

# **Report and Financial Statements**

**of the Parochial Church Council**

For the year ended 31 December 2021

**Charity Registration Number 1131501**

## PCC Annual Report

for the year ended 31 December 2021

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### Officers

<b>Rector</b>	The Reverend W Taylor
<b>Curates</b>	The Reverend Dr A Glyn The Reverend L Cornelius The Reverend D Balch The Reverend P Hudson
<b>Church Wardens</b>	Mr J Anderson Mr R Andrews Mr C Kasenene Mr A Ross Mr R Tett Dr S Trowbridge
<b>Secretary</b>	Mr A Wales
<b>Treasurer</b>	Mr J Anderson

<b>Address</b>	St Helen's Church Office, Great St Helen's, London, EC3A 6AT
<b>Partnership &amp; Projects Leader</b>	Mr B O'Donoghue
<b>Operations Manager</b>	Mr J Barrington
<b>Auditors</b>	Griffin Stone Moscrop & Co, 21-27 Lamb's Conduit Street, London, WC1N 3GS
<b>Bankers</b>	National Westminster Bank Plc, 49 Bishopsgate, London, EC2N 3AS

The Parochial Church Council is a corporate body established by and operating under the Parochial Church Councils (Powers) Measure 1956.

The PCC is registered with the Charity Commission as 'The Parochial Church Council of the ecclesiastical parish of St Helen, Bishopsgate' with registration no. 1131501.

## PCC Annual Report

for the year ended 31 December 2021

Since 1 January 2021 to the date of approval of this report, the PCC members, who act as trustees of the registered charity, comprised:

Rev W Taylor	Chairman and Rector	
Rev A Balch		From 7 July 2021
Rev Dr A Glyn		
Rev M Mantle		To 31 August 2021
Rev C Skrine		To 4 April 2021
Rev J Houghton		
Rev P Hudson		From 7 July 2021
Rev L Cornelius		
Mr J Anderson CBE	Vice Chairman, Treasurer and Warden	
Mr R Andrews	Warden	
Mr C Kasenene	Warden (from 26 April 2021)	
Mr A Ross	Warden	
Mr P Simpkin	Warden (to 26 April 2021)	
Mr R Tett	Warden	
Dr S Trowbridge	Warden	
Mr R Anderson		
Mr I Bright		
Ms L Brock		
Mr E Bradley		To 26 April 2021
Mr M Burden		
Mr S Congdon		
Mr R de Villiers		
Mrs S Finch		
Mr P Hagenbuch		
Dr G Haire		
Ms C Hardwick		
Mr S Hogan		
Mr T James		From 26 April 2021
Mr R Keep		
Mr J Laing		
Ms A Lamb		
Mrs C Lau		To 21 October 2021
Mr C Longden		
Miss K Malcolm		
Dr M Maruthappu		
Mr S McGowan		
Miss O Momoh		To 14 September 2021
Mr Y Monclair		
Mr D Nartey		
Mr B O'Donoghue		
Ms M Okine		
Mr T Shelley		

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**for the year ended 31 December 2021**

Mr G Sommerville

Mr L Swatman

Dr Y-C Teh

Mr M Thorpe

Miss S Too

Mr A Wales

Secretary

Ms R Williams

Mr J Wolstenholme

From 26 April 2021

Mr J Xiao

## **PCC Annual Report**

**for the year ended 31 December 2021**

### **Strategic Report**

#### **Objectives and activities**

The primary objective of all PCCs is the promotion of the Gospel of our Lord Jesus Christ for the benefit of the public.

Our church has as its stated objective to bring glory to God by knowing Him and making Him known as we proclaim Jesus Christ. The church, as in previous years, pursues this objective under three headings, namely “Reach out, Build up and Send out” – reaching out with the Gospel of Christ to those who would not call themselves Christian; building up believers to maturity in Christ; and sending people out from the congregation to serve Christ both in the UK and overseas.

The PCC is required to report on the criteria or measures used to assess success. The Bible teaches us to proclaim the Gospel of our Lord Jesus Christ faithfully, clearly and unashamedly but leave the results to God (e.g. Mark 4). Therefore, although any gospel growth is a great encouragement, the success in achieving the church’s aims and objectives is not measured by the number of attendees or by growth in numbers. Rather, the aim of the ministry activities of the church is to seek to provide people with opportunities to hear the Gospel and to respond in repentance and faith. The PCC assesses success in terms of whether this is being undertaken in obedient faithfulness.

The PCC seeks to assist, support, encourage, and provide resources for the Rector and staff in promoting the work of reaching out with the Gospel, equipping the church family to do so, building up Christians, and sending out full-time workers into gospel ministry.

The PCC has considered the Charity Commission’s guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. The activities of the church in the pursuit of its aim include Sunday services, Christianity Explored, Tuesday and Thursday lunchtime meetings, gospel work at other locations within the City and beyond, Read Mark Learn, Central Focus, the Partnership, the youth work and Sunday School, other small groups, the Associate Scheme, church planting, Mission Partner support, prison ministry, and a stay-and-play mums and toddlers group for people in the local community with young children. All the activities of the church are regularly monitored and reviewed by the PCC against the yardstick of the church’s aim and objective. The achievements in 2021 are set out under the heading ‘Review of achievements and performance in 2021’ below. The activities provide benefit not only to those who are regular attendees of the various church services, meetings and events, but also to those who work and live in the parish area as well as the other communities in which we serve.

The activities of the PCC are pursued not just by members of the church staff. The church is heavily dependent for its activities upon the service of the church family – and rightly so. It is the essence of gospel partnership that the work of the church be pursued by the whole congregation of believers and that the leaders of the church should seek to equip all members of the church family to play their part. It is the aim and intention of the PCC that the entirety of its financial resources be carefully devoted to the pursuit of the church’s stated objective.

#### **COVID-19**

In 2021 the ongoing disruption from the COVID-19 pandemic continued to affect the activities of the church. We were however enabled to continue meeting publicly for gathered services and did so safely in line with COVID regulations. We also continued to provide services online for those unable to attend in person. Since September 2021 we re-established the full range of midweek meetings and re-emerged from the pandemic ready to serve London with the gospel of Jesus Christ. There has been an encouraging flow of new people exploring the Christian faith joining us regularly at services.

#### **Financial review**

The financial review set out on pages 7-9 forms part of this PCC Report.

## **PCC Annual Report**

**for the year ended 31 December 2021**

### **Structure, governance and management**

The PCC is a body corporate established by and operating under the Parochial Church Councils (Powers) Measure 1956. It is a charity registered with the Charity Commission under registration no. 1131501. The election and appointment of PCC members is governed by the Church Representation Rules (2020). The church is part of the Diocese of London of the Church of England and implements national Church of England policies as required by the Diocese of London.

There were 51 members of the PCC in 2021, elected, ex officio and co-opted, drawn from the midweek and Sunday congregations. During the period of the report there were 15 elected members at any one time. The balance comprised the clergy and members who, as churchwardens or members of the General, Diocesan or Deanery Synods, are ex officio members. Two members of the church staff regularly attend meetings by invitation. In addition to the statutory standing committee, the PCC has a finance committee, a buildings committee, an IT Committee, an international steering group, a safeguarding committee, a staffing committee, and a UK mission committee.

- The finance committee's purpose is to assist the Treasurer in overseeing the financial affairs of the church and to bring to the PCC an annual budget, regular updates on income and expenditure, and any issues which require resolution, together with recommendations on possible courses of action.
- The buildings committee's purpose is to assist the PCC and Facilities Manager in overseeing the maintenance and care of the church buildings and offices and to bring issues, which need resolution, to the attention of the PCC, together with recommendations of possible courses of action.
- The international steering group aims to plan strategically all the church's international ministry, including mission partners, overseas ministry trips by staff and inviting people overseas to join the Associate Scheme or Cornhill Training Course. An international committee operates as a sub-committee of the international steering group, with the aim of sending out mission partners and supporting them materially and through prayer. The international steering group is responsible for recommendations of potential mission partners and proposing levels of financial support for approval by the PCC.
- The IT committee's purpose is to support our IT team in overseeing the IT infrastructure, primarily through advice and guidance. It helps review and develop strategies for the IT infrastructure. The committee brings reports on IT matters to the PCC, as well as proposals for developing the IT infrastructure to the Rector, Team Leaders and the PCC.
- The safeguarding committee is a source of advice and guidance on safeguarding issues. It assists the PCC in overseeing the safeguarding affairs of the church in accordance with the applicable standards and it brings issues which need resolution to the attention of the PCC, together with recommendations for changes in policy and procedure. The responsibility for safeguarding remains a responsibility of the PCC as a whole, including for the content and implementation of all policies and procedures.
- The staffing committee's purpose is to support the PCC and Operations Manager in overseeing the good management of staff and volunteers. It helps review policies and staffing documents to ensure they remain fit for purpose and at industry standard. It advises the PCC on employment related matters.
- The UK mission committee's purpose is to assist the PCC in its support of UK partner churches/ministries and to co-ordinate the practical outworking of the PCC's policy for supporting such churches/ministries.

