



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Jan	Year 2022		Day 31	Month Dec	Year 2022

Section A Reference and administration details

Charity name

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF MEIR HEATH &
NORMACOT, STOKE-UPON-TRENT**

Other names charity is known by

MEIR HEATH & NORMACOT
PCC

Registered charity number (if any)

1131470

Charity's principal address

Parish Office, St Francis's Church

Sandon Road

Stoke-on-Trent

Postcode

ST3 7LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	The Revd Dr David McHardy	Vicar/Chairman		<i>Ex officio</i> by virtue of office
3	Mrs Dawn Roberts	Churchwarden		Elected by the Annual Parish Meeting
4	Mrs Wendy Huson	Churchwarden		Elected by the Annual Parish Meeting
7	Miss Lynn Gater	Churchwarden		Elected by the Annual Parish Meeting
	Mrs Susan Goodwin	PCC Secretary		Elected by the Annual Parish Meeting
8	Mrs Julie Kent	Treasurer / Deanery Synod / Lay Reader		<i>Ex officio</i> , by virtue of licence
	Mrs Valerie Lynch			Elected by the Annual Parish Meeting
10	Mrs Denise Parr			Elected by the Annual Parish Meeting
13	Mrs Yvonne Ryan	Social / Health & Safely		Elected by the Annual Parish Meeting
14	Mr Keith Wheeldon	Mission Committee		Elected by the Annual Parish Meeting
15	Mr Richard Whitmore			Elected by the Annual Parish Meeting

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Meir Heath & Normacot PCC is a corporate body established by the Church of England operating under the PCC (Powers) Measure 1956 as amended and Church Representation Rules.

Corporate Body

All PCC members are charity Trustees, the majority being elected by those on the Church's Electoral Role at an Annual Parochial Meeting held before the end of April each year. Others are members and Trustees by virtue of their position in the Parish or by election to the Lichfield Diocesan Synod.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Newly elected PCC members are introduced to their role as Trustees of a registered charity and members may attend Diocesan training events applicable to their roles. All issued with 'Trusteeship: An Introduction for PCC Members' published jointly by The Archbishops' Council and the Charity Commission. The Lichfield Diocesan Office offers high quality, professional advice to PCCs. During the pandemic, meetings were reduced in frequency and mainly held *via* Zoom.

Safeguarding training for the members of the PCC was completed according to the requirements of the Church of England and an appropriate register is maintained. No safeguarding issues were raised during the year

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The PCC's principal function is to promote in the ecclesiastical Parish the whole mission of the Church (pastoral, evangelistic, social and ecumenical).

We try to enable people to live out their faith more effectively through the Diocese's Four Primary Purposes of:

- ☐ Worship and Prayer
- ☐ Evangelism and Outreach
- ☐ Teaching and Nurture
- ☐ Social Justice and Care

In doing so, we provide a benefit to the public by:

- ☐ Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for our members and for anyone who wishes to benefit from what the Church offers: and
- ☐ Promoting Christian values, and service by members of the Church in and to the community, to the benefit of individuals and society as a whole.

To facilitate this work it is important for us to keep the fabric of our parish buildings and the condition of the grounds in good order.

In planning our activities, the PCC trustees have been aware of the Charity Commission's guidance on public benefit in *The Advancement of Religion for the Public Benefit* and have had regard to it in the administration of the Charity.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Worship and Prayer

The PCC is committed to enabling as many people as possible to worship in our churches and to become part of our parish community. We are fortunate to be able to enjoy a wide and flexible programme of liturgical worship, within the Catholic tradition. Including:

Sunday services

0800 Holy Communion (BCP) St Francis

0930 Parish Mass & Children's Church St Francis

Weekday services

Morning Office 09:00 Morning Prayer (Mon to Thurs) St Francis
Evening Office 17:00 Evening Prayer (Mon to Thurs) St Francis
Tuesday 09:30 Mass St Francis
Thursday 19:30 Mass St Francis
Saturday 09:30 Mass St Francis (Advent & Lent only)

Other devotional acts of worship take place depending on the liturgical season e.g. Stations of the Cross during Lent. Occasional services, meetings of the Cell of Our Lady of Walsingham and other activities are held and promoted. An annual Christmas Nine Lessons and Carols service has now been resumed.

Weddings, Funerals and other rites were as arranged. Baptisms are held at 14.00 on Sundays or at any Sunday Mass.

Confessions are heard by arrangement. All such activities were conducted in accordance with the Bishops' Guidelines.

Owing to the pandemic, worship activities at the School have not yet resumed.

Teaching and Nurture

Following on from the pandemic, we have been able to resume our parish educational activities, with our usual Lent course. Our Advent course, however, was markedly unsuccessful, with a drop-off in attendance, which was due to the impending Christmas festivities.

Evangelism and Community Outreach

The Beacon parish magazine – published monthly in-house and widely distributed across the parish community. The PCC decided that the magazine would be distributed by post, free of charge, to all who wished to receive a printed copy for the duration of the pandemic. Each edition would be available electronically to those who prefer to receive it in that format. Following the end of the pandemic, the PCC decided to resume the normal, paid, pattern of delivery. Local companies and individuals publish adverts in the magazine. Fr David has used the **Beacon** parish magazine, through a series of monthly articles, to help the community and congregation to meet the challenges of the present crisis, as well as by providing articles on appropriate Christian topics. Occasional articles on other topics are contributed by members of the parish.

The parish website – previously kept up to date, has suffered from the resignation of the previous webmaster and a replacement format is currently being considered, as too much technical knowledge is required for the current format. **A Church Near You**, maintained by the Church of England, is currently acting as a temporary replacement. Plans have been commenced with a view to replacing our current website with a more user-friendly version, permitting regular updating, though these are currently on hold, as the PCC lack the technical knowledge to fully investigate our requirements

Holy Evangelists Church has been closed since January, due to maintenance issues. The initial problems, caused by water ingress due to the theft of lead from the roof, were finally resolved at the end of the year. However, further work is needed to replace rotting floor timbers at the side (disabled) access. A Faculty application to allow this work to be completed has been submitted. However, as the floor is unsafe and as this door constitutes our fire and emergency access, the church

remains closed for worship, with all services taking place at St Francis' in the interim.

