

Registered Charity no. 1131520

**The Parochial Church Council of the
Ecclesiastical Parish of St Hugh, Lewsey
known as St Hugh's Church, Lewsey**

Trustees Annual Report and Accounts

Year Ended 31st December 2022



St Hugh's Church, Lewsey

Year Ended 31st December 2022

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St Hugh's Church, Lewsey

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Legal and Administrative Information

Reference

The Charity is called "The Parochial Church Council of the Ecclesiastical Parish of St 's Lewsey". The Charity is also known as St Hugh's Church, Lewsey and St Hugh's. The Church is a registered Charity with the Charity Commission for England and Wales and was registered on the 4th September 2009.

Registered Charity Number	1131520
Registered Office	St Hughs Lewsey Church Centre Leagrave High Street Luton LU4 0ND
Website	www.sthughs.org.uk
Email Address	office@sthughs.org.uk

Trustees

The members of the Parochial Church Council and Trustees of the charity who were in place at the date this report was approved are:

Incumbent:	The Reverend Martyn Shea	<i>Chair</i>
Wardens:	Carolyn Cooper Paul Larson	
Elected reps to Deanery Synod:	Natalie Roast Nicola Foster	
Co - opted:	Jarrold Ross Tony Wingrave	<i>Secretary</i> <i>Deputy Warden</i>
Elected members:	Gemma Williams Phil Roast Sylvia Margetts Serreta Pritchard Stuart Moore Adebukola (Bukie) Awomolo Carol Wingrave Liz Murray Anika Smith Karl Pritchard	<i>Appointed Treasurer</i> <i>May 2022</i>

St Hugh's Church, Lewsey

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Legal and Administrative Information

Primary Banker

Bank of Scotland plc
The Mound
Edinburgh
EH1 1YZ

Independent Examiner

Nigel Wyatt BSC FCA
Wyatt & Co Chartered Accountants
125 Main Street
Garforth
Leeds
LS25 1AF

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Trustee's Annual Report

Public Benefit Statement

In setting our objectives and planning our activities our trustees have given consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of the Christian faith through the provision of worship and teaching services and the relief of sickness, financial hardship and promoting good health. This has been achieved by the provision of funds, and services.

Organisational Structure; recruitment, appointment and induction of new trustees

St Hugh's Church, Lewsey is a charity registered with the Charities Commission (registration number 1131520). The Parochial Church Council of the Ecclesiastical Parish of St Hugh, Lewsey (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Hugh's Church, Lewsey the membership of the PCC consists of the incumbent, churchwardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

Objectives and Activities

- To promote the whole mission of the church; providing regular public worship which is open to all; with the continuation in 2021 of online/virtual services alongside the re-introduction of onsite services in the summer.
- To continue and develop pastoral work including regular prayer meetings, life groups and visiting the sick and bereaved.
- To support prayerfully and financially mission partners within the UK and overseas.
- To teach the Christian faith through sermons, life groups and groups for young people and children.
- To teach and support from a religious perspective in schools and provide for other youth and children's activities.
- To support and unite with the community, particularly at times such as Remembrance Sunday and throughout extraordinary times of crisis, including the COVID-19 pandemic.

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Trustee's Annual Report

Vicar's Report

"We want to become a House of prayer for all nations and a loving family of all nations"

I would like to start by thanking Nicola, Marissa and Jarrod who have been a joy to work with this year. So many of the things you do behind the scenes each week go completely unseen, but they are seen by the Lord. There have been challenges on health, on finances and on family too but you have all been an absolute delight to work with as we have launched new initiatives and reached out with the good news to our local community. To see Tuesday Together grow and develop into such a friendly and supportive community, to see Tiddlers full to overflowing on a Thursday and to have over 120 families from the local community come to some of the Messy fun days you have put together is hugely exciting and I know has taken huge amounts of work from you and the teams you have developed too. Jarrod, your unstinting hard work in the office, organising multiple rotas, helping plan and arrange all that is needed in a busy and growing parish is amazing. Thank you.

