest and rents from investments	(11)	(11)
(Increase) in inventories	(5)	-
Decrease / (increase) in debtors	3	(1)
(Decrease) / increase in creditors	(167)	171
Net cash (used) / provided in operating activities	(2)	179

20. Contingent assets and liabilities

	2021/2022	2020/2021
	£000	£000
Legacies	1,006	167

Potential legacies not yet received that have been identified from Wills and Testaments have an estimated value of £1,006k.

21. Commitments

The Charity has the following outstanding commitments at the end of the year as they have made a provisional agreement to fund various projects and items of equipment. These have not been accounted for in the SOFA.

	2021/2022	2020/2021
	£000	£000
Total commitments outstanding as at 31 March 2022	528	1,170

As described in note 6, the foundation awards a number of grants in the year. Included in commitments are many grants that are awarded and expected to be paid out in the next financial year as well as number of multi-year grants; those that relate to research and development or for funding specific posts are (£114k) that will be paid over a longer period.

As the foundation has control over the award and timing of payment of grants, they remain commitments until there is certainty about the payment that will be funded from existing and future reserves.

22. Events after the reporting period

There are no adjusting events after the reporting period. However, it should be noted that these accounts have not been consolidated into the main accounts of Lancashire Teaching Hospitals NHS Foundation Trust due to materiality.

The £5k profit, retained in the subsidiary will be gift aided to the charity post year end.

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