Social Justice and Care

We continue to support the work of **The Children's Society** and **World Vision**. We actively promote the work of **Christian Solidarity Worldwide**, as well as that of **Christian Aid**.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

St Clare's Church Centre continues to be run as a venue for a range of classes and groups. The primary group to hire the hall is a dance group, which runs classes for both adults and children.

The facility is run by the PCC, with minimal involvement from the vicar. Day-to-day running of the Centre is dealt with by the Administrator. We have successfully obtained a series of relatively small grants from the local authority for the refurbishment and enhancement of the facility. This has permitted the PCC to continue to make the facility available for hire to community groups and, owing to the reduction of council services, makes a welcome contribution to the social life of the area.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have continued to live out the Christian Faith in this part of our local community and have remained supportive of our many ventures. The pandemic caused a reduction in our activities and attendance. However, now that the restriction have ended, numbers are slowly beginning to return to normal. Our activities have now almost entirely resumed their normal pattern, with a successful Burns' Supper and Walsingham Pilgrimage having been held.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have no cash reserves at present. Our previous investment account with HSBC has been wound up and the assets transferred to CCLA. This has successfully generated extra money for our reserves. It is the PCC's policy to closely monitor the performance of these investments. At Normacot, we received a substantial legacy, which has been invested with CCLA and continues to provide growth. However, owing to the terms of the legacy, these funds are restricted and are presently paying for the repair works to the church.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Aside from giving, our primary sources of income are from the letting of our premises and from the investment funds. Expenditure has been directed to the support of the charity's aims, including the maintenance of buildings, the support of worship and the employment of a Benefice Administrator on a part-time basis.

A very generous legacy (£70 000) was left to the Benefice to be spent at the discretion of the Vicar for the spiritual benefit of parishioners at Normacot. So far, this has been used to cover transport costs to enable those at a distance to continue to attend church services at St Francis' and to fund the cost of the repairs at Holy Evangelists'..

Section F Other optional information**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) David McHardy

Full name(s) David William McHardy

Position (eg Secretary, Chair, etc) Vicar & Chairman of the PCC

Date 29th October 2023

Receipts and Payments Accounts

Year ending 31st December 2022

Parish of St. Francis Meir Heath & The Holy Evangelists Normacot

Charities SORP (FRS 102)

Approved by the PCC on 17. 4. 23 and signed on their behalf by

 (PCC Chairman)




DIOCESE OF
LICHFIELD



DISCOVERING
NEW POTENTIAL



GROWING
NEW LIFE



REACHING
NEW COMMUNITIES



TRANSFORMING
OUR WORLD



PRACTISING
OUR FAITH

The Church of England around Staffordshire, northern Shropshire and the Black Country

Parish of St. Francis Meir Heath & The Holy Evangelists Normacot							
Financial Statements for the Year Ended 31 December 2022							
Receipts and Payments							
		Unrestricted Funds	Designated Funds	Restricted Funds	Endowments Funds	Total Funds 2022	Total Funds 2021
Receipts							<i>*see note 9 for full comparatives</i>
Donations and Legacies	2a	37,747		23,115		60,862	46,126
Charitable Activities	2b	5,237				5,237	5,646
Other Trading Activities	2c	15,442				15,442	9,550
Investments	2d	2		174		176	1,087
Other	2e	25		967		992	940
Capital Withdrawal from Investment		26,000		40,621		66,621	101,752
Total		84,453		64,877		149,330	165,101
Payments							
Raising Funds	3a	315				315	465
Charitable Activities	3b	82,657		7,953		90,610	105,104
Other	3c	473		1,075		1,548	207
Total		83,445		9,028		92,473	105,776
Net gain/(losses) on investment		-38,597		-42,742		-81,339	-65,362
Net Income/(Expenditure)		1,008		55,849		56,857	59,325
Transfer between Funds		-9		9			
Net Movements in Funds		-37,598		13,116		-24,482	-6,037
Total Funds brought forward (1st Jan 2022)		141,343		113,241		254,584	260,621
Total Funds carried forward (31st Dec 2022)		103,745		126,357		230,102	254,584

Parish of St. Francis Meir Heath & The Holy Evangelists Normacot

Financial Statements for the Year Ended 31 December 2022

Statement of Assets and Liabilities

Finance Form Box Number			Total 2022	Total 2021
	Assets retained for Church use			
32	Investment Assets	5(a)	95,829	177,168
34	Tangible Assets	5(b)		
31	Cash Funds			
	Bank current account		6,189	5,032
	Other bank accounts		127,452	71,157
	Cash		632	1,227
34	Other			
35	Liabilities			
	Diocesan Parish Share	6		
	Diocesan Loan			
	Other Liabilities			
H	Total Net Funds		230,102	254,584

Parish Funds		2022	2021
Unrestricted Funds			
	General	103,745	141,343
	Designated		
Restricted Funds		126,357	113,241
Endowment Funds			
Total		230,102	254,584

The attached notes form part of these financial statements

Parish of St. Francis Meir Heath & The Holy Evangelists Normacot

Financial Statements for the Year Ended 31 December 2022

Accounting Policies

The financial statements have been prepared in accordance with Charities SORP (FRS102).

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Cashflow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

Description of Funds

Restricted funds comprise of two elements :-

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purpose.

Designated funds relate to monies being held within the General account but which are set aside by the PCC for a particular purpose.

