



# THE METHODIST CHURCH

**BRISTOL & SOUTH GLOUCESTERSHIRE CIRCUIT**

**Circuit No. 7 / 2**

## **SOUTH BRISTOL METHODIST CHURCH**

### **REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 August 2022**

**Registered Charity - Charity Registration number - 1131502**

#### **Minister:**

Rev'd Sally Spencer

#### **Church Stewards:**

Mr Robert Bennett

Mr Keith Workman to 30 May 22

Miss Kavita Bhalerao

Mrs Susan Rooke

Mr Adrian Westlake

Mrs Dipti Kiran Bhalerao

Mr Robert Wallace

#### **Treasurer:**

Mr Richards Hills

#### **Bankers**

HSBC Bank plc

#### **Investment Bankers**

Central Finance Board of the Methodist Church

#### **Accounts Examiner**

Mr H G Nash FCA



# SOUTH BRISTOL METHODIST CHURCH

## 1<sup>st</sup> September 2021 – 31<sup>st</sup> August 2022

### TRUSTEES ANNUAL REPORT

#### Section A Reference and Administration Details

|                             |                                |
|-----------------------------|--------------------------------|
| Name of Charity             | South Bristol Methodist Church |
| Registered Charity Number   | 1131502                        |
| Charity's Principal Address | Bedminster Methodist Church    |
|                             | British Road                   |
|                             | Bristol                        |
| Post Code                   | BS3 3BW                        |

| Trustee Name             | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee |
|--------------------------|-----------------|-----------------------------------|--|
|                          |                 |                                   | South Bristol Methodist Church Council               |
| Revd Novette Headley     |                 |                                   |  |
| Revd Sally Spencer       | Chair Person    |                                   |  |
| Mr John Seward           | Contact Person  |                                   |  |
| Mrs Christine Seward     |                 |                                   |  |
| Mr Robert Bennett        |                 |                                   |  |
| Mrs Frances Bullas       | Secretary       |                                   |  |
| Mrs Aroona Smith         |                 |                                   |  |
| Mrs Ann Rees             |                 |                                   |  |
| Mr Keith Workman         |                 | 1 Sept - 30 May 22                |  |
| Mrs Yvonne Powell        |                 |                                   |  |
| Miss Ruth Watkinson      |                 |                                   |  |
| Mr Robert Wallace        |                 |                                   |  |
| Mr Adrian Westlake       |                 |                                   |  |
| Miss Julia Blackmore     |                 |                                   |  |
| Mrs Susan Rooke          |                 |                                   |  |
| Mr Philip Carter         |                 |                                   |  |
| Mr Richard Hills         | Treasurer       |                                   |  |
| Mrs Janet MacGregor      |                 |                                   |  |
| Mrs Janice Lee           |                 |                                   |  |
| Miss Kavita Bhalerao     |                 |                                   |  |
| Miss Mary Hudson         |                 |                                   |  |
| Mrs Ruth Price           |                 |                                   |  |
| Mrs Sue Gilchrist        |                 |                                   |  |
| Mrs Valerie Davey        |                 |                                   |  |
| Mrs Dipti Kiran Bhalerao |                 |                                   |  |
| Mrs Jean Abbott          |                 |                                   |  |
| Mrs Carol Payne          |                 |                                   |  |
| Mrs Mercy Cavicchioni    |                 |                                   |  |

