

REGISTERED CHARITY NUMBER: 1131553

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2023
For
The Parochial Church Council of the Ecclesiastical Parish of St. Mary the Virgin, Cottingham (Diocese of
York)

Harris Lacey and Swain
Suite 1
The Riverside Building
Hessle
East Yorkshire
HU13 0DZ

Parochial Church of St Mary the Virgin, Cottingham

Financial Statements

For the Year ended 31 December 2023

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Parochial Church of St Mary the Virgin, Cottingham

Information

For the Year ended 31 December 2023

Trustees

Rev Dr Nicola Bown
Deborah Archer
Ruth Atkinson
Nudgean Basley
Valerie Baxter
Eileen Blow
Joy Bower
Susan Brett
Melanie Drewitz
Sheila Fisher
Rev Shelly Jones
Robert McMillan
Sue Moody
Andy Penney
David Pennie
Wendy Sharpe
Sue Tidder
Garry Tommins
Margaret Wright

Address

Church of St Mary the Virgin, Cottingham
Hallgate
Cottingham
East Yorkshire
HU16 4DD

Independent Examiner

Harris Lacey and Swain
Suite 1 The Riverside Building
Livingstone Road
Hessle
Hull
HU13 0DZ

Bankers

HSBC plc
63 Market Place
Beverley

Parochial Church of St Mary the Virgin, Cottingham

Trustees Annual Report

For the Year ended 31 December 2023

Structure, Governance and Management

The Parochial Church Council is a Corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC

Objectives and Activities

St Mary's PCC has the responsibility for co-operating with the Incumbent, in promoting, in the Ecclesiastical Parish, the whole, continuing mission of the Church, both pastoral, ecclesiastical, social and ecumenical. It also has maintenance responsibilities for the Church (the Church Commissioners cover the majority of the cost of repairs to the Chancel), the Church Halls, Church House and the Curates residence

Achievements and Performance

Church Attendance

There were 131 Parishioners on the Electoral Roll, 21 of whom were not resident within the Parish. Attendance at services has returned to a steady level with an average of 141 in October, this includes a special service.

Financial Review

Total receipts on the ordinary funds were £125,327 ✓

✓ £122,088 was spent to further the Christian Ministry of St Mary's Church including a Freewill Giving of £48,000 which provides stipends and housing for the clergy

The net result for the year is an excess of receipts over payments on ordinary funds of £3,239 ✓

On restricted funds there was an excess of receipts over payments of £739 ✓

Parochial Church of St Mary the Virgin, Cottingham

Trustees Annual Report

For the Year ended 31 December 2023

Reserved Funds

The Parochial Church Council maintains Bank accounts for the following purposes:

FABRIC ACCOUNTS which are restricted and include:-

Fabric Fund used to maintain the fabric of the Church. Within this fund are specific sums which are designated. These are:

Church Amenities £3,339 and Flexible Space Development including Floor Repairs and Toilets £12,271. stained glass £2713 and CCTV security £1,352.

GENERALACCOUNT which includes:

An amount of £3,110 which is a legacy that is restricted to the maintenance of the organ and other amounts totaling £1,629 which have been designated for specific purposes,

General funds to fund the day to day operation of the church

Reserves Policy

The PCC continue to exercise prudent financial control to maintain a level of reserves to cover emergencies whilst continuing to contribute to Freewill Giving and maintain the Church for future generations.

THE PAROCHIAL CHURCH OF ST MARY THE VIRGIN, COTTINGHAM

STATEMENT OF TRUSTEES RESPONSIBILITIES

Charity legislation requires Trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Charity as at the end of the financial year and of the surplus or deficit for that period.

In preparing the Financial Statements, suitable accounting policies have been adopted and consistently applied, to the best of the Trustees' knowledge and belief, by reference to reasonable and prudent judgements and estimates.

Applicable accounting standards have been followed.

