

REGISTERED CHARITY NUMBER 1131523

THE PARISH OF ALDINGBOURNE, BARNHAM AND EASTERGATE

REPORT AND ACCOUNTS

For the year ended 31 December 2020

THE PARISH OF ALDINGBOURNE, BARNHAM AND EASTERGATE
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ALDINGBOURNE, BARNHAM AND EASTERGATE PCC

ANNUAL REPORT FOR 2020

Charity Registered number
1131523

Administrative Information

Principal Office

The Parish Office, 35 Barnham Road, Barnham, Bognor Regis, PO22 0ER

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting.

During the year the following served as members of the PCC

Assistant Priest	The Reverend Tony Brant	(Co-opted member)
Assistant Priest	The Reverend Sheila Higgins	(Co-opted member)
Associate Priest	The Reverend Graham Reeves	(Ex-officio member)

Elected Members:	Mrs Mary Camerer Cuss	
	Mr Chris Climpson	
	Mr Mark Holl	
	Mrs Gillian Angrave	Appointed 6 October 2020
	Mrs Jackie Reeves	
	Mrs Jill Armstead	
	Mrs Barbara Coombes	
	Mr Jonathan Stapleton	
	Mrs Sarah Tripp	Appointed 6 October 2020
	Mrs Susie Holmes	
	Mr Robert Dunlop	
	Mr Peter Higgins	
	Mrs Christine McIntyre	Retired 6 October 2020
	Mr Chris Scawen	Retired 6 October 2020
Mrs Vanessa Horstead	Retired 6 October 2020	

Ex-officio members (Church Wardens):	Mr Julian Buxton (A)
	Mr Steven Maple (B)
	Mr Bradley Smith (B)
	Mr R Brown (E)
	Mr G Courtnadge (E)

Representatives on the Deanery Synod:	Mr Bradley Smith
	Mr Steven Maple
	Mrs Lesley Bryant
	Ms Gill Lambourn

PCC Officers:	Mr Neill Pearson (Treasurer)	Retired September 2020
	Mr Andrew Dunlop (Treasurer)	Appointed September 2020
	Mr Peter Higgins (Safeguarding)	
	Mrs Maggie Courtnadge (PCC Secretary)	

ALDINGBOURNE, BARNHAM AND EASTERGATE PCC

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Trustees Report

For the year ended 31 December 2020

The Trustees present their annual report together with financial statements of the 1 January 2020 to 31 December 2020.

a. Policies and objectives

Aldingbourne, Barnham and Eastergate PCC has the responsibility of co-operating with the incumbent, (post currently vacant and in sequestration), in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of the parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services and activities can involve the many groups that live within our three combined parishes.

b. Activities for achieving objectives

When planning our activities for the year, the sequestrators and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer, learning about the Gospel and developing ecumenical links with other local groups. For example, St Mary's Barnham is also used to celebrate Roman Catholic Mass each week as there are no local facilities for that congregation.
- Pastoral care for people in the parish, including visiting nursing homes, private homes and the weekly lunch club in conjunction with our local Methodist church.

c. Main activities undertaken to further the charities purposes for public benefit

This example also addresses the new public benefit reporting requirements that applies to all charities reporting for financial years beginning on or after 1st April 2008. As a small charity below the Charities Act audit threshold the report focuses on the main activities undertaken together with a confirmation that the trustees have regard to our guidance on public benefit, in particular the guidance on charities for the advancement of religion, when planning their activities. More detailed information about activities and their success is provided in the 'Achievements and Performance' section of the report.

The annual report specifically addresses the two key principles by which we will assess public benefit

- 1) There must be identifiable benefit or benefits – the trustees have explained the activities and benefits which flow from them to the parish community.
- 2) Benefit must be to the public, or a section of the public – the trustees have explained their commitment to enabling as many people as possible to worship and become part of the parish community.

Additional information is provided about the contribution made by volunteers.