Our church wardens have been amazing too. Carolyn, you have been such a source of encouragement, wisdom and love this last year to all of us. To meet with you and the staff team each week to pray, encourage and support one another has been a delight. So many people don't see all you do behind the scenes, so thank you for your faithfulness, prayerfulness and dedication. Paul, it has been a delight to work alongside you as our Church warden too, your wisdom, your prophetic insights, your willingness to be Woolie the sheep too is a joy, thank you.

I want to thank the whole of our PCC for their prayerful and wise support throughout the year. Can I give a special thanks to Serreta for the immense amount you do on Safeguarding (we were commended as a model to others by the Archdeacon's visitation) and can I thank Karl deeply too who has stepped in as Treasurer this year and done an amazing job, thank you.

Can I thank Tony Wingrave personally too, for the immense amount that he does to maintain and repair things around the Church, at 247 Leagrave High Street, and in other parishioners' homes too. Malcolm and Tony keep the gardens round the Church looking good too, please have a word with them if you would like to help out.

We have worked hard this year to try and come up with a scheme and a schedule of works to refurbish our toilets and to ensure our disabled toilets are larger and compliant with the Disability Act. It has been a struggle to get quotes out of local builders and plumbers and some of the ones they have come back with have been prohibitively high. Please continue to bear with us as we try and move this forward in a way that best stewards the generous gifts that have been given so far. We will get there!

It has been a joy to prayer walk each week with a number of men in the Church family at St Hugh's and we have seen the Lord answer many of our prayers. It has been great to have Pastor James and Nam Hee lead us in prayer each morning from 6-8am and a joy to hear many stories of commitments to Christ on the streets of Luton.

We have run two Alpha groups this year, one in our home and one in Nicola's. Both have been hugely encouraging and it has been wonderful to see people coming to Christ and continuing in our Deeper LifeGroup as a result too. We look forward to another Alpha course and the Marriage course starting in June.

One of the Highlights for me this year has got to have been the Easter Celebration where 6 people got baptised by full immersion, to hear their testimonies and to see them growing in their love and faith has been a joy, especially some of our Young people.

It was great to be part of the Lewsey Community Festival last summer too. The cakes and crafts in the Messy Church tent were really appreciated and there was a continuous stream of people who came to the Prayer tent too. The Music Academy band played and the Community Choir performed well on the main stage which was hugely appreciated by many.

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Trustee's Annual Report

Some of the new initiatives that we have launched since coming to St Hugh's have been the Music and Worship Academy, Body and Soul, Community Café, Men's Breakfasts and Tuesday Together. It has been a joy to see the Lord take each of these visions and initiatives that He laid on different people's hearts and grow them for His glory. Over 35 students are coming each week to the Academy and we now have 4 tutors with more coming on board. Thank you Dionne for the many hours of prayer and hard work that you have poured into this. The laughter, joy and loving support that is enjoyed each week at Body and Soul is such a credit to the loving leadership of Liz, Jackie, Ruth and Monika; the Calm course has been hugely appreciated this term. Over 40 come regularly each week to Tuesday Together and to see the buzz of conversation around the table as crafting takes place, to see people who have never come to church before enjoy the time of communion and then a lovely lunch too, is an amazing blessing.

The Men's Breakfasts each month have been a great time for friendship and for our walk with the Lord to deepen.

Other highlights for me have been to see the doors re-opening into our local schools after quite a bit of time and prayer. Nicola spoke superbly to all of year 2 children at Ferrars school at Christmas and I really enjoyed a couple of Christmas and Harvest assemblies too at Icknield and Ferrars. Please continue to pray for opportunities to open up at Chantry, Southfield and Chalk Hills too in the coming year.

It has been a joy this year to take Communion to the residents at Applegrove and to share this ministry with Rev Cathy Pullinger too. Thank you Cathy for all the pastoral care you bring and for your loving leadership at Tuesday Together too.

It has been good to grow and build increasing partnership and prayerful relationships with lots of other Church leaders across Luton. The monthly prayer meeting is really inspiring and well attended, and we look forward to Uniting together with our brothers and sisters in Christ for "Stronger Together" at Stopsley Baptist on Pentecost Sunday 28th May at 7.

