

HUB COMMUNITY PROJECT

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR**

**1 JULY 2022
TO 30 JUNE 2023**

Company Registration Number	6889979
Charity Registration Number	1131485

**Hub Community Project
Year Ended 30 June 2023**

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**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2023**

The Trustees who are also Directors of the charity for the purposes of the Companies Act 2006, present their annual report with the financial statements of the charity for the year ended 30 June 2023. The Trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number 6889979

Registered Charity Number 1131485

Registered Office Ayton House, Ayton Road, Wymondham, Norfolk, NR18 0QJ

Trustees

S M Latham (resigned 31.12.22)

S A Louis

G K Watkins

L Bradbeer

Company Secretary D L Rose

Independent Examiner

Berry & Warren Ltd

10 Fairland Street

Wymondham

Norfolk

NR18 0AW

STRUCTURE, GOVERNANCE AND MANAGEMENT:

Governing Document

The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The appointment of trustees is governed by the Articles of Association. The trustee directors shall be subject to retirement by rotation.

Related Parties

Mr G K Watkins and Mr S A Louis are also Trustees of Hope Community Church (Wymondham) Ltd (Hope Community Church) and Mr G K Watkins is a Director of Coffee@Hope Ltd (a trading subsidiary of Hope Community Church (Wymondham) Ltd. Hub Community Project has occupied a building leased by Hope Community Church since 1 September 2010. The use of the venue is recharged by Coffee@Hope Ltd at an hourly rate. During the year, Hub Community Project paid £3,735 to Coffee@Hope Ltd for venue hire.

Risk Management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVE AND ACTIVITIES

Hub Community Project was established under the Memorandum and Articles of Association on 28 April 2009 and registered with the Charity Commission on 3 September 2009. Its primary purposes are to relieve sickness and financial hardship, to promote and preserve good health and to develop the capacity and skills of the socially and economically disadvantaged by the provision of advice, assistance and practical support.

HUB COMMUNITY PROJECT REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2023

Charitable Activities

- Meeting Point continues to offer weekly drop in sessions to serve those who may be feeling alone or isolated and give them an opportunity to make friends. Refreshments are available at every session and birthday cards & cakes are provided for attendees. During the year there were 5 organised lunches at a local restaurant, We have 40 people registered with an average attendance of 20.
- Cup of Caring, the support group for carers continues to offer twice monthly meetings. We organised a planned activity every month eg quiz, Ukulele band, craft and the other sessions took the form of an open coffee morning. During the year we held 3 garden parties and also organised lunches at a local restaurant. We currently have 44 people registered with an average attendance of 25 per session.
- FISH (Fun in School Holidays) continued to respond to needs of families referred to us. We provided a free weekly packed lunch, and a free activity during school holidays. We provided 7 sessions during the year, 54 people benefitted.
- Steps continued to operate as a Food Club until 7 November 2022, offering a 'food bank' where families in need could come and access food. On 8 November the project was changed to a Community Food Store offering food items for sale but at prices significantly lower than local supermarkets. Fresh fruit & vegetables, eggs, bread, ladies sanitary wear and items for babies were available for free. Both models allowed people to stay for refreshments and chat to their peers and/or our volunteers. We are hugely grateful to those local supermarkets and retailers as well as individuals who have, and continue to, donate food. We also delivered food to those families without their own transport and/or who struggled with mental health issues. In the year to 30 June 2023 we have supported 63 households. The project was supported by a great team of very dedicated volunteers. We were able to signpost people to sources of help & advice and to distribute grants to them eg the Household Support Fund Grants.
- The Space, our weekly after school youth drop in project, did not resume in September 2022 due to a lack of volunteer team.
- We ran our Christmas Hamper project for an eighth year. We packed donated items for a complete Christmas lunch into hampers and distributed these to those most in need in the community. We distributed 55 hampers (57 in 2022) to people who were nominated by local agencies or individuals.

