

TORCH HELP HUB

England & Wales · Charity number 1131576

Details

Other names READING CHRISTIAN NETWORK, Transform Reading

Status Registered

Legal form Charitable company

Company number [06996356](#)

Registered 2009-09-11

Register [View on the Charity Commission register](#)

Contact

Address Greyfriars Christian Centre
64 Friar Street
Reading
RG1 1EH

Phone 0118 380 0260

Email office@torchhub.org.uk

Website www.torchhub.org.uk

Activities

Objects: TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN READING AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT AND OTHER SUCH PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE 0001 ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY.(B) TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE;(C) TO RELIEVE THE NEEDS OF PERSONS WHO ARE IN NEED DUE TO AGE, SICKNESS OR FINANCIAL HARDSHIP IN SUCH PARTS OF, THE UK AND THE WORLD AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT

Activities: Torch Help Hub (Torch) utilises volunteers from local churches to provide a helping hand to those who otherwise cannot get help and tend to fall through the gaps of existing support or provision. We offer a wide range of free personal and practical help, as well as a Parish Nursing service plus signposting to organisations that we partner with, as we seek to love our neighbours as Jesus commands.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** THE UNITED KINGDOM AND THE WORLD
- Oxfordshire
- Reading
- West Berkshire
- Wokingham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£73,352	£70,363	-	-
2024-12-31	£40,060	£29,307	-	-
2023-12-31	£19,752	£96,329	-	-
2022-12-31	£117,200	£125,505	-	-
2021-12-31	£82,334	£75,952	-	-

Trustees

Name	Role	Appointed
Rev Jonathan Salmon	Chair	2024-01-01
Daniel Dwelly		2024-09-11
David Kenneth Horne		2025-01-07
John Davies		2023-08-03

TORCH HELP HUB

England & Wales - Charity number 1131576

Accounts

CHARITY REGISTRATION NUMBER: 1131576
COMPANY REGISTRATION NUMBER: 6996356



Torch Help Hub

Trustees' Annual Report and Financial Statements

Period from 1/1/2025 to 31/12/2025

Directors Statement

The Directors present their report and the financial statements, which have been independently examined, for the period to 31/12/2025.

Torch Help Hub (the "Charity"), previously known as Transform Reading (the name was changed on 17/10/2023 but for operational reasons the changeover into public use happened on 01/01/2024), also previously Reading Christian Network (the name was changed on 12/09/2019), was incorporated on 20/08/2009 and registered with the Charity Commission on the same day.

The registered address of the charity is:
Greyfriars Christian Centre, 64 Friar St, Reading, RG1 1EH.

Objectives and Activities

The Charity's Objects

To advance the Christian Faith in accordance with the Statement of Beliefs, in Reading and in such other parts of the United Kingdom and the world as the Trustees may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the Charity;

To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; and

To relieve the needs of persons who are in need due to age, sickness or financial hardship in such parts of, the UK and the world as the Trustees may from time-to-time think fit.

The Charities Main Activities

To achieve the Objects, we offer a wide range of free personal and practical help as well as signposting to other organisations that we work in partnership within our town as we seek to love our neighbours as Jesus commands.

In the year 2025, we continued to serve clients based in Reading, who were coming from a wide range of backgrounds, with a higher percentage from the more deprived areas in South and West Reading. In addition, we have extended our work to include Parish Nursing in West Reading.

Public Benefit

The Trustees have had regard to the aims of the Charitable Company in planning the events and activities for this period and are mindful of the guidance and reporting requirements in relation to their public benefit.

Torch is in the process of publishing their 2025 Impact statement which will shortly be available of the website.

We are grateful for the support of our volunteers who undertake the prime mission of the charity and help people at their point of need. In 2025 we had an average of 95 volunteers

from 21 churches across Reading who contributed over 8,600 hours of free time to support our clients.

Volunteers were involved in the following areas of the charity's work:

- Trustees
- Coordinators
- Safeguarding Team
- Volunteers meeting clients.
- Volunteers helping with support roles such as administration, client surveys and volunteer management.

The Trustees would like to express our thanks to all of those who volunteer and give their time freely to the Charity – the Charity could not maintain its current level of activity without them.

Achievements and Performance

The 2025 Impact statement (inset link) outlines the main achievements and progress of the charity. Highlights in the last year were:

- 11% increase in annual referrals to around 570 requests from about 350 unique families/individuals)
- Top 4: DIY, Rubbish Removal, Driving Clients and Gardening
- Overall response rate improved from 76% to 89%
- Nearly half of the requests completed by volunteers, more than 40% last year
- Drop in onward referrals to churches, charities and trusted tradesperson
- 33% are returning clients
- 2-3 people helped/benefitted from each referral
- Similar no. of people declined service
- Size of the Volunteering group is stable
- RBC social services were the biggest sources of direct and indirect referrals

Financial Review

Financial Results

Results for the period are set out at the end of this document.

The charity maintained positive balances of funds at the year end, with a net income of approximately £3,000 in 2025 (2024: £10,753). While Parish Nursing was operating at a loss of about £16,000 (2024: N/A), the general operations (financed by both unrestricted and restricted funds) and the restricted hardship fund dedicated for client expenses reported a surplus of £7,000 (2024: £10,753) and £12,000 (2024: N/A), respectively.

As of 31 December 2025, the net assets stood at £45,000 (2024: £42,013), including cash at bank of £42,700 (2024: £42,013) and fixed assets of £3,400 (2024: £3,547).

The Trustees are aware that they need to make concerted efforts to encourage both churches and individuals to give regularly to the Charity. The Charity is reliant on donations and grants from individuals, churches and other organisations and we take this opportunity to thank each of our donors for their continued support.

The accounts have been prepared in accordance with the special provisions applicable to company's subject to the small companies' regime and with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102), (effective 1st January 2015).

Reserves Policy

The trustees have considered the minimum reserves appropriate to the level of activity of the charity to be two months' cover of running costs, equivalent to approximately £11,000 (2024: £6,400).

As at the year end, the reserves for the Parish Nursing and general operations stood at £29,400 (2024: £19,828), sufficient to cover five months of operating expenses. There was also committed restricted funds of £100,000 (2024: £22,185) over the next three years to support the Parish Nursing service.

There was no fund materially in deficit at the end of the year.

Sources of Funding

In 2025, the principal sources of funding were regular contributions from partner churches and Christian charities, as well as donations from individuals to support the day-to-day operation. The charity also received grants and donations mainly for the Parish Nursing service.

Structure, Governance and Management

During the period from 1 January 2025 to 31 December 2025, the following were the Directors of the Company (who are also the Trustees for the purposes of the Charities Act):

Jon Salmon, Chair
Neville Hollands (up to 31 December 2025)
John Davies
Dan Dwelly
David Horne (from 7 January 2025)

The company's governing document is its Memorandum and Articles of Association. The number of trustees may not be fewer than three and may be more. All trustees must declare their belief in and allegiance to the Statement of Beliefs set out in the Trust Deed. The appointment and removal of trustees' vests in the existing trustees.

Prospective trustees are typically invited to observe a trustees' meetings and invited to ask questions of the existing trustees and management to familiarise themselves with the organisation. They also have their statutory duty as a trustee explained to them.

The trustees typically restrict themselves to consideration of strategic matters, for example partnerships with other charities and the approval of the budget and quarterly accounts. The day to day running of the Charity is delegated by the Trustees to the Operations Team. Members of the Operations Team may attend Trustees meetings, but this does not make them necessarily a director or a Trustee.

The trustees delegate the day-to-day operations of the charity to Mark Oliver who is the Operations Director.

The trustees would like to acknowledge the considerable work undertaken by Mark Oliver and also by Sandra Koo as Treasurer during the year.

Risk Management

The trustees have continued the ongoing exercise of identifying on a timely basis the major risks to which the charity is exposed. Each of these risks has been reviewed and where necessary systems have been or are being put in place to mitigate those risks.

This year, the charity did not face any financial risk from financial investments or defined benefit pension scheme, as it did not have any of these.

Regarding the risk of financial losses arising from dishonest activities or negligence on the part of trustees, employees or volunteers, the trustees consider that internal controls already in place provide reasonable assurance. Additionally, there was insurance cover for the operations and activities of the charity.

Advisors

The Directors are grateful to the following for their support throughout the period:

- Metro Bank
- Rachel Belshaw Independent Examiner

Torch held two Advisor Meetings where the trustees invited the Torch Operations team, Coordinators and external parties to contribute to their thinking. The external parties who attended were:

Type of adviser	Name	Organization
External party	Steve and Anita Prince	Transform Reading
External party	Clarie Lewis	Christian Community Action
External party	Dr. Amit Sharma	Brookside Group Practice
External Party	Anna Chapman	RVA Social Prescribing Link Worker
External Party	Matt Parting	Primary School Headmaster
Volunteer	Arfon Rees	Retired
Volunteer	Laura Eades	Retired

Future plans

- To continue to develop a Reading-wide area network providing help under one umbrella to serve all the communities, and in doing so share the love of Jesus with those in need.
- To foster partnership working with other key Christian charities within Reading such as Mustard Tree, CCA, Readifood, and others listed on TR's website to encourage volunteering.
- To develop further the neighbourhood Parish Nursing Service in Coley Park and Southcote
- To explore the possibility of expanding in to more of Wokingham Borough
- To explore expanding the Operations team to recruit a Lead Coordinator
- To explore the possibility of recruiting a second Parish Nurse
- To explore acquiring a new CRM for referral and volunteer management
- Further communication of our vision through development of the website and other digital communications.

- Support to Church and Charity Leaders' networking events to strengthen vision, motivation and collaboration.
- Continued prayer for Christians across Reading with a growing network of Christians and churches.
- Running events and training to support volunteers and engage with more churches.
- Reaching out to develop a network of relationships with referral partners.

Other projects and activities will arise during the year which we will review in the light of our Aim and Vision, and our prayer is that we will continue to see transformation of individuals' lives and communities of people as we serve and proclaim the good news of Jesus.

The Trustees carefully consider each new activity and to date have been satisfied that the new activities are consistent with and are supported by the charity's objects.

Related Party Transactions

There were no transactions with related parties during the period.

Statement of Trustees' responsibilities

Company Law and Charity Law require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the financial activities of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for ensuring that the company maintains an adequate system of internal control designed to provide reasonable assurance that assets are safeguarded against loss or unauthorised use and to prevent and detect fraud and other irregularities.

Appointment of Independent Examiner

Rachel Belshaw has expressed her willingness to act as Independent Examiner and a proposal for her appointment was agreed by the Trustees.

