

HUB COMMUNITY PROJECT

England & Wales · Charity number 1131485

Details

Status Registered

Legal form Charitable company

Company number [06889979](#)

Registered 2009-09-03

Register [View on the Charity Commission register](#)

Contact

Address Ayton House
Ayton Road
Wymondham
Norfolk
NR18 0QJ

Phone 01953798505

Email info@hubproject.org.uk

Website www.hubproject.org.uk

Activities

Objects: 1 TO RELIEVE PERSONS IN WYMONDHAM, NORFOLK AND THE SURROUNDING AREA WHO ARE IN CONDITIONS OF NEED OR HARDSHIP OR WHO ARE AGED OR SICK THROUGH THE PROVISION OF ADVICE, ASSISTANCE AND PRACTICAL SUPPORT2 TO DEVELOP THE CAPACITY AND SKILLS OF THE MEMBERS OF THE SOCIALLY AND ECONOMICALLY DISADVANTAGED IN WYMONDHAM, NORFOLK AND THE SURROUNDING AREA IN SUCH A WAY THAT THEY ARE BETTER ABLE TO IDENTIFY, AND HELP MEET, THEIR NEEDS AND TO PARTICIPATE MORE FULLY IN SOCIETY3 TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF WYMONDHAM, NORFOLK AND THE SURROUNDING AREA THE PROVISION OR THE ASSISTANCE IN THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE

Activities: Projects including Mother & Toddler group, Support group for carers, Support group and extended activities for those alone and/or isolated, Support group for families, After school youth drop in group, Fun & Lunch in School Holidays for those receiving free school meals, provision of Christmas Hampers to those most in need.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- **Area of benefit:** WYMONDHAM, NORFOLK
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£72,585	£80,180	-	-
2024-06-30	£63,420	£71,413	-	-
2023-06-30	£82,973	£41,637	-	-
2022-06-30	£39,753	£29,989	-	-
2021-06-30	£22,228	£14,335	-	-

Trustees

Name	Role	Appointed
GRANTLEY WATKINS	Chair	
LINDA PHYLLIS BRADBEER		2012-07-19
STEPHEN ALEXANDER LOUIS		

HUB COMMUNITY PROJECT

England & Wales - Charity number 1131485

Accounts

HUB COMMUNITY PROJECT

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR**

**1 JULY 2024
TO 30 JUNE 2025**

Company Registration Number 6889979

Charity Registration Number 1131485

**Hub Community Project
Year Ended 30 June 2025**

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**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2025**

The Trustees who are also Directors of the charity for the purposes of the Companies Act 2006, present their annual report with the financial statements of the charity for the year ended 30 June 2025. The Trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number **6889979**

Registered Charity Number **1131485**

Registered Office **Ayton House, Ayton Road, Wymondham, Norfolk, NR18 0QJ**

Trustees

S A Louis
G K Watkins
L Bradbeer

Company Secretary D L Rose

Independent Examiner

BW Audit Ltd
Berry & Warren
10 Fairland Street
Wymondham
Norfolk
NR18 0AW

STRUCTURE, GOVERNANCE AND MANAGEMENT:

Governing Document

The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The appointment of trustees is governed by the Articles of Association. The trustee directors shall be subject to retirement by rotation.

Related Parties

Mr G K Watkins is a Director of Coffee@Hope Ltd (a trading subsidiary of Hope Community Church (Wymondham) Ltd. Hub Community Project has occupied a building leased by Hope Community Church since 1 September 2010. The use of the venue is recharged by Coffee@Hope Ltd at an hourly rate. During the year, Hub Community Project paid £ 3,420 to Coffee@Hope Ltd for venue hire.

Risk Management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVE AND ACTIVITIES

Hub Community Project was established under the Memorandum and Articles of Association on 28 April 2009 and registered with the Charity Commission on 3 September 2009. Its primary purposes are to relieve sickness and financial hardship, to promote and preserve good health and to develop the capacity and skills of the socially and economically disadvantaged by the provision of advice, assistance and practical support.

**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2025**

Charitable Activities

- Meeting Point continues to offer weekly drop in sessions to serve those who may be feeling alone or isolated and give them an opportunity to make friends. Refreshments are available at every session and birthday cards & cakes are provided for attendees. During the year there were organised lunches at a local restaurant. We have 42 people registered with an average attendance of 25.
- Cup of Caring, the support group for carers continues to offer twice monthly meetings. We organised a planned activity every other month eg quiz, Ukulele band, craft and the other sessions took the form of an open coffee morning. During the year we held garden parties and also organised lunches at a local restaurant. We currently have 30 people registered with an average attendance of 25 per session.
- FISH (Fun in School Holidays) continued to respond to needs of families referred to us. We provided a free weekly lunch, and a free activity, during school holidays. We provided 8 sessions during the year, 60 people benefitted.
- Steps Community Food Store is one of 26 such food Hubs across Norfolk belonging to the Nourishing Norfolk Network which enables sharing of support, information and resources to help combat food insecurity. Steps continues to offer food items for sale but at prices significantly lower than local supermarkets. Fresh fruit & vegetables, bread, ladies sanitary wear and items for babies were available for free. Customers can stay for refreshments and chat to their peers, our volunteers and practitioners from visiting Agencies. We also delivered food to those families without their own transport and/or who struggled with mental health issues. In the year to 30 June 2025 we have supported 115 households. We were able to signpost people to sources of help & advice. We are hugely grateful to those local supermarkets and retailers as well as individuals who have, and continue to, donate food. The project was supported by a great team of very dedicated volunteers as well as Norfolk Community Foundation.
- We ran our Christmas Hamper project for the tenth year. We packed donated items for a complete Christmas lunch into hampers and distributed these to those most in need in the community. We distributed 56 hampers (65 in 2024) to people who were nominated by local agencies or individuals.

No fundraising events took place during the year. We received £ 28,233 in grants of which £18,400 were for distribution to customers of the Steps Community Food Shop (see note 10).

It is the desire of the Trustees that projects continue.

Hub Community Project continues to be about enriching people's lives, helping and supporting people and building a cohesive community by encouraging inclusion and integration. It provides the settings and opportunities for people to be empowered and to grow in relationship skills. It provides much needed resources and equipping for those who need assistance in our community and enables them to build strong foundations for their futures.

FINANCIAL REVIEW

Reserves Policy and Going Concern

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees have agreed a reserves policy, based on Charity Commission guidance, which seeks to hold the equivalent of 3 months' normal running costs in reserve, equivalent to £15,750. The present level of reserves of £69,959 is sufficient to support the charity's current activities. The surplus funds are held due to the uncertainty of future costs and grant funding available in the present economic climate. The Trustees will endeavour not to retain reserves unnecessarily. Unrestricted reserves at 30 June 2025 totalled £34,660 (2024 £19,424) and a further £35,299 (2024 £58,130) is held as restricted. The free reserves of the charity at 30 June 2025 (being the unrestricted current assets less unrestricted current liabilities) amount to £34,660 (2024 £19,424).

RISK ASSESSMENT

The Trustees consider the major risks to which the charity is exposed and identifies the appropriate mitigation. To this end the charity has taken out employer's liability and public liability insurance. Strict child protection and vulnerable adult safeguarding policies are implemented, all volunteers who work with children or vulnerable adults are subject to Disclosure & Barring Service checks and must comply with detailed guidelines for the care of children and vulnerable adults. The Trustees believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. A system of financial controls exists to prevent the loss of the company's assets through fraud and mismanagement.

PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the company has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the company should undertake.

**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2025**

Principal Funding Sources

The Charity registered with the Fundraising Regulator in February 2019.

The Charity received 40 % of its income from grants, all of which were provided for specific purposes. It also received regular donations from private donors.

The charity has not used a professional fundraiser during the year. No complaints have been received about the charity's fundraising activities.

The Charity generated a deficit for the year of £ 7,595 as detailed in the SOFA. Funds carried forward at 30 June 2025 are £69,959 as shown in the Balance Sheet.

Statement of Trustees' responsibilities

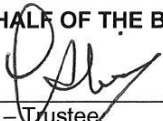
The Trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD:



S Louis – Trustee

Date 2 - Feb - 2026

Independent Examiner's Report to the Trustees of Hub Community Project

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 30 June 2025.

Responsibilities and Basis of Report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.



Joanne Fox BA FCA
BW Audit Ltd
Chartered Accountants
54 Thorpe Road
Norwich
Norfolk
NR1 1RY

Date 3 February 2026

**Hub Community Project
Statement of Financial Activities
For the year ended 30 June 2025**

	Notes	Unrestricted Funds £	Restricted Funds £	2025 Total Funds £	2024 Total Funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary Income	2	1,811	42,107	43,918	44,173
Trading Income		24,287	0	24,287	16,127
Incoming resources from charitable activities					
Charitable activities	3	0	4,380	4,380	3,120
Total incoming resources		<u>26,098</u>	<u>46,487</u>	<u>72,585</u>	<u>63,420</u>
RESOURCES EXPENDED					
Expenditure on Charitable Activities	4	10,275	69,905	80,180	71,413
Total resources expended		<u>10,275</u>	<u>69,905</u>	<u>80,180</u>	<u>71,413</u>
NET INCOMING/(OUTGOING) RESOURCES before transfers		15,823	(23,418)	(7,595)	(7,993)
Gross transfers between funds		(587)	587	0	0
Total funds brought forward		19,424	58,130	77,554	85,547
TOTAL FUNDS CARRIED FORWARD		<u><u>34,660</u></u>	<u><u>35,299</u></u>	<u>69,959</u>	<u>77,554</u>

The notes on pages 7 - 14 form part of these financial statements

Hub Community Project
Company number 6889979
Balance Sheet at 30 June 2025

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		Notes	2025 £	2024 £
FIXED ASSETS	Tangible assets	7	15,177	20,474
CURRENT ASSETS				
Cash at bank			55,611	63,421
Cash in hand			500	357
Stock on hand			607	146
Debtors		8	889	899
Creditors	Amounts falling due in one year	9	(2,825)	(7,743)
NET CURRENT ASSETS			54,782	57,080
NET ASSETS			69,959	77,554
FUNDS				
Unrestricted Funds			34,660	19,424
Restricted Funds			35,299	58,130
TOTAL FUNDS			69,959	77,554

ANALYSIS OF NET ASSETS BETWEEN FUNDS

CURRENT YEAR:

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £
Tangible Fixed Assets	0	15,177	15,177
Current Assets	34,670	22,937	57,607
Creditors due within one year	10	2,815	2,825
Total	34,660	35,299	69,959

PRIOR YEAR:

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £
Tangible Fixed Assets	0	20,474	20,474
Current Assets	19,431	45,392	64,823
Creditors due within one year	7	7,736	7,743
Total	19,424	58,130	77,554

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006.

The Members have not required the charitable company to obtain an audit of its financial statements for the period ended 30 June 2024 in accordance with Section 476 of the Companies Act 2006.

Hub Community Project
Company number 6889979
Balance Sheet at 30 June 2025

These financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and preparation of financial statements.

These financial statements were approved by the Board of Trustees on 2-feb-2026 and were signed on its behalf by:

Signed
S Louis – Trustee



The notes on pages 8 - 14 form part of these financial statements

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2025**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements of the charitable company, which meets the definition of a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), Financial Reporting Standard 102, 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Preparation of the accounts on a going concern basis

The trustees have reviewed the charity's budget for the next 12 months and based on that have a reasonable expectation that the charity will have adequate reserves to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:
the company becomes legally entitled to the income;
it is probable the income will be received; and
the amount of income receivable can be measured reliably

Incoming Resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Trading Income

Trading income relates to food sold within the Steps Community Food Shop and is recognised on receipt.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the company is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the company of the service or facility received.

Estimating the fair value of donated food for resale in the Steps Community Store is impractical because of the volume of low-value items received. Therefore donated goods for resale are not recognised on receipt. Instead, the value to the charity of the donated goods sold is recognised as income when sold. The value of food in stock at 30 June 2025 was valued at the lower of cost and net realisable value.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and liabilities

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Liability recognition

Liabilities are recognised as soon as there is a legal or contractual obligation committing the company to pay out resources.