There isn't time or space to mention everything that the Lord has done this year. I do believe that as we grow in love and unity as we increasingly become a house of prayer for all nations, we will see us reaching people from all nations and backgrounds in our community with the Love of Christ.

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Trustee's Annual Report

Wardens Report

Despite the many difficulties we are facing in the world today, St Hugh's has had an exciting year. We have continued many successful activities, but also launched exciting new ones.

While so many people participate and volunteer and help keep the church running, we have to thank our fantastic team of staff who have contributed so much to the success of St Hugh's activities and missions. Nicola, who constantly inspires with her faith and enthusiasm as well as her love of the kids and all in the church family. Jarrod and Marissa who have been so diligent and are often the backbone of all our activities, as well as talented members of our worship team. Lorna, for her tireless work behind the scenes and for keeping the church looking immaculate. And of course, Martyn, who is always prayerful and encouraging to all in their journey through faith.



We also would like to thank Serreta, for her diligence in taking care of the church safeguarding and making our church a safe place for all. The safeguarding practice that Serreta has put into place also got a special commendation during the Archdeacon's visitation as the best practice they had seen.

This year, we celebrated the Lewsey Festival, the Jubilee weekend and the Queen's birthday. Sadly, only a few months later we opened our doors to mourn the death of her Majesty.

As part of the Queen's Jubilee celebrations, we participated in the Queen's Green Canopy project when we planted over 40 fruit trees in the church grounds – most of which are growing well.

This year, we have seen the launch of two exciting new projects. We have Body and Soul for women, which runs every Tuesday night and includes an evening of fun and varied exercise as well as an inspiring talk, including the recent Joyskills Calm Course. Also, the Men's Breakfast which runs once a month on a Sunday morning and includes a breakfast, a talk, worship and prayer.

The Worship Academy continues to go from strength to strength with 38 students and 4 teachers - and a waiting list to join!

Tuesday Together has been one of our ongoing successes in the church. Participants can enjoy a crafts morning, followed by Holy Communion and a cooked lunch. To add to its success, this year, St Hugh's has become part of the Warm Space Initiative which we have incorporated into the Tuesday Together Program, Community Cafe and Tiddlers. Community Cafe has re-opened on a Wednesday morning with an enthusiastic team of volunteers providing a fantastic breakfast at a really low cost. Tiddlers continues to be incredibly popular, run by Liz Murray and Nicola, and provides activities for pre-schoolers and their parents or carers.

Messy Church is run by Nicola and Marissa, assisted by some volunteers, and has been a growing success. Crafts, stories and songs around a Christian theme enjoyed by all. The Messy Fun Days that take place around the school holidays have also been well attended and enjoyed by families across the parish.

On Shrove Tuesday, we had a Pancake Party which saw Martyn successfully toss some pancakes for the second year in a row. This was followed, the next day, by an Evening Service on Ash Wednesday.



St Hugh's Church, Lewsey

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Christmas this year, was filled with celebration and activity. As well as the usual services, we hosted the Christmas lunch, crafts and craft fair and we contributed a large number of shoe boxes to the Samaritans Purse appeal.

This Easter was an amazing celebration of what Jesus did for us on the cross. We had the Passover meal on Thursday and on Good Friday we had an evening, all-age service outside around the cross – with a fire pit and toasted marshmallows. We also had the Easter Sunday service with six baptisms and some powerful testimonies, telling of people's journey with Christ, this was followed by hot cross buns for all and some delicious food cooked by Esther, Jamie and Zoe's mum.

There is a lot to report on the building and building maintenance over the last year. Tony, who has been so diligent in maintenance over the years, worked with Martyn to clear the roof, improve the drainage and cover it with sealant. The hall boiler has been serviced and the flue repaired. We are now also moving towards upgrading the toilets with new cisterns and a disabled portable toilet unit has been purchased. The main toilets are to be refurbished and the single toilet will be changed into a children's only toilet.

