

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MARY THE VIRGIN MONKSEATON

England & Wales · Charity number 1131532

Details

Other names ST. MARY'S MONKSEATON

Status Registered

Legal form Previously excepted

Registered 2009-09-07

Register [View on the Charity Commission register](#)

Contact

Address St. Marys Church
Claremont Gardens
Whitley Bay
NE26 3SF

Phone 01916767798

Email office@stmarysm Monkseaton.org.uk

Website www.stmarysm Monkseaton.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Promote the aims and whole mission of the Church of England

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- North Tyneside

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£155,628	£144,056	-	-
2023-12-31	£155,628	£142,956	-	-
2022-12-31	£143,123	£202,731	-	-
2021-12-31	£137,273	£139,691	-	-
2020-12-31	£170,995	£174,258	-	-

Trustees

Name	Role	Appointed
Rev Nigel Roy Taylor	Chair	2022-11-16
Dorothy Clarke		2023-05-21
Dr John Appleby		2018-04-22
Elizabeth Mary Hayes		2019-04-28
Margaret Evans		2019-04-28
Pam Miller		2021-04-25
Patricia Bottrill		2023-05-21
Rev Claire Todd Lewis		2024-07-02
Susan Johnson		2015-04-19

Accounts

Registered Charity Number: 1131532

THE PAROCHIAL CHURCH COUNCIL OF MONKSEATON ST MARY

ANNUAL REPORT AND FINANCIAL
STATEMENTS FOR THE YEAR ENDED
31ST DECEMBER 2024

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* Page 7 does not form part of the statutory accounts as required by the Charities Regulations

The PCC members (the Trustees) present their annual report and accounts for the year ended 31st December 2023 which complies with the Church Accounting Regulations 2006 and the Charity Commission's Statement of Recommended Practice.

Administrative Information.

The Ecclesiastical Parish of Monkseaton St Mary the Virgin is a benefice consisting of the St. Mary the Virgin, Monkseaton in the Archdeaconry of Northumberland in the Diocese of Newcastle within the Church of England. The correspondence address is: The Parish Office, St Mary's Church, Claremont Road, Whitley Bay, NE26 3SF. Tel No: 0191 6767798. email: office@stmarysmonseaton.org.uk
The Parochial Church Council (PCC) registered as a charity on 7th September 2009. The registered charity number is 1131532.

PCC members who have served from 1st January 2024 to the date this report was approved are:

Ex Officio Members

Vicar	Reverend Nigel Taylor
Assistant Curate	Claire Lewis (Appointed 1 st July 2024)
Licensed Lay Minister (LLM)	Nicola Denyer
Licensed Lay Minister	Margaret Evans
Churchwarden	Carol Nesbitt
Churchwarden	John Appleby
Parish Safeguarding Officer	Susan Johnson

Deanery Synod Representatives

Emma Doran (Deanery Lay Chair)
Nicola Denyer
John Appleby
Elizabeth Hayes

Elected PCC Members

Vice Chair	Elizabeth Hayes
Treasurer	Andrew Potter
	Patricia Bottrill
	Emma Doran
	Kate Stobart
	Dorothy Clarke
	Carole Lax
	Pam Miller
	Marion Oakes
	Cheryl Savage
	Jane Walker

Numbers on electoral roll:

St Mary Monkseaton	2024	2023
	121	118

Structure Governance and Management

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC is supported by a Standing Committee and six committees focusing on key areas:

Finance

Service Planning Group

Welcome and integration and Caring Group

Building and Resource Group

Justice and Peace

Safeguarding

The PCC is aware of its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. From 2017 the PCC has used the "Safeguarding Toolkit" provided by the diocese as a way of self-assessment, to seek to ensure it fulfils that duty. The PCC continues to comply with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding.

Volunteers

The running of St Mary Monkseaton is reliant on our volunteers. We would like to thank all the volunteers, clergy with 'permission to officiate' and licensed Lay Ministers who support-the parish vision to take the Good News of Jesus Christ to those who choose to hear it and work so hard to make our church the lively and vibrant community it is.

Risk Assessment

The PCC regularly review the risks to which the Council might be exposed and recommend action to mitigate these or to manage the risk appropriately. The PCC reviews its Safeguarding and Health and Safety policies on an annual basis. Financial risks are regularly reviewed, and a risk register is in place.

Objectives and Activities

The PCC is committed to being inclusive and enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can be inclusive and involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Accessible worship and prayer; learning about the gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for congregation members and people living in the parish.
- Missionary and outreach work within the parish. e Working ecumenically
- Supporting local schools
- Supporting social justice campaigns.

To facilitate this work, it is important that we maintain the fabric of the church buildings within the parish for community use.

Staff Establishment

Clergy:

The current incumbent is Rev'd Nigel Taylor who is Vicar of St Mary Monkseaton.
Assistant Curate, Reverend Claire Lewis

Administration:

The PCC employed a paid Parish Administrator for 15 hours per week until July 2024 when the post was vacated and to this date has not been filled.

St Mary the Virgin Monkseaton PCC has the responsibility of co-operating with the Clergy in promoting ministry and mission in the Parish. It also has maintenance responsibilities for the church buildings.

Each Sunday, two morning services are held at least one of which will be a Eucharistic service. The Eucharist is celebrated every Wednesday morning and on all major festivals.

Social Action

The past 12 months have seen a consolidation of social activity and development of new initiatives.

The work with older people with the Dementia Café and OWL's has continued along with the Toddler group for parents and under 3 year olds. In addition, a youth club has been started and a 'pop in café' runs every Thursday morning. The PCC are considering how we move forward with mission in the parish and aim to refresh the Mission Action Plan in 2025.

Achievements and Performance

The parish has seen changes in the congregation through 2024. We have sadly lost long standing congregants due to illness and death. Overall however the congregation has grown overall in average Sunday attendance and key seasons of Easter and Christmas have seen good growth in numbers attending. We have developed a new community within the local pub: 'Church in the Kittiwake'.

	2024	2023
Average Sunday Attendance Adult	105 (including on-line)	66
Children Attending	8	7
Baptisms	5	11
Funerals	10	10
Weddings	2	2

Financial Review

Total receipts on unrestricted funds were £135,393 and are detailed in the financial statements.

£132,469 was spent to provide Christian Ministry including the contribution to the diocesan parish share of £80,000

The principal funding sources are voluntary contributions from those attending church in the parish.

Reserves Policy

The PCC reserves policy is reviewed on an annual basis and is based on maintaining 6 months running costs plus a contingency for emergencies. The total free reserves for these purposes should not fall below £30,000

Parish of St Mary the Virgin Monkseaton
Unaudited Financial Statements
31 December 2024

Parish of St Mary the Virgin Monkseaton

Financial Statements

Year ended 31 December 2024

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Parish of St Mary the Virgin Monkseaton

Independent Examiner's Report to the Trustee of Parish of St Mary the Virgin Monkseaton

Year ended 31 December 2024

I report on my examination of the financial statements of Parish of St Mary the Virgin Monkseaton for the year ended 31 December 2024.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council.

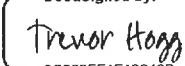
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:



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Trevor Hogg

Chartered Accountant

Independent Examiner

38 Stanhope Road

South Shields

NE33 4BT

Parish of St Mary the Virgin Monkseaton

Statement of Financial Activities

Year ended 31 December 2024

		Unrestricted funds £	2024 Restricted funds £	Total funds £	2023 Total funds £
	Note				
Income resources					
Voluntary income	3	101,354	—	101,354	111,747
Activities for generating funds	4	10,568	—	10,568	20,276
Incoming resources from church activities	5	20,889	—	20,889	21,009
Investment income	6	2,582	—	2,582	2,596
Total income		<u>135,393</u>	<u>—</u>	<u>135,393</u>	<u>155,628</u>
Expenditure					
Expenditure on raising funds:					
Costs of generating funds		1,568	—	1,568	8,553
Church Activities		122,224	—	122,224	123,893
Support costs		8,677	—	8,677	11,610
Total expenditure		<u>132,469</u>	<u>—</u>	<u>132,469</u>	<u>144,056</u>
Net income and net movement in funds		<u>2,924</u>	<u>—</u>	<u>2,924</u>	<u>11,572</u>
Reconciliation of funds					
Total funds brought forward		88,548	4,303	92,851	81,279
Total funds carried forward		<u>91,472</u>	<u>4,303</u>	<u>95,775</u>	<u>92,851</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 4 to 8 form part of these financial statements.

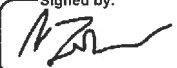
Parish of St Mary the Virgin Monkseaton

Statement of Financial Position

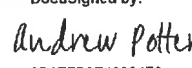
Year ended 31 December 2024

	Note	2024 £	2023 £
Current assets			
Debtors	9	1,383	1,400
Investments	10	81,306	72,569
Cash at bank and in hand		13,662	20,454
		<u>96,351</u>	<u>94,423</u>
Creditors: amounts falling due within one year	11	<u>(576)</u>	<u>(1,572)</u>
Net current assets		<u>95,775</u>	<u>92,851</u>
Total assets less current liabilities		<u>95,775</u>	<u>92,851</u>
Net assets		<u>95,775</u>	<u>92,851</u>
Funds of the charity			
Restricted funds		4,303	4,303
Unrestricted funds		<u>91,472</u>	<u>88,548</u>
Total charity funds	12	<u>95,775</u>	<u>92,851</u>

These financial statements were approved by the board of trustees and authorised for issue on 19/03/2025, and are signed on behalf of the board by:

Signed by:

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Nigel Taylor

DocuSigned by:

 9B1EFB8E40994F9...

Andrew Potter

The notes on pages 4 to 8 form part of these financial statements.

Parish of St Mary the Virgin Monkseaton

Notes to the Financial Statements

31 December 2024

1. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

2. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the PCC's ability to continue.

Fund accounting

Unrestricted funds are available for use at the discretion of the members to further any of the PCC's purposes.

Designated funds are unrestricted funds earmarked by the members for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the church; it is probable that the economic benefits associated with the transaction will flow to the church and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- Collections are recognised by, or on behalf of, the PCC.
- Planned giving receivable under Gift Aid is recognised only when received.
- Funds raised by the Autumn Fair and similar events and by sales are recognised gross.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its receipt by the PCC is reasonably certain.
- Income from investments is included in the year in which it is receivable

Parish of St Mary the Virgin Monkseaton

Notes to the Financial Statements

Year ended 31 December 2024

2. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates. Grants and donations are accounted for when paid over or when awarded, if that award becomes a binding obligation on the PCC.

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the Financial statements by S10(2)a of the Charities Act 2011. Moveable Church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the Church's inventory that can be inspected by arrangement. All expenditure incurred in the year on consecrated or beneficed buildings is written off in the year of expenditure. The cost of all fixtures, fittings or office equipment is written off in the year of acquisition.

3. Voluntary income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Donations				
Planned giving	69,527	69,527	72,654	72,654
Income tax recoverable	14,025	14,025	14,606	14,606
Donations, appeals and collections	11,949	11,949	12,487	12,487
Legacies	5,000	5,000	12,000	12,000
	<u>100,501</u>	<u>100,501</u>	<u>111,747</u>	<u>111,747</u>

4. Activities for generating funds

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Autumn Fair	8,363	8,363	6,558	6,558
Concert Series and fundraising events	2,206	2,206	13,718	13,718
	<u>10,569</u>	<u>10,569</u>	<u>20,276</u>	<u>20,276</u>

5. Incoming resources from church activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Church hall revenue	16,701	16,701	15,565	15,565
Fees from pastoral services	4,188	4,188	5,359	5,359
Votive candles	—	—	85	85
	<u>20,889</u>	<u>20,889</u>	<u>21,009</u>	<u>21,009</u>

Parish of St Mary the Virgin Monkseaton

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

6. Investment income

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Bank interest receivable	<u>2,582</u>	<u>2,582</u>	<u>2,596</u>	<u>2,596</u>

7. Staff costs

The average head count of employees during the year was 1 (2023: Nil).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

8. Member remuneration and expenses

No remuneration or other benefits from employment with the church or a related entity were received by the members.

9. Debtors

	2024	2023
	£	£
Trade debtors	1,061	1,400
Prepayments and accrued income	<u>322</u>	<u>—</u>
	<u>1,383</u>	<u>1,400</u>

10. Investments

	2024	2023
	£	£
CBFC Mission Opportunities Account	51,496	49,556
CBFC Quinquennial Fund	24,795	18,008
Shared Interest Share Account	<u>5,015</u>	<u>5,005</u>
	<u>81,306</u>	<u>72,569</u>

11. Creditors: amounts falling due within one year

	2024	2023
	£	£
Accruals:		
Donations payable	—	996
Independent examiner	<u>576</u>	<u>576</u>
	<u>576</u>	<u>1,572</u>

Parish of St Mary the Virgin Monkseaton

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

12. Analysis of charitable funds

Unrestricted funds

	At 1 January 2024 £	Income £	Expenditure £	Transfers	At 31 December 2024 £
General funds	20,282	131,575	(131,617)	(5,771)	14,469
Designated funds:					
Mission Opportunities fund	45,253	1,940	—	—	47,193
Quinquennial Fund	18,008	1,016	—	5,771	24,795
Shared Interest	5,005	10	—	—	5,015
	<u>88,548</u>	<u>134,541</u>	<u>(131,617)</u>	<u>—</u>	<u>91,472</u>

	At 1 January 2023 £	Income £	Expenditure £	Transfers	At 31 December 2023 £
General funds	29,794	152,888	(142,956)	(19,444)	20,282
Designated funds:					
Mission Opportunities fund	27,381	2,028	—	15,844	45,253
Quinquennial Fund	13,696	712	—	3,600	18,008
Shared Interest	5,005	—	—	—	5,005
	<u>75,876</u>	<u>155,628</u>	<u>(142,956)</u>	<u>—</u>	<u>88,548</u>

Restricted funds

	At 1 January 2024 £	Income £	Expenditure £	At 31 December 2024 £
Servers robes	131	—	—	131
Paschal candles	310	—	—	310
YES booklets	239	—	—	239
Organ appeal	2,592	—	—	2,592
Godly Play	1,031	—	—	1,031
	<u>4,303</u>	<u>—</u>	<u>—</u>	<u>4,303</u>

	At 1 January 2023 £	Income £	Expenditure £	At 31 December 2023 £
Sounds system improvements	1,100	—	(1,100)	—
Servers robes	131	—	—	131
Paschal candles	310	—	—	310
YES booklets	239	—	—	239
Organ appeal	2,592	—	—	2,592
Godly Play	1,031	—	—	1,031
	<u>5,403</u>	<u>—</u>	<u>(1,100)</u>	<u>4,303</u>

Parish of St Mary the Virgin Monkseaton

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

13. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Current assets	92,048	4,303	96,351
Creditors less than 1 year	(576)	–	(576)
Net assets	91,472	4,303	95,775

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Current assets	90,120	4,303	94,423
Creditors less than 1 year	(1,572)	–	(1,572)
Net assets	88,548	4,303	92,851

14. Charitable Giving

	2024 £	2023 £
Pakistan Floods	–	666
Alzheimer's Society	–	667
The Bay Foodbank	–	667
Transfer Trade	–	1,020
Ecochurch	–	75
The Children's Society	51	–
PDSA	61	–
The Bay Foodbank	1,732	–
Depaul UK	1,667	–
Tearfund	285	–
British Red Cross	1,667	–
	5,463	3,095

From time to time the Parish collects money for a specific purpose or charity and these funds are passed direct to the relevant charity.

Parish of St Mary the Virgin Monkseaton

Management Information

Year ended 31 December 2024

The following pages do not form part of the financial statements.

Parish of St Mary The Virgin Monkseaton

Detailed statement of financial activities For the year ended 31 December 2024

	2024 Restricted £	2024 Unrestricted £	2024 Total £	2023 Total £	
Incoming resources					
Incoming resources from generating funds:					
<i>Voluntary income</i>					
Planned giving	-	69,527	69,527	72,654	
Income Tax recoverable	-	14,025	14,025	14,606	
Legacies	-	5,000	5,000	12,000	
Donations, appeals and collections		12,802	12,802	12,487	
	-	101,354	101,354	111,747	
<i>Activities for generating funds</i>					
Autumn Fair	-	8,363	8,363	6,558	
Concert Series and fundraising events	-	2,206	2,206	13,718	
	-	10,568	10,568	20,276	
<i>Investment income</i>					
Bank interest receivable	-	2,582	2,582	2,596	
Total resources from generating funds	-	114,504	114,504	134,619	
Incoming resources from church activities					
Church hall revenue	-	16,701	16,701	15,565	
Fees from pastoral services	-	4,188	4,188	5,359	
Votive candles	-	0	0	85	
	-	20,889	20,889	21,009	
Total incoming resources	-	135,393	135,393	155,628	
Resources expenses					
Costs of generating funds:					
Licences	-	905	905	857	
Costs of concert series and fundraising events	-	593	593	7,603	
Autumn Fair expenses	-	70	70	93	
	-	1,568	1,568	8,553	
Church Activities					
Donations given	Note 14	-	5,463	5,463	3,095
Contribution to diocese for ministry and other costs (parish share)	-	80,000	80,000	71,000	
Ministry- Clergy costs	-	4,219	4,219	4,551	
Church and church hall running costs	-	22,706	22,706	25,790	
Sound system	-	1,474	1,474	6,595	
Grounds Project	-	0	0	2,453	
Organ	-	-	-	-	
Quinquennial Repairs	-	138	138	2,370	
Cost of pastoral services	-	3,065	3,065	3,689	
Music provision	-	4,583	4,583	3,774	
Professional fees - Independent examiner	-	576	576	576	
Total church activities expenditure	0	122,224	122,224	123,893	
Support Costs					
Office expenses	-	8,677	8,677	11,610	
Total support costs	-	8,677	8,677	11,610	
Total expenditure	0	132,469	132,469	144,056	
Net incoming (outgoing) resources for the year	0	2,924	2,924	11,572	
Transfers between funds	-	-	-	-	
Net movement for the year	0	2,924	2,924	11,572	

Parish of St Mary the Virgin Monkseaton
Unaudited Financial Statements
31 December 2024

Parish of St Mary the Virgin Monkseaton

Financial Statements

Year ended 31 December 2024

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Year ended 31 December 2024

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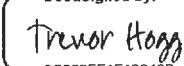
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1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:



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Trevor Hogg

Chartered Accountant

Independent Examiner

38 Stanhope Road

South Shields

NE33 4BT

Parish of St Mary the Virgin Monkseaton

Statement of Financial Activities

Year ended 31 December 2024

		Unrestricted funds £	2024 Restricted funds £	Total funds £	2023 Total funds £
	Note				
Income resources					
Voluntary income	3	101,354	—	101,354	111,747
Activities for generating funds	4	10,568	—	10,568	20,276
Incoming resources from church activities	5	20,889	—	20,889	21,009
Investment income	6	2,582	—	2,582	2,596
Total income		<u>135,393</u>	<u>—</u>	<u>135,393</u>	<u>155,628</u>
Expenditure					
Expenditure on raising funds:					
Costs of generating funds		1,568	—	1,568	8,553
Church Activities		122,224	—	122,224	123,893
Support costs		8,677	—	8,677	11,610
Total expenditure		<u>132,469</u>	<u>—</u>	<u>132,469</u>	<u>144,056</u>
Net income and net movement in funds		<u>2,924</u>	<u>—</u>	<u>2,924</u>	<u>11,572</u>
Reconciliation of funds					
Total funds brought forward		88,548	4,303	92,851	81,279
Total funds carried forward		<u>91,472</u>	<u>4,303</u>	<u>95,775</u>	<u>92,851</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 4 to 8 form part of these financial statements.

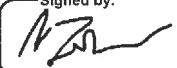
Parish of St Mary the Virgin Monkseaton

Statement of Financial Position

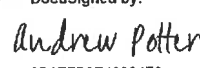
Year ended 31 December 2024

	Note	2024 £	2023 £
Current assets			
Debtors	9	1,383	1,400
Investments	10	81,306	72,569
Cash at bank and in hand		13,662	20,454
		<u>96,351</u>	<u>94,423</u>
Creditors: amounts falling due within one year	11	<u>(576)</u>	<u>(1,572)</u>
Net current assets		<u>95,775</u>	<u>92,851</u>
Total assets less current liabilities		<u>95,775</u>	<u>92,851</u>
Net assets		<u>95,775</u>	<u>92,851</u>
Funds of the charity			
Restricted funds		4,303	4,303
Unrestricted funds		<u>91,472</u>	<u>88,548</u>
Total charity funds	12	<u>95,775</u>	<u>92,851</u>

These financial statements were approved by the board of trustees and authorised for issue on 19/03/2025, and are signed on behalf of the board by:

Signed by:

 0CE9E66E7267474...

Nigel Taylor

DocuSigned by:

 9B1EFB8E40994F9...

Andrew Potter

The notes on pages 4 to 8 form part of these financial statements.

Parish of St Mary the Virgin Monkseaton

Notes to the Financial Statements

31 December 2024

1. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

2. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the PCC's ability to continue.

Fund accounting

Unrestricted funds are available for use at the discretion of the members to further any of the PCC's purposes.

Designated funds are unrestricted funds earmarked by the members for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the church; it is probable that the economic benefits associated with the transaction will flow to the church and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- Collections are recognised by, or on behalf of, the PCC.
- Planned giving receivable under Gift Aid is recognised only when received.
- Funds raised by the Autumn Fair and similar events and by sales are recognised gross.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its receipt by the PCC is reasonably certain.
- Income from investments is included in the year in which it is receivable

Parish of St Mary the Virgin Monkseaton

Notes to the Financial Statements

Year ended 31 December 2024

2. Accounting policies (continued)

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates. Grants and donations are accounted for when paid over or when awarded, if that award becomes a binding obligation on the PCC.

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the Financial statements by S10(2)a of the Charities Act 2011. Moveable Church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the Church's inventory that can be inspected by arrangement. All expenditure incurred in the year on consecrated or beneficed buildings is written off in the year of expenditure. The cost of all fixtures, fittings or office equipment is written off in the year of acquisition.

3. Voluntary income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Donations				
Planned giving	69,527	69,527	72,654	72,654
Income tax recoverable	14,025	14,025	14,606	14,606
Donations, appeals and collections	11,949	11,949	12,487	12,487
Legacies	5,000	5,000	12,000	12,000
	<u>100,501</u>	<u>100,501</u>	<u>111,747</u>	<u>111,747</u>

4. Activities for generating funds

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Autumn Fair	8,363	8,363	6,558	6,558
Concert Series and fundraising events	2,206	2,206	13,718	13,718
	<u>10,569</u>	<u>10,569</u>	<u>20,276</u>	<u>20,276</u>

5. Incoming resources from church activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Church hall revenue	16,701	16,701	15,565	15,565
Fees from pastoral services	4,188	4,188	5,359	5,359
Votive candles	—	—	85	85
	<u>20,889</u>	<u>20,889</u>	<u>21,009</u>	<u>21,009</u>

Parish of St Mary the Virgin Monkseaton

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

6. Investment income

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Bank interest receivable	<u>2,582</u>	<u>2,582</u>	<u>2,596</u>	<u>2,596</u>

7. Staff costs

The average head count of employees during the year was 1 (2023: Nil).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

8. Member remuneration and expenses

No remuneration or other benefits from employment with the church or a related entity were received by the members.

9. Debtors

	2024	2023
	£	£
Trade debtors	1,061	1,400
Prepayments and accrued income	<u>322</u>	<u>—</u>
	<u>1,383</u>	<u>1,400</u>

10. Investments

	2024	2023
	£	£
CBFC Mission Opportunities Account	51,496	49,556
CBFC Quinquennial Fund	24,795	18,008
Shared Interest Share Account	<u>5,015</u>	<u>5,005</u>
	<u>81,306</u>	<u>72,569</u>

11. Creditors: amounts falling due within one year

	2024	2023
	£	£
Accruals:		
Donations payable	—	996
Independent examiner	<u>576</u>	<u>576</u>
	<u>576</u>	<u>1,572</u>

Parish of St Mary the Virgin Monkseaton

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

12. Analysis of charitable funds

Unrestricted funds

	At 1 January 2024 £	Income £	Expenditure £	Transfers	At 31 December 2024 £
General funds	20,282	131,575	(131,617)	(5,771)	14,469
Designated funds:					
Mission Opportunities fund	45,253	1,940	—	—	47,193
Quinquennial Fund	18,008	1,016	—	5,771	24,795
Shared Interest	5,005	10	—	—	5,015
	<u>88,548</u>	<u>134,541</u>	<u>(131,617)</u>	<u>—</u>	<u>91,472</u>

	At 1 January 2023 £	Income £	Expenditure £	Transfers	At 31 December 2023 £
General funds	29,794	152,888	(142,956)	(19,444)	20,282
Designated funds:					
Mission Opportunities fund	27,381	2,028	—	15,844	45,253
Quinquennial Fund	13,696	712	—	3,600	18,008
Shared Interest	5,005	—	—	—	5,005
	<u>75,876</u>	<u>155,628</u>	<u>(142,956)</u>	<u>—</u>	<u>88,548</u>

Restricted funds

	At 1 January 2024 £	Income £	Expenditure £	At 31 December 2024 £
Servers robes	131	—	—	131
Paschal candles	310	—	—	310
YES booklets	239	—	—	239
Organ appeal	2,592	—	—	2,592
Godly Play	1,031	—	—	1,031
	<u>4,303</u>	<u>—</u>	<u>—</u>	<u>4,303</u>

	At 1 January 2023 £	Income £	Expenditure £	At 31 December 2023 £
Sounds system improvements	1,100	—	(1,100)	—
Servers robes	131	—	—	131
Paschal candles	310	—	—	310
YES booklets	239	—	—	239
Organ appeal	2,592	—	—	2,592
Godly Play	1,031	—	—	1,031
	<u>5,403</u>	<u>—</u>	<u>(1,100)</u>	<u>4,303</u>

Parish of St Mary the Virgin Monkseaton

Notes to the Financial Statements *(continued)*

Year ended 31 December 2024

13. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Current assets	92,048	4,303	96,351
Creditors less than 1 year	(576)	–	(576)
Net assets	91,472	4,303	95,775

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Current assets	90,120	4,303	94,423
Creditors less than 1 year	(1,572)	–	(1,572)
Net assets	88,548	4,303	92,851

14. Charitable Giving

	2024 £	2023 £
Pakistan Floods	–	666
Alzheimer's Society	–	667
The Bay Foodbank	–	667
Transfer Trade	–	1,020
Ecochurch	–	75
The Children's Society	51	–
PDSA	61	–
The Bay Foodbank	1,732	–
Depaul UK	1,667	–
Tearfund	285	–
British Red Cross	1,667	–
	5,463	3,095

From time to time the Parish collects money for a specific purpose or charity and these funds are passed direct to the relevant charity.

