

# **St Peter's Church**

Bayhall Road, Tunbridge Wells

## **Annual Report and Financial Statements**

**THE PAROCHIAL COUNCIL OF THE ECCLESIASTICAL PARISH OF**

**ST PETERS, TUNBRIDGE WELLS**

**Charity Number: 1131548**

**For the year ended 31 December 2020**

**Incumbent: Mike Warren**

**The Vicarage, Bayhall Road, Tunbridge Wells TN2 4TP**

**Bank: HSBC Bank Plc**

**105 Mount Pleasant**

**Tunbridge Wells**

**Independent Examiner: Mrs Sheila Anstead**

# **The Parochial Council of the Ecclesiastical Parish of St Peter's Tunbridge Wells**

Working Name: **St Peter's, Tunbridge Wells**

## **Trustees Annual Report for 2020**

### **Background**

St Peter's aims to promote the preaching and teaching of the gospel of Jesus Christ within the parish, and beyond its boundaries through the work of a number of missionary societies. It seeks to maintain good relationships with other churches within the parish and town. It aims, as far as possible, to maintain a good community profile.

### **Charitable Status and Governing Document**

The charity was registered with the Charities Commission on 8 September 2009 under the governing document The Parochial Church Council Powers Measure (1956) as amended and The Church Representation Rules.

### **Membership**

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Governing document and the Church Representation Rules.

Members of the PCC are also Trustees of the Charity.

During the year the following served as members of the PCC:

<i>Incumbent:</i>	<i>(Chairman)</i>	Michael Warren
<i>Assistant Minister:</i>		Philip Peddar
<i>Wardens:</i>		Keith Waters
		Sally Poland
<i>Representatives on</i>		Michael Sumpter
<i>The Deanery Synod:</i>		
<i>Elected Members</i>		Richard Akehurst
		Tony Burgess <i>Treasurer</i>
		Michele Burgess
		Peter Fromow
		Rachel Fromow
		William Lane
		Mary Sturgeon
		Lindsey Sumpter
		Cliff Nay (w.e.f. 4 October 2020)

## **Standing and Finance Committee**

The minister & churchwardens (ex-officio), plus 2 elected from the PCC. Elected members this year: William Lane and Anthony Burgess.

### **Aims:**

- to carry out the business of the PCC between meetings
- to oversee the provision of facilities necessary for St Peter's to fulfil its mission in a welcoming and safe environment
- to look in detail at finances and budgets and make recommendations to the PCC.

## **Church attendance**

The names of 111 Members appear on the new Church Electoral Roll of whom 59 were not resident within the parish. For much of the year, attendance in person was restricted because of the pandemic, the church building either closed or accommodating only 30-40 people because of social distancing measures. However, many households were able to participate in services using Zoom, and overall numbers remained constant at 70-80 weekly. A few others used service outlines from the website, and 20 elderly members of the church family were appreciative of the printed order of service and sermon notes which were delivered to them weekly.

### **Review of the Year**

### **Meetings**

St Peter's PCC held 1 APCM and 7 meetings during 2020.

### **Mission**

The church continues to attract new members both in person and virtually. The PCC continued to support and pray for our Mission Links: Serving In Mission (SIM), Church Missionary Society (CMS), People International (PI) and Crosslinks/Acorn Camps and with the increased use of technology, mission partners were able to join in services or prayer meetings from a distance.

### **Youth work**

The youth benefit from Sunday Bible Classes; a Friday night youth club, SPY (for 11 to 14 year olds); a study group, CY, for 14 to 18 year olds. Many of the youth & children's sessions were held online and the summer camps were unable to go ahead in 2020 due to the pandemic.

As usual, a gift of Bibles was made to all year 6 pupils at St Peter's School at the time of their transfer to secondary school, but without the usual Leavers' Service and formal presentation.

### **Evangelism and Worship**

The vicar Mike Warren, the assistant minister Phil Peddar and the church family work together to spread the gospel in the parish and to strengthen adult and youth teaching. Door-knocking in the parish, under the leadership of Phil Peddar, has led to new people attending services.