Small Company Exemptions

The Director's Report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

This Report has been approved by the trustees.

Declarations

This report was approved by the Trustees and Directors on 31 March 2026 and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'Jon Salmon', with a long horizontal stroke extending to the right.

Jon Salmon
(Chair of Trustees)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF TORCH HELP HUB (CHARITY NUMBER 1131576)

I report to the trustees on my examination of the accounts for the year ended 31 December 2025.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Signed *Rachel Belshaw*

Date: 1st April 2026

Rachel Belshaw MA ACA CTA
Hill Top Accounting Ltd, Hill Cottage, Church Lane, Ufton Nervet, RG7 4HQ

Statement of financial activities (including summary income and expenditure account)

				2025	2024
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income from:	2				
Donations and legacies		21,893	51,459	73,352	40,060
Charitable activities		-	-	-	-
Other trading activities		-	-	-	-
Investments		-	-	-	-
Total income		21,893	51,459	73,352	40,060
Expenditure on:	4				
Raising funds		-	-	-	-
Charitable activities		23,287	47,076	70,363	29,307
Other		-	-	-	-
Total expenditure		23,287	47,076	70,363	29,307
Net income/(expenditure)		(1,394)	4,383	2,989	10,753
Extraordinary items	5	-	-	-	11,548
Transfers between funds		-	-	-	-
Net movement in funds		(1,394)	4,383	2,989	22,301
Reconciliation of funds:					
Total funds brought forward		19,828	22,185	42,013	19,712
Total funds carried forward		18,434	26,568	45,002	42,013

Balance sheet

				2025	2024
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Fixed assets					
Tangible assets	7	1,773	1,611	3,384	3,547
<i>Total fixed assets</i>		1,773	1,611	3,384	3,547
Current assets					
Prepayment/ Debtor		661	340	1,001	-
Cash at bank and in hand	9	16,254	26,419	42,673	42,029
<i>Total current assets</i>		16,915	26,759	43,674	42,029
Creditors: falling due within one year	10	254	1,802	2,056	3,563
Net current assets		16,661	24,957	41,618	38,466
Total net assets		18,434	26,568	45,002	42,013
Funds of charity					
	11				
Restricted funds			26,568	26,568	1,064
Unrestricted funds		18,434		18,434	19,828
Total funds		18,434	26,568	45,002	42,013

For the year ending 31 December 2025, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the trustees and Directors on 31 March 2026 and signed on their behalf by:



Jon Salmon (Chair)

Notes to the accounts

1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

- 1.1. **Basis of preparation** - These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with:
 - the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.
 - the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102); and
 - the Charities Act 2011.
- 1.2. **Reporting currency** – The accounts are prepared in sterling which is the functional currency of the Charity. Monetary amounts in these accounts are rounded to the nearest GBP (£).
- 1.3. **Going concern** – The Charity has a reasonable expectation that it will continue in operational existence for the foreseeable future. These accounts are therefore prepared on a going concern basis.
- 1.4. **Recognition of income** - These are included in the Statement of Financial Activities (SoFA) when:
 - the charity becomes entitled to the resources.
 - it is more likely than not that the trustees will receive the resources; and
 - the monetary value can be measured with sufficient reliability.

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP). The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

- 1.5. **Expenditures and liabilities** - Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty. A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

Support costs, where applicable, are allocated based on resources used. An analysis of the allocation is provided in note 4 to the accounts.

- 1.6. Tangible fixed assets of £1,000 or more are capitalised at cost and depreciated over their estimated useful economic lives on a straight-line basis as follows:
- Computer equipment — three years
 - Office equipment and furniture – five years
- 1.7. Funding accounting - Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the Trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations and grants which the donor has specified are to be solely used for particular areas of the Charity's work or for specific services.
- 1.8. Taxation - The charitable company is exempt from corporate tax on its charitable activities.

2. Analysis of income

			2025	2024
	Unrestricted funds	Restricted funds	Total funds	Total year
	£	£	£	£
Income from donations and legacies:				
Donation and grant income	21,893	51,459	73,352	40,060
Income from charitable activities	-	-	-	-
Total	21,893	51,459	73,352	40,060

In 2024, restricted funds of £23,423 were received from donations and grants.

3. Donated goods, facilities and services

There was no donated goods or facilities to the Charity in 2025 and 2024. Unpaid volunteers provided support to fulfil client requests throughout the current year. They also provided support on managing the charity and events, as well as general office administration.

4. Analysis of expenditure

					2025	2024
	Raising funds £	Charitable activities £	Other – governance costs £	Other – support costs £	Total £	Total £
Unrestricted						
Hardship expenses for clients	-	954	-	-	954	1,046
Staff and volunteer related costs	-	13,302	-	-	13,302	15,082
Other operating expenditures	-	8,781	-	-	8,781	11,741
Independent examiner's fee	-	-	250	-	250	200
Donation	-	-	-	-	-	-
Torch Designated	-	-	-	-	-	-
		23,037	250	-	23,287	28,069
Restricted						
Hardship expenses for clients	-	3,345	-	-	3,345	-
Staff and volunteer related costs	-	34,496	-	-	34,496	952
Other operating expenditures	-	9,235	-	-	9,235	286
	-	47,076	-	-	47,076	1,238
Total	-	70,113	250	-	70,363	29,307

5. Extraordinary items

	2025	2024
	£	£
<ul style="list-style-type: none"> As reported in the Annual Return of the charity, in 2023, the directors of Transform Reading (TR) made the decision to incorporate the new and rapidly developing work of a network of Help Hubs across the town known as 'Torch Help Hub' (THH) into TR and to make this the primary focus of the charity from 1st January 2024. As part of this change the name of the charity was changed accordingly in 2023. <p>TR has continued as a prayer and unity movement but no longer has the status of being a charity. In recognition of their status and ongoing function the net assets of TR as of 31st December 2023, amounting to £19,712, were donated to TR as a gift.</p>	-	(19,712)
<ul style="list-style-type: none"> On 1st January 2024 THH received an unrestricted gift of £31,260 from the charity CityLife Community Projects, which represented the accumulated net receipts in the prior years of THH's operations as part of a project of the charity. 	-	31,260
Total	-	11,548

6. Staff costs and pension

	2025	2024
	£	£
Salaries and wages	46,385	14,331
Social security costs (Employer's NI contributions)	-	128
Pension costs (defined contribution scheme)	880	251
Total	47,265	14,710
Average full-time equivalent headcount in the year	1.5	0.8

None of the staff members received benefits of more than £60,000. The total amount paid to key management personnel (includes trustees and senior management) for their services to the charity amounted to £13,386 (2024: £8,935). For specific amounts paid to trustees, see note 8. There was no redundancy or ex-gratia payment made in 2025 and 2024.

7. Tangible fixed assets

	2025	2024
	Computer equipment	Total
	£	£
Cost		
At 1 January	5,320	5,320
Additions in the year	1,889	1,889
At 31 December	7,209	7,209
Accumulated Depreciation		
At 1 January	1,773	1,773
Charge for the year	2,052	2,052
At 31 December	3,825	3,825
Net book value at 31 December	3,384	3,384

8. Transactions with trustees and related party

In 2025, none of the trustees have been paid any remuneration or received any other benefits from an employment with the charity or a related entity. No reimbursement of expenses was made to any trustee this year. (2024: £60 of training expense was reimbursed to a trustee to fulfill his responsibilities.)

9. Cash at bank and in hand

Cash at bank and in hand of £42,673 (2024: £42,029) represented current account balances held with a registered bank in UK.

10. Debtors and prepayments

	2025	2024
	£	£
Account receivables	340	-
Prepayments	661	-
Total	1,001	-

11. Creditors and accruals

	2025	2024
	£	£
Accrued expenses	254	3,563
Other creditors	1,802	-
Total	2,056	3,563

12. Movements of Funds

Fund names	2025					Balances c/f £
	Balances b/f £	Income £	Expenditure £	Transfers £	Extra- ordinary item £	
Restricted						
Parish Nurse service	22,185	9,790	(26,027)	-	-	5,948
Hardship	-	15,405	(3,345)	-	-	12,060
Feasibility study	-	9,766	(6,206)	-	-	3,560
Staff salary	-	16,498	(11,498)	-	-	5,000
Subtotal	22,185	51,459	(47,076)			26,568
Unrestricted						
Designated - Hardship	954	-	(954)	-	-	-
General	18,874	21,893	(22,333)	-	-	18,434
Subtotal	19,828	21,893	(23,287)	-	-	18,434
Total Funds	42,013	73,352	(70,363)	-	-	45,002

Fund names	2024					Balances c/f £
	Balances b/f £	Income £	Expenditure £	Transfers £	Extra- ordinary item £	
Restricted						
Parish Nurse service	-	23,423	(1,238)	-	-	22,185
Subtotal	-	23,423	(1,238)	-	-	22,185
Unrestricted						
Designated - Hardship	-	-	(1,046)	2,000	-	954
General	19,712	16,637	(27,023)	(2,000)	11,548	18,874
Subtotal	19,712	16,637	(28,069)	-	11,548	19,828
Total Funds	19,712	40,060	(29,307)	-	11,548	42,013

None of the assets or liabilities were held in foreign currencies.

TORCH HELP HUB

England & Wales - Charity number 1131576

Accounts

CHARITY REGISTRATION NUMBER: 1131576
COMPANY REGISTRATION NUMBER: 6996356



Torch Help Hub

Trustees' Annual Report and Financial Statements

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To advance the Christian Faith in accordance with the Statement of Beliefs, in Reading and in such other parts of the United Kingdom and the world as the Trustees may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the Charity;

To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; and

To relieve the needs of persons who are in need due to age, sickness or financial hardship in such parts of, the UK and the world as the Trustees may from time-to-time think fit.

The Charities Main Activities

To achieve the Objects, we offer a wide range of free personal and practical help as well as signposting to other organisations that we work in partnership within our town as we seek to love our neighbours as Jesus commands.

In the year 2024, we continued to serve clients based in Reading, who were coming from a wide range of backgrounds, with a higher percentage from the more deprived areas in South and West Reading. In addition, we obtained funding and planned to extend our work to Parish Nursing, targeted to commence in Q1 2025.

Public Benefit

The Trustees have had regard to the aims of the Charitable Company in planning the events and activities for this period and are mindful of the guidance and reporting requirements in relation to their public benefit.

Torch published their 2024 Impact statement which can be seen here: [Torch-Impact-Report-2024.pdf](#)

Contribution by Volunteers

We are grateful for the support of our volunteers who undertake the prime mission of the charity and help people at their point of need. In 2024 we had an average of 85 volunteers from 24 churches across Reading who contributed over 7000 hours of free time to support our clients.

