

**Annual Report and Unaudited Financial Statements for the  
Year Ended 31st December 2022**

**for**

**The Parochial Church Council of the Ecclesiastical Parish  
of All Saints Burbage in the Diocese of Salisbury**

**Charity No. 1131570**

Bew & Co Limited  
Chartered Accountants  
130 High Street  
Marlborough  
Wiltshire  
SN8 1LZ

**The Parochial Church Council of the Ecclesiastical Parish of All Saints Burbage in the Diocese of Salisbury- Charity No. 1131570**

**Contents of the Annual Report and Unaudited Financial Statements  
for the Year Ended 31st December 2022**

|  | Page(s) |
|--|---------|
| Annual Report                              | 1-4     |
| Statement of Financial Activities          | 5       |
| Balance Sheet                              | 6       |
| Notes to the Financial Statements          | 7-10    |
| Independent Examiner's Report              | 11      |
| Detailed Statement of Financial Activities | 12-13   |

**ALL SAINTS' CHURCH BURBAGE**

**Annual Report and Unaudited Accounts of The Parochial Church Council of the Ecclesiastical Parish of All Saints Burbage in the Diocese of Salisbury**

**For the Year Ended 31<sup>st</sup> December 2022**

**Charity No. 1131570**

**Administrative Information**

All Saints' Church is situated in Eastcourt, Burbage. It is part of the Diocese of Salisbury within the Church of England.

The Parochial Church Council (PCC) is a registered charity - Charity No.1131570 - having been registered with the Charity Commission in September 2009, as required by the Charities Act. The PCC had previously enjoyed charitable status but had been excepted from formal registration.

The public address of the PCC is The Church Centre, Eastcourt, Burbage, Marlborough, Wiltshire SN8 3AG.

PCC members, who have served from 1<sup>st</sup> January 2022 until this report was approved are:

|   |                            |                           |
|---|----------------------------|---------------------------|
| <b>Incumbent Clergy</b>                 | Rev. Michael McHugh        |                           |
|   | Rev. Dr. Colin Heber-Percy | Chairman                  |
|   | Rev.Jo Reid                |                           |
| <b>Churchwardens</b>                    | Mr Peter Devenish          | (Until 29 June 2022)      |
|   | Mrs Julie Gordon           | (From 29 June 2022)       |
|   | Mrs Lucy Handley           |                           |
| <b>Representatives on Deanery Synod</b> | Mr Christopher Davis       |                           |
|   | Mrs Marguerite Seaward     |                           |
|   | Miss Teresa Williams       |                           |
| <b>Elected Members</b>                  | Mrs Nicola Allen           |                           |
|   | Mr George Gordon           |                           |
|   | Mr Christopher Gray        | Hon. Treasurer            |
|   | Mrs Joy Guy                |                           |
|   | Mrs Janet Hartwell         |                           |
|   | Mrs Thelma Henderson       | (From APCM 27 April 2022) |
|   | Mrs Joyce Kennington       |                           |

**Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent. PCC members act as trustees (within the meaning of the Charities Act).

**Risks**

The trustees have a duty to identify and review risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**Aim and Purposes**

The PCC has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for All Saints' Church. Additionally, it owns and operates the Church Centre, situated opposite the Church in Eastcourt, Burbage.

## **Meetings**

Meetings of the PCC were convened on 6 occasions during the year. The Annual Parochial Church Meeting (APCM) was held on 27 April 2022. The Parish Administrator, Mrs Glenda Pearce, acted as Minutes Secretary.

## **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at All Saints' Church and to become part of our parish community. Our services and worship, which all are welcome to attend, put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the Incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

In particular, we set out to provide:

- Regular worship open to all
- Sacred space for personal prayer and contemplation
- Pastoral work, including visiting the sick and the bereaved
- Teaching of Christianity through sermons, courses and small groups
- The taking of religious assemblies at the local school
- The promotion of Christianity through the staging of events and meetings and the distribution of literature
- The promotion of the whole mission of the Church through the provision of activities for senior citizens, parents and toddlers and other special needs groups
- Support to other charities in the UK and overseas.

To facilitate this work, it is important to maintain the fabric of the Church and the Church Centre.

## **Achievements and Performance**

### **Clergy**

Rev.Dr.Colin Heber-Percy continued as Team Vicar on a part-time basis, and, with Covid-19 ("Covid") restrictions removed, was again able to lead Services in Church.