ALDINGBOURNE, BARNHAM AND EASTERGATE PCC

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Achievements and Performance

Review of activities

There are 159 parishioners on the combined electoral roll; the estimated average adult attendance at our three churches on a normal Sunday in normal times is 120.

In 2020 our parish has enjoyed another year of faithful service to God's church and the people of our community. However, active worship and other Parish events has been severely curtailed due to the pandemic, Covid 19, with the consequential restrictions imposed by H M Government on the access to the churches and other meeting opportunities.

The parish has been in an interregnum since November 2018. This period has been extended with the approval of the diocese to give time for the church wardens, together with the property department of the diocese, to sell the old Rectory and buy a new one nearer the centre of the parish. In February 2020 the old Rectory has finally been sold and a new one found in Eastergate which purchase was completed during the year. The vacancy for a new incumbent is now actively being considered by the Diocese with the opportunity being advertised in the Church Times.

During the year the PCC has met 5 times and continues to work diligently through the committee structure in all matters of administration and finance, ministry and mission and social and fundraising. The maintenance and upkeep of our churches, our careful stewardship of money and resources as well as our outreach to the community which includes more and more new homes are all things that are constantly attended to.

A particular thanks must go to our 5 churchwardens who take full responsibility for the parish during the interregnum and have worked tirelessly in the interest of all of us in the parish and without whose work the parish would have found it difficult to move forward so effectively during this second interregnum.

As a parish we aim to fulfil our vision of:

Attending to God - through prayer, worship and action
Building Christian Community - through pastoral care and love
Commending God's Love - through our outreach and mission

Our shared vision forms the structure of this review of the year.

Attending to God

During the year our three churches have continued as much as Covid19 restrictions allow, to offer their own distinctive styles of worship and maintain a loyal following. Aldingbourne has a congregation which enjoys traditional Anglican worship, and being the largest of our buildings is well used for united events as well as weddings and baptisms. The Barnham congregation has continued its Anglo Catholic style of worship and also shares its association with the local Roman Catholic community who celebrate Mass there each Monday morning when allowed. Father Graham continues to develop this church as a church affiliated to the Society of St Wilfred and St Hilda and as a Walsingham cell with regular pilgrimages to the Shrine. Eastergate remains popular with families and children and, being a small building, is often full to capacity. During the week there are normally two regular Eucharists; on Tuesdays in the parish office and Wednesdays at St George's Eastergate.

At Christmas and Easter all our churches, unlike in normal times, had extremely restricted services due to Covid 19 restrictions, much to our sadness.

We have an ongoing expectation of adult confirmations in all our churches. At St George's this year there will be a number of Baptisms as well as children celebrating their first Communion with us.

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Attending to God (continued)

We hope again to be able to continue and develop the 3-monthly pattern of Healing and Wholeness services and to be able to welcome several local priests to speak to us at those services.

Building Christian Community

During the year there have been restricted study groups and these have included special events during Lent and Advent. In addition, there have been several opportunities for prayer and reflection ...Mothers Union afternoons and evenings as well as pilgrimages to Walsingham from St Mary's Barnham have all been restricted. These all supplement and enrich our discipleship as God's church.

During 2020 our links with the diocese of Nyahururu have been strengthened and grown with more of our parishioners being drawn into this link. In May 2019 we had a visit to strengthen the link between our church school at Eastergate and a primary school in Kenya as well as provide several of us with an enriching experience of sharing with African Christian brothers and sisters. Our sponsorship of Eric and Eunice at Mercy Secondary school continues.

Throughout the year, wherever possible due to covid 19 restrictions, we have continued with a busy and varied pattern of pastoral care. Our clergy continue to offer excellent pastoral care to a large number of people across the parish joined very ably by Catarina Brown and Maggie Courtnadge who give very generously of their time as Authorised Lay Ministers, our thanks to them for being willing to take on this role.