Parish of St Mary the Virgin Monkseaton

Management Information

Year ended 31 December 2024

The following pages do not form part of the financial statements.

Parish of St Mary The Virgin Monkseaton

Detailed statement of financial activities For the year ended 31 December 2024

	2024 Restricted £	2024 Unrestricted £	2024 Total £	2023 Total £
Incoming resources				
Incoming resources from generating funds:				
<i>Voluntary income</i>				
Planned giving	-	69,527	69,527	72,654
Income Tax recoverable	-	14,025	14,025	14,606
Legacies	-	5,000	5,000	12,000
Donations, appeals and collections	-	12,802	12,802	12,487
	-	101,354	101,354	111,747
<i>Activities for generating funds</i>				
Autumn Fair	-	8,363	8,363	6,558
Concert Series and fundraising events	-	2,206	2,206	13,718
	-	10,568	10,568	20,276
<i>Investment income</i>				
Bank interest receivable	-	2,582	2,582	2,596
Total resources from generating funds	-	114,504	114,504	134,619
Incoming resources from church activities				
Church hall revenue	-	16,701	16,701	15,565
Fees from pastoral services	-	4,188	4,188	5,359
Votive candles	-	0	0	85
	-	20,889	20,889	21,009
Total incoming resources	-	135,393	135,393	155,628
Resources expenses				
Costs of generating funds:				
Licences	-	905	905	857
Costs of concert series and fundraising events	-	593	593	7,603
Autumn Fair expenses	-	70	70	93
	-	1,568	1,568	8,553
Church Activities				
Donations given	Note 14	5,463	5,463	3,095
Contribution to diocese for ministry and other costs (parish share)	-	80,000	80,000	71,000
Ministry- Clergy costs	-	4,219	4,219	4,551
Church and church hall running costs	-	22,706	22,706	25,790
Sound system	-	1,474	1,474	6,595
Grounds Project	-	0	0	2,453
Organ	-	-	-	-
Quinquennial Repairs	-	138	138	2,370
Cost of pastoral services	-	3,065	3,065	3,689
Music provision	-	4,583	4,583	3,774
Professional fees - Independent examiner	-	576	576	576
Total church activities expenditure	0	122,224	122,224	123,893
Support Costs				
Office expenses	-	8,677	8,677	11,610
Total support costs	-	8,677	8,677	11,610
Total expenditure	0	132,469	132,469	144,056
Net incoming (outgoing) resources for the year	0	2,924	2,924	11,572
Transfers between funds	-	-	-	-
Net movement for the year	0	2,924	2,924	11,572

Accounts

Registered Charity Number: 1131532

THE PAROCHIAL CHURCH COUNCIL OF MONKSEATON ST MARY

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2023

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* Page 7 does not form part of the statutory accounts as required by the Charities Regulations

The PCC members (the Trustees) present their annual report and accounts for the year ended 31st December 2023 which complies with the Church Accounting Regulations 2006 and the Charity Commission's Statement of Recommended Practice.

Administrative Information.

The Ecclesiastical Parish of Monkseaton St Mary the Virgin is a benefice consisting of the St. Mary the Virgin, Monkseaton in the Archdeaconry of Northumberland in the Diocese of Newcastle within the Church of England. The correspondence address is: The Parish Office, St Mary's Church, Claremont Road, Whitley Bay, NE26 3SF.

Tel No: 0191 6767798. email:office@stmarysmonkseaton.org.uk

The Parochial Church Council (PCC) registered as a charity on 7th September 2009. The registered charity number is 1131532.

PCC members who have served from 1st January 2022 to the date this report was approved are:

Ex Officio Members

Vicar	Reverend Nigel Taylor (Appointed 16 th November 2022)
Assistant Curate	Reverend Benjamin Jarvis (Retired January 2023)
Licensed Lay Minister (LLM)	Nicola Denyer
Licensed Lay Minister	Margaret Evans (licensed 28 th October 2023)
Warden	Carol Nesbitt
Warden	John Appleby
PSO	Susan Johnson

Deanery Synod Representatives

Nicola Denyer
John Appleby
Elizabeth Hayes

Elected PCC Members

Vice Chair	Elizabeth Hayes
Secretary and Electoral Roll officer	Grace Morgan
Treasurer	Andrew Potter
	Marion Oakes
	David Tompkins
	Carole Lax
	Pam Miller
	Cheryl Savage
	Imogen Potter

Numbers on electoral roll:

St Mary Monkseaton	2023	2022
	118	115

Structure Governance and Management

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC is supported by a Standing Committee and six committees focusing on key areas:

Finance

Service Planning Group

Welcome and integration and Caring Group

Building and Resource Group

Justice and Peace

Safeguarding

The PCC is aware of its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. From 2017 the PCC has used the "Safeguarding Toolkit" provided by the diocese as a way of self-assessment, to seek to ensure it fulfils that duty. The PCC continues to comply with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding.

Volunteers

The running of St Mary Monkseaton is reliant on our volunteers. We would like to thank all the volunteers, clergy with 'permission to officiate' and Licensed Lay Ministers who support the parish vision to take the Good News of Jesus Christ to those who choose to hear it and work so hard to make our church the lively and vibrant community it is.

Risk Assessment

The PCC regularly review the risks to which the Council might be exposed and recommend action to mitigate these or to manage the risk appropriately. The PCC reviews its Safeguarding and Health and Safety policies on an annual basis. Financial risks are regularly reviewed, and a risk register is in the process of being developed.

Objectives and Activities

The PCC is committed to being inclusive and enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can be inclusive and involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Accessible worship and prayer; learning about the gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for congregation members and people living in the parish.
- Missionary and outreach work within the parish.
- Working ecumenically
- Supporting local schools
- Supporting social justice campaigns.

To facilitate this work, it is important that we maintain the fabric of the church buildings within the parish for community use.

Staff Establishment

Clergy:

The current incumbent is Rev'd Nigel Taylor who is Vicar of St Mary Monkseaton.

Administration:

The PCC employs a paid Parish Administrator for 15 hours per week.

St Mary the Virgin Monkseaton PCC has the responsibility of co-operating with the Clergy in promoting ministry and mission in the Parish. It also has maintenance responsibilities for the church buildings.

Each Sunday, two morning services are held at least one of which will be a Eucharistic service. The Eucharist is celebrated every Wednesday morning and on all major festivals.

Social Action

Social action and community engagement have grown considerably in 2023. The 'toddler's' group has expanded to 2 sessions per week supporting over 30 parents and their children. In addition, we now run regular 'Big Play Out' events where up to 40 families have engaged in playing on the church grounds building links between people and the church and community.

Social action with older people continues with 'OWLS' which continues to flourish. We have also developed in partnership with the local community group 'Whitley Lodge Community Spirit' and Whitley Lodge Baptist Church, a 'Memory Lane' dementia café to support people with cognitive impairment and their carers. This is now well established with a regular monthly meeting in Whitley Bay Golf Club.

The church's Justice and Peace group have been active in its 'eco campaign' and has lobbied MPs over government decisions on combustion engine vehicles and is continually striving to develop an action plan to move the church closer to Net Zero. This includes an audit of the buildings and a plan to improve the carbon footprint.

Achievements and Performance

The Parish is continuing to develop and has developed a new 'Shape for Sunday' including a variety of services both Eucharistic and non Eucharistic. This is aimed at people questioning faith, seeking tranquility and a break from life the business of life and also families. In addition we have restarted a traditional 'Choral Evensong' using the strength of our choir. This has resulted in some areas of growth in the church although occasional offices (funerals and weddings) have not increased in number.

	2022	2023
Average Sunday Attendance	57	66
Baptisms	5	11
Funerals	13	10
Weddings	2	2
Worship Community	138	149

Financial Review

Total receipts on unrestricted funds were £155,628 and are detailed in the financial statements.

£142,956 was spent to provide Christian Ministry including the contribution to the diocesan parish share of £71,000.

The principal funding sources are voluntary contributions from those attending church in the parish.

Reserves Policy

The PCC reserves policy is reviewed on an annual basis and is based on maintaining 6 months running costs plus a contingency for emergencies. The total free reserves for these purposes should not fall below £30,000.

Independent examiner's report to the PCC on the unaudited financial statements of Parish of St Mary The Virgin, Monkseaton.

I report on the accounts of Parish of St Mary The Virgin, Monkseaton for the year ended 31 December 2023 set out on pages 2 to 6.

Respective responsibilities of trustees and independent examiner

As members of the PCC you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Act, and under the Church Accounting Regulations 2006 (the Regulations).

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission, under section 145(5)(b) of the Act and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep proper accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



20th March 2024

Trevor Hogg
Chartered Accountant
Independent Examiner
38 Stanhope Road
South Shields
NE33 4BT

Parish of St Mary The Virgin Monkseaton

Statement of financial activities

For the year ended 31 December 2023

	Note	Restricted	Unrestricted	Total	Total
		2023	2023	2023	2022
		£	£	£	£
Incoming resources					
Voluntary income	2	-	111,747	111,747	158,269
Activities for generating funds	3	-	20,276	20,276	12,401
Investment income	4	-	2,596	2,596	1,282
Incoming resources from church activities	5	-	21,009	21,009	22,061
Total incoming resources		-	155,628	155,628	194,013
Resources expended					
Costs of generating funds		-	8,553	8,553	4,030
Church Activities		1,100	122,793	123,893	237,710
Support Costs		-	11,610	11,610	11,881
Total resources expended		1,100	142,956	144,056	253,621
Net income/(expenditure) for year		-1,100	12,672	11,572	(59,608)
Transfer between funds	10	-	-	-	-
Total funds brought forward		5,403	75,876	81,279	140,887
Total funds carried forward		4,303	88,548	92,851	81,279

Parish of St Mary The Virgin Monkseaton

BALANCE SHEET

as at 31st December 2023

	Note	£	2023 £	£	2022 £
CURRENT ASSETS					
Short term deposits	6	72,569		51,485	
Concert current account		100		4,539	
Planned Giving account		1,031		1,416	
Cash at bank		19,323		24,984	
Debtors		1,400		982	
		<u>94,423</u>		<u>83,406</u>	
CREDITORS: Amounts falling due within one year					
	7	<u>1,572</u>		<u>2,127</u>	
NET CURRENT ASSETS/(LIABILITIES)			<u>92,851</u>		<u>81,279</u>
TOTAL NET ASSETS			<u>92,851</u>		<u>81,279</u>
FUNDS					
Restricted	10		4,303		5,403
Unrestricted	9		<u>88,548</u>		<u>75,876</u>
			<u>92,851</u>		<u>81,279</u>

The financial statements were approved by the trustees on 20th March 2024 and signed on their behalf by:

Nigel Taylor

Andrew Potter



1. ACCOUNTING POLICIES

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102). The financial statements have been prepared under the historical cost convention and include all transactions, assets and liabilities for which the PCC is responsible in law.

Funds accounting

Funds held by the PCC are:

Restricted funds which can only be used for the purposes specified by the donor(s).

Unrestricted funds - General funds which can be used for PCC ordinary purposes.

Designated funds - part of the unrestricted funds that the PCC has designated for a particular purpose.

Incoming resources

All incoming resources are included in the statement of financial activities when the church is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Collections are recognised when received by, or on behalf of, the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the tax refund is received. Funds raised by the Autumn Fair and similar events and by sales are recognised gross.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its receipt by the PCC is reasonably certain.

Income from investments is included in the year in which it is receivable.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred.

Grants and donations are accounted for when paid over or when awarded, if that award becomes a binding obligation on the PCC.

Tangible Fixed assets

Consecrated and beneficed property of any kind is excluded from the financial statements by S10(2)a of the Charities Act 2011. Moveable Church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the Church's Inventory that can be inspected by arrangement. All expenditure incurred in the year on consecrated or beneficed buildings is written off in the year of expenditure. The cost of all fixtures, fittings or office equipment is written off in the year of acquisition.

Parish of St Mary The Virgin Monkseaton
Notes to financial statements
For the year ended 31 December 2023

2. Voluntary Income

	Restricted	Unrestricted	Total 2023	Total 2022
	£	£	£	£
Planned giving	-	72,654	72,654	74,966
Planned giving - Income Tax recoverable	-	14,606	14,606	16,650
Legacies	-	12,000	12,000	1,000
Donations, appeals etc	-	12,487	12,487	65,653
	-	111,747	111,747	158,269

3. Activities for generating funds

Autumn Fair	-	6,558	6,558	5,259
Concert Series and fundraising events	-	13,718	13,718	7,142
	-	20,276	20,276	12,401

4. Investment Income

Bank interest received	-	2,442	2,442	1,282
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5. Incoming resources from church activities

Church hall revenue	-	16,140	16,140	16,120
Fees from pastoral services	-	5,746	5,746	5,746
Votive candles	-	195	195	195
	-	22,081	22,081	22,061

6. Current asset investments

	2023	2022
CBFC Mission Opportunities Account	49,556	32,784
CBFC Quinquennial Fund	18,008	13,696
Shared Interest Share Account	5,005	5,005
	72,569	51,485

7. CREDITORS: Amounts falling due within one year

	2023	2022
	£	£
Accruals:		
Light, heat and water	-	800
Donations Payable	996	847
Independent Examiner	576	480
	1,572	2,127

Parish of St Mary The Virgin Monkseaton
Notes to financial statements
For the year ended 31 December 2023

8. Analysis of net assets between funds	Unrestricted	Restricted	Total
Fund balances at 31 December 2023 as represented by:			
Net current assets	88,548	4,303	92,851

9. Unrestricted funds	At 1 Jan 2023	Incoming resources	Outgoing resources	Transfers	At 31 Dec 2023
General fund	29,794	155,628	(142,956)	-	42,466
Designated Funds:					
Mission Opportunities fund	27,381	-	-	-	27,381
Quinquennial Fund	13,696	-	-	-	13,696
Shared Interest	5,005	-	-	-	5,005
Total unrestricted funds	75,876	155,628	(142,956)	-	88,548

10. Restricted funds	At 1 Jan 2,023	Incoming resources	Outgoing resources	Transfers	At 31 Dec 2,023
Sound system improvements	1,100	-	(1,100)	-	-
Servers robes	131	-	-	-	131
Paschal candles	310	-	-	-	310
YES booklets	239	-	-	-	239
Organ appeal	2,592	-	-	-	2,592
Godly Play	1,031	-	-	-	1,031
Total restricted	5,403	-	(1,100)	-	4,303

11. Charitable Giving

	£
Pakistan Floods	666
Alzheimers Society	667
The Bay Foodbank	667
Transfer Trade	1,020
Ecochurch	75
Total	3,095

From time to time the Parish collects money for a specific purpose or charity and these funds are passed direct to the relevant charity.

Parish of St Mary The Virgin Monkseaton

**Detailed statement of financial activities
For the year ended 31 December 2023**

	2023 Restricted £	2023 Unrestricted £	2023 £	2022 Total £
Incoming resources				
Incoming resources from generating funds:				
<i>Voluntary income</i>				
Planned giving	-	72,654	72,654	74,966
Income Tax recoverable	-	14,606	14,606	16,650
Legacies	-	12,000	12,000	1,000
Donations, appeals and collections	-	12,487	12,487	65,653
	-	111,747	111,747	158,269
<i>Activities for generating funds</i>				
Autumn Fair	-	6,558	6,558	5,259
Concert Series and fundraising events	-	13,718	13,718	7,142
	-	20,276	20,276	12,401
<i>Investment income</i>				
Bank interest receivable	-	2,596	2,596	1,282
Total resources from generating funds	-	134,619	134,619	171,952
Incoming resources from church activities				
Church hall revenue	-	15,565	15,565	16,120
Fees from pastoral services	-	5,359	5,359	5,746
Votive candles	-	85	85	195
	-	21,009	21,009	22,061
Total incoming resources	-	155,628	155,628	194,013
Resources expenses				
Costs of generating funds:				
Licences	-	857	857	900
Costs of concert series and fundraising events	-	7,603	7,603	3,061
Autumn Fair expenses	-	93	93	69
	-	8,553	8,553	4,030
Church Activities				
Donations given Note 11	-	3,095	3,095	3,441
Contribution to diocese for ministry and other costs (parish share)	-	71,000	71,000	75,000
Ministry- Clergy costs	-	4,551	4,551	9,345
Church and church hall running costs	-	25,790	25,790	19,152
Sound system	1,100	5,495	6,595	
Grounds Project	-	2,453	2,453	120,301
Organ	-	-	-	
Quinquennial Repairs	-	2,370	2,370	895
Cost of pastoral services	-	3,689	3,689	4,604
Music provision	-	3,774	3,774	4,012
Professional fees - Independent examiner	-	576	576	960
Total church activities expenditure	1,100	122,793	123,893	237,710
Support Costs				
Office expenses	-	11,610	11,610	11,881
Total support costs	-	11,610	11,610	11,881
Total expenditure	1,100	142,956	144,056	253,621
Net incoming (outgoing) resources for the year	(1,100)	12,672	11,572	(59,608)
Transfers between funds	-	-	-	-
Net movement for the year	(1,100)	12,672	11,572	(59,608)

Accounts

Registered Charity Number: 1131532

THE PAROCHIAL CHURCH COUNCIL OF MONKSEATON ST MARY

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2022

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* Page 7 does not form part of the statutory accounts as required by the Charities Regulations

The PCC members (the Trustees) present their annual report and accounts for the year ended 31st December 2022 which complies with the Church Accounting Regulations 2006 and the Charity Commission's Statement of Recommended Practice.

Administrative Information.

The Ecclesiastical Parish of Monkseaton St Mary the Virgin is a benefice consisting of the St. Mary the Virgin, Monkseaton in the Archdeaconry of Northumberland in the Diocese of Newcastle within the Church of England. The correspondence address is: The Parish Office, St Mary's Church, Claremont Road, Whitley Bay, NE26 3SF.

Tel No: 0191 6767798. email:office@stmarysmonseaton.org.uk

The Parochial Church Council (PCC) registered as a charity on 7th September 2009. The registered charity number is 1131532.

PCC members who have served from 1st January 2022 to the date this report was approved are:

Ex Officio Members

Vicar	Reverend Nigel Taylor (Appointed 16 th November 2022)
Priest	Reverend Clare Connors (Retired March 2022)
Assistant Curate	Reverend Benjamin Jarvis
Licensed Lay Minister (LLM)	Nicola Denyer
Training LLM	Margaret Evans
Warden	Carol Nesbitt
Warden and PSO	Susan Johnson

Deanery Synod Representatives

Nicola Denyer
John Appleby
Vacancy

Elected PCC Members

Chair	Elizabeth Hayes
Secretary and Electoral Roll officer	Grace Morgan
Treasurer	Andrew Potter
	Marion Oakes
	David Tompkins
	Carole Lax
	Pam Miller
	Cheryl Savage
	John Appleby
	Imogen Potter

Numbers on electoral roll:

St Mary Monkseaton	2022	2021
	115	114

Structure Governance and Management

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC is supported by a Standing Committee and six committees focusing on key areas:

Finance

Service Planning Group

Welcome and integration and Caring Group

Building and Resource Group

Justice and Peace

Safeguarding

The PCC is aware of its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. From 2017 the PCC has used the "Safeguarding Toolkit" provided by the diocese as a way of self-assessment, to seek to ensure it fulfils that duty. The PCC continues to comply with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding.

Volunteers

The running of St Mary Monkseaton is reliant on our volunteers. We would like to thank all the volunteers, clergy with 'permission to officiate' and Licensed Lay Ministers who support the parish vision to take the Good News of Jesus Christ to those who choose to hear it and work so hard to make our church the lively and vibrant community it is.

Risk Assessment

The PCC regularly review the risks to which the Council might be exposed and recommend action to mitigate these or to manage the risk appropriately. The PCC reviews its Child Protection and Health and Safety policies on an annual basis. Financial risks are regularly reviewed, and a risk register is in the process of being developed. Through the pandemic a COVID 19 risk assessment has been reviewed and updated on a regular basis.

Objectives and Activities

The PCC is committed to being inclusive and enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can be inclusive and involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Accessible worship and prayer; learning about the gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for congregation members and people living in the parish
- Missionary and outreach work within the parish.
- Working ecumenically
- Supporting local schools
- Supporting social justice campaigns.

To facilitate this work, it is important that we maintain the fabric of the church buildings within the parish for community use.

Staff Establishment

Clergy:

Following a clergy vacancy, a new incumbent was appointed and inducted on 16th November 2022.

The Assistant Curate has supported the parish during the vacancy.

Administration:

The PCC employs a paid Parish Administrator for 15 hours per week.

St Mary the Virgin Monkseaton PCC has the responsibility of co-operating with the Clergy in promoting ministry and mission in the Parish. It also has maintenance responsibilities for the church buildings.

Each Sunday, two services are held where the Eucharist is celebrated and every Wednesday a morning celebration of the Eucharist is held. The PCC ensure all major festivals are celebrated.

Social Action

The PCC are keen to encourage social action in the parish and are running a very successful Toddler group which supports parents and toddlers in maintaining social links and social development of the children. It also holds a monthly 'OWLS' group for the development of older people's spirituality and social interaction. These are both foundations for future social action developments.

In addition, the parish supports charities locally, nationally and internationally and has an active 'Eco plan' as a key element of its worship and work.

Achievements and Performance

The Parish has made good progress despite the pandemic's second and third waves to maintain its worshipping communities both live and through 'live streaming'. Regular reviews of the COVID risk assessment in line with Government guidance have assured the safety of congregations. The parish has been in vacancy but was successful in appointing a new incumbent in July 2022 who was duly installed and inducted on 16th November 2022.

Financial Review

Total receipts on unrestricted funds were £139,646 (2021: £137,273) and are detailed in the financial statements.

£197,927 (2021: £139,691) was spent to provide Christian Ministry including the contribution to the diocesan parish share of £75,000.

Total receipts on restricted funds were £48,890 and are detailed in the financial statements. £48,498 was spent out of restricted funds, on the 'church grounds project'.

The principal funding sources are voluntary contributions from those attending church in the parish.

Reserves Policy

The PCC reserves policy is reviewed on an annual basis and is based on maintaining 6 months running costs plus a contingency for emergencies. The total free reserves for these purposes should not fall below £30,000.

Independent examiner's report to the PCC on the unaudited financial statements of Parish of St Mary The Virgin, Monkseaton.

I report on the accounts of Parish of St Mary The Virgin, Monkseaton for the year ended 31 December 2022 set out on pages 2 to 6.

Respective responsibilities of trustees and independent examiner

As members of the PCC you are responsible for the preparation of the accounts. You consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Act, and under the Church Accounting Regulations 2006 (the Regulations).

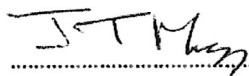
Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission, under section 145(5)(b) of the Act and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. *The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.*

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep proper accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



..... 10 May 2023

Trevor Hogg
Chartered Accountant
Independent Examiner
38 Stanhope Road
South Shields
NE33 4BT

Parish of St Mary The Virgin Monkseaton Statement of

financial activities

For the year ended 31 December 2022

	Note	Restricted 2022	Unrestricted 2022	Total 2022	Total 2021
		£	£	£	£
Incoming resources					
Voluntary income	2	50,890	107,379	158,269	113,008
Activities for generating funds	3	-	12,401	12,401	9,798
Investment income	4	-	1,282	1,282	60
Incoming resources from church activities:	5	-	22,061	22,061	14,407
Total incoming resources		50,890	143,123	194,013	137,273
 Resources expended					
Costs of generating funds		-	4,030	4,030	4,011
Church Activities		50,890	186,820	237,730	125,735
Support Costs		-	11,881	11,881	9,945
Total resources expended		50,890	202,731	253,621	139,691
Net income/(expenditure) for year		-	(59,608)	(59,608)	(2,418)
 Transfer between funds	10	1,131	(1,131)	-	-
 Total funds brought forward		4,272	136,615	140,887	143,305
Total funds carried forward		5,403	75,876	81,279	140,887

Parish of St Mary The Virgin Monkseaton

BALANCE SHEET

as at 31st December 2022

	Note	£	2022 £	£	2021 £
CURRENT ASSETS					
Short term deposits	6	51,485		120,028	
Concert current account		4,539		2,783	
Planned Giving account		1,416		1,360	
Cash at bank		24,984		17,996	
Debtors		<u>982</u>		<u>-</u>	
		83,406		142,167	
CREDITORS: Amounts falling due within one year					
	7	<u>2,127</u>		<u>1,280</u>	
NET CURRENT ASSETS/(LIABILITIES)			<u>81,279</u>	<u>140,887</u>	
TOTAL NET ASSETS			<u><u>81,279</u></u>	<u><u>140,887</u></u>	
FUNDS					
Restricted	10		5,403		4,272
Unrestricted	9		<u>75,876</u>		<u>136,615</u>
			<u><u>81,279</u></u>		<u><u>140,887</u></u>

The financial statements were approved by the trustees on 14th April 2023 and signed on their behalf by:

Chair



Treasurer



1. ACCOUNTING POLICIES

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102). The financial statements have been prepared under the historical cost convention and include all transactions, assets and liabilities for which the PCC is responsible in law.

