



## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During this report period, the church fully restarted its activities after Covid and community use of the building returned to pre-Covid levels.</p> <p>Communal worship retained a Zoom option which is used by the housebound.</p> <p>Patronage at the cafe has returned to pre-Covid levels. Cafe staff noticed increased demand for our 'free meal' scheme for the homeless or those experiencing economic hardship.</p> <p>The popular Showchoir continued to thrive despite the loss of our Children and Youth Worker. The church appointed a replacement children's worker, due to start in April 2023. The toddler club closed pending appointment of a children's worker. Mission work continued by supporting four bodies outside the church during the year and also on-going support for dental training in Uganda.</p> <p>A community minister works in partnership with the church. Her role is to encourage community groups to work together to reduce social isolation.</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The church's financial situation is shown in the audited accounts submitted along with this report. Income from lettings and the cafe resumed to normal levels after Covid but there was a dip in giving from the congregation. Initiatives taken in mid 2023 have reversed this trend. Grants were received for the church's work with the homeless and other support work. The church's financial situation is kept under continual review and the financial year ended with a small surplus balance.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The church has a policy of holding 3 month's staff salary in reserve to maintain security for staff.
Amount of reserves held	Para 1.22	<b>£22,413</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Funds are monitored closely to assess to the effect of the price inflation on outgoings and income from the cafe and lettings

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fund raising)	Para 1.47	The charities principal source of funds are - Giving by the congregation Room lettings Cafe sales Grants for specific activities
A description of the principal risks facing the charity	Para 1.46	The principal risk facing the charity at the end of the year under review is the unprecedented increase in energy and other costs. This not only impacts the church directly but also constrains the giving of church members and the patronage of the cafe by the community. This challenge will be managed by close financial monitoring and prompt action.

## Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document	Para 1.25	The church has adopted a constitution on 25 <sup>th</sup> July 2021
How is the charity constituted?	Para 1.25	<p>The Church is governed by the Church Meeting. The Church Meeting is open to the entire congregation, although only Members are permitted to vote when there is a formal vote. However, the meeting usually works by consensus so that the views of all may be heard and taken into account.</p> <p>Members of the congregation join the church by making a confession of faith or by transfer from another church.</p> <p>Elders are elected from the membership to lead the congregation and are ordained into office. The function of the Elder is much wider than that of a Trustee and includes pastoral oversight of the congregation.</p>
Trustee selection methods	Para 1.25	Trustees are the serving Elders of the church, selected as above, and generally serve for a period of two to four years

### Additional information

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Members receive appropriate training before appointment as Elders. Once appointed Elders as Trustees take part in relevant training provided by the URC as the courses arise.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The church is part of the United Reformed Church and subject to its oversight and discipline.</p> <p>The minister and Elders meet monthly and advise the Church meeting which meets every other month.</p>
Relationship with any related parties	Para 1.51	none

## Reference and Administrative details

Charity name	Westfield United Reformed Church
Other name the charity uses	None
Registered charity number	<b>1131463</b>
Charity's principal address	Church Office West Street Bridgwater Somerset TA6 7EU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Thomas Dougall	Secretary	Whole year	Church Meeting
2	Kerry Dougall		Whole year	Church Meeting
3	Ian Dyer		Whole year	Church Meeting
4	Judith Adcock		Whole year	Church Meeting
5	Rachel Leach		Whole year	Church Meeting

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

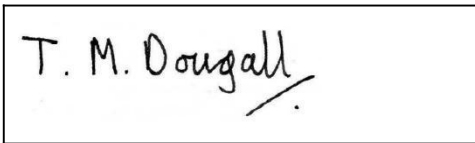
## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Thomas Murray Dougall
Position (eg Secretary, Chair, etc)	Secretary
Date	17/09/2023



**WESTFIELD UNITED REFORMED CHURCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

	<u>2023</u>	<u>2022</u>
<b><u>RECEIPTS</u></b>		
Donations - Unrestricted	40,234	48,010
Donations - Restricted	4,242	4,437
Gift aid	10,677	9,415
Cafe income	43,847	24,546
Children and young people	3,366	9,540
Mission - Restricted	9,888	10,341
Insurance compensation	52,167	-
Fair and carnival parking	7,850	1,612
Grants	26,345	24,945
Rent receivable	44,036	33,177
Other income	490	290
Bank interest received	124	41
	<u>243,266</u>	<u>166,354</u>
<b><u>PAYMENTS</u></b>		
Café purchases	26,599	11,222
Wages and salaries	50,810	47,963
Staff pension costs	513	514
Removing barriers project	22,641	-
Rates	3,463	3,911
Insurance	4,598	4,387
Light and heat	12,555	9,583
Cleaning	6,723	5,689
Repairs and maintenance	8,125	13,362
URC assessment	37,991	39,256
Print, postage and stationery	2,501	560
Computer costs	1,235	2,868
Hire of equipment	-	172
Pastoral and worship	2,653	1,409
Accountancy fees	1,147	1,407
Bank charges	260	284
Credit card charges	-	790
Staff entertainment	2,467	-
General expenses	4,853	4,809
	<u>189,134</u>	<u>148,186</u>
<b><u>CHARITABLE GIVING</u></b>		
Mission - restricted	16,430	7,087
General expenses - restricted	-	2,008
Charitable donations	-	864
	<u>16,430</u>	<u>9,959</u>
Income for the year	<u><u>£37,702</u></u>	<u><u>£8,209</u></u>