Receipts

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Payments

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The Diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Assets retained for Church use

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Parish of St. Francis Meir Heath & The Holy Evangelists Normacot

Notes to Financial Statements for Year Ended December 2022

Finance Form Box Number	Income and Endowments from:	2	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds 2022	Total Funds 2021
	Donations and Legacies	2a						
	<i>Voluntary Income/Receipts</i>							
1	Tax efficient planned giving		17,920				17,920	17,955
2	Other planned giving		4,777				4,777	5,502
3	Collections at services		4,635				4,635	3,944
4	All other giving and voluntary receipts including special appeals		3,468		1,500		4,968	2,765
6	Gift Aid Recovered		6,947		301		7,248	9,675
7	Legacies received				20,829		20,829	6,171
8	Grants				485		485	114
			37,747		23,115		60,862	46,126
	Charitable Activities	2b						
	<i>Church Activities</i>							
11	Statutory Fees (retained by PCC)		3,544				3,544	3,778
9	Fundraising Activities		1,693				1,693	1,868
			5,237				5,237	5,646

Income and Endowments continued

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds 2022	Total Funds 2021
Other Trading Activites	2c						
<i>Activities for Generating Fund</i>							
12 Church Property rental		12,877				12,877	7,185
12 Solar Panels income		1,733				1,733	1,530
12 Parish Magazine/Bookstall		832				832	835
		15,442				15,442	9,550
Investments	2d						
10 Investment Income							1,085
10 Bank Interest		2		174		176	2
		2		174		176	1,087
Other	2e						
2022 Pilgrimage monies							765
2023 Pilgrimage/trips/events monies				967		967	
miscellaneous - utility refund		25				25	175
Capital withdrawal from Investment		26,000		40,621		66,621	101,752
Total		84,453		64,877		149,330	165,101

Parish of St. Francis Meir Heath & The Holy Evangelists Normacot
Notes to Financial Statements for Year Ended December 2022

Finance Form Box Number	EXPENDITURE ON:	3	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds 2022	Total Funds 2021
	Raising Funds	3a						
17	Costs of Generating Income		315				315	465
			315				315	465
	Charitable Activities	3b						
	Church Activities							
18	Mission giving and donations		119				119	414
19	Diocesan Parish Share		45,192				45,192	52,375
20	Salaries/Wages		13,709				13,709	13,008
21	Clergy and Staff Expenses		663				663	698
	Church Expenses							
22	Church Expenses (Mission and Evangelism)		402		615		1,017	106
23	Church running expenses		14,815				14,815	15,477
24	Church utility bills		7,257				7,257	8,063
25	Cost of trading							
	Major Capital Expenditure							
27	Holy Evangelists' Repair work				4,580		4,580	1,103
	Legacy monies spent				2,758		2,758	1,220
27	St. Francis ' works		500				500	6,714
29	St.Francis Recording equipment							4,054
	St.Francis Kitchen equipment							1,872
			82,657		7,953		90,610	105,104
99	Other	3c						
	Pilgrimage monies 2022				765		765	
	Pilgrimage monies 2023				310		310	
	Transfer from '100' Club to General Fund		473				473	207
	Total		83,445		9,028		92,473	105,776

Parish of St. Francis Meir heath & The Holy Evangelists Normacot
Notes to Financial Statements for Year Ended December 2022

4(a) Staff Costs

	2022	2021
--	------	------

Salaries	13,709	13,008
----------	--------	--------

During the year the PCC employed Mrs Ann McHardy as Administrator, Mrs Pat Mair as Organist, Mrs Dawn Martin and Mrs Jaimie Wilks as Cleaners

4(b) PCC Costs

There were no other transactions made in respect of PCC Members, no PCC Member received remuneration, benefit or reimbursement of travelling or other personal expenses.

5(a) Assets retained for Church use

Freehold Buildings	Church Equipment	Total
--------------------	------------------	-------

The Parish leases a photocopier from CF Corp. Finance at a cost of £1920 p.a.

At Cost or Valuation

As at 1 Jan 2022			
Additions in the Year			
Disposal in the Year			
Revaluation (if any)			
Value at 31st December 2022			

5(b) Investments

	At 01/01/2022	Additions	Disposals	Transfers	Change in Market Value	At 31/12/2022
Unrestricted funds						
Investment Fund	134,426		26,000		-11.62%	95,829
Restricted funds						
Investments	42,742		40,621		-4.96%	0
Endowment funds						
Investments						
Total	177,168					95,829

6 Liabilities

Amounts falling due in one year

Amounts Received in Advance
Deferred Parish Share
Other Creditors

2022	2021
0	0

7 Analysis of Net Assets

Fixed
Investment Assets
Cash
Liabilities

General Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total
95,829				95,829
7,916		126,357		134,273
103,745		126,357		230,102

8 Funds Reconciliation

Unrestricted CCLA Investment
Unrestricted cash & accounts
Designated Funds

Restricted Funds:

Legacy Fund
Betty Harvey Legacy
Pilgrimage/Trips/Events monies

St. C. Council Grant

Endowment Funds

1

2

3

Total Funds

Reserves at 01/01/2022	Incoming Resources	Resources Expended	Investment Gains / Losses	Reserves at 31 Dec 2022
134,426		26,000	-12,597	95,829
6,908	84,453	83,445		7,916
69,736	63,424	7,468		125,692
42,742		40,621	-2,121	0
772	968	1,075		665
0	485	485		0
254,584	149,330	159,094	-14,718	230,102

* Please insert a brief explanatory note for each designated, restricted and endowments funds.

9 SOFA Comparatives

2021

Receipts

Donations & Legacies	
Charitable activities	
Other Trading Activities	
Investments	
Other	
Capital Withdrawal from Investment	
Total	

Unrestricted Funds	Designated Funds	Restricted Funds	Endownments Funds	Total Funds
39,744		6,382		46,126
5,646				5,646
9,550				9,550
1,087				1,087
175		765		940
40,000	6,600	55,152		101,752
96,202	6,600	62,299		165,101

Payments

Raising funds	
Charitable activities	
Other	
Total	

465				465
91,012	6,600	7,492		105,104
207				207
91,684	6,600	7,492		105,776

Net gain/(losses) on investment

-20,948		-44,414		-65,362
---------	--	---------	--	---------

Net Income/(Expenditure)

4,518		54,807		59,325
-------	--	--------	--	--------

Transfer between Funds

-15,397		15,397		0
---------	--	--------	--	---

Net Movements in Funds

-31,827		25,790		-6,037
---------	--	--------	--	--------

Total Funds brought forward (1st Jan)

173,170	0	87,451	0	260,621
---------	---	--------	---	---------

Total Funds c/f (31st Dec)

141,343	0	113,241	0	254,584
----------------	----------	----------------	----------	----------------