During 2021 a number of 'lessons-learned' reports were published into leadership failures in various UK churches. In the light of these, the PCC therefore undertook a number of health checks into aspects of our own ministry. These led to some recommendations which have already been introduced. It also initiated a review into the effectiveness of our governance processes. This review is ongoing.

In terms of PCC membership, the aim is to recruit a cross-section of individuals with involvement in a variety of the areas of the church's ministry activities. Most of those recruited are already involved in leadership in an area of the church's mission and ministry; some are chosen for their specific professional skills and experience which are perceived as useful for the proper functioning of the PCC. New PCC members are directed to the trustee responsibilities resources and training available on the Charity Commission and Diocese of London websites. Additional induction for new PCC members was also provided. Training in matters such as health and safety and food safety is undertaken by members of the church staff with particular responsibility for the matter in question. Safeguarding training is undertaken in

## **PCC Annual Report**

**for the year ended 31 December 2021**

part by members of the church staff (for example, for volunteer Sunday School leaders) and in part by the Diocese of London.

The Diocese of London agrees stipend levels for all Church of England clergy in London, which the PCC accepts for its clergy. The PCC agrees the salary structure and policies for its employees. The Treasurer, with input from the finance and staffing committees, reviews and determines the individual annual salaries for all employees in accordance with the structure and policies set by the PCC and in accordance with the annual budget.

The Rector provides spiritual leadership for St Helen's church with the support of the other clergy and senior staff members. The PCC delegates day-to-day administrative management to the Operations Manager, subject to written restrictions applicable to his expenditure authority.

### **Risk management**

The PCC continues to operate its risk register and risk mitigation framework, which were reviewed and updated in 2021. While this cannot provide absolute assurance, the steps taken should enable the PCC and the church to achieve its objectives. Risk is also considered regularly as part of the decision-making process.

The principal risks facing the on-going ministry of the church have been identified as:

- Unfaithful teaching from the pulpit or in small groups
- Significant damage to any of the buildings
- Safeguarding
- Reputational damage caused by failure to comply with employment, financial or health and safety regulations
- Financial stability

These risks are managed by, respectively:

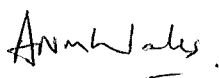
- PCC members being part of congregations and small groups. Small group leaders receive extensive training and senior staff provide feedback on sermons.
- Insurance policies being in force to cover damage to buildings and any consequential loss incurred by relocating ministry activities during repairs.
- Written Safeguarding policy and procedures including, where appropriate, the requirement for a Disclosure and Barring Service disclosure prior to serving with children. The PCC has a duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have due regard to the House of Bishops' "guidance on safeguarding children and vulnerable adults". The PCC has complied with this duty.
- Public liability, employer liability and trustee indemnity insurance cover. Written financial procedures and controls and written health and safety procedures.
- The Finance Committee's regular review of the church's current and projected financial position.

### **Statement of PCC members' responsibilities**

A statement of the responsibilities of members of the PCC is set out on page 9 and forms part of this PCC Report.

### **Review of achievements and performance in 2021 and plans for the future**

A review of achievements and performance in 2021 and plans for the future is set out on pages 7-9.



Andrew Wales

Secretary

## PCC Annual Report – Financial Review

for the year ended 31 December 2021

### Summary of main achievements

- 2021 was a year of transition as we moved back to more normal patterns of ministry
- Restoring physical meetings was a great joy to the church family and we welcomed in person people who had joined the church during lockdown. We continue to serve those who cannot attend physical meetings through our online activities
- Despite the unusual circumstances regular giving held up well, at the same level as 2020
- The pattern of usual one-off gifts continued, with gifts slightly up for the year, up £60,000
- We received two exceptional gifts during the year. One was a particularly large single donation; the other was a significant legacy. The exceptional portion of the gifts totalled £1,200,000. We plan to use these to invest in medium-term ministry opportunities in line with the ministry vision
- Setting aside these significant gifts we had a deficit on usual ministry activities of £56,255
- After including these gifts, and transfers to other funds, we had a surplus of £1,143,745
- We supported mission partners overseas and gave grants to five smaller UK churches

### *Brief reflections of our achievements in light of our objectives*

The Christian faith is intended to be lived in a family atmosphere where sisters and brothers in Christ see each other face to face to worship, learn, pray, support and encourage one another, and welcome others. So, it has been a great joy to progressively restore normal ministry activities, as lockdown restrictions have eased. Since the autumn of 2021 we have been able to restart, in person, small group bible studies, weekends away, and catering, as well as seeing increasing numbers at our services.

This increased activity shows up in our financial accounts, with an increased cost of 11%, as costs rose back towards 2019 levels.

Our Sunday and midweek ministry has bounced back in terms of numbers of people attending Sunday services and in the bible study groups for workers, students and internationals. In the autumn of 2021, we launched an additional Sunday morning service in order to serve better families with younger children, whether regular attenders or enquirers into the Christian faith. Our offsite mid-week ministries in North Bishopsgate, Covent Garden and Paddington have continued, and physical prison visiting, the parents and toddlers' group, and the City Pastors teams have been able to restart. The City ministry is having to adapt to a very different pattern of office life and attendance but has seen a new generation of younger leaders emerging, which is very encouraging. We continue to invite people to join services online where they are still unable to attend in person.

St Helen's continued to support the ministry of St Michael, Cornhill and St Benet, Paul's Wharf. Staff members led ministry activities and services, with their costs covered by St Helen's; volunteer time was also provided.

We supported growth at five smaller UK churches. These small churches are in areas where there is plenty of gospel need and opportunity but little resource. It has been very pleasing to hear from them that our support to help 'pump prime' growth opportunities has borne fruit for the gospel and strengthened the churches themselves.

We took the opportunity of the 60th anniversary of the current generation of the ministry to reflect on what the Lord is calling us to do in the next decade - our 2030 vision. This reconfirmed many of the current ministry focus areas. But it also recognised that in areas such as the City ministry, and training future full-time workers, there may be the opportunity to introduce some new approaches. In addition to our Sunday and midweek ministry, the 2030 vision envisages renewed focus on ministry to the City, church planting, supporting people training for full-time Christian work, and supporting international gospel partners with their training needs.



## **PCC Annual Report – Financial Review**

**for the year ended 31 December 2021**

### ***Financial outcomes***

On the income side, regular giving was stable, rising by 1%, and the number of regular givers remained stable.

We received some very significant one-off gifts in 2021. The usual pattern of one-off gifts continued, with these gifts up 6% compared to 2020. We also received two exceptional gifts, one donation and one legacy, from members of the church family. We allocated a portion of these gifts to support day-to-day ministry, but set aside the majority of the gifts to invest in some new ministry opportunities, in line with the 2030 ministry vision. In 2022 this will help support an additional cohort of Trainee Christian Leaders, training for full time Christian ministry. The funds are shown in the accounts as a new Strategic Reserve designated fund.

On the expenditure side, restoring many of our normal ministry activities led to an increase in costs of 11%, as costs rose back towards 2019 levels.

After allocating £1,200,000 to the Strategic Reserve, and £25,126 to cover a deficit in Restricted Funds, the Total Net Movement of Funds (Unrestricted Funds) was a deficit of £56,255. This was a very pleasing outcome for a year that continued to see considerable disruption from Covid, especially in the first part of the year.

### ***Continuing the work***

The generous financial support for the ministry during the year enabled us to continue a wide range of activities under our strategy of:

- *Reach Out:* Through involvement of our members and staff in workplaces, colleges, local communities, and churches locally and further afield.
- *Build Up:* Through our regular programme of services, small groups, prayer meetings and other activities. We also continued to run programmes to train future Christian workers.
- *Send Out:* We continued our support for international mission partners in Europe, Africa and Asia and made grants to five small UK churches to help them grow new ministries.

As we look forward to 2022, we expect to see these activities continue. In line with our 2030 ministry vision, we also hope to increase the number of people in training for future ministry, and have budgeted to use £250,000 of our Strategic Reserve to support this.

### ***Reserves policy***

The St Helen's Finance Committee monitors reserves to ensure we have appropriate financial resources to continue the church's ministry. During 2021 the Finance Committee reviewed the reserves policy and the PCC has approved an updated policy which sets both target and minimum reserves levels. This is designed to enable us to cover future running costs of the ministry if there is volatility in our gift income. We are extremely thankful to God for all our givers, but understand that some are able to donate one-off gifts of significant value in one year, but this may not occur each year. The updated PCC reserves policy takes that into account more specifically, by recognising the potential volatility of our usual one-off gifts. Exceptional gifts set aside for strategic use are not regarded as recurring, and therefore are not included in assessing the appropriate reserves levels.