### **Community**

- St Peter's School Governors: Mike Warren, Matt Aldous & Yemi Adenekan.
- A number of church members continued to serve the community in a quiet and godly way. For example, at Good Neighbours, members at Sherborne Close, Trustees at Fegans children's charity, workers in other local charities, ministering in sheltered housing and nursing homes.

### **Administration**

The church was well supported by Lindsey Sumpter in administrative matters. The role included secretarial support for the Vicar, managing church hall lettings, record-keeping, purchasing supplies. During the year, a church management system, ChurchBuilder, was adopted and is proving very beneficial for multiple administrative functions and importantly, provides security of data. Lindsey Sumpter, Sarah Warren and Rachel Fromow were trained as webmasters on the system.

### **Church Fabric, Maintenance**

The church buildings were kept in good order by the church wardens, Richard Akehurst, Martin Maplesden and our volunteers (notably Ian Cochrane).

## **Policies & Risk Management**

### **Safeguarding Policies**

The Safeguarding Policy and associated procedures have been updated in accordance with guidance from Diocese. All adults working with children undergo the appropriate DBS checks. The Parish Safeguarding Officer is Michele Burgess.

### **Health & Safety**

The PCC has a policy on Health & Safety which is reviewed regularly by the PCC and communicated to users of the halls and church buildings.

### **Reserves Policy**

The PCC aim to hold three months operating expenditure in unrestricted funds.

## **Review of financial activities**

Having started 2020 well it is perhaps no surprise to report that the Church's finances were knocked off course by the onset of the Covid-19 pandemic. Following closure of the premises in March those sources of income relying on physical attendance at the Church and halls ceased entirely. Despite this significant loss of income however St Peter's ended the year in surplus by £16,181 thanks in the main to receipt of a substantial legacy from a former parishioner.

### **Income & Expenditure including the impact of the Covid-19 pandemic**

The impact of the pandemic on the Church's usual operational income was significant. Collections from church services were £3,200 down, receipts from the hire of halls were £14,200 lower and income from church family events were down by £1,900. On the positive side, regular giving by standing orders rose by £2,000 to £58,700 as some donors switched from using the Church envelope scheme.

Because the church buildings were closed for most of the year, usual operating costs were lower by £12,600. Gas, Electricity, training and costs relating to lay staff were all much reduced. However, despite these savings total expenditure for the whole of 2020 was higher by £18,800. This was due to the purchase of a new audio-visual system for the church building costing £26,000 and legal costs of £4,200 relating to the sale of the school playground.

The renewal of the audio-visual equipment was already overdue but became essential given the growing importance of streaming services via Zoom during the pandemic. The PCC agreed to proceed with the

purchase subject to an appeal to the Church family which raised £7,600 (excluding gift aid). These monies were credited to the restricted Church Development Fund which was further enhanced by £1,500 being a grant received from the Allchurches Trust given specifically for this purpose.

A substantial unrestricted legacy of £33,000 from the estate of the Late Mrs Betty Craddock received in December meant that an expected deficit was turned into a welcome surplus. Further funds from this source are expected in 2021 but no definite figures have been provided at the time of writing this report.

Other noteworthy sources of funds include a gift of £10,000 at the end of the year from the family of the Late Gordon Lavy. This was credited to the restricted G A D Lavy memorial fund and has been left to the discretion of the PCC as to how this should be spent.

#### **Funds**

As at 31 December 2020 the unrestricted General Fund stood at £74,262 up from £66,373 at the end of 2019. This figure provides in excess of six months cover for normal operating costs and therefore well above the PCC's policy of holding three months operating expenditure in unrestricted reserves.

#### **2021 Budget**

Early forecasts of income and expenditure were rendered problematic because of continued restrictions on normal church life due to the pandemic. However, at the time of writing the church buildings have recently opened and the PCC is optimistic that hall hire income and church based activities will return to previous year levels. Because of the difficult start to the year the current budget for 2021 expects a deficit of £4,000 but this takes no account of the remaining unspecified residual legacy from the estate of the Late Betty Craddock and does not include any fund raising initiatives. The budget also assumes that our outgoing Assistant Minister is replaced in September however, if no suitable candidate is found then the forecast deficit would revert to surplus.

#### **Other matters**

Stewardship, London is responsible for the staff payroll, their duties also include making sure tax and pension payments are made.