Volunteers were involved in the following areas of the charity's work:

- Trustees
- Coordinators
- Safeguarding Team
- Volunteers meeting clients.
- Volunteers helping with support roles such as administration, client surveys and volunteer management.

The Trustees would like to express our thanks to all of those who volunteer and give their time freely to the Charity – the Charity could not maintain its current level of activity without them.

Achievements and Performance

The 2024 Impact statement ([Torch-Impact-Report-2024.pdf](#)) outlines the main achievements and progress of the charity. Highlights in the last year were:

- 10% increase in annual referrals to 517 requests (330 unique families/individuals)
- Top 4: DIY, Rubbish Removal, Driving Clients and Gardening
- Overall response rate improved from 67% to 76%
- Similar number of requests (but small % reduction) completed by volunteers
- Rise in Church and charity onward referrals
- 33% are returning clients
- 2-3 people helped/benefitted from each referral
- 4% less people declined
- More people signposted to Kingdom charities
- Size of the Volunteering group is stable
- RBC social services were the biggest sources of direct and indirect referrals
- Approx 85% of referrals from Reading, 7.5% West Berks and 7.5% Wokingham

Financial Review

Financial Results

Results for the period are set out at the end of this document.

The charity maintained positive balances of funds at the year end, with an ordinary net income of about £10,753 over the year. This was mainly due to the grants and donations for the Parish Nurse project.

As of 31 December 2024, the net assets stood at £42,013, comprising cash at bank of £42,029, accruals of £3,563 and fixed assets of £3,547.

The Trustees are aware that they need to make concerted efforts to encourage both churches and individuals to give regularly to the charity. The Charity is reliant on donations from individuals, churches and other organisations and we take this opportunity to thank each of our donors for their continued support.

The accounts have been prepared in accordance with the special provisions applicable to company's subject to the small companies' regime and with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102), (effective 1st January 2015).

Reserves Policy

The trustees have considered the minimum reserves appropriate to the level of activity of the charity to be two months' cover of running costs, equivalent to approximately £6,400.

As at the year end, the general reserve stood at £19,828, sufficient to cover 6 months of operating expenses. There was also restricted funding of over £22,185 to support the parish nursing project.

There was no fund materially in deficit at the end of the year.

Sources of Funding

In 2024, the principal sources of funding were regular contributions from partner churches and Christian charities, as well as donations from individuals to support the day-to-day operation. The charity also received grants and donations specifically for the parish nurse project.

Structure, Governance and Management

During the period 01/01/2024 to 31/12/2024 the following were the Directors of the Company (who are also the Trustees for the purposes of the Charities Act):

Jon Salmon, Chair from 01/01/2024
Neville Hollands
John Davies
Dan Dwelly (from 11/9/24)
Pads Dolphin (up to 31/8/24)

The company's governing document is its Memorandum and Articles of Association. The number of trustees may not be fewer than three and may be more. All trustees must declare their belief in and allegiance to the Statement of Beliefs set out in the Trust Deed. The appointment and removal of trustees' vests in the existing trustees.

Prospective trustees are typically invited to observe a trustees' meetings and invited to ask questions of the existing trustees and management to familiarise themselves with the organisation. They also have their statutory duty as a trustee explained to them.

The trustees typically restrict themselves to consideration of strategic matters, for example partnerships with other charities and the approval of the budget and quarterly accounts. The day to day running of the Charity is delegated by the Trustees to the Operations Team. Members of the Operations Team may attend Trustees meetings, but this does not make them necessarily a director or a Trustee.

The trustees delegate the day-to-day operations of the charity to Mark Oliver who is the Operations Director.

The Directors would like to acknowledge the considerable work undertaken by Sandra Koo as Treasurer during the year.

Risk Management

The trustees have continued the ongoing exercise of identifying on a timely basis the major risks to which the charity is exposed. Each of these risks has been reviewed and where necessary systems have been or are being put in place to mitigate those risks.

This year, the charity did not face any financial risk from financial investments or defined benefit pension scheme, as it did not have any of these.

Regarding the risk of financial losses arising from dishonest activities or negligence on the part of Trustees, employees or volunteers, the Trustees consider that internal controls already in place provide reasonable assurance. Additionally, there was insurance cover for the operations and activities of the charity.

Advisors

The Directors are grateful to the following for their support throughout the period:

- Metro Bank
- Rachel Belshaw Independent Examiner

Torch held two Advisor Meeting where the Trustees invited the Torch Operations team, Coordinators and external parties to contribute to their thinking. The external parties who attended were:

Type of adviser	Name	Organization
External party	Steve and Anita Prince	Transform Reading
External party	Clarie Lewis	Christian Community Action
External party	Dr. Amit Sharma	Brookside Group Practice
Volunteer	Nigel Walter	Retired

Future plans

- To continue to develop a Reading-wide network of Help Hubs under one umbrella in as many areas of Reading as possible to serve all the communities in Reading to share the love of Jesus with those need right across the town.
- To foster partnership working with other key Christian charities within Reading such as Mustard Tree, CCA, Readifood, and others listed on TR's website to encourage volunteering.
- To develop a new neighbourhood Parish Nursing Service in Coley Park and Southcote
- To explore the possibility of expanding in to more of Wokingham Borough
- To explore expanding the Operations team to recruit a Lead Coordinator
- To explore acquiring a new CRM for referral and volunteer management
- Further communication of our vision through development of the website and other digital communications.
- Support to Church and Charity Leaders' networking events to strengthen vision, motivation and collaboration.
- Continued prayer for Christians across Reading with a growing network of Christians and churches.
- Running events and training to support volunteers and engage with more churches.
- Reaching out to develop a network of relationships with referral partners.

Other projects and activities will arise during the year which we will review in the light of our Aim and Vision, and our prayer is that we will continue to see transformation of individuals' lives and communities of people as we serve and proclaim the Good News of Jesus.

The trustees have carefully considered each new activity and to date have been satisfied that the new activities are consistent with and are supported by the charity's objects.

Related Party Transactions

There were no transactions with related parties during the period.

Statement of Trustees' responsibilities

Company Law and Charity Law require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the financial activities of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for ensuring that the company maintains an adequate system of internal control designed to provide reasonable assurance that assets are safeguarded against loss or unauthorised use and to prevent and detect fraud and other irregularities.

Appointment of Independent Examiner

Rachel Belshaw has expressed her willingness to act as Independent Examiner and a proposal for her appointment was agreed by the Trustees.

Small Company Exemptions

The Director's Report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

This Report has been approved by the trustees.

Declarations

This report was approved by the Trustees and Directors on 14 May 2025 and signed on their behalf by:



Jon Salmon
(Chair of Trustees)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF TORCH HELP HUB (CHARITY NUMBER 1131576)

I report to the trustees on my examination of the accounts for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Signed *Rachel Belshaw*

Date: *15/05/2025*

Rachel Belshaw MA ACA CTA
Hill Top Accounting Ltd, Hill Cottage, Church Lane, Ufton Nervet, RG7 4HQ

Statement of financial activities (including summary income and expenditure account)

				2024	2023
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income from:	2				
Donations and legacies		16,637	23,423	40,060	12,150
Charitable activities		-		-	7,602
Other trading activities		-	-	-	-
Investments		-	-	-	-
Total income		16,637	23,423	40,060	19,752
Expenditure on:	4				
Raising funds		-	-	-	-
Charitable activities		28,069	1,238	29,307	96,329
Other		-	-	-	-
Total expenditure		28,069	1,238	29,307	96,329
Net income/(expenditure)		(11,432)	22,185	10,753	(76,577)
Extraordinary items	5	11,548	-	11,548	-
Transfers between funds		-	-	-	-
Net movement in funds		116	22,185	22,301	(76,577)
Reconciliation of funds:					
Total funds brought forward		19,712	-	19,712	96,289
Total funds carried forward		19,828	22,185	42,013	19,712

Balance sheet

				2024	2023
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Fixed assets					
Tangible assets	7	3,547	-	3,547	-
<i>Total fixed assets</i>		3,547	-	3,547	-
Current assets					
Cash at bank and in hand	9	19,844	22,185	42,029	21,014
<i>Total current assets</i>		19,844	22,185	42,029	21,014
Creditors: falling due within one year	10	3,563	-	3,563	1,302
Net current assets		16,281	22,185	38,466	19,712
Total net assets		19,828	22,185	42,013	19,712
Funds of charity					
	11				
Restricted funds			22,185	1,064	22,185
Unrestricted funds		19,828		19,828	18,648
Total funds		19,828	22,185	42,013	19,712

For the year ending 31 December 2024, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the Trustees and Directors on 14 May 2025 and signed on their behalf by:



Jon Salmon (Chair)

Notes to the accounts

1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

- 1.1. **Basis of preparation** - These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with:
 - the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.
 - the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102); and
 - the Charities Act 2011.
- 1.2. **Reporting currency** – The accounts are prepared in sterling which is the functional currency of the Charity. Monetary amounts in these accounts are rounded to the nearest GBP (£).
- 1.3. **Going concern** – The Charity has a reasonable expectation that it will continue in operational existence for the foreseeable future. These accounts are therefore prepared on a going concern basis.
- 1.4. **Recognition of income** - These are included in the Statement of Financial Activities (SoFA) when:
 - the charity becomes entitled to the resources.
 - it is more likely than not that the trustees will receive the resources; and
 - the monetary value can be measured with sufficient reliability.

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP). The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

- 1.5. **Expenditures and liabilities** - Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty. A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

Support costs, where applicable, are allocated based on resources used. An analysis of the allocation is provided in note 4 to the accounts.

- 1.6. Tangible fixed assets of £1,000 or more are capitalised at cost and depreciated over their estimated useful economic lives on a straight-line basis as follows:
- Computer equipment — three years
 - Office equipment and furniture – five years
- 1.7. Funding accounting - Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the Trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations and grants which the donor has specified are to be solely used for particular areas of the Charity's work or for specific services.
- 1.8. Taxation - The charitable company is exempt from corporate tax on its charitable activities.

2. Analysis of income

			2024	2023
	Unrestricted funds	Restricted funds	Total funds	Total year
	£	£	£	£
Income from donations and legacies:				
Donation and grant income	16,637	23,423	40,060	12,150
Income from charitable activities	-	-	-	7,602
Total	16,637	23,423	40,060	19,752

In 2023, restricted funds of £7,602 were raised from charitable activities, which were only used for those activities.

3. Donated goods, facilities and services

There was no donated goods or facilities to the Charity in 2024 and 2023. Unpaid volunteers provided support to fulfil client requests throughout the current year. They also provided support on managing the charity and events, as well as general office administration.