No fundraising events took place during the year. We received £57,602 in grants, the majority of which related to Steps. At 30 June 2023 grant funding of £22,964 was carried forward for capital expenditure ie the purchase of a portacabin, and associated fixtures and fittings, for use as a stand alone Community Food Shop.

It is the desire of the Trustees that projects continue.

Hub Community Project continues to be about enriching people's lives, helping and supporting people and building a cohesive community by encouraging inclusion and integration. It provides the settings and opportunities for people to be empowered and to grow in relationship skills. It provides much needed resources and equipping for those who need assistance in our community and enables them to build strong foundations for their futures.

FINANCIAL REVIEW

Reserves Policy and Going Concern

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees have agreed a reserves policy, based on Charity Commission guidance, which seeks to hold the equivalent of 3 months' normal running costs in reserve, equivalent to £12,000. The present level of reserves of £85,547 is sufficient to support the charity's current activities. Of these funds £22,964 is carried forward for the purchase of a portacabin for use as a stand alone Community Food Shop. The surplus funds are held due to the uncertainty of future costs and grant funding available in the present economic climate. The Trustees will endeavour not to retain reserves unnecessarily. Unrestricted reserves at 30 June 2023 totalled £9,431 (2022 £4,433) and a further £76,116 (2022 £39,778) is held as restricted. The free reserves of the charity at 30 June 2023 (being the unrestricted current assets less unrestricted current liabilities) amount to £9,431 (2022 £4,433).

**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2023**

Principal Funding Sources

The Charity registered with the Fundraising Regulator in February 2019.

The Charity received 69% of its income from grants, all of which were provided for specific purposes. It also received regular donations from private donors.

The charity has not used a professional fundraiser during the year. No complaints have been received about the charity's fundraising activities.

The Charity generated a surplus for the year of £ 41,336 as detailed in the SOFA. Funds carried forward at 30 June 2023 are £ 85,547 as shown in the Balance Sheet.

ON BEHALF OF THE BOARD:



G Watkins – Trustee

15 FEBRUARY 2024

Independent Examiner's Report to the Trustees of Hub Community Project

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 30 June 2023.

Responsibilities and Basis of Report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

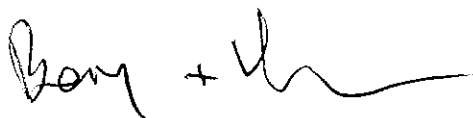
Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.



Joanne Fox BA FCA
Berry & Warren Ltd
 Chartered Accountants
 10 Fairland Street
 Wymondham
 Norfolk
 NR18 0AW

Date 27 FEBRUARY 2024

Hub Community Project
Statement of Financial Activities
For the year ended 30 June 2023

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary Income	2	6,521	68,937	75,458	35,347
Trading Income		4,930	0	4,930	0
Incoming resources from charitable activities					
Charitable activities	3	0	2,585	2,585	4,406
Total incoming resources		11,451	71,522	82,973	39,753
RESOURCES EXPENDED					
Expenditure on Charitable Activities	4	6,453	35,184	41,637	28,841
Hoppers funds transferred to Hope Community Church		0	0	0	1,148
Total resources expended		6,453	35,184	41,637	29,989
NET INCOMING/(OUTGOING) RESOURCES before transfers		4,998	36,338	41,336	9,764
Gross transfers between funds		0	0	0	0
Total funds brought forward		4,433	39,778	44,211	34,447
TOTAL FUNDS CARRIED FORWARD		9,431	76,116	85,547	44,211

The notes on pages 7 - 15 form part of these financial statements

Hub Community Project
Company number 6889979
Balance Sheet at 30 June 2023

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		Notes	2023 £	2022 £
FIXED ASSETS	Tangible assets	7	2,414	4,097
CURRENT ASSETS				
Cash at bank			83,887	41,319
Cash in hand			328	207
Debtors		8	1,517	704
Creditors	Amounts falling due in one year	9	(2,599)	(2,116)
NET CURRENT ASSETS			<u>83,133</u>	<u>40,114</u>
NET ASSETS			<u>85,547</u>	<u>44,211</u>
FUNDS				
Unrestricted Funds			9,431	4,433
Restricted Funds			76,116	39,778
TOTAL FUNDS			<u>85,547</u>	<u>44,211</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS

CURRENT YEAR:

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Tangible Fixed Assets	0	2,414	2,414
Current Assets	9,617	76,115	85,732
Creditors due within one year	186	2,413	2,599
Total	9,431	76,116	85,547

PRIOR YEAR:

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £
Tangible Fixed Assets	0	4,097	4,097
Current Assets	4,498	37,732	42,230
Creditors due within one year	65	2,051	2,116
Total	4,433	39,778	44,211

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006.

The Members have not required the charitable company to obtain an audit of its financial statements for the period ended 30 June 2023 in accordance with Section 476 of the Companies Act 2006.

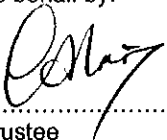
The Trustees acknowledge their responsibilities for:

a) ensuring that the charitable company keeps proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with Sections 386 and 387 of the Companies Act 2006.

b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime and with the Financial Reporting Standard (FRS 102) (effective 1 January 2019).

These financial statements were approved by the Board of Trustees on 15 FEBRUARY 2024 and were signed on its behalf by:

Signed 
S Louis – Trustee

The notes on pages 8 - 15 form part of these financial statements

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2023**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements of the charitable company, which meets the definition of a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), Financial Reporting Standard 102, 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Preparation of the accounts on a going concern basis

The trustees have reviewed the charity's budget for the next 12 months and based on that have a reasonable expectation that the charity will have adequate reserves to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:
the company becomes legally entitled to the income;
it is probable the income will be received; and
the amount of income receivable can be measured reliably

Incoming Resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the company is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the company of the service or facility received.

Estimating the fair value of donated food for resale in the Steps Community Store is impractical because of the volume of low-value items received. Therefore donated goods for resale are not recognised on receipt. Instead, the value to the charity of the donated goods sold is recognised as income when sold. The value of food in stock at 30 June 2023 was valued at the lower of cost and net realisable value. All the food was donated and therefore the value was £0.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and liabilities

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Liability recognition

Liabilities are recognised as soon as there is a legal or contractual obligation committing the company to pay out resources.

Assets

Tangible fixed assets for use by the company are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, at the value to the charity on receipt. Fixed assets are depreciated on a straight line basis at 33%.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2023**

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Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Company Status

The charity is a company limited by guarantee. Each Member's share is limited to £ 10.

2 VOLUNTARY INCOME

	2023 Unrestricted £	2023 Restricted £	2023 Total £	2022 Total £
Gifts and donations	5,456	11,335	16,791	29,739
Other Income	481	0	481	146
Gift Aid	584	0	584	799
Grants received (net of grants repaid)	0	57,602	57,602	4,663
	<u>6,521</u>	<u>68,937</u>	<u>75,458</u>	<u>35,347</u>

	2022 Unrestricted £	2022 Restricted £	2022 Total £
Gifts and donations	3,033	26,706	29,739
Other income	146	0	146
Gift Aid	799	0	799
Grants received	0	4,663	4,663
	<u>3,978</u>	<u>31,369</u>	<u>35,347</u>

3 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2023 Unrestricted £	2023 Restricted £	2023 Total £	2022 Total £
Voluntary Subscriptions	0	2,585	2,585	4,406
	<u>0</u>	<u>2,585</u>	<u>2,585</u>	<u>4,406</u>

	2022 Unrestricted £	2022 Restricted £	2022 Total £
Voluntary Subscriptions	0	4,406	4,406
	<u>0</u>	<u>4,406</u>	<u>4,406</u>

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2023**

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4 EXPENDITURE ON CHARITABLE ACTIVITIES