Assets

Tangible fixed assets for use by the company are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, at the value to the charity on receipt. Fixed assets are depreciated on a straight line basis at 20%.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Company Status

The charity is a company limited by guarantee. Each Member's share is limited to £ 10.

2 VOLUNTARY INCOME

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Gifts and donations	656	13,874	14,530	18,197
Other Income	901	0	901	1,157
Gift Aid	254	0	254	769
Grants received (net of grants repaid)	0	28,233	28,233	24,050
	<u>1,811</u>	<u>42,107</u>	<u>43,918</u>	<u>44,173</u>

	2024	2024	2024	
	Unrestricted	Restricted	Total	
	£	£	£	
Gifts and donations	1,531	16,666	18,197	
Other Income	1,157	0	1,157	
Gift Aid	769	0	769	
Grants received (net of grants repaid)	0	24,050	24,050	
	<u>3,457</u>	<u>40,716</u>	<u>44,173</u>	

3 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Voluntary Subscriptions	0	4,380	4,380	3,120
	<u>0</u>	<u>4,380</u>	<u>4,380</u>	<u>3,120</u>

	2024	2024	2024	
	Unrestricted	Restricted	Total	
	£	£	£	
Voluntary Subscriptions	0	3,120	3,120	
	<u>0</u>	<u>3,120</u>	<u>3,120</u>	

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2025**

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4 EXPENDITURE ON CHARITABLE ACTIVITIES

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	
	£	£	£	£
Hire of facilities	0	5,562	5,562	5,424
Staff costs	1,254	16,532	17,786	19,265
Grants paid	0	10,701	10,701	5,100
Goods purchased for resale	7,235	24,762	31,997	24,161
Transport	0	50	50	86
Resources & Outings	0	5,352	5,352	4,650
Consumables	0	695	695	2,689
Depreciation	0	5,138	5,138	6,401
Insurance	834	375	1,209	1,063
Advertising		89	89	932
Repairs and renewals		49	49	607
Bank Charges	109	271	380	242
Telephone, postage and stationery	0	170	170	178
Professional fees	839	0	839	615
Sundry	4	0	4	0
Loss on disposal of fixed assets		159	159	0
	10,275	69,905	80,180	71,413

	2024	2024	2024
	Unrestricted	Restricted	Total
	£	£	£
Hire of facilities	0	5,424	5,424
Staff costs	1,105	18,160	19,265
Grants paid	0	5,100	5,100
Goods Purchased for resale	6,485	17,676	24,161
Transport	0	86	86
Resources & Outings	0	4,650	4,650
Consumables	0	2,689	2,689
Depreciation	0	6,401	6,401
Insurance	713	350	1,063
Advertising	0	932	932
Repairs and renewals	573	34	607
Bank Charges	100	142	242
Telephone, postage and stationery	0	178	178
Professional fees	615	0	615
	9,591	61,822	71,413

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2025**

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5		2025	2024
	STAFF COSTS		
		£	£
	Gross salary - Seconded	17,786	19,265
		17,786	19,265

During the year the charity seconded 3 members of staff. During the year ended 30 June 2024 the charity seconded 3 members of staff (see note 11).

6 NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2025	2024
	£	£
Depreciation - owned assets	5,138	6,401
	5,138	6,401

7 TANGIBLE FIXED ASSETS

	Website	Portacabin	Equipment	Store Cupboard	Total
COST					
At 1 July 2024	840	19,672	14,438	4,500	39,450
Additions	0	0	0	0	0
Disposals		0	(520)	0	(520)
At 30 June 2025	840	19,672	13,918	4,500	38,930
DEPRECIATION					
At 1 July 2024	840	3,581	10,055	4,500	18,976
Charge for the year	0	3,934	1,204	0	5,138
Disposals		0	(361)	0	(361)
At 30 June 2025	840	7,515	10,898	4,500	23,753
NET BOOK VALUE					
At 30 June 2025	0	12,157	3,020	0	15,177
At 30 June 2024	0	16,091	4,383	0	20,474

8 DEBTORS AND PREPAYMENTS	2025	2024
	£	£
Prepayments	854	666
Gift Aid Recoverable	35	233
	889	899

9 CREDITORS:AMOUNTS FALLING DUE IN ONE YEAR	2025	2024
	£	£
Trade Creditors	1,602	5,072
Other Creditors	1,223	2,671
	2,825	7,743

10 MOVEMENT IN FUNDS

Year ended 30 June 2025	At 1.7.24	Income	Expenditure	Transfers Between Funds	At 30.6.25
	£	£	£	£	£
Unrestricted Funds					
General Fund	19,424	26,098	10,275	(587)	34,660
Restricted Funds:					
The Space	73	0	159	87	1
Cup of Caring	1,119	3,236	2,660	1,000	2,695
Meeting Point	2,382	5,609	3,143	0	4,848
FISH	5,854	300	3,047	0	3,107
Steps	45,668	18,942	48,936	0	15,674
Hampers	1,834	0	1,260	0	574
Grants	<u>1,200</u>	<u>18,400</u>	<u>10,700</u>	<u>(500)</u>	<u>8,400</u>
Total Funds	<u>77,554</u>	<u>72,585</u>	<u>80,180</u>	<u>0</u>	<u>69,959</u>

Year ended 30 June 2024	At 1.7.23	Income	Expenditure	Transfers Between Funds	At 30.6.24
	£	£	£	£	
Unrestricted Funds					
General Fund	9,431	19,584	9,591	0	19,424
Restricted Funds:					
The Space	246	0	173	0	73
Cup of Caring	2,047	2,112	3,040	0	1,119
Meeting Point	3,710	1,831	3,159	0	2,382
FISH	9,886	364	4,396	0	5,854
Steps	58,921	31,238	44,691	200	45,668
Hampers	1,106	1,991	1,263	0	1,834
Grants	<u>200</u>	<u>6,300</u>	<u>5,100</u>	<u>(200)</u>	<u>1,200</u>
Total Funds	<u>85,547</u>	<u>63,420</u>	<u>71,413</u>	<u>0</u>	<u>77,554</u>

Cup of Caring – funding was secured to support the running costs of the twice monthly sessions
Meeting Point – funding was secured to support the running costs of the weekly sessions.
FISH – funding was secured to support the running costs of the sessions taking place in school holiday periods.
Steps – funding was secured to support the running costs of the thrice weekly sessions.
Hampers – funding was secured to support the packing and distribution of Christmas hampers containing everything needed for a traditional Christmas lunch.
The grants were received for distribution to customers of Steps Community Food Shop:
£10,000 Hardship Fund was mainly used for School Uniform, white goods and other essential costs. Under the terms of the grant agreement £500 was retained as an administration fee.
£8,400 Household Support Fund was for food costs. This grant had not been distributed at 30.6.25.

11 RELATED PARTY DISCLOSURES

During the year Mr G Watkins was a Director of Coffee@Hope Ltd (a subsidiary of Hope Community Church (Wymondham) Ltd)

Hub Community Project occupies the building at Ayton House, Ayton Road, Wymondham. This building is also occupied by Hope Community Church (Wymondham) Ltd on a leasehold basis and Coffee@Hope Ltd. From 1 January 2017 the use of the venue is recharged by Coffee@Hope Ltd at an hourly rate. During the year, Hub Community Project paid £ 3,420 (2024 £3,555) to Coffee@Hope Ltd for venue hire.

During the year no Trustees received any remuneration or other benefits (2024 £nil). During the year no Trustees expenses have been incurred (2024 £nil).

HUB COMMUNITY PROJECT

England & Wales - Charity number 1131485

Accounts

HUB COMMUNITY PROJECT

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR**

**1 JULY 2023
TO 30 JUNE 2024**

Company Registration Number 6889979

Charity Registration Number 1131485

**Hub Community Project
Year Ended 30 June 2024**

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4	Independent Examiner's Report
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**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2024**

The Trustees who are also Directors of the charity for the purposes of the Companies Act 2006, present their annual report with the financial statements of the charity for the year ended 30 June 2024. The Trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number **6889979**

Registered Charity Number **1131485**

Registered Office **Ayton House, Ayton Road, Wymondham, Norfolk, NR18 0QJ**

Trustees

S A Louis
G K Watkins
L Bradbeer

Company Secretary D L Rose

Independent Examiner

BW Audit Ltd
Berry & Warren
10 Fairland Street
Wymondham
Norfolk
NR18 0AW

STRUCTURE, GOVERNANCE AND MANAGEMENT:

Governing Document

The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The appointment of trustees is governed by the Articles of Association. The trustee directors shall be subject to retirement by rotation.

Related Parties

Mr G K Watkins is also a Trustee of Hope Community Church (Wymondham) Ltd (Hope Community Church) and Mr G K Watkins is a Director of Coffee@Hope Ltd (a trading subsidiary of Hope Community Church (Wymondham) Ltd. Hub Community Project has occupied a building leased by Hope Community Church since 1 September 2010. The use of the venue is recharged by Coffee@Hope Ltd at an hourly rate. During the year, Hub Community Project paid £ 3,555 to Coffee@Hope Ltd for venue hire.

Risk Management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVE AND ACTIVITIES

Hub Community Project was established under the Memorandum and Articles of Association on 28 April 2009 and registered with the Charity Commission on 3 September 2009. Its primary purposes are to relieve sickness and financial hardship, to promote and preserve good health and to develop the capacity and skills of the socially and economically disadvantaged by the provision of advice, assistance and practical support.

**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2024**

Charitable Activities

- Meeting Point continues to offer weekly drop in sessions to serve those who may be feeling alone or isolated and give them an opportunity to make friends. Refreshments are available at every session and birthday cards & cakes are provided for attendees. During the year there were 5 organised lunches at a local restaurant. We have 40 people registered with an average attendance of 25.
- Cup of Caring, the support group for carers continues to offer twice monthly meetings. We organised a planned activity every other month eg quiz, Ukulele band, craft and the other sessions took the form of an open coffee morning. During the year we held garden parties and also organised lunches at a local restaurant. We currently have 46 people registered with an average attendance of 30 per session.
- FISH (Fun in School Holidays) continued to respond to needs of families referred to us. We provided a free weekly lunch, and a free activity, during school holidays. We provided 8 sessions during the year, 64 people benefitted.
- Steps Community Food Store is one of 26 such food Hubs across Norfolk belonging to the Nourishing Norfolk Network which enables sharing of support, information and resources to help combat food insecurity. Steps continues to offer food items for sale but at prices significantly lower than local supermarkets. Fresh fruit & vegetables, eggs, bread, ladies sanitary wear and items for babies were available for free. Customers can stay for refreshments and chat to their peers, our volunteers and practitioners from visiting Agencies. We also delivered food to those families without their own transport and/or who struggled with mental health issues. In the year to 30 June 2024 we have supported 88 households. We were able to signpost people to sources of help & advice and to distribute grants to them eg the Household Support Fund Grants. We are hugely grateful to those local supermarkets and retailers as well as individuals who have, and continue to, donate food. The project was supported by a great team of very dedicated volunteers as well as Norfolk Community Foundation.
- We ran our Christmas Hamper project for the ninth year. We packed donated items for a complete Christmas lunch into hampers and distributed these to those most in need in the community. We distributed 65 hampers (55 in 2023) to people who were nominated by local agencies or individuals.

No fundraising events took place during the year. We received £ 24,050 in grants, the majority of which related to Steps.

It is the desire of the Trustees that projects continue.

Hub Community Project continues to be about enriching people's lives, helping and supporting people and building a cohesive community by encouraging inclusion and integration. It provides the settings and opportunities for people to be empowered and to grow in relationship skills. It provides much needed resources and equipping for those who need assistance in our community and enables them to build strong foundations for their futures.