Funds accounting

Funds held by the PCC are:

Restricted funds which can only be used for the purposes specified by the donor(s).

Unrestricted funds - General funds which can be used for PCC ordinary purposes.

Designated funds - part of the unrestricted funds that the PCC has designated for a particular purpose.

Incoming resources

All incoming resources are included in the statement of financial activities when the church is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Collections are recognised when received by, or on behalf of, the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the tax refund is received. Funds raised by the Autumn Fair and similar events and by sales are recognised gross.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its receipt by the PCC is reasonably certain.

Income from investments is included in the year in which it is receivable.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred.

Grants and donations are accounted for when paid over or when awarded, if that award becomes a binding obligation on the PCC.

Tangible Fixed assets

Consecrated and beneficed property of any kind is excluded from the Financial statements by S10(2)a of the Charities Act 2011. Moveable Church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the Church's Inventory that can be inspected by arrangement. All expenditure incurred in the year on consecrated or beneficed buildings is written off in the year of expenditure. The cost of all fixtures, fittings or office equipment is written off in the year of acquisition.

Parish of St Mary The Virgin Monkseaton Notes to
financial statements
For the year ended 31 December 2022

2. Voluntary Income

	Restricted £	Unrestricted £	Total 2022 £	Total 2021 £
Planned giving	-	74,966	74,966	78,663
Planned giving - Income Tax recoverable	-	16,650	16,650	17,749
Legacies	-	-	-	250
Donations, appeals etc	50,890	15,763	66,653	16,346
	<u>50,890</u>	<u>107,379</u>	<u>158,269</u>	<u>113,008</u>

3. Activities for generating funds

Autumn Fair	-	5,259	5,259	4,996
Concert Series and fundraising events	-	7,142	7,142	4,802
	<u>-</u>	<u>12,401</u>	<u>12,401</u>	<u>9,798</u>

4. Investment income

Bank interest received	-	1,282	1,282	60
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5. Incoming resources from church activities

Church hall revenue	-	16,120	16,120	8,095
Fees from pastoral services	-	5,746	5,746	6,122
Votive candles	-	195	195	190
	<u>-</u>	<u>22,061</u>	<u>22,061</u>	<u>14,407</u>

6. Current asset investments

	2022	2021
CBFC Mission Opportunities Account	32,784	100,647
CBFC Quinquennial Fund	13,696	14,381
Shared Interest Share Account	5,005	5,000
	<u>51,485</u>	<u>120,028</u>

7. CREDITORS: Amounts falling due within one year

	2022 £	2021 £
Accruals:		
Light, heat and water	800	800
Donations Payable	847	-
Independent Examiner	480	480
	<u>2,127</u>	<u>1,280</u>

Parish of St Mary The Virgin Monkseaton Notes to
financial statements
For the year ended 31 December 2022

8. Analysis of net assets between funds	Unrestricted	Restricted	Total
Fund balances at 31 December 2022 as represented by:			
Net current assets	76,356	5,403	81,759

9. Unrestricted funds	At 1 Jan 2022	Incoming resources	Outgoing resources	Transfers	At 31 Dec 2022
General fund	20,859	141,822	(202,251)	69,844	30,274
Designated Funds:					
Mission Opportunities fund	96,375	1,075	-	(70,069)	27,381
Quinquennial Fund	14,381	221	-	(906)	13,696
Shared Interest	5,000	5	-	-	5,010
Total unrestricted funds	136,615	143,123	(202,251)	(1,131)	76,359

10. Restricted funds	At 1 Jan 2022	Incoming resources	Outgoing resources	Transfers	At 31 Dec 2022
Sound system improvements	1,000	-	-	100	1,100
Grounds Project	-	50,890	(50,890)	-	-
Servers robes	131	-	-	-	131
Paschal candles	310	-	-	-	310
YES booklets	239	-	-	-	239
Organ appeal	2,592	-	-	-	2,592
Godly Play				1031	1,031
Total restricted	4,272	50,890	(50,890)	1,131	5,403

11. Charitable Giving

	£
North East Homeless	1,440
Walking With	667
Church Action on Poverty	667
Unicef	667
Total	3,441

From time to time the Parish collects money for a specific purpose or charity and these funds are passed direct to the relevant charity.

Parish of St Mary The Virgin Monkseaton

Detailed statement of financial activities For
the year ended 31 December 2022

	2022 Restricted £	2022 Unrestricted £	2022 £	2021 Total £
Incoming resources				
Incoming resources from generating funds:				
<i>Voluntary income</i>				
Planned giving	-	74,966	74,966	78,663
Income Tax recoverable	-	16,650	16,650	17,749
Legacies	-	1,000	1,000	250
Donations, appeals and collections	50,890	14,763	65,653	16,346
	50,890	107,379	158,269	113,009
<i>Activities for generating funds</i>				
Autumn Fair	-	5,259	5,259	4,996
Concert Series and fundraising events	-	7,142	7,142	4,802
	-	12,401	12,401	9,798
<i>Investment income</i>				
Bank interest received	-	1,282	1,282	60
Total resources from generating funds	-	121,062	171,952	122,866
Incoming resources from church activities				
Church hall revenue	-	16,120	16,120	8,095
Fees from pastoral services	-	5,746	5,746	6,122
Votive candles	-	195	195	190
	-	22,061	22,061	14,407
Total incoming resources	50,890	143,123	194,013	137,273
Resources expended				
Costs of generating funds:				
Licences	-	900	900	1,031
Costs of concert series and fundraising events	-	3,061	3,061	2,960
Autumn Fair expenses	-	69	69	20
	-	4,030	4,030	4,011
Church Activities				
Donations given Note 11	-	3,441	3,441	3,334
Contribution to diocese for ministry and other costs (parish share)	-	75,000	75,000	75,000
Ministry- Clergy costs	-	9,345	9,345	7,642
Church and church hall running costs	-	19,152	19,152	22,815
Grounds Project	50,890	69,411	120,301	6,960
Organ	-	-	-	-
Quinquennial Repairs	-	895	895	3,413
Cost of pastoral services	-	4,604	4,604	4,406
Music provision	-	4,012	4,012	1,685
Professional fees - Independent examiner	-	960	960	480
Total church activities expenditure	50,890	186,820	237,710	125,735
Support Costs				
Office expenses	-	11,881	11,881	9,945
Total support costs	-	11,881	11,881	9,945
Total resources expended	50,890	202,731	253,621	139,691
Net incoming (outgoing) resources for the year	-	(59,608)	(59,608)	(2,418)
Transfers between funds	1,131	(1,131)	-	-
Net movement for the year	1,131	(60,739)	(59,608)	(2,418)

Accounts

REPORTS FOR 2022 APCM

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A G E N D A

Welcome.

Appointment of Secretary for the Meeting of Parishioners and for the Annual Parochial Meeting:

MEETING OF THE PARISHIONERS:

Appointment of Tellers.

Election of Legal Churchwardens.

ANNUAL PAROCHIAL CHURCH MEETING.

1. Present:
2. Apologies for Absence:
3. Minutes of APCM, 25th April 2021.
4. Matters Arising.
5. Electoral Roll Report.
6. Secretary's Report.
7. Treasurer's Report and Adoption of Accounts.
8. Appointment of Independent Examiner for Accounts.
9. Annual Fabric Report by Churchwardens.
10. Churchwardens' Report.
11. Renewal of Safeguarding Policy.
12. Group Reports.
13. Deanery Synod Report.
14. Appointment of 4 members to Parochial Church Council.
15. Any other business (to be notified to Chair before meeting).
16. Closing Remarks and Prayers - Chair.

**THE PAROCHIAL CHURCH COUNCIL OF
ST MARY THE VIRGIN, MONKSEATON**
MINUTES OF THE ANNUAL MEETING OF PARISHIONERS
25th April 2021

The meeting commenced at 11.15 a.m. with a short prayer and a warm welcome by the Chair, Elizabeth Hayes, who outlined the format of the two meetings to be held.

No. of parishioners present: 30 + guest speaker from Wardell Armstrong, Landscape Architects.

Appointment of Secretary for Annual Parochial Church Meeting.

Nominee: Grace Morgan

Proposer: Liz Hayes
All in favour.

Seconder: David Tompkins.

Appointment of Tellers.

Cheryl and Tom Savage.

MEETING OF THE PARISHIONERS.

CHAIR: ELIZABETH HAYES.

Election of Legal Churchwardens:

Nomination:

Proposer:

Seconder:

Sue Johnson

Beryl Austoni

Grace Morgan

David Tompkins

Beryl Austoni

Grace Morgan

As there were no further nominations, the above were elected nem.con.

ANNUAL PAROCHIAL CHURCH MEETING.

The Chair welcomed everyone, thanking them for their attendance at the APCM 2021.

1. **PRESENT:** 30 attendees.

2. **APOLOGIES FOR ABSENCE:** Rosie Tate, Beryl Austoni, Pam Miller, Ruth Blake, Imogen Potter, Gillian and Malcolm Macdonald, Alan Wolf.

3. **MINUTES OF APCM 20TH SEPTEMBER 2020.**

4. MATTERS ARISING: None.

Minutes were accepted as a true and accurate record.

Proposer: David Tompkins Second: Margaret Evans.
All in favour.
signed by Chair and Secretary.

5. ELECTORAL ROLL REPORT:

In the absence of Rosie Tate, the Secretary, Grace Morgan, read out the Electoral Roll Report.

"Any lay person who is 16 years or older and resident in the parish, or if not resident, has worshipped at St Mary's regularly over 6 months, may apply to be entered on to the Electoral Roll. Members of the Roll are entitled to vote at the Annual Parochial Church Meeting (APCM) and to become members of the Parochial Church Council (PCC).

This year we returned to paper forms rather than online applications.

Over the last year 3 members are deceased, one family (4 members) has moved away, and one member has asked to be removed. 3 members have re-joined the Roll, giving a total of **114** members at the date of the APCM.

79 roll members are resident in the parish, 35 are non-resident. This represents 96 households.

Note – As the names of persons nominated for membership of the PCC have not been published before the APCM, I am unable to confirm whether they are on the Electoral Roll."

Proposer: John Appleby Second: Sue Johnson.
All in favour.

The Chair wished to express appreciation to Rosie for the vast amount of work she does in the background.

ALL REPORTS 'TAKEN AS READ' TO BE PROPOSED AND SECONDED EN BLOC LATER IN THE MEETING.

6. SECRETARY'S REPORT: Taken as read.
The Chair thanked Grace for her hard work.

7. TREASURER'S REPORT:

The Treasurer hoped that everyone had taken the opportunity to look through the Accounts inserted in the Annual Report. He outlined the impact Covid-19 had had on income, with the Church and Church Hall being closed, resulting in no receipts for hall hire, nor from fundraising. However, with a

reduction in utility costs, the year ended in a breakeven position, with a small surplus. As the pandemic continues, income will also be down in 2021, therefore careful management must be maintained. The Finance Group is very aware that, compared to other churches in the parish, St Mary's is fortunate to have a relatively good income from Stewardship. Questions invited:

William Walker congratulated the Finance Team on achieving a small surplus, building on the superb work of the previous Treasurer, Roland Tate, who produced a detailed annual budget, submitting full financial reports to the PCC each month and ensuring St Mary's only paid Parish Share contributions it could afford. William asked if this system was still being adopted by the Finance Team. The Treasurer gave a positive response, confirming that a detailed budget was in place, with Parish Share contributions shown at a higher figure towards the end of the year but paying a lower amount to begin with. The financial situation continues to be monitored. The meeting was told that the Diocese had undertaken a full review of Parish Share, resulting in more clarity on the subject.

ADOPTION OF ANNUAL ACCOUNTS:

Proposer: John Appleby Secunder: Roger Windass.
All in favour.

The Chair echoed William's remarks and thanked Andrew Potter for successfully following on the good position left by Roland Tate.

8. APPOINTMENT OF INDEPENDENT EXAMINER FOR ACCOUNTS:

Trevor Hogg of TPA Accountancy Services, South Shields, has continued to offer his services for another year. At the end of this term, a change of examiner may be considered in terms of good financial practice.

Proposer: David Tompkins Secunder: William Walker.
All in favour.

9. ANNUAL FABRIC REPORT BY CHURCHWARDENS: (Page 22).

No questions. Taken as read.

Gratitude expressed to Sue Johnson and David Tompkins for this report.

10. CHURCHWARDENS' REPORT: (Pages 12/13).

No questions. Taken as read.

David Tompkins confirmed that the Wardens had now completed the work on The Terrier.

The Chair thanked the Churchwardens for the immense amount they have undertaken during this very difficult time, working hard in the background to

ensure the Church is safe and secure and that Risk Assessments are in place, where necessary.

11. RENEWAL OF SAFEGUARDING POLICY: (PAGE 15).

Policy update and amended as shown. Questions invited. None.

Proposer: Nicola Denyer Seconder: Kate Stobart.
Agreed unanimously.

Sue Johnson thanked for her work in safeguarding the welfare of everyone at St Mary's. John Appleby reported that General Synod were addressing important changes in the approach to Safeguarding, including higher independence, training, change of title from officer to advisor etc, to make it more robust.

12. GROUP REPORTS:

The Chair emphasised that the Annual Report, was a testament to all that people had done for our Church during the pandemic. This included the streamlining of our Services, reaching people who were not previously connected with St Mary's but who are now listening on a regular basis. Gratitude expressed to Rachel, Ben and all the volunteers who had worked so hard to achieve this beneficial outcome.

Liz asked that people took time to read all the reports.

13. DEANERY SYNOD REPORT (Page 33)

Questions invited. None. Taken as read.

14. APPOINTMENT OF MEMBERS TO THE PAROCHIAL CHURCH COUNCIL.

Nominee:	Proposer:	Seconder:
Imogen Potter	Grace Morgan	Sue Johnson
John Appleby	Grace Morgan	Sue Johnson
Pam Miller	David Tompkins	Grace Morgan

As there were no further nominations, the above were elected nem.con.

The Chair thanked Imogen and John for standing for re-election and for their services over the past three years. Prayers were asked for the PCC.

NB. ELECTED PCC MEMBERS CAN ONLY SERVE FOR A MAXIMUM OF TWO TERMS, i.e. 6 YEARS WITHOUT A BREAK.

15. APPOINTMENT OF SIDESPERSONS.

No formal report, as services were not used due to pandemic.

Chair read out names of volunteers: A Abernethy, M Campbell, E Charlton, B Cockburn, A Crossfield, K Gardner, S Johnson, D Lunn, M Lunn, B Morgan, S Torrance, J Watling.

Martin Lunn would be delighted to hear from anyone who would like to offer to serve in this role.

Proposer: Nicola Denyer Seconder: Thelma Gilhespy.
All in favour.

16. VICAR'S REPORT (Pages 9 and 10):

The Vicar referred to her formal report included in the APCM booklet and said she would be brief in view of the fact that it had only been 7 months since she reported in detail. So much had been achieved since that date, with everyone embracing the radical changes to their roles. Rachel expressed her deep gratitude to everyone for working so hard together, to overcome the many difficulties which have had to be faced, including meeting via Zoom and streamlining of Church services.

Appreciation also offered to the Finance Team by name, for their commitment during a time of hardship due lack of income etc. and gave thanks to everyone who has continued to contribute through Planned Giving, donations etc. Rachel reported that it was hoped to hold an Autumn Fayre at the beginning of October, with a request for volunteers to undertake the planning. She also listed the exciting plans for the future, working with young people, older people, lunch group, those feeling isolated, music, Eco Church and Grounds Redevelopment – so much to look forward to over the next year. She ended her report by saying that God was with us and that we can respond to the challenges we face, without being afraid.

Questions invited. None.

The Chair then reiterated that there were many people to thank, not least Rachel herself, together with the other staff, Clare Connors, Ben Jarvis, Nicola Denyer, Margaret Evans, Eileen Noble, Peter Dunlop and Eric Lewis.

The meeting duly applauded their work.

ALL REPORTS "TAKEN AS READ"

Proposer: Cheryl Savage Seconder: Jane Walker.

ANY OTHER BUSINESS:

- (a) Appreciation to Ruth Wolf for her many years of service (20+) in keeping the Church Memorial Book beautifully updated, as she now hands over to Beryl Austoni. Thank you to Beryl for offering to

continue this important work. Ruth given round of applause by the meeting.

- (b) Grounds Redevelopment – The Chair offered a welcome Adrian Clark, of Wardell Armstrong, who exhibited drawings of the first concept of plans for the Grounds Redevelopment, with how stages 2 and 3 will follow. He asked for comments and feedback on the preliminary drawings, some of which had already been received by the Building and Resources Group, encouraging as many people as possible to register their views, with the final closing date being 7th May 2021. The company had looked at the grounds as a whole, the key things being functionality and security - the pavement is not in a good state and needs replacing by a flat, safe surface, with good access to the Church. The design was drawn up to be welcoming and attractive, with a choice of materials which would complement the existing Church building and provide a contrast, dividing it up into a number of different spaces, arrival, Church and Church hall, place of reflection, active spaces, which any group could use. Entrance shown to depict sense of arrival, with introduction of elements such as signposts, with upright timbers in symbol of a cross, waymarking etc. Adrian reiterated that it was about listening to viewpoints, addressing comments where possible and moving forward. In February 2020, the PCC agreed to spend up to £70,000, including all charges and fees, for the project.

Questions/comments invited.

1. Good to be moving forward and brilliant to have the work done.
2. Timeframe? Short period of time envisaged, during which comments received by the 7th May will be considered, time to speak to Church to look at the feedback and how questions/comments can be addressed, then 4/6 weeks to provide drawings, following which tenders to be sought.
3. Good feedback from local community.
4. Lighting and ongoing maintenance questioned.
5. Windbreak would be a welcome addition to the plans.
6. Area of Church grounds smaller than the average back garden in this area, so why is it necessary to pay consultants/architect, wasting the Church's valuable resources. Donor would be bemused to find we had used the funds in this way – a complete waste of money.
7. Exciting plans. Reflection area could incorporate a small cross on which to focus rather than just grass.
8. PCC had considered the project for some time, recollection – was this not a cheaper route?
9. Previous reservations about expense and need for design team, now overcome by sight of plans and standard of work put forward.
- 10.** Why four different surfaces? To highlight different areas and functions; main area shown as block paving.
- 11.** Amazing, need to go forward.
- 12.** Carpark and path to Church on level surface, which would be much more user friendly.

13. The Secretary then read out comments she had been sent:

“(a) It is not clear which contractor drew up the plans, I think we should know if it is Wardell Armstrong as they did not give us good service in 2018/19. It was decided by the PCC in Feb 2020 not to go further with them as they would charge a fee and then subcontract the work, for which they would also charge to oversee the contractor.

Can this be clarified to the meeting as a Design and Build local company of Landscape designers and builders could do all of that for a more economic price. In fact, a design was drawn up in 2020 but dismissed without any consideration by the Buildings and Repairs/ Garden Development Group. It appears that the group is not entirely impartial and is trying to use a company not suited to the needs of St. Mary’s project which is a small undertaking in the scope of their usual work as displayed on their website.

(b) In the current national economic situation, we are being encouraged to use local businesses to support small companies, workers and their families, can we be assured of this?

(c) Austerity in the Diocese of Newcastle means that we cannot afford to pay for the clergy needed, this was highlighted on the BBC Countryfile programme two weeks ago, so I feel that St. Mary’s should not be seen to spending large amounts on projects that may seem ostentatious to the wider community where families cannot afford to buy food. Can we be assured that the project is costing as little as possible?

(d) The requirements of the quinquennial, out of which this project has grown, only required that the outside areas should be made safe for all users. So maybe we need to look at a simple solution where the area between the church and the hall is made safe and level in an attractive and economic way. Is there support for this idea?

(e) Costing has not been mentioned in the communication and I’m concerned that it will eat into our reserves. It is recommended that our church always holds £30k of reserves and the last treasurer and PCC worked hard in the years 2018-2020 to build these up from a level well below this figure. Can we be certain that the cost of this project presented to us will not return us to the same situation we found our church in during the lead up to 2018?

The Chair asked that as wide a variety of views as possible to be submitted by 7th May 2021. Adrian Clark thanked for his presentation, at which point the meeting was invited to go into the grounds, to view the drawings in conjunction with the surroundings. John Appleby left the meeting at 12.15 pm, Cheryl and Tom Savage departed at 12.20. Prayers for those who had died during the year, listed on the back cover of the Annual Report. The meeting was closed at 12.23 with a prayer.

Accepted as a true and accurate record of the meeting.

.....Chair

Proposer.....

.....Secretary

Seconder.....

PCC SECRETARY'S ANNUAL REPORT FOR 2021

2021 presented ongoing challenges for our Staff, PCC and whole Church community, due to the Covid-19 pandemic. Thanks to Zoom, our Standing Committee and PCC meetings continued throughout and, in fact, in October we were able to hold the latter, face to face in Church. The meetings have been extremely well attended and appreciation is extended to all members for their commitment and dedication, to all aspects of the life and work of St Mary's.

Health and Safety of staff, volunteers and regular worshippers continued to be of primary importance during the year. Gratitude must be expressed to our two Wardens who, as well as all the other many tasks they were undertaking, went to great lengths to implement the ever-changing Government and Church of England Covid guidelines, ensuring the safety of everyone.

The PCC continued to conduct its meetings under the three headings of Believing, Acting and Connecting. All Church policies were reviewed during the year and more than 20 proposals were put before the committee for discussion/amendment/approval. Further details are contained in ratified copies of the Minutes which are currently filed in the Church Office and accessible to all. As in previous years, upon request, hard or emailed copies are also available upon request.

The financial viability of Church did, of course, continue to be carefully monitored, through the production of monthly accounts presented and qualified by the Treasurer, with special importance being given to cashflow. Whilst many of our usual fundraising events were again cancelled, the Church Fair was able to go ahead in October, raising essential funds of £5000. This proved to be a successful community event, attracting many new people into our Church, to enjoy all the stalls had to offer, followed by the opportunity to socialise over refreshments. After long periods of being apart, the camaraderie the event created was palpable.

The PCC is grateful to members of Stewardship and other donors for their continued and generous commitment to giving during this difficult period.

The 2022 Budget was approved at the PCC meeting in November 2021

Again in 2021, the PCC approved charitable payments to the three charities nominated by the congregation, with Church Christmas Collections being donated to NE Homeless. The Church website continued to encourage donations to other charities and organisations, Christian Aid, Children's Society and Food Bank etc, all requiring so much help to continue their vital work in such challenging times.

As we said "goodbye" to our Vicar, Rachel Wood, following her promotion to Archdean of Northumberland, St Mary's again found itself in Interregnum. The PCC continued to support the Staff, two appointed Parish

Representatives and the Legal Wardens, who were committed to ensuring the work and life of St Mary's continued as smoothly as possible, notwithstanding the reduction in personnel.

I should like to add a personal "thank you" note to Dot Clarke and Carol Nesbitt, as they step down from their past roles in the Church Office, for all their support and helpfulness over many years. I now look forward to working with Sarah, following her appointment as Office Administrator.

As our Church doors re-opened, the PCC was aware of the immense task to return St Mary's and its congregation to pre-pandemic levels. The staff and volunteers have worked tirelessly during the year and the PCC expressed appreciation for all the hard work being undertaken "behind the scenes". The road ahead is steep but with the support of all, we can begin to climb, ever mindful of how much St Mary's means to us all and the wider community.

May God continue to guide and strengthen us as we move forward.

GRACE MORGAN, PCC SECRETARY.

APRIL 2022

Church Wardens' Report 2021

As part of the Wardens report, we can confirm that the Terrier, Logbook and Inventory are all up to date.

Usually, we have a Vicar's report but this is not a statutory requirement, and in the absence of an incumbent, is being omitted this year.

But back to the Wardens' report...

We'll start with the downsides of the past twelve months, and finish with the good.

St Mary's has had a difficult year, and the Churchwardens have faced some challenging situations. Not least, an unplanned, early vacancy. Whilst Rachel's appointment as the Archdeacon of Northumberland was good news for the wider church, it wasn't for St Mary's. Our third vacancy in eight years doesn't mean we're rudderless, but nevertheless limits what we can do as a church. The Churchwardens, Liz Hayes (PCC Chair) and Ben Jarvis have met regularly to manage things in the absence of a vicar, although the Wardens bear the legal responsibility for the church.

But we have greatly benefitted from having Ben Jarvis here as a full-time curate, working with Clare Connors, our reader (and reader in training) Nic Denyer and Margaret Evans. And of course, our much-valued retired clergy, Eileen, Eric and Peter.

Then of course, further disappointment for us, but more good news for others! Ben has been seconded to the Cathedral for four months from the end of April. Also Clare was successful in obtaining a full time post as lead chaplain to the CNTW NHS Trust, although she continues to preside here one Sunday a month.

COVID has remained at the forefront of our planning decisions in all aspects of church life. From Hall users to service provision, the Wardens have steadfastly pursued a policy of safety first. This hasn't always gone down well, but anecdotally we hear of other churches which are chopping and changing what they do on a regular basis. Government and national church guidance hasn't always been clear, and research appears to be contradictory. For every scientific paper that says something is safe, another says it isn't. However, we are unaware of anyone who has caught Covid actually at St Mary's, although many of the congregation have suffered from it. We intend looking into this in more detail in the next few months. More recently though, it seems that the population generally accept that we need to live with Covid. Nevertheless, safety will remain our watchword as we know people in our community have impaired immunity and are at greater risk.