Taking into account the financial position of the charity at 31 December 2020, the expected income and expenditure for 2021 and current level of unrestricted general reserves, the members of the PCC believe that it is appropriate to consider the charity a going concern from the date of the approval of the accounts.

Annual Report adopted by PCC on 26 April 2021

Signed :



Chairman: Mike Warren

Date: 26 April 2021

**Independent examiner's report to the PCC of St Peter's Church, Tunbridge Wells Charity number 1131548**

I report to the trustees on my examination of the accounts of St Peter's Church (the Trust) for the year ended 31 December 2020 which are set out on pages 8 to 15 of the 2020 Trustee's Annual Report.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*S. Anstead*

Name: Sheila Anstead  
46B Culverden Down,  
Tunbridge Wells,  
Kent  
TN4 9SG

Date: 23 April 2021

## **Note 1: Accounting Policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 on an accruals basis.

### **Funds**

General funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include the separately analysed funds designated for a particular purpose by the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

### **Balance Sheet**

The following assets are recognised but not necessarily valued in the Balance Sheet:

- Movable church furnishings held by churchwardens on special trust for the PCC and which require a faculty for disposal.
- Land and buildings held on behalf of the PCC. Freehold assets are included at historic valuation. Land is not depreciated.
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £2,000.00.
- Investments held beneficially by the PCC.

The following assets are recognised and monetary value given as part of the description in the Balance Sheet:

- Amounts owing from the Inland Revenue even if a formal claim has not been made
- Any other amounts invoiced and owing to the PCC including church hall lettings and insurance claims.
- Legacies where formal notification of entitlement and amount has been received at 31 December by the PCC.

Closing bank balances.

The following liabilities are recognised in the Balance Sheet:

- Any loans or overdrafts advanced to the PCC.
- Any arrears of Diocesan Parish Share.
- Creditors for goods or services where the supply has been received and invoiced by 31 December.

## **Note 2: Fixed Assets**

Freehold playground-valued at 31 January 1970 at £4,000. This forms the endowment fund.

## **Note 3: Disclosable transactions**

There were no disclosable transactions.

## Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>						
Incoming resources from donors	59,194	—	13,945	—	73,139	66,272
Gift Aid	17,347	—	—	—	17,347	17,440
Other voluntary incoming resources	7,199	—	12,850	—	20,049	17,006
legacies	33,000	—	—	—	33,000	—
Income from investments	78	—	—	—	78	106
Income from charitable and ancillary trading	24,111	—	—	—	24,111	40,455
Other ordinary incoming resources	3,191	—	—	—	3,191	2,517
<b>Total income and endowments from:</b>	<b>144,122</b>	<b>—</b>	<b>26,795</b>	<b>—</b>	<b>170,917</b>	<b>143,799</b>
<b>Expenditure on:</b>						
Grants	7,150	—	939	—	8,089	6,680
Activities directly related to church work	21,587	—	313	—	21,900	34,527
Major repairs	15,815	—	10,100	—	25,915	127
Stipend and Parish Share	84,904	—	6,147	—	91,051	88,779
Fund-raising and publicity	422	—	—	—	422	1,041
Church management and administration	7,357	—	—	—	7,357	4,783
<b>Total expenditure on:</b>	<b>137,236</b>	<b>—</b>	<b>17,500</b>	<b>—</b>	<b>154,736</b>	<b>135,939</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>6,886</b>	<b>—</b>	<b>9,294</b>	<b>—</b>	<b>16,181</b>	<b>7,859</b>
<b>Transfers</b>						
Gross transfers between funds - in	1,002	—	—	—	1,002	38,120
Gross transfers between funds - out	—	(138)	(864)	—	(1,002)	(38,120)
<b>Other recognized gains / losses</b>						
Gains / losses on investment assets	—	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
<b>Net movement in funds</b>	<b>7,888</b>	<b>(138)</b>	<b>8,430</b>	<b>—</b>	<b>16,181</b>	<b>7,859</b>
<b>Total funds brought forward</b>	<b>66,373</b>	<b>5,658</b>	<b>7,327</b>	<b>4,000</b>	<b>83,359</b>	<b>75,499</b>
<b>Total funds carried forward</b>	<b>74,262</b>	<b>5,520</b>	<b>15,758</b>	<b>4,000</b>	<b>99,540</b>	<b>83,359</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	74,262	—	—	—	74,262	66,373
<b>Designated</b>						
Assistant Minister	—	0	—	—	0	0
Charity gift clearing fund	—	—	—	—	—	—
Church Development	—	—	—	—	—	—
Diocesan repair fund	—	5,174	—	—	5,174	5,174
Kitchen appeal fund	—	140	—	—	140	140
Maintenance sink fund	—	0	—	—	0	0
Missionary giving	—	0	—	—	0	138
St Peter's Discretionary Fund	—	200	—	—	200	200
Training & Development	—	4	—	—	4	4
Youth camp fund	—	—	—	—	—	—
<b>Restricted</b>						
Agency collection	—	—	(200)	—	(200)	(200)
Additional Agency collection	—	—	200	—	200	200
Assistant Minister	—	—	55	—	55	323
Bibles for St Peters School	—	—	0	—	0	0
GAD Lavy Fund	—	—	10,000	—	10,000	1,093
Church Development	—	—	0	—	0	1,015
Kitchen appeal fund	—	—	0	—	0	0
Missionary giving	—	—	0	—	0	0
Youth worker	—	—	960	—	960	480
Tower appeal fund	—	—	4,648	—	4,648	4,322
Youth camp fund	—	—	92	—	92	92
<b>Endowment</b>						
Playground	—	—	—	4,000	4,000	4,000