### **Church Attendance**

The review of the Church Electoral Roll undertaken in 2022 showed that there were 97 on the Roll, of whom 14 were not resident within the Parish. The Electoral Roll is currently being reviewed and the results will be reported at the APCM to be held on 19 April.

Services were well attended although Covid continued to affect members of the congregation.

### **Regular Worship**

Regular services in Church were supplemented by weekly reflections sent by email from members of the Pewsey Deanery Team. Services of Morning and Evening Prayer (Monday – Thursday) also took place by Zoom and were highly regarded by participants.

At Christmas, it was possible to hold a full programme of Services in Church, although, unfortunately the Team Vicar succumbed to Covid in the last days leading up to Christmas. As a result, the popular Crib Service was led by the Churchwardens and the Christmas Day service became a lay-led service of Morning Prayer. Midnight Communion on Christmas Eve was led by Rev. Rob Grist. A Christingle Service was held in Church in November and a well-attended candle-lit Carol Service was held on 18 December.

We held our much loved Café Church in the Village Hall on Mothering Sunday (27 March) and another in the Autumn. We propose to hold Café Church on 4 occasions in 2023, the first being on Mothering Sunday (19 March).

From February 2022, it was possible to recommence the monthly midweek meetings in Church and, as usual, these proved to be extremely popular.

## Review of the Year

While Covid continued to affect life during 2022, albeit at a reduced level, we continued to maintain our Helpdesk service, working with the Parish Council.

The Church is usually very active with many established groups and initiatives, including:

**Coffee & Cake** – building links within the community to support *Farm Africa*..

### **Men's and Ladies' Groups**

The children's team has been looking at ideas to reach children in the village. Reaching the children and young families remains a challenge and a priority. The Parish Council has again supported the *"Big Blue Bus"*, providing a facility for teenage children on one evening each month. Numbers attending have been increasing

All the above Groups were significantly affected by Covid but *Coffee & Cake* relaunched its monthly meetings in October 2021. It is hoped that all Groups will soon be able to recommence regular activities. God willing, a *Men's Weekend* will take place in late April.

Two Prayer Groups and three Home Groups continued to exist and, although they continued to function remotely during Covid, they are now again reconvening in person. Lay-led Services continued to be part of our regular Service pattern with an enthusiastic team of lay volunteers.

We continued to support *Canal Breaks for Special Children*, which offers children with physical or learning difficulties a trip on a narrow boat on the Kennet and Avon Canal. For many years a team from the Church have gone into the Village Primary School once each month to present "Open the Book", promoting the Bible outside the context of the Church. Unfortunately, on the initiative of the School, this initiative has come to an end. However, the school continues to visit the Church on occasions to explore the building and for school services. Our link with the School helps in building links with families. During the year, Seymour Court, which provided housing for more elderly village residents, closed permanently thus bringing to an end its involvement with the Church.

"Burbage News", a monthly magazine covering many of the Village Associations and activities and delivered free of charge to all households, recommenced regular publication, albeit under the control of a new editor. The Church provided content for the magazine. The Church Centre continued to be a facility well used by the community once Covid restrictions were lifted.

February 2022 marked the invasion by Russia of Ukraine resulting in the housing locally of some Ukrainian refugees. Members of the Church have been at the forefront of an initiative to teach English to the refugees. As a result of sanctions imposed on Russia by the UK and other nations, there was a rapid rise in inflation, particularly in the cost of food and domestic energy. To ensure that local people, and particularly the vulnerable, had a regular warm space to visit, the Church, in collaboration with the Parish Council, and with some financial support from the Parish Council and the Diocese's Warm Spaces Fund, resumed the *"Fill the Gap"* initiative, providing free of charge a warm space, hot soup, a roll and a hot drink for 2 hours each Tuesday commencing in October 2022 and running until the end of March 2023. Net proceeds from any donations made by participants are being sent to Trussell Trust.

During the year work was undertaken in updating risk assessments and carrying out any necessary physical improvements.

For Lent 2022, we enjoyed a series of weekly Zoom presentations given by Rev.Dr. Joanna Collicutt of the University of Oxford, entitled "So longeth my soul": Christian Spirituality at a time of loss. In 2023 there is to be a series of presentations in the Village Hall entitled "Dealing with Stress" to be given by Bishop Andrew, Brother Sam and Sarah Musgrave.