Once we settle back into our normal routine we will be needing volunteers to help with the running of the church in many ways. As our congregation gets older, people are less able to help with – for example – the Sidespersons

rota. So we are looking at how we can manage as a church in these new times – perhaps merging the Welcomers and Sidespersons, for example. But if you can help with anything (such as with the children, or Parish Breakfast) please let any of the Wardens or staff know. Just because we haven't asked you doesn't mean we don't want you!

It's also sad to report that we have lost several beloved members of our congregation, reminding us of our mortality. May they rest in peace and rise in glory.

As you'll see from the Treasurer's report, St Mary's remains relatively comfortable, financially. But this is quite a precarious position. The loss of our friends not only hurts us emotionally, but also financially. That, along with a huge increase in energy costs and other inflationary challenges, is already causing us concern from a budgetary view point. By the time you read this the PCC may have had to make some difficult decisions regarding money.

But, as a Christian community, we must look on the positives as well.

The year began with services only being live streamed. Then at 6am on Easter morning we opened our doors for a congregation to attend the Easter Dawn Vigil and celebrate our risen Lord. On 9th May Bishop Christine celebrated our Church's 90th birthday with us. The 8am Sunday service restarted 27th June followed by the Wednesday Service on 4th August at the later time of 10.30am. We were able to share food as we said goodbye to Rachel on 25th July. Our Junior church has returned and Parish Breakfast. At Christmas we were able to hold all our usual services - far different from 2020.

Toddlers Group, too, has recommenced and this provides not just fun for the youngsters but also social interaction and support for the accompanying adults.

At the other end of the age scale, we have a small but dedicated team who are in regular contact with our more vulnerable congregation members. The Wardens would particularly like to thank Eileen, Clare, Beryl and Jane for their work and skills in this area.

Derek Burton , Reader Emeritus not only celebrated his 90th Birthday this year but also his 40th Anniversary as a Licensed Reader preaching at the 8am and 10am on Sunday 24th October

Covid made us look at the provision of services online. We have successfully introduced the 'live streaming' of our main communion services via YouTube. We know that it's been watched not just by local people, but also people further afield, including our friends in Gelsenkirchen. We've been able to stream funerals, meaning friends and family who were unable to attend the service – for whatever reason - have been able to watch via their computer, laptop or even phone.

The office has 'changed hands'. After many years of wonderful service, Dot and Carol handed over the reins to Sarah. Sarah has already proved to be a great appointment and we look forward to working with her as well as we did with her predecessors. And, of course, we'll continue to see Dot and Carol most Sundays.

We have made improvements to our website, and now have online service rotas and diaries.

Two other new faces are Mike and Penny, our music leads. In the relatively short period of time, they've been here they have made a significant difference to music provision, despite the difficulties that Covid has caused. We welcome them and the new choir members who we are getting to know as restrictions ease.

The PCC has agreed to fund a new sound system as we know that the present one isn't good enough, especially for those using the loop system. Our gratitude to those who previously donated and to the Mel Weir Trust who are providing the bulk of the funds.

And the PCC have approved a sum of money for the grounds redevelopment, with the majority from a generous legacy. The estimated cost of the work has far exceeded the monies available from within church, so we owe a huge debt of gratitude to Tony Garland for the work he has undertaken to successfully raise grant monies. We hope to start work in the summer.

And the Autumn Fair didn't just raise vital funds, it also provided an afternoon of fun, food and social interaction as Covid rules eased. The fair was more low key than previously, but hugely successful. Our appreciation to Grace Morgan in particular for driving this forward.

The church and hall have a number of new hirers, bringing vital funds into the coffers. This means needing to provide access to the buildings and also the moving of furniture on a regular basis. Please let Sarah in the office or the Wardens know if this is something you can help with. And if you think you're going to need to have access, check with the office to see if the building is free.

The Parish Profile is almost complete it just needs final approval by the PCC. We hope therefor that the application for our new incumbent will be made in April.

Our sincere thanks to our Staff team including retired clergy, our lay people who have ensured the continued running of our Church spiritually and practically and to you all.

So, it's been a challenging, but interesting, year. There have been several events that an incumbent would have been better trained to deal with, so please forgive us if you think we've made mistakes. By September we could well have beautiful new grounds and a new incumbent to enjoy them with.

And perhaps no masks...

Safeguarding Group Report

The role of the group in the ongoing life and mission of St Mary's • To ensure that St Mary's is a safe and caring place for everyone. • To keep up-to-date with guidance from the Church of England and the Diocese and to ensure compliance. • To inform the PCC of any changes in procedure and guidelines • To maintain necessary records and ensure both DBS checks are done and training is undertaken by those persons deemed to require it
Key results of our work in 2021-22 (with reference to the corona pandemic as necessary) • Safeguarding Policy updated and approved by the PCC. • Updated Policy displayed in the Church and the Hall and on the Website. • Church of England Action Plan level 1 approved by PCC. • Some parts of that Plan completed. • Safeguarding on each PCC Agenda with a Report. • Required courses undertaken by a number of members of Church.
Key plans for development in 2022 • To seek to appoint an Assistant Safeguarding Officer. • To complete Level 1 Safeguarding Action Plan. • To thereafter seek approval of PCC for Safeguarding Action Plan Level 2. • To ensure the Safeguarding Policy is kept under review and to seek amendments if required to adhere to Diocesan policy. • To carry out DBS clearance for whoever needs it. • To ensure that people who need training do so through the Church of England online training programme and if necessary complete an appropriate course. • To keep the PCC informed.
Members of the Group Sue Johnson

SAFEGUARDING POLICY

This statement was adopted by The Parish of St Mary, Monkseaton at the meeting of the Parochial Church Council (PCC) held on 20th October 2021

As members of this Parish, we commit ourselves to care for one another safely. We recognize that everyone has different levels of vulnerability and that each of us may be regarded as at risk at some time in our lives.

We commit ourselves to:

- the safeguarding of people who may be at risk, ensuring their well-being in the life of this church.
- promoting safe practice by those in positions of trust.
- promoting the inclusion and empowerment of people who may be at risk.
- recruit safely following the recognised procedures
- supporting, resourcing, training and regularly reviewing those who undertake work with children/young people and adults who might be at risk.

It is the responsibility of each of us to prevent physical, emotional, sexual, financial and spiritual abuse. We will report any abuse that we discover or suspect.

We agree to adopt the House of Bishops' document 'Promoting a Safer Church' and to work within the guidelines of the Church of England and the Diocese.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

This church appoints Sue Johnson as the Parish Safeguarding Officer. This policy is reviewed each year by the Parochial Church Council and re-affirmed at the Annual Meeting.

The Church of England national policy is at www.churchofengland.org/safeguarding/promoting-safer-church-safeguarding
This provides contact details of specialist agencies who are available to assist.

If you have a safeguarding concern, you can contact
Carol Butler, Diocesan Safeguarding Advisor c.butler@newcastle.anglican.org
07825167016

Incumbent In vacancy

Churchwardens Mr. David Tompkins
 Mrs. Sue Johnson

Date: 20th October 2021

Statistics for Past Three Years

All data must be considered within the light of the Covid-19 pandemic, which hugely impacted both 2020 and 2021.

2019		2020		2021	
Baptism	14	Baptism	1	Baptism	10
Marriage	2	Marriage	1	Marriage	1
Funerals	17	Funerals	19	Funerals	23
Easter Day Attendance Vigil/8am/10am	196	Easter Day Attendance Vigil/8am/10am	-	Easter Day Attendance Vigil/10am	80
Easter Day Communicants 8am/10am	135	Easter Day Communicants 8am/10am	-	Easter Day Communicants	75
Christmas Attendance Crib/Midnight/8am/10am	453	Christmas Attendance Crib/Midnight/8am/10am	172	Christmas Attendance Crib/Midnight/8am/10am	248
Christmas Communicants Midnight/8am/10am	133	Christmas Communicants Midnight/8am/10am	79	Christmas Communicants Midnight/8am/10am	93
Christmas Carol Service	172	Christmas Carol Service	-	Christmas Carol Service	92

CHURCH ATTENDANCE

	2019	2020	2021
Easter Day 3 services	196	-	80
Christmas 4 services	453	172	248
8 am Service	875	191	319
10 am Service	4036	1561	1955
Crib Service	279	93	152
9.30am Wednesday Eucharist	631	121	130
Morning Prayer	468	170	163

BELIEVING

We're here because of God, brought together by his love

Service Planning Group Report

The role of the group in the ongoing life and mission of St Mary's
• The group explores and incorporates various styles of liturgy to suit the occasion. • The group continues to use and develop the talents and skills of all the congregation in worship participation. • We meet approximately every 2 months to plan both the regular and occasional worship at our Church and in the local community.
Key results of our work in 2021
• The group maintained the regular pattern of worship, and adapted how we did things in accordance with the changing regulations and guidelines from the C of E, RSCM (Royal Schools of Church Music) and the Government. We started 2021 in lockdown again, but were able to have a few people in church who were leading and taking part in the services, which were streamed. During Lent we provided weekly activities for Families by way of "Lent Bags" We returned to Church as a congregation on Easter Day. Numbers were then gradually increased for attendance at services bearing in mind social distancing. Live singing returned at the end of June, initially with a group of just 4 singers. We continue to stream services each week for the benefit of people, both locally and further afield in the UK and abroad. Mid week services resumed in the Autumn. • Easter Day was celebrated at dawn with about 20 people experiencing the new light of Christ being brought into the dark Church and subsequent joyous celebration of the Eucharist. This was followed by another celebration at the 10am Eucharist when we were joined by a congregation of 50 regulars and visitors. • In May we welcomed Bishop Christine as we celebrated 90 years of the laying of the foundation stone. The following week we learned that our vicar Canon Rachel Wood would be leaving us at the end of July to become Archdeacon of Northumberland. • In September we welcomed Penny and Mike Green as our joint Music Leaders. After so long without much singing, due to COVID restrictions, the singing of the choir has been much appreciated and received, and we look forward to the congregation being able to join in more lustily when masks are able to be removed! We should say a huge "Thank You" to our team of organists – John Appleby, Philip Sanderson, Fiona Gould and Alison Rudd who ensured we always had some organ accompaniment especially during the first part of the year. • Our Patronal festival service in September ended with a walk of witness to the beach. • Harvest was celebrated with generous gifts for the Foodbank and Walking With. • We were able to have a Healing Service with "Laying on of Hands" and

sensitive choral accompaniment.

- We were pleased that Derek Burton was able to preach at both 8am and 10am services on Bible Sunday, which was also the 40th anniversary of his licensing as a Reader.
- Our All Souls service, attended by 47 people, was much appreciated by those who came.
- Remembrance Day service followed our usual pattern but without the Uniformed organisations.
- Advent started with an Advent Carol Service – a magical and mystical start to the season.
- Christmas was celebrated with families and children particularly enjoying the opportunities to return to Church. The Christingle service was a happy occasion with many families and a lovely atmosphere. About 100 children and adults came to the Toddler Carol service when the little ones found the Christmas story characters to make the Christmas crib scene. We sang our hearts out at Whitley Lodge even when the sound system plug was accidentally removed!! Children came in costume, whilst others joined in when they came to the impromptu and partially improvised Crib service, when Young Notes, our recently reformed young singing group also contributed. Christmas Eucharists were Midnight Mass on Christmas Eve, and 8am and 10am Eucharists on Christmas Day, when we had a total of nearly 100 communicants and another 80 views on the streamed services.
- Junior Church – Towards the end of the year, we again offered activities for our younger members at the 10am Sunday Eucharist. At present this may take the form of Godly Play, storytelling and craft activities etc. We are very grateful to the small band of adults, especially Mary Cooper, who lead this work and we would be delighted to hear from others who might offer to help and develop other activities including music.
- Baptisms in church have returned and we have welcomed eight children and one adult into our Church family
- We celebrated one wedding in August.
- We have also been able to offer Funerals in Church again – a much appreciated help for grieving families. We have lost several of our well-loved Church members in recent months, but have been able to stream these services for others across the country and the world.
- Much of this work has been achieved through teamwork in the initial planning stages. Our thanks to those particularly with regard to the Christmas services who creatively provided opportunities particularly for families to engage with us again. Our staff team of Rachel, Clare, Ben, Nic and Margaret have continued to lead our weekly worship with prayerful and thoughtful care and concern for us all. Streaming our worship has been masterminded by Ben, who keeps us straight week by week. We also wish to acknowledge the help and support we have from our retired clergy – Canon Eileen Noble, Rev'd Eric Lewis and Rev'd Peter Dunlop. Thank you everyone!

Key plans for development in 2022
• Work with our new vicar!! • To develop our work with Families and Children, including finding more leaders, and using ideas from both Local and National Resources.
Members of the Group
Elizabeth Hayes(Chair), Rev Clare Connors, Rev Ben Jarvis, Nicola Denyer, Margaret Evans, Thelma Gilhespy, Carole Lax, Sue Johnson (Warden Representative) Mike and Penny Green

Home Communion Report

The role of the group in the ongoing life and mission of St Mary's
• To provide Holy Communion to the sick and housebound, including to those at Eastbourne House Care Home.
Key results of our work in 2021-22 (with reference to the corona pandemic as necessary)
• Continued to make connections with Eastbourne House Activities Coordinator. Residents watch our Live Stream every week. • Reintroduced regular provision of Home Communion post-Covid restrictions. • Integrated these areas within Welcoming, Integrating & Caring Group who hold the pastoral needs of our community in their remit.
Key plans for development in 2022
• Continue with our current practice of distributing Holy Communion to those that need it. • Continue to contact Eastbourne House, and make a return to a regular monthly service there when allowed.
Members of the Group
As well as clergy with Permission to Officiate, the following lay people have permission to administer Holy Communion to the Sick & Housebound: • Beryl Austoni (until 2025) • Ruth Blake (until 2025) • Tony Garland (until 2024) • Carole Lax (until 2025) • Doreen Lunn (until 2024) • William Walker (until 2025)

Junior Church

The role of the group in the ongoing life and mission of St Mary's

- To provide an opportunity for young people to worship alongside adults in a more effective way, or in a way tailored to their specific needs.

Key results of our work in 2021-22 (with reference to the corona pandemic as necessary)

- Covid has had a huge impact on our congregation as a whole. This is evident in our overall reduced numbers. As we emerged from lockdown we did not provide any activities for children, and few children presented themselves to us.
- There was much discussion about different ways we could cater for young people, and in 2021 we started exploring "Junior Church" as an umbrella term for the various provisions for children we could employ. For a few sessions, children went into Hall and sang songs, had age-specific bible readings and prayers, and had an activity. This was well received, but with no-one to take the lead on this, and with the ministers engaged in church it was hard to maintain this model.
- Godly Play has been for some time a big part of what we offer children on a Sunday morning. With Junior Church, the idea is that Godly Play would be one offering, but not the only offering. It was thought that children preferred some variety. Godly play relies heavily on specific, trained individuals, and this has also not been easy to maintain. Godly Play was offered on some Sundays with mixed uptake; some of the children who came for the first time have not returned to church.
- Our Candlemas 10am Eucharist was designed to have a distinctively All-Age feel—that is to represent and cater for all ages, not just adults, not just children. Baptism families were invited to "present" their little ones to the "temple". We were not inundated with children, but the atmosphere of the worship was excellent. The liturgy was not changed at all, but rather children were incorporated into the worship more fully: doing one of the readings, joining in the interactive sermon, helping to lead prayers, moving to sit at the front during the Eucharistic prayer, and leading the communion anthems.
- Which leads us on to Young Notes. They will have had a mention elsewhere but it is worth noting here that our regular children at church would rather join Young Notes and sing along in the main service than be whisked off elsewhere.
- A book of resources called "The Liturgy of the Word with Children" has been acquired which can help some adults cater for children during the most demanding/boring part of the liturgy (that is between the Collect and the Peace, i.e the readings, sermon, creed and intercessions). That way, children can be present at the Gathering and for the Eucharist, but still be catered for when age-appropriate material is preferred. Few volunteers, and few children have created a chicken and egg scenario where we offer little and get a similar uptake.

Key plans for development in 2022
• To develop the genuinely all-age worship. • Include children in reading/intercessions rotas. • To listen to what the young people want. • To engage with the children now leaving the Toddler Group—how can we maintain links there? •
Members of the Group
• This aspect of church life has been held by SPG, but it would perhaps be more fruitful for a new group to be established which encompasses all children's ministry and spiritual development. • Mary Cooper specifically in relation to Godly Play.

Revd Benjamin Jarvis

Flower Arrangers Group Report

The role of the group in the ongoing life and mission of St Mary's
• To provide weekly flower arrangements in church (pedestals), 'as an act of thanksgiving and worship for God's creation' • Flower arrangements have been provided for weddings, funerals and baptisms • On request pedestals have been arranged in memory of loved ones for Sunday services.
Key results of our work in 2021-22 (with reference to the corona pandemic as necessary)
• Initially as a result of the pandemic we had a reduction of those feeling able to come into church to arrange flowers. • At Easter we received £220 in donations for lilies and flowers in church. We had arrangements around the font and on the high altar this year (not on the window sills) to enhance those viewing the Easter services through streaming. We bought a silk Easter garland which was placed over the front door this year and for future years. • The flower team provided weekly arrangements despite Covid • At Christmas we decorated the church with greenery and candles. 41 white seven-day candles were donated by members of the congregation. Two matching pedestals were arranged for each ambo. Dot Clarke donated lanterns for each of the windowsills. A Christmas garland with lights was placed over the front door. • During January we provided 2 pedestals for each of the 3 funerals which took place, and one pedestal for a baptism. • We recently acquired a new form of oasis which is 50% bio degradable as opposed to the previous one which was 100% non bio degradable.
Key plans for development in 2022
• Recruitment of new members of the floral art team is essential. • To liaise with other flower arrangers from local churches to exchange ideas • To advertise for new flower arrangers via a local floral art club • To research a more fully bio degradable oasis which is fit for purpose but is part of the church's net carbon emissions by 2030 • To access flowers which do not have a carbon footprint, to buy local when possible. • To offer the congregation an 'adopt a Sunday' scheme. This could be for a birthday, a new born, a celebration, or just to treat themselves!
Members of the Group
Pam Miller Jane Walker Beryl Austoni Ruth Blake Lucy Smith (Easter and Christmas) Margaret Scanlon Jean McGowan Margery Read

Welcoming, Integrating and Caring Group Report

The role of the group in the ongoing life and mission of St Mary's

To continue to promote Welcoming, Integrating and Caring as an integral part of church life.

- **Welcoming:** making sure that St Mary's continues to be a welcoming church to all; overseeing the welcome team and rota.
- **Integrating:** Ensure all of our worshipping community feel valued and cared for; provide an inclusive environment in church and on-line allowing worshipers to explore and grow in faith together.
- **Caring:** Holding the narrative of pastoral care in our parish; overseeing the provision of Home Communion; maintaining links with Eastbourne House; contact with Life Events families.

Key results of our work in 2021

- Introduced new welcome literature; a leaflet for new people attending church outlining ways to get involved.
- The renewal of the Parish Directory has begun.
- Reintroduction of Home Communion after Covid lockdowns.
- Good numbers of users continue to engage with online services, website and Facebook.
- Easter & Christmas postcard sent out to the parish to maintain contact.
- The Pastoral team have continued to provide support and care for individuals over this last year and some contact groups continue to keep in touch.
- Awareness maintained of community contacts that have been interrupted due to the pandemic such as baptism families, home communions, young families and those who haven't yet returned to worship in church.
- Welcome group and staff team continue to maintain a welcoming presence at the 10am service and at Baptisms.
- Streamlining how we mention in prayer the anniversary of the death of a loved one in our intercessions on website notices and in services so that all whose funeral was taken by a staff member of St Mary's are prayed for on their first anniversary. Similarly an anniversary card will be sent on the first anniversary of a Baptism or Wedding.

Key plans for development in 2022

- Review contact group system if it is still needed.
- Explore how WIC might work with Anna Chaplain.
- Explore whether we can resurrect the Spirituality and Ageing Meaningfully programme.
- Proactively engage with newcomers and the wider community.
- Increase integration of the newer members joined since the first lockdown.
- Increase WIC group membership.

Members of the Group Dot Clarke, Clare Connors, Revd Ben Jarvis, Judy Ross, Carol Nesbitt, Edith Furness, Marion Oakes (until September 2021) <i>In autumn 2021 Marion stepped down from her leadership role of the WIC group and we thank Marion for all her hard work and commitment to the group over the years. We also thank Marion for leading and preparing the rota for the Welcoming part of the group and which has now been taken over by Edith.</i> <i>Marion would always remind us that "Anyone who welcomes you welcomes me and anyone who welcomes me, welcomes the one who sent me".</i>
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Life Events in the ongoing life and mission of St Mary's

Baptism Key results of 2021 and looking forward in 2022 • There have been ten baptisms of children and babies since April 2021. • The office will continue to arrange the sending of a first anniversary of baptism card on the appropriate date in 2022 to those baptised during 2021. • The Parish Office continues to keep in touch by email with Baptism families from the past five years, when there are special events or services that may be of interest to the families especially around Christmas and Easter time. • At present we have five families with baptisms booked between now and July 2022.
Marriage Key results of 2021 and looking forward in 2022 • On the 26th August 2021 we were delighted to hold the wedding in church of Alastair Walker and Claire Rudkin. This was a much waited for event as it had been postponed from March due to the pandemic. • We have two weddings planned for this year at St Mary's: the wedding of Robert Cure and Suzanne Rider on 25th July, and of Craig Pembrington and Cloë Donegan on 10th October.
Funerals • Since April 2021, our clergy have presided at 23 funerals. As Covid guidelines have changed, we have been able to resume having larger funerals in church.

St Mary's Mothers' Union Report

The role of the group in the ongoing life and mission of St Mary's
To follow the aims and objectives of the Mothers' Union in the life of St. Mary's
Key results of our work in 2021-22 (with reference to the corona pandemic as necessary)
We met again in September and October, and in December met for an inspiring Carol Service
Key plans for development in 2022
To meet together for discussion and learning
Members of the Group
We have 25 members, 7 of whom are indoor members who are unable to attend meetings but with whom we keep in touch branch and diocese wise.

Buildings and Resources Group Report

The role of the group in the ongoing life and mission of St Mary's
• Ongoing improvement and maintenance of buildings and grounds of the church • Overseeing work that cannot be taken by church members • Responsible to finance team
Key results of our work in 2021-22
• Planning undertaken relating to ground redevelopment • Undertaking work relating to the last Quinquennial inspection • Ongoing maintenance
Key plans for development in 2022
• Grounds landscaping and redevelopment • To continue to maintain buildings and grounds • To undertake necessary repairs in a timely fashion
Members of the Group
Roger Windass (Chair), Revd. Benjamin Jarvis, John Charlton, Cheryl Savage, Richard Hart, David Tompkins (Legal Warden)

Fabric Report for APCM 2021

Every year the wardens need to produce a 'Fabric Report' for the APCM.

The report needs to be approved by the PCC prior to the APCM.

Essentially, the Fabric Report is an annual written statement about the buildings, fixtures, fittings and furniture of the church.

In general, the fixtures, furniture and fittings of the church and hall are in a good condition. There has, however, been a lot of work needed on the buildings; particularly parts of the hall roof and electrical fittings in church.

Work undertaken is recorded in the Logbook, held in the office.

The Church Hall

There have been a number of serious issues with the hall.

Significant damage by a tree to the roof of the back hall resulted in an extensive damp problem in the cupboards of the uniformed organisations.

The tree has been cut back, roof damage repaired and the cupboards replastered. We propose installing a 'night heater' in the back corridor to improve things further. Work to the kitchen roof has also been undertaken, and further roof repairs are needed in the toilet block.

The Church

Electrical work identified as essential by the five yearly electrical survey was completed over the summer. It included work to the emergency lighting, replacement of some circuit breakers, replacement of some external cabling and removal of unnecessary and potentially dangerous outside wiring.

The car park floodlights timing module needs repairing and a quote is awaited.

A new sound system is being planned and is to be financed largely by the Mel Weir legacy.

The main church building issues have been related to flooding in the cellar.

There is an unresolved drainage issue and ongoing problems with the sump pump which needs replacing.

The heating sensor which monitors outside temperatures has been moved so it should not be in direct sunlight which affects the thermostat. This led to some cold spring services in 2021.

The Buildings and Resources group is mindful that we need to find ways of improving the environment from an Eco-church perspective. This is difficult in a large, open building such as ours with finite resources. We are, however, presently exploring the possibility of double glazing and how this might be financed.

The quotes for the proposed grounds redevelopment came in at a much higher level than anticipated.

Alongside the funds agreed by the PCC (£70,000) we have secured some £45,000 in grant monies. Our thanks to Tony Garland for his exceptional efforts in this respect.

In early February a meeting was held at church with our preferred bidder and our architect. We were able to identify some areas where cost savings might be made without detracting from the proposed appearance of the redevelopment. The Faculty was approved but may need to be altered.

The wardens would like to record our thanks to the Buildings and Resources Group for their continuing work in all aspects of church maintenance. A lot of time is spent by a small group of people. Hopefully, by the end of Autumn this year, we'll have not just a church but also grounds to be proud of.