## Balance sheet

Class	Description	This year	Last year
<b>Fixed assets</b>			
	Freehold Playground	4,000	4,000
	<b>Total Fixed assets</b>	<b>4,000</b>	<b>4,000</b>
<b>Current assets</b>			
	Bank current HSBC	8,827	7,724
	Bank deposit HSBC	66,202	51,156
	Diocesan Deposit account	1,248	1,243
	CRF Diocesan account	9,262	9,234
	Accounts Receivable	10,000	10,000
	<b>Total Current assets</b>	<b>95,540</b>	<b>79,359</b>
<b>Liabilities</b>			
	Agency collections	—	—
	Accounts Payable	—	—
	<b>Total Liabilities</b>	<b>—</b>	<b>—</b>
	<b>Net Asset surplus(deficit)</b>	<b>99,540</b>	<b>83,359</b>
<b>Reserves</b>			
	Excess to date	16,181	
	Starting balances	79,359	79,359
	Endowment Fixed Assets	4,000	4,000
	<b>Total Reserves</b>	<b>99,540</b>	<b>83,359</b>
	<b>Represented by funds</b>		
	Unrestricted	74,262	66,373
	Designated	5,520	5,658
	Restricted	15,758	7,327
	Endowment	4,000	4,000
	<b>Total</b>	<b>99,540</b>	<b>83,359</b>

The charity is entitled to exemption from audit for the period ended 31 December 2020

The PCC acknowledge their responsibilities for ensuring that the company keeps accounting records; and preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of each financial year and of its profit or loss for each financial year.

ON BEHALF OF THE BOARD:

Mike Warren (chair)

