

# **St Mary the Virgin, Haughton Green**

*Oldham & Ashton Deanery*

Annual Report, Independent Examiner's Report  
& Financial Statements  
Of the Parochial Church Council

For the year ended 31 December 2021

Incumbent:

Rev Mark Glew



# St Mary's Houghton Green

## Annual Report for 2021

### Background

St Mary's PCC has the responsibility of co-operating with the Rector, Rev Mark Glew, and the churchwarden, Keith Horsfield, in promoting in the parish the whole mission of the church - pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church Building, Church Centre and Churchyard.

### Membership

Members of the PCC are either ex officio, co-opted or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

At the close of the year the following members were serving as PCC members:

**Rector** Rev Mark Glew

**Self-Supporting Assistant Curate**  
Rev Robert Brewis

**Warden** Keith Horsfield

**Representatives on Deanery Synod (until indicated)**  
Eric Bynon (also Diocesan Synod, 2024)  
Jessica Pattison (2024)  
Elizabeth Bowden (2024)  
Brian Jeffries (2024)

**Elected Members (all elected until as indicated)**  
Julie Cope (2022)  
Alwyn Horsfield (2022)  
Neil Flint (2023)  
John Hulme (2023) **Treasurer**  
Helen Ellison (2023)  
Sandra Phoya (2023)  
Pauline Lindsay (2023)  
George Cope (2024) **Lic'd Reader**  
Shaun Wainwright (2024)  
Simon Hirst (2024)

**Co-opted Members (for the year)**  
Karen Doughton **PCC Secretary**

### Committees

The PCC operates through several committees which meet between full meetings of the council.

As we develop a strategy to deliver our vision 'to know Jesus and make him known', we are seeking to do the work that God has called us to do, making disciples of Jesus, in God's way (faithfully, prayerfully and in a godly way). We

are therefore seeking to organise ourselves into groups that help us make disciples of Jesus through 'Mission, Membership, Maturity, Ministry and Magnifying Jesus', ensuring that these groups share the values of Christ as they fulfil their duties. Please see the groups' reports for annual reviews.

### Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings subject to any directions given by the Council.

### Finance Committee

Oversees the general financial affairs of St Mary's; prepares and monitors an annual budget and assists the treasurer in his work.

### Mission Beyond Committee

Encourages active and well-informed support of our own and link mission partners, and an understanding of what God is doing in all of His world.

### Premises Committee

Cares for and enhances the buildings and grounds of St Mary's Church, to be used for the mission of the church.

### Strategy Committee

Seeks to develop clear, strategic plans that will encourage and equip the church family, 'to know Jesus and make him known' by becoming a Christ-centred, biblical, grace-filled, welcoming, outward facing and Kingdom-centred church.

### Financial Position

Donated income of £86,487 received in 2021, which included an increase of approximately £12,000 in general giving to the church compared with 2020. Tax recovered on Gift Aid: £13,567. Parish Share was paid in full, and we voluntarily increased our donation by £2,500 as we said we would if able to.

### Church Attendance

After a revision in 2021 there were 116 names on the Church Electoral Roll, with 42 living outside the parish. The average regular Sunday attendance, counted in October, was 70 adults plus 18 under-16 years old. We also had an average of 77 views on our YouTube channel for each service, however.

*To God be the Glory!*

## St Mary's Houghton Green

### PCC Review of 2021

We are grateful to God that the PCC was able to meet in full session six times during the year. Committees met between council meetings and reported back to PCC on their activities.

The PCC exists to co-operate with the rector in sharing leadership of our parish, so that we may all play our part in:

- *knowing Jesus and making Him known* in Houghton Green,
- stewarding our buildings and churchyard for the furtherance of God's kingdom,
- contributing to the wider life of the Church of England and
- conducting ourselves in ways which fulfil best practice in safeguarding, finance and employment.

#### *Knowing Jesus...*

As a PCC, meetings begin by reading a section of the Bible so that God's word shapes our discussions and decisions. We have been reading, discussing and praying through the apostle Paul's letter to Titus, encouraging him to continue to put the churches in Crete in order by teaching the gospel that leads to godliness and appointing godly elders to do so too. This is excellent and profitable for everyone, as Paul writes in 3:8.

We had much to discuss and decide upon in 2021/22.

Initially we discussed plans for how to best emerge from lockdown so that we encouraged gathering again on a Sunday morning – edifying us whilst enabling us to enjoy each other's company again. From these discussions we decided to try out café style church services.

As restrictions eased, we considered how to share the Lord's Supper safely at St Mary's. This led to our decision to use individual cups for the wine and that has meant a significant larger number of people sharing the supper than when using intinction of the bread in the wine.

For our foodbank, we discussed and decided upon a donations policy and employing a new administrator.