For 2022 the policy indicates a target reserves level of £1,750,000, equivalent to 4 months of costs (excluding trading expenditure) plus 50% of one-off gifts received in the previous year. The minimum reserves level has been set at £1,300,000, equivalent to 3 months of costs plus 33% of one-off gifts received in the previous year.

We are thankful to God for his generous provision of a number of exceptional gifts in recent years, providing St Helen's with reserves in excess of our target reserves policy. A portion of these excess funds have been set aside by the PCC in a designated fund of £1,200,000. It is intended this will help finance future ministry needs, over a number of years, to support the 2030 ministry vision.

At the end of 2021 St Helen's held unrestricted funds (including designated funds) of £3,154,879 (2020: £2,011,134) and restricted funds of £158,580 (2020: £140,366). Most balances in restricted funds represent gifts for specific ministry areas and are expected to be used in the near term, usually less than twelve months. Unrestricted funds are mainly held in cash and cash deposits and therefore available for short-term use. £29,284 is held in fixed assets and could not be used at short notice.

## **PCC Annual Report – Financial Review**

**for the year ended 31 December 2021**

### ***Financial Risks***

We still don't know the extent to which post-pandemic changes will impact the current and future ministry opportunities. This could include factors such as office-based working vs home-based working, the introduction of more restrictions on cars in the City that make it difficult for families to attend church, increasing cost inflation, and geopolitical developments that could impact our historically fruitful opportunities with international business-people and students. This in turn could significantly change the level of financial support for the church in the medium to longer term. We may also face greater costs to train future church leaders if less use is made of Church of England funded training.

Our reserves position is robust, so we do not envisage financial distress in the short to medium term. However, change can happen quickly and the Finance Committee keeps the longer-term financial sustainability of the ministry under review.

### ***Closing remarks***

We give thanks for God's grace in providing for our needs through many very generous givers from our church family and beyond; whatever the amount of individual gifts we value each one of them.

Thank you also to those who run the finances on a day to day basis, and the members of the Finance Committee who steward the church's resources.

**Jeremy Anderson**

***Treasurer***

13th April 2022

### **Statement of PCC members' responsibilities in relation to the financial statements**

Law applicable to charities requires the PCC to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the PCC is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The members of the PCC are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ascertain that the financial statements comply with applicable laws and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Statement of Financial Activities

Year ended 31 December 2021

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds 2021 £	Prior period Total funds 2020 £	Further details  Note
<b>Income and endowments from:</b>						
Donations and legacies	4,164,650	-	153,356	4,318,006	3,093,786	2
Charitable activities	271,281	-	3,912	275,193	129,713	3
Other trading activities	115,050	-	-	115,050	119,093	4
Investments	5,787	-	-	5,787	8,330	5
Other income	60,296	-	11,712	72,008	38,675	6
<b>Total income</b>	<b>4,617,064</b>	<b>-</b>	<b>168,980</b>	<b>4,786,044</b>	<b>3,389,597</b>	
<b>Expenditure on:</b>						
Charitable activities	3,448,193	-	175,892	3,624,085	3,317,889	7
<b>Total expenditure</b>	<b>3,448,193</b>	<b>-</b>	<b>175,892</b>	<b>3,624,085</b>	<b>3,317,889</b>	
<b>Net income/(expenditure)</b>	<b>1,168,871</b>	<b>-</b>	<b>(6,912)</b>	<b>1,161,959</b>	<b>71,708</b>	
<b>Transfers between funds</b>	<b>(1,225,126)</b>	<b>1,200,000</b>	<b>25,126</b>	<b>-</b>	<b>-</b>	<b>10</b>
<b>Net movement in funds</b>	<b>(56,255)</b>	<b>1,200,000</b>	<b>18,214</b>	<b>1,161,959</b>	<b>71,708</b>	
<b>Reconciliation of funds:</b>						
Total funds brought forward	2,011,134	-	140,366	2,151,500	2,079,792	
<b>Total funds carried forward</b>	<b>1,954,879</b>	<b>1,200,000</b>	<b>158,580</b>	<b>3,313,459</b>	<b>2,151,500</b>	

Further information can be found in the relevant notes to the accounts, as indicated in the final column above.

## Balance Sheet

At 31 December 2021

	2021	2020	
	£	£	
<b>Fixed Assets</b>			
Tangible assets	29,284	20,313	11
<b>Total fixed assets</b>	29,284	20,313	
<b>Current Assets</b>			
Book stocks	9,730	12,186	12
Debtors	968,695	145,901	13
Short-term bank deposits	901,243	897,587	
Cash at bank and in hand	1,653,896	1,249,964	
<b>Total current assets</b>	3,533,564	2,305,638	
<b>Liabilities</b>			
Creditors: Amounts falling due within one year	249,389	174,451	14
<b>Net current assets</b>	3,284,175	2,131,187	16
<b>Total net assets</b>	3,313,459	2,151,500	
<b>The funds of the charity</b>			
Restricted income funds	158,580	140,366	15
Unrestricted funds:			
Fixed Asset Fund	29,284	20,313	
Designated Fund-Strategic Reserve	1,200,000		
General Fund	1,925,595	1,990,821	
<b>Total unrestricted funds</b>	3,154,879	2,011,134	
<b>Total charity funds</b>	3,313,459	2,151,500	

The financial statements on pages 10-12 and the notes on pages 13-36 were approved by the Parochial Church Council on 13<sup>th</sup> April 2022 and signed on its behalf by:

Rev W Taylor



Chairman

Mr J Anderson



Treasurer



Churchwarden

## Statement of Cash Flows

For the year ended 31 December 2021

	Note	Total Funds 2021 £	Total Funds 2020 £
<b>Cash flows from operating activities:</b>			
<i>Net cash provided by/(used in) operating activities</i>	<b>Table 1</b>	428,246	(225,723)
<b>Cash flows from investing activities:</b>			
Purchase of property, plant and equipment		(24,007)	(5,348)
Interest from bank deposits		3,347	8,185
Increase in deposit accounts held for investment purposes		(3,654)	(5,256)
Net cash used in investing activities		(24,314)	(2,419)
<b>Change in cash and cash equivalents in the reporting period</b>		403,932	(228,142)
Cash and cash equivalents at the beginning of the reporting period		1,249,964	1,478,106
<i>Cash and cash equivalents at the end of the reporting period</i>	<b>Table 2</b>	1,653,896	1,249,964

**Table 1: Reconciliation of net income/(expenditure) to net cash flow from operating activities**

	2021 £	2020 £
<i>Net (expenditure)/income for the reporting period (as per the statement of financial activities)</i>	1,161,959	71,708
<b>Adjustments for:</b>		
Depreciation charges	14,782	14,129
Interest from bank deposits	(3,347)	(8,185)
Decrease in book stocks	2,456	2,297
Increase in debtors	(822,794)	(30,794)
(Increase)/decrease in creditors	74,938	(274,878)
Loss on disposal of fixed assets	252	-
Net cash provided by/ (used in) operating activities	428,246	(225,723)

**Table 2: Analysis of cash and cash equivalents**

	2021 £	2020 £
Cash at bank and in hand	1,653,896	1,249,964
<i>Total cash and cash equivalents</i>	1,653,896	1,249,964

### Analysis of changes in net debt

	At start of year £	Cash Flows £	At end of year £
Cash at bank and in hand	1,249,964	403,932	1,653,896

## Notes to the Financial Statements

For the year ended 31 December 2021

### 1. Accounting Policies

- 1.1 The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements. The financial statements have been prepared under the Church Accounting Regulations 2006 as far as currently applicable, in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 (SORP 2019 (FRS 102)), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements are prepared in sterling, which is the presentation currency of the PCC, and are rounded to the nearest £1

Under FRS 102, the PCC falls within the definition of a public benefit entity.

### 1.2 Income

#### *Income from donations and legacies*

Donations and planned giving are recognised when received. Income tax recoverable on Gift Aid donations is recognised when income is receivable, provided that income tax is reasonably certain to be recovered. Income from legacies is recognised when its receipt becomes probable following the grant of probate.

#### *Grants receivable and endowments*

Grants are recognised when the conditions for receipt have been met. Income from endowments is included within unrestricted or restricted funds in accordance with the terms of the endowment.

#### *Government grants*

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of Financial Activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of Financial Activities as the related expenditure is incurred.

#### *Income from investments*

Investment income is accounted for in the period in which it is earned and when the amount can be measured reliably.

Surplus funds are invested in interest bearing (or equivalent) deposits, mainly with major financial institutions or with deposit-taking charities, to minimise market and credit risks.

#### *Church activities*

Catering and other sales represent the amount received for meals and other goods and services, net of VAT where applicable.

#### *Other income*

Other income is accounted for on a receipts basis.