Our work with the older members of our community has continued to be one of high engagement and support. It has included a monthly Parish lunch in Eastergate village hall as well as monthly Sunday lunches at the Aldingbourne Centre, a series of sing-a-long events which engage with all kinds of people through music, tea, and friendship. A recent addition to this programme has been 'Nippers and Slippers' which takes place each term in Eastergate Primary School and brings together young and old in an unforgettable way. Our grateful thanks to all those who put a great deal of time and effort into organising all these things.

Commending God's Love

Throughout the year we have continued opportunities to build mission within our church school both with parents and children. The children come regularly to St George's for end of term services. Rev Sheila conducts regular assemblies. We are immensely grateful to Catherine Ward, the headmistress and to Hedda Wells, Chair of Governors, for all their hard work.

Our work with young people and children continues to thrive and our particular thanks for this must go to Kate Holland and her team at St George's Eastergate who work untiringly on a regular Sunday School programme as well as Messy Church events in Eastergate village hall which have proved very popular with young families in the parish. Play and Pray continues every Friday morning in St George's, although has been suspended during the pandemic restrictions, and many thanks are extended to Hedda Wells for continuing this area. The link between this and an increasing number of Baptisms in the parish has been marked during the year.

We have also enjoyed some excellent social events. Very sadly our normal family BBQ event and the Summer Fayre had to be cancelled due to Covid 19 restrictions. Our grateful thanks go to those on the Social and Fundraising team for all their hard work.

Several members of the parish continue to work at the Food Bank in Bognor and a regular supply of donations are sent regularly from each of our churches.

The community at large benefits greatly from our monthly Parish News magazine. With a circulation of around 850 households, it provides local information as well as being a real outreach for the work of the church. We

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Commending God's Love (continued)

are thankful to Jonathan Stapleton, our Editor, and Sarah Tripp, our Advertising Manager, and all those involved in the distribution of the magazine. Tracy, our editor until December 2019, deserves our special thanks for all her hard work in this area during the previous five years.

We are very indebted to Stephen Maple for all the work he has put into our parish website. It is now such an important growth area as a valuable tool for outreach and mission; newcomers to the parish enquiring about the occasional offices as well as regular worship are increasingly relying on this type of communication. In addition to this our use of Facebook and other types of social media is a growing area.

A few more thank you's

There are too many people who do such great work for our parish to mention them all by name, but particular thanks must go to our wonderful churchwardens and to Neill our Treasurer. To Vera Saunders our parish Administrator (ably supported by Roger her husband). To Peter Higgins our Safeguarding Officer. To Revd Sheila, Fr Tony and Fr Graham for their untiring service. To all those who through their ministry of cleaning or flower arranging keep our churches looking beautiful. To those who make our worship so meaningful and profound; our musicians, sacristans, servers and organists. To those who work with our children as well as our older members and to so many others who help to create the strong bonds of friendship and care in our united parish.

Financial Review

a. Going concern

The Covid 19 pandemic this year has had a very significant effect on Church life and the related activities of the church parish as a whole. The Church buildings have been closed for long periods and even when open, restricted congregations were allowed to attend. Many of our parishioners are elderly and wished to self-isolate so did not attend Church even when the buildings were open. Social activities fell dramatically, and the annual church fete was cancelled. On the positive side, most financial supporters of the church continued with their normal planned giving.

After making appropriate enquiries the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The combined parish does have modest reserves to fall back on. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. Review for the year

The PCC monitors its finances in two parts, with the aim of covering ordinary running costs using regular donations, income from parish fundraising, events during the year and magazine profits. Any surplus or sizeable one-off donations are then held in reserve for designation by the PCC towards projects, repairs and improvements.

Overall income from all sources of £105,472 was £43,987 lower than 2019 (£149,459). General and unrestricted donations have decreased to £71,913 from £87,023.

Total tax efficient planned giving increased slightly this year to £58,357 (£56,427 in 2019) with the gift aid tax rebate decreasing to £14,683 from £17,978 in 2019. This decrease is mainly just a timing difference.