FINANCIAL REVIEW

Reserves Policy and Going Concern

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees have agreed a reserves policy, based on Charity Commission guidance, which seeks to hold the equivalent of 3 months' normal running costs in reserve, equivalent to £14,500. The present level of reserves of £77,554 is sufficient to support the charity's current activities. The surplus funds are held due to the uncertainty of future costs and grant funding available in the present economic climate. The Trustees will endeavour not to retain reserves unnecessarily. Unrestricted reserves at 30 June 2024 totalled £19,424 (2023 £9,431) and a further £58,130 (2023 £76,116) is held as restricted. The free reserves of the charity at 30 June 2024 (being the unrestricted current assets less unrestricted current liabilities) amount to £19,424 (2023 £9,431).

RISK ASSESSMENT

The Trustees consider the major risks to which the charity is exposed and identifies the appropriate mitigation. To this end the charity has taken out employer's liability and public liability insurance. Strict child protection and vulnerable adult safeguarding policies are implemented, all volunteers who work with children or vulnerable adults are subject to Disclosure & Barring Service checks and must comply with detailed guidelines for the care of children and vulnerable adults. The Trustees believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. A system of financial controls exists to prevent the loss of the company's assets through fraud and mismanagement.

PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the company has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the company should undertake.

**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2024**

Principal Funding Sources

The Charity registered with the Fundraising Regulator in February 2019.

The Charity received 38% of its income from grants, all of which were provided for specific purposes. It also received regular donations from private donors.

The charity has not used a professional fundraiser during the year. No complaints have been received about the charity's fundraising activities.

The Charity generated a deficit for the year of £ 7,993 as detailed in the SOFA. Funds carried forward at 30 June 2024 are £ 77,554 as shown in the Balance Sheet.

Statement of Trustees' responsibilities

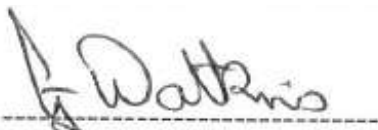
The Trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD:



G Watkins – Trustee

Date 6 MARCH 2025

Independent Examiner's Report to the Trustees of Hub Community Project

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 30 June 2024.

Responsibilities and Basis of Report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

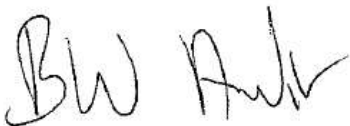
Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.



Joanne Fox BA FCA
BW Audit Ltd
Chartered Accountants
10 Fairland Street
Wymondham
Norfolk
NR18 0AW

Date 17 March 2025

Hub Community Project
Statement of Financial Activities
For the year ended 30 June 2024

	Notes	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary Income	2	3,457	40,716	44,173	75,458
Trading Income		16,127	0	16,127	4,930
Incoming resources from charitable activities					
Charitable activities	3	0	3,120	3,120	2,585
Total incoming resources		19,584	43,836	63,420	82,973
RESOURCES EXPENDED					
Expenditure on Charitable Activities	4	9,591	61,822	71,413	41,637
Total resources expended		9,591	61,822	71,413	41,637
NET INCOMING/(OUTGOING) RESOURCES before transfers		9,993	(17,986)	(7,993)	41,336
Gross transfers between funds		0	0	0	0
Total funds brought forward		9,431	76,116	85,547	44,211
TOTAL FUNDS CARRIED FORWARD		19,424	58,130	77,554	85,547

The notes on pages 7 - 14 form part of these financial statements

Hub Community Project
Company number 6889979
Balance Sheet at 30 June 2024

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		Notes	2024 £	2023 £
FIXED ASSETS	Tangible assets	7	20,474	2,414
CURRENT ASSETS				
Cash at bank			63,421	83,887
Cash in hand			357	328
Stock on hand			146	0
Debtors		8	899	1,517
Creditors	Amounts falling due in one year	9	(7,743)	(2,599)
NET CURRENT ASSETS			57,080	83,133
NET ASSETS			77,554	85,547
FUNDS				
Unrestricted Funds			19,424	9,431
Restricted Funds			58,130	76,116
TOTAL FUNDS			77,554	85,547

ANALYSIS OF NET ASSETS BETWEEN FUNDS

CURRENT YEAR:

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £
Tangible Fixed Assets	0	20,474	20,474
Current Assets	19,431	45,392	64,823
Creditors due within one year	7	7,736	7,743
Total	19,424	58,130	77,554

PRIOR YEAR:

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Tangible Fixed Assets	0	2,414	2,414
Current Assets	9,617	76,115	85,732
Creditors due within one year	186	2,413	2,599
Total	9,431	76,116	85,547

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006.

The Members have not required the charitable company to obtain an audit of its financial statements for the period ended 30 June 2024 in accordance with Section 476 of the Companies Act 2006.

Hub Community Project
Company number 6889979
Balance Sheet at 30 June 2024

These financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and preparation of financial statements.

These financial statements were approved by the Board of Trustees on 6 MARCH 2025 and were signed on its behalf by:

Signed
S Louis – Trustee



The notes on pages 8 - 14 form part of these financial statements

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2024**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements of the charitable company, which meets the definition of a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), Financial Reporting Standard 102, 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Preparation of the accounts on a going concern basis

The trustees have reviewed the charity's budget for the next 12 months and based on that have a reasonable expectation that the charity will have adequate reserves to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the company becomes legally entitled to the income;
- it is probable the income will be received; and
- the amount of income receivable can be measured reliably

Incoming Resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the company is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the company of the service or facility received.

Estimating the fair value of donated food for resale in the Steps Community Store is impractical because of the volume of low-value items received. Therefore donated goods for resale are not recognised on receipt. Instead, the value to the charity of the donated goods sold is recognised as income when sold. The value of food in stock at 30 June 2024 was valued at the lower of cost and net realisable value.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and liabilities

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Liability recognition

Liabilities are recognised as soon as there is a legal or contractual obligation committing the company to pay out resources.

Assets

Tangible fixed assets for use by the company are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, at the value to the charity on receipt. Fixed assets are depreciated on a straight line basis at 33%.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2024**

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Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Company Status

The charity is a company limited by guarantee. Each Member's share is limited to £ 10.

2 VOLUNTARY INCOME

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Gifts and donations	1,531	16,666	18,197	16,791
Other Income	1,157	0	1,157	481
Gift Aid	769	0	769	584
Grants received (net of grants repaid)	0	24,050	24,050	57,602
	<u>3,457</u>	<u>40,716</u>	<u>44,173</u>	<u>75,458</u>
	2023	2023	2023	
	Unrestricted	Restricted	Total	
	£	£	£	
Gifts and donations	5,456	11,335	16,791	
Other Income	481	0	481	
Gift Aid	584	0	584	
Grants received (net of grants repaid)	0	57,602	57,602	
	<u>6,521</u>	<u>68,937</u>	<u>75,458</u>	

3 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Voluntary Subscriptions	0	3,120	3,120	2,585
	<u>0</u>	<u>3,120</u>	<u>3,120</u>	<u>4,406</u>
	2023	2023	2023	
	Unrestricted	Restricted	Total	
	£	£	£	
Voluntary Subscriptions	0	2,585	2,585	
	<u>0</u>	<u>2,585</u>	<u>2,585</u>	

Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2024

4 EXPENDITURE ON CHARITABLE ACTIVITIES

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	
	£	£	£	£
Hire of facilities	0	5,424	5,424	4,988
Staff costs	1,105	18,160	19,265	15,145
Grants paid	0	5,100	5,100	5,049
Goods purchased for resale	6,485	17,676	24,161	7,477
Training	0	0	0	12
Transport	0	86	86	157
Resources & Outings	0	4,650	4,650	2,231
Consumables	0	2,689	2,689	2,753
Cleaning	0	0	0	37
Depreciation	0	6,401	6,401	1,893
Insurance	713	350	1,063	791
Advertising	0	932	932	83
Repairs and renewals	573	34	607	0
Bank Charges	100	142	242	100
Telephone, postage and stationery	0	178	178	235
Professional fees	615	0	615	686
Sundry	0	0	0	0
	9,591	61,822	71,413	41,637

	2023	2023	2023
	Unrestricted	Restricted	Total
	£	£	£
Hire of facilities	0	4,988	4,988
Staff costs	936	14,209	15,145
Grants paid	0	5,049	5,049
Goods Purchased for resale	4,260	3,217	7,477
Training	0	12	12
Transport	0	157	157
Resources & Outings	0	2,231	2,231
Consumables	0	2,753	2,753
Cleaning	37	0	37
Depreciation	0	1,893	1,893
Insurance	646	145	791
Advertising	0	83	83
Bank Charges	100	0	100
Telephone, postage and stationery	9	226	235
Professional fees	465	221	686
	6,453	35,184	41,637

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2024**

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2024

2023

STAFF COSTS

	£	£
Gross salary - Seconded	19,265	15,145
	19,265	15,145

During the year the charity seconded 3 members of staff. During the year ended 30 June 2023 the charity seconded 3 members of staff (see note 11).

6 **NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	6,401	1,893

7 **TANGIBLE FIXED ASSETS**

	Website	Portacabin	Equipment	Store Cupboard	Total
COST					
At 1 July 2023	840	0	9,649	4,500	14,989
Additions	0	19,672	4,789	0	24,461
At 30 June 2024	840	19,672	14,438	4,500	39,450
DEPRECIATION					
At 1 July 2023	840	0	8,883	2,852	12,575
Charge for the year	0	3,581	1,172	1,648	6,401
At 30 June 2024	840	3,581	10,055	4,500	18,976
NET BOOK VALUE					
At 30 June 2024	0	16,091	4,383	0	20,474
At 30 June 2023	0	0	766	1,648	2,414

8 **DEBTORS AND PREPAYMENTS**

2024 **2023**

	£	£
Prepayments	666	1,235
Gift Aid Recoverable	233	282
	899	1,517

9 **CREDITORS:AMOUNTS FALLING DUE IN ONE YEAR**

2024 **2023**

	£	£
Trade Creditors	5,072	1,171
Other Creditors	2,671	1,428
	7,743	2,599

10 MOVEMENT IN FUNDS

Year ended 30 June 2024	At 1.7.23	Income	Expenditure	Transfers Between Funds	At 30.6.24
	£	£	£	£	£
Unrestricted Funds					
General Fund	9,431	19,584	9,591	0	19,424
Restricted Funds:					
The Space	246	0	173	0	73
Cup of Caring	2,047	2,112	3,040	0	1,119
Meeting Point	3,710	1,831	3,159	0	2,382
FISH	9,886	364	4,396	0	5,854
Steps	58,921	31,238	44,691	200	45,668
Hampers	1,106	1,991	1,263	0	1,834
Grants	<u>200</u>	<u>6,300</u>	<u>5,100</u>	<u>(200)</u>	<u>1,200</u>
Total Funds	<u>85,547</u>	<u>63,420</u>	<u>71,413</u>	<u>0</u>	<u>77,554</u>

Year ended 30 June 2023	At 1.7.22	Income	Expenditure	Transfers Between Funds	At 30.6.23
	£	£	£	£	
Unrestricted Funds					
General Fund	4,433	11,451	6,453	0	9,431
Restricted Funds:					
The Space	625	26	405	0	246
Cup of Caring	2,206	1,397	2,322	766	2,047
Meeting Point	1,844	1,539	2,749	3,076	3,710
FISH	974	10,415	2,146	643	9,886
Steps	28,811	52,206	22,096	0	58,921
Neighbours in Need	643	0	0	(643)	0
All Aboard	3,842	0	0	(3,842)	0
Hampers	833	690	417	0	1,106
Grants	<u>0</u>	<u>5,249</u>	<u>5,049</u>	<u>0</u>	<u>200</u>
Total Funds	<u>44,211</u>	<u>82,973</u>	<u>41,637</u>	<u>0</u>	<u>85,547</u>

Cup of Caring – funding was secured to support the running costs of the twice monthly sessions
Meeting Point – funding was secured to support the running costs of the weekly sessions.
FISH – funding was secured to support the running costs of the sessions taking place in school holiday periods.
Steps – funding was secured to support the running costs of the twice weekly sessions.
Hampers – funding was secured to support the packing and distribution of free hampers containing everything needed for a traditional Christmas lunch.