### 1.3 Recognition of expenditure

#### *Recognition of liabilities*

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the church to that expenditure, it is probable that settlement will be required and the amount of the obligation can be recognised and measured reliably. Accordingly, accruals, creditors and provisions are recognised where the church has a present obligation resulting from a past event and where the future outflow of funds to a third party is probable. The amounts recognised include allowances for any applicable trade discounts likely to be taken up.

#### *Grants payable*

## Notes to the Financial Statements

### For the year ended 31 December 2021

Grants and donations for the financial year are accounted for when a decision has been taken to support a particular ministry.

#### *Ministry Support Expenditure*

Expenditure is accounted for on an accruals basis.

#### *Allocation of expenditure*

Support costs have been allocated to the different categories of expenditure according to the estimated staff time involved and/or costs incurred. It is not considered appropriate to allocate support costs relating to grant-making activities separately from those relating to other church activities. The allocation of support costs is shown in Note 8.

#### *Governance costs*

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include the statutory audit and legal fees together with any relevant apportionment of overhead and support costs. In accordance with FRS 102 these costs have been included within the overall support costs shown in Note 8.

#### *Allocation of Governance costs*

Given the stated objectives and activities of the PCC, and both the indivisible nature of the church's activities as well as the relative cost of governance to these activities, it is not considered appropriate to allocate governance costs across the activities of the church. Governance costs are included in support costs in Note 8.

#### *Pension Costs*

##### *Defined Contributions Scheme*

St Helen's provides a contributory defined contributions scheme for its employees and the contributions payable in respect of service during the year are expensed in accordance with S28.13 of FRS 102.

##### *Defined Benefits Scheme*

The stipendiary clergy at St Helen's are members of the Church of England Funded Pensions Scheme (CEFPS), a defined benefits scheme. The scheme is administered by the Church of England Pensions Board, which holds the assets of the scheme separately from those of the participating responsible bodies. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This means that it is not possible to attribute the scheme's assets and liabilities to specific employers and that contributions are accounted for as if the scheme were a defined contribution scheme. This is the position for all but 1 (2020: 1) member of the clergy. For the purposes of the scheme, St Helen's is not considered to be the responsible body for the majority of its clergy because it does not directly employ them and their cost of employment, including pension contributions, are recharged to it by their ultimate employer, which is considered to be their relevant responsible body. For these members of the clergy, the pensions costs charged to the Statement of Financial Activities in the year are the contributions payable towards benefits and expenses accrued in that year.

For the remaining member of the clergy, St Helen's is the responsible body because it pays that member's pension contributions directly to the scheme. As a result of this and in respect of that member only, St Helen's is required, under S28.11A of FRS 102, to account for its share of any deficit liability that the scheme may have by carrying that liability on its balance sheet and accounting for changes in that liability through the Statement of Financial Activities.

To date, the PCC has not included this liability in its financial statements because its amount is immaterial. The PCC monitors the materiality of the liability annually and will account for it under Section 28.11A of FRS 102 as appropriate.

Further details are given in Note 9

## Notes to the Financial Statements

For the year ended 31 December 2021

### 1.4 Fund accounting

#### *Unrestricted funds*

Unrestricted funds represent the funds of the PCC that are not subject to any restriction on their use.

The Fixed Asset Fund, included as a designated fund, represents the net book value of fixed assets which were acquired with unrestricted funds.

#### *Designated Funds*

Designated funds are those amounts which the PCC has decided to set aside from unrestricted funds to be used in the future for a 'designated' purpose. They can be re-designated by the PCC from one purpose to another or undesignated and returned to unrestricted funds.

In 2021, following the receipt of a significant donation and a large legacy, the PCC decided to set up a designated fund called 'Strategic Reserve', the purpose of which is to help fund future ministry expansion as part of the PCC's 2030 Vision programme.

#### *Restricted funds*

Restricted funds are the funds which have been donated for specific purposes. The purpose and use of the restricted funds are set out in Note 15 to the financial statements.

### 1.5 Tangible fixed assets

#### *Consecrated land and buildings and movable church furnishings*

Consecrated and beneficed property is excluded from the financial statements in accordance with section 10(2) (c) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property. These movable church furnishings are listed in the Church Inventory which can be inspected at the Church Office. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off when incurred.

#### *Other tangible fixed assets*

Other tangible fixed assets are stated at cost less depreciation and provisions for impairment in value. Depreciation is provided, on a straight-line basis, for all tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives, as follows:

- Fixtures & fittings, church equipment, catering fixtures and office equipment: 20.00%
- Computer equipment: 33.33%

### 1.6 Current Assets

#### *Book stocks*

Book stocks are valued at the lower of cost and net realisable value.

#### *Debtors*

Debtors represent amounts due to the church and prepayments. They are recognised at either the settlement or prepaid amount.

#### *Short-term bank deposits*

These comprise bank deposit accounts with a maturity of less than one year (typically with 95-day notice) held for investment purposes (rather than for operational cash management purposes).

#### *Cash at bank and in hand*

Cash at bank and in hand includes cash in hand, bank current accounts and cash-equivalent bank deposits held for operational cash management purposes. The cash equivalents have maturities of no more than 3 months.



## **Notes to the Financial Statements**

**For the year ended 31 December 2021**

### ***Financial instruments***

The only financial instruments held by the PCC are basic financial instruments such as cash or cash equivalents, other debtors, trade creditors and accruals. These are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date.

#### **1.7 Taxation**

The church, as a registered charity, is generally not liable to taxation on its surplus or capital gains. It is not, however, exempt from VAT. Certain of the church's activities are exempt from or outside the scope of VAT. Accordingly, the church is unable to reclaim all input VAT suffered. Irrecoverable VAT is included in the cost of those items to which it relates.

#### **1.8 Operating Leases**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

#### **1.9 Going Concern**

After making appropriate enquiries, the PCC members have a reasonable expectation that the church has adequate resources to continue in operational existence for the next twelve months. For this reason they continue to adopt the going concern basis in preparing the financial statements

## Notes to the Financial Statements

For the year ended 31 December 2021

### 2. Income from donations and legacies

	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
	£	£	£	£
Donations via Gift Aid	1,576,173	61,087	1,637,260	1,595,729
Income tax recoverable	395,465	15,863	411,328	400,481
Other tax efficient giving	1,308,378	18,010	1,326,388	726,747
Trust income	3,568	-	3,568	17,338
General collections and donations	176,968	58,396	235,364	288,181
Government grants	598	-	598	60,297
Other grant income	2,500	-	2,500	4,750
Legacies	701,000	-	701,000	263
	4,164,650	153,356	4,318,006	3,093,786

#### Exceptional Income

Other tax efficient giving above includes an exceptional donation from a member of the church family. Legacies include a bequest of approximately £700,000 from a former member of the congregation. Given the exceptional nature of these gifts the PCC has decided to transfer £1,200,000, to a new Designated Fund entitled Strategic Reserve, the purpose of which is to support future ministry opportunities highlighted by its 2030 Vision. The transfer is shown separately in the Statement of Financial Activities and forms part of Note 15, Restricted and Designated Funds.

#### Grants Receivable

Grant income for the year of £3,098 comprised a government grant under the Listed Places of Worship scheme, £598, and other grants of £2,500. In 2020, St Helen's received a Government grant of £60,297 under the Coronavirus Job Retention Scheme, in addition to other grants amounting to £4,750.

#### Other

Buildings insurance (excluding terrorism insurance) is paid for from funds applied on the advice of the City Churches Grants Committee.

### 3. Income from charitable activities

	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
	£	£	£	£
Donations towards catering costs	5,425	-	5,425	693
Charged catering sales	31,258	422	31,680	13,118
Book and media sales	6,158	529	6,687	5,417
RML workbook sales	1,695	-	1,695	1,471
Book royalties	1,433	300	1,733	8,329
Weekends away and conferences	225,312	2,661	227,973	100,685
	271,281	3,912	275,193	129,713

## Notes to the Financial Statements

For the year ended 31 December 2021

### 4. Income from other trading activities

	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
	£	£	£	£
Parochial Fees (weddings and baptisms)	6,557	-	6,557	8,175
Hire of church premises	2,750	-	2,750	325
Other rental income	105,743	-	105,743	110,593
	115,050	-	115,050	119,093

### 5. Investment income

	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
	£	£	£	£
Bank interest	5,787	-	5,787	8,330

### 6. Other income

	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
	£	£	£	£
Rights to light & other exceptional income	12,500	-	12,500	-
Sundry income	47,796	11,712	59,508	38,675
	60,296	11,712	72,008	38,675