Gardening Group Report

The role of the group in the ongoing life and mission of St Mary's
• To facilitate the regeneration of the church grounds • Hedges to be maintained. Huge thank you to the hedge cutting team of John and Liz Charlton. • Grass mown by Robert Cure • Weeds dealt with by Dave Haddock.
Key results of our work in 2021-22 (with reference to the corona pandemic as necessary)
• Much of this last year has been dedicated to accepting the plans for the redevelopment of the garden • Seeking tenders for the approved plans. • The overall cost has risen sharply reflecting the increase in the cost of building materials (due to the pandemic). • PCC approval for money towards the costs (legacy) • Seeking grants towards the cost • Gardens have been maintained by a very small group (the dog helped!)
Key plans for development in 2022
• Redevelopment from our preferred company, BCE Northern will commence on the 3rd May. The work will take approximately 8 weeks. We will be able to access the hall and church at all times, just not through the usual entrances. • Working closely with Adrian Clarke from Wardell Armstrong. (Although his work is officially complete, he has always been available for advice and continues to offer this to us. • We have trimmed the plans to keep within our budget, • We will still be seeking grants to help us complete our plans. We give grateful thanks to Tony Garland for his superb accomplishment of raising £45000 towards our costs. • Members of the congregation may wish to donate the cost of plants, benches, planters. (This may be as a memorial to someone.)
Members of the Group
Cheryl Savage David Tompkins Roger Windass Richard Hart

Parish Office Report

The role of the office in the ongoing life and mission of St Mary's

- To provide a friendly, caring and competent reception area for all who come to St Mary's seeking help or information.
- Dealing with phone calls, emails and enquiries in person.
- Working with those who want to arrange baptisms, funerals and weddings and keeping all registers up to date.
- Arrange church and hall bookings and record all payments taken.
- Keep an up-to-date diary of all events taking place in both church and hall and keep staff and wardens informed of this.
- Produce online and paper notices for the community
- Provide secretarial support to any of St Mary's groups when needed.
- Record statistics for use in the annual Church of England Parish return.

Key results of our work in 2021-22 (with reference to the corona pandemic as necessary)

From Dot and Carol:

- Due to the pandemic and a further lockdown from January 2021 we started the year working from home. But as government guidelines and restrictions eased we were able to open the office three days a week from early May alongside working from home at other times. We continued to send out notices and readings to those who were housebound, in Care Homes or for those who had requested a printed notice.
- Dot and Carol, having had the taste for working from home, decided that retirement was the way forward. Carol left the office at the end of July, after a replacement was found for September, and Dot followed with her retirement in October overlapping with Sarah for a while to enable a smooth takeover.
- Sarah, having taken up the reins in September with the office opening each weekday morning, is doing a great job running the office single handed. Dot and Carol have every confidence in handing things over to Sarah and they both thank everyone for the support given and the friendships that have been made during their time in the office. They are still happy to help Sarah as and when it is needed.

From Sarah:

- After an incredibly supportive welcome to the role from Dot, Carol and the wider community, the office handover has gone extremely well.
- The key functions of the office have continued to run smoothly, with some positive new steps too.
- In Autumn 2021, we updated the way the weekly notices are communicated. The new email format has had positive feedback, with more people subscribing to receive the online notices each week. We currently have 200 subscribers, some of whom have close connections to St Mary's, some of whom are more peripheral.
- Printed notices continue to be made available for 12 members.
- In addition to our mailing list, we communicate online through social media and YouTube. We currently have 613 followers on Facebook, and reach approximately 6,000 people per month. We have made use of some paid adverts there for larger, unique Services, and concerts.
- On YouTube, where we stream our services, we have 161 subscribers. Our streamed services reach between 40 and 70 views each (within two weeks of being online). Some of our children's videos receive much higher views; for example the Playmobil Passion—our recording of St John's Passion, set to Playmobil scenes has had over 12,000 views.
- Over the past month we have appeared over 5,000 times in Google searches. 74% of those are searches for us specifically. 24% are for a product or service (i.e. church), and we feature as the result. In the past month, 170 of these searches resulted in a phone call, request for directions, or visit to the website, directly via Google.
- Our communication with outside users is also becoming increasingly electronic: we now use online booking forms for hall and church bookings, as opposed to a paper-based booking system.
- Data consent forms have recently been collected from all those affiliated with St Mary's, and we will shortly be able to publish a new Parish Directory: thank you to everyone for your patience and contributions.
- The smooth transition in the office this year would not have been possible without the support of so many people – thank you very much indeed.

Key plans for development in 2022

- Continuing to be a friendly, helpful first point of contact for all those in the Parish and community of St Mary's.

- Continuing the journey towards a more computerized, electronic way of working, thereby:
 - reducing the expenses of a paper-based office (ink, paper, stamps etc)
 - decreasing our carbon footprint (in line with Eco Church goals)
 - strengthening document security and confidentiality
 - increasing office space
 - communicating with outside users even more efficiently
- Assessing outside use of the hall, and how this can be maximised.
- Working administratively to enable all individuals and groups affiliated with St Mary's to reach their full potential and to thrive.

Members of the Group

Dorothy Clarke & Carol Nesbitt April 2021 – September 2022
 Sarah Harrison September 2022 – present

Schools' Liaison Report

The role of the group in the ongoing life and mission of St Mary's
We work with all local schools to support them in any way, especially to help them deliver RE curriculum and Collective Worship
Key results of our work in 2021
We have been delighted that schools felt able to bring pupils again to our Church building to help in the delivery of the RE Curriculum. In the Autumn we introduced our building and what we do in it to Year 1 pupils from Coquet Park and Southridge Schools. This involved groups learning about the Altar, the Lectern and the Font, and their significance in our worship. They also had a story about Jesus and his parables and Ben dressed in the vestments the staff wear and talked about the different colours we use to mark the Church seasons. Ben also played the organ. Year 3 pupils from Marine Park school came to hear about Advent - Christingle, Advent Wreath, Advent calendars and candles and the difference between Advent and Christmas in our worship. Altogether, we had almost 200 children with teachers, support staff and parents – an excellent and much appreciated outreach for the Church. Many thanks to all who contribute to this work.
Key plans for development in 2022
Continuing to offer support as needed in the form required
Members of the Group
Rev Ben Jarvis, Carole and David Lax, Sue and Rick Channing, Mary Cooper, Carol Nesbitt

King's Priory Chapel Services & School Assemblies

The role of the group in the ongoing life and mission of St Mary's
To encourage the spiritual life of young people at school.
Key results of our work in 2021-22 (with reference to the corona pandemic as necessary)
- For the past academic year, Ben has been an Honorary Chaplain at King's Priory School. This has formalised our existing relationship, but it has also increased the demand for us to lead chapel services. It should be noted that the chapel services at KPS are different from a school assembly, and are more worship-based/focussed. In essence they are unashamedly Christian in nature. - Two of us go into the school, and armed with a powerpoint presentation, and music, a bible reading and a prayer, we lead the children in collective worship. - We usually had an interactive section, but we limited these during the pandemic. - At Whitley Bay High School we have not been in to do assemblies in person but we sent a video assembly presented by Ben and Nicola on the theme of Advent. - There is no High School in our parish, but many of our children go to WBHS. We are not currently asked to lead assemblies or visit either of the primary schools in our parish: Whitley Lodge and Coquet Park.
Key plans for development in 2022
It is hoped that in 2022-23 academic year our links with WBHS can be strengthened.
Members of the Group
The following meet to organise upcoming assemblies/chapel services: - Revd Benjamin Jarvis - Carole Lax - Elizabeth Hayes

Revd Benjamin Jarvis

Justice and Peace Group Report

The role of the group in the ongoing life and mission of St Mary's The Justice and Peace Group helps support both the worshipping and the wider communities to respond to Jesus' teaching about how we relate to one another and the world we inhabit, specifically in relation to: • Social justice and human rights at local, national and international levels • International Peace • Development of the global human community • Care for the environment which sustains us
Key results of our work in 2021-22 (with reference to the corona pandemic as necessary) • Made recommendation to PCC for charitable giving at Christmas 2021 • Raised awareness of supported charities through website, in worship and in the weekly notices • Consulted the congregation on their choice of charities to receive donations from the Church for 2022 • Achieved the Eco Church bronze award • New Eco-Church policy agreed by PCC • Raised awareness of environmental issues through the weekly notices, table display and Creation season services • Re-established the Traidcraft stall post-pandemic and raised £493 in support of the Childrens' Society • Raised £1548 for Christian Aid through e-envelope donations and a Big Brekkie event • PCC agreed to investment in Shared Interest, supporting small producers in developing world
Key plans for development in 2022 • Work toward achievement of Eco Church silver award and zero carbon status, liaising with Deanery and Diocese • Support Christian Aid through further fundraising venture(s) • Raise awareness of work of charities selected for support in 2022
Members of the Group John Appleby, Rick Channing, Margaret Evans, Ben Jarvis, Marion Oakes, Imogen Potter

St Marys Concert Series Group Report

The role of the group in the ongoing life and mission of St Mary's

- Our prime aim is to deliver quality professional and amateur classical music performances to a wide range of audiences.
- To reach out into the wider community and to use our church building to entertain and to provide a space for social and community outreach.
- To cover costs, including artists' fees and church costs such as heating, lighting, photocopying, advertising, piano tuning and general use of the building.

Key results of our work in 2021

- Due to the ongoing pandemic and uncertainties of rising infections we were unable to plan any concerts at the beginning of the year. However, from May 2021 thoughts moved to a plan for concerts in the autumn.
- The season started off with a Gala Concert on 25th September 2021 with the popular return of Bradley Creswick. Due to Covid restrictions and guidelines a maximum of 120 seats was set which quickly sold out. On 16th October Birkett & Fisk played Venuti & Lang, a variation of jazz violin and guitar followed by the Miranda Wright Singers on 27th November. All three concerts were well supported and appreciated.
- We also had two free well attended Sunday afternoon concerts with Anna Dias, soprano on 3rd October and Rosie McMorro, mezzo-soprano on 7th November.

- To safeguard our finances it was agreed that rather than performers receiving a set fee, as they did in the past, they would receive 75% of ticket sales (after a deduction of our own costs set at £180). This worked well and ensured that the concerts were financially risk free to our church.
- Thanks to Ben, online ticket sales were set up via our church website and also a SumUp card reader was purchased to allow for tickets to be also bought in person from the office or at 'the door'.
- A very pleasing profit of £1800 was realised from these events and transferred to the church account.
- Towards the end of 2021 David Lax decided to retire from his leadership role within the group after dedicating six years to the concert series and we thank him very much for his hard work and commitment, along with his vision of providing a community space within our church building as per the remit of our church redevelopment.

Key plans for development in 2022

- Two Saturday evening concerts are scheduled for the end of April and June with various other free concerts also being arranged.
- Our initial concert on 30th April will again feature Bradley Creswick, this time with the Western Swingfonia to provide a different variation to our

concert themes. • Following a meeting in February 2022 it was decided to again set a share of the ticket sales for performers but at a reduced rate of 66.66% ensuring that the church then receives slightly more profit from the concerts. • Further concerts are also being planned for autumn 2022.	
Members of the Group	
Philip Sanderson Dot Clarke Michael Clarke – treasurer Fiona Gould	Liz Hayes Revd Benjamin Jarvis David Murray – musical director Sarah Harrison – new member 2022

Children's Society Report

The role of the group in the ongoing life and mission of St Mary's
• To support the work of the Children's Society, aiding vulnerable young people throughout Britain.
Key results of our work in 2021-22 (with reference to the corona pandemic as necessary)
• This year has been particularly difficult because of the pandemic, collecting boxes and the lack of cash usage has created a need to re-examine this work. • The Christingle service was a joyous occasion and raised a record £341.49
Key plans for development in 2022
• Fund raising needs to be re-assessed with the help of the regions representatives • To continue with collecting boxes in the immediate future • To build on the Christingle service by involving newer families and supporters
Members of the Group
Sue and Rick Channing

Traidcraft Report

The role of the group in the ongoing life and mission of St Mary's
- To highlight Traidcraft's work with farmers and craftspeople around the world - To raise the awareness of the implications of fair trade - To run the Traidcraft stall in church and at community events - To raise money to support the charity Traidcraft Exchange
Key results of our work in 2021-22 (with reference to the corona pandemic as necessary)
- We were unable to run the Traidcraft stall during lockdown but were able to restart the stall just before Christmas as restrictions eased. We did support the Charities Market at St John's. - We aim to continue to run the stall on a regular basis.
Key plans for development in 2022
- We acknowledge the tremendous work of Anne Otter for Traidcraft and with great sadness record her death and will be forever thankful for her tireless efforts on behalf of this cause. - We are now looking and gaining support from others, who share her vision for a fairer world
Members of the Group
Rick Channing

Girlguiding at St Mary's

The role of the group in the ongoing life and mission of St Mary's
Fun, friendship, working together in large and small groups. Providing our girls, a balanced and varied programme to enable them to develop life skills, self-confidence and respect for others. We endeavour to help them to learn to be part of a community and the world.
Key results of our work in 2021-22 (with reference to the corona pandemic as necessary)
- Sadly, the pandemic meant Units for the most part could not meet face to face until recently. - Disappointingly, due to the effects of the pandemic our Rainbow unit has closed. We thank their leaders for their many years of service. 4th Brownies restarted face to face in October. Unfortunately, due to their age many Brownies did not return though some progressed to Guides. 12th held one face to face meeting but due to increased Covid numbers shifted to zoom on a monthly basis. This proved very successful. - On re-opening both Brownie units welcomed new Brownies. Promise Ceremonies were held for a total of 29 girls.

- 12th, on zoom, have enjoyed a variety of themes and activities. – including introduce your pet, Christmas crafts, National Rubber Duck Day which included a scavenger hunt for items beginning with the letters of the word 'duck', online Chinese dragon making along with Fortune Cookies, blindfold game to draw a tiger face. The interesting results clearly demonstrated what can be achieved with a bit of ingenuity.
- 4th, in the Autumn term, introduced a variety of activities including games, crafts, learning about being a Brownie, their Promise but above all enjoyed the fun of being able to meet together again.
- After Christmas the 4th returned to our Girl Guiding programme and have enjoyed challenges, activities and games around the theme 'Know Myself', exploring issues like how to be a successful team member, building confidence, identity and future aspirations.
- Our Guides met via zoom in the very first week of lockdown and have met weekly thereafter. A great achievement. The girls proved enthusiastic and experimental. Evenings included meeting with local MP, Alan Campbell, where they presented their 'Womanifestos' and were treated to a virtual tour of the Houses of Parliament, interviewing local inspirational women, helping to break a record by holding a virtual camp along with 95,342 Guides and Scouts from 68 countries. Wow! Other activities included hosting a World Thinking Day ceremony based on Peace involving 60 Guides from 3 units in UK, Germany and America, cooking and making things out of recycled material.
- Encouragingly, the guides gained so many skills whilst using zoom they are reluctant to leave it behind, so, although weekly meetings are now face to face, they are interspersed with zoom meetings. Guides also enjoyed outdoor meetings in the summer months
- 8 Guides received their Gold Awards in July 2021 and have moved onto pastures new.

Key plans for development in 2022

- To continue to enable our girls to have fun, develop friendships and to continue opportunities for learning and self-development
- To increase our numbers of girls when safe to do so and to find additional leaders so we can at least reopen our rainbow unit.
- Strengthen and develop Church links

Members of the Group

Sue Johnson, Emma Surtees and EMma Bowers

6th Whitley Bay (St Mary's) Scout Group – Beavers, Cubs and Scouts

The role of the group in the ongoing life and mission of St Mary's
The Scouts helps young people achieve their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.
Key results of our work in 2021-22 (with reference to the corona pandemic as necessary)
• We've continued to provide a wide and varied range of programme activities for the beavers, cubs and scouts throughout the lockdown periods, although we've not been able to meet often, all sections have been able to run some face to face activities which were well supported. • We've actively engaged with the parents of the group to provide additional activities to support our young people and ran family orientated events outside of normal meeting nights. • A number of residential events have started to take place locally , including plans for our Scout International Camp in Holland 2022. • Although our numbers have reduced by approximately 20% due to lack of face to face activities, we expect numbers will increase with new members in the next 2-3 years.
Key plans for development in 2022
• Scouts will be taking part in an indoor residential weekend in November at Cheviot View and International Camp in Holland in the Summer where a wreath will be laid at Arnhem – restrictions permitting. • Beavers and cubs will be taking part in sleepovers and camps locally in the Summer. • We hope to continue to develop our Group Executive Committee to assist in the ongoing expansion of scouting at the 6th. • Continued support of leaders to complete their training and achieve their wood beads in the next year. • Progression of beavers, cubs and scouts to achieve their chief scout awards in 2022.
Members of the Group
• Beavers, cubs, scouts, young leaders, parents, helpers and section leaders. Aged from 6 years upwards.

Scott Blackett , Group Scout Leader, 6th Whitley Bay (St Mary's) Scout Group

Whitley Bay & District Churches Together

The role of the group in the ongoing life and mission of St Mary's
Whitley Bay & District Churches Together is an ecumenical forum to enable and encourage friendship and association between local churches and to develop areas of community service.
Key results of our work in 2021-22 (with reference to the corona pandemic as necessary)
- WBDCT usually meets every other month. For the majority of the past year this has been on Zoom. Ministers of all Christian churches (that believe the ancient creeds) are invited to meet, to share ideas, to have fellowship, and to arrange ecumenical events/worship. - The WBDCT Facebook regularly promotes churches' activities, including our own. - They have been an important player in arranging the Whitley Bay Fiesta, the Bay Foodbank, and more recently, the Ecumenical Pray for Ukraine Service held at Whitley Bay Baptist Church, at which Ben led some of the service alongside colleagues from the Bay Church and Acorn Community Church.
Key plans for development in 2022
- To meet for business meetings on alternate months - To meet as ministers for fellowship/networking lunches - To explore an Ecumenical children's event in Autumn 2022. St Mary's has already been suggested as a potential venue.
Members of the Group
Revd Alan Dickinson from the Bay Church is the chair of this group. All ministers are invited to attend.

Revd Benjamin Jarvis

The role of the group in the ongoing life and mission of St Mary's • To share what is happening in the national church, diocesan synod and deanery. • To enable communication between parishes • To highlight prayer requests between parishes • To discuss how we move forward as a deanery re: national strategy and vision • Strong and collaborative Deanery Development Group (DDG)
Key results of our work in 2021-22 (with reference to the corona pandemic as necessary) • The appointment of a Deanery Mission Enabler for New Estates (Rev. Dr Rae Caro), who is also priest-in-charge at St. Mark's Shiremoor. • Using Zoom for Deanery Synod meetings has hugely improved the numbers of parishes represented at Deanery Synod, and has made sharing of ideas and joint working easier. • February event involving local parishes and ecumenical / council partners at the Rising Sun, which was well supported by volunteers and the community • Clearer and more transparent sharing of information around parish share
Key plans for development in 2022 • Awaiting Diocesan and national guidance re: vision and strategy • DDG • Supporting Rae in her work as Deanery Mission Enabler • To continue to hold each parish in our deanery in prayer, and to always look at working collaboratively and authentically between parishes.
Members of the Group Nic Denyer Ben Jarvis John Appleby Clare Connors

Treasurer's Report 2021

For the second year in a row the 2021 financials have been impacted by covid and like in 2020 our income was lower than it might have been in a more normal year.

We are very fortunate at St Marys in that a large percentage of our income comes from Planned Giving and the level of income from this source during the pandemic has not been very adversely affected, although planned giving income was slightly lower year on year. We were also very fortunate to have had a very successful concert series and autumn fair, both of which contributed hugely to the income streams for the church.

With regards to costs, by far the biggest cost to St Marys is the parish share which represents almost 60% of our total outgoings. Due to the strong income from planned giving we were able to maintain the parish share budget. We were also able to meet our budget for donations to the charities chosen by the Justice and Peace group, having being helped by relatively low building maintenance costs, although there were some larger repairs earlier in the year.

In terms of our closing cash position, the general fund finished lower than at end of 2020. The PCC believe it was correct that we should maintain the parish share payments at a time when many other parishes were struggling but with a view that we should maintain a balance of £30k in the general reserves whenever possible as a minimum operating balance. This £30k view includes the £5k deposited with shared interest this year, an ethical fund that supports start up businesses in 3rd world.

Looking ahead into 2022, we know that the world is changing and that this will impact our financials. Firstly we are expecting a lower planned giving income in 2022 and alternative income sources will need to be found to recover this. Secondly, the increases in gas and electric costs will have a big impact on our church. Our space is very beautiful but it is costly to heat. We need to find new ways to reduce this cost and we need to make sure that we understand this cost so that we do not hire the building at a loss.

There was some expenditure in 2021 towards the new outside space development pertaining to architect fees. This was covered by grants being received in the year and funds transferred from the MOF. This is an extremely exciting project and with the support from the MOF, we expect the project to complete in 2022.

Parish of St Mary The Virgin Monkseaton

Financial Statements

for the year ended 31 December 2021

Parish of St Mary the Virgin Monkseaton

Contents

1 Independent Examiner's Report

2 Statement of Financial Activities

3 Balance Sheet

4 - 6 Notes to the financial statements

The following page does not form part of the statutory accounts

7 Detailed Statement of Financial Activities

Independent examiner's report to the PCC on the unaudited financial statements of Parish of St Mary The Virgin, Monkseaton.

I report on the accounts of Parish of St Mary The Virgin, Monkseaton for the year ended 31 December 2021 set out on pages 2 to 6.

Respective responsibilities of trustees and independent examiner

As members of the PCC you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Act, and under the Church Accounting Regulations 2006 (the Regulations).

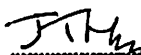
Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission, under section 145(5)(b) of the Act and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep proper accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act
- have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 30 March 2021

**Trevor Hogg
Chartered Accountant
Independent Examiner
38 Stanhope Road
South Shields
NE33 4BT**

Parish of St Mary The Virgin Monkseaton

Statement of financial activities

For the year ended 31 December 2021

	Note	Restricted 2021 £	Unrestricted 2021 £	Total 2021 £	Total 2020 £
Incoming resources					
Voluntary income	2	-	113,008	113,008	113,026
Activities for generating funds	3	-	9,798	9,798	3,807
Investment income	4	-	60	60	522
Incoming resources from church activities:	5	-	14,407	14,407	10,058
Total incoming resources		-	137,273	137,273	127,413
Resources expended					
Costs of generating funds		-	4,011	4,011	3,506
Church Activities		-	125,735	125,735	113,357
Support Costs		-	9,945	9,945	10,322
Total resources expended		-	139,691	139,691	127,185
Net income/(expenditure) for year		-	(2,418)	(2,418)	228
Transfer between funds	10	-	-	-	-
Total funds brought forward		4,272	139,033	143,305	143,077
Total funds carried forward		4,272	136,615	140,887	143,305

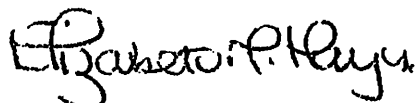
Parish of St Mary The Virgin Monkseaton

BALANCE SHEET

as at 31st December 2021

	Note	£	2021 £	£	2020 £
CURRENT ASSETS					
Short term deposits	6	120,028		113,480	
Concert current account		2,783		50	
Planned Giving account		1,360		1,724	
Cash at bank		17,996		28,493	
		<u>142,167</u>		<u>143,747</u>	
CREDITORS: Amounts falling due within one year					
	7	<u>1,280</u>		<u>442</u>	
NET CURRENT ASSETS/(LIABILITIES)			<u>140,887</u>		<u>143,305</u>
TOTAL NET ASSETS			<u>140,887</u>		<u>143,305</u>
FUNDS					
Restricted	10		4,272		4,272
Unrestricted	9		<u>136,615</u>		<u>139,033</u>
			<u>140,887</u>		<u>143,305</u>

The financial statements were approved by the trustees on 14th March 2022 and signed on their behalf by:



Elizabeth Hayes



Andrew Potter

1. ACCOUNTING POLICIES

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2008, in accordance with applicable standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102). The financial statements have been prepared under the historical cost convention and include all transactions, assets and liabilities for which the PCC is responsible in law.

Funds accounting

Funds held by the PCC are:

Restricted funds which can only be used for the purposes specified by the donor(s).

Unrestricted funds - General funds which can be used for PCC ordinary purposes.

Designated funds - part of the unrestricted funds that the PCC has designated for a particular purpose.

Incoming resources

All incoming resources are included in the statement of financial activities when the church is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Collections are recognised when received by, or on behalf of, the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the tax refund is received. Funds raised by the Autumn Fair and similar events and by sales are recognised gross.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its receipt by the PCC is reasonably certain.

Income from investments is included in the year in which it is receivable.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred.

Grants and donations are accounted for when paid over or when awarded, if that award becomes a binding obligation on the PCC

Tangible Fixed assets

Consecrated and beneficed property of any kind is excluded from the Financial statements by S10(2)a of the Charities Act 2011. Moveable Church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the Church's inventory that can be inspected by arrangement. All expenditure incurred in the year on consecrated or beneficed buildings is written off in the year of expenditure. The cost of all fixtures, fittings or office equipment is written off in the year of acquisition.