| Section B Structure, Governance and Management |  |
|--|--|
|  |  |
| Governing Document                             | South Bristol Methodist Church uses an approved governing document issued by the Methodist Conference (as detailed below) and have not altered or changed the objects clause of this document  |
| Wording of Governing Document                  | <p>The purposes of the Methodist Church are, and shall be deemed to have been since the date of union the advancement of –</p> <ul style="list-style-type: none"> <li>(a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church:</li> <li>(b) Any charitable purpose for the time being of any connexional, district, circuit, local or other organisation of the Methodist Church:</li> <li>(c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church:</li> <li>(d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.</li> </ul>   |
| Trustee Selection Method                       | <ul style="list-style-type: none"> <li>(a) Each of the four congregations that make up South Bristol Methodist Church shall appoint annually three members of their congregation to sit on Church Council plus the two congregational stewards who sit on the leadership team. All will be trustees of the church.</li> <li>(b) Such persons, if any, as the Church Council judges it appropriate to appoint from among those employed by the Council, or by the Circuit Meeting in work in the local church will be trustees of the church.</li> <li>(c) The Superintendent Minister and the one listed ministerial staff of the Bristol &amp; South Gloucestershire Methodist circuit will be a trustee of the church</li> <li>(d) Other trustees for the time being members of church council <ul style="list-style-type: none"> <li>• The Church treasurer</li> <li>• The Church MWiB representative</li> <li>• The Church Council secretary</li> <li>• Circuit stewards as appointed by the circuit stewards meeting</li> </ul> </li> </ul> <p>Note:- Each trustee MUST be a member of the Methodist Church</p> |
| South Bristol Methodist Church Structure       | <ul style="list-style-type: none"> <li>(a) South Bristol Methodist Church is made up of the congregations of Bedminster, Knowle, Totterdown and St.Peter's churches.</li> <li>(b) There are four worship centres within SBMC.</li> <li>(c) There will be an annual meeting of the whole church which will be open to all and will be an opportunity to discuss the whole life of the church.</li> <li>(d) Each congregation will hold quarterly, an open meeting to which everyone is welcome and which will discuss any issues the members of the meeting raise. The calling of these meetings and the voting at them will be in accordance with the constitution, practice, and discipline of the Methodist Church.</li> <li>(e) The guidelines for the working of South Bristol Methodist Church is aligned to the constitution, practice, and discipline of the Methodist Church and can only be amended with the trustees voting 75% in favour of any amendment.</li> </ul>   |

| Section C Objectives and Activities |   |
|-------------------------------------|---|
| Activities                          | <ul style="list-style-type: none"> <li>(a) The provision of regular public acts of worship open to members of the church and non members alike.</li> <li>(b) The teaching of Christianity through sermons, courses and small groups.</li> <li>(c) Pastoral work including visiting the sick and bereaved.</li> <li>(d) Taking religious assemblies in schools.</li> <li>(e) Promoting the whole mission of the church and aiding social cohesion through activities for older people, parents and toddlers, and other specific needs groups.</li> <li>(f) Supporting other charities in the UK and overseas financially and with prayer.</li> </ul> |

|   |  |
|---|--|
| Contribution made by Church Members and friends of SBMC | <p>The trustees would like to acknowledge the work carried out in all of its congregations in leading worship, providing pastoral care and maintaining the premises, especially during the covid19 epidemic.</p> <p>Generous giving by congregation members has continued in all four worship centres and in these difficult times the trustees are also grateful for all the work carried out by congregation members in their communities.</p> |
|---|--|

| Section D Achievements and Performance   |  |
|--|--|
| Summary of the main achievements of SBMC | <p>2021/22 has been a year of great change and challenges for South Bristol Methodist Church operating on four different premises, as our churches opened for worship every week once more. Congregation numbers are down on pre covid times and the lack of lettings has affected the finances of all our congregations, however there are signs that this is now picking up. Unfortunately our congregation at Totterdown has, with great sorrow decided to cease to meet, meaning it will close to services on 31st August 2022. It is hoped that a church of another denomination will ultimately purchase the building so that a Christian presence will continue in the Totterdown building. Despite all this, common resource sharing continued across all four congregations as the minister and members worked together. SBMC is working to enable groups to come together once again and meet the challenges of the future and have continued to support a number of charities working in the UK to provide support for families in need, both locally and in the wider community of Bristol and we thank God for this part of our mission. There have been enormous challenges for all our congregations to keep in touch with their friends and members and we are grateful to all who keep in touch with those who are vulnerable and need support. We are particularly grateful to our minister Rev Sally Spencer who has spent many hours creating and leading on line worship and developing newsletters which have been distributed via emails and post and for those who also hand delivered these newsletters. The whole church family is looking forward to September when we hope to combine worshippers from Totterdown into our other three congregations. We thank God for His mercies and look forward to the future with confidence.</p> <p>SBMC membership of the Bristol &amp; South Gloucestershire Circuit is moving forward with SBMC forming part of the South and Central mission cluster which includes Eastville Park, Parkway, Bethesda and Victoria Methodist Churches, the Withywood Centre and Faithspace. With the guidance and help of the Holy Spirit we move on in faith.</p> |