## Notes to the Financial Statements

For the year ended 31 December 2021

### 7. Expenditure on charitable activities

#### 7.1 Grant payments

	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
	£	£	£	£
Missionary giving	105,730	-	105,730	124,728
UK Support	91,667	-	91,667	84,166
Training for ministry	12,904	5,355	18,259	7,054
Other giving	3,000	11,817	14,817	30,221
<b>Total grant payments</b>	<b>213,301</b>	<b>17,172</b>	<b>230,473</b>	<b>246,169</b>
<b>Missionary giving</b>				
East End Outreach	1,862	-	1,862	22,344
Crosslinks	100	-	100	100
Interserve	8,640	-	8,640	8,640
Serving in Mission	-	-	-	208
East Asian Ministry	18,000	-	18,000	24,444
OMF	17,400	-	17,400	17,400
French-speaking Europe	31,728	-	31,728	23,392
Sub-Saharan Africa	23,000	-	23,000	23,200
George Whitefield College	5,000	-	5,000	5,000
	105,730	-	105,730	124,728
<b>UK Support</b>				
Grant to St Peter-upon- Cornhill	45,500	-	45,500	47,500
UK Mission	46,167	-	46,167	36,666
	91,667	-	91,667	84,166
<b>Training for ministry</b>				
Mandarin ministry	504	5,355	5,859	4,054
Bangladeshi ministry	11,000	-	11,000	(1,000)
Other future ministry support	1,400	-	1,400	4,000
	12,904	5,355	18,259	7,054

## Notes to the Financial Statements

For the year ended 31 December 2021

### 7. Expenditure on charitable activities (continued)

#### 7.1 Grant payments (continued)

##### Other giving

Mandarin ministry	-	-	-	10,000
U-Turn (South Africa)	-	-	-	7,500
Hardship Fund	-	590	590	7,078
Other	3,000	11,227	14,227	5,643
	<u>3,000</u>	<u>11,817</u>	<u>14,817</u>	<u>30,221</u>

The grant to the PCC of St Peter upon Cornhill was to help it meet its Diocesan Common Fund and other operational costs.

#### 7.2 Ministry costs

	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Total funds 2020
Diocesan Common Fund	44,400	-	44,400	44,400
Ministry Expenses	1,919,933	116,020	2,035,953	1,817,997
Ongoing Building expenses	78,062	4,171	82,233	175,209
Costs of events and additional activities	351,689	3,449	355,138	194,044
Other direct ministry costs	118,232	29,303	147,535	115,307
Allocated Support costs (Note 8)	<u>722,576</u>	<u>5,777</u>	<u>728,353</u>	<u>724,762</u>
<b>Total ministry costs</b>	<u>3,234,892</u>	<u>158,720</u>	<u>3,393,612</u>	<u>3,071,719</u>
 <b>Diocesan Common Fund</b>				
Diocesan Common Fund	<u>44,400</u>	<u>-</u>	<u>44,400</u>	<u>44,400</u>

## Notes to the Financial Statements

For the year ended 31 December 2021

### Ministry Expenses

Ministry staff salaries and social security costs	1,311,743	101,600	1,413,343	1,282,507
Ministry staff pension costs	196,896	13,322	210,218	196,008
Ministry staff expenses	66,404	649	67,053	44,545
Ministry staff training	11,785	440	12,225	111
Ministry trainee grants	600	-	600	14,892
Ministry trainee training	15,280	-	15,280	15,751
Ministry trainee expenses	4,570	9	4,579	2,881
Ministry trainee accommodation costs	97,646	-	97,646	104,400
Clergy accommodation costs	215,009	-	215,009	156,902
	<u>1,919,933</u>	<u>116,020</u>	<u>2,035,953</u>	<u>1,817,997</u>

The cost of providing accommodation for ministry trainees for the year was £97,646 (2020: £104,400). This was partly offset by rent received from trainees, which amounted to £93,891 (2020: £74,593), giving a net cost for the year of £3,755 (2020: £29,807).

### Ongoing Building expenses

Church building & office running costs	74,557	2,358	76,915	102,600
Church building renovation	3,505	-	3,505	72,250
Shantir Boi running costs	-	1,813	1,813	359
	<u>78,062</u>	<u>4,171</u>	<u>82,233</u>	<u>175,209</u>

No Church building renovation work took place during the year and the £3,505 cost incurred represents survey and other professional fees. The substantial expenditure incurred in 2020 included £25,240 for the final phase of the replacement of the St Helen's boiler and £34,860 for replacing the lighting in St Helen's. Church building costs for 2020 included c. £43,000 for repainting and redecorating the St Helen's church building.

## Notes to the Financial Statements

For the year ended 31 December 2021

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
<b>Cost of events and additional activities</b>				
Book and media purchases	8,313	2,040	10,353	7,974
RML workbooks	2,210	-	2,210	1,845
Catering expenses	68,065	1,071	69,136	34,693
Catering fixtures & fittings depreciation	270	-	270	2,084
Weekends away	236,108	-	236,108	111,461
Other events and activities	35,230	338	35,568	35,483
Church equipment depreciation	1,493	-	1,493	504
	<u>351,689</u>	<u>3,449</u>	<u>355,138</u>	<u>194,044</u>

### Other direct ministry costs

Speakers' honoraria	3,065	400	3,465	3,565
Cleaning and housekeeping	7,800	290	8,090	6,335
Ministry venue and office rent	107,367	28,613	135,980	105,407
	<u>118,232</u>	<u>29,303</u>	<u>147,535</u>	<u>115,307</u>

## 8. Support costs

	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
	£	£	£	£
<b>Ministry support staff costs</b>				
Salaries and social security	448,166	-	448,166	410,374
Pension costs	65,153	-	65,153	65,744
Expenses	7,421	835	8,256	9,664
	<u>520,740</u>	<u>835</u>	<u>521,575</u>	<u>485,782</u>

## Notes to the Financial Statements

For the year ended 31 December 2021

### Office costs

Printing, postage and stationery	5,422	-	5,422	6,022
Office maintenance and insurance	18,217	-	18,217	18,011
Telephone and data	17,576	-	17,576	19,029
Computer and website expenses	33,725	4,555	38,280	36,350
Computer equipment depreciation	9,824	-	9,824	9,708
Office equipment depreciation	3,194	-	3,194	1,833
Other office costs	3,627	185	3,812	2,790
	91,585	4,740	96,325	93,743

### Professional and other costs

Consultancy fees	81,447	-	81,447	117,627
Parochial fees	2,868	-	2,868	3,985
Payroll agency charges	2,547	-	2,547	2,222
Bank charges	8,779	202	8,981	7,919
Audit fee	14,610	-	14,610	13,485
	110,251	202	110,453	145,238

*Consultancy fees for 2021 include: £55,200 for legal & professional advice, relating mainly to internal governance and compliance, and £26,200 for ongoing IT support consultancy.*

<b>Total support costs</b>	<b>722,576</b>	<b>5,777</b>	<b>728,353</b>	<b>724,763</b>
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### Allocation of support costs:

Ministry costs (Note 7.2)	722,576	5,777	728,353	724,763
<b>Total support costs</b>	<b>722,576</b>	<b>5,777</b>	<b>728,353</b>	<b>724,763</b>



## Notes to the Financial Statements

For the year ended 31 December 2021

### 9. Total Expenditure

	Staff costs	Depreciation	Other costs	Total funds 2021	Total funds 2020
	£	£	£	£	£
Grant payments (Note 7.1)	-	-	230,473	230,473	246,169
Ministry costs (Note 7.2)	2,035,953	1,764	627,542	2,665,259	2,346,957
Ministry support costs	521,575	13,018	193,760	728,353	724,763
	<u>2,557,528</u>	<u>14,782</u>	<u>1,051,775</u>	<u>3,624,085</u>	<u>3,317,889</u>

	2021	2020
Staff costs	£	£
Wages and salaries	1,696,236	1,536,880
Social security costs	165,273	156,001
Pension costs	275,372	261,752
Cost of ministry trainee schemes	118,105	137,924
Staff expenses (incl. accommodation costs)	<u>302,542</u>	<u>211,222</u>
	<u>2,557,528</u>	<u>2,303,779</u>

	2021	2020
Other costs	£	£
Grant payments	230,473	246,169
Diocesan Common Fund	44,400	44,400
Office costs	96,325	93,743
Premises costs	226,303	286,951
Cost of events, weekends away and additional activities	353,645	193,540
Professional costs	110,453	145,238
Miscellaneous costs (including depreciation)	<u>4,958</u>	<u>4,069</u>
	<u>1,066,557</u>	<u>1,014,110</u>

## Notes to the Financial Statements

For the year ended 31 December 2021

### Pension costs

Pension costs include £226,655 (2020: £210,060) of contributions made to defined contribution schemes. At the end of the year, a liability of £22,396 (2020: £21,596) was recognised for these schemes

The remaining £48,717 (2020: £51,692) of pension costs relate to contributions to a defined benefit scheme which is operated by the Church of England Funded Pension Scheme for the 8 (2020: 6) members of clergy allocated to St Helen's. £10,000 (2020: £10,000) was recharged to another church in respect of one minister who works full-time for that church.