In June, we celebrated the Platinum Jubilee of HM the Queen with a special Service followed by a BBQ on the Church Green. Both were well attended. In November, we participated in the Tear Fund Big Quiz. This proved to be very popular and raised £225 for the charity on the night.

The Christmas Tree Sale and Market was again very successful, and, before tax and grants to local Organisations, raised in excess of £20,000. Grants totalling £2,800 were made to local Organisations. We are most grateful to the many volunteers from outside the Church community for their help in running this popular village event and to Good Companions who sponsored the large Christmas Tree on the Church Green.

## The Year Ahead

We eagerly look forward to working with our Team Vicar to develop a shared vision for the future. Among the matters for consideration are those set out below:

- to continue to explore how we can develop our ministry and mission work with the 10-18 age group, seeking to identify someone to lead and co-ordinate our work in this area, and to find ways of engaging with families and the younger children.
- to continue with and develop initiatives already running in the Church and to build up the Body of Christ.
- to develop, nurture and utilise the talented Lay Ministry Team to a greater degree than at present.
- to continue with our policy of making grants for the benefit of local Organisations from the profits from the Christmas Tree Sale and Market.
- to keep under review our policy for making grants to other charities. It is likely that, in future, any grants will be reliant upon special collections.
- to build upon the improvements we have made to our safeguarding and safer recruiting policies. Eileen Devenish continues as the Safeguarding/Safer Recruiting representative for Burbage, along with Sarah Scott. A well attended Safeguarding course was held in the Church Centre on 25 September 2021.

Works to repair damage to some of the south-facing windows in the Church are outstanding. Improvements to the refreshment area are progressing and we anticipate receiving tenders for the work shortly. Replanting of a hedge between the Churchyard and the Church Green is to take place when weather conditions are favourable. Work to the organ has still to be advanced.

The following pattern of services is currently in operation:

|  |  |
|--|--|
| 1 <sup>st</sup> Sunday – 6pm - Evening Prayer            | 2 <sup>nd</sup> Sunday – 11am - Holy Communion   |
| 3 <sup>rd</sup> Sunday – 11am - Family Worship (Lay Led) | 4 <sup>th</sup> Sunday – 11am - Family Communion |

**Financial Review**

Total receipts on unrestricted funds were £97,256 and are detailed in the Financial Statements. Income from collections was slightly lower than that in 2021 at £39,970, although a Stewardship Campaign was launched in February 2022. The Christmas Tree Sale and Market again took place in December, and, before tax and grants to local Organisations, raised in excess of £20,000. Expenditure on charitable activities amounted to £76,297. Included in this sum is £41,150 paid to the Diocese in respect of the Parish Share, and £2,800 as giving to various local Organisations.

The trend over recent years has been for annual expenditure to exceed income and consequently the need for the regular use of reserves. The use of reserves in this way is unsustainable. Parish Share is the largest item of expenditure and the PCC has decided that, to maintain our reserves, the amount paid on Share will be limited to the amount we can afford without the use of reserves. In 2022, this has meant the payment to the Diocese of £41,150 against a Share request of £50,222. Overall, in the year, expenditure exceeded income by £926 largely on account of expenditure of £2,052 from the Refreshment Area Fund to pay for professional fees incurred on the Refreshment Area Project.

Our primary responsibility is to ensure the sustainability of the Church into the future. With inflation increasing, and the decision of the PCC to limit the use of reserves, the resources available to pay Parish Share are likely to decrease. We will keep under review the proportion of the net proceeds from the Christmas Tree event to be credited to Unrestricted Funds.

Expenditure is anticipated in 2023 on improvements to the refreshment area in the Church. Expenditure will also be required in the medium term on items including the Organ and the East Window.

**Reserves Policy**

When Parish Share was paid in full in January, a substantial proportion of the PCC’s expenditure from unrestricted funds took place in the early part of the year. Subject to unexpected items, expenditure is now more evenly spread over the whole financial year. In terms of cash flow, Gift Aid recovery normally occurs in May and the proceeds of the Christmas Tree Sale and Market are not available until early December. These proceeds cannot be estimated with any certainty and, as shown in 2020, are susceptible to catastrophic events like the Covid pandemic. It is therefore our policy to maintain sufficient reserves to cover known cash flow issues and to ensure that we can always cover our legal liabilities even if we suffer a substantial reduction in income, particularly from the Christmas Tree Sale and Market. We will generally seek to avoid the use of reserves in meeting day to day expenditure.