	THE BENEFICE OF ST. FRANCIS MEIR HEATH & THE HOLY EVANGELISTS NORMACOT				
	YEAR ENDING 31st DECEMBER 2022				
	GENERAL FUND				
		ST.C.	St.F.	HE	TOTAL
2021	RECEIPTS	2022	2022	2022	2022
£		£	£	£	£
	UNRESTRICTED				
19,430	Gift Aid		16,828	1,092	17,920
9,675	Income Tax Recovered				7,248
5,502	Other Planned Giving		2,867	1,910	4,777
3,944	Loose Plate		4,616	19	4,635
	Sundry Donations:				
89	Votive Stands		734	21	755
1,411	Sundry Donations				369
41	Refreshments donations		274		274
203	Tiddlers		595		595
85	Indoor Games Club		271		271
108	Stitch, Knit & Natter Club donation		341		341
	Safeguarding Creation events donations		85		85
1,645	Donations in memoriam		2,135		2,135
	Grants & Legacies:				
114	SoT CC Grant for work at St. C.				
	Staffs BC Wildlife work Grant		485		485
	Legacy				20,341
	Fund Raising:				
332	Parish '100' Club proceeds				473
450	Parish '100' Club subscriptions				539
73	Collection Bottle				63
	St.F. Lunch Club proceeds		84		84
318	Sundry fund-raising, raffles etc				389
	Charitable & Ancillary Trading:				
799	Parish Magazine Subs and sales		494	71	565
36	Parish Magazine adverts income				267
	"Our Faithful" Queen book				50
	Fees paid to the PCC:				
7,185	Room hire and rental	9,650	3,227		12,877
3,778	Occasional Offices				3,544
	Non-Charitable Trading:				
1,110	Fees rec'd to be paid to Verger, Organist, Clergy				1,053
	Insurance claims & other Income:				
175	Refunds re: Utilities				25
1,530	Solar Panels income				1,733
1,085	CBF Property Fund dividends				

[illegible]

	THE BENEFICE OF ST. FRANCIS MEIR HEATH & THE HOLY EVANGELISTS NORMACOT				
	YEAR ENDING 31st DECEMBER 2022				
	GENERAL FUND				
	PAYMENTS	ST.C.	St.F.	HE	TOTAL
2021		2022	2022	2022	2022
£		£	£	£	£
	Grants & Mission:				
275	Children's Society		80	306	386
298	World Vision				298
5	Poor Clergy Relief				5
583	SOLW Lent Appeal				
	Ukraine Lent Appeal				510
244	Tearfund Toilet Twinning				
	Alzheimer's Society				147
	Foodbank				45
	SOLW Lamp				70
52,375	Common Fund				45,192
698	Clergy Expenses				663
	Upkeep of Church:				
3,432	Gas	568	1,852	383	2,803
4,373	Electricity	736	3,089	241	4,066
6,420	Insurance	940	3,021	2,752	6,713
164	Refuse collection	172	36		208
258	STWA		222	166	388
147	Cleaning supplies	15	48		63
	Paper supplies				139
249	Mobile WiFi	263			263
1551	Re-decorating, misc.repairs, maintenance	40	1,181	218	1,439
301	Grounds maintenance		170		170
94	PPE supplies				27
	Memorial Garden maintenance		30		30
100	Independent Examiner				100
	Upkeep of Services:				
279	Altar Requisites		142		323
95	Ordo's				99
110	Church music				110
	Mission material				45
	Service requisites				59
218	Candle supplies				
	Event Expenses:				
78	Parish Trips/Events expenses				153
	Safeguarding Creation event expenses		1,940		1,940
56	Refreshments expenses		201		201
	Lunch Club expenses		102		102

		ST.C.	St.F.	HE	TOTAL
2021		2022	2022	2022	2022
£		£	£	£	£
	Trading:				
	"Our Faithful" Queen book				50
	Major Works & One-offs				
	Building repairs			4,580	4,580
114	Grant works				
768	St.F. Lightning Conductor repair				
1,220	St.F. Candlesticks (legacy money)				
4,054	Camera & Film equipment				
6,600	St.C. Hedge-cutting				
107	St.F. grounds equipment				
825	HE Surveyor's Inspection				
278	HE Repairs				
1,872	St.F. Dishwasher & kitchen equipment				
109	Tiddlers' equipment				
	St.F. Wasp Nest removal incl scaffolding		500		500
	St.F. Chalice (Legacy money)		1,583		1,583
	St.F. Hall table trolleys		901		901
	St.F. Office computer		499		499
	St.F. Scaffold Tower		274		274
	Salaries & Support Costs:				
9,799	Administrator				9,994
1,715	Organist				1,855
1,494	Cleaner	595	1,265		1,860
1,019	Fees paid to Verger, Organist & Retired Clergy				1,008
91	Retired Clergy fees/Clergy Thank you's		20		20
	Fund Raising Costs:				
92	Church Giving Envelopes				95
	Parish '100' Club prize money				200
	Staffs BC Lottery Licence				20
	Church Admin:				
2,079	Photocopier Rental & maintenance				1,932
639	Office phone bill				480
574	Office supplies, costs & postage				781
60	Forward in Faith subs				60
451	Christian Copyright Licensing				291
12	Transport expenses				130
144	Zoom subscription				
50	Course materials				
127	Miscellaneous admin costs				
34	HSBC Bank charges				244
	Book of Remembrance Calligrapher fee		139		139

2021	CBF Church of England Property Fund		2022		
£			£		
36,046	1.1.22 Portfolio valuation		0		
	Reinvested dividends				
409	1.3.21 304.81 shares @ 134.33p				
498	1.6.21 363.88 shares @ 136.97p				
	less funds withdrawn:				
	4,899.05 Shares @ 134.72p				
6,600	St. Clare's Hedge-cutting				
	26.10.21 Fund closed and balance transferred to Investment Fund				
33,035	23,623.49 Shares @ 139.84p				
0	31.12.22 Portfolio valuation		0		
-8.35%	increase/decrease in valuation				
	CBF Church of England Investment Fund Normacot - Harvey Fund				
2021			2022		
£			£		
73,353	1.1.22 Portfolio valuation		42,742		
	731.87 Shares @ 5840.15p				
15,274	Receipts:		0		
55,152	Withdrawals:	40,621			
	731.87 shares @ 5550.36				
42,742	31.12.22 Portfolio valuation		0		
-41.73%	increase/decrease in valuation	-4.96%			
	CBF Church of England Property Fund Normacot - Harvey Fund				
2021			2022		
£			£		
13,803	01.01.22 Portfolio Valuation		0		
	plus receipts:				
348	Reinvested dividends:-		0		
15,274	less withdrawals:				
0	31.12.22 Portfolio valuation		0		
10.66%	increase/decrease in valuation				