We look forward to another exciting year at St Hugh's which will include the celebration of the King's Coronation – afternoon tea as well as games, family activities and an inflatable assault course. Also, look out for the St Hughs Staycation weekend at the end of September.

We pray that we continue to move together in unity, and that as we grow as a church family, we go wider and go deeper as a house of prayer for all nations.

Future Plans 2024

- To recruit a new family and children's worker
- To continue to develop the pastoral care team at St Hugh's
- To multiply and provide good alpha and life groups for anyone who wants to explore faith and go deeper
- To develop our Community Café as a warm hub for those in need in our community
- To continue to strengthen our Music and Worship academy for young people and adults in the community
- To do a feasibility study and launch a faith based multi-Sports academy in 2024 making sport available for all
- To continue to provide Messy Church and Messy Fun days for anyone in our local community
- To provide Marriage and parenting courses to build stronger families
- To get trained up CAP Money coaches to provide better budgeting skills locally

Financial Review

The fund balances at the yearend were as follows:

	2022	2021
	£	£
Unrestricted Funds	84,241	93,907
Restricted Funds	38,389	41,457
Total	122,630	135,364

The total income received during the year was £184,979 of which £1,645 was restricted. The total expenditure was £197,713 of which £4,713 was restricted.

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Trustee's Annual Report

Reserves Policy

It is the reserves policy of St Hugh's PCC to hold in reserves the equivalent of three months general running costs and an additional three month's salary costs. It is also our policy to hold an amount for building works at the next quinquennial inspection of £30k. This policy will be reviewed annually.

The total unrestricted reserves held by the Church at the end of December 2022 were £84,241. This level of reserves is higher than the desirable reserves listed above.

Any remaining grant funds given for specific projects like the Music academy will be returned to donors if the project stops.

Trustees' Responsibilities

The 2011 Charities Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-

- Select suitable accounting policies and apply them consistently.
- Make judgments and estimates that are reasonable and prudent.
- Prepare financial statements on the ongoing concern basis unless it is inappropriate to presume that the trust will continue in existence.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Rev Martyn Shea

Name of Trustee:

.....
Martyn Shea

Signed on Behalf of the Trustee:

.....
05/10/2023

Date of Approval:

.....

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Independent Examiners Report

I report to the trustees on my examination of the financial statements of St Hugh's Church, Lewsey ('the charity') for the year ended 31st December 2022.

Responsibilities and Basis of Report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date:

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Statement of Financial Activities

			2022		2021
		Unrestricted Funds	Restricted Funds	Total Funds	Total funds
	Note	£	£	£	£
Income					
Donations and legacies		141,195	5,389	146,584	170,409
Charitable activities		13,871	8,500	22,371	2,174
Trading activities		16,906	-	16,906	1,515
Other income		104	14	118	297
Total Income	2	<u>172,076</u>	<u>13,903</u>	<u>185,979</u>	<u>174,395</u>
Expenditure					
Expenditure on charitable activities	3	<u>181,088</u>	<u>16,625</u>	<u>197,713</u>	<u>159,729</u>
Total Expenditure		<u>181,088</u>	<u>16,625</u>	<u>197,713</u>	<u>159,729</u>
Net Income / (Expenditure)		<u>(9,012)</u>	<u>(2,722)</u>	<u>(11,734)</u>	<u>14,667</u>
Net Income and Net Movement in Funds					
Total funds brought forward	12	93,907	41,457	135,364	73,836
Transfers	12	-	-	-	-
Total Funds Carried Forward	12	<u>84,895</u>	<u>38,735</u>	<u>123,630</u>	<u>88,503</u>

All income and expenditure derive from continuing activities.