The Trustees are responsible for maintaining adequate accounting records, for safeguarding the assets of the Charity and for preventing and detecting fraud and other irregularities. The Trustees are also required to indicate where the Financial Statements are prepared other than on the basis that the Charity is a going concern.

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH OF ST MARY THE VIRGIN, COTTINGHAM

Independent examiner's report to the trustees of The Parochial Church of St Mary the Virgin, Cottingham

I report to the trustees on my examination of the accounts of The Parochial Church of St Mary the Virgin, Cottingham (the trust) for the year ended 31st December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act')

I report in respect of my examination of the Trust's accounts carried out under section 145 of The Act and in carrying out examination I have followed all applicable directions given by the Charity Commission under section 145 (5)(b) of The Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of the Trust as required by section 130 of The Act; or
- The accounts do not accord with those records; or
- The accounts do not comply with the applicable requirements concerning form and content of accounts set out in the Charities (Accounts & Reports) Regulations 2008 other than any requirement that the accounts give a true & fair view such is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable proper understanding of the accounts to be reached.



Richard D Lacey, FCA
Harris Lacey & Swain
Suite 1, The Riverside Building
Livingston Road
Hessle
HU13 0DZ

Chartered Accountant

Parochial Church of St Mary the Virgin, Cottingham

Statement of Financial Activities

For the Year Ended 31 December 2023

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
INCOMING RESOURCES					
Voluntary Receipts from Donors	4a	68,536.59	1,386.00	69,922.59	67,050.93
Other Voluntary Receipts	4b	2,445.09	0.00	2,445.09	158,553.53
Income from Activities to Generate Funds	4c	17,384.57	0.00	17,384.57	22,477.66
Receipts from Church Activities	4d	28,944.56	-	28,944.56	26,953.17
Investment Income	4e	0.00	7,106.26	7,106.26	1,061.10
Other Receipts	4f	8,016.04	8857.20	16,873.24	7,914.11
TOTAL INCOMING RESOURCES		<u>125,326.85</u>	<u>17,349.46</u>	<u>142,676.31</u>	<u>284,010.50</u>
RESOURCES EXPENDED					
Cost of Generating Funds	5a	3,573.76	0.00	3,573.76	5,122.16
Grants	5b	2,623.98	-	2,623.98	3,479.85
Activities Directly Related to the work of the Church	5c	112,624.67	16,610.95	129,235.62	155,503.59
Church Management and Administration	5d	3,265.73	-	3,265.73	2,911.40
TOTAL RESOURCES EXPENDED		<u>122,088.14</u>	<u>16,610.95</u>	<u>138,699.09</u>	<u>167,017.00</u>
NET (OUTGOING)/INCOMING RESOURCES		3,238.71	738.51	3,977.22	116,993.50
NET MOVEMENT IN FUNDS	8	<u>3,238.71</u>	<u>738.51</u>	<u>3,977.22</u>	<u>116,993.50</u>

Approved by the Parochial Church Council on

19th March 2024

and signed on its behalf by

Nicola Bourne

Parochial Church of St Mary the Virgin, Cottingham

Balance Sheet

For the Year Ended 31 December 2023

	Note	2022	2021
Fixed Assets			
Tangible Fixed Assets	6	1,134,516.00	1,134,516.00
Current Assets			
Cash at Bank and in Hand		255,195.29	251,158.07
Liabilities: Amounts falling due within one year			
Accruals	7	<u>600.00</u>	<u>540.00</u>
Net Current Assets		254,595.29	250,618.07
		<u>1,389,111.29</u>	<u>1,385,134.07</u>
Funds			
Unrestricted	8		
Church Property		1,134,516.00	1,134,516.00
Cash		<u>21,424.02</u>	<u>18,185.31</u>
		1,155,940.02	1,152,701.31
Restricted Cash	8	233,171.27	232,432.76
		<u>1,389,111.29</u>	<u>1,385,134.07</u>

Parochial Church of St Mary the Virgin, Cottingham

Notes to the Financial Statements

For the Year Ended 31 December 2023

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 – reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

The requirements of Section 7 Statement of Cash Flows

2. TRUSTEES EMOLUMENTS

None of the trustees receive any emoluments.