11 RELATED PARTY DISCLOSURES

During the year Mr G Watkins was a Trustee and Director of Hope Community Church (Wymondham) Ltd and a Director of Coffee@Hope Ltd.

During the year Hub Community Project paid Hope Community Church (Wymondham) Ltd £ 19,265 (2023 £ 15,145) for secondment of staff. A further £497 has been paid in respect of software costs recharged.

Hub Community Project occupies the building at Ayton House, Ayton Road, Wymondham. This building is also occupied by Hope Community Church (Wymondham) Ltd on a leasehold basis and Coffee@Hope Ltd. From 1 January 2017 the use of the venue is recharged by Coffee@Hope Ltd at an hourly rate. During the year, Hub Community Project paid £3,555 (2023 £3,735) to Coffee@Hope Ltd for venue hire.

At 30 June 2024 the following amounts were outstanding to Hope Community Church (Wymondham) Ltd: £ 2,936 for staff secondment (2023 £ 1,572) and £71 for software (2023 £31).

During the year no Trustees received any remuneration or other benefits (2023 £nil). During the year no Trustees expenses have been incurred (2023 £nil).

HUB COMMUNITY PROJECT

England & Wales - Charity number 1131485

Accounts

HUB COMMUNITY PROJECT

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR**

**1 JULY 2022
TO 30 JUNE 2023**

Company Registration Number	6889979
Charity Registration Number	1131485

**Hub Community Project
Year Ended 30 June 2023**

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**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2023**

The Trustees who are also Directors of the charity for the purposes of the Companies Act 2006, present their annual report with the financial statements of the charity for the year ended 30 June 2023. The Trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number **6889979**

Registered Charity Number **1131485**

Registered Office **Ayton House, Ayton Road, Wymondham, Norfolk, NR18 0QJ**

Trustees

S M Latham (resigned 31.12.22)
S A Louis
G K Watkins
L Bradbeer

Company Secretary D L Rose

Independent Examiner

Berry & Warren Ltd
10 Fairland Street
Wymondham
Norfolk
NR18 0AW

STRUCTURE, GOVERNANCE AND MANAGEMENT:

Governing Document

The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The appointment of trustees is governed by the Articles of Association. The trustee directors shall be subject to retirement by rotation.

Related Parties

Mr G K Watkins and Mr S A Louis are also Trustees of Hope Community Church (Wymondham) Ltd (Hope Community Church) and Mr G K Watkins is a Director of Coffee@Hope Ltd (a trading subsidiary of Hope Community Church (Wymondham) Ltd. Hub Community Project has occupied a building leased by Hope Community Church since 1 September 2010. The use of the venue is recharged by Coffee@Hope Ltd at an hourly rate. During the year, Hub Community Project paid £3,735 to Coffee@Hope Ltd for venue hire.

Risk Management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVE AND ACTIVITIES

Hub Community Project was established under the Memorandum and Articles of Association on 28 April 2009 and registered with the Charity Commission on 3 September 2009. Its primary purposes are to relieve sickness and financial hardship, to promote and preserve good health and to develop the capacity and skills of the socially and economically disadvantaged by the provision of advice, assistance and practical support.

**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2023**

Charitable Activities

- Meeting Point continues to offer weekly drop in sessions to serve those who may be feeling alone or isolated and give them an opportunity to make friends. Refreshments are available at every session and birthday cards & cakes are provided for attendees. During the year there were 5 organised lunches at a local restaurant, We have 40 people registered with an average attendance of 20.
- Cup of Caring, the support group for carers continues to offer twice monthly meetings. We organised a planned activity every month eg quiz, Ukulele band, craft and the other sessions took the form of an open coffee morning. During the year we held 3 garden parties and also organised lunches at a local restaurant. We currently have 44 people registered with an average attendance of 25 per session.
- FISH (Fun in School Holidays) continued to respond to needs of families referred to us. We provided a free weekly packed lunch, and a free activity during school holidays. We provided 7 sessions during the year, 54 people benefitted.
- Steps continued to operate as a Food Club until 7 November 2022, offering a 'food bank' where families in need could come and access food. On 8 November the project was changed to a Community Food Store offering food items for sale but at prices significantly lower than local supermarkets. Fresh fruit & vegetables, eggs, bread, ladies sanitary wear and items for babies were available for free. Both models allowed people to stay for refreshments and chat to their peers and/or our volunteers. We are hugely grateful to those local supermarkets and retailers as well as individuals who have, and continue to, donate food. We also delivered food to those families without their own transport and/or who struggled with mental health issues. In the year to 30 June 2023 we have supported 63 households. The project was supported by a great team of very dedicated volunteers. We were able to signpost people to sources of help & advice and to distribute grants to them eg the Household Support Fund Grants.
- The Space, our weekly after school youth drop in project, did not resume in September 2022 due to a lack of volunteer team.
- We ran our Christmas Hamper project for an eighth year. We packed donated items for a complete Christmas lunch into hampers and distributed these to those most in need in the community. We distributed 55 hampers (57 in 2022) to people who were nominated by local agencies or individuals.

No fundraising events took place during the year. We received £57,602 in grants, the majority of which related to Steps. At 30 June 2023 grant funding of £22,964 was carried forward for capital expenditure ie the purchase of a portacabin, and associated fixtures and fittings, for use as a stand alone Community Food Shop.

It is the desire of the Trustees that projects continue.

Hub Community Project continues to be about enriching people's lives, helping and supporting people and building a cohesive community by encouraging inclusion and integration. It provides the settings and opportunities for people to be empowered and to grow in relationship skills. It provides much needed resources and equipping for those who need assistance in our community and enables them to build strong foundations for their futures.

FINANCIAL REVIEW

Reserves Policy and Going Concern

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees have agreed a reserves policy, based on Charity Commission guidance, which seeks to hold the equivalent of 3 months' normal running costs in reserve, equivalent to £12,000. The present level of reserves of £85,547 is sufficient to support the charity's current activities. Of these funds £22,964 is carried forward for the purchase of a portacabin for use as a stand alone Community Food Shop. The surplus funds are held due to the uncertainty of future costs and grant funding available in the present economic climate. The Trustees will endeavour not to retain reserves unnecessarily. Unrestricted reserves at 30 June 2023 totalled £9,431 (2022 £4,433) and a further £76,116 (2022 £39,778) is held as restricted. The free reserves of the charity at 30 June 2023 (being the unrestricted current assets less unrestricted current liabilities) amount to £9,431 (2022 £4,433).

**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2023**

Principal Funding Sources

The Charity registered with the Fundraising Regulator in February 2019.

The Charity received 69% of its income from grants, all of which were provided for specific purposes. It also received regular donations from private donors.

The charity has not used a professional fundraiser during the year. No complaints have been received about the charity's fundraising activities.

The Charity generated a surplus for the year of £ 41,336 as detailed in the SOFA. Funds carried forward at 30 June 2023 are £ 85,547 as shown in the Balance Sheet.

ON BEHALF OF THE BOARD:



G Watkins – Trustee

15 FEBRUARY 2024

Independent Examiner's Report to the Trustees of Hub Community Project

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 30 June 2023.

Responsibilities and Basis of Report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

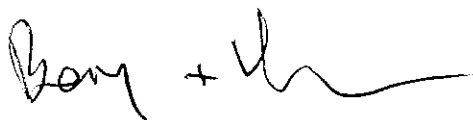
Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.



Joanne Fox BA FCA
Berry & Warren Ltd
 Chartered Accountants
 10 Fairland Street
 Wymondham
 Norfolk
 NR18 0AW

Date 27 FEBRUARY 2024

Hub Community Project
Statement of Financial Activities
For the year ended 30 June 2023

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary Income	2	6,521	68,937	75,458	35,347
Trading Income		4,930	0	4,930	0
Incoming resources from charitable activities					
Charitable activities	3	0	2,585	2,585	4,406
Total incoming resources		11,451	71,522	82,973	39,753
RESOURCES EXPENDED					
Expenditure on Charitable Activities	4	6,453	35,184	41,637	28,841
Hoppers funds transferred to Hope Community Church		0	0	0	1,148
Total resources expended		6,453	35,184	41,637	29,989
NET INCOMING/(OUTGOING) RESOURCES before transfers		4,998	36,338	41,336	9,764
Gross transfers between funds		0	0	0	0
Total funds brought forward		4,433	39,778	44,211	34,447
TOTAL FUNDS CARRIED FORWARD		9,431	76,116	85,547	44,211

The notes on pages 7 - 15 form part of these financial statements

Hub Community Project
 Company number 6889979
 Balance Sheet at 30 June 2023

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		Notes	2023 £	2022 £
FIXED ASSETS	Tangible assets	7	2,414	4,097
CURRENT ASSETS				
Cash at bank			83,887	41,319
Cash in hand			328	207
Debtors		8	1,517	704
Creditors	Amounts falling due in one year	9	(2,599)	(2,116)
NET CURRENT ASSETS			83,133	40,114
NET ASSETS			85,547	44,211
FUNDS				
Unrestricted Funds			9,431	4,433
Restricted Funds			76,116	39,778
TOTAL FUNDS			85,547	44,211

ANALYSIS OF NET ASSETS BETWEEN FUNDS

CURRENT YEAR:

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Tangible Fixed Assets	0	2,414	2,414
Current Assets	9,617	76,115	85,732
Creditors due within one year	186	2,413	2,599
Total	9,431	76,116	85,547

PRIOR YEAR:

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £
Tangible Fixed Assets	0	4,097	4,097
Current Assets	4,498	37,732	42,230
Creditors due within one year	65	2,051	2,116
Total	4,433	39,778	44,211

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006.

The Members have not required the charitable company to obtain an audit of its financial statements for the period ended 30 June 2023 in accordance with Section 476 of the Companies Act 2006.

Hub Community Project
Company number 6889979
Balance Sheet at 30 June 2023

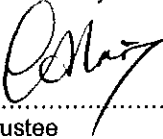
The Trustees acknowledge their responsibilities for:

a) ensuring that the charitable company keeps proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with Sections 386 and 387 of the Companies Act 2006.

b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime and with the Financial Reporting Standard (FRS 102) (effective 1 January 2019).

These financial statements were approved by the Board of Trustees on 15 FEBRUARY 2024 and were signed on its behalf by:

Signed 
S Louis – Trustee

The notes on pages 8 - 15 form part of these financial statements

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2023**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements of the charitable company, which meets the definition of a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), Financial Reporting Standard 102, 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Preparation of the accounts on a going concern basis

The trustees have reviewed the charity's budget for the next 12 months and based on that have a reasonable expectation that the charity will have adequate reserves to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:
the company becomes legally entitled to the income;
it is probable the income will be received; and
the amount of income receivable can be measured reliably

Incoming Resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the company is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the company of the service or facility received.

Estimating the fair value of donated food for resale in the Steps Community Store is impractical because of the volume of low-value items received. Therefore donated goods for resale are not recognised on receipt. Instead, the value to the charity of the donated goods sold is recognised as income when sold. The value of food in stock at 30 June 2023 was valued at the lower of cost and net realisable value. All the food was donated and therefore the value was £0.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and liabilities

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Liability recognition

Liabilities are recognised as soon as there is a legal or contractual obligation committing the company to pay out resources.

Assets

Tangible fixed assets for use by the company are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, at the value to the charity on receipt. Fixed assets are depreciated on a straight line basis at 33%.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2023**

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Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Company Status

The charity is a company limited by guarantee. Each Member's share is limited to £ 10.