**WESTFIELD UNITED REFORMED CHURCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

	<u>2023</u>	<u>2022</u>
<b><u>FIXED ASSETS</u></b>		
Kitchen Refurbishments inc Legal Fees	24,142	24,142
Fixtures, fittings & equipment	9,710	9,710
Computer equipment	610	610
	34,462	34,462
<b><u>CURRENT ASSETS</u></b>		
Café goods for resale	125	-
PAYE/NIC recoverable	346	-
Deposit refurb account	25,821	16,561
Deposit account	22,413	7,332
Current account	3,217	4,177
Café account	2,341	2,087
Mission account	6,312	9,972
Petty cash account	15	2
	60,590	40,131
<b><u>CURRENT LIABILITIES</u></b>		
Trade Creditors	800	800
Loan - South West-URC Synod	28,242	49,242
PAYE/NIC payable	534	316
Wages control account	3,439	-
	(33,015)	(50,358)
	<u>62,037</u>	<u>24,235</u>
<b><u>TOTAL RESERVES (Restricted &amp; Unrestricted)</u></b>	<u>62,037</u>	<u>24,235</u>

**ACCOUNTANTS' REPORT**

We have prepared the foregoing accounts without carrying out an audit from the books and records maintained by our client and from information and explanations supplied by them.

34 North Street  
Bridgwater

3rd August 2023

*Michael J Dodden & Co*

Michael J Dodden & Co  
Chartered Certified Accountants



## Receipts and payments accounts

CC16a

For the period  
from

1st April 2022

To

31st March 2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donation General	40,234	4,242	-	44,476	52,447
Monies raised for outside causes		9,888	-	9,888	10,341
Gift aid tax repayment	10,677		-	10,677	9,415
Legacies			-	-	-
Property - church/hall users	99,099		-	99,099	68,875
Grants received - Sedgemoor District Council		850	-	850	-
Grants received - Somerset Communities Foundation		22,301	-	22,301	9,078
Grants received - URC SW Synod		1,694	-	1,694	2,267
Grants received - Medlock Charity			-	-	1,000
Grants received - Fairfield Trust		1,500	-	1,500	
Grants received - Coronavirus - Other			-	-	12,600
Miscellaneous	52,657			52,657	290
Bank interest & investment income	124			124	41
<b>Total receipts</b>	<b>202,791</b>	<b>40,475</b>	<b>-</b>	<b>243,266</b>	<b>166,354</b>
<b>A3 Payments</b>					
Mission fund		18,983	-	18,983	8,496
Café & Luncheon purchases	26,599		-	26,599	11,222
Staff costs	51,323		-	51,323	48,477
Utility cost of building	23,876		-	23,876	19,659
URC payments		37,991	-	37,991	39,256
Maintenance of church building		8,125	-	8,125	13,362
Maintenance of Manse		3,463	-	3,463	3,911
Capital expenditure		22,641	-	22,641	-
Miscellaneous	12,463			12,463	12,898
Charitable Donations				-	864
<b>Total payments</b>	<b>114,261</b>	<b>91,203</b>	<b>-</b>	<b>205,464</b>	<b>158,145</b>
<b>Net of receipts/(payments)</b>	<b>88,530</b>	<b>50,728</b>	<b>-</b>	<b>37,802</b>	<b>8,209</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>94,979</b>	<b>119,214</b>	<b>-</b>	<b>24,235</b>	<b>16,026</b>
<b>Cash funds this year end</b>	<b>6,449</b>	<b>68,486</b>	<b>-</b>	<b>62,037</b>	<b>24,235</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash	15	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	15	-	-

(agree balances with receipts and payments  
account(s))

	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Bank current account	3,217	-	-
	Deposit account	-	25,821	-
	Building saver account	-	22,413	-
	Café account	2,341	-	-
	Mission account	-	6,312	-
	Luncheon account	-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Other assets	Gift aid recoverable	0	-	-
	Café stock	125	-	-
	PAYE/NIC recoverable	346	-	-
			-	-
			-	-

[illegible]

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Trade creditors	800	-	
	Wages control account	3439	-	
	Loan from South West URC Synod	28242	-	
	PAYE/NIC payable	534	-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

T.M. Dougall

TOM DOUGALL

4/09/23