4. Analysis of expenditure

					2024	2023
	Raising funds £	Charitable activities £	Other – governance costs £	Other – support costs £	Total £	Total £
Unrestricted						
Hardship expenses for clients	-	1,046	-	-	1,046	-
Staff and volunteer related costs	-	15,082	-	-	15,082	4,601
Other operating expenditures	-	11,741	-	-	11,741	4,756
Independent examiner's fee	-	-	200	-	200	-
Donation	-	-	-	-	-	3,900
Torch Designated	-	-	-	-	-	20,000
		27,869	200	-	28,069	33,257
Restricted						
Staff costs	-	952	-	-	952	-
Other operating expenditures	-	286	-	-	286	308
Street Pastors related	-	-	-	-	-	25,604
First Stop related	-	-	-	-	-	37,160
	-	1,238	-	-	1,238	63,072
Total	-	29,107	200	-	29,307	96,329

5. Extraordinary items

	2024	2023
	£	£
<ul style="list-style-type: none"> As reported in the Annual Return of the charity, in 2023, the directors of Transform Reading (TR) made the decision to incorporate the new and rapidly developing work of a network of Help Hubs across the town known as 'Torch Help Hub' (THH) into TR and to make this the primary focus of the charity from 1st January 2024. As part of this change the name of the charity was changed accordingly in 2023. <p>TR has continued as a prayer and unity movement but no longer has the status of being a charity. In recognition of their status and ongoing function the net assets of TR as of 31st December 2023, amounting to £19,712, were donated to TR as a gift.</p>	(19,712)	-
<ul style="list-style-type: none"> On 1st January 2024 THH received an unrestricted gift of £31,260 from the charity CityLife Community Projects, which represented the accumulated net receipts in the prior years of THH's operations as part of a project of the charity. 	31,260	-
Total	11,548	-

6. Staff costs and pension

	2024	2023
	£	£
Salaries and wages	14,331	-
Social security costs (Employer's NI contributions)	128	-
Pension costs (defined contribution scheme)	251	-
Total	14,710	-
Average full-time equivalent headcount in the year	0.8	-

None of the staff members received benefits of more than £60,000. The total amount paid to key management personnel (includes trustees and senior management) for their services to the charity amounted to £8,935 (2023: nil). For specific amounts paid to trustees, see note 8. There was no redundancy or ex-gratia payment made in 2024 and 2023.

For this year, the employees' contracts, payroll and pension scheme were under another charity that is not a related party, which received partial funding for the roles and charged THH the net amount. All employees had either left or TUPE'd across to THH as of 1 December 2024.

7. Tangible fixed assets

	2024	2023
	Computer equipment	Total
	£	£
Cost		
At 1 January	-	-
Additions in the year	5,320	5,320
At 31 December	<u>5,320</u>	<u>5,320</u>
Accumulated Depreciation		
At 1 January	-	-
Charge for the year	1,773	1,773
At 31 December	<u>1,773</u>	<u>1,773</u>
Net book value at 31 December	<u>3,547</u>	<u>3,547</u>

8. Transactions with trustees and related party

In 2024, none of the trustees have been paid any remuneration or received any other benefits from an employment with the charity or a related entity. Training cost of £60 was reimbursed to a trustee for fulfilling his duties. (2023: £4,601 was paid to a trustee (Steve Prince) as consultancy fee to promote and grow the charity. No expense was reimbursed to any trustees.)

9. Cash at bank and in hand

Cash at bank and in hand of £ 42,029 (2023: £21,014) represented current account balances held with a registered bank in UK.

10. Creditors and accruals

	2024	2023
	£	£
Accrued expenses	3,563	-
Other creditors	-	1,302
Total	3,563	1,302

11. Movements of Funds

Fund names	2024					Balances c/f £
	Balances b/f £	Income £	Expenditure £	Transfers £	Extra- ordinary item £	
Restricted						
Parish Nurse service	-	23,423	(1,238)	-	-	22,185
Subtotal	-	23,423	(1,238)	-	-	22,185
Unrestricted						
Designated - Hardship	-	-	(1,046)	2,000	-	954
General	19,712	16,637	(27,023)	(2,000)	11,548	18,874
Subtotal	19,712	16,637	(28,069)	-	11,548	19,828
Total Funds	19,712	40,060	(29,307)	-	11,548	42,013
2023						
Fund names	Balances b/f £	Income £	Expenditure £	Transfers £	Extra- ordinary item £	Balances c/f £
Restricted						
Reading Street Pastors	20,621	4,984	(25,605)	-	-	-
First Stop	34,542	2,618	(37,160)	-	-	-
RFC Chaplaincy	350	-	(57)	-	-	293
10 Days of Prayer	1,021	-	(250)	-	-	771
	56,534	7,602	(63,072)	-	-	1,064
Unrestricted						
Designated - Torch	20,000	-	(20,000)	-	-	-
General	19,754	12,150	(13,256)	-	-	18,648
	39,754	12,150	(33,256)	-	-	18,648
Total Funds	96,288	19,752	(96,328)	-	-	19,712

None of the assets or liabilities were held in foreign currencies.

TORCH HELP HUB

England & Wales - Charity number 1131576

Accounts

CHARITY REGISTRATION NUMBER 1131576
COMPANY REGISTRATION NUMBER 6996356

TRANSFORM READING

Annual Report and Financial Statements

1 January - 31 December 2022

TRANSFORM READING

REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 DECEMBER 2022

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DIRECTORS REPORT

The Directors present their report and the financial statements, which have been independently examined, for the period to 31 December 2022.

Transform Reading (the “Charity”), formerly Reading Christian Network (the name was changed on 12/09/2019), was incorporated on 20 August 2009 and registered with the Charity Commission on the same day. It inherited the assets of “Reading Christian Network” (a trust) which was registered with the Charity Commission under the number 1099915.

The registered address of the Charity is Greyfriars Church, Friar St, Reading, RG1 1EH. This is also the principal operating address of the Charity.

Advisors

The Directors are grateful to the following for their support throughout the period:

Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Mailing Kent ME19 4JQ
Independent Examiner	Nigel Holloway

Structure, Governance and Management

During the period 1 January – 31 December 2022 the following were the Directors of the Company (who are also the Trustees for the purposes of the Charities Act): -

Mark Dolphin	Re-elected 19 June 2019, Chair from 12 September 2018,
John Ledger	Re-elected 19 June 2019
Steve Prince	Re-elected 14 June 2020
David Steed	Re-elected 30 June 2021

The company’s governing document is its Memorandum and Articles of Association. The number of trustees may not be fewer than three and may be more. All trustees must declare their belief in and allegiance to the Statement of Beliefs set out in the Trust Deed. The appointment and removal of trustees’ vests in the existing trustees.

Prospective trustees are typically invited to observe two to three trustees’ meetings and are invited to ask questions of the existing trustees and management to familiarise themselves with the organisation. They will also have their statutory duty as a trustee explained to them. Prospective and new trustees are encouraged to get involved with the various projects which the Charity runs and to spend time with the operational leadership team to better understand the organisation. Trustees are also encouraged to undertake any personal development courses which will enable them to carry out their duties more effectively.

The trustees will typically restrict themselves to consideration of strategic matters, for example partnerships with other charities and the approval of the budget and quarterly accounts. The day to day running of the Charity is delegated by the Trustees to an operational leadership team (currently known as the Enabling Group). Members of the operational leadership team may attend Trustees meetings, but this does not make them necessarily a Director or a Trustee. Each of the trustees is a member of the company and has guaranteed to give the company £1 on demand. By the end of 2022 it was agreed that the Enabling Group would be renamed 'Leadership Team' which it will be known as going forward.

Enabling Group (Leadership Team)

During 2022 the following people served:

Sean Green
Katherine Shepherd
Steve Prince*
David Walker
Laura Eades
Billy Fenning
Joel Thomas
Jon Salmon
Neville Hollands

(*) indicates Directors who also serve on the Leadership Team

The Directors and Leadership Team would like to acknowledge the considerable work undertaken by Rod Eades as Treasurer during the year, and Simon Bird's welcome service as secretary to the Trustees.

Transform Reading is a network of Christian churches, organisations and individuals who have a common vision to see Reading transformed by the life, love and power of Jesus through prayer, unity and mission in all its forms, in all spheres of life. (www.transformreading.org.uk)

We are linked to and learning from a growing number of towns and cities in the UK and globally where the church is coming together like never before to be a transformative presence in personal, community and civic life at all levels. See <http://www.gather.global/> <https://movementday.com/>

Risk management

The trustees have continued the ongoing exercise of identifying on a timely basis the major risks to which the charity is exposed. Each of these risks has been reviewed and where necessary systems have been or are being put in place to mitigate those risks. No system, no matter how comprehensive, can eliminate risk entirely.

Regarding the risk of losses arising from dishonest activities or negligence on the part of officers or trustees, the trustees consider that internal check procedures already in place provide reasonable assurance. The Leadership Team has been encouraged to bring new risks to the attention of the trustees as soon as they are perceived to have arisen.

Filing of Annual Reports

The deadlines for filing of our Annual Reports is 30th September for Companies House and 31st October for The Charities Commission. In the last two years Transform Reading has been fined for late filing with Companies House. Although this was not due to negligence (reports were filed before the deadline),

they were rejected for being in the wrong format, causing a delay and hence late filing penalty. To mitigate this risk in future the reports will be filed electronically online, thereby avoiding the risk of a formatting error.

Establishment and Purpose

The Charity's objects are:

To advance the Christian Faith in accordance with the Statement of Beliefs, in Reading and in such other parts of the United Kingdom and the world as the Trustees may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the Charity;

To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; and

To relieve the needs of persons who are in need due to age, sickness or financial hardship in such parts of, the UK and the world as the Trustees may from time to time think fit.

To achieve these objects, the main activity is to build a network of relationships between Christians across the wider Reading area through weekly prayer meetings and other events.

Activity during the period

The Trustees have had regard to the aims of the Charitable Company in planning the events and activities for this period and are mindful of the reporting requirements in relation to their public benefit.

The venue for the weekly prayer meeting moved from Wycliffe Baptist Church to All Nations on January 26th 2022 where it remained for the rest of the year. The Directors would like to thank the team at Wycliffe Baptist Church for hosting the meetings since they restarted after the Covid pandemic until January 2022 and All Nations for offering to provide a new venue.