It is our policy to invest the major part of our fund balances with the CBF Church of England Deposit Fund, although in the light of previous instability in the savings market, a prudent amount is retained in a deposit account with Lloyds Bank plc.

**Approved by the PCC on 23 March 2023 and signed on their behalf by Colin Heber-Percy, Chairman.**

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**Statement of Financial Activities  
for the Year Ended 31st December 2022**

|   | Notes | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | 31.12.22<br>Total<br>funds<br>£ | 31.12.21<br>Total<br>funds<br>£ |
|---|-------|----------------------------|--------------------------|---------------------------------|---------------------------------|
| <b>INCOME AND ENDOWMENTS</b>                |       |                            |                          |                                 |                                 |
| Donations and Legacies                      |       | 52,133                     | 275                      | 52,408                          | 58,233                          |
| Fundraising activities (inc. trading)       | 2     | 40,305                     | -                        | 40,305                          | 32,062                          |
| Investment income                           | 3     | 528                        | 463                      | 991                             | 40                              |
| <b>Income from charitable activities</b>    |       |                            |                          |                                 |                                 |
| Hire of Church Centre                       |       | 1,841                      | -                        | 1,841                           | 1,627                           |
| Parish weekend                              |       | -                          | -                        | -                               | -                               |
| Parochial fees                              |       | 1,531                      | -                        | 1,531                           | 2,456                           |
| Other                                       |       | 918                        | -                        | 918                             | 469                             |
| <b>Total income and endowments</b>          |       | 97,256                     | 738                      | 97,994                          | 94,887                          |
| <b>EXPENDITURE</b>                          |       |                            |                          |                                 |                                 |
| <b>Costs of generating funds</b>            |       |                            |                          |                                 |                                 |
| Expenditure on Raising funds                |       | 20,004                     | -                        | 20,004                          | 13,623                          |
| Corporation Tax                             |       | 2,619                      |                          | 2,619                           | 1,449                           |
| <b>Expenditure on Charitable activities</b> |       |                            |                          |                                 |                                 |
| Share                                       |       | 41,150                     | -                        | 41,150                          | 47,591                          |
| Parish weekend                              |       | -                          | -                        | -                               | -                               |
| Church running expenses                     | 5,6   | 23,887                     | 2,052                    | 25,939                          | 22,925                          |
| Clergy and Team expenses                    | 5     | 6,408                      | -                        | 6,408                           | 6,408                           |
| Planned giving                              | 4,7   | 2,800                      | -                        | 2,800                           | 2,100                           |
| <b>Total expenditure</b>                    |       | 96,868                     | 2,052                    | 98,920                          | 94,096                          |
| <b>NET INCOME (EXPENDITURE)</b>             |       | 388                        | (1,314)                  | (926)                           | 791                             |
| <b>TOTAL FUNDS BROUGHT FORWARD</b>          |       | <u>675,952</u>             | <u>58,733</u>            | <u>734,685</u>                  | <u>733,894</u>                  |
| <b>TOTAL FUNDS CARRIED FORWARD</b>          |       | <u>676,340</u>             | <u>57,419</u>            | <u>733,759</u>                  | <u>734,685</u>                  |