26 April 2021

## Fund movement by type

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>St Peter's Discretionary Fund</b>							
Designated		200	—	—	—	—	200
<b>Sub-total</b>		<b>200</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>200</b>
<b>Training &amp; Development Fund</b>							
Designated		4	—	—	—	—	4
<b>Sub-total</b>		<b>4</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>4</b>
<b>Playground</b>							
Endowment		4,000	—	—	—	—	4,000
<b>Sub-total</b>		<b>4,000</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>4,000</b>
<b>Agency Collection</b>							
Restricted		(200)	—	—	—	—	(200)
<b>Sub-total</b>		<b>(200)</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(200)</b>
<b>Additional Agency</b>							
Restricted		200	—	—	—	—	200
<b>Sub-total</b>		<b>200</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>200</b>
<b>General fund</b>							
Unrestricted		66,373	144,122	137,236	1,002	—	74,262
<b>Sub-total</b>		<b>66,373</b>	<b>144,122</b>	<b>137,236</b>	<b>1,002</b>	<b>—</b>	<b>74,262</b>
<b>Diocesan repair fund</b>							
Designated		5,174	—	—	—	—	5,174
<b>Sub-total</b>		<b>5,174</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>5,174</b>
<b>Kitchen appeal fund</b>							
Designated		140	—	—	—	—	140
Restricted		0	—	—	—	—	0
<b>Sub-total</b>		<b>140</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>140</b>
<b>Tower appeal fund</b>							
Restricted		4,322	640	313	—	—	4,648
<b>Sub-total</b>		<b>4,322</b>	<b>640</b>	<b>313</b>	<b>—</b>	<b>—</b>	<b>4,648</b>
<b>To fund youth worker</b>							
Restricted		480	480	—	—	—	960
<b>Sub-total</b>		<b>480</b>	<b>480</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>960</b>
<b>Bibles for St Peters</b>							
Restricted		0	—	—	—	—	0
<b>Sub-total</b>		<b>0</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>0</b>
<b>Maintenance sink fund</b>							
Designated		0	—	—	—	—	0
<b>Sub-total</b>		<b>0</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>0</b>
<b>Church Development</b>							
Designated		—	—	—	—	—	—
Restricted		1,015	9,085	10,100	—	—	0
<b>Sub-total</b>		<b>1,015</b>	<b>9,085</b>	<b>10,100</b>	<b>—</b>	<b>—</b>	<b>0</b>
<b>Missionary giving</b>							
Designated		138	—	—	(138)	—	0
Restricted		0	—	—	—	—	0
<b>Sub-total</b>		<b>138</b>	<b>—</b>	<b>—</b>	<b>(138)</b>	<b>—</b>	<b>0</b>
<b>GAD Lavy Fund</b>							
Designated		—	—	—	—	—	—
Restricted		1,093	10,710	939	(864)	—	10,000
<b>Sub-total</b>		<b>1,093</b>	<b>10,710</b>	<b>939</b>	<b>(864)</b>	<b>—</b>	<b>10,000</b>

## Fund Movement by Type continued

### Assistant Minister

Designated	0	—	—	—	—	0
Restricted	323	5,880	6,147	—	—	55
<b>Sub-total</b>	<b>323</b>	<b>5,880</b>	<b>6,147</b>	<b>—</b>	<b>—</b>	<b>55</b>

### Youth camp fund

Designated	—	—	—	—	—	—
Restricted	92	—	—	—	—	92
<b>Sub-total</b>	<b>92</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>92</b>

<b>Grand total</b>	<b>83,259</b>	<b>170,917</b>	<b>154,736</b>	<b>—</b>	<b>—</b>	<b>99,540</b>
--------------------	---------------	----------------	----------------	----------	----------	---------------

## Note: 5 Analysis of income

### Incoming resources from donors

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Regular giving	52,418	—	6,360	—	58,778	56,766
Envelope scheme	777	—	—	—	777	2,697
Church collections	544	—	—	—	544	1,846
Mission Collections	5,455	—	—	—	4,455	4,962
Church Development Appeal			7,585		7,585	
Total	59,194	—	13,945	—	73,139	66,272

### Incoming resources from donors - Gift Aid

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Income tax recovered	17,347	—	—	—	17,347	17,440
Total	17,347	—	—	—	17,347	17,440

### Other voluntary incoming resources

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Sundry donations	6,991	—	11,350	—	18,341	15,880
Kitchen Appeal	—	—	—	—	—	—
Children and Youth	—	—	—	—	—	438
Evangelism income	—	—	—	—	—	—
Mummy & Me, Daddy & Me	207	—	—	—	207	688
Grants received	—	—	1,500	—	1,500	—
Total	7,199	—	12,850	—	20,049	17,006

### Other voluntary incoming resources - legacies

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Legacies	33,000	—	—	—	33,000	—
Total	33,000	—	—	—	33,000	—

### Income from investments

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Interest received	78	—	—	—	78	106
Total	78	—	—	—	78	106

### Income from charitable and ancillary trading

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>	
					<b>This year</b>	<b>Last year</b>
Sale of books	433	—	—	—	433	592
Hall Income	16,418	—	—	—	16,418	30,635
Rent (school playground)	7,250	—	—	—	7,250	7,250
Fund raising income	—	—	—	—	—	—
Church Family events	10	—	—	—	10	1,977
<b>Total</b>	<b>24,111</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>24,111</b>	<b>40,455</b>