Our activity in 2021 - 2022 in the key areas of our vision involved:

- UNITY: continuing to meet in person to build relationships:
 - Prayer & worship
 - Regular Wednesday morning prayer gatherings
 - 10 Days of Prayer: from 25th September to 5th October, churches across Reading hosting open prayer and worship evenings.
 - Burn 24/7: monthly gatherings to worship and seek God's presence
 - Attendance at the Gather Movement Summit conference in Manchester in June 2022.
 - MISSION
 - Development of Street Pastoring in Reading and further afield (see report below) and supporting Street Pastors to become an independent charity.
 - Support and encouragement of Help Hubs to form a single townwide network of hubs under the name of Torch. (see report below)
 - Continuing to promote the work of other key Christian charities within Reading such as Mustard Tree, CCA, Readifood, and others listed on TR's website to encourage volunteering.

- Promoting and encouraging churches to help Hong Kong immigrants and Afghan refugees

Street Pastors and First Stop

The work of Street Pastors continued to grow with ongoing daytime patrols, Friday and Saturday nights, the successful start-up of Southcote Community Street Pastors, support of Royal Ascot, Henley Regatta & Reading festivals, rail pastors, extra patrols during freshers week, and interest growing in expanding the local community Street Pastor initiative to other areas of the town. First Stop employed a new administrator, Sara Luker, and was busy in the town centre keeping people with minor injuries and drug and alcohol misuse out of RBH casualty department on Friday and Saturday nights.

During 2022 Transform Reading Trustees have worked with the Street Pastor Management team to prepare for Reading Street Pastors becoming a charity in its own right to allow it to operate with more flexibility and independence. It was agreed that Transform Reading's responsibilities for governance of Street Pastors would cease on 31st December 2022 and that all funds restricted for the use of Reading Street Pastors would pass over to the new Reading Street Pastors charity.

Transform Reading looks forward to an ongoing, close association with Reading Street Pastors as the new charity finds its own feet and continues to grow and serve the people of Reading with increasing coverage and effectiveness. The Trustees would like to acknowledge their huge appreciation of the commitment, hard work and success of the Street Pastor organization, led by Sally Leonard and the SP management committee.

The Help Hubs

Encouraged and assisted by the unity focus of Transform Reading, the vision of a Reading-wide Help Hub, (uniting Whitley SALT, Earley Help Hub and Torch), under the name 'Torch', supported by churches across the town, marrying a local focus and feel with a central governance and administration, which had been the subject of much discussion in the previous year, became a reality. Although Torch plans to expand the number of local hubs across the town in future years, there is now one point of contact for any resident of Reading to find 'A Helping Hand from Local Churches' (Torch's strapline).

The Trustees and Enabling team of Transform Reading decided during 2022 to make a major financial commitment towards the work of Torch by agreeing to underwrite the match funding of the Diocese of Oxford to the tune of £27,500, thereby securing the match funding. This has enabled the rapidly growing Torch charity to employ a part time senior coordinator and administrator which was essential for taking the project forward. By the end of 2022 more than 1000 people in Reading had received help from Torch which is now recognized by the Council and many other statutory bodies as a highly effective support network for the town.

During 2022 there was some discussion of Torch coming under the governance of Transform Reading (in the same way Street Pastors had done in the past), but the Trustees and Leadership team felt that Transform Reading should concentrate on its core vision as a unity and missional prayer movement to advance the Christian faith in the town. By the end of 2022, Torch was considering a range of other options for governance including setting up a new charity (similar to Street Pastors).

Use of Volunteers

In order to fulfil the above objectives, the Charity benefits from around 100 hours per week of time donated by 100 volunteers. The trustees estimate that the financial benefit to the charity of the contribution of volunteers is £65,000 each year. Volunteers will be involved in the following areas of the charity's work:

The Members of the Transform Reading Enabling Team, Trustees, Treasurer and Secretary are volunteers;

Most Street Pastors are volunteers;

Events involve volunteers in a wide range of support roles; and

General office administration.

The Trustees would like to express our thanks to all of those who volunteer and give their time freely to the Charity – the Charity could not maintain its current level of activity without them.

Financial Performance

Results for the period are set out on pages [10] to [16].

The net movement in funds for 2022 was (£8,305). The Trustees are aware that they need to make concerted efforts to encourage both churches and individuals to give regularly to the charity. The Charity is reliant on donations from individuals, churches and other organisations and we take this opportunity to thank each of our donors for their continued support.

At the end of 2022 the net assets of the Charity stood at £96,289 of which cash represented £97,951

The accounts have been prepared in accordance with the special provisions applicable to company's subject to the small companies' regime and with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102), (effective 1st January 2015).

Reserves policy

The Directors have considered the level of reserves appropriate to the needs of the Charity to be equivalent to approximately three months' worth of expenditure which equates to approximately £7,800 at the levels of activity expected going forward without Street Pastors and First Stop. This level is sufficient to cover the Directors' responsibilities to staff and to satisfy other current liabilities in the short term. At present General Funds are more than sufficient to cover this reserve.

Sources of funding

The Charity has several sources of funding:

Local Churches are one of the Charity's sources of funding raising £5,950 for general funds and £3,900 towards Street Pastors during 2022.

The Street Pastors initiative had funding from various community groups, Thames Valley Police, Reading Borough Council, Trusts and companies. The volunteer Street Pastors often donate the cost of their uniforms. Other funding comes from individuals, 25 who give on a regular basis. The Street Pastors also received donations through PayPal, and they received a total amount of £4,748

Future plans

- Continued prayer on a weekly basis for Christians across Reading with a growing network of Christians and churches.
- The establishment of a part-time Transform Reading role to spearhead the Transform Reading movement across churches and charities in Reading.

- Support Torch to develop a Reading-wide network of Help Hubs under one umbrella in as many areas of Reading as possible to serve all of the communities in Reading in order to share the love of Jesus with those in particular need right across the town.
- Support Street Pastors to expand ‘Community Street Pastoring’ with the aim of strengthening communities, building bridges between churches and communities, and transforming the streets and communities as they serve the town of Reading, in cooperation with Thames Valley Police and RBC, and the Reading Festival event.
- To promote the work of other key Christian charities within Reading such as Mustard Tree, CCA, Readifood, and others listed on TR’s website to encourage volunteering.
- Further communication of TR’s vision through development of the website and other digital communications.
- Leaders’ networking breakfasts to strengthen vision, motivation and collaboration. These will include input from movements in towns and cities across the UK with lots of collaboration and shared learning.

Other projects and activities will arise during the year which we will review in the light of our Aim and Vision, and our prayer is that we will continue to see transformation of individuals’ lives and communities of people as we serve and proclaim the Good News of Jesus.

Related party transactions

There were no transactions with related parties during the period.

Statement of Trustees’ responsibilities

Company Law and Charity Law require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the financial activities of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for ensuring that the company maintains an adequate system of internal control designed to provide reasonable assurance that assets are safeguarded against loss or unauthorised use and to prevent and detect fraud and other irregularities.

Appointment of Independent Examiner

Nigel Holloway has expressed his willingness to act as Independent Examiner and a proposal for his appointment was made at the Annual General Meeting.

Small company exemptions

The Directors Report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

This Report has been approved by the trustees.

A handwritten signature in cursive script, reading "Mark Patrick Dolphin", with a horizontal line underneath it.

Signed date 12/07/2023

Mark Patrick Dolphin (Chair of Trustees)

Independent Examiner's Report to the Trustees of Transform Reading

ISSUE 1

TRANSFORM READING

Accounts for Accounting Year January 2022 to December 2022

INDEPENDENT EXAMINER'S REPORT

Summary

This was the last year of operation of Transform Reading prior to separation into two charities on 1 January 2023. Following separation, the two charities are:

Reading Street Pastors – continuing the night-time street patrol function and patrols inside the site during the Reading Festival.

Transform Reading – continuing the remaining functions, including Torch.

The accounts are in good order. Scrutiny of the payments showed that all were appropriate to the activities of the charity and in line with any expressed wishes of donors.

The income was sufficient to meet the expenditure and the end of year balance was sufficient to provide substantial 'start up' finance for Reading Street Pastors as it separated.

I have found no reportable matter of material significance. See Reference 1 for an official interpretation of this statement.

Recommendations

None.

Observations¹

The accumulated capital of the combined organisation has been sufficient to provide substantial start-up finance for the separating charity.

Examination Method

The method and more detailed findings are presented in Ref.2. This is based on the method used in recent years to examine the finances of Trinity Church (Ref.3), Earley, a charity with a somewhat larger turnover and a similar profile of many volunteers and a few employed staff. The Trinity Church method was also the basis for my examination of the 2021 Transform accounts.

My examination included a review of the accounting records. It also included looking for any unusual items or disclosures in the accounts, none of which was found. Clarifications were sought from the Trustees on some items and all resulted in satisfactory answers.

Findings

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the Transform Reading accounts. The trustees consider that an audit is not required for this year by company law or under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. After reviewing the accounts I agree.

¹ Observations do not need any formal response and may include positive comments.

ISSUE 1

The accounts are in good order. They provide evidence that income intended for a specific activity (e.g. Street Pastors, Torch) is correctly allocated, and enquiries are made if donors have not clarified their intentions.

Scrutiny of the payments showed that all were appropriate to the activities of the charity. Reasonable economy of expenditure was evident.

At the end of 2021, as noted in my examination of the 2021 accounts, Transform Reading had accumulated a substantial reserve (£104.6K), equivalent to about 1.5 times the annual expenditure. This reserve remained largely intact (at £96.3K) in 2022 and allowed the 'new' charity to enter 2023 with a substantial capital reserve. See Ref.2 which notes that, for the purpose of this statement, capital transfers in January 2023 have been included.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I cannot formally state that the accounts present a 'true and fair view'. However, from what I have considered, I believe that a more detailed examination would find these accounts a true and fair view.

Further details of the examination are in Ref.2.

Matters of Material Significance Reportable to UK Charity Regulators

In the course of my independent examination I have found no matter of material significance reportable to UK charity regulators. {See Reference 1 Section 5 for the relevant criteria}. There were also no lesser matters meriting a recommendation or negative observation².

References

- 1 Independent Examination of Charity Accounts: Directions and Guidance for Examiners. Charity Commission document CC32 (as amended).
- 2 Transform Reading Independent Examination of Accounts, 1 January 2022 to 31 December 2022. Examination Method and Findings. [Nigel Holloway, September 2023.]
- 3 Trinity Church, Independent Examination of Accounts, FY September 2021 to August 2022. Examination Method. [Nigel Holloway, January 2023.]

Nigel Holloway
34, Radstock Lane
Earley
Reading
RG6 5QL



5 September 2023

² The observation in this report was a positive one.