**Balance Sheet**  
**At 31st December 2022**

|  | Notes | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | 31.12.22<br>Total<br>funds<br>£ | 31.12.21<br>Total<br>funds<br>£ |
|--|-------|----------------------------|--------------------------|---------------------------------|---------------------------------|
| <b>FIXED ASSETS</b>                          |       |                            |                          |                                 |                                 |
| Tangible assets                              | 8     | 610,000                    | -                        | 610,000                         | 610,000                         |
| <b>CURRENT ASSETS</b>                        |       |                            |                          |                                 |                                 |
| Debtors                                      | 9     | 10,396                     | 5                        | 10,401                          | 13,230                          |
| Cash at bank and in hand                     | ,     | <u>73,295</u>              | <u>57,414</u>            | <u>130,709</u>                  | <u>119,238</u>                  |
|  |       | 83 ,691                    | 57,419                   | 141,110                         | 132,468                         |
| <b>CREDITORS</b>                             |       |                            |                          |                                 |                                 |
| Amounts falling due within one year          | 10    | (17,351)                   | (-)                      | (17,351)                        | (7,783)                         |
| <b>NET CURRENT ASSETS</b>                    |       | <u>66,340</u>              | <u>57,419</u>            | <u>123,759</u>                  | <u>124,685</u>                  |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | <u>676,340</u>             | <u>57,419</u>            | <u>733,759</u>                  | <u>734,685</u>                  |
| <b>NET ASSETS</b>                            |       | <u><u>676,340</u></u>      | <u><u>57,419</u></u>     | <u><u>733,759</u></u>           | <u><u>734,685</u></u>           |
| <b>FUNDS</b>                                 | 11    |                            |                          |                                 |                                 |
| Unrestricted funds                           |       |                            |                          | 676,340                         | 675,952                         |
| Restricted funds                             |       |                            |                          | <u>57,419</u>                   | <u>58,733</u>                   |
| <b>TOTAL FUNDS</b>                           |       |                            |                          | <u><u>733,759</u></u>           | <u><u>734,685</u></u>           |

The financial statements were approved by the Board of Trustees on 23 March 2023 and were signed on its behalf by:

Colin Heber-Percy - Trustee

Chris Gray - Trustee



**Notes to the Financial Statements  
for the Year Ended 31st December 2022**

**1. ACCOUNTING POLICIES**

**Basis of Preparation**

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations “true and fair view” together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS 102))

The financial statements have been prepared under the historical cost convention.

**Income and Endowments**

Incoming resources are included on the Statement of Financial Activities (SOFA) when:

- a) The PCC becomes legally entitled to use the income; and
- b) The inflow of economic benefit is probable; and
- c) The monetary value can be measured with sufficient reliability.

**Liability Recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Grants payable without performance conditions**

Grants payable are recognised in the accounts when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.

**Volunteer help**

The value of any volunteer help received is not included in the financial statements but is described in the Trustees’ Annual Report.

**Consecrated and benefice property**

This property is not included in the financial statements since it is excluded from the definition of “charity” by Section 10(2)(a) and (c) of the Charities Act 2011.

**Tangible fixed assets**

These are capitalised if they can be used for more than one year and cost at least £1,000. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

|                     |          |
|---------------------|----------|
| Land                | Nil      |
| Buildings*          | Nil      |
| Fixtures & Fittings | 20 years |
| Computers           | 3 years  |

\*No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial.

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

**Notes to the Financial Statements - continued  
for the Year Ended 31st December 2022**

**Taxation**

The PCC is exempt from tax on its charitable activities. Corporation Tax is payable on profits made on trading activities in accounting periods where the income from these activities exceeds 25% of total income.

**Gift Aid Tax Claims**

A reclaim of tax is made on collections and donations received under the Gift Aid Scheme. The receipt is included in the SOFA at the same time as the donation to which they relate.

**Unrestricted funds**

These represent the remaining income funds of the PCC that are available for spending in accordance with the charitable objectives at the discretion of the Trustees. These funds include amounts designated by the PCC for the purchase of an asset or for spending on a specific project.

**Restricted funds**

These funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Details of funds held and the restrictions provided are shown in the notes to the financial statements.

**2. FUNDRAISING ACTIVITIES (inc Trading)**

|                         | 31.12.22 | 31.12.21 |
|-------------------------|----------|----------|
|                         | £        | £        |
| Christmas trees weekend | 40,305   | 32,062   |
|                         | =====    | =====    |

**3. INVESTMENT INCOME**

|                          | 31.12.22   | 31.12.21  |
|--------------------------|------------|-----------|
|                          | £          | £         |
| Deposit account interest | <u>991</u> | <u>40</u> |

**4. GRANTS PAYABLE**

|                | 31.12.22     | 31.12.21     |
|----------------|--------------|--------------|
|                | £            | £            |
| Planned giving | <u>2,800</u> | <u>2,100</u> |

In the year ended 31st December 2022, £2,800 in total was donated to the following Organisations:

Burbage Primary School PTA  
Burbage Village Hall and Recreation Grounds  
CIO  
Savernake Forest Scout Group  
Burbage Surgery Donations Fund  
Canal Breaks for Special Children

The PCC will determine the amounts to be paid to Organisations in 2023.