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Statement of Financial Position

	Note	2022 £	2021 £
Fixed Assets			
Tangible fixed assets	9	11,865	9,014
Current Assets			
Debtors	10	4,012	8,924
Cash at bank and in hand		120,657	112,101
		<u>124,669</u>	<u>121,025</u>
Creditors: amounts falling due within one year	11	<u>12,904</u>	<u>14,405</u>
Net Current Assets		<u>111,765</u>	<u>106,620</u>
Total Assets Less Current Liabilities		<u>123,630</u>	<u>115,634</u>
Net Assets	13	<u>123,630</u>	<u>115,634</u>
Funds of the Charity			
Restricted funds	12	38,735	41,457
Unrestricted funds	12		
Unrestricted, general		84,895	93,902
Designated funds		0	5
		<u>84,895</u>	<u>93,907</u>
Total Charity Funds		<u>123,630</u>	<u>135,364</u>

Directors Responsibilities

These financial statements were approved by the board of trustees and authorised for issue :

Name of Trustee: Rev Martyn Shea

Signed on Behalf of the Trustees:



Date of Approval:

05/10/2023

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Notes to the Financial Statements

Basis of Preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities Financial Reporting Standards applicable in the UK and Republic of Ireland (Charities SORP 2019 FRS 102) and the Charities Act 2011.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Fund Accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal, often known as a 'special offering' in the church.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability.

- All voluntary income from members of the church are recognised as donations and are included in full, with associated Gift Aid receivable in the Statement of Financial Activities.
- Grants where entitlement is not conditional on the delivery of specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.
- Income resources from charitable trading activities such as the letting of the building are accounted for when invoices are drawn up (as the point of entitlement).
- Donated services and facilities are included at the value to the charity where this can be quantified.
- Gifts in Kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.
- Volunteer time, the value of voluntary support for the work of the church is not included in the accounts but is described in the Trustees Annual Report.
- Investment Income is included in the accounts when receivable.

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Notes to the Financial Statements

Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and cost of any legal advice to trustees on governance or constitutional matters.

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Tangible Fixed Assets

All assets costing more than £500 are capitalised and at historic cost. Fixed assets are stated at cost less accumulated depreciation. Depreciation is charged on furniture and equipment which is written off on a straight-line basis over time estimated useful live of the asset.

Freehold property	4% Straight line
Fixtures and fittings	25% Straight line

Consecrated land and beneficial property is excluded from the financial statements by section 96(2) (a) of the Charities Act 1993. No value is placed on movable church furnishings held by the Churchwardens on special trust for the PCC. The PCC considers this to be inalienable property.

Pensions

The charity operates a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

Operating Leases

Rental charges payable under operating leases are charged on a straight line basis over the terms of the lease.

Taxation

The charity is exempt from tax on its charitable activities.

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Notes to the Financial Statements

2 Analysis of Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations and Legacies			
Donations	122,180	5,389	127,569
Gift aid	12,736	-	12,736
Grants	6,279	-	6,279
Legacies	-	-	-
	<u>141,195</u>	<u>5,389</u>	<u>146,584</u>
Charitable Activities			
Mission, hospitality & discipleship	6,936	-	6,936
Music & worship academy	4,042	8,500	12,542
Youth & children's work	2,893	-	2,893
	<u>13,871</u>	<u>8,500</u>	<u>22,371</u>
Trading Activities			
Café	749	-	749
Hall hire	2,922	-	2,922
Rental income	10,175	-	10,175
Parochial fees: weddings, funerals, baptisms and flowers	3,060	-	3,060
	<u>16,906</u>	<u>-</u>	<u>16,906</u>
Other Income			
Other income	104	14	118
	<u>104</u>	<u>14</u>	<u>118</u>
Total Income	<u>172,076</u>	<u>13,903</u>	<u>185,979</u>

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Notes to the Financial Statements

2 Analysis of Income (Continued)

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations and Legacies			
Donations	135,953	120	136,073
Gift aid	24,336	-	24,336
Grants	-	-	-
Legacies	10,000	-	10,000
	<u>170,289</u>	<u>120</u>	<u>170,409</u>
Charitable Activities			
Mission, hospitality & discipleship	2,047	-	2,047
Music & worship academy	-	-	-
Youth & children's work	127	-	127
	<u>2,174</u>	<u>-</u>	<u>2,174</u>
Trading Activities			
Café	-	-	-
Hall hire	705	-	705
Rental Income	-	-	-
Parochial fees: weddings, funerals, baptisms and flowers	810	-	810
	<u>1,515</u>	<u>-</u>	<u>1,515</u>
Other Income			
Other income	294	3	297
	<u>294</u>	<u>3</u>	<u>297</u>
Total Income	<u>174,272</u>	<u>123</u>	<u>174,395</u>