### Other ordinary incoming resources

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>	
					<b>This year</b>	<b>Last year</b>
Fees - weddings etc	3,191	—	—	—	3,191	2,517
Insurance Income	—	—	—	—	—	—
<b>Total</b>	<b>3,191</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>3,191</b>	<b>2,517</b>

### Note: 6 Analysis of expenditure

#### Grants

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>	
					<b>This year</b>	<b>Last year</b>
Missionary societies	6,250	—	—	—	6,250	4,450
Church societies	—	—	—	—	—	—
Charities eg Oxfam	—	—	939	—	939	455
Home mission	900	—	—	—	900	1,775
<b>Total</b>	<b>7,150</b>	<b>—</b>	<b>939</b>	<b>—</b>	<b>8,089</b>	<b>6,680</b>

### Activities directly related to church work

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>	
					<b>This year</b>	<b>Last year</b>
Cleaning	1,168	—	—	—	1,168	1,177
Books and licences	1,872	—	—	—	1,872	1,266
Training & Development	330	—	—	—	330	2,315
Outreach printing	825	—	—	—	825	661
Vicars expenses	863	—	—	—	863	1,467
Church Heat, light, elect	6,240	—	—	—	6,240	11,508
Routine maintenance	1,066	—	313	—	1,379	2,361
Insurances	3,746	—	—	—	3,746	3,761
Youth worker	—	—	—	—	—	—
Lay staff costs	5,036	—	—	—	5,036	7,467
Children and Youth	118	—	—	—	118	1,276
Worship	191	—	—	—	191	358
Evangelism	42	—	—	—	42	470
Mummy & Me, Daddy & Me	85	—	—	—	85	435
<b>Total</b>	<b>21,587</b>	<b>—</b>	<b>313</b>	<b>—</b>	<b>21,900</b>	<b>34,527</b>

#### Activities directly related to church work - Major repairs

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Major repairs	15,815	—	10,100	—	25,915	127
Total	15,815	—	10,100	—	25,915	127

#### Activities directly related to church work - Stipend and Parish Share

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Vicarage costs	3,646	—	—	—	3,646	3,251
Diocesan Common Fund	45,000	—	—	—	45,000	45,000
Assistant Minister Expenses	30	—	—	—	30	517
Assistant Minister	34,232	—	6,147	—	40,380	40,010
Diocesan Board of Finance Fees	1,995	—	—	—	1,995	—
Total	84,904	—	6,147	—	91,051	88,779

#### Fund-raising and publicity

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Church family events	26	—	—	—	26	771
Book Purchases	396	—	—	—	396	270
Total	422	—	—	—	422	1,041

#### Church management and administration

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Expenses - admin	2,186	—	—	—	2,186	2,330
Stationery & post	720	—	—	—	720	648
Insurance work	—	—	—	—	—	—
Bank charges	55	—	—	—	55	15
Legal fees	4,222	—	—	—	4,222	—
Property Surveyor fees	—	—	—	—	—	1,700
Hospitality	172	—	—	—	172	89
Total	7,357	—	—	—	7,357	4,783

## Note 7 : Staff Costs

The Vicar is an Office Holder paid by the Church Commissioners. The PCC make a payment to the Church Commissioners equivalent to the salary and pension contributions paid.

During 2020 three members of staff were employed directly by the PCC.

	2019	2020
	£	£
Wages and salaries	25,472	22,834
Total	25,472	22,834

## Note 8 : Transactions with PCC members

- 1) During the financial year members of the PCC made donations to the Charity without conditions totalling £24,360.
- 2) The following members of the PCC receive remuneration from the PCC

<u>Name</u>	<u>Role for which remuneration is received</u>
Mr P Peddar	Assistant Minister
Mrs M Burgess	Pastoral Worker (paid employment ended March 2020)

The contracts under which these Trustees are employed by the PCC are the same as for those other staff with similar roles. Neither these nor any other Trustees receive remuneration for their roles as Trustees.

- 3) During the year the following members of the PCC were reimbursed expenses incurred in undertaking their roles for the Church.

	Rev M Warren	P Peddar
Travel, phone and office expenses	£863	£30