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	
	£	£	£	£
Hire of facilities	0	4,988	4,988	8,008
Staff costs	936	14,209	15,145	10,202
Grants paid	0	5,049	5,049	1,150
Goods purchased for resale	4,260	3,217	7,477	0
Training	0	12	12	418
Transport	0	157	157	77
Resources & Outings	0	2,231	2,231	1,311
Consumables	0	2,753	2,753	4,264
Cleaning	37	0	37	119
Depreciation	0	1,893	1,893	1,525
Insurance	646	145	791	909
Advertising	0	83	83	465
Profit on sale of fixed assets	0	0	0	(150)
Bank Charges	100	0	100	11
Telephone, postage and stationery	9	226	235	0
Professional fees	465	221	686	451
Sundry	0	0	0	81
	6,453	35,184	41,637	28,841

	2022	2022	2022
	Unrestricted	Restricted	Total
	£	£	£
Hire of facilities	0	8,008	8,008
Staff costs	1,416	8,786	10,202
Grants paid	0	1,150	1,150
Training	0	418	418
Transport	0	77	77
Resources & Outings	0	1,311	1,311
Consumables	0	4,264	4,264
Cleaning	0	119	119
Depreciation	0	1,525	1,525
Insurance	747	162	909
Advertising	0	465	465
Profit on sale of fixed assets	0	(150)	(150)
Bank Charges	11	0	11
Professional fees	451	0	451
Sundry	61	20	81
	2,686	26,155	28,841

Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2023

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STAFF COSTS

	2023	2022
	£	£
Gross salary - Seconded	15,145	10,202
	<u>15,145</u>	<u>10,202</u>

During the year the charity seconded 3 members of staff. During the year ended 30 June 2022 the charity seconded 4 members of staff (see note 11).

6 **NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	<u>1,893</u>	<u>1,525</u>

7 **TANGIBLE FIXED ASSETS**

	Website	Equipment	Store Cupboard	Total
COST				
At 1 July 2022	840	9,439	4,500	14,779
Additions	0	210	0	210
Disposals	0	0	0	0
At 30 June 2023	<u>840</u>	<u>9,649</u>	<u>4,500</u>	<u>14,989</u>
DEPRECIATION				
At 1 July 2022	840	8,687	1,155	10,682
Charge for the year	0	196	1,697	1,893
Disposals	0	0	0	0
At 30 June 2023	<u>840</u>	<u>8,883</u>	<u>2,852</u>	<u>12,575</u>
NET BOOK VALUE				
At 30 June 2023	<u>0</u>	<u>766</u>	<u>1,648</u>	<u>2,414</u>
At 30 June 2022	<u>0</u>	<u>752</u>	<u>3,345</u>	<u>4,097</u>

8 **DEBTORS AND PREPAYMENTS**

	2023	2022
	£	£
Prepayments	1,235	362
Gift Aid Recoverable	282	342
	<u>1,517</u>	<u>704</u>

9 **CREDITORS:AMOUNTS FALLING DUE IN ONE YEAR**

	2023	2022
	£	£
Trade Creditors	1,171	161
Other Creditors	1,428	1,955
	<u>2,599</u>	<u>2,116</u>

10 MOVEMENT IN FUNDS

Year ended 30 June 2023	At 1.7.22	Income	Expenditure	Transfers Between Funds	At 30.6.23
	£	£	£	£	£
Unrestricted Funds					
General Fund	4,433	11,451	6,453	0	9,431
Restricted Funds:					
The Space	625	26	405	0	246
Cup of Caring	2,206	1,397	2,322	766	2,047
Meeting Point	1,844	1,539	2,749	3,076	3,710
FISH	974	10,415	2,146	643	9,886
Steps	28,811	52,206	22,096	0	58,921
Neighbours in Need	643	0	0	(643)	0
All Aboard	3,842	0	0	(3,842)	0
Hampers	833	690	417	0	1,106
Grants	0	5,249	5,049	0	200
<u>Total Funds</u>	<u>44,211</u>	<u>82,973</u>	<u>41,637</u>	<u>0</u>	<u>85,547</u>