TRANSFORM READING
Statement Of Financial Activities
(including the Income and Expenditure account)
For the year ending 31 December 2022

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
INCOMING RESOURCES						
Incoming resources from generated funds						
Voluntary income						
Donations and grants		7,682				9,335
Activities for generating funds						
Street Pastors				68,671		55,791
First Stop				20,796		14,159
RFC Pastoral fund				50		100
10 Days of Prayer				-		2,949
Torch Designated			20,000			
Total incoming resources		7,682	20,000	89,518	117,200	82,334
RESOURCES EXPENDED						
Costs of generating funds						
Charitable activities						
General fund		28,500				2,351
Street Pastors				83,633		52,039
First Stop				10,743		14,856
RFC Chaplaincy				111		100
10 Days of Prayer				-		1,927
Torch Designated			-			
Administration and Governance		2,518				4,678
Total resources expended		31,018	-	94,487	125,505	75,952
Net Incoming resources (Net income for the year)	4	(23,336)	20,000	(4,969)	(8,305)	6,382
Net movement in funds		(23,336)	20,000	(4,969)	(8,305)	6,382
Reconciliation of funds						
Total funds brought forward		43,090	-	61,504	104,594	98,211
Total funds carried forward		19,754	20,000	56,535	96,289	104,594

TRANSFORM READING
Balance Sheet
As at 31st December 2022

	Notes	2022		2021	
		£	£	£	£
Tangible fixed assets			-		-
Current assets					
Debtors	2	-		8,043	
Cash at bank and in hand		<u>97,951</u>		<u>99,363</u>	
		<u>97,951</u>		<u>107,407</u>	
Creditors falling due within 1 year					
	3	<u>1,662</u>		<u>2,813</u>	
Net current assets			<u>96,289</u>		<u>104,594</u>
Net assets			<u>96,289</u>		<u>104,594</u>
Funds					
Restricted funds	7,8		56,535		61,504
Designated	8		20,000		
Unrestricted funds	8		19,754		43,090
Total funds	8		<u>96,289</u>		<u>104,594</u>

FOR THE PERIOD ENDED 31 DECEMBER 2022 THE COMPANY WAS ENTITLED TO EXEMPTION FROM AUDIT UNDER SECTION 477 OF THE COMPANIES ACT 2006 RELATING TO SMALL COMPANIES.


DIRECTORS RESPONSIBILITIES:

- THE MEMBERS HAVE NOT REQUIRED THE COMPANY TO OBTAIN AN AUDIT OF ITS ACCOUNTS FOR THE YEAR IN QUESTION IN ACCORDANCE WITH SECTION 476.

- THE DIRECTORS ACKNOWLEDGE THEIR RESPONSIBILITIES FOR COMPLYING WITH THE REQUIREMENTS OF THE ACT WITH RESPECT TO ACCOUNTING RECORDS AND THE PREPARATION OF ACCOUNTS.

THESE ACCOUNTS HAVE BEEN PREPARED AND DELIVERED IN ACCORDANCE WITH THE PROVISIONS APPLICABLE TO COMPANIES SUBJECT TO THE SMALL COMPANIES REGIME

COMPANIES REGISTRATION NO 6996356 (ENGLAND AND WALES)



Signed:
Mark Patrick Dolphin (Chair)

Statement of accounting policies

These accounts have been prepared in accordance with the special provisions applicable to company's subject to the small companies regime and with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102), (effective 1st January 2015). The accounts are prepared on an accruals basis and income and expenditure are included as they are earned or incurred.

Funds

Restricted funds are separately identified and appropriately described. General funds are not subject to any restrictions regarding their use and are available for application on the general purposes of the Charity.

Incoming resources

Grant income from institutions is recognised when it becomes receivable. Where grants are received for specific purposes in advance of the performance of those services grants are not deferred unless there are specific pre-conditions for use.

Income from gifts and donations is credited to revenue in the year in which it is received.

As a registered charity the Company is entitled to reclaim income tax on certain donations. This is credited to revenue when the donations are credited.

Interest income on investments is accrued to the General Fund.

TRANSFORM READING
Notes To The Financial Statements
Year Ended 31st December 2022

1. Total Resources Expended

	Costs of generating funds	Charitable activities					Governance		2022 total	2021 total	
	Voluntary income	RFC Chaplaincy	Street Pastors	First Stop	10 days of prayer	TR Admin	Events	£			£
	£	£	£	£	£	£	£	£			£
Costs directly allocated to activities											
Staff salary costs	-	-	32,460	9,570	-	-	-	42,030	38,882		
Premises	-	-	-	-	-	-	-	-	-		
donations	-	-	-	-	-	8,017	-	8,017	4,379		
Office and other costs	-	-	51,173	1,173	-	-	483	52,829	28,902		
Legal fees	-	-	-	-	-	-	-	-	-		
Support costs allocated to activities											
Staff salary costs	-	-	-	-	-	643	-	643	340		
Premises	-	-	-	-	-	-	-	-	-		
Office and other costs	-	-	-	-	-	1,875	-	1,875	3,449		
Other staff related costs	-	-	-	-	-	-	-	-	-		
	-	-	83,633	10,743	-	10,535	483	105,394	75,952		

TRANSFORM READING
Notes To The Financial Statements
Year Ended 31st December 2022

2. Debtors

	2022	2021
	£	£
Debtors and prepayments	-	8,043
	-	8,043
	-	8,043

* Note concerning 2021 debtors. Of the £8,043 figure shown, it was subsequently decided **not** to claim £145. This is shown as "Prior year adjustment" in the 2022 accounts.

3. Creditors

	2022	2021
	£	£
HMRC Tax & NI for Q4	1,358	1,348
Paycoll Payroll Dec	70	40
Pension	234	172
Ascension Trust Commercial		250
Ascension Trust licence fee Q4		253
Companies House		750
	1,662	2,813
	1,662	2,813

4. Net incoming resources

	2022	2021
	£	£
These are shown after charging		
Fee paid to Independent Examiner	-	-
Depreciation	-	-

TRANSFORM READING
Notes To The Financial Statements
Year Ended 31st December 2022

5. Transactions with Trustees

6. Staff Costs

	2022	2021	2022	2021
	Amount	Amount	Average	Average
	£	£	Number	Number
Salaries	40,733	37,520		
National Insurance	-			
Pension	1,357	1,237		
Staff costs	42,091	38,757	2	3

No staff member was paid remuneration in excess of £60,000 in the year.

Pension costs represent employer contributions to a defined contributions pension scheme held with B&CE, providers of The People's Pension. The pension scheme was started during 2015 in line with auto enrolment. Contributions totalling £234 were payable to the fund at year end and are included in creditors.

TRANSFORM READING
Notes To The Financial Statements
Year Ended 31st December 2022

7. Restricted Funds

	1 January 2022	Incoming resources	Outgoing resources	Transfers	31 December 2022
	£	£	£	£	£
Reading Street Pastors	35,583	68,671	(83,633)	-	20,621
First Stop	24,489	20,796	(10,743)	-	34,542
RFC Chaplaincy	411	50	(111)	-	350
10 Days of prayer	-	-	-	-	-
	60,482	89,518	(94,487)	-	55,513

"Reading Street Pastors" is a fund which supports the work of Street Pastors who operate in Reading.
"First Stop", a "Reading Street Pastors" project, offers help to those needing support in the town centre at night.
"RFC Chaplaincy" provides spiritual support to Reading Football Club players, staff, and supporters.
"10 Days of prayer" provides practical, inspirational resources for the family, church and community.

"Home for Good" and "COVID 19" were charitable activities with restricted funds shown on previous Statements of Financial Affairs. They have zero balances, and have had no transactions for over 2 years. The trustees agreed to close these.

TRANSFORM READING
Notes To The Financial Statements
Year Ended 31st December 2022

8. Funds Analysis

	Fixed assets £	Current Assets £	Current Liabilities £	31 December 2022 £
Unrestricted general funds	-	19,754	-	19,754
Designated general funds	-	20,000	-	20,000
Restricted funds	-	56,535	-	56,535
Total funds	-	96,289	-	96,289

"Torch DESIGNATED" is a designated fund in support of start up "TORCH". A project which provides a helping hand to those who otherwise cannot get help and tend to fall through the gaps of existing support or provision.

TORCH HELP HUB

England & Wales - Charity number 1131576

Accounts

CHARITY REGISTRATION NUMBER 1131576
COMPANY REGISTRATION NUMBER 6996356

TRANSFORM READING

Annual Report and Financial Statements

1 January - 31 December 2021

TRANSFORM READING

REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 DECEMBER 2021

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DIRECTORS REPORT

The Directors present their report and the financial statements, which have been independently examined, for the period to 31 December 2021.

Transform Reading (the “Charity”), formerly Reading Christian Network (the name was changed on 12/09/2019), was incorporated on 20 August 2009 and registered with the Charity Commission on the same day. It inherited the assets of “Reading Christian Network” (a trust) which was registered with the Charity Commission under the number 1099915.

The registered address of the Charity is Greyfriars Church, Friar St, Reading, RG1 1EH. This is also the principal operating address of the Charity.

Advisors

The Directors are grateful to the following for their support throughout the period:

Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Mailing Kent ME19 4JQ
Independent Examiner	Mr Nigel Holloway

Structure, Governance and Management

During the period 1 January – 31 December 2021 the following were the Directors of the Company (who are also the Trustees for the purposes of the Charities Act): -

Mark Dolphin	Re-elected 19 June 2019, Chair from 12 September 2018,
John Ledger	Re-elected 19 June 2019
Steve Prince	Re-elected 14 June 2020
David Steed	Re-elected 30 June 2021

The company’s governing document is its Memorandum and Articles of Association. The number of trustees may not be fewer than three and may be more. All trustees must declare their belief in and allegiance to the Statement of Beliefs set out in the Trust Deed. The appointment and removal of trustees’ vests in the existing trustees.

Prospective trustees are typically invited to observe two to three trustees’ meetings and are invited to ask questions of the existing trustees and management to familiarise themselves with the organisation. They will also have their statutory duty as a trustee explained to them. Prospective and new trustees are encouraged to get involved with the various projects which the Charity runs and to spend time with the operational leadership team to better understand the organisation. Trustees are also encouraged to undertake any personal development courses which will enable them to carry out their duties more effectively.

The trustees will typically restrict themselves to consideration of strategic matters, for example partnerships with other charities and the approval of the budget and quarterly accounts. The day to day running of the Charity is delegated by the Trustees to an operational leadership team (currently known as

the Interim Enabling Group), and supported by an 'eldership' consisting of several long serving members of Transform Reading (formerly Reading Christian Network) who can offer advice. Members of the operational leadership team may be paid by the Charity where they are not already Trustees. Members of the operational leadership team may attend Trustees meetings, but this does not make them necessarily a Director or a Trustee.