Parish of St Mary The Virgin Monkseaton
Notes to financial statements
For the year ended 31 December 2021

2. Voluntary Income

	Restricted	Unrestricted	Total 2021	Total 2020
	£	£	£	£
Planned giving	-	78,663	78,663	80,019
Planned giving - Income Tax recoverable	-	17,749	17,749	18,214
Legacies	-	250	250	5,500
Donations, appeals etc	-	16,346	16,346	9,293
	-	113,008	113,008	113,026

3. Activities for generating funds

Autumn Fair	-	4,996	4,996	-
Concert Series and fundraising events	-	4,802	4,802	3,807
	-	9,798	9,798	3,807

4. Investment income

Bank interest received	-	60	60	522
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5 Incoming resources from church activities

Church hall revenue	-	8,095	8,095	4,366
Fees from pastoral services	-	6,122	6,122	5,242
Votive candles	-	190	190	450
	-	14,407	14,407	10,058

6. Current asset investments

	2021	2020
CBFC Mission Opportunities Account	100,647	100,306
CBFC Quinquennial Fund	14,381	13,174
Shared Interest Share Account	5,000	-
	120,028	113,480

7. CREDITORS: Amounts falling due within one year

	2021	2020
	£	£
Accruals:		
Light, heat and water	800	442
Independent Examiner	480	-
	1,280	442

Parish of St Mary The Virgin Monkseaton
Notes to financial statements
For the year ended 31 December 2021

8. Analysis of net assets between funds	Unrestricted	Restricted	Total
Fund balances at 31 December 2021 as represented by:			
Net current assets	136,615	4,272	140,887

9. Unrestricted funds	At 1 Jan 2021	Incoming resources	Outgoing resources	Transfers	At 31 Dec 2021
General fund	29,453	137,273	(139,691)	(6,176)	20,859
Designated Funds:					
Mission Opportunities fund	99,436	-	-	-3,061	96,375
Quinquennial Fund	10,144	-	-	4,237	14,381
Shared Interest	-	-	-	5,000	5,000
Total unrestricted funds	139,033	137,273	(139,691)	-	136,615

10. Restricted funds	At 1 Jan 2,021	Incoming resources	Outgoing resources	Transfers	At 31 Dec 2,021
Sound system improvements	1,000	-	-	-	1,000
Servers robes	131	-	-	-	131
Paschal candles	310	-	-	-	310
YES booklets	239	-	-	-	239
Organ appeal	2,592	-	-	-	2,592
Total restricted	4,272	-	-	-	4,272

11. Charitable Giving

	£
St Aidens Billy Mill	1,000
Walking With	1,000
Christian Aid	667
Tyneside Mind	667
Total	3,334

From time to time the Parish collects money for a specific purpose or charity and these funds are passed direct to the relevant charity.

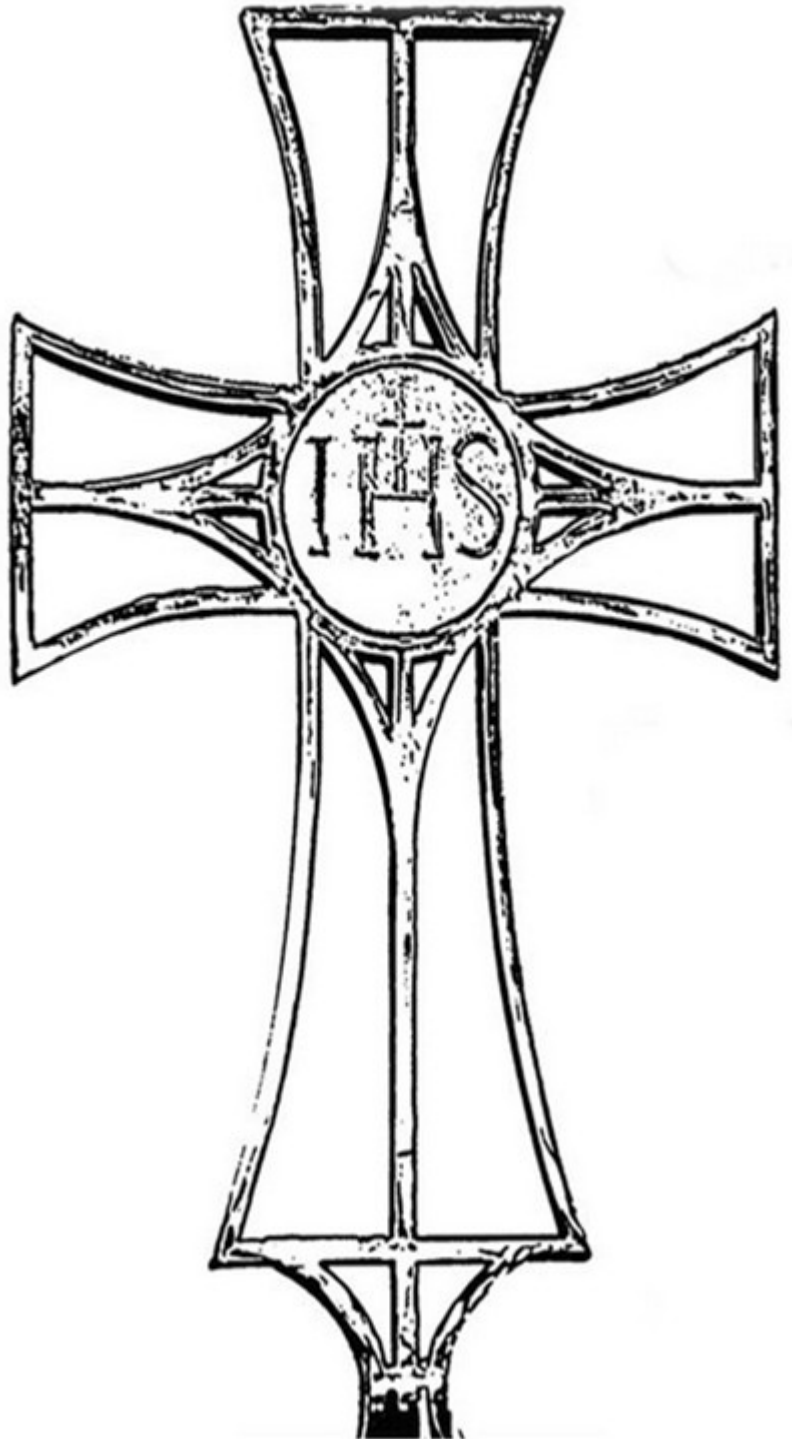
Parish of St Mary The Virgin Monkseaton

**Detailed statement of financial activities
For the year ended 31 December 2021**

	2021 Restricted £	2021 Unrestricted £	2021 £	2020 Total £
Incoming resources				
Incoming resources from generating funds:				
<i>Voluntary income</i>				
Planned giving	-	78,663	78,663	80,019
Income Tax recoverable	-	17,749	17,749	18,214
Legacies	-	280	280	5,500
Donations, appeals and collections	-	16,346	16,346	9,283
	-	113,008	113,008	113,026
<i>Activities for generating funds</i>				
Autumn Fair	-	4,986	4,986	-
Concert Series and fundraising events	-	4,802	4,802	3,807
	-	9,788	9,788	3,807
<i>Investment income</i>				
Bank interest receivable	-	60	60	522
Total resources from generating funds	-	122,866	122,866	117,356
Incoming resources from church activities				
Church hall revenue	-	8,086	8,086	4,368
Fees from pastoral services	-	6,122	6,122	5,242
Votive candles	-	190	190	450
	-	14,407	14,407	10,058
Total incoming resources	-	137,273	137,273	127,413
Resources expenses				
Costs of generating funds:				
Licences	-	1,031	1,031	888
Costs of concert series and fundraising events	-	2,960	2,960	2,638
Autumn Fair expenses	-	20	20	-
	-	4,011	4,011	3,508
Church Activities				
Donations given	-	3,334	3,334	4,234
Contribution to diocese for ministry and other costs (parish share)	-	75,000	75,000	65,800
Ministry- Clergy costs	-	7,642	7,642	6,036
Church and church hall running costs	-	22,815	22,815	25,493
Grounds Project	-	6,960	6,960	-
Organ	-	-	-	702
Quinquennial Repairs	-	3,413	3,413	4,568
Cost of pastoral services	-	4,406	4,406	4,570
Music provision	-	1,685	1,685	1,375
Professional fees - Independent examiner	-	480	480	480
Total church activities expenditure	-	125,735	125,735	113,357
Support Costs				
Office expenses	-	9,945	9,945	10,322
Total support costs	-	9,945	9,945	10,322
Total expenditure	-	139,691	139,691	127,186
Net incoming (outgoing) resources for the year	-	(2,418)	(2,418)	228
Transfers between funds	-	-	-	-
Net movement for the year	-	(2,418)	(2,418)	228

Accounts

Annual Parochial Church Meeting and Trustee Report



2021

REPORTS FOR 2021 APCM

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A G E N D A

Welcome.

Appointment of Secretary for the Meeting of Parishioners and for the Annual Parochial Meeting:

MEETING OF THE PARISHIONERS:

Appointment of Tellers.

ANNUAL PAROCHIAL CHURCH MEETING

1. Present:
2. Apologies for Absence:
3. Minutes of APCM, 20th September 2020
4. Matters Arising.
5. Electoral Roll Report.
6. Secretary's Report.
7. Treasurer's Report and Adoption of Accounts.
8. Appointment of Independent Examiner for Accounts.
9. Annual Fabric Report by Churchwardens.
10. Churchwardens' Report.
11. Renewal of Safeguarding Policy.
12. Group Reports
13. Deanery Synod Report.
14. Appointment of 5 members to Parochial Church Council.
15. Appointment of Sidesmen/women
16. Vicar's Report.
17. Any other business (to be notified to Chair before meeting).

18. Closing Prayers.

**THE PAROCHIAL CHURCH COUNCIL OF
ST MARY THE VIRGIN, MONKSEATON
MINUTES OF THE ANNUAL MEETING OF PARISHIONERS
20th SEPTEMBER 2020**

The meeting commenced at 11.30 a.m. with a short prayer and a warm welcome by the Chair, Elizabeth Hayes. She thanked everyone for attending, especially during the current difficult pandemic circumstances and then outlined the format of the two meetings to be held.

No. of Parishioners present: 23

Appointment of Secretary for the Annual Parochial Church Meeting.

Nominee: Grace Morgan

Proposer: Liz Hayes
All in favour.

Secunder: David Tompkins.

Appointment of Tellers: Carole and David Lax

Proposer: Kate Stobart
All in favour.

Secunder: Margaret Evans.

MEETING OF THE PARISHIONERS.

CHAIR: ELIZABETH HAYES.

Election of Legal Churchwardens:

Nomination:

Proposer:

Secunder:

Sue Johnson

Beryl Austoni

Grace Morgan

David Tompkins

Beryl Austoni

Grace Morgan

As there were no further nominations, the above were elected Nem.Con.

ANNUAL PAROCHIAL CHURCH MEETING.

The Chair welcomed and thanked everyone for attending the APCM.

1. Present: 23 attendees.
2. Apologies for Absence:

Gillian and Malcolm Macdonald, Roger Windass, Alison Stroud, Elizabeth and John Charlton, Jane and William Walker, Rosie and Roland Tate, Dot Clarke, Bryan Morgan, Margaret Campbell, Nicola Denyer, Cheryl and Tom Savage, Richard Hart, Patrick Pratt.

3. MINUTES OF APCM 28th APRIL 2019.

As there was no amendments, the Minutes were signed as a true and accurate record.

Proposer: Ruth Wolf Second: John Appleby

All in favour.

4. MATTERS ARISING: None.

Reports “taken as read” to be proposed and seconded en bloc later in the meeting

5. ELECTORAL ROLL REPORT:

Grace Morgan read out the Electoral Roll Report on behalf of Rosie Tate.

“Any lay person who is 16 years or older and resident in the parish, or if not resident has worshipped at St Mary’s regularly over 6 months, may apply to be entered on to the Electoral Roll. Members of the Roll are entitled to vote at the Annual Parochial Church Meeting (APCM) and to become members of the Parochial Church Council (PCC).

This year, due to the unusual circumstances, online applications to the Electoral Roll have been made available in addition to paper forms. Although no new applications were received in this manner, an existing Roll member has proved the system works!

There has been very little change in the Roll over the last 18 months. 2 members are deceased, one has moved away, and 3 new members have joined, giving a total of **119** members at the date of the APCM.

86 roll members are resident in the parish, 33 are non-resident. This represents 97 households.

All existing lay members and persons nominated for membership of the PCC have been confirmed as being on the new Electoral Roll.”

Proposer: David Tompkins Second: Marion Oakes

All in favour.

6. SECRETARY’S REPORT: Taken as read.

7. TREASURER’S REPORT AND ADOPTION OF ACCOUNTS:

The Audited Accounts for 2019 were compiled and produced by the outgoing Treasurer, Roland Tate. The new Treasurer, Andrew Potter, was

warmly welcomed to the meeting, following which he gave a brief outline of his financial career, stating that he looked forward to working with the new PCC in the year ahead.

In a brief summary of the Church's financial position, Andrew was pleased to report a positive position, despite the effects of the Covid-19. He advised that St Mary's was in the fortunate position whereby a large proportion of its income came from generosity in Planned Giving, which had continued to be strong throughout the pandemic.

Questions invited:

John Appleby sought clarification that the large reduction in restricted reserves related to expenditure on the upgrading of the Church car park. This was confirmed.

The Chair thanked Andrew for his work and Roland Tate for his sterling achievements in dealing with the Church finances, whilst at the same time, carrying out his duties as Legal Church Warden.

Adoption of the Annual Accounts:

Proposer: Kate Stobart Second: Ruth Blake.

All in favour.

8. APPOINTMENT OF INDEPENDENT EXAMINER FOR ACCOUNTS:

Trevor Hogg of TPA Accountancy Services, South Shields, has continued to offer his services for another year.

Proposer: David Tompkins. Second: John Appleby

All in favour.

9. ANNUAL FABRIC REPORT BY CHURCHWARDENS: (Page 24)

No questions. Taken as read.

10. CHURCHWARDENS' REPORT: (Pages 9/10).

No questions. Gratitude of congregation to be recorded to Roland Tate, Beryl Austoni, Jane Walker and Sue Johnson for all their commitment and hard work, especially during the current extraordinary times.

No questions. Taken as read.

11. RENEWAL OF SAFEGUARDING POLICY:

The Chair explained that the Annual Report document referred to the older Safeguarding Policy, which was subsequently updated and approved by the PCC in July 2020. Current policy details on Church website; hard copies available on request.

Proposer: Beryl Austoni Second: Marion Oakes.

All in favour.

12. GROUP REPORTS.

Members encouraged to read all the reports, to appreciate all the tremendous work undertaken within the Church. The Chair likened this to a jigsaw, with all the pieces coming together to form the “bigger picture”.

All contributors thanked for their time and energy in producing the respective reports.

13. DEANERY SYNOD REPORT: (Page 6)

John Appleby, Deanery Synod Rep, reported that the new Area Dean had brought an enthusiastic approach to Deanery meetings, resulting in greater unity and positivity moving forward.

No questions. Taken as read.

14. APPOINTMENT OF DEANERY REPRESENTATIVES.

Nominee:	Proposer:	Seconder:
Nicola Denyer	Dot Clarke	Ruth Blake
John Appleby	David Tompkins	Marion Oakes.

All in favour.

15. APPOINTMENT OF MEMBERS TO THE PAROCHIAL CHURCH COUNCIL:

Nominee:	Proposer:	Seconder:
Cheryl Savage	Kate Stobart	Sue Johnson
Andrew Potter	Grace Morgan	Bryan Morgan
Carole Lax	Elizabeth Hayes	Roger Windass.

There were no further nominations. Three vacancies remain.

NB. ELECTED PCC MEMBERS CAN ONLY SERVE FOR MAXIMUM OF TWO TERMS, i.e. 6 YEARS WITHOUT A BREAK.

16. APPOINTMENT OF SIDESMEN/WOMEN. As read.

Gratitude expressed to all volunteers, remembering especially the late David Bottrill, who served us so well.

17. VICAR’S REPORT: Taken as read.

My main words today are of thanks. I would firstly like to join with Liz in thanking all those who have served on the PCC and are stepping down at this point and add some personal thanks of my own:

I first want to mention David Bottrill. David told me he wished to resign from PCC in February when I visited him shortly after he was taken ill on holiday earlier this year. David said then that he could retire happy from PCC as he had achieved the two changes he wanted to see – the arrival of Ben last year as curate and the resurfacing work done on the carpark in January meant that he had achieved both his aims! David's warmth and experience is a huge miss to us as a congregation. We continue to pray for Pat and family in their loss and look forward to a proper memorial service when Covid restrictions can be lifted.

Kate Stobart has served on PCC as Churchwarden, Lay Chair and more recently as Deanery Synod Rep. Her support and expertise, particularly in project and people management, during the re-ordering and 2 clergy vacancies, has been of huge benefit to the ministry and mission of St Mary's. Having served continuously since 2009 Kate has been allowed to take a break, although I hope it will be brief!

Judy Ross too has served St Mary's with real dedication, previously as a Churchwarden and then recently on PCC. Her wisdom and concern for mission and pastoral care is of great value and much appreciated.

Alison Stroud has brought a deep concern for the worship of the church, having also served on Service Planning Group and responsible for overseeing the intercessors, sacristan and servers' rotas, my thanks to her for being willing to serve on PCC too.

Roland Tate stepped down in May as Churchwarden and Treasurer and we owe him a huge debt of thanks for his work on our finances, both diagnosing some difficult issues and providing workable and clear financial processes going forward. William Walker, in giving his apologies for today's meeting, asked that we particularly thank Roland for his excellent work in restoring the parish finances into a system governed by a balanced yearly budget approved by the PCC with variances reported to the PCC on a monthly basis. I agree with William that Roland's work will help to enable St Mary's finances to continue on a sound basis. Roland was a diligent and conscientious Churchwarden and has ensured the fulfilment of all our obligations regarding the building's upkeep and maintenance, for which I am also extremely grateful.

The Coronavirus Pandemic has brought many challenges, Beryl Austoni as Warden with Sue Johnson and Jane Walker as Assistant Wardens, have more than risen to these. They have adapted to Zoom meetings, been prepared to meet for long wrestlings with Risk Assessments and contingency plans. As outgoing Wardens, I would particularly like to thank both Beryl and Jane for their keen pastoral sense.

Their care and attention to people's emotional and spiritual welfare has been valued. I am sure they will both be glad of a break from Zoom for a while but I am grateful for them both stepping into the breach in these extraordinary times.

I would normally present outgoing wardens with something for them to grow at this point but we will need simply to applaud instead.

My thanks too to Roger Windass who has quietly kept a watchful, expert eye on our church and hall buildings during the lockdown and beyond. His knowledge and efficiency are hugely appreciated. David Tompkins too has done much to support the church during this pandemic and helped out enormously, even before his election was confirmed this morning. Dot and Carol have also had to adapt to running the many and varied administrative tasks of St Mary's from home. I would also like to mention and thank our cleaner Debra. Debra has done many extra hours and responded cheerfully as each new risk assessment was done and yet more cleaning was required. She has proved herself as an essential part of the St Mary's team in these times.

Finally, I thank Liz for preparing for and chairing her first APCM and doing so with her usual reassuring calm and competence! As PCC secretary, Grace has shown great resilience as we have experimented with new ways of meeting and recording meetings and has risen to the challenges of these strange times. Revd Canon Eileen and Eric Lewis have similarly been prepared to learn new ways of leading worship on new digital platforms and the St Mary's Staff team of Nicola, Clare and Ben have helped hold everything together with creativity and care. St Mary's would not be the church it is without their hard work and support. We particularly look forward to Ben's ordination in less than 3 weeks' time.

As we face the winter and the possibility of greater restrictions it might be easy to feel almost despairing, but our faith continues to remind us of the hope that we find in God through Christ. There are things to look forward to and work continues. We said farewell with our appreciation and thanks, to our organist Sue Morgan and so we are beginning a process of reviewing our music, the spirituality and ageing meaningfully project and our toddler group though paused are still being worked upon.

As this delayed APCM for 2019 draws to a close I'd like to draw your attention to the final page of our APCM booklet lists all those who have been baptised, those who have been married and those whose funerals we have held at St Mary's last year. This is a key work of our church and together we will continue to walk beside people in good times and bad and keep the hope of God's eternal, loving presence alive in this community.

Rachel wished to formally record her thanks to all the Staff; a phenomenal team, helping us to be the best Christians we can be.

ALL REPORTS 'TAKEN AS READ'

Proposer: David Lax

Seconder: John Appleby.

18. Any other business – NONE.

Elizabeth Hayes thanked all clergy for their service to St Mary's and us as a community.

Closing Prayer: Rachel Wood. Everyone thanked for their attendance.

Vicar's Report 2020

It is a daunting task to try and summarise 2020 in a report. The 2019 report confidently pointed to future events, all of which were thrown into disarray by the Covid19 pandemic. The consequences of this will be felt for some time but this report will try to map the key challenges that began in March 2020 and our response as a congregation.

As we were ordered by the Prime Minister to stay at home from March 23rd, one key issue was how we were to continue to worship together. One of our Curates, Benjamin Jarvis, had already been exploring updating our website and our online presence and had presented to the PCC in February a proposal for a new website. This became an urgent priority as everything started to move online. Ben also had some experience of making videos and it was agreed to offer worship online via video. This allowed us to involve different voices from the congregation as they could record their voices and video themselves doing readings and leading prayers. From Mothering Sunday to Trinity 4 we were able to offer worship in this way, encouraging singing along to hymns at home. Those without access to the video were sent a printed weekly service with readings, prayers and the sermon as well as weekly notices. Offering worship online via our YouTube channel has meant engaging with new people and connecting with never previously reached groups. It is difficult to imagine how this would have been possible without Ben's knowledge and willingness to try new ways of worshipping online. Our Reader, Nicola Denyer, has built a key ministry via our church Facebook page too. There are more details and statistics about all this in other sections of this report but our increased impact online has been an exciting and unforeseen opportunity of the pandemic which we hope to build upon.

As lockdown eased we were able to establish the ability to live-stream worship from St Mary's. All those on our rotas have responded to these completely new circumstances. Revd Canon Eileen Noble and Revd Eric Lewis have similarly been prepared to learn new ways of leading worship on new digital platforms and the St Mary's Staff team of Nicola, Clare and Ben have helped hold everything together with creativity and care. St Mary's would not be the church it is without their hard work and support. We have also had an extremely welcome addition to the staff team in 2020 in Margaret Evans who began Reader training in September. She has already preached twice and has quickly become very much part of the team.

Our administrators Dot and Carol have had to adapt to running the many and varied office tasks of St Mary's online from home, learning lots of new systems and procedures. The new website offered new possibilities in terms of sharing information and staying in touch with people. Dot and Carol have patiently worked through each new challenge. It would be hard to believe just a year ago what has been possible in terms of the revolution in our administration and communications. All those on the different committees and groups at St Mary's have also had to adapt to meeting online, usually via Zoom. Our Lay Chair Liz Hayes and PCC secretary, Grace Morgan have shown great patience and resilience as we have experimented with new ways of meeting and recording meetings.

A highlight of this year was Ben's ordination to the priesthood in October. This was not quite the large celebratory gathering it would have been, but it was nevertheless a moving occasion, followed the day after by his first service presiding at the Eucharist. Another major event that was delayed but not cancelled was our organist Sue Morgan's wedding to Adrian Picton in September. This also managed, despite restrictions, to be a real celebration. We continue to miss Sue's talent and commitment as an organist and pianist. A process of reviewing our music was begun in 2020. We have certainly missed singing together in church but have been very ably supported in our weekly worship by a rota of talented pianists who have been prepared to learn new organ skills.

Communications were key in our response to the lockdown not least staying in touch with one another. An initial list of our worshipping community was drawn up and we tried to contact everybody by phone. As the lockdown dragged on this was less than ideal and it became clear a more coordinated response was needed. A small team lead by Clare Connors with Eileen Noble, Beryl Austoni and Jane Walker had ensured from the beginning that our most vulnerable congregation members were contacted. This system became the basis for the Contact Groups that launched officially in November.

After closing the church building in March we realised that it was not possible to simply abandon it. As chair of the Buildings and Resources Group, Roger Windass quietly kept an expert eye on our church and hall buildings during the first lockdown and beyond, inspecting the building twice weekly to ensure all was safe. We were able to finish almost all the quinquennial works needed too and the church is in extremely good repair. We began the year with a brand-new organ and a newly resurfaced car park. I would like to record my thanks here to our outgoing Church wardens Roland Tate and Beryl Austoni for all their hard work in overseeing the care of the building and the congregation. Roland had added responsibility as Treasurer and the finances continued through the pandemic on an even keel in no small part thanks to his careful oversight while in post. The carpark particularly has been a real gift to local families during the lockdowns and has been heavily used for bike riding lessons.

As lockdown eased and then again as restrictions were tightened, the PCC and Wardens have been prepared to meet for long wrestlings with Risk Assessments and contingency plans in order to offer a Covid secure worship space and community hall. The first lockdown particularly drew our attention to people we had been in danger of taking for granted and I would like to mention and thank our cleaner Debra. Debra has done many extra hours and responded cheerfully as lockdown was eased and each new risk assessment was done and yet more cleaning was required. Debra proved herself as an essential part of the St Mary's team in these times.

There have been so many changes this year. We have suffered some sad losses; some have laid down some responsibilities whilst others have chosen to take up new roles. At the time of writing we are still uncertain as to when we might start to say this pandemic is ending. As summer 2021 approaches, we hope to welcome the return of our hall users and restart the Spirituality and Ageing Meaningfully project and our Toddler Group, along with working on our Eco church status and grounds redevelopment. As ever, we offer all that has been to God in thankfulness and look to the future in hope as together we move forward as a congregation bearing with one another in love and mutual support for the growth and flourishing of this part of God's creation. *Revd Canon Rachel Wood*

PCC SECRETARY'S ANNUAL REPORT FOR 2020

As everyone is aware, 2020 has been a very difficult and different year, due to the Covid-19 pandemic. However, I am delighted to report that the PCC and Standing Committee have continued to hold their monthly meetings throughout. It has been necessary, of course, to conduct these meetings online via Zoom, adhering at

all times to the Government and Church of England guidelines. All members have been committed in their attendance and consideration of each business item on the Agendas.