Year ended 30 June 2022	At 1.7.21	Income	Expenditure	Transfers Between Funds	At 30.6.22
	£	£	£	£	
Unrestricted Funds					
General Fund	3,169	3,978	(2,686)	(28)	4,433
Restricted Funds:					
Hoppers	3,766	2,370	(6,136)		0
The Space	2,966	1,066	(3,407)		625
Cup of Caring	3,133	471	(1,398)		2,206
Meeting Point	2,058	2,039	(2,253)		1,844
FISH	1,423	720	(1,169)		974
Food Club	12,832	28,204	(12,225)		28,811
Neighbours in Need	643	0	0		643
All Aboard	4,097	0	(255)		3,842
The Zone	0	0	(28)	28	0
Hampers	360	905	(432)		833
<u>Total Funds</u>	<u>34,447</u>	<u>39,753</u>	<u>(29,989)</u>	<u>0</u>	<u>44,211</u>

A transfer was made to reallocate the All Aboard funding to Meeting Point and Cup of Caring. The amount of £3,842 at 1.7.23 included £3,366 remaining from the Connecting Older People grant from Norfolk Community Foundation. As All Aboard was not continuing the Foundation agreed that these transfers could be made as those attending Cup of Caring and Meeting Point met the criteria for the grant. The balance of £476 related to own funds generated for the project and the Trustees approved the transfer.

Neighbours in Need did not resume after the Coronavirus pandemic and the Trustees approved the balance of funds of £643 transferred to FISH. The balance consisted of grant funding from South Norfolk Council who were informed of the decision.

Cup of Caring – funding was secured to support the running costs of the twice monthly sessions

Meeting Point – funding was secured to support the running costs of the weekly sessions.

FISH – funding was secured to support the running costs of the sessions taking place in school holiday periods.

Steps – funding was secured to finance the cost of a portacabin, fixtures and fittings for a dedicated food shop (the expenditure was incurred in the following accounting year) and to support the running costs of the twice weekly sessions.

Hampers – funding was secured to support the packing and distribution of free hampers containing everything needed for a traditional Christmas lunch.

11 RELATED PARTY DISCLOSURES

During the year Mr G Watkins and Mr S Louis were Trustees and Directors of Hope Community Church (Wymondham) Ltd and Mr G Watkins was a Director of Coffee@Hope Ltd.

During the year Hub Community Project received a donation of £ 0 (2022 £20,000) from Hope Community Church (Wymondham) Ltd. The donation in 2022 was for the salary of the Steps project leader for the two years to 31 December 2023 and is included as a Restricted Fund.

During the year Hub Community Project paid Hope Community Church (Wymondham) Ltd £ 15,145 (2022 £ 10,202) for secondment of staff. A further £462 has been paid in respect of software costs recharged.

Hub Community Project occupies the building at Ayton House, Ayton Road, Wymondham. This building is also occupied by Hope Community Church (Wymondham) Ltd on a leasehold basis and Coffee@Hope Ltd. From 1 January 2017 the use of the venue is recharged by Coffee@Hope Ltd at an hourly rate. During the year, Hub Community Project paid £3,735 (2022 £6,780) to Coffee@Hope Ltd for venue hire.

At 30 June 2023 the following amounts were outstanding to Hope Community Church (Wymondham) Ltd: £1,572 for staff secondment (2022 £ 1,954) and £31 for software (2022 £31).

12 RISK ASSESSMENT

The Trustees consider the major risks to which the charity is exposed and identifies the appropriate mitigation. To this end the charity has taken out employer's liability and public liability insurance.

Strict child protection and vulnerable adult safeguarding policies are implemented, all volunteers who work with children or vulnerable adults are subject to Disclosure & Barring Service checks and must comply with detailed guidelines for the care of children and vulnerable adults.

The Trustees believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. A system of financial controls exists to prevent the loss of the company's assets through fraud and mismanagement.

13 PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the company has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the company should undertake.