**Notes to the Financial Statements - continued  
for the Year Ended 31st December 2022**

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st December 2022 nor for the year ended 31st December 2021.

**Trustees' Expenses**

There were no trustees' expenses paid for the year ended 31st December 2022 nor for the year ended 31st December 2021.

Clergy expenses are paid to clergy by virtue of their office and not in relation to their role as Trustees.

**6 STAFF COSTS**

|                             | 31.12.22     | 31.12.21     |
|-----------------------------|--------------|--------------|
|                             | £            | £            |
| Wages and salaries          | 4,914        | 4,698        |
| Social security costs       | <u>-</u>     | <u>-</u>     |
|                             | <u>4,914</u> | <u>4,698</u> |
| Average number of employees | <u>1</u>     | <u>1</u>     |

**7. RELATED PARTIES**

Peter Devenish is the Chairman of Canal Breaks for Special Children and Christopher Davis was the Hon. Treasurer of Savernake Forest Scout Group, to which Organisations a grant was made in the year. Janet Hartwell is the wife of Robert Hartwell, the Centre Manager, to whom the Centre Manager's fee was payable and Joyce Kennington is the wife of Ralph Kennington to whom payment was made for certain electrical works..

**8. TANGIBLE FIXED ASSETS**

|   | Church<br>Centre<br>£ |
|---|-----------------------|
| <b>COST</b>                                       |                       |
| At 1st January and 31 <sup>st</sup> December 2022 | <u>610,000</u>        |

The Church Centre is an asset of the PCC. The amount of £610,000 is its insurance reinstatement value. Under the FRS 102 transitional provisions this value is deemed to be the cost of the asset. The PCC also own a small piece of land adjoining the churchyard. This land is considered by the Trustees to have a nominal value only under existing circumstances. The Church building is not owned by the PCC although it is responsible for its upkeep.

**9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                         | 31.12.22      | 31.12.21      |
|-------------------------|---------------|---------------|
|                         | £             | £             |
| Prepayments and Debtors | 959           | 3,366         |
| Tax Refund              | <u>9,442</u>  | <u>9,864</u>  |
|                         | <u>10,401</u> | <u>13,230</u> |

**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                 | 31.12.22      | 31.12.21     |
|-----------------|---------------|--------------|
|                 | £             | £            |
| Accruals        | 14,732        | 6,334        |
| Corporation Tax | <u>2,619</u>  | <u>1,449</u> |
|                 | <u>17,351</u> | <u>7,783</u> |

**Notes to the Financial Statements - continued**  
**for the Year Ended 31st December 2022**

**11. MOVEMENT IN FUNDS**

|                             | At 1.1.22      | Net movement<br>in funds | At 31.12.22    |
|-----------------------------|----------------|--------------------------|----------------|
|                             | £              | £                        | £              |
| <b>Unrestricted funds</b>   |                |                          |                |
| General fund                | 675,952        | 388                      | 676,340        |
| <b>Restricted funds</b>     |                |                          |                |
| Maintenance fund            | 47,846         | 383                      | 48,229         |
| Bell fund                   | 1,090          | 9                        | 1,099          |
| East window fund            | 107            | 1                        | 108            |
| Children's festival fund    | 27             | -                        | 27             |
| Organ fund                  | 4,276          | 34                       | 4,310          |
| Churchyard fund             | 386            | 3                        | 389            |
| ~~~~~ Refreshment area fund | 5,001          | (1,744)                  | 3,257          |
|                             | <u>58,733</u>  | <u>(1,314)</u>           | <u>57,419</u>  |
| <b>TOTAL FUNDS</b>          | <u>734,685</u> | <u>(926)</u>             | <u>733,759</u> |