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Notes to the Financial Statements

3 Expenditure on Charitable Activities by Fund Type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Administration costs	7,690	-	7,690
Church building running costs	25,012	4,779	29,791
Diocese costs	1,740	-	1,740
Giving	20,422	-	20,422
Hospitality	1,482	-	1,482
Mission	11,858	-	11,858
Music & worship academy	-	7,883	7,883
Parish share	52,547	-	52,547
Professional fees	1,637	-	1,637
Staff costs	53,005	2,750	55,755
Staff related costs	1,551	-	1,551
Worship	2,629	-	2,629
Youth & children	1,515	1,213	2,728
	<u>181,088</u>	<u>16,625</u>	<u>197,713</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Administration costs	5,681	-	5,681
Church building running costs	19,661	-	19,661
Diocese costs	1,992	-	1,992
Giving	17,116	-	17,116
Hospitality	849	-	849
Mission	4,907	-	4,907
Music & worship academy	-	-	-
Parish share	51,011	-	51,011
Professional fees	1,860	-	1,860
Staff costs	50,410	-	50,410
Staff related costs	2,134	-	2,134
Worship	2,906	-	2,906
Youth & children	596	607	1,203
	<u>159,121</u>	<u>607</u>	<u>159,729</u>

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Notes to the Financial Statements

4 Volunteers

The church benefits greatly from the voluntary contributions of time and money by its formal members and regular attendees. Please refer to the trustee's report for further detail about volunteer contributions in the organisation.

5 Parish Share

St. Hugh's Church, Lewsey is a parish church of the Church of England in the Diocese of St Albans and, by means of Parish Share, helps the funding of ministers, particularly parochial clergy, throughout the Diocese, the work of various Diocesan bodies and work of the Church of England as a whole. The Diocese is a community resourcing a common task, and not a charity trying to raise funds to meet a need. In 2022, the amount paid by the PCC was £52,547 (2021: £51,011).

6 Independent Examination Fees

Fees payable to the independent examiner for:

	2022	2021
	£	£
Independent examination and preparation of the financial statements	1,406	1,320

7 Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	53,800	48,455
Social security costs	-	-
Employer contributions to pension plans	1,955	1,955
	<u>55,755</u>	<u>50,410</u>

The average head count of employees during the year was as follows:

	2022	2021
Average head count	4	4

The number of employees received employee benefits of more than £60,000 during the year was as follows:

	2022	2021
More than £60,000	0	0

Key Management Personnel

The charity considers its key management personnel of the organisation is the Rev Martyn Shea, who is paid by the Diocese directly.

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Notes to the Financial Statements

8 Trustee Remuneration, Expenses and Donations

During the year five trustees incurred out of pocket expenses totalling £5,236 which were all incurred for the day to day running of the charity's activities. The types of expenditure include travel costs, ministry costs, building expenses and other charitable activity expenditure. (2022: six trustees £3,452).

During the year the total aggregated donations made to the charity by the trustee's during the year was £19,422 (2022: £20,170).

During the year two trustee's where employed by the church. Both trustees where remunerated for their role within the church and not for their role as a trustee. The total remuneration received during the year was as follows:

	2022	2021
	£	£
G Williams	-	8,258
N Foster	19,053	25,525
J Ross	13,738	-

9 Tangible Fixed Assets

	Freehold property	Fixtures and Fittings	Total
		£	£
Cost as at 1st January 2022	46,695	73,140	119,835
Additions	-	6,292	6,292
Cost as at 31st December 2022	46,695	79,432	126,127
Depreciation as at 1st January 2022	39,224	71,597	110,821
Depreciation charge	1,868	1,573	3,441
Depreciation as at 31st December 2022	41,092	73,170	114,262
Net book value as at 31st December 2022	5,603	6,262	11,865
Net book value as at 31st December 2021	7,471	1,543	9,014