2 VOLUNTARY INCOME

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Gifts and donations	5,456	11,335	16,791	29,739
Other Income	481	0	481	146
Gift Aid	584	0	584	799
Grants received (net of grants repaid)	0	57,602	57,602	4,663
	<u>6,521</u>	<u>68,937</u>	<u>75,458</u>	<u>35,347</u>

	2022	2022	2022
	Unrestricted	Restricted	Total
	£	£	£
Gifts and donations	3,033	26,706	29,739
Other income	146	0	146
Gift Aid	799	0	799
Grants received	0	4,663	4,663
	<u>3,978</u>	<u>31,369</u>	<u>35,347</u>

3 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Voluntary Subscriptions	0	2,585	2,585	4,406
	<u>0</u>	<u>2,585</u>	<u>2,585</u>	<u>4,406</u>

	2022	2022	2022
	Unrestricted	Restricted	Total
	£	£	£
Voluntary Subscriptions	0	4,406	4,406
	<u>0</u>	<u>4,406</u>	<u>4,406</u>

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2023**

11

4 EXPENDITURE ON CHARITABLE ACTIVITIES

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	£
	£	£	£	£
Hire of facilities	0	4,988	4,988	8,008
Staff costs	936	14,209	15,145	10,202
Grants paid	0	5,049	5,049	1,150
Goods purchased for resale	4,260	3,217	7,477	0
Training	0	12	12	418
Transport	0	157	157	77
Resources & Outings	0	2,231	2,231	1,311
Consumables	0	2,753	2,753	4,264
Cleaning	37	0	37	119
Depreciation	0	1,893	1,893	1,525
Insurance	646	145	791	909
Advertising	0	83	83	465
Profit on sale of fixed assets	0	0	0	(150)
Bank Charges	100	0	100	11
Telephone, postage and stationery	9	226	235	0
Professional fees	465	221	686	451
Sundry	0	0	0	81
	6,453	35,184	41,637	28,841

	2022	2022	2022
	Unrestricted	Restricted	Total
	£	£	£
Hire of facilities	0	8,008	8,008
Staff costs	1,416	8,786	10,202
Grants paid	0	1,150	1,150
Training	0	418	418
Transport	0	77	77
Resources & Outings	0	1,311	1,311
Consumables	0	4,264	4,264
Cleaning	0	119	119
Depreciation	0	1,525	1,525
Insurance	747	162	909
Advertising	0	465	465
Profit on sale of fixed assets	0	(150)	(150)
Bank Charges	11	0	11
Professional fees	451	0	451
Sundry	61	20	81
	2,686	26,155	28,841

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2023**

12

5		2023	2022
	STAFF COSTS		
		£	£
	Gross salary - Seconded	15,145	10,202
		<u>15,145</u>	<u>10,202</u>

During the year the charity seconded 3 members of staff. During the year ended 30 June 2022 the charity seconded 4 members of staff (see note 11).

6 NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	<u>1,893</u>	<u>1,525</u>

7 TANGIBLE FIXED ASSETS

	Website	Equipment	Store Cupboard	Total
COST				
At 1 July 2022	840	9,439	4,500	14,779
Additions	0	210	0	210
Disposals	0	0	0	0
At 30 June 2023	<u>840</u>	<u>9,649</u>	<u>4,500</u>	<u>14,989</u>
DEPRECIATION				
At 1 July 2022	840	8,687	1,155	10,682
Charge for the year	0	196	1,697	1,893
Disposals	0	0	0	0
At 30 June 2023	<u>840</u>	<u>8,883</u>	<u>2,852</u>	<u>12,575</u>
NET BOOK VALUE				
At 30 June 2023	<u>0</u>	<u>766</u>	<u>1,648</u>	<u>2,414</u>
At 30 June 2022	<u>0</u>	<u>752</u>	<u>3,345</u>	<u>4,097</u>

8	DEBTORS AND PREPAYMENTS	2023	2022
		£	£
	Prepayments	1,235	362
	Gift Aid Recoverable	282	342
		<u>1,517</u>	<u>704</u>

9	CREDITORS:AMOUNTS FALLING DUE IN ONE YEAR	2023	2022
		£	£
	Trade Creditors	1,171	161
	Other Creditors	1,428	1,955
		<u>2,599</u>	<u>2,116</u>

10 MOVEMENT IN FUNDS

Year ended 30 June 2023	At 1.7.22	Income	Expenditure	Transfers Between Funds	At 30.6.23
	£	£	£	£	£
Unrestricted Funds					
General Fund	4,433	11,451	6,453	0	9,431
Restricted Funds:					
The Space	625	26	405	0	246
Cup of Caring	2,206	1,397	2,322	766	2,047
Meeting Point	1,844	1,539	2,749	3,076	3,710
FISH	974	10,415	2,146	643	9,886
Steps	28,811	52,206	22,096	0	58,921
Neighbours in Need	643	0	0	(643)	0
All Aboard	3,842	0	0	(3,842)	0
Hampers	833	690	417	0	1,106
Grants	<u>0</u>	<u>5,249</u>	<u>5,049</u>	<u>0</u>	<u>200</u>
Total Funds	<u>44,211</u>	<u>82,973</u>	<u>41,637</u>	<u>0</u>	<u>85,547</u>

Year ended 30 June 2022	At 1.7.21	Income	Expenditure	Transfers Between Funds	At 30.6.22
	£	£	£	£	
Unrestricted Funds					
General Fund	3,169	3,978	(2,686)	(28)	4,433
Restricted Funds:					
Hoppers	3,766	2,370	(6,136)		0
The Space	2,966	1,066	(3,407)		625
Cup of Caring	3,133	471	(1,398)		2,206
Meeting Point	2,058	2,039	(2,253)		1,844
FISH	1,423	720	(1,169)		974
Food Club	12,832	28,204	(12,225)		28,811
Neighbours in Need	643	0	0		643
All Aboard	4,097	0	(255)		3,842
The Zone	0	0	(28)	28	0
Hampers	360	905	(432)		833
Total Funds	<u>34,447</u>	<u>39,753</u>	<u>(29,989)</u>	<u>0</u>	<u>44,211</u>

A transfer was made to reallocate the All Aboard funding to Meeting Point and Cup of Caring. The amount of £3,842 at 1.7.23 included £3,366 remaining from the Connecting Older People grant from Norfolk Community Foundation. As All Aboard was not continuing the Foundation agreed that these transfers could be made as those attending Cup of Caring and Meeting Point met the criteria for the grant. The balance of £476 related to own funds generated for the project and the Trustees approved the transfer.

Neighbours in Need did not resume after the Coronavirus pandemic and the Trustees approved the balance of funds of £643 transferred to FISH. The balance consisted of grant funding from South Norfolk Council who were informed of the decision.

Cup of Caring – funding was secured to support the running costs of the twice monthly sessions

Meeting Point – funding was secured to support the running costs of the weekly sessions.

FISH – funding was secured to support the running costs of the sessions taking place in school holiday periods.

Steps – funding was secured to finance the cost of a portacabin, fixtures and fittings for a dedicated food shop (the expenditure was incurred in the following accounting year) and to support the running costs of the twice weekly sessions.

Hampers – funding was secured to support the packing and distribution of free hampers containing everything needed for a traditional Christmas lunch.

11 RELATED PARTY DISCLOSURES

During the year Mr G Watkins and Mr S Louis were Trustees and Directors of Hope Community Church (Wymondham) Ltd and Mr G Watkins was a Director of Coffee@Hope Ltd.

During the year Hub Community Project received a donation of £ 0 (2022 £20,000) from Hope Community Church (Wymondham) Ltd. The donation in 2022 was for the salary of the Steps project leader for the two years to 31 December 2023 and is included as a Restricted Fund.

During the year Hub Community Project paid Hope Community Church (Wymondham) Ltd £ 15,145 (2022 £ 10,202) for secondment of staff. A further £462 has been paid in respect of software costs recharged.

Hub Community Project occupies the building at Ayton House, Ayton Road, Wymondham. This building is also occupied by Hope Community Church (Wymondham) Ltd on a leasehold basis and Coffee@Hope Ltd. From 1 January 2017 the use of the venue is recharged by Coffee@Hope Ltd at an hourly rate. During the year, Hub Community Project paid £3,735 (2022 £6,780) to Coffee@Hope Ltd for venue hire.

At 30 June 2023 the following amounts were outstanding to Hope Community Church (Wymondham) Ltd: £1,572 for staff secondment (2022 £ 1,954) and £31 for software (2022 £31).

12 RISK ASSESSMENT

The Trustees consider the major risks to which the charity is exposed and identifies the appropriate mitigation. To this end the charity has taken out employer's liability and public liability insurance.

Strict child protection and vulnerable adult safeguarding policies are implemented, all volunteers who work with children or vulnerable adults are subject to Disclosure & Barring Service checks and must comply with detailed guidelines for the care of children and vulnerable adults.

The Trustees believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. A system of financial controls exists to prevent the loss of the company's assets through fraud and mismanagement.

13 PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the company has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the company should undertake.

HUB COMMUNITY PROJECT

England & Wales - Charity number 1131485

Accounts

HUB COMMUNITY PROJECT

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR**

**1 JULY 2021
TO 30 JUNE 2022**

Company Registration Number	6889979
Charity Registration Number	1131485

**Hub Community Project
Year Ended 30 June 2022**

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6	Balance Sheet
7 - 13	Notes to the Financial Statements

**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2022**

The Trustees who are also Directors of the charity for the purposes of the Companies Act 2006, present their annual report with the financial statements of the charity for the year ended 30 June 2022. The Trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number 6889979

Registered Charity Number 1131485

Registered Office Ayton House, Ayton Road, Wymondham, Norfolk, NR18 0QJ

Trustees

S M Latham (resigned 31.12.22)
S A Louis
D L Rose (resigned 29 July 2021)
G K Watkins
L Bradbeer

Company Secretary D L Rose

Independent Examiner

Berry & Warren Ltd
10 Fairland Street
Wymondham
Norfolk
NR18 0AW

STRUCTURE, GOVERNANCE AND MANAGEMENT:

Governing Document

The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The appointment of trustees is governed by the Articles of Association. The trustee directors shall be subject to retirement by rotation.

Related Parties

Mr G K Watkins and Mr S A Louis are also Trustees of Hope Community Church (Wymondham) Ltd (Hope Community Church) and Mr G K Watkins is a Director of Coffee@Hope Ltd (a trading subsidiary of Hope Community Church (Wymondham) Ltd). Hub Community Project has occupied a building leased by Hope Community Church since 1 September 2010. The use of the venue is recharged by Coffee@Hope Ltd at an hourly rate. During the year, Hub Community Project paid £ 6,780 to Coffee@Hope Ltd for venue hire.

Risk Management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVE AND ACTIVITIES

Hub Community Project was established under the Memorandum and Articles of Association on 28 April 2009 and registered with the Charity Commission on 3 September 2009. Its primary purposes are to relieve sickness and financial hardship, to promote and preserve good health and to develop the capacity and skills of the socially and economically disadvantaged by the provision of advice, assistance and practical support.

**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2022**

Charitable Activities and Continuing Impact of Covid-19 Pandemic

At the beginning of our financial year the final period of Covid-19 lockdown restrictions had been lifted, however we saw some longer lasting effects as our projects began to return. In common with many organisations we found that the number of volunteers decreased and The Zone and Neighbours in Need were unable to continue. With the help of some dedicated teams we were able to continue with the following activities:

- Hoppers Parent and Toddler group provides a well-equipped and safe environment where friendships and a support network can be built. Hoppers continues to provide 2 sessions per week with a pre-booking system and restricted numbers which makes the activity more pleasant and safer. During the year we introduced one session per month dedicated to parents with children with additional needs. On average we saw 24 children per session during the period September 2021 to March 2022. Due to the decline in volunteers and difficulty in funding the activity the Trustees decided to transfer this activity to Hope Community Church with effect from 1 April 2022. The remaining funds of £1,148 together with fully depreciated assets costing £ 1,656 were transferred to Hope Community church. The sessions continue to be fully subscribed and highly valued by parents.
- Meeting Point continues to offer weekly drop in sessions to serve those who may be feeling alone or isolated and give them an opportunity to make friends. Meeting Point recommenced on 30 July 2021 at its new location in the town centre. The move has proved to be very positive as the premises are more spacious and we have seen an increase in the number of people attending. We have 43 people registered with an average attendance of 30.
- Cup of Caring, the support group for carers, returned to indoor meetings from September 2021 and continues to offer twice monthly meetings. We currently have 44 people registered with an average attendance of 25 per session.
- FISH (Fun in School Holidays) continued to respond to needs of families referred to us. We provided a free weekly packed lunch, and a free activity during school holidays. We provided 8 sessions during the year
- Our Food Club continued to operate, offering a 'food bank' where families in need could come and access food, stay for refreshments and chat to their peers and/or our volunteers. We are hugely grateful to those local supermarkets and retailers as well as individuals who have, and continue to, donate food. We also delivered food to those families without their own transport and/or who struggled with mental health issues. Over the year we have supported 42 households. The project was supported by a great team of very dedicated volunteers. The project was rebranded as Steps in April 2022 to reflect the wider vision of the project ie to equip people to take steps to improve their circumstances. We were able to signpost people to sources of help & advice and to distribute grants to them eg the Household Support Grant Rounds 1 – 3, see Note 17.
- The Space, our weekly after school youth drop in project, provides a wide range of activities for the young people each week. The project recommenced in September 2021 with a gradual increase in numbers peaking at an average of 30 youth per week in March but reducing to an average of 10 youth per week by 30 June.
- We ran our Christmas Hamper project for a seventh year. We packed donated items for a complete Christmas lunch into hampers and distributed these to those most in need in the community. This year we also included a small gift for each child to help those families who struggled to provide for their children. We delivered 57 hampers (37 in 2021) to people who were nominated by local agencies or individuals, this included 88 gender and age appropriate gifts for children.