| Section E Financial Review |  |
|----------------------------|--|
| SBMC Policy on Reserves    | The policy is to maintain a general reserve equivalent to three months routine expenditure |
| Any Funds in Deficit       | There are no funds in deficit  |

# SOUTH BRISTOL METHODIST CHURCH

## ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

| SECTION A                                   |             | Unrestricted Funds | Restricted Funds | Totals this year    | Totals last year |
|---|-------------|--------------------|------------------|---------------------|------------------|
|   |             | £                  | £                | £                   | £                |
| <b>RECEIPTS</b>                             | <b>Note</b> |                    |                  |                     |                  |
| Offerings and Tax recovered                 |             | 76,739             |                  | 76,739              | 82,223           |
| Bank and CFB interest and Investment income |             | 269                | 3                | 272                 | 114              |
| Lettings                                    |             | 70,024             |                  | 70,024              | 34,532           |
| Fund Raising Activities                     |             | 4,090              |                  | 4,090               | 570              |
| Donations and Bequests                      |             | 10,665             |                  | 10,665              | 20,332           |
| Grant for Building Repairs                  |             |                    |                  |                     |                  |
| Other receipts                              |             | 579                |                  | 579                 | 448              |
| <b>TOTAL RECEIPTS</b>                       |             | <b>162,366</b>     | <b>3</b>         | <b>162,369 (a7)</b> | <b>138,219</b>   |

|   |  |                |           |                     |                |
|---|--|----------------|-----------|---------------------|----------------|
| <b>SECTION B</b>  |  |                |           |                     |                |
| <b>PAYMENTS</b>   |  |                |           |                     |                |
| Circuit Assessment or Share                               |  | 83,373         |           | 83,373              | 83,608         |
| Donations   |  | 1,041          |           | 1,041               | 1,271          |
| Repairs and Maintenance                                   |  | 14,800         |           | 14,800              | 7,598          |
| Utilities (Insurances, water charges, heating & lighting) |  | 26,971         |           | 26,971              | 15,884         |
|   |  |                |           |                     |                |
| Other payments  |  | 28,284         | 66        | 28,350              | 17,626         |
| <b>TOTAL PAYMENTS</b>                                     |  | <b>154,469</b> | <b>66</b> | <b>154,535 (b9)</b> | <b>125,987</b> |

|  |  |                |            |                     |               |
|--|--|----------------|------------|---------------------|---------------|
| <b>SECTION C</b>                           |  |                |            |                     |               |
| <b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>  |  | 7,897          | (63)       | 7,834               | 12,232        |
| Total funds brought forward from last year |  | 97,787         | 578        | 98,365 (c6)         | 86,133        |
| <b>Sub total</b>                           |  | <b>105,684</b> | <b>515</b> | <b>106,199</b>      | <b>98,365</b> |
| Transfers and adjustments                  |  |                |            |                     | (c7)          |
| <b>TOTAL FUNDS AT END OF YEAR</b>          |  | <b>105,684</b> | <b>515</b> | <b>106,199 (c8)</b> | <b>98,365</b> |

|   |  |          |  |          |  |
|---|--|----------|--|----------|--|
| <b>SECTION D</b>  |  |          |  |          |  |
| <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> |  |          |  |          |  |
| <b>(these amounts are not included in total receipts/payments figures above)</b>    |  |          |  |          |  |
|   |  | £        |  | £        |  |
| Balance brought forward from last year  |  | 0        |  | 0        |  |
| Offerings/Gifts - received for external organisations                               |  | 2,328    |  | 751      |  |
| Offerings/Gifts - passed to external organisations                                  |  | 2,328    |  | 751      |  |
| <b>BALANCE STILL TO BE PAID</b>   |  | <b>0</b> |  | <b>0</b> |  |