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Notes to the Financial Statements

10 Debtors

	2022	2021
	£	£
Accrued income and other debtors	4,012	8,924
	<u>4,012</u>	<u>8,924</u>

11 Creditors: amounts falling due within one year

	2022	2021
	£	£
Accruals	7,906	11,980
Other tax and social security	1,604	1,403
Other creditors	3,394	1,022
	<u>12,904</u>	<u>14,405</u>

12 Analysis of Charitable Funds

Unrestricted Funds

	1 Jan 2022	Income	Expenditure	Gains/Loses	Transfers	31 Dec 2022
	£	£	£	£	£	£
Unrestricted						
General	93,902	172,076	(181,088)	-	5	84,895
	<u>93,902</u>	<u>172,076</u>	<u>(181,088)</u>	<u>-</u>	<u>5</u>	<u>84,895</u>
Designated						
Reserves	5	-	-	-	(5)	-
	<u>5</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(5)</u>	<u>-</u>
Total Unrestricted	<u>93,907</u>	<u>172,076</u>	<u>(181,088)</u>	<u>-</u>	<u>-</u>	<u>84,895</u>

Restricted Funds

Building fund	39,056	374	(3,500)	-	-	35,930
Children and families worker	-	2,750	(2,750)	-	-	-
Energy grant	-	1,279	(1,279)	-	-	-
Music Academy	-	8,500	(7,883)	-	-	617
Tiddlers	2,401	-	(1,213)	-	-	1,188
Warm Spaces	-	1,000	-	-	-	1,000
Total Restricted	<u>41,457</u>	<u>13,903</u>	<u>(16,625)</u>	<u>-</u>	<u>-</u>	<u>38,735</u>
Total Funds	<u>135,364</u>	<u>185,979</u>	<u>(197,713)</u>	<u>-</u>	<u>-</u>	<u>123,630</u>

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Notes to the Financial Statements

Analysis of Charitable Funds cont.

Unrestricted funds

	1 Jan 2021 £	Income £	Expenditure £	Gains/Loses £	Transfers £	31 Dec 2021 £
Unrestricted						
General	78,777	174,272	(159,121)	-	-	93,928
	<u>78,777</u>	<u>174,272</u>	<u>(159,121)</u>	<u>-</u>	<u>-</u>	<u>93,928</u>
Designated						
Reserves	5	-	-	-	-	5
	<u>5</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5</u>
Total Unrestricted	<u>78,782</u>	<u>174,272</u>	<u>(159,121)</u>	<u>-</u>	<u>-</u>	<u>93,933</u>
Restricted Funds						
Building fund	35,326	123	-	-	3,607	39,056
Tiddlers	3,008	-	(607)	-	-	2,401
Curate's extension	3,607	-	-	-	(3,607)	-
	<u>41,941</u>	<u>123</u>	<u>(607)</u>	<u>-</u>	<u>-</u>	<u>41,457</u>
Total Restricted	<u>41,941</u>	<u>123</u>	<u>(607)</u>	<u>-</u>	<u>-</u>	<u>41,457</u>
Total Funds	<u>120,723</u>	<u>174,395</u>	<u>(159,729)</u>	<u>-</u>	<u>-</u>	<u>135,390</u>

Fund Descriptions

Designated Funds

Reserves Funds set aside as the general reserves of the church.

Restricted Funds

Building fund Funds set aside for the development and maintenance of the church building.

Tiddlers Funds raised for the running of the Tiddlers mum's and children's group.

Curate's extension Funds for the development and completion of the extension of the house used for the curate.

Childrens and families worker Grant given for the Children and families pastor salary.

Energy grant Grant given for the cost of energy bills.

Music Academy Funds given for the Music Academy, for whatever they see fit.

Warm Spaces Grant to provide a warm space.

St Hugh's Church, Lewsey

Year Ended 31st December 2022

Notes to the Financial Statements

Fund Transfers

A small value of designated reserves were transferred to the General income to close this designated fund.

In 2021, £3,067 was transferred from the Curate's extension fund to the Building fund due to the fact that the restricted fund had been fully spent historically when the extension was completed a number of years ago. The funds were transferred to the building fund for future development and maintenance.