Each of the trustees is a member of the company and has guaranteed to give the company £1 on demand.

The Interim Enabling Group.

During 2021 the following people served:

Sean Green
Katherine Shepherd
Steve Prince*
David Walker
Laura Eades
Alan Magness

Eldership.

During 2021 the following people served:

Steve Prince*
Neville Hollands
Joel Thomas
Yinka Oyekan
Billy Fenning

(*) indicates Directors who also serve on the Interim Enabling Group or Eldership.

Carol Gideon stepped down as Treasurer to the Charitable Company during the year 2021, and in the meantime Rod Eades stood in as Interim Treasurer. Hannah Kingston was subsequently appointed as a new treasurer but stepped down later in the year; and so Rod Eades continued as interim Treasurer for the rest of the year. The Directors would like to put on record their sincere thanks for the important contribution to the financial administration made by Rod Eades during a year of considerable changes.

Transform Reading is a network of Christian churches, organisations and individuals who have a common vision to see Reading transformed by the life, love and power of Jesus through prayer, unity and mission in all its forms, in all spheres of life. (www.transformreading.org.uk)

We are linked to and learning from a growing number of towns and cities in the UK and globally where the church is coming together like never before to be a transformative presence in personal, community and civic life at all levels. See www.gathermovement.org and www.movementday.com

Risk Management

The trustees have continued the ongoing exercise of identifying on a timely basis the major risks to which the charity is exposed. Each of these risks has been reviewed and where necessary systems have been or are being put in place to mitigate those risks. No system, no matter how comprehensive, can eliminate risk entirely.

Regarding the risk of losses arising from dishonest activities or negligence on the part of officers or trustees, the trustees consider that internal check procedures already in place provide reasonable assurance. The Interim Enabling Group has been encouraged to bring new risks to the attention of the trustees as soon as they are perceived to have arisen.

Establishment and Purpose

The Charity's objects are:

To advance the Christian Faith in accordance with the Statement of Beliefs in Reading and in such other parts of the United Kingdom and the world as the Trustees may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the Charity;

To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; and

To relieve the needs of persons who are in need due to age, sickness or financial hardship in such parts of, the UK and the world as the Trustees may from time to time think fit.

To achieve these objects, the main activity is to build a network of relationships between Christians across the wider Reading area through weekly prayer meetings and other events.

Activity during the period

The Trustees have had regard to the aims of the Charitable Company in planning the events and activities for this period and are mindful of the reporting requirements in relation to their public benefit.

For the second year in a row the Covid pandemic impacted considerably on the 'normal' operation of Transform Reading. The weekly prayer meetings were held on Zoom from January until 22nd September when they restarted in-person on the premises of Wycliffe Baptist Church because the Greyfriars Church site (the previous meeting venue) was undergoing a large building project. Attendance was still relatively low compared with pre-pandemic numbers.

Our activity in 2020 - 2021 in the key areas of our vision involved:

- UNITY: continuing to meet online and in person to build relationships:
 - Prayer & worship
 - Regular Wednesday morning prayer gatherings
 - 10 Days of Prayer: May and September
 - Burn: monthly gatherings to worship and seek God's presence
- MISSION
 - Street Pastor daytime ministry to town centre, Oxford Rd and elsewhere (described below)

- A new focus on Help Hubs (as described below)
- To promote the work of other key Christian charities within Reading such as Mustard Tree, CCA, Readifood, and others listed on TR's website to encourage volunteering.
- Promoting and encouraging churches to help Hong Kong immigrants and Afghan refugees

Street Pastors and First Stop

The work of Reading Street Pastors had already switched during 2020 from serving the night time community to serving the daytime needs of the town to offer help and support to those in need. This work expanded and developed during a number of crises in communities across Reading during 2021. Street Pastors actively supported communities in the areas of Emmer Green following the tragic murder of Oliver Stephens on 3rd January, and again after two other fatal stabbings later in the year on the Dee Road estate and Caversham. In all instances the work of the Street Pastors was highly praised by Police and gratefully received by the communities in which they patrolled, bringing a sense of safety to the streets at a time of considerable fear and distress.

Street Pastors continued throughout the year to patrol the Oxford Rd, as well as patrolling in the Whitley community in the evenings up until July when the night time economy in the town centre restarted so that Street Pastor resources were stretched to far to maintain the Whitley patrol.

The Reading Festival went ahead over the August Bank Holiday weekend having been cancelled in 2020; the Street Pastor venues were very busy, and income from the festival meant that Street Pastor finances returned to a healthy state for the year.

The First Stop organization which provides a safe place in Reading Town Centre at night for anyone who may require help or medical attention had a slow restart after the lockdown, but numbers picked up to pre-pandemic levels by the end of the summer, and First Stop was in need of more volunteers for most of the rest of the year. Becky Hannam, who has been heading up First Stop since its inception announced at the end of the year that she would be stepping down, and so the process to find a new First Stop Co-ordinator was underway by year-end.

The Help Hubs

During 2020, the first year of the pandemic, Christians across Reading were involved in a vast quantity and diversity of volunteering in different ways to help those in need. Many volunteered through council initiatives like the Reading Single Hub and RVA, and it brought into focus the need for well-organised, co-ordinated, reliable help for those in need in the communities across Reading. Some groups of churches had already started to work together such as Whitley SALT in South Reading and subsequently churches in the South-East of Reading formed the Earley Help Hub in direct response to the pandemic, providing a range of services from food shopping to delivering prescriptions, and many other forms of practical help. Toward the end of the year, six churches on the West side of the town centre formed a new help hub called Torch which launched at the beginning of 2021.

During the year, Torch expanded its area to include the areas of Southcote and Coley and in its provision with DIY gardening, and transportation help. Through referrals from the Council and other agencies it found itself providing help and assistance to an increasingly wide geography across the town, so that by the end of 2021 a new vision began to take shape. Encouraged and assisted by the unity focus of Transform Reading, the vision of a Reading-wide Help Hub, (uniting Whitley SALT, Earley Help Hub and Torch), under the name 'Torch', supported by churches across the town, marrying a local focus and feel with a central governance and administration, began to take shape. This work will be taken forward in 2022.

Use of Volunteers

In order to fulfil the above objectives, the Charity benefits from around 100 hours per week of time donated by 100 volunteers. The trustees estimate that the financial benefit to the charity of the contribution of volunteers is £65,000 each year.

Volunteers will be involved in the following areas of the charity's work:

The Members of the Transform Reading Enabling Team, Trustees and Elders Group are mainly volunteers; Most Street Pastors are volunteers; Events involve volunteers in a wide range of support roles; and General office administration.

The Trustees would like to express our thanks to all of those who volunteer and give their time freely to the Charity – the Charity could not maintain its current level of activity without them.

Financial Performance

Results for the period are set out on Pages 12 to 18.

The net movement in funds for 2021 was £6,382. The Trustees are aware that they need to make concerted efforts to encourage both churches and individuals to give regularly to the charity. The Charity is reliant on donations from individuals, churches and other organisations and we take this opportunity to thank each of our donors for their continued support.

At the end of 2021 the net assets of the Charity stood at £104,594 of which cash represented £99,363.

The accounts have been prepared in accordance with the special provisions applicable to company's subject to the small companies' regime and with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102), (effective 1st January 2015).

Reserves policy

The Directors have considered the level of reserves appropriate to the needs of the Charity to be equivalent to approximately three months worth of expenditure which equates to approximately £19,000 at the levels of activity experienced in 2021. This level is sufficient to cover the Directors' responsibilities to staff and to satisfy other current liabilities in the short term. At present General Funds are more than sufficient to cover this reserve.

Sources of funding

The Charity has several sources of funding:

Local Churches are one of the Charity's sources of funding raising £6,700 for general funds and £1,600 and towards Street Pastors during 2021.

The Street Pastors initiative had funding from various community groups, Thames Valley Police, Reading Borough Council, Trusts and companies. The volunteer Street Pastors often donate the cost of their uniforms. Other funding comes from individuals, 25 who give on a regular basis.

The Charity also benefits from the Gift Aid scheme and was able to reclaim tax from individual's donations during 2021.

Future plans

- The establishment of a Reading-wide network of Help Hubs under one umbrella in as many areas of Reading as possible to serve all of the communities in Reading in order to share the love of Jesus with those in particular need right across the town.
- To see the work of Street Pastors expand to include ongoing 'Community Street Pastoring' with the aim of strengthening communities, building bridges between churches and communities, and transforming the streets and communities as they serve the town of Reading, in cooperation with Thames Valley and RBC, and the Reading Festival event.
- Developing First Stop Reading, currently based at the Minster for provision of medical and social care for those in need in the town centre, and particularly to locate and acquire a new location closer to the pubs and clubs to act as the base for First Stop and Street Pastors.
- To promote the work of other key Christian charities within Reading such as Mustard Tree, CCA, Readifood, and others listed on TR's website to encourage volunteering.
- To continue to strengthen our links with Reading Borough Council by seeking ways to support the community in particular through the regional Help Hubs.
- Continued prayer on a weekly basis for Christians across Reading with a growing network of Christians and churches.
- Further communication of TR's vision through development of the website and video production.
- Leaders' networking breakfasts to strengthen vision, motivation and collaboration. These will include input from movements in towns and cities across the UK with lots of collaboration and shared learning.

Other projects and activities will arise during the year which we will review in the light of our Aim and Vision, and our prayer is that we will continue to see transformation of individuals' lives and communities of people as we serve and proclaim the Good News of Jesus.

Related party transactions

There were no transactions with related parties during the period.

Statement of Trustees' responsibilities

Company Law and Charity Law require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the financial activities of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for ensuring that the company maintains

an adequate system of internal control designed to provide reasonable assurance that assets are safeguarded against loss or unauthorised use and to prevent and detect fraud and other irregularities.

Appointment of Independent Examiner

The previous Independent Examiner for many years, Nigel Gough, stood down and has been replaced by Mr Nigel Holloway who is the Independent Examiner for Trinity Earley Church one of Transform Reading's member churches. This appointment was accepted by the trustees.

Small company exemptions

The Directors Report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

This Report has been approved by the trustees.

A handwritten signature in black ink, appearing to read "Mark Patrick Dolphin", is written over a horizontal line.

Signed date 01/04/2022

Mark Patrick Dolphin (Chair of Trustees)

Independent Examiner's Report to the Trustees of Transform Reading

ISSUE 1

TRANSFORM READING

Accounts for Accounting Year January 2021 to December 2021

INDEPENDENT EXAMINER'S REPORT

Summary

The accounts are in good order. Scrutiny of the payments showed that all were appropriate to the activities of the charity and in line with any expressed wishes of donors.