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b. Review for the year (continued)

Tax efficient planned giving also includes £9,168 of restricted donations towards specific aims, including £1,220 to the parish Heritage fund, £3,490 for the new oil tank at Aldingbourne, £1,542 for restoration work at Aldingbourne, £1,500 for repairs to the lynch gate at Eastergate and £1,395 for replacement of kneelers at Eastergate.

Non gift aided sundry and one-off donations amounted to £1,111 (£16,733 in 2019), including £750 for Eastergate repairs and £356 in the jar of compassion.

There was also a £1,000 will trust legacy for repairs and maintenance at Eastergate.

Cash receipts from collection plates during services added £2,499 (£5,784 in 2019) and non-gift aided regular giving decreased to £4,188 (£5,842 in 2019). This of course is substantially explained by our churches being closed.

Fetes and events income decreased to £2,809 when compared to £12,889 in 2019. However, clergy fees dropped slightly to £10,042 (£13,580 in 2019). Fees for weddings were depleted by covid 19 restrictions.

The parish news also generated income of £7,796 (compared to £10,626 in 2019). The drop was mainly due to a lack of advertising revenue. Printing and distribution costs decreased slightly to £3,414 (£4,777 in 2019) leaving a diminished contribution to funds of £4,382 (£5,849 in 2019).

Interest and income from reserves decreased, to £1,633 (£2,594 in 2019), reflecting the reduction in reserves balances.

Overall expenditure in 2020 amounted to £113,221 (down from £170,721 in 2019). In 2020 this included £6,461 on items covered by restricted funds.

The parish contribution to the Diocese to cover clergy and insurance costs amounting to £74,032 (£75,480 in 2019).

The expenditure on churchyard grass cutting has decreased to £4,458 (£4,777 in 2019) with grass cutting at St Marys Barnham churchyard continued to be carried out by the churchwardens.

Utility costs including heating and lighting decreased to £9,207 (vs £12,929 in 2019). This reflects the lower usage of the church buildings during lockdown.

2020 also saw a significant increase in the underlying value of our investment funds, managed by CCLA of £3,540. The diocese decided that the Chancel fund for St Mary's Barnham should be managed centrally rather than by the parish so is now omitted from our accounts thus showing as a disposal of £26,836 in these statements.

This leaves an overall total deficit of £31,045 for 2020, with total funds now £116,395 (£147,440 in 2019). Excluding the technical removal of the Chancel fund of £26,836, the deficit for the year was £4,209.

In summary, considering the terrible effect of the Covid19 pandemic on the Church as a whole, the parish financial position has avoided a catastrophic decline which some of the other areas of the economy have suffered. The finances of the Parish have been very carefully managed by the wardens and the PCC minimising expenditure wherever possible.

ALDINGBOURNE, BARNHAM AND EASTERGATE PCC

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c. Reserves policy

It is the PCC policy to maintain a balance on unrestricted funds (if possible), which is at least six months' unrestricted payments, to cover emergency situations that may arise from time to time and to support irregular cashflow. The balance of £96,320 on unrestricted funds at the year end is in line with this policy. The £20,075 in restricted funds are retained towards St George's Eastergate, St Mary's Barnham repairs, the toilet fund and the Your Church your Heritage fund for the upkeep of all three Church buildings.

Structure, governance and management

a. Constitution

The Parochial Church Council (PCC) is a registered charity number 1131523 and is governed by the PCC Powers Measure (1996) as amended and Church Representative Rules.

b. Method of appointment or election of Trustees.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, assistant priests, lay readers licenced to officiate in church), the church wardens, members of the Deanery Synod and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM).

The PCC operates through a number of committees which meet between full meetings of the PCC:

(1) Admin & Finance Committee

Oversees the financial position of the parish by monitoring income and expenditure. Attends to matters relating to the church buildings and fabric, the three churchyards and the Rectory.