As requested by the Church of England, we considered how we could best engage with the Living in Love and Faith initiative, and decided how to teach the church family what God has to say on the issues of identity, gender, relationships and sexuality.

#### *Making Jesus Known...*

The main way we have sought to make Jesus known over the past year is through personal relationships, welcoming and discipling newcomers to church (including those who have sought baptism for their children) and through events at Christmas and Easter (school assemblies, carol services and Easter Sunday).

We have relaunched Messy Church, which is a great way to reach out to families in the area and tell them about Jesus, as we chat, make crafts, worship, and eat together.

Our relationships with Manor Green and Corrie primary schools provide consistent and encouraging opportunities, church visits and school assemblies mainly, to share the gospel with the children and staff.

We have been grateful to our newly formed Mission Beyond team for proposing and enabling our church family to support well two missionaries, as well as a limited number of missionary organisations.

#### *Stewarding our Buildings & Churchyard*

The PCC are grateful to the work of the Buildings Committee for their diligence in maintaining the buildings (particularly the heating this past year).

#### *Contributing to the Wider Life of the Church of England*

The PCC are committed to helping the mission of the Church of England, which we did primarily by contributing to the developing plans for Mission Communities and attendance at Deanery Synod.

#### *Fulfilling Best Practice*

We are grateful for the help of our Safeguarding Officers and our Treasurer for their diligence in helping us keep to the safeguarding and financial regulations.

On behalf of your PCC, Rev Mark Glew

## **Independent Examiner's Report to the PCC of ST MARY'S HAUGHTON GREEN**

I report on the 'End of Year' Financial Statements of the PCC for the year ended 31<sup>st</sup> December 2021, These include the Statement of Financial Activities and Balance Sheet; the Statement of Assets and Liabilities and the Analysis of Income and Expenditure. This report is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 43 of the Charities Act 1993 ('the 1993 Act').

### **Respective responsibilities of the PCC and the Examiner**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that an audit is not required for this year under the Regulations and under section 43 (2) of the 1993 Act and that an independent examination is needed. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

### **Basis of this Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required of an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's Statement**

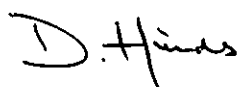
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare financial statements which accord with the accounting records and comply with the requirements of the 1993 Act and Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



DAVID HINDS

16 Freshwater Drive, Haughton Green, Denton, Manchester M34 7QT  
22nd April 2022

## • Introduction

These are the accounts for St Mary's church for the year ending 31 December 2021.

### Receipts and Payments Account

	Total funds	Prior year funds
<b>FoodB - FoodBank (Restricted)</b>		
<b>Income and endowments</b>		
Donations and legacies		
0110 - Gift Aid - Envelopes	100	—
1330 - Food Bank	10,840	29,979
<i>Total Donations and legacies</i>	<i>10,940</i>	<i>29,979</i>
<b>Expenditure</b>		
Expenditure on charitable activities		
2950 - Food Bank	11,417	16,242
<i>Total Expenditure on charitable activities</i>	<i>11,417</i>	<i>16,242</i>
Excess of Income and endowments over Expenditure	(477)	13,737
Brought forward balance	19,898	6,161
<b>Carried forward balance</b>	<b>19,421</b>	<b>19,898</b>
<b>Lambs - Little Lambs (Restricted)</b>		
<b>Income and endowments</b>		
Donations and legacies		
0110 - Gift Aid - Envelopes	320	255
0201 - Other planned giving	60	65
<i>Total Donations and legacies</i>	<i>380</i>	<i>320</i>
Income from charitable activities		
1340 - Little Lambs	212	721
<i>Total Income from charitable activities</i>	<i>212</i>	<i>721</i>
<b>Expenditure</b>		
Expenditure on charitable activities		
2960 - Little Lambs	5,594	6,140
<i>Total Expenditure on charitable activities</i>	<i>5,594</i>	<i>6,140</i>
Excess of Income and endowments over Expenditure	(5,001)	(5,098)
Brought forward balance	—	—
Transfers to/(from)	5,001	5,098
<b>Carried forward balance</b>	<b>—</b>	<b>—</b>
<b>General - General fund (Unrestricted)</b>		
<b>Income and endowments</b>		
Donations and legacies		
0110 - Gift Aid - Envelopes	57,335	43,378
0201 - Other planned giving	10,946	10,849
0301 - Loose plate collections	5,911	5,870
0550 - Donations appeals etc	112	3,412
0601 - Tax recoverable on Gift Aid	13,567	12,715
08A1 - Non-recurring one-off grants	700	—
1330 - Food Bank	161	—
<i>Total Donations and legacies</i>	<i>88,733</i>	<i>76,225</i>
Income from charitable activities		
1101 - Fees for weddings and funerals	2,641	1,758