The income was more than sufficient to meet the expenditure and the large end of year balance provided an excellent buffer against an economic downturn.

I have found no reportable matter of material significance¹.

Recommendations

None.

Observations²

The large balance is fortunate in view of the economic difficulties likely to affect the UK as a whole during Winter 2022/3.

Examination Method

The method is based on that of Ref.2, used in recent years to examine the finances of Trinity Church, Earley, a charity with a somewhat larger turnover and a similar profile of many volunteers and a few employed staff.

My examination included a review of the accounting records and a comparison with the accounts presented in the Transform Reading 'Annual Report and Financial Statements Jan-Dec 2021'. It also included looking for any unusual items or disclosures in the accounts, none of which was found. Clarifications were sought from the Trustees on some items and all resulted in satisfactory answers.

Findings

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the Transform Reading accounts. The trustees consider that an audit is not required for this year by company law or under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. After reviewing the accounts I agree.

The accounts are in good order. They provide evidence that income intended for a specific activity (e.g. Street Pastors) is correctly allocated, and enquiries are made if donors have not clarified their intentions.

Scrutiny of the payments showed that all were appropriate to the activities of the charity. Reasonable economy of expenditure was evident.

The income moderately exceeded the expenditure, with a corresponding modest increase in the end of year balance. There is relatively little 'secure' income (such as might come from a long term donating

¹ See Reference 1 for an official interpretation of this statement.

² Observations do not need any formal response and may include positive comments.

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membership), but the large balance (approx. 1.5 times annual expenditure) provides reasonable security against a possible severe economic downturn in 2022-23.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I cannot formally state that the accounts present a 'true and fair view'. However, from what I have considered, I believe that a more detailed examination would find these accounts a true and fair view.

Further details of the examination are available in Ref.3.

Matters of Material Significance Reportable to UK Charity Regulators

In the course of my independent examination I have found no matter of material significance reportable to UK charity regulators. {See Reference 1 Section 5 for the relevant criteria}.

References

- 1 Independent Examination of Charity Accounts: Directions and Guidance for Examiners. Charity Commission document CC32 (as amended).
- 2 Trinity Church, Independent Examination of Accounts, FY September 2020 to August 2021. Examination Method. [Nigel Holloway, December 2021.]
- 3 Notes on the Examination of the 2021 Accounts of Transform Reading.

Nigel Holloway
34, Radstock Lane
Earley
Reading
RG6 5QL



3 September 2022.

Statement Of Financial Activities

TRANSFORM READING
Statement Of Financial Activities
(including the Income and Expenditure account)
For the year ending 31 December 2021

Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income					
Donations and grants	9,335			9,335	17,368
Activities for generating funds					
Street Pastors			55,791	55,791	34,343
First Stop			14,159	14,159	20,796
RFC Pastoral fund			100	100	-
10 Days of Prayer			2,949	2,949	
Home for Good			-	-	-
Covid 19 Appeal			-	-	12,390
Total incoming resources	9,335		72,999	82,334	84,897
RESOURCES EXPENDED					
Costs of generating funds	-	-	-		
Charitable activities					
General fund	2,351			2,351	3,236
Street Pastors			52,039	52,039	32,830
First Stop			14,856	14,856	14,621
RFC Chaplaincy			100	100	-
10 Days of Prayer			1,927	1,927	
Home for Good			-	-	-
Covid 19 Appeal			-	-	12,390
Admin and Governance	4,678			4,678	9,536
Total resources expended	7,029	-	68,923	75,952	72,614
Net Incoming resources (Net income for the year)	2,306	-	4,076	6,382	(106)
Net movement in funds	2,306	-	4,076	6,382	12,284
Reconciliation of funds					
Total funds brought forward	40,784	-	57,427	98,211	85,927
Total funds carried forward	43,090	-	61,504	104,594	98,211

Balance Sheet

TRANSFORM READING
Balance Sheet
As at 31st December 2021

	Notes	2021		2020	
		£	£	£	£
Tangible fixed assets			-		-
Current assets					
Debtors	2	8,043		2,103	
Cash at bank and in hand		<u>99,363</u>		<u>98,103</u>	
		<u>107,407</u>		<u>100,205</u>	
Creditors falling due within one year	3	<u>2,813</u>		<u>1,994</u>	
Net current assets			<u>104,594</u>		<u>98,211</u>
Net assets			<u>104,594</u>		<u>98,211</u>
Funds					
Restricted funds	7,8	61,504		57,427	
Designated	8				
Unrestricted funds	8	43,090		40,784	
Total funds	8		<u>104,594</u>		<u>98,211</u>

FOR THE PERIOD ENDED 31 DECEMBER 2021 THE COMPANY WAS ENTITLED TO EXEMPTION FROM AUDIT UNDER SECTION 477 OF THE COMPANIES ACT 2006 RELATING TO SMALL COMPANIES.


DIRECTORS RESPONSIBILITIES:

- THE MEMBERS HAVE NOT REQUIRED THE COMPANY TO OBTAIN AN AUDIT OF ITS ACCOUNTS FOR THE YEAR IN QUESTION IN ACCORDANCE WITH SECTION 476
- THE DIRECTORS ACKNOWLEDGE THEIR RESPONSIBILITIES FOR COMPLYING WITH THE REQUIREMENTS OF THE ACT WITH RESPECT TO ACCOUNTING RECORDS AND THE PREPARATION OF ACCOUNTS.

THESE ACCOUNTS HAVE BEEN PREPARED AND DELIVERED IN ACCORDANCE WITH THE PROVISIONS APPLICABLE TO COMPANIES SUBJECT TO THE SMALL COMPANIES REGIME

COMPANIES REGISTRATION NO 6996356 (ENGLAND AND WALES)

Signed:
Pads Dolphin (Chair)



Statement of accounting policies

These accounts have been prepared in accordance with the special provisions applicable to company's subject to the small companies regime and with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102), (effective 1st January 2015). The accounts are prepared on an accruals basis and income and expenditure are included as they are earned or incurred.

Funds

Restricted funds are separately identified and appropriately described. General funds are not subject to any restrictions regarding their use and are available for application on the general purposes of the Charity.

Incoming resources

Grant income from institutions is recognised on the date of invoice. Where grants are received for specific purposes in advance of the performance of those services grants are not deferred unless there are specific pre-conditions for use.

Income received

Income from gifts and donations is credited to revenue in the year in which it is received.

As a registered charity the Company is entitled to reclaim income tax on certain donations. This is credited to revenue when the donations are credited.

Interest income on investments is accrued to the General Fund.

Notes To The Financial Statements

TRANSFORM READING Year Ended 31st December 2021

1. Total Resources Expended

	Costs of generating funds	Charitable activities								Gover- nance	2021 total	2020 total
	Voluntary income	RFC Chaplaincy	Home for Good	Street Pastors	First Stop	10 days of prayer	Covid 19 Appeal	TR Admin	Events	£		
	£	£	£	£	£	£	£	£	£	£	£	£
Costs directly allocated to activities												
Staff salary costs	-	-	-	26,505	11,698	-	-	679	-	38,882	38,931	
Premises donations	-	-	-	-	-	-	-	-	-	-	-	
Office and other costs	-	100	-	-	-	1,927	-	2,351	-	4,378	12,626	
Legal fees	-	-	-	25,535	3,158	-	-	-	210	28,903	12,519	
	-	-	-	-	-	-	-	-	-	-	-	
Support costs allocated to activities												
Staff salary costs	-	-	-	340	-	-	-	-	-	340	469	
Other staff related costs	-	-	-	-	-	-	-	-	-	0	0	
Premises Office and other costs	-	-	-	-	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	3,449	-	3,449	8,069	
	-	-	-	-	-	-	-	-	-	-	-	
	-	100	-	52,380	14,856	1,927	-	6,479	210	75,952	72,614	

Notes To The Financial Statements

TRANSFORM READING Year Ended 31st December 2021

2. Debtors

	2021	2020
	£	£
Debtors and prepayments	8,043	2,103
	<u>8,043</u>	<u>2,103</u>

3. Creditors

	2021	2020
	£	£
Ascension Trust Com	250	
Tax & NI for Q4	1,348	1,233
Paycoll Payroll Dec	40	28
Pension	172	200
Ascension Trust licence fee Q4	253	534
Companies House	750	
	<u>2,813</u>	<u>1,994</u>

Notes To The Financial Statements
TRANSFORM READING
Year Ended 31st December 2021

4. Net incoming resources	2021	2020
These are shown after charging	£	£
Fee paid to Independent Examiner	-	-
Depreciation	-	-

5. Transactions with Trustees

-

6. Staff Costs

	2021		2020	
	Amount	Average Number	Amount	Average Number
	£		£	
Salaries	37,520		37,728	
National Insurance				
Pension	1,237		1,202	
Staff costs	<u>38,757</u>	3	<u>38,931</u>	2

No staff member was paid remuneration in excess of £60,000 in the year.

Pension costs represent employer contributions to a defined contributions pension scheme held with The People's Pension. The pension scheme was started during 2015 in line with auto enrolment. Contributions totalling £172 were payable to the fund at year end and are included in creditors.

Notes To The Financial Statements
TRANSFORM READING
Year Ended 31st December 2021

7. Restricted Funds

	1 January 2021 £	Incoming resources £	Outgoing resources £	Transfers £	31 December 2021 £
Reading Street Pastors	31,831	55,791	(52,039)	-	35,583
First Stop	25,185	14,159	(14,856)		24,489
RFC Chaplaincy	411	100	(100)		411
10 Days of prayer	-	2,949	(1,927)		1,021
	57,427	72,999	(68,923)	-	61,504

"Reading Street Pastors" is a fund which supports the work of Street Pastors who operate in Reading.

"First Stop" offers help to those needing support in the town centre at night.

"RFC Chaplaincy" provides spiritual support to Reading Football Club players, staff, and supporters.

"10 Days of prayer" provides practical, inspirational resources for the family, church and community.

"Home for Good" and "COVID 19 Appeal" funds have seen no activities in 2021 and have zero balance. The trustees agreed to remove these from the accounts.

8. Funds Analysis

	Fixed assets £	Current Assets £	Current Liabilities £	31 December 2021 £	31 December 2020 £
Unrestricted general funds	-	43,090	-	43,090	40,784
Designated general funds	-		-		
Restricted funds	-	61,504	-	61,504	57,427
Total funds	-	104,594	-	104,594	98,211