3. TAXATION

The Church is exempt from liability to taxation on its income and capital gains.

4. INCOMING RESOURCES

Receipts are recognised as income when the funds have been received.

Legacies are included when the funds are received and the Trustees are content that the conditions of the legacy can be met.

5. RESOURCES EXPENDED

Expenditure is recorded as it is settled and is classified under headings that aggregate all costs related to that category.

6. FUND ACCOUNTING

Unrestricted funds can be used in accordance with the Churches objectives at the discretion of the Trustees.

Restricted funds can be used in accordance with the Churches objectives but in accord with the donors directions or the objectives of the funds raising initiative.

7. ESTIMATES AND JUDGEMENTS

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Although these estimates are based on the Trustees best knowledge of the amount, events or actions, actual results may ultimately differ from these estimates. The Trustees do not consider there to be any material estimates and judgements.

8. FINANCIAL INSTRUMENTS

The Church only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments, including trade and other debtors and creditors are initially recognised at transaction value and subsequently measure at their settlement value.

Parochial Church of St Mary the Virgin, Cottingham

Notes to the Financial Statements

For the Year Ended 31 December 2023

4. INCOMING RESOURCES

	Unrestricted Funds General	Restricted Func		Total Restricted Funds	Total Funds 2023	Total Funds 2022
		Fabric Fund	Organ Fund			
a) Voluntary Receipts from Donors						
Planned Giving	43,544.18			0.00	43,544.18	44,167.26
Income Tax Recovered	10,967.06	231.00		231.00	11,198.06	12,278.09
Other Giving	6,438.49	1,155.00		1,155.00	7,593.49	2,861.14
Cash Collections	7,586.86			0.00	7,586.86	7,744.44
	<u>68,536.59</u>	<u>1,386.00</u>	<u>0.00</u>	<u>1,386.00</u>	<u>69,922.59</u>	<u>67,050.93</u>
b) Other Voluntary Receipts						
Legacies				0.00	0.00	155,530.00
Wall Box	2,445.09			0.00	2,445.09	3,023.53
	<u>2,445.09</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,445.09</u>	<u>158,553.53</u>
c) Income from Activities to Generate Funds						
Parish Magazine - Sales & Adverts	4,416.00			0.00	4,416.00	4,733.50
Rents - Church Houses	12,968.57			0.00	12,968.57	14,770.60
Gift Days				0.00	0.00	2,973.56
	<u>17,384.57</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>17,384.57</u>	<u>22,477.66</u>
d) Receipts from Church Activities						
Fees	12,980.87			0.00	12,980.87	12,471.28
Halls	9,188.75			0.00	9,188.75	9,162.50
Coffee Shop	2,186.72			0.00	2,186.72	1,962.11
Events	4,588.22			0.00	4,588.22	3,357.28
	<u>28,944.56</u>	<u>0.00</u>		<u>0.00</u>	<u>28,944.56</u>	<u>26,953.17</u>
e) Investment Income						
Bank Interest		7,106.26		7,106.26	7,106.26	1,061.10
f) Other Receipts						
Retiring Collections	5,516.04			0.00	5,516.04	4,659.30
Grants	2,500.00	6,144.40		6,144.40	8,644.40	3,254.81
Sundries				0.00	0.00	0.00
Insurance claim		2,712.80		2,712.80	2,712.80	
Appeals				0.00	0.00	-
	<u>8,016.04</u>	<u>8,857.20</u>		<u>8,857.20</u>	<u>16,873.24</u>	<u>7,914.11</u>
Total Incoming Resources	<u>125,326.85</u>	<u>17,349.46</u>	<u>0.00</u>	<u>17,349.46</u>	<u>142,676.31</u>	<u>284,010.50</u>