1210 - Bookstall sales to promote objectives	17	—
1340 - Little Lambs	373	55
<i>Total Income from charitable activities</i>	<i>3,032</i>	<i>1,813</i>
Other trading activities		
1240 - Church hall lettings - fund raising	—	672
<i>Total Other trading activities</i>	<i>—</i>	<i>672</i>
Investments		
1020 - Bank and building society interest	165	229
<i>Total Investments</i>	<i>165</i>	<i>229</i>
Other income		
1310 - Insurance claims	—	258
<i>Total Other income</i>	<i>—</i>	<i>258</i>
<b>Expenditure</b>		
Expenditure on charitable activities		
1801 - Giving to missionary societies	9,717	1,130
1910 - Ministry parish share etc	42,249	35,000
2050 - Salary of parish administrator	6,476	7,673
2101 - Working expenses of incumbent	2,400	2,400
2120 - Council tax	2,751	2,627
2140 - Water rates - vicarage	899	821
2201 - Parish training and mission	268	250
2301 - Church running - insurance	1,957	1,955
2310 - Church office - telephone	430	619
2330 - Church maintenance	3,225	807
2331 - Cleaning	3,695	4,963
2340 - Upkeep of services	2,076	1,641
2350 - Upkeep of churchyard	690	—
2360 - Administration	1,566	1,213
2401 - Church running - electric	1,335	2,359
2410 - Church running - gas	91	91
2420 - Church running - water	155	164
2701 - Church major repairs - structure	—	5,431
2710 - Church major repairs - installation	—	39
2840 - Other PCC property upkeep	—	453
2970 - Catering supplies	—	20
2980 - Youth Services inclding Messy Church	427	1,388
<i>Total Expenditure on charitable activities</i>	<i>80,415</i>	<i>71,052</i>
Excess of Income and endowments over Expenditure	11,515	8,144
Brought forward balance	112,091	109,045
Transfers to/(from)	(5,001)	(5,098)
<b>Carried forward balance</b>	<b>118,605</b>	<b>112,091</b>

## Balance sheet

Class and code	Description	This year	Last year
<b>Current assets</b>			
6501	Bank current account	33,242	26,351
6510	CCLA (CBF) deposit account	105,813	105,758
6511	CBF CoE Investment Fund	—	—
6520	Missionary Account	—	—
	<b>Total Current assets</b>	<b>139,055</b>	<b>132,109</b>
<b>Liabilities</b>			
6699	Agency collections	1,028	119
	<b>Total Liabilities</b>	<b>1,028</b>	<b>119</b>

	<b>Net Asset surplus(deficit)</b>	<b>138,027</b>	<b>131,990</b>
<b>Reserves</b>			
	Excess / (deficit) to date	6,037	16,783
Z01	Starting balances	131,990	115,206
	<b>Total Reserves</b>	<b>138,027</b>	<b>131,990</b>
	<b>Represented by funds</b>		
	Unrestricted	118,605	112,091
	Designated	—	—
	Restricted	19,421	19,898
	Endowment	—	—
	<b>Total</b>	<b>138,027</b>	<b>131,990</b>

## Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
<b>Current assets - Cash at bank and in hand</b>						
Bank current account -	12,792	—	20,450	—	33,242	26,351
CCLA (CBF) deposit account -	105,813	—	—	—	105,813	105,758
<b>Totals</b>	<b>118,605</b>	<b>—</b>	<b>20,450</b>	<b>—</b>	<b>139,055</b>	<b>132,109</b>
<b>Liabilities - Agency accounts</b>						
Agency collections -	—	—	1,028	—	1,028	119
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>1,028</b>	<b>—</b>	<b>1,028</b>	<b>119</b>
<b>Grand total</b>	<b>118,605</b>	<b>—</b>	<b>19,421</b>	<b>—</b>	<b>138,027</b>	<b>131,990</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>FoodB - FoodBank</b>						
Restricted	19,898	10,940	11,417	—	—	19,421
<b>Sub-total for FoodB</b>	<b>19,898</b>	<b>10,940</b>	<b>11,417</b>	<b>—</b>	<b>—</b>	<b>19,421</b>
<b>Lambs - Little Lambs</b>						
Restricted	—	592	5,594	5,001	—	—
<b>Sub-total for Lambs</b>	<b>—</b>	<b>592</b>	<b>5,594</b>	<b>5,001</b>	<b>—</b>	<b>—</b>
<b>General - General fund</b>						
Unrestricted	112,091	91,931	80,415	(5,001)	—	118,605
<b>Sub-total for General</b>	<b>112,091</b>	<b>91,931</b>	<b>80,415</b>	<b>(5,001)</b>	<b>—</b>	<b>118,605</b>
<b>Grand total</b>	<b>131,990</b>	<b>103,464</b>	<b>97,427</b>	<b>—</b>	<b>—</b>	<b>138,027</b>