(2) Mission & Ministry Committee

Attends to matters relating to the local churches, such as aspects of worship, mid-week groups and the work with children and young people, ecumenical links and the support of mission and relief agencies.

(3) Fundraising & Social Committee

Organises fundraising and social activities, stewardship etc.

(4) Sequestration Committee

To make provision for the performance of the ecclesiastical duties of the benefice.

ALDINGBOURNE, BARNHAM AND EASTERGATE PCC

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Trustees' responsibilities statement

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select accounting policies and apply them consistently.
- observe the methods and principles of the Charities SORP 2015(FRS102).
- make judgments and accounting estimates that are reasonable and prudent.
- prepare financial statements on the ongoing concern basis unless it is inappropriate that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on.....and signed on their behalf by

Mr Gary Courtnadge

Mr Richard Brown

Mr Bradley Smith

Mr Steven Maple

Mr Julian Buxton

The Parochial Church Council of the Ecclesiastical Parish of Aldingbourne, Barnham and Eastergate

Independent examiner's report For the year ended 31 December 2020

Independent examiner's report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of Aldingbourne, Barnham and Eastergate ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the Year ended 31 December 2020.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated:

Simon Webber BA (hons) DChA FCA

Kreston Reeves LLP

Chartered Accountants

Chichester

The Parochial Church Council of the Ecclesiastical Parish of Aldingbourne, Barnham and Eastergate

Statement of financial activities
For the year ended 31 December 2020

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income and endowments from:						
Donations and legacies	3	71,913	11,279	-	83,192	109,770
Charitable activities	4	10,042	-	-	10,042	13,580
Other trading activities	6	10,605	-	-	10,605	23,515
Investments	5	1,633	-	-	1,633	2,594
Total income and endowments		94,193	11,279	-	105,472	149,459
Expenditure on:						
Raising funds	7	3,512	-	-	3,512	6,935
Charitable activities		103,248	6,461	-	109,709	163,786
Total expenditure		106,760	6,461	-	113,221	170,721
Net (expenditure)/income before net gains/(losses) on investments		(12,567)	4,818	-	(7,749)	(21,262)
Net gains/(losses) on investments		3,540	-	(26,836)	(23,296)	15,027
Net (expenditure)/income		(9,027)	4,818	(26,836)	(31,045)	(6,235)
Transfers between funds	15	(93)	93	-	-	-
Net movement in funds		(9,120)	4,911	(26,836)	(31,045)	(6,235)
Reconciliation of funds:						
Total funds brought forward		105,440	15,164	26,836	147,440	153,675
Net movement in funds		(9,120)	4,911	(26,836)	(31,045)	(6,235)
Total funds carried forward		96,320	20,075	-	116,395	147,440

The Statement of financial activities includes all gains and losses recognised in the Year.

The notes on pages 12 to 25 form part of these financial statements.

The Parochial Church Council of the Ecclesiastical Parish of Aldingbourne, Barnham and Eastergate

Balance sheet
As at 31 December 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	11	32,000	32,000
Investments	12	55,818	79,114
		87,818	111,114
Current assets			
Debtors	13	9,412	10,703
Cash at bank and in hand		27,994	31,299
		37,406	42,002
Creditors: amounts falling due within one year	14	(8,829)	(5,676)
Net current assets		28,577	36,326
Total net assets		116,395	147,440
Charity funds			
Endowment funds	15	-	26,836
Restricted funds	15	20,075	15,164
Unrestricted funds	15	96,320	105,440
Total funds		116,395	147,440

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....
Mr Gary Courtnadge

.....
Mr Bradley Smith

.....
Mr Julian Buxton (Co-opted)

.....
Mr Richard Brown

.....
Mr Julian Buxton

Date:

The notes on pages 12 to 25 form part of these financial statements.