The PCC continues to conduct its meeting under the three headings of Believing, Acting and Connecting. Further details are contained in ratified copies of the Minutes which are filed in the Church Office. However, throughout closure of Church, these have been available by hard copy or email, upon request.

In accordance with Church of England rules, where funds have been given to St Mary's Church for a specific purpose, these are to be defined as "Restricted Funds", with others being recorded as "Designated Funds". Necessary adjustments have been made accordingly.

The 2021 Budget was approved by the PCC at its November 2020 meeting.

The financial viability of Church has, of course, continued to be carefully monitored, through the production of monthly accounts presented and qualified by the Treasurer. Special importance has been given to cashflow, due to Church being closed for protracted periods and traditional fundraising events being banned. The PCC is grateful to members of Stewardship and other donors for their continued, generous commitment to giving during this difficult period.

I am pleased to record that St Mary's received a letter of gratitude from the Diocese, for continuing to maintain its Parish Share contributions during the pandemic, as many churches had been unable to do so.

The APCM, due to take place in April 2020, was eventually held in Church on the 20th September 2020.

The PCC approved charitable payments to the three charities nominated by the congregation and due to the Church's very comprehensive website; people have been kept informed of ways to donate to other charities and organisations e.g. Christian Aid, Children's Society, Whitley Bay Community Spirit, The Bay Food Bank etc.

A resolution was agreed by the PCC, to consolidate renewal of all Lay Licences for the administration of Holy Communion in Church and to the sick and housebound, enabling these to be updated collectively every three years.

The PCC wishes to express its gratitude to all Staff and volunteers who, under ever-changing, demanding and very stringent conditions, have continued to work tirelessly to sustain our Church and congregation. St Mary's looks forward to when its doors can be reopened and its spiritual work extended, enabling God's message of love and hope to be spread throughout the community and beyond.

GRACE MORGAN
PCC SECRETARY

APRIL 2021

Church Wardens' Report 2020

January 2020 began just like many other years but then by March life changed and 2020 proved to be a very different year – however St Marys has risen to the challenge.

January saw our new church carpark and drainage completed. Our thanks to Roland Tate. In February the church resounded to the installation of our new organ. Our grateful thanks for all donations and the work of David Lax and his team.

Our Mother and Toddler Group, which meets in Church began life in 2019 as on a trial basis was continuing to thrive on a Monday morning. This became permanent.

Sadly, it was in March that all our lives changed and the Church and Church hall were shut. Happily, we found new ways to worship and connecting with each other.

Fortunately, our curate Ben came to the rescue. He was in the process of updating our website and Facebook. Then came lockdown - Ben continued throughout 2020 using his growing IT skills and expertise to bring us worship on Sunday morning first by video, then to develop live streaming services. To do this we needed to purchase a computer and two cameras. We express our gratitude to Ben for all his perseverance and wisdom.

Ben was due to be ordained Priest in June; however he patiently waited until 10th October and was ordained Priest at St Marys, an inspiring service. The next day Ben presided at his first communion service- a joyful and moving occasion. We hope to be able to properly celebrate his ordination when it is fully safe to do so.

Congratulations to Margaret Evans who, having been selected for Reader training commenced the course in the Autumn.

Our thanks to our retiring wardens Roland Tate, Jane Walker and Beryl Austoni who continued as legal warden until we could hold our APCM in September. Roland whilst warden was also our treasurer. Thanks for all his sterling work. Welcome to Andrew Potter as Treasurer.

Sincere thanks to the team of staff and lay members who strived to keep in touch with everyone, particularly those who are vulnerable, alone, those unable to attend church during the year and those with no computer. Contact groups have been created with each member given the opportunity to join. Currently keeping in touch by telephone but hopefully in the future meeting face to face.

From March Covid risk assessments became a norm enabling us to declare that our church and church hall were Covid safe for all. We began a phased opening, initially for private prayer progressing to a Service of the Word on Sundays. At our Patronal Festival in September, we were able to celebrate our first Eucharist after lockdown. For each service numbers were limited and a booking system in place.

Church closed again in November so we returned to livestream worship only.

It is with great sadness that due to Covid our uniformed organisations could not meet in the Church hall and there was no meeting of our young church groups either.

We were pleased however to welcome young families to our Christingle service in Church in December. Also, to our Crib service on Christmas Eve which was different and outside. The service was enjoyed by everyone, including several of our neighbours, especially as we were able to sing carols. Our church was decorated beautifully for Christmas with our service at midnight and on Christmas day.

We bade farewell to our organist Sue and congratulate her on her marriage to Adrian, albeit delayed. May every blessing be upon them in their new life together in Derbyshire.

Our congratulations to our Vicar Rachel on her appointment as Acting Archdeacon of Northumberland.

Dot and Carole have continued to work from home to enable smooth running of our church. Thanks for their dedication.

Thanks to all our staff team for their talents and hard work which has enabled us to be looked after spiritually.

We are not able to say thanks to everyone specifically but thanks to all who contributed including participating in worship financially, and in any way over the last year.

The wardens should report to the APCM that the terrier, inventory and logbook are all accurate. At the time of writing this report it has not been possible to do this. However, the planned easing of lockdown restrictions means we hope to be able to report verbally to the APCM that they are all correct.

We now need to look to the year ahead and beyond. The pandemic has changed things. As we come out of lockdown and restrictions, we need to undertake careful planning to re-establish ourselves as an active growing community. We need to make decisions as to what we want to retain from the new ways we have found of connecting and worshipping but also look at what extra we can offer. In particular we need to reach out to our young people and those who are unable to come to church because of infirmity.

David Tompkins and Sue Johnson

The role of the group in the ongoing life and mission of St Mary's
• To ensure that St Mary's Church is a safe place for everyone. • To ensure that St Mary's Church complies with all relevant legislation and guidelines. • To inform the PCC of any changes in procedure and guidelines.
Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)
• Our thanks to Jeff Pickering, who stepped down as our Safeguarding Officer, for his invaluable work and support, • Sue Johnson appointed Safeguarding Officer. • Safeguarding policy updated to comply with guidelines of Newcastle Diocese Policy. Approved by PCC • Updated Policy and required information displayed in the Church and Church Hall • Action Plan drawn up and approved by PCC • Safeguarding on PCC agenda each meeting. Report provided. • Website updated with current policy and information • Required DBS checks carried out • Arranged for a number of people to attend Safeguarding training. Unfortunately cancelled due to pandemic.
Key plans for development in 2021
• To ensure that Safeguarding Policy is kept under review and amended as necessary to comply with Diocesan guidelines. • To review Action Plan and update if necessary. To carry out the Plan. • To ensure people who need training to do so through the Church of England online training programme. • To carry out DBS clearance as required. • To keep PCC up to date.
Members of the Group
Revd Canon Rachel Wood and Sue Johnson

SAFEGUARDING POLICY

This statement was adopted by The Parish of St Mary, Monkseaton at the meeting of the Parochial Church Council (PCC) held on 24th March 2021

As members of this Parish we commit ourselves to care for one another safely.

We recognize that everyone has different levels of vulnerability and that each of us may be regarded as at risk at some time in our lives.

We commit ourselves to:

- the Safeguarding of people who may be at risk, ensuring their well-being in the life of this church.
- promoting safe practice by those in positions of trust, ensuring all appropriate training is undertaken and updated as necessary.
- promoting the inclusion and empowerment of people who may be at risk.
- recruit safely following the recognised procedures.
- supporting, resourcing, training and regularly reviewing those who undertake work with children/young people and adults who might be at risk.

It is the responsibility of each of us to prevent physical, emotional, sexual, financial and spiritual abuse. We will report any abuse that we discover or suspect.

We agree to adopt the House of Bishops' document 'Promoting a Safer Church' and to work within the guidelines of the Church of England and the Diocese.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

This church appoints Sue Johnson as the Parish Safeguarding Officer. This policy is reviewed each year by the Parochial Church Council and re-affirmed at the Annual Meeting.

The Church of England national safeguarding information is at www.churchofengland.org/more/safeguarding
This provides contact details of specialist agencies who are available to assist.

If you have a safeguarding concern you can contact:
Revd. Canon Rachel Wood, Vicar vicar@stmarysmonkseaton.org.uk _ 01912529319

Carol Butler, Diocesan Safeguarding Advisor
c.butler@newcastle.anglican.org 07825167016

Incumbent The Revd. Canon Rachel Wood

Churchwardens Mr. David Tompkins
 Mrs. Sue Johnson

Date: 24th March 2021



BELIEVING

We're here because of God, brought together by his love

Service Planning Group Report

The role of the group in the ongoing life and mission of St Mary's

- The group explores and incorporates various styles of liturgy to suit the occasion.
- The group works hard to use and develop the talents and skills of all the congregation in worship participation.
- We meet approximately every 2 months to plan both the regular and occasional worship at our Church and in the local community.

Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)

- The group maintained the regular pattern of worship, if a little curtailed, and in accordance with all the changing regulations and guidelines from both the C of E and the Government. This was mainly through streaming services, where numbers of views have been encouraging. Those unable to view worship online were sent services including the scripts of the Sermon and the Intercessions.
- Revision of Palm Sunday Liturgy done by the team, but not able to be used in 2020.
- Easter Day Eucharist led by Rachel at home with her family.
- Eucharists in Church celebrated again from our Patronal Festival at the beginning of September.
- Harvest was celebrated with generous gifts for the Foodbank and Walking With, and Margaret Evans being introduced as a Reader in Training.
- Ben's Ordination to the Priesthood took place in St Mary's and he celebrated his first Eucharist as President the following day.
- All Souls service liturgy completely revised by Clare and was much appreciated by those who came.
- Remembrance Day service had the largest viewing of the year online, with 197 views, but sadly took place in a beautifully decorated, but almost empty Church.
- Advent Bags for families were produced and distributed.
- The Christmas services were a creative mix of ideas - Christingle in church with families sitting in their bubbles. A Carol service online. The Crib service in the car park with video and everyone joining in singing carols. Christmas Eucharists celebrated in Church with a small group of our own singers providing the music. For Midnight Mass we had 37 people attending with 62 online views, whilst for Christmas Day Morning there were 53 people in church and 65 online views - a total of over 217 joining in.
- Music Questionnaire distributed and analysed as a basis for a music strategy.
- Streaming of Sue Morgan's wedding to Adrian viewed by many worldwide.
- Streaming of Edna Davis' funeral enabled many to see it, not just locally.
- Much of this work has been achieved through teamwork in the initial planning stages but streaming our worship has been masterminded by Ben, who keeps us straight week by week. Thank you all!

Key plans for development in 2021

- Producing a strategy for the way forward in music and making associated appointments.

- Implementation of all revised service booklets
- Continue to plan, implement, review and evaluate all our worship
- Seek opportunities to embrace liturgy and other ideas from local and national organisations.

Members of the Group

Elizabeth Hayes(Chair), Rev Rachel Wood, Rev Clare Connors, Rev Ben Jarvis, Nicola Denyer, Margaret Evans, Mary Cooper, Thelma Gilhespy, Carole Lax, Sue Johnson (Warden Representative)

With thanks to Alison Stroud, Sue Morgan and Beryl Austoni for their input over the years.

Home Communion Report

The role of the group in the ongoing life and mission of St Mary's

- Distribution of Holy Communion to those who are sick or housebound.
- Monthly distribution of Holy Communion and short service at Eastbourne House.

Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)

- All home visits were stopped in line with Government guidelines, and are yet to resume.
- Visits by clergy *in extremis* were possible, and sacrament reserved in church for this purpose.
- Contact made with new Activity Coordinator at Eastbourne House.
- Online services made available to Eastbourne House (the Online Carol Service was particularly valued); it was a pleasure to learn that long-time member of our congregation, Shirley, was able to join in at least some of our services in this way.
- Reconfiguration of licensing arrangements. All Home Communion lay licenses to be renewed in March, renewing every 3 years.

Key plans for development in 2021

- Return to regular visits.
- Establish how need is determined and monitored, both long term and short term.
- Refresher training for license holders.
- Review liturgy.

Report by Revd Benjamin Jarvis

Flower Arrangers Group Report

The role of the group in the ongoing life and mission of St Mary's

• To provide flower pedestals for the weekly Sunday service • To provide arrangements for members of the parish in memory of loved ones • To ensure the flower team deliver flower arrangements in church during Easter and Christmas • If required, to make provision for floral arrangements in church for weddings and funerals
Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)
• Limitations to providing flower arrangements in church due to the pandemic. • Easter – outside flowers on the cross and spring garland over the front door. • When flowers were allowed in church again in July we provided arrangements and included those who had donated for flowers in memory of loved ones. • In September the flower team were delighted to be part of Sue Morgan’s wedding and filled the church with flowers! • At Christmas we decorated the church with: 2 pedestals in the ambos, one in the vestibule (Ruth), candles and greenery on the windowsills and a Christmas garland with lights over the front door. • A silk arranged pedestal in church from January 2021 until lent. • Several members of the flower team did not feel comfortable coming into church, or buying flowers during this time. Thus reducing the rota. • Pam Miller took over the flower rota from Sheila Torrance • Flower Fund Finances are as follows: Cash in the bank: £548.51 Donations: £540 Candle donation: £205 (41 candles)
Key plans for development in 2021
• A drive to attract more flower arrangers onto our flower team – especially younger ones! • To get back to providing church with regular weekly flower pedestals. • Looking to have a garland over the front door of church for each season. We have such a plain frontage so it would be good to have a focal point for the community to see the church in a cheerful light! • A thought is to have communication with other church flower teams in our area. I feel we need fresh ideas and we could feed from each other in a positive way.
Members of the Group
Beryl Austoni, Ruth Blake, Jean Magowan, Pam Miller, Margaret Scanlon, Lucy Smith, Jane Walker and Margery Reed (this year’s new recruit!!)

Welcoming, Integrating and Caring Group Report

The role of the group in the ongoing life and mission of St Mary's
• Continue to promote Welcoming, Integrating and Caring as an integral part of church life. • Ensure newcomers, worshipers in church and those worshipping from home feel valued and cared for. • Provide an inclusive environment in church and on-line allowing worshipers to explore and grow in faith. • Use social media, the website and live streaming as important communication tools to maintain connectivity with church members and the wider community. Maintain printed communications as an outreach tool.
Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)
• Online communications developed. Good numbers of users engaged with online services, website and Facebook. • Christmas postcard sent out to the parish to maintain contacts. • The Pastoral team have continued to provide support and care for individuals over this last year. • Informal Contact groups set up to maintain a means of contact for everyone, during this time of restrictions and church closure. • Spirituality and Ageing group now in place. To commence their work when restrictions lifted. • Welcome group and staff team maintain a welcoming presence at services when the church is open. • Awareness maintained of community contacts that have been interrupted due to present restrictions; baptism families, toddler group, home communion and young families.
Key plans for development in 2021
• Maintain and continue to develop digital and paper communications for newcomers and the wider community. • Continue to develop the Pastoral Care system. • Review contact group system and develop appropriately as restrictions lift and the church community can once again come together. • Deanery pastoral online course available to interested individuals. • Spirituality and Ageing group to become active within church. • Review Home Communion guidelines prior to group recommencing their ministry. • Review format and requirements of Welcoming as the church reopens. • Proactively engage with newcomers and the wider community, following a year of severe restrictions. • Increase WIC group membership.
Members of the Group
Rachel Wood, Clare Connors, Ben Jarvis, Dot Clarke, Judy Ross, Marion Oakes.

Life Events in the ongoing life and mission of St Mary's

Baptism

Key results of 2020 and looking forward in 2021

- In March 2020 we had one baptism at 12noon and then unfortunately as everything went into a lockdown due to the pandemic we have been unable to hold any further baptisms during 2020.
- The office has continued to arrange the sending of a first anniversary of baptism card on the appropriate date in 2020 to those baptised during 2019.
- The Parish Office will continue to keep in touch by email with Baptism families from the past five years, when there are special events or services that may be of interest to the families especially around Christmas and Easter time.
- On 10th January 2021 we were able to hold the baptism of an adult during the live-streamed Sunday service along with a limited number of those attending the service in person.
- At present we have six families awaiting a date for a baptism, two of which have been organised for August and September 2021 whilst the remaining ones will hopefully be scheduled soon.

Marriage

Key results of 2020 and looking forward in 2021

- On the 4th September 2020 we were delighted to hold the wedding in church of Sue Morgan & Adrian Picton. This was a much waited for event as it had been postponed from July due to the pandemic.
- One other wedding was postponed from September 2020 and re-scheduled for March 2021 but unfortunately this couldn't go ahead either. Hopefully this wedding will now take place in August here at St Mary's.

Funerals

- In 2020 our clergy presided at 17 funerals. During the first part of the lockdown we weren't able to hold funerals in church so all were at the Crematorium and as guidelines changed over time we were able to hold one of the funerals in church in October 2020.
- As we entered 2021 we were able to hold a further two more funerals in church in February and March and others were held at the crematorium as before.

St Mary's Mothers' Union Report

The role of the group in the ongoing life and mission of St Mary's
To follow the aims and objects of the Mothers' Union within the life of the church.
Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)
- We last met on 25 February 2020 for our Shrove Tuesday Coffee Morning at which we raised £120. - Our members contributed £197 to the People's Kitchen Shoe Box Appeal in December 2020.
Key plans for development in 2021
Our aim and hope is to be able to meet together in 2021.
Members of the Group
We have 32 members (4 of whom are classed as indoor members). During the past year 2 members have left the branch and, sadly, 2 have died.

Buildings and Resources Group Report

The role of the group in the ongoing life and mission of St Mary's
- Ongoing improvement and maintenance of buildings and grounds of the church - Overseeing work that cannot be taken by church members - Responsible for finance team
Key results of our work in 2020-21
- Planning undertaken relating to ground redevelopment - Undertaking work relating to the last Quinquennial inspection - Ongoing maintenance
Key plans for development in 2021
- Grounds landscaping and redevelopment - To continue to maintain buildings and grounds - To undertake necessary repairs in a timely fashion
Members of the Group
Roger Windass (Chair), Revd. Canon Rachel Wood, John Charlton, Cheryl Savage, Richard Hart, David Tompkins (Legal Warden)

Fabric Report for APCM 2021

Prior to Lockdown commencing, work on the car park and organ installation (including removal of the old organ) was completed.

The maintenance of the church's fabric was identified as an essential part of surviving lockdown as a church. To do this, Roger Windass completed a weekly check of both the church and hall to identify any property related issues.

The Business and Resources Group (BaRG) decided early in lockdown that only essential work should be undertaken, and that is reflected in this report.

The following Quinquennial repairs were undertaken over the summer:

- Extensive repointing to the northern and southern elevations
- Ventilation to the cellar door and redecoration of the shuttering and the cellar
- Repair to the sump pump
- Partial renewal of leaking sump pipework
- Redecoration of external metal window frames & ventilation grilles
- Redecoration of southern elevation doors and northern side handrails
- Redecoration of render to northern and southern doorways
- Repairs to two northern gullies
- Renewal of southern inspection cover and rim
- Renewal of flashings above lower church hall roofs and rebidding of loose sills
- Re-instatement of missing trims to hall windows
- Repair to felt roofing of lawn mower shed
- Renewal of cracked plasterwork in back of church hall

Electrical work:

- PAT testing was undertaken.
- The five yearly electrical test was undertaken which revealed some unexpected issues. None of the fuse boxes at the west end of church were appropriately labelled. The fuse boxes themselves were considered safe, so there was no risk. However, it is essential that we know which fuse relates to which electrical item, so this work is to be undertaken early in 2021, having been delayed due to Covid.
- Regrettably, despite several visits by the contractor, the lighting unit behind the altar remains broken.

This year's Lightning Conductor inspector revealed that the earthing rods had been damaged and were repaired.

The hall floor was re-varnished over Christmas.

Externally, the redevelopment of the grounds moves forward slowly. Budgets have been agreed but it has been deemed necessary to undertake a full survey of the grounds to ensure there are no potential problems with drainage or other unexpected subterranean issues. The BaRG is particularly mindful of sensitivities around the consecrated area at the north west corner of church.

We are pleased to report to the APCM that, at present, the condition of the buildings and fabric of the church are as good as they have been for many years.

The wardens would like to express their gratitude to the BaRG, and particularly Roger Windass, for his leadership on property matters and the time he invests on our behalf. Also John Charlton for the unseen work he does.

And finally to Cheryl, Richard and Rachel for their work relating to the grounds redevelopment which will now move forward at pace.

David Tompkins and Sue Johnson, February 2021

Gardening Group Report

The role of the group in the ongoing life and mission of St Mary's
• To facilitate the regeneration of the church grounds • Hedges to be maintained. Huge thank you to the hedge cutting team of John and Liz Charlton. • Grass mown by Robert Cure • Weeds dealt with by Dave Haddock
Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)
• The gardens were tidied by an outside contractor. The scale of the problem is evident as two people were working for 8 hours. • Topographical survey has been completed • Wardell Armstrong have been instructed to present a design for the grounds which reflects the consultation process undertaken with the young people, hall users, parishioners and neighbours
Key plans for development in 2021
• Agree the design of the gardens following a presentation by our landscape architect. • Detailed plans to be completed • Plans go out for tender • Work to be completed. • Regular maintenance by outside contractor 2/3 times a year. New design does, however, specify low maintenance.
Members of the Group
Rachel Wood, Cheryl Savage & Richard Hart

Parish Office Report

The role of the office in the ongoing life and mission of St Mary's
--

- To provide a friendly, caring and competent reception area for all who come to St Mary's seeking help or information. Welcoming, supporting and providing a confidential listening ear for those who just need to talk.
- Dealing with phone calls, emails and enquiries in person.
- Working with those who want to arrange baptisms, funerals and weddings and keeping all registers up to date.
- Arrange church and hall bookings and record all payments taken.
- Keep an up-to-date diary of all events taking place in both church and hall and keep staff and wardens informed of this.
- Produce and email the weekly notice sheet.
- Provide secretarial support to any of St Mary's groups when needed.
- Record statistics for use in the annual Church of England Parish return.

Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)

- The year started off in the usual way with bookings for baptisms, weddings, hall hire. This was brought to an abrupt halt with the Covid 19 lockdown.
- Two of our objectives for 2021 was 'to maintain a high standard of administration' and 'to deal with change as it happens' and both were certainly put to the test in March when we started working from home. This was a totally new experience which brought some good points and many challenges. New technology skills needed to be learnt but we'd like to think that we managed ok.
- At the start of the lockdown, Ben set up our new website which was a godsend as it enabled our notices and services to be put online allowing all those with internet connections to view everything that was happening within our church community.
- For those people who were unable to access the internet, a postal service was created. Letters, which included notices and weekly services, were sent out each Thursday to around 20 people. A weekly visit to the office was undertaken by Rachel to print off and post these during the first lockdown when no-one at all was allowed to enter our church premises. As we went forward from July we then did this task ourselves - fully masked and gloved the weekly visit to the office for printing and posting became something of a treat. But sadly, with the increase of infection, even that came to an end and printing was done at home during the third lockdown. The postal notices, full intercessions, readings and sermon are now sent out to 16 members of our congregation and as at March 2021 we will now return to the office weekly to print these for posting.
- Zoom meetings became the normal way of getting to see people and help keep the church up and running.
- Remote access to the office phone made it possible to hear any messages that had been left.

Key plans for development in 2021

- The Parish Directory which was promised for 2020 will hopefully be produced in autumn 2021.
- To continue providing a welcoming and friendly reception to all who need our services - when allowed.
- To maintain a high standard of administration regardless of whether at home or in the office.
- To deal with change as and when it happens.

Office Staff

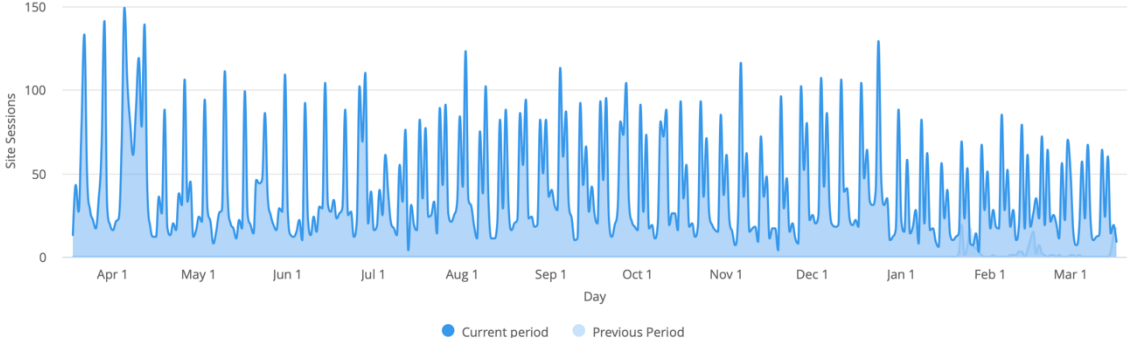
Dorothy Clarke & Carol Nesbitt

CONNECTING

Looking outwards, being part of God's world

Communications Report

The role of the group in the ongoing life and mission of St Mary's
• Strategic oversight of all aspects of communication: - o Newsletter and printed communication with parish and beyond - o Website - o Social media - o Notice-sheet in conjunction with Office.
Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)
The new website launched in March 2020, and has undergone several tweaks and changes since then, adding pages for seasons etc. We are still learning what can be done, and how to produce the best results. It may be a surprise that the group has not formally met since the last APCM. Throughout 2020 our way of communicating changed on an almost weekly basis, and so meeting to discuss everything has not been possible. However, the strategies put in place already were sufficient for getting through the pandemic. WIC has a specific interest in the way in which our communications affect our ability to be an outward-looking and welcoming church, and this element of the Comms group has been very naturally taken up by that group. The need to adapt our communications week in and week out has not been easy for anyone, but what St Mary's produces is of good quality, and that quality is maintained by being open to improvement. Carol and Dot in the Office have been exceptional in adapting to new things and helping to improve what we do, and they deserve special thanks. In addition to the website, notices and weekly email, and daily social media presence, St Mary's has produced a Christmas Postcard which went out to every home in the parish, using an informal delivery method which brought in new deliverers and worked well. We are sending out an Easter Card to our worshipping community. The Table below shows the traffic to our website over the last year. We have had 3,728 unique visitors to our site.