As explained in Accounting Policies note 1.3 above, the above scheme is currently in deficit but the PCC's share of the related deficit liability in respect of 1 (2020: 1) member of the clergy has not been included in these financial statements because it is immaterial. At 31 December 2021 this liability amounted to £2,000 (2020: £4,000).

### Employee numbers

The average number of full-time equivalent employees, analysed by function, was:

- Church activities: 32 (2020: 31); and
- Ministry support: 16 (2020: 17)
- Total: 48 (2020: 48)

### Higher paid staff

The table below shows the number of higher paid staff with emoluments falling in the following ranges. Emoluments include salary and taxable benefits in kind and other payments to employees.

	2021 No.	2020 No.
£70,000 to £79,999	1	1
Contributions paid to a money purchase scheme on behalf of higher-paid staff during the year amounted to:	10,157	10,022

## 10. Transfers between general and offsite ministry funds

Transfers between unrestricted funds and offsite ministry and restricted funds were as follows:

	2021	2020
Expenses & Staff Costs	Portion of costs covered by funds raised or held	Total
£	£	£
East End Outreach	78,395	(53,376)
S E Gospel Partnership	-	-
Gospel Partnership	37	-
Mission-Minded Conference	70	-
Other	-	-
Total transfers between funds	78,502	(53,376)

## Notes to the Financial Statements

For the year ended 31 December 2021

### 11. Tangible fixed assets

	<i>Ministry related</i>						
	Fixtures and fittings £	Catering equipment and fittings £	Church equipment £	Subtotal £	Office equipment £	Computer equipment £	Total £
Cost or valuation							
At beginning of the year	3,765	121,024	192,060	316,849	65,195	103,412	485,456
	-	-					
Additions			8,824	8,824	10,572	4,611	24,007
Disposals	(3,765)	(4,689)	(25,323)	(33,777)	(4,144)	(22,512)	(60,433)
At the end of the year	-	116,335	175,561	291,896	71,623	85,511	449,030
Depreciation and impairments							
At beginning of the year	3,765	120,705	188,830	313,300	61,158	90,685	465,143
Depreciation charge for the year	-	271	1,493	1,764	3,194	9,824	14,782
Disposals	(3,765)	(4,689)	(25,323)	(33,777)	(4,144)	(22,258)	(60,179)
At the end of the year	-	116,287	165,000	281,287	60,208	78,251	419,746
Net book value at the beginning of the year	-	319	3,230	3,549	4,037	12,727	20,313
Net book value at the end of the year	-	48	10,561	10,609	11,415	7,260	29,284

### 12. Book Stock

	2021 £	2020 £
Books for resale	9,730	12,186

## Notes to the Financial Statements

For the year ended 31 December 2021

### 13. Debtors

	2021 £	2020 £
Income tax recoverable	63,080	40,430
VAT recoverable	3,535	1,558
Grants recoverable	-	7,806
Prepayments	141,815	46,045
Accrued income	742,359	39,882
Current accounts with related parties	13	2,172
Other debtors	17,893	8,008
	<u>968,695</u>	<u>145,901</u>

Accrued income includes £700,000 receivable in respect of a legacy, the funds for which should be received in 2022.

### 14. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	20,164	10,252
Taxation and social security costs	41,396	35,399
Other creditors	51,688	23,409
Annual leave accrual	34,012	38,853
Accruals	50,142	40,892
Deferred income	51,282	25,646
Current accounts with related parties	705	-
	<u>249,389</u>	<u>174,451</u>

## Notes to the Financial Statements

For the year ended 31 December 2021

### 15. Restricted funds

#### A) Current Year

	At 1 January 2021	Incoming resources	Expenditure	Transfers	At 31 December 2021
	£	£	£	£	£
Church Planting Fund (formerly known as the Re:GENERATION Appeal)	7,525	-	-	-	7,525
SIM Bangladesh December Carol Services	-	669	(669)	-	-
U-Turn Appeal (South Africa)	250	-	-	-	250
Latvian Ministry	435	-	-	-	435
East End Outreach	17,729	35,647	(78,395)	25,019	-
Covent Garden Talks	13,745	28,918	(38,905)	-	3,758
Mission Partners-South Africa	-	200	-	-	200
Paddington Talks	9,603	4,414	(9)	-	14,008
North Bishopsgate	18,062	23,283	(14,484)	-	26,861
Music Student Ministry	35,841	9,863	(12,172)	-	33,532
Mandarin Ministry	15,283	17,660	(14,259)	-	18,684
Gospel Partnership	-	-	(37)	37	-
London Gospel Partnership	4,591	7,356	(5,744)	-	6,203
Mission Minded Conferences	-	-	(70)	70	-
Special Collections	-	10,667	(10,558)	-	109
Media Fund	568	500	-	-	1,068
IGG ministry fund	3,125	1,500	-	-	4,625
Weekend Away Bursary	9,299	3,303	-	-	12,602
Hardship Fund	4,310	-	(590)	-	3,720
Trainee Christian Leaders	-	25,000	-	-	25,000
	140,366	168,980	(175,892)	25,126	158,580

## Notes to the Financial Statements

For the year ended 31 December 2021

- Church Planting Fund. As reported in the 2020 accounts, the fund had not previously been utilised for several years, but in 2020 the decision was taken to apply it to late, unbudgeted expenditure on the refurbishment of St Andrew incurred in 2018, in line with the appeal's original purposes. In 2021 there were no projects to which the fund could be applied but it continues to be held to support future church-planting opportunities
- The East End Outreach Fund: The purpose of this fund is to spread the Gospel in the area around its Shantir Boi bookshop situated in the East End. Although the operation of the bookshop was again curtailed for part of 2021 by Covid-19 restrictions, outreach opportunities continued to be taken with more meetings being held in local hired premises. In 2021, the fund again operated at a deficit which, at £42,700 was significantly larger than that incurred in 2020, £4,900. This deterioration was the result of both reduced income and increased costs. This meant that at 31 December 2021 the balance of the fund was a deficit of £25,019, which had to be covered by a transfer from the General Fund.
- Offsite ministries: Covent Garden Talks, Paddington Talks and North Bishopsgate. As expected, the removal of Covid-19 restrictions in 2021 resulted in an expansion of the Covent Garden and North Bishopsgate ministries. In the case of the Covent Garden Talks, an additional member of staff was allocated to that ministry to support the increased activity, which, together with a small reduction in income, resulted in a deficit of £10,000. The fund was still in surplus at the end of the year. In the case of North Bishopsgate, income increased by c. £10,000 over 2020, which largely covered the cost of the member of staff allocated to it as the ministry expanded, producing a surplus of nearly £9,000 and ensuring that the fund remains in surplus. The Paddington Talks, which are run in collaboration with St Stephen's, Westbourne Park, continued to be held online for nearly the whole of 2021, hence the very small cost actually recorded in the year. In 2022, meetings will be held in person.
- The Music Student Ministry fund supports Gospel outreach to music students in London. More widely, it also supports the training of musicians for ministry work, either by employing such musicians directly or by providing financial support for their training by other organisations. Part of the employment cost of one ministry worker was charged to the fund for the whole year and, during the year, St Helen's started employing a member of ministry staff who is also a musician, but only a small proportion of his cost has been charged to the fund, in order not to 'overload' it. The fund returned a deficit for the year of c. £2,300 but the balance remains in surplus.
- Mandarin Ministry fund: St Helen's continued to support this important ministry. For the second half of the year, the cost of the staff who are engaged in this ministry was re-assigned to the general fund so that costs were brought more into line with reduced donations, which had fallen significantly from previous levels in 2020. In late 2021, the position improved with the receipt of a substantial, one-off donation, which meant that fund recorded a surplus of c. £3,400 and remained in surplus at the end of the year.
- London Gospel Partnership: the London Gospel Partnership Annual Conference and Preaching Conference did not take place in 2021, as it did in 2020, but one will be held in 2022. The partnership aims to more-than-cover the cost of its conferences, mainly by the attendance fees charged, supported by annual 'affiliation' fees from participating churches and organisations. As expected, the level of income in 2021, was much lower than in 2020. Expenditure would have been quite modest, had the decision not been taken to spend £4,000 on developing the LGP website ahead of the 2022 conference. Despite this exceptional cost, there was still a surplus in the year, enabling the fund to take £6,200 forward into the 2022 conference year.
- Media Fund: In 2019, the PCC was fortunate in receiving a substantial donation from a donor who was keen to help St Helen's to manage and expand its media resources – a large library of audio-visual gospel talks - on its website, to develop an app to allow mobile access to that library and to create more audio books. Work in these areas continued in 2020 and most of the remaining balance in the fund was applied to the cost of that work. No media development work was carried out in 2021 but it is expected that the small balance remaining in the fund will be utilised in 2022.