2021	PARISH '100' CLUB		2022		
	Stafford Borough Council Reg. No. 1243				
£			£		
207	1.1.22 Balance brought forward		473		
	plus receipts for the year:		0		
858	Subs received direct				
35	Prizes donated back				
450	Subs paid direct to Church				
	less payments for the year:				
295	prizes				
332	proceeds donated to Church		473		
450	monies paid direct to Church				
473	31.12.22 Balance carried forward		0		
		now accounted for in Church general a/c			
2021	HOLY EVANGELISTS FLOWER FUND		2022		
£			£		
25	1.1.22 Balance brought forward		61		
	plus receipts for the year:				
80	donations received	0			
44	cost of flowers & materials	0			
61	31.12.22 Balance carried forward		61		
2021	ST. FRANCIS FLOWER FUND		2022		
£			£		
204	1.1.22 Balance brought forward		278		
	Plus receipts for the year:				
675	Donations	778			
	less payments for the year:				
601	Flowers & materials	686			
278	31.12.22 Balance carried forward		370		

	Normacot Harvey Monies	payments	receipts		
14.10.21	CCLA Harvey Fund withdrawal		50,000.00	50,000.00	
7.10.21	A Milward - Porch damage repair Clear guttering & rain gullies	278.00		49,722.00	
28.1.22	Halfen Ltd - Interior scaffolding & removal of loose plaster	2,520.00		47,202.00	
3.2.22	Final liquidation of CCLA Harvey Fund		40,621.42	87,823.42	
10.2.22	Atlas Scaffolding - exterior scaffolding	957.60		86,865.82	
10.2.22	Atlas Scaffolding - ladder hire	36.00		86,829.82	
2.3.22	Atlas Scaffolding - ladder hire	72.00		86,757.82	
11.3.22	Atlas Scaffolding - ladder hire	36.00		86,721.82	
15.3.22	Atlas Scaffolding - ladder hire	72.00		86,649.82	
26.3.22	Atlas Scaffolding - ladder hire	72.00		86,577.82	
4.4.22	HE Taxi Fares (C & B Wood)	28.40		86,549.42	
4.5.22	Atlas Scaffolding - scaffold hire	205.20		86,344.22	
24.5.22	HE Taxi Fares (C & B Wood)	13.40		86,330.82	
10.6.22	Atlas Scaffolding - scaffold & ladder hire	199.20		86,131.62	
3.7.22	Atlas Scaffolding - scaffold hire	91.20		86,040.42	
2.8.22	Atlas Scaffolding - scaffold hire	114.00		85,926.42	
8.8.22	HE Taxi Fares (C & B Wood)	13.80		85,912.62	
29.8.22	HE Taxi Fares (C & B Wood)	13.70		85,898.92	
6.9.22	Atlas Scaffolding - scaffold hire	91.20		85,807.72	
6.10.22	Atlas Scaffolding - scaffold hire	114.00		85,693.72	
17.10.22	HE Taxi Fares (C & B Wood)	13.30		85,680.42	
10.12.22	HE Taxi Fares (C & B Wood)	13.40		85,667.02	
1.1.23	HE Taxi Fares (C & B Wood)	33.50		85,633.52	
	Total HE Repairs paid so far	4,858.40			
	Total HE Repairs 2022	4,580.40			
	Total HE Taxi Fares paid	129.50			

Independent Examiner's Report to the Trustees of St Francis Meir Heath & The Holy Evangelists Normacot

I report on the accounts of the church for the year ended 31st December 2022.

Respective Responsibilities of Trustees and Examiner

The Church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:-

Examine the accounts (under section 145 of the 2011 Act);

To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and

To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare accounts which accord with the accounting records and comply with the Accounting records of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Gillian Jackson
24 Draycott Old Road
Forsbrook
Stoke on Trent
ST11 9AL



20th February 2023

Receipts and Payments Accounts

Year ending 31st December 2022

Parish of St. Francis Meir Heath & The Holy Evangelists Normacot

Charities SORP (FRS 102)

Approved by the PCC on 17. 4. 23 and signed on their behalf by

 (PCC Chairman)




DIOCESE OF
LICHFIELD



DISCOVERING
NEW POTENTIAL



GROWING
NEW LIFE



REACHING
NEW COMMUNITIES



TRANSFORMING
OUR WORLD



PRACTISING
OUR FAITH

The Church of England around Staffordshire, northern Shropshire and the Black Country

Parish of St. Francis Meir Heath & The Holy Evangelists Normacot							
Financial Statements for the Year Ended 31 December 2022							
Receipts and Payments							
		Unrestricted Funds	Designated Funds	Restricted Funds	Endowments Funds	Total Funds 2022	Total Funds 2021
Receipts							<i>*see note 9 for full comparatives</i>
Donations and Legacies	2a	37,747		23,115		60,862	46,126
Charitable Activities	2b	5,237				5,237	5,646
Other Trading Activities	2c	15,442				15,442	9,550
Investments	2d	2		174		176	1,087
Other	2e	25		967		992	940
Capital Withdrawal from Investment		26,000		40,621		66,621	101,752
Total		84,453		64,877		149,330	165,101
Payments							
Raising Funds	3a	315				315	465
Charitable Activities	3b	82,657		7,953		90,610	105,104
Other	3c	473		1,075		1,548	207
Total		83,445		9,028		92,473	105,776
Net gain/(losses) on investment		-38,597		-42,742		-81,339	-65,362
Net Income/(Expenditure)		1,008		55,849		56,857	59,325
Transfer between Funds		-9		9			
Net Movements in Funds		-37,598		13,116		-24,482	-6,037
Total Funds brought forward (1st Jan 2022)		141,343		113,241		254,584	260,621
Total Funds carried forward (31st Dec 2022)		103,745		126,357		230,102	254,584