**Notes to the financial statements
For the year ended 31 December 2020**

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Parochial Church Council of the Ecclesiastical Parish of Aldingbourne, Barnham and Eastergate meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The financial statements have been prepared on a going concern basis. While the impact of the Covid-19 virus has been assessed by the trustees, so far as reasonably possible, due to its unprecedented impact on the wider economy, it is difficult to evaluate with any certainty the potential outcomes on PCC. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

On receipt, donated professional services and facilities are recognised on the basis of the value of the gift to the Charity which is the amount it would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

**Notes to the financial statements
For the year ended 31 December 2020**

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the charity's educational operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

Church activities - The diocesan parish contribution is accounted for when paid.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £2000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

**Notes to the financial statements
For the year ended 31 December 2020**

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation (continued)

The freehold property at 35 Barnham Road, known as The Church in the Market Place, is used as the Parish Office. The value represents the purchase price. In the opinion of the members of the PCC, the estimated residual value of the building is in excess of the carrying value in the financial statements as it is continually maintained to a high standard. There are no indications that the asset should be written down, the remaining useful life exceeds 50 years and as such any depreciations charge would be nil or immaterial. No statement of financial activities charge therefore results.

In so far as consecrated and benefice properties are excluded from the statutory definition of 'charity' by section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements. Movable church furnishings are not included in these financial statements where there is insufficient cost information available.

2.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.11 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Notes to the financial statements
For the year ended 31 December 2020

2. Accounting policies (continued)

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

3. Income from donations and legacies

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Donations			
Gift aid donations	49,189	9,168	58,357
Income tax recoverable	14,683	-	14,683
Other planned giving	4,188	-	4,188
Other sundry donations	1,354	1,111	2,465
Collections	2,499	-	2,499
	-	-	-
Legacies	-	1,000	1,000
Total 2020	71,913	11,279	83,192

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Donations			
Gift aid donations	54,917	1,510	56,427
Income tax recoverable	15,489	2,489	17,978
Other planned giving	4,827	1,015	5,842
Other sundry donations	4,101	16,733	20,834
Collections	5,784	-	5,784
	-	-	-
Legacies	1,905	1,000	2,905
Total 2019	87,023	22,747	109,770

The Parochial Church Council of the Ecclesiastical Parish of Aldingbourne, Barnham and Eastergate

**Notes to the financial statements
For the year ended 31 December 2020**

4. Income from charitable activities

	Unrestricted funds 2020 £	Total funds 2020 £
Income from charitable activities - Church	10,042	10,042

	Unrestricted funds 2019 £	Total funds 2019 £
Income from charitable activities - Church	13,580	13,580

5. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £
Dividends and interest	1,633	1,633

	Unrestricted funds 2019 £	Endowment funds 2019 £	Total funds 2019 £
Dividends and interest	1,980	614	2,594

Notes to the financial statements
For the year ended 31 December 2020

6. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2020 £	Total funds 2020 £
Parish News subscriptions	3,081	3,081
Parish News advertisement	4,715	4,715
Fetes etc	2,809	2,809
	<hr/>	<hr/>
	10,605	10,605
	<hr/>	<hr/>

	Unrestricted funds 2019 £	Total funds 2019 £
Parish News subscriptions	3,368	3,368
Parish News advertisement	7,258	7,258
Fetes etc	12,889	12,889
	<hr/>	<hr/>
	23,515	23,515
	<hr/>	<hr/>

7. Expenditure on raising funds

	Unrestricted funds 2020 £	Total funds 2020 £
Parish News printing	3,220	3,220
Parish News administration	194	194
Fundraising costs	98	98
	<hr/>	<hr/>
	3,512	3,512
	<hr/>	<hr/>

The Parochial Church Council of the Ecclesiastical Parish of Aldingbourne, Barnham and Eastergate

Notes to the financial statements
For the year ended 31 December 2020

7. Expenditure on raising funds (continued)

(continued)