## Notes to the Financial Statements

### For the year ended 31 December 2021

- IGG: (International Growth Groups-designed to equip students and others from overseas to live for Christ when they return home). In 2019, St Helen's received a generous donation of £5,000 to be applied for the benefit of IGG: £2,000 to be used to provide bibles and other resources for IGG members; £3,000 to be used as a bursary to assist low-income IGG members to attend future IGG weekends away, of which £2,000 was carried forward into 2020. There was no call on the in fund in either 2020 or 2021, as there was sufficient in the General Fund to cover the bursaries actually requested. In both years, the fund has benefited from additional donations. It is expected that the fund will be utilised in 2022 and beyond.
- Weekend Away Bursary. This fund was established in 2020 and represents a change in the way that donations received for the purpose of providing bursaries for those of limited means to attend weekends away are accounted for. Such donations are now allocated to this fund and the cost of bursaries granted is transferred from this fund to the General fund at the time of the weekend away. In 2021, the cost of bursaries was more than covered by additional income, with the figure of £3,303 being stated on a net basis.
- Hardship Fund. In response to the Covid-19 pandemic, the PCC decided to set up a fund designed to assist people who fall within the charity's purposes and who are suffering significant financial hardship as a result of the pandemic. Members of the church family are encouraged to make donations to the fund, which is administered by a small group of PCC members, with applications for assistance being dealt with on a personal basis and in strict confidentiality. The PCC has agreed to widen the scope of the fund so that it covers cases of genuine need which are not necessarily caused by the effect of the pandemic. Expenditure in the year related to cases accepted in 2020.
- Trainee Christian Leaders: During the latter part of 2020 and in 2021, the PCC published its '2030 Vision, following much discussion and consultation with the church family. Its purpose was to set out what it should aim to achieve and how best to achieve it in the development of its key underlying objectives of "reaching out, building up and sending out" during the decade leading up to 2030. One of the actions was to develop additional training routes into full-time Christian ministry for those who do not wish to enter via Church of England ordination. The 'Trainee Christian Leaders' programme is a pilot to test its feasibility. The provision of this programme, which commenced in September 2021, is costly and donations to support it are encouraged.

## Notes to the Financial Statements

For the year ended 31 December 2021

### 15. Restricted funds (continued)

#### B) Comparative Year (2020)

	At 1 January 2020 £	Incoming resources £	Expenditur e £	Transfers £	At 31 December 2020 £
Church Planting Fund (formerly known as the Re:GENERATION Appeal)	18,423	-	(10,899)	1	7,525
SIM Bangladesh December Carol Services	-	1,814	(1,814)	-	-
U-Turn Appeal (South Africa)	-	7,750	(7,500)	-	250
Latvian Ministry	435	-	-	-	435
East End Outreach	22,647	58,144	(63,060)	(2)	17,729
Covent Garden Talks	-	31,513	(17,768)	-	13,745
Paddington Talks	5,300	4,704	(401)	-	9,603
North Bishopsgate	6,651	13,454	(2,043)	-	18,062
Music Student Ministry	38,775	9,225	(12,161)	2	35,841
Mandarin Ministry	35,161	1,160	(21,038)	-	15,283
Crossing Church Singapore	93	-	-	(93)	-
Gospel Partnership	-	-	(246)	246	-
London Gospel Partnership (formerly South East Gospel Partnership)	2,573	13,191	(12,902)	1,729	4,591
Mission Minded Conferences	300	8,365	(8,665)	-	-
Special Collections	-	3,628	(3,628)	-	-
Media Fund	31,712	63	(31,207)	-	568
Building Maintenance	2,000	14,505	(16,505)	-	-
IGG ministry fund	2,000	1,125	-	-	3,125
Weekend Away Bursary	-	9,299	-	-	9,299
Hardship Fund	-	11,388	(7,078)	-	4,310
	166,070	189,328	(216,915)	1,883	140,366



## Notes to the Financial Statements

For the year ended 31 December 2021

### C) Designated Fund

	At 1 January 2021	Incoming Resources	Expenditure	Transfers	At 31 December 2021
Strategic Reserve	-	-	-	1,200,000	1,200,000

During the year, the PCC received an exceptional donation, and also a legacy of £700,000 from a former member of the congregation. Given the exceptional nature of these gifts the PCC has decided to transfer £1,200,000, to a new Designated Fund entitled Strategic Reserve, the purpose of which is to support future ministry opportunities highlighted by its 2030 Vision. The most appropriate way of deploying these funds is still under discussion.

### 16. Analysis of net assets between funds

Fund balances at 31 December 2021 are represented by:	Tangible fixed assets	Current assets	Current liabilities	Total Funds
<b>Unrestricted Funds</b>				
General Fund	-	2,174,984	(249,389)	1,925,595
Designated Fund (Strategic Reserve)	-	1,200,000	-	1,200,000
Fixed Assets Fund	29,284	-	-	29,284
<b>Total Unrestricted Funds</b>	<b>29,284</b>	<b>3,374,984</b>	<b>(249,389)</b>	<b>3,154,879</b>
<b>Restricted Funds</b>				
Trainee Christian Leaders	-	25,000	-	25,000
North Bishopsgate	-	26,861	-	26,861
Music Student Ministry	-	33,532	-	33,532
Mandarin Ministry	-	18,684	-	18,684
Other Restricted Funds	-	54,503	-	54,503
<b>Total Restricted Funds</b>	<b>-</b>	<b>158,580</b>	<b>-</b>	<b>158,580</b>
<b>Total Funds</b>	<b>29,284</b>	<b>3,533,564</b>	<b>(249,389)</b>	<b>3,313,459</b>

## Notes to the Financial Statements

For the year ended 31 December 2021

### 17. Related Party Disclosures

#### Transactions with PCC members and Key Management Personnel (KMP)

During the year there were 51 PCC members (2020: 50). These members, along with close family members, donated £846,273 (2020: £867,744) to the PCC. No sole PCC member held control or significant influence over the affairs of the PCC during the year, nor was any member of the PCC during the year remunerated for being a member. No expenses were reimbursed to the PCC members in the course of their roles as members. Five (2020: 2) non-clergy members or their close family were reimbursed travel, subsistence and other expenses amounting to £2,540 (2020: £1,137) during the year.

The PCC had one member (2020:1) who was also an employee of the PCC. The PCC had 3 (2020: 3) members who each had close family members who were employees of the PCC. The aggregate remuneration paid to these employees in the year amounted to £110,167 (2020: £43,509).

Members of the clergy are not employed by the PCC but by the Church Commissioners. The remuneration of the clergy is in accordance with the Stipend Scale for the Diocese of London and the PCC reimburses the majority of their employment costs via the Diocese of London. In addition, ordained Clergy are provided with living accommodation as part of the requirements of their role. During the year 8 PCC members (2020: 5) were part of the ordained clergy. The aggregate amount reimbursed during the year to the Diocese of London in respect of 6 (2020: 4) of those PCC members amounted to £155,041 (2020: £159,600). The cost of another member of the ordained clergy was reimbursed to another body and amounted to £42,176 (2020: £41,980). The PCC incurred accommodation costs (rent, council tax and utilities) during the year in respect of the clergy members amounting to £130,205 (2020: £135,201). The PCC also gave removal and resettlement grants to 2 (2020: Nil) new clergy members during the year, these amounted to £11,380 (2020: £Nil). During the year, the total of specific ministry costs reimbursed to clergy members or members of their close family amounted to £5,871 (2020: £975). Payments amounting to £20,977 (2020: £17,979) were made to one (2020: 1) clergy member by way of pastoral support to him and his family. £1,500 (2020: Nil) was given as a leaving gift to a former member of the clergy who left during the year.

The PCC defines KMP as 7 (2020: 4) senior clergy members, the Partnership & Projects Team Leader, the Operations Manager and one ordained ministry leader who is an employee. The pay, benefits and expenses of the clergy are dealt with above. The pay and benefits of the other key management personnel are set annually by the PCC's Finance Committee, in relation to the church's salary bands and the individual needs of the employee. Salary bands are benchmarked against other charities, churches and key worker roles on a periodic basis. In 2021 the KMP who were not members of the PCC, received remuneration of £99,641 (2020: £178,522). They also reclaimed ministry expenses, mainly travel and subsistence, from the PCC totalling £506 (2020: £597).

#### Transactions with other related parties

##### Parochial Church Council of St Peter upon Cornhill (SPC) (excepted from registration by the Charities Commission)

St Helen's PCC members Rev W Taylor, Mr B O'Donoghue and Mr S Congdon and Key Management Personnel, Rev H Eatock-Taylor and Mr J Barrington were members of the PCC of SPC throughout the year, and 7 other employees of St Helen's were members for all or part of the year.

St Helen's uses the SPC church building for various small group ministries and to provide study space for Associates. No rent was paid during 2021 or 2020 by St Helen's for this use.

During the year:

St Helen's made grants totalling £45,500 (2020: £47,500) to SPC.

St Helen's received fees of £1,000 (2020: £1,000) from SPC under an agreement for the provision of management services.