No fundraising events took place during the year. We received £ 4,663 in grants, the majority of which related to Steps.

It is the desire of the Trustees that projects continue.

Hub Community Project continues to be about enriching people's lives, helping and supporting people and building a cohesive community by encouraging inclusion and integration. It provides the settings and opportunities for people to be empowered and to grow in relationship skills. It provides much needed resources and equipping for those who need assistance in our community and enables them to build strong foundations for their futures.

FINANCIAL REVIEW

Reserves Policy and Going Concern

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees have agreed a reserves policy, based on Charity Commission guidance, which seeks to hold the equivalent of 3 months' normal running costs in reserve, equivalent to £ 750. The present level of reserves of £ 4,433 is sufficient to support the charity's current activities. The surplus funds are held due to the uncertainty of future costs and grant funding available in the present economic climate. The Trustees will endeavour not to retain reserves unnecessarily.

**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2022**

Principal Funding Sources


The Charity registered with the Fundraising Regulator in February 2019.

The Charity received 12% (2021 59%) of its income from grants, all of which were provided for specific purposes. It also received regular donations from private donors.

The charity has not used a professional fundraiser during the year. No complaints have been received about the charity's fundraising activities.

The Charity generated a surplus for the year of £ 9,764 as detailed in the SOFA. Funds carried forward at 30 June 2022 are £ 44,211 as shown in the Balance Sheet. See note 15 for more information about grant monies received and spent.

ON BEHALF OF THE BOARD:



G Watkins – Trustee

2 MARCH 2023

Independent Examiner's Report to the Trustees of Hub Community Project

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 30 June 2022.

Responsibilities and Basis of Report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.



Joanne Fox BA FCA
Berry & Warren Ltd
 Chartered Accountants
 10 Fairland Street
 Wymondham
 Norfolk
 NR18 0AW

Date 2 MARCH 2023

Hub Community Project
Statement of Financial Activities
For the year ended 30 June 2022

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary Income	2	3,978	31,369	35,347	21,959
Incoming resources from charitable activities					
Charitable activities	3	0	4,406	4,406	269
Total incoming resources		3,978	35,775	39,753	22,228
RESOURCES EXPENDED					
Costs of generating voluntary income	4	2,686	26,155	28,841	14,335
Hoppers funds transferred to Hope Community Church		0	1,148	1,148	0
Total resources expended		2,686	27,303	29,989	14,335
NET INCOMING/(OUTGOING) RESOURCES before transfers		1,292	8,472	9,764	7,893
Gross transfers between funds		(28)	28	0	0
Total funds brought forward		3,169	31,278	34,447	26,554
TOTAL FUNDS CARRIED FORWARD		4,433	39,778	44,211	34,447

The notes on pages 7 - 13 form part of these financial statements

Hub Community Project
 Company number 6889979
 Balance Sheet at 30 June 2022

		Notes	2022 £	2021 £
FIXED ASSETS	Tangible assets	7	4,097	3,500
CURRENT ASSETS				
Cash at bank			41,319	29,707
Cash in hand			207	134
Debtors		8	704	2,009
Creditors	Amounts falling due in one year	9	(2,116)	(903)
NET CURRENT ASSETS			<u>40,114</u>	<u>30,947</u>
NET ASSETS			<u>44,211</u>	<u>34,447</u>
FUNDS				
Unrestricted Funds			4,433	3,169
Restricted Funds			39,778	31,278
TOTAL FUNDS			<u>44,211</u>	<u>34,447</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006.

The Members have not required the charitable company to obtain an audit of its financial statements for the period ended 30 June 2022 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for:

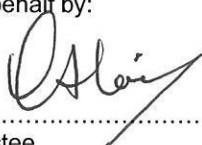
a) ensuring that the charitable company keeps proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with Sections 386 and 387 of the Companies Act 2006.

b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime and with the Financial Reporting Standard (FRS 102) (effective 1 January 2019).

These financial statements were approved by the Board of Trustees on 2 March 2023 and were signed on its behalf by:

Signed
 S Louis – Trustee



The notes on pages 7 - 13 form part of these financial statements

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2022**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements of the charitable company, which meets the definition of a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), Financial Reporting Standard 102, 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Preparation of the accounts on a going concern basis

The trustees have reviewed the charity's budget for the next 12 months and based on that have a reasonable expectation that the charity will have adequate reserves to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:
the company becomes legally entitled to the income;
it is probable the income will be received; and
the amount of income receivable can be measured reliably

Incoming Resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the company is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the company of the service or facility received.

Donated Food

The food in stock at the Steps project at 30 June 2022 is valued at the lower of cost and net realisable value. All the food was donated and therefore the cost is £0.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and liabilities

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Liability recognition

Liabilities are recognised as soon as there is a legal or contractual obligation committing the company to pay out resources.

Assets

Tangible fixed assets for use by the company are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, at the value to the charity on receipt. Fixed assets are depreciated on a straight line basis at 33%.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Company Status

The charity is a company limited by guarantee. Each Member's share is limited to £ 10.

Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2022

2 VOLUNTARY INCOME

	Unrestricted	Restricted	2022 Total	2021 Total
	£	£	£	£
Gifts and donations	3,033	26,706	29,739	8,126
Other income	146	0	146	184
Gift Aid	799	0	799	591
Grants received – see Note 15	0	4,663	4,663	13,558
Less Grants repaid			0	(500)
	<u>3,978</u>	<u>31,369</u>	<u>35,347</u>	<u>21,959</u>
Total 2021	<u>2,644</u>	<u>19,315</u>	<u>21,959</u>	

3 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted	Restricted	2022 £	2021 £
Voluntary Subscriptions	0	4,406	4,406	269
	<u>0</u>	<u>4,406</u>	<u>4,406</u>	<u>269</u>
Total 2021	<u>0</u>	<u>269</u>	<u>269</u>	

4 COSTS OF GENERATING VOLUNTARY INCOME

	Unrestricted	Restricted	2022 £	2021 £
Hire of facilities	0	8,008	8,008	1,145
Staff costs	1,416	8,786	10,202	4,104
Grants paid	0	1,150	1,150	0
Training	0	418	418	0
Transport	0	77	77	38
Resources & Outings	0	1,311	1,311	130
Consumables	0	4,264	4,264	3,795
Cleaning	0	119	119	0
Depreciation	0	1,525	1,525	0
Insurance	747	162	909	778
Advertising	0	465	465	358
Profit on sale of fixed assets	0	(150)	(150)	0
Bank Charges	11	0	11	0
Professional fees	451	0	451	0
Sundry	61	20	81	266
Governance costs	0	0	0	3,721
	<u>2,686</u>	<u>26,155</u>	<u>28,841</u>	<u>14,335</u>
Total 2021	<u>3,291</u>	<u>11,044</u>	<u>14,335</u>	

Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2022

10

5		2022	2021
	STAFF COSTS		
		£	£
	Gross salary - Employed	0	3,096
	Gross salary - Seconded	10,202	4,151
		<u>10,202</u>	<u>7,247</u>

During the year the charity seconded 4 members of staff. During the year ended 30 June 2021 the charity employed one person and seconded 2 members of staff (see note 12).

6 NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	<u>1,525</u>	<u>0</u>

7 TANGIBLE FIXED ASSETS

	Website	Equipment	Store Cupboard	Total
COST				
At 1 July 2021	840	10,080	3,500	14,420
Additions	0	1,122	1,000	2,122
Disposals	0	(1,763)	0	(1,763)
At 30 June 2022	<u>840</u>	<u>9,439</u>	<u>4,500</u>	<u>14,779</u>
DEPRECIATION				
At 1 July 2021	840	10,080	0	10,920
Charge for the year	0	370	1,155	1,525
Disposals	0	(1,763)	0	(1,763)
At 30 June 2022	<u>840</u>	<u>8,687</u>	<u>1,155</u>	<u>10,682</u>
NET BOOK VALUE				
At 30 June 2022	<u>0</u>	<u>752</u>	<u>3,345</u>	<u>4,097</u>
At 30 June 2021	<u>0</u>	<u>0</u>	<u>3,500</u>	<u>3,500</u>

8 DEBTORS AND PREPAYMENTS

	2022	2021
	£	£
Hoppers Subscriptions	0	197
Prepayments	362	1,515
Gift Aid Recoverable	342	297
	<u>704</u>	<u>2,009</u>

9 CREDITORS:AMOUNTS FALLING DUE IN ONE YEAR

	2022	2021
	£	£
Trade Creditors	161	45
Other Creditors	1,955	858
	<u>2,116</u>	<u>903</u>

Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2022

10 MOVEMENT IN FUNDS

Year ended 30 June 2022	At 1.7.21	Income	Expenditure	Transfers Between Funds	At 30.6.22
	£	£	£	£	£
Unrestricted Funds					
General Fund	3,169	3,978	(2,686)	(28)	4,433
Restricted Funds:					
Hoppers	3,766	2,370	(6,136)		0
The Space	2,966	1,066	(3,407)		625
Cup of Caring	3,133	471	(1,398)		2,206
Meeting Point	2,058	2,039	(2,253)		1,844
FISH	1,423	720	(1,169)		974
Steps	12,832	28,204	(12,225)		28,811
Neighbours in Need	643	0	0		643
All Aboard	4,097	0	(255)		3,842
The Zone	0	0	(28)	28	0
Hampers	360	905	(432)		833
<u>Total Funds</u>	<u>34,447</u>	<u>39,753</u>	<u>(29,989)</u>	<u>0</u>	<u>44,211</u>

Year ended 30 June 2021	At 1.7.20	Income	Expenditure	Transfers Between Funds	At 30.6.21
	£	£	£	£	
Unrestricted Funds					
General Fund	4,150	2,644	(3,292)	(333)	3,169
Restricted Funds:					
Hoppers	2,451	2,972	(1,986)	329	3,766
The Space	3,002	0	(36)	0	2,966
Cup of Caring	3,392	405	(664)		3,133
Meeting Point	2,174	0	(116)		2,058
FISH	6,302	4,067	(3,855)	(5,091)	1,423
Food Club	0	10,805	(3,064)	5091	12,832
Neighbours in Need	740	80	(177)		643
All Aboard	4,191	0	(94)		4,097
The Zone	0	0	(4)	4	0
Hampers	152	1,255	(1,047)		360
<u>Total Funds</u>	<u>26,554</u>	<u>22,228</u>	<u>(14,335)</u>	<u>0</u>	<u>34,447</u>

11. TRUSTEES' REMUNERATION AND BENEFITS

During the year no Trustee received any remuneration. During the year ended 30 June 2021 Mrs Latham received remuneration of £ 1,091 for her role in leading the Hoppers project.