	Unrestricted funds 2019 £	Total funds 2019 £
Parish News printing	4,225	4,225
Parish News administration	552	552
Fundraising costs	2,158	2,158
	<u>6,935</u>	<u>6,935</u>

8. Analysis of expenditure by activities

	Activities undertaken directly 2020 £	Total funds 2020 £
Church	<u>109,709</u>	<u>109,709</u>

	Activities undertaken directly 2019 £	Total funds 2019 £
Church	<u>163,786</u>	<u>163,786</u>

Notes to the financial statements
For the year ended 31 December 2020

8. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Church 2020 £	Total funds 2020 £
Staff costs	4,246	4,246
Charitable giving	135	135
Parish Contribution	74,032	74,032
Ministry	1,025	1,025
Light and heat	9,207	9,207
Minor repairs	967	967
Upkeep services	2,085	2,085
Churchyard	4,458	4,458
Architects and building works	6,326	6,326
Schools	166	166
Other expenses	1,440	1,440
Other administration	4,182	4,182
Governance costs	1,440	1,440
	<u>109,709</u>	<u>109,709</u>

In 2020, £6,461 of direct costs were restricted (2019: £24,638)

	Church 2019 £	Total funds 2019 £
Staff costs	9,743	9,743
Charitable giving	3,481	3,481
Parish Contribution	75,480	75,480
Ministry	3,710	3,710
Light and heat	12,926	12,926
Minor repairs	3,018	3,018
Upkeep services	3,043	3,043
Churchyard	4,777	4,777
Architects and building works	40,166	40,166
Schools	702	702
Other administration	5,240	5,240
Governance costs	1,500	1,500
	<u>163,786</u>	<u>163,786</u>

Notes to the financial statements
For the year ended 31 December 2020

9. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £1,440 (2019 - £1,500).

10. Staff costs

	2020 £	2019 £
Wages and salaries	4,246	9,743
	4,246	9,743

The average number of persons employed by the Charity during the Year was as follows:

	2020 No.	2019 No.
Part time staff	4	4

No employee received remuneration amounting to more than £60,000 in either year.

During the year the PCC continued to employ part time office manager, Mrs Vera Saunders. The PCC also employed organists, Mr R Wilby (PCC member) and Mr S Keal and Mr P Whitham. All wages and payments were not large enough to attract social security costs or pension contributions.

11. Tangible fixed assets

	Freehold property £
Cost or valuation	
At 1 January 2020	32,000
At 31 December 2020	32,000
Net book value	
At 31 December 2020	32,000
At 31 December 2019	32,000

Notes to the financial statements
For the year ended 31 December 2020

12. Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 January 2020	79,114
Disposals	(26,836)
Revaluations	3,540
At 31 December 2020	55,818
Net book value	
At 31 December 2020	55,818
At 31 December 2019	79,114

Following a review of the law the Chichester Diocesan Fund and Board of Finance have decided that the previous presentation of the Chancel Funds has been misunderstood and that a revision was required. The previously disclosed investments amounting to £26,836 have been removed from the value of the PCC investments to reflect that the PCC does not legally nor beneficially own the Chancel Trust Fund nor its investments.

Investments split between shares

	Unrestricted funds 2020 £	Total funds 2020 £
(2625 shares) CBF Investment Fund	53,683	53,683
(1258 shares) CBF Fixed Interest Security - Lidsey sale proceeds	2,135	2,135
	55,818	55,818

The Parochial Church Council of the Ecclesiastical Parish of Aldingbourne, Barnham and Eastergate

**Notes to the financial statements
For the year ended 31 December 2020**

13. Debtors

	2020	2019
	£	£
Tax recoverable	9,412	10,703
	9,412	10,703

14. Creditors: Amounts falling due within one year

	2020	2019
	£	£
Other creditors	3,178	-
Accruals	1,440	1,440
Deferred income	4,211	4,236
	8,829	5,676