Parish of St. Francis Meir Heath & The Holy Evangelists Normacot

Financial Statements for the Year Ended 31 December 2022

Statement of Assets and Liabilities

Finance Form Box Number			Total 2022	Total 2021
	Assets retained for Church use			
32	Investment Assets	5(a)	95,829	177,168
34	Tangible Assets	5(b)		
31	Cash Funds			
	Bank current account		6,189	5,032
	Other bank accounts		127,452	71,157
	Cash		632	1,227
34	Other			
35	Liabilities			
	Diocesan Parish Share	6		
	Diocesan Loan			
	Other Liabilities			
H	Total Net Funds		230,102	254,584

Parish Funds		2022	2021
Unrestricted Funds			
	General	103,745	141,343
	Designated		
Restricted Funds		126,357	113,241
Endowment Funds			
Total		230,102	254,584

The attached notes form part of these financial statements

Parish of St. Francis Meir Heath & The Holy Evangelists Normacot

Financial Statements for the Year Ended 31 December 2022

Accounting Policies

The financial statements have been prepared in accordance with Charities SORP (FRS102).

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Cashflow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

Description of Funds

Restricted funds comprise of two elements :-

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purpose.

Designated funds relate to monies being held within the General account but which are set aside by the PCC for a particular purpose.

Receipts

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Payments

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The Diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Assets retained for Church use

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Parish of St. Francis Meir Heath & The Holy Evangelists Normacot

Notes to Financial Statements for Year Ended December 2022

Finance Form Box Number	Income and Endowments from:	2	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds 2022	Total Funds 2021
	Donations and Legacies	2a						
	<i>Voluntary Income/Receipts</i>							
1	Tax efficient planned giving		17,920				17,920	17,955
2	Other planned giving		4,777				4,777	5,502
3	Collections at services		4,635				4,635	3,944
4	All other giving and voluntary receipts including special appeals		3,468		1,500		4,968	2,765
6	Gift Aid Recovered		6,947		301		7,248	9,675
7	Legacies received				20,829		20,829	6,171
8	Grants				485		485	114
			37,747		23,115		60,862	46,126
	Charitable Activities	2b						
	<i>Church Activities</i>							
11	Statutory Fees (retained by PCC)		3,544				3,544	3,778
9	Fundraising Activities		1,693				1,693	1,868
			5,237				5,237	5,646

Income and Endowments continued

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds 2022	Total Funds 2021
Other Trading Activites	2c						
<i>Activities for Generating Fund</i>							
12 Church Property rental		12,877				12,877	7,185
12 Solar Panels income		1,733				1,733	1,530
12 Parish Magazine/Bookstall		832				832	835
		15,442				15,442	9,550
Investments	2d						
10 Investment Income							1,085
10 Bank Interest		2		174		176	2
		2		174		176	1,087
Other	2e						
2022 Pilgrimage monies							765
2023 Pilgrimage/trips/events monies				967		967	
miscellaneous - utility refund		25				25	175
Capital withdrawal from Investment		26,000		40,621		66,621	101,752
Total		84,453		64,877		149,330	165,101

Parish of St. Francis Meir Heath & The Holy Evangelists Normacot
Notes to Financial Statements for Year Ended December 2022

Finance Form Box Number	EXPENDITURE ON:	3	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds 2022	Total Funds 2021
	Raising Funds	3a						
17	Costs of Generating Income		315				315	465
			315				315	465
	Charitable Activities	3b						
	Church Activities							
18	Mission giving and donations		119				119	414
19	Diocesan Parish Share		45,192				45,192	52,375
20	Salaries/Wages		13,709				13,709	13,008
21	Clergy and Staff Expenses		663				663	698
	Church Expenses							
22	Church Expenses (Mission and Evangelism)		402		615		1,017	106
23	Church running expenses		14,815				14,815	15,477
24	Church utility bills		7,257				7,257	8,063
25	Cost of trading							
	Major Capital Expenditure							
27	Holy Evangelists' Repair work				4,580		4,580	1,103
	Legacy monies spent				2,758		2,758	1,220
27	St. Francis ' works		500				500	6,714
29	St.Francis Recording equipment							4,054
	St.Francis Kitchen equipment							1,872
			82,657		7,953		90,610	105,104
99	Other	3c						
	Pilgrimage monies 2022				765		765	
	Pilgrimage monies 2023				310		310	
	Transfer from '100' Club to General Fund		473				473	207
	Total		83,445		9,028		92,473	105,776

Parish of St. Francis Meir heath & The Holy Evangelists Normacot
Notes to Financial Statements for Year Ended December 2022

4(a) Staff Costs

	2022	2021
--	------	------

Salaries	13,709	13,008
----------	--------	--------

During the year the PCC employed Mrs Ann McHardy as Administrator, Mrs Pat Mair as Organist, Mrs Dawn Martin and Mrs Jaimie Wilks as Cleaners

4(b) PCC Costs

There were no other transactions made in respect of PCC Members, no PCC Member received remuneration, benefit or reimbursement of travelling or other personal expenses.

5(a) Assets retained for Church use

Freehold Buildings	Church Equipment	Total
--------------------	------------------	-------

The Parish leases a photocopier from CF Corp. Finance at a cost of £1920 p.a.

At Cost or Valuation

As at 1 Jan 2022			
Additions in the Year			
Disposal in the Year			
Revaluation (if any)			
Value at 31st December 2022			

5(b) Investments

	At 01/01/2022	Additions	Disposals	Transfers	Change in Market Value	At 31/12/2022
Unrestricted funds						
Investment Fund	134,426		26,000		-11.62%	95,829
Restricted funds						
Investments	42,742		40,621		-4.96%	0
Endowment funds						
Investments						
Total	177,168					95,829

6 Liabilities

Amounts falling due in one year

Amounts Received in Advance
Deferred Parish Share
Other Creditors

2022	2021
0	0

7 Analysis of Net Assets

Fixed
Investment Assets
Cash
Liabilities

General Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total
95,829				95,829
7,916		126,357		134,273
103,745		126,357		230,102

8 Funds Reconciliation

Unrestricted CCLA Investment
Unrestricted cash & accounts
Designated Funds

Restricted Funds:
Legacy Fund
 Betty Harvey Legacy
Pilgrimage/Trips/Events monies