14,391 Total Site Sessions ⓘ ▲ 9,494%	3,728 Unique Visitors ▲ 11,926%	05m 06s Average Session Duration ▼ -70%
Traffic over Time ⓘ 		
Key plans for development in 2021		
• Continue to respond to any teething problems and analytics to improve the website. • Continue to explore ways of improving the effectiveness of our social media presence and growing our audience, • Create and agree a social media policy and schedule, trying to make the jump between 'stopping the scroll' and spiritual practice. • Explore the role of communication for evangelism; develop the invitation to church, especially as the church re-opens. • Work with WIC to produce new literature and material for new people.		
Members of the Group		
Revd Benjamin Jarvis, Carol Nesbitt, Dot Clarke, Marion Oakes, Nicola Denyer, Katy Reay, Craig Pembrington.		

Schools' Liaison Report

The role of the group in the ongoing life and mission of St Mary's
We work with all local schools to support them in any way, especially to help them deliver RE curriculum and Collective Worship
Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)
With schools being closed for much of this past year our work with them has been somewhat limited with our usual activities not being able to take place. However we did a week of Collective Worship visits to Tynemouth Priory School on the theme of Lent just before the initial lockdown and a video assembly on the theme of Advent was given by Rachel and Ben to Whitley Bay High School at their request. Contact with schools has continued to be through the clergy offering support to teachers and staff as well as pupils.
Key plans for development in 2021
Continuing to offer support as needed in the form required
Members of the Group
Rev Canon Rachel Wood, Rev Ben Jarvis, Elizabeth Hayes, Carole Lax

Whitley Lodge Community Spirit Group Report

The role of the group in the ongoing life and mission of St Mary's
- To reach out and enable community events for all those in the wider community - Strengthen and improve links with local people and businesses - Work with the committee to give monies and grants to local charities / individuals
Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)
Unfortunately, the pandemic meant that the summer fayre, and the Christmas events were unable to take place. It seems unlikely at present that any communal events will take place in 2021
Key plans for development in 2021
- WLCS members continue to stay in touch virtually. - Recently, members of WLCS have worked with community police officers dealing with anti - social behaviour in Whitley Lodge. - The WLCS Facebook page remains active, and often links to posts we share on our St. Mary's Facebook page. - When lockdown eases, the committee hopes to meet to regroup and assess needs within the Whitley Lodge area
Members of the Group
(From St Mary's - Rachel, Ben, Jane and Nicola)

Justice and Peace Group Report

The role of the group in the ongoing life and mission of St Mary's

The Justice and Peace Group attempts to support both the worshipping and the wider communities in responding to Jesus' teachings about how we relate to one another and the world we inhabit, specifically in relation to:

- Social justice and human rights at local, national and international levels
- International Peace
- Development of the global human community
- Care for the environment which sustains us

Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)

- Made recommendation to PCC for charitable giving at Christmas 2020
- Consulted the congregation on their choice of charities to receive donations from the Church for 2021.
- Worked toward the Eco Church award by creating a display in Church and inclusion of eco themes in worship.
- During the pandemic it has not been possible to run the Traidcraft stall, collect for Christian Aid and The Children's Society or hold fundraising events, so we have encouraged contributions through our notices instead.
- Progress toward Eco Church awards and zero carbon status has also been impeded by the pandemic restrictions, particularly with regard to making changes to buildings, land and purchasing policies.

Key plans for development in 2021

- Raise awareness of the charities we support through social media, website and in services.
- Progress toward Eco Church and zero carbon status by liaising with other groups and by engagement with the wider community through online and in-Church communications.
- Resume the activities which were suspended during the pandemic as restrictions are lifted.
- Organise fundraising activity for Christian Aid

Members of the Group

John Appleby, Rick Channing, Margaret Evans, Ben Jarvis, Marion Oakes
Imogen Potter and Rachel Wood

St Marys Concert Series Group Report

The role of the group in the ongoing life and mission of St Mary's			
• Prime aim - To deliver quality professional and amateur classical music performances. • To reach out into the non-church going community • To entertain • To cover costs, including artists fees and church costs – heating etc			
Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)			
• We said farewell to Sue Morgan who married in 2020 and moved to Chesterfield – Sue had been a key member of the group, as well as church organist. • 7 performances planned in 2020 before the pandemic of which 3 had to be cancelled. • Bradley Creswick recital and Stephen Sondheim event, plus two lunch time piano recitals were held in January and February 2020 before the lock down caused the cancellation of all plans for 2020 • A profit of £1484 was realised from these events and transferred to the church account. • 2 short piano recitals by Fiona Gould and Ed Campbell Rowntree to be recorded on video and shared with Concert supporters as a thank you and advertising for the 2021 concert performances			
Key plans for development in 2021			
• Initially 2 concerts are in preparation – a Bradley Creswick recital as part of the laying of the foundation stone celebrations in May, and a concert by Birkett and Fisk in June - postponed from 2020. • Financial risks to be shared with the artists. • Recruited Fiona Gould and Ed Campbell Rowntree to the group – both are pianists who have given recitals and are now part of the team playing the organ and piano at church worship. • A survey to seek to understand how our supporters feel at this stage of the pandemic about returning to concerts in church.			
Members of the Group			
Philip Sanderson	Carol Nesbitt	Dot Clarke	Liz Hayes
Michael Clarke – treasurer		David Murray – music advisor	
Fiona Gould – new member 2021		David Lax – chair of group	
Ed Campbell Rowntree – new member 2021			

Children's Society Report

The role of the group in the ongoing life and mission of St Mary's
● to highlight the role of the Children's Society ● to enable the congregation to contribute towards fundraising.
Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)
● We managed to process some of the collecting boxes from homes before the pandemic lockdown when we were advised to halt collections temporarily. £207.84 was raised. ● We held a socially distanced Christingle service and raised £152.77 ● Thank you for all the help in making this extraordinary service happen.
Key plans for development in 2021
● It is difficult to predict the future of the box collection as people turn away from using cash. However, we will continue to process the boxes whenever possible. ● We will try to re-connect with local projects. ● We will look to continuing Christingle.
Members of the Group
Sue and Rick Channing

Traidcraft Report

The role of the group in the ongoing life and mission of St Mary's
● To highlight Traidcraft's work with farmers and craftspeople around the world. ● To run the Traidcraft stall in church and at community events.
Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)
● The pandemic has prevented events and the stall in church from going ahead. ● We have encouraged the congregation to use the on-line service but are unable to quantify its use.
Key plans for development in 2021
● To resume the Traidcraft stall when possible, to find out how projects have been affected by the pandemic and to consider ways of assisting.
Members of the Group
Rick and Sue Channing & Anne Otter

4th and 12th Monkseaton Brownie Report

The role of the group in the ongoing life and mission of St Mary's Brownies have fun. Brownies help girls aged 7 to 10 years to be individuals and also to be able to work together both in small and large groups. Many new skills are learned. Brownies encourage girls to develop emotionally, physically and spiritually so they can find their place in the world.
Key results of our work in 2020-21 (with reference to the corona pandemic as necessary) • Our Brownie year started in 2020 as any other with a trip to the Whitley Bay Pantomime Society to see Aladdin. • Brownies with their usual enthusiasm continued to try new challenges, enjoy activities including games and crafts within the new programme to enable them to gain badges and awards: - Be Well – developing the girls' knowledge in resilience, nutrition, being active, stress management and relaxation techniques. Also encouraging decision making and self-reflection. Know Myself -discover what it takes to be an efficient team and how to be a successful member. Exploring goals and identity, building confidence in themselves and in relationships with others. • A number of new Brownies started. • One unit was able to make presents for Mother's Day. • Then came the Covid lockdown • Leaders had hoped and expected to open the doors for Brownies to return to unit meetings in 2020. After careful consideration Leaders decided not to do so on the grounds of safety and to avoid compromising return to school for the girls which was considered more important. • Leaders have kept in touch with their Brownies.
Key plans for development in 2021 • To restart Brownies as soon it is safe to do so. • To help Brownies readjust to life after Covid • Through the Guiding programme to give Brownies fun and friendship. • To continue links and participate in the life of the Church. <i>Sue Johnson and Emma Surtees</i>

The role of the group in the ongoing life and mission of St Mary's
The Scout Association helps young people achieve their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.
Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)
• We've continued to provide a wide and varied range of programme activities for the beavers, cubs and scouts throughout the lockdown periods, although we've not been able to meet often, the cubs and scouts have been able to run some face to face activities which were well supported. • We've actively engaged with the parents of the group to provide additional activities to support our young people and ran family orientated events outside of normal meeting nights. • Due to the Corona Virus, camps planned for the past year were suspended although we have made arrangements to reschedule them to 2021 if restrictions allow. • Although our numbers have reduced by approximately 20% due to lack of face to face activities, we expect numbers will increase with new members in the next 2-3 years.
Key plans for development in 2021
• Scouts will be taking part in two indoor residential weekends in November at Cheviot View and International Camp in Holland in the Summer where a wreath will be laid at Arnhem - restrictions permitting. • Beavers, cubs and scouts will be taking part in the county MARRA camp in May 2021 if restrictions allow. Or a virtual camp if restrictions are in place. • We hope to continue to develop our Group Executive Committee to assist in the ongoing expansion of scouting at the 6th. • Continued support of leaders to complete their training and achieve their wood beads in the next year. • Progression of beavers, cubs and scouts to achieve their chief scout awards in 2021.
Members of the Group
• Beavers, cubs, scouts, young leaders, parents, helpers and section leaders. Aged from 6 years upwards.

Scott Blackett, Group Scout Leader
6th Whitley Bay (St Mary's) Scout Group

The role of the group in the ongoing life and mission of St Mary's
● To connect with, and be part of our Deanery ● To share best practice, and learn from each other ● To work out how best to communicate the Diocesan visions and targets
Key results of our work in 2020-21 (with reference to the corona pandemic as necessary)
● All meetings have been on Zoom this year, which has actually led to more people across the Deanery attending. ● The Deanery Treasurer has worked hard with staff and Treasurers across the Deanery re: Parish share; and creating an open, collaborative approach. ● The development of a Deanery Development Group, chaired by Tim, to look at how Diocesan changes might best be developed across the Deanery. This group is a mix of clergy and lay people, and after 3 meetings is starting to begin work.
Key plans for development in 2021
● Pastoral training for lay people ● Continued transparency from all involved re; Parish share ● Working with the community missioners across the Deanery to explore how we can meet the needs of our communities as the pandemic continues to make social contact almost impossible ● DDG continuing to work with Diocesan standards and visions
Members of the Group
Nicola Denyer (DDG), John Appleby, Rachel Wood, Ben Jarvis, Kate Stobart

Treasurer's Report 2020

The financials in 2020 have largely been about the impact of Covid 19 and how this has affected our financial transactions in the church. Our income was lower

to lack of income from plate collections, no fund-raising events (concerts and Autumn fair) and very little income from the church hall, however similarly our costs were lower through reduced usage of the church buildings.

We are very fortunate at St Marys in that a large percentage of our income comes from Planned Giving and the level of income from this source during the pandemic has not been very adversely affected, in fact total income from Planned Giving was higher year on year. Our income is down in other areas, but our main income stream remained very strong during the pandemic which is very different to the impact on other parishes in the area.

With regards to costs, by far the biggest cost to St Marys is the parish share which represents almost 60% of our total outgoings. Due to the strong income from planned giving we were able to maintain the parish share budget and the Bishop wrote to St Marys personally to thank us for this as many parishes were not able to meet their obligations because of their lost income. We were also able to meet our budget for donations to the charities chosen by the Justice and Peace group, having being helped by lower building maintenance costs compared to prior year and significantly lower utility bills and office and administration costs.

In terms of our closing cash position, the general fund finished lower than at end of 2019. The PCC believe it was correct that we should maintain the parish share payments at a time when many other parishes were struggling but with a view that we should maintain a balance of £30k in the general reserves whenever possible as a minimum operating balance. In terms of our non-general funds, the main outgoing in the year pertained to the new car park, a project that had been committed to in the 2019 accounts.

Looking ahead into 2021, we are thankful that the income from planned giving remains strong and we are hopeful that once the church hall is available again for hire and we can restart more normal worship in church that we will be able to return to some normality in the finances. We also look wherever possible to support the diocese through our parish share as the diocese struggles with its income shortfalls and we plan a higher parish share in the second half of 2021 once we are certain about the recovery of the other income streams.

The PCC agreed in the year that funds previously reported as Restricted should be reclassified as Designated. This change is linked to the definition of funds per the Charities Commission, which gives clear rules between what is Designated and what is Restricted. Most legacies are given to the church to use in its mission, however the PCC believes that this definition of mission does not meet the Charities Commission definition of Restricted money. The term Restricted is given to funds that are given to the church for a specific purpose, for example donations specifically given for the new organ, once restricted the funds can only be used for this purpose.

The PCC however believe that the legacies left for the church should not be used for general purposes and so report them in the accounts as Designated, which means they are to be used at a later date for the specific purpose of promoting the mission of the church. The change in presentation from Restricted to Designated does not change the fact that these funds are kept in separate bank accounts and can only be accessed by agreement of the PCC. There are plans to utilise some of these funds in 2021 to develop the grounds around the church.

Andrew Potter

We Celebrate, We Remember

We pray for those Baptised at St Mary's in 2020

Jasmin Kirton

And for those who were married here at St Mary's in 2020

Sue Morgan & Adrian Picton

***We remember by name those members of our community
who have died in the last twelve months***

May our friends departed now claim
that promised place
at the wedding feast of heaven.

Christ is risen - the first fruits of all who have died!

God of our Life,
God of all our years,
God of our beginning,
hear us as we pray,
in a mixture of sadness, gratitude and hope,
for those who have died during our last year and
we pray for all who mourn.

David Barrow
David Bottrill
Patrick O'Brady-Jones
George Mendham
Norma Smith
Irene Hindley
Ethel Aldridge
David Thomas William Irvin
Mavis Slack
Sheila Elizabeth Leach
Edward Warden
Annie Warden
Anne Ainsworth
Edna Davis
Norman Kenneth Searle
John Barker
Bessie Raine
Edna Harrison
Terry Dawson
John Cure
Florence Redford
Frank Muscat
Grenville Jones

Our times are in your hands Lord. Amen



St Mary's Parish Office, Claremont Gardens, Whitley Bay, NE26 3SF

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 office@stmarysmonseaton.org.uk



www.stmarysmonseaton.org.uk



www.facebook.com/StMaryTheVirginMonkseaton

Registered Charity No: 11315

Parish of St Mary The Virgin Monkseaton

Financial Statements

for the year ended 31 December 2020

Parish of St Mary the Virgin Monkseaton

Contents

1 Independent Examiner's Report

2 Statement of Financial Activities

3 Balance Sheet

4 - 6 Notes to the financial statements

The following page does not form part of the statutory accounts

7 Detailed Statement of Financial Activities

**Independent examiner's report to the PCC on the unaudited financial statements of
Parish of St Mary The Virgin, Monkseaton.**

I report on the accounts of Parish of St Mary The Virgin, Monkseaton for the year ended 31 December 2020 set out on pages 2 to 6.

Respective responsibilities of trustees and independent examiner

As members of the PCC you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Act, and under the Church Accounting Regulations 2006 (the Regulations).

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission, under section 145(5)(b) of the Act and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep proper accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

..... 26th March 2021
Trevor Hogg
Chartered Accountant
Independent Examiner
38 Stanhope Road
South Shields
NE33 4BT

Parish of St Mary The Virgin Monkseaton

Statement of financial activities

For the year ended 31 December 2020

	Note	Restricted 2020 £	Unrestricted 2020 £	Total 2020 £	Total 2019 £
Incoming resources					
Voluntary income	2	-	113,026	113,026	139,381
Activities for generating funds	3	-	3,807	3,807	13,227
Investment income	4	-	522	522	967
Incoming resources from church activities:	5	-	10,058	10,058	17,420
Total incoming resources		-	127,413	127,413	170,995
 Resources expended					
Costs of generating funds		-	3,506	3,506	5,921
Church Activities		-	113,357	113,357	158,083
Support Costs		-	10,322	10,322	10,254
Total resources expended		-	127,185	127,185	174,258
 Net income/(expenditure) for year		-	228	228	(3,263)
 Transfer between funds	10	(103,592)	103,592	-	-
 Total funds brought forward		107,864	35,213	143,077	146,340
 Total funds carried forward		4,272	139,033	143,305	143,077

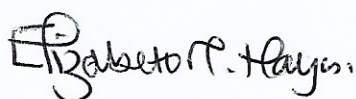
Parish of St Mary The Virgin Monkseaton

BALANCE SHEET

as at 31st December 2020

	Note	£	2020 £	£	2019 £
CURRENT ASSETS					
Short term deposits	6	113,480		138,256	
Concert current account		50		2,730	
Planned Giving account		1,724		1,300	
Cash at bank		28,493		35,828	
		<u>143,747</u>		<u>178,114</u>	
CREDITORS: Amounts falling due within one year					
	7	442		<u>35,037</u>	
NET CURRENT ASSETS/(LIABILITIES)			<u>143,305</u>		<u>143,077</u>
TOTAL NET ASSETS			<u>143,305</u>		<u>143,077</u>
FUNDS					
Restricted	10		4,272		107,864
Unrestricted	9		<u>139,033</u>		<u>35,213</u>
			<u>143,305</u>		<u>143,077</u>

The financial statements were approved by the trustees on 25th March 2021 and signed on their behalf by:


Elizabeth Hayes


Andrew Potter

1. ACCOUNTING POLICIES

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102). The financial statements have been prepared under the historical cost convention and include all transactions, assets and liabilities for which the PCC is responsible in law.

Funds accounting

Funds held by the PCC are:

Restricted funds which can only be used for the purposes specified by the donor(s).

Unrestricted funds - General funds which can be used for PCC ordinary purposes.

Designated funds - part of the unrestricted funds that the PCC has designated for a particular purpose.

Incoming resources

All incoming resources are included in the statement of financial activities when the church is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Collections are recognised when received by, or on behalf of, the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the tax refund is received. Funds raised by the Autumn Fair and similar events and by sales are recognised gross.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its receipt by the PCC is reasonably certain.

Income from investments is included in the year in which it is receivable.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred.

Grants and donations are accounted for when paid over or when awarded, if that award becomes a binding obligation on the PCC.

Tangible Fixed assets

Consecrated and beneficed property of any kind is excluded from the Financial statements by S10(2)a of the Charities Act 2011. Moveable Church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the Church's Inventory that can be inspected by arrangement. All expenditure incurred in the year on consecrated or beneficed buildings is written off in the year of expenditure. The cost of all fixtures, fittings or office equipment is written off in the year of acquisition.

Parish of St Mary The Virgin Monkseaton
Notes to financial statements
For the year ended 31 December 2020

2. Voluntary Income

	Restricted £	Unrestricted £	Total 2020 £	Total 2019 £
Planned giving	-	80,019	80,019	83,774
Planned giving - Income Tax recoverable	-	18,214	18,214	21,450
Legacies	-	5,500	5,500	5,000
Donations, appeals etc	-	9,293	9,293	29,157
	-	113,026	113,026	139,381

3. Activities for generating funds

Autumn Fair	-	-	-	4,843
Miscellaneous fundraising events	-	3,807	3,807	8,384
	-	3,807	3,807	13,227

4. Investment income

Bank interest received	-	522	522	967
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5 Incoming resources from church activities

Church hall revenue	-	4,366	4,366	12,122
Fees from pastoral services	-	5,242	5,242	4,761
Votive candles	-	450	450	407
Ecclesiastical Insurance Home Commissions	-	-	-	130
	-	10,058	10,058	17,420

6. Current asset investments

	2020	2019
CBFC Mission Opportunities Account	100,306	125,634
CBFC Property Development Account	13,174	12,622
	113,480	138,256

7. CREDITORS: Amounts falling due within one year

	2020 £	2019 £
Accruals:		
Light, heat and water	442	1,500
Building maintenance	-	3,230
Car Park resurfacing	-	29,487
Payments received in advance	-	820
	442	35,037

Parish of St Mary The Virgin Monkseaton
Notes to financial statements
For the year ended 31 December 2020

8. Analysis of net assets between funds	Unrestricted	Restricted	Total
Fund balances at 31 December 2020 as represented by:			
Net current assets	139,033	4,272	143,305

9. Unrestricted funds	At 1 Jan 2020	Incoming resources	Outgoing resources	Transfers	At 31 Dec 2020
General fund	35,213	121,425	(127,185)	-	29,453
Designated Funds:					
Mission Opportunities fund	-	5,936	-	93,500	99,436
Quinquennial Fund	-	52	-	10,092	10,144
Total unrestricted funds	35,213	127,413	(127,185)	103,592	139,033

10. Restricted funds	At 1 Jan 2,020	Incoming resources	Outgoing resources	Transfers	At 31 Dec 2,020
Mission Opportunities Fund	95,049	-	-	(95,049)	-
Property Development fund	10,092	-	-	(10,092)	-
Sound system improvements	-	-	-	1,000	1,000
Servers robes	131	-	-	-	131
Paschal candles	-	-	-	310	310
YES booklets	-	-	-	239	239
Organ appeal	2,592	-	-	-	2,592
Total restricted	107,864	-	-	(103,592)	4,272

The PCC agreed in the year that funds previously reported as Restricted should be reclassified as Designated, following a review of the Charities Commission definitions of funds which show clear rules between Designated and Restricted funds. Most legacies are given to the church to use in its mission and the PCC believe that this definition of mission does not meet the Commission's definition of restricted money. The term restricted is given to funds donated by the donor for specific purposes and which can only be used for such purpose.

The PCC believe that legacies given to the church should not be used for general purposes and so report them as Designated, which means they are to be used at a later date for the specific purpose of promoting the mission of the church. The change in presentation does not change the fact that these funds are kept in separate bank accounts and can only be used by agreement of the PCC.

11. Charitable Giving

	£
Tyneside Samaritans	233
Walking With	666
Crisis	667
Shelter Box Trust	667
Anxious Minds	667
Harbour Support	667
La Rocha UK	667
Total	4,234

From time to time the Parish collects money for a specific purpose or charity and these funds are passed direct to the relevant charity.

Parish of St Mary The Virgin Monkseaton

Detailed statement of financial activities
For the year ended 31 December 2020

	2020	2020	2020	2019
	Restricted	Unrestricted	Total	
	£	£	£	£
Incoming resources				
Incoming resources from generating funds:				
<i>Voluntary income</i>				
Planned giving	-	80,019	80,019	83,774
Income Tax recoverable	-	18,214	18,214	21,450
Legacies	-	5,500	5,500	5,000
Donations, appeals and collections	-	9,293	9,293	29,157
	-	113,026	113,026	139,381
<i>Activities for generating funds</i>				
Autumn Fair	-	-	-	4,843
Concert Series and fundraising events	-	3,807	3,807	8,384
	-	3,807	3,807	13,227
<i>Investment income</i>				
Bank interest receivable	-	522	522	967
Total resources from generating funds	-	117,355	117,355	153,575
Incoming resources from church activities				
Church hall revenue	-	4,366	4,366	12,122
Fees from pastoral services	-	5,242	5,242	4,761
Votive candles	-	450	450	407
Ecclesiastical Insurance Home Commissions	-	-	-	130
	-	10,058	10,058	17,420
Total incoming resources	-	127,413	127,413	170,995
Resources expenses				
Costs of generating funds:				
Licences	-	868	868	90
Costs of concert series and fundraising events	-	2,638	2,638	5,421
Autumn Fair expenses	-	-	-	410
	-	3,506	3,506	5,921
Church Activities				
Donations given Note 11	-	4,234	4,234	3,254
Contribution to diocese for ministry and other costs (parish share)	-	65,900	65,900	62,004
Ministry- Clergy costs	-	6,035	6,035	5,156
Church and church hall running costs	-	25,493	25,493	26,022
Organ	-	702	702	12,357
Quinquennial Repairs	-	4,568	4,568	32,718
Church hall refurbishment costs	-	-	-	8,370
Cost of pastoral services	-	4,570	4,570	4,546
Music provision	-	1,375	1,375	2,877
Church newsletter	-	-	-	299
Professional fees - Independent examiner	-	480	480	480
Total church activities expenditure	-	113,357	113,357	158,083
Support Costs				
Office expenses	-	10,322	10,322	10,254
Bank charges	-	-	-	-
Total support costs	-	10,322	10,322	10,254
Total expenditure	-	127,185	127,185	174,258
Net incoming (outgoing) resources for the year	-	228	228	(3,263)
Transfers between funds	(103,592)	103,592	-	-
Net movement for the year	(103,592)	103,820	228	(3,263)

Independent examiner's report to the PCC on the unaudited financial statements of Parish of St Mary The Virgin, Monkseaton.

I report on the accounts of Parish of St Mary The Virgin, Monkseaton for the year ended 31 December 2020 set out on pages 2 to 6.

Respective responsibilities of trustees and independent examiner

As members of the PCC you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Act, and under the Church Accounting Regulations 2006 (the Regulations).

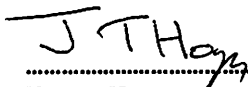
Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission, under section 145(5)(b) of the Act and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep proper accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



..... March 2021

**Trevor Hogg
Chartered Accountant
Independent Examiner
38 Stanhope Road
South Shields
NE33 4BT**