The Parochial Church Council of the Ecclesiastical Parish of Aldingbourne, Barnham and Eastergate

Notes to the financial statements
For the year ended 31 December 2020

15. Statement of funds

Statement of funds - current year

	Balance at 1 January 2020 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2020 £
Unrestricted funds						
General Fund	105,440	94,193	(106,760)	(93)	3,540	96,320
Endowment funds						
Chancel trust	26,836	-	-	-	(26,836)	-
Restricted funds						
Eastergate QQ and improvements fund	10,361	3,275	(1,200)	-	-	12,436
Barnham properties and repairs	1,675	-	-	-	-	1,675
Equipment hire	195	-	-	-	-	195
YCYH	-	1,220	-	-	-	1,220
Aldingbourne properties and repairs	-	5,033	(5,126)	93	-	-
Jars of compassion	-	356	-	-	-	356
Barnham Harding and Fraser Legacies	2,433	-	-	-	-	2,433
Youth project	500	-	(135)	-	-	365
Kneelers Eastergate	-	1,395	-	-	-	1,395
	15,164	11,279	(6,461)	93	-	20,075
Total of funds	147,440	105,472	(113,221)	-	(23,296)	116,395

The Parochial Church Council of the Ecclesiastical Parish of Aldingbourne, Barnham and Eastergate

Notes to the financial statements
For the year ended 31 December 2020

15. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 January 2019 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 December 2019 £
Unrestricted funds					
General Fund	115,634	126,098	(146,353)	10,061	105,440
Endowment funds					
Chancel trust	23,272	614	-	2,950	26,836
Restricted funds					
Eastergate QQ and improvements fund	25	15,827	(5,491)	-	10,361
Barnham properties and repairs	1,650	25	-	-	1,675
Equipment hire	385	40	(230)	-	195
Youth projects	-	1,690	(1,190)	-	500
Aldingbourne properties and repairs	216	990	(1,206)	-	-
Barnham Harding and Fraser Legacies	1,855	1,453	(875)	-	2,433
Norton legacy	10,638	-	(12,654)	2,016	-
CCTV fund	-	2,722	(2,722)	-	-
	14,769	22,747	(24,368)	2,016	15,164
Total of funds	153,675	149,459	(170,721)	15,027	147,440

Unrestricted fund

The general fund represents free funds of the charity which are not designated for particular purposes.

Restricted fund

The property and repairs funds are retained towards major repairs, upkeep and improvements to the fabric and fittings of the churches and churchyards. The Norton legacy was given equally to the three churches and was used to fund roof repairs. The Barnham Harding and Fraser legacies have been given for expenditure on St Mary's Barnham church. The Jars of compassion fund is a collection fund to help church members in need.

Endowment fund

Income from the Chancel trust endowment fund is retained for repair, maintenance and improvements to the Chancel of St Mary's Barnham. This was handed back to the diocese of Chichester see note 11 for details.

Notes to the financial statements
For the year ended 31 December 2020

16. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	32,000	-	32,000
Fixed asset investments	55,818	-	55,818
Current assets	17,331	20,075	37,406
Creditors due within one year	(8,829)	-	(8,829)
Total	96,320	20,075	116,395

Analysis of net assets between funds - prior period

	Unrestricted funds 2019 £	Restricted funds 2019 £	Endowment funds 2019 £	Total funds 2019 £
Tangible fixed assets	32,000	-	-	32,000
Fixed asset investments	52,278	-	26,836	79,114
Current assets	26,838	15,164	-	42,002
Creditors due within one year	(5,676)	-	-	(5,676)
Total	105,440	15,164	26,836	147,440

17. Operating lease commitments

At 31 December 2020 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2020 £	2019 £
Amounts payable:		
Total amount outstanding	3,545	5,838

Lease payments recognised as an expense in the period were £1,716 (2019: £1,443).

18. Related party transactions

There have been no related party transactions in the year that require disclosure under the Charities SORP (FRS 102).