St Helen's incurred operating expenses on behalf of SPC amounting to £2,296 (2020: £1,952) which were recovered from SPC.

## Notes to the Financial Statements

### For the year ended 31 December 2021

St Helen's received a donation on behalf of SPC amounting to £3,001 (2020: £Nil) which was passed on to SPC.

#### 18. Transactions with other relevant charities

##### Great St Helen's Trust (GSHT) (registered charity no. 1089919)

GSHT provides support for Christian ministry in London.

PCC member Mr B O'Donoghue, is a trustee of GSHT.

During the year:

GSHT provided living accommodation for 3 clergy members of the PCC (2020:3) and for ministry associates and staff members. The total rent paid for the year was £207,107 (2020: £223,800).

GSHT provided office and shop space to St Helen's. The rent paid to GSHT during the year in respect of this amounted to £114,900 (2020: £126,163).

GSHT incurs the annual stipend costs of the Rector (PCC member) and recharged that cost to St Helen's - £32,220 (2020: £32,220)

##### Parochial Church Council of St Michael Cornhill (SMC) (registered charity no. 1179240)

St Helen's has close links with St Michael's but does not have control over its activities. Over the course of the year, 3 members of St Michael's PCC were also PCC members of St Helen's: Rev C Skrine, Chair and Priest-in-Charge (until April 2021), Rev L Cornelius and Mrs J Taylor, wife of Rev W Taylor, St Helen's Chair. 3 members of St Michael's PCC are employees of St Helen's: Ms M Vander Steen, Mr L Elbourne and Mr H Eatock-Taylor, who is also a KMP of St Helen's. 7 members of St Michael's PCC are also members of the congregation at St Helen's.

During the year:

St Helen's incurred operating expenses on behalf of SMC amounting to £13 (2020: £Nil) and recovered them from SMC.

St Helen's has entered into an agreement with SMC to provide bookkeeping and accounting services for an annual fee of £2,000 (2020: £2,000)

St Helen's provided the services of 4 (2020: 2) ordained clergy to lead the ministry at St Michael's. No charge was made for these services.

##### Crossway Stratford (Crossway) (registered charity no. 1172415)

St Helen's established an independent church plant at Crossway, Stratford in 2017 and it became an independent charity in 2018. Prior to that, the ministry at Stratford operated as a restricted fund within St Helen's. Part of this arrangement was that the Rev J Child (a St Helen's PCC clergy member until July 2017) would cease to be licensed in the Diocese of London and would be relicensed in the Chelmsford diocese which would, accordingly, be responsible for paying his stipends and related costs. His relicensing has not, to date, been concluded, with the result that St Helen's continues to be charged for those costs by the Diocese of London. The amount involved was £39,900 (2020: £39,900), which was fully recovered from Crossway.

##### Renew Conference (Renew) (registered charity no. 1174727)

St Helen's PCC members Rev W Taylor (until September 2021) and Mr B O'Donoghue, were trustees of ReNew during the year.

During the year:

St Helen's paid £650 (2020: £Nil) in order for 2 PCC members, one KMP and one employee to attend a conference held by ReNew.

St Helen's paid an invoice from ReNew of £4,000 in relation to website development fees for the London Gospel Partnership website.

St Helen's also transferred giving intended for the ReNew Future Leaders conference of £3,812 to ReNew.

## Notes to the Financial Statements

For the year ended 31 December 2021

### 19. Statement of Financial Activities (for the prior year)

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Further details Note
<b>Income and endowments from:</b>				
Donations and legacies	2,932,302	161,484	3,093,786	2
Charitable activities	117,760	11,953	129,713	3
Other trading activities	119,093	-	119,093	4
Investments	8,330	-	8,330	5
Other income	22,784	15,891	38,675	6
<b>Total income</b>	<b>3,200,269</b>	<b>189,328</b>	<b>3,389,597</b>	
<b>Expenditure on:</b>				
Charitable activities	3,100,974	216,915	3,317,889	9
<b>Total expenditure</b>	<b>3,100,974</b>	<b>216,915</b>	<b>3,317,889</b>	
<b>Net income/(expenditure)</b>	<b>99,295</b>	<b>(27,587)</b>	<b>71,708</b>	
<b>Transfers between funds</b>	<b>(1,883)</b>	<b>1,883</b>	<b>-</b>	<b>10</b>
<b>Net movement in funds</b>	<b>97,412</b>	<b>(25,704)</b>	<b>71,708</b>	
<b>Reconciliation of funds:</b>				
Total funds brought forward	1,913,722	166,070	2,079,792	
<b>Total funds carried forward</b>	<b>2,011,134</b>	<b>140,366</b>	<b>2,151,500</b>	

## Notes to the Financial Statements

For the year ended 31 December 2021

### 20. Operating Lease Commitments

At 31 December 2021 the total of the PCC's future minimum lease payments under non-cancellable operating leases (for rented properties) was:

	2021	2020
	£	£
<b>Amounts payable:</b>		
Within 1 year	74,518	93,455
Within 2 to 5 years	2,875	76,938
Total	77,393	170,393

### 21. Other Commitments

At 31 December 2021, there were no material outstanding commitments (2020: £11,000).

### 22. Contingent Assets

At 31 December 2021, there were no contingent assets (2020: £12,500)

### 23. Bequest of freehold properties

As reported in the 2019 financial statements, the Rector and Churchwardens of St Helen's, Bishopsgate were informed in October 2018 that they had been left a legacy of three properties in the East End of London, the aggregate market value of which is estimated at around £2,000,000. The properties were left to the Rector and Churchwardens of St Helens, rather than to the PCC as a body.

At its meeting in February 2021, the PCC agreed to put in place a legal agreement so that the day-to-day management and upkeep of the properties is overseen by the PCC at its cost, in return for use of the houses and/or any rental income.

During the year, the PCC received final confirmation that the relevant Diocesan Authority, the London Diocesan Fund (LDF), in its role as Custodian Trustee under the terms of the Incumbents and Churchwardens (Trusts) Measure 1964, as amended, had acquired the freehold of these properties. Under this arrangement, the Rector and Churchwardens become the Managing Trustees for the properties.

As the PCC has no legal title to these properties, it is of the opinion that they do not form part of its accounting records.

## **Independent Auditor's Report**

To the Parochial Church Council of the Parish of St Helen Bishopsgate with St Andrew Undershaft and St Ethelburga Bishopsgate and St Martin Outwich and St Mary Axe

### **Opinion**

We have audited the financial statements of St Helen's Church for the year ended 31 December 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the church's affairs as at 31 December 2021, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the "Auditors' responsibilities for the audit of the financial statements" section of our report. We are independent of the church in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the PCC Members' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the PCC Members have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the PCC's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### **Other information**

The PCC Members are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information we are required to report that fact.

We have nothing to report in this regard.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

## Independent Auditor's Report

To the Parochial Church Council of the Parish of St Helen Bishopsgate with St Andrew Undershaft and St Ethelburga Bishopsgate and St Martin Outwich and St Mary Axe

- the information given in the financial statements is inconsistent in any material respect with the PCC Members' annual report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

### Responsibilities of PCC Members

As explained more fully in the "*PCC Members' Responsibilities*" statement set out on page 9, the PCC Members are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the PCC Members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the PCC Members are responsible for assessing the church's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the PCC Members either intend to liquidate the church or to cease operations, or have no realistic alternative but to do so.

### Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

- carrying out substantive checking to supporting documents on a sample basis of individual transactions within income and expenditure to give comfort that on a sample basis the SOFA does not contain any irregular items;
- carrying out walk-through testing to verify that the charity's accounting systems and controls are being implemented as designed;
- verifying the existence on a sample basis of individual employees on the payroll; and
- verifying that material balances within the balance sheet are supported by third party evidence to confirm the existence and valuation of these balances at the balance sheet date.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material

## Independent Auditor's Report

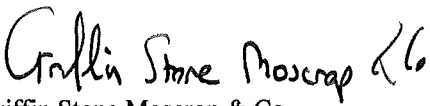
To the Parochial Church Council of the Parish of St Helen Bishopsgate with St Andrew Undershaft and St Ethelburga Bishopsgate and St Martin Outwich and St Mary Axe

- misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the church's internal control.
  - Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the PCC Members.
  - Conclude on the appropriateness of the PCC Members' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the church's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the church to cease to continue as a going concern.
  - Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### Use of our report

This report is made solely to the PCC Members (who are trustees for the purposes of charity legislation), as a body, in accordance with regulations made under section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the PCC Members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the church and the PCC Members, as a body, for our audit work, for this report, or for the opinions we have formed.

  
Griffin Stone Moscrop & Co.  
Chartered Accountants  
Statutory Auditors

21-27 Lamb's Conduit Street  
London  
WC1N 3GS

Date 20 April 2022.....

Griffin Stone Moscrop & Co is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.