Trustees' Expenses

There were no Trustees' expenses paid for the year ended 30 June 2022 or for the year ended 30 June 2021.

12 RELATED PARTY DISCLOSURES

During the year Mr G Watkins and Mr S Louis were Trustees and Directors of Hope Community Church (Wymondham) Ltd and Mr G Watkins was a Director of Coffee@Hope Ltd.

During the year Hub Community Project received a donation of £ 20,000 (2021 £0) from Hope Community Church (Wymondham) Ltd. This was for the salary of the Steps project leader for the two years to 31 December 2023 and is included as a Restricted Fund.

During the year Hub Community Project paid Hope Community Church (Wymondham) Ltd £ 10,202 (2021 £ 4,151) for secondment of staff.

Hub Community Project occupies the building at Ayton House, Ayton Road, Wymondham. This building is also occupied by Hope Community Church (Wymondham) Ltd on a leasehold basis and Coffee@Hope Ltd. From 1 January 2017 the use of the venue is recharged by Coffee@Hope Ltd at an hourly rate. During the year, Hub Community Project paid £6,780 (2021 £1,620) to Coffee@Hope Ltd for venue hire.

At 30 June 2022 the following amounts were outstanding to Hope Community Church (Wymondham) Ltd: £1,954 for staff secondment (2021 £ 824) and £31 for software (2021 £27).

13 RISK ASSESSMENT

The Trustees consider the major risks to which the charity is exposed and identifies the appropriate mitigation. To this end the charity has taken out employer's liability and public liability insurance.

Strict child protection and vulnerable adult safeguarding policies are implemented, all volunteers who work with children or vulnerable adults are subject to Disclosure & Barring Service checks and must comply with detailed guidelines for the care of children and vulnerable adults.

The Trustees believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. A system of financial controls exists to prevent the loss of the company's assets through fraud and mismanagement.

14 PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the company has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the company should undertake.

Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2022

15 GRANT INCOME

Donor	Brought forward 01.07.21 £	Received in the year £	Spent on projects Revenue £	Spent on projects Capital £	Repaid in the year £	Carried forward 30.6.22 £	Purpose of grant
Souter Trust	496	0	496	0	0	0	Children/Youth
CO-OP	435	0	21	0	0	414	All Aboard
South Norfolk Council	360	0		0	0	360	FISH
CO-OP	2,854	0	2,854	0	0	0	Children/Youth
Norwich Foodbank	264	0	264	0	0	0	FISH
Norfolk Carers	180	0	180	0	0	0	Cup of Caring
Norfolk Community Foundation:							Meeting
Connecting Older People	3,923	0	557	0	0	3,366	Point/All Aboard
Shelroy Trust	2,483	0	2,483	0	0	0	FISH/Food Club
Handelsbanken	1,501	0	1,218	0	0	283	Cup of Caring
Paul Bassham Trust	1,000	0	1,000	0	0	0	The Space
Norfolk County Council	225	0	225	0	0	0	Hoppers
Groundwork	555	0	555	0	0	0	Hoppers
Norfolk Community Foundation	301	0	301	0	0	0	FISH
Norwich Cathedral	0	220	220	0	0	0	FISH
The Hedley Foundation	0	2,076	840	0	0	1,236	Steps
CO-OP	0	417	0	0	0	417	Steps
South Norfolk Council	0	300	0	0	0	300	Steps
Momentum	0	500	0	500	0	0	The Space
Household Support Fund*	0	1,150	1,150	0	0	0	Steps
Waitrose	333	0	0	0	0	333	Cup of Caring
Mrs Smith & Mount Trust	3,000	0	2,587	0	0	413	Steps
One Stop	1,000	0	0	1,000	0	0	Steps
Total	18,910	4,663	14,951	1,500	0	7,122	

*This funding was received on behalf of qualifying Steps attendees and was distributed in full to the beneficiaries.

16 ANALYSIS OF NET ASSETS BETWEEN FUNDS**CURRENT YEAR:**

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £
Tangible Fixed Assets	0	4,097	4,097
Current Assets	4,498	37,732	42,230
Creditors due within one year	65	2,051	2,116
Total	4,433	39,778	44,211

PRIOR YEAR:

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £
Tangible Fixed Assets	0	3,500	3,500
Current Assets	3,307	28,543	31,850
Creditors due within one year	138	765	903
Total	3,169	31,278	34,447

HUB COMMUNITY PROJECT

England & Wales - Charity number 1131485

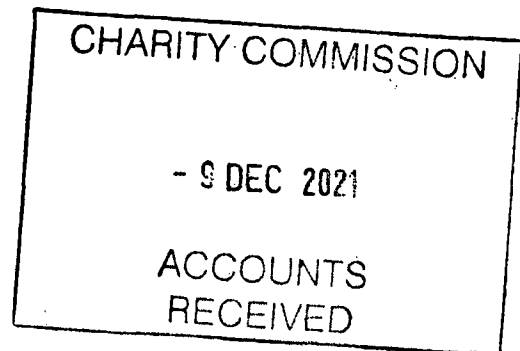
Accounts

HUB COMMUNITY PROJECT

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR**

**1 JULY 2020
TO 30 JUNE 2021**

Company Registration Number	6889979
Charity Registration Number	1131485



**Hub Community Project
Year Ended 30 June 2021**

CONTENTS

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4	Independent Examiner's Report
5	Statement of Financial Activities
6	Balance Sheet
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**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2021**

The Trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their annual report with the financial statements of the charity for the year ended 30 June 2021. The trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 2 (effective January 2019).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number **6889979**

Registered Charity Number **1131485**

Registered Office **Ayton House, Ayton Road, Wymondham, Norfolk, NR18 0QJ**

Trustees

S M Latham
S A Louis
D L Rose
G K Watkins
L Bradbeer
S Willis (Resigned 12 April 2021)

Company Secretary D L Rose

Independent Examiner

Berry & Warren Ltd
10 Fairland Street
Wymondham
Norfolk
NR18 0AW

STRUCTURE, GOVERNANCE AND MANAGEMENT:

Governing Document

The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The appointment of trustees is governed by the Articles of Association. The trustee directors shall be subject to retirement by rotation.

Related Parties

Mr G K Watkins and Mr S A Louis are also trustee directors of Hope Community Church (Wymondham) Ltd and Mr G K Watkins is a director of Coffee@Hope Ltd (a subsidiary of Hope Community Church (Wymondham) Ltd. Hub Community Project has occupied a building leased by Hope Community Church since 1 September 2010. The use of the venue is recharged by Coffee@Hope Ltd at an hourly rate. During the year, Hub Community Project paid £ 1,620 to Coffee@Hope Ltd for venue hire.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVE AND ACTIVITIES

Hub Community Project was established under the memorandum and articles of association on 28 April 2009 and registered with the Charity Commission on 3 September 2009. Its primary purposes are to relieve sickness and financial hardship, to promote and preserve good health and to develop the capacity and skills of the socially and economically disadvantaged by the provision of advice, assistance and practical support.

**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2021**

Charitable Activities and Impact of Covid-19 Pandemic

At the beginning of our financial year the Covid 19 lockdown restrictions had been lifted but by September restrictions on the number of people allowed to gather were tightened. In October a number of local restrictions were imposed and on 5 November national restrictions were re-introduced. The tier system was re-introduced on 2 December and a third period of lockdown began on 6 January 2021, relaxing from 8 March. This has therefore been a very difficult year for Hub Community Project. However, with the help of a number of our volunteers we were able to respond to the ongoing crisis in a number of ways:

- Our Hoppers project leader was furloughed until 17 September 2020 and subsequently resigned. Our volunteers were able to remain in contact with the parents & toddlers through the Hoppers Facebook page. The project recommenced on 7 June 2021 with just 2 sessions per week, restricted numbers and Covid safety measures in place. The sessions were fully subscribed and highly valued by parents.
- Meeting Point remained in contact with its regular users by telephone, making a point of calling on their birthday, and sharing news. The project has relocated to larger premises and is due to recommence on 30 July 2021.
- Cup of Caring remained in contact with its regular users by telephone and Zoom meetings. Physical, outdoor, meetings took place at the end of May & June 2021. Further outdoor meetings are planned for July & August and we are looking to return to indoor meetings from September. Sadly, we have lost some members due to Covid deaths or illness and similarly numbers of our regular volunteers have stepped down due to their own poor health or family commitments.
- FISH (Fun in School Holidays) continued to respond to needs of families referred to us. We provided a free weekly packed lunch, a free craft activity and an additional box of staple food and household items until the end of the school term in July 2020. We delivered the items to the families during the period of lockdown to ease their anxiety about leaving their homes with their children. During school holidays we provided packed lunches for 14 families not in receipt of meal vouchers from schools. We provided a number of activities either in person or via Zoom, as restrictions allowed.
- Our Food Club emerged from FISH and from August we opened a 'food bank' where families in need could come and access food, stay for refreshments (when restrictions allowed) and chat to their peers and/or our volunteers. We are hugely grateful to those local supermarkets and retailers as well as individuals who have, and continue to, donate food. During the year we were also able to provide families with clothing (new and used – all donated to us), and a children's library using books donated to us. We also delivered food to those families without their own transport and/or who struggled with mental health issues. Over the year we have supported 30 households (around 90 individuals). The project was supported by a great team of very dedicated volunteers. The success of this project has enabled us to start planning a further project to assist those who will struggle as we emerge from the pandemic, particularly those who lose jobs as the furlough scheme ends, those who have used savings or increased debt to survive. We are hopeful that this project will start in the Autumn of 2021.
- We ran our Christmas Hamper project for a sixth year. We packed donated items for a complete Christmas lunch into hampers and distributed these to those most in need in the community. This year we also included a small gift for each child to help those families who struggled to provide for their children. We delivered 37 hampers (17 in 2019) to people who were nominated by local agencies or individuals.

With the curtailment of our activities we saw a reduction in the amount of voluntary subscriptions received for the year. No fundraising events took place. However, we received £ 13,558 in grants which meant we were able to provide the Food Club and allow us sufficient reserves to carry on our work in the community. Venue hire fees for July 2020 – May 2021 were waived.

It is the desire of the Trustees that remaining projects resume from September 2021 subject to any further Government restrictions which are necessary to make venues and activities Covid safe for staff, volunteers and project users. It is likely that if social distancing continues to be a requirement then the numbers of people attending projects will have to be limited and this will adversely affect our income from voluntary subscriptions. Our session costs will be similarly reduced but we are mindful that additional costs for cleaning and PPE will be incurred. However, we are confident that we have sufficient reserves at 30 June 2021 to enable us to meet the terms of our reserve policy.

Hub Community Project continues to be about enriching people's lives, helping and supporting people and building a cohesive community by encouraging inclusion and integration. It provides the settings and opportunities for people to be empowered and to grow in relationship skills. It provides much needed resources and equipping for those who need assistance in our community and enables them to build strong foundations for their futures.

FINANCIAL REVIEW

Reserves Policy and Going Concern

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees have agreed a reserves policy, based on Charity Commission guidance, which seeks to hold the equivalent of 3 months normal running costs in reserve. The present level of reserves is sufficient to support the charity's current activities. The Trustees will endeavour not to retain reserves unnecessarily.

**HUB COMMUNITY PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2021**

Principal Funding Sources

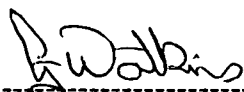
The Charity registered with the Fundraising Regulator in February 2019.

The Trust received 59% (2019 54%) of its income from grants, some of which are provided for specific purposes. It also received regular donations from private donors.

The charity has not used a professional fundraiser during the year. No complaints have been received about the charity's fundraising activities.

The Charity generated a surplus for the year of £ 7,893 as detailed in the SOFA. Funds carried forward at 30 June 2021 are £ 34,447 as shown in the balance sheet. See note 17 for more information about grant monies received and spent.