# SOUTH BRISTOL METHODIST CHURCH

## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH

### SECTION E

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting.

| INTERNAL ORGANISATIONS   | Receipts              | Payments              | Net Receipts/<br>Payments | Adjustments | Opening balances   | Closing<br>balances |
|--|-----------------------|-----------------------|---------------------------|-------------|--------------------|---------------------|
| Bedminster   | 317                   | 130                   | 187                       |             | 331                | 518                 |
| Knowle   | 722                   | 303                   | 419                       |             | 1,015              | 1,434               |
| St Peters, Brislington   | 324                   | 658                   | (334)                     |             | 660                | 326                 |
| Totterdown   | 822                   | 1,692                 | (870)                     |             | 3,089              | 2,219               |
|  |                       |                       |                           |             |                    |                     |
| Sub total of Internal Organisations funds                            | 2,185                 | 2,783                 | (598)                     |             | 5,095 (e11)        | 4,497               |
| Church accounts (totals brought forward from page 2 - totals column) | 162,369 (a7)          | 154,535 (b9)          | 7,834                     | (c7)        | 98,365 (c6)        | 106,199             |
| <b>TOTAL CASH FUNDS HELD BY CHURCH</b>                               | <b>164,554</b>        | <b>157,318</b>        | <b>7,236</b>              |             | <b>103,460 (x)</b> | <b>110,696</b>      |
|  | <b>TOTAL RECEIPTS</b> | <b>TOTAL PAYMENTS</b> |                           |             |                    |                     |

### SECTION F

#### STATEMENT OF ASSETS AND LIABILITIES

| CHURCH - CASH FUNDS HELD at 31 August 2022  | OPENING<br>BALANCES | CLOSING<br>BALANCES |
|---|---------------------|---------------------|
| Cash in hand  |                     |                     |
| Bank Current Account  | 44,696              | 52,306              |
| Bank Deposit Account  |                     |                     |
| Central Finance Board   | 53,669              | 53,893              |
| Trustees for Methodist Church Purposes  |                     |                     |
| Other funds   |                     |                     |
| <b>SUB TOTAL - Church accounts</b>  | <b>98,365 (c6)</b>  | <b>106,199</b>      |
| Total funds held by Internal Organisations (the closing balance total from above) (e12) | <b>5,095 (e11)</b>  | <b>4,497</b>        |
| <b>TOTAL CASH FUNDS HELD BY CHURCH</b>  | <b>103,460 (x)</b>  | <b>110,696</b>      |

### SECTION G

#### OTHER ASSETS and LIABILITIES

|   | At<br>31 August<br>2021 | At<br>31 August<br>2022 |
|---|-------------------------|-------------------------|
| Investments (include Endowments)              | 1,309                   | 1,249                   |
| Land & Buildings (Insurance value)            | 14,456,932              | 15,512,394              |
| Other Assets                                  | 0                       | 0                       |
| Loan(s) - show amount outstanding at year end | 0                       | 0                       |
| Other Liabilities                             | 0                       | 0                       |

## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

*R Hills*

Date

20/09/2022

Name

Richard Hills

Address

16 Norton Road, Knowle, Bristol, BS4 2HA

### Presentation to the South Bristol Methodist Church Council for approval.

I confirm that the Report and Accounts were presented and approved by the Church Council on 27th September 2022

Signature of the Chair of the meeting

*S Spencer*

Name of the Chair of the meeting

Rev'd Sally Spencer

Date

27/09/2022

### Independent Examiner's Report to the Trustees of the

**SOUTH BRISTOL METHODIST CHURCH**

### This Report is on the Church Accounts for the year ended 31st August 2022

#### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature

*H G Nash*

Hilary Gordon Nash, FCA  
75 Manor Road  
Keynsham  
Bristol, BS31 1RE

Date

11 November 2022