13 Analysis of Net Assets Between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Fixed assets	11,865	-	11,865
Current assets	85,934	38,735	124,669
Creditors less than 1 year	(12,904)	-	(12,904)
	<u>84,895</u>	<u>38,735</u>	<u>123,630</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Fixed assets	9,014	-	9,014
Current assets	99,324	41,457	140,781
Creditors less than 1 year	(14,405)	-	(14,405)
	<u>93,933</u>	<u>41,457</u>	<u>135,390</u>

14 Related Party Transactions

During the year L Wingrave received employment remuneration of £903 as Worship Academy Administrator. L Wingrave is a close family member of C & T Wingrave, a trustee of the charity.

During the year L Shea received remuneration of £280 for her services as a verger and music tutor at the Worship academy. L Shea is a close family member of M Shea, a trustee of the charity.

During the year J Shea received remuneration of £90 as a music tutor at the Worship academy. J Shea is a close family member of M Shea, a trustee of the charity.

There were no outstanding balances with any of the above related parties at the end of the reporting period.

Document History

SignNow E-Signature Audit Log

All dates expressed in MM/DD/YYYY (US)

Document name: St Hugh's Accounts 2022
Document created: 09/25/2023 08:33:35
Document pages: 23
Document ID: 4aa752b1b63e4e1db6740933789ad0db2eaa4c51
Document Sent: 09/25/2023 08:38:12 UTC
Document Status: Pending
 10/05/2023 14:48:32UTC

Sender: office@wyattandco.net
Signers: martyn@sthughs.org.uk, nigel@wyattandco.net
CC: tim@wyattandco.net, Lizzy@wyattandco.net

Client	Event	By	Server Time	Client Time	IP Address
SignNow Web Application	Uploaded the Document	office@wyattandco.net	09/25/2023 08:33:35 am UTC	09/25/2023 08:33:31 am UTC	86.28.96.63
SignNow Web Application	Viewed the Document	office@wyattandco.net	09/25/2023 08:33:44 am UTC	09/25/2023 08:33:44 am UTC	86.28.96.63
SignNow Web Application	Document Saved	office@wyattandco.net	09/25/2023 08:37:58 am UTC	09/25/2023 08:37:58 am UTC	86.28.96.63
SignNow Web Application	Invite Sent to: martyn@sthughs.org.uk	office@wyattandco.net	09/25/2023 08:38:12 am UTC	09/25/2023 08:38:11 am UTC	86.28.96.63
SignNow Web Application	Reminder Sent to: martyn@sthughs.org.uk	office@wyattandco.net	09/27/2023 09:20:27 am UTC		
SignNow Web Application	Reminder Sent to: martyn@sthughs.org.uk	office@wyattandco.net	09/27/2023 09:20:27 am UTC		
SignNow Web Application	Reminder Sent to: martyn@sthughs.org.uk	office@wyattandco.net	09/29/2023 09:30:28 am UTC		
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SignNow Web Application	Reminder Sent to: martyn@sthughs.org.uk	office@wyattandco.net	10/03/2023 09:50:26 am UTC		
SignNow Web Application	Reminder Sent to: martyn@sthughs.org.uk	office@wyattandco.net	10/05/2023 10:00:27 am UTC		
SignNow Web Application	Viewed the Document	martyn@sthughs.org.uk	10/05/2023 14:44:14 pm UTC	10/05/2023 14:44:12 pm UTC	82.30.97.51
SignNow Web Application	Invite Sent to: nigel@wyattandco.net	office@wyattandco.net	10/05/2023 14:48:32 pm UTC		82.30.97.51
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SignNow Web Application	Added a Text	martyn@sthughs.org.uk	10/05/2023 14:48:32 pm UTC	10/05/2023 14:48:30 pm UTC	82.30.97.51
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SignNow Web Application	Document Saved	martyn@sthughs.org.uk	10/05/2023 14:48:32 pm UTC	10/05/2023 14:48:30 pm UTC	82.30.97.51