St. C. Council Grant
Endowment Funds

1
2
3

Total Funds

Reserves at 01/01/2022	Incoming Resources	Resources Expended	Investment Gains / Losses	Reserves at 31 Dec 2022
134,426		26,000	-12,597	95,829
6,908	84,453	83,445		7,916
69,736	63,424	7,468		125,692
42,742		40,621	-2,121	0
772	968	1,075		665
0	485	485		0
254,584	149,330	159,094	-14,718	230,102

** Please insert a brief explanatory note for each designated, restricted and endowments funds.*

9 SOFA Comparatives

2021

Receipts

Donations & Legacies	
Charitable activities	
Other Trading Activities	
Investments	
Other	
Capital Withdrawal from Investment	
Total	

Unrestricted Funds	Designated Funds	Restricted Funds	Endownments Funds	Total Funds
39,744		6,382		46,126
5,646				5,646
9,550				9,550
1,087				1,087
175		765		940
40,000	6,600	55,152		101,752
96,202	6,600	62,299		165,101

Payments

Raising funds	
Charitable activities	
Other	
Total	

465				465
91,012	6,600	7,492		105,104
207				207
91,684	6,600	7,492		105,776

Net gain/(losses) on investment

-20,948		-44,414		-65,362
---------	--	---------	--	---------

Net Income/(Expenditure)

4,518		54,807		59,325
-------	--	--------	--	--------

Transfer between Funds

-15,397		15,397		0
---------	--	--------	--	---

Net Movements in Funds

-31,827		25,790		-6,037
---------	--	--------	--	--------

Total Funds brought forward (1st Jan)

173,170	0	87,451	0	260,621
---------	---	--------	---	---------

Total Funds c/f (31st Dec)

141,343	0	113,241	0	254,584
----------------	----------	----------------	----------	----------------

	THE BENEFICE OF ST. FRANCIS MEIR HEATH & THE HOLY EVANGELISTS NORMACOT				
	YEAR ENDING 31st DECEMBER 2022				
	GENERAL FUND				
		ST.C.	St.F.	HE	TOTAL
2021	RECEIPTS	2022	2022	2022	2022
£		£	£	£	£
	UNRESTRICTED				
19,430	Gift Aid		16,828	1,092	17,920
9,675	Income Tax Recovered				7,248
5,502	Other Planned Giving		2,867	1,910	4,777
3,944	Loose Plate		4,616	19	4,635
	Sundry Donations:				
89	Votive Stands		734	21	755
1,411	Sundry Donations				369
41	Refreshments donations		274		274
203	Tiddlers		595		595
85	Indoor Games Club		271		271
108	Stitch, Knit & Natter Club donation		341		341
	Safeguarding Creation events donations		85		85
1,645	Donations in memoriam		2,135		2,135
	Grants & Legacies:				
114	SoT CC Grant for work at St. C.				
	Staffs BC Wildlife work Grant		485		485
	Legacy				20,341
	Fund Raising:				
332	Parish '100' Club proceeds				473
450	Parish '100' Club subscriptions				539
73	Collection Bottle				63
	St.F. Lunch Club proceeds		84		84
318	Sundry fund-raising, raffles etc				389
	Charitable & Ancillary Trading:				
799	Parish Magazine Subs and sales		494	71	565
36	Parish Magazine adverts income				267
	"Our Faithful" Queen book				50
	Fees paid to the PCC:				
7,185	Room hire and rental	9,650	3,227		12,877
3,778	Occasional Offices				3,544
	Non-Charitable Trading:				
1,110	Fees rec'd to be paid to Verger, Organist, Clergy				1,053
	Insurance claims & other Income:				
175	Refunds re: Utilities				25
1,530	Solar Panels income				1,733
1,085	CBF Property Fund dividends				

[illegible]

	THE BENEFICE OF ST. FRANCIS MEIR HEATH & THE HOLY EVANGELISTS NORMACOT				
	YEAR ENDING 31st DECEMBER 2022				
	GENERAL FUND				
	PAYMENTS	ST.C.	St.F.	HE	TOTAL
2021		2022	2022	2022	2022
£		£	£	£	£
	Grants & Mission:				
275	Children's Society		80	306	386
298	World Vision				298
5	Poor Clergy Relief				5
583	SOLW Lent Appeal				
	Ukraine Lent Appeal				510
244	Tearfund Toilet Twinning				
	Alzheimer's Society				147
	Foodbank				45
	SOLW Lamp				70
52,375	Common Fund				45,192
698	Clergy Expenses				663
	Upkeep of Church:				
3,432	Gas	568	1,852	383	2,803
4,373	Electricity	736	3,089	241	4,066
6,420	Insurance	940	3,021	2,752	6,713
164	Refuse collection	172	36		208
258	STWA		222	166	388
147	Cleaning supplies	15	48		63
	Paper supplies				139
249	Mobile WiFi	263			263
1551	Re-decorating, misc.repairs, maintenance	40	1,181	218	1,439
301	Grounds maintenance		170		170
94	PPE supplies				27
	Memorial Garden maintenance		30		30
100	Independent Examiner				100
	Upkeep of Services:				
279	Altar Requisites		142		323
95	Ordo's				99
110	Church music				110
	Mission material				45
	Service requisites				59
218	Candle supplies				
	Event Expenses:				
78	Parish Trips/Events expenses				153
	Safeguarding Creation event expenses		1,940		1,940
56	Refreshments expenses		201		201
	Lunch Club expenses		102		102