Net movement in funds, included in the above are as follows:

|                             | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Unrealised<br>Gain<br>£ | Movement in<br>funds<br>£ |
|-----------------------------|----------------------------|----------------------------|-------------------------|---------------------------|
| <b>Unrestricted funds</b>   |                            |                            |                         |                           |
| General fund                | 97,256                     | (96,868)                   | -                       | 388                       |
| <b>Restricted funds</b>     |                            |                            |                         |                           |
| Maintenance fund            | 383                        | -                          |                         | 383                       |
| Bell fund                   | 9                          | -                          |                         | 9                         |
| East window fund            | 1                          | -                          |                         | 1                         |
| Children's festival fund    | -                          | -                          |                         | -                         |
| Organ fund                  | 34                         | -                          |                         | 34                        |
| Churchyard fund             | <u>3</u>                   | -                          |                         | <u>3</u>                  |
| ~~~~~ Refreshment area fund | <u>308</u>                 | <u>(2,052)</u>             |                         | <u>(1,744)</u>            |
|                             | <u>738</u>                 | <u>(2,052)</u>             |                         | <u>(1,314)</u>            |
| <b>TOTAL FUNDS</b>          | <u>97,994</u>              | <u>(98,920)</u>            | <u>-</u>                | <u>(926)</u>              |

**Independent Examiner's Report to the Trustees of  
The Parochial Church Council of the Ecclesiastical Parish of All Saints Burbage in the  
Diocese of Salisbury – Charity No. 1131570**

I report on the accounts for the year ended 31st December 2022 set out on pages 5 to 10.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

B K Froud FCA  
Bew & Co Limited  
Chartered Accountants  
130 High Street  
Marlborough  
Wiltshire  
SN8 1LZ

28 March 2023

**Detailed Statement of Financial Activities  
for the Year Ended 31st December 2022**

|  | 31.12.22<br>£ | 31.12.21<br>£ |
|--|---------------|---------------|
| <b>INCOME AND ENDOWMENTS</b>                 |               |               |
| <b>Donations and Legacies</b>                |               |               |
| Legacies                                     | -             | -             |
| Donations                                    | 1,149         | 5,465         |
| Tax refunds                                  | 9,835         | 9,978         |
| Collections                                  | 39,970        | 41,658        |
| Special collections                          | 1,454         | 1,132         |
|  | <u>52,408</u> | <u>58,233</u> |
| <b>Fundraising Activities (inc. Trading)</b> |               |               |
| Christmas trees weekend                      | 40,305        | 32,062        |
| <b>Investment income</b>                     |               |               |
| Deposit account interest                     | 991           | 40            |
| <b>Income from charitable activities</b>     |               |               |
| Parochial Fees                               | 1,531         | 2,456         |
| Hire of Church Centre                        | 1,841         | 1,627         |
| Parish Weekend                               | -             | -             |
| Other  | 918           | 469           |
|  | <u>4,290</u>  | <u>4,552</u>  |
| <b>Total income and endowments</b>           | 97,994        | 94,887        |
| <b>EXPENDITURE</b>                           |               |               |
| <b>Expenditure on raising funds</b>          |               |               |
| Christmas trees & other expenses             | 20,004        | 13,623        |
| Corporation Tax                              | 2,619         | 1,449         |
|  | <u>22,623</u> | <u>15,072</u> |
| <b>Charitable activities</b>                 |               |               |
| Parish share paid to Diocese                 | 41,150        | 47,591        |
| Clergy and Team expenses                     | 6,408         | 6,408         |
| Utilities                                    | 4,431         | 3,219         |
| Printing, stationery & books                 | 217           | 201           |
| Centre Manager's fee                         | 30            | -             |
| Insurance                                    | 4,118         | 3,938         |
| Tuning                                       | 378           | 168           |
| Bank charges                                 | 282           | 234           |
| Cleaning                                     | 1,802         | 960           |
| Administration                               | 5,994         | 6,018         |
| Burbage News                                 | 650           | 275           |
| Repairs & maintenance                        | 4,382         | 4,222         |
| Special collections                          | 1,454         | 1,132         |
| Parish weekend                               | -             | -             |
| Other  | 1,409         | 1,772         |
| Carried forward                              | 72,705        | 76,138        |

**Detailed Statement of Financial Activities 2022**

|                                 | 31.12.22<br>£      | 31.12.21<br>£    |
|---------------------------------|--------------------|------------------|
| <b>Charitable activities</b>    |                    |                  |
| Brought forward                 | 72,705             | 76,138           |
| Grants to institutions          | 2,800              | 2,100            |
| Accountancy                     | 792                | 786              |
|                                 | <hr/> 76,297       | <hr/> 79,024     |
| <b>Total resources expended</b> | <hr/> 98,920       | <hr/> 94,096     |
|                                 | <hr/>              | <hr/>            |
| <b>Net income/(expenditure)</b> | <hr/> <u>(926)</u> | <hr/> <u>791</u> |