Parochial Church of St Mary the Virgin, Cottingham

Notes to the Financial Statements

For the Year Ended 31 December 2023

5. RESOURCES EXPENDED

	Unrestricted Funds General	Fabric Fund	Restricted Funds Organ Fund	Total Restricted Funds	Total Funds 2023	Total Funds 2022
a) Cost of Generating Funds						
Magazine	3,232.00			-	3,232.00	3,288.00
Other Costs of Raising Funds	341.76			-	341.76	1,834.16
	<u>3,573.76</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,573.76</u>	<u>5,122.16</u>
b) Grants						
Appeals				0.00	0.00	-
Missionary and Charitable Giving	2,623.98			0.00	2,623.98	3,479.85
	<u>2,623.98</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,623.98</u>	<u>3,479.85</u>
c) Activities directly related to the work of the Church						
Freewill Giving	48,000.00			0.00	48,000.00	57,000.00
Fees	7,571.00			0.00	7,571.00	9,111.00
Working Expenses of the Rector	3,309.88			0.00	3,309.88	3,339.72
Salary	8,427.55			0.00	8,427.55	8,030.13
Assistant Clergy	863.10			0.00	863.10	-
Church Heat, Light & Insurance	22,919.87			0.00	22,919.87	23,624.34
Church Upkeep	2,021.55	15,430.95		15,430.95	17,452.50	35,193.71
Roof Repairs				0.00	0.00	-
Church Services	2,220.54			0.00	2,220.54	1,514.35
Music and Organ			1,180.00	1,180.00	1,180.00	1,680.00
Church Properties	10,344.81			0.00	10,344.81	1,725.45
Church Halls	6,434.73			0.00	6,434.73	13,238.54
Flexible Space Development				0.00	0.00	835.18
Sundries	511.64			0.00	511.64	211.17
	<u>112,624.67</u>	<u>15,430.95</u>	<u>1,180.00</u>	<u>16,610.95</u>	<u>129,235.62</u>	<u>155,503.59</u>
d) Church Management and Administration						
Administration	2,314.62			-	2,314.62	2,009.44
Independent Examiner's Fees	600.00			-	600.00	540.00
Bank Charges	351.11				351.11	361.96
	<u>3,265.73</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,265.73</u>	<u>2,911.40</u>
Total Resources Expended	<u>122,088.14</u>	<u>15,430.95</u>	<u>1,180.00</u>	<u>16,610.95</u>	<u>138,699.09</u>	<u>167,017.00</u>

6. TANGIBLE FIXED ASSETS

Tangible Fixed Assets are included at their insurance values as follows:
This value represents the estimated restatement value and is considerably in excess
of their market value due to their listed building status.

Fixed Assets for Church Use

Church Halls and Church House
10 Kingtree Avenue

	2023	2022
	1,000,000	1,000,000
	134,516	134,516
	<u>1,134,516</u>	<u>1,134,516</u>

7. ACCRUALS

Independent Examiner's Fees

	2023	2022
	540.00	540.00
	<u>540.00</u>	<u>540.00</u>

8. ANALYSIS OF FUNDS

	Unrestricted Funds General	Fabric Fund	Restricted Funds Organ Fund	Total Restricted Funds	Total Funds 2023	Total Funds 2022
Funds at 1 January 2023	1,152,701.31	228,142.76	4,290.00	232,432.76	1,385,134.07	1,268,140.57
Net Movement in Funds	3,238.71	1,918.51	(1,180.00)	738.51	3,977.22	116,993.50
Increase in stated value of Fixed Assets					0.00	-
Funds at 31 December 2023	<u>1,155,940.02</u>	<u>230,061.27</u>	<u>3,110.00</u>	<u>233,171.27</u>	<u>1,389,111.29</u>	<u>1,385,134.07</u>
Cash funds available at 31 December 2023	<u>21,964.02</u>	<u>230,061.27</u>	<u>3,110.00</u>	<u>233,171.27</u>	<u>255,135.29</u>	<u>251,158.07</u>