		ST.C.	St.F.	HE	TOTAL
2021		2022	2022	2022	2022
£		£	£	£	£
	Trading:				
	"Our Faithful" Queen book				50
	Major Works & One-offs				
	Building repairs			4,580	4,580
114	Grant works				
768	St.F. Lightning Conductor repair				
1,220	St.F. Candlesticks (legacy money)				
4,054	Camera & Film equipment				
6,600	St.C. Hedge-cutting				
107	St.F. grounds equipment				
825	HE Surveyor's Inspection				
278	HE Repairs				
1,872	St.F. Dishwasher & kitchen equipment				
109	Tiddlers' equipment				
	St.F. Wasp Nest removal incl scaffolding		500		500
	St.F. Chalice (Legacy money)		1,583		1,583
	St.F. Hall table trolleys		901		901
	St.F. Office computer		499		499
	St.F. Scaffold Tower		274		274
	Salaries & Support Costs:				
9,799	Administrator				9,994
1,715	Organist				1,855
1,494	Cleaner	595	1,265		1,860
1,019	Fees paid to Verger, Organist & Retired Clergy				1,008
91	Retired Clergy fees/Clergy Thank you's		20		20
	Fund Raising Costs:				
92	Church Giving Envelopes				95
	Parish '100' Club prize money				200
	Staffs BC Lottery Licence				20
	Church Admin:				
2,079	Photocopier Rental & maintenance				1,932
639	Office phone bill				480
574	Office supplies, costs & postage				781
60	Forward in Faith subs				60
451	Christian Copyright Licensing				291
12	Transport expenses				130
144	Zoom subscription				
50	Course materials				
127	Miscellaneous admin costs				
34	HSBC Bank charges				244
	Book of Remembrance Calligrapher fee		139		139

2021	CBF Church of England Property Fund		2022		
£			£		
36,046	1.1.22 Portfolio valuation		0		
	Reinvested dividends				
409	1.3.21 304.81 shares @ 134.33p				
498	1.6.21 363.88 shares @ 136.97p				
	less funds withdrawn:				
	4,899.05 Shares @ 134.72p				
6,600	St. Clare's Hedge-cutting				
	26.10.21 Fund closed and balance transferred to Investment Fund				
33,035	23,623.49 Shares @ 139.84p				
0	31.12.22 Portfolio valuation		0		
-8.35%	increase/decrease in valuation				
	CBF Church of England Investment Fund Normacot - Harvey Fund				
2021			2022		
£			£		
73,353	1.1.22 Portfolio valuation		42,742		
	731.87 Shares @ 5840.15p				
15,274	Receipts:		0		
55,152	Withdrawals:	40,621			
	731.87 shares @ 5550.36				
42,742	31.12.22 Portfolio valuation		0		
-41.73%	increase/decrease in valuation	-4.96%			
	CBF Church of England Property Fund Normacot - Harvey Fund				
2021			2022		
£			£		
13,803	01.01.22 Portfolio Valuation		0		
	plus receipts:				
348	Reinvested dividends:-		0		
15,274	less withdrawals:				
0	31.12.22 Portfolio valuation		0		
10.66%	increase/decrease in valuation				

2021	PARISH '100' CLUB		2022		
	Stafford Borough Council Reg. No. 1243				
£			£		
207	1.1.22 Balance brought forward		473		
	plus receipts for the year:		0		
858	Subs received direct				
35	Prizes donated back				
450	Subs paid direct to Church				
	less payments for the year:				
295	prizes				
332	proceeds donated to Church		473		
450	monies paid direct to Church				
473	31.12.22 Balance carried forward		0		
		now accounted for in Church general a/c			
2021	HOLY EVANGELISTS FLOWER FUND		2022		
£			£		
25	1.1.22 Balance brought forward		61		
	plus receipts for the year:				
80	donations received	0			
44	cost of flowers & materials	0			
61	31.12.22 Balance carried forward		61		
2021	ST. FRANCIS FLOWER FUND		2022		
£			£		
204	1.1.22 Balance brought forward		278		
	Plus receipts for the year:				
675	Donations	778			
	less payments for the year:				
601	Flowers & materials	686			
278	31.12.22 Balance carried forward		370		

	Normacot Harvey Monies	payments	receipts		
14.10.21	CCLA Harvey Fund withdrawal		50,000.00	50,000.00	
7.10.21	A Milward - Porch damage repair Clear guttering & rain gullies	278.00		49,722.00	
28.1.22	Halfen Ltd - Interior scaffolding & removal of loose plaster	2,520.00		47,202.00	
3.2.22	Final liquidation of CCLA Harvey Fund		40,621.42	87,823.42	
10.2.22	Atlas Scaffolding - exterior scaffolding	957.60		86,865.82	
10.2.22	Atlas Scaffolding - ladder hire	36.00		86,829.82	
2.3.22	Atlas Scaffolding - ladder hire	72.00		86,757.82	
11.3.22	Atlas Scaffolding - ladder hire	36.00		86,721.82	
15.3.22	Atlas Scaffolding - ladder hire	72.00		86,649.82	
26.3.22	Atlas Scaffolding - ladder hire	72.00		86,577.82	
4.4.22	HE Taxi Fares (C & B Wood)	28.40		86,549.42	
4.5.22	Atlas Scaffolding - scaffold hire	205.20		86,344.22	
24.5.22	HE Taxi Fares (C & B Wood)	13.40		86,330.82	
10.6.22	Atlas Scaffolding - scaffold & ladder hire	199.20		86,131.62	
3.7.22	Atlas Scaffolding - scaffold hire	91.20		86,040.42	
2.8.22	Atlas Scaffolding - scaffold hire	114.00		85,926.42	
8.8.22	HE Taxi Fares (C & B Wood)	13.80		85,912.62	
29.8.22	HE Taxi Fares (C & B Wood)	13.70		85,898.92	
6.9.22	Atlas Scaffolding - scaffold hire	91.20		85,807.72	
6.10.22	Atlas Scaffolding - scaffold hire	114.00		85,693.72	
17.10.22	HE Taxi Fares (C & B Wood)	13.30		85,680.42	
10.12.22	HE Taxi Fares (C & B Wood)	13.40		85,667.02	
1.1.23	HE Taxi Fares (C & B Wood)	33.50		85,633.52	
	Total HE Repairs paid so far	4,858.40			
	Total HE Repairs 2022	4,580.40			
	Total HE Taxi Fares paid	129.50			

Independent Examiner's Report to the Trustees of St Francis Meir Heath & The Holy Evangelists Normacot

I report on the accounts of the church for the year ended 31st December 2022.

Respective Responsibilities of Trustees and Examiner

The Church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:-

Examine the accounts (under section 145 of the 2011 Act);

To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and

To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare accounts which accord with the accounting records and comply with the Accounting records of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Gillian Jackson
24 Draycott Old Road
Forsbrook
Stoke on Trent
ST11 9AL



20th February 2023