ON BEHALF OF THE BOARD:



G Watkins – Trustee

16 NOVEMBER 2021

Independent Examiner's Report to the Trustees of Hub Community Project

I report to the charity Trustees on my examination of the accounts of the Limited Company for the year ended 30 June 2021.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the Accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). The Charity's Trustees consider an audit is not required for this period (under Part 16 of the 2006 Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- * examine the accounts (under section 145 of the Charities Act 2011 Act ('the 2011 Act'))
- * to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act and
- * to state whether particular matters have come to my attention

Basis of Independent Examiner's Report

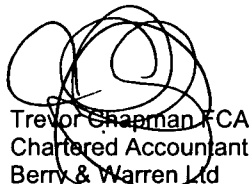
My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Company and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosure in the Accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence which would be required by an audit, and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the:-

- * accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act or
- * the accounts do not accord with those records or
- * the accounts do not comply with the accounting requirements of Section 386 of the 2006 Act other than any requirement that the accounts give and true and fair view which is not a matter considered as part of an independent examination or
- * the accounts have not been prepared in accordance with the method and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102))

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Trevor Chapman FCA
Chartered Accountant
Berry & Warren Ltd
10 Fairland Street
Wymondham
Norfolk
NR18 0AW

16 NOVEMBER 2021

Hub Community Project
Statement of Financial Activities
For the year ended 30 June 2021

£

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary Income	2	2,644	19,315	21,959	34,202
Incoming resources from charitable activities					
Charitable activities	3	0	269	269	9,498
Total incoming resources		2,644	19,584	22,228	43,500
RESOURCES EXPENDED					
Costs of generating voluntary income	4	701	9,913	10,614	23,733
Fundraising costs	5	0	0	0	754
Governance costs	6	2,591	1,130	3,721	3,475
Total resources expended		3,292	11,043	14,335	27,962
NET INCOMING/(OUTGOING) RESOURCES before transfers		(648)	8,541	7,893	15,538
Gross transfers between funds		(333)	333	0	0
Total funds brought forward		4,150	22,404	26,554	11,016
TOTAL FUNDS CARRIED FORWARD		3,169	31,278	34,447	26,554

The notes on pages 6 - 10 form part of these financial statements

Hub Community Project
 Company number 6889979
 Balance Sheet at 30 June 2021

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		Notes	2021 £	2020 £
FIXED ASSETS	Tangible assets	9	3,500	0
CURRENT ASSETS				
Cash at bank			29,707	27,886
Cash in hand			134	260
Debtors		10	2,009	846
Creditors	Amounts falling due in one year	11	(903)	(2,438)
NET CURRENT ASSETS			30,947	26,554
NET ASSETS			34,447	26,554
FUNDS				
Unrestricted Funds			3,169	4,150
Restricted Funds			31,278	22,404
TOTAL FUNDS			34,447	26,554

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006.

The members have not required the charitable company to obtain an audit of its financial statements for the period ended 30 June 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

a) ensuring that the charitable company keeps proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with Sections 386 and 387 of the Companies Act 2006.

b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime and with the Financial Reporting Standard (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 2 (effective January 2019).

These financial statements were approved by the Board of Trustees on 16 NOVEMBER 2021 and were signed on its behalf by:

Signed S M Latham
 S M Latham – Trustee

The notes on pages 6 - 10 form part of these financial statements

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2021**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements of the charitable company, which meets the definition of a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 2 (effective January 2019), Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Preparation of the accounts on a going concern basis

The trustees have reviewed the charity's budget for the next 12 months and based on that have a reasonable expectation that the charity will have adequate reserves to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:
the company becomes legally entitled to the resources;
the Trustees are virtually certain they will receive the resources; and
the monetary value can be measured with reasonable accuracy

Incoming Resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the company is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the company of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and liabilities

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Liability recognition

Liabilities are recognised as soon as there is a legal or contractual obligation committing the company to pay out resources.

Assets

Tangible fixed assets for use by the company are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, at the value to the charity on receipt. Fixed assets are depreciated on a straight line basis at 33%.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Company Status

The charity is a company limited by guarantee. Each member's share is limited to £ 10

**Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2021**

2 VOLUNTARY INCOME

	2021	2020
	£	£
Gifts and donations	8,126	9,134
Fund raising	184	1,007
Gift Aid	591	536
Grants received – see Note 17	13,558	23,325
Less Grants repaid	(500)	0
	21,959	34,002

3 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2021	2020
	£	£
Voluntary Subscriptions	269	9,498
	269	9,498

4 COSTS OF GENERATING VOLUNTARY INCOME

	2021	2020
	£	£
Hire of facilities	1,145	10,179
Staff costs	4,104	8,166
Training	0	0
Transport	38	389
Resources & Outings	130	544
Consumables	3,795	3,464
Cleaning	0	2
Depreciation	0	21
Insurance	778	599
Advertising	358	318
Sundry	266	51
	10,614	23,733

5 FUNDRAISING COSTS

	2021	2020
	£	£
Consumables	0	754
	0	754

Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2021

6 GOVERNANCE COSTS

	2021	2020
	£	£
Staff costs	3,143	2,958
Professional fees	578	508
Depreciation	0	0
	3,721	3,475

7 STAFF COSTS

	2021	2020
Gross salary - Employed	3,096	6,186
Gross salary – Seconded	4,151	4,938
	7,247	11,124

8 NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	0	30

9 TANGIBLE FIXED ASSETS

	Website	Equipment	Store Cupboard	Total
COST				
At 1 July 2020	840	10,080	0	10,920
Additions	0	0	3,500	3,500
At 30 June 2021	840	10,080	3,500	14,420
DEPRECIATION				
At 1 July 2020	840	10,080	0	10,920
Charge for the year	0	0	0	0
At 30 June 2021	840	10,080	0	10,920
NET BOOK VALUE				
At 30 June 2021	0	0	3,500	3,500
At 30 June 2020	0	0	0	0

Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2021

10 DEBTORS AND PREPAYMENTS

	2021	2020
	£	£
Hoppers Subscriptions	197	0
Prepaid Insurance	363	349
Prepayments	1,152	399
Gift Aid	297	66
Staff costs	0	32
	2,009	846

11 CREDITORS: AMOUNTS FALLING DUE IN ONE YEAR

	2021	2020
	£	£
Trade creditors	45	303
Staff costs	858	2,135
	903	2,438

12 MOVEMENT IN FUNDS

Year ended 30 June 2021	At 1.7.20	Net Movement in Funds	Transfers Between Funds	At 30.6.21
	£	£	£	£
Unrestricted Funds General Fund	4,150	(648)	(333)	3,169
Restricted Funds	<u>22,404</u>	<u>8,541</u>	<u>333</u>	<u>31,278</u>
<u>Total Funds</u>	<u>26,554</u>	<u>7,893</u>	<u>0</u>	<u>34,447</u>
Year ended 30 June 2020	At 1.7.19	Net Movement in Funds	Transfers Between Funds	At 30.6.20
	£	£	£	£
Unrestricted Funds General Fund	2,093	5,874	(3,817)	4,150
Restricted Funds	<u>8,923</u>	<u>9,664</u>	<u>3,817</u>	<u>22,404</u>
<u>Total Funds</u>	<u>11,016</u>	<u>15,538</u>	<u>0</u>	<u>26,554</u>

Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2020

11

Net movement in funds, included in the accounts are as follows:

Year ended 30 June 2021	Incoming Resources £	Resources Expended £	Movement in Funds £
Unrestricted Funds			
General Fund	2,644	3,292	(648)
Restricted Funds	<u>19,584</u>	<u>11,043</u>	<u>8,541</u>
Total Funds	<u>22,228</u>	<u>14,335</u>	<u>7,893</u>

Year ended 30 June 2020	Incoming Resources £	Resources Expended £	Movement in Funds £
Unrestricted Funds			
General Fund	8,236	2,362	5,874
Restricted Funds	<u>35,264</u>	<u>25,600</u>	<u>9,664</u>
Total Funds	<u>43,500</u>	<u>27,962</u>	<u>15,538</u>

13

TRUSTEES' REMUNERATION AND BENEFITS

During the year ended 30 June 2021 Mrs S Latham received remuneration of £ 1,091 (2020 £ 4,873) for her role in leading the Hoppers project. Mrs Latham resigned the role in September 2020.

Trustees' Expenses

There were no Trustees' expenses paid for the year ended 30 June 2021 or for the year ended 30 June 2020.

14 RELATED PARTY DISCLOSURES

Mr G Watkins and Mr S Louis are trustees and directors of Hope Community Church (Wymondham) Ltd and Mr G Watkins is a director of Coffee@Hope Ltd.

During the year Hub Community Project received a donation of £ 0 (2020 £5,000) from Hope Community Church (Wymondham) Ltd.

During the year ended 30 June 2021 Hub Community Project paid Hope Community Church (Wymondham) Ltd £ 2,838 (2020 £ 4,938) for secondment of staff. This comprised £ 0 (2020 £ 975) in relation to a youth worker to lead The Space project, £ 534 (2020 £ 1,005) in relation to a children's worker to lead FISH, and £ 3,617 (2020 £2,958) in relation to Mrs D Rose for administrative duties.

Hub Community Project occupies the building at Ayton House, Ayton Road, Wymondham. This building is also occupied by Hope Community Church (Wymondham) Ltd on a leasehold basis and Coffee@Hope Ltd. From 1 January 2017 the use of the venue is recharged by Coffee@Hope Ltd at an hourly rate. During the year, Hub Community Project paid £1,620 (2020 £8,955) to Coffee@Hope Ltd for venue hire.

15 RISK ASSESSMENT

The Trustees consider the major risks to which the charity is exposed and identifies the appropriate mitigation. To this end the charity has taken out employer's liability and public liability insurance.

Hub Community Project
Notes to the Financial Statements
For the year ended 30 June 2020

12

Strict child protection and vulnerable adult safeguarding policies are implemented, all volunteers who work with children or vulnerable adults are subject to Disclosure & Barring Service checks and must comply with detailed guidelines for the care of children and vulnerable adults.

The Trustees believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. A system of financial controls exists to prevent the loss of the company's assets through fraud and mismanagement.

16 PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the company has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the company should undertake

17 GRANT INCOME

Donor	Brought forward 01.07.20 £	Received in the year £	Spent on projects Revenue £	Spent on projects Capital £	Repaid in the year £	Carried forward 30.6.21 £	Purpose of grant
Souter Trust	500	0	4	0	0	496	Children/Youth
CO-OP	522	0	87	0	0	435	All Aboard
South Norfolk Council	620	0	260	0	0	360	Neighbours in Need
CO-OP	928	1,926	0	0	0	2,854	Children/Youth
Norwich Foodbank	521	0	257	0	0	264	FISH
Norfolk Carers	315	0	135	0	0	180	Cup of Caring
Norfolk Community Foundation:							Meeting
Connecting Older People	4,600	0	677	0	0	3,923	Point/All Aboard
Shelroy Trust	4,187	0	1,704	0	0	2,483	FISH/Food Club
Handelsbanken	2,000	0	499	0	0	1,501	Cup of Caring
Paul Bassham Trust	1,000	0	0	0	0	1,000	The Space
Norfolk County Council	225	0	0	0	0	225	Hoppers
Groundwork	1,166	0	611	0	0	555	Hoppers
Mrs Smith & Mount Trust	1,200	0	1,200	0	0	0	FISH
	17,784	1,926	5,434	0	0	14,276	
COVID 19 Response: Norfolk Community Foundation	301	0	0	0	0	301	FISH
HMRC Furlough Grant	0	849	849	0	0	0	Hoppers
Kerrison Trust	0	500	500	0	0	0	Food Club
Anglian Water Authority	0	1,450	1,450	0	0	0	Food Club
Roy's of Wroxham	0	500	500	0	0	0	Food Club
National Lottery Fund	0	500	0	0	500	0	Food Club
Waitrose	0	333	0	0	0	333	Cup of Caring
Mrs Smith & Mount Trust	0	3,000	0	0	0	3,000	The Bridge
One Stop		4,500	0	3,500	0	1,000	Food Club
	18,085	13,558	8,733	3,500	500	18,910	