## Analysis of receipts and payments

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year

## INCOME AND ENDOWMENTS

### Donations and legacies

0110 - Gift Aid - Envelopes	57,335	—	420	—	57,755	43,633
0201 - Other planned giving	10,946	—	60	—	11,006	10,914

0301 - Loose plate collections	5,911	—	—	—	5,911	5,870
0550 - Donations appeals etc	112	—	—	—	112	3,412
0601 - Tax recoverable on Gift Aid	13,567	—	—	—	13,567	12,715
08A1 - Non-recurring one-off grants	700	—	—	—	700	—
1330 - Food Bank	161	—	10,840	—	11,001	29,979
<b>Total</b>	<b>88,733</b>	<b>—</b>	<b>11,320</b>	<b>—</b>	<b>100,054</b>	<b>106,524</b>
<b>Income from charitable activities</b>						
1101 - Fees for weddings and funerals	2,641	—	—	—	2,641	1,758
1210 - Bookstall sales to promote objectives	17	—	—	—	17	—
1340 - Little Lambs	373	—	212	—	586	776
<b>Total</b>	<b>3,032</b>	<b>—</b>	<b>212</b>	<b>—</b>	<b>3,245</b>	<b>2,534</b>
<b>Other trading activities</b>						
1240 - Church hall lettings - fund raising	—	—	—	—	—	672
<b>Total</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>672</b>
<b>Investments</b>						
1020 - Bank and building society interest	165	—	—	—	165	229
<b>Total</b>	<b>165</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>165</b>	<b>229</b>
<b>Other income</b>						
1310 - Insurance claims	—	—	—	—	—	258
<b>Total</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>258</b>
<b>INCOME TOTAL</b>	<b>91,931</b>	<b>—</b>	<b>11,532</b>	<b>—</b>	<b>103,464</b>	<b>110,218</b>

## EXPENDITURE

### Expenditure on charitable activities

1801 - Giving to missionary societies	9,717	—	—	—	9,717	1,130
1910 - Ministry parish share etc	42,249	—	—	—	42,249	35,000
2050 - Salary of parish administrator	6,476	—	—	—	6,476	7,673
2101 - Working expenses of incumbent	2,400	—	—	—	2,400	2,400
2120 - Council tax	2,751	—	—	—	2,751	2,627
2140 - Water rates - vicarage	899	—	—	—	899	821
2201 - Parish training and mission	268	—	—	—	268	250
2301 - Church running - insurance	1,957	—	—	—	1,957	1,955
2310 - Church office - telephone	430	—	—	—	430	619
2330 - Church maintenance	3,225	—	—	—	3,225	807
2331 - Cleaning	3,695	—	—	—	3,695	4,963
2340 - Upkeep of services	2,076	—	—	—	2,076	1,641
2350 - Upkeep of churchyard	690	—	—	—	690	—
2360 - Administration	1,566	—	—	—	1,566	1,213
2401 - Church running - electric	1,335	—	—	—	1,335	2,359
2410 - Church running - gas	91	—	—	—	91	91
2420 - Church running - water	155	—	—	—	155	164
2701 - Church major repairs - structure	—	—	—	—	—	5,431
2710 - Church major repairs -	—	—	—	—	—	39



installation

2840 - Other PCC property upkeep	—	—	—	—	—	453
2950 - Food Bank	—	—	11,417	—	11,417	16,242
2960 - Little Lambs	—	—	5,594	—	5,594	6,140
2970 - Catering supplies	—	—	—	—	—	20
2980 - Youth Services including Messy Church	427	—	—	—	427	1,388

Total	80,415	—	17,011	—	97,427	93,434
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<b>EXPENDITURE TOTAL</b>	<b>80,415</b>	<b>—</b>	<b>17,011</b>	<b>—</b>	<b>97,427</b>	<b>93,434</b>
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<b>GRAND TOTAL</b>	<b>11,515</b>	<b>—</b>	<b>(5,478)</b>	<b>—</b>	<b>6,037</b>	<b>16,783</b>
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## • Conclusion

We can again look back on this year from a financial viewpoint with thanks to an all gracious and loving God who has again provided through the generous giving of his people for his church.

We began the year unrestricted balance of circa £112,000 and finished the year with unrestricted funds of circa £118,500. In addition we also have funds specifically restricted for Food Bank which adequately provides for the present and future needs of this ministry. We can all thank God and his people for this blessing.

General Giving to the church increased by £12000 in 2021 compared to 2020. We exceeded our Parish Share minimum payment and also re-established the Mission Committee to ensure that we continue to give 10% of direct giving to mission work around the world.

Finally as treasurer I wish to give my thanks to all who have helped and supported me this year to carry out